

TOWN OF FORT FRANCES

AGENDA - February 27, 2012

MEETING - Committee Room
(Session No. 49) 5:30 p.m. to 6:03 p.m.

Page

Non-Agenda identified to be considered later in this meeting, both in-camera and in open meeting.

Disclosure of pecuniary interest and the general nature thereof.

In-Camera - 5:32 p.m. to 5:38 p.m.

3.1 Library Board Appointment.

Non-agenda in-camera items

Public Session Resumes in Council Chambers: 5:45 p.m.

Consent Agenda 5:46 p.m. to 5:51 p.m.

- | | | |
|-----|-------------------------------------------------------------|-------|
| 6.1 | OPP Rainy River District Business Plan. | 3-5 |
| 6.2 | Union Gas Proposal for "Helping Hands" Project. | 6-7 |
| 6.3 | January 2012 Drinking Water Systems Monthly Summary Report. | 8-15 |
| 6.4 | Ontario 9-1-1 Advisory Board Donation Request. | 16-19 |
| 6.5 | Alzheimer Society Charitable Spring Reflections Request. | 20-21 |
| 6.6 | Fort Frances Sustainability Strategic Steering Committee. | 22-23 |

Administration and Finance Division - 5:51 p.m. to 5:54 p.m.

- | | | |
|-----|---------------|----|
| 7.1 | 2010 Surplus. | 24 |
|-----|---------------|----|

Community Services Division - 5:54 p.m. to 5:57 p.m.

- | | | |
|-----|---------------------------------------------------------------|-------|
| 8.1 | Trillium Application for Kiwanis Sunny Cove Camp Renovations. | 25-29 |
|-----|---------------------------------------------------------------|-------|

Information -

Information -

9.1	Town of Fort Frances Operations Statistics - January 2012.	30-34
9.2	Town of Fort Frances Operations Statistics (Environmental) - January 2012.	35-37
9.3	2012 Landfill Site Tonnage Report - Updated February 3, 2012.	38
9.4	Fort Frances Municipal Airport Statistics Report - Aircraft Landings and Fuel Sales as of January 31, 2012.	39-40
9.5	Waste Disposal Site Monthly Inspection Form - January 2012.	41-42
9.6	Fort Frances Wastewater Treatment Facility - January 2012 Monthly Report.	43-48

Non-agenda Committee Items - 5:58 p.m.



February 22, 2012

Report to: Mayor and Council

Re: OPP Rainy River District Business Plan

On February 13 at their regular council meeting the aforementioned request was referred to the Community Services Executive for input.

The Executive Committee discussed this request at their regular meeting of February 21, 2012 and does not have any issues to bring forward. It is their recommendation that the request for input of the OPP Rainy River District Business Plan be received.

Respectfully submitted,


George A. Bell
Manager of Community Services

Council's approval of this report will receive the OPP's request for input for their 2012-13 Business plan.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

Feb 22 2012 
M. McCaig, Administrator

Agenda Item # 3.6

cc Mayor, Council, Mark
George

2011-01-30
R

Ontario
Provincial
Police

Police
provinciale
de l'Ontario



Rainy River District Detachment
320 Portage Avenue
Fort Frances ON P9A 3P9

Tel: (807) 274-3322
Fax: (807) 274-7541



January 27, 2012

Mayor and Council
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Re: 2011-2013 Rainy River District Business Plan

The Ontario Provincial Police (OPP) is now in the second year of our 3-year business planning cycle (2011-2013). Last year you were sent the highlights of the OPP Strategic Plan for service delivery across the Province. The OPP Strategic Plan is the base from which OPP Detachments develop local priorities and objectives for service delivery which will appear in our annual business plans. I have included a copy of the OPP Strategic Plan highlights again this year for you to refer to.

The majority of information used in the development of the Rainy River District Detachment Business plan comes from frequent and ongoing consultation with community partners and the constant monitoring of local trends effecting operational police service delivery and related administration.

To ensure that we as a police service are providing the best possible service delivery to the diverse communities across the Rainy River District, the Rainy River District OPP is consulting with various community groups and local governing bodies. We wish to accurately capture information from which we will establish our local business planning goals. Ultimately these goals will be designed to address local priorities and objectives as well as those mandated as Provincial core policing functions.

Your agency or governing body is being contacted as it has a direct interest in public safety for the residents of the Rainy River District. Our Detachment goals are identified through this consultation process along with calls for service and statistical analysis related to crime and traffic trends within the District. Our aim is to maintain this ongoing process and ensure any goals set within our business plan are both measurable and attainable.

If your agency or governing body is currently involved in a partnership with the OPP, much of the day to day business that is conducted will be reported by your local police representatives and captured in the development process for the upcoming business plan.

Should your agency or governing body wish to provide more direct input or discuss any aspects of our business planning process and the establishment of our local priorities and objectives, you

Agenda Item # 3.6

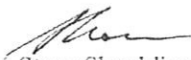
Rainy River District Business Plan
Page 2

are encouraged to consult with the lead local OPP officer involved with your individual community partnership.

If a more formal consultation is desired, contact me directly at the Rainy River District OPP Detachment at (807) 274-3322 during normal business hours. We will arrange a meeting with your agency or governing body to ensure you are included and involved in the process.

The 2012 OPP Rainy River District Detachment Business Plan is to be finalized early in 2012. I look forward to hearing from you and working with you as community partners in public safety.

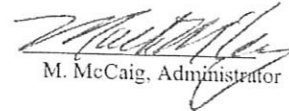
Yours truly,



Steve Shouldice
A/Inspector Detachment Commander
Rainy River District OPP

- ☒ *Refer to Community Services*
- ☒ *OK Executive Committee for recommendation.*
- ☐ Recommended
- ☐ includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Feb. 1, 2012



M. McCaig, Administrator



February 22, 2012

Report to: Mayor and Council

Re: Union Gas Proposal for "Helping Hands" Project

Attached is a letter from Luke Skaarup of Union Gas for a "Helping Hands" proposal to help repair and replace broken seats at the 52 Canadians and Ice For Kids arenas.

It is the recommendation of the Community Services Executive that we accept Union Gases' "Helping Hands" proposal with appreciations and direct staff to arrange for the project to move forward.

Respectfully Submitted,


George A. Bell
Manager of Community Services

Council's approval of this report will accept Union Gases' "Helping Hands" proposal with appreciation.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Feb 22, 2012 
M. McCaig, Administrator

Agenda Item # 3.5



January 27, 2012

Attention: Mark McCaig, CAO for the Town of Fort Frances

Re: Union Gas proposal for "Helping Hands" project at Canadians & Ice for Kids Arenas

Hi Mark,

As discussed, Union Gas has a program where each of our employees/retirees can submit a volunteer "Helping Hands" project and receive up to \$1000 in grants to help improve the community; through work with a town or registered charity group. We call them Community Improvement Grants funded by our parent company Spectra Energy. The money is to be used for supplies while our employees and other volunteers do the labour ("sweat equity"). For example, last year Union Gas put in for the Project Petunia and used the \$1000 to purchase flowers for the down town beautification while our employees and volunteers helped to plant the flowers.

Two of my employees are interested in submitting a project to help repair or replace some of the damaged seats at the Ice for Kids and Canadians Arenas. The concept for these two projects is the same, one for each arena, and would entail Union Gas employees and other volunteers repairing or replacing some of the damaged seats. This would include physically removing any broken parts and replacing with new ones or even replacing the damaged seat all together. If approved, the funds to purchase the materials would be provided to the Town of Fort Frances and then Union Gas employees and other volunteers would assist with the installation of the materials.

With support from the Town of Fort Frances, Union Gas could access up to \$1000 for each of these two projects (\$2000 total) that would be directed towards improvements at our municipal arenas. While this isn't enough money to repair all of the damaged seats it would certainly be a valuable contribution for all citizens of our community who use the seating in these two arenas.

The timing for this work would need to be outside of core work hours, in the evening or on a weekend, at a mutually agreed upon time. Possibly a day in the April or May timeframe could fit.

Please review this proposal with your staff and City Council and respond back to me on whether or not there is support to proceed with the projects as described. Should additional information or questions regarding this proposal come up, I can be reached via the contact info in the signature below.

Regards,

Luke Skaarup P.Eng
Utility Services & Construction Manager- Rainy River & Kenora Districts
Union Gas Limited
851 McIrvine Road
Fort Frances, Ontario P9A 3X7
807-274-5379 x 5080027 office
807-276-4866 cell
807-274-9769 fax
lskaarup@uniongas.com

P.O. Box 2001, 50 Keil Drive North, Chatham, ON, N7M 5M1
Union Gas Limited

refer to Community Services
☒ OK *Executive Committee for recommendation*
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other
Jan. 30, 2012
Date: *Mark McCaig*
M. McCaig, Administrator

www.uniongas.com

February 3, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: January 2012 Drinking Water Systems Monthly Summary Report



Please find attached the January 2012 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the January 2012 report as presented.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Manager of Operations & Facilities

Council approval of this report will accept the January 2012 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.
Randy White, Senior WTP Operator

01 Council Water Report January 2012.doc

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

Feb 22 2012
M. McCaig
M. McCaig, Administrator

January, 2012

**Monthly Summary Report
Water Systems**

**Prepared by: Randy White, ORO
Senior Water Treatment Plant Operator**

Dated: February 01, 2012

1) Introduction -

This report contains the major maintenance activities and operational events that occurred during the month of January 2012 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

2) Flow Data

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

3) Microbiological (Health Related) Water Analysis– Main Water System # 220000978

Water Treatment Plant (treated): 5 samples taken no adverse results
Water Treatment Plant (raw): 5 samples taken no adverse results
Water Distribution System: 20 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

4) Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System –
220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well
System # 26002736**

Signs posted, exempt from testing.

7) Maintenance Activities at the WTP

Jan. 09th - took clarifier #1 off line.

Jan. 10th - began washing clarifier # 1.

Jan. 10th - cleaned the plant.

Jan. 11th - continued washing clarifier # 1.

Jan. 12th - cleaned the top and bottom tank on the poly unit.

Jan. 12th - changed chlorine tank.

Jan. 23rd - Lakeside Controls here for computer upgrade.

Jan. 24th - Lakeside Controls here for computer upgrade.

Jan 25th - Lakeside Controls here for computer upgrade.

Jan 26th - Lakeside Controls here for computer upgrade.

Jan 27th - Lakeside Controls here for computer upgrade.

Jan. 27th - cleaned the four (4) check valves on the poly unit.

Jan. 27th - cleaned the top and bottom tank on the poly unit.

Jan. 27th - worked on clarifier # 1 gear.

Jan 31st - installed new soda ash transfer pump.

8) Water Complaints –

- Poor Pressure – 1 complaint:
 - Jan. 13th - 819 Church Street low pressure turned down hydrant out front.
- Water quality – 1 complaint
 - Jan 13th - solids in water when making coffee at OPP station.

9) Other Miscellaneous Information:

Jan. 03rd - took weekly routine bacti samples.

Jan. 03rd - service repair samples 657 Third St. E. first set.

Jan. 03rd - setting up files for 2012.

Jan. 04th - setting up files for 2012.

Jan. 04th - service repair samples 657 Third St. E. second set.

Jan. 09th - worked on monthly report.

Jan. 09th - took weekly routine bacti samples.

Jan. 10th - Travis Robb working on maintenance program.

Jan. 16th - took weekly routine bacti samples.

Jan. 16th - Water main repair samples 1315 Sixth St. E. first set.

Jan. 17th - Water main repair samples 1315 Sixth St. E. second set.


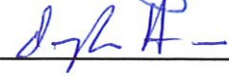
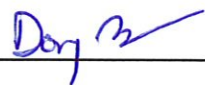

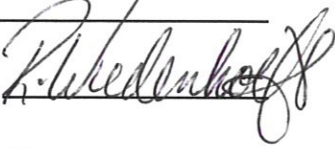

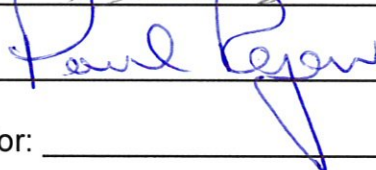
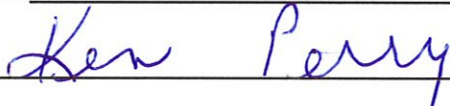
Jan. 24th - took weekly routine bacti samples.

Jan. 30th - took weekly routine bacti samples.

Jan. 30th - M.O.E. Inspection.

Jan. 31st - M.O.E. Inspection.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: 
- Doug Herr, Environmental & Facilities Supt.: 
- Doug Brown, Manager of Operations & Facilities: 
- Mark McCaig, CAO: 
- Rick Wiedenhoeft, Chair O & F Exec Committee: 
- Roy Avis, Mayor: 
- Paul Ryan, Councillor: 
- John Albanese, Councillor: _____
- Andrew Hallikas, Councillor: _____
- Sharon Tibbs, Councillor: _____
- Ken Perry, Councillor: 

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report January 2012

Agenda Item # 6.3 ...

Town of Fort Frances - WTP - 220000978
January 2010/11 vs. January 2012
Flow and Operating Data

Flow Data	January	Units	2010		2011		2012	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m ³			163590		160410		175170
Raw Maximum Day	m ³		Saturday 5th	6180	Wednesday 12th	6120	Friday 13th	6880
Raw Minimum Day	m ³		Monday 21st	4480	Thursday 27th	4850	Thursday 26th	5030
Raw Average Daily Consumption	m ³			5280		5170		5650
Total Treated Water	m ³			13680		134010		144850
Treated Water Maximim Day Consumption	m ³		Friday 25th	6050	Thursday 27th	6940	Friday 13th	6830
Treated Water Minimim Day Consumption	m ³		Sunday 6th	3930	Monday 31st	3930	Sunday 01st	4240
Treated Water Average Day Consumption	m ³			4410		4320		4670
Daily Average Per Household Consumption Rate	m ³			1.166		1.142		1.234
* Daily Average Per Person Consumption Rate	m ³			0.552		0.541		0.585
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.96		1.81		1.96
Total Chlorine Residual - Treated Water	mg/L			2.23		2.14		2.23
Aluminum Sulphate - Raw Water	mg/L			32.80		35		34.5
Aluminum Sulphate - Treated Water Residual	mg/L			0.08		0.07		0.07
Fluoride - Treated Water	mg/L			0.68		0.65		0.69
Soda Ash - Raw Water	mg/L			32.30		34		34
PH - Adjusted	mg/L			7.19		7.25		7.33
Temperature	C			2.0		2.1		2.1
Quantity of Chemical Used:								
Aluminum Sulphate	kg			5357.7		5614.4		6043.4
Polyelectrolyte	kg			50		50		62.5
Chlorine Gas	kg			711		511		562
Soda Ash - Used for PH Adjustment	kg			5104.5		5453.9		5955.8
Fluoride	kg			498		500		592

* The Canadian Average is 450 Litres (0.45 m³) per day.

* Population is 7986

* Number of Households is 3783

Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
Flow Rates	Raw Water	10 ³ M ³	17	5.41	5.61	5.31	5.63	5.52	5.61	5.72	5.70	5.94	5.61	5.62	6.26	6.88	6.07	5.36	5.60	5.61	5.61	5.61	5.60	5.71	5.68	5.36	5.62	5.58	5.03	5.49	5.62	5.61	5.60	5.59	175.17	5.65
	Peak Instantaneous - Raw Water	L/s		65.88	65.76	65.54	68.23	65.60	65.53	65.49	65.76	65.77	65.68	65.51	75.88	87.30	81.09	65.49	65.54	65.52	65.64	65.49	65.66	65.73	65.56	65.51	65.49	203.55	78.32	65.56	65.56	65.56	65.56	65.58	2235.39	72.11
	Treated Water	10 ³ M ³	17	4.24	4.44	4.35	4.56	4.54	4.49	4.54	4.60	4.58	5.03	5.96	5.39	6.83	4.37	4.39	4.62	4.40	4.38	4.39	4.44	4.66	4.68	4.71	4.41	4.46	4.77	4.36	4.53	4.75	4.75	4.33	144.85	4.67
	Peak Instantaneous - Treated Water	L/s		61.39	60.81	61.83	62.26	62.44	61.79	61.72	61.06	61.62	67.93	116.43	115.10	116.53	85.44	61.38	61.59	64.82	63.19	63.54	63.17	62.76	62.19	61.39	62.90	62.65	83.08	62.30	62.84	61.72	61.86	62.48	2140.59	69.05
	Backwash Water	10 ³ M ³	n/a	0.490	0.482	0.494	0.468	0.499	0.423	0.479	0.484	0.497	0.484			0.524	0.253	0.554	0.451	0.562	0.511	0.481	0.482	0.481	0.486	0.485	0.233	0.484	0.533	0.471	0.518	0.605	0.492	0.482	13.888	0.479
Fluoride Information																																				
	Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.74	0.73	0.79	0.72	0.78	0.62	0.71	0.72	0.65	0.63	0.63	0.60	0.67	0.70	0.68	0.70	0.66	0.65	0.69	0.71	0.73	0.75	0.79	0.63	0.58	0.71	0.70	0.66	0.74	0.66	0.64	21.36	0.69
Turbidity Information																																				
	Raw Water	NTU	n/a	0.67	0.69	0.66	0.51	0.63	0.63	0.65	0.61	0.61	0.58	0.56	0.54	0.59	0.54	0.49	0.56	0.49	0.53	0.51	0.52	0.55	0.61	0.60	0.38	0.45	0.40	0.38	0.39	0.38	0.44	0.38	16.53	0.53
	Settled Water	NTU	n/a	0.14	0.12	0.11	0.25	0.11	0.12	0.11	0.12	0.12	0.16	0.18	0.18	0.22	0.19	0.16	0.19	0.16	0.16	0.12	0.14	0.16	0.12	0.14	0.16	0.16	0.26	0.20	0.24	0.19	0.22	0.20	5.12	0.17
Other Operating Parameters	Treated Water	NTU	1	0.07	0.09	0.05	0.04	0.08	0.05	0.04	0.06	0.04	0.05	0.03	0.04	0.06	0.06	0.05	0.05	0.03	0.05	0.04	0.07	0.09	0.07	0.09	0.08	0.05	0.03	0.03	0.03	0.04	0.05	0.04	1.65	0.05
Fluoride used (Total Daily Consumption)	Fluoride used (Total Daily Consumption)	kg	n/a	7.35	7.39	7.39	7.36	7.50	7.32	7.39	7.25	7.34	7.40	7.46	7.14	7.02	7.25	7.18	7.33	7.39	7.38	7.35	7.41	7.32	7.28	7.25	7.19	7.42	7.34	7.41	7.35	7.23	7.35	7.34	227.10	7.33
	Chlorine used (Total Daily Consumption)	kg	n/a	6.01	6.10	6.09	6.12	6.24	5.94	5.96	5.99	5.97	6.04	6.06	5.90	5.85	5.94	5.89	5.86	5.89	5.89	6.04	6.01	6.05	6.09	6.95	6.30	6.18	6.14	6.02	6.03	5.99	5.99	5.99	188.73	6.09
	Soda Ash (Total Daily Consumption)	kg	n/a	7.10	7.12	7.01	6.90	7.05	6.86	6.99	7.01	6.92	6.89	6.94	6.93	6.89	6.90	6.79	6.91	6.90	6.95	7.01	6.99	7.01	7.05	7.10	6.76	7.09	6.84	6.95	6.89	6.79	6.88	6.89	215.31	6.95
	Soda Ash - Dosage	mg/l	n/a	183.9	190.7	180.5	191.4	187.7	190.7	194.5	193.8	202.0	190.7	191.1	212.8	233.9	206.4	182.2	190.4	190.7	190.7	190.7	190.4	194.1	193.1	182.2	191.1	185.7	177.0	186.7	191.1	190.7	190.4	190.1	5955.8	192.1
	Alum (Total Daily Consumption)	kg	n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	1054.0	34.0
	Alum residual - (Total Daily Consumption)	mg/l	n/a	186.6	193.5	183.2	194.2	190.4	193.5	197.3	196.7	204.9	193.5	193.9	216.0	237.4	209.4	184.9	193.2	193.5	193.5	193.5	193.2	197.0	196.0	184.9	193.9	192.5	173.5	168.4	193.9	193.5	193.2	192.9	6033.4	194.9
	Alum residual - Dosage	mg/l	n/a	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	34.5	1035.0	34.5
	Alum residual - Treated Water	mg/l	0.1	0.06	0.04	0.07	0.08	0.08	0.09	0.07	0.09	0.04	0.05	0.09	0.07	0.08	0.09	0.07	0.09	0.08	0.08	0.06	0.07	0.08	0.09	0.06	0.08	0.09	0.08	0.09	0.07	0.09	0.07	0.06	2.31	0.07
	Alum bugs added (25 kg bags)	kg							0.5						0.5																				62.5	



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/19**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: February 22, 2012
SUBJECT: Ontario 9-1-1 Advisory Board Donation Request



BACKGROUND

At the February 13, 2012 Council Meeting the Ontario 9-1-1 Advisory Board's donation request was referred to the Administration & Finance Executive Committee for recommendation.

The Ontario 9-1-1 Advisory Board is seeking financial assistance by way of a \$100.00 donation from each Ontario municipality in order to continue as the technical and information authority respecting the implementation and operation of 9-1-1 Emergency Number systems in Ontario as outlined in their request.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council receive the donation request from the Ontario 9-1-1 Advisory Board and that no further action be taken.

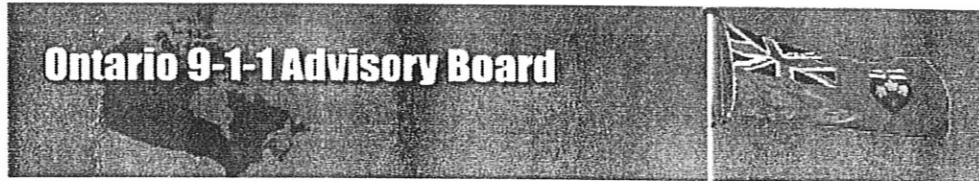
Council Approval of This Report Will Agree to the Administration & Finance Executive Committee recommendation that the donation request received from the Ontario 9-1-1 Advisory Board be received and that no further action be taken.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Feb 23, 2012


M. McCaig, Administrator

...



February 7, 2012

TO: ALL MUNICIPAL COUNCILS

FROM: 9-1-1 ONTARIO ADVISORY BOARD

ISSUE: 9-1-1 ADVISORY BOARD SEEKS YOUR ASSISTANCE

a) What is Needed and Why:

The 9-1-1 Ontario Advisory Board (OAB) is seeking financial assistance from each municipal government in order to continue as the technical and information authority respecting the implementation and operation of 9-1-1 Emergency Number systems in Ontario.

In August 2007, an appeal for financial assistance was made to Ontario municipalities resulting in receipts of \$26,000.00 and we are very grateful for that support. Those dollars have assisted the 9-1-1 Ontario Advisory Board greatly in continuing its efforts at maintaining and improving 9-1-1 capabilities across the Province

We need operating support and therefore are making this request for assistance in the form of a small donation from each municipality. *If each of Ontario's 445 municipalities provided \$100, this would create the funds for the Board to continue its work and represent the interests of municipal governments and their citizens on 9-1-1 issues.*

Technology advancements and the expansion of the telecommunications market have increased the work of the 9-1-1 Advisory Board. We make submissions to hearings of the Canadian Radio-Television and Telecommunications Commission (CRTC) and provide input on implementation issues related to wireless 9-1-1 service and Voice over Internet Protocol (VoIP) 9-1-1 service. The costs to attend these cross Canada meetings alone are significant. We also maintain the OAB 9-1-1 website, <http://oab911.ca>, develop public awareness, liaise with all levels of government (municipal, provincial and federal) and with the Canadian Wireless Telecommunications Association. Much work remains to be done and we require funds to support these ongoing activities.

b) Activities of the OAB during 2009/2011:

- Wireless 9-1-1 - Telecom Decision 2009-40 ¹ Members of the OAB were actively involved in the discussions and proceedings that led to the Industry mandates in this Decision. As a result of our participation, the CRTC directed all Canadian Wireless Carriers to deploy location technologies that will deliver x/y coordinates on all 9-1-1 calls from cellular phones to your local 9-1-1 Public Safety Answering Point (PSAP). Further, we successfully argued that this work should be completed by the Industry at their own cost, not placing the financial burden on local taxpayers. In 2010 we have continued to actively participate in discussions to ensure Industry compliance, effective deployment practices across Ontario as well as working on ways to further improve the service.
- Voice over Internet Protocol (VoIP) 9-1-1 - Telecom Decision 2010-387 ² Disappointingly, on June 17, 2010, the CRTC issued this Decision that has allowed for the continuation of basic 9-1-1 service for consumers using nomadic internet phone service. Industry won their argument that any technical solutions to make these services safer at this point in time would be too costly. The OAB will continue to monitor the situation as well as search for technical solutions to improve 9-1-1 VoIP Service.
- Text Messaging for Hearing Impaired - Telecom Decision 2010-224 ³ - Improving access to emergency services for people with hearing and speech disabilities. As a member of the CRTC Emergency Services Working Group, we are assisting Industry towards establishing a technical trial in Ontario that will allow members of the Deaf, Hard of Hearing and Speech Impaired (DHHSI) communities to access their local emergency services via Text Messaging.

The 9-1-1 Advisory Board is made up of volunteers from a number of non-profit organizations and agencies whose parent organizations allow the volunteers time and cover some expenses. Board members include representatives from:

- National Emergency Number Association (NENA)
- Association of Public Safety Communications Officials, Canada (APCO)
- Ontario Association of Chiefs of Police (OACP)
- Ontario Association of Fire Chiefs (O AFC)
- Ontario Ministry of Health and Long-Term Care (MOHLTC)
- Members of various Municipal Caucuses
- City of Toronto
- Bell Canada (non-voting)
- OPP (non-voting)
- Municipal Affairs and Housing (MMAH) (non-voting)
- Ministry of natural Resources (MNR), (non-voting) and
- Ministry of Community Safety and Correctional Services (MCSCS) (non-voting).

¹ <http://www.crtc.gc.ca/eng/archive/2009/2009-40.htm>

² <http://www.crtc.gc.ca/eng/archive/2010/2010-387.htm>

³ <http://www.crtc.gc.ca/eng/archive/2010/2010-224.htm>

c) Why are funds being requested now?

The optimal operating budget for the OAB is about \$40,000 per year and we do not have those funds. The one-time funding received from the province in 1998 ended. If we are to continue and to undertake the work to make 9-1-1 an effective emergency communication system, your help is required.

d) How is 9-1-1 operated?

- Other provinces operate 9-1-1 systems themselves. In Ontario, local municipal authorities operate the 9-1-1 systems.
- 9-1-1 systems are provided only within municipalities electing to provide the service (now greater than 95%) with subscriber billing for network services and maintenance.
- The cost associated with staffing and equipment is provided by municipalities.
- 9-1-1 systems are designed around a central answering point (Primary Public Safety Answering Point (PPSAP)) which has dedicated lines. Incoming calls for 9-1-1 are conferenced with the associated police, fire and ambulance dispatch centre for a given municipality. Networks are designed, installed and maintained by Bell Canada.

e) A Sample Resolution:

Whereas The Ontario 9-1-1 Advisory Board was formed at the request of Ontario Municipalities; and

Whereas lack of ongoing Provincial funding for the Ontario 9-1-1 Advisory Board has resulted in the need of financial assistance from other sources in order to continue to represent our ratepayers in the face of ever-increasing technological advancement; and

Whereas technological advancement and deregulation of the local telephone market makes it necessary to represent municipalities and ratepayers at the Canadian Radio Telecommunication Commission (CRTC) and the CRTC Interconnection Steering Committee (CISC) on a regular basis;

Therefore be it resolved that the municipality of _____ contributes \$_____ to the Ontario 9-1-1 Advisory Board in order to allow it to continue to advance a safe delivery of 9-1-1 system for police, fire and ambulance emergency services in our municipalities and throughout the Province.

f) **Thank you:** Thank you for your consideration of this issue and for more information please visit our website at <http://oab911.ca>

Please make cheques payable to "Ontario 9-1-1 Advisory Board" and send to Tom Voisey, c/o the Peel Regional Police Telecommunications, 7750 Hurontario Street, Brampton, ON L6V 3W6.



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/20**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: February 23, 2012
SUBJECT: Alzheimer Society Charitable Spring Reflections Request

BACKGROUND

At the February 13, 2012 Council Meeting the Alzheimer Society Kenora/Rainy River Districts' request was referred to the Administration & Finance Executive Committee for recommendation.

The Alzheimer Society Kenora/Rainy River Districts charitable 'Spring Reflections' dinner event is scheduled for Saturday March 24, 2012 at La Place Rendezvous. Proceeds from this charitable event will go towards developing and delivering services and programs for those coping with Alzheimer's disease and their caregivers. The request for consideration is for support by purchasing tickets for the dinner at \$65.00 each or a table of 8 for \$520.00 as outlined in the attached letter.

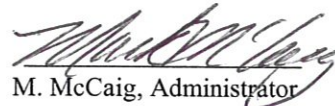
RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council receive the Alzheimer Society Kenora/Rainy River Districts request to support the 'Spring Reflections' dinner and that no further action be taken.

Council Approval of This Report Will Agree to the Administration & Finance Executive Committee recommendation that the Alzheimer Society Kenora/Rainy River Districts request to support the 'Spring Reflections' dinner event be received and that no further action be taken.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

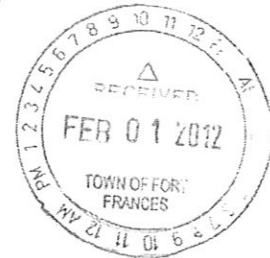
Date: Feb 23, 2012


M. McCaig, Administrator

Alzheimer Society

KENORA/RAINY RIVER DISTRICTS

Alzheimer Society of
Kenora/Rainy River Districts
618-9th Street N
Kenora, Ontario P9N 2S9
Tel: (807) 468.1516
Toll-Free: 1.800.682.0245
Fax: (807) 468.9013
www.alzheimerkrr.com
info@alzheimerkrr.com



City of Fort Frances
320 Portage Avenue
Fort Frances, ON, P9A 3P9

Dear Mayor Roy Avis :

We would like to invite you to the Alzheimer Society of the Kenora/Rainy River Districts charitable "Spring Reflections" dinner on Saturday, March 24, 2012 at La Place Rendez-Vous. The dinner provides participants with a wonderful meal and the evening includes entertainment and a silent auction.

We currently have over 1,000 people affected with Alzheimer's disease in the Kenora and Rainy River Districts. Those families and individuals need your support in facing this devastating disease.

We would like you to support this cause by purchasing tickets for \$65 each (includes a \$35 charity tax receipt) or a table of 8 for \$520.

To purchase your tickets, please contact us at 1.800.682.0245, purchase online at www.alzheimerkrr.com or visit Northwoods Gallery.

Table Benefits

- Night of fun for dinner of 8 people
- Corporate Name on Table
- Name in Event Program
- Corporate Name in Thank you in Fort Frances Times

Proceeds from this event will go towards developing and delivering services and programs for those coping with Alzheimer's disease and their caregivers.

Thank you so much.



Charitable Business Number:
88961-4970-RR0001

Lynn Moffatt
Lynn Moffatt
Executive Director

☒ OK *Refer to Administration and Finance Executive Committee for recommendation*
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other
 Date: *Feb 1, 2012* *M. McCaig*
 M. McCaig, Administrator



February 22, 2012

Report to: Mayor and Council

Re: Fort Frances Sustainability Strategic Steering Committee

Attached is a report from Travis Rob our Sustainability Co-ordinator laying out the next steps in making application to funding agencies for completion of a community sustainability plan.

The next step is the appointment of a steering committee and it is the recommendation of the Community Services Executive that the steering committee be made up of the following:

- 1 member of council
- 4 members of the community at large
- 1 member of the Economic Advisory Committee
- 1 member of the Business Improvement Area
- 1 member of the Chamber of Commerce

As well we send invitations to our neighbours, the Township of Alberton Council and Couchiching First Nation Band Council to each send one representative.

Travis Rob, Sustainability Co-ordinator and the RRFDC will provide staff support to the committee.

Respectfully submitted,


George A. Bell
Manager of Community Services

Council approval of this report will appoint a member of council to the Sustainability Steering Committee, direct the clerk to advertise for 4 members of the community at large, invite one member each from the Economic Advisory Committee, BIA and Chamber of Commerce and send out invitations to the Twp of Alberton and Couchiching First Nation for one member each.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Fort Frances Sustainability Strategic Steering Committee
Date: Feb 23 2012 M. McCaig, Administrator

February 14, 2012

To: George Bell

From: Travis Rob

RE: Invitation to Council members, members of the public, and neighboring communities to join the Fort Frances Sustainability Strategy Steering Committee.

Background

A report was taken to the Community Services Executive Committee February 7, 2011 where it was decided that the Town should develop an Integrated Community Sustainability Plan. Shortly thereafter the funding available through the Green Municipal Fund (GMF) was put on hold until December 1, 2011. The GMF again has funding available for this type of project and there is still interest from the Town to develop this type of plan. A draft Terms of Reference (ToR) and preliminary cost estimate has been developed and a grant application is complete and ready for submission.

Before the grant application can be submitted, a steering committee will be struck to review the ToR and make any revisions to insure the scope of the plan is complete and in conformance with the future development visions of the Town. At the Economic Development Advisory Committee meeting held February 6, 2012, one member of that committee voiced their commitment to be a part of the Sustainability Strategy steering committee, as well as a member of the Rainy River Future Development Committee. It would be advantageous to also have, one member of council, and four (4) members of the community at large. I have drafted letters to the BIA and Chamber of Commerce inviting members of those organizations to join in this project as well. It has been discussed that the neighboring Township of Alberton and Couchiching First Nation should also be invited to join in this planning project to expand the sustainability vision beyond just the borders of the Town of Fort Frances.

Conclusion:

In order to move on to the next phase of this project we need to have a preliminary steering committee meeting, preempted by the selection of members of that committee. I am looking to invite one member of council to join the committee, the Mayor and Council to solicit four (4) members of the community to join the committee, and to invite members of the Council of Alberton, and the Band of Couchiching to join as well.

Respectfully Submitted,

Travis Rob, EIT
Sustainability Coordinator



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/07

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: February 2, 2012
SUBJECT: 2010 Surplus

BACKGROUND

As indicated in the BDO Canada LLP Notes to Consolidated Financial Statements for the year ended December 31, 2010, the Town of Fort Frances realized a surplus of \$318,033.97.

In accordance with our Long-Term Capital Financial Plan Policy, any operating surplus over \$25,000 at the end of a fiscal year be transferred to Corporate Reserve Funds for future capital replacements or acquisition of capital assets and to provide flexibility to manage debt as approved by Council.

With the unknown financial impact related to the Assessment Review Board hearing on the horizon, it would be prudent to establish a Contingency Reserve Fund to help fund the outcome. It is my recommendation that Council consider utilizing the \$318,000 prior year surplus and authoring transfer of funds to a Corporate Contingency Reserve Fund.

Council Approval of This Report Will authorize the set up of a Corporate Contingency Reserve Fund and transfer of \$318,000 as at December 31, 2011.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Feb 23, 2012
Date:

M. McCaig
M. McCaig, Administrator



February 22, 2012

Report to: Mayor and Council

Re: Trillium Application for Kiwanis Sunny Cove Camp Renovations

Attached is an application to the Ontario Trillium Foundation for reconstruction of the structure of Russell Hall at Kiwanis Sunny Cove Camp.

The need for this structural repair was identified by the CBO in the spring and he has completed drawings and specifications necessary to complete the repairs. Upon approval of the grant application the repairs will be completed in the fall of 2012.


Respectfully submitted,


George A. Bell
Manager of Community Services

Council's approval of this report will authorize the submission of a grant application to the Ontario Trillium Foundation for \$76,300 for remedial repairs to Kiwanis Sunny Cove Camp.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

Feb 22, 2012 
M. McCaig, Administrator

OTF Grant Application

Application Details						
Application Type	Single Application		Applicant Contact	George A Bell		
Created On	15/02/2012		Applicant Email	gbell@fort-frances.com		
Organization Details						
Organization Name	Town of Fort Frances		Organization Type	Small Municipality under 20,000		
Address	320 Portage Avenue		City	Fort Frances		
Postal Code	P9A 3P9		Province	ON		
Phone	807-274-5323		Organization Email			
			Fax	807-274-8479		
Summary Questions						
Application ID	116411		Program	Community Grants		
OTF Request Amount	\$76,300		Project Total Cost	\$76,275		
Deadline hoping to submit for	1-March-2012		Request Term	12 Months or less		
Project Start Date	2012-09-15					
Type of funding requested	Capital Only					
Budget						
Expense Item	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Install Footings and Drainage as per drawings on Russell Hall at Sunny Cove Camp	\$76,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,300.00
Budget Year 1						
Expense Item	Type	Notes				Requested
Install Footings and Drainage as per drawings on Russell Hall at Sunny Cove Camp	Renovation	The structure on Russell Hall at Sunny Cove Camp has gotten to the point that they have to be relaced. This problem is emphasised by the water draining under the hall to the lake. We have three quotes for this project.				\$76,300.00
Total Request Amount:						\$76,300
Renovations and Equipment						
Does this application include requests for General Renovations?						<input checked="" type="checkbox"/>
Does this application include requests for Accessibility Renovations?						<input type="checkbox"/>
Does this application include requests for Equipment?						<input type="checkbox"/>
Your Organizational Contribution						
Is your organization contributing any in-kind or cash resources to this project/initiative?						Yes
Cash						\$0
In Kind						\$0
Details of non-financial in-kind contributions:						
Project management and inspections will be provided by the Chief Building Officer and Manager of Community Services.						
External Sources of Revenue for this Initiative (if applicable)						
Number of External Sources of Revenue for this Initiative (list up to five main sources)						0
Project Description						
Trillium Application for Kiwanis Sunny Cove Camp Renovations.						
What do you want to do with OTF funding? Provide a clear and concrete description, including						

What do you want to do?

Inspections made by the Chief Building Officer in the spring of 2011 indicated that the structure of Russell Hall has disintegrated to the point where the pads and pillars need to be replaced with footings and new pillars as per the attached drawing and specification. This structural failure is partially created by the drainage flowing under the hall from the parking lot to the lake. It is also a result of age as the first row of logs have rotted to a point where they can no longer support the structure. A proper structure needs to be installed in order to support the facility. Drawings have been prepared by the CBO and three quotes are provided to complete the work.

Russel Hall is the main dinning and program facility for Sunny Cove Camp. Without the hall we would not be able to operate our youth camp program. the hall has a capacity of 200 and also serves the Rainy River District as place to hold family reunions, weddings and youth conferences.

Our 2012 summer schedule has the hall in use from the May long weekend until September 15. These bookings include youth camps, weddings, family reunions and a youth conference.

How will it be done?

The Town of Fort Frances procurement policy requires all work in excess of \$35,000 to be tendered. A tender specification document will be prepared and a public tender will follow. The the successful tender will be awarded a contract by council with duly signed documentation.

After awarding the contract a preconstruction meeting will be held with the CBO, Manager of Community Services and contractor where a project schedule, payment schedule and process for any change orders will be agreed too. There will be a regular series of inspections and signoff for the contract. Upon completion there will be final inspection and sign off. Final payment will authorized at that time with a 10% holdback.

Who will do the work?

The work will be completed by a qualified contractor, the Town of Fort Frances procurement policy requires us to tender all work in excess of \$35,000. Even though we have three quotes a tender will be completed unless council waives the policy in favour of the prices in place.

The work will be overseen by the Town of Fort Frances Chief Building Official and the Manager of Community Services. All work will have to comply with the Ontario Building Code and follow a schedule of regular inspections. Upon completion the CBO will provide a substantial completion document for the file.

Where will the work take place (e.g. which community, neighbourhood, etc.)?

Russell Hall is located on the western end of Kiwanis Sunny Cove Camp which is located in Watten Township just east of the Town of Fort Frances. All work will be completed their by qualified contractors supervised by our CBO and Manager of Community Services.

If applicable, tell us which organizations will contribute to the work and what role they will play?

The Town of Fort Frances will oversee the work by providing project management, Manager of Community Services, and field supervision, Chief Building Official. The CBO has prepared the specifications and drawings and will complete all necessary inspections to ensure adherence to the specification and drawings. The Town's accounting department will provide financial controls and ensure invoices are properly approved and with signoffs.

How will you know you have succeeded? What measurements will help you decide if you have been successful?

Specifications of the project with a drawings are provided in this application. Regular inspections will be completed to ensure progress and a final inspection with signoff by all parties will be completed to ensure all work was successfully done to specifications.

A fully operational structurally sound Russell Hall functioning for the next 20 years will indicate a successful project5.

Rationale

Rationale - This is your opportunity to tell us why we should fund your proposal.

- What will be different as a result of your work?
- Who will benefit?
- What the lasting impact of the initiative will be?
- Why this needs to be done now
- Why you are the right organization to do the work?

Kiwanis Sunny Cove Camp has provided an outdoor education, resident camp opportunity for the youth of the Rainy River District for over 60 years. This camping experience provides opportunities for canoeing, orienteering, volleyball, hiking, outdoor education, swimming, campfire program, lifelong friendship and the enjoyment of the outdoors for youth on beautiful Rainy Lake where no such opportunity would otherwise exist. It is both the Town of Fort Frances and the Kiwanis Club belief that this

opportunity must remain. Russell Hall is the primary dining and program hall for the camp and without it being fully functional we will not be able to operate the youth camp program.

Agenda Item # 8.1 ...

Due to the current financial burden as a result of a diminishing tax base and downturn in the forest sector the Town of Fort Frances does not have the financial capability to complete these repairs. This is especially apparent due to the precarious situation of Resolute Forest Product the town of Fort Frances and Rainy River Districts primary employer. Due to its impending tax appeal the town could be saddled with a \$3 million dollar tax reimbursement and reduction in annual tax revenue of \$800,000 per year. Given these circumstances the town has suspended all capital projects for 2012 in order to plan for the tax adjustment from our primary industry. This does not however change the current need to repair the structural issue at Russell Hall and with the Ontario Trillium Foundations assistance we can maintain a youth resident camp program for our community.

The primary benefactors are the youth of Fort Frances and Rainy River District, however we do have campers from Thunder Bay as well. This work is required to keep Russell Hall open and without the main hall the camp could not operate. I refer you to the CBO report and pictures to illustrate the magnitude of the problem.

As the owner of the facility the Town of Fort Frances has the necessary building and supervisory expertise to complete these repairs in a efficient and timely manner.

Maintenance

Describe how you plan to maintain and replace the equipment or prepare for future maintenance or repairs of the renovated space.

Since the Town of Fort Frances has bought the property from the Kiwanis regular maintenance and annual inspections are being completed. The municipal water authority is responsible for all water and sewage infrastructure, we have a caretaker on staff during the summer months to complete all minor repairs, we have tradesman under contract to complete the necessary plumbing, carpentry and electrical work.

The camps budget is part of the Town's operating budget and funds are allocated annually to ensure proper long term maintenance of the camp.

Volunteers

How many volunteers will contribute to the work? 0

How many volunteer hours will be contributed? 0

What will be the role of the volunteers?

General Renovations

CAPITAL EXPENSE QUOTATIONS

Do you have two quotations for each capital expense over \$5000? Yes

	#	File Name	Size	Date
Attached Quotations	1.	Russell Hall Quotes.pdf	KB	5916/02/2012 11:04
	2.	Russell Hall Specifications.pdf	KB	15216/02/2012 11:05

PROOF OF OWNERSHIP/LEASE/USE AGREEMENT

Do you have proof of ownership, a use agreement or a lease agreement? --Select One--

Council Members List

Do you have a list of Council Members? Yes

	#	File Name	Size	Date
Attached Council Members List	1.	Council Members Contact Listing2011.doc	25 KB	16/02/2012 10:04

Additional Information

Additional Comments

Trillium Application for Kiwanis Sunny Cove Camp Renovations.

# File Name		Size	Date
Additional Attachments	1. Agreement of Purchase and Sale - 2009 October 14th.pdf	5803 KB	16/02/2012 10:00
	2. The Kiwanis Club of Fort Frances Incorporated Transfer to the Town of Fort Frances .pdf	1457 KB	16/02/2012 10:02

Agenda Item # 8.1 ...

Declaration Section

I confirm that:

- the information contained in this application and the accompanying documents is true, accurate and complete
- that our organization values diversity and the personal, cultural, social and economic benefit that it brings, and that we support and adhere to the Ontario Human Rights Code (as required under the Foundation's Program Guidelines)
- that our organizational representative with designated signing authority/decision making authority in our organization has authorized this application

For Small Municipalities with populations less than 20,000:

- the municipality is not in default under Part III of the Municipal Affairs Act
- and is not applying for costs that have been previously funded by the municipality

I acknowledge that if this application is approved, our organization will be required to enter into a formal, legally binding agreement with the Ontario Trillium Foundation that will outline the terms and conditions of the grant.

I acknowledge that I have reviewed and updated our organizational profile.

TOWN OF FORT FRANCES OPERATIONS STATISTICS

January 2012

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2011	2012
WSIB	21.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	10.69	14.50
COMPASSIONATE LEAVE	0.00	3.00
FLOATERS	6.00	14.25
VACATION	9.00	4.50
BANKED TIME USED	2.94	0.28
OFF	0.50	0.50
STATUTORY HOLIDAYS	29.00	29.00
TOTAL	79.13	66.03



OVERTIME HOURS

Equivalent Straight Time Hours:

	2011	2012	2011	2012
	Current	Current	Year To	Year To
	Month	Month	Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
CAPITAL	0.00	0.00	0.00	0.00
ENGINEERING	0.00	0.00	0.00	0.00
INTERDEPARTMENTAL	8.00	0.75	8.00	0.75
PRIVATE WORK	0.00	1.50	0.00	1.50
RECYCLE/GARBAGE	16.00	0.00	16.00	0.00
ROADS	441.00	45.75	441.00	45.75
SEWER COLLECTION	17.50	8.00	17.50	8.00
SIDEWALKS	42.25	0.00	42.25	0.00
STORES	33.00	12.00	33.00	12.00
VEHICLE & EQUIPMENT	112.00	8.50	112.00	8.50
WATER TREATMENT PLANT	17.00	19.75	17.00	19.75
WATER DISTRIBUTION	2.25	28.25	2.25	28.25
WATER TOWER	0.00	0.00	0.00	0.00
TOTAL	689.00	124.50	689.00	124.50

TRANSPORTATION REPORT

January 2012

ROADS:

Storm Water Management – Water:

- Steamed catch basins to get water moving in warm weather

Storm Water Management – Rural:

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required

Loose Top Maintenance:

Roadside Maintenance:

- Trimmed trees in lanes in the West End of Town

Winter Control:

- Three (3) events – January 1st, 19th, and 22nd
- Plowed roads, parking lots and lanes as required
- Applied sand/salt to roads as required
- Removed snow from the Downtown area two (2) times
- Removed snow from Municipal parking lots
- Removed snow from OPP/Fire Department parking lots
- Removed snow at Emergency Crossing on Victoria Avenue at CN Tracks
- Removed snow from the Underpass and Overpass
- Removed snow from the Memorial Sports Centre Parking Lots
- Cut down ice in Downtown lanes with Grader
- Removed snow from Boulevards along King's Hwy.
- Removed snow piles at lanes
- Mixed additional sand/salt on January 24th
- Pushed up piles at Snow Dump daily

Traffic Operations:

- Repaired and replaced signs as required
- Supplied barricades for CN to do repairs to railway crossing at the Point Park on January 25th

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections
- Assisted with tasks at Civic Centre as required
- Maintenance checks at Civic Centre as required
- Repaired any deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Continued with repairs to Men's shower in Public Works washroom/change area
- Cleaned snow and ice from solar panels at Public Works building, Memorial Sports Centre, Water Treatment Plant and Day Care Centre three (3) times

Private Work:

Private Crossings:

Sidewalks – Winter:

- Removed snow from Civic Centre sidewalks and applied ice melt as required
- Cleaned snow from Underpass sidewalk and Downtown corners – applied ice melt or sand/salt as required
- Plowed all sidewalks as required
- Cut down ice on Underpass sidewalks with Bobcat
- Cut down ice and snow along sidewalks on the Water Front with Bobcat

Vehicles and Equipment:

- Preventive Maintenance - pre-trip inspections 5:30 -7:30 a.m. Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs of Airport, Fire Dept., WTP, Rec. Dept., Day Care, Handi-Van and Civic Centre vehicles as required

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance
- Handed out "Water Turn Off Advisories", "Drinking Water Advisories" and "Lifting of Drinking Water Advisories" when required
- Issued "Delinquent Account Notices" and turned off water for non-compliance as required
- Dave Martin and Randy McArthur replaced some concrete and repaired railings at the Sewage Treatment Plant
- Flushed some dead end sewer mains

Public Relations:

- Hauled snow from Airport to locations of Snow Sculptures on January 31st

Interdepartmental:

- Randy McArthur assisted Parks with a burial on January 3rd
- Hauled zamboni snow from the Memorial Sports Centre two (2) times
- Removed Christmas lights at the Civic Centre on January 10th
- Move some boxes to the vault at the Civic Centre on January 18th

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded recycling trailer four (4) times
- Emptied bins from drop off centre as required

Training:

- Rich Walton, Dave Martin, Chad Hanson, Jacques Fiset, Darwin Woods, Rob Paterson, Barry Mosbeck, Todd Hahkala, and Mel Langtry attended training for the new John Deere Backhoe Loader in the Public Works Shop area on January 25th

Health & Safety:

- A Workplace Inspection was done at the Public Works Office and Shop area on January 18th
- A Workplace Inspection was done at the Water Tower on January 18th
- A Workplace Inspection was done at the Water Treatment Plant on January 23rd
- A Health and Safety Tailgate Talk was held in the Public Works Building Shop on January 25th



Milt Strachan,
Superintendent of Transportation
/sch- February 10, 2012

TOWN OF FORT FRANCES
OPERATIONS STATISTICS
(January 2012)



STAFFING:

See Operations Statistics (January) 2012 prepared by M. Strachan, Superintendent of Transportation

OVERTIME HOURS - Equivalent Straight Time Hours

See Operations Statistics (January) 2012 prepared by M. Strachan, Superintendent of Transportation

WATER DISTRIBUTION:

Water Main Breaks:

- Number of water main breaks: One (1)
- Bayview Avenue - 1000 blk.

Hydrant Repairs:

- Number of hydrant repairs: Two (2)
- Third St. W. at Flinders Ave. (HYD 109) and Bayview Ave. - 1000 blk. (HYD 324)

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: Three (3)
- 809 McKenzie Ave., 838 Third St. E. and 297 Scott St.

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Seventeen (17)
- 838 Third St. E., 1324 Sixth St. E., 809 McKenzie Ave. (2), 245 Fifth St. E., 612 Third St. E., 720 Church St., 605 Riverview Dr., 1205 Elizabeth St. E., 1213 Elizabeth St. E., 507 Portage Ave., 297 Scott St., 928 Armit Ave. N. (2), 239 Sixth St. W. and 1031 King's Hwy. (2).

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: One (1)
 - 1000 McIrvine Rd. N. (Gardwine)

Backflow Prevention - Testing:

- Number of backflow preventers tested: One (1)
 - 1000 McIrvine Rd. N. (Gardwine)

Other Information:

- Inspecting new water meter installations for ICI sector. Installed by Metercor (subcontractor for Elster Metering)
- Continued flushing deadend main - 800 blk. Church St. (Complaint from 819 Church St. - water discoloured)

WATER TREATMENT PLANT:

- See Water Treatment Plant monthly report for maintenance activities.
- M. Allen at Water Treatment Plant for training and to assist in maintenance activities.
- January 17, 2012 - Fire & Security completed the annual inspections of the fire extinguishers.

SEWERAGE COLLECTION:

Wastewater Main Backups:

- Number of wastewater main backup: One (1)
 - Sixth St. W. - Lillie Ave. to York Ave.

Sewer Main Repairs:

- Number of sewer main repairs: None

Sewer Service Repairs:

- Number of sewer service repairs: None

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Cleaned Ten (10) plugged sewer services at the following locations:
 - 901 Christie Ave. N., 529 First St. E., 314 Second St. E., 622 Scott St., 220 Scott St., 315 Butler Ave., 958 Portage Ave., 498 Flinders Ave., 1005 River Rd. W. and 316 Armit Ave.
- Sewer main flushing/cleaning - Areas 10
- CCTV inspected various building sewer services.

WASTE-WATER TREATMENT FACILITY:

- In receipt of the Wastewater Treatment Facility Monthly Report for January.

WASTE MANAGEMENT:

Garbage Collection:

- Number of complaints regarding garbage collection:
 - Town - 0 complaints, Asselin's - 3 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
 - 142,260 kgs (142.26 tonnes)
- Amount of ICI waste delivered to the landfill:
 - 238,740 kgs (238.74 tonnes)

Recycling:

- Number of complaints regarding recycled materials:
 - Town - 0 complaint, Asselin's - 1 complaint
- Amount of recycled waste diverted from the landfill:
 - 60,570 kgs (60.57 tonnes) Metro

Prepared By: 

Environmental & Facilities Superintendent

Date: 13-02-2012

2012- tonnage at landfill site- up-dated Feb 3rd, 2012

MONTH	Non										Communit									
	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Waste tonnes	Non Com %	Covering Material tonnes	2011 Total Tonne	2007 to 2011 Total Tonnes	2012 Total Tonne	Total Fees	2007 to 2010 Fees	Total Fees	2012-2011 Tonnes	2012-2011 Fees					
JAN	142.26	36.32	238.74	60.95	10.69	2.73	0.00	418.43	346.33	391.69	\$20,714.03	\$15,588.52	\$20,495.48	-26.74	-\$218.55					
FEB		#DIV/0!		#DIV/0!		#DIV/0!		311.33	289.64	0.00	\$15,825.13	\$13,528.30	\$15,825.13	-311.33	\$7,797.63					
MAR		#DIV/0!		#DIV/0!		#DIV/0!		400.14	427.20	0.00	\$21,246.91	\$20,622.52	\$21,246.91	-400.14	-\$3,521.09					
APRIL		#DIV/0!		#DIV/0!		#DIV/0!		513.17	614.25	0.00	\$27,639.06	\$29,898.82	\$27,639.06	-513.17	-\$7,260.79					
MAY		#DIV/0!		#DIV/0!		#DIV/0!		765.97	725.95	0.00	\$40,902.27	\$35,046.32	\$40,902.27	-765.97	\$8,242.22					
JUNE		#DIV/0!		#DIV/0!		#DIV/0!		672.28	721.62	0.00	\$32,497.41	\$35,851.73	\$32,497.41	-672.28	-\$5,147.09					
JULY		#DIV/0!		#DIV/0!		#DIV/0!		553.77	712.57	0.00	\$30,279.15	\$36,493.50	\$30,279.15	-553.77	-\$5,450.85					
AUG		#DIV/0!		#DIV/0!		#DIV/0!		806.88	646.08	0.00	\$45,033.12	\$32,517.70	\$45,033.12	-806.88	\$16,405.77					
SEPT		#DIV/0!		#DIV/0!		#DIV/0!		613.97	619.27	0.00	\$33,605.87	\$30,007.48	\$33,605.87	-613.97	\$3,104.02					
OCT		#DIV/0!		#DIV/0!		#DIV/0!		612.80	623.34	0.00	\$33,130.66	\$31,195.82	\$33,130.66	-612.80	\$2,250.31					
NOV		#DIV/0!		#DIV/0!		#DIV/0!		692.64	567.74	0.00	\$33,980.90	\$27,502.39	\$33,980.90	-692.64	\$6,757.05					
DEC		#DIV/0!		#DIV/0!		#DIV/0!		421.30	383.14	0.00	\$19,811.03	\$20,929.91	\$19,811.03	-421.30	-\$2,365.97					

Town of Fort Frances

Tonnage

Total Tonnage

Residential Tonnage

ICI Tonnage

Coverage material

f/n:p: 2010Janlandfillsitedata2010

Budgeted
Difference

\$352,924.00

-\$1,522.99

2.21%
3.70%

142.26
238.74
0.00

2.21%
3.70%

142.26
238.74
0.00

2.21%
3.70%

142.26
238.74
0.00

2.21%
3.70%

142.26
238.74
0.00



Aircraft Landings 2012
As of Jan. 31, 2012 - Airport Statistics - Page 1

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance 2012-2011
	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	
January	90	87	93	447	364	354				4	0	3	41	35	44	3	3	5	50	49	45	188	175	190	-2
February		83	80		384	380		0	0		3	7		39	45			10		44	40		179	176	-176
March		88	97		377	381		12	4		6	21		36	45			9		61	56		212	232	-232
1/4 Total	90	258	270	447	1125	1115	0	13	4	4	9	31	41	110	134	3	22	18	50	154	141	188	566	598	-410
April		92	77		375	329		10	0		5	26		43	30		7	4		83	55		240	192	-192
May		95	96		446	374		9	13		14	38		42	46		41	37		82	83		283	313	-313
June		98	92		328	429		6	5		8	64		48	47		69	104		99	95		328	407	-407
1/2 Total	90	543	535	447	2274	2247	0	38	22	4	36	159	41	243	257	3	139	163	50	418	374	188	1417	1510	-912
July		96	92		381	389		10	2		34	52		39	35		70	97		75	72		324	350	-350
August		98	90		395	373		17	0		28	38		39	42		53	62		81	71		316	303	-303
September		93	88		389	312		5	4		8	42		52	42		38	53		94	80		290	309	-309
3/4 Total	90	830	805	447	3439	3321	0	70	28	4	106	291	41	373	376	3	300	375	50	668	597	188	2347	2472	-962
October		93	88		412	371		17	5		27	36		31	61		20	19		55	72		243	281	-281
November		92	93		425	492		4	2		19	9		34	46		3	4		60	52		212	206	-206
December		82	78		289	325		0	0		5	4		51	39		1	6		45	46		184	173	-173
Total	90	1097	1064	447	4565	4509	0	91	35	4	157	340	41	489	522	3	324	404	50	828	767	188	2986	3132	-660



Fort Frances Airport- Page 2 - Fuel Sales - As of Jan. 31, 2012																					
Fuel Sales Recap - 2012																					
Month	100LL		Jet Trk		Jet Cab		Month		2011		2010		2009		2008		2007		5 year		Variance 2011-2010
	Liters	Total	Liters	Total	Liters	Total	Total	Total	per	month	per	month	per	Month	per	Month	per	month	Average	2011 to 2007	
January	0	0	10,252	10,252	0	0	10,252		7,308	10,971	15,989	29,926	16,283	16,095	21,134	11,782	16,095				-719
February									3,687	5,782	13,135	21,134	11,782	11,104	16,589	15,539					-5,782
March									10,390	15,539	9,612	27,435	19,969	16,589	18,374	24,825					-15,539
April									5,294	24,825	10,676	22,466	28,609	29,349	30,523	30,554					-24,825
May									19,790	25,375	24,033	30,287	47,258	29,349	27,768	30,523					-25,375
June									25,723	27,768	22,395	35,995	40,736	30,523	30,554	33,139					-27,768
July									19,124	30,455	24,925	33,390	44,875	30,554	30,554	33,139					-30,455
August									21,467	33,139	28,250	40,177	41,630	32,933	32,933	33,139					-33,139
September									22,511	23,363	18,937	28,822	30,341	24,795	23,363	23,363					-23,363
October									13,677	15,033	21,304	16,631	28,020	18,933	15,033	15,033					-15,033
November									6,785	17,747	10,754	16,951	16,842	13,816	13,816	13,816					-17,747
December									2,446	7,641	7,596	13,083	14,733	9,100	9,100	9,100					-7,641



WASTE DISPOSAL SITE MONTHLY INSPECTION FORM

MONTH: January 2012 INSPECTION DATE/TIME: February 13, 2012 @ 10:45 a.m.

OPERATOR: Tom Veert

TOWN OF FORT FRANCES REPRESENTATIVE: Douglas Herr



	YES	NO
1) Adequate signs posted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2) Scavaging	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3) Operating According to Conditions on Certificate of Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	SATISFACTORY	UNSATISFACTORY
4) Compaction of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5) Cover of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6) Housekeeping of Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7) Working Face	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8) Number of Dumping Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9) Segregation of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10) Controlling Litter	<input checked="" type="checkbox"/>	<input type="checkbox"/>

GENERAL COMMENTS:

1. Garbage Disposal Area – Keep garbage covered on a regular basis. Garbage turn around area is in satisfactory condition.

2. T. Veert to contact the Town when cover material, mill sludge is required. Town will make arrangements with the mill to have the material hauled to the site once notified.

3. Steel Refuge Area: Turn around area in satisfactory condition. Steel refuge material to be pushed up into a pile.

4. Propane tank disposal area: satisfactory condition.

5. Wood Refuge: Wood refuge turn around area in satisfactory condition.

Agenda Item # 9.5 ...

6. Wireless credit card machine be used at the landfill still sporadic, awaiting delivery of booster for wireless system.
7. No issues with the weigh scales operations during this period.

c.c. Tom Veert, Contractor
Doug Brown, Manager Operations & Facilities

P:Landfill Inspection Form - January 2012



Ontario Clean Water Agency
Agence Ontarienne Des Eaux

Fort Frances WPCP
200 McIrvine Rd
PO Box 712
Fort Frances, Ontario
P9A 3N1
Tel: 807-274-3121
Fax: 807-274-8381



February 11, 2012

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Doug Herr
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility
January 2012 Monthly Report**

As per the operating agreement, the attached document is the January 2012 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in black ink, appearing to read 'Kelly C'. The signature is stylized and written in cursive.

Kelly Cunningham
Senior Operator

For Larry Wachter
Operations Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
January 2012 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of January 2012; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

JANUARY 2012 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performan Objective Loading kg/d</i>
CBOD ₅	2.3 mg/L	25 mg/L	15 mg/L	11.3 kg/d	225 kg/d	135 kg/d
Suspended Solids	7.5 mg/L	25 mg/L	15 mg/L	37.7 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.19 mg/L	1.0 mg/L	1.0 mg/L	.93 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.83 mg/L					
Nitrite as N	0.28 mg/L					
Nitrate as N	5.92 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		10.1 count/100 ml (geometric mean)		200 cnt/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 6.6 to 7.9; average pH was 7.5		
Temperature degrees C				Temperatures ranged from 9.5-11.0 average temperature of effluent at 11.7		

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for January was 5,023.5 m³/day; representing 56% of the design average flow. Total treated flow for the month was 155,729 m³. The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

INVENTORY

Chemical	End of Month Status	Units
Hypochlorite	380 +/- @ 8.0% + 410 @ 11%	Litres
Alum	6 +/- @ 55 %	Cubic meters
Polymer	13 Bags (325 kg)	Bags (25 kg/bag)

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to headcell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Replaced brushes polymer mixer motor
- Flushed digester level sensor
- A new draft induction fan motor was installed on Air Handler ASU 01
- Pulled and cleaned both WAS pumps
- Digester recirculation pump sent out for assessment
- Greased all blowers
- Adjusted packing TFP 9-5
- Chlorinated sampler lines
- Replaced air filter on blowers 3
- Broom swept UV banks
- Cleared plugged sump pump 11-1 and check valve

Pump Stations:

- Ran all gen sets
- Central avenue lift station pump 1 valves were exercised and successfully isolated
- Pump 1 at Central avenue lift station was pulled and cleaned
- A new flow meter was installed at Boundary road lift station, PLC programming was changed to send data to Delta V
- Pulled and cleaned pump 1 at Boundary road lift station

OPERATIONAL ISSUES

The facility met all operational requirements for the month.

SLUDGE SUMMARY

The volume directed to the gravity belt thickener totaled 691.8 m³ for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 186.2 m³ (average 11.0 m³/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

COMPLAINTS

BY-PASS REPORT(S)

There were no by-pass events during the report period.

COMMENTS

Plant power consumption for the month was 685 (x 180 multiplier) kWh.

The new grit flow meter was wired, a local readout installed and flow indication and low flow alarm installed on Delta V.

A permanent construction heater outlet was installed for the sludge thickening area.

The MOE annual inspection of the facility was conducted on January 25th.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2012					Usage % Plant Capacity	Sludge Volume Hauled M3	Removal Efficiency	
	Avg. Day Flow m3	Max Day Flow m3	Total Treated Volume ML	Total ByPass Volume ML	Total Volume ML			Suspended Solids CBOD5	Total Phosphorus
January	5023.5	5582	155729		155729	56%	186.2		
February						0%			
March						0%			
April						0%			
May						0%			
June						0%			
July						0%			
August						0%			
September						0%			
October						0%			
November						0%			
December						0%			
Sum				0	155729		186.2		
Average	5024	5582	155729		155729	56%			
Max		5582	155729		155729				
C of A	9000	18000							

Month	CBOD5			Suspended Solids			Total Phosphorus			E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum	
January	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.19	0.93	10.1	6.6	7.9	
February													
March													
April													
May													
June													
July													
August													
September													
October													
November													
December													
Average	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.2	0.9	10.1	6.6	7.9	
Max	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.19	0.93	10.1	6.6	7.9	
C of A		25	225		25	225		1	9	150	6	9.5	