

TOWN OF FORT FRANCES

AGENDA - February 27, 2012

MEETING

Page

COUNCIL MEETING

(Session No. 39) 6:05 p.m. to 6:25 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Delegations/Deputations

- 2.1 Public Meeting to Consider 357/358 Applications for Tax Adjustment re: 566 Riverview Drive (2011); 613 Second Street East (2011); 648 Scott Street (2011); and 1245 Idylwild Drive (2011). 3-17

Consent Agenda

- 3.1 Summary Report 18
- 3.2 Items Referred from Committee of the Whole
- 3.3 Request dated February 13, 2012 from Canadian Red Cross re: Proclaiming March 2012 as "Red Cross Month" in the Town of Fort Frances. 19-20

Approval of Council Minutes *

- 4.1 Session No. 38 dated February 13, 2012.

Approval of Committee of the Whole Minutes *

- 5.1 Sessions No. 47 and 48 dated February 13 and 22, 2012.

Resolutions from tonight's Committee meeting

By-Laws

- 7.1 67/11-A 21-22
A By-Law to impose water and sewer user fees in 2012.
- 7.2 08/12 23
A By-Law to approve a forest fire management agreement with the Ontario Ministry of Natural Resources.
- 7.3 09/12 24
A By-Law to approve an agreement with Canadian Red Cross Society for Disaster Relief Services.

New Items

New Items

- | | | |
|-----|--|-------|
| 8.1 | Torch of Life - Step By Step Road Campaign Request. | 25-29 |
| 8.2 | Transport Canada Consultation Plan - Railway-Roadway Grade Crossing Regulations. | 30-49 |

Information Correspondence **

- | | | |
|-----|--|-------|
| 9.1 | Association of Municipalities of Ontario Communicate dated February 16, 2012 re: Drummond Recommendations Inventory; and Watch File dated February 16 and 23, 2012. | 50-77 |
| 9.2 | Notice of Decision from Committee of Adjustment re: File A1/2012 - Ronald Peter Krupa - 24 Armstrong Place; and A2/2012 - Bill and Jeanette Easton - 1336 Elizabeth Street East. | 78-81 |
| 9.3 | News Release dated February 1, 2012 from the International Joint Commission re: IJC Issues Report on governance of Lake of the Woods - Rainy River Watershed. | 82-84 |

Minutes **

- | | | |
|------|--|-------|
| 10.1 | Committee of Adjustment dated November 21, 2011. | 85-86 |
| 10.2 | Business Improvement Board of Management Meeting dated January 24, 2012. | 87-89 |
| 10.3 | Community Services Executive Committee dated February 6, 2012*. | 90-91 |
| 10.4 | Planning and Development Executive Committee dated February 6, 2012*. | 92 |
| 10.5 | Operations and Facilities Executive Committee dated February 8, 2012*. | 93-95 |
| 10.6 | Fort Frances Museum Advisory Board dated February 21, 2012. | 96-97 |

Non-agenda Items - 6:20 p.m.

*** Previously distributed to Council**

**** Items can be viewed by contacting the Clerk**

Agenda Item # 2.1



TOWN OF FORT FRANCES ADMINISTRATION & FINANCE DIVISION TREASURY REPORT 2012/22



TO: Mayor Avis & Members of Council

FROM: Laurie Witherspoon, Treasurer

DATE: February 23, 2012

SUBJECT: 357/358 Applications for Tax Adjustment

Re: 566 Riverview Drive	(2011)	Roll # 5912 010 002 02200 0000
613 Second Street E.	(2011)	5912 030 002 06500 0000
648 Scott Street	(2011)	5912 030 002 01300 0000
1245 Idylwild Drive	(2011)	5912 030 007 17701 0000

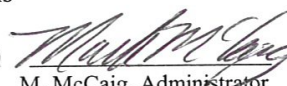
BACKGROUND

Attached are the 357/358 Applications for reconsideration of assessment and adjustment of 2011 taxes for 566 Riverview Drive (December 2/11 to December 31/11) resulting from principle building demolition, 613 Second Street E. (December 19/11 to December 31/11) class change resulting from cessation of business operations at the premises, 648 Scott Street (September 29/11 to December 31/11) class change resulting from cessation of business at the premises, and 1245 Idylwild Drive (October 13/11 to December 31/11) resulting from house demolition.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, council shall hold a meeting at which the applicants may make presentations to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicants of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider these Section 357/358 applications were mailed to the applicants on February 8, 2012 indicating that the public hearing is scheduled for Monday, February 27, 2012.

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date: Feb 23 2012 
M. McCaig, Administrator

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2011 taxes under Section 357/358 of the *Municipal Act* for 566 Riverview Drive, 613 Second Street E., 648 Scott Street, and 1245 Idylwild Drive properties located in Fort Frances.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2011 taxes under Section 357/358 of the *Municipal Act* for 566 Riverview Drive, 613 Second Street E., 648 Scott Street, and 1245 Idylwild Drive properties located in Fort Frances.

Agenda Item # 2.1

2012 WRITE-OFF/TAX ACCOUNT ADJUSTMENTS

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	Capping Adjust	Penalty/Interest	BIA	TOTAL
30 Days	2011	1.2.02200	-31,158	RTEP	0.01644436	0.00231	-42.11	-5.92								-48.03
13 Days	2011	3.2.06500	-20,549	CT	0.03324067	0.01330	-24.33	1.69				-9.73				-34.06
Class Change		3.2.06500	20,549	RTEP	0.01644436	0.00231	12.04	1.69								13.73
							-12.29	1.69	0.00	0.00	0.00	-9.73	0.00	0.00	0.00	-20.33
94 Days	2011	3.2.013	-25,924	CT	0.03324067	0.01330	-221.93	15.42				-88.80				-310.73
Class Change		3.2.016	25,924	RTEP	0.01644436	0.00231	109.79	15.42								125.21
							-112.14	15.42	0.00	0.00	0.00	-88.80	0.00	0.00	0.00	-185.52
80 Days	2011	3.7.17701	-33,750	RTES	0.01644436	0.00231	-121.64		-17.09							-138.73
							-288.19	11.20	-17.09	0.00	0.00	-88.53	0.00	0.00	0.00	-392.61
357/358 Applications																

...

Agenda Item # 2.1

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

February 8, 2012

Gary D. Nixon
1208 Second Street E.
Fort Frances, ON
P9A 1P4

Dear Mr. Nixon:


Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, February 27, 2012 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the applications with regard to property located at 566 Riverview Drive in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Witherspoon, CMO
Treasurer

Enc.

Agenda Item # 2.1

DTS # 540271
PAC 835 PC 301

SECTION 357/358 APPLICATION TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year: 2011

Municipality: FORT FRANCES Roll Number: 59-12-010-002-022-00
Property Address: 566 RIVERVIEW DR Applicant Name: GARY NIXON
Owner Name: GARY NIXON Contact Number: 807-274-8722
Mailing Address: 1208 2ND ST E Alternative Num: 807-275-6766
FORT FRANCES

Reason for Application: (Check one box only)

☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: PRINCIPLE BUILDING WAS DEMOLISHED

Effective from: 12102111 to 12131111 Applicant Signature: [Signature] Date: 12102111
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report		School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
Enter Revisions Below				<input type="checkbox"/> No Change in Assessment		<input type="checkbox"/> S357 Required for Next Year		
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTP</u>			<u>74,500</u>		<u>56,368</u>	<u>63,000</u>	<u>61,342</u>	<u>- 31,158</u>
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								

Assessor Name: _____ Signature: _____ Date: 12102111

TREASURER'S REPORT ON TAX ADJUSTMENT						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days) Months	Tax Adjustment	Original Levy	
<u>RTP</u>	<u>- 31,158</u>	<u>. 01875436</u>	<u>30</u>	<u>48.03</u>	<u>1,734.78</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount 948.03

Comments: _____

Treasury Position: Treasurer Signature: [Signature] Date: 02102112

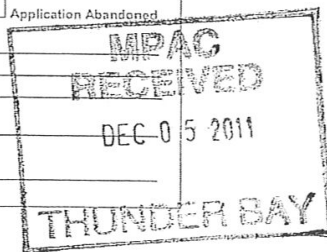
COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 02121112

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant _____ Appeared for Municipality _____

Signature of Council/ARB Member _____ Name/Title _____



Agenda Item # 2.1

Application made under Sec 357/358/359 of the Municipal Act, 2001 MPAC'S RESPONSE

Mun: Fort Frances
Roll #: 5912 010 002 022 00
Address: 566 Riverview Dr

Application #: 5402771
Application Reason: Demolition
Tax Year: 2011
Claimed Relief Period: From To
Dec. 2 Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Property Class	2008 CVA as returned or most recently revised for taxation year noted in application	2011 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations	Assessment		
						2005 CVA	2008 CVA*	2011 Phased-In Assmt
RT	95,000	92,500		32,000	63,000	85,000	95,000	92,500
TO:								
RT	63,000	61,342				56,368	63,000	61,342

* This is the CVA and classification, that will be, or would have been, returned for the taxation year following the application year in order to reflect the physical circumstances and use set out in the application provided that those circumstances and use continued to exist in the following year.

MPAC's Remarks:

MPAC has confirmed that the structure has been demolished effective December 2, 2011.
MPAC has removed the structure from the roll and the 2012 phased - in value is \$63,000.
A 357 for 2012 is not file.

MPAC Representative Name: Monte Ross
MPAC Representative Signature: _____
Date: January 11, 2012
Municipal Approval: _____

Agenda Item # 2.1

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

February 8, 2012

Frank P. Debenedet
Doreen E. Debenedet
613 Second Street E
Fort Frances, ON
P9A 1N6

Dear Mr. & Mrs. Debenedet:

Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, February 27, 2012 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the applications with regard to property located at 613 Second Street East in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

Laurie A. Witherspoon, CMO
Treasurer

Enc.



Agenda Item # 2.1

DTS # 5420414
AC 835 PC 303

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year: 2011

Municipality: TOWN OF FAY FRANCES Roll Number: 59-12-030-002-065-00
Property Address: 613 SECOND ST E Applicant Name: JARREN JEROME
Owner Name: FRANK JEROME JEROME Contact Number: 274-5917
Mailing Address: 613 SECOND ST E Alternative Num: 275-6279
FF ON PA ING

Reason for Application: (Check one box only)

- ☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: HAIR SALON CERRA OPERATION. HOUSE-LOUL BE
USED AS A SINGLE RESIDENTIAL UNIT ONLY

Effective from: 12/19/11 to 12/31/11 Applicant Signature: [Signature] Date: 12/19/11
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report		School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment		<input type="checkbox"/> S357 Required for Next Year		
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>CT</u>			<u>50,549</u>					
<u>RTQ</u>			<u>76,451</u>					
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days / Months)	Tax Adjustment	Original Levy
<u>CT</u>	<u>-20,549</u>	<u>.04654067</u>	<u>13</u>	<u>34.06</u>	<u>2,390.15</u>
<u>RTP</u>	<u>20,549</u>	<u>.01875436</u>	<u>13</u>	<u>(13.73)</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount: \$20.33

Comments: _____

Treasury Position: Treasurer Signature: [Signature] Date: 02/02/12

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 02/27/12

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Agenda Item # 2.1

Application made under Sec 357/358/359 of the Municipal Act, 2001 MPAC'S RESPONSE

Mun: Fort Frances
Roll #: 5912 030 002 065 00
Address: 613 Second St E

Application #: 5420414
Application Reason: Tax rate change
Tax Year: 2011
Claimed Relief Period: From To
Dec.19 Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Property Class	2008 CVA as returned or most recently revised for taxation year noted in application	2011 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations	Assessment		
						2005 CVA	2008 CVA*	2011 Phased-In Assmt
CT	21,200	20,549				18,595	21,200	20,549
TO:								
RT	21,900	20,549				18,595	21,200	20,549

* This is the CVA and classification, that will be, or would have been, returned for the taxation year following the application year in order to reflect the physical circumstances and use set out in the application provided that those circumstances and use continued to exist in the following year.

MPAC's Remarks:

MPAC has confirmed that the business has ceased at the property effective December 19, 2011.
MPAC has removed the commercial portion from the roll and the 2012 phased - in value is \$102,000 RT.

MPAC Representative Name: Monte Ross
MPAC Representative Signature: _____
Date: January 18, 2012
Municipal Approval: _____

Agenda Item # 2.1

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

February 8, 2012

Christopher J. McKinnon
648 Scott Street
Fort Frances, ON
P9A 1H6

Dear Mr. McKinnon:

Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, February 27, 2012 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the applications with regard to property located at 648 Scott Street in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,

Laurie A. Witherspoon, CMO
Treasurer

Enc.

Agenda Item # 2.1

SECTION 357/358 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal # _____ Taxation Year: 2011

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-030-002-013-00
 Property Address: 648 SCOTT ST Applicant Name: CHRISTOPHER MCKINNON
 Owner Name: CHRISTOPHER MCKINNON Contact Number: 274-3470
 Mailing Address: 648 SCOTT ST Alternative Num: _____
FF ON P94 146

Reason for Application: (Check one box only)

☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: COMMERCIAL BUSINESS (SKATES & BLADES) NO LONGER CONDUCTED AT PREMISES

Effective from: 09/29/11 to 12/31/11 Applicant Signature: [Signature] Date: 10/11/11
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other	<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year		
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTP</u>	<u>110,005</u>	<u>129,100</u>	<u>124,326</u>					
<u>CT</u>	<u>23,995</u>	<u>26,900</u>	<u>25,924</u>					
Revised: _____				Reason for Change (Assessor Comments): _____				
Reason Original Assessment Revised: _____								

Assessor Name: _____ Signature: _____ Date: 11/1/11

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days/Months	Tax Adjustment	Original Levy
<u>CT</u>	<u>- 25,924</u>	<u>.04654067</u>	<u>94</u>	<u>310.73</u>	<u>3,538.18</u>
<u>RTP</u>	<u>25,924</u>	<u>.01875436</u>	<u>94</u>	<u>(125.21)</u>	

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount \$185.52

Comments: _____

Treasury Position: Treasurer Signature: Laurie G. Witherspoon Date: 02/08/12

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 02/27/12

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Agenda Item # 2.1

Application made under Sec 357/358/359 of the Municipal Act, 2001 MPAC'S RESPONSE

Mun: Fort Frances
Roll #: 5912 030 002 013 00
Address: 648 Scott St.

Application #: 5368955
Application Reason: Tax rate change
Tax Year: 2011
Claimed Relief Period: From Sept. 29 To Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Property Class	2008 CVA as returned or most recently revised for taxation year noted in application	2011 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations	Assessment		
						2005 CVA	2008 CVA*	2011 Phased-In Assmt
CT	26,900	25,924				22,995	26,900	25,924
TO:								
RT	26,900	25,924				22,995	26,900	25,924

* This is the CVA and classification, that will be, or would have been, returned for the taxation year following the application year in order to reflect the physical circumstances and use set out in the application provided that those circumstances and use continued to exist in the following year.

MPAC's Remarks:

MPAC has confirmed that the business has ceased at the property effective September 29, 2011.
MPAC has removed the commercial portion from the roll and the 2012 phased - in value is \$156,000.

MPAC Representative Name: Monte Ross
MPAC Representative Signature: _____
Date: January 11, 2012
Municipal Approval: _____

Agenda Item # 2.1

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
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email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

February 8, 2012

Monica J. Sus
RR#2, Site 204-16
Fort Frances, ON
P9A 3M3

Dear Ms. Sus:


Re: Hearing to Consider Section 357/358 Applications

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Monday, February 27, 2012 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider Section 357/358 Applications, including the applications with regard to property located at 1245 Idylwild Drive in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of applications enclosed) if you should so desire.

Sincerely,


Laurie A. Witherspoon, CMO
Treasurer

Enc.



Agenda Item # 2.1

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal # _____

Taxation Year: 2011

Municipality: TOWN OF FORT FRANK Roll Number: 59-62-030-007-171-01

Property Address: 1845 LYNNWILKES DR Applicant Name: MONICA SUS

Owner Name: MONICA SUS Contact Number: 2747043

Mailing Address: SITE 204-16, Rte 2 Alternative Num: _____
FF ON R94 3M3

Reason for Application: (Check one box only)

☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)

☐ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)

☒ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)

☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: HOUSE DEMOLISHED

Effective from: 10/13/11 to 12/31/11 Applicant Signature: [Signature] Date: 10/13/11
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report		School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
		Enter Revisions Below		<input type="checkbox"/> No Change In Assessment		<input type="checkbox"/> S357 Required for Next Year		
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
RTS	60,000	70,000	67,500					
Revised:	30,000	35,000	33,750	Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								
Assessor Name: _____				Signature: _____		Date: ____/____/____		

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	(Days) Months	Tax Adjustment	Original Levy
RTS	- 33,750	.01875436	80	138.73	1,265.92

Recommended: ☐ No Adjustment ☒ Adjustment ☐ Cancellation ☐ Refund Total Amount \$138.73

Comments: _____

Treasury Position: Treasurer Signature: Laurie G. Whitherspoon Date: 02/08/12

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): 02/12/12

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Agenda Item # 2.1

Application made under Sec 357/358/359 of the Municipal Act, 2001 MPAC'S RESPONSE

Mun: Fort Frances
Roll #: 5912 030 007 177 01
Address: 1245 Idylwild Dr.

Application #: 53644464
Application Reason: Demolition
Tax Year: 2011
Claimed Relief Period: From Oct.13 To Dec.31

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Property Class	2008 CVA as returned or most recently revised for taxation year noted in application	2011 Phased-In Amount as returned or most recently revised	CVA as revised (Sec 40 or Sec 39.1) if applicable OR after the correction of a factual error	Notional Value of Structure damaged, demolished, razed or removed OR undergoing repairs or renovations	Notional Value of Property (land and any remaining bldgs.) after damage, demolition, razing or removal OR undergoing repairs or renovations	Assessment		
						2005 CVA	2008 CVA*	2011 Phased-In Assmt
RT	70,000	67,500		35,000	35,000	60,000	70,000	67,500
TO:								
RT	35,000	33,750				30,000	35,000	33,750

* This is the CVA and classification, that will be, or would have been, returned for the taxation year following the application year in order to reflect the physical circumstances and use set out in the application provided that those circumstances and use continued to exist in the following year.

MPAC's Remarks:

MPAC has confirmed that the house was removed on October 13, 2011.
MPAC has removed structure from the roll and the 2012 phased - in value is \$35,000.

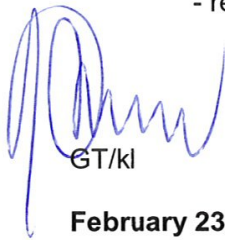
MPAC Representative Name: Monte Ross
MPAC Representative Signature: _____
Date: January 11, 2012
Municipal Approval: _____

Agenda Item # 3.1

THE TOWN OF FORT FRANCES

REPORT TO: Mayor and Council
FROM: G. Treftlin
SUBJECT: Town of Fort Frances
Council Meeting - Monday, February 23, 2012
Consent Agenda Items

1. Items referred from Committee of the Whole:
See individual reports.
2. Request dated February 13, 2012 from Canadian Red Cross re: Proclaiming
March 2012 as "Red Cross Month" in the Town of Fort Frances.
- requester will be advised of Council's proclamation.



GT/kl

February 23, 2012



Agenda Item # 3.3



**CANADIAN
RED CROSS** **CROIX-ROUGE
CANADIENNE**

February 13, 2012

Mayor Roy Avis
320 Portage Avenue
Fort Frances, ON P9A 3P9

- for Council Proclamation*
- ☒ OK
 - ☐ Recommended
 - ☐ Includes my input
 - ☐ Recommended as amended/with comment
 - ☐ Not recommended
 - ☐ Will Speak to this
 - ☐ Other

Feb 23, 2012

Date:

M. McCaig
M. McCaig, Administrator

Dear Mayor Avis:

When a community is in crisis at home or around the world, providing for the immediate needs of the most vulnerable is the number one priority – and the Red Cross is always there to help.

Every four minutes, the Canadian Red Cross responds to a disaster in Canada. Last year was an extremely busy one with devastating wildfires in Northern Alberta, extensive floods in Quebec and Manitoba, and closer to home, massive evacuations due to forest fires in Northern Ontario and a F3 tornado wreaking havoc on the small town of Goderich. In addition to these large-scale disasters, the Red Cross also responded to other emergencies through the year, including house fires, in communities across the country.

Thanks to the generosity of Canadians, Red Cross volunteers helped respond by providing support such as shelter, clothing, food and water, personal items (such as hygiene and baby items), helping to reunite loved ones and other support to those impacted by these disasters.

This March is Red Cross Month. Every year during March, the Canadian Red Cross runs a campaign to increase public awareness and gain support for its programs and services. For more than 100 years, the Red Cross has provided help and hope to those in need at home and around the world. We will continue with our mission for many more years to come thanks to your continued support.

On behalf of the Canadian Red Cross, Dryden Branch, I would like to request your support for our campaign through an official proclamation recognizing March as Red Cross Month. I have attached a template proclamation for your review and will contact you by Friday 24, 2012 to answer any questions you may have.

We would also like to request that the Township of Fort Frances, make this proclamation in conjunction with a flag raising ceremony. On March 5, 2012 or another date of your choice, Red Cross would be pleased to supply a flag to be flown for the month of March on the town's flag post.

Thank you in advance for your support. I would be pleased to provide you with more information or discuss the proclamation with you in person. I can be reached at 1-807-223-4751.

Sincerely,

Keri Rafter – Community Services Coordinator, Disaster Management

Dryden & District Branch, P.O. Box 1023, 103 Duke Street, Dryden, ON P8N 3E3
Telephone: (807) 223-4751 Fax: (807) 223-5815 www.redcross.ca
Charitable Registration Number – 119219814RR0001

March is Red Cross Month 2012***Proclamation***

Whereas, the Canadian Red Cross Society has been engaged in preventing and alleviating human suffering across Canada and around the world for over 100 years, and

Whereas, the Canadian Red Cross Society has helped thousands of Canadians through its Disaster Relief and Community Services, including our own citizens of **(City/Town)**, and

Whereas, the Canadian Red Cross Society is a reflection of the Canadian spirit of generosity, caring and selflessness,

Therefore, I **(Name, Title)** of **(City/Town)** hereby proclaim March 2012 as Red Cross Month here in **(City/Town)**. I also urge all residents of **(City/Town)** to support the Canadian Red Cross Society and our community by regularly volunteering their time or by financially supporting Red Cross programs, across the world and across the street.

In witness whereof, I have herewith set my hand and caused the great seal of **(City/Town)** to be affixed.

Agenda Item # 7.1

TOWN OF FORT FRANCES

BY-LAW NO. 67/11-A

(BEING a by-law to impose water and sewer user fees in 2012 – the *Municipal Act, 2001*, c.25, S.O. 2001, Part XII as amended.)

WHEREAS on February 13th, 2012, Council considered the establishment of water and sewer user fees to be effective in 2012 and directed that a by-law be prepared to adopt a schedule of said fees.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Schedule "D" to Town of Fort Frances Schedule of Fees attached hereto as Schedule "A" to this By-law be approved
2. The fees and charges provided in Schedule "A" to this By-Law, as may be amended from time to time, shall prevail over any like fees that may be provided for in any other By-Law enacted by Council for the Town of Fort Frances.

This by-law shall come into force and take effect on the final passing thereof.

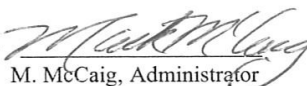
READ THREE TIMES and finally passed in open Council this ^{27th}~~23rd~~ day of February 2012.

R. Avis, Mayor

G. Treftlin, Clerk

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

Date:

Feb 23 2012 
M. McCaig, Administrator

Agenda Item # 7.1

TOWN OF FORT FRANCES
BY-LAW NO. 67/11-A
SCHEDULE "A"

TOWN OF FORT FRANCES SCHEDULE OF FEES SCHEDULE "D"

4.3 Sewer & Water Installation - Effective January 1, 2012 - plus Applicable Taxes

4.3.1	Installation and Termination - Per Trench	
	4.3.1.1 If water and sewer are in separate trenches or same trenches	Cost Plus + 10% + Road Restoration
4.3.2	Terminations of Services	
	4.3.2.1 Inspecting the termination prior to backfilling	41.62
4.3.3	Reconnection of Services	
	4.3.3.1 Inspecting the reconnection prior to backfilling	41.62
	4.3.3.2 Regular request to turn water on or off (maintenance)	41.62
	4.3.3.3 Non-Maintenance Shut off for delinquent accounts -no HST	117.93
	4.3.3.4 Non-Maintenance Turn on for delinquent accounts - no HST	117.93
4.3.4	Sale and Installation of Water Meters	
	4.3.4.1 Any Size Meter	Cost Plus + 10%

5.0 Water & Sewer User Rates - Effective January 1, 2012

5.1 Water User Rates - Monthly

5.1.1	Flat Residential including Churches & Places of Worship (un-metered)	35.82
5.1.2	Metered Non-Residential (5 accounts)	2.42 cu meter
5.1.3	Metered - Couchiching First Nations	2.42 cu meter
5.1.4	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	45.00
	5.1.4.1 15 cu. meters included in the minimum monthly bill for ICI	
5.1.5	Metered - Industry/Commercial	1.18 cu meter
5.1.6	Metered - Institutional	1.25 cu meter
5.1.7	Private (Re: Dedicated) Hydrants	47.10 per unit
5.1.8	Private Sprinkler System	14.77 per system
5.1.9	Sale of Water from Fire Hydrant	23.10 cu meter

5.2 Sewer User Rates - Monthly

5.2.1	Flat Residential including Churches & Places of Worship (un-metered)	31.61
5.2.2	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts	39.60
	5.2.2.1 18 cu. meters included in the minimum monthly bill for ICI	
5.2.3	Metered Non-Resident (5 accounts)	2.14 cu meter
5.2.4	Metered - Couchiching First Nations	2.14 cu meter
5.2.5	Metered - Industry/Commercial	1.04 cu meter
5.2.6	Metered - Institutional	1.10 cu meter

Agenda Item # 7.2

TOWN OF FORT FRANCES

BY-LAW NO. 08/12

(Being a by-law to approve a forest fire management agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Natural Resources for Ontario, the *Forest Fires Prevention Act*, R.S.O. 1990, c.F.24, Section 19.)

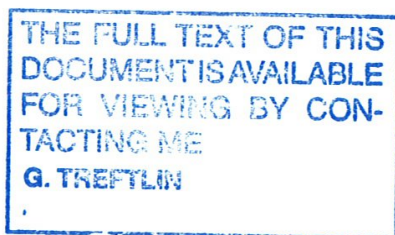
WHEREAS on February 13, 2012, Council approved entering into a forest fire management agreement with the Ontario Ministry of Natural Resources

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Municipal Forest Fire Management Agreement in the form attached hereto and forming part of this by-law as Schedule "A" be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 27th day of February 2012.




R. Avis, Mayor

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

G. Treftlin, Clerk

Date:

Feb 23 2012 
M. McCaig, Administrator

Agenda Item # 7.3

TOWN OF FORT FRANCES

BY-LAW NO. 09/12

(Being a by-law to approve an agreement with the Canadian Red Cross Society for Disaster Relief Services, the *Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9 and Regulations thereunder, the *Municipal Act, 2001*, S.O. 2001, c. 25.)

WHEREAS on February 13, 2012, Council approved entering into an agreement with the Canadian Red Cross Society for the provision by the Society of certain disaster relief services.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Memorandum of Agreement with the Canadian Red Cross Society in the form attached hereto and forming part of this by-law as Schedule "A" be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 27th day of February 2012.



R. Avis, Mayor

- ☒ OK
- ☐ Recommended
- ☐ Includes my input
- ☐ Recommended as amended/with comment
- ☐ Not recommended
- ☐ Will Speak to this
- ☐ Other

G. Treftlin, Clerk

Date: Feb 23, 2012 
M. McCaig, Administrator

...

Agenda Item # 8.1



Kathy Lawson/Frances

23/02/2012 09:10 AM

To Glenn Treftlin/Frances@Frances

cc

bcc

Subject Torch of Life

Kathryn Lawson, Deputy Clerk
Phone - 807-274-5323 ext 257
fax - 807-274-8479
klawson@fort-frances.com

----- Forwarded by Kathy Lawson/Frances on 23/02/2012 09:10 AM -----



Torch Of Life
<gmarcello@rogers.com>

23/02/2012 01:34 AM

Please respond to
Torch Of Life
<gmarcello@rogers.com>

To "ravis@fort-frances.com" <ravis@fort-frances.com>

cc "klawson@fort-frances.com" <klawson@fort-frances.com>

Subject

Dear Mayor Avis

Hope you are well, and thank you and your council for a speedy proclamation
We hope many people will register

We just found out that Fort Frances High School had to drop out, so we are looking for
students to bring you the Torch Of Life at Town Hall March 7 @ 11:30 AM
Please share with us any ideas that you might have.

As a last resort, we do have a couple of students with on this Tour that can bring the
Torch to you.

Their stories are international stories and very inspiring
<http://www.torchoflife.com/step-by-step-road-team.php>
(please see attachment on our Toronto Press Conference)

With kind regards
George Marcello
CEO Step By Step
www.torchoflife.com



416-651-6154 Toronto Press Conference Feb 28.doc



OK



Recommended



Includes my input



Recommended as amended/with comment



Not recommended



Will Speak to this



Other

Date:

Sub 23 2012

M. McCaig, Administrator

...

Agenda Item # 8.1

file

Administration & Finance Division
Civic Centre

Operations & Facilities Division
Fifth Street & Wright Avenue
Phone: 807-274-9893
Fax: 807-274-7360

Civic Centre
320 Portage Avenue
Phone: 807-274-5323
Fax: 807-274-8479
email: town@fort-frances.com



Planning & Development Division
Civic Centre

Community Services Division
740 Scott Street P9A 1H8
Phone: 807-274-4561

Mailing Address:
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

www.fort-frances.com

January 24, 2012

Ontario Student Torch of Life Relay Tour
170 Lauder Avenue
Toronto, Ontario
M6E 3H2

Attention: George Marcello, CEO

Dear Mr. Marcello:

At their meeting January 23, 2012 Council resolved as follows: Fort Frances' Council understands the importance of organ and tissue donation in Ontario and across Canada, therefore Council hereby endorses the efforts of Step By Step especially in its 8th Campaign "Register Now: Ontario Student Torch of Life Relay Tour and encourages organ and tissue donations through registration with Service Ontario, www.beadonor.ca. Council also supports the efforts to have the Torch of Life Relay Tour as an annual event.

Yours truly,

G.W. Treftlin, AMCT.
Clerk

GWT/lp

c.c. NOMA
Attn: Charla Robinson



Agenda Item # 8.1



"Northwestern Ontario
Municipal Association"
<admin@noma.on.ca>
11/01/2012 08:42 AM

To "Northwestern Ontario Municipal Association"
<admin@noma.on.ca>
cc
bcc
Subject Torch of Life Relay - request for support

To the attention of Clerk & Council:

Please see note below regarding the upcoming Torch of Life relay to promote Organ & Tissue registry.
Thank you for your consideration,

Charla Robinson
Executive Director
Northwestern Ontario Municipal Association
P.O. Box 10308
Thunder Bay, ON P7B 6T8
Ph: 807.683.6662
Email: admin@noma.on.ca
Web: www.noma.on.ca

- ☒ OK *for council Proclamation*
☐ Recommended
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other

Date: Jan 19, 2012

M. McCaig
M. McCaig, Administrator

*It's OK to print this e-mail. Paper is made from a renewable resource.
Please choose paper sourced from independently certified sustainable forests and recycle.*

COUNCIL

JAN 23 2012

On behalf of Step By Step it gives us great pleasure to welcome you to our 8th Campaign.

Des'n passed
ACTION

Our goal is to register over a million Ontarians to the newly created Online Organ & Tissue Registry with Service Ontario and the Bone Marrow Registry with One Match.

The Torch Of Life has been a great symbolism for organ & tissue donations, throughout Canada and the world. We strongly believe the students of Ontario will inspire the entire Province by representing the famous Torch of Life. Their genuine enthusiasm will infect their community and together infect all Ontarians. We strongly believe that the newly added registry with Service Ontario & Trillium Gift Of Life Network's Routine Notification System are great tools to work with

As we are making our way & stopping in 72 cities and towns, **please join us and receive the Torch of Life when it comes to your community.** In the case that your attendance is difficult, please send a representative, or have a letter prepared to be read by one of our treasured Student Torch Champions. We apologize if we cannot make it to your community physically, but will make every effort to do so.

We ask that all municipalities consider drafting a Proclamation to continue this noble effort, yearly. Just imagine 444 Proclamations or Resolutions to save lives. One day our efforts together can proudly proclaim, that Ontario leads the world in organ & tissue donations. A dream that can turn into a reality, and just think how much happiness we can bring to our fellow Ontarians.

Agenda Item # 8.1

Torch of Life Run in N.W. Ontario

Kenora Mar 2

Dryden Mar 5

Ft Frances Mar 7

Thunder Bay Mar 9

Nipigon Mar 12

Geraldton Mar 13

Longlac Mar 14

A PDF Presentation for municipalities and special guests is on our website

<http://www.torchoflife.com/register-ontario-municipalities.php>



Attached is a sample resolution of support for Council consideration. Torch of Life Proclamations.doc

Agenda Item # 8.1

Proclamations, Resolutions, etc.. example

Whereas; The *City/Town* supports the importance of organ & tissue donations

Whereas; The *City/Town* acknowledges and supports Step By Step, towards their work for organ & tissue donations

Whereas; The *City/Town* acknowledges and supports the Torch Of Life as it get carried to encourage organ & tissue donations

Whereas; The *City/Town* acknowledges and supports Step By Step's 8th Campaign
Register Now: Ontario Student Torch Of Life Relay Tour

Whereas; *City/Town encourages organ & tissue donations through registration with Service Ontario, www.beadonor.ca*

Whereas; *City/Town encourages stem cell & bone marrow donations through registration with Canadian Blood Services www.onematch.ca*

Whereas; The *City/Town* can construct a document to proclaim, or by resolution, or by any other way to encourage more organ & tissue registration in their respective community

Agenda Item # 8.2



Ken Perry
<lakracer@yahoo.ca>

16/02/2012 10:14 PM

Please respond to
Ken Perry
<lakracer@yahoo.ca>

To "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>

cc

bcc

Subject Re: Transport Canada Consultation Plan Railway-Roadway
Grade Crossing Regulations

Hello Glen. Please include this subject on the next agenda for COW. I understand that this plan calls for level crossing issues related to wait times and the probability that in the near future it is proposed that trains will be increased in length by as much as double their current length. This will further the wait times that we are currently experiencing. Regards Ken.

From: "gtreftlin@fort-frances.com" <gtreftlin@fort-frances.com>

To: ravis@fort-frances.com; jalbanese@nwhu.on.ca; hallikas@shaw.ca; gpryan70@hotmail.com; sharontibbs@shaw.ca; weedy@bell.net; lakracer@yahoo.ca; mmccaig@fort-frances.com; dbrown@fort-frances.com; rhallam@fort-frances.com

Cc: klawson@fort-frances.com; LoriPattison@Frances.net

Sent: Thursday, February 16, 2012 11:14:52 AM

Subject: Transport Canada Consultation Plan Railway-Roadway Grade Crossing Regulations

Hi folks:

Councillor Perry stopped by my office this morning inquiring about a consultation plan by Transport Canada re proposed changes to regulations as per the above. Apparently the consultation plan provides for public input until April 24th. Councillor Perry will be formally requesting that this matter be placed on the agenda for the February 27th meeting of council. I have printed out some information available at the web site and will attach to the agenda.

I am providing a link I used to access the plan on the TC web site:

<http://www.tc.gc.ca/eng/railsafety/railsafety-787.htm>

copy and paste the link into your web browser. I tried it and I can confirm that the link works.

Glenn

Glenn W. Treftlin, AMCT
Town Clerk
Town of Fort Frances
Civic Centre
320 Portage Avenue, Fort Frances, ON P9A 3P9
ph. 807-274-5323, ext. 236, fax: 807-274-8479
email: gtreftlin@fort-frances.com

*refer to operations and Facilities
Executive Committee*

☒ OK
☐ Recommended *for recommendation*
☐ Includes my input
☐ Recommended as amended/with comment
☐ Not recommended
☐ Will Speak to this
☐ Other

Sub. 22, 2012
Date: _____ *M. McCaig*
M. McCaig, Administrator



Transport Canada

[Home](#) > [Rail Transportation](#) > [Rail Safety](#) > [Grade Crossings Regulations Consultations](#) > [Consultation Plan](#)

Consultation Plan

Railway-Roadway Grade Crossings Regulations

- [Background](#)
 - [Change Proposal](#)
 - [Consultation Plan](#)
- [FAQs](#)
- [Contact Us](#)
- [Related Links](#)

Submit Your Comments

- [Written Submissions Guide](#)
- [Draft Railway-Roadway Grade Crossings Policy](#)
- [Draft: Canadian Railway-Roadway Grade Crossings Standards](#)

Grade Crossing Owners Meetings

- [Schedule](#)
- [Registration Form](#)

Printable Version: [Consultation Plan](#) is available in PDF format (file size 71kb) which will download in approximately 38 seconds on a 28.8 connection and may be viewed using Acrobat Reader.

Note: To access the Portable Document Format (PDF) version you must have a PDF reader installed. If you do not already have such a reader, there are numerous PDF readers available for free download or for purchase on the Internet:

- [Adobe Reader](#)
- [Foxit Reader](#)
- [Xpdf](#)
- [eXPert PDF Reader](#)

1. Consultation Objectives

Transport Canada is consulting with the public and grade crossing owners across Canada, in order to:

- obtain their comments on the draft Railway-Roadway Grade Crossings Policy and Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10);
- address any areas of concern or contention; and
- have Regulations that will enhance safety at grade crossings for Canadians.

2. Consultation Process

Prior to publishing the draft Railway-Roadway Grade Crossings Regulations in the *Canada Gazette*, Part I, consultations are being conducted in **two phases** to obtain comments from the public and grade crossing owners on the draft Railway-Roadway Grade Crossings Policy and Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10).

Phase 1: Online Consultations

- A 60-day online consultation process from January 30 to April 24, 2012, encouraging the public and grade crossing owners to submit their views and comments to us in writing.
- Written submissions will be posted on the Consultations Website.
- During this period, grade crossing owners are invited to register to the second phase of the consultation process by completing and submitting the [Registration Form](#) before April 24, 2012.

Phase 2: Grade Crossing Owners Consultations Meetings

- A series of targeted consultations meetings with road authorities, beneficiaries and railway companies across Canada.
- Locations for meetings will include Moncton, New Brunswick; Montreal, Quebec; Toronto, Ontario; Winnipeg, Manitoba; Regina, Saskatchewan; Edmonton, Alberta and Vancouver, British Columbia.

For dates and locations of the meetings, please consult the [Schedule](#) and [Registration Form](#).

3. Grade Crossing Owners Consultations Meetings Approach**1. During the 60-day online consultation process, grade crossing owners will be invited to:**

- submit their written submission to Transport Canada;
- complete and submit the Registration Form to confirm their attendance at the meeting in their province of choice; and
- through the Registration Form, inform us if they wish to be considered to present their Written Submission at the meeting. Depending on the number of requests, a limited amount of participants may have to be selected to present due to time constraints.

2. National Meetings:**Consult on:**

- Draft Railway-Roadway Grade Crossings Policy; and
- Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10).

Facilitated by: Sinapse Consultants

Participants: Railway companies, road authorities and beneficiaries

Meeting Structure:

- Presentations from Transport Canada on key elements of the draft Policy.
- Selected participants who expressed a desire to present their written submissions will be invited to do so. Each presenter will make a short overview of their submission.
- The afternoon will be dedicated to structured open discussions.

Note: Documents will not be provided at the meetings unless previously requested.

4. Consultations Meetings Principles

- Grade crossing owners will be invited to discuss their views, comments or proposals at the meetings. Advance written submissions are required.
- Grade crossing owners may be represented by more than one person.
- Accessibility and accommodation will be provided (e.g. for hearing or visually impaired participants) by prior arrangement with Transport Canada.

5. Reporting

The feedback obtained will be gathered into a Summary Report by consultants to be posted on the Consultations Website. As required, it will also be used to revise the draft Railway-Roadway Grade Crossings Regulations and the Regulatory Impact Analysis Statement.

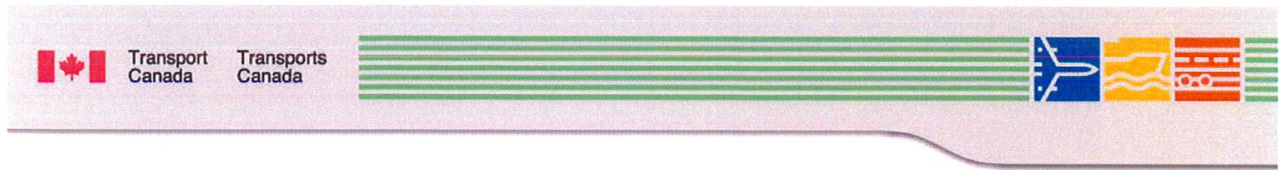
Once approved, the Regulations will be published in the *Canada Gazette*, Part I for a 90-day formal consultation period.

6. Regulatory Development Milestones

Your views are important in the development of the Railway-Roadway Grade Crossings Regulations. The consultation process includes the following steps, where Transport Canada will:

1. Allow stakeholders and the public 60 days to submit their views in writing.
2. Conduct a series of targeted meetings with grade crossing owners across Canada.
3. Review and consider your views.
4. Revise the draft Regulations, as required.
5. Publish the Regulations and Regulatory Impact Analysis Statement in the [*Canada Gazette*](#), Part I.
6. Allow stakeholders and the public 90 days to provide formal feedback.
7. Make the Regulations final.
8. Publish the Regulations in the [*Canada Gazette*](#), Part II.

Date modified: 2012-01-17



Railway-Roadway Grade Crossings Regulations Consultation Plan

Canada

1. Consultation Objectives

Transport Canada is consulting with the public and grade crossing owners across Canada, in order to:

- obtain their comments on the draft Railway-Roadway Grade Crossings Policy and Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10);
- address any areas of concern or contention; and
- have Regulations that will enhance safety at grade crossings for Canadians.

2. Consultation Process

Prior to publishing the draft Railway-Roadway Grade Crossings Regulations in the *Canada Gazette*, Part I, consultations are being conducted in **two phases** to obtain comments from the public and grade crossing owners on the draft Railway-Roadway Grade Crossings Policy and Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10).

Phase 1: Online Consultations

- A 60-day online consultation process from January 30 to April 24, 2012, encouraging the public and grade crossing owners to submit their views and comments to us in writing.
- Written submissions will be posted on the Consultations Website.
- During this period, grade crossing owners are invited to register to the second phase of the consultation process by completing and submitting the [Registration Form](#) before April 24, 2012.

Phase 2: Grade Crossing Owners Consultations Meetings

- A series of targeted consultations meetings with road authorities, beneficiaries and railway companies across Canada.
- Locations for meetings will include Moncton, New Brunswick; Montreal, Quebec; Toronto, Ontario; Winnipeg, Manitoba; Regina, Saskatchewan; Edmonton, Alberta and Vancouver, British Columbia.

For dates and locations of the meetings, please consult the [Schedule](#) and [Registration Form](#).

3. Grade Crossing Owners Consultations Meetings Approach

1. During the 60-day online consultation process, grade crossing owners will be invited to:

- submit their written submission to Transport Canada;
- complete and submit the Registration Form to confirm their attendance at the meeting in their province of choice; and
- through the Registration Form, inform us if they wish to be considered to present their Written Submission at the meeting. Depending on the number of requests, a limited amount of participants may have to be selected to present due to time constraints.

2. National Meetings:**Consult on:**

- Draft Railway-Roadway Grade Crossings Policy; and
- Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10).

Facilitated by: Sinapse Consultants

Participants: Railway companies, road authorities and beneficiaries

Meeting Structure:

- Presentations from Transport Canada on key elements of the draft Policy.
- Selected participants who expressed a desire to present their written submissions will be invited to do so. Each presenter will make a short overview of their submission.
- The afternoon will be dedicated to structured open discussions.

Note: Documents will not be provided at the meetings unless previously requested.

4. Consultations Meetings Principles

- Grade crossing owners will be invited to discuss their views, comments or proposals at the meetings. Advance written submissions are required.
- Grade crossing owners may be represented by more than one person.
- Accessibility and accommodation will be provided (e.g. for hearing or visually impaired participants) by prior arrangement with Transport Canada.

5. Reporting

The feedback obtained will be gathered into a Summary Report by consultants to be posted on the Consultations Website. As required, it will also be used to revise the draft Railway-Roadway Grade Crossings Regulations and the Regulatory Impact Analysis Statement.

Once approved, the Regulations will be published in the *Canada Gazette*, Part I for a 90-day formal consultation period.

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Your views are important in the development of the Railway-Roadway Grade Crossings Regulations. The consultation process includes the following steps, where Transport Canada will:

1. Allow stakeholders and the public 60 days to submit their views in writing.
2. Conduct a series of targeted meetings with grade crossing owners across Canada.
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4. Revise the draft Regulations, as required.
5. Publish the Regulations and Regulatory Impact Analysis Statement in the [*Canada Gazette*](#), Part I.
6. Allow stakeholders and the public 90 days to provide formal feedback.
7. Make the Regulations final.
8. Publish the Regulations in the [*Canada Gazette*](#), Part II.



Transport Canada

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Background

Railway-Roadway Grade Crossings Regulations

- [Background](#)
 - [Change Proposal](#)
 - [Consultation Plan](#)
- [FAQs](#)
- [Contact Us](#)
- [Related Links](#)

Submit Your Comments

- [Written Submissions Guide](#)
- [Draft Railway-Roadway Grade Crossings Policy](#)
- [Draft: Canadian Railway-Roadway Grade Crossings Standards](#)

Railway companies and road owners share ownership of grade crossings. There are about 14,000 public and 9,000 private grade crossings along 42,600 km of federally-regulated rail lines in Canada. These federally-regulated grade crossings are the focus of the draft Railway-Roadway Grade Crossings Policy.

The public grade crossings involve approximately 1,400 different municipal, provincial, territorial, federal and aboriginal owners. Private crossings involve thousands of residential, agricultural, industrial, commercial and recreational paths, trails and roads.

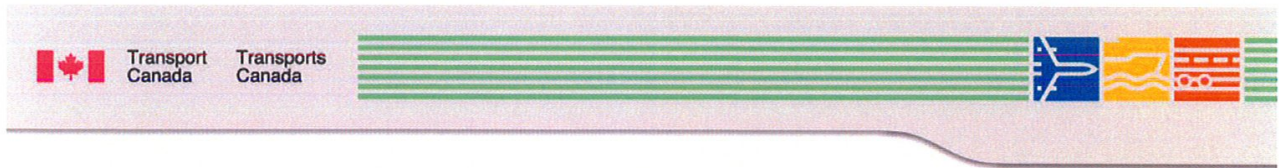
The current act and regulations governing grade crossings are the:

- [Railway Safety Act](#) (RSA);
- [Railway-Highway Crossing at Grade Regulations](#);
- [Highway Crossings Protective Devices Regulations](#); and
- [Railway Safety Management System Regulations](#).

Due to the multi-jurisdictional responsibility of grade crossings, it can be complex and difficult for owners to apply the current requirements, guidelines and manuals of recommended practice. The knowledge and cooperation of both the road owner and the railway company are required to establish an adequate safety management plan for a grade crossing.

Extensive consultations on have been carried out over many years with multiple grade crossing owners, including railway companies, road authorities and beneficiaries.

As a result of these consultations, a draft Railway-Roadway Grade Crossings Policy and the draft Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10: Technical Standards and Inspection, Testing and Maintenance Requirements), which is a document to be incorporated by reference in the Regulations that provides best engineering practices for the oversight of safety at grade crossings, were developed and published on Transport Canada's Internet site in January 2003.



Railway-Roadway Grade Crossings Regulations Change Proposal – Why Regulate?

Canada

1. Change Objectives

Transport Canada is proposing to develop Railway-Roadway Grade Crossings Regulations that will:

- promote safer grade crossings to save lives, prevent severe injuries and derailments;
- clarify roles and responsibilities; and
- provide comprehensive safety standards.

With an approach that is:

- phased-in;
- focused on making grade crossings owners accountable; and
- proactive.

2. Change Impacts

The Railway-Roadway Grade Crossings Regulations would achieve their objectives by resolving the gaps that continue to impede appropriate management of safety at grade crossings, such as establishing clear roles and responsibilities for managing the safety of grade crossings and establishing comprehensive safety standards.

The overall result would be efficiently managed and safer grade crossings, consistent with other road and rail infrastructure safety standards in Canada. This would lead to reductions in collisions, fatalities, injuries and property damage, and the potential for environmental disasters, resulting from a spill of dangerous commodities. All individuals, whether they be pedestrians, in a vehicle or on a train who use grade crossings would benefit from improved safety.

The Regulations would require the sharing of information between road and railway owners and the implementation of safety standards included in the Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10).

It is expected that an increased dialogue, information sharing and planning on crossings between road owners and railway companies would lead to an optimization of the flow of road and railway traffic at crossings, contributing to the efficiency of Canada's transportation system. Road authorities, beneficiaries and railway companies would be accountable to be aware of and share information that impacts on the safety of their crossings, ensure that safety standards continue to be met, and to identify grade crossings of higher risk and upgrade them with enhanced safety standards as defined in the Canadian Railway-Roadway Grade Crossings Standards.

The most significant increase in cost due to the Railway-Roadway Grade Crossings Regulations, for both road owners and railway companies, would be associated with the requirement to meet certain safety standards. However, some of this work may be eligible for a contribution from

Transport Canada's [Grade Crossing Improvement Program](#) (GCIP). The GCIP provides funding for upgrades at federally-regulated railway-roadway grade crossings for public use.

3. Federal Regulatory Development Process – Key Steps

Transport Canada is complying with the federal regulatory development process for the development of the Railway-Roadway Grade Crossings Regulations, as per the [Statutory Instruments Act](#) and the [Cabinet Directive on Streamlining Regulation](#).

To ensure the public's and stakeholders' viewpoints are considered, a final round of consultations is being conducted prior to publishing the Regulations in the *Canada Gazette*, Part I. A detailed Consultation Plan outlines how these consultations will be rolled-out following the principles of fairness, transparency and timeliness.

The draft Railway-Roadway Grade Crossings Regulations are expected to be published in *Canada Gazette*, Part I in 2012.



Transport Canada

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Grade Crossing Improvement Program (GCIP)

Rail Safety

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GCIP - Applicant Guides

- [Applicant Guide for Railways](#)
- [Applicant Guide for Road Authorities](#)

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Program Overview

Background

Almost half of all railway-related deaths and injuries result from accidents at crossings. Because of the on-going need to reduce accidents, injuries and fatalities, government contributions are available to encourage and assist safety improvements at public grade crossings under federal jurisdiction.

Transport
CanadaTransports
Canada

Railway-Roadway Grade Crossings Regulations Frequently Asked Questions

Q1. Why is Transport Canada developing Railway-Roadway Grade Crossings Regulations?

- A1. Transport Canada's mission is to develop and administer policies, regulations and services for the best transportation system for Canada and Canadians - one that is safe, secure, efficient, affordable, integrated and environmentally friendly.

Transport Canada is proposing Regulations that will:

- promote safer grade crossings to save lives, prevent severe injuries and derailments;
- clarify roles and responsibilities; and
- provide comprehensive safety standards.

With an approach that is:

- phased-in;
- focused on making grade crossing owners accountable; and
- proactive.

Q2. What is the enabling act for the Railway-Roadway Grade Crossings Regulations?

- A2. The Railway-Roadway Grade Crossings Regulations fall under the *Railway Safety Act* (<http://laws-lois.justice.gc.ca/eng/acts/R-4.2/>), which gives Transport Canada the responsibility for safety oversight of grade crossings. The Act provides the regulatory framework for railway safety, security, and some of the environmental impacts of railway operations in Canada.

Q3. What is a grade crossing?

- A3. A grade crossing is a road crossing whose road passes across one or more lines of railway at grade (same level).

Q4. Who and what would be regulated?

- A4. The Railway-Roadway Grade Crossings Regulations would apply to all public and private grade crossings on federally-regulated rail lines. They would also govern the

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grade crossing owners (railway companies and road authorities or beneficiaries) who share ownership of these grade crossings.

Road authorities may include federal departments and agencies, provinces, municipalities and band councils that manage public roads.

Beneficiaries of private grade crossings may include residential, agricultural, industrial, commercial and recreational land owners of paths, trails and roads.

Q5. What is the purpose of the Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10)?

A5. The Canadian Railway-Roadway Grade Crossings Standards, formerly known as the RTD 10: Technical Standards and Inspection, Testing and Maintenance Requirements, was developed in conjunction with railway companies and road authorities. It is a document to be incorporated by reference to the Railway-Roadway Grade Crossings Regulations that provides best engineering practices for the oversight of safety at grade crossings. It reflects modern safety technologies and practices at grade crossings. This document has been widely circulated and is currently being used by interested parties, primarily for planned constructions and alterations. The proposed Regulations will allow Transport Canada to enforce the Canadian Railway-Roadway Grade Crossings Standards.

Q6. Will the Railway-Roadway Grade Crossings Regulations replace any existing regulations?

A6. The Railway-Roadway Grade Crossings Regulations will replace the existing *Railway-Highway Crossing at Grade Regulations* (<http://laws-lois.justice.gc.ca/eng/regulations/SOR-80-748/>) and *Highway Crossings Protective Devices Regulations* (http://laws.justice.gc.ca/eng/regulations/C.R.C.,_c._1183/page-1.html).

Q7. How will the Railway-Roadway Grade Crossings Regulations be developed?

A7. Transport Canada is developing the Regulations under the *Railway Safety Act*, as per the *Cabinet Directive on Streamlining Regulation* (CDSR).

The CDSR (<http://www.tbs-sct.gc.ca/ri-qv/directive/directive00-eng.asp>) encourages departments to consult at different stages throughout the regulatory development process. The online consultation period and targeted consultations meetings with grade crossing owners will be the final stage prior to publishing the Regulations in the *Canada Gazette*, Part I. The Regulations will then be finalized and published in the *Canada Gazette*, Part II.

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Q8. Why is Transport Canada consulting?

A8. Extensive consultations on the draft Railway-Roadway Grade Crossings Policy have been carried out over many years with multiple grade crossing owners, including railway companies, road authorities and beneficiaries.

However, some concerns with respect to the process and the cost of implementing the proposed Regulations still remain. Transport Canada has revised the draft Railway-Roadway Grade Crossings Policy and the Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10) to address these concerns as much as possible.

A final round of consultations is being conducted nationally to get the public's and grade crossing owners' comments on these revisions, prior to publishing the Regulations in *Canada Gazette*, Part I.

Q9. When will the consultation process begin?

A9. A 60-day online consultation process began on January 30, 2012 and will close on April 24, 2012. It will be followed by a series of targeted national consultations meetings with grade crossing owners in May and June, 2012. The Regulations will then be published in the *Canada Gazette*, Part I for a 90-day formal public consultation period.

Q10. Who can participate in the national consultations meetings and how?

A10. The national consultations meetings are targeted to grade crossing owners only (road authorities, beneficiaries and railway companies). If you are a grade crossing owner and would like to participate in the consultation meeting in your region, please complete the [Registration Form](#) in addition to your [written submission](#) by April 24, 2012.

Q11. If I'm not a grade crossing owner, can I still send my comments?

A11. Absolutely! The views of the public are important in the development of these Regulations.

Simply submit your views and comments **in writing**, following the [Written Submissions Guide](#), to Transport Canada by April 24, 2012. You can send them:

- **by email** to RailSafety@tc.gc.ca in any accessible document format (such as Microsoft Word or OpenOffice Writer)

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- by fax at 613-990-7767
- by mail to:

Transport Canada
 Rail Safety, Railway-Roadway Grade Crossings
 Mailstop: ASR
 427 Laurier Avenue West
 Ottawa, ON K1A 0N5

Note: Transport Canada will post all submissions on its Website at:
www.tc.gc.ca/gradecrossingsconsultations

Q12. Basic standards vs. Standards?

- A12. **Basic standards** are a subset of the Canadian Railway-Roadway Grade Crossings Standards (formerly RTD 10), as specified in s.29 of the draft Railway-Roadway Grade Crossings Policy, and apply to all existing grade crossings along federally-regulated railways. They are the minimum acceptable safety standards for all existing grade crossings to be met within five years of the coming into force of the Regulations for public crossings and seven years for private crossings. In addition, the technical requirements applicable before the coming into force of the Regulations will apply until basic standards must be met.

The **standards** are sections of the Canadian Railway-Roadway Grade Crossings Standards, offering an enhanced and practicable level of safety when compared to basic standards. All new and altered grade crossings and crossings undergoing operational changes would be required to meet the Canadian Railway-Roadway Grade Crossings Standards as prescribed in the Regulations.

Q13. Why is grade crossing safety documentation required?

- A13. Grade crossing safety documentation is the documentation and notification by the railway company of the conditions necessary for adequate warning of the approach of railway equipment. They will be completed at all grade crossings to assess sightline requirements and are designed to evaluate the effectiveness and adequacy of the existing traffic control systems to safely give right-of-way to railway equipment at grade crossings.

Q14. Passive vs. active grade crossings?

- A14. A **passive grade crossing** is a crossing which is equipped with traffic control systems that use non-electronic means to notify motorists of the location of a grade crossing and

the likelihood of an approaching train. Examples of the traffic control devices used include a Railway Crossing Sign, Stop Sign and Railway Crossing Ahead Sign. The majority of the grade crossings in Canada are passive. An example of a Railway Crossing Sign assembly, incorporating a Stop sign is shown in Figure 1 below.

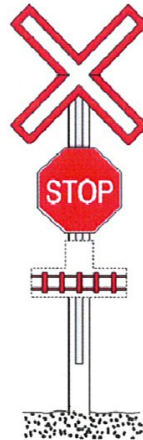


Figure 1

An **active grade crossing** is equipped with electronic traffic control devices. The electronically controlled system utilizes a combination of a Railway Crossing Sign, flashing lights, bells, gates and/or traffic signal pre-emption to alert motorists of an approaching train at a grade crossing. An example of a system incorporating flashing lights, bells and gates is shown in Figure 2 below.

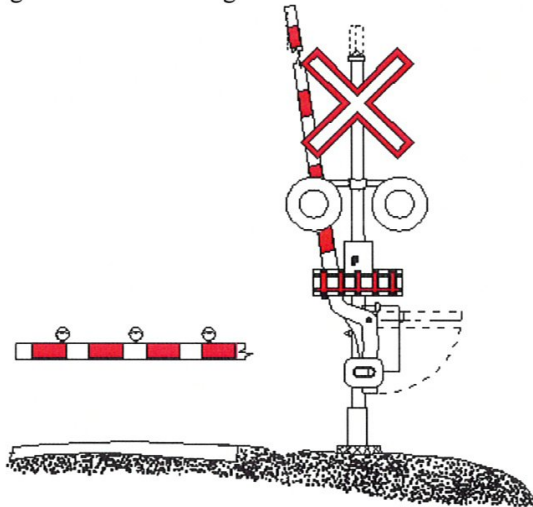


Figure 2

Q15. Safety documentation vs. Safety review?

- A15. Initial **grade crossing safety documentation** will be conducted at all grade crossings within three years of the coming into force of the Regulations. It is also conducted before a new crossing is constructed, prior to crossing alterations, operational changes or the cessation of train whistling and when a public grade crossing that has been closed for three or more years is re-opened by a railway company. The grade crossing safety documentation focuses on the analysis of sightline requirements at the crossing.

Safety reviews are targeted towards recurring unsafe occurrences at a grade crossing, which may include unsafe usage or access, collisions involving railway equipment and road users, vehicles striking a warning system component or being struck by descending gate arms and vehicles contacting the crossing surface or tracks. The review focuses on the circumstance that occurred and must be conducted within a reasonable time by a responsible authority after being aware of such an occurrence.

Q16. When will road authorities and railway companies have to comply with the Regulations?

- A16. Basic standards shall be met within five years for all public grade crossings and seven years of the coming into force of the Regulations for private grade crossings.

This time period allows for responsible authorities to adequately gather and share grade crossing safety documentation data, evaluate, prioritize and complete the required work to ensure all grade crossings meet the regulated basic standards by the deadline.

Q17. How can road authorities and railway companies share data to meet basic standards and for the safety documentation?

- A17. Railway companies, road authorities and beneficiaries will be regulated to share a provided set of crossing data with each other, within two years of the coming into force of the Regulations. This data will be used by grade crossing owners to meet basic standards and will provide them with a basis for safety documentation. Any grade crossing owner that is asked by another owner for information required to carry out its responsibilities under the Regulations, must provide that information in a timely manner.

Information can be shared digitally, via post or any other means that is feasible for a given grade crossing owner.

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Q18. Are there any funding programs to help with the cost of the required improvements?

A18. The [Grade Crossing Improvement Program](#) (GCIP) provides funding for improvements at grade crossings for public use. When a GCIP application is submitted to Transport Canada by a responsible authority, the project is prioritized on a risk basis and approved for funding through a standard evaluation process.

The [Grade Crossing Closure Program](#) provides funding to close grade crossings where a safety concern or hazard exists, or, where the closing of the crossing will divert the user to an adjacent crossing where a higher level of safety exists.

...

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<communicate@amo.on.ca>
16/02/2012 04:37 PM

To <klawson@fort-frances.com>
cc
bcc
Subject Re: Drummond Recommendations Inventory - attachment (1)

February 16, 2012

Re: Drummond Recommendations that may have a municipal impact or interest: an inventory

As committed to in the February 15, 2012 AMO Breaking News on the Commission on the Reform of Ontario's Public Services, attached is the inventory of all the recommendations identified that may have a municipal impact and/or municipal interest.

Contact: Monika Turner, Director of Policy, mturner@amo.on.ca

The Drummond Recommendations Inventory is also available on AMO website:
www.amo.on.ca

DISCLAIMER This is the final version of AMO document. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the documents stand as the official record.



120216 Drummond Recommendations inventory.pdf



February 16, 2012

**Drummond Recommendations
that may have a municipal impact or interest:
An Inventory**

The Commission on the Reform of Ontario's Public Services – also known as the Drummond Report - was released February 15, 2012. There are a large number of the Commission's recommendations that may have a municipal impact and/or municipal interest and those falling into these categories have been compiled in the list below. Although there is no analysis or commentary to this listing, there are a number of notes for clarification. The recommendations are in the order they appear in the Commission's report.

- i) Context: Report sets out the current fiscal state: \$14B deficit in 2010-2011; equivalent to 2.3% of GDP; the largest deficit relative to GDP of any province. 2017-18 as target year to balance the books is at least three years behind any other province.
- ii) The report sets out three scenarios:
 - 1. 2011 Budget Scenario
 - 2. Status Quo
 - 3. Preferred Scenario

Recommendations fall from the preferred scenario that is based on program spending out to 2017-2018:

- Health: 2.5%
- Education: 1.0%
- Post-Secondary Education: 1.5%
- Social Programs: 0.5%
- All Other Programs: -2.4%

Chapter 5: Health

Recommendation 5-3: Divert all patients not requiring acute care from hospitals and into a more appropriate form of care that will be less expensive, improve the patient experience and reduce the patient's exposure to new health risks.

Recommendation 5-4: Increase the use of home-based care where appropriate to reduce costs without compromising excellent care. For example, home-based care should be used more extensively for recovery from procedures such as hip and knee surgery.

Recommendation 5-5: To improve the co-ordination of patient care, all health services in a region must be integrated.

Recommendation 5-7: Support a gradual shift to mechanisms that ensure a continuum of care and care that is community-based. Funding for community-based care may need to grow at a higher rate in the short to medium term in order to build capacity to take pressure off acute care facilities; on the other hand, with a shift away from a hospital focus, hospital budgets could grow less rapidly than the average.

Recommendation 5-9: Do not apply the same degree of fiscal restraint to all parts of health care. Some areas — including community care and mental health — will need to grow more rapidly than the average.

Recommendation 5-10: Set the overall principles for province wide health care, but continue to organize the delivery of health care on a regional basis.

Recommendation 5-11: A regional health authority should be clearly identified as the key point for integrating services and institutions across the full continuum of care for a geographic area.

Recommendation 5-12: Reduce the number of organizations with which the Local Health Integration Networks must deal on a day-to-day basis.

Recommendation 5-13: Consolidation of health service agencies and/or their boards should occur where appropriate, while establishing any new consolidated agencies as separate legal entities to limit major labour harmonization and adjustment costs.

Recommendation 5-14: Establish an advisory panel in each Local Health Integration Network with appropriate representation of the regional health care stakeholders, including community hospitals, physicians, community care and long-term care homes.

Recommendation 5-15: The Local Health Integration Networks must integrate care across the system by sharing information on patients among health care providers, co-ordinating decisions and allocating funds to best reflect regional needs.

Recommendation 5-23: Local Health Integration Networks need to use funding as a lever to encourage hospitals and other health care providers to use the full scope of practice of their staff.

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Recommendation 5-26: Resist the natural temptation to build many more long-term care facilities for an aging population until the government can assess what can be done by emphasizing to a greater extent the use of home-based care that is supported by community services. Home-based care is less expensive and should generate greater population satisfaction.

Recommendation 5-27: Grant Local Health Integration Networks the authority, accountabilities and resources necessary to oversee health within the region, including allocating budgets, holding stakeholders accountable and setting incentive systems.

Recommendation 5-42: Resource the Local Health Integration Networks adequately to perform their expanded functions. Additional resources should come in large part from the Ministry of Health and Long-Term Care; this would entail a significant transfer of employees.

Recommendation 5-43: Put in place clear structures to clarify the lines of accountability up to the Local Health Integration Networks (LHINs) and the accountability of LHINs to the Ministry of Health and Long-Term Care.

Recommendation 5-52: Create policies to move people away from inpatient acute care settings by shifting access to the health care system away from emergency rooms and towards community care (i.e., walk-in clinics and Family Health Teams), home care and, in some cases, long-term care.

Recommendation 5-74: Increase the focus on home care, supported by required resources, particularly at the community level.

Recommendation 5-75: Match seniors to the services that they need from the earliest available care provider, reduce alternate level of care days, and improve co-ordination of care through the use of referral management tools for long-term care, home care and community services.

Recommendation 5-76: Implement the recommendations contained in "Caring for Our Aging Population and Addressing Alternate Level of Care," a report prepared by Dr. David Walker and released in August 2011.

Recommendation 5-78: Integrate the public health system into the other parts of the health system (i.e., Local Health Integration Networks).

Recommendation 5-79: Review the current funding model that requires a 25 per cent match from municipalities for public health spending.

Recommendation 5-80: Consider fully uploading public health to the provincial level to ensure better integration with the health care system and avoid existing funding pressures.

Recommendation 5-81: Improve co-ordination across the public health system, not only among public health units, but also among hospitals, community care providers and primary care physicians.

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Recommendation 5-87: Do a better job of flagging health professions and locations that are currently in short supply or where shortages can be expected in the future.

Recommendation 5-88: Link the Ontario Drug Benefit program more directly to income.

Recommendation 5-100: Adopt the Nova Scotia model in which emergency medical technicians provide home care when not on emergency calls; this requires integrating municipal and provincial funding structures.

Recommendation 5-105: Do not let concerns about successor rights stop amalgamations that make sense and are critical to successful reform.

Chapter 6: Elementary and Secondary Education, including Full-day Kindergarten

Recommendation 6-11: Given the difficulties with such an approach, and the prohibitive cost of the program overall at this time, the Commission recommends cancellation of the full-day kindergarten (FDK) program, without prejudice to schools that already had FDK before the introduction of this government strategy. The Ministry of Education should carefully develop phase-out provisions so that a child who had a full-day in junior kindergarten would not move to a half day in senior kindergarten, and so that purpose-built spaces are appropriately utilized for child care.

Recommendation 6-12: If the government decides to continue the implementation of the full-day kindergarten program, then the Commission recommends delaying full implementation from 2014–15 to 2017–18 and reducing program costs by adopting a more affordable staffing model, involving one teacher for about 20 students, rather than a teacher and an early childhood educator for 26 students, to help moderate salary expenditures for the program by about \$200 million. The government should not confirm full implementation of the program without assurances from school boards, teacher federations and support-staff unions that negotiated annual wage increases by 2017–18 will not be higher than the current trends in the broader public sector, and that the class-size increases and reductions in non-teaching staff contemplated by the Commission by 2017–18 will be achieved. This approach would also help ease the oversupply of teachers in the labour market and reduce costs associated with correcting the current undersupply of ECE.

Chapter 8: Social Programs

Recommendation 8-1: Hold growth in social programs spending to 0.5 per cent per year.

Recommendation 8-2: Move aggressively towards a fully integrated benefits system that simplifies client access, improves client outcomes and improves fiscal sustainability through greater program effectiveness and reduced administrative costs.

Recommendation 8-3: A fully integrated benefits system should seek efficiencies by, at a minimum, centralizing income testing and payment delivery; automating the processing of applications, eligibility and payments; automating income verification; consolidating program delivery; and standardizing eligibility criteria.

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Recommendation 8-4: Collect the information necessary to deliver and evaluate a fully integrated benefits system. In doing so, continue to respect and protect personal information and privacy.

Recommendation 8-5: The Commission for the Review of Social Assistance in Ontario should examine system design options that deliver a more efficient and higher-quality service to social assistance recipients. This examination should consider combining Ontario Works and the Ontario Disability Support Program, and having the combined program delivered at the local level. It should also address the further integration of employment services available through Employment Ontario. Note: AMO has made submission and has had meetings with this Commission and will continue to do so.

Recommendation 8-6: Undertake a thorough initial assessment of new entrants into social assistance to identify the degree of intervention required to help them return to the labour market. Triage new entrants to appropriate supports according to this assessment.

Recommendation 8-7: Streamline and integrate other employment and training services with Employment Ontario, including the bulk of the employment and training service component of social assistance, in a carefully sequenced manner.

Recommendation 8-8: Prepare and support people with disabilities who are entering the workplace. Work with employers and fellow employees to properly understand and accommodate the specific needs of the individual in the workplace.

Recommendation 8-9: Advocate for federal reforms in two key areas:

- Work with other provinces and the federal government to establish a national income-support program for people with disabilities who are unlikely to re-enter the workforce.
- Implement the final recommendations of the Mowat Centre Employment Insurance Task Force.

Recommendation 8-10: If growth in expenditures for social programs is contained below the 0.5 per cent annual growth rate, reinvest savings into social assistance, with priority given to:

- Increasing asset limits for social assistance qualification;
- Tying specific benefits (beginning with the Ontario Drug Benefit program) to income levels rather than to social assistance status to help tear down the "welfare wall"; and
- If funds remain, raising basic needs and shelter amounts.

Chapter 9: Employment and Training Services

Recommendation 9-1: Focus the efforts of Employment Ontario on clients who need complex interventions. Streamline clients requiring modest intervention to low-cost, self-serve resources as efficiently as possible.

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Recommendation 9-2: Streamline and integrate other employment and training services with Employment Ontario, including the bulk of the employment and training service component of social assistance and integration and settlement services for newcomers, in a carefully sequenced manner.

Recommendation 9-3: Advocate for a comprehensive training agreement to replace the patchwork of federal-provincial employment and training funding agreements currently in place, many of which are about to expire, with a single arrangement.

This new arrangement should:

- Include residual federal training responsibility for youth and persons with disabilities, in addition to areas already covered under current agreements;
- Provide Ontario with enough flexibility to fully integrate these services under the EO banner, identify and respond to its fluid labour-market needs, and innovate using small-scale pilot projects; and
- Not be tied in any way to EI eligibility.

Recommendation 9-4: Tie employment and training programs more explicitly to measured outcomes. Data collection must in turn be improved.

Recommendation 9-5: Advocate for the collection of sub-provincial data in all future federal surveys on labour vacancies. Leverage labour vacancy data to inform employment and training program design and delivery.

Recommendation 9-6: Transfer responsibility for Workforce Planning Boards to the Ministry of Training, Colleges and Universities' regional offices to develop stronger local linkages and broaden community and regional planning for economic development.

Recommendation 9-8: Develop a labour-market policy framework to link planning for employment and training services more strongly to economic development initiatives led by ministries such as Economic Development and Innovation; Agriculture, Food and Rural Affairs; and Northern Development and Mines.

Chapter 10: Immigration

Recommendation 10-1: Develop a position on immigration policies that is in the province's best economic and social interests. Present this position to the federal government with the expectation that, as the largest recipient of immigrants in Canada, Ontario's interest will be given considerable weight in federal policy development.

Recommendation 10-2: Catalyze national discussions on immigration policy as the successful integration of immigrants is critical for Canada's and Ontario's economic futures.

Recommendation 10-3: Advocate the federal government for a greater provincial role in immigrant selection to ensure that the level and mix of immigrants coming to Ontario is optimized to support economic prosperity and improve outcomes for immigrants. Barring success, advocate for an expanded Provincial Nominee Program.

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Recommendation 10-4: Press the federal government to be more transparent in its refugee policies and practices and to compensate Ontario for the costs of providing additional social supports to refugees and refugee claimants.

Recommendation 10-5: Advocate for the federal government to undertake a pilot program equivalent to Australia's pre-application skills assessment.

Recommendation 10-6: Streamline and integrate provincially delivered integration and settlement services for recent immigrants with Employment Ontario.

Recommendation 10-7: Advocate for devolving federal immigrant settlement and training programs to the province with an appropriate funding mechanism, similar to those established in British Columbia and Manitoba.

Chapter 11: Business Support

Recommendation 11-1: Government needs to publish an "economic vision" for Ontario.

Recommendation 11-5: Introduce a new funding model that encourages efficiency and harmonizes efforts across ministries. We propose that money for both direct and indirect business support programs, including refundable tax credits, should be pooled into a single funding envelope.

Ministries would compete for access to this funding to deliver their proposed business support programs. A proposed program should satisfy the following criteria:

- The program is designed to fix a particular economic problem related to productivity growth based on solid evidence-based analysis. The rationale for government involvement must constitute a compelling case that the support is still necessary despite Ontario's internationally competitive tax regime.
- The support program is based on a logic model that uses economic theory and evidence to link policy action to a desired outcome that would not have been achieved without the program in place, and that the incentives are aligned with basic business practices and market principles.
- The program is the most cost-effective way to achieve the same or better result. In other words, the outcomes or economic benefits must exceed all the potential costs of implementing the program to government, business and the economy as a whole. These would normally include the costs to government for administering the program and the costs to business in effort and money for accessing the program. Just as important, however, the cost-benefit analysis must include the economic costs of the distortions from the taxes used to finance the program.
- The program does not create market distortions and other perverse consequences such as crowding out private investment and skewing benefits to certain groups. If it does (most programs will have some negative effects), are these issues managed or corrected through the design of the program?

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- The program does not duplicate other programs and services offered at the federal or local level. (Better yet, it complements or leverages business support from other government, community and industry sources.) It should, however, prohibit “double dipping” (where grants are used in calculating tax support) and limit the “stacking” or combination of federal and provincial grant and tax support to no more than 30 per cent of the business expense.

Recommendation 11-11: Review and rationalize the current provincial financial support provided to the horse racing industry so that the industry is more appropriately sustained by the wagering revenues it generates rather than through subsidies or their preferential treatments.

Recommendation 11-12: Eliminate the Ontario resource tax credit and review the mining tax system to ensure that the province is supporting the exploration and production of minerals in Ontario while receiving a fair return on its natural resources.

Recommendation 11-13: Establish a more user-friendly, “one-window” portal where clients can have seamless access to information about all business support and other economic development programs provided by all ministries, and be able to make online transactions such as applications, approvals, and financial and other types of reports.

Chapter 12: Infrastructure, Real Estate and Electricity

Recommendation 12-1: Place more emphasis on achieving greater value from existing assets in asset management plan reporting requirements than is currently proposed in the Long-Term Infrastructure Plan for certain organizations (e.g., universities, municipalities, etc.).

Recommendation 12-2: Implement full cost pricing for water and wastewater services.

Recommendation 12-3: Where gaps in information and evidence exist, review the roles and operations of public and private mass transit service providers in the Greater Toronto and Hamilton Area and services provided by Ontario Northland Transportation Commission in the north to find efficiencies in those regions’ transportation networks. Act on that evidence to improve the efficiency of those services.

Recommendation 12-5: Pursue a national transit strategy with the federal government, other provinces and municipalities.

Recommendation 12-6: Engage citizens in an open, public dialogue on how best to create new revenue sources for future transportation capital needs.

Recommendation 12-10: Eliminate the Ontario Clean Energy Benefit as quickly as possible.

Recommendation 12-11: Review all other energy subsidy programs against measures of value for money and achievement of specific policy goals.

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Recommendation 12-12: Produce an Integrated Power System Plan (IPSP) built on the foundation of the province's Long-Term Energy Plan.

Recommendation 12-13: Consolidate Ontario's 80 local distribution companies (LDCs) along regional lines to create economies of scale.

Recommendation 12-14: As part of the review of the feed-in tariff (FIT) program, take steps to mitigate its impact on electricity prices by:

- Lowering the initial prices offered in the FIT contract and introducing degression rates that reduce the tariff over time to encourage innovation and discourage any reliance on public subsidies; and
- Making better use of "off-ramps" built into existing contracts.

Recommendation 12-15: Procure larger generation facilities through a request for proposal (RFP) process.

Recommendation 12-16: Review the roles of various electricity sector agencies to identify areas for economies in administration. This could include investigating the potential to co-ordinate back-office functions.

Recommendation 12-17: Make wholesale electricity prices inclusive of transmission costs such as capacity limitations and congestion as part of a comprehensive restructuring of the wholesale electricity market.

Recommendation 12-18: Make regulated prices more reflective of wholesale prices by increasing the on-peak to off-peak price ratio of time-of-use pricing and by making critical peak pricing available on an opt-in basis.

Recommendation 12-19: Co-ordinate a comprehensive, proactive electricity education strategy across sector participants that at a minimum covers:

- Ontario's electricity resources including nuclear, hydroelectric, thermal and renewable generation;
- The role and value of electricity import and export markets;
- Roles and responsibilities of the various entities operating in the electricity sector;
- The evolving role of the electricity ratepayer in the smart grid paradigm; and
- Electricity prices — what drives them, how they are communicated and how they are best responded to.

Recommendation 12-20: Strategically promote Ontario's strengths in the energy sector, capitalizing on export opportunities for domestic goods and services.

Chapter 13: Environment and Natural Resources

Recommendation 13-1: Move towards full cost recovery and user-pay models for provincial environmental programs and services.

Recommendation 13-2: Rationalize roles and responsibilities for environmental protections that are currently shared across levels of government.

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Recommendation 13-3: Employ a risk-based approach for environmental approvals that focuses on improving outcomes and prevention.

Recommendation 13-4: Review opportunities to further streamline the environmental assessment process, such as co-ordinating further with the federal government's process or integrating it with certain approvals.

Recommendation 13-5: Place greater emphasis on prevention and the polluter-pay principle for contaminated sites using appropriate financial tools, such as financial assurance.

Recommendation 13-6: Review the effectiveness of the current governance structure of the Ontario Clean Water Agency to evaluate the merits of restructuring it as a for-profit, wholly owned government entity.

Recommendation 13-7: Rationalize and consolidate the entities and agencies involved in land use planning and resources management.

Recommendation 13-8: Ensure that the government's approach to the Ring of Fire maximizes opportunities for Aboriginal Peoples and all Ontarians.

Chapter 14: Justice Sector

Recommendation 14-1: Improve evidence-based data collection in the justice sector to achieve better outcomes in sector programs. (e.g. Court Security)

Recommendation 14-4: Review the core responsibilities of police to eliminate their use for non-core duties. This review would include an examination of alternative models of police service delivery. Criteria for the review would include determining the relative costs of the various security providers and an evaluation of their respective comparative advantages.

Recommendation 14-6: Continue the process of clustering adjudicative tribunals across the Ontario Public Service (OPS). (Note: This was done for the "Environment and Land Tribunals Ontario" which included 5 Boards, including ARB, ERB & OMB).

Recommendation 14-7: Examine integration opportunities and consolidate where possible public safety training in policing, fire services and correctional services, which are currently delivered individually through their respective colleges.

Recommendation 14-8: Have the justice sector continue to work with Infrastructure Ontario to use alternative financing and procurement to assist in replenishing its capital infrastructure.

Recommendation 14-9: Improve co-ordination between federal and provincial governments in areas such as justice policy and legislation, law enforcement and correctional services.

Chapter 15: Labour Relations and Compensation

The Commission set out principles that it felt would see governments, employers and employee groups work together to deliver public services that people depend on.

Principles

1. The labour relations system in Ontario should be balanced, effective and transparent. It should respect the interests of both employers and employees; help to provide value to citizens receiving public services; and be seen to do both these things.
2. Collective bargaining agreements that are negotiated between the parties are preferred to settlements or outcomes that are either legislated or arbitrated.
3. Accountability for labour relations and service delivery outcomes should be appropriately distributed. Governments, BPS employers and bargaining agents need to bear appropriate levels of responsibility for bargaining outcomes. Broader public-sector management and employees need to bear appropriate levels of responsibility for delivering high-quality public services and value for public money.
4. Broader system changes should be part of a larger vision, in which labour relations play a part, but are not an end in themselves.

Additionally, Drummond has proposed to “develop specific and well defined criteria that interest arbitrators would be required to account for in formulating their awards/decisions. For example, “ability to pay” criteria should be broadened to include economic criteria in arbitration awards/decisions.”

Recommendation 15-1: Establish an independent working group to consider and determine which broader public-sector occupations and industries should be deemed as providing essential services, the appropriate essential-worker designation process, and the appropriate form of dispute resolution mechanism for broader public-sector industries and occupations.

Recommendation 15-2: Establish the overall principles/outcomes necessary for reform to the interest arbitration process going forward.

Several key principles must be established to maintain the integrity of the interest arbitration process:

- Assignment to cases independently of the parties;
- Co-ordination of case assignment, in part to ensure that cases are handled in a timely/efficient manner;
- Monitoring — which requires that decisions be reviewed with a view to ensuring that decisions reflect clear assessments based on criteria specified; and
- Transparency — publishing decisions and decision summaries is critical; this is a form of external regulation by virtue of pressure from the parties and the interested public.

Recommendation 15-3: The normal course of an arbitration process should begin with mediation, prior to arbitration, to attempt to arrive at a negotiated settlement between the parties.

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Recommendation 15-4: The arbitration system needs to be shifted in favour of more objective analysis, based on objective criteria and supported by systematic data and research.

Changes should include:

- The establishment of an independent tribunal or commission to create, maintain and manage a roster or a panel of independent arbitrators. Three might be the optimal number. Arbitrators would be assigned to cases by the tribunal/commission independent of the parties. Arbitrator and mediator assignments should be co-ordinated across the BPS, including provision for the appointment of arbitrators across sectors of the BPS. Either a roster or a panel of three arbitrators could work, but without the principles/outcomes outlined for the interest arbitration process, neither would work well. The Commission also emphasizes that the independence of the arbitrators from government influence or interference is of vital importance for either the roster or panel model to be implemented;
- Establish a time limit on the arbitration process and the time arbitrators can take to issue a decision (currently they can take as long as three years, often because parties seek a particular arbitrator who is busy — such delays in decisions can mean they are ultimately out of sync with the current environment);
- Develop specific and well-defined objective criteria that interest arbitrators would be required to account for in formulating their awards/decisions. For example, “ability to pay” criteria should be broadened to include economic and fiscal environment, and productivity criteria in arbitration awards/decisions;
- Arbitrators should be required to provide clear assessments and reasons for their awards/decisions based on the specific and well-defined criteria specified in legislation, as well as any others;
- Ensuring transparency by publishing arbitration awards electronically;
- Arbitrators should function within well-defined parameters of the process and expectations of the stakeholders regarding the quality and scope of the awards rendered;
- Arbitrators should not make judgments on issues not presented to them by either party;
- Centralized support provided to arbitrators, as required; and
- Increase professionalization of arbitration practitioners to enhance the quality of arbitration services provided. There are two dimensions to address to increase the professionalization of these practitioners. First, the core skill required for the profession must be identified, and programs to build these skills must be developed. Second, in arbitration and mediation professions that determine outcomes that affect the fundamental interests of third parties, a formal Code of Conduct should be developed for the profession.

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Recommendation 15-7: Do not let concerns about successor rights in the broader public sector stop privatizations or amalgamations that make sense and are critical to successful reform. Inherited agreements do not live forever; provisions can be accepted initially and bargained differently when they come up for renewal.

Recommendation 15-9: Further rationalize bargaining, while recognizing that multiple models of rationalized bargaining exist (e.g., centralized, co-ordinated, legislated, voluntary). Work collaboratively with broader public-sector employers and bargaining agents to determine the most appropriate model on a sector-by-sector basis.

Recommendation 15-10: The government should facilitate a voluntary movement to centralized bargaining for municipalities — particularly in relation to police and firefighter bargaining.

(Note: Report recognizes in the description that municipalities might not be completely “centralized” but rather become “more centralized” in bargaining.)

Recommendation 15-11: Establish a Labour Relations Information Bureau to collect and disseminate the range of data and information relevant to employers and unions in the broader public sector in their negotiations, and identify data and other information/knowledge gaps. Of particular importance is developing data and measures of productivity.

- Through the bureau, support research on targeted areas of significant relevance to the collective bargaining process (e.g., productivity studies, conflict resolution, and arbitration). Also, data collected should include collective agreements being made readily available as raw data on the Internet.
- This bureau should support the independent tribunal/commission for independent arbitrators and mediators by providing current objective data and other information on the labour, economic and fiscal environment.

Recommendation 15-12: Introduce a comprehensive and transparent benchmarking system for Ontario Public Service and broader public-sector compensation, which would include a costing of the full compensation package, including benefits, pensions and moving through “grids” with seniority.

Chapter 16: Operating and Back-Office Expenditures

Recommendation 16-1: Expand the services ServiceOntario delivers. This includes pursuing additional partnerships for service delivery within the Ontario Public Service, and furthering service delivery partnerships with municipal and federal levels of government. (Note: additional recommendations on how to improve and finance ServiceOntario).

Recommendation 16-1: Expand the services ServiceOntario delivers. This includes pursuing additional partnerships for service delivery within the Ontario Public Service, and furthering service delivery partnerships with municipal and federal levels of government.

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Recommendation 16-13: Selected shared services should be expanded to agencies, boards and commissions and the broader public sector.

Recommendation 16-14: The government should consolidate information and information technology (I&IT) services throughout the broader public sector.

Recommendation 16-15: Significant savings and efficiencies can be achieved by further co-ordinating existing horizontal supply chains across the broader public sector.

Chapter 17: Government Business Enterprises

Recommendation 17-3: Improve the Ontario Lottery and Gaming Corporation's efficiency through, at a minimum, the following measures:

- Close one of the two head offices;
- Close one of the two casinos in Niagara Falls;
- Allow slot machine operations at sites that are not co-located with horse racing venues;
- Stop subsidizing the purchase and provision of lottery terminals to point-of-sale locations; and
- Begin to introduce other points of sale for lotteries.

Recommendation 17-4: Re-evaluate, on a value-for-money basis, the practice of providing a portion of net slot revenues to the horse racing and breeding industry and municipalities in order to substantially reduce and better target that support.

Recommendation 17-7: The government should seek and achieve efficiencies within the operations of Ontario Power Generation and Hydro One through means such as strategic partnerships.

Chapter 18: Revenue Integrity

Recommendation 18-10: The Ministry of Finance should take the lead by providing assistance to municipalities in developing policy for the collection of unpaid Provincial Offences Act fines in the province. (Note: AMO is working on an implementation structure with other groups.)

Recommendation 18-11: Use licence and registration suspensions as a tool to facilitate the collection of Provincial Offences Act fines related to vehicles, including parking, speeding and automobile insurance violations.

Recommendation 18-12: Allow fines to be added via the property tax roll by adding Provincial Offences Act fines to the offender's property tax bill, even if the property is jointly owned.

Recommendation 18-13: Offset tax refunds against unpaid Provincial Offences Act fines.

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Recommendation 18-25: Conduct a review of education tax rate-setting policies for residential and business tax rates to maintain a stable level of education tax revenues in real terms.

Recommendation 18-26: Continue to implement the business education tax (BET) reduction plan while considering options for adjusting the plan in order to avoid part or all of the revenue loss associated with reducing high BET rates by also increasing low BET rates.

Recommendation 18-27: Build on the existing business education tax (BET) reduction plan to address historical BET rate inequities and distortions by gradually implementing a single uniform BET rate.

Chapter 19: Liability Management

(Note: Report discusses some of the Pension Plans that the province directly and indirectly funds).

Recommendation 19-4: The Ontario government should conduct and publish its own liability management assessment of the public-sector pension plans and develop plans to contain any fiscal risks identified.

Recommendation 19-5: Clarify who bears the ultimate financial responsibility for funding deficits of the public-sector pension plans as the Commission encountered considerable confusion on this issue.

Recommendation 19-8: The government's objective, when faced with pension funding deficits, should be to reduce prospective benefits rather than increase the contribution rate beyond current levels. This would help to close the funding gap and reduce the accrual of pension benefits on a prospective basis, mitigating the impact on the fiscal plan. The government may need to consider legislative options, should negotiations with plan sponsors be unsuccessful.

Recommendation 19-9: The government should accelerate work on the design of public-sector benefits and make containing the growth in the cost of benefits part of the broader public-sector compensation negotiation strategy.

Recommendation 19-12: To better protect the province against the costs of environmental cleanup, adjust the current legislative framework so that more focus is placed on the polluter-pays principle.

Recommendation 19-13: Work with the federal government to mitigate risks to the Ontario fiscal framework from federal policy changes. Known risks at the time include the Canada-European Union Free Trade Agreement (CETA) being negotiated, proposed changes to personal income taxes and the federal omnibus crime bill (Bill C-10).

Recommendation 19-14: Ontario should negotiate with the federal government to commit to a housing framework for Canada that includes adequate, stable, long-term federal funding and encourages its housing partners and stakeholders, including municipal governments, to work with the federal government to secure this commitment.

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Recommendation 19-15: Work with the municipal sector to mitigate risks to the Ontario fiscal framework by ensuring that commitments are adhered to. Known risks at this time include potential overruns in municipal infrastructure and the Pan Am Games.

Recommendation 19-16: Modify or eliminate the Taxpayer Protection Act so that both spending and taxes can be used as required to address threats to fiscal sustainability.

Chapter 20: Intergovernmental Relations

Recommendation 20-2: Advocate strongly for reforming federal programs that are not working effectively in Ontario's interests. (Note: this includes federal equalization payments to Ontario).

Recommendation 20-4: Simultaneously eliminate the Canada Social Transfer and transfer the equivalent tax points to the provinces.

Recommendation 20-5: Advocate for federal greenhouse gas mitigation programs to provide fair and equitable support for Ontario's clean energy initiatives.

Recommendation 20-7: Extend the period of the final \$500 million of upload by another two years, so it is not complete until 2020. (Note: AMO is seeking clarification from the Ministry of Finance as to what impacts would happen under this scenario and the impacts of Recommendation 20-8).

Recommendation 20-8: Ensure that, beginning in 2013, the Ontario Municipal Partnership Fund (OMPF) declines to the planned \$500 million by 2016. A reasonable assumption would be a \$25 million decrease in each of the next four years beginning in 2013, resulting in a \$500 million OMPF envelope in 2016.

Recommendation 20-9: The province and municipalities must work together to establish an accountability framework that would track how municipalities are investing the benefits realized as a result of the uploads.

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Subject Drummond Recommendations

Drummond Recommendations

The much anticipated Drummond Report was released today. The report spans over 500 pages with 362 recommendations across a range of areas where the Commission believes the government has an opportunity to address the deficit. The Commission has put forth key recommendations based on limiting provincial spending growth to 0.8% annually through to 2017-18.

There are many recommendations throughout the report that relate to municipal governments. Some of the recommendations reflect work that AMO and its membership have been promoting – matters such as POA fine collection enhancements, changes to the labour negotiation/arbitration process, long range infrastructure planning/asset management, and making sense of the land use planning system. The Commission is also recommending altering the upload agreement and the Ontario Municipal Partnership Fund. The Commission is clear that when it speaks about consolidation of programs, the efficiency in administration is the goal and that accountability is not about excessive rules and reports, but about outcomes.

At this point, what the government may or may not do with the recommendations is not known. But the Finance Minister has asked for reaction and input and AMO will do just that. Our analysis of all of the recommendations is underway in order to have the necessary discussions with the government before the provincial budget is completed.

Key Elements of the Commission's Report

Infrastructure

The Commission made several recommendations related to municipal infrastructure management and funding. These are: better use of detailed long term asset management practices in broader public sector organizations to better manage assets; a strategic asset management plan targeted at the municipal sector that looks at funding options, and private sector involvement. The report also asks whether stable and predictable funding from the province for infrastructure will contribute to more effective and efficient infrastructure management. The Commission also commented positively on the use of alternative financing and procurement methods and recommends full cost recovery for municipal water and wastewater services be implemented.

Transportation

The Commission recommends better coordination and rationalization of public transit networks in the Greater Toronto and Hamilton Areas to better integrate Go Transit/Metrolinx services with municipal transit. The objective is to reduce overlap and

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duplication through rationalized routes, coordinated fares and common purchasing. The report seeks "honest discussions" regarding revenue solutions such as tolling or congestion charges. Increasing efficient delivery of transportation in the area serviced by the Ontario Northland Transportation Commission was also discussed. Finally, the Commission also recommended that the Ontario Government work with the Federal Government to pursue a national transit strategy.

Environment

The Commission reviewed the organizations involved in environmental protection and planning in Ontario and recommended that: the roles of planning agencies such as municipalities, Conservation Authorities, provincial ministries and the federal government be reviewed and rationalized. It also noted that streamlining the Environmental Assessment process between the federal and provincial governments should be pursued. It further states that full cost recovery for water taking charges be used to ensure adequate funding for environmental protection is maintained. The Commission also recommended that Ontario Clean Water Agency be reviewed with a view to transforming it into a for-profit government entity to improve its competitiveness and ability to attract qualified personnel.

Law enforcement and the administration of justice

The Commission calls for the review of core responsibilities of police to eliminate their use for non-core duties including an examination of alternative models of police service delivery and calls for improvements to the collection of unpaid *Provincial Offences Act* fines.

Labour Relations

As a principle the report stated that "the labour relations system in Ontario should be balanced, effective and transparent". A number of the report's recommendations propose changes to the current interest arbitration system include: the establishment of an independent tribunal or commission to create, maintain and manage a roster or panel of arbitrators; establish time limits on the process; and develop specific and well-defined objective criteria that arbitrators would be required to account for in formulating their awards/decisions.

The report further recommended that the government facilitate a voluntary movement to centralized bargaining for municipalities- particularly in relation to police and firefighting bargaining. It was noted that, *"The benefit of this voluntary approach of centralization for municipal bargaining is that municipalities might not be completely "centralized," but rather become "more centralized" in bargaining. The larger municipalities, or some groups of them, will tend to bargain together, and, likewise, the smaller municipalities will bargain together but separate from the larger ones."*

Finance - the upload and OMPF

Of note in particular from the Commission's report is the following two paragraphs describing provincial-municipal fiscal relations:

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"Between 2010 and 2018, provincial support is projected to grow by 5.2 per cent per year. Such a rate of growth is simply unaffordable. It significantly exceeds the 0.8 per cent annual growth target for total program spending identified in this report. A portion of the projected growth comes from the remaining \$500 million of uploading. Excluding that, support would grow by 3.5 per cent per year — a rate of growth that is still far in excess of our 0.8 per cent annual growth target. The projected 3.5 per cent annual growth in the absence of the remaining uploads can be attributed mainly to increased costs associated with uploads that have already been completed — the uploads of ODB and ODSP. As a result of factors such as increased caseloads, the costs to the province (and by extension, the effective savings to municipalities) of these already completed uploads continue to increase.

The Commission supports the general notion of the upload — these matters are better financed by the broader, more diverse provincial revenue base. And we realize that any change in the upload simply shifts the fiscal problem in the province from one jurisdiction to another; it does not solve it. Most of the province's municipalities are also struggling with their budgets."

The Commission recommends extending the period of the final \$500 million of upload by another two years, so it is not complete until 2020.

The report recommends that, "beginning in 2013, the Ontario Municipal Partnership Fund (OMPF) declines to the planned \$500 million by 2016". The Commission suggests a \$25 million decrease occur in each of the next four years beginning in 2013. AMO is concerned with this recommendation as OMPF is more than just a social programs grant. Equalization to rural and northern communities is an essential component of this Fund. Further analysis of the numbers used by Mr. Drummond is needed to get a better understanding of this recommendation.

The report also notes the province and municipalities must work together to establish an accountability framework that would track how municipalities are investing the "benefits" realized as a result of the uploads.

Relations with the Federal Government on Housing

Diminishing federal funding and the challenges posed by funding for short term programs in the area of social and affordable housing as a key pressure and risk. It is recommended that Ontario negotiate with the federal government to commit to a housing framework for Canada that includes long-term federal funding and encourages its housing partners, including municipal governments, to work with the federal government to secure this commitment.

Health

The Commission outlines numerous recommendations that focus on the key objectives of "achieving efficiencies" while "enhancing care". This includes a 20 year plan to transform the current system moving towards a focus on health promotion and a transfer of health care management to a regional authority, most notably, the Local Health Integration Networks (LHINs).

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The transformation begins with a 2.5% cap on health care spending through to 2017-2018. This translates in to a cost reduction per person on health care by a total of 5.7% or 0.8% through to 2017-18. In total 105 recommendations on health care were put forward by the Commission. Many of the recommendations touch on the complex interfaces between municipalities and the health care system. For municipalities there are a number of potential implications related to funding and governance.

Local Health Integration Networks (LHINs)

The Commission recommends an expanded role and function for the LHINs at the same time as contemplating the need to reduce the number of LHINs and to better align boundaries. The recommendations as stated, would see the LHINs having greater authority and mechanisms to ensure efficiencies through consolidation, integration and alignment of health services within regions. Included, is a vision of representative bodies of specific health services, for example, long term care, being established to interface with the LHINs. The Commission also recommends that public health come under the LHIN umbrella and that all public health costs (the municipal 25%) be uploaded.

The Commission, does not speak to addressing governance or funding issues in relation to the expanded role and authority of the LHINs. In the event of the recommendations being implemented, this would be of great interest to municipalities and to ensure that a direct interface with municipal governments continue as long as they are funding and service delivery partners.

Long Term Care

A number of recommendations related to the growing costs and pressures on long term care homes. It recommends a move to a focus on primary care and expanded home care services in an effort to divert funding away from more costly interventions that do not always provide the best health outcomes. The Commission also, however recommends to "resist the natural temptation to build many more long-term care facilities for an aging population until the government can assess what can be done by emphasizing to a greater extent the use of home-based care that is supported by community services." While focused on the future, the recommendations do not contemplate current and near term pressures on long term care and how to address these.

Other areas of interest related to health. On the heels of the recently released report by Commissioners Francis Lankin and Munir Sheikh on reforming Ontario's social assistance system, the report recommends moving away from targeting the Ontario Drug Benefit (ODB) to seniors and others in receipt of assistance towards a benefit available based on income. This would likely mean providing ODB to Ontario's low income earners based on a certain income level.

The Commission also recommends not letting concerns about successor rights stop (health care and service) amalgamations that make sense and are critical to successful reform. Recognizing the challenges with transforming a system that includes union agreements, the Commission argues this should not be a stumbling block in achieving the proposed transformation of health in the province.

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Full Day Kindergarten

The Commission recommends, foremost, the cancellation of the Full Day Kindergarten Program, given the cost to implement the program in its entirety. If full day kindergarten is cancelled, it is recommended that existing school space appropriately be used for child care. In the absence of the government accepting this recommendation, the Commission recommends reducing costs through changing the staffing model and delaying implementation out to 2017-18 rather than 2014-15.

Addressing school closures and capital asset pressures, the Commission recommends the government amend the Education Act to give power to the minister to order the sale of closed schools or other unused properties, recognizing unmet need for space across the broader public sector.

Social Programs

Over the past ten years, spending on social programs has grown on average 6.0 per cent per year. This includes both Ontario Works and the Ontario Disability Support Program (which has been growing by 5% per annually over the same period). In an effort to slow expenditure growth, the Commission provides numerous recommendations that focus on consolidating and streamlining service delivery across governments that will lead to efficiencies and reducing barriers to exiting social assistance—a concern that is referred to as the “welfare wall”. Many of the recommendations are not new in discussions on social policy, though implementation considerations will be of interest to municipalities. It should be noted the recommendations do not exactly reflect recent recommendations put forth in the second report on the social assistance review by Commissioners Lankin and Sheikh.

The Commission recommends moving aggressively towards a fully integrated benefits system that simplifies client access, improves client outcomes and improves fiscal sustainability through greater program effectiveness and reduced administrative costs. What this includes is a contemplation of a single benefit, a range of case management from automation to intense client focused, and streamlining and coordinating the number of employment services available to clients with Employment Ontario as lead. The Commission supports the recently released Mowat Report of Employment Insurance.

The Commission advocates for the federal government to establish a national income support program for people with disabilities.

The recommendations point to a potential shift in the municipal role on several fronts, such as the provision and oversight of employment supports, and areas of administration like provision of benefits. The recommendations offer a complex disentanglement of provincial and municipal responsibilities including moving to provincial administration in several areas including issuing of benefits. The Commission also recommends that any savings realized through a more streamlined and efficient approach be reinvested by increasing asset limits and raising basic needs and shelter amounts.

...

Agenda Item # 9.1

[Click here for AMO's news release](#)

AMO Contact: Monika Turner, AMO Director of Policy mturner@amo.on.ca extension 318.

Agenda Item # 9.1



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Watch File



February 16, 2012

In This Issue

- AMO website advisory.
- Release of the Commission on the Reform of Ontario's Public Services [Drummond] Report.
- Public consultations for the development of Federal Railway-Roadway Grade Crossings Regulations.
- Understanding the Don Drummond Report: John Tory.
- Leading with Sustainability: A Closer Look at the Socio-Cultural Pillar.
- Leverage LAS & AMO's leadership and valuable programs to save your municipality money.
- Showcasing municipal innovation at the ROMA/OGRA Conference.
- Career opportunities with Wellington County and AMO.
- *Links to full text articles below.*

NOTE: To better serve our members, AMO will be upgrading the software we use for member services including our website. In order to do this, the AMO website will be unavailable starting at 4PM Wednesday February 29th through to 8:30AM Monday March 5th. This will include the password protected areas such as Municom, MIDAS, EMT and Gas Tax Reporting.

Provincial Matters

The wide-ranging 665 page Drummond Report with 362 recommendations on Ontario public service reform was released on February 15, 2012. Here's the link to the [full report](#) and AMO's [media release](#). AMO's [website](#) will be updated periodically in the days ahead.

Federal Matters

Transport Canada has launched its public consultation process into the development of Railway-Roadway Grade Crossings Regulations. Visit Transport Canada's [website](#) if you are interested in participating in the consultations.

Eye on AMO/LAS Events

Come hear John Tory's perspectives on the changing Ontario political environment and the new realities marked by the Don Drummond Report and the 2012 Provincial Budget. Attend AMO's [2012 Urban Symposium](#) - April 19-20, 2012.

Socio-cultural sustainability is crucial to building successful communities that last for generations – but it's not always easy to grasp. Build your skills and understanding at our "[Leading with Sustainability](#)" workshop.

What value do LAS/AMO programs offer for municipalities? Attend a [no-cost information sessions](#) to learn about key issues in municipal risk management, managing group benefit cost trends, our cost-saving aggregation programs, and the Federal Gas Tax Program including some exceptional

Agenda Item # 9.1

municipal projects.

Ontario Municipal Knowledge Network (OMKN.ca)

The 2012 ROMA/OGRA Conference will profile leading practices in increasing Community Attractiveness for Newcomers and Information Technology Strategic Planning. For regular information on municipal innovation visit the OMKN website.

Career/Employment Opportunities

Housing Analyst - County of Wellington. Applicants are invited to submit a resume clearly marked Posting #012-12 by Friday, March 2 at 4:00 pm. Attention: HR Department, County of Wellington Administration Centre, 74 Woolwich St. Guelph ON N1H 3T9. email: careers@wellington.ca or fax: 519.837.8882.

Senior Accounting Clerk - AMO. This is a part time position - 3 days/week. Please email or fax 416.971.6191 your resume, in confidence, with a covering letter stating salary expectations, by 4:00 p.m. Friday, February 24, 2012.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

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[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries Tel: 416.729.5425](#)

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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Agenda Item # 9.1



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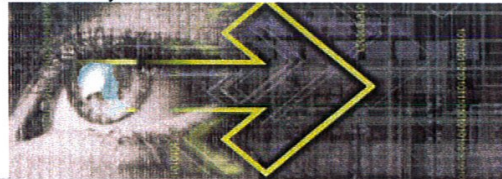
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AMO Association of
Municipalities of Ontario

Watch File



February 23, 2012

Next issue of the AMO Watch File will be distributed on Wednesday February 29, 2012.

In This Issue

- AMO website advisory.
- New Government Bill that impact municipalities.
- Amendments to the *Workplace Safety and Insurance Act (WSIA)*.
- Realizing the Possible at the AMO Urban Symposium with Mayor Morrissey, Rockford, IL.
- Leading with Sustainability: A Closer Look at the Financial and Economic Pillars.
- Dr. Dan Shapiro, Harvard International Negotiation Program, added to AMO Conference program.
- Leverage LAS & AMO's leadership and valuable programs to save your municipality money.
- LAS helps you lower your group benefits costs in 2012.
- AMO's Economic Development Task Force – Update.
- "Let Your Voice Be Heard" survey for Rural Ontario.
- Career opportunities with Centre Hastings, Ontario Science Centre, King and Niagara Region.
- *Links to full text articles below.*

NOTE: To better serve our members, AMO will be upgrading the software we use for member services including our website. In order to do this, the AMO website will be unavailable starting at 4PM Wednesday February 29th through to 8:30AM Monday March 5th. This will include the password protected areas such as Municom, MIDAS, EMT and Gas Tax Reporting.

Provincial Matters

A Government Bill was introduced and received First Reading: *Bill 34, Security for Courts, Electricity Generating Facilities and Nuclear Facilities Act, 2012*. This Bill is to replace the 1939 *Public Works Protection Act*. The Honourable Roy McMurtry, former Ontario Chief Justice, reviewed the *Public Work Protection Act (PWPA)* and recommended repeal in his 2011 Report.

Effective January 2013, Bill 119 will make it an offence under the WSIA to hire a contractor to perform construction work without a valid WSIB clearance certificate in place.

Eye on AMO/LAS Events

Hear from Mayor Larry Morrissey of Rockford, Illinois on the steps the municipality took to return the city centre to its position as the heart of the broader community at the AMO Urban Symposium - April 19 & 20 at the Thompson Hotel, Toronto.

Financial and economic sustainability are crucial to long-term, integrated planning in every municipality. Learn how to tie it all together at our "Leading with Sustainability" workshop.

Agenda Item # 9.1

2012 AMO Annual Conference adds Dr. Shapiro as another keynote speaker - "New Secrets to Leadership and Management: Powerful Tools to Negotiate and Win". How can an individual get as much value as possible from negotiations while also cultivating a good working relationship. It's "A Capital Idea!" [Registering today](#) gets you an early bird rate!

What value do LAS/AMO programs offer for municipalities? Attend a [no-cost information sessions](#) to learn about key issues in municipal risk management, managing group benefit cost trends, our cost-saving aggregation programs, and the Federal Gas Tax Program including some exceptional municipal projects.

LAS (Local Authority Services)

Continue to be frustrated by ever-rising group benefit costs? LAS' [Group Benefits Consortium Program](#) offers average savings of 12% at time of enrollment and very competitive renewal rates. Members also have full flexibility related to plan design to accommodate any collective agreement requirements. Request a no-obligation quote from LAS today to see what you can save in 2012.

The Municipal Wire

AMO's Economic Development Task Force met on February 13, 2012 and received presentations from the Ministry of Citizenship and Immigration, the Ministry of Economic Development and Innovation, and Metrolinx. The full [summary of the meeting](#) and the presentations are available on AMO's [website](#).

The Rural Voices Network (RVN) has released a public survey that is looking at examining what enables rural citizens to participate in their community and to identify the barriers to rural civic engagement. Interested rural municipalities can distribute the survey to their residents through [RVN's website](#).

Career/Employment Opportunities

[Chief Administrative Officer / Clerk - Municipality of Centre Hastings](#). Candidates are invited to submit a cover letter and resume by 4 p.m. on March 19, 2012 to Janet DeMille, Human Resources Advisor, County of Hastings, P.O. Bag 4400, 235 Pinnacle St., Belleville, ON K8N 3A9; Fax: (613) 966-6775; Email: fourniery@hastingscounty.com.

[VP, Corporate Services and Operations/COO - Ontario Science Centre](#). Please apply online, by March 6, 2012, by visiting [Ontario Careers](#) and entering Job ID 42287 in the Job ID search field. Please follow the instructions to submit your application online.

[Director of Parks, Recreation and Culture - Township of King](#). Qualified candidates are requested to submit a cover letter and resume by March 16, 2012 to: Human Resources, 2075 King Road, King City, ON L7B 1A1; mloan@king.ca.

[Director, Seniors Services - Niagara Region](#). To explore this opportunity in greater detail and apply online, please visit the Region's [website](#) and click on the Careers link. Please note the posting close date of February 26, 2012.

About AMO

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Agenda Item # 9.2

THE TOWN OF FORT FRANCES

Applicant: Ronald Peter Krupa
File No.: A1/2012
Property Address: 24 Armstrong Place

Date of Decision: 21 February 2012
Date of Notice: 23 February 2012
Last Date for Appeal: 12 March 2012

NOTICE OF DECISION

for Minor Variance or Special Permission
Section 45 of the Planning Act



TAKE NOTICE THAT a minor variance to reduce the exterior side yard from 3 metres to 0.9144 metres **was approved** by the Committee of Adjustment at its meeting held February 21, 2012. A certified copy of the Decision is attached and provides the reasons for the decision made.

If any conditions were imposed, it is your responsibility to fulfil the conditions within the time period specified, if any and to provide written confirmation to the office of the Municipal Planner. Failure to do so will render approval null and void.

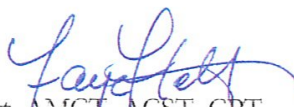
FURTHER TAKE NOTICE THAT decisions made and/or conditions imposed by the Committee may be appealed to the Ontario Municipal Board. The Planning Act, at Section 45(12) to 45(14) provides that a decision of the Committee becomes final and binding unless an appeal is filed within twenty (20) days of the making of the decision. Additional information can be obtained by contacting the Office of the Municipal Planner or accessing the government website at www.e-laws.gov.on.ca.

To appeal the decision and/or conditions to the Ontario Municipal Board, send a letter outlining the reasons for the appeal together with the appeal fee of \$125.00 for each application appealed, payable by cheque payable to the Ontario Minister of Finance to:

Town of Fort Frances
320 Portage Avenue
Fort Frances, On
P9A 3P9

For your convenience, the last day of appeal, as applied to the subject application, has been noted above. Should you wish to obtain a building permit prior to the expiration of the appeal period, please contact the writer for additional information.

You will be advised by letter if an appeal has been filed.


N. Faye Flatt, AMCT, ACST, CPT
Municipal Planner/Committee Secretary-Treasurer
Telephone: (807) 274-5323 (ex. 275)

Agenda Item # 9.2

TOWN OF FORT FRANCES
320 Portage Avenue, Fort Frances, On P9A 3P9
COMMITTEE OF ADJUSTMENT DECISION

File No.

A1 /2012

Date of Hearing 21 February 2012	Date of Decision 21 February 2012	
Name of Applicant Ronald Peter Krupa	Address of Property 24 Armstrong Place	Property Roll No. 1-6-024-02
IN THE MATTER OF Section 45 of The Planning Act for Minor Variance from the Zoning By-Law #8/98, and an application for <input checked="" type="checkbox"/> a minor variance from or <input type="checkbox"/> permission to		
Section 4.2.1.(iii)(c) of Zoning By-Law #8/98, as amended, to reduce the exterior side yard from 3.0 metres to 0.9144 metres.		

DECISION:

The request is hereby: ☐ Denied or ☒ Granted

Subject to the following Conditions:

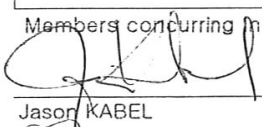
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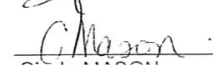
attached ☐

Reasons for Committee Decision:

1. The variance will recognize a contravention created by misinterpretation at the time the dwelling was constructed.
2. No adverse affects are anticipated for either the subject or adjacent land.
3. There were no objections to the application.

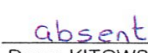
Members concurring in above Decision:


Jason KABEL


Cindy MASON

Approved Absence
Peter SAS


Alan ZUCCHIATTI


Doug KITOWSKI

Approved Absence
Bill MARTIN


Gary BOGOZINSKI



Agenda Item # 9.2

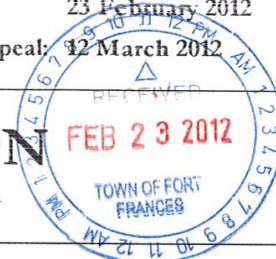
THE TOWN OF FORT FRANCES

Applicant: Bill and Jeanette Easton
File No.: A2/2012
Property Address: 1336 Elizabeth Street East

Date of Decision: 21 February 2012
Date of Notice: 23 February 2012
Last Date for Appeal: 12 March 2012

NOTICE OF DECISION

for Minor Variance or Special Permission
Section 45 of the Planning Act



TAKE NOTICE THAT a minor variance to reduce the interior side yard (both sides) from 1.5 metres to 1 metre **was approved** by the Committee of Adjustment at its meeting held February 21, 2012. A certified copy of the Decision is attached and provides the reasons for the decision made.

If any conditions were imposed, it is your responsibility to fulfil the conditions within the time period specified, if any and to provide written confirmation to the office of the Municipal Planner. Failure to do so will render approval null and void.


FURTHER TAKE NOTICE THAT decisions made and/or conditions imposed by the Committee may be appealed to the Ontario Municipal Board. The Planning Act, at Section 45(12) to 45(14) provides that a decision of the Committee becomes final and binding unless an appeal is filed within twenty (20) days of the making of the decision. Additional information can be obtained by contacting the Office of the Municipal Planner or accessing the government website at www.e-laws.gov.on.ca.

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Town of Fort Frances
320 Portage Avenue
Fort Frances, On
P9A 3P9

For your convenience, the last day of appeal, as applied to the subject application, has been noted above. Should you wish to obtain a building permit prior to the expiration of the appeal period, please contact the writer for additional information.

You will be advised by letter if an appeal has been filed.


N. Faye Platt, AMCT, ACST, CPT
Municipal Planner/Committee Secretary-Treasurer
Telephone: (807) 274-5323 (ex. 275)

Agenda Item # 9.2

TOWN OF FORT FRANCES
320 Portage Avenue, Fort Frances, On P9A 3P9
COMMITTEE OF ADJUSTMENT DECISION

File No.
A2 /2012

Date of Hearing 21 February 2012	Date of Decision 21 February 2012	
Name of Applicant Bill and Jeanette Easton	Address of Property 1336 Elizabeth St. E.	Property Roll No. 3-7-123-10
IN THE MATTER OF Section 45 of The Planning Act for Minor Variance from the Zoning By-Law #8/98, and an application for <input checked="" type="checkbox"/> a minor variance from or <input type="checkbox"/> permission to		
Sections 4.2.2.(iii)(b) and (iv) of Zoning By-Law #8/98, as amended, to reduce the interior side yards from 1.5 metres to 1 metre, and increase maximum lot coverage from 40% to 42% for the property known as 1336 Elizabeth Street East, to accommodate the construction of a single family dwelling and detached accessory building		

DECISION:

The request is hereby: ☐ Denied or ☒ Granted

Subject to the following Conditions:

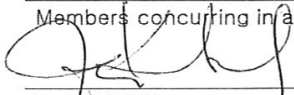
1. The property shall apply for a building permit within one year from the date of approval, failing which the variance will be deemed to have been denied
2. _____

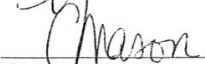
attached ☐

Reasons for Committee Decision:


1. No adverse affects are anticipated for either the subject or adjacent land.
2. There were no objections to the application.
3. _____

Members concurring in above Decision:


Jason KABEL



Cindy MASON

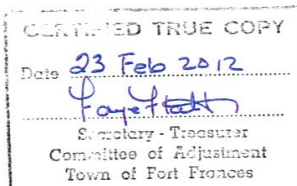
Approved Absence
Peter SAS


Alan ZUCCHIATTI


Doug KITOWSKI

Approved Absence
Bill MARTIN


Gary ROGOZINSKI





NEWS RELEASE

February 1, 2012

IJC Issues Report on Governance of Lake of the Woods – Rainy River Watershed

The International Joint Commission (IJC) released a plan to help improve bi-national management of water quality in the Lake of the Woods – Rainy River basin.

In a report to the governments of Canada and the United States, the IJC proposed a governance model for a new International Lake of the Woods and Rainy River Watershed Board under the International Watershed Initiative. The new governance model would enhance local participation and support mechanisms to address priority issues through cooperative research and decision making. This could include bi-national studies on transboundary water quality and water-level regulation of Lake of the Woods and a Watershed Summit convened by the IJC.

"The Commission thanks the public, First Nations, Métis, Tribes, industry and officials from both Canada and the United States for participating in this process. They have helped us to develop a bi-national governance model that can provide solutions to our immediate problems and ensure that Lake of the Woods and Rainy River remain a magnificent jewel and attraction in the heart of North America" said Canadian Chair the Hon. Joe Comuzzi.

"The establishment of a watershed board will allow for greater participation of the public, First Nations, Métis and Tribes and industry. This will help ensure that the greatest variety of views and proposals are considered by both nations in their coordination of water quality and water quantity efforts in the basin. This speaks to a fundamental principle of our International Watershed Initiative; that local problems are best resolved through local solutions and participation" noted US Chair the Hon. Lana Pollack.

The new International Watersheds Initiative Board would be formed by combining the IJC's existing International Rainy River Water Pollution Board and the International Rainy Lake Board of Control and would have an expanded mandate to include reporting to governments on water quality in the boundary waters of the watershed. The amalgamation of the two existing boards into one watershed board would not result in additional regulations for industry but rather rationalize governance within the watershed. A Water Quality Plan of Study would identify what scientific work is needed in addressing the priority transboundary water issues such as nutrient enrichment and harmful algal blooms; aquatic invasive species; climate change indicators and the development of adaptation measures; and contamination of ground and surface water from sulphides and heavy metals.

The Commission also recommended the development of a Plan of Study on Lake of the Woods water levels to better inform policy, enhance understanding of the impacts of post glacial rebound and to consider the anticipated effects of climate change.

Agenda Item # 9.3

The Commission recommends that Governments partner with First Nations, Métis and Tribes in watershed governance issues and continue efforts to resolve land and flooding claims. For its part, the IJC would welcome stronger and deeper engagement with First Nations, Tribes and Métis as members of a new watershed board.

These IJC recommendations are in response to a request by the governments of the United States and Canada in June 2010 that the IJC examine bi-national governance of the Lake of the Woods and Rainy River. The International Joint Commission created the International Lake of the Woods and Rainy River Watershed Task Force (Task Force) on July 13, 2010, to examine and report to the IJC on the matters raised by the governments. The Task Force issued its final report to the IJC on July 15, 2011, entitled "Bi-national Management of Lake of the Woods and Rainy River Watershed" and the Commission held public hearings and received comments on the Task Force report from July 21, 2011 to August 31, 2011. The Task Force Report is annexed to the Commission's Reference Report which is available at www.ijc.org

-30-

Contacts:

Frank Bevacqua	Washington	202-736-9024	bevacqua@washington.ijc.org
Bernard Beckhoff	Ottawa	613-947-1420	beckhoff@ottawa.ijc.org

► **International Joint Commission**

**Report to the Governments
of the United States and Canada
on Bi-national Water Management
of the Lake of the Woods
and Rainy River Watershed**

January 2012



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Agenda Item # 10.1

COMMITTEE OF ADJUSTMENT Minutes of Meeting – November 21, 2011

A meeting of the Committee of Adjustment for the Town of Fort Frances was held in the Civic Centre Committee Room on the 21st day of November 2011 at 7:00 p.m.

Present: Gary Rogozinski (Vice-Chair), Alan Zucchiatti, Cindy Mason, Jason Kabel, Faye Flett, Municipal Planner/Secretary-Treasurer, Mark Bowes, Gary Nixon, Mark McCaig (CAO), and Rick Hallam (Superintendent of Planning & Development)

Absent: Peter Sas, Bill Martin



1. **Call to Order** – Vice-Chair Rogozinski called the meeting to order at 7:00 who confirmed quorum.

2. **Added Non-Agenda Items** – None

3. **Declarations, Municipal Conflict of Interest Act** – None

4. **Minutes of Previous Meetings**

Zucchiatti/Mason – That the minutes of the meeting of the Committee of Adjustment dated 17 October 2011 be approved as circulated.

CARRIED

5. **Business arising from the minutes/Old Business** – None

6. **New Business**

a) **Applications**

i) **Minor Variance File A10/2011 – 566 Riverview Drive**

Kabel/Zucchiatti – That the application for minor variance (File A10/2011) under Section 45(1) of the Planning Act, RSO 1990, c. P13, as amended, from section 3.2.1. of Zoning By-Law #8/98, as amended for the property known as 566 Riverview Drive to permit an accessory building without a principle building, be approved, subject to the following conditions:

1. The variance is granted on a temporary basis for a maximum period of three (3) years; and
2. The property owner execute a Memorandum of Understanding acknowledging the temporary period of the variance, undertaking to reconstruct a residential dwelling within the specified period of time or take such other action as may be necessary to ensure the compliance with the noted provision, and Indemnify the Town and such officers and employees from any costs or damages as a result of said compliance.

CARRIED

ii) **Minor Variance File A11/2011 – 1323 Fifth Street East**

Mason/Kabel – That the application for minor variance (File A11/2011) under Section 45(1) of the Planning Act, RSO 1990, c. P13, as amended, from section 3.2.2 of Zoning By-Law #8/98, as amended for the property known as 1323 Fifth Street East to permit an accessory building to be closer to the front lot line of the property than the principle building, be approved, subject to the following conditions:

1. The property owner apply for a building permit within one year of the date of this decision, failing which the variance will be deemed to have been refused; and
2. That the property owner ensures the building to be constructed complies with setback and other applicable zoning regulations, namely front and side yard setbacks.

CARRIED

Agenda Item # 10.1

COMMITTEE OF ADJUSTMENT

Minutes – November 21, 2011

Page 2

b) Other Business

- i) **Zoning Amendment File 8/98-TT** – Lots 26 to 38 Plan SM-144 (Nelson Street) Kabel/Zucchiatti – That in the matter of zoning amendment File 8/98-TT, a recommendation be made to Council that the property known as “ Nelson Street Park” (Lots 26 to 38 Plan SM-144) be rezoned from Open Space (OS) to Residential Type Two (R2) to accommodate the creation of five residential building lots to be deemed surplus by the Town of Fort Frances for disposition based on the following:

- (1) There is sufficient greenspace in that area;
- (2) Lots are readily available for development without extensions to services or roads; and
- (3) there are little to no lots available in town for development in desirable area and this area is desirable for new residential dwellings.

CARRIED

- ii) **Zoning Amendment File 8/98-UU** – Lots 12 to 14 7 Part of Lot 11 Plan SM-129 7 part of lane (Minnie Avenue @ Front Street)

Mason/Zucchiatti – That in the matter of zoning amendment File 8/98-UU, a recommendation be made to Council that the property on the corner of Minnie Avenue and Front Street (Lots 12 to 14 7 Part of Lot 11 Plan SM-129 7 part of lane) be rezoned from Tourist Commercial (C4) to Open Space (OS) to provide an equivalent area of property for use as public open space to offset the open space being rezoned by File 8/98-TT.

CARRIED

- iii) **Heritage** – 333 Church Street

Mason/Kabel – That the Committee of Adjustment now meet in-camera in order to address a matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act.

CARRIED

7. Correspondence – None

8. Non-Agenda Items – None

9. Adjournment

Kabel/Zucchiatti – There being no further business, this regular meeting of the Committee of Adjustment be now closed at 8:09 pm.

CARRIED


Chair/Vice-Chair


Secretary-Treasurer

Minutes approved with amendments ☐

without amendments ☒

Agenda Item # 10.2

Downtown BIA – Board of Management Meeting
Wednesday 24 January, 2012 @ 8 a.m. Draft Minutes - motion required to approve

BIA BOARD OFFICE

Page 1 of 3

Connie Cuthbertson - Chair Northwoods Gallery & Gifts	P	Chamber of Commerce Representative	A
Ted Debenetti – Co-Chair A Buck or Two	A	RRFDC – Geoff Gillon	A
George Emes Edward Jones	P	John Albanese – Town Councilor Town of Fort Frances	P
Richard Boileau McTaggart's	A	Shelley Wepruk Secretary	P
Marie Therese Metke Pharmsave	P		
Pat Gartshore Gartch's International Pub	A		
Doug Anderson Betty's	A		
Mike Tullio Nirvana Spa	P		



1. Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Connie Cuthbertson chaired the meeting and called the meeting to order at 8:00 a.m. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted.

2. Approval of Minutes

B.I.A Board of Management Meeting –14 December, 2011

Copies of the minutes from the 14 December, 2011 Board of Management Meeting were circulated for review and approval. The following motion was made:

Motion # 1 John Albanese/George Emes

TO accept the minutes presented of the 14 December, 2011 Regular Board of Management Meeting as presented.
ALSO to ratify all motions made on that date.

**No Against or abstentions
CARRIED**

3. Accounts Payable & Financial Report

Accounts payable for December were circulated for review.

Motion # 2 George Emes/Mike Tullio

TO accept the total payable dated June for payment in the amount of \$1,541.32

**No Against or abstentions
All in agreement – CARRIED**

Agenda Item # 10.2

Downtown BIA – Board of Management Meeting
Wednesday 24 January, 2011 @ 8 a.m.
BIA BOARD OFFICE
Page 1 of 3

Draft Minutes - motion required to approve

4. BUSINESS ARISING FROM THE MINUTES

1. Promotions :

The Dragon boat is coming to Fort Frances and it was suggested that we could possibly use it as a promotion for 1 July. Perhaps it could be on the street for mall days and any non profit fund raising organizations looking for ideas could possibly incorporate the boat into their plans.

The suggestion of a consignment store was brought up and would it be feasible to run thru the summer months with the aid of college students. In order for the merchants to know of the idea, a public information session was advised so those wishing to participate will know all the details. The finance committee is to look into internship grants and wage subsidies for the students.

A new application for a business license was received from the town hall regarding a new license for the summer of 2012 for the Market Mall. Shelley will complete it and return it to the town. The suggestion was made to look into buying our own tents and having our logo on them to advertise. It was also suggested by John that we consider looking at Canfield Tents as they will erect and take down the tents if we rent them from them.

2. Finance and Administration Committee:

The finance committee is working on the 2012 budget. George needs proposed budgets from the Promotions and Maintenance Committees in order to finalize. John advises that the town will not set their budget until possibly May, giving the finance committee time to work on the BIA's.

As we were approved for the Local Initiatives Fund, the billing for the new banners on the flag poles MUST be submitted by 31 March, 2012.

AGM is to be set for 28 March, 2012 @ 6:00 p.m. at the Board Office. Letters will be going out to all BIA members notifying them of the meeting and asking for additions to agenda if any.

3. Maintenance Committee:

Lindsay has some prototypes ready and is good to go with the new banners. They will be constructed out of metal and will have a "car finish" so they will last for years. The FFHS students will be helping with the cutting out of the figures. As they are less expensive than the original conception, all 36 of the flag poles will be able to be re-outfitted with new banners. Price of the banners will include the placing of them on the poles.

Lindsay is willing to also look into new planter concepts.

It was decided to go ahead with Lowey's for flowers again this year. It was decided to have Donna do the original size baskets so new baskets will not have to be purchased. A quote was received from Lowen Greenhouses but gave no ideas as to flowers, arrangements for different seasons, or ideas in general which was the gist of the asking for a quote. No other quotes were received.

Board of Management Minutes – 14 December, 2011 Page 2 of 3

Agenda Item # 10.2

Downtown BIA – Board of Management Meeting
Wednesday 24 January, 2011 @ 8 a.m.
BIA BOARD OFFICE
Page 1 of 3

Draft Minutes - motion required to approve

5. New Business:

Shelley will be talking to Glen Treflin about Marie-Therese's application and questioning if any other new applications has been received at the Town Hall regarding board members.

There will be a VERY IMPORTANT meeting of the promotions and maintenance committees on Friday, February 3 @ 8 a.m. at the Kitchen Table.

6. Closing and Setting of Next Board Meeting

The next meeting date will be 15 February 2012 @ 8:00 a.m. at the BIA office.

Meeting closed at 9:00 a.m.

Agenda Item # 10.3

REPORT

TOWN OF FORT FRANCES EXECUTIVE COMMITTEE

SESSION # 19
February 6, 2012

A meeting of the Community Services Executive was held in the 52 Meeting Room at the Memorial Sports Centre on Monday February 6, 2012 at 11:00 am.

PRESENT: John Albanese, Andrew Hallikas, Paul Ryan, George A. Bell Manager of Community Services

Call to Order 11:00 am

Adoption of minutes – January 3, 2012 – as presented

1. Disclosure of pecuniary interest - none
2. Items discussed as per the following agenda.



AGENDA

NEW BUSINESS

1. MNR Fire Management Agreement – recommended
2. Emergency Services Capital Purchases – recommended
3. Vandalism and Willful Damage Policy – recommended
4. Lakehead University Thunderwolves Hockey School Request – denied

ITEMS REFERRED FROM PREVIOUS MEETING

1. Red Cross Agreement – recommended

ITEMS REFERRED FROM COUNCIL

None

NON AGENDA

1. Sunset Country Metis Council Request – denied

INFORMATION

None

ADJOURNMENT

...

Agenda Item # 10.3

Meeting adjourned 11:12 am

Next Meeting is scheduled on February 20, 2012 at 11:00 am in the 52 Canadians Rm at the MSC

If there are recommendations on any of the agenda items they are brought to council in a report prepared by the division manager.

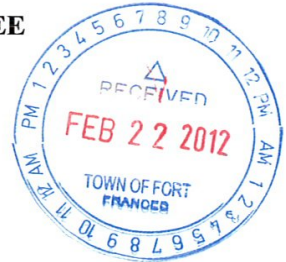
There being no further matters before this committee at this time this meeting was closed.

Manager/Secretary

Chairperson

Agenda Item # 10.4

PLANNING & DEVELOPMENT EXECUTIVE COMMITTEE MINUTES OF MEETING



Place: Civic Centre Committee Room

Date: 2012 February 6th

Time: 0830 hours

Meeting Session No. 16

Present:

PDEC; J. Albanese, R. Wiedenhoeft, S. Tibbs, R. Hallam

Delegations;


Others; M. McCaig, F. Flatt, A. Byrnes, P. Briere

Disclosure of pecuniary interest;

- No disclosure of pecuniary interest expressed.

Items discussed & disposition thereof;

- Moved & Seconded (Wiedenhoeft/Tibbs) that the minutes of the meeting held 2012 January 3rd be accepted as circulated.
- Accessibility Requirements for Taxi Cabs
 - Recommendation forwarded to Council to approve the purchase of the necessary bumper stickers with cost recovery from taxi owners and further that the affected by-laws be amended.
- Parking Meters east side 400 Block Portage Ave. and south side 300 block Church St.
 - Issue to be brought back to PDEC after staff have had an opportunity to locate missing meters.
- ZBL Amendment 8/98 TT re; Appeal
 - Recommendation to Council to approve Municipal Planners Report recommending that Council confirm the intent to defend the rezoning of the lands.
 - Committee requested information for appeal be brought forward for information once established.
- Appointments to Boards & Committees re. BIA Board of Management.
 - Resolution 2012-001 (Wiedenhoeft/Tibbs) at 0934 hours to move "in Camera" to speak to the issue.
 - Recommendation to appoint applicants M. Metke and A. Armstrong to the BIA Board of Management for a term specified forwarded to Council.


Chairperson


Committee Administrator

...

Agenda Item # 10.5



OF # 27 - Minutes

OPERATIONS & FACILITIES EXECUTIVE COMMITTEE

REPORT

FEBRUARY 8, 2012

A meeting of the Operations & Facilities Executive Committee was held on Wednesday, February 8, 2012 at 7:30 a.m.

PRESENT: Rick Wiedenhoeft
Paul Ryan
Ken Perry
Roy Avis
Mark McCaig
Doug Brown

REGRETS:

GUESTS:

1. Called to order at 7:45 a.m.
2. Non-agenda items which, because of urgency, cannot be referred to subsequent meeting, identified to be considered later in the meeting – none.

Agenda Item # 10.5

3. Disclosure of pecuniary interest and general nature thereof – none.
4. Approve Minutes from February 1st, 2012 Operations & Facilities Executive Committee Meeting. The minutes were approved as circulated.

5. TENDERS/CAPITAL/DEVELOPMENT/ENGINEERING SERVICES

6. WATER

Water Treatment Plant

Water Distribution System

- Report No. 4 - Establishing 2012 Water & Sewer Rates – after a lengthy discussion it was recommended that the Administration report be revised to include two (2) additional recommendations;
 - 1) That the monthly meter replacement charge be deferred until 2013 as most ICI customers will be paying for their new water meter or upgrades in 2012.
 - 2) That the Operations & Facilities Executive Committee start to review 2013 water and sewer rates and increases in October 2012 in order that the 2013 water and sewer rates are approved in December of 2012 when all other 2013 Town user fees and charges are being reviewed and approved by Council.

The revised report will be forwarded to Council for approval.

7. SEWER

Sewage Treatment Plant

8. TRANSPORTATION

Traffic Safety Advisory Committee

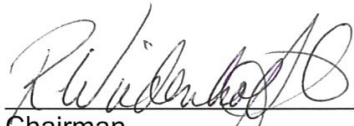
9. WASTE MANAGEMENT

10. AIRPORT

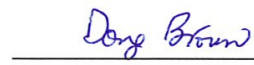
Agenda Item # 10.5

11. PARKS & CEMETERIES
12. INFORMATION REPORTS
13. NON-AGENDA ITEMS

There being no further matters before this committee at this time; this meeting was adjourned at 8:35 a.m.


Chairman
Operations & Facilities Executive
Committee

Feb 8th O&F Exec.doc


Manager Operations & Facilities

Agenda Item # 10.6



Kathy Lawson/Frances

22/02/2012 03:02 PM

To

cc

bcc

Subject FF Museum Mtg minutes Feb 21

The email address for Tannis Drysdale is tannis@tannis-drysdale.com

FORT FRANCES MUSEUM ADVISORY COMMITTEE

Meeting: February 21, 2012, 4:15 p.m.

Present: Bruce Caldwell ✓ Robert Schulz ✓ Judy Kielczewski ✓ Debbie Ballard ✓ Beth Caldwell ✓

Committee Secretary: Sherry George ✓ Guests: Connie Cuthbertson, Tannis Drysdale

Minutes from last meeting, Jan 16: adopted as read.

Museum Report: January visitors: 250 (69 in 2011); Current Exhibits: *The Ukrainian Connection & Our Founding Families* ; Other than some initial guidance and assistance with scanning & printing, the current exhibits were researched and prepared by the community members involved. They have proved very successful for three reasons: those involved learn an appreciation for the museum and what it takes to put an exhibit together; through them, many other members of the community stop in – to see how things are progressing, drop off exhibit items, or simply to see the results; and having others put together and take down an exhibit frees my time up for other tasks. I will be doing something similar next year at this time. Coming in May/June: *Vaudeville in Canada, Voices of the Town* .

New Business:

1. Membership flyers will go out in March's utility bills.
2. Pulling for Peace: possible to get the Golden Helmets here. Bruce will pursue the matter with acting chief. A possible drawing card for July 2nd events.
3. Tannis Drysdale brought us up-to-date as to how things stand with the Rainy Lake Hotel.

Old Business:

1. **'Friends of the Museum'**
 - a. Garage sale in spring.
 - b. Wine & cheese gala for fall.
2. Genealogy group met Feb 2; Several members have showcased their material in *Our Founding Families* exhibit. St. Francis School may still participate.
3. Stove has been installed. Electrician has updated wiring, included outside outlet.
4. Still waiting to hear results of application process for conservation funding. (Morrisseau.)
5. Ottawa museum has refused request for War of 1812 cannonball. May use the piece themselves.

Agenda Item # 10.6

6. *Winter Sculpture Garden* no longer a contest. Viewing on Family Heritage Day.
7. *Heart of the Arts* event successful; great entertainment & participation from artists; lots of support from business community; attendance could have been better.

Correspondence: none

Ontario Arts Council: two applications received for grant funding (\$2200). Connie Cuthbertson assisted with approval process. We will recommend that amount be split between applicants.

Follow-up: *Recommendations to be made to Executive Committee of Community Services...*

Meeting adjourned at 5:30 p.m.

Next meeting: Mon Mar 19 at 4:15 p.m.

Copies forwarded to K.Lawson for Council, G.Bell for Exec. Committee, original filed H:/Administration/Council/Advisory Committee Minutes.

Sherry George
Fort Frances Museum
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Fort Frances, ON P9A 1G8
807 274-7891
fax: 274-4103