

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - July 3, 2019, 8:30 AM

MEETING - Civic Centre

Session #011

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1. <u>Call to Order</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Minutes from the previous meeting on June 19th, 2019.	2 - 3
4. <u>Non-agenda Items</u>	
5. <u>New Business</u>	
5.1 Emergency Capital Replacement of Roof Membrane over Ice for Kids Ice Plant	4
5.2 Request to Utilize the railing from the Rainy Lake Hotel - TBT Engineering	5 - 9
6. <u>Information</u>	
6.1 Tonnage at the Landfill Site - updated June 27, 2019	10
7. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #010

June 19, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on June 19, 2019 from 8:30 a.m. to 10:09 a.m.

PRESENT: Chairperson R. Wiedenhoeft, Councillor Mike Behan and Mayor June Caul.

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Shirley Whitefield and Milt Strachan (8:50 a.m. to 9:41 a.m.), Craig Miller (8:30 a.m. to 9:09 a.m.) and Bill Michl (8:30 a.m. to 8:46 a.m.)

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on June 5, 2019 - the minutes were approved as amended.

4 Non-agenda Items

4.1 None

5 New Business

5.1 Update to the Town's Asset Management Policy - the administration report was approved as recommended.

5.2 Letter Dated May 24, 2019 from the Rendez-vous Re: Water Charges - the administration report was approved as recommended.

5.3 Letter Dated May 31, 2019 from Riverside Health Care Re: Crosswalk on Sinclair Street - the report was referred to the Traffic Safety Committee.

6 Outstanding Items

- 6.1 Request to place a can recycle depot at the Sorting Gap Marina - the administration report was approved with amended recommendation

7 Information

- 7.1 Fort Frances Wastewater Treatment Facility May 2019 Monthly Report - the administration report was reviewed and will be forwarded to Council as information only. No action required.
- 7.2 Airport Landings as of May 31, 2019 - the statistics were reviewed and will be forwarded to Council as information only. No action required.
- 7.3 Sewer and Water Data updated June 17, 2019 - the statistics were reviewed and will be forwarded to Council as information only. No action required.

8 Adjourn / Next Meeting Date

- 8.1 The meeting adjourned at 10:09 a.m.

Next meeting date July 3, 2019.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

July 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Emergency Capital Replacement of Roof Membrane over Ice For Kids Ice Plant

As part of the 2019 Capital budget, monies were allocated for the replacement of the Condenser that failed in January of 2019 as well as the installation of an access ladder, safety rail and repairs of the leaks in the roof membrane.

Once the old condenser was removed and the roof deck was evaluated it was noted that the roof membrane was close to end of life and the long-time leaking had saturated the underlying insulating foam making it soft causing the membrane to pull away when weighted down with the weight of 14" of ice from the condenser this winter as well as the foot traffic on the deck. As a result, the entire membrane has to be replaced including underlying foam.

Costs for repairs only was quoted at \$9,650.00 where the full replacement is quoted at \$40,634.00. This is above the threshold for tendering, however due to the fact that the ice has to go in to the Ice for Kids with the new condenser installed by early August, the roof is very near end of life, the most prudent thing to do is to replace the entire roof. We will have sufficient funds in the 2019 capital budget to complete this work.

In accordance with section E of the Procurement Policy, administration has a duty to inform Council when situations arise resulting in emergency purchased in excess of \$35,000.00 and when tendering is not an option due to the time sensitivity of the matter. Due to the short time until ice in, quotations were used for the roof replacement as opposed to full tendering.

Lakehead Roofing was on site Wednesday June 26, 2019 to start the work and it is anticipated that the work will take about a week to complete.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report is not required and is presented as information.

Manager of Operations and Facilities

July 3, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Request to utilize the railing from the Rainy Lake Hotel – TBT Engineering

Attached you will find an email request from Liana Frenette, CEO of TBT Engineering, who are renovating 255 Scott Street to be the primary office space for their Fort Frances operations. They have requested permission from the Town to affix the railing from the Rainy Lake Hotel to the side of their building to display it.

The Juliet Balcony railing from the front of the Rainy Lake Hotel Building was removed and salvaged by JMX Contracting during the demolition of the building and has been in storage ever since. The railing does not meet code standards for use as a railing anymore, so it would have to be utilized for truly decorative purposes.

TBT Engineering is proposing refinishing the rail and making some slight modifications to it so that it can be safely affixed to the north west corner of their building with a plaque commemorating the rails history. The rail would remain the property of the Town of Fort Frances and the modifications would not affect the look of the rail.

It is the recommendation of the Operations and Facilities Executive Committee to allow TBT Engineering to make modifications to and refinish the Juliet Balcony railing from the Rainy Lake Hotel to showcase on the side of their building at 255 Scott Street along the Rainy Lake Square. The rail will remain the property of the Town of Fort Frances.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to allow TBT Engineering to make modifications to and refinish the Juliet Balcony railing from the Rainy Lake Hotel to showcase on the side of their building at 255 Scott Street along the Rainy Lake Square. The rail will remain the property of the Town of Fort Frances.

Manager of Operations and Facilities

Travis Rob

From: Liana Frenette <lfrenette@tbte.ca>
Sent: Tuesday, June 25, 2019 10:34 AM
To: Travis Rob
Cc: Rob Frenette
Subject: Rainy Lake Hotel Balcony Railing Artifact
Attachments: IMG_7131.JPG; IMG_7138.JPG; IMG_7136.JPG

Hi Travis,

This email is in regards to the Rainy Lake Hotel Balcony Railing Artifact that was preserved by the Town of Fort Frances. We are looking for approval from the Town of Fort Frances, as per our discussion as outlined below.

TBT Engineering is willing to attach the original Rainy Lake Hotel Railing (see photo) to the "Brockie Building" at 255 Scott Street on the Rainy Lake Square side of the building to display it. TBT Engineering is also are willing to have it refinished and prepared to display at our cost.

TBT Engineering will have to make minor modifications by adjusting the original connections (two photos show) and replacing with new connections in order to attach securely and safely for public to the building.

Let me know if you require anything further.

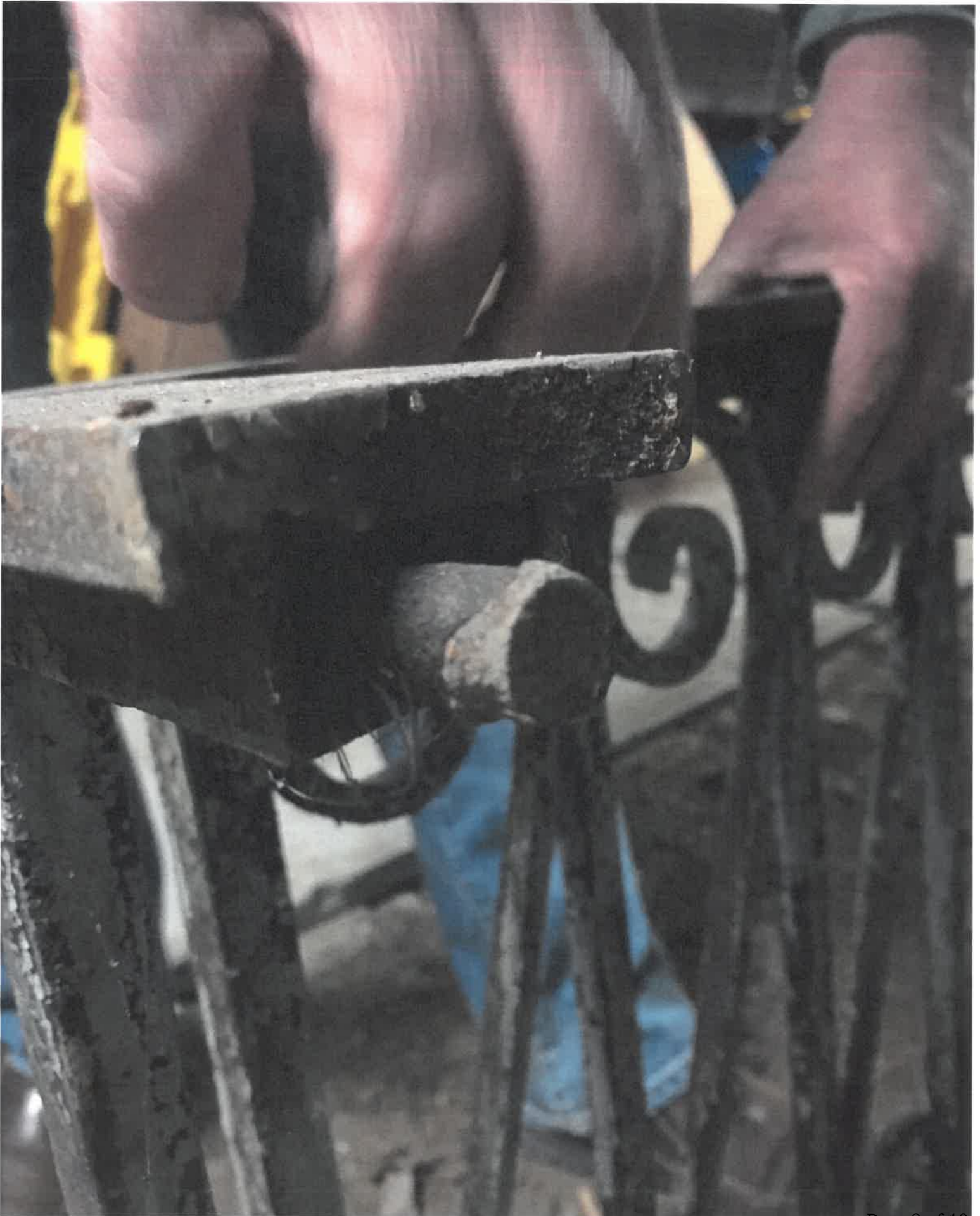
Please advise when the Town of Fort Frances has made a decision.

Thanks,

Liana Frenette, CEO
TBT Engineering Limited
1918 Yonge Street
Thunder Bay, ON P7E 6T9
Office: (807) 624-5160
Mobile:(807) 627-9222

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MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2018			2019				
								2018 Total Tonne	Average last 10 years Total Tonne	2019 Total Tonne	2018 Total Fees	Average last 10 years Fees 2009 to 2018	2019 Total Fees	2019-2018 Tonnes	2019-2018 Fees
JAN	149.54	27.28	387.83	70.75	10.82	1.97	16.76	495.69	370.24	548.19	\$30,177.28	\$20,128.17	\$27,590.90	52.50	-\$2,586.38
FEB	124.49	34.52	227.79	63.15	8.41	2.33	0.00	406.46	310.55	360.69	\$23,347.65	\$16,847.30	\$21,887.90	-45.77	-\$1,459.75
MAR	166.77	34.34	311.35	64.10	7.59	1.56	4137.48	463.54	408.18	485.71	\$27,716.10	\$22,813.66	\$76,269.12	22.17	\$48,553.02
APRIL	333.91	45.09	398.17	53.76	8.54	1.15	0.00	570.00	561.20	740.62	\$35,930.07	\$32,008.80	\$49,329.50	170.62	\$13,399.43
MAY	339.83	39.77	502.51	58.82	12.05	1.41	0.00	704.26	712.14	854.39	\$42,835.55	\$38,717.06	\$50,989.10	150.13	\$8,153.55
JUNE		#DIV/0!		#DIV/0!		#DIV/0!		636.08	818.82	0.00	\$45,718.15	\$39,435.12		-636.08	-\$45,718.15
JULY		#DIV/0!		#DIV/0!		#DIV/0!		317.41	593.33	0.00	\$37,855.70	\$36,663.59		-317.41	-\$37,855.70
AUG		#DIV/0!		#DIV/0!		#DIV/0!		687.72	650.90	0.00	\$43,983.95	\$36,983.59		-687.72	-\$43,983.95
SEPT		#DIV/0!		#DIV/0!		#DIV/0!		647.03	651.00	0.00	\$42,404.90	\$37,190.53		-647.03	-\$42,404.90
OCT		#DIV/0!		#DIV/0!		#DIV/0!		843.41	817.13	0.00	\$43,140.48	\$42,161.43		-843.41	-\$43,140.48
NOV		#DIV/0!		#DIV/0!		#DIV/0!		555.90	551.11	0.00	\$33,490.70	\$29,847.06		-555.90	-\$33,490.70
DEC		#DIV/0!		#DIV/0!		#DIV/0!		398.55	403.14	0.00	\$27,798.40	\$21,267.10		-398.55	-\$27,798.40
Average per monthly	222.91	30.90	365.53	66.95	9.48	2.15	830.85	560.50	570.65	249.13	\$36,199.91	\$31,171.95	\$45,213.30	199.51	20,341.72
Total	1114.54		1827.65		47.41		4154.24	6726.05	6847.74	2989.60	\$434,398.93	\$374,063.40	\$226,066.52	-3736.45	-\$208,332.41
Town of Fort Frances Tonnage	2942.19										\$434,398.93 Actual		\$226,066.52		
											\$396,950.00 Budget		\$407,271.00		
Total Tonnage	2989.60										\$434,398.93 Forecasted		\$542,559.65		
Residential Tonnage	1114.54	37.28%													
ICI Tonnage	1827.65	61.13%													
Coverage material	4154.24														