

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 13

June 18, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on June 18, 2019 from Noon to 12:04 p.m.

PRESENT: Vice Chairperson A. Hallikas, Councillors D. Judson and Mayor J. Caul

ALSO PRESENT: D. Brown, CAO, A. Bisson, Deputy Treasurer, J. Forbes, Human Resources Manager, K. Lawson, Deputy Clerk

REGRETS: Councillor W. Brunetta

1. **Call to Order - Noon**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - No matters identified**
3. **Disclosure of pecuniary interest and the general nature thereof - No matters identified.**
4. **Approval of Previous Committee Minutes**
 - 4.1 Session No. 12 dated June 4, 2019.

Judson-Caul: Approved as presented.

CARRIED
5. **In-Camera - No matters identified**
6. **Items Referred from Council - No matters identified.**
7. **New Business**
 - 7.1 Violence and Harassment Policy - Annual Review.

- J. Forbes provided an overview of the policy. Committee recommended approval for implementing the policy with a housekeeping change to include additional language regarding gender identity and gender expression.
 - 7.2 Councillor McTaggart - OAPSB Annual Conference Travel and Per Diem
- committee recommended approval of the OAPSB Annual Conference Travel and Per Diem Fees as submitted by Councillor John McTaggart in the amount of \$1,254.51.
8. **Non-agenda Items - None**
9. **Information - None**
10. **Adjourn 12:04 p.m. / Next Meeting Date - July 2, 2019**

Executive Committee Chair

D. Brown, CAO