

# TOWN OF FORT FRANCES

## Administration and Finance Executive Committee

### AGENDA - August 6, 2019 - NOON

#### MEETING - Committee Room, Civic Centre

#### Session # 15

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
  - 4.1 Session No. 14 dated July 2nd, 2019. 3 - 4
5. **In-Camera**
6. **Items Referred from Council**
7. **New Business**
  - 7.1 Councillor Brunetta - NOMA Executive Meeting 5 - 6
  - 7.2 357/358 Application for Tax Adjustment (319 Victoria Avenue) 7 - 11
  - 7.3 357/358 Application for Tax Adjustment (420 Mowat Avenue) 12 - 16
  - 7.4 357/358 Application for Tax Adjustment (Front Street) 17 - 21
  - 7.5 357/358 Application for Tax Adjustment (335 Scott Street) 22 - 26
  - 7.6 357/358 Application for Tax Adjustment (737 Scott Street) 27 - 31
8. **Outstanding Items**
  - 8.1 Request for Reconsideration - Minutes of Settlement (M.O.S.) re: 306 Kerr Place (2019) Roll # 5912-010-006-00504-0000 32 - 35
  - 8.2 Rainy River Vet Services Committee. 36 - 40
9. **Information**
  - 9.1 Fort Frances Fire & Rescue - June 2019 Report. 41 - 43
  - 9.2 General Fund (Operating) Summary for the six months ending June 30, 2019 44 - 45

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9.3 Water and Sewer Fund (Operating) Summary for the six months ending June 30, 2019	46
9.4 2019 Reserve Fund (to June 30, 2019)	47
9.5 Capital Budget to Actuals (to June 30, 2019)	48 - 50
<b>10. <u>Non-agenda Items</u></b>	
<b>11. <u>Adjourn / Next Meeting Date - September 3rd, 2019</u></b>	

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. # 14

July 2, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on July 2, 2019 from Noon to 12:36 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC (Noon to 12:02 p.m.), K. Lawson, Deputy Clerk

REGRETS: Councillor A. Hallikas

1. **Call to Order - 12:04 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**
3. **Disclosure of pecuniary interest and the general nature thereof - none identified**
4. **Approval of Previous Committee Minutes**
  - 4.1 Session No. 13 dated June 18, 2019.

Judson-Caul: Approved as presented.

CARRIED

5. **In-Camera - no items identified**
6. **Items Referred from Council**
  - 6.1 Rainy River Vet Services Committee.  
- committee directed that an invitation be extended to Ms. Bliss and/or alternate to attend the next regular executive committee meeting to provide additional information respecting this funding request.
  - 6.2 Rendez-Vous Water and Sewer Charges.  
- committee recommended a refund in the amount of \$9,444.51 on the Rendezvous Water and Sewer accounts for the period May-June 2017 and July-August 2017.
7. **New Business**
  - 7.1 Request for Reconsideration - Minutes of Settlement (M.O.S.) re: 306 Kerr Place (2019)

Roll # 5912-010-006-00504-0000

- committee requested additional information. This item will be deferred to the next regular meeting.

7.2 Appeal Minutes of Settlement re: 1112 Kings Highway (2013-2016) Roll # 5912-010-006-00900-0000.

- committee recommended receiving the information for the Appeal Minutes of Settlement for 1112 Kings Highway for the 2013, 2014, 2015 and 2016 taxation years.

7.3 Appeal Minutes of Settlement re: 110 First Street East (2017-2019) Roll # 5912-020-008-00200-0000.

- committee recommended receiving the information for the Appeal Minutes of Settlement for 110 First Street East for the 2017, 2018 and 2019 taxation years.

7.4 Appeal Minutes of Settlement re: 427 Mowat Avenue (2017-2019) Roll # 5912-020-007-11200-0000.

- committee recommended receiving the information for the Appeal Minutes of Settlement for 427 Mowat Avenue for the 2017, 2018 and 2019 taxation years.

**8. Non-agenda Items - no items identified**

**9. Information**

9.1 Fire and Rescue Service - May 2019 Report.

- received as information.

9.2 Town of Fort Frances General Fund (Operating) Summary for the Five Months Ending Friday May 31, 2019.

- received as information.

9.3 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the First Five Months Ending May 31, 2019. - received as information.

**10. Adjourn 12:36 p.m. / Next Meeting Date - August 6, 2019**

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Executive Committee Chair

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D. Brown, CAO



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/61**

**TO: Administration & Finance Executive Committee**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: July 26, 2019**  
**SUBJECT: Councillor Wendy Brunetta–NOMA Executive Meeting**

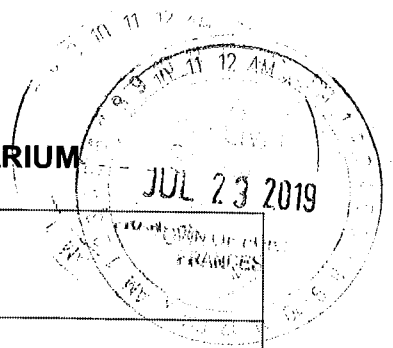
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**BACKGROUND**

Attached is a copy of the Town of Fort Frances Schedule "F" Travel Statement – Mayor/Council Honorarium per diem in the amount of \$240.00 for attendance at the Northern Ontario Municipal Association (NOMA) Executive Meeting in Thunder Bay on July 16-17, 2019 as submitted by Councillor Wendy Brunetta.

The per diem claim is in compliance with the Town of Fort Frances By-Law 02/10-E Schedule 'A'.

**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM**



Attendee	Wendy Brunetta
Conference / Seminar Attended	NOMA Exec. Mtg
Location	Thunder Bay
Dates	July 16-17/19

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		July 16	July 17					
Amount		<del>160</del> 80	160					240

Name (Please Print) Wendy Brunetta	Signature <i>Wendy Brunetta</i>
Approved	Date

To be submitted to Payroll for processing when approved by Council

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Treasurer

**DATE:** July 29, 2019

**SUBJECT:** 357/358 Applications for Tax Adjustment Re: 319 Victoria Ave  
(2018- Oct 15-Dec 31) (2019) Roll# 5912-020-001-09000-0000

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#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2018 taxes for October 15 to December 31, 2018 and for 2019 taxes for 319 Victoria Avenue resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for October 15 to December 31, 2018 and for 2019 was mailed to the applicant indicating notification that the public hearing is scheduled for Monday, August 12, 2019.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) FORT FRANCES TOWN  
Roll number 5912-020-001-09000-0000  
Property location 319 VICTORIA AVE  
Property description PLAN ALB LOT 241 PT LOT 240 RP 48R4544 PARTS 1 AND 2 PCL 6746  
Municipality/Local taxing authority FORT FRANCES TOWN  
  
Application number  
Application reason Became Exempt  
Received date April 30, 2019  
Claim relief period **From: October 15, 2018 - To: December 31, 2018**  
Taxation year 2018

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C P	63,000	95,000	71,000	79,000	87,000	95,000
<b>Total</b>	<b>63,000</b>	<b>95,000</b>	<b>71,000</b>	<b>79,000</b>	<b>87,000</b>	<b>95,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	94,633	95,000	94,725	94,817	94,908	95,000
<b>Total</b>	<b>94,633</b>	<b>95,000</b>	<b>94,725</b>	<b>94,817</b>	<b>94,908</b>	<b>95,000</b>

#### MPAC Remarks

MPAC has updating classification from payment in lieu property to vacant exempt municipally owned land from date of municipal purchase. Starting point revised due to municipal discount factor application when changing classification.

MPAC Representative: Mark Cawston  
Date: May 03, 2019



SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year: 2018

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-020-001-090-00

Property Address:

319 VICTORIA AVE

Applicant Name:

TOWN OF FORT FRANCES

Owner Name:

TOWN OF FORT FRANCES

Contact Number:

(807) 274-5323

Mailing Address:

320 PORTAGE AVE  
FORT FRANCES ON P9A 3P9

Alternative Number:

Email Address:

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

PURCHASED BY TOWN OF FORT FRANCES  
OCT 15, 2018

Effective from:

10-15-18 to 12-31-18

Applicant Signature:

Don Mon

Date:

04-29-19

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll  
As Returned

Revised Since  
Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng ☐ Fr ☐ Other

☐ No Change In Assessment

☐ S357 Required for Next Year

RTC/RTQ

2005  
Base-year  
CVA

2008  
Base-year  
CVA

Current  
Phased  
Assessment

Revised  
RTC/RTQ

Revised 2005  
Base-year  
CVA

Revised 2008  
Base-year  
CVA

Revised  
Current Phased  
Assessment

Change to  
Current Phased  
Assessment

CPN

79,000

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ

Taxable Assessment Reduction

Tax Rate

Days / Months

Tax Adjustment

Original Levy

Recommended:

☐

No Adjustment

☐

Adjustment

☐

Cancellation

☐

Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

    /     /    

☐

Approved

☐

Amended & Approved

☐

Not Approved

☐

Applicant Did Not Appear

☐

Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) FORT FRANCES TOWN  
Roll number 5912-020-001-09000-0000  
Property location 319 VICTORIA AVE  
Property description PLAN ALB LOT 241 PT LOT 240 RP 48R4544 PARTS 1 AND 2 PCL 6746  
Municipality/Local taxing authority FORT FRANCES TOWN  
  
Application number  
Application reason Became Exempt  
Received date April 30, 2019  
Claim relief period **From: January 01, 2019 - To: December 31, 2019**  
Taxation year 2019

#### Current Property Assessment

	2012	2016	Phase-In Assessment for Taxation Years			
Property Classification	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C P	63,000	95,000	71,000	79,000	87,000	95,000
<b>Total</b>	<b>63,000</b>	<b>95,000</b>	<b>71,000</b>	<b>79,000</b>	<b>87,000</b>	<b>95,000</b>

#### Change to the Property Assessment

	2012	2016	Phase-In Assessment for Taxation Years			
Property Classification	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	94,633	95,000	94,725	94,817	94,908	95,000
<b>Total</b>	<b>94,633</b>	<b>95,000</b>	<b>94,725</b>	<b>94,817</b>	<b>94,908</b>	<b>95,000</b>

#### MPAC Remarks

MPAC has updating classification from payment in lieu property to vacant exempt municipally owned land from date of municipal purchase. Starting point revised due to municipal discount factor application when changing classification.

MPAC Representative: Mark Cawston  
Date: May 03, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-020-001-090-00

Property Address:

319 VICTORIA AVE

Applicant Name:

TOWN OF FORT FRANCES

Owner Name:

TOWN OF FORT FRANCES

Contact Number:

(807) 874-5323

Mailing Address:

320 PORTAGE AVE

Alternative Number:

FORT FRANCES ON P9A39

Email Address:

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

PURCHASED BY TOWN OF FORT FRANCES  
OCT 16, 2018

Effective from:

01/01/19 to 12/31/19

Applicant Signature:

Doug Brown

Date:

04/29/19

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return	Enter Revisions Below		Assessment Report	School Bd:	Eng	Fr	Other
	<input type="checkbox"/>			<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CPN			87,000					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended :

☐

No Adjustment

☐

Adjustment

☐

Cancellation

☐

Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/63**

**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Treasurer

**DATE:** July 29, 2019

**SUBJECT:** 357/358 Applications for Tax Adjustment Re: 420 Mowat Ave  
(2019) Roll# 5912-020-007-12800-0000

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**BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for 420 Mowat Avenue resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant indicating notification that the public hearing is scheduled for Monday, August 12, 2019.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) FORT FRANCES TOWN  
Roll number 5912-020-007-12800-0000  
Property location 420 MOWAT AVE  
Property description PLAN ALB PT LOT 343 PT LOT 344 PLAN 48R3577 PCL 343-2  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Classification Change  
Received date January 07, 2019  
Claim relief period From: January 01, 2019 - To: December 31, 2019  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM CT	89,000	100,000	91,750	94,500	97,250	100,000
<b>Total</b>	<b>89,000</b>	<b>100,000</b>	<b>91,750</b>	<b>94,500</b>	<b>97,250</b>	<b>100,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OE E -	99,614	100,000	99,711	99,807	99,904	100,000
<b>Total</b>	<b>99,614</b>	<b>100,000</b>	<b>99,711</b>	<b>99,807</b>	<b>99,904</b>	<b>100,000</b>

#### MPAC Remarks

Property exempt, municipally owned/used, no tenants.

MPAC Representative:  
Date:

Mark Cawston  
January 17, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality:

TOWN OF FORT FRANCES

Roll Number:

\$9-12-080-007-128-00

Property Address:

420 MOWAT AVE

Applicant Name:

DOUG BROWN, CAO

Owner Name:

TOWN OF FORT FRANCES

Contact Number:

807-274-5323

Mailing Address:

380 PORTAGE AVE  
FORT FRANCES ON P9A3A9

Alternative Number:

Email Address:

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

PROPERTY PURCHASED BY TOWN ON  
AUG 24, 2018. NOW EXEMPT

Effective from:  
(MM/DD/YY)

01/01/19 to 12/31/19

Applicant Signature:

Doug Brown  
CAO

Date:  
(MM/DD/YY)

01/08/19

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll  
As Returned

Revised Since  
Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng

☐ Fr

☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CTN			97,250					

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended:

☐ No Adjustment

☐ Adjustment

☐ Cancellation

☐ Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:

Date: 2019-07-03 2:07:02 PM  
User: hhatch

Town of Fort ~~Prances~~  
Distribution Summary  
Property Taxes

Page: 1

Batch: HH07032019TOFF

Account Number	Account Description	Amount
10-001-0000-0040-10241	Taxes Receivable- Current	\$4,114.58
10-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$3,139.13
10-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$975.45
	Report Total:	\$0.00

\*\*\* E N D O F R E P O R T \*\*\*

Journal: PTASM00000142

Batch: HH07032019TOFF  
2019 -357 - TOFF MOWAT

Document	Roll #	Lot Qtr	Block			
			Sec	Twp	Rge	Mer
11061	020007128000000	343				ALB

Primary Owner: FORT FRANCES TOWN

Assessment Year: 2019    Assessment Date: 2019-07-03  
Change Code: 357    357/358 Applications  
Assessment Change Type: Write Offs

Current/New	Base	Code	Description	Land	Improvements	Other	Current Value Assessment
Current	General	CTN	Com Tx:Full - NoSup	0	0	97,250	100,000
				0	0	0	
New	General	CTN	Com Tx:Full - NoSup	0	0	-97,250	
				0	0	0	
New	General	E N	Exempt - NoSup	0	0	99,904	
				0	0	0	

\*\*\* END OF REPORT \*\*\*



**TO:** Administration & Finance Executive Committee

**FROM:** Dawn Galusha, Treasurer

**DATE:** July 29, 2019

**SUBJECT:** 357/358 Applications for Tax Adjustment Re: Front Street  
(2019) Roll# 5912-030-001-00400-0000

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#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for Front Street resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant indicating notification that the public hearing is scheduled for Monday, August 12, 2019.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) FORT FRANCIS TOWN  
Roll number 5912-030-001-00400-0000  
Property location FRONT ST  
Property description MCIRVINE LOT 22-24 RIV RGE PLAN SM43 BLK A & B & SM129 LOT 15 RP 48R3445  
PTS 1-3 PCL 15-2  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Became Exempt  
Received date January 07, 2019  
Claim relief period From: January 01, 2019 - To: December 31, 2019  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	72,775	96,200	78,631	84,488	90,344	96,200
OWNR IND I T	234,225	309,800	253,119	272,013	290,906	309,800
<b>Total</b>	<b>307,000</b>	<b>406,000</b>	<b>331,750</b>	<b>356,501</b>	<b>381,250</b>	<b>406,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM E -	95,829	96,200	95,922	96,015	96,107	96,200
OWNR IND E -	308,604	309,800	308,903	309,202	309,501	309,800
<b>Total</b>	<b>404,433</b>	<b>406,000</b>	<b>404,825</b>	<b>405,217</b>	<b>405,608</b>	<b>406,000</b>

#### MPAC Remarks

2019 357 filed for a classification change from CT/IT split to exempt. The Town purchased this property August 24, 2018. The property is zoned open space, is not tenanted and consists of vacant land with a small scale house and 2 scales. Class change only, No value change.

MPAC Representative:  
Date:

Dani-Rae Anttonen  
January 23, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality: TOWN OF FORT FRANCES

Roll Number: 61-12-030-001-004-00

Property Address: FRONT ST

Applicant Name: DOUG BROWN, CAO

Owner Name: TOWN OF FORT FRANCES

Contact Number: 807-274-5323

Mailing Address: 320 PORTAGE AVE

Alternative Number: \_\_\_\_\_

FORT FRANCES ON P9A 3P9

Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application: PROPERTY PURCHASED BY TOWN, ON  
AUG 24, 2018. NOW EXEMPT

Effective from: 01/01/19 to 12/31/19 Applicant Signature: Doug Brown Date: 01/04/19  
(MM/DD/YY) CAO (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll  
As Returned

Revised Since  
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☐ Eng ☐ Fr ☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CTN			90,344					
ITN			290,906					
Revised:								

Reason Original Assessment Revised: \_\_\_\_\_

Reason for Change:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_

Comments: \_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_

System: 2019-07-03 2:27:29 PM Town of Fort Frances  
User: .hhatch Levy By Tax Rate Code - Summary  
Batch: HH07032019FF

Page: 1

Tax Rate Code	Description	Levy Amount
ECT	Education - Commercial Tx Full	-\$906.18
EIT	Education-Industrial Tax Full	-\$2,996.33
MCT	Municipal - Commercial Tx Full	-\$2,916.21
MIT	Municipal-Industrial Tx Full	-\$13,572.36
Levy Total		-\$20,391.08

\*\*\* END OF REPORT \*\*\*

Journal: PTASM00000143  
Batch: HH07032019FF 2019 357 - TOFF - FRONT

Document Number	Date	Roll	Tax Year	Change Code	Assess Type			
11062	2019-07-03	03000100400000	2019	357	Write Offs			
Base Code	Assess Code		Land	Improvements	Other		Current Value	Assessment
Write Offs	CTN		0	0	-90,344			
			0	0	0			
Write Offs	E N		0	0	405,608			
			0	0	0			
Write Offs	ITN		0	0	-290,906			
			0	0	0			

1 Document(s)

\*\*\* END OF REPORT \*\*\*

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** July 30, 2019  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 335 Scott Street (2019) Roll# 5912-020-002-04200-0000

---

### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for 335 Scott Street resulting from a demolition of a building for the land to be used as a parking lot.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on July 29, 2019 indicating notification that the public hearing is scheduled for Monday, August 12, 2019.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) GOODDAY WHOLESALERS (CROZIER) LTD  
Roll number 5912-020-002-04200-0000  
Property location 335 SCOTT ST  
Property description PLAN ALB E1/2 LOT 358 PCL 8509  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Demolition/Razed by Fire  
Received date January 07, 2019  
Claim relief period From: January 01, 2019 - To: December 31, 2019  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM CT	174,000	155,000	155,000	155,000	155,000	155,000
<b>Total</b>	<b>174,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM CT	68,477	61,000	61,000	61,000	61,000	61,000
<b>Total</b>	<b>68,477</b>	<b>61,000</b>	<b>61,000</b>	<b>61,000</b>	<b>61,000</b>	<b>61,000</b>

#### MPAC Remarks

Structure demolished Dec 18/18. Tax app processed for 2018 tax year to Vacant land at COM CT used for hotel parking and rental parking spaces.

MPAC Representative:  
Date:

Mark Cawston  
January 14, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-020-002-042-00

Property Address:

835 SCOTT ST

Applicant Name:

WADE FRIESEN

Owner Name:

GOODDAY WHOLESALES (CROZIER) LTD

Contact Number:

275-5683

Mailing Address:

653 ELM AVE

Alternative Number:

FORT FRANCES ON P9A 303

Email Address:

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

BUILDING DOWN - TO BE USED AS  
PARKING LOT

Effective from:

01/01/19 to 12/31/19

Applicant Signature:

Wade Friesen

Date:

12/19/19

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll  
As Returned

Revised Since  
Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng☐ Fr☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			155,000					
Revised:								

Reason Original Assessment Revised:

Reason for Change:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended :

☐

No Adjustment

☐

Adjustment

☐

Cancellation

☐

Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

\_\_\_/\_\_\_/\_\_\_

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:



Date: 2019-07-03 1:09:13 PM  
User: hhatch  
Batch: HH07032019357GO

Town of Fort Frances  
Distribution Summary  
Property Taxes

Account Number	Account Description	Amount
10-001-0000-0040-10241	Taxes Receivable- Current	
60-180-1823-0140-40014	Commercial Taxable Full - T	-\$4,407.73
10-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$430.66
10-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$3,034.22
		\$942.85
Report Total:		\$0.00

\*\*\* E N D   O F   R E P O R T \*\*\*

Journal: PTASM00000140

Batch: HH07032019357  
2019 357 - GOODDAY

Document	Roll #	Lot Qtr	Block  Sec  Twp  Rge  Mer
11059	020002042000000	358	ALB

Primary Owner: GOODDAY WHOLESALERS

Assessment Year: 2019    Assessment Date: 2019-07-03  
Change Code: 357    357/358 Applications  
Assessment Change Type: Write Offs

Current/New	Base	Code	Description	Land	Improvements	Other	Current Value Assessment
Current	General	CTN	Com Tx:Full - NoSup	0	0	155,000	
				0	0	0	
New	General	CTN	Com Tx:Full - NoSup	0	0	-94,000	
				0	0	0	

\*\*\* END OF REPORT \*\*\*

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** July 30, 2019  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 737 Scott Street (2019) Roll# 5912-030-001-11200-0000

---

### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for 737 Scott Street. This is resulting from the purchase of the land by the RRDSSAB where under section 3(1)9 of the Assessment Act, DSSABs are considered to be “local boards” and are treated in the same manner with respect to property tax exemption as those owned by municipalities.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on July 29, 2019 indicating notification that the public hearing is scheduled for Monday, August 12, 2019.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) RAINY RIVER DISTRICT SOCIAL SERVICES ADMINISTRATION BOARD  
Roll number 5912-030-001-11200-0000  
Property location 737 SCOTT ST  
Property description PALB E PT LOT 403 E PT LOT 404 PCL 12607 10385  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Classification Change  
Received date February 25, 2019  
Claim relief period From: January 01, 2019 - To: December 31, 2019  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL R T	32,500	22,500	22,500	22,500	22,500	22,500
<b>Total</b>	<b>32,500</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>	<b>22,500</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	22,413	22,500	22,435	22,457	22,478	22,500
<b>Total</b>	<b>22,413</b>	<b>22,500</b>	<b>22,435</b>	<b>22,457</b>	<b>22,478</b>	<b>22,500</b>

#### MPAC Remarks

DSSABs are considered to be "local boards" within the meaning of section 3 (1) 9 of the Assessment Act. Consequently, lands owned by DSSABs are treated in the same manner as those owned by municipalities with respect to property tax exemption.

MPAC Representative:  
Date:

Mark Cawston  
March 06, 2019

**SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD**

Application/Appeal #:
Taxation Year: <u>2019</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-18-030-001-112 00  
 Property Address: 737 SCOTT ST Applicant Name: RR DIST. SOCIAL SVCS ADMIN BD.  
 Owner Name: RR DIST. SOCIAL SVCS ADMIN BOARD Contact Number: (807) 874-6349  
 Mailing Address: 450 SCOTT ST Alternative Number: \_\_\_\_\_  
FORT FRANCES ON P991112 Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box - applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed - 357(1)(a)	<input type="checkbox"/> Became vacant or excess land - 357(1)(b)
<input checked="" type="checkbox"/> Became exempt - 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty - 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise - 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed - 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable - 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error - 357(1)(f)
<input type="checkbox"/> Repair/Repairs preventing normal use (min. 3 months) - 357(1)(g)	

Details of Reason for s357, s358 or s359 application: PROPERTY PURCHASED BY SOCIAL SERVICES BOARD TO BUILD A GARAGE FOR STORAGE PURPOSES.  
 Effective from: 01/01/19 to 12/31/19 Applicant Signature: [Signature] Date: 02/25/19  
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report		School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment		<input type="checkbox"/> S357 Required for Next Year		
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTQ</u>			<u>88,500</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: \_\_\_\_\_

Comments: \_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:** Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_

Tax		
Rate Code	Description	Levy Amount
EEPRT	Ed - English Public Res/Farm	-\$36.23
MRTEP	Mun-English Public Res/Farm	-\$378.59
Levy Total		-\$414.82

\*\*\* END OF REPORT \*\*\*

Journal: PTASM00000141

Batch: HH07032019357RR  
2019 357 - RRDSSAB

Document	Roll #	Lot Qtr	Block  Sec  Twp  Rge  Mer
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11060 030001112000000 403

Primary Owner: RAINY RIVER DISTRICT

Assessment Year: 2019 Assessment Date: 2019-07-03

Change Code: 357 357/358 Applications

Assessment Change Type: Write Offs

Current/New	Base	Code	Description	Land	Improvements	Other	Current Value Assessment
Current	General	RTEP	Res/Farm Tx:Full - EPubSup	0	0	22,500	22,500
				0	0	0	
New	General	E N	Exempt - NoSup	0	0	22,478	
				0	0	0	
New	General	RTEP	Res/Farm Tx:Full - EPubSup	0	0	-22,500	
				0	0	0	

\*\*\* END OF REPORT \*\*\*

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** July 26, 2019  
**SUBJECT:** Request for Reconsideration M.O.S.  
**RE:** 306 Kerr Place (2019) Roll # 5912-010-006-00504-0000

---

## **BACKGROUND**

Attached are the Minutes of Settlement for the 2019 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 306 Kerr Place – Residential (RT) CVA of 175,250 reduced to CVA of 146,000 effective January 1, 2019 for the 2019 taxation year resulting from condition of structures.

In discussion with MPAC, the local assessor inspected the property and indicated the reduction is due to the condition of structure, being the structural condition.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced property filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. application being August 30, 2019.

That total financial impact of the Minutes of Settlement is \$539.26 consisting of a reduction of municipal revenue of \$492.17 and education revenue of \$47.09 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

In asking questions to Steven DeRocco, Account Manager, Municipal & Stakeholder Relations, MPAC, he also made note of the fact that any sales from 2016 will be represented in the next assessment update (2021-2024). Therefore, it is important not to confuse the value of property selling today, to the assessment of that property for 2019 as the assessment value is from 2016.



**Minutes of Settlement  
2019 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

KAREN ADAMSON  
1220 STRACHAN PL  
FORT FRANCES ON P9A 3S9



**Contact Us**



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility needs, please  
contact MPAC for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** KRUGER MARGARET ALICE ESTATE  
**Roll number** KRUGER KARL PETER ESTATE  
**Property location and description** 59-12-010-006-00504-0000  
306 KERR PLACE  
PSM318 LOT 4 PCL 22327  
**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment  
Property  
Classification**

Residential (RT)  
**Total**

Current Value Assessed	
2012	2016
\$164,000	\$179,000
<b>\$164,000</b>	<b>\$179,000</b>

**Property  
Classification**

Residential (RT)  
**Total**

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$175,250	\$179,000
<b>\$175,250</b>	<b>\$179,000</b>

**RECOMMENDED Property Assessment  
Property  
Classification**

Residential (RT)  
**Total**

Current Value Assessed	
2012	2016
\$164,000	\$146,000
<b>\$164,000</b>	<b>\$146,000</b>

**Property  
Classification**

Residential (RT)  
**Total**

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$146,000	\$146,000
<b>\$146,000</b>	<b>\$146,000</b>

Why your property assessment changed

- **Changed value due to condition of structure(s)**

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.



Please check (✓) one of the following:

- ☒ I accept my recommended assessment  
I understand that **if I accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

- ☐ I reject my recommended assessment  
I understand that **if I reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by August 19, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, sign and send a copy of the entire document to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than July 05, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative <i>Karen Adamson</i>	Print name <i>KAREN ADAMSON</i>	Date (yyyy/mm/dd) <i>2019 06 01</i>
--------------------------------------------------------------------	------------------------------------	----------------------------------------

Signature of MPAC representative <i>Walter Veneruzzo</i>	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/05/21
-------------------------------------------------------------	-------------------------------------------------------------------------------	---------------------------------

**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
---------------------------------------	----------------------	-------------------

Last date for a municipal appeal: August 30, 2019

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019

Roll Number: 59-12-010-006-00504-0000

**2019 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS**

Batch #	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2019	1.6.00504	-29,250	RTEP	0.01682625	0.00161000	-492.17	-47.09						-539.26

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** July 26, 2019  
**SUBJECT:** Rainy River Vet Services Committee

---

**BACKGROUND**

At the July 8, 2019 Administration and Finance Executive Committee, there was a discussion regarding the letter of request for financial contribution from the Rainy River Vet Services Committee and more information was requested. As such, attached you will find some additional clarification on the fee. The email from Kim Jo Bliss states that the money goes towards the Vet Contract that they have, which provides service to all farmers. If nobody pays, the farmer would be charged more as the contract covers mileage for the vets. Kim Jo has been invited to the meeting to answer further questions of the committee.

The Rainy River Vet Services is requesting \$650.00 for the Vet Assistance Trust Fund. The Town has supported this Rainy River District project and has made annual contributions since 2002 and of which has been expensed from the Council Public Relations budget line.

## Arlene Byrnes

---

**From:** Kim Jo Bliss <kimjobliss@gmail.com>  
**Sent:** July-02-19 4:16 PM  
**To:** Arlene Byrnes  
**Subject:** Re: contribution to the Vet Assistance Trust Fund

Hi Plum  
Hope you are well.

So, all Municipalities pay .35\$ per capita - other than Rainy River and Atikokan who pay \$150 each and Fort Frances \$650.00. The farmers in the Unincorporated areas pay \$5.00 per farm. The money goes toward the Vet Contract that we have to have to provide service to all farmers. If the municipality does not pay nor the farmer in the unincorporated areas - they would be charged more. The contract covers mileage for the vet's.

This has been taken place for many years - even before my time and I think I have been doing this since 1997 or 1992 something like that.

Also, you can see the information on the website - <http://northernproduceranimalhealthnetwork.ca/>

Let me know if you need more info = I am rushing so this might not make sense!

Thanks and take care of you!

Kim Jo  
Kim Jo Bliss  
KJB Herefords  
R.R. # 2 - W.A. Smith Road  
Emo, ON POW 1E0  
807-482-2863  
807-275-9706 (Cell)

On Tue, Jul 2, 2019 at 3:49 PM Arlene Byrnes <[abyrnes@fortfrances.ca](mailto:abyrnes@fortfrances.ca)> wrote:

# NORTHERN PRODUCER ANIMAL HEALTH NETWORK

---

NPAHN will contribute to the development and maintenance of a viable and diverse livestock industry in northern Ontario through the provision of veterinary services to large animal owners and support activities including veterinary recruitment and retention, producer education, and communication.

## WHAT IS NPAHN?

**FIND A VET ([HTTP://NORTHERNPRODUCERANIMALHEALTHNETWORK.CA/LOCAL-VET-CLINIC](http://northernproduceranimalhealthnetwork.ca/local-vet-clinic))**

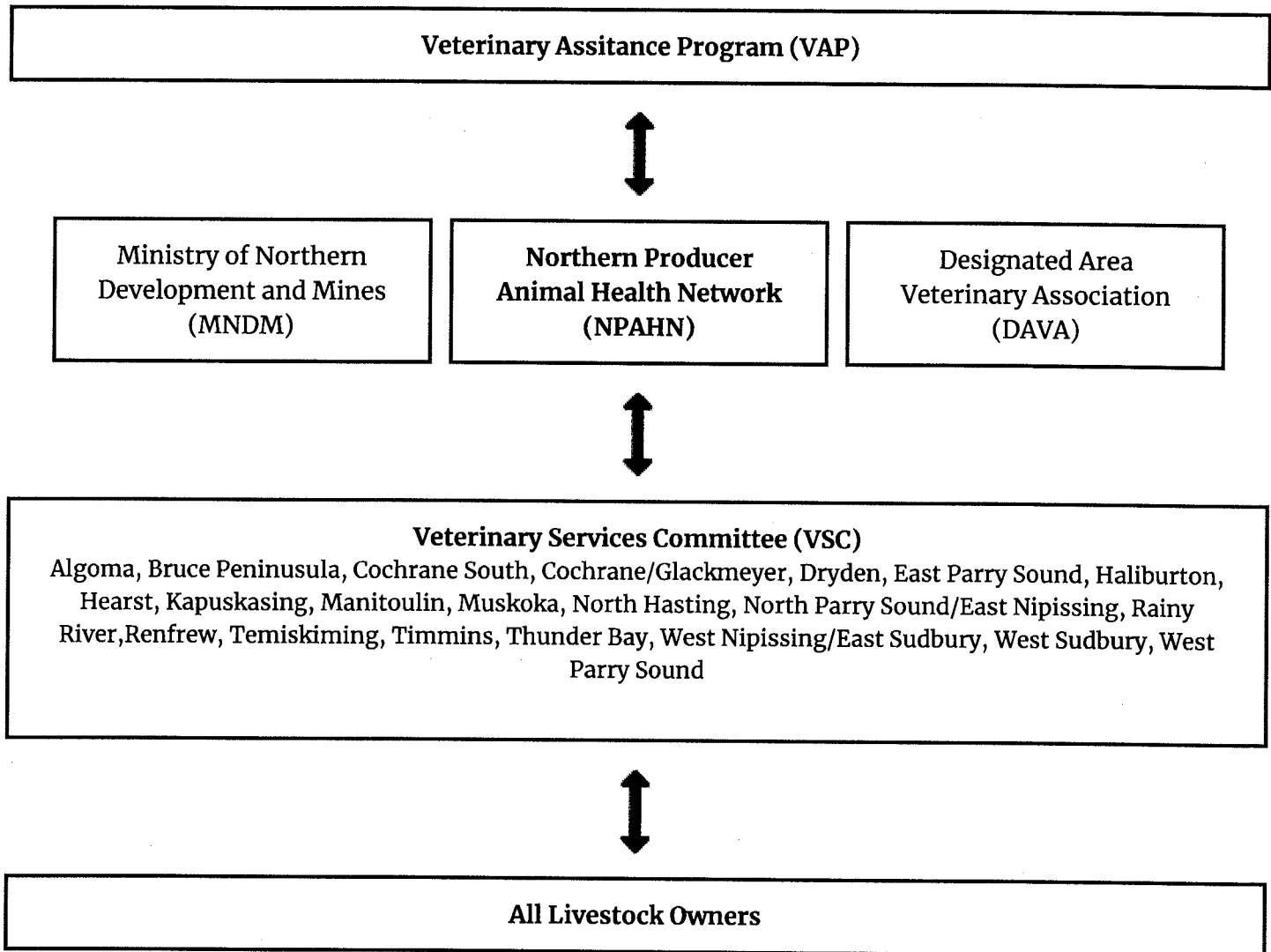
## What is NPAHN?

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NPAHN is an elected executive committee of large animal owners at their Annual General Meeting – it is one of the stakeholders in the tripartite group of Large Animal Owners (NPAHN), the Ministry of Northern Development and Mines (MNDM) and the Designated Area Contract Veterinarians (DAVA) that set-up and operate the Veterinary Assistance Program (VAP).

NPAHN covers all areas of the Province of Ontario north of and including the County of Renfrew, the County of Haliburton, the Township of Addington Highlands, the Township of Carlow/Mayo, the Township of Limerick, the Township of Wollaston, the Georgian Bluffs Township, the Town of South Bruce Peninsula, and the District Municipality of Muskoka.

NPAHN has created 20 local committees in their designated communities that represent the large animal owners – the users of the Veterinary Assistance Program. These committees are called Veterinary Service Committees (VSC's) – they represent all large animal owners in their designated areas, advise NPAHN of local large animal health care issues, make suggestions for program improvements, name the contract vet(s) yearly that they want to provide health care services under the Veterinary Assistance Program and seek replacement veterinarians as the need arises.



Find your local VSC

Select your District

## Recent News

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No recent news to report.  
Checkout Farm North (<http://www.farmnorth.com/>) for upcoming educational program and workshops.

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## Let's Get In Touch!

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To get in touch or receive information on the activities of either NPAHN or your local VSC, please contact the Secretary/Treasurer of NPAHN. Mr. Mitchell will be happy to find the right person(s) to assist you.

G. Mitchell, Secretary & Treasurer  
NPAHN, 42 Lake Drive  
Huntsville, Ontario, P1H 1E7  
705-571-1033  
[mitchg@vianet.on.ca](mailto:mitchg@vianet.on.ca) (<mailto:mitchg@vianet.on.ca>)





# FIRE RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## JUNE 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2019:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
30.65	5	1	99	0	8	3	\$125,000
Alarm Calls:	MVC Calls:	Ice / Water Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
1	2	0	1	0	0	3	0

### TEAM MEMBERS RESPONDED TO 18 EMERGENCY RESPONSE CALLS DURING JUNE 2019.

#### Total Hours:

- **13.9 Hours** was spent on responding to emergency incidents.
- **7 Hours** was spent on public service and public education.
- **9.75 Hours** was spent on training.

#### Time of Day:

During this month, **44%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **66%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

#### Fire Prevention Inspections / Re-inspections:

**26** inspections / re-inspections were completed in April, which brings our total to **99** inspections / re-inspections completed since January 1<sup>st</sup>, of this year.

#### Fire Response Calls:

There were **3** Fire Response Calls:

- **1** was cooking related (no fire).
- **1** came in as a possible shed fire; there was no fire ... it was smoke from a fire pit.
- **1** was a structure fire.

#### Emergency Medical Services (EMS) Response Calls: 8

#### MVC (Motor Vehicle Crashes): 2



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## JUNE 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

**(CO) Carbon Monoxide / Gas Leak Calls:** 1 actual Natural Gas Leak Call.

**Fire Alarms:** 1 False Fire Alarm Calls.

### Other Calls:

Other calls consisted of the following: 1 burning complaint call, 1 call to attend a local business, and 1 call for a battery, which was off gassing.

### Training:

Training consisted of three separate 2-hour training sessions; each month a third training session is scheduled as a make-up session for members to attend who missed the previous two training sessions. Meanwhile, the majority of all the full-time staff attended two training sessions, which consisted of a presentation by CN Rail, and then the following day a table-top exercise.

### Public Fire Safety Education / Public Events / Public Service / Community Spirit / Highlights:

Weekly Fire & Life Safety Tips continue to be published in the Thursday edition of the Fort Frances Bulletin, as well as on our towns official Facebook Page.

Senior Fair – Fort Frances Senior Centre June 6<sup>th</sup>: Team members attended the Senior Fair, which consisted of over 100 seniors in attendance.

A BIG THANK YOU goes out to Dr. Dan Pierroz of the NOR-WEST ANIMAL CLINIC for his generous donation of \$500 to our community's Public Fire Safety Education Program. Well done Dr. Dan!



Left to right: Gavin Payne, Dr. Dan, and Wayne Riches



# FIRE RESCUE SERVICE

**"PRIDE & HONOUR"**

**Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement**



## **JUNE 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC**

A BIG THANK YOU goes out to the Fort Frances Lions Club for their generous donation of \$250 to our community's Public Fire Safety Education Program. Well done Fort Frances Lions Club!



**Left to right: Paul Patterson (Fort Frances Lions Club) & Tyler Moffitt**

On June 11, 2019 our districts Fire Chiefs met with the Deputy Fire Marshal and Assistant Deputy Fire Marshal.



**Douglas Browne - Deputy Fire Marshal, Ontario**



**Keith Wells – Assistant Deputy Fire Marshal, Ontario**

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Six Months Ending Sunday, June 30, 2019**

	Actual	Budget	Variance	% Variance
<b>CORPORATE</b>				
Municipal Tax Levy	(\$11,015,566.17)	(\$11,015,565.00)	\$1.17	100.00%
Education Tax Levy	(1,520,543.25)	(1,527,297.00)	(6,753.75)	99.56%
W/O Municipal	61,919.75	113,070.00	51,150.25	54.76%
W/O Education	41,593.93	21,007.00	(20,586.93)	198.00%
OMPF	(1,678,184.00)	(3,363,500.00)	(1,685,316.00)	49.89%
Payments-in-Lieu	(21,731.20)	(816,367.00)	(794,635.80)	2.66%
Mayor & Council	168,124.57	552,621.00	384,496.43	30.42%
Contribution to Reserves & Reserve Funds	-	1,550,917.00	1,550,917.00	0.00%
Long Term Debt	169,995.33	397,821.00	227,825.67	42.73%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	6,000.00	6,000.00	0.00%
RR DSSAB	1,005,718.17	1,956,182.00	950,463.83	51.41%
Northwestern Health Unit	220,473.33	377,954.00	157,480.67	58.33%
Economic Development	50,054.64	168,068.00	118,013.36	29.78%
Travel Information Centre	4,018.21	4,006.00	(12.21)	100.30%
Solar Panel Project	(3,508.21)	(21,499.00)	(17,990.79)	16.32%
English Public School Board	638,542.99	1,259,780.00	621,237.01	50.69%
English Separate School Board	123,255.26	242,809.00	119,553.74	50.76%
French Public School Board	465.40	931.00	465.60	49.99%
French Separate School Board	1,385.17	2,770.00	1,384.83	50.01%
Total Corporate	(11,685,986.08)	(10,022,292.00)	1,663,694.08	116.60%
<b>ADMINISTRATION AND FINANCE</b>				
Other Unassigned Revenue	(132,999.10)	(337,093.00)	(204,093.90)	39.45%
Administration	116,076.09	312,047.00	195,970.91	37.20%
Admin Vehicle	1,310.38	3,864.00	2,553.62	33.91%
Municipal Buildings	3,537.42	6,410.00	2,872.58	55.19%
HR Department	46,841.31	83,000.00	36,158.69	56.44%
Clerk	89,670.61	211,029.00	121,358.39	42.49%
Treasury	155,452.06	372,057.00	216,604.94	41.78%
FFPC Administration	61,856.83	147,892.00	86,035.17	41.83%
IT Department	75,854.98	232,446.00	156,591.02	32.63%
Total Administration and Finance	417,600.58	1,031,652.00	614,051.42	40.48%
<b>EMERGENCY SERVICES</b>				
Emergency Services	474,846.86	1,034,747.00	559,900.14	45.89%
Emergency Measures	4,930.54	18,580.00	13,649.46	26.54%
911 Service	11,077.10	8,120.00	(2,957.10)	136.42%
Police Revenue	(14,808.95)	(22,800.00)	(7,991.05)	64.95%
Police Services Board	3,555.75	21,101.00	17,545.25	16.85%
Police Administration	1,217,039.15	2,306,656.00	1,089,616.85	52.76%
Total Emergency Services	1,696,640.45	3,366,404.00	1,669,763.55	50.40%
<b>COMMUNITY SERVICES</b>				
Sister Kennedy Centre	25,451.45	54,132.00	28,680.55	47.02%
Fort Frances Children's Complex	(7,130.18)	18,070.00	25,200.18	(39.46%)
Best Start Hub	(33,231.41)	-	33,231.41	0.00%
Day Care Resource Teachers	(24,858.75)	-	24,858.75	0.00%
Handi-Transit System	65,325.12	105,049.00	39,723.88	62.19%
Townshend Theatre	(8,106.64)	-	8,106.64	0.00%

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Six Months Ending Sunday, June 30, 2019**

	Actual	Budget	Variance	% Variance
Recreation Facilities	340,070.49	822,077.00	482,006.51	41.37%
Recreation Programs	(5,570.26)	154,502.00	160,072.26	(3.61%)
Community Services	49,093.58	141,996.00	92,902.42	34.57%
Sunny Cove Camp	20,116.06	29,765.00	9,648.94	67.58%
Fort Frances Public Library	257,302.70	497,448.00	240,145.30	51.72%
Museum	74,011.49	172,825.00	98,813.51	42.82%
Waterfront Development/Marina	4,666.09	38,703.00	34,036.91	12.06%
Total Community Services	757,139.74	2,034,567.00	1,277,427.26	37.21%

**OPERATIONS AND FACILITIES**

PW Administration	(211,429.10)	(230,693.00)	(19,263.90)	91.65%
PW Buildings & Yards	55,840.09	132,757.00	76,916.91	42.06%
Municipal Roads	733,092.08	1,507,015.00	773,922.92	48.65%
Public Parking Lots	6,855.49	16,867.00	10,011.51	40.64%
Sidewalks	79,695.87	143,123.00	63,427.13	55.68%
Private Works Charges	1,786.79	28,504.00	26,717.21	6.27%
Private Crossing Charges	11,840.49	32,654.00	20,813.51	36.26%
PW Vehicles	134,473.78	222,479.00	88,005.22	60.44%
PW Equipment	117,752.06	250,638.00	132,885.94	46.98%
PW Stores	42,999.92	75,501.00	32,501.08	56.95%
Traffic Signal Maintenance	5,118.93	11,135.00	6,016.07	45.97%
Streetlight Maintenance	25,453.31	109,710.00	84,256.69	23.20%
Garbage Collection	(115,472.70)	(230,431.00)	(114,958.30)	50.11%
Recycling Services	86,385.39	230,767.00	144,381.61	37.43%
Sanitary Landfill	(125,922.87)	(336.00)	125,586.87	37477.04%
Engineering	19,394.78	34,157.00	14,762.22	56.78%
Airport	18,408.49	(3,357.00)	(21,765.49)	(548.36%)
Airport Building Maintenance	26,320.02	45,856.00	19,535.98	57.40%
Airport Grounds Maintenance	43,583.42	59,323.00	15,739.58	73.47%
Parks & Cemeteries Maintenance	70,031.65	179,668.00	109,636.35	38.98%
Fort Frances Cemetery	28,573.91	142,012.00	113,438.09	20.12%
Riverview Cemetery	62,173.44	189,839.00	127,665.56	32.75%
Point Park	13,580.55	24,084.00	10,503.45	56.39%
Parks - Outdoor Facilities	106,050.72	269,707.00	163,656.28	39.32%
RLSquare	1,318.53	13,555.00	12,236.47	9.73%
Lions Millennium Park	1,290.06	12,995.00	11,704.94	9.93%
Total Operations and Facilities	1,239,195.10	3,267,529.00	2,028,333.90	37.92%

**PLANNING AND DEVELOPMENT**

Civic Centre	2,176.86	111,804.00	109,627.14	1.95%
By-Law Enforcement	59,741.37	145,491.00	85,749.63	41.06%
Animal Shelter	2,699.88	11,103.00	8,403.12	24.32%
Building Official	(66,080.21)	(1,481.00)	64,599.21	4461.86%
Planning & Zoning	2,925.77	55,223.00	52,297.23	5.30%
Total Planning and Development	1,463.67	322,140.00	320,676.33	0.45%

Sub-Total General Fund (Operating)	(7,573,946.54)	-	7,573,946.54	0.00%
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TOTAL BUDGET- Revenue	(17,303,027.62)	(23,152,976.00)	(5,849,948.38)	74.73%
TOTAL BUDGET- Expenditures	9,729,081.08	23,152,976.00	13,423,894.92	42.02%
	(7,573,946.54)	-	7,573,946.54	0.00%

**TOWN OF FORT FRANCES**  
**Water and Sewer Fund (Operating) Summary**  
**For the Six Months Ending Sunday, June 30, 2019**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$956,394.01)	(\$742,535.00)	\$213,859.01	128.80%
Water Treatment Plant	265,595.76	624,178.00	358,582.24	42.55%
Water Storage Facility	16,405.61	118,357.00	101,951.39	13.86%
	<u>(674,392.64)</u>		<u>674,392.64</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,073,295.80)	(727,460.00)	345,835.80	147.54%
Sewage Treatment Plant	314,448.41	727,460.00	413,011.59	43.23%
	<u>(758,847.39)</u>		<u>758,847.39</u>	<u>0.00%</u>

2019 RESERVE FUNDS

Account Name	G/L Account #	Balance as at Dec 31/18	Line %	Interest Earned 1st Quarter	Subtotal 1st Quarter	Contributions to (from) Reserve Funds	Subtotal	Line %	Interest Earned 2nd Quarter	Subtotal 2nd Quarter
Museum Projects	30-002-0000-0810-20805	34,767.20	0.266%	152.66	34,919.86		34,919.86	0.253%	153.73	35,073.59
Handi-Transit MTO Gas Tax	30-002-0000-0810-20809	45,008.59	0.345%	197.63	45,206.22		45,206.22	0.328%	199.01	45,405.23
Children's Complex Projects	30-002-0000-0810-20811	66,154.15	0.507%	290.47	66,444.62		66,444.62	0.481%	292.50	66,737.12
Daycare/Toy Library Donations	30-002-0000-0810-20812	2,752.11	0.021%	12.08	2,764.19		2,764.19	0.020%	12.17	2,776.36
Parks & Cemeteries Projects	30-002-0000-0810-20823	47,327.39	0.363%	207.81	47,535.20		47,535.20	0.344%	209.26	47,744.46
Public Library & Technology Centre	30-002-0000-0810-20827	203,400.59	1.558%	893.10	204,293.69		204,293.69	1.480%	899.35	205,193.04
Sister Kennedy Centre Projects	30-002-0000-0810-20832	21,895.36	0.168%	96.14	21,991.50		21,991.50	0.159%	96.81	22,088.31
Post Landfill Closure	30-002-0000-0810-20851	746,146.84	5.716%	3,276.21	749,423.05		749,423.05	5.430%	3,299.13	752,722.18
Waterworks & Sanitary Sewer	30-002-0000-0810-20860	5,554,164.26	42.547%	24,387.42	5,578,551.68		5,578,551.68	40.422%	24,558.07	5,603,109.75
Watermeter Replacement	30-002-0000-0810-20870	113,259.54	0.868%	497.30	113,756.84		113,756.84	0.824%	500.78	114,257.62
Townshend Theatre	30-002-0000-0810-20871	115,134.94	0.882%	505.54	115,640.48		115,640.48	0.838%	509.08	116,149.56
Corporate Vehicles/Equipment	30-002-0000-0810-20874	1,207,735.25	9.252%	5,302.97	1,213,038.22		1,213,038.22	8.790%	5,340.07	1,218,378.29
Corporate Building	30-002-0000-0810-20875	1,804,881.06	13.826%	7,924.94	1,812,806.00		1,812,806.00	13.136%	7,980.39	1,820,786.39
Corp. Projects Reserve	30-002-0000-0810-20876	1,803,223.14	13.813%	7,917.66	1,811,140.80		1,811,140.80	13.124%	7,973.06	1,819,113.86
Corporate Contingency	30-002-0000-0810-20877	1,288,461.44	9.870%	5,657.42	1,294,118.86		1,294,118.86	9.377%	5,697.01	1,299,815.87
Federal Gas Tax Reserve	30-002-0000-0810-20878	-	0.000%	-	-		-	0.000%	-	-
Modernization Reserve Fund	30-002-0000-0810-20879		0.000%	-	-	689,030.00	689,030.00	4.993%	3,033.27	692,063.27
Tax Rate Stabilization Reserve	30-002-0000-0810-20880	-	0.000%	-	-		-	0.000%	-	-
		13,054,311.86	100.00%	57,319.35	13,111,631.21	689,030.00	13,800,661.21	100.00%	60,753.69	13,861,414.90
							-			
Library Building	30-002-0000-0811-20828	402,289.70			402,289.70		402,289.70			402,289.70
		13,456,601.56		57,319.35	13,513,920.91	689,030.00	14,202,950.91		60,753.69	14,263,704.60

**Capital Budget to Actuals- June 30, 2019**

		2019 Budget	2019 Actuals	2019 Variance	2019 Variance %	Notes & Comments
<b>ADMINISTRATION</b>						
20-020-0265-0490-40952	Contribution from Reserve Fund	(31,000.00)	-	(31,000.00)	100%	Complete
20-020-0265-9112-71471	Ethernet Switches	31,000.00	36,902.16	(5,902.16)		
20-020-0268-0490-40952	Contribution from Reserve Fund	(31,000.00)	-	(31,000.00)	100%	
20-020-0268-9109-71471	Computer Hardware - replacement of computers	31,000.00	7,878.70	23,121.30	75%	ongoing purchases as required
Total Administration		-	44,780.86	(44,780.86)		
<b>EMERGENCY SERVICES</b>						
20-040-0410-0490-40952	Contribution from Reserve Fund	(61,763.00)	-	(61,763.00)	100%	
20-040-0410-9120-71480	Bunker Gear- Fire	12,000.00	11,446.35	553.65	5%	100% Completed
20-040-0410-9121-71471	Fire- Washer & Extractor	15,000.00	16,038.27	(1,038.27)	-7%	100% Completed
20-040-0410-9122-71471	SCBA Equipment		14,057.53	(14,057.53)		
20-040-0410-9122-75363	SCBA Replacement	16,000.00	14,173.68	1,826.32	11%	100% Completed
20-040-0410-9123-71471	GIS Plan/Equip/Training	763.00	-	763.00	100%	
20-040-0410-9124-71471	Air Monitor & Testing/Charging Station	15,000.00	-	15,000.00	100%	100% Completed
20-040-0410-9239-71431	Fire Fighting Tools/Equipment	3,000.00	2,881.94	118.06	4%	100% Completed
20-040-0450-0490-40952	Contribution from Reserve Fund	(125,000.00)	-	(125,000.00)	100%	
20-040-0450-9260-71471	Backup Generator- Secondary Evacuation Centre	125,000.00	-	125,000.00	100%	
Total Emergency Services		-	58,597.77	(58,597.77)		
<b>Building/Planning</b>						
20-180-1810-0490-40400	Federal Grants	(60,000.00)	-	(60,000.00)	100%	In March of 2019 Council awarded feasibility study to HTFC once both Federal and provincial government funding is secured. Fednor funding has been in place since 1 <sup>st</sup> quarter of 2019 with the Town still waiting on NOHFC funding under the Community Capacity Building Initiatives Program
20-180-1810-0490-40412	Provincial Grants	(75,000.00)	-	(75,000.00)	100%	
20-180-1810-0490-40952	Contribution from Reserve Fund	(767,375.00)	-	(767,375.00)	100%	
20-180-1810-9123-71471	P & D GIS Equipment & Mapping	763.00	-	763.00	100%	
20-180-1810-9180-71523	Woodyard feasibility study	151,000.00	-	151,000.00	100%	Bay City awarded work. On site July 2
20-180-1810-9265-71471	Erin Crescent Subdivision	749,849.00	6,701.97	743,147.03	99%	
Total Building/Planning		(763.00)	6,701.97	(7,464.97)		
<b>PUBLIC WORKS</b>						
<b>TRANSPORTATION</b>						
20-060-0611-0490-40412	Provincial Grant	(575,792.00)	(211,537.00)	(364,255.00)	63%	Bay City awarded work. On site July 2
20-060-0611-0490-40952	Contribution from Reserve Fund	(230,943.00)	-	(230,943.00)	100%	
20-060-0611-9266-71523	2nd St. Victoria Ave to Portage Ave	800,035.00	12,179.63	787,855.37	98%	
20-060-0611-9267-71523	Third St E from Williams to Col Rd E- Roads	6,700.00	-	6,700.00	100%	Final walk through to take place now that Bay City is on site.
20-060-0614-0490-40952	Contribution from Reserve Fund	(62,454.00)	-	(62,454.00)	100%	Complete and on site.
20-060-0614-4519-71471	Sanding Trailer and Broom from Trackless Sidewalk	24,000.00	-	24,000.00	100%	
20-060-0614-9105-71471	Small Capital Purchases	8,000.00	416.77	7,583.23	95%	Ongoing
20-060-0614-9130-71471	PW - Land improvements - Snow Dump Creation	10,000.00	-	10,000.00	100%	Will be ordering units shortly so they can be installed before snow.
20-060-0614-9310-71471	Fleet GPS Implementation	20,454.00	-	20,454.00	100%	Complete and deficiencies will be monitored
20-060-0616-0490-40952	Contribution from Reserve Fund	(470,951.00)	-	(470,951.00)	100%	
20-060-0616-9303-71523	Mill Road Overpass	470,951.00	-	470,951.00	100%	Bay City awarded work. On site July 2
20-060-0617-0490-40412	Provincial Grant	(58,825.00)	-	(58,825.00)	100%	
20-060-0617-0490-40952	Contribution from Reserves	(19,609.00)	-	(19,609.00)	100%	FFPC is mostly complete billing starting to come in.
20-060-0617-9266-71523	Sidewalks - 2nd st. victoria ave to portage ave	78,434.00	-	78,434.00	100%	
20-060-0618-0490-40952	Contributions from Reserve Funds	(86,168.00)	-	(86,168.00)	100%	-2% received, decayed and in use
20-060-0618-5197-71471	2019 Ford 3/4 Ton 4wd crew cab	48,298.00	49,062.46	(764.46)		
20-060-0618-5198-71471	2019 1/2 ton 4wd crew cab	37,870.00	765.13	37,104.87	98%	received, decayed and in use
20-060-0619-0490-40952	Contribution from Reserve Fund	(284,928.00)	-	(284,928.00)	100%	0% received, decayed and in use
20-060-0619-4516-71471	2018 Grader (c/w plow and wing)	284,928.00	285,723.60	(795.60)		
20-060-0619-9230-71471	Sidewalk Machine		25,338.24	(25,338.24)		see sanding trailer above.
20-060-0623-0490-40952	Contributions from Reserve Fund	(135,000.00)	-	(135,000.00)	100%	FFPC is mostly complete billing starting to come in.
20-060-0623-9135-71471	Streetlight Pole Replacement	10,000.00	-	10,000.00	100%	
20-060-0623-9136-71471	Traffic Controllers- Capital	125,000.00	36,897.10	88,102.90	70%	
20-060-0624-9123-71471	GIS Equipment & Mapping	763.00	-	763.00	100%	Ongoing
Total Transportation		763.00	198,845.93	(198,082.93)		
<b>AIRPORT</b>						
20-060-0660-0490-40952	Contributions from Reserve Fund	(35,000.00)	-	(35,000.00)	100%	Awarded to Heiki Lampi. Start in July
20-060-0660-9305-71523	Airport - Septic System Replacement	35,000.00	-	35,000.00	100%	
20-060-0661-0490-40952	Contributions from Reserve Funds	(10,000.00)	-	(10,000.00)	100%	
20-060-0661-9108-71471	Airport - Replacement of Maintenance Garage window	10,000.00	-	10,000.00	100%	Awarded to Ed Kaun and Sons. Windows ordered
Total Airport		-	-	-		installation will take place after delivery.
<b>SANITARY SEWER</b>						
20-080-0811-0490-40952	Contribution from Reserve Fund	(322,428.00)	-	(322,428.00)	100%	Have not heard from Top shot if they will be in
20-080-0811-0490-40954	Contributions from Revenue Fund	(953,374.00)	-	(953,374.00)	100%	
20-080-0811-5199-71471	2019 16' Cube van	27,500.00	-	27,500.00	100%	
20-080-0811-5200-71471	2019 Vac Truck	250,000.00	-	250,000.00	100%	Tender spec being reviewed by O&F Division staff
20-080-0811-9105-71471	Small Capital Purchases	12,000.00	191.84	11,808.16	98%	On going
20-080-0811-9123-71471	GIS Equipment & Mapping	763.00	-	763.00	100%	On going
20-080-0811-9138-71523	Refurbish Manholes Cont Works	50,000.00	-	50,000.00	100%	Town for sure or not.
20-080-0811-9265-71523	Erin Cres Subdivision - Sanitary	493,923.00	6,903.43	487,019.57	99%	Bay City awarded work. On site July 2
20-080-0811-9266-71523	2nd St. Victoria Ave to Portage Ave - Sanitary	339,116.00	3,850.42	335,265.58	99%	Bay City awarded work. On site July 2
20-080-0811-9267-71523	Third St E- Williams to Col Rd E- Sewer		-	-		
20-080-0811-9288-71523	Scott Street- White Pine Lift Station Study	65,000.00	-	65,000.00	100%	65% On going
20-080-0811-9293-71523	Design for Infrastructure Renewal- Sanitary Sewer	37,500.00	13,124.41	24,375.59		



		2019 Budget	2019 Actuals	2019 Variance	2019 Variance %	Notes & Comments
Total Sanitary Sewer		-	24,070.10	(24,070.10)		
<b>SEWAGE TREATMENT PLANT</b>						
20-080-0812-0490-40954	Contribution from Revenue Fund	(230,406.00)	-	(230,406.00)	100%	
20-080-0812-9105-71471	Small Capital Purchases	145,000.00	31,355.26	113,644.74	78%	On going
20-080-0812-9260-71471	Generator Specs & Drawings - Sewage Treatment	35,000.00	-	35,000.00	100%	
20-080-0812-9280-71523	Honeywell-STP- Cont Wks	50,406.00	-	50,406.00	100%	Scheduled to be completed the week of August 6
Total Sewage Treatment Plant		-	31,355.26	(31,355.26)		
<b>WATER TREATMENT PLANT</b>						
20-080-0831-0490-40952	Contribution from Reserves	(69,200.00)	-	(69,200.00)	100%	
20-080-0831-9105-71471	Small Capital Purchases	69,200.00	7,678.93	61,521.07	89%	On Going
Total Water Treatment Plant		-	7,678.93	(7,678.93)		
<b>WATERWORKS ADMINISTRATION</b>						
20-080-0832-0490-40952	Contribution from Reserve Fund	(24,649.00)	-	(24,649.00)	100%	
20-080-0832-0490-40954	Contribution from Revenue Fund	(1,224,572.00)	-	(1,224,572.00)	100%	
20-080-0832-5199-71471	2019 16' Cube Van	27,500.00	-	27,500.00	100%	En route. Scheduled to be here in August
20-080-0832-5200-71471	2019 Vac Truck	250,000.00	-	250,000.00	100%	Tender spec being reviewed by O&F Division staff
20-080-0832-5201-71471	2019 Ford 3/4 ton 4wd crew cab	48,298.00	49,062.46	(764.46)	-2%	received, decaled and in use Just arrived in Town still at dealer getting accessories installed
20-080-0832-5202-71471	2019 1/2 ton 4wd crew cab	37,870.00	765.13	37,104.87	98%	
20-080-0832-9105-71471	Small Capital Purchases	12,000.00	2,550.63	9,449.37	79%	On going
20-080-0832-9123-71471	GIS Equipment & Mapping	1,526.00	-	1,526.00	100%	On going
20-080-0832-9137-71523	Watermains/Valves-Cont Wk	100,000.00	1,136.29	98,863.71	99%	Bay City awarded work. On site July 2
20-080-0832-9265-71523	Erin Cres Subdivision - Water	383,771.00	4,910.87	378,860.13	99%	Bay City awarded work. On site July 2
20-080-0832-9266-71523	2nd St. Victoria Ave to Portage Ave - Water	347,152.00	4,293.82	342,858.18	99%	Bay City awarded work. On site July 2
20-080-0832-9293-71523	Design for Infrastructure Renewal- Water Distn	37,500.00	13,124.41	24,375.59	65%	On going
20-080-0832-9303-71523	Mill Road Overpass Reconstruction- Water	3,604.00	-	3,604.00	100%	Complete
Total Waterworks Administration		-	75,843.61	(75,843.61)		
<b>Landfill</b>						
20-080-0860-0490-40952	Contributions from Reserve Fund	(75,000.00)	-	(75,000.00)	100%	
20-080-0860-9238-71523	Landfill Site Expansion- Design	75,000.00	-	75,000.00	100%	
Total Landfill		-	-	-		
<b>CEMETARIES</b>						
20-100-1040-9127-71523	FF Cem- Building renos & garage addn		3,815.21	(3,815.21)		Complete Deficiencieies still outstanding
20-100-1041-0490-40952	Contribution from Reserve Fund	(97,000.00)	-	(97,000.00)	100%	
						Columbarium tender out. Will be looking for quotes to complete foundation due to high work load in 2019
20-100-1041-9620-71471	Columbarium Foundation- Riverview Cemetery	97,000.00	-	97,000.00	100%	
Total Cemeteries		-	3,815.21	(3,815.21)		
<b>Parks</b>						
20-160-1610-0490-40952	Contributions from Reserve Fund	(9,250.00)	-	(9,250.00)	100%	
20-160-1610-9105-71471	Small Capital Purchases	6,250.00	1,729.82	4,520.18	72%	On Going
20-160-1610-9109-71471	Cemetary - Tablet and Software for Mobile Access	3,000.00	-	3,000.00	100%	Working with Central Square on software
20-160-1611-0490-40952	Contribution from Reserve Fund	(2,961.00)	-	(2,961.00)	100%	
20-160-1611-9127-71523	Point Park Garage Roof replacement		-	-		Awarded to Ed Kaun and Sons. Will be completed in their work schedule
20-160-1611-9295-71523	Point Park Roof Replacement - Washrooms	2,961.00	-	2,961.00	100%	
20-160-1612-0490-40952	Contributions from Reserve Funds	(5,000.00)	-	(5,000.00)	100%	
20-160-1612-9295-71523	St. Francis Fields - Roof Replacement	5,000.00	-	5,000.00	100%	Awarded to Ed Kaun and Sons. Will be completed in their work schedule
Total Parks		-	1,729.82	(1,729.82)		
<b>Lions Milleneum Park</b>						
20-160-1613-0430-40632	Donations		(5,171.00)	5,171.00		
Total Lions Milleneum Park		-	(5,171.00)	5,171.00		
<b>COMMUNITY SERVICES</b>						
<b>Fort Frances Seniors Center</b>						
20-120-1220-0490-40412	Provincial Grant	(12,000.00)	-	(12,000.00)	100%	
20-120-1220-0490-40952	Contributions from Reserve Funds	(2,000.00)	-	(2,000.00)	100%	
20-120-1220-9105-71471	Small Capital Purchases	14,000.00	1,769.96	12,230.04	87%	Have not yet heard on approval from the Province
Total Fort Frances Seniors Center		-	1,769.96	(1,769.96)		
<b>MSC/Recreation</b>						
20-160-1614-0490-40448	One Time Funding Grant		(8,000.00)	8,000.00		
20-160-1614-0490-40525	Sunny Cove Insurance	(94,872.00)	(94,872.51)	0.51	0%	
20-160-1614-0490-40952	Contribution from Reserve Fund	(8,000.00)	-	(8,000.00)	100%	
20-160-1614-9101-71471	Sunny Cove Equipment Insurance	16,451.00	8,676.42	7,774.58	47%	
20-160-1614-9101-71523	Sunny Cove Buildings Insurance Work	78,421.00	86,821.35	(8,400.35)	-11%	
20-160-1614-9108-71523	Sunny Cove Repairs Cont Work	8,000.00	-	8,000.00	100%	
20-160-1620-0490-40952	Contribution from Reserve Fund	(10,000.00)	-	(10,000.00)	100%	
20-160-1620-9624-71471	Fitness Equipment	10,000.00	-	10,000.00	100%	
20-160-1631-0490-40952	Contributions from Reserve Fund	(19,079.00)	-	(19,079.00)	100%	
20-160-1631-9627-71471	Sorting Gap Marina- Dock Replacement	19,079.00	-	19,079.00	100%	Complete
20-160-1634-0490-40525	MSC- Insurance Revenue		(21,266.96)	21,266.96		
20-160-1634-0490-40952	Contribution from Reserve Fund	(510,107.00)	-	(510,107.00)	100%	
20-160-1634-5203-71471	2019 Chev Traverse	34,107.00	34,107.00	-	0%	Received, decaled, in use
20-160-1634-9105-71471	Small Capital Purchases	50,000.00	10,186.82	39,813.18	80%	
20-160-1634-9127-71523	MSC Building Renovations		21,558.29	(21,558.29)		
20-160-1634-9634-71471	MSC Pool - Pool Pump and Strainer	15,000.00	9,673.64	5,326.36	36%	Pump and strainer in. Will be installed during shutdown Awarded to Ed Kaun and Sons will be replaced during the shutdown
20-160-1634-9635-71471	MSC - Pool Fire Speration Doors	25,000.00	-	25,000.00	100%	

		2019 Budget	2019 Actuals	2019 Variance	2019 Variance %	Notes & Comments
20-160-1634-9644-71471	MSC Kitchen Suppression	11,000.00	-	11,000.00	100%	Working with Troy Life Safety to finalize scope and timeline.
20-160-1634-9645-71471	MSC - Pool Wall Sound Barrier	60,000.00	448.85	59,551.15	99%	Panels on site work awarded to Ed Kaun and Sons will be replaced during shutdown
20-160-1634-9648-71471	MSC - Pool Structural Repairs	10,000.00	-	10,000.00	100%	Will be engaging a Mason to complete block work Awarded to Ed Kaun and Sons will be replaced once materials arrive
20-160-1634-9649-71471	MSC - Gym Window Replacement	7,500.00	-	7,500.00	100%	Roof replacement complete. Condensor on site, 80% Cimco scheduled to install week of July 8
20-160-1634-9650-71471	IFK Arena - Iceplant and Safety upgrades	175,000.00	35,625.00	139,375.00	100%	Will be engaging a Mason to complete block work
20-160-1634-9651-71471	IFK Arena - Structural Upgrades	20,000.00	-	20,000.00	100%	Will be tendering shortly
20-160-1634-9652-71471	MSC Roof Feasibility Study	40,000.00	-	40,000.00	100%	Will be engaging a Mason to complete block work
20-160-1634-9653-71471	MSC 52 Arena - Structural Repairs	45,000.00	-	45,000.00	100%	Awarded to Ed Kaun and Sons will be replaced once materials arrive
20-160-1634-9654-71471	MSC Window Replacement - Aud & Kitchen	7,500.00	-	7,500.00	100%	Will be tendering shortly
20-160-1634-9655-71471	MSC 52 Arena - HVAC Design	10,000.00	-	10,000.00	100%	
Total MSC/Recreation		-	82,957.90	(82,957.90)		
<b>Library</b>						
20-160-1640-0490-40952	Contribution from Reserve Fund	(42,750.00)	-	(42,750.00)	100%	
20-160-1640-9105-71471	Maker Space Equipment	2,000.00	-	2,000.00	100%	
20-160-1640-9109-71471	Computer Equipment		2,793.08	(2,793.08)		
20-160-1640-9165-71471	Materials---Library-	6,600.00	-	6,600.00	100%	
20-160-1640-9165-71523	Library - Cracked sidewalk repair	5,000.00	-	5,000.00	100%	
20-160-1640-9210-71471	Materials	21,350.00	-	21,350.00	100%	
20-160-1640-9210-71523	Library - Smart Boards	7,800.00	-	7,800.00	100%	
20-160-1640-9220-71471	Surveillance Cameras		407.04	(407.04)		
Total Library		-	3,200.12	(3,200.12)		
<b>Museum</b>						
20-160-1645-0490-40952	Contribution From Reserve Funds	(37,545.00)	-	(37,545.00)	100%	Minor flooring deficiencies to repair before payment
20-160-1645-9117-71523	Museum- Hallet Repairs	7,545.00	-	7,545.00	100%	
20-160-1645-9293-71523	Design for HVAC Upgrades - Museum	30,000.00	-	30,000.00	100%	Will be tendering shortly
Total Museum		-	-	-		