

TOWN OF FORT FRANCES

MINUTES

MUSEUM ADVISORY
COMMITTEE

September 25, 2019

The meeting of Museum Advisory Committee of the Town of Fort Frances was held in the Museum on September 25, 2019 from 12:00 p.m. to 1 p.m.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Caren Fagerdahl, Nell Laur,

ALSO PRESENT: Jason Kabel, Com Serv Mgr; Bev Cochrane, Asst Curator; Sherry George, Museum Curator had to leave part way through meeting

1. CALL TO ORDER

2. Disclosure of Conflict of Interest and the General Nature Thereof:

3. Approval of Previous Committee Minutes

3.1 Meeting Date: Aug 28, 2019. Approved

4. Governance:

4.1 Code of Conduct training on Wed Sept 18/19.

4.2 Regional Museums Mtg in Dryden on Sept 26. Bev will attend. Nell & Robert covering. Bev locking up on her return.

4.3 OMA conference in Brantford Oct 23-25. Sherry attending with Laura Gosse and Kayleigh Speirs. Bev covering.

5. Finance:

5.1 Final reports for student grants SEP, CSJ & YCW complete & submitted.

6. Collections:

6.1 Looking to form a deaccessioning committee with Bev & Nell. Two specific areas we need look at are trophies and books. Agree that a third person would be helpful. Carolyn Mount has volunteered.

7. Exhibitions:

7.1 Last day for Echoes in the Ice is Sept 29. Ships Oct 3. Following Sept 29 closing, museum hours will return to off-season, therefore, open Tues thru Sat, 11-4. Admission by donation.

7.2 Oct-Dec: Prohibition.

7.3 Jan-Mar: Canada, Day 1 - free exhibit.

8. Interpretation & Education:

8.1 Language Party scheduled for early November. A few individuals have signed up. Hoping for 1-2 more.

9. Research:

9.1 Small research requests in addition to prohibition exhibit and Rainy River project.

10. Conservation:

11. Physical Plant:

11.1 Technician here Sept 17 to deal with TSSA inspection non-compliance - lights and door closing improperly.

12. Community:

12.1 Friends workshops have begun. Nine classes prior to Christmas.

12.2 Indigenous workshop series also shaping up. Capote scheduled for 7 Gens Sept 21 & 28.

12.3 Planning for Friends Fall Fundraising gala has begun. Thurs Nov 7. Prohibition theme.

12.4 A presentation regarding a berth for the Owandem will be made to council by representatives of the Advisory Committee and Friends of the Museum on Oct 15.

13. Human Resources / Professional Development:

13.1 Bev took the gun course Sept 5-7th and Exhibit Case design at the Mounds Sept 10-11, a CCI course.

14. Numbers:

14.1 August: 779 (Aug 2018: 691)

15. Strategic Plan:

15.1 A review of Collections Management Policy tabled until next meeting.

16. Recommendations to be made to the Executive Committee of Community Services...

17. ADJOURN / NEXT MEETING DATE

17.1 Sherry away Oct 23. Next meeting Oct 30 at 12 noon.

D. Ballard, Chair

S. George, Museum Curator