

REPORT

COMMITTEE OF THE
WHOLE

September 9, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on September 9, 2019 from 4:00 p.m. to 7:16 p.m.

PRESENT: Councillor R. Wiedenhoeft, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta and A. Hallikas

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer (6:45-7:16), T. Rob, Manager of Operations & Facilities (6:45-7:16), C. Vangel, CBO/Municipal Planner (6:45-7:16)

1. Call to Order at 4:00 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.

3. Disclosure of pecuniary interest and the general nature thereof.

Mayor Caul disclosed an interest in Item 8.1 on this agenda as this item is her travel expense and per diem claims for the 2019 AMO Conference held in Ottawa on August 18-21, 2019.

4. In-Camera (at 4:00 p.m.)

Councillor Judson requested to listen to in-camera session. Council considered the request and decided to deny his request as other members of the Working Group were present to provide input. The current Procedural By-law does not permit electronic participation at this time.

4.1 Advice that is subject to solicitor/client privilege, including communications necessary for that purpose: Property Matter
(4:07-5:48pm)

W. Derksen, Town Solicitor, Christopher J. Tzekas and John Buhlman, WeirFoulds (via teleconference) and Tannis Drysdale, Economic Development Consultant (via teleconference).

Options were discussed and direction was provided.

4.2 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter - Community Services Division
(5:50-5:59pm)

J. Forbes, Human Resources Manager gave verbal summary with additional input provided by D. Brown, CAO.

4.3 Personal matters about an identifiable individual, including municipal or local board employees: Potential Organization Restructuring
(6:00-6:41pm)

J. Forbes, Human Resources Manager gave verbal summary with additional input provided by D. Brown, CAO. Council gave clear direction to proceed on this matter.

5. Public Session Resumes in Council Chambers at 6:45 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor June Caul - A Verbal Update was provided respecting Seven Generations Institute Grand Opening, Mill Update and Agency One Update.

Councillor Michael Behan - No Verbal Update

Councillor Wendy Brunetta - A Verbal Update was provided respecting Dr.

Recruitment, NOMA, Clinic Board and AGM, Rural Economic Development and Rainy

Lake Square Concerts.

Councillor Andrew Hallikas - A Verbal Update was provided respecting Seven Generations Institute Grand Opening, AMO Conference & Presentations to Ministers as well as Fort Frances Public Library Technology Centre.

7. Consent Agenda:

- 7.1 Additional Equipment for Triple Combination Custom Pumper Fire Truck.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the purchasing of additional equipment for the new Triple Combination Custom Pumper Fire Truck at a cost of \$7,085.00 which will bring the total net tender cost of the Fire Truck to \$608,030.25.
- 059 Hallikas - Behan: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10.
- CARRIED
- 7.2 Collections (Accounts Receivable, Taxation and Water & Sewer) Policy Update.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Collection (Accounts Receivable, Taxation and Water & Sewer) Policy Number 1.9 as presented.
- 7.3 Northwest Ontario's Sunset Country Travel Association.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Northwest Ontario's Sunset Country Travel Association annual per capita request in the amount of \$2,187.63 plus hst.
- 7.4 Watten Volunteer Fire Department.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Watten Volunteer Fire Department donation request in the amount of \$300.00 and further that the \$300.00 be applied against the outstanding accounts receivable with a follow up letter being sent.
- 7.5 Doug Brown, CAO - AMO Travel Expense Claim.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense in the total amount of \$451.50 as submitted by Doug Brown, CAO for his attendance at the AMO Conference in Ottawa from August 18-21, 2019.
- 7.6 McFayden Request Rebate for Building Permit Fees
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to reject the request for building permit fee rebates for building permits 2017-062 and 2017-094.
- 7.7 Townshend Theatre Technician Fees
- approval of this report will agree to the recommendation of the Community Services Executive Committee to adopt the revised Theatre Technician fees as presented.
- 7.8 Sunny Cove Request - Linda Hamilton & Jennifer Woods
- approval of this report will agree to the recommendation of the Community Services Executive Committee to take no action at this time and that the matter be forwarded to the Town's strategic planning process.
- 7.9 Fort Frances Lakers Request to host the Dudley Hewitt Cup in 2020
- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse that the Memorial Sports Centre host the Dudley Hewitt Cup between April 28 to May 2, 2020 as requested by the Fort Frances Lakers.

- approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the attached Patron Progressive Discipline procedures as presented.

8. Administration and Finance Division:

- 8.1 Mayor June Caul - AMO Conference.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$807.00 as submitted by Mayor June Caul for her attendance at the AMO Conference in Ottawa from August 18-21, 2019.

Mayor Caul disclosed an interest in this item as this is her travel expense and per diem claims for the 2019 AMO Conference held in Ottawa on Aug 18-21, 2019. She did not speak to the matter.

- 8.2 Councillor Douglas Judson - AMO Conference.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$1,384.65 as submitted by Councillor Douglas Judson for his attendance at the AMO Conference in Ottawa from August 18-21, 2019.
- 8.3 Joint Community Safety and Well Being (CSWB) Plan for the Rainy River District.
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize Rainy River District Social Services Administration Board, by way of a formal resolution, to administer a completed Joint Community Safety and Well Being (CSWB) Plan as laid out in the report.

9. Operations and Facilities Division:

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.
- 9.2 Ice Plant Maintenance Agreement
- approval of this report will agree with the recommendation of Administration to enter into a 5-year maintenance agreement with Cimco.
- 9.3 Award of RFP 19-OF-09 - HVAC Design works at the Museum and Memorial Sports Centre
- approval of this report will agree to the recommendation of Administration to award RFP 19-OF-09 to KGS Group of Thunder Bay for a total price of \$35,809 plus applicable taxes.

10. General:

- 10.1 Strategic Planning Process - outlined.

11. Information:

The following six items were received.

- 11.1 Fire & Rescue Services - July 2019 Report.
- 11.2 Failed High-Volume Fire Hose.
- 11.3 Town of Fort Frances (General Fund) Operating Summary for the Seven Months Ending Wednesday, July 31, 2019.

11.4 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Seven Months Ending Wednesday, July 31, 2019.

11.5 Building Statistics - July & August 2019

11.6 Complaint Register - June & July 2019

12. Non-agenda items - None.

13. ADJOURNMENT

13.1 The meeting adjourned at 7:16 p.m.

060 Hallikas - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

E. Slomke, Clerk