

# TOWN OF FORT FRANCES

## AGENDA - October 15, 2019

### MEETING - Council Chambers , Civic Centre

Page

#### 1. **COUNCIL MEETING**

(Session No. 024) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

#### 2. **Delegations/Deputations:**

2.1 Public Meeting re: 357/358 Application for Tax Adjustment re: 1320 Emo Road (2019). 4 - 8

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes for April 1, 2019 to December 31, 2019 under Section 357/358 of the ***Municipal Act*** for property located at 1320 Emo Road resulting from the demolition of a garage.

2.2 Public Meeting re: 357/358 Application for Tax Adjustment re: 251 Fourth Street W. (2019). 9 - 13

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the exemption of 2019 taxes for the period April 30, 2019 to December 31, 2019 under Section 357/358 of the ***Municipal Act*** for property located at 251 Fourth Street West as it was purchased by a charitable corporation.

2.3 Public Meeting re: 357/358 Application for Tax Adjustment re: 504 Armit Avenue (2019). 14 - 18

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes under Section 357/358 of the ***Municipal Act*** for property located at 504 Armit Avenue resulting from the change in classification of the property.

#### 3. **Consent Agenda:**

3.1 Items Referred from Committee of the Whole

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3.2 Letter dated October 1, 2019 from R. Schulz, President, Friends of the Museum re: Annual Gala	19 - 28
<b>4. <u>Approval of Council Minutes: *</u></b>	
4.1 Session Nos. 022 and 023, dated September 23 and October 1, 2019	
<b>5. <u>Approval of Committee of the Whole Minutes: *</u></b>	
5.1 Session Nos. 024 and 025, dated September 23 and October 1, 2019	
<b>6. <u>Resolutions from tonight's Committee meeting</u></b>	
<b>7. <u>By-Laws:</u></b>	
7.1 48/11-D being a by-law to approve an amending agreement with Stewardship Ontario for shared responsibility for Municipal Hazardous or Special Waste Management.	29 - 35
7.2 35/19 being a by-law to authorize a Data Sharing Agreement for purposes of utilization of the Town's geospatial data with Infratech Sewer & Water Services Inc.	36 - 41
<b>8. <u>New Items:</u></b>	
<b>9. <u>Information Correspondence:</u></b>	
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9.6 Letter dated Sept. 26, 2019 from Township of Springwater to Ministry of the Attorney General re: Joint & Several Liability Consultation	54 - 57
9.7 Resolution from Township of North Glengarry re: Pupil Accommodation Review Guidelines	58
9.8 Northwestern Health Unit - Public Health Communique re: Smoke and Vape-Free Spaces	59 - 61

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10.2 Community Services Executive Committee dated September 3, 2019.	66 - 67
10.3 Administration and Finance Executive Committee dated September 17, 2019.	68 - 69
10.4 Operations and Facilities Executive Committee dated September 18, 2019.	70 - 71
<b>11. <u>Non-agenda Items</u></b>	
<b>12. <u>ADJOURNMENT</u></b>	
<b>13. <u>* Previously distributed to Council</u></b>	
<b>14. <u>** Items can be viewed by contacting the Clerk</u></b>	



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/82**

**TO: Mayor Caul & Members of Council**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: October 8, 2019**  
**SUBJECT: 357/358 Applications for Tax Adjustment**  
**Re: 1320 Emo Road (2019) Roll# 5912-010-006-05300-0000**

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**BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for the period April 1, 2019 to December 31, 2019 for 1320 Emo Road. This is resulting from a demolition of a garage.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on September 27, 2019 indicating notification that the public hearing is scheduled for Tuesday, October 15, 2019.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2019 taxes for April 1, 2019 to December 31, 2019 under Section 357/358 of the *Municipal Act* for property located at 1320 Emo Road resulting from the demolition of a garage.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes for April 1, 2019 to December 31, 2019 under Section 357/358 of the *Municipal Act* for property located at 1320 Emo Road resulting from the demolition of a garage.



Administration & Finance Division  
Planning & Development Division  
Phone: 807-274-5323  
Fax: 807-274-8479

Mailing Address for All Divisions:  
Civic Centre  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9



Operations & Facilities Division  
Phone: 807-274-9893  
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Community Services Division  
Phone 807-274-4561  
Fax: 807-274-3799

email: [town@fortfrances.ca](mailto:town@fortfrances.ca)  
[www.fortfrances.ca](http://www.fortfrances.ca)

September 27, 2019

Anthony Gosman & Tammy Thibault  
1320 Emo Road  
Fort Frances, ON P9A 2V5

To whom it may concern:

**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 15, 2019 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2019 Section 357/358 Applications, including the application with regard to your property located at 1320 Emo Road in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of application is enclosed) if you should so desire.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D Galusha', written over a light blue horizontal line.

Dawn Galusha, CPA, CGA  
Treasurer

Enc.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

## MPAC's RESPONSE

Owner name(s) : GOSMAN, ANTHONY GREG  
 THIBAULT, TAMMY LYNN  
 Roll number : 5912-010-006-05300-0000  
 Property location : 1320 EMO RD  
 Property description : RP-RR183 LOT 15 W PT LOT 16 PCL14332 PLAN 48R2637 PT PART  
 1  
 Municipality/Local taxing authority : FORT FRANCES TOWN  
 Application number :  
 Application reason : Demolition/Razed by Fire  
 Received date : August 15, 2019  
 Claim relief period : **From: April 01, 2019 - To: December 31, 2019**  
 Taxation year : 2019

## Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	161,824	166,000	162,868	163,912	164,956	166,000
<b>Total</b>	<b>161,824</b>	<b>166,000</b>	<b>162,868</b>	<b>163,912</b>	<b>164,956</b>	<b>166,000</b>

## Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	147,201	151,000	148,151	149,101	150,050	151,000
<b>Total</b>	<b>147,201</b>	<b>151,000</b>	<b>148,151</b>	<b>149,101</b>	<b>150,050</b>	<b>151,000</b>

## MPAC Remarks

MPAC confirmed demolition of garage and supplemental has been issued for new garage. Effective date of April 1/19 was keyed into system prior to receiving tax application and cannot be updated after supplemental processing - date on tax application is April 30th.

MPAC Representative:

Mark Cawston

Date:

August 30, 2019

Batch: HH09032019GOSM

Tax	Rate Code	Description	Levy Amount
PRT		Ed - English Public Res/Farm	-\$18.08
SEP		Mun-English Public Res/Farm	-\$188.97
		Levy Total	-\$207.05

\*\*\* E N D O F R E P O R T \*\*\*

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>2019</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-006-053-00  
Property Address: 1380 EMO RD Applicant Name: ANTHONY GOSMAN  
Owner Name: ANTHONY GOSMAN Contact Number: (807) 271-3249  
Mailing Address: 1380 EMO RD Alternative Number: \_\_\_\_\_  
FF, ON P9A2V5 Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input checked="" type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: GARAGE TORN DOWN- TO BE REPLACED.  
Effective from: 04/30/19 to 12/31/19 Applicant Signature: [Signature] Date: 08/15/19  
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY		TREASURER'S RECOMMENDATION TO COUNCIL	
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below	Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other
		<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>R15P</u>			<u>164,956</u>					

Revised: \_\_\_\_\_  
Reason Original Assessment Revised: \_\_\_\_\_  
Reason for Change: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/81**

**TO: Mayor Caul & Members of Council**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: October 8, 2019**  
**SUBJECT: 357/358 Applications for Tax Adjustment**  
**Re: 251 Fourth Street W (2019) Roll# 5912-010-001-08900-0000**

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**BACKGROUND**

Attached is the 357/358 Application for exemption of the 2019 taxes for the period April 30, 2019 to December 31, 2019 for 2019 taxes for 251 Fourth Street West because the property was purchased by a charitable corporation. Section 3(1)11 of the Assessment Act provides an exemption for, "Land owned, used and occupied by a non-profit philanthropic corporation for the purpose of a house of refuge, the reformation of offenders, the care of children or a similar purpose."

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on September 27, 2019 indicating notification that the public hearing is scheduled for Tuesday, October 15, 2019.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the exemption of 2019 taxes for the period April 30, 2019 to December 31, 2019 under Section 357/358 of the *Municipal Act* for property located at 251 Fourth Street West as it was purchased by a charitable corporation.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the exemption of 2019 taxes for the period April 30, 2019 to December 31, 2019 under Section 357/358 of the *Municipal Act* for property located at 251 Fourth Street West as it was purchased by a charitable corporation.



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Planning & Development Division  
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Fax: 807-274-3799

email: [town@fortfrances.ca](mailto:town@fortfrances.ca)  
[www.fortfrances.ca](http://www.fortfrances.ca)

September 27, 2019

Community Living Fort Frances and District  
P.O. Box 147  
Fort Frances, ON P9A 3M5

To whom it may concern:

**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 15, 2019 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2019 Section 357/358 Applications, including the application with regard to your property located at 251 Fourth Street West in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of application is enclosed) if you should so desire.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Dawn Galusha', is written over the word 'Sincerely,'.

Dawn Galusha, CPA, CGA  
Treasurer

Enc.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) COMMUNITY LIVING FORT FRANCES AND DISTRICT  
 Roll number 5912-010-001-08900-0000  
 Property location 251 FOURTH ST W  
 Property description PLAN M74 BLK 10 LOT 1 PCL 5809  
 Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
 Application reason Classification Change  
 Received date July 18, 2019  
 Claim relief period **From: April 30, 2019 - To: December 31, 2019**  
 Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	81,000	82,000	81,250	81,500	81,750	82,000
<b>Total</b>	<b>81,000</b>	<b>82,000</b>	<b>81,250</b>	<b>81,500</b>	<b>81,750</b>	<b>82,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU E -	81,684	82,000	81,763	81,842	81,921	82,000
<b>Total</b>	<b>81,684</b>	<b>82,000</b>	<b>81,763</b>	<b>81,842</b>	<b>81,921</b>	<b>82,000</b>

#### MPAC Remarks

Section 3(1)11 of the Assessment Act (the Act) provides an exemption for, "Land owned, used and occupied by a non-profit philanthropic corporation for the purpose of a house of refuge, the reformation of offenders, the care of children or a similar purpose... The requirements of section 3(1)11 have been met and the property is eligible for exemption effective April 30, 2019, the date of purchase of the property.

MPAC Representative:

Mark Cawston

Date:

August 21, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Amend #: _____
Taxation Year: <u>2019</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-001-08900  
Property Address: 261 FOURTH ST W Applicant Name: FF DIST ASSOC FOR COMM SVCS  
Owner Name: FF DIST ASS FOR COMM SVCS Contact Number: \_\_\_\_\_  
Mailing Address: Box 147 Alternative Number: \_\_\_\_\_  
FORT FRANCES, ON P4A 3M5 Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input checked="" type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: PROPERTY PURCHASED BY A CHARITABLE CORP.  
Effective from: 04/30/19 to 12/31/19 Applicant Signature: [Signature] Date: 07/16/2019  
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTQ</u>			<u>81,750</u>					
Revised:				Reason for Change: _____ _____ _____				
Reason Original Assessment Revised: _____								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_  
\_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_



Batch: HH08302019COMM

As Code	Description	Land Exempt Land	Improvements pt Improvements	Other Exempt Other	Total	Levy
General						
3 N	Exempt - NoSup	\$0	\$0	\$81,921	\$81,921	\$0.00
RTEP	Res/Farm Tx:Full - EPub	\$0	\$0	\$0		
		\$0	\$0	-\$81,750	-\$81,750	-\$1,015.79
		\$0	\$0	\$0		
Total General		\$0	\$0	\$171	\$171	-\$1,015.79
		\$0	\$0	\$0		
Report Total:						-\$1,015.79



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/80**

**TO:** Mayor Caul & Members of Council  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** October 8, 2019  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
 Re: 504 Armit Ave (2019) Roll# 5912-020-002-15800-0000

---

**BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for 504 Armit Ave. This is resulting from a classification change due to renovations to the property to allow for a residential apartment within the property.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on September 27, 2019 indicating notification that the public hearing is scheduled for Tuesday, October 15, 2019.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2019 taxes under Section 357/358 of the *Municipal Act* for property located at 504 Armit Ave. resulting from the change in classification of the property.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes under Section 357/358 of the *Municipal Act* for property located at 504 Armit Ave. resulting from the change in classification of the property.

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Operations & Facilities Division  
Phone: 807-274-9893  
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Fax: 807-274-3799

email: [town@fortfrances.ca](mailto:town@fortfrances.ca)  
[www.fortfrances.ca](http://www.fortfrances.ca)

September 27, 2019

Donald Taylor  
504 Armit Avenue  
Fort Frances, ON P9A 2H7

To whom it may concern:

**Re: Hearing to Consider Section 357/358 Application**

Please be advised that a public hearing has been scheduled for immediately following the Committee of the Whole Meeting of Council on Tuesday, October 15, 2019 in the Council Chambers located at the Civic Centre, 320 Portage Avenue, Fort Frances. The Committee of the Whole begins at 5:30 p.m.

The Council of the Town of Fort Frances will be conducting the hearing to consider 2019 Section 357/358 Applications, including the application with regard to your property located at 504 Armit Avenue in Fort Frances.

The hearing will give you the opportunity to speak to the application (copy of application is enclosed) if you should so desire.

Sincerely,

A handwritten signature in blue ink, appearing to read 'D Galusha', written over a horizontal line.

Dawn Galusha, CPA, CGA  
Treasurer

Enc.

## Application made under Sec 357/358/359 of the Municipal Act, 2001

## MPAC's RESPONSE

Owner name(s) TAYLOR, DONALD ANDREW  
 Roll number 5912-020-002-15800-0000  
 Property location 504 ARMIT AVE  
 Property description PLAN SM105 LOT 2 PCL 2-2 SEC SM 105  
 Municipality/Local taxing authority FORT FRANCES TOWN  
 Application number  
 Application reason Classification Change  
 Received date August 16, 2019  
 Claim relief period From: January 01, 2019 - To: December 31, 2019  
 Taxation year 2019

## Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	71,000	77,000	72,500	74,000	75,500	77,000
<b>Total</b>	<b>71,000</b>	<b>77,000</b>	<b>72,500</b>	<b>74,000</b>	<b>75,500</b>	<b>77,000</b>

## Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	48,409	52,500	49,432	50,455	51,477	52,500
OWNR RU R T	24,085	24,500	24,189	24,293	24,396	24,500
<b>Total</b>	<b>72,494</b>	<b>77,000</b>	<b>73,621</b>	<b>74,748</b>	<b>75,873</b>	<b>77,000</b>

## MPAC Remarks

MPAC has inspected the property and processed a year end update for renovations to the rear commercial unit converted to a residential apartment at RT.

MPAC Representative:

Mark Cawston

Date:

August 30, 2019

Batch: HH09302019TAY

Tax	Rate Code Description	Levy Amount
PORT	Education - Commercial Tx Full	-\$240.96
	Ed - English Public Res/Farm	\$39.28
MCT	Municipal - Commercial Tx Full	-\$775.44
MRTEP	Mun-English Public Res/Farm	\$410.49
	Levy Total	-\$566.63

\*\*\* E N D O F R E P O R T \*\*\*

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2019

Municipality: TOWN OF FORT FRANCES Roll Number: S9-12-080-002-158-20  
Property Address: 504 ARMIT AVE Applicant Name: DONALD TAYLOR  
Owner Name: DONALD TAYLOR Contact Number: 807-874-8491  
Mailing Address: 504 ARMIT AVE Alternative Number: \_\_\_\_\_  
FF ON VIA 247 Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

<input checked="" type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: RENOVATIONS TO PROPERTY TO ALLOW FOR A RESIDENTIAL APARTMENT WITHIN THIS PROPERTY.  
Effective from: 01/01/19 to 12/31/19 Applicant Signature: [Signature] Date: 08/16/2019  
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>CTN</u>			<u>73,500</u>					
Revised:				Reason for Change: _____ _____ _____				
Reason Original Assessment Revised: _____								

TREASURER'S REPORT ON TAX LIABILITY							
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy		

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_  
Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_/\_\_/\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): \_\_/\_\_/\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_  
Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_





Fort Frances Museum & Cultural Centre  
259 Scott Street  
Fort Frances, ON P9A 1G8



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Honorable Mayor and Town Council  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON P9A 3P9

October 1, 2019

RE: Friends of the Museum Annual Gala

Honorable Mayor and Council:

The Friends of the Museum will host their Annual Fall Fundraising Gala on Thursday November 7, 2019 from 6:30 PM to 9:30 PM at the Fort Frances Museum & Cultural Centre. The theme of this year's Gala is Prohibition. Prohibition is part of the glorious history of Fort Frances; we are looking forward to featuring this history.

The ticket prices will remain the same as previous years; \$30.00 in advance, and \$35.00 at the door. We hope that Council will once again purchase 10 tickets in support of the Friends of the Museum fundraising efforts.

It is our goal to one day, fully fund the workshops at the Museum. These workshops are very popular and include a wide variety of topics. The workshops, once advertised fills up very quickly. We also fund our Annual SnOasis winter event for families and children. This is our way of giving back to the community.

We look forward to hearing a favorable response.

Sincerely,

Robert Schulz, President  
Friends of the Museum

**Report****To:** Executive & Council**From:** Friends of the Museum**Date:** October, 2019**Re:** Approval for funding Russel Bros tugboat berth

In December 2016, council agreed to accept the donation of The Owandem, a Russel Bros tugboat with historic relevance in our logging history. The Russell Brothers was a boatbuilding company which originated in Fort Frances and also built the Hallett. Although in reasonable condition, the Owandem required a complete restoration. In addition, a berth would need to be built so that the tug could have a land-locked resting place near the Hallett. The plan was to allow visitors to mount steps to see into the boat, but not allow them to tour through it. To assist with costs of refurbishment, the museum and the Friends of the Museum have fundraised over \$12,000. In addition, the George Armstrong Co Ltd has agreed to move the Hallett when required at no charge. Restoration work has been completed. A final bill from Body Works (Mark Faragher) of \$20,600 has been paid by the museum.

It is time now to build a land-locked berth for the boat near the Hallett, thus we are asking the Town to finance this cost.

Eric Fagerdahl has drawn up a sketch with notes – attached. This drawing is a suggestion only, but will allow for viewing of the engine.



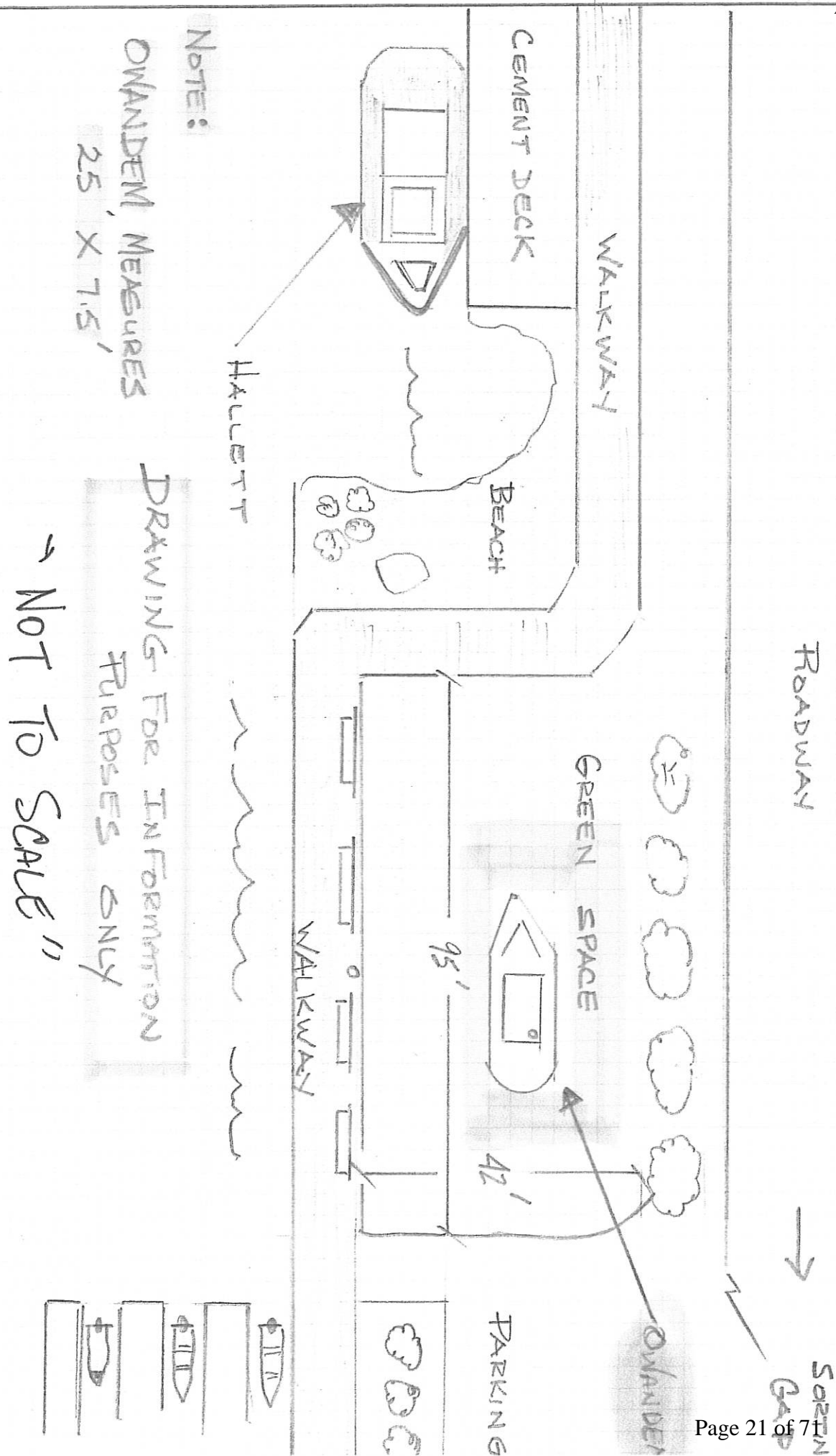
We have received permission from the Bank of Canada to use the image on the back of the Canadian \$1 bill on a plaque or related signage for the tugs. This image depicts our two boats working together.

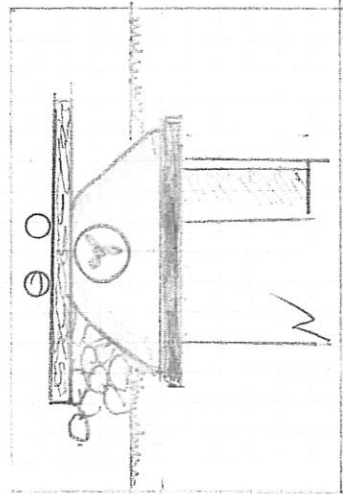




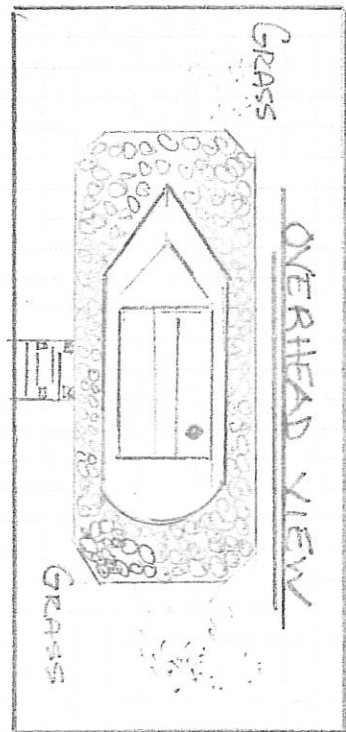
# PROPOSED BERTH PLACE

DRAWING NOT TO SCALE



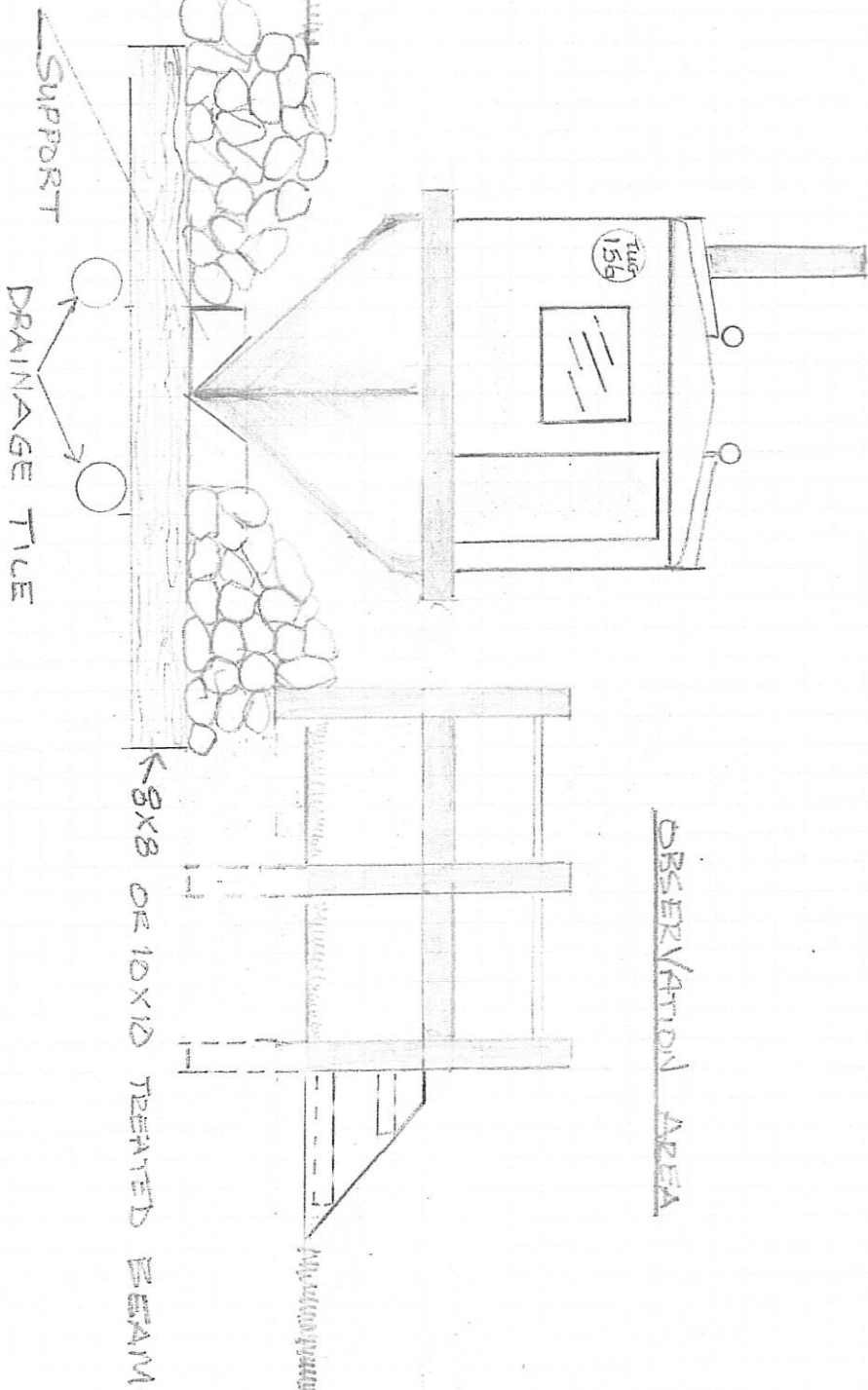


"OWANDEM"  
BERTHING IDEA



Hand-drawn sketch of a small structure with a peaked roof, a chimney, and a circular window. The structure is surrounded by a stone wall. A north arrow points upwards.

FRONT  
VIEW

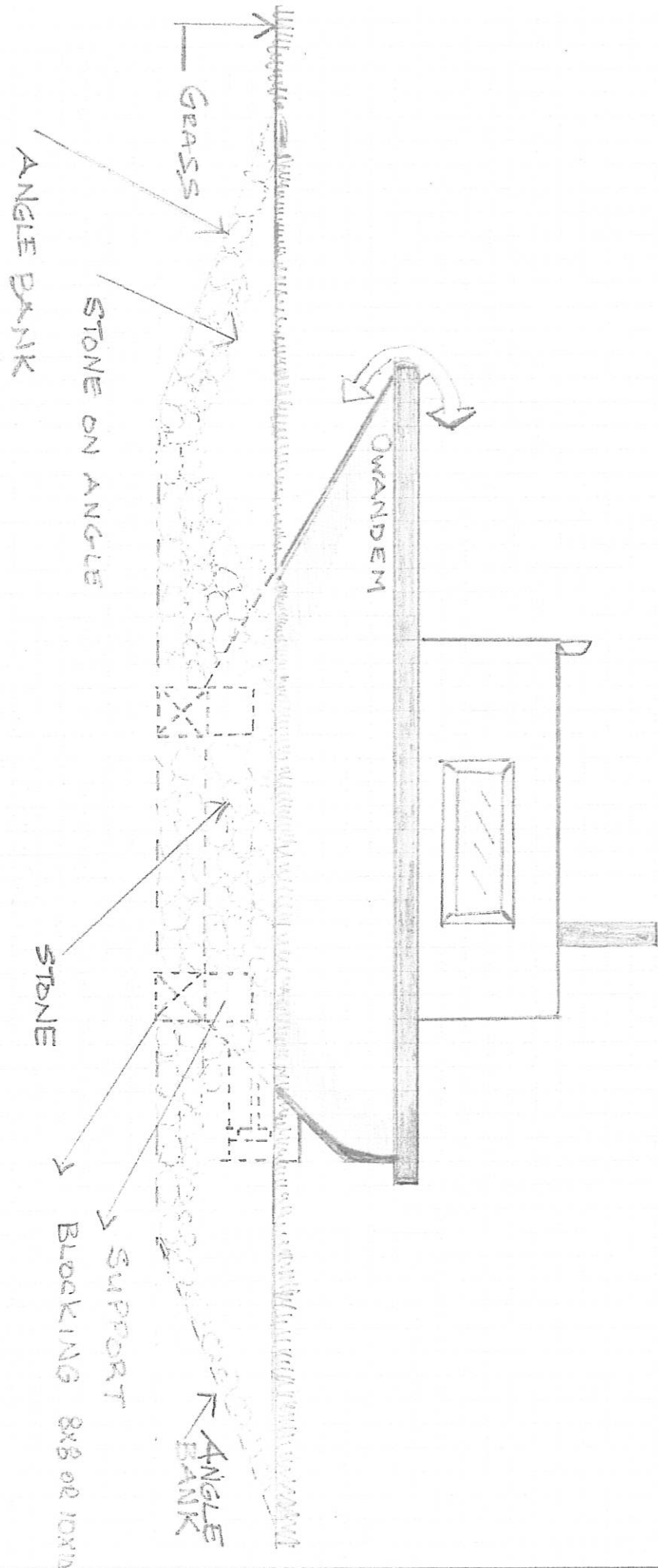


"OWANDEM"

SIDE VIEW

BERTH

2019



Note from Mark Faragher re: Owandem berth.

September 25, 2019

QUOTE: The Base support for the Owandem can have (3) 3 foot x 3 foot x 3 inch cement slabs and as long as we remove the grass and compact with B gravel, this would be sufficient to support the total weight of the Owandem. The information above is according to my friend who is a bridge engineer. He said each square foot can support 1500 pounds. Then all we'd have to do is put river rock around the exterior of the base for easy maintenance.

Spec's for Owandem Tug #156 : WEIGHT: 5.5 tons

LENGTH: 26 feet

Beam: 7 feet 6 inches.



A pink rectangular stamp with a textured, slightly irregular border is positioned to the left of the text "Please note:". The stamp appears to be a placeholder or a mark.

Please note:

Our committee of The Friends of the Museum are unable to determine a cost for the berthing of the Owandem. We do not know what amount of the work could be accomplished by town crews and how much of the materials could be provided at town costs. It is our hope that with the help of the town engineer we could come to an educated estimate for this project.



## Owandem Follow Up

2 messages

Jason Kabel <jkabel@fortfrances.ca>

Thu, Oct 10, 2019 at 8:18 AM

To: Sherry George <sgeorge@fortfrances.ca>, Caren Fagerdahl <rlbkayak@gmail.com>, Deb Ballard <dballard@fortfrances.com>, John McTaggart <jmctaggart@fortfrances.ca>, Mary Hickling <mhickling11@shaw.ca>, Robert Schulz <robff49@yahoo.ca>, "wiskey@bell.net" <wiskey@bell.net>  
Cc: Beverley Cochrane <bcochrane@fortfrances.ca>, Andrew Hallikas <ahallikas@fortfrances.ca>

Hi All,

I just wanted to follow up to let you know that I met with Travis Rob yesterday to discuss Mr. Fagerdahl's sketches (attached & very nicely done) that he graciously dropped off for me to pursue the Owandem berthing discussion. Below are a few details for the 2 options. Please let me know the next steps that you'd like to take from here.

A big thanks to Eric Fagerdahl!

Thanks,

Jason

### Option A (as per sketches)

Recessed into the ground

Drainage required

Fencing all around

Viewing platform

Environmental concerns of the hull remnants (oil & gas) potentially leaking into ground

~ \$80k

\$ 80. K

### Option B (slightly above ground)

About 8" ish above ground

Mounted on pads & framing

No fence all around

No drainage required

\$ 40. K

Viewing platform

Environmental concerns mitigated

~ \$40k



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**Jason Kabel, B.Sc., B.Ed.**

Community Services Division Manager

740 Scott Street Fort Frances, ON P9A 1H8

Tel: 807-274-4561 ext. 1719 Fax: 807-274-3799

[jkabel@fortfrances.ca](mailto:jkabel@fortfrances.ca) | [www.fortfrances.ca](http://www.fortfrances.ca)

**CONFIDENTIALITY NOTICE:** This communication and any accompanying document(s) are confidential and may be privileged. They are intended for the sole use of the addressee. If you receive this transmission in error, you are advised that any disclosure, copying, distribution, or the taking of any action in reliance upon the communication is strictly prohibited. If you have received this communication in error, please immediately contact or inform the sender by return e-mail or by telephone at (807) 274-4561 and delete this e-mail message and all copies. Due to the inherent risks associated with the Internet, we assume no responsibility for unauthorised interception of any Internet communication with you or the transmission of computer viruses.

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**Jason Kabel** <[jkabel@fortfrances.ca](mailto:jkabel@fortfrances.ca)>

Thu, Oct 10, 2019 at 8:20 AM

To: Sherry George <[sgeorge@fortfrances.ca](mailto:sgeorge@fortfrances.ca)>, Caren Fagerdahl <[rlbkayak@gmail.com](mailto:rlbkayak@gmail.com)>, Deb Ballard <[dballard@fortfrances.ca](mailto:dballard@fortfrances.ca)>, John McTaggart <[jmctaggart@fortfrances.ca](mailto:jmctaggart@fortfrances.ca)>, Mary Hickling <[mhickling11@shaw.ca](mailto:mhickling11@shaw.ca)>, Robert Schulz <[robff49@yahoo.ca](mailto:robff49@yahoo.ca)>, "wiskey@bell.net" <[wiskey@bell.net](mailto:wiskey@bell.net)>  
Cc: Beverley Cochrane <[bcochrane@fortfrances.ca](mailto:bcochrane@fortfrances.ca)>, Andrew Hallikas <[ahallikas@fortfrances.ca](mailto:ahallikas@fortfrances.ca)>

Sorry, here are the sketches.

Thanks,

Jason



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**Jason Kabel, B.Sc., B.Ed.**

Community Services Division Manager

740 Scott Street Fort Frances, ON P9A 1H8

Tel: 807-274-4561 ext. 1719 Fax: 807-274-3799

[jkabel@fortfrances.ca](mailto:jkabel@fortfrances.ca) | [www.fortfrances.ca](http://www.fortfrances.ca)





**TOWN OF FORT FRANCES**

**BY-LAW No. 48/11 - D**

Being a by-law to approve a amending agreement with Stewardship Ontario for shared responsibility for Municipal Hazardous or Special Waste Management

WHEREAS on July 11<sup>th</sup>, 2011, Council enacted By-Law No. 48/11 to approve an agreement with Stewardship Ontario with respect to Municipal Hazardous or Special Waste Management,

AND WHEREAS on February 17<sup>th</sup>, 2015, Council approved a recommendation from the Operations and Facilities Department to enter into a renewal agreement as amended with Stewardship Ontario with respect to Municipal Hazardous or Special Waste Management,

AND WHEREAS on September 23, 2019, Council approved a report from T. Rob, Manager of Operations & Facilities recommended by the Operations & Facilities Executive Committee to enter into an amending agreement with Stewardship Ontario with respect to Municipal Hazardous or Special Waste Management.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the amending agreement in the form attached hereto as Schedule “A” with Stewardship Ontario be approved for the Mayor to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 15<sup>th</sup> day of October 2019.

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J. Caul, Mayor

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E. Slomke, Clerk

**AMENDING AGREEMENT  
NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTES SERVICES AGREEMENT**

This Amending Agreement (the “**Amending Agreement**”) is made as of August 16, 2019.

BETWEEN:

**STEWARDSHIP ONTARIO (“SO”)**

and

**THE CORPORATION OF THE TOWN OF FORT FRANCES (the “Municipality”)**

(collectively, the “**Parties**”)

**WHEREAS:**

- A. Stewardship Ontario and the Municipality entered into an agreement concerning municipal hazardous or special wastes (“**MHSW**”) dated July 01, 2011 (as amended, modified or restated from time to time, by the Parties, the “**MHSW Services Agreement**”);
- B. By direction letters dated April 12, 2018, December 11, 2018 and July 2, 2019, the Minister of the Environment, Conservation and Parks for the Province of Ontario directed SO to wind up the waste diversion program for MHSW (the “**MHSW Program**”) for all designated materials. Upon wind up, materials collected under the MHSW Program will be managed according to an individual producer responsibility framework under the *Resource Recovery and Circular Economy Act, 2016*;
- C. In order to reflect the scheduled wind-down of the MHSW Program and in accordance with Section 2.3 of the MHSW Services Agreement, the Parties wish to make certain amendments to the MHSW Services Agreement as set out herein.

**NOW THEREFORE, FOR VALUE RECEIVED**, the Parties agree as follows:

- 1. The MHSW Services Agreement is hereby amended in accordance with the provisions set out in Schedule “A” hereto effective as of September 1, 2019.
- 2. All capitalized terms which are used herein without being specifically defined herein shall have the meanings ascribed to them in the MHSW Services Agreement.
- 3. Any section marked as “Intentionally Deleted” in the MHSW Services Agreement remains “Intentionally Deleted” and is not replaced by or amended by anything in Schedule “A”.

4. Except as amended by the amendments expressly set forth in Schedule "A" of this Amending Agreement, the MHSW Services Agreement shall remain unchanged and continue in full force and effect and is hereby in all other respects ratified and confirmed.
5. If any provision of this Amending Agreement is or becomes illegal, invalid or unenforceable in any jurisdiction, the illegality, invalidity or unenforceability of that provision will not affect (a) the legality, validity or enforceability of the remaining provisions of this Amending Agreement or (b) the legality, validity or enforceability of that provision in any other jurisdiction.
6. This Amending Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario and the federal laws of Canada applicable therein and each of the Parties hereto agrees irrevocably to conform to the non-exclusive jurisdiction of the Courts of such Province.
7. This Amending Agreement shall enure to the benefit of and shall be binding upon the Parties hereto and their respective successors and permitted assigns. Nothing in this Amending Agreement, express or implied, shall give to any Person, other than the parties hereto and their successors hereunder, any benefit or any legal or equitable right, remedy or claim under this Amending Agreement.
8. If any provision of this Amending Agreement is inconsistent or conflicts with any provision of the MHSW Services Agreement, the relevant provision of this Amending Agreement shall prevail and be paramount.
9. Schedule "A" is attached hereto and incorporated in and forms part of this Amending Agreement.
10. This Amending Agreement may be executed in one or more counterparts, including by means of facsimile and/or portable document format, each of which shall be deemed to be a duplicate original, but all of which, taken together, constitute a single document.

***[THIS SECTION LEFT INTENTIONALLY BLANK]***

**IN WITNESS WHEREOF** the Parties have signed this Amending Agreement as of the date first set out above.

**STEWARDSHIP ONTARIO**

By: \_\_\_\_\_  
Name: Cullen Hollister  
Title: Director of Operations

**THE CORPORATION OF THE TOWN OF  
FORT FRANCES**

By: \_\_\_\_\_  
Name:  
Title:

**SCHEDULE “A” TO THE AMENDING AGREEMENT  
NEW MUNICIPAL HAZARDOUS OR SPECIAL WASTES SERVICES AGREEMENT**

The Parties agree to amend the MHSW Services Agreement as follows:

1. Section 1.1 of the MHSW Services Agreement is hereby amended by deleting the words “*Waste Diversion Act 2002 (Ontario)*” and replacing them with the words “*Waste Diversion Transition Act, 2016 (Ontario)*”.

2. Section 2.4 of the MHSW Services Agreement is deleted in its entirety and replaced with the following new Sections 2.4 and 2.5:

“2.4 The Parties also understand that an ISO may, at any time, be approved by the Board of the Authority for one or more of the Obligated MHSW materials. In the event an ISO is approved by the Authority, SO will have no responsibility to pay for MHSW Services provided by the Municipality with respect to the materials for which the ISO is then responsible on and after the effective date of such approval by the Authority, unless SO provides written notice to the Municipality indicating that there will not be any changes to the then current MHSW Services within 30 days of the ISO approval date.

2.5 The Parties also understand that the Minister of the Environment, Conservation and Parks has directed SO to wind-up the MHSW Program Plan under the *Resource Recovery and Circular Economy Act, 2016*, following which individual producers will become responsible for materials collected under the MHSW Program Plan. The Parties agree that effective on the date of wind-up of the MHSW Program Plan in respect of a specific MHSW material (a “**Materials Wind-Up**”), SO will have no further responsibility to pay for MHSW Services provided by the Municipality with respect to such MHSW materials. As a courtesy, SO will provide a written reminder to the Municipality at least 30 days prior to the effective date of such Materials Wind-Up.”

3. Subsection 5.1(b) of the MHSW Services Agreement is deleted in its entirety and replaced with the following new subsections 5.1(b) and 5.1(c):

“(b) Notwithstanding the foregoing, in the event an ISO is approved by the Authority, title to the Obligated MHSW with respect to the materials for which the ISO is then responsible will not belong to SO or SO’s Service Providers unless SO provides written notice to

the Municipality indicating that there will not be any changes to the then current MHSW Services within 30 days of the ISO approval date.

(c) Notwithstanding the foregoing, in the event of a Materials Wind-Up, title to the Obligated MHSW will not belong to SO or SO's Service Providers as of the effective date of the Materials Wind-Up."

4. Section 18.1 of the MHSW Services Agreement is hereby amended to delete the words "Waste Diversion Ontario" and to replace them with the words "the Authority".



Stewardship Ontario

August 28, 2019

To: Head of Municipal Hazardous Waste Management

Subject: 2019 Municipal Amendment Agreement

Attached you will find a copy of the Amended Municipal Agreement for 2019. Your immediate attention to this matter is requested.

As you are aware, Stewardship Ontario has been directed by the Minister of the Environment, Conservation and Parks (MECP) to wind-up the current MHSW program. Upon wind-up, hazardous materials collected under the MHSW Program will be managed according to an individual producer responsibility (IPR) framework under the Resource Recovery and Circular Economy Act, 2016.

Under the MHSW Program, Stewardship Ontario manages the supply chain operations for single-use dry cell batteries and pressurized containers. Wind-up for single-use dry cell batteries is scheduled to take place June 30, 2020 with the remaining MHSW materials occurring on June 30, 2021.

In anticipation of the Wind-up Plan being approved on December 31, 2019, changes to the current Municipal Agreement are necessary to enable Stewardship Ontario to make payments to communities for materials that will continue under the MHSW Program after June 30, 2020, namely pressurized containers. In the absence of this amendment, Stewardship Ontario will have no mechanism to continue payments after the wind-up date for single-use batteries on June 30, 2020 and would be forced to terminate all Agreements effective that date.

Communities that wish to continue receiving payments for collecting pressurized containers after June 30, 2020 are asked sign back the Amending Agreement no later than December 31, 2019. For information regarding, you can go to <https://stewardshipontario.ca/mhsw-windup/>

Regards,

Cullen Hollister

Director of Operations – Blue Box and MHSW

[mhsw@stewardshipontario.ca](mailto:mhsw@stewardshipontario.ca)

**TOWN OF FORT FRANCES**

**BY-LAW NO. xx/19**

(Being a by-law to authorize a Data Sharing Agreement for purposes of utilization of the Town’s geospatial data with Infratech Sewer & Water Services Inc.)

WHEREAS on September 23, 2019, Council approved a report from T. Rob, Manager of Operations & Facilities as recommended by the Operations and Facilities Executive Committee to approve a Geospatial Data Share agreement with the Infratech Sewer & Water Services Inc. to allow for usage of the Town’s geospatial data and further that the fees associated be waived.

**NOW THEREFORE** the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

- 1. That the license agreement with Infratech Sewer & Water Services Inc., in the form of Schedule “A” attached to this by-law be approved for the Mayor or Clerk to sign and affix the Corporate Seal thereto.

This By-Law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 15<sup>th</sup> day of October 2019.

\_\_\_\_\_  
J. Caul, Mayor

\_\_\_\_\_  
E. Slomke, Clerk



## Town of Fort Frances Geospatial Data License Agreement

THIS AGREEMENT made to be effective this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_  
(Day) (Month) (Year)

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES  
("The Town of Fort Frances")

- and -

- and - INFRA TECH SEWER & WATER SERVICES INC.  
("Licensee")

WHEREAS The Town of Fort Frances has produced digital imagery and infrastructure data within the limits of The Town of Fort Frances (hereinafter referred to as Licensed data). The Town of Fort Frances is the owner of the intellectual property rights of the Licensed data addressed by the terms and conditions set forth in this Agreement.

AND WHEREAS the Licensee has requested a license from The Town of Fort Frances permitting the Licensee to utilize The Town of Fort Frances' digital mapping products and information (Licensed data), on the terms and conditions set forth in this agreement.

AND WHEREAS The Town of Fort Frances agrees to provide the Licensee with a non-exclusive, non-assignable & non-transferable perpetual license to utilize the digital mapping products and information (Licensed data) based upon the terms and conditions set forth in this Agreement;

THEREFORE, in consideration of the mutual benefits to be realized under this agreement, the parties hereto agree as follows:

1. Permitted use: The Licensee shall not lease, sell, sublet, distribute, transfer or assign the Licensed data or any derivatives, enhanced products or hard copy products created from the Licensed data to any other person or organization without the expressed written consent of The Town of Fort Frances. This includes the right of use or partial use of the Licensed data. Failure to adhere to this will result in the termination of the License Agreement.

2. Copies: The Licensee may only make one copy of the Licensed data for back-up purposes only and not for use by any other person or organization. This back up shall only be used if a problem occurs with the original data. The Licensed data may be used in more than one computer at one time, provided all computers are solely owned and operated by the Licensee.

3. Licensed data: All Licensed data is in ESRI shapefile format, with the exception of the digital aerial photography. The coordinate system is UTM Zone 15N, NAD83. The Town of Fort Frances may consider, but shall not be obliged to provide the Licensed Data in other GIS or digital file formats as may be requested by the Licensee for its mapping system requirements.

4. Maintenance: The data licensed from The Town of Fort Frances is licensed for the Licensee's use only, not for resale or exchange with other parties. Licensed data is distributed "AS IS" on a one-time basis and The Town of Fort Frances is under no obligation to inform the Licensee of any changes, updates or alterations to the data. The Licensee will not receive any updated data, unless a new license request is made. Available data is in "raw" format and is not a finished map product.

5. Reserved Rights: The Town of Fort Frances shall retain all rights, title and interest to the Licensed data in all formats, languages and media. This includes copyrights, intellectual property, all other proprietary rights and the right to license the digital data covered by this Agreement to other users. The Licensed data shall continue to be the exclusive property of the Town of Fort Frances.

6. Copyright: Any paper or hard copy products derived from the Licensed data shall clearly indicate the source of the Licensed data and its copyright. If the data is modified in any way, this must be described with the source information. The Licensee agrees to not misrepresent The Town of Fort Frances Licensed data, nor imply that The Town of Fort Frances has approved any changes made by the Licensee, unless the Town of Fort Frances has granted expressed written permission.

7. Warranty: The Town of Fort Frances makes no warranty, expressed or implied, to the use of the Licensed data. Use of the Licensed data is done at the user's own risk and The Town of Fort Frances shall not be liable for any problems; including financial or business loss, the fitness of the Licensed data with other datasets, installation of the Licensed data and or any foreseeable or unforeseeable damages which may result from the use of the Licensed data.

8. Data Delivery: Orders for Licensed data sets do not have priority over other projects and work demands of The Town of Fort Frances Engineering Department. Significant delays may occur in such instances as staff shortages or schedule constraints. All efforts will be made to prepare and distribute Licensed data in a timely fashion. The Town of Fort Frances assumes no liability for shipping costs incurred, nor any damage to the Licensed data that may occur during shipping. The standard method of data delivery will be CD (Compact Disc).

9. Fees: The Town of Fort Frances licenses use of the Licensed data set in consideration of payment by the Licensee of the appropriate fee set out in the



current Schedule of Fees for the Town of Fort Frances and as illustrated in the attached price schedule. Fees paid are non-refundable. Data exchanges between the Licensee and The Town of Fort Frances will be considered.

10. Termination: The Town of Fort Frances may terminate this Agreement at any time, for any reason. Any violation of the license renders it null and void. This agreement will terminate automatically, without notice, if the Licensee fails to comply with any of the terms of this agreement. The Licensee may elect to terminate this Agreement at any time. Licensee user rights expire on the revocation of this license. Any and all copies of the Licensed data must be returned to The Town of Fort Frances within 30 days from the date this license expires or immediately if the license is revoked.

11. Third-Party Requests: If the Licensee receives a third party request for the Licensed data, the Licensee shall provide The Town of Fort Frances' contact information to the third party.

12. The terms of this agreement shall be in force from the date of execution or delivery of the Licensed Data, whichever is the later, and shall continue unless terminated under the provisions of this Agreement.

13. This Agreement constitutes the entire agreement and understanding of both parties as to the scope of this license and supersedes any and all prior agreements, warranties, understandings, discussions, negotiations and commitments, either written or oral, expressed and or implied between them.

14. Amendments to this agreement, be it the terms or provisions, must be elected in writing and signed by both parties.

15. This Agreement shall be subject to and interpreted in accordance with the Laws of the Province of Ontario.

16. This agreement is binding to both parties but does not constitute a relationship of partnership, or joint venture between the two parties.

**Town of Fort Frances**

By (Signature): \_\_\_\_\_

I have the authorization to bind the Corporation

Position/Title: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

By (Signature): \_\_\_\_\_

I have the authorization to bind the Corporation

Position/Title: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

*\*\*Please be advised that all agreements must be discussed with the Engineering Department (GIS) prior to signing.*

**LICENSEE**

By (Signature): 

I have the authorization to bind the Corporation

Position/Title: PRESIDENT.

Name (Print): DONALD GUNN

Date: AUGUST 28, 2019.

By (Signature): \_\_\_\_\_

I have the authorization to bind the Corporation

Position/Title: \_\_\_\_\_

Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

**DATA LICENSE INFORMATION:**Data Available:

Infrastructure (separate layers): Sanitary Sewer manholes and mains; Storm Sewer manholes, catch basins, and mains; Water Distribution System mains, hydrants, and mainline valves; Road centre lines

Base Data: base map (with or without addresses), aerial photography (colour, April 2007 .ecw format only)

Data Requested:

*REVISED REQUEST.*

*ROAD / STREET SHAPE FILES + PARCEL MAPPING.*

*STORM SEWER SHAPEFILES - PIPES / MANHOLES / ATTRIBUTE*

*DATA FOR USE ESRI ARCVIEW VERS 10.7*

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Data Delivery Type:

☐ CD (mail)    ☒ Digital transfer (email)    ☐ hard copy (paper)

*Disclaimer: Please be advised that the GIS data within The Town of Fort Frances' database is in a constant state of update. Every effort has been made to ensure that the Licensed data is the most current, updated version.*

2019 Fee Schedule:

Hard Copy Maps: 8 ½" X 11" - \$6.00; 11" X 17" - \$11.95; 24" X 36" \$29.90

2007 Digital Aerial Photography: \$1196.20 (.ecw format only)

Shapefiles: \$299.10 per infrastructure shapefile layer  
                   \$299.10 – base map (property lines and address numbers only)

\*prices do not include applicable H.S.T.



## MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0  
 TEL.: (705) 752-2740 FAX.: (705) 752-2452  
 Email: [municipality@eastferris.ca](mailto:municipality@eastferris.ca)

## REGULAR COUNCIL MEETING

HELD

October 8<sup>th</sup>, 2019

2019-280

**Moved by** Councillor Lougheed**Seconded by** Deputy Mayor Voyer

WHEREAS the Municipality of East Ferris believes that conferences are vital forums for municipal leaders to interact amongst each other and discuss municipal issues;

AND WHEREAS despite new technological advances that allow remote communication, resource sharing, and networking; face-to-face interactions are one of the most crucial components for learning for municipal leaders;

AND WHEREAS parents attending conferences tend to face a childcare–conference conundrum as they struggle finding care for their children while attending and participating in conference sessions;

AND WHEREAS numerous reports and studies (1), including a recent 2019 report from the House Of Commons(2), indicate a lack of 'Family-Friendly and Gender–Sensitive' environments and policies as one of the barriers women face in pursuing and participating in all levels of politics;

AND WHEREAS most conferences such as ROMA, OGRA, AMO, FONOM, NeORA offer a companion program; the Municipality of East Ferris feels that the time has come for conference organizers to create the conditions for change and incorporate child care services throughout conferences;

BE IT HEREBY RESOLVED that this resolution be forwarded to ROMA, OGRA, AMO, FONOM, NeORA for considerations;

AND FURTHER that this resolution be forwarded to all Ontario Municipalities to request ROMA, OGRA, AMO, FONOM and NeORA to consider including a child care program during their conferences.

(1) 'Advancing Equity and Inclusion: A Guide for Municipalities', June 2015

<https://www.ourcommons.ca/Content/Committee/421/FEWO/Reports/RP10366034/feworp14/feworp14-e.pdf>

'Welcoming & Inclusive Communities Toolkit', 2014 <http://citiesofmigration.ca/wp-content/uploads/2017/10/AUMA-Welcoming-and-Inclusive-Communities-Toolkit.pdf>

'How to ensure more women run for public office', Macleans 2018 <https://www.macleans.ca/politics/how-to-ensure-more-women-run-for-public-office/>



# MUNICIPALITÉ · EAST FERRIS · MUNICIPALITY



390 HIGHWAY 94, CORBEIL, ONTARIO P0H 1K0  
TEL.: (705) 752-2740 FAX.: (705) 752-2452  
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## REGULAR COUNCIL MEETING

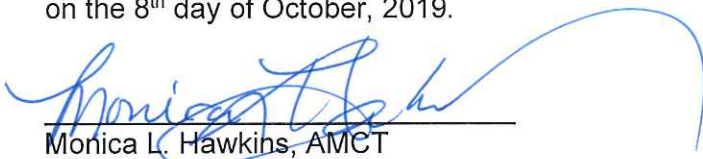
HELD

October 8<sup>th</sup>, 2019

(2) *Elect Her: A Roadmap for Improving the Representation of Women in Canadian Politics, April 2019*  
<https://www.ourcommons.ca/Content/Committee/421/FEWO/Reports/RP10366034/feworp14/feworp14-e.pdf>

**Carried Mayor Rochefort**

CERTIFIED to be a true copy of  
Resolution No. 2019-280 passed by the  
Council of the Municipality of East Ferris  
on the 8<sup>th</sup> day of October, 2019.

  
\_\_\_\_\_  
Monica L. Hawkins, AMCT  
Clerk



**Town of The Blue Mountains**  
 32 Mill Street, Box 310  
 THORNBURY, ON N0H 2P0  
<https://www.thebluemountains.ca>

**OFFICE OF:** Mayor Alar Soever  
 Email: [asoever@thebluemountains.ca](mailto:asoever@thebluemountains.ca)  
 Phone: 519-599-3131 Ext 400

**Sent via E-mail**

October 4, 2019

Ministry of Municipal Affairs and Housing  
 Hon. Steve Clark | Minister | [minister.mah@ontario.ca](mailto:minister.mah@ontario.ca)  
 777 Bay Street, 17<sup>th</sup> Floor  
 Toronto, ON M5G 2E5

Dear Minister Clark,

**RE: Integrity Commission Matters**

Since the Province required all municipalities to have Integrity Commissioners ("ICs"), we have noted that although this is a quasi-judicial role, few if any decisions by Integrity Commissioners refer to British Common Law precedents, or any precedents for that matter.

In addition, there seems to be quite a difference of opinion on matters between Integrity Commissioners. As an example, our IC takes the position that in all cases the Complainant should never be named in a report, even when they are another member of Council, while at the County level, our County IC, states that she would almost always name the complainant in these circumstances, unless it was a personal matter. Her test would be whether it was a matter of public interest.

As a result of this confusion on behalf of the Town of The Blue Mountains, please note the following resolution passed by Council on September 30, 2019:

Moved by: Rob Potter                      Seconded by: Peter Bordinon

WHEREAS the system of justice in Ontario is based on the British system of Common Law which bases decisions on legal precedents;

AND WHEREAS the decisions of Integrity Commissioners in settled cases could provide guidance to all involved in Municipal Government in Ontario as well as to the people they serve;

BE IT THEREFORE RESOLVED that the Code of Conduct Sub-Committee recommends that the Council of the Town of The Blue Mountains requests that the Ontario Ministry of Municipal Affairs and Housing create a searchable database of all matters placed before all Integrity Commissioners within the province and the resolution of such matters;

AND FURTHER BE IT RESOLVED THAT this resolution be circulated to all municipalities in Ontario via the Association of Municipalities of Ontario, Carried.

Please do not hesitate to contact me if you have any questions or comments.

Yours Truly,

Mayor Alar Soever  
 Town of The Blue Mountains

CC: Mayor and Council, Town of The Blue Mountains (via e-mail)  
 Shawn Everitt, CAO, Town of The Blue Mountains (via email)  
 Municipalities in Ontario (via-email)

**From:** [AMO Communications](#)  
**To:** [Lisa Slomke](#)  
**Subject:** Information for Members: Ontario Gas Tax for Transit Program Review and the Ontario Community Infrastructure Fund  
**Date:** Thursday, October 3, 2019 4:36:55 PM

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 Add Communicate@amo.on.ca to your safe list

## AMO Policy Update



October 3, 2019

# Information for Members: Ontario Gas Tax for Transit Program Review and the Ontario Community Infrastructure Fund

The Ministry of Transportation is surveying municipal governments regarding the Ontario Gas Tax for Transit Program aimed at providing the Ministry with municipal perspectives on how well the Program is meeting its objectives of expanding and improving municipal transit. Municipal input is invited.

Municipal infrastructure funding programs from the provincial and federal governments are critical to the partnership between federal, provincial and municipal governments. These programs help to ensure that municipal governments large and small across Ontario can provide residents with affordable quality infrastructure to improve their lives every day.

Municipal infrastructure funding programs often have important interrelationships that build on one another and changes to one program could affect other programs beyond its scope. This is the case for the Ontario Gas Tax for Transit Program and the Ontario Community Infrastructure Fund (OCIF), complementary funding programs that respond to discrete, but interrelated municipal transportation and other core infrastructure needs.

To help provide feedback to the MTO survey, AMO is providing a [report](#) for our members on the evolution of the Ontario Gas Tax for Transit and OCIF programs so that municipal governments are able to consider how these programs work together and with other important infrastructure funds to help municipalities across the province. It is hoped that the report's considerations and comments will help members think about how these programs have evolved to serve the diverse needs of municipalities and residents.

## AMO Contact:

Craig Reid, Senior Advisor, [creid@amo.on.ca](mailto:creid@amo.on.ca), 416-971-9856 ext. 334.

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Association of Municipalities of Ontario  
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6

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**From:** [AMO Communications](#)  
**To:** [Lisa Slomke](#)  
**Subject:** Province Appoints Advisor for Public Health and Emergency Health Services Consultations  
**Date:** Thursday, October 10, 2019 12:25:11 PM

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## AMO Policy Update



October 10, 2019

# Province Appoints Advisor for Public Health and Emergency Health Services Consultations

The Minister of Health has [announced](#) that Jim Pine is the newly appointed Advisor to lead consultations on the future of Public Health and Emergency Health Services. The 2019 provincial Budget stated that the government is seeking to modernize municipal Public Health and Emergency Health Services. This generated much concern and discussion in the municipal sector.

At the AMO Conference in August, the Minister of Health, the Honourable Christine Elliott, said that a renewed consultation with partner municipalities would occur and that an expert advisor would support this engagement. The Advisor's role is to facilitate discussions between the Ministry of Health, AMO and public health, emergency health, and municipal stakeholders.

[Jim Pine](#) is the Chief Administrative Officer (CAO) of the County of Hastings. He is also a former member of the Board of Directors of the Association of Municipalities of Ontario. Given his extensive municipal background, AMO is pleased with Minister Elliott's choice. Jim is well-known and well-respected in the municipal sector. AMO looks forward to working with him in his new role along with the government to get this right.

Throughout the consultations, AMO will bring forward practical solutions that work best for municipal residents and municipal governments to fix what needs fixing and preserve what works well. We understand that the province is entering this consultative process openly, transparently and without pre-determined outcomes. They have committed to listening to municipal leaders, the public health and emergency health services sectors, and others to inform the design and implementation of reform to public health and emergency health services.

AMO, with the assistance of our Public Health Technical Working Group, has examined the Auditor General's 2017 recommendations to seek to address the identified problems from her audit on chronic disease prevention. Regarding Emergency Health Services, it is our advice that dispatch communications

improvements must be made first, before any discussion on potentially restructuring the paramedic services happens. We understand the government has heard our and our members' advice on these significant matters.

AMO is providing advice to the Advisor and the Ministry of Health on how best to proceed with constructive consultations. We are hopeful that we, our members and our partners will learn more about this consultation process shortly, starting with the official launch of the consultations.

**AMO Contact:**

Monika Turner, Director of Policy, [mturner@amo.on.ca](mailto:mturner@amo.on.ca), 416.971.9856 ext. 318.

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October 10, 2019

### In This Issue

- AMO regulation submission on paramedic services.
- 2020 Youth Fellows Program - Open for applications.
- AMO Blue Box program update meetings announced.
- AMO partners with a Digital Citizen Relationship Management provider.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Long-term care bed expansion - Applications open.
- Ontario's Job Site Challenge is coming.
- AMO's Fall Policy Forum - Registration filling up fast!
- ONE Investment fall workshops - Sessions in Orillia, Peterborough & Brockville.
- Designing energy efficient projects for BPS institutions.
- Career with AMO.

### AMO Matters

AMO provided a [submission](#) to the Ministry of Health about proposed regulation changes to enable new models of care for select 9-1-1 patients which will affect municipal Paramedic Services. AMO's view is that dispatch must be fixed first and municipal governments need protection from increased liability with provincial funding for training.

As part of AMO's [Youth Engagement Strategy](#), this fellowship provides three young people the opportunity to connect with the Board, learn more about municipal government and policy, and receive mentorship. Closing date is November 1 - [apply today!](#)

AMO and the Continuous Improvement Fund (CIF) is hosting a series of in-person meetings in October and November on Blue Box. For details and to register for a session, [click here](#).

AMO is [partnering](#) with Frequency Foundry Inc. to offer members a digital citizen relationship management (CRM) solution that can improve customer service and efficiency. Stay tuned to AMO communications for further announcements about this new partnership.

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on Deluxe Canada products including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

### Provincial Matters

Following the welcome news from the Ministry of Long-Term Care about the extension of timelines for funding changes while exploring alternatives, the government is also opening up an application process for new long-term care bed expansion. The deadline for applications is January 17, 2020. Further information on the government website.

Calling all municipal governments - Ontario's Job Site Challenge is coming - Canada's first mega site program specifically created to attract large scale advanced manufacturing investment projects to the province. It is an important part of Ontario's auto and advanced manufacturing strategy. For more information, including criteria, contact [burdenreductionteam@ontario.ca](mailto:burdenreductionteam@ontario.ca).

### Eye on Events

We are less than three weeks away from our Forum Oct. 24/25 in London. Registration is filling up quickly, so to check out the program and register, [click here!](#)

Learn How, What and Why of investing in the municipal sector. Why municipalities need to invest? What are the different investment options available to your municipality? And how the release of the Prudent Investor Standard provides broader investment options. For registration and information [click here](#). Need help? Call us at 416.971.9856 x351.

### LAS

The Centre for Climate Change Management at Mohawk College is partnering with LAS/Stephen Dixon to offer a 3-day energy efficiency workshop for the BPS on Nov 5, 6 and 7. Learn how to build and apply fundamental energy management concepts in a work environment. [Register today](#) to attend one or more days!

### Careers

Policy Advisor AMO. As member of the policy team, the Policy Advisor provides professional policy advice to Senior Advisors, Director of Policy, Executive Director and the Board of Directors. Please apply in confidence by Monday, October 21, by email to: [careers@amo.on.ca](mailto:careers@amo.on.ca).

### About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

### AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

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Ministry of Finance  
Office of the Minister

Ministère des Finances  
Bureau du ministre



7<sup>th</sup> Floor, Frost Building South  
7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Telephone: 416-325-0400

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7 Queen's Park Crescent  
Toronto ON M7A 1Y7  
Téléphone: 416-325-0400



SEP 27 2019

880-2019-2782

Her Worship June Caul  
Mayor  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Mayor Caul:

It was a pleasure meeting with you and your delegation at the 2019 Association of Municipalities of Ontario (AMO) Conference in Ottawa regarding the Ontario Municipal Partnership Fund (OMPF) and taxation of railway right-of-way properties.

We value the opportunity to hear from you about the issues that are important to your community.

As the Premier announced at the conference, the government is maintaining the current structure of the OMPF for 2020 and remains committed to announcing municipal allocations in the fall, well in advance of the budget year.

We are also committed to a continued discussion regarding the taxation of railway right-of-way properties.

We respect our municipal partners and remain committed to listening and working together to improve the quality of life for people across Ontario.

Thank you again for the opportunity to meet with you.

Sincerely,

Rod Phillips  
Minister of Finance

c: Stan Cho, Parliamentary Assistant to the Minister of Finance  
Dan Miles, Chief of Staff, Minister of Finance  
Allan Doheny, Assistant Deputy Minister, Provincial-Local Finance Division,  
Ministry of Finance



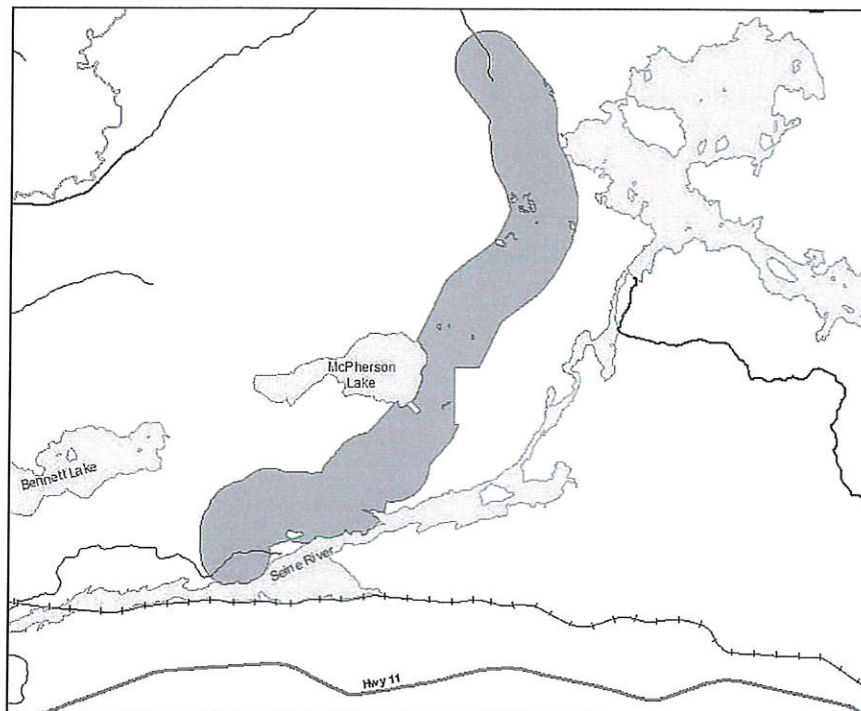
# REVIEW

## Minor Amendment Review

### Crossroute Forest 2017-2020 Forest Management Contingency Plan

The Ontario Ministry of Natural Resources and Forestry (MNRF), Resolute Forest Products Canada Inc and the Resource Management Advisory Committee (Local Citizens' Committee (LCC) invite you to review the MNRF-accepted minor amendment to the 2017-2020 Forest Management Plan (FMP) for the Crossroute Forest and to provide comments.

This amendment provides for the addition of the Nels Branch Road Corridor to allow access to harvest allocations in the 2017-2020 Crossroute Forest Contingency Plan.



#### How to Get Involved

Minor amendment 2017-20 will be available for review, by appointment during normal business hours, for a 15-day period **September 23, 2019 — October 11, 2019** - at the following locations:

- Resolute Forest Products Canada Inc., 2001 Neebing Avenue, Thunder Bay, ON P7E 6S3.  
Attention: Beau Johnson, R.P.F. tel: 807-475-2030 e-mail: beau.johnson@resolutefp.com
- MNRF Atikokan Area Office, 108 Saturn Avenue, Atikokan, ON P0T 1C0,  
Attention: Renee Perry, e-mail: renee.perry@ontario.ca, tel: 807-597-5010.
- MNRF Fort Frances District Office, 922 Scott Street, Fort Frances, ON P9A 1J4,  
Attention: Philip Cooze, e-mail: philip.cooze@ontario.ca, tel: 807-274-8639.

Comments and/or concerns with respect to this minor amendment must be received within the 15-day review period and no later than **October 11, 2019** by Renee Perry of the MNRF Atikokan Area Office. Further public consultation may be required if significant changes are required as a result of comments, otherwise, following the 15-day review period, the minor amendment will be approved. After approval the amendment will remain on the Ontario government website for the duration of the FMP.

During the 15-day review period, there is an opportunity to make a written request to seek resolution of issues with the MNRF District Manager or the Regional Director using a process described in the *Forest Management Planning Manual (2017) (Part C, Section 7.1.5)*.

The Ministry of Natural Resources and Forestry is collecting your personal information and comments under the authority of the *Crown Forest Sustainability Act*. Any personal information you provide (address, name, telephone, etc.) will be protected in accordance with the *Freedom of Information and Protection of Privacy Act*; however, your comments will become part of the public consultation process and may be shared with the general public. Your personal information may be used by the Ministry of Natural Resources and Forestry to send you further information related to this forest management planning exercise. If you have questions about the use of your personal information, please contact Renee Perry at 807-597-5010.

Renseignements en français : Renee Perry au 807 597-5010.



[www.springwater.ca](http://www.springwater.ca)  
 2231 Nursery Road  
 Minesing, Ontario  
 L9X 1A8 Canada

September 26, 2019

Ministry of the Attorney General  
 McMurtry-Scott Building  
 720 Bay Street, 11th Floor  
 Toronto ON, M7A 2S9

**Re: Joint and Several Liability Consultation**

Please be advised that in response to your letter dated July 12, 2019, the Township of Springwater provides the following comments in regards to Joint and Several Liability.

***1. Please describe the nature of the problem as you see it?***

In response to the Province's request for consultation, the Township has a significant issue with Joint and Several Liability (JSL) and the impact it has on the municipality.

***a. No Requirement of Proof***

JSL is a tool that is used by the legal industry without any discretion to the point that this municipality feels that its use is negligent and in fact unethical. Most law suits that municipalities see are frivolous and vexations as lawyers cast their nets wide and attempt to use shotgun justice for their clients that are more than often the sole cause of a claim. A statement of claim does not require any proof that there is fault. A plaintiff only has to state who they think is involved and a significant amount of court time is spent determining who should be a party to the legal claim.

***b. No Consequence for Being Wrongly Identified in a Statement of Claim***

To add to this, there is no consequence that lawyers and their clients face for submitting a claim against a municipality when it is clear that a municipality is not involved. Municipalities incur significant administrative costs in managing these claims and the municipalities and their insurers pay significant costs to go through a lengthy process to prove that a claim was made in error (intentionally) only to find that a judge sees no reason to compensate a municipality for cost for incorrectly being named in a lawsuit by a plaintiff. Municipalities are seen as having deep pockets by the legal industry as well as the judicial system that makes decisions on these claims. Proof of innocence is often furnished to the plaintiff and lawyer by a municipality immediately upon notification of a pending legal action of statement of claim. This information is ignored by the plaintiff's lawyer. A plaintiff and their lawyer should have to reimburse a municipality for



all administrative and legal costs when the municipality is cleared of liability. Judges rarely compensate municipalities for being wrongly named in a legal action.

A recent example from 2019 occurred when a statement of claim was made against the Township of Springwater for an accident on a County Road (not the jurisdiction of Springwater). After legal and administrative costs totaling more than \$5,000, Springwater was dismissed from the claim. Unfortunately no costs were assigned to the plaintiff for wrongly naming Springwater in the statement of claim. The current system is broken and Springwater tax payers are left paying the bill.

## ***2. What are the problems that you need addressed to benefit your community?***

### ***a. Ethical Standard of Due Diligence Required Before Submitting a Legal Action***

Lawyer's representing plaintiff's should be required to submit documentation that provides significant research into why a claim is being made and a municipality is being named in a law suit. The claim should clearly prove authority and responsibility. The current practice of naming every party under the sun in a legal claim is negligent and unethical.

### ***b. Frivolous and Vexatious Suits are Costing Taxpayers***

The Township of Springwater is seeing a significant waste of administrative time and cost in managing legal claims against the municipality that are predominantly frivolous and vexatious due to JSL. Over the last seven years, the municipality has had 55 claims made against the municipality. These claims range from trips/falls resulting in broken eyeglasses to cases that unfortunately involve loss of life. The Township has no problem dealing with claims that the municipality is responsible for; however the Township does have a problem dealing with claims it does not have any responsibility for. Of the 55 claims against the municipality, 42 of these claims are frivolous and vexatious. Claims that the municipality has no responsibility for. Over the past 7 years, Springwater has paid more than \$100,000 on these frivolous and vexatious claims as they work themselves through the legal process. Many of these files are still open. This does not include additional costs paid by Springwater's insurance company that are beyond the municipality's deductible.

### ***c. Negligent Legal Actions (Beyond Frivolous and Vexatious)***

The Township of Springwater is currently named in 4 legal actions and an additional legal action (recently abandoned) for claims that occurred in another municipality (no where near Springwater). The Township is currently named in 3 claims that occurred in the Township of Clearview west of Stayner and one claim in the Township of Brock that have nothing to do with the Township. Springwater was named in a claim that occurred

in Wasaga Beach that was abandoned recently. All of these claims cost the Springwater taxpayer in administrative and legal costs as they work their way through the process.

*d. Triage System for Claims*

Before a claim makes it to a court date, the file should be triaged. It is at this stage that negligent of frivolous and vexatious claims will be filtered or thrown out. This process will trigger the reimbursement of costs to municipalities by unethical law firms.

*e. Law Society of Ontario Charges*

Lawyers that use JSL in an unethical way should be charged by the Law Society of Ontario. If a lawyer names a municipality in a legal action that should not be named, these lawyers should be suspended and potentially lose their license to practice law. There is a significant commonality when comparing frivolous and vexatious claims and the law firms/lawyers that submit them. The current code of ethics of the Law Society of Ontario should be updated by the Province to reprimand lawyers and law firms that negligently use JSL. The Province of Ontario should be involved in creating a new Code of Ethics for Ontario's legal industry.

**3. Is it increased premiums? Rising deductibles?**

A recent survey by CAO's in Simcoe County shows that insurance premiums are going up between 10% at the lowest to 59% being the highest in 2019. The Township of Springwater experienced a 10.8% increase in its 2019 insurance renewal. The area that typically sees an annual increase is related to the Municipal General Liability and Excess Liability lines of the business. The municipality was advised by its insurance broker that "over the past several years, insurance companies' appetite for Municipal Insurance has remained fairly stable. Insurance rates across all lines have seen only modest increases intended to simply keep pace with inflation and the rising cost of claims. Larger rate increases have been reserved for those accounts experiencing adverse claims development; either in frequency or severity (or both). However, starting in June 2018, the insurance market as a whole has shown clear signs of "hardening". Insurance companies for all sectors are putting stricter rules in place regarding the amount and breadth of coverage they will provide, and to which clients. Since the overall insurance supply is being reduced, the demand for insurer capacity is increasing, and as such, prices are elevating."

The table below provides at a high level (includes all lines of coverage) the Township's annual insurance premiums over the past five years.

2015	2016	2017	2018	2019
\$234,942	\$247,262	\$254,388	\$274,936	\$304,688

The Township continues to consult with its insurance broker in an effort to ensure that Springwater's constituents are receiving the best value for their tax dollar; however, the rising costs of insurance are not sustainable over the long run. Staff and its insurance broker have looked at increasing our deductibles in an effort to reduce the overall premium; however this has led to minimal reductions in the overall annual premium to the Township.

#### ***4. Being unfairly named in lawsuits?***

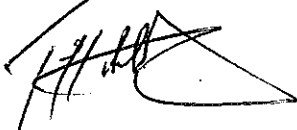
As detailed above, Springwater continues to be unfairly named in legal actions. Issues here range from a complete absence of research by legal firms on causality to the municipality being named in legal action in completely separate jurisdictions (other municipalities).

#### ***5. Feeling you cannot offer certain services because of liability risks?***

More recently, with the advice of the Township's insurance broker, the Township has changed the way in which it delivers some of its recreational programs/services, especially as it relates to children's programs/activities. For example, the Township in partnership with its Community Recreation Associations will host a number of community based events throughout the year, which includes children's activities. In order to allow inflatable Bouncy castles at community events, the Township now requires the service provider to indemnify the Township and to also provide staff to monitor the safety of participants while in the inflatable Bouncy castle. Some vendors are reluctant to take on this risk.

Thank you for allowing the Township to participate in this consultation. We are open to further dialogue should you feel it necessary.

Yours truly,



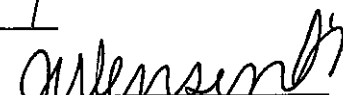
Jeff Schmidt, CPA, CGA, B.A.S.  
Chief Administrative Officer

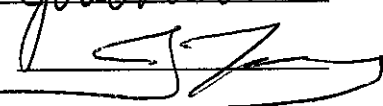
Cc: Ontario Municipalities

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** 7

**DATE:** September 23, 2019

**MOVED BY:** 

**SECONDED BY:** 

WHEREAS, the Pupil Accommodation Review Guideline (PARG) in 2016 ignored important considerations.

And WHEREAS, Glengarry District High School and Maxville Public School in the Township of North Glengarry were reviewed for possible closure in 2016.

And WHEREAS, the Government of Ontario is currently working on new PARG guidelines.

Be it resolved that the Education Subcommittee of the Community Development Committee of the Township of North Glengarry proposes the following changes to the Pupil Accommodation Review Guideline:

1. That the economic impact of a school closure on a municipality be considered before a school is closed.
2. That there be proven value to the student when considering a school closure, including greater access to amenities, services, and learning opportunities (i.e., after school work, coop programs etc.)
3. That multiple options be allowed to be considered during the Pupil Accommodation Review Process.
4. That students being removed from their community be the absolute last resort, with all efforts being exhausted for school boards to share amenities and space before a child is transported out of their community.

**Carried**

**Defeated**

**Deferred**

  
**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

<b>YEA</b>	<b>NEA</b>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Section 9 Item a**

# Public Health COMMUNIQUÉ

## Opportunity

### Smoke- and Vape-Free Spaces By-Law

#### Background

The *Smoke-Free Ontario Act* and the *Electronic Cigarettes Act* were repealed and replaced by the *Smoke-Free Ontario Act, 2017* (SFOA); this new law came into effect on October 17, 2018. Electronic cigarettes and lighted cannabis (medical or non-medical) are now included in the SFOA and are prohibited from use anywhere that lighted tobacco is prohibited. In addition, cannabis cannot be smoked, vaped or eaten in a vehicle or boat that is being driven or is at risk of being put into motion.

People may not smoke or vape tobacco or cannabis in the following outdoor areas under the SFOA, 2017:

- on restaurant or bar patios and public areas within 9m of a patio
- on outdoor grounds of specified Ontario government office buildings
- in reserved seating areas at outdoor sports and entertainment locations
- on grounds of community recreational facilities, and public areas within 20m of those grounds
- in sheltered outdoor areas with a roof and more than two walls, for use by the public or employees (e.g. a bus shelter)
- on school grounds and all public areas within 20m of these grounds
- on children's playgrounds and public areas within 20m of playgrounds

This new law offers a unique opportunity for municipalities to act to protect community members from the effects of second-hand smoke and vapour more comprehensively, by including cannabis and vaping in their current "No Smoking" By-laws. It is also an opportunity to expand their by-laws to include outdoor areas that are not addressed in the SFOA, such as:

- beaches
- trails (walking, hiking, biking)
- outdoor festivals and events
- municipal property

#### Why consider smoke- and vape-free spaces by-laws?

The vast majority of the population in the Northwestern Health Unit area does not smoke, vape or use cannabis. The current smoking rate is 24%, which is slightly higher than the rest of Ontario (17%) and the current rate of cannabis use is 12%, which the same as Ontario<sup>i</sup>. In the NWHU area, 38% of students in grades 9-12 reported using e-cigarettes in the last month; 21% are current smokers<sup>ii</sup>. Public support for smoke-free outdoor spaces is high among both smoking and non-smoking adults; 89% of adults aged 18 and over support a smoking ban at children's playgrounds and pools<sup>iii</sup>.

### **Smoke- and vape-free spaces offer protection from exposure to second-hand smoke and vapour<sup>iv v vi</sup>**

- There is no safe level of exposure to tobacco smoke;
- Second-hand smoke is particularly harmful to children and those with asthma, allergies and other respiratory conditions;
- Second-hand smoke contains more than 4000 chemicals, with more than 50 known to cause cancer;
- Levels of second-hand smoke in outdoor settings have been measured at rates similar to indoor levels;
- Brief exposures to tobacco smoke may cause adverse health effects in non-smokers;
- There is substantial evidence that the toxic substances emitted from e-cigarettes/vapes are lower than that of combustible tobacco products, but are suspected to cause significant harm.

### **Research on the respiratory effects of smoking cannabis provides the following observations<sup>vi vii</sup>**

- Cannabis smoke contains many of the same chemicals as tobacco smoke;
- Evidence about the link between cannabis smoking and lung cancer is mixed;
- Although, it is still unclear how vaping and second-hand cannabis smoke affect an individual's respiratory system, there is growing evidence that vaping cannabis can cause significant harm.

### **Smoke- and vape-free spaces may help de-normalize smoking which may prevent children and youth from starting to smoke and vape<sup>iv vii</sup>**

- Youth exposed to tobacco smoke are at a greater risk for starting to smoke compared to adults;
- Youth who have friends and family members who smoke are more likely to be smokers themselves;
- Smoking and vaping restrictions reduce the visibility of smoking or vaping which can impact youth's perception that smoking is unacceptable;
- There is substantial evidence that e-cigarette use increases risk of ever using combustible tobacco cigarettes among youth and young adults.

### **Smoke- and vape-free spaces can prevent litter and pollution caused by discarded cigarette butts<sup>viii</sup>**

- Cigarette butts are the most common form of litter in the world;
- Filters are not biodegradable and can pose a threat to the environment;
- Improper disposal of cigarette butts can lead to fire;
- Cigarette butts are toxic and can cause adverse health effects in children and wildlife if ingested.

### **Smoke- and vape-free spaces support attempts to quit smoking and those who have recently quit<sup>viii</sup>**

- Quit attempts can be inspired by smoke- and vape-free laws and by-laws;
- Reduced visibility of smoking and vaping supports those who are trying to quit by reducing cues;
- Relapse can occur when a former user sees someone smoking/vaping or from smelling smoke/vapour.



## How can the Northwestern Health Unit support a smoke- and vape-free spaces by-law?

Staff would be pleased to work with your municipality to prepare and pass a by-law, and we can offer the following:

- Support for the development of the by-law (research of other by-laws, wording);
- Education and awareness of the by-law (media releases, sharing of information);
- Cessation efforts of community members (resources, supports, referrals).

Resources (Links)	For more info contact
<a href="#">Government of Ontario: Smoke-Free Ontario - The Next Chapter April, 2018</a>	Christine McLeod, Health Promoter (807) 223-3301 ext. 302533 <a href="mailto:cmcleod@nwhu.on.ca">cmcleod@nwhu.on.ca</a>
<a href="#">NASEM: Public Health Consequences of E-Cigarettes, January 2018</a>	
<a href="#">CCSUA: Clearing the Smoke on Cannabis: Respiratory Effects of Cannabis Smoking, 2016</a>	Nancy Koval, Tobacco Enforcement Officer (807) 468-3147 ext. 301230 <a href="mailto:nkoval@nwhu.on.ca">nkoval@nwhu.on.ca</a>

## References

<sup>i</sup>Canadian Community Health Survey, 2015/2016

<sup>ii</sup>COMPASS, 2018/2019

<sup>iii</sup>Centre for Addiction and Mental Health Monitor (Full Year), 2013

<sup>iv</sup>[Government of Ontario: Smoke-Free Ontario - The Next Chapter April, 2018](#)

<sup>v</sup>[NASEM: Public Health Consequences of E-Cigarettes, January 2018](#)

<sup>vi</sup>[Health Canada Safety Alert](#)

<sup>vii</sup>[CCSUA: Clearing the Smoke on Cannabis: Respiratory Effects of Cannabis Smoking, 2016](#)

<sup>viii</sup>Smoke-Free Beaches in Ontario: Progress and Implications for Practice, November 2011

TOWN OF FORT FRANCESMINUTESSESSION NO. # 4June 26, 2019

The meeting of Police Services Board of the Town of Fort Frances was held in the Committee Room, Civic Centre on June 26, 2019 from 10:03 a.m. to 11:53 a.m.

PRESENT: Councillor J. McTaggart, Chairperson, Mayor J. Caul and L. Hamilton

ALSO PRESENT: Detachment Commander N. Schmidt, Staff Sgt. D. McLean, K. Lawson, PSB Board Secretary and R. Thoms, 93.1 The Border (10:03 a.m. to 11:45 a.m.).

1. **Call to Order 10:04 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
  - 2.1 J. McTaggart, Chair re: 2018 Annual Report O.P.P. - Chair provided all members with a copy of the annual periodical.
3. **Disclosure of pecuniary interest and the general nature thereof - No matters disclosed.**
4. **Approval of Agenda**
  - 4.1 Session No. 4 dated June 26, 2019.

26/19 Caul-Hamilton: THAT the Police Services Board approve the June 26, 2019 agenda as prepared with the addition of the following Non-Agenda items:  
1) 2018 Annual Report - O.P.P.

CARRIED
5. **Approval of Previous Board Minutes**
  - 5.1 Session No. 3 dated May 31, 2019.

27/19 Hamilton-Caul: THAT the minutes of the Board Meeting being Session No. 3 dated May 31, 2019 having been typed and distributed to members be approved.

CARRIED

## 6. Standing Items

- 6.1 Item referred from Town Council - D. Cuthbertson, Northwoods Gallery and Gifts re: Scott Street Concerns.  
- Inspector Schmidt advised that this item will be furthered at the September meeting.
- 6.2 Community Safety and Well Being Plan.  
- Inspector Schmidt advised that the RRDSSAB has reached out to all municipalities in the district to determine how this matter will be funded. A request to speak to the Ministry by Town Council attendees at the upcoming AMO Conference has been addressed.
- 6.3 Board Education and Training.  
J. McTaggart stated that he has been made aware of possible joint police services board training with Atikokan and will advise our members if a date is confirmed. Inspector Schmidt provided an update on Indigenous Awareness Training which is available to board members. The current training session is available in Thunder Bay from September 23rd to September 27th, 2019. Mrs. Hamilton indicated that she would be interested in attending this session.
- 28/19 Caul-Hamilton: THAT the following be authorized to attend the Indigenous Awareness Training - September 23rd to September 27th, 2019 - Thunder Bay: Mrs. Linda Hamilton
- CARRIED
- 6.4 Provincial Appointments to Police Services Board.  
- Although the Board has not been provided any announcements with respect to Provincial appointments, Mr. McTaggart understands that appointments are starting to happen.
- 6.5 New OPP Building Update.  
- Mayor Caul provided an update on the ribbon cutting ceremony for the new detachment building that board members were in attendance for on June 24th, 2019. Solicitor General Sylvia Jones and Minister Greg Rickford were also in attendance and provided remarks. Inspector Schmidt advised that he will be attending monthly meetings to discuss progress on construction of the building and that the target date is still 2020.

## 7. Business Arising From the Minutes

- 7.1 Update - Request for Cost Enhancement to the contract for use of two (2) special constables for provision of Court Security.  
- a joint report from D. Brown, CAO and J. McTaggart, Board Chair was amended to remove recommendation No. 1 and enhance Recommendation No. 2 to state that the OPP be provided direction to commence the recruitment process around the first week of October 2019 with an employment date commencing January 1st, 2020; and No. 3 to

state the current OPP contract be terminated as of September 30th and further that a new OPP Service Contract be negotiated to commence October 1st, 2019 with the inclusion of two special constables court security enhancement. Inspector Schmidt advised that it will take 3 months to hire the special constables and secure clearances. He stated that the only difference between regular constables and special constables is that the special constables will not carry fire arms. They will be trained in use of force. A revised report will be presented to Council at their July 8th regular meeting.

- 29/19 Caul-Hamilton: THAT the Police Services Board support the recommendations as amended in the joint report dated June 17, 2019 from D. Brown, CAO, Town of Fort Frances and Councillor J. McTaggart, Board Chair, Town of Fort Frances Police Services Board re: Proposal for OPP Special Constables to Provide Court Security Services.

CARRIED

## 8. New Business

- 8.1 Update from J. McTaggart, Chair re: 2019 OAPSB Spring Conference (deferred from May 31st, 2019 meeting). - this matter will be deferred to the September meeting.
- 8.2 Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Allocation for 2019-2020. - Chair McTaggart provided an overview of the allocation funding for members. Members approved signing the funding documents.

- 30/19 Caul-Hamilton: THAT the Reduce Impaired Driving Everywhere (R.I.D.E.) Grant Allocation for the period April 1st, 2019 to March 31st, 2020 from the Ministry of the Attorney General be received and approved for execution by the authorized signatory.

CARRIED

## 9. Detachment Commander's Report

- 9.1 Reporting on May 2019 (please find attached).  
Inspector Schmidt reported that OPP have plans to continue foot patrols in downtown Fort Frances at least until the end of July. The patrols were started in response to an increase of reports of shoplifting and loitering. To date, 48 such patrols have been made. He stated that fewer thefts are being reported. He said his staff felt that the patrols are having an impact and the OPP will be continuing the current patrols until the end of July at which time they will study the results to determine how they will continue in the future. He also reported on incidents and charges laid in the month of May 2019.

- 31/19 Hamilton-Caul: THAT the Town of Fort Frances Police Services Board receive the May 2019 Detachment Commander's report as presented by Inspector N. Schmidt, Detachment Commander, Rainy River District O.P.P.

CARRIED

**10. Next Meeting Date - September 20, 2019**

**11. In-Camera**

11.1 Operational Matter.

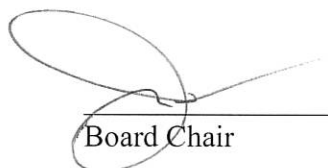
- no update was provided at this meeting. This matter will be deferred to the September meeting.

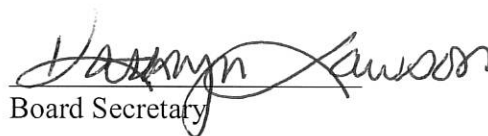
**12. Adjournment -**

12.1 The meeting adjourned at 11:53 a.m.

32/19 Caul-Hamilton: THAT this meeting of the Town of Fort Frances Police Services Board be now closed.

CARRIED

  
\_\_\_\_\_  
Board Chair

  
\_\_\_\_\_  
Board Secretary

TOWN OF FORT FRANCESMINUTESSESSION NO. #014September 3, 2019

This meeting of the Community Services Executive Committee of the Town of Fort Frances was held in the Civic Centre Committee Room on September 3, 2019 from 10:30 a.m. to 11:00 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Randy Thoms - Media

**1 CALL TO ORDER (Session #14)**

**2 APPROVAL OF AGENDA (Call for Non-Agenda Items)**  
- Approved without revision.

**3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**  
- NIL

**4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Community Services Executive Committee - August 6, 2019 - **Approved as circulated.**

**5 ITEMS REFERRED FROM COUNCIL**

5.1 Request from the Watten Fire Department re: Waiving of Sunny Cove Rental Fees re: Annual Fish Fry Fundraising Event - Friday August 23rd, 2019 - The Community Services Executive Committee recommends to the Administration & Finance Executive Committee to contribute \$300 towards the rental costs of Sunny Cove Camp as done in previous years.

**6 PAST BUSINESS**

6.1 Theatre Technician Fees - The Community Services Executive Committee recommends to Mayor & Council to adopt the revised Theatre Technician fees as presented below.

Event type	Proposed Amount
Weekday – 0 - 3 hour event	\$50 flat rate
Weekday – beyond 3 hours – hourly*	\$15/hr
Weekend – 0 - 3 hour event	\$60 flat rate

Weekend/Holidays – beyond 3 hours – hourly\* \$18/hr  
 Weekend Custodian Fee (no fee on weekdays) \$42.26/hr  
 (Hourly Rate plus 1hr before and 1hr after event time)  
 \*(hourly charges will be billed on the ¼ hour)

**7 NEW BUSINESS**

- 7.1 Sunny Cove Request - Linda Hamilton & Jennifer Woods - The Committee supports the Sunny Cove Advisory Committee recommendation with no action at this time and that the matter be forwarded to the Town's strategic planning process.
- 7.2 MSC Patron Progressive Discipline Procedures - The Committee recommends to Mayor & Council to endorse the attached Patron Progressive Discipline procedures as discussed.
- 7.3 Fort Frances Lakers - Dudley Hewitt Cup Request - The Committee recommends to Mayor & Council to endorse that the Memorial Sports Centre host the Dudley Hewitt Cup between April, 28 to May 2, 2020 as requested by the Fort Frances Lakers.

**8 NON-AGENDA ITEMS  
 - NIL**

**9 INFORMATION**

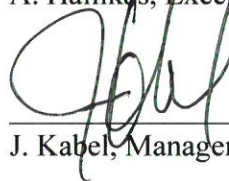
- 9.1 Next Meeting - September 16, 2019 (Fort Frances Civic Centre)

**10 ADJOURNMENT**

There being no further matters before the committee at this time, the meeting was adjourned at 11:00 a.m.



A. Hallikas, Executive Committee Chair



J. Kabel, Manager of Community Services



TOWN OF FORT FRANCESMINUTESSESSION NO. # 17September 17, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on September 17, 2019 from 12:02 p.m. to 12:25 p.m.

PRESENT: Chairperson W. Brunetta, Councillor A. Hallikas and Mayor J. Caul

ALSO PRESENT: D. Brown, CAO, A. Bisson, Deputy Treasurer, T. Moffit, Fire Chief/CEMC (12:02 p.m. to 12:08 p.m.), K. Lawson, Deputy Clerk

REGRETS: Councillor D. Judson

1. **Call to Order - 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified**

3. **Disclosure of pecuniary interest and the general nature thereof**

- 3.1 Councillor A. Hallikas disclosed an interest in agenda item 7.5 stating that the 2019 AMO Conference Travel and Per Diem Claim was his. He did not participate in any discussion of this matter.

4. **Approval of Previous Committee Minutes**

- 4.1 Session No. 16 dated September 3, 2019.

Hallikas-Caul: Approved as presented.

CARRIED

5. **In-Camera - no items identified**

6. **Items Referred from Council**

- 6.1 Tour de Fort Sponsorship Request.  
- committee recommended approval of the Tour de Fort Sponsorship request at the Silver level in the amount of \$500.00 for 2019.
- 6.2 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.  
- committee recommended approval of an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00.

**7. New Business**

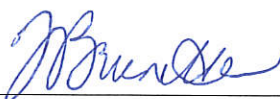
- 7.1 Amended Automatic Aid Agreement.  
- the Fire Chief/CEMC provided an overview of his report as presented. Committee recommended entering into an Automatic Aid Agreement with the Townships of Emo, Chapple, LaVallee and Alberton.
- 7.2 On-Line Payment Software for Fines and Offences - Provincial Offences.  
- committee recommended approval for purchase of the Paytickets.ca solution program for Provincial Offences ticket payments in the amount of \$4,250.00 plus hst.
- 7.3 Request for Proposal for Municipal Insurance (19-AF-10).  
- committee recommended awarding the Request for Proposal for Municipal Insurance (19-AF-10) to Frank Cowan Company as represented by Gillon's Insurance Brokers Ltd. in the total amount of \$222,085.68 including tax.
- 7.4 Doug Brown, CAO - Purchase Card Expenses.  
- committee recommended approval of the purchase card expenses in the amount of \$120.49 as submitted by D. Brown, CAO for the period August 7th to September 6th, 2019.
- 7.5 Councillor Andrew Hallikas - AMO Conference.  
- committee recommended approving the Travel Expense and Per Diem claims in the amount of \$852.00 as submitted by Councillor Hallikas for his attendance at the AMO Conference in Ottawa from August 18 -21, 2019.

**8. Non-agenda Items - no items identified****9. Outstanding Items**

- 9.1 Request for Community Improvement Incentives (Belluz Concrete).  
- this item remains deferred to allow for additional information.

**10. Information**

- 10.1 Fort Frances Fire & Rescue Service - August 2019 Report. - received as information.

**11. Adjourn - 12:25 p.m. / Next Meeting Date - October 8, 2019**


Executive Committee Chair



D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #013September 18, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on September 18, 2019 from 8:30 a.m. to 9:33 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor John McTaggart, Councillor Mike Behan and Mayor June Caul

ALSO PRESENT: T. Rob, Manager of Operations & Facilities and D. Brown, CAO

**1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

**2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

**3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on August 7, 2019 - the minutes were approved as amended.

**4 Non-agenda Items**

4.1 None

**5 Items Referred from Council**

5.1 Letter dated August 22, 2019 from Nioma Holden Re: Dumping of Sewage - the administration report was approved as presented.

5.2 Letter dated August 7, 2019 - Asset Management Replacement of Mature Trees - this item was tabled to the next meeting.

**6 New Business**

6.1 Infratech Request for GIS Data - the administration report was approved as recommended.

- 6.2 Amending Agreement with Stewardship Ontario for Municipal Hazardous of Special Waste - the administration report was approved as recommended.
- 6.3 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay - November 1, 2019 to March 31, 2020 - the lease renewal administration report was approved as recommended.

## **7 Information**

- 7.1 Fort Frances Wastewater Treatment Facility July 2019 Monthly Report - the Wastewater July 2019 Monthly Report was reviewed and will be forwarded on to Council as information only. No action required.
- 7.2 Fort Frances Wastewater Treatment Facility August 2019 Monthly Report - the Wastewater August 2019 Monthly Report was reviewed and will be forwarded on to Council as information only. No action required.
- 7.3 Sewer and Water Data for 2019 - the statistics were reviewed and will be forwarded on to Council as information only. No action required.
- 7.4 Tonnage at the Landfill Site - updated September 12, 2019 - the Landfill statistics were reviewed and will be forwarded on to Council as information only. No action required.
- 7.5 Airport Landings 2019 - the Airport statistics were reviewed and will be forwarded on to Council as information only. No action required.

## **8 Adjourn / Next Meeting Date**

- 8.1 Meeting adjourned at 9:33 a.m.  
Next meeting October 9, 2019 - 8:30 a.m.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities