

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #014

September 3, 2019

This meeting of the Community Services Executive Committee of the Town of Fort Frances was held in the Civic Centre Committee Room on September 3, 2019 from 10:30 a.m. to 11:00 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Doug Brown - CAO, Jason Kabel - Community Services Division Manager

ALSO PRESENT: Randy Thoms - Media

1 CALL TO ORDER (Session #14)

2 APPROVAL OF AGENDA (Call for Non-Agenda Items)

- Approved without revision.

3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF

- NIL

4 APPROVAL OF PREVIOUS COMMITTEE MINUTES

4.1 Community Services Executive Committee - August 6, 2019 - **Approved as circulated.**

5 ITEMS REFERRED FROM COUNCIL

5.1 Request from the Watten Fire Department re: Waiving of Sunny Cove Rental Fees re: Annual Fish Fry Fundraising Event - Friday August 23rd, 2019 - The Community Services Executive Committee recommends to the Administration & Finance Executive Committee to contribute \$300 towards the rental costs of Sunny Cove Camp as done in previous years.

6 PAST BUSINESS

6.1 Theatre Technician Fees - The Community Services Executive Committee recommends to Mayor & Council to adopt the revised Theatre Technician fees as presented below.

Event type	Proposed Amount
Weekday – 0 - 3 hour event	\$50 flat rate
Weekday – beyond 3 hours – hourly*	\$15/hr
Weekend – 0 - 3 hour event	\$60 flat rate
Weekend/Holidays – beyond 3 hours – hourly*	\$18/hr
Weekend Custodian Fee (no fee on weekdays)	\$42.26/hr
(Hourly Rate plus 1hr before and 1hr after event time)	
*(hourly charges will be billed on the ¼ hour)	

7 NEW BUSINESS

7.1 Sunny Cove Request - Linda Hamilton & Jennifer Woods - The Committee supports the Sunny Cove Advisory Committee recommendation with no action at this time and that the matter be forwarded to the Town's strategic planning process.

7.2 MSC Patron Progressive Discipline Procedures - The Committee recommends to Mayor & Council to endorse the attached Patron Progressive Discipline procedures as discussed.

- 7.3 Fort Frances Lakers - Dudley Hewitt Cup Request - The Committee recommends to Mayor & Council to endorse that the Memorial Sports Centre host the Dudley Hewitt Cup between April, 28 to May 2, 2020 as requested by the Fort Frances Lakers.

**8 NON-AGENDA ITEMS
- NIL**

9 INFORMATION

- 9.1 Next Meeting - September 16, 2019 (Fort Frances Civic Centre)

10 ADJOURNMENT

There being no further matters before the committee at this time, the meeting was adjourned at 11:00 a.m.

A. Hallikas, Executive Committee Chair

J. Kabel, Manager of Community Services