

REPORT

COMMITTEE OF THE
WHOLE

September 23, 2019

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers on September 23, 2019 from 5:29 p.m. to 6:17 p.m. and 6:25 p.m. to 6:55 p.m.

PRESENT: Councillor J. McTaggart, Chairperson; Mayor J. Caul; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, K. Lawson, Deputy Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities (5:29 p.m. to 5:30 p.m. and 6:25 p.m. to 6:55 p.m.) and C. Vangel, CBO Trainee/Municipal Planner (6:25 p.m. to 6:55 p.m.).

1. Call to Order at 5:29 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None

3. Disclosure of pecuniary interest and the general nature thereof.

Councillor Hallikas disclosed an interest in Item 8.1 tonight's agenda as this was the travel expenses and per diem for attendance at the AMO Conference - August 18-21, 2019.

Councillor Judson disclosed an interest in Item 8.2 from the September 9th, 2019 Committee of the Whole agenda as this was his travel expenses and per diem for attendance at the AMO Conference in Ottawa.

4. In-Camera (5:30 p.m.)

4.1 Advice that is subject to solicitor/client privilege, including communications necessary for that purpose: Property Matter (5:29 p.m. to 6:17 p.m.)

D. Brown, CAO provided an update. W. Derksen, Town Solicitor, provided advice. A lengthy discussion took place. Direction was provided to the CAO.

5. Public Session Resumes in Council Chambers at 6:25 p.m.

6. Council Reports on Board & Committee Activity:

6.1 Mayor June Caul provided a verbal update related to the 32nd Annual Citizen of the Year; Dudley-Hewitt Cup and the need for volunteers; CN Rail's Safety Week and the recent visit of two Grade 5 classes to the Civic Centre and the Museum.

Councillor Douglas Judson provided a verbal update related the new 7 Gens campus opening; a Ricing Festival event; the "Run for the Donut" event; the mill and the ESFL; and the upcoming Federal Election.

Councillor John McTaggart provided a verbal update on the recent Police Services Board Meeting, the Museum; TBT Engineering renovations and the Children's Complex open house on October 5th.

Councillor Rick Wiedenhoeft provided a verbal update on the recent Terry Fox Run; the recent Sunny Cove Advisory Committee meeting; and the Dr. Recruitment meeting.

7. Consent Agenda:

7.1 Amended Automatic Aid Agreement.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to enter into an Amended Automatic Aid Agreement with the Townships of Alberton, Chapple, Emo and LaVallee and further that Mayor and Clerk be authorized to execute the agreement and authorizing by-law on behalf of the Corporation.

7.2 Tour de Fort Sponsorship Request.

- approval of this report will agree to the recommendation of Administration and Finance Executive Committee to approve a Tour de Fort Sponsorship at the Silver Level in the amount of \$500.00 for 2019.

7.3 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve an advertisement of 1/10 page (Business Card) size in the "Military Service Recognition Book" in the amount of \$205.00

7.4 On-Line Payment Software for Fines and Offences - Provincial Offences.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve Paytickets.ca solution for Provincial Offences ticket payments in the amount of \$4,250.00 plus hst.

7.5 Request for Proposal for Municipal Insurance (19-AF-10).

- approval of this report will agree to the recommendation of Administration and Finance Executive Committee to award the Request for Proposal for Municipal Insurance (19-AF-10) to Frank Cowan Company as represented by Gillon's Insurance Brokers Ltd. in the total amount of \$222,085.68 including tax.

7.6 Doug Brown, CAO - Purchase Card Expenses.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the purchase card expenses claim in the total amount of \$120.49 as submitted by Doug Brown, CAO for the period August 7th to September 5th, 2019.

7.7 Letter from N. Holden re: Dumping of Sewage.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to receive the letter dated August 22, 2019 from N. Holden and further that the appropriate authorities handle the issues as outlined.

7.8 Infratech Request for GIS Data.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into a GIS Data Share agreement with Infratech Solutions for GIS data relating to the inspection of Storm Sewer Infrastructure for the Town of Fort Frances; that the data be provided at no cost to Infratech as they are engaged by the Town of Fort Frances; and further that Mayor and Clerk be authorized to execute the agreement and authorizing by-law on behalf of the Corporation.

7.9 Amending Agreement with Stewardship Ontario for Municipal Hazardous Special Waste.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into an amending agreement with Stewardship Ontario and further that Mayor and Clerk be authorized to execute the agreement and authorizing by-law.

7.10 Airport Facility Lease Renewal - CBRE Maintenance Garage Bay - November 1, 2019 to March 31, 2020.

- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to approve renewal of the Airport Facility lease with CBRE at \$107.65 per day for the five (5) month term commencing November 1, 2019 to March 31, 2020 and that Mayor and Clerk be authorized to execute the lease agreement and authorizing by-law on behalf of the Corporation.

062 Hallikas-Wiedenhoef: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items #7.1, 7.2, 7.3, 7.4, 7.5, 7.6, 7.7, 7.8, 7.9 and 7.10

CARRIED

8. Administration and Finance Division:

- 8.1 Councillor Andrew Hallikas - AMO Conference.
- approval of this report will agree to the recommendation of Administration and Finance Executive Committee to approve the Travel Expense and Per Diem claims in the amount of \$852.00 as submitted by Councillor Andrew Hallikas for his attendance at the AMO Conference in Ottawa from August 18 - 21, 2019.

9. Operations and Facilities Division:

- 9.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager Operations and Facilities.

10. General:

- 10.1 Rainy River District Municipal Association - request support for resolution (re: Wound Care Centre of Excellence)
- a resolution of support will be brought to the Regular Meeting of Council following this meeting.

11. Information:

The following information items were received.

- 11.1 Fort Frances Fire & Rescue Service - August 2019 Report.
- 11.2 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - July 2019 Monthly Report.
- 11.3 Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility - August 2019 Monthly Report.
- 11.4 Sewer & Water Data for 2019 - updated September 17, 2019.
- 11.5 2019 - Tonnage at the Landfill Site - updated September 12, 2019.
- 11.6 Fort Frances Airport - Aircraft Landings 2019 and Jet Fuel Sales Recap as of August 31, 2019.

12. Non-agenda items - None

13. ADJOURNMENT

- 13.1 The meeting adjourned at 6:55 p.m.

063 Wiedenhoeft-Hallikas: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

J. McTaggart, Chairperson

E. Slomke, Clerk

