

## TOWN OF FORT FRANCES

MINUTES

SESSION NO. #014

October 9, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on October 9, 2019 from 8:30 a.m. to 10:20 a.m.

PRESENT: M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Diana McGee (8:30 a.m. to 8:49 a.m.), Jim Cumming (8:47 a.m. to 9:20 a.m.) and Michael Graham (9:20 a.m. to 9:58 a.m.)

### **1 Call to Order**

1.1 The meeting was called to order at 8:30 a.m.

### **2 Disclosure of pecuniary interest and the general nature thereof**

2.1 None

### **3 Approval of Previous Committee Minutes**

3.1 Minutes from the previous meeting on September 18, 2019 - the minutes from the meeting on September 18, 2019 were approved as circulated.

### **4 Non-agenda Items**

4.1 None

### **5 New Business**

5.1 Award of Tender 19-OF-11 - 5 Year Garbage and Recycle Collection - matter tabled in order to work with the Contractor to review pricing.

5.2 Award of RFP 19-OF-12 - Fort Frances Airport Safety Management System Internal QA Audit Services - the administration report was approved as recommended.

5.3 Award of 3 Year Asphalt Patching Tender 19-OF-13 - the administration report was approved as recommended.

5.4 Request from Cornerstone Hangers for Hanger Lot Lease at the Fort Frances Airport -

the administration report was approved as recommended.

- 5.5 Application for Funding for a Large Scale Planting Partnership Project - the administration report was approved as recommended.

**6 Outstanding Items**

- 6.1 Letter Dated August 7, 2019 - Asset Management Replacement of Mature Trees - the report was received as information and will be forward on to Council. No action required.

**7 Information**

- 7.1 None

**8 Adjourn / Next Meeting Date**

- 8.1 Meeting adjourned at 10:20 a.m.  
Next meeting October 23, 2019.

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Executive Committee Chair

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T. Rob, Manager of Operations & Facilities