

## TOWN OF FORT FRANCES

### MINUTES

### MUSEUM ADVISORY COMMITTEE

October 30, 2019

The meeting of Museum Advisory Committee of the Town of Fort Frances was held in the Museum on October 30, 2019 from 12:00 p.m. to 1:12 p.m.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Caren Fagerdahl, Nell Laur, John McTaggart - Councillor

ALSO PRESENT: Sherry George, Museum Curator, Bev Cochrane, Assistant Curator

#### **1. CALL TO ORDER**

#### **2. Disclosure of Conflict of Interest and the General Nature Thereof:**

#### **3. Approval of Previous Committee Minutes**

3.1 Meeting date: Sept 25, 2019 at 12 noon. Adopt as sent.

#### **4. Governance:**

4.1 Bev attended Regional Museums meeting in Dryden on Sept 26. The spring meeting will be hosted by Kay-Nah-Chi-Wah-Nung Historical Centre.

4.2 Sherry attended the OMA conference last week in Brantford. She and former intern, Laura Gosse, partnered with Kayleigh Speirs and Summer Leonard of the Mounds Historical Centre to present information on "Networking toward Reconciliation". The presentation was very well attended and received with many wanting further information. Of particular importance, Elka Weinstein, OMA's advisor on CMOG standards, attended and very pleased on what we have accomplished. As Elka and I have butted heads many times over the years, it was very gratifying to be the subject of a 'well done'. (As a 1-person museum, we have struggled to meet standards; Elka had little sympathy. Same rules for all.)

#### **5. Finance:**

5.1 Final report for our MAP grant (exhibition assistance for Echoes in the Ice) due soon.

5.2 Budget process underway. In November, copies of the budget will be available for review.

5.3 Owandem -- building a berth -- is back on the table. It was suggested that we apply for the infrastructure grant, but town's application has already been reviewed at a previous council meeting. Too late to begin another.

#### **6. Collections:**

6.1 With the acceptance of the Fort Frances Police archival documents, we need ensure privacy standards are maintained. We will wait to approve the Collections Management Policy when we determine if something should be added governing the sharing and use of archival documents containing personal information.

#### **7. Exhibitions:**

7.1 Current exhibit: Prohibition. Bev and Max have put this exhibit together, and clearly had fun doing it.

7.2 Jan - Mar: Canada: Day One.

**8. Interpretation & Education:**

8.1 In conjunction with prohibition exhibit, we are thinking of running a Temperance Tea. Will require some help.

8.2 On Nov 21, the museum will host a History on Tap session on prohibition. These sessions have historically taken place in IFalls and have a great following. We may consider running more in future.

**9. Research:**

**10. Conservation:**

**11. Physical Plant:**

11.1 Discussion around who monitors and updates AED devices. Apparently Chad Buist or another paramedic will inspect and provide us with upgrades to the equipment (batteries and pads). Should add to First Aid inspection list.

**12. Community:**

12.1 Friends Fall Fundraising Gala -- Prohibition theme -- scheduled for Thurs Nov 7, 6:30-9:30.

12.2 Bev brought us up to date on the 'Museums and Public Memory in Treaty 3 Territory' event, which will take place at KNCWN historical centre in the fall of 2020. Our museum will provide in-kind services.

12.3 With Day Care facility closing, there may be a surplus of supplies that we can use.

**13. Human Resources / Professional Development:**

13.1 Sherry retires end of April. Planning to scale back. To ensure we're not short, we will be bringing Sarah Marusyk in on a casual basis. Sarah will be helping with marketing and upgrading our tablets; wherever needed.

**14. Numbers:**

14.1 September 2019: 606. (Sept 2018: 470).

**15. Strategic Plan:**

15.1 Reviewing Collections Management policy.

**16. Recommendations to be made to the Executive Committee of Community Services...**

**17. ADJOURN / NEXT MEETING DATE**

Meeting adjourned 1:12 p.m. Next meeting: Wed Nov 27 at 12 noon.

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D. Ballard, Chair

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S. George, Museum Curator