

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - November 19, 2019 - NOON

MEETING - Committee Room, Civic Centre

Session # 20

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1. <u>Call to Order</u>	
2. <u>Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.</u>	
3. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
4. <u>Approval of Previous Committee Minutes</u>	
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10. <u>Adjourn / Next Meeting Date - December 3, 2019</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 19

October 22, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Council Chambers, Civic Centre on October 22, 2019 from 12:02 p.m. to 12:36 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, A. Bisson, Deputy Treasurer, T. Moffit, Fire Chief/CEMC (12:02 p.m. to 12:08 p.m.), K. Lawson, Deputy Clerk

1. **Call to Order 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - No items identified.**
3. **Disclosure of pecuniary interest and the general nature thereof - None**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 18 dated October 8, 2019.

Hallikas-Judson: Approved as amended.

CARRIED

5. **In-Camera - No items identified**

6. **Items Referred from Council**

- 6.1 Friends of the Museum Annual Fall Fundraising Gala.
- committee recommended purchasing 10 tickets in the total amount of \$300.00 for the Fall Fundraising Gala event to be held at the Fort Frances Museum on November 7, 2019.
- 6.2 POA Paytickets Agreement and By-Law Authorization.
- committee recommended that Mayor and Clerk be authorized to execute the authorizing agreement with Royal Bank and by-law for POA Payticket Service on behalf of the Corporation.

7. New Business

- 7.1 Consumer Price Index (CPI) Increase for 2020 User Fees.
 - committee recommended that division managers be directed to affect a 1.7% user fee increase for 2019 reflective of the Ontario Consumer Price Index inflationary increase for Executive Committee review.
- 7.2 Proposed 2020 Budget Schedule.
 - committee recommended approval of the 2020 Budget Timetable as presented with a start time of 2:00 p.m. for all Special Committee of the Whole meetings.
- 7.3 Doug Brown, CAO - Legal Proceedings Travel Expense Claim.
 - committee recommended approving the Travel Expense claim in the total amount of \$139.92 as submitted by D. Brown, CAO for his attendance at the Service Ontario Centre in Thunder Bay on October 2-3, 2019.
- 7.4 Amended Property Assessment Notice re: 241 Church St. (2019; and 237 Church Street (2019).
 - committee recommended receiving the Amended Property Assessment Notices for properties located at 237 Church Street and 241 Church Street in Fort Frances for the 2019 taxation year as received from MPAC.
- 7.5 Advisory Notice of Adjustment re: 1112 King's Highway (2017, 2018, 2019).
 - committee recommended receiving the Advisory Notice of Adjustment for property located at 1112 Kings Highway in Fort Frances for the 2017, 2018 and 2019 taxation year as received from MPAC.
- 7.6 Special Amended Property Assessment Notice re: 250 Church Street (2019).
 - committee recommended receiving the Special Amended Assessment Notice for property located at 250 Church Street in Fort Frances for the 2019 taxation year as received from MPAC which has resulted from a change in legislation.
- 7.7 Procedure By-Law Review.
 - committee recommended completing a review/rewrite of the Procedural By-Law in the steps as outlined in the report and presented by E. Slomke, Clerk.

8. Non-agenda Items - no items identified

9. Information

9.1 Fire & Rescue Service - September 2019 Report. - received as information.

9.2 2019 Reserve Funds. - received as information.

10. Adjourn 12:36 p.m. / Next Meeting Date - November 19, 2019

Executive Committee Chair

D. Brown, CAO

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: November 14, 2019

SUBJECT: Ontario Good Roads Association Invoice

BACKGROUND

At the November 12, 2019 Council Meeting the Ontario Good Roads Association invoice was referred to the Administration & Finance Executive Committee for recommendation.

This is an invoice that we have paid annually for a number of years. The purpose of bringing the membership through the Administration and Finance Executive Committee is to determine if it continues to have value for the Corporation and thus, continues to be supported.

**Ontario Good Roads Association**

1525 Cornwall Road, Unit 22

Oakville ON L6J 0B2

Tel. 289-291-6472

Fax. 289-291-6477

www.ogra.org

Bill To**Town of Fort Frances****Lisa Slomke**

Billing Address

320 Portage Avenue Fort Frances,
ON, P9A 3P9**Invoice**

Invoice #:	53968
Date Issued:	November 7, 2019
Status:	Unpaid : \$1,037.01

Order Information

Item / Description	Base Price	Qty	Total
2020 Municipal Membership <i>2020 OGRA membership fee (based on 3,801 households as per MPAC)</i>	\$917.71	1	\$917.71

Invoice Description: 1 2020 OGRA membership fee (based on 3,801 households as per MPAC)

HST # R104000450

Sub Total:	\$917.71
HST	\$119.30
Tax Total	\$119.30
Total	\$1,037.01
Total Paid	(-) \$0.00
Total Owing	\$1,037.01

Payment Method

Cheque ☐VISA ☐Mastercard ☐

Card No: _____

Name On Card: _____

Expiry Date: _____

Signature: _____

HST # - R104000450

Due Upon Receipt

From: info@ogra.org on behalf of info@ogra.com
To: [Lisa Slomke](#)
Subject: Invoice for 2020 OGRA Membership
Date: Thursday, November 7, 2019 7:34:28 AM
Attachments: [invoice-23968.pdf](#)

The Ontario Good Roads Association advances the infrastructure and transportation interests of our members through training, advocacy and services. OGRA has expanded its resources and developed new services to help member municipalities meet their greatly increased responsibilities. Through the association's educational programs and services, new workshops, member forums and innovative electronic networks, OGRA supports its members in meeting their responsibilities to build, operate, maintain and manage infrastructure in Ontario.

Membership in OGRA means access to quality affordable courses, technical advice and a strong united voice on municipal issues.

Currently, we represent 415 Municipalities and 16 First Nations throughout Ontario and are proud of our dedication to our members. We would like to have the privilege of representing all municipalities and First Nations so that we may present a united voice when seeking a sustained funding source and legislative action from the Province. This united voice directly benefits the municipalities of Ontario.

OGRA Municipal and First Nations Membership Includes:

- Access to member rates to the annual OGRA Conference
- Member rates for education training services
- Milestones Magazine
- Regular communication and current information
- Advocating with the Provincial & Federal governments on your behalf
- Free access to Municipal DataWorks
- Free access to Winter WebApp
- Free access to The Road Authority

Your 2020 OGRA Membership invoice is attached. Annual membership fees are based on the number of households. For a copy of the fee schedule please click on OR copy and paste the following link into your browser: [https://www.ogra.org/files/OGRAfees/2020/2020 fee schedule.pdf](https://www.ogra.org/files/OGRAfees/2020/2020%20fee%20schedule.pdf)

I think you will agree that the challenges ahead for municipalities are significant and the opportunity to share information, knowledge and skills is greater than ever. Your support for OGRA's programs and services is critical to our success and we look forward to working in partnership with you to provide Ontario municipalities with innovative ideas and solutions to infrastructure-related issues.

Please do not reply to this email as it is not monitored.
For more information, please call 289-291-6472 or email cathy@ogra.org

UNSUBSCRIBE

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: November 14, 2019

SUBJECT: Crime Watch Canada- Wounded Warriors Sponsorship

BACKGROUND

At the November 12, 2019 Council Meeting the email received from Crime Watch Canada requesting sponsorship advertising in the Wounded Warriors E-Magazine was referred to the Administration & Finance Executive Committee for recommendation.

Wounded Warriors is an organization which honours and supports Canada's ill and injured Canadian Armed Forces, members, veterans, First responders and their families.

A rate sheet is enclosed for consideration of levels of advertising. This is the first request to my knowledge of this sponsorship advertising.

From: Tony <tony@crimewatchcanada.com>
Sent: Thursday, October 31, 2019 9:38 AM
To: Town <town@fortfrances.ca>
Subject: re: Wounded Warriors E-Magazine

Further to the call from Dave K:

We are proud to have partnered with Wounded Warriors Canada on this specific fundraising endeavor so to further assist in supporting the work this wonderful charity provides to our frontline personnel.

We respectfully ask for your assistance as a Sponsor and help to support the work, we strive to achieve so to honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their Families. We are hoping, we may advertise your Organization as a much valued sponsor for the programs and services provided by this worthwhile charity within the Wounded Warriors E-Magazine which, we distribute all across Canada on a quarterly basis. Most importantly the dollars risen (after costs) through this initiative go towards the many program and services they provide to our frontline personnel and their families.

Attached is some more information regarding Wounded Warriors Canada along with sponsorship pricing for the digital publication.

Regards,

Tony Russo
National Accounts Manager
**780-995-2855 (Direct
line)**
1-877-443-4453 (Office line)
1-877-443-4467 (Facsimile)
www.crimewatchcanada.webs.com

To honour and support Canada's ill and injured Canadian Armed Forces members, Veterans, First Responders and their families.

CRA# 82808-2727-RR0001



Since our humble beginnings in 2006, Wounded Warriors Canada has grown to become one of the leading military support organizations in Canada. From one small program providing care packages to our injured military members in the NATO Hospital in Germany, we have grown to include 15 separate innovative and pioneering programs aimed at supporting our nations heroes and their families overcome the challenges associated with Post Traumatic Stress Disorder or PTSD.

With the war in Afghanistan over, it is often easy to forget that over 45,000 Canadians served during the war in that desert. Prior to this conflict, thousands more served in countries like Rwanda, Cambodia, Cyprus, Haiti and Bosnia. From these conflict zones, many of our soldiers, sailors and airmen have been injured both physically and mentally. Not all injuries are visible – many have mental scars related to their service and these people often face enormous challenges when transitioning back home to Canada.



Wounded Warriors Canada recognized the gap in the support of those suffering from mental health injuries and it has become our mission to make sure no veteran, first responder or their families goes without support. Since its inception in September 2006, it has become the beneficiary of the nation's empathy towards Canadian soldiers and new in 2016, our nations local heroes – our First Responders. The outpouring of support from individual Canadians and Canadian businesses has been overwhelming. Wounded Warriors Canada is a success story borne out of a horrible

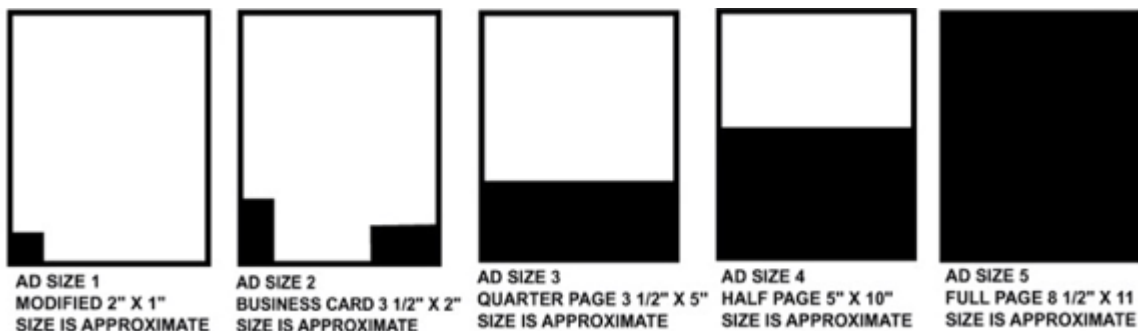
tragedy that continues to support those in need.

Today, we continue our legacy of care and compassion as the nation's leading, wholly independent, Veteran's charity focusing on mental health. Our innovative and wide-ranging direct programming, which exceeded \$1,500,000 in 2015, is changing the lives of Veterans, First Responders and their families. This is only made possible as a result of the compassionate trust and support of individual Canadians and Canadian businesses, enabling us to carry forward our guiding ethos: Honour the Fallen, Help the Living.



Honour the Fallen, Help the Living

ADVERTISING RATES – QUARTERLY MAGAZINE PRE-APPROVAL / ORDER FORM



	1 Issue	2 Issues	3 Issues	4 Issues
Regular Business card	\$195	\$350	\$500	\$625
Business Card	\$320	\$575	\$815	\$1025
Quarter Page	\$460	\$830	\$1175	\$1475
Half Page	\$770	\$1385	\$1965	\$2465
Full Page	\$1200	\$2185	\$3060	\$3700
Inside Cover	\$1500	\$2750	\$4000	\$5000
Outside Cover	\$2000	\$3700	\$5400	\$7000
Company Name _____	Contact _____			
Ad Selected _____	Cost \$ _____			
Card _____	Expiry _____			
Phone _____	Fax _____			
Signature _____	Date _____			

Please fax back to: Fax: (877) 443-4467

Payments are accepted in Visa, MasterCard, American Express (*Please circle*), Cheque or Money Order.
(*Please don't send cash*)

To: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: November 14, 2019

SUBJECT: BIA Tree Lighting Request

BACKGROUND

At the November 12, 2019 Council Meeting the email received from Shelley Wepruk, BIA Secretary, was referred to the Administration & Finance Executive Committee for recommendation.

The BIA is requesting Town approval and insurance coverage to light the tree on the corner of Portage and Scott Street on the Post Office Property. Administration will work with the parties to ensure appropriate proof of coverage is provided. Council is encouraged to attend the tree lighting.

From: [Shelley Wepruk](#)
To: [Lisa Slomke](#)
Cc: [Doug Cuthbertson](#)
Subject: Tree Lighting
Date: Thursday, November 7, 2019 12:18:48 PM

Good Afternoon: The BIA is proposing a little bit different promotion regarding Christmas this year in downtown Fort Frances. We would like to (and have obtained permission to) light the tree on the corner of Portage and Scott Street on the Post Office Property.

It is our understanding that we need to have approval from the Town of Fort Frances to have the Post Office property covered under the town's insurance. We are, therefore, requesting that the town provide us or the Post Office with a letter stating that the said property will be covered under the town insurance should it be needed.

We would also at this time like to extend an invitation the Mayor June Caul, councillors and other dignitaries you would like to be present to do the lighting of the tree. The proposed date is 30 November, 2019 at 5 p.m.

Your attention to this matter would be greatly appreciated.

Thanks in advance

Shelley R. Wepruk
B.I.A. Secretary

October 29, 2019

Report To: Administration & Finance Executive Committee

From: Tyler Moffitt, Fire Chief/CEMC

Subject: 2020 Emergency Services User Fees & Charges

The following attached spreadsheet is reflective to a 1.7% increase for the 2020 User Fees and Charges for Emergency Services.

Recommendation

That the Administration & Finance Executive Committee recommends that Council approves the 2020 proposed User Fees and Charges for Emergency Services as laid out in the report.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tyler Moffitt".

Tyler Moffitt, Fire Chief/CEMC

**TOWN OF FORT FRANCES
2020 DRAFT SCHEDULE OF FEES
SCHEDULE "B"**

		2019 Approved		2020 Proposed		2020 Additional Revenue	Notes / Total Additional Revenue
3.16 Emergency Services - January 1 (Plus Applicable Taxes)							
No HST	3.16.1 Administration						
	3.16.1.1 Copy of Fire Reports	73.45		75.15			
	3.16.1.2 Letter of Compliance or Approval for Properties	73.45		75.15			
	3.16.1.3 File Search, Written Report and Records on Properties	73.45		75.15			
	3.16.1.4 Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	73.45		75.15			
HST	3.16.2 Property Inspection Request - by Owner or Business Operator						
	3.16.2.1 Private Home Day Care Facilities (5 or less)	73.10		74.34			
	3.16.2.2 Licensed Day Care Centres (more than 5)	95.84		97.48			
	3.16.2.3 Special Care and Group Homes (3 or less)	73.10		74.34			
	3.16.2.4 Special Care and Group Homes (more than 3)	95.84		97.48			
	3.16.2.5 Inspections required by/for LCBO Licensing	131.37		132.92			
	3.16.2.6 Lodging House	73.10		74.34			
	3.16.2.7 Occupancy Load Calculation and Posting	95.84		97.48			
	3.16.2.8 Private Nursing Homes	131.37		132.92			
	3.16.2.9 Fire Inspections of Educational Institutions						
	3.16.2.9.1 Base Inspection	131.37		132.92			
	3.16.2.9.2 Each Classroom Additional	5.58		5.68			
	3.16.2.9.3 Portable Classrooms	73.10		74.34			
	3.16.2.10 Assembly Occupancies <60 persons	73.10		74.34			
	3.16.2.11 Assembly Occupancies >61 persons	73.10		74.34			
	3.16.2.12 Industrial/Commercial Single Tenant or Occupancy	131.37		132.92			
	3.16.2.13 Residential/Commercial - Multi Occupancy Complex	131.37		132.92			
	3.16.2.14 Residential/Apartment or Condominium Building	131.37		132.92			
	3.16.2.15 Office/Commercial Retrofit Inspections	131.37		132.92			
	3.16.2.16 Retrofit Inspections	131.37		132.92			
	3.16.2.17 Inspection - All Properties	73.10		74.34			
HST	3.16.3 Special Occasions Inspections						
	3.16.3.1 Mandated Fire Code inspection (tents/marquee)	73.10		74.34			
	3.16.3.2 Mandated Fire Code inspection (fireworks permits)	131.37		132.92			
	3.16.3.3 Public Vendors - Commercial Establishments	73.10		74.34			
	3.16.3.4 Public Vendors - Vendors from Outside Municipality	261.59		266.06			
	3.16.3.5 Public Vendors - Service Clubs						
	3.16.3.6 Misc. inspections not otherwise specified - per hour	73.10		74.34			
No HST	3.16.4 Other Service Fees/Charges						
	3.16.4.1 Burning Permits - Residential 7 day	13.70		13.95			
	3.16.4.2 Burning Permits - Commercial/Industrial - each burn	126.75		128.9			
	3.16.4.3 Open Air Burning Violations						
	3.16.4.4 Extinguishing Fire were no permit obtained; out of control	MTO Prescribed Rate per apparatus plus 15% resident administration fee		MTO Prescribed Rate per apparatus plus 15% resident administration fee			MTO Prescribed Rate
	3.16.4.5.1 Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.4.5.2 Standby requests other than emergency response (per vehicle)	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.4.6 Training Services - per hour	73.1 plus costs		74.35 plus costs			
	3.16.4.7 Air Bottle Refills - other Fire Services	13.89 per bottle		14.16 per bottle			
	3.16.4.8 Air Bottle Refills - Scuba, Private, Provincial, Industry	19.56 per bottle		19.91 per bottle			
	3.16.4.9 Fire Service Training Outside Municipal Boundaries	73.1 per hour plus costs		74.34 per hour plus costs			
	3.16.4.10 Fire Service Fire Prevention Programs Outside Municipal Boundaries	73.1 per hour plus costs		74.34 per hour plus costs			
	3.16.4.11 Fire Service Administration Outside Municipal Boundaries	73.1 per hour plus costs		74.34 per hour plus costs			
	3.16.4.12 Fire Protection Outside Municipal Boundaries	100% of 12-hours @ MTO Prescribed Rate		100% of 12-hours @ MTO Prescribed Rate			MTO Prescribed Rate
	3.16.4.13 Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee		Full cost recovery plus 15% resident administration fee			
	3.16.4.14 Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (If owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee		Full cost recovery plus 15% resident administration fee			
	3.16.4.15 Annual Fire Protection for Rusty Myers Flying Service/Nanicost Ltd.	75% of 12-hours @ MTO Prescribed Rate		100% of 12-hours @ MTO Prescribed Rate			MTO Prescribed Rate
HST	3.16.5 Emergency Services Response Calls						
	3.16.5.1 Fire Response to Structural Fires: Residential Commercial Industrial	MTO Prescribed Rate per apparatus per hour and personnel rates per hour plus any costs to Fort Frances Fire & Rescue Service or the Town of Fort Frances for each and every call		MTO Prescribed Rate per apparatus per hour and personnel rates per hour plus any costs to Fort Frances Fire & Rescue Service or the Town of Fort Frances for each and every call			MTO Prescribed Rate
	3.16.5.2 Emergency response to MVA on MTO Highways as per Province of Ontario rate plus any additional clean-up costs (Recovery through MTO)	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rates
	3.16.5.3 Auto Extrication Services within the Rainy River District	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.5.4 Motorized Vehicle Fires	N/C		N/C			
	3.16.5.5 False Alarms (1st & 2nd in a three month period)	N/C		N/C			
	3.16.5.6 Third False Alarm (after 3-call outs in a calendar year)	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.5.7 For each Proceeding False Alarm (Within the Calendar Year)	MTO Prescribed Rate per apparatus		MTO Prescribed Rate per apparatus			MTO Prescribed Rate

To: Administration & Finance Executive Committee
From: Tyler Moffitt, Fire Chief/CEMC
Date: November 4, 2019
Subject: Renewal of Agreement: Kenora CACC Lake of The Woods District Hospital

Background

Currently, the Town of Fort Frances pays \$40.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The Term and Renewal of a new agreement will see **Fire Service Call Fees** increase to \$50.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The new agreement will commence on January 1, 2020, and shall have a term of 6 years, so that it will expire at 11:59 P.M. on December 31, 2025.

As well, I have included the copy of the updated agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

Recommendation

That the Administration & Finance Executive Committee recommends that Council approve entering into an agreement with Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital, and further that a by-law be prepared for execution by Mayor and Clerk on behalf of the Corporation.

Respectfully submitted,



Tyler Moffitt, Fire Chief/CEMC

THIS AGREEMENT made this 1st day of January, 2020

BETWEEN:

“THE CORPORATION OF THE TOWN OF FORT FRANCES”

(hereinafter referred to as the “Town”)

AND

KENORA CENTRAL AMBULANCE COMMUNICATIONS CENTRE

LAKE OF THE WOODS DISTRICT HOSPITAL

(hereinafter referred to at the “CACC”)

WHEREAS it is the intention of the parties to enter into an agreement for the provision of communication (call taking and alerting or dispatching) services to the Town of Fort Frances Fire Rescue Service by the Kenora Central Ambulance Communications Centre, (hereinafter referred to as the “CACC”), which is operated by the CACC and under the authority of the Minister;

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants and agreements contained in this Agreement and subject to the terms and conditions set forth in this Agreement, the parties agree as follows:

SERVICES PROVIDED BY CACC

1. (a) The CACC shall provide services under this Agreement in accordance with Schedule A of this Agreement.

(b) Despite sub clause 1(a), at any time during the term of this Agreement the Minister shall be entitled to amalgamate the CACC with one or more other Central Ambulance Communications Centre's.

(c) Where the Minister intends to amalgamate the CACC in accordance with sub clause 1 (b), the Minister shall give the other party 90 days notice of his intention. The Minister shall indicate, in such notice or as soon as practicable thereafter, which Central Ambulance Communications Centre is to be the operator of the new amalgamated Central Ambulance Communications Centre (hereinafter referred to as the "Amalgamated CACC").

(d) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will be the Minister, the parties shall continue to act in accordance with this Agreement despite and subsequent to the amalgamation;

(e) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will not be the Minister,

(i) the Town may terminate this Agreement at any time after receipt of such notice, in accordance with sub clause 1 (f);

(ii) at such time and in such manner as the Minister directs, the Minister shall,

1. assign all of the rights and obligations of the Kenora CACC in respect of this Agreement to the Amalgamated CACC, at which time the provisions of this Agreement shall apply, allowing for the necessary changes, to the Amalgamated CACC as though it were the CACC; and

2. transfer to the Amalgamated CACC all equipment at the Kenora CACC owned or purchased by the Town and used for the purposes of this Agreement.

(iii) immediately upon the assignment and transfer referred to in paragraph 1 (e) (i), the Kenora CACC shall cease to have any rights or obligations in respect of this Agreement;

(iv) despite paragraph 1 (e) (i) and paragraph 1 (e) (ii), nothing in this sub clause shall affect the obligations of the CACC and the Town under clause 17, clause 18, clause 19, clause 20 and clause 21, all of which shall survive. In addition, this paragraph shall survive the expiry or termination of this Agreement.

(f) (i) Where the Town intends to terminate this Agreement under paragraph 1 (e) (i), the procedure set forth in clause 12 and clause 13 shall not apply. Rather, the Town shall give the CACC 90 days notice of its intention to terminate, after which time this Agreement shall automatically terminate.

- (ii) Where the Town does not give the notice referred to in paragraph 1 (f) (i), this Agreement shall not terminate, and the parties shall continue to act in accordance with this Agreement.

REPAIR AND MAINTENANCE OF EQUIPMENT

- 2. (a) Despite sub clause 1 (a), the CACC may stop supplying some or all of the services set forth in Schedule A of this Agreement if the CACC cannot supply the services due to the mechanical or other similar failure of any equipment used by the CACC, regardless of the ownership of that equipment.
- (b) Where the CACC stops supplying services in accordance with sub clause 2 (a), the CACC shall give notice forthwith to the Town of this fact and shall repair or cause to be repaired the equipment as soon as practicable unless the equipment has been purchased or is owned by the Town and installed at the CACC by the Town. In the latter case, the CACC shall give the Town notice forthwith of the fact that it has stopped supplying the services and shall request that the Town repair the equipment as soon as practicable.
- (c) The Town shall continue to own and be responsible for the repair and maintenance of all equipment purchased for this Agreement by the Town and installed at the CACC. However, aside from the Town's repair and maintenance responsibility under this sub clause, the Town shall not be entitled to exercise any other rights in respect of such equipment during the term of this Agreement.
- (d) Where the equipment used by the CACC to provide any services under this Agreement cannot be repaired within a reasonable time, as soon as reasonable under the circumstances, the Town will provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the Town; and so that the CACC can continue to provide all services required of it under this Agreement as soon as reasonably possible.

SERVICES PROVIDED BY TOWN

3. The Town shall provide services in accordance with Schedule B of this Agreement.

JOINT STEERING COMMITTEE

4. (a) The parties shall establish a Joint Steering Committee (hereinafter referred to as the "Committee").

(b) The Committee shall be composed of representatives from the CACC (1), the Town (1) the Fort Frances Fire Rescue Service (1) (appointed under sub clause 5 (b), and the CACC or Emergency Health Services Branch of the Ministry of Health (1).

(c) The Committee shall act on each matter by a majority vote of its representatives, unless otherwise agreed to from time to time by such representatives or by the parties.

(d) The functions of the Committee shall be: to monitor this Agreement, including the services to be provided under it; to mediate in respect of disputes or other matters relevant to this Agreement that are brought before it by a party; and to consider and, where appropriate, to make recommendations on any matter relevant to this Agreement that is brought before it by a party.

(e) No decision, determination or suggestion by the Committee, including but not limited to any Committee mediation proposal and any recommendation in a Committee report, shall be binding on the parties.

(f) (i) The Committee shall meet at least once in every year during the term of this Agreement, but at any time a party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting to discuss any matter relevant to this Agreement.

(ii) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under paragraph 4 (f) (i). The time and location of the meeting shall be at the mutual convenience to the representatives on the Committee.

(iii) The Committee may, but is not required to, issue a report to the representatives on the Committee within such time as is agreed to by the representatives. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is mutually agreed to by the representatives.

PARTICIPATING FIRE SERVICE

5. (a) The fire service for which the CACC is to provide call taking and alerting services under this Agreement is the Town of Fort Frances Fire Rescue Service.

(b) For the purpose of sub clause 4 (b), the Town shall appoint a representative on the Committee for the INSERT FIRE SERVICE. Accordingly, for the purposes of all matters arising under this Agreement the representative shall among other things, act as the sole spokesperson for the fire service and act as its sole liaison with the CACC, the Committee and the CACC.

ADMINISTRATIVE FEES

6. The Town will not pay the CACC an administration fee separate from the Fire Service Call fees.

FIRE SERVICE CALL FEES

7. (a) The Town shall pay the CACC a fee of \$50.00 for each fire service call received by the CACC. The amount set for such fees shall not be subject to any amendment under clause 12.

(b) The obligation to pay the \$50.00 fee provided for in sub clause 7 (a), shall apply only until 11:59 P.M. on December 31, 2025. Fire service call fees payable after that date shall be determined in accordance with clause 8.

(c) Despite sub clause 7 (a), the Town shall not be charged the fire service call fee for any call-in respect of which the CACC notifies a fire service for the purpose of assisting an ambulance crew with a medical response.

(d) The CACC shall send to the Town an invoice in respect of the amount owing for fire service calls at the end of each calendar year during the term of this Agreement and on the termination or expiry of this Agreement.

FEES FOR SUBSEQUENT YEARS

8. (a) The administrative fees (see clause 6) and fire service call fees (see clause 7) due and payable on, September 30, and on March 31 shall be determined annually, for each of these calendar years, in accordance with this clause. The amount set for such fees shall not be subject to any amendment under clause 12.

(b) Where any party wishes to begin negotiations for the determination of both the administrative fees and fire service call fees to be paid for the following calendar year, that party shall give the other parties notice of such wish no later than August 1st preceding that calendar year.

(c) Where no notice has been given in accordance with sub clause 8 (b), both the administrative fees and fire service call fees for the following calendar year shall remain the same as those in the immediately preceding calendar year.

(d) Where notice has been given in accordance with sub clause 8 (b), and the parties have been unable to agree on the administrative and the fire service call fees structure by March 1st of the

year following the giving notice, this Agreement shall automatically terminate on December 31 at 11:59 P.M. in the year following the year in which the notice was given.

(e) Sub clause 6 (b), sub clause 7 (c) and sub clause 7 (d) shall apply in respect of the administrative fees and fire service call fees determined under this clause.

INVOICES

9. All amounts payable under this Agreement shall be paid no later than 60 days from the date when an invoice for such amounts has been sent to the party obligated to pay.

TERM AND RENEWAL

10. This Agreement shall commence on January 1, 2020, at 12:01 A.M. and shall have a term of 6 years, so that it will expire at 11:59 P.M. on December 31, 2025 (hereinafter referred to as the “expiry date”), unless terminated before that date under sub clause 1 (f), sub clause 8 (d) or clause 13.

PERFORMANCE, BREACH AND AMENDMENT

11. (a) Where a party
- (i) is dissatisfied with the performance under this Agreement of the other party, or
 - (ii) considers that the other party is in breach of this Agreement, or
 - (iii) wishes to amend this Agreement (except in respect of the administrative fees and fire service call fees determined under clause 6, clause 7 and clause 8) or any term of any Schedule of this Agreement,

that party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting of the Committee to discuss the matter.

(b) Where a party gives notice to the Secretary under sub clause 12 (a), and either paragraph 12 (a) (i) or paragraph 12 (a) (ii) applies, that party shall also give notice at the same time to the other party whose performance or breach, as the case may be, is of concern to the party giving notice. The notice to the other party shall call on the other party to correct the performance or breach to the satisfaction of the party giving notice within 30 days of the issuance of the report issued under sub clause 12 (d).

(c) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under sub clause 12 (a). The meeting time and location shall be of mutual convenience to the representatives on the Committee.

(d) The Committee shall issue a report to the representatives on the Committee within 2 weeks of the meeting. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is agreed to by the representatives on the Committee.

(e) Despite sub clause 12 (a), all parties may mutually agree to amend any term of this Agreement (except clause 6, clause 7 and clause 8), or any term of any Schedule of this Agreement, by a joint letter signed by all parties, rather than by the procedure set forth in this clause. The joint letter will be appended to, and shall form part of, this Agreement.

TERMINATION FOR CAUSE

12. Having regard to paragraph 12 (a) (i), paragraph 12 (a) (ii) and sub clause 12 (b), where the performance or breach of a party is not corrected, to the satisfaction of the party giving notice, within 30 days of the issuance of the report under sub clause 12 (d), the party giving notice may terminate this Agreement by giving the other party 90 days notice of the party's intention to terminate, after which time this Agreement shall automatically terminate. Where no such notice is given, this Agreement shall continue in full force and effect.

EQUIPMENT REMOVAL AND FEES PAYABLE ON TERMINATION

13. (a) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 13, or has expired under sub clause 11 (a), the Town shall remove from the CACC all equipment purchased or owned by the Town.

(b) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 13, the Minister shall send the Town an invoice for any amount owed by the Town to the CACC. However, the Town may deduct from this amount an amount representing any reimbursement by the CACC to the Town, on a pro rata basis, of the appropriate portion of the annual administrative fee paid under clause 6 or clause 8.

NOTICE

14. Any notice, invoice or other communication (hereinafter referred to as a "notice") required or permitted under this Agreement to be given or sent by a party shall be written and shall be deemed to have been sufficiently given or sent 5 business days after such notice shall have been mailed postage prepaid, or 24 hours after such notice shall have been delivered by hand or by facsimile transmission.

Any notice shall be addressed or delivered, in the case of Lake of the Woods District CACC, to:

Kenora CACC Manager
Lake of the Woods District CACC
21 Sylvan Street West
Kenora, Ontario
P9N 3W7

and, in the case of the Town, to:

Town Clerk
Town of Fort Frances
320 Portage Ave.
Fort Frances, Ontario
P9A 3P9

EMPLOYEES AND AGENTS OF CACC AND AMALGAMATED CACC PERSONNEL

15. (a) For the purpose of this Agreement, all CACC personnel shall at all times be deemed to be employees or agents only of the CACC, and not employees or agents of the Town.

(b) Where the Minister amalgamates the CACC under sub clause 1 (b), for the purposes of this Agreement all Amalgamated CACC personnel shall at all times be deemed to be employees or agents only of the operator of the Amalgamated CACC, and not employees or agents of the Town. For greater certainty under this sub clause, the employees or agents of the Amalgamated CACC shall be deemed to be the employees or agents of the Minister only where the Amalgamated CACC is operated by the Minister.

PROTECTION FOR AND INDEMNIFICATION OF MINISTER

16. (a) The Minister, his/her officers, employees, agents, assigns, independent contractors, and subcontractors shall not be liable to the Municipality or to any of the officers, employees, agents, volunteers, assigns, independent contractors or subcontractors of the Municipality (hereinafter collectively referred to in this clause, clause 18, clause 19 and clause 20, as the “Personnel” of the Municipality) for any actions taken or failed to be taken under this Agreement, including, but not limited to, any losses, expenses, costs, claims, damages and liabilities arising out of or by reason of or attributable to the provision of the Municipality’s services, or the performance of the Municipality’s obligations, under this Agreement.

(b) The Municipality shall indemnify and save harmless the Minister and his/her officers, employees, agents, assigns, independent contractors and subcontractors from all costs, losses, damages, judgments, claims, demands, suits, actions, causes of action, contracts, or other proceedings of any kind or nature based on, occasioned by or attributable to anything done or omitted to be done by the Municipality, or by the Personnel of the Municipality, in connection with this Agreement, or with the performance of the Municipality’s obligations under this Agreement.

(c) If the Minister shall be made a party to any litigation commenced by or against the Municipality, or by or against the Personnel of the Municipality, then the Municipality will indemnify and save harmless the Minister and his officers, employees, agents, assigns, independent contractors and subcontractors in connection with such litigation.

(d) The provisions of this clause shall survive the expiry or termination of this Agreement.

PROTECTION FROM CLAIMS

17. The Town shall protect itself from and against all claims that might arise from anything done or omitted to be done under this Agreement by the Town, or by the Personnel of the Town, and more specifically from and against all claims that might arise from anything done or omitted to be done under this Agreement where bodily injury (including personal injury), death or property damage, including loss of use thereof, is caused.

INSURANCE BY Town IN FAVOR OF THE CACC

18. (a) For the purpose of sub clause 18 and without restricting the generality of that clause, the Town shall maintain in full force and effect during the term of this Agreement, at its own expense, a policy of comprehensive general liability insurance, in form and substance acceptable to the CACC, providing coverage for a limit of not less than two million dollars (\$2,000,000.00) for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly from the acts or omissions of the Town, or of the Personnel of the Town, under this Agreement.

(b) The insurance policy referred to in sub clause 19 (a) shall include the following terms:

(i) a clause that adds Her Majesty the Queen in Right of Ontario, as represented by the Minister of Health, the CACC and all officers, employees, agents, assigns, independent contractors and subcontractors, as additional named insureds;

(ii) a cross-liability insurance clause endorsement acceptable to the CACC;

(iii) a clause requiring the insurer to provide 30 days prior written notice to the CACC in the manner set forth in the insurance policy in the event of the termination, expiry, variation or non-renewal of the policy;

(iv) a clause that provides that the protection for the CACC under the insurance policy will not be affected in any way by any act or omission of the Town, or of the Personnel of the Town, or of the Personnel of the Town and

(v) a clause including liability arising out of contract or agreement.

(c) The Town shall submit to the CACC proof of the insurance coverage in the form of a certificate and a copy of the relevant portion or portions of the insurance policy incorporating the terms and clauses referred to in this clause.

IN WITNESS WHEREOF the CACC and the Town have hereunto set their hands and seals.

Witness

For the CACC

Witness

For the Fort Frances Fire Rescue Service

CORPORATION OF THE TOWN OF FORT FRANCES

Mayor

Date: _____ day of _____, 2019

Clerk

Date: _____ day of _____, 2019

SCHEDULE A

Kenora CACC will provide:

1. Public requests for Fire Services will be received by Kenora CACC through a forwarded local emergency phone number and/or 911
2. Fire Service may be paged for assistance upon the request or absence of a Paramedic/Ambulance Service, and/or per applicable Tiered Response Agreement.
3. Call-taking and alerting services as per the CACC's Fire Call Taking & Alerting Policy & Procedure Manual.
4. Voice recording of telephone, radio and paging communications will be stored for a minimum of 12 months.
5. Pager tests will be completed every day at 07:30 A.M. central time and upon request of the Fire Chief or designate.
6. Cost of providing paging on the CACC telepager will be absorbed within the Fees layed out in this agreement.
7. CACC will answer Emergency Alarms as per training and policy that exists for Paramedic Services.
8. CACC will record standard fire service benchmarking, pending receipt of the information from the fire ground. The fire service is ultimately responsible for their own benchmarking and cannot hold CACC accountable for not recording a benchmark.
9. An ambulance will automatically be dispatched to all structure fires and other major calls according to the dispatcher's descretion as well as upon request by Fire Command. It is understood that an ambulance may not be able to attend or may be called away for another call-out.
10. A vehicle identification system shall be established in the format of Fire Service/Apparatus/Unit.
11. All pages for emergency responses to an actual emergency will be repeated (x2) and include the time. **Note:** If a page has not been confirmed by the Fire Service being paged within 2-minutes, pages will be repeated (x2), as well as calling of emergency contacts as per the most recent emergency contacts the CACC has on file.
12. Kenora CACC will provide technical services that pertain to communications systems utilized by this agreement.
13. Kenora CACC will also continue to work together with the Fire Service to develop policies and procedures with respect to call-taking, alerting and assistance to the fire service. Eg. Notification of local emergency partners, utility providers, lock boxes locations and key holders, may day protocols, etc.
14. The Functional requirements that are both Mandatory and Secondary as set out in the Request for Proposal-Fire Dispatch/Control System for the Town of Fort Frances Fire Rescue Service Transmissions and Patching may occur on a Fire Tactical channel at the Communicator's discretion.

SCHEDULE B

The Town of Fort Frances Fire Rescue Service will:

1. Provide any necessary Communicator training as determined cooperatively by CACC and Fire Service Management.
2. Ensure that service area maps used by the CACC for call-taking and alerting the fire service are always up-to-date.
3. Assist the CACC with the development of policies and procedures relating to fire call-taking, dispatching, tracking, patching and all other functions.
4. Maintain a current copy of the communities Emergency Plan and provide training to the CACC dispatchers in its use, as necessary.
5. Ensure that all Fire Service staff and members are trained in the proper use of all Communications equipment and protocols. Eg. Establish incident command at scene and advising CACC when command is terminated and when apparatus are leaving the scene, back at station and in service, ect.
6. Will acknowledge CACC of receiving of daily 07:30 A.M. pager tests.
7. Maintain and repair all equipment purchased and owned by the Fire Service. CACC will be notified of any ongoing equipment replacements, maintenance and repairs.
8. Ensure backup fire communications systems are in place in case of primary system failure and/or CACC evacuation.

To: Administration & Finance Executive Committee
From: Tyler Moffitt, Fire Chief/CEMC
Date: November 12, 2019
Subject: Establishing & Regulating By-Law NO. 58/18 Amendment

Background:

The Town of Fort Frances Establishing & Regulating By-Law NO. 58/18 was passed in open Council on the 26th day of November 2018.

I have reviewed By-Law NO. 58/18 recently and have determined that **item #12** under **SCHEDULE “B” page 2 of 3** requires to be amended.

Item #12 references water and ice rescue response and states the following:

Endeavor to provide water and ice rescue response to a shore base, and craft base level consistent with the NFPA 1006 Chapters 11 and 14, level I & II professional qualifications and/or the departmental operating guideline, and if adequately trained resources are available.

It is my recommendations to amend the wording for Item #12 to state:

Endeavor to provide emergency response to water related emergencies, which will be limited to a shore base, and craft base level in accordance with the departmental operating guideline, as amended, and if adequately trained resources are available.

The rational for this amendment is to make reference to a new updated term: “Water Related Emergencies, as well as not restricting our ability to respond to water related emergencies.

Recommendation

That the Administration & Finance Executive Committee recommends approval of this report which authorizes revising Item # 12 under Schedule “B” of By-Law 58/18 and further that an amending by-law be prepared for execution by Mayor and Clerk on behalf of the Corporation.

Respectfully submitted,



Tyler Moffitt
Fire Chief/CEMC
Fort Frances Fire & Rescue Service

2. Shall provide exterior structural fire fighting services with no expected rescue in circumstances where adequate resources are not available to provide interior services with rescue, or when fire has progressed beyond a tenable environment for fire fighters to enter. Direction is provided in the established departmental operating guideline.
3. Shall provide fire suppression services on road, rail, air, and marine transportation systems in accordance with the departmental operating guideline.
4. Will respond to motorized vehicle crashes in the Town of Fort Frances. Shall provide vehicle extrication and rescue services in accordance with the departmental guideline. These services to be provided within the Town of Fort Frances. These services to be provided outside the Town of Fort Frances when requested by other agencies.
5. Shall provide support functions for motor vehicle crashes as identified by the departmental operating guidelines.
6. Endeavor when requested to provide scene protection including, scene isolation, scene security, and traffic control as allowed by the Act, the *Occupational Health and Safety Act*, and the *Highway Traffic Act* and the departmental operating guideline.
7. Shall provide wild land fire protection as identified in the departmental operating guideline and any subsisting agreement for that purpose with the Queen in Right of Ontario as represented by the Ministry of Natural Resources and Forestry.
8. Will try to conscientiously establish the origin and cause of every fire based on the availability of resources as defined by departmental operating guidelines.
9. Shall provide nuisance fire suppression. This will include landfill fires, dumpster fires, and farm product fires that cannot be treated as wild land fires and require respiratory equipment. Response to these incidents will be in accordance with the departmental operating guideline.
10. Shall provide medical tiered response services in accordance with the Tiered Response Agreement with Rainy River District Social Services Administration Board (RRDSSAB).
11. Endeavor to provide hazardous materials response to an awareness level, consistent with the NFPA 472 standard, which will allow for initial response to all incidents, to recognize and detect the presence of hazardous materials/weapons of mass destruction (WMD), protect all Fort Frances Fire and Rescue Service personnel, call for trained personnel, and secure the area as identified in the departmental operating guideline, and if adequately trained resources are available.
12. Endeavor to provide water and ice rescue response to a shore base, and craft base level consistent with the NFPA 1006 Chapters 11 and 14, level I & II professional qualifications and/or the departmental operating guideline, and if adequately trained resources are available.

TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: November 15, 2019

SUBJECT: 2020 User Fee – Administration & Finance

BACKGROUND

On October 28, 2019, Council approved that division managers affect a 1.7% user fee increase for 2020, based on the Ontario Consumer Price Index inflationary increase. The Administration & Finance division has a mix of user fees that are legislated user fee rates, non-legislated user fee rates and rebates / revenue from external entities. Legislated user fees include the interest and penalties applied to accounts receivable and tax accounts, lottery license % fees and POA fines are out of the Town's control to affect user fee increases. Revenue from POA administration / management fees, rebates from external entities such as the natural gas rebate and purchase card rebate are also out of the Town's control to affect user fee increases.

The following are the estimated revenue increases resulting from the user fee increase as presented on the attached schedule:

1.	Dishonoured Cheques	-	\$ 11.00
2.	Business Licenses	-	\$ 589.60
3.	Tax Certificates	-	\$ 209.00
3.	Civil Marriages	-	\$ 75.90
4.	Commissioning Oaths & Affidavits	-	<u>\$ 18.32</u>
	Total Estimated Revenue Increase		\$ 903.82

**TOWN OF FORT FRANCES
2020 DRAFT SCHEDULE OF FEES
SCHEDULE "A"**

				1.017			
				Number of Units per Year		2020 Additional Revenue	Notes/ Total Additional Revenue
				2019 Approved		2020 Proposed	
				Resident	Non-Resident	Resident	Non-Resident
1.0	Administration and Finance Division						
	Effective January 1 (Plus Applicable Taxes)						
1.1	Licenses - Annual Fees (unless otherwise noted)						
1.1.1	Public Halls						
1.1.1.1	Public Halls - Limited	1	40.60			41.30	0.70
1.1.1.2	Public Halls - Transfer of License - One Time Fee		20.35			20.70	
1.1.2	Taxi Driver					33.45	
1.1.3	Taxi/Chauffeur Operator's I.D. Card (New or Replacement)					15.25	
1.1.4	Taxi Owner's License						
1.1.4.1	For Each On-Street Taxi-Cab		406.95			413.85	
1.1.4.2	For Each Off-Street Taxi-Cab		151.60			154.20	
1.1.4.3	For Each Transfer of License - One Time		64.30			65.40	
1.1.5	Taxi Owner Business Licence					47.70	
1.1.6	Limousine Owner's License						
1.1.6.1	For Each Vehicle		128.50			130.70	
1.1.8	Business Licenses						
1.1.8.1	Adult Live Entertainment Parlours	1	461.20			469.05	7.85
1.1.8.2	Auctioneer		46.90	166.25		47.70	169.10
1.1.8.3	Billiard Hall or Pool Tables (each Table)	4	46.90			47.70	3.20
1.1.8.4	Bowling Alley (each Lane)	1	46.90			47.70	0.80
1.1.8.5	Community Events		197.85			201.20	
1.1.8.6	Eating Establishments						
1.1.8.6.1	Restaurants	22	46.90			47.70	17.60
1.1.8.6.2	Food Shops		46.90			47.70	
1.1.8.6.3	Groceries	11	46.90			47.70	8.80
1.1.8.6.4	Bakery	6	46.90			47.70	4.80
1.1.8.6.5	Meat Vendor	4	46.90			47.70	3.20
1.1.8.6.6	Deli		46.90			47.70	
1.1.8.7	Hairstyling Shops	4	46.90			47.70	3.20
1.1.8.8	Local Retailers (Retail Sales)	60	46.90			47.70	48.00
1.1.8.9	Hawker & Peddler						
1.1.8.9.1	Hawker & Peddler Class 1 (day sales)	1	172.55			175.50	2.95
1.1.8.9.2	Hawker & Peddler Class 1 - Each Additional Day		78.65			80.00	
1.1.8.9.3	Hawker & Peddler Class 2 (seasonal sales)	1	46.90	166.25		47.70	169.10
1.1.8.9.4	Hawker & Peddler Class 3 (door to door sales)		59.55	166.25		60.55	169.10
1.1.8.9.5	Hawker & Peddler Class 4 (door to door sales person)	3	59.55	166.25		60.55	169.10
1.1.8.9.6	Hawker & Peddler Class 5 (antique/collectible)	1	59.55	166.25		60.55	169.10
1.1.8.9.7	Hawker & Peddler Class 6 (craft shows)	1	59.55	166.25		60.55	169.10
1.1.8.9.8	Hawker & Peddler Class 7 (trade shows)		172.55			175.50	
1.1.8.9.9	Hawker & Peddler Class 7 - Each Additional Day		78.65			80.00	

			Number of Units per Year	2019 Approved		2020 Proposed		2020 Additional Revenue	Notes/ Total Additional Revenue
				Resident	Non-Resident	Resident	Non-Resident		
1.1.8.9.10	Hawker & Peddler Class 8 (flea markets)			46.90	166.25	47.70	169.10		
1.1.8.9.11	Hawker & Peddler Class 9 (general not including above)	2		46.90	166.25	47.70	169.10	1.60	
1.1.8.10	Motor Vehicle Towing	0		46.90	166.25	47.70	169.10	-	
1.1.8.11	Photographer	5		46.90	166.25	47.70	169.10	4.00	
1.1.8.12	Places of Amusement	1		46.90		47.70		0.80	
1.1.8.13	Plumbing Contractors & Plumbers	8		46.90	461.90	47.70	469.75	6.40	
1.1.8.14	Public Garage (automotive rental, sales, & service)							-	
1.1.8.14.1	Motor Vehicle Service Station	11		46.90		47.70		8.80	
1.1.8.14.2	Public Garage (see classes 1 - 7)	3		46.90		47.70		2.40	
1.1.8.15	Refreshment Vehicles			59.55	166.25	60.55	169.10	-	
1.1.8.16	Mobile Food Vending	4		197.85		201.20		13.40	
1.1.8.17	Second Hand Dealers or Salvage Yard Operators	3		46.90	166.25	47.70	169.10	2.40	
1.1.8.18	Tattoo Parlour, Body Piercing, Electrolysis	2		46.90	166.25	47.70	169.10	1.60	
1.1.8.19	Laundries and Laundromats	2		46.90		47.70		1.60	
1.1.8.20	Newspapers and Magazines			172.55		175.50			
1.1.8.21	Old Gold and Silver Dealers			46.90		47.70			
1.1.8.22	Trades and Occupations	46/34		46.90	461.90	47.70	469.75	303.70	
1.1.8.24	Pawnbroker	1		46.90		47.70		0.80	
1.1.8.25	Wholesale Fruit, Vegetables, etc.	1		46.90	185.20	47.70	188.35	0.80	
1.1.8.25.1	Ontario Residents	1		46.90	185.20	47.70	188.35	0.80	
1.1.8.26	Professions	138		46.90	166.25	47.70	169.10	110.40	
1.1.8.27	Transient Traders				657.65	-	668.85	-	
1.1.8.28	Transportation including bussing but excluding taxis	2		46.90	166.25	47.70	169.10	1.60	
1.1.8.29	Hotel/Motel			46.90		47.70		-	
1.1.8.30	Business Licence Transfer Fee			26.80		27.25		-	
1.1.8.31	Show, Carnival, Circus, Etc.					-		-	
1.1.8.31.1	One Day or Less	6		164.00		166.80		16.80	
1.1.8.31.2	Each Additional Day			74.80		76.05		-	
1.1.8.32	Tobacconist	6		46.90		47.70		4.80	
						-			589.60
1.2 Lottery Licenses - For Each License Issued						-			
1.2.1	Raffle Prize Value to \$50,000			3% of Prize Value		3% of Prize Value			
1.2.2	Bingo Prize Value to \$5,500			3% of Prize Value		3% of Prize Value			
1.2.3	Break Open Ticket			3% of Prize Value		3% of Prize Value			
1.2.4	Bazaars - per license			5.00		5.00			
1.2.4.1	Bazaar - up to 3 wheels of fortune			10.00 per wheel		10.00 per wheel			
1.2.4.2	Bazaar Bingo Prize Value to \$500			3% of Prize Value		3% of Prize Value			
1.2.4.3	Bazaar Raffle Prize Value to \$500			3% of Prize Value		3% of Prize Value			
1.3 Other Charges									
1.3.1	Tax Certificate - Each One	190		63.35		64.45		209.00	
1.3.2	Duplicated Receipts - Each One			6.70		6.80			
1.3.3	History of Account Transactions								

			Number of Units per Year	2019 Approved		2020 Proposed		2020 Additional Revenue	Notes/ Total Additional Revenue
				Resident	Non-Resident	Resident	Non-Resident		
1.3.4	Dishonoured Cheques - Each		20	33.25		33.80		11.00	
1.3.5	Photocopies								
	1.3.5.1 Letter and Legal Size			0.60		0.60			
	1.3.5.2 11" x 17"			1.15		1.15			
	1.3.5.3 Certified as True Copy (per signature)		20	6.11	plus HST	6.20	plus HST	1.80	
1.3.6	Fax - Send/Receive								
	1.3.6.1 First Page			2.50		2.55			
	1.3.6.2 Each Additional			1.15		1.15			
1.3.7	Commissioning Oaths & Affidavits (plus HST)								
	1.3.7.1 Completed Documents - One Signature		70/5	12.26	15.27	12.48	15.53	15.25	1.30
	1.3.7.2 Per Signature/Initial where more than one signature is requested		16/3	6.11	7.65	6.19	7.79	1.36	0.41
1.3.8	Utility Bill Inserts			.09/item		.09/item			
1.3.9	Vital Statistics Administration Fee								
	1.3.9.1 Still Birth Registration			32.00	42.00	32.00	42.00		
	1.3.9.2 Death Registration			32.00	42.00	32.00	42.00		
1.3.10	Marriage Licence/Ceremony								
	1.3.10.1 Marriage Licence			140.00	140.00	140.00	140.00		
	1.3.10.2 Civil Marriage Ceremony		9/1	346.05	432.55	351.95	439.90	53.10	7.35
	1.3.10.3 Civil Marriage Ceremony (After Office Hours at Civic Centre)		1/1	403.60	504.45	410.45	513.05	6.85	8.60
	1.3.10.4 Civil Marriage Ceremony (Weekends other than at Civic Centre)			403.60	504.45	410.45	513.05		
	1.3.10.5 Marriage Ceremony Outside of Town * See Below			565.05	565.05	574.65	574.65		
	1.3.10.6 Attendance at Wedding Rehearsal * See Below			55.95	69.95	56.90	71.15		
	1.3.10.7 Renewal of Wedding Vows * See Below			Same fee as marriage services above less \$50.00		Same fee as marriage services above less \$50.00			
	*Plus, where applicable, travel time and distance charges on a return basis as per Town Travel Policy					-			
1.3.11	Application for Closure of					-			
	1.3.11.1 Road or Lane - Deposit			644.80		655.75			
	1.3.11.2 On Completion of Closure			Actual Costs less Deposit		Actual Costs less Deposit			
	1.3.11.3 Sale of Lane or Roadway Closed			1.00/sq. ft. or as directed by council otherwise		1.00/sq. ft. or as directed by council otherwise			
1.3.12	Utility Arrears Letter			34.10		34.70			
1.3.13	Committee Room Rental (External Groups)			58.10		59.10			
						-			
1.4	Tax Sale - Administrative Charges					-			
1.4.1	File Preparation, Searches, to completion tax arrears certificate			257.55		261.95			
1.4.2	Preparation & Registration of Tax Arrears Certificate			257.55		261.95			
1.4.3	Regulatory Sub-Searches			128.70		130.90			
1.4.4	Processing of First Notice			195.95		199.30			
1.4.5	Processing of Treasurer's Statutory Declaration re: 1st Notice			128.70		130.90			
1.4.6	Registration of Statutory Declaration			128.70		130.90			
1.4.7	Processing of Cancellation Certificate			128.70		130.90			
1.4.8	Registration of Cancellation Certificate			128.70		130.90			
1.4.9	Processing of Extension Agreement			257.55		261.95			
1.4.10	Processing Final Notice			195.95		199.30			

		Number of Units per Year			2020 Additional Revenue	Notes/ Total Additional Revenue		
			2019 Approved				2020 Proposed	
			Resident	Non-Resident			Resident	Non-Resident
1.4.11	Processing Treasurer's Statutory Declaration re: Final Notice		128.70		130.90			
1.4.12	Sale process		257.55		261.95			
1.4.13	Legal Fees as they apply to any process		Actual Costs		Actual Costs			
1.4.14	Mailing Costs as they apply to any process		Actual Costs		Actual Costs			
1.4.15	Tax Sale Process by Agency		Actual Costs		Actual Costs			

To: Administration and Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: November 15, 2019
SUBJECT: Councillor John McTaggart–OPP Annual Awards Presentation- Travel Expense

BACKGROUND

Attached is a copy of the Schedule “B” Travel Expenses of \$266.80 for attendance at the OPP Annual Awards Presentation held in Kenora, on October 22, 2019 as submitted by Councillor John McTaggart, as approved by the Police Services Board.

Expenses:

Mileage	\$ 266.80
---------	-----------

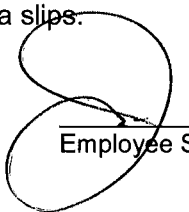
**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	JOHN McTAGGART							
2.	Conference/Seminar Attended	OPP Annual Awards Presentation							
	Location (Facility and City)	KENORA ONT.							
	Dates	OCT 22 2019							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch								
	Dinner								
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	<input checked="" type="checkbox"/> No	Reason					Total
	Mileage Claimed	460	KM x CRA rate = \$8					266.80	
6.	Approved						Total Expenses	266.80	
							Advance Received		
							Balance Claimed		
							Balance Refunded		

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date Nov 6 2019

Employee Signature 

Date _____

Supervisor Signature _____

Date _____

Division Manager Signature _____

Date	Treasurer	A / P	Cashier



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2019/98**

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Treasurer

DATE: November 15, 2019

SUBJECT: Amended Property Assessment Notice
RE: 237 8th Street West (2019) Roll # 5912-010-007-27915-0000

BACKGROUND

Attached is the Amended Property Assessment Notices for the 2019 taxation year under the *Assessment Act* from MPAC resulting from correction of the Property Class regarding the properties has resulted in a change to the assessment and/or classification. These changes are effective for taxation beginning January 1, 2019.

That total financial impact of the Amended Property Assessment Notices is \$5,603.32 consisting of a reduction of municipal revenue of \$5,603.32 and education revenue of \$0 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2019	1.7.27915	-227700	MTEP	0.04143459	0.00161	-9,434.66	-366.60						-9,801.25
	2019	1.7.27915	227700	NTEP	0.01682625	0.00161	3,831.34	366.60						4,197.93
							-5,603.32	0.00						-5,603.32



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Issue Date:
October 29, 2019

WAHKAHGANUN FUTURES CORPORATION
PO BOX 393
FORT FRANCES ON P9A 3M7



THIS IS NOT A TAX BILL.

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario in compliance with the *Assessment Act* and regulations set by the Government of Ontario.

Why am I receiving this Notice?

This Amended Property Assessment Notice replaces the Notice we previously sent. We have corrected factual information about your property which has changed the assessment and/or classification. This change is effective for taxation beginning January 1, 2019.

Account Information:

Roll Number	59 12 010 007 27915 0000
AboutMyProperty™ Access Key	92P285BRQ9J6
Your property's location and description	237 EIGHTH ST W PLAN SM138 PT LOTS 1 TO 4 RP 48R4286 PART 3 RP 48R4369 PART 3 RP 48R4456 PARTS 5 AND 6
Municipality	FORT FRANCES TOWN

Amended assessment information:

MPAC's assessed value of your property as of January 1, 2016	\$1,004,000
MPAC's assessed value of your property as of January 1, 2012	\$1,269,232
Between 2012 and 2016, your property's assessed value changed by	-\$265,232

Under the phase-in provision in the *Assessment Act*, an increase in assessed value is introduced gradually. A decrease in assessed value will be introduced immediately. The January 1, 2016 assessed value and classification of your property will be used as the basis for calculating your 2019 to 2020 property taxes.

Please see Attachment (1) for an itemized list of the assessment changes and the assessment for each property classification related to your property.

Amended Property Assessment Notice

For the 2019 to 2020
property taxation years

**This Amended
Property Assessment
Notice has important
information for you as
a property owner.**

Please review it and file it
away for your records.

No action is required

unless you disagree
with your assessment.

CONTACT US

1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday
8 a.m. to 5 p.m.

If you have accessibility
needs, please call us
for assistance.

www.aboutmyproperty.ca

AboutMy
Property.ca

Property summary

Roll Number:	59 12 010 007 27915 0000
Property type	Multi-Residential
Property information	Frontage: 232.30 feet Lot area: 2.77 acres

Understanding your Amended Property Assessment Notice

Why am
I receiving ?
this notice ■

MPAC previously sent a Notice on the assessed value and/or classification of your property. Since then, we have made corrections in the factual information about your property.

This may include the property's:

- buildings or other structures
- use
- lot size
- legal description, or
- other factual information that affects its assessed value and/or classification

Have questions about your property assessment?

About My
Property.ca

Register and log in to www.aboutmyproperty.ca to learn more about how your property was assessed, see the information we have on file, as well as to compare it to others in your area. You can register using the **Roll Number** and **Access Key** in the Account Information section on page 1 of this Notice.

Have questions?

We're here to help. Contact us at 1 866 296-6722 and one of our property assessment experts will help guide you through your Notice. Have a question about your property taxes? Contact your municipality for assistance.

Still not sure about your property's assessed value?

You can file a Request for Reconsideration at www.aboutmyproperty.ca and MPAC will review your assessment, free of charge. You also have the option to file an appeal with the ARB. Your Request for Reconsideration and appeal deadlines are on page 3 of this Notice.



Attachment (1)

Roll Number: 59 12 010 007 27915 0000

Change(s) to your property assessment

Previous assessment information

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	Phase-in value 2019
Multi-Residential Taxable	\$1,269,232	\$1,004,000	\$1,004,000

Amended for the 2019-2020 tax years

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	2019	Phase-in value for tax years 2020
Multi-Residential Taxable	\$981,379	\$776,300	\$776,300	\$776,300
New Multi-Residential Taxable	\$287,853	\$227,700	\$227,700	\$227,700
Total	\$1,269,232	\$1,004,000	\$1,004,000	\$1,004,000

School support:

Property class		2019 Assessment
Multi-Residential	English-Public	\$776,300
New Multi-Residential	English-Public	\$227,700

Deadlines for a Request for Reconsideration (RfR) and/or appeal of the assessment change(s)

If you do not agree with the change(s) in the value and/or the classification, you may file an RfR or appeal.

Owners of a property with a residential, farm or managed forests classification:

If you want a review of your property assessment change(s), the first step is to ask MPAC for a free-of-charge RfR. You must do this before you can appeal to the Assessment Review Board (ARB).

Your deadline for requesting an RfR is February 26, 2020. To file an RfR, visit www.aboutmyproperty.ca.

Owners of other property classifications:

You may (but do not have to) ask for a free-of-charge RfR before considering an appeal to the ARB.

Your ARB filing deadline is February 26, 2020. To file an appeal, visit the ARB's website at www.elto.gov.on.ca.

For all properties:

If you submit an RfR, you must wait for MPAC's decision before you may appeal to the ARB.



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

COPY

Still have questions?

We're here to help. Contact us at 1 866 296-6722 or TTY 1 877 889-6722 and one of our property assessment experts will help guide you through your Notice.

Date: 2019-10-29 5:36:12 PM
User: hhatch

Town of Fort Frances
Distribution Summary
Property Taxes

Page: 1

Batch: HH10292019PRAN

Account Number	Account Description	Amount
10-001-0000-0040-10241	Taxes Receivable- Current	-\$5,603.32
10-010-0150-0125-50018	Multi-Residential Tax - EP	\$9,434.66
10-010-0151-0125-50018	Multi-Residential Tax - EP	\$366.60
10-010-0150-0128-50018	New Multi-Residential Tax - EP	-\$3,831.34
10-010-0151-0128-50018	New Multi-Residential Tax - EP	-\$366.60

Report Total: \$0.00

*** END OF REPORT ***

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: November 15, 2019
SUBJECT: Request for Reconsideration M.O.S.
RE: 1015 Third St E (2019) Roll # 5912-030-005-08300-0000

BACKGROUND

Attached are the Minutes of Settlement for the 2019 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 1015 Third St E – Residential (RT) CVA of 172,000 reduced to CVA of 132,000 effective January 1, 2019 for the 2019 taxation year resulting from condition of structures.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced property filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. application being January 22, 2020

That total financial impact of the Minutes of Settlement is \$737.45 consisting of a reduction of municipal revenue of \$673.05 and education revenue of \$64.40 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

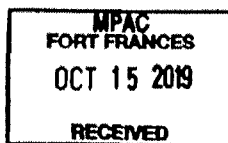
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
MOS	2019	3.5.08300	-40,000	RTES	0.01682625	0.00161000	-673.05		-64.40					-737.45

**Minutes of Settlement
2019 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

PHYLLIS GEORGE
EDWARD JOSEPH GEORGE
1015 THIRD ST E
FORT FRANCES ON P9A 1S3
CANADA



Contact Us:



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

If you have any accessibility needs, please
contact MPAC for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) PHYLLIS GEORGE
EDWARD JOSEPH GEORGE
Roll number 59-12-030-005-08300-0000
Property location and description 1015 THIRD ST E
PLAN SM50 LOT 145 TO 146 PCL 19716
Municipality/Local taxing Authority Town of Fort Frances

**CURRENT Property Assessment
Property
Classification**

Residential (RT)
Total

Current Value Assessed	
2012	2016
\$174,000	\$172,000
\$174,000	\$172,000

**Property
Classification**

Residential (RT)
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$172,000	\$172,000
\$172,000	\$172,000

RECOMMENDED Property Assessment

**Property
Classification**

Residential (RT)
Total

Current Value Assessed	
2012	2016
\$174,000	\$132,000
\$174,000	\$132,000

**Property
Classification**

Residential (RT)
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$132,000	\$132,000
\$132,000	\$132,000

Why your property assessment changed

- **Changed value due to condition of structure(s)**

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.



Please check (✓) one of the following:

- ☒ I accept my recommended assessment
I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

- ☐ I reject my recommended assessment
I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 28, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, sign and send a copy of the entire document to MPAC in one of the following ways:

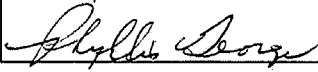


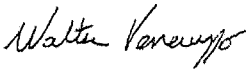
Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808
Toronto, ON M1S 5T9

We must receive your response no later than September 13, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name PHYLLIS GEORGE	Date (yyyy/mm/dd) 2019/10/15
---	------------------------------	---------------------------------

Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/07/30
---	---	---------------------------------

Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
---------------------------------------	----------------------	-------------------

Last date for a municipal appeal: January 22, 2020

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019

Roll Number: 59-12-030-005-08300-0000

Batch: HH10222019GEOR

Tax Rate Code Description	Levy Amount
RT Ed - English Seperate Res/Farm	-\$64.40
Municipal - Residential/Farm	-\$673.05
Levy Total	-\$737.45

*** E N D O F R E P O R T ***



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2019:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
176.7	21	6	171	1	0	1	0
Alarm Calls:	MVC Calls:	Water Related Rescue Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
5	1	1	2	0	0	1	0

TEAM MEMBERS RESPONDED TO 11 EMERGENCY RESPONSE CALLS DURING OCTOBER 2019.

Total Hours:

- **10.7 Hours** was spent on responding to emergency incidents.
- **16 Hours** was spent on public service and public education.
- **150 Hours** was spent on training.

Time of Day:

During this month, **92%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **8%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

28 inspections / re-inspections were completed in September, which brings our total to **171** inspections / re-inspections completed since January 1st, of this year. And lastly, we completed the annual fire safety inspections of all the manors/apt. complexes operated by DSSAB.

Fire Response Calls: **1** was a small pile of wood on fire in the bush near Flinders Place.

Fire Alarms: **5** False Fire Alarm Calls.

MVC (Motor Vehicle Crashes): **1** in the Town of Fort Frances.

(CO) Carbon Monoxide / Gas Leak Calls: **1** actual CO call, and **1** false CO call.

Water Related Rescue Calls: **1** actual Water Related Rescue Call.

Other Calls: **1** burning complaint.



FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Training:

Three separate 2-hour training sessions. As well, we had 18 separate 8-hour training sessions for a Part Time (Volunteer) Firefighter training for a Relief Firefighter position.

Public Fire Safety Education / Public Events / Public Service / Community Spirit / Highlights:

Weekly Fire & Life Safety Tips continue to be published in the Thursday edition of the Fort Frances Bulletin, as well as on our towns official Facebook Page.

Meanwhile, October was a busy month for our team members. We kicked off this year's Fire Prevention Week with a Fire Safety Day at Canadian Tire, which had our team members engaging with over 200-plus people.



Jeff Rosseau and Wayne Riches
Greeting people at Canadian Tire

Team members also visited J.W. Walker, Robert Moore and St. Michaels Schools to deliver fire safety presentations and show the fire truck. Our team members presented to over 575 students, as well as over 70 teaching staff with our visits. As well, on October 8th our team members utilized fire practice to hand-out fire prevention materials at the Memorial Sports Centre.

Our team members also attended the Fort Frances Public Library Technology Centre on October 15th to speak with children of the "Tween Club Program" about fire safety and prevention, as well as home escape planning.

As well, our team members participated in the Annual Truck or Treat Event.





FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Emergency Preparedness Exercises and Projects

Amateur Radio Operators (Ham Radio Operators) across Northwestern Ontario tested their emergency preparedness capability back in October during a training exercise.

In the event of natural disaster or power outage ... conventional communications can be disabled.

Amateur radio frequencies can transmit over the horizon, which enables amateur radio operators to communicate across the region and the country.

If the Internet is down in one area, amateur radio operators have the capability to send and receive e-mail amongst themselves, and to areas where the Internet is still available.

Also, during the month of October, a new Emergency Digital Amateur Radio (Ham Radio) was installed at the Fort Frances Fire Hall.

Update: Backup Power and Infrastructure Plan for the Fort Frances High School

I am proud to state that the Fort Frances Power Corporation, the Rainy River District School Board, and the Town of Fort Frances have successfully worked together to establish a Backup Power and Infrastructure Plan for the Fort Frances High School, which is a Primary Evacuation Centre for the Town of Fort Frances.

The Rainy River District School Board has given us approval to proceed with installing a generator at their Fort Frances High School Site.

The Fort Frances Power Corporation will cost share with the Town of Fort Frances 50/50 for the project costs.

As well, Fort Frances Power Corporation had consulted with its customers and they support the project; the Fort Frances Power Corporation's Board of Directors has also given their approval for this vital community initiative.



October 30, 2019
The Generator Base was poured

From: Bradica, Karen (MMAH) <Karen.Bradica@ontario.ca>
Sent: Friday, November 15, 2019 9:16 AM
To: Dawn Galusha <dgalusha@fortfrances.ca>
Subject: Fort Frances T - 2019 Financial Indicators Report (y/e Dec 31/18)

Good morning Dawn,

The Ministry of Municipal Affairs and Housing reviews each municipality's financial health through the use of key financial indicators in relation to established provincial thresholds. Please find attached the financial indicators report that has been calculated using your 2018 FIR data. Also attached, for your information, is the municipal profile. Municipal profiles consist of financial and statistical information compiled for all municipalities based on the most recent five years.

The ministry reviews the indicators from time-to-time, to make sure they provide useful information, and you will notice that there have been a few changes in the report this year. The changes this year are relatively minor and are intended to represent improvements in the value of the calculations (making them more representative of overall financial situation). For this year, changes have been made to three of the indicators.

- The denominator for Net Financial Assets or Net Debt indicator has been changed from as a Percentage of Own Purpose Taxation, User Fees and Charges to as a Percentage of Own Source Revenues. This is intended to provide a better reflection of all the revenues that municipalities have control over.
- Donated Tangible Capital Assets (TCAs) have been subtracted from Total Revenues in the Debt Servicing Costs as a Percentage of Total Revenues indicator. Donated TCAs are non-cash revenue and the year over year changes in this line may impact annual comparisons.
- The Annual Surplus/Deficit indicator has been updated to both subtract Donated TCAs from the numerator, and change the denominator to as a Percentage of Own Source Revenues. This reflects consistency with the other changes above.

The formulas (SLC references and calculations) can be found at the bottom of the report for all indicators.

Financial indicators are an important but incomplete measure of municipal financial health and are not a substitute for financial or other professional advice in connection with any particular matter.

For 2018 the Town of Fort Frances had no indicators that exceeded the threshold for "moderate" risk and as such no follow up is required. We encourage you to share this information with your Council.

If you have any questions about your financial indicators, please feel free to give me a call.

Best regards,

Karen Bradica | Municipal Advisor
Municipal Services Office North – Thunder Bay
Ministry of Municipal Affairs and Housing
435 James St. S. Thunder Bay, Ontario P7E 6S7
t. 807-475-1191 | t. 1-800-465-5027 | e. Karen.Bradica@ontario.ca

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	21-Oct-19	2018 Households:	3,801	Median Household Income:	62,928
MSO Office:	Northwest	2018 Population:	7,739	Taxable Residential Assessment as a	
Prepared By:	Karen Bradica	2019 MFCI Index:	7.4	% of Total Taxable Assessment:	64.3%
Tier:	ST			Own Purpose Taxation:	10,511,661

SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	North - Population > 2500 <= 10000		Level of Risk
			Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2014	6.3%	10.2%	LOW
		2015	6.3%	9.0%	LOW
		2016	4.7%	9.9%	LOW
		2017	2.8%	8.9%	LOW
		2018	1.7%	8.4%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2014	70.4%	-3.3%	LOW
		2015	77.7%	-8.2%	LOW
		2016	70.3%	-6.9%	LOW
		2017	81.7%	-5.9%	LOW
		2018	88.5%	6.6%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2014	57.6%	33.5%	LOW
		2015	59.4%	32.4%	LOW
		2016	48.2%	33.3%	LOW
		2017	55.8%	37.0%	LOW
		2018	56.0%	35.3%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2014	1.84:1	1.77:1	LOW
		2015	0.2:1	1.71:1	HIGH
		2016	0.14:1	1.79:1	HIGH
		2017	0.36:1	1.84:1	MODERATE
		2018	0.36:1	2.39:1	MODERATE

FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2014	3.3%	4.2%	6.1%	LOW
		2015	2.6%	4.6%	9.5%	LOW
		2016	2.5%	4.5%	5.4%	LOW
		2017	2.4%	4.0%	4.7%	LOW
		2018	1.5%	4.0%	4.7%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2014	44.6%	44.2%	44.5%	LOW
		2015	44.8%	45.2%	45.2%	LOW
		2016	44.6%	46.6%	45.8%	LOW
		2017	45.3%	47.0%	46.7%	LOW
		2018	45.8%	47.4%	47.3%	LOW
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2014	18.8%	2.8%	10.8%	LOW
		2015	21.8%	7.6%	35.9%	LOW
		2016	17.3%	7.6%	14.7%	LOW
		2017	19.6%	4.0%	6.7%	LOW
		2018	22.9%	8.1%	9.2%	LOW

The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Fort Frances T

NOTES

Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.

Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

Additional Notes on what Financial Indicators may indicate:

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - *Shows how much of the taxes billed are not collected.*

Net Financial Assets or Net Debt as % of Own Source Revenues - *Indicates how much property tax and user fee revenue is servicing debt.*

Reserves and Reserve Funds as a % of Municipal Expenses - *Indicates how much money is set aside for future needs and contingencies.*

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - *Indicates how much cash and liquid investments could be available to cover current obligations.*

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - *Indicates how much of each dollar raised in revenue is spent on paying down existing debt.*

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - *Indicates how much of the assets' life expectancy has been consumed.*

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - *Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)*

The Northern and Rural Municipal Fiscal Circumstances Index (MFICI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFICI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFICI corresponds to relatively positive fiscal circumstances, whereas a higher MFICI corresponds to more challenging fiscal circumstances. (Note: the MFICI index is only available for northern and rural municipalities)

FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Fort Frances T

CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied

SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)

Net Financial Assets or Net Debt as % of Own Source Revenues

SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 -
SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 -
SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

Total Reserves and Reserve Funds as a % of Municipal Expenses

(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)

SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)

(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)

SLC 51 9910 10 / SLC 51 9910 06

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues

(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 -
SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 -
SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

STATISTICAL INFORMATION

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Population ^{*3}	7,952	7,955	7,739	7,739	7,739	4,827	34,337	0.0%	0.0%	-2.7%	0.0%
Households ^{*3}	3,816	3,815	3,815	3,812	3,801	2,642	14,101	-0.3%	-0.1%	0.0%	0.0%
Municipal Expenses ^{*7}	\$ 24,509,921	\$ 23,968,439	\$ 25,160,045	\$ 24,813,657	\$ 25,743,706	\$ 17,287,182	\$ 108,872,293	3.7%	-1.4%	5.0%	-2.2%
Own Source Revenues	\$ 21,068,251	\$ 20,305,783	\$ 20,426,730	\$ 20,735,925	\$ 22,044,337	\$ 13,622,952	\$ 88,936,920	6.3%	1.5%	0.6%	-3.6%
Own Source Revenue per Household	\$ 5,521	\$ 5,323	\$ 5,354	\$ 5,440	\$ 5,800	\$ 5,348	\$ 3,527	6.6%	1.6%	0.6%	-3.6%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	74.0%	71.5%	71.1%	71.8%	71.6%	73.3%	74.2%	-0.3%	0.9%	-0.5%	-3.4%
Total Revenues	\$ 28,476,832	\$ 28,413,829	\$ 28,717,903	\$ 28,884,903	\$ 30,793,987	\$ 18,565,333	\$ 127,363,261	6.6%	0.6%	1.1%	-0.2%
Annual Repayment Limit	\$ 4,059,320	\$ 3,727,778	\$ 4,467,188	\$ 4,352,247	\$ 4,436,916	\$ 2,386,166	\$ 15,318,604	1.9%	-2.6%	19.8%	-8.2%
Own Purpose Taxation	\$ 10,655,562	\$ 10,790,587	\$ 10,631,943	\$ 10,495,794	\$ 10,511,661	\$ 7,842,749	\$ 49,516,316	0.2%	-1.3%	-1.5%	1.3%
Direct Water Billings as % of Gross Water Expenditures	109.4%	125.6%	128.7%	121.9%	111.4%	78.5%	65.1%				
Taxable Res. Assessment as a % of Total Taxable Assessment	58.8%	62.3%	64.4%	64.8%	64.3%	73.5%	79.0%				

DISCOUNTED WEIGHTED ASSESSMENT^{*1} (Source: Financial Information Return)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Taxable	657,606,841	640,408,121	641,598,233	630,186,037	647,168,230	630,046,054	6,931,928,211
PIL	17,039,474	17,257,016	17,407,238	17,562,843	18,572,981	11,940,529	102,447,324
Total	674,646,315	657,665,137	659,005,471	647,748,880	665,741,211	641,986,583	7,034,375,534

RESIDENTIAL TAXES

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
# of Residential Households	3,144	3,143	3,142	3,139	3,130	2,408	9,478	-0.3%	-0.1%	0.0%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,023	\$ 2,077	\$ 2,126	\$ 2,149	\$ 2,150	\$ 2,084	\$ 2,293	0.0%	1.1%	2.3%	2.7%
Avg Total Property Taxes per Avg Residential Household	\$ 2,267	\$ 2,319	\$ 2,368	\$ 2,377	\$ 2,371	\$ 2,376	\$ 2,685	-0.2%	0.4%	2.1%	2.3%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.8%	3.8%	3.8%	3.4%	4.1%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	3,139	3,138	3,137	3,134	3,125	2,085	9,012	-0.3%	-0.1%	0.0%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 2,022	\$ 2,076	\$ 2,125	\$ 2,148	\$ 2,149	\$ 2,045	\$ 2,272	0.1%	1.1%	2.4%	2.6%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 2,266	\$ 2,318	\$ 2,367	\$ 2,376	\$ 2,370	\$ 2,320	\$ 2,656	-0.2%	0.4%	2.1%	2.3%

Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)							
as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.8%	3.8%	3.8%	3.3%	4.0%

RESIDENTIAL TAX RATES^{*2} (Source: Financial Information Return)

	2014	2015	2016	2017	2018	18/17 %	17/16 %	16/15 %	15/14 %
Lower / Single-Tier General Rate	0.0168781	0.0167502	0.0165427	0.0168689	0.0165296	-2.0%	2.0%	-1.2%	-0.8%
Upper-Tier General Rate	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%
Education Rate	0.0020300	0.0019500	0.0018800	0.0017900	0.0017000	-5.0%	-4.8%	-3.6%	-3.9%

TAXES RECEIVABLE

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 782,999	\$ 789,235	\$ 583,529	\$ 331,719	\$ 205,022	\$ 838,936	\$ 3,388,859	-38.2%	-43.2%	-26.1%	0.8%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	6.3%	6.3%	4.7%	2.8%	1.7%	10.7%	9.4%				
Current Year Taxes Receivable as % of Total Taxes Receivable	35.0%	31.9%	30.7%	8.3%	-13.4%	46.8%	56.5%				
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	268.7%	291.9%	558.9%	3611.5%	-3646.3%	167.4%	221.6%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	50.3%	53.9%	54.3%	71.1%	84.6%	41.6%	32.9%				

GRANTS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Unconditional Grants	\$ 3,069,500	\$ 2,983,600	\$ 2,934,100	\$ 3,106,500	\$ 3,342,100	\$ 2,101,197	\$ 1,175,748	7.6%	5.9%	-1.7%	-2.8%
Ontario Municipal Partnership Fund	\$ 3,069,500	\$ 2,983,600	\$ 2,934,100	\$ 3,106,500	\$ 3,342,100	\$ 2,101,197	\$ 1,172,633	7.6%	5.9%	-1.7%	-2.8%
As % of Municipal Expenses	12.5%	12.4%	11.7%	12.5%	13.0%	13.3%	10.4%				
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,115	0.0%	0.0%	0.0%	0.0%
Total Ontario Conditional Grants	\$ 2,846,539	\$ 4,049,577	\$ 3,406,568	\$ 2,860,035	\$ 4,319,681	\$ 1,963,224	\$ 20,372,340	51.0%	-16.0%	-15.9%	42.3%
As a % of Municipal Expenses	11.6%	16.9%	13.5%	11.5%	16.8%	11.5%	12.4%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	24.1%	29.3%	25.2%	24.0%	29.8%	23.5%	19.8%				

TOTAL DEBT BURDEN

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Debt Burden	\$ 3,492,838	\$ 2,900,095	\$ 2,281,831	\$ 1,670,537	\$ 1,261,641	\$ 7,896,531	\$ 51,443,574	-24.5%	-26.8%	-21.3%	-17.0%

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Per Household	\$	915	\$	760	\$	598	\$	438	\$	332	\$	2,957	\$	1,316	-24.3%	-26.7%	-21.3%	-16.9%
Debt Servicing Cost	\$	928,887	\$	735,247	\$	728,514	\$	688,173	\$	474,317	\$	992,640	\$	5,282,441	-31.1%	-5.5%	-0.9%	-20.8%
Per Household	\$	243	\$	193	\$	191	\$	181	\$	125	\$	372	\$	177	-30.9%	-5.5%	-0.9%	-20.8%
As a % of Municipal Expenses		3.8%		3.1%		2.9%		2.8%		1.8%		5.1%		3.8%				
As a % of Own Purpose Taxation		8.7%		6.8%		6.9%		6.6%		4.5%		11.4%		7.5%				
As a % of Own Source Revenue		4.4%		3.6%		3.6%		3.3%		2.2%		#REF!		#REF!				
As a % of Total Revenues (Less Donated TCAs)		3.3%		2.6%		2.5%		2.4%		1.5%		4.7%		3.3%				
Debt Service Coverage Ratio (Target: Ratio >= 2)		8		11		11		12		20		7		47				

LIABILITIES (Including Post-Employment Benefits)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	1.0%	0.3%				
Post-Employment Benefits	\$ 739,429	\$ 749,641	\$ 234,843	\$ 222,454	\$ 208,740	\$ 515,599	\$ 20,126,053	-6.2%	-5.3%	-68.7%	1.4%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,049	\$ 3,388,734	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Reserves	\$ 735,906	\$ 735,906	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,472,701	\$ 23,497,138	0.0%	0.0%	35.9%	0.0%
Total Discretionary Reserve Funds	\$ 13,373,516	\$ 13,500,059	\$ 11,135,695	\$ 12,843,890	\$ 13,411,593	\$ 2,163,019	\$ 30,079,231	4.4%	15.3%	-17.5%	0.9%
Total Reserves and Discretionary Reserve Funds	\$ 14,109,422	\$ 14,235,965	\$ 12,135,695	\$ 13,843,890	\$ 14,411,593	\$ 6,635,720	\$ 53,576,369	4.1%	14.1%	-14.8%	0.9%
Per Household	\$ 3,697	\$ 3,732	\$ 3,181	\$ 3,632	\$ 3,792	\$ 2,672	\$ 2,303	4.4%	14.2%	-14.8%	0.9%
As a % of Total Taxes Receivable	1802.0%	1803.8%	2079.7%	4173.4%	7029.3%	973.8%	856.7%				
As a % of Municipal Expenses	57.6%	59.4%	48.2%	55.8%	56.0%	40.1%	58.8%				
As a % of Own Purpose Taxation	132.4%	131.9%	114.1%	131.9%	137.1%	86.6%	107.0%				

FINANCIAL ASSETS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	52.1%	55.6%	50.0%	58.7%	63.4%	-0.1%	28.1%
Net Financial Assets or Net Debt as % of Own Source Revenues	70.4%	77.7%	70.3%	81.7%	88.5%	1.4%	38.2%
Net Working Capital as a % of Municipal Expenses	25.1%	13.2%	7.7%	11.1%	10.8%	36.4%	58.4%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	54.8%	54.5%	55.0%	54.2%	53.6%	53.1%	54.6%

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MUNICIPAL FINANCIAL PROFILES
(Based on 2018 Financial Information Return)
Fort Frances T

Table with 2 columns: Label, Value. Rows: Date Prepared: October 21, 2019; MSO Office: Northwest; Prepared By: Karen Bradica

Table with 2 columns: Label, Value. Rows: 2018 FIR Load Status: Submitted Under Review; Last Updated: July 19, 2019

Table with 2 columns: Label, Value. Rows: 2018 Households: 3,801; 2018 Population: 7,739; 2019 MFCI Index: *8 7.4

Table with 2 columns: Label, Value. Rows: Median Household Income (2016) : *4 62,928; 2019 Annual Repayment Limit: 4,584,120; Borrowing Capacity 7% over 10 yrs: 32,196,941

- its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

Own Source Revenue as a % of Total Revenues (Less TCAs)
Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.

Own Source Revenue per Household
Indicates the demand for resources and the municipality's ability and willingness to provide resources.

Average Municipal Property Taxes per Average Residential Household
Indicates the level of taxes on residential households for municipal purposes.

Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income
Indicates the portion of a ratepayer's income used to pay municipal property taxes.

The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals.
This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.

NOTES

- 1* 2014, 2015 and 2016 assessment use phase-in assessment based on 2012 property values. 2017 and 2018 assessment uses phase-in assessment based on 2016 property values.
- 2* Average tax rates are calculated where necessary when amalgamations occur.
- 3* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4* Median Household Income - Source: Statistics Canada - 2016 Census - File: 98-402-X2016006-t1-CSD-ENG.
- 5* Total Revenues include revenues from other municipalities.
- 6* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7* Total Municipal Expenses exclude amounts for other municipalities
- 8* MFCI index - Source: Ministry of Finance. This index is only available for northern and rural municipalities only.

NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

Table with 3 columns: Year, North - Population > 2500 <= 10000, Province. Rows: 2014, 2015, 2016, 2017, 2018

CALCULATIONS

MUNICIPAL FINANCIAL PROFILES
(Based on 2018 Financial Information Return)
Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: ^{*8}	7.4

Median Household Income (2016) : ^{*4}	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

STATISTICAL INFORMATION

Population ^{*3}	SLC 02 0041 01
Households ^{*3}	SLC 02 0040 01
Municipal Expenses ^{*7}	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT ^{*1} (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes:
Avg Municipal Property Taxes Per Avg Residential Household	Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier.
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	(the estimated tax rates are provided by OPTA).

RESIDENTIAL TAX RATES ^{*2} (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01
Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
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Median Household Income (2016) : ^{*4}	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY - PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs) ^{*5}	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate ^{*6}	((SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY -3) ^ (1/3) - 1)
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)