

# TOWN OF FORT FRANCES

AGENDA - November 25, 2019

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 029) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
  - 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Central Avenue
  - 4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: 5th Street West
  - 4.3 A proposed or pending acquisition or disposition of land by the municipality or local board: McIrvine Road
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
  - 6.1 Mayor June Caul - Verbal Update  
Councillor Douglas Judson - Verbal Update  
Councillor John McTaggart - Verbal Update  
Councillor Rick Wiedenhoeft - Verbal Update
7. **Consent Agenda:**
  - 7.1 Deeming Application - 214, 216, 218, 220 Fifth Street West 5 - 9  
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to approve the application to deem lots 214, 216, 218 and 220 Fifth Street West as one through by-law and that same by-law will be approved at a future meeting of Council.
  - 7.2 Deeming By-Law Application - 655 First Street East 10 - 13  
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to approve the application to deem lots to PCL 116-1 SEC M94; LT 116 PL M94

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	McIrvine; FORT FRANCES and PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES as one lot of record known as 655 First Street East through by-law, and that same by-law will be approved at a future meeting of Council.	
7.3	Ontario Good Roads Association (OGRA) 2020 Municipal Membership.  -approval of this report will agree to the recommendation of Administration and Finance Executive Committee to approve the Ontario Good Roads Association membership and pay the invoice for same in the amount of \$1,037.01 as presented.	14 - 17
7.4	2020 User Fee - Administration and Finance.  - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Administration and Finance 2020 User Fees.	18
7.5	Crime Watch Canada - Wounded Warriors Sponsorship.  - approval of this report will agree to the recommendation of Administration and Finance Executive Committee to receive the request of Crime Watch Canada with no further action.	19 - 20
7.6	Establishing and Regulating By-Law No 58/18 - Amendment.  - approval of this report will agree to the recommendation of Administration and Finance Executive Committee to approve the report as presented further that an amending by-law revising item No. 12 under Schedule "B" of By-Law 58/18 be prepared for execution by the Mayor and Clerk on behalf of the Corporation.	21 - 22
7.7	2020 Emergency Services User Fees and Charges.  - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the proposed 2020 user fees and charges as amended for the Emergency Services.	23 - 24
7.8	Amended Property Assessment Notice re: 237 8th Street West (2019).  - approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to receive the Amended Property Assessment Notices for properties located at 237 8th Street West in Fort Frances for the 2019 taxation year as received from MPAC.	25 - 31
7.9	Request for Reconsideration - Minutes of Settlement (M.O.S.) re: 1015 Third Street East (2019).  - approval of this report will agree to the recommendation of the	32 - 40

	Page
Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 1015 Third Street East as received.	
7.10 Letter dated October 24, 2019 from M. Ahrens re: Student Safety and Legion Park Concerns. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee as laid out in the report.	41 - 45
7.11 Letter dated October 31, 2019 from D. Taylor and L. Sharp re: Sump Pump Discharge. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to approve that the matter be considered closed and further that administration follow up on this situation in the spring.	46 - 48
7.12 Vianet Water Tower Antenna Lease Agreement Renewal. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into a renewal agreement with Vianet for antenna space on the Town's water tower for a period of 5 years, and further that Mayor and Clerk be authorized to execute the agreement on behalf of the Corporation.	49 - 50
7.13 July 2019 Drinking Water Systems Monthly Summary Report. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the July 2019 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.	51 - 59
7.14 August 2019 Drinking Water Systems Monthly Summary Report. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the August 2019 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.	60 - 67
7.15 September 2019 Drinking Water Systems Monthly Summary Report. - approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the September 2019 Drinking Water Systems Monthly Summary Report prior to it being made available to the general public.	68 - 75
<b>8. <u>Administration and Finance Division:</u></b>	
8.1 Councillor John McTaggart - OPP Annual Awards Presentation Travel Expense.	76 - 78

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense in the amount of \$266.80 as submitted by Councillor John McTaggart for his attendance at the OPP Annual Awards Presentation in Kenora, on October 22, 2019.

8.2 BIA Tree Lighting Request. 79

- approval of this request will agree to the recommendation of Administration and Finance to approve the Tree Lighting Ceremony on November 30th, 2019 at the Canada Post Office, with Administration providing appropriate proof of insurance and further that Council be encouraged to attend.

9. **Information:**

9.1 Open Letter respecting the Fort Frances Senior Centre Board 80 - 83  
- this matter is currently being considered by the Board and a recommendation from the Board will be forthcoming to Council in the future.

9.2 Building Statistics - October 2019 84

9.3 Fire & Rescue Service - October 2019 Report. 85 - 87

9.4 Fort Frances T -2019 Financial Indicators Report (y/e December 31, 2018). 88 - 100

10. **Non-agenda items:**

11. **ADJOURNMENT**



Date: November 20, 2019

Report To: Mayor & Council

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: **Deeming Application – 214, 216, 218, 220 Fifth Street West**

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In the summer of 2018 construction began on a single detached dwelling which spanned across Lots 214, 216, 218, 220 Fifth Street West. For this to be compliant with the zoning specifications in the Town of Fort Frances Zoning By-law, these four lots require to be deemed as one through by-law.

On September 24, 2019 a letter accompanied by an “APPLICATION TO DEEM LOTS TO NOT BE ON A REGISTERED PLAN OF SUBDIVISION” was sent to the owners of the above-mentioned lots to begin the process of deeming the four lots as one.

On October 23, 2019 administration received the partially completed application along with a letter to council detailing refusal to pay the application fees due to not being informed of the deeming requirements in the summer of 2018.

On November 12, 2019 council considered the letter and waived the required fees for said application. All other documentation has been provided to move forward with processing the application.

The Planning and Development Executive Committee considered this application at their November 18, 2019 session with recommendation to approve said application. With this stated, it is the recommendation of the Planning and Development Executive Committee that the application to deem lots 214, 216, 218 and 220 Fifth Street West as one through by-law be approved.

Respectfully submitted,

Original Signed By:

Cody Vangel, EIT  
Chief Building Official & Municipal Planner

**Council approval of this report will:** Agree to the recommendation of the Planning and Development Executive Committee to approve the application to deem lots 214, 216, 218 and 220 Fifth Street West as one through by-law, and that same by-law will be approved at a future meeting of council.

**APPLICATION TO DEEM LOTS NOT TO BE  
ON A REGISTERED PLAN OF SUBDIVISION**  
SECTION 50(4), ONTARIO PLANNING ACT, R.S.O. 1990, C.P. 13



**Subject Property:** Municipal Address(es):

Lots: 214, 216, 218, 220 Fifth Street West

Registered Plan: 214: PLAN M74 BLK 11 LOT 20 PCL 25072

216: PLAN M74 BLK 11 LOT 21 PCL BLK 11-21-1 SEC SM 74

218: PLAN M74 BLK 11 LOT 22 PCL 25074

220: PLAN M74 BLK 11 LOT 23 PCL 25075

I, the undersigned Owner(s) of the above-noted property, hereby apply to the Corporation of the Town of Fort Frances for the enactment of a By-Law to deem the above-noted lots deemed not to be on a registered plan of subdivision for the purposes of Section 50 (3) of the Planning Act.

I acknowledge that full lots on a registered plan of subdivision are separately conveyable from one another; that the enactment and registration of the deeming by-law will merge them to be one lot of record; that conveyance of part of the lot of record will require approval of the Town of Fort Frances through the Consent process; and that this process does not consolidate the properties under the Land Titles Act.

Purpose of Application: **To deem 214, 216, 218, and 220 Fifth Street West as one lot.**

I/We submit with this application the following:

- ☒ Evidence of ownership (original deed/s or copy of parcel register/s) *Get a copy of our town bill*  
☒ Site Plan of property *Given to Tyson Dennis when we got building permit*  
☐ Required fee of \$63.40 for the first two lots, and additional \$63.40 per each additional lot  
*I refuse to pay this we were never informed.*

Owner's Name(s):

Owner's Signature:

Randy McKay  
Sue Hatfield

Randy McKay  
Sue Hatfield

Mailing Address:

218 Fifth St. W.  
Fort Frances, Ont. P9A 3P6

Phone: 807-274-3327

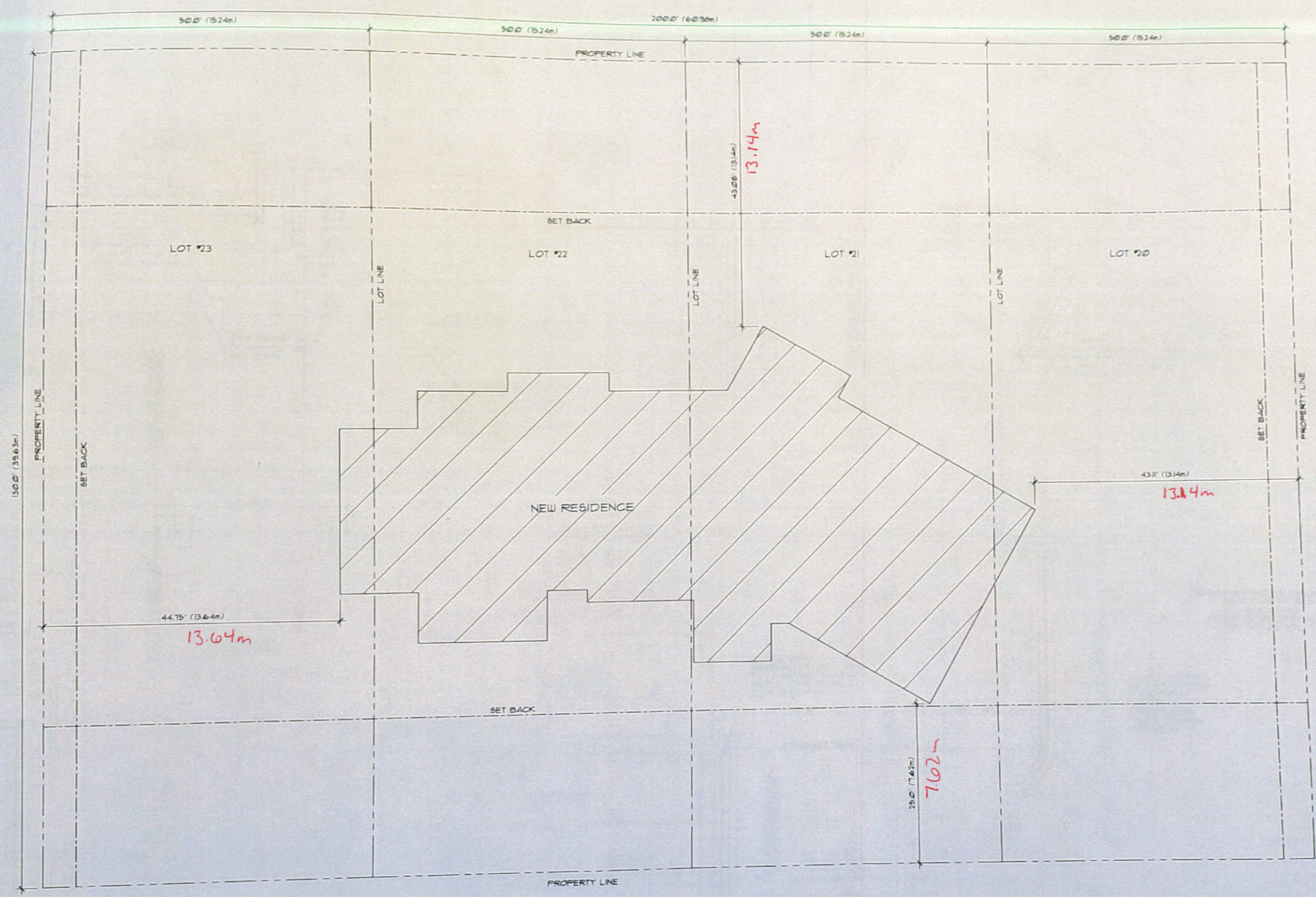
Dated: Oct 21/19

FOR OFFICE USE ONLY

Application Received:	Receipt No.:	RECOMMENDED BY PLANNER
Registration Date of Plan No:		<input type="checkbox"/> Yes <input type="checkbox"/> No - reasons below
Ownership Confirmed:	Yes <input type="checkbox"/> No <input type="checkbox"/>	

FOR OFFICE USE ONLY		
Application Received: <i>Oct. 23, 2019</i>	Receipt No.: <i>N/A</i>	RECOMMENDED BY PLANNER  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - reasons below
Registration Date of Plan No: <i>Greater than 8 years</i>		
Ownership Confirmed:    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
By-Law No.	Enacted:	
Date Registered:	Document No.	





PLAN M-14  
LOTS 20, 21, 22 & 23, PCL 20386  
5TH STREET WEST, FORT FRANCES

LOT AREA = 4 LOTS \* 6,500 SQ. FT. EA.  
TOTAL LOT AREA = 26,000 SQ. FT.

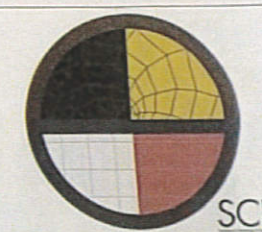
LIVING SPACE FLOOR AREA = 2,925.43 SQ. FT.  
ATTACHED GARAGE FLOOR AREA = 1,130.81 SQ. FT.  
TOTAL RESIDENCE FLOOR AREA = 4,056.24 SQ. FT.  
TOTAL LOT COVERAGE = 4,056.24 SQ. FT.  
TOTAL LOT COVERAGE PERCENTAGE = 15.60%

SITE PLAN  
SCALE: 1" = 10'-0"

5TH STREET WEST

REVISION NO.	REVISION DESCRIPTION	DATE
1	ISSUED FOR CONSTRUCTION	11/02/14
2	REVISION RECORD	

BCIN: 43291



SAULTEAUX CONSULTING  
ENGINEERING

SITE 206-207 RR#2  
FORT FRANCES, ONTARIO  
P9A 3T3  
1-807-214-1114

SHEET TITLE:  
SITE PLAN

DRAWN BY:  
MS

DATE:  
11/02/14

REVISION NO.

PROJECT TITLE:  
NEW RESIDENCE FOR  
AGENDA ITEM #7.1





Elizabeth St West

York Avenue

Cornwall Avenue

Fifth Street West



Date: November 20, 2019

Report To: Mayor & Council

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: **Deeming By-Law Application – 655 First Street East**

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The municipally known property of 655 First Street East is currently comprised of two separately conveyable lots. The two separate lots that form this municipal address are:

1. **PCL 116-1 SEC M94; LT 116 PL M94 MCIRVINE; FORT FRANCES**
  - Containing a single-detached dwelling
2. **PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES**
  - Containing an accessory building (garage)

The property owner has applied to deem the two separate lots as one, through an **APPLICATION TO DEEM LOTS NOT TO BE ON A REGISTERED PLAN OF SUBDIVISION**.

Historically these two lots have been treated as one, however, this application will act as a measure of “housekeeping” that is necessary to fulfill compliance with the *Planning Act* and the Town of Fort Frances Zoning By-Law. Upon enacting a by-law to deem the lots not to be on a registered plan of subdivision, it will then be registered on title as one lot of record known as 655 First Street East.

The Planning and Development Executive Committee considered this application at their November 18, 2019 session with recommendation to approve said application. With this stated, it is the recommendation of the Planning and Development Executive Committee to pass a by-law to **PCL 116-1 SEC M94; LT 116 PL M94 MCIRVINE; FORT FRANCES** and **PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES** as one lot of record known as 655 First Street East.

Respectfully submitted,

Original Signed By:

Cody Vangel, EIT  
Chief Building Official & Municipal Planner

<p><b>Council approval of this report will:</b> Agree to the recommendation of the Planning and Development Executive Committee to approve the application to deem lots to <b>PCL 116-1 SEC M94; LT 116 PL M94 MCIRVINE; FORT FRANCES</b> and <b>PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES</b> as one lot of record known as 655 First Street East through by-law, and that same by-law will be approved at a future meeting of council.</p>
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APPLICATION TO DEEM LOTS NOT TO BE  
ON A REGISTERED PLAN OF SUBDIVISION  
SECTION 50(4), ONTARIO PLANNING ACT, R.S.O. 1990, C.P. 13

Subject Property: Municipal Address(es):

Lots: 655 First Street East  
Registered Plan: **PCL 116-1 SEC M94; LT 116 PL M94 MCIRVINE; FORT FRANCES**  
**PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES**

I, the undersigned Owner(s) of the above-noted property, hereby apply to the Corporation of the Town of Fort Frances for the enactment of a By-Law to deem the above-noted lots deemed not to be on a registered plan of subdivision for the purposes of Section 50 (3) of the Planning Act.  
I acknowledge that full lots on a registered plan of subdivision are separately conveyable from one another; that the enactment and registration of the deeming by-law will merge them to be one lot of record; that conveyance of part of the lot of record will require approval of the Town of Fort Frances through the Consent process; and that this process does not consolidate the properties under the Land Titles Act.

Purpose of Application: **To deem PCL 116-1 SEC M94; LT 116 PL M94 MCIRVINE; FORT FRANCES AND PCL 117-1 SEC M94; LT 117 PL M94 MCIRVINE; FORT FRANCES as one lot.**

- I/We submit with this application the following:
- ☒ Evidence of ownership (original deed/s or copy of parcel register/s)
  - ☒ Site Plan of property
  - ☒ Required Fees as per User Fee By-Law

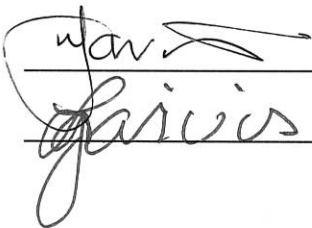
Owner’s Name(s):

IAN JARVIS  
LORI ANN JARVIS

Mailing Address:

655 FIRST STREET EAST  
FORT FRANCES, ONTARIO P9A 1L5

Owner’s Signature:

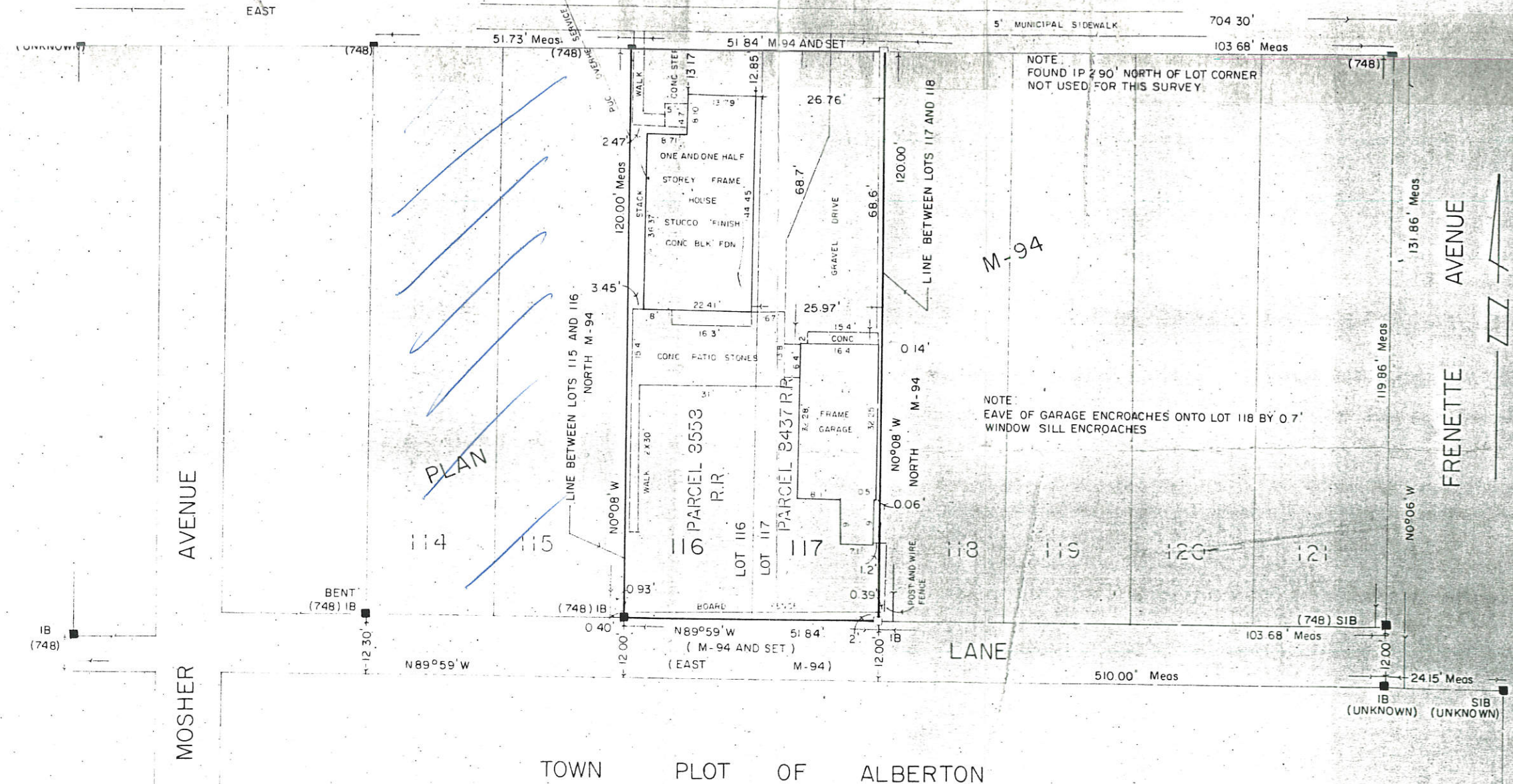
  
627-8535  
Nov. 14/19.

FOR OFFICE USE ONLY		
Application Received: <u>Nov. 14, 2019</u>	Receipt No.: <u>41876</u>	RECOMMENDED BY PLANNER  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - reasons below
Registration Date of Plan No:		
Ownership Confirmed:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
By-Law No.	Enacted:	
Date Registered:	Document No.	





BUILDING LOCATION SURVEY OF  
 LOTS 116 AND 117, PLAN M-94  
 TOWN OF FORT FRANCES  
 DISTRICT OF RAINY RIVER  
 SCALE: 1 INCH = 20 FEET  
 D.F. WALTON, O.L.S.  
 1987



**NOTE**  
 BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE SOUTH LIMIT OF FIRST STREET, AS SHOWN ON PLAN M-94, HAVING A BEARING OF EAST  
 CLIENT: WOLDER AND McLENNAN  
 RE: WOLFF TO DALK  
 BUILDING TIES SHOWN HEREON ARE TO THE FINISHED WALL UNLESS OTHERWISE NOTED.  
 MUNICIPAL ADDRESS: 655 FIRST STREET EAST

**LEGEND**  
 ■ DENOTES SURVEY MONUMENT FOUND  
 □ DENOTES SURVEY MONUMENT SET  
 SIB DENOTES STANDARD IRON BAR  
 SSIB DENOTES SHORT STANDARD IRON BAR  
 IB DENOTES IRON BAR  
 IP DENOTES IRON PIPE  
 7 DENOTES NOT TO SCALE  
 748 DENOTES D.F. WALTON, O.L.S.

**SURVEYOR'S CERTIFICATE**  
 I CERTIFY THAT:  
 THE FIELD SURVEY REPRESENTED ON THIS PLAN WAS COMPLETED ON THE 23rd DAY OF SEPTEMBER, 1987.  
 SEPTEMBER 25th, 1987  
 FORT FRANCES, ONTARIO  
 D.F. WALTON  
 ONTARIO LAND SURVEYOR

D. F. WALTON  
 ONTARIO LAND SURVEYOR  
 436 SCOTT STREET, UNIT C,  
 FORT FRANCES, ONTARIO P9A 1H2  
 (807) 274-7036

DRAWN BY: R.C. JOB No. 87-595  
 CHECKED BY: D.W.





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/95**

**TO:** Mayor Caul & Members of Council  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** November 20, 2019  
**SUBJECT:** Ontario Good Roads Association Invoice

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**BACKGROUND**

At the November 12, 2019 Council Meeting the Ontario Good Roads Association invoice was referred to the Administration & Finance Executive Committee for recommendation.

This is an invoice that we have paid annually for a number of years. The purpose of bringing the membership through the Administration and Finance Executive Committee is to determine if it continues to have value for the Corporation and thus, continues to be supported.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval to continue the Ontario Good Roads Association membership and pay the invoice as presented.

Council Approval of this Report will agree to the Administration & Finance Executive Committee to approve the Ontario Good Roads Association membership and pay the invoice as presented.
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**From:** [info@ogra.org](mailto:info@ogra.org) on behalf of [info@ogra.com](mailto:info@ogra.com)  
**To:** [Lisa Slomke](#)  
**Subject:** Invoice for 2020 OGRA Membership  
**Date:** Thursday, November 7, 2019 7:34:28 AM  
**Attachments:** [invoice-23968.pdf](#)

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The Ontario Good Roads Association advances the infrastructure and transportation interests of our members through training, advocacy and services. OGRA has expanded its resources and developed new services to help member municipalities meet their greatly increased responsibilities. Through the association's educational programs and services, new workshops, member forums and innovative electronic networks, OGRA supports its members in meeting their responsibilities to build, operate, maintain and manage infrastructure in Ontario.

Membership in OGRA means access to quality affordable courses, technical advice and a strong united voice on municipal issues.

Currently, we represent 415 Municipalities and 16 First Nations throughout Ontario and are proud of our dedication to our members. We would like to have the privilege of representing all municipalities and First Nations so that we may present a united voice when seeking a sustained funding source and legislative action from the Province. This united voice directly benefits the municipalities of Ontario.

OGRA Municipal and First Nations Membership Includes:

- Access to member rates to the annual OGRA Conference
- Member rates for education training services
- Milestones Magazine
- Regular communication and current information
- Advocating with the Provincial & Federal governments on your behalf
- Free access to Municipal DataWorks
- Free access to Winter WebApp
- Free access to The Road Authority

Your 2020 OGRA Membership invoice is attached. Annual membership fees are based on the number of households. For a copy of the fee schedule please click on OR copy and paste the following link into your browser: [https://www.ogra.org/files/OGRAfees/2020/2020 fee schedule.pdf](https://www.ogra.org/files/OGRAfees/2020/2020%20fee%20schedule.pdf)

I think you will agree that the challenges ahead for municipalities are significant and the opportunity to share information, knowledge and skills is greater than ever. Your support for OGRA's programs and services is critical to our success and we look forward to working in partnership with you to provide Ontario municipalities with innovative ideas and solutions to infrastructure-related issues.

Please do not reply to this email as it is not monitored.  
 For more information, please call 289-291-6472 or email [cathy@ogra.org](mailto:cathy@ogra.org)

UNSUBSCRIBE

**Ontario Good Roads Association**

1525 Cornwall Road, Unit 22  
 Oakville ON L6J 0B2  
 Tel. 289-291-6472  
 Fax. 289-291-6477  
 www.ogra.org

**Bill To**

**Town of Fort Frances**  
**Lisa Slomke**

Billing Address

**320 Portage Avenue** Fort Frances,  
 ON, P9A 3P9

**Invoice**

<b>Invoice #:</b>	53968
<b>Date Issued:</b>	November 7, 2019
<b>Status:</b>	<b>Unpaid : \$1,037.01</b>

**Order Information**

Item / Description	Base Price	Qty	Total
2020 Municipal Membership 2020 OGRA membership fee (based on 3,801 households as per MPAC)	\$917.71	1	\$917.71

Invoice Description: 1 2020 OGRA membership fee (based on 3,801 households as per MPAC)

HST # R104000450

<b>Sub Total:</b>	\$917.71
<b>HST</b>	\$119.30
<b>Tax Total</b>	\$119.30
<b>Total</b>	\$1,037.01
<b>Total Paid</b>	(-) \$0.00
<b>Total Owing</b>	\$1,037.01

**Payment Method**

Cheque ☐

VISA ☐

Mastercard ☐

Card No: \_\_\_\_\_

Name On Card: \_\_\_\_\_

Expiry Date: \_\_\_\_\_

Signature: \_\_\_\_\_

HST # - R104000450

*Due Upon Receipt*



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/96**

**TO: Mayor Caul and Members of Council**

**FROM: Dawn Galusha, Treasurer**

**DATE: November 20, 2019**

**SUBJECT: 2020 User Fee – Administration & Finance**

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**BACKGROUND**

On October 28, 2019, Council approved that division managers affect a 1.7% user fee increase for 2020, based on the Ontario Consumer Price Index inflationary increase. The Administration & Finance division has a mix of user fees that are legislated user fee rates, non-legislated user fee rates and rebates / revenue from external entities. Legislated user fees include the interest and penalties applied to accounts receivable and tax accounts, lottery license % fees and POA fines are out of the Town's control to affect user fee increases. Revenue from POA administration / management fees, rebates from external entities such as the natural gas rebate and purchase card rebate are also out of the Town's control to affect user fee increases.

The following are the estimated revenue increases resulting from the user fee increase as presented on the attached schedule:

1.	Dishonoured Cheques	-	\$ 11.00
2.	Business Licenses	-	\$ 589.60
3.	Tax Certificates	-	\$ 209.00
3.	Civil Marriages	-	\$ 75.90
4.	Commissioning Oaths & Affidavits	-	<u>\$ 18.32</u>
	Total Estimated Revenue Increase		\$ 903.82

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that the Administration & Finance 2020 user fees be brought forward for approval.

**Council Approval of this Report Will Agree with** the Administration & Finance Executive Committee recommendation that the Administration & Finance 2020 user fees be approved.



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/93**

**TO:** Mayor Caul & Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 20, 2019

**SUBJECT:** Crime Watch Canada- Wounded Warriors Sponsorship

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**BACKGROUND**

At the November 12, 2019 Council Meeting the email received from Crime Watch Canada requesting sponsorship advertising in the Wounded Warriors E-Magazine was referred to the Administration & Finance Executive Committee for recommendation.

Wounded Warriors is an organization which honours and supports Canada's ill and injured Canadian Armed Forces, members, veterans, First responders and their families.

A rate sheet is enclosed for consideration of levels of advertising. This is the first request to my knowledge of this sponsorship advertising.

**RECOMMENDATION**

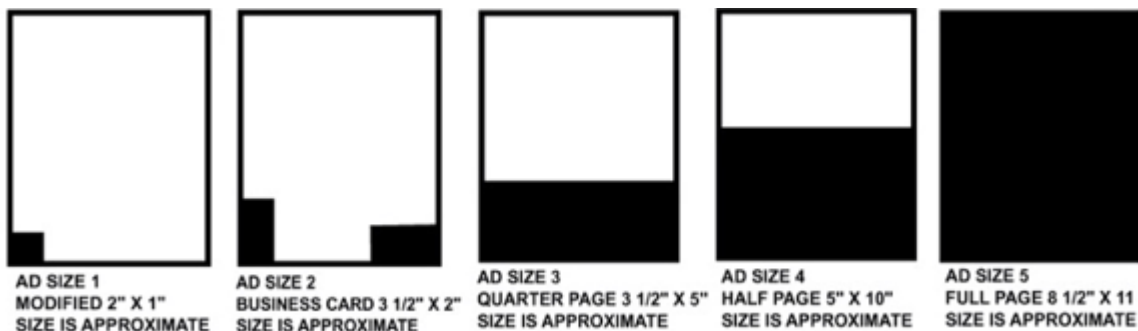
The Administration & Finance Executive Committee recommends receiving the request with no further action.

Council Approval of this Report will agree to the Administration & Finance Executive Committee to receive the request of Crime Watch Canada, with no further action.



## Honour the Fallen, Help the Living

### ADVERTISING RATES – QUARTERLY MAGAZINE PRE-APPROVAL / ORDER FORM



	1 Issue	2 Issues	3 Issues	4 Issues
<b>Regular Business card</b>	<b>\$195</b>	<b>\$350</b>	<b>\$500</b>	<b>\$625</b>
<b>Business Card</b>	<b>\$320</b>	<b>\$575</b>	<b>\$815</b>	<b>\$1025</b>
<b>Quarter Page</b>	<b>\$460</b>	<b>\$830</b>	<b>\$1175</b>	<b>\$1475</b>
<b>Half Page</b>	<b>\$770</b>	<b>\$1385</b>	<b>\$1965</b>	<b>\$2465</b>
<b>Full Page</b>	<b>\$1200</b>	<b>\$2185</b>	<b>\$3060</b>	<b>\$3700</b>
<b>Inside Cover</b>	<b>\$1500</b>	<b>\$2750</b>	<b>\$4000</b>	<b>\$5000</b>
<b>Outside Cover</b>	<b>\$2000</b>	<b>\$3700</b>	<b>\$5400</b>	<b>\$7000</b>

<b>Company Name</b>	_____	<b>Contact</b>	_____
<b>Ad Selected</b>	_____	<b>Cost</b>	<b>\$</b> _____
<b>Card</b>	_____	<b>Expiry</b>	_____
<b>Phone</b>	_____	<b>Fax</b>	_____
<b>Signature</b>	_____	<b>Date</b>	_____

Please fax back to: Fax: (877) 443-4467

Payments are accepted in Visa, MasterCard, American Express (*Please circle*), Cheque or Money Order.  
(*Please don't send cash*)



## TOWN OF FORT FRANCES BY-LAW NO. 58/18 SCHEDULE "B" page 2 of 3

2. Shall provide exterior structural fire fighting services with no expected rescue in circumstances where adequate resources are not available to provide interior services with rescue, or when fire has progressed beyond a tenable environment for fire fighters to enter. Direction is provided in the established departmental operating guideline.
3. Shall provide fire suppression services on road, rail, air, and marine transportation systems in accordance with the departmental operating guideline.
4. Will respond to motorized vehicle crashes in the Town of Fort Frances. Shall provide vehicle extrication and rescue services in accordance with the departmental guideline. These services to be provided within the Town of Fort Frances. These services to be provided outside the Town of Fort Frances when requested by other agencies.
5. Shall provide support functions for motor vehicle crashes as identified by the departmental operating guidelines.
6. Endeavor when requested to provide scene protection including, scene isolation, scene security, and traffic control as allowed by the Act, the *Occupational Health and Safety Act*, and the *Highway Traffic Act* and the departmental operating guideline.
7. Shall provide wild land fire protection as identified in the departmental operating guideline and any subsisting agreement for that purpose with the Queen in Right of Ontario as represented by the Ministry of Natural Resources and Forestry.
8. Will try to conscientiously establish the origin and cause of every fire based on the availability of resources as defined by departmental operating guidelines.
9. Shall provide nuisance fire suppression. This will include landfill fires, dumpster fires, and farm product fires that cannot be treated as wild land fires and require respiratory equipment. Response to these incidents will be in accordance with the departmental operating guideline.
10. Shall provide medical tiered response services in accordance with the Tiered Response Agreement with Rainy River District Social Services Administration Board (RRDSSAB).
11. Endeavor to provide hazardous materials response to an awareness level, consistent with the NFPA 472 standard, which will allow for initial response to all incidents, to recognize and detect the presence of hazardous materials/weapons of mass destruction (WMD), protect all Fort Frances Fire and Rescue Service personnel, call for trained personnel, and secure the area as identified in the departmental operating guideline, and if adequately trained resources are available.
12. Endeavor to provide water and ice rescue response to a shore base, and craft base level consistent with the NFPA 1006 Chapters 11 and 14, level I & II professional qualifications and/or the departmental operating guideline, and if adequately trained resources are available.

**To:** Mayor & Council

**From:** Tyler Moffitt, Fire Chief/CEMC

**Date:** November 19, 2019

**Subject:** Establishing & Regulating By-Law NO. 58/18 Amendment

---

**Background:**

The Town of Fort Frances Establishing & Regulating By-Law NO. 58/18 was passed in open Council on the 26<sup>th</sup> day of November 2018.

I have reviewed By-Law NO. 58/18 recently and have determined that **item #12** under **SCHEDULE “B” page 2 of 3** requires to be amended.

**Item #12** references water and ice rescue response and states the following:

*Endeavor to provide water and ice rescue response to a shore base, and craft base level consistent with the NFPA 1006 Chapters 11 and 14, level I & II professional qualifications and/or the departmental operating guideline, and if adequately trained resources are available.*

It is my recommendations to amend the wording for Item #12 to state:

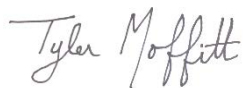
*Endeavor to provide emergency response to water related emergencies, which will be limited to a shore base, and craft base level in accordance with the departmental operating guideline, as amended, and if adequately trained resources are available.*

The rational for this amendment is to make reference to a new updated term: “Water Related Emergencies, as well as not restricting our ability to respond to water related emergencies.

**Recommendation**

The Administration & Finance Executive Committee recommends approval of this report, which authorizes revising item #12 under Schedule “B” of By-Law 58/18 and further that an amending by-law be prepared for execution by the Mayor and Clerk on behalf of the Corporation.

Respectfully submitted,



Tyler Moffitt  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented and bring forward the resolution to revise item #12 under Schedule “B” of By-Law 58/18 and further that an amending by-law be prepared for execution by the Mayor and Clerk on behalf of the Corporation.

**To:** Mayor & Council  
**From:** Tyler Moffitt, Fire Chief/CEMC  
**Date:** November 19, 2019  
**Subject:** 2020 Emergency Services User Fees & Charges

---

### **Background**

The following attached spreadsheet is reflective to a 1.7% increase for the 2020 User Fees and Charges for the Emergency Services.

### **Recommendation**

The Administration & Finance Executive Committee recommends that Council approve the report as presented and bring forward the resolution to approve the proposed 2020 user fees and charges for the Emergency Services.

Respectfully submitted,



Tyler Moffitt  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service

**Council approval of this report** will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented to approve the proposed 2020 user fees and charges for the Emergency Services.



TOWN OF FORT FRANCES  
2020 DRAFT SCHEDULE OF FEES  
SCHEDULE "B"

				2019 Approved	2020 Proposed	2020 Additional Revenue	Notes / Total Additional Revenue
3.16	Emergency Services - January 1 (Plus Applicable Taxes)						
3.16.1	Administration						
No HST	3.16.1.1	Copy of Fire Reports	73.45	75.15			
	3.16.1.2	Letter of Compliance or Approval for Properties	73.45	75.15			
	3.16.1.3	File Search, Written Report and Records on Properties	73.45	75.15			
	3.16.1.4	Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	73.45	75.15			
3.16.2	Property Inspection Request - by Owner or Business Operator						
HST	3.16.2.1	Private Home Day Care Facilities (5 or less)	73.10	74.34			
	3.16.2.2	Licensed Day Care Centres (more than 5)	95.84	97.48			
	3.16.2.3	Special Care and Group Homes (3 or less)	73.10	74.34			
	3.16.2.4	Special Care and Group Homes (more than 3)	95.84	97.48			
	3.16.2.5	Inspections required by/for LCBO Licensing	131.37	132.92			
	3.16.2.6	Lodging House	73.10	74.34			
	3.16.2.7	Occupancy Load Calculation and Posting	95.84	97.48			
	3.16.2.8	Private Nursing Homes	131.37	132.92			
	3.16.2.9	Fire Inspections of Educational Institutions					
	3.16.2.9.1	Base Inspection	131.37	132.92			
	3.16.2.9.2	Each Classroom Additional	5.58	5.68			
	3.16.2.9.3	Portable Classrooms	73.10	74.34			
	3.16.2.10	Assembly Occupancies <60 persons	73.10	74.34			
	3.16.2.11	Assembly Occupancies >61 persons	73.10	74.34			
	3.16.2.12	Industrial/Commercial Single Tenant or Occupancy	131.37	132.92			
	3.16.2.13	Residential/Commercial - Multi Occupancy Complex	131.37	132.92			
	3.16.2.14	Residential/Apartment or Condominium Building	131.37	132.92			
	3.16.2.15	Office/Commercial Retrofit Inspections	131.37	132.92			
	3.16.2.16	Retrofit Inspections	131.37	132.92			
	3.16.2.17	Inspection - All Properties	73.10	74.34			
3.16.3	Special Occasions Inspections						
HST	3.16.3.1	Mandated Fire Code inspection (tents/marquee)	73.10	74.34			
	3.16.3.2	Mandated Fire Code inspection (fireworks permits)	131.37	132.92			
	3.16.3.3	Public Vendors - Commercial Establishments	73.10	74.34			
	3.16.3.4	Public Vendors - Vendors from Outside Municipality	261.59	266.06			
	3.16.3.5	Public Vendors - Service Clubs					
	3.16.3.6	Misc. inspections not otherwise specified - per hour	73.10	74.34			
3.16.4	Other Service Fees/Charges						
No HST	3.16.4.1	Burning Permits - Residential 7 day	13.70	13.95			
	3.16.4.2	Burning Permits - Commercial/Industrial - each burn	126.75	128.9			
	3.16.4.3	Open Air Burning Violations	As per Part 1 Provincial Offences Act: Set Fine	As per Part 1 Provincial Offences Act: Set Fine			
	3.16.4.4	Extinguishing Fire where no permit obtained; out of control	MTO Prescribed Rate per apparatus plus 15% resident administration fee	MTO Prescribed Rate per apparatus plus 15% resident administration fee			MTO Prescribed Rate
No HST	3.16.4.5.1	Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.4.5.2	Standby requests other than emergency response (per vehicle)	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rate
HST	3.16.4.6	Training Services - per hour	73.1 plus costs	74.35 plus costs			
	3.16.4.7	Air Bottle Refills - other Fire Services	13.89 per bottle	14.16 per bottle			
	3.16.4.8	Air Bottle Refills - Scuba, Private, Provincial, Industry	19.56 per bottle	19.91 per bottle			
No HST	3.16.4.9	Fire Service Training Outside Municipal Boundaries	73.1 per hour plus costs	74.34 per hour plus costs			
	3.16.4.10	Fire Service Fire Prevention Programs Outside Municipal Boundaries	73.1 per hour plus costs	74.34 per hour plus costs			
	3.16.4.11	Fire Service Administration Outside Municipal Boundaries	73.1 per hour plus costs	74.34 per hour plus costs			
HST	3.16.4.12	Fire Protection Outside Municipal Boundaries	100% of 12-hours @ MTO Prescribed Rate	100% of 12-hours @ MTO Prescribed Rate			MTO Prescribed Rate
No HST	3.16.4.13	Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee	Full cost recovery plus 15% resident administration fee			
	3.16.4.14	Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee	Full cost recovery plus 15% resident administration fee			
HST	3.16.4.15	Annual Fire Protection for Rusty Myers Flying Service/Nanicost Ltd.	75% of 12-hours @ MTO Prescribed Rate	100% of 12-hours @ MTO Prescribed Rate			MTO Prescribed Rate
3.16.5	Emergency Services Response Calls						
HST	3.16.5.1	Fire Response to Structural Fires: Residential Commercial Industrial	MTO Prescribed Rate per apparatus per hour and personnel rates per hour plus any costs to Fort Frances Fire & Rescue Service or the Town of Fort Frances for each and every call	MTO Prescribed Rate per apparatus per hour and personnel rates per hour plus any costs to Fort Frances Fire & Rescue Service or the Town of Fort Frances for each and every call			MTO Prescribed Rate
No HST	3.16.5.2	Emergency response to MVA on MTO Highways as per Province of Ontario rate plus any additional clean-up costs (Recovery through MTO)	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rates
No HST	3.16.5.3	Auto Extrication Services within the Rainy River District	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.5.4	Motorized Vehicle Fires	N/C	N/C			
	3.16.5.5	False Alarms (1st & 2nd in a three month period)	N/C	N/C			
	3.16.5.6	Third False Alarm (after 3-call outs in a calendar year)	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rate
	3.16.5.7	For each Proceeding False Alarm (Within the Calendar Year)	MTO Prescribed Rate per apparatus	MTO Prescribed Rate per apparatus			MTO Prescribed Rate



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/98**

**TO:** Mayor Caul & Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 20, 2019

**SUBJECT:** Amended Property Assessment Notice  
**RE:** 237 8<sup>th</sup> Street West (2019) Roll # 5912-010-007-27915-0000

---

**BACKGROUND**

Attached is the Amended Property Assessment Notices for the 2019 taxation year under the *Assessment Act* from MPAC resulting from correction of the Property Class regarding the properties has resulted in a change to the assessment and/or classification. These changes are effective for taxation beginning January 1, 2019.

That total financial impact of the Amended Property Assessment Notices is \$5,603.32 consisting of a reduction of municipal revenue of \$5,603.32 and education revenue of \$0 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council receive the Amended Property Assessment Notice for property located at 237 8<sup>th</sup> Street West in Fort Frances for the 2019 taxation year as received from MPAC.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to receive the Amended Property Assessment Notices for properties located at 237 8<sup>th</sup> Street West in Fort Frances for the 2019 taxation year as received from MPAC.

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2019	1.7.27915	-227700	MTEP	0.04143459	0.00161	-9,434.66	-366.60						-9,801.25
	2019	1.7.27915	227700	NTEP	0.01682625	0.00161	3,831.34	366.60						4,197.93
							-5,603.32	0.00						-5,603.32



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

Issue Date:  
October 29, 2019

WAHKAHGANUN FUTURES CORPORATION  
PO BOX 393  
FORT FRANCES ON P9A 3M7



**THIS IS NOT A TAX BILL.**

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario in compliance with the *Assessment Act* and regulations set by the Government of Ontario.

**Why am I receiving this Notice?**

This Amended Property Assessment Notice replaces the Notice we previously sent. We have corrected factual information about your property which has changed the assessment and/or classification. This change is effective for taxation beginning January 1, 2019.

**Account Information:**

Roll Number	59 12 010 007 27915 0000
AboutMyProperty™ Access Key	92P285BRQ9J6
Your property's location and description	237 EIGHTH ST W PLAN SM138 PT LOTS 1 TO 4 RP 48R4286 PART 3 RP 48R4369 PART 3 RP 48R4456 PARTS 5 AND 6
Municipality	FORT FRANCES TOWN

**Amended assessment information:**

MPAC's assessed value of your property as of January 1, 2016	\$1,004,000
MPAC's assessed value of your property as of January 1, 2012	\$1,269,232
Between 2012 and 2016, your property's assessed value changed by	-\$265,232

Under the phase-in provision in the *Assessment Act*, an increase in assessed value is introduced gradually. A decrease in assessed value will be introduced immediately. The January 1, 2016 assessed value and classification of your property will be used as the basis for calculating your 2019 to 2020 property taxes.

Please see Attachment (1) for an itemized list of the assessment changes and the assessment for each property classification related to your property.

# Amended Property Assessment Notice

For the 2019 to 2020  
property taxation years

**This Amended  
Property Assessment  
Notice has important  
information for you as  
a property owner.**

Please review it and file it  
away for your records.

**No action is required**

unless you disagree  
with your assessment.

**CONTACT US**

1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday  
8 a.m. to 5 p.m.

If you have accessibility  
needs, please call us  
for assistance.

[www.aboutmyproperty.ca](http://www.aboutmyproperty.ca)

AboutMy  
Property.ca

Page 27 of 100

**Property summary**

Roll Number:	59 12 010 007 27915 0000
Property type	Multi-Residential
Property information	Frontage: 232.30 feet Lot area: 2.77 acres

**Understanding your Amended Property Assessment Notice**

Why am  
I receiving ?  
this notice ■

MPAC previously sent a Notice on the assessed value and/or classification of your property. Since then, we have made corrections in the factual information about your property.

This may include the property's:

- buildings or other structures
- use
- lot size
- legal description, or
- other factual information that affects its assessed value and/or classification

**Have questions about your property assessment?**

Register and log in to [www.aboutmyproperty.ca](http://www.aboutmyproperty.ca) to learn more about how your property was assessed, see the information we have on file, as well as to compare it to others in your area. You can register using the **Roll Number** and **Access Key** in the Account Information section on page 1 of this Notice.

**Have questions?**

We're here to help. Contact us at 1 866 296-6722 and one of our property assessment experts will help guide you through your Notice. Have a question about your property taxes? Contact your municipality for assistance.

**Still not sure about your property's assessed value?**

You can file a Request for Reconsideration at [www.aboutmyproperty.ca](http://www.aboutmyproperty.ca) and MPAC will review your assessment, free of charge. You also have the option to file an appeal with the ARB. Your Request for Reconsideration and appeal deadlines are on page 3 of this Notice.

About My  
Property.ca





## Attachment (1)

Roll Number: 59 12 010 007 27915 0000

### Change(s) to your property assessment

#### Previous assessment information

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	Phase-in value 2019
Multi-Residential Taxable	\$1,269,232	\$1,004,000	\$1,004,000

#### Amended for the 2019-2020 tax years

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	2019	Phase-in value for tax years 2020
Multi-Residential Taxable	\$981,379	\$776,300	\$776,300	\$776,300
New Multi-Residential Taxable	\$287,853	\$227,700	\$227,700	\$227,700
Total	\$1,269,232	\$1,004,000	\$1,004,000	\$1,004,000

#### School support:

Property class		2019 Assessment
Multi-Residential	English-Public	\$776,300
New Multi-Residential	English-Public	\$227,700

### Deadlines for a Request for Reconsideration (RfR) and/or appeal of the assessment change(s)

If you do not agree with the change(s) in the value and/or the classification, you may file an RfR or appeal.

#### Owners of a property with a residential, farm or managed forests classification:

If you want a review of your property assessment change(s), the first step is to ask MPAC for a free-of-charge RfR. You must do this before you can appeal to the Assessment Review Board (ARB).

**Your deadline for requesting an RfR is February 26, 2020.** To file an RfR, visit [www.aboutmyproperty.ca](http://www.aboutmyproperty.ca).

#### Owners of other property classifications:

You may (but do not have to) ask for a free-of-charge RfR before considering an appeal to the ARB.

**Your ARB filing deadline is February 26, 2020.** To file an appeal, visit the ARB's website at [www.elto.gov.on.ca](http://www.elto.gov.on.ca).

#### For all properties:

If you submit an RfR, you must wait for MPAC's decision before you may appeal to the ARB.



MUNICIPAL  
PROPERTY  
ASSESSMENT  
CORPORATION

COPY

**Still have questions?**

We're here to help. Contact us at 1 866 296-6722 or TTY 1 877 889-6722 and one of our property assessment experts will help guide you through your Notice.

Date: 2019-10-29 5:36:12 PM  
User: hhatch

Town of Fort Frances  
Distribution Summary  
Property Taxes

Page 46 AGENDA ITEM #7.8

Batch: HH10292019PRAN

Account Number	Account Description	Amount
LO-001-0000-0040-10241	Taxes Receivable- Current	-\$5,603.32
LO-010-0150-0125-50018	Multi-Residential Tax - EP	\$9,434.66
LO-010-0151-0125-50018	Multi-Residential Tax - EP	\$366.60
LO-010-0150-0128-50018	New Multi-Residential Tax - EP	-\$3,831.34
LO-010-0151-0128-50018	New Multi-Residential Tax - EP	-\$366.60

Report Total: \$0.00

\*\*\* END OF REPORT \*\*\*



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/99**

**To: Mayor Caul & Members of Council**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: November 20, 2019**  
**SUBJECT: Request for Reconsideration M.O.S.**  
**RE: 1015 Third St E (2019) Roll # 5912-030-005-08300-0000**

---

**BACKGROUND**

Attached are the Minutes of Settlement for the 2019 taxation year under Section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 1015 Third St E – Residential (RT) CVA of 172,000 reduced to CVA of 132,000 effective January 1, 2019 for the 2019 taxation year resulting from condition of structures.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced property filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. application being January 22, 2020

That total financial impact of the Minutes of Settlement is \$737.45 consisting of a reduction of municipal revenue of \$673.05 and education revenue of \$64.40 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that Council process the Minutes of Settlement for the property located at 1015 Third Street East as received.

Council Approval of This Report Will Agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 1015 Third Street East as received.

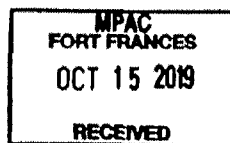
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
MOS	2019	3.5.08300	-40,000	RTES	0.01682625	0.00161000	-673.05		-64.40					-737.45

**Minutes of Settlement  
2019 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

PHYLLIS GEORGE  
EDWARD JOSEPH GEORGE  
1015 THIRD ST E  
FORT FRANCES ON P9A 1S3  
CANADA



**Contact Us:**



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

If you have any accessibility needs, please  
contact MPAC for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** PHYLLIS GEORGE  
EDWARD JOSEPH GEORGE  
**Roll number** 59-12-030-005-08300-0000  
**Property location and description** 1015 THIRD ST E  
PLAN SM50 LOT 145 TO 146 PCL 19716  
**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment  
Property  
Classification**

Residential (RT)  
Total

Current Value Assessed	
2012	2016
\$174,000	\$172,000
<b>\$174,000</b>	<b>\$172,000</b>

**Property  
Classification**

Residential (RT)  
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$172,000	\$172,000
<b>\$172,000</b>	<b>\$172,000</b>

**RECOMMENDED Property Assessment**

**Property  
Classification**

Residential (RT)  
Total

Current Value Assessed	
2012	2016
\$174,000	\$132,000
<b>\$174,000</b>	<b>\$132,000</b>

**Property  
Classification**

Residential (RT)  
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$132,000	\$132,000
<b>\$132,000</b>	<b>\$132,000</b>

Why your property assessment changed

- **Changed value due to condition of structure(s)**

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.



Please check (✓) one of the following:

- ☒ I accept my recommended assessment  
I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

- ☐ I reject my recommended assessment  
I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 28, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, sign and send a copy of the entire document to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, P.O. Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than September 13, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name PHYLLIS GEORGE	Date (yyyy/mm/dd) 2019/10/15
--	------------------------------	---------------------------------

Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/07/30
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
---------------------------------------	----------------------	-------------------

Last date for a municipal appeal: January 22, 2020

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019

Roll Number: 59-12-030-005-08300-0000



Batch: HH10222019GEOR

Tax		Levy Amount
Rate	Description	
RT	Ed - English Seperate Res/Farm	-\$64.40
	Municipal - Residential/Farm	-\$673.05
Levy Total		-\$737.45

\*\*\* E N D O F R E P O R T \*\*\*

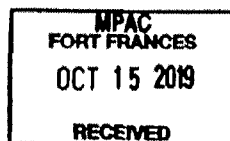
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
MOS	2019	3.5.08300	-40,000	RTES	0.01682625	0.00161000	-673.05		-64.40					-737.45

**Minutes of Settlement  
2019 Tax Year  
Results of Request for Reconsideration  
Property Assessment Notice**



MUNICIPAL PROPERTY  
ASSESSMENT CORPORATION  
SOCIÉTÉ D'ÉVALUATION  
FONCIÈRE DES MUNICIPALITÉS

PHYLLIS GEORGE  
EDWARD JOSEPH GEORGE  
1015 THIRD ST E  
FORT FRANCES ON P9A 1S3  
CANADA



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Toronto, ON M1S 5T9

If you have any accessibility needs, please  
contact MPAC for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

**Owner name(s)** PHYLLIS GEORGE  
EDWARD JOSEPH GEORGE  
**Roll number** 59-12-030-005-08300-0000  
**Property location and description** 1015 THIRD ST E  
PLAN SM50 LOT 145 TO 146 PCL 19716  
**Municipality/Local taxing Authority** Town of Fort Frances

**CURRENT Property Assessment  
Property  
Classification**

Residential (RT)  
Total

Current Value Assessed	
2012	2016
\$174,000	\$172,000
<b>\$174,000</b>	<b>\$172,000</b>

**Property  
Classification**

Residential (RT)  
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$172,000	\$172,000
<b>\$172,000</b>	<b>\$172,000</b>

**RECOMMENDED Property Assessment  
Property  
Classification**

Residential (RT)  
Total

Current Value Assessed	
2012	2016
\$174,000	\$132,000
<b>\$174,000</b>	<b>\$132,000</b>

**Property  
Classification**

Residential (RT)  
Total

Effective date: January 01, 2019 Phase-in Assessment for Taxation Years	
2019	2020
\$132,000	\$132,000
<b>\$132,000</b>	<b>\$132,000</b>

Why your property assessment changed

- **Changed value due to condition of structure(s)**

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2019 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.



Please check (✓) one of the following:

- ☒ I accept my recommended assessment  
I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

- ☐ I reject my recommended assessment  
I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by October 28, 2019.

To complete your Request for Reconsideration, please check one of the above boxes, sign and send a copy of the entire document to MPAC in one of the following ways:

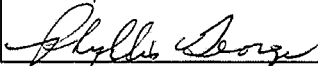



Email: enquiry@mpac.ca



Write: MPAC, P.O Box 9808  
Toronto, ON M1S 5T9

We must receive your response no later than September 13, 2019. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name PHYLLIS GEORGE	Date (yyyy/mm/dd) 2019/10/15
---	------------------------------	---------------------------------

Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2019/07/30
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**Objection by Municipality or Local Taxing Authority**

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: January 22, 2020

**PLEASE NOTE:** MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2019

Roll Number: 59-12-030-005-08300-0000

Batch: HH10222019GEOR

Tax		Levy Amount
Rate	Description	
RT	Ed - English Seperate Res/Farm	-\$64.40
	Municipal - Residential/Farm	-\$673.05
Levy Total		-\$737.45

\*\*\* E N D O F R E P O R T \*\*\*

November 20, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Letter Dated October 24, 2019 from M. Ahrens RE: Student Safety and Legion Park Concerns**

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If Council recalls Mr. Ahrens brought forward a number of requests in the 2019 Budget process for consideration, I have attached the budget report for reference, the sidewalk along Keating Avenue was one of the matters considered.

Item 1:

Back when Rainy River District School Board was implementing Kiss and Ride, the sidewalk along Keating Avenue was considered heavily and at that time the School Board was asked to help cover the costs for the sidewalk and the property owners were contacted about the development. At that time the residents were not in favour with the development of a sidewalk along the west side of Keating Avenue. In addition, there is an issue with the location of the power poles along this section of roadway such that there is not sufficient room to get a sidewalk installed between the poles and the property line nor between the poles and curb. All four of the poles along this section would have to be re-located to facilitate the installation of a sidewalk. In addition to this issue, the lots along this road section are very flat and the development of a sidewalk along this road at this time may negatively impact the ability for these lots to drain to the roadway or cause water to flow back toward the houses. The best time to install a sidewalk is likely during a roadway reconstruction when proper grading and drainage can be accommodated. At this point the School Board would have to be approached again to discuss cost sharing, and the Northwest Catholic School Board should also be contacted as their higher student population would benefit from this sidewalk as well. Following that, it is recommended that the request be forwarded to the 2020 Capital Budget process for consideration. Also the Town will reach back out to both of the School boards to cost share in the installation of this sidewalk.

Item 2:

The Legion Park off Kings Highway and Lillie Avenue does see some traffic at the end of Lillie Avenue where people turn around at the end of that roadway. Depending on the time of year we have to dress up the area that the vehicles turn around due to rutting. In the winter, this area is used for snow storage, so the turning area is not a concern. Given the relative openness of this area, if we were to put up barricades drivers would easily be able to go around them. The only way to address this matter would be through additional enforcement action from the OPP. Currently the vehicular traffic is focused in one small area and so at this time, it is recommended that the area continue to be monitored and addressed as needed going forward.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. the request for a sidewalk along Keating Avenue from J.W. Walker School to Second Street be referred to the 2020 Capital Budget Process.
2. both of the School Boards be contacted to provide financial support for the project.
3. the turn around area at the Legion Park continue to be monitored and addressed as needed.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:**

- 1. the request for a sidewalk along Keating Avenue from J.W. Walker School to Second Street be referred to the 2020 Capital Budget Process.**
- 2. both of the School Boards be contacted to provide financial support for the project.**
- 3. the turn around area at the Legion Park continue to be monitored and addressed as needed.**

2019Nov Ahrens Request for Sidewalk

October 24, 2019

*June*  
Dear Mayor Caul:

Re: 1) Pedestrian Safety - Keating Ave. / 1st St. W  
2) Vehicular degradation of Legion Park (south end Lillie Ave.)

### **Elementary Student Safety - Keating Ave. / 1st Street W**

- \* 400+ students will be attending St. Mary (Elementary) School (JK-Gr.8) beginning January 2020.
- \* A number of these students will walk from south of #11/71 to and from the school.
- \* Students using Keating Ave. and/or 1st St. West need sidewalks. (Each day 13+ school buses & long Kiss & Ride line-ups create traffic hazards.)
- \* The T of FF needs to budget / install a sidewalk along the west side of Keating Ave. from J. W. Walker School north to 2nd Ave. W.
- \* In the interim, during the winter months, a sidewalk plow needs to keep open a safe passageway off the west side of Keating Ave.

### **Degradation of Legion (Westend) Park (south end)**

- \* Dozens of vehicles are invading the south end of Legion Park and using it as a turnaround.
- \* This ugly "traffic circle" has destroyed the grass, cut deep muddy ruts, and is hyper-stressing the young, shallow-rooted red pines.
- \* Management at the park seems to see the solution to be the responsibility of the Streets and Roads Department.
- \* The Streets and Roads Department seems to see the solution to be the responsibility of the Parks Department.
- \* An order from "**on high**" needs to be issued to stop this totally avoidable degradation of our beautiful Legion Park.

Respectfully re-submitted by

*Mew Ahrens*



December 17, 2018

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: 2019 Budget Request – Merv Ahrens Requests**

At the December 10 meeting of Council, local resident Merv Ahrens brought forward a number of requests for addition to the Capital Budget, the following table summarizes these requests and lists estimated costs:

Item	Cost	Notes
1. Countdown Ped Signals Keating Ave.	\$1530.00	New Controller installed in 2018
2. Countdown Ped Signals Central Ave.	N/A	Not possible See information below.
3. Sidewalk Along Kings Hwy Webster Ave. to First St.	\$23,000.00	Estimated 102.4m at \$224.61/m
4. Sidewalk along Keating Parker Street to First Street	\$65,000.00	Been in the budget since 2014 cost shared with RRDSB 50/50
5. Cross walks	N/A	See comments below
6. Chain Link Fence along Legion Park	\$22,000.00	Approximately 90m of 4' chain link fence

Item 1 and 2:

With the Keating Avenue and Kings Highway intersection, there is an additional fixture that would have to be added to the current hand/man signal to show the countdown time. The cost for the 4 new fixtures is estimated at: \$1530.00. Currently the hand signal comes up and flashes for 10 seconds prior to going to solid don't walk and the traffic signals changing to amber then red. For the Central Avenue and Third Street intersection, there currently are no pedestrian signals in this intersection. This intersection will require a controller upgrade as part of the Town's phased replacement plan, however this intersection poses some very unique challenges to meet the new regulations and will, as a result, be a costly intersection to complete. This intersection will require 4 new signals, one additional pole, 4 pedestrian push buttons, and one pedestrian push button pole plus all of the associated underground wiring. This work is planned for 2021 as a standalone capital item.

Item 3:

Currently the sidewalk ends from the east at Webster Avenue and there is no more sidewalk along the north side of Kings Highway until Keating Avenue. An extension of the sidewalk in front of Husky would be from First Street to Webster Avenue, a distance of approximately 102.4m. Based on surface preparation costs, it is estimated that the capital cost for this installation would be \$23,000.00. In addition, the abutting property owners would be required to approve of the sidewalk installation prior to the completion of the works and there would be an additional operating cost going forward for the ongoing winter and summer maintenance activities.

Item 4:

This request first came forward in the budget in 2014 at a request of the Traffic Safety Committee. This

block of Keating is not an easy block to install a sidewalk on as all of the utility poles down this stretch would have to be relocated to make room for the installation. In 2014 the Town requested 50% funding from the Rainy River District School Board and has yet to see a commitment from them on this initiative.

Item 5:

In 2019 the Administration will be looking for funds to complete necessary legal drawings of our Traffic Controlled intersections as a requirement of MTO for roads designated Connecting Link roads. The crosswalk at McDonalds, previously unapproved is one of the 'intersections' that MTO is looking for. This may render this crosswalk unapproved and have us being required to remove it. The possibility of installing a second cross walk at, or near Tim Horton's is not something that would be likely to be permitted. The pedestrian cross over located near the intersection of Church Street and Veteran Avenue, contrary to the presentation by Mr. Ahrens, is properly signed and lighted.

Item 6:

The installation of a chain link fence along the front of Legion park would be a capital cost of approximately \$22,000.00 for a galvanized chain link fence, four feet tall in accordance with our fence by-law.

Administration is looking for clear direction on whether to include any or all of these 6 items in the 2019 Capital Budget.

With the change to the Municipal Act requiring Municipalities to adopt policies surrounding the protection and improvement of their Municipal Tree Canopy, administration has already started to draft a policy suited to our municipalities needs. The items listed in Mr. Ahrens' letter have already been considered by Administration and will be found within the draft policy slated to be brought forward to Council in early 2019.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

November 20, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Letter Dated October 31, 2019 from D. Taylor and L. Sharp RE: Sump Pump Discharge**

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Upon notification of the issue with the sump pump in question, I worked with By-Law to determine how the matter should be addressed. I attended the site and noted the overland flow shortly after hearing about the complaint. At that time By-Law Enforcement was working with the property owner to address this issue while complying with the provisions of the applicable By-Law's.

It is my understanding that at this time the matter has been dealt with and there is no longer an issue with the noted property.

The Planning and Development Executive Committee recommends that administration continue to monitor the situation into the spring time thaw.

It is the recommendation of the Operations and Facilities Executive Committee that the matter be considered closed and further that administration follow up on this situation in the spring.

Respectfully Submitted



Travis Rob, P.Eng

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the matter be considered closed and further that administration follow up on this situation in the spring.**

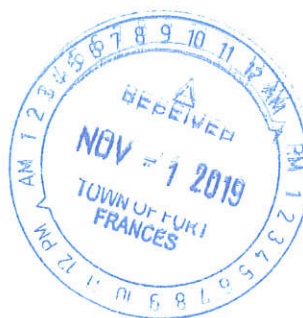
Manager of Operations and Facilities

2019Nov Taylor Sump Pump Request

Dalton Taylor and Lydia Sharp  
1021 Third Street East  
Fort Frances, ON P9A 1S3

October 31, 2019

Town of Fort Frances  
By-law Enforcement Office  
Public Works Department  
320 Portage Avenue,  
Fort Frances, ON P9A 3P9



**RE: 1015 Third Street East, Fort Frances – Sump line water discharge**

Dear Sir/Madam:

This will confirm that we recently made a complaint to both the By-law Enforcement Department and the Public Works Department regarding the recent installation of a sump line at 1015 Third Street East that is being discharged directly on the municipal lane. The continuous discharge of water has caused flooding of the lane and adjoining properties. Both departments have advised the discharge of sump line subsurface ground water on municipal lane was permissible, which is extremely troubling.

As you are aware, the discharge from the sump line has created large puddles, erosion and continuously wet conditions on the municipal lane, which due to insufficient grading does not flow towards the storm sewers and therefor pools in the lane and neighboring properties. This has created a nuisance and a hazard. It has now reached the point that there are hazardous icy conditions and jagged ice chunks strewn about the lane and abutting properties. The Town could be held potentially liable in the event of property damage or personal injury.

The Town of Fort Frances By-law #06/16, and in particular paragraphs 8.4 and 8.8 (a), a copy of which is enclosed, applies to this situation and which should not be permitted to continue.

I trust that this matter will be addressed promptly and properly.

Sincerely,

*Dalton Taylor*  
*Lydia Sharp*

Dalton Taylor/Lydia Sharp

cc: June Caul, Mayor



installation is made. The rates for the installation of this service are as provided in the current Town's User Fee by-law.

- b) Where as determined by the Engineer, there is no acceptable storm sewer or open ditch abutting the property, the property owner may make application annually for permission to direct the discharge from the weeping tile sump pump to the sanitary sewer between October 15 and March 31 each year. Approval by the Engineer, of the application is required before any connection to the sanitary sewer is made. The property owner shall terminate the connection of the discharge from the weeping tile sump pump to the sanitary sewer and redirect the discharge to the outdoors by March 31 or as directed by the Engineer.

In special circumstances, the Engineer may grant permission to a property owner to deviate from the foregoing required timelines.

No property owner shall permit the discharge from the weeping tile sump pump to the surface of any municipal roads during winter months.

### 8.3 Development requiring site plan approval

For all new site plan approvals, all existing connections of foundation drains (weeping tile) shall be removed and no new connection of foundation drains shall be allowed to the sanitary sewer system unless approved by the Engineer.

### 8.4 Discharge of foundation drain (weeping tile) flows

Every person shall discharge all foundation drain (weeping tile) flows from a building in accordance with this by-law.

### 8.5 Gravity connections

No gravity connection of foundation drains (weeping tile) will be allowed to the storm sewer system unless the system has the capacity to provide for such connections and is approved by the Engineer.

### 8.6 New plans of subdivision

Where ever possible no person shall create a lot that does not have a storm sewer adjacent to it and, in subdivisions where the subdivision agreement has been approved by Council no person shall create a lot that does not have a storm private drain connection, except where a geotechnical engineer certifies that foundation drains (weeping tile) are not required.

### 8.7 When sump pumps are discharged to ground surface

For all new subdivisions, where the subdivision agreement is approved by Council where ever possible sump pumps shall discharge foundation drain (weeping tile) flows into a storm sewer. Where a sump pump discharges foundation drain (weeping tile) flows to the ground surface, the following shall apply:

- a) if a problem related to a lot, caused by the discharge of the sump pump to the ground surface occurs prior to the Town's assumption of the street fronting that lot, the developer will be required to redirect the sump pump discharge to the storm sewer via a storm private drain connection at no cost to the Town;
- b) prior to the assumption of a street by the Town, the developer will be required to engage a geotechnical engineer to certify that the soil and ground water conditions on any vacant lot or lots are such that a direct connection to a storm sewer will not be required. If such certification cannot be provided, the developer shall be required to install a storm private drain connection to serve each affected lot, at no cost to the Town;
- c) prior to the assumption of a street by the Town, should the discharge of a sump pump on any lot adjacent to a vacant lot be required, because of unsuitable or unfavourable soil and ground water conditions, to be connected directly to the storm sewer, the developer shall install storm private drain connections to all vacant lots as directed by the Engineer, at no cost to the Town.

### 8.8 Requirements for foundation drain (weeping tile) flows

The foundation drain (weeping tile) flows from a building shall be discharged in the following manner:

- a) via a sump pump to the ground surface, provided that the discharge to the ground surface does not create continually wet ground conditions and/or do not create any adverse effect upon municipal sidewalks and roads or upon adjacent properties; or
- b) via a sump pump to a storm sewer; or
- c) via a sump pump to a dry well system, provided that appropriate soil testing is completed to establish the suitability of using a dry well system, and that the dry well system is designed and certified by a qualified Ontario Professional Engineer; or
- d) by gravity water flow to the storm sewer, if capacity and availability, as determined by the Engineer, exists in the storm sewer; and
- e) in subdivisions where the subdivision agreements are approved by Council, notwithstanding the requirements of clauses 8.8 (a) to (d) inclusive, sump pump discharges shall be connected to storm building sewers, which shall be connected to storm private drain connections.

November 20, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Vianet Water Tower Antenna Lease Agreement Renewal**

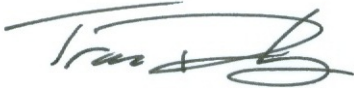
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Vianet presently leases space on the Water Tower for an antenna. A 5-year term lease agreement has been in place since December 1, 2009, renewed first in 2015, where Vianet pays the Town \$273.10 (HST extra) per month. This agreement expired on November 30, 2019.

Attached is a letter from John Ducharme requesting a renewal of this agreement for another 5-year term. An amended agreement will need to be signed to reflect both the Term and Possession timelines and new lease rates. The Term would be for another five (5) years (December 1, 2019 to November 30, 2024) at the new rate of \$3,498.45 per year (\$291.54/mth) plus HST. This rate was calculated by the inflationary increase to the existing rate over the past 5 years. All other conditions within the agreement remain the same.

It is the recommendation of the Operations and Facilities Executive Committee to enter into a renewal agreement with Vianet for antenna space on the Town's water tower for a period of 5 years, and further that Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.

Respectfully Submitted



Travis Rob, P.Eng

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to enter into a renewal agreement with Vianet for antenna space on the Town's water tower for a period of 5 years, and further that Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.**

Manager of Operations and Facilities

2019Nov Vianet Lease Agreement Renewal

Town of Fort Frances  
320 Portage Avenue, Fort Frances, Ont. P9A 3P9  
807-274-5323

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To whom it may concern,

Vianet is writing to confirm that we intend to renew our agreement for the Fort Frances Water Tower for use of antenna structure for Wireless Internet.

John DuCharme  
Vianet  
November 13 2019

November 15, 2019, 2019

Report To: Mayor & Council

From: Travis Rob, P.Eng., Manager of Operations & Facilities

**SUBJECT: July 2019 Drinking Water Systems Monthly Summary Report**

Please find attached the July 2019 Summary Report on the drinking water systems, prepared by Brad Webb, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the July 2019 report as presented.

Respectfully submitted,  
Operations & Facilities Division

Travis Rob, P.Eng.  
Manager of Operations & Facilities

<b>Council approval of this report will</b> accept the July 2019 report prior to it being made available to the general public.
---

c.c. – Craig Miller, P.Eng., Environmental Superintendent  
Brad Webb, ORO, Senior WTP Operator



**July 2019**

**Monthly Summary Report  
Water Systems**

**Prepared by: Brad Webb, ORO  
Senior Water Treatment Plant Operator**

**Dated: August 01, 2018**

### 1) **Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of July 2019 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

### 2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well :

Estimated Daily Usage	0.21 m3
Estimated July Usage	6.5 m3

### 3) **Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 5 samples taken no adverse results

Water Treatment Plant (raw): 5 samples taken no adverse results

Water Distribution System: 20 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 1111 First St. E.	2. 1017 Cornwall Ave.	3. 901 Wright Ave.	4. W. Tower
5. 1111 First St. E.	6. 921 6 <sup>th</sup> West.	7. 1324 Kings Hwy.	8. W. Tower
9. 746 6 <sup>th</sup> St. West.	10. W. Tower.	11. F.F. cemetery	12. 1509 School Rd.
13. 720 Scott St.	14. 901 Wright Ave.	15. 704 Portage Ave.	16. W. Tower
17. 720 Scott St.	18. 1036 Victoria Ave.	19. 901 Wright Ave.	20. W. Tower

**4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:**

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken April 16, 2019 – no adverse results.

**5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:**

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

**7) Maintenance Activities at the WTP:**

July 02<sup>nd</sup> -worked on updating M.S.D.S. binder.

July 03<sup>rd</sup> - Received 15 barrels of fluoride.  
 - Cleaned out the soda ash line.  
 - Worked on updating M.S.D.S. binder.

July 04<sup>th</sup> - Received a load of Alum.  
 - Cleaned top and bottom tanks on the poly unit.  
 - Cleaned the four check valves on the poly unit.

July 05<sup>th</sup> - Calibrated the distribution chlorine analyzer.  
 -Calibrated fluoride analyzer.  
 -Took grab samples off filters 1,3 & 4.

July 10<sup>th</sup> -Power outage generator ran for ½ hour.

July 11<sup>th</sup> -Pulled motor off # 1 low lift to send in for rebuild.  
 -Galbraith electric here to test spare low lift motor.  
 -Took landfill site samples.

July 12<sup>th</sup> - Cleaned top and bottom tanks on the poly unit.  
 - Cleaned all four check valves on the poly unit.

July 15<sup>th</sup> -Replaced fluoride transfer pump.  
 -Worked on finished and filtered sample pumps.

July 16<sup>th</sup> - Received 4 tonners of CL2.

July 17<sup>th</sup> - Calibrated distribution chlorine analyzer.

July 19<sup>th</sup> - Pryde's Plumbing here to clean burners on hot water tank.

July 23<sup>rd</sup> - Reset filter unit at Sunny Cove.

July 24<sup>th</sup> -Air dryer plugged had to bypass it to get air to plant.

July 25<sup>th</sup> - Cleaned top and bottom tanks on the poly unit.  
 -Cleaned all four check valves on the poly unit.

July 29<sup>th</sup> -Greased gears and chains on clarifier # 1.  
 - Greased gears and chains on clarifier # 2.  
 -Greased air scour blower.  
 -Greased poly unit mixer motor.  
 -Greased Soda Ash auger.  
 -Changed belt on Soda Ash Feeder.  
 -Calibrated distribution cl2 analyzer.  
 -Calibrated Fluoride analyzer.

July 30<sup>th</sup> -

#### 8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

#### 9) **Other Miscellaneous Information:**

July 2<sup>nd</sup> - routine micro sample collection.

July 8<sup>th</sup> - routine micro samples collection.

July 15<sup>th</sup> - routine micro sample collection.

July 22<sup>rd</sup> - routine micro sample collection.

- took micro samples at Sunny Cove Camp.
- took micro samples from temp main on 2<sup>nd</sup> Street 300 block.

July 23<sup>rd</sup> - took DWSP samples at the Plant and Water Tower.

July 25<sup>th</sup> -took new service sample at St. Frances school.

July 29<sup>th</sup> - routine micro sample collection

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Brad Webb, ORO, Senior WTP Operator: \_\_\_\_\_
- Craig Miller, P.Eng. Environmental Superintendent: \_\_\_\_\_
- Travis Rob, P.Eng. Manager of Operations & Facilities: \_\_\_\_\_
- Doug Brown, P.Eng. CAO: \_\_\_\_\_
- Rick Wiedenhoeft, Chair O & F Exec Committee: \_\_\_\_\_
- June Caul, Mayor: \_\_\_\_\_
- John McTaggart, Councillor: \_\_\_\_\_
- Mike Behan, Councillor: \_\_\_\_\_
- Wendy Brunetta, Councillor: \_\_\_\_\_
- Doug Judson, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Brad Webb, Senior WTP Operator at 274-2325.

**Monthly Report July 2019**

Flow Data JULY	Units	2017		2018		2019	
		Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m <sup>3</sup>		205490		163390		165900
Raw Maximum Day	m <sup>3</sup>	Sunday 23rd	6950	Sunday 15th	5460	Saturday 27th	5570
Raw Minimum Day	m <sup>3</sup>	Monday 24th	6370	Thursday 5th	4870	Monday 29th	5180
Raw Average Daily Consumption	m <sup>3</sup>		6630		5270		5350
Total Treated Water	m <sup>3</sup>		126300		125810		122360
Treated Water Maximim Day Consumption	m <sup>3</sup>	Saturday 29th	5420	Tuesday 24th	5100	Wednesday 03rd	4560
Treated Water Minimim Day Consumption	m <sup>3</sup>	Tuesday 04th	3040	Monday 2nd	3400	Sunday 28th	3350
Treated Water Average Day Consumption	m <sup>3</sup>		4070		4060		3950
Daily Average Per Household Consumption Rate	m <sup>3</sup>		1.08		1.07		1.04
* Daily Average Per Person Consumption Rate	m <sup>3</sup>		0.51		0.51		0.49
Monthly Averages - Operating Parameters WTP:							
FAC Residual - Treated Water	mg/L		2.15		2.12		2.07
Total Chlorine Residual - Treated Water	mg/L		2.31		2.37		2.29
Aluminum Sulphate - Raw Water	mg/L		35.0		35.0		35
Aluminum Sulphate - Treated Water Residual	mg/L		0.02		0.02		0.02
Fluoride - Treated Water	mg/L		0.65		0.75		0.71
Soda Ash - Raw Water	mg/L		35.0		35.0		35
PH - Adjusted	mg/L		7.31		7.03		7.18
Temperature	C		20.1		21.7		21.4
Quantity of Chemical Used:		kg					
Aluminum Sulphate	kg		7192.2		4473.9		5806.5
Polyelectrolyte	kg		75.0		100.0		62.5
Chlorine Gas	kg		1002.0		848.0		815
Soda Ash - Used for PH Adjustment	kg		7192.2		5718.7		5806.5
Fluoride	kg		643.0		503.0		775

- \* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.
- \* Population is 7986
- \* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
July 2019

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10^3 M^3	17	5.28	5.42	5.33	5.31	5.48	5.48	5.35	5.27	5.37	5.34	5.28	5.42	5.27	5.40	5.29	5.37	5.43	5.26	5.54	5.21	5.38	5.47	5.32	5.37	5.31	5.36	5.57	5.33	5.18	5.21	5.30	165.90	5.35
Peak Instantaneous - Raw Water	L/s	n/a	62.17	62.15	62.11	62.31	62.45	62.82	62.75	63.25	63.25	63.16	62.61	63.11	62.90	62.74	63.00	63.10	63.05	63.17	63.88	63.90	62.93	62.95	62.91	62.69	62.55	62.55	62.49	62.50	62.32	61.20	61.11	76.80	62.71
Treated Water	10^3 M^3	17	3.83	4.35	4.56	4.08	3.71	4.28	3.52	4.28	4.29	4.14	3.42	4.20	3.58	3.64	4.09	3.76	4.21	3.55	4.41	3.57	3.73	3.80	4.18	4.31	4.09	4.07	3.77	3.35	3.61	3.70	4.28	122.36	3.95
Peak Instantaneous - Treated Water	L/s	n/a	64.40	66.10	66.32	68.65	65.49	65.33	65.12	66.20	66.20	67.48	67.60		64.99	66.68	63.51	63.64	68.04	66.73	65.34	68.31	65.15	65.11	63.79	65.18	64.01	65.81	65.61	63.00	64.31	64.46	66.56	1969.12	65.64
BackWash Water	10^3 M^3	n/a	0.252	0.288	0.267	0.256	0.288	0.268	0.252	0.286	2.670	2.530	2.880	2.690	2.520	2.890	2.700	2.520	2.900	2.740	2.520	2.890	2.690	2.460	0.288	0.272	0.253	0.287	0.251	0.251	0.289	0.182	0.183	42.013	1.355
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.74	0.74	0.72	0.73	0.75	0.72	0.70	0.70	0.71	0.71	0.71	0.71	0.70	0.70	0.70	0.70	0.69	0.70	0.72	0.70	0.70	0.70	0.70	0.69	0.69	0.69	0.70	0.69	0.75	0.75	0.75	22.06	0.71
Turbidity Information																																			
Raw Water	NTU	n/a	1.68	1.64	1.45	1.33	1.39	1.44	1.41	1.47	1.39	1.42	1.37	1.45	1.23	1.31	0.74	1.65	1.43	1.19	1.75	1.89	1.45	1.11	1.67	1.33	1.66	1.52	1.42	1.41	1.14	1.14	1.46	43.94	1.42
Settled Water	NTU	n/a	0.10	0.09	0.11	0.16	0.14	0.12	0.10	0.12	0.11	0.12	0.11	0.10	0.10	0.11	0.11	0.20	0.08	0.16	0.11	0.13	0.13	0.12	0.11	0.14	0.11	0.11	0.12	0.14	0.16	0.16	0.17	3.85	0.12
Treated Water	NTU	1	0.05	0.05	0.06	0.05	0.07	0.09	0.06	0.05	0.05	0.06	0.05	0.05	0.06	0.06	0.07	0.06	0.05	0.06	0.07	0.06	0.07	0.07	0.07	0.08	0.08	0.09	0.11	0.12	0.11	0.11	0.11	2.20	0.07
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.12	7.11	7.08	7.08	7.15	7.21	7.17	7.20	7.11	7.19	7.24	7.15	7.17	7.18	7.18	7.27	7.24	7.18	7.18	7.11	7.21	7.23	7.24	7.18	7.24	7.18	7.03	7.02	7.23	7.30	7.23	215.29	7.18
pH - Settled water	no units	n/a	6.19	6.17	6.16	6.20	6.25	6.19	6.32	6.15	6.14	6.16	6.23	6.28	6.15	6.17	6.24	6.24	6.22	6.22	6.20	6.17	6.25	6.27	6.30	6.29	6.27	6.23	6.36	6.29	6.36	6.32	6.29	193.28	6.23
pH - Raw Water	no units	n/a	7.10	7.02	7.10	7.22	7.19	7.17	7.10	7.19	7.13	7.16	7.12	7.07	7.19	7.25	7.10	7.24	7.36	7.46	7.20	7.22	7.31	7.43	7.03	7.09	7.07	7.28	7.06	6.97	7.32	7.09	7.14	222.38	7.17
FAC - Treated Water	mg/l	0.2 to 4	1.96	2.08	2.09	2.15	2.26	2.06	2.02	2.04	2.07	2.03	2.02	2.08	1.98	1.97	2.03	2.05	2.20	2.04	2.03	2.01	1.97	2.00	2.05	2.16	2.14	2.14	1.89	1.95	2.10	2.17	2.29	64.03	2.07
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.12	2.26	2.36	2.36	2.48	2.22	2.20	2.22	2.36	2.26	2.30	2.32	2.32	2.32	2.38	2.28	2.24	2.14	2.10	2.30	2.36	2.06	2.18	2.48	2.32	2.28	2.06	2.14	2.28	2.54	2.64	70.88	2.29
Temperature	C	15	20.0	19.0	19.0	20.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	22.0	23.0	22.0	22.0	23.0	23.0	21.0	21.0	21.0	22.0	21.0	22.0	22.0	21.0	22.0	22.0	22.0	23.0	663.0	21.4	
Fluoride used (Total Daily Consumption)	kg	n/a	27.0	28.0	26.0	26.0	26.0	26.0	25.0	24.0	24.0	23.0	24.0	22.0	22.0	24.0	22.0	23.0	23.0	25.0	28.0	27.0	27.0	27.0	26.0	25.0	26.0	26.0	26.0	25.0	24.0	24.0	23.0	775.0	25.0
Chlorine used (Total Daily Consumption)	kg	n/a	26.0	27.0	27.0	26.0	28.0	27.0	27.0	26.0	27.0	26.0	26.0	27.0	26.0	27.0	27.0	26.0	28.0	26.0	27.0	25.0	26.0	27.0	27.0	26.0	26.0	26.0	22.0	26.0	25.0	26.0	26.0	815.0	26.3
Soda ash (Total Daily Consumption)	kg	n/a	184.8	189.7	186.6	185.9	191.8	191.8	187.3	184.5	188.0	186.9	184.8	189.7	184.5	189.0	185.2	188.0	190.1	184.1	193.9	182.4	188.3	191.5	186.2	188.0	185.9	187.6	195.0	186.6	181.3	182.4	185.5	5806.5	187.3
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - (Total Daily Consumption)	kg	n/a	184.8	189.7	186.6	185.9	191.8	191.8	187.3	184.5	188.0	186.9	184.8	189.7	184.5	189.0	185.2	188.0	190.1	184.1	193.9	182.4	188.3	191.5	186.2	188.0	185.9	187.6	195.0	186.6	181.3	182.4	185.5	5806.5	187.3
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - Treated Water	mg/l	0.1	0.02	0.02	0.01	0.02	0.05	0.05	0.04	0.04	0.01	0.03	0.03	0.03	0.01	0.01	0.02	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.02	0.03	0.02	0.02	0.60	0.02
Poly bags added (25 kg bags )	kg			0.5							0.5		0.5					0.5							0.5									62.5	



November 15, 2019, 2019

Report To: Mayor & Council

From: Travis Rob, P.Eng., Manager of Operations & Facilities

**SUBJECT: August 2019 Drinking Water Systems Monthly Summary Report**

Please find attached the August 2019 Summary Report on the drinking water systems, prepared by Brad Webb, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the August 2019 report as presented.

Respectfully submitted,  
Operations & Facilities Division

Travis Rob, P.Eng.  
Manager of Operations & Facilities

<p><b>Council approval of this report will</b> accept the August 2019 report prior to it being made available to the general public.</p>
--

c.c. – Craig Miller, P.Eng., Environmental Superintendent  
Brad Webb, ORO, Senior WTP Operator

**August 2019**

**Monthly Summary Report  
Water Systems**

**Prepared by: Brad Webb, ORO  
Senior Water Treatment Plant Operator**

**Dated: September 03, 2019**

**1) Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of August 2019 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

**2) Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well:

Estimated Daily Usage     0.21 m3  
Estimated August Usage    6.5 m3

**3) Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 4 samples taken no adverse results

Water Treatment Plant (raw): 4 samples taken no adverse results

Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

1. 740 Scott St.	2. 320 Portage Ave.	3. 901 Wright Ave.	4. W. Tower
5. 746 6 <sup>th</sup> St. W.	6. 1324 Kings Hwy.	7. 943 3 <sup>rd</sup> St. E.	8. W. Tower
9. 740 Scott St.	10. 1036 Victoria Ave.	11. 901 Wright Ave.	12. W. Tower
13. 1111 First St. E.	14. 1104 Church St.	15. 740 Scott St.	16. W. Tower

**4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:**

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken April 16, 2019 – no adverse results.

**5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:**

New drinking water system put online August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

**7) Maintenance Activities at the WTP:**

Aug 01<sup>st</sup> - Cleaned top and bottom tanks on the poly unit.  
- Cleaned all 4 check valves on the poly unit.

Aug 8<sup>th</sup> - Cleaned top and bottom tanks on the poly unit.  
- Cleaned all 4 check valves on the poly unit.

Aug. 14<sup>th</sup> - Fire and Security here finishing up fire alarm panel.

Aug. 15<sup>th</sup> - Cleaned top and bottom tanks on the poly unit.  
- Cleaned all 4 check valves on the poly unit.

Aug 16<sup>th</sup> - took grab samples off the filters.

Aug 20<sup>th</sup> - annual calibrations by Lakeside Controls.

Aug 21<sup>st</sup> - annual calibrations by Lakeside Controls.  
- Jamie Davis here installing new air dryers on compressors.

Aug 22<sup>nd</sup> - annual calibrations by Lakeside Controls.

Aug 23<sup>rd</sup> - cleaned top and bottom tanks on the poly unit.  
Cleaned all 4 check valves on the poly unit.

Aug 27<sup>th</sup> - calibrated distribution chlorine analyzer.  
-received a load of Alum.  
-Fire Dept here testing emergency lights.

Aug 28<sup>th</sup> - calibrated fluoride analyzer.  
- cleaned Soda Ash Line.  
-

Aug 30<sup>th</sup> - cleaned top and bottom tanks on the poly unit.  
Cleaned all 4 check valves on the poly unit.

#### 8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

#### 9) **Other Miscellaneous Information:**

Aug. 01<sup>st</sup> - took micro samples on 2<sup>nd</sup> and Victoria construction 1<sup>st</sup> set.

Aug. 02<sup>nd</sup> - took micro samples on 2<sup>nd</sup> and Victoria construction 2<sup>nd</sup> set.

Aug. 12<sup>th</sup> - routine micro samples collection.  
-Samples for tie-in at Flinders and 3<sup>rd</sup> St. W. new school 1<sup>st</sup> set.

Aug. 13<sup>th</sup> – micro samples for tie-in at Flinders and 3<sup>rd</sup> St. W. new school 2<sup>nd</sup> set.  
-Took monthly micro samples at Sunny Cove.  
-Took micro samples at Fort Frances Airport.

Aug. 19<sup>th</sup> - routine micro sample collection.

Aug 25<sup>th</sup> - routine micro sample collection.



10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Brad Webb, ORO, Senior WTP Operator: \_\_\_\_\_
- Craig Miller, P.Eng. Environmental Superintendent: \_\_\_\_\_
- Travis Rob, P.Eng. Manager of Operations & Facilities: \_\_\_\_\_
- Doug Brown, P.Eng. CAO: \_\_\_\_\_
- Rick Wiedenhoeft, Chair O & F Exec Committee: \_\_\_\_\_
- June Caul, Mayor: \_\_\_\_\_
- John McTaggart, Councillor: \_\_\_\_\_
- Mike Behan, Councillor: \_\_\_\_\_
- Wendy Brunetta, Councillor: \_\_\_\_\_
- Doug Judson, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Brad Webb, Senior WTP Operator at 274-2325.

**Monthly Report August 2019**

Flow Data	August	Units	2017		2018		2019	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water		m <sup>3</sup>		204690		185980		159470
Raw Maximum Day		m <sup>3</sup>	Monday 28th	6900	Sunday 19th	6740	Wednesday 02nd	5260
Raw Minimum Day		m <sup>3</sup>	Sunday 13th	6290	Mon 6th & Sat 11th	5280	Thursday 24th	5010
Raw Average Daily Consumption		m <sup>3</sup>		6600		6000		5140
Total Treated Water		m <sup>3</sup>		123420		132730		118250
Treated Water Maximum Day Consumption		m <sup>3</sup>	Tuesday 01st	5680	Monday 13th	5780	Monday 07th	4880
Treated Water Minimum Day Consumption		m <sup>3</sup>	Sunday 27th	3300	Monday 6th	3340	Tuesday 08th	3120
Treated Water Average Day Consumption		m <sup>3</sup>		3980		4280		3810
Daily Average Per Household Consumption Rate		m <sup>3</sup>		1.05		1.13		1.01
* Daily Average Per Person Consumption Rate		m <sup>3</sup>		0.50		0.54		0.48
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water		mg/L		2.25		2.16		2.11
Total Chlorine Residual - Treated Water		mg/L		2.43		2.42		2.33
Aluminum Sulphate - Raw Water		mg/L		35.0		35.0		35
Aluminum Sulphate - Treated Water Residual		mg/L		0.02		0.02		0.02
Fluoride - Treated Water		mg/L		0.70		0.72		0.74
Soda Ash - Raw Water		mg/L		35.0		35.0		35
PH - Adjusted		mg/L		7.31		6.97		7.26
Temperature		C		21.5		21.7		21.7
Quantity of Chemical Used:		kg						
Aluminum Sulphate		kg		7164.2		6509.3		5581.5
Polyelectrolyte		kg		75.0		75.0		87.5
Chlorine Gas		kg		1036		919		778
Soda Ash - Used for PH Adjustment		kg		7164.2		6509.3		5581.5
Fluoride		kg		654		656		729

- \* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.
- \* Population is 7986
- \* Number of Households is 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
August 2019

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
		or Range																																	
Flow rates																																			
Raw Water	10^3 M^3	17	5.24	5.26	5.14	5.21	5.18	5.25	5.15	5.15	5.16	5.25	5.13	5.05	5.24	5.12	5.16	5.15	5.14	5.13	5.06	5.15	5.09	5.13	5.07	5.01	5.06	5.23	5.06	5.06	5.12	5.17	5.15	159.47	5.14
Peak Instantaneous - Raw Water	L/s	n/a	61.17	61.37	61.47	61.68	60.81	60.77	60.61	60.34	60.31	60.21	60.49	60.49	60.68	60.45	60.62	60.45	60.14	59.95	59.92	59.88	60.03	59.67	60.03	59.64	59.48	59.53	59.49	59.62	59.52	60.17	60.19	1869.18	60.30
Treated Water	10^3 M^3	17	4.06	3.82	3.99	3.74	3.94	4.03	4.88	3.12	3.66	4.21	3.98	4.40	3.97	4.31	4.04	4.23	4.20	3.32	3.39	3.85	3.58	3.56	3.17	3.60	3.47	3.68	3.16	3.92	4.05	3.69	3.23	118.25	3.81
Peak Instantaneous - Treated Water	L/s	n/a	65.95	65.36	65.25	64.38	64.90	64.81	65.85	66.77	64.30	63.41	64.15	66.12	64.72	64.96	64.57	65.55	64.81	65.26	65.73	63.69	65.87	65.38	63.31	62.89	65.42	62.96	63.19	62.84	64.68	64.47	63.47	2005.02	64.68
BackWash Water	10^3 M^3	n/a	0.291	0.140	0.231	2.860	0.268	0.241	0.286	0.269	0.244	0.324	0.271	0.241	0.288	0.273	0.237	0.288	0.271	0.248	0.289	0.273	0.249	0.288	0.274	0.252	0.288	0.276	0.250	0.288	0.272	0.258	0.288	10.816	0.349
Fluoride Information																																			
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.74	0.74	0.76	0.75	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.74	0.77	0.78	0.74	0.74	0.72	0.72	0.70	0.73	0.75	0.75	0.75	0.75	0.75	0.75	0.75	0.75	23.03	0.74
Turbidity Information																																			
Raw Water	NTU	n/a	1.09	1.42	1.36	1.31	1.39	1.18	1.16	1.19	1.24	1.20	1.15	1.10	0.98	1.08	1.18	1.15	1.20	1.11	1.22	1.33	1.26	1.21	1.26	1.31	1.27	1.29	1.14	1.26	1.41	1.54	1.77	38.76	1.25
Settled Water	NTU	n/a	0.13	0.12	0.13	0.12	0.12	0.11	0.11	0.11	0.10	0.09	0.10	0.11	0.12	0.11	0.11	0.09	0.08	0.06	0.09	0.07	0.06	0.07	0.07	0.07	0.07	0.08	0.11	0.09	0.09	0.09	0.10	2.98	0.10
Treated Water	NTU	1	0.12	0.10	0.10	0.10	0.11	0.10	0.11	0.11	0.11	0.10	0.10	0.11	0.12	0.11	0.11	0.09	0.08	0.06	0.09	0.07	0.06	0.07	0.07	0.07	0.07	0.08	0.11	0.09	0.09	0.09	0.10	2.90	0.09
Other Operating Parameters																																			
pH - Treated Water	no units	6.5 to 8.5	7.13	7.26	7.26	7.28	7.32	7.29	7.27	7.28	7.22	7.31	7.32	7.17	7.31	7.35	7.13	7.21	7.22	7.17	7.23	7.26	7.37	7.43	7.45	7.42	7.41	7.21	7.13	7.19	7.12	7.19	7.12	225.03	7.26
pH - Settled water	no units	n/a	6.29	6.23	6.23	6.25	6.23	6.31	6.29	6.30	6.28	6.26	6.29	6.20	6.19	6.27	6.28	6.20	6.25	6.12	6.18	6.24	6.27	6.28	6.38	6.41	6.33	6.35	6.32	6.33	6.44	6.43	6.41	194.84	6.29
pH - Raw Water	no units	n/a	7.12	7.25	7.43	7.36	7.26	7.24	7.24	7.32	7.26	7.29	7.33	7.09	7.08	7.08	7.06	7.00	7.01	7.07	7.07	7.09	7.02	7.00	7.09	7.03	7.05	7.15	7.14	7.08	7.05	7.11	7.03	221.40	7.14
FAC - Treated Water	mg/l	0.2 to 4	2.16	2.26	2.15	2.07	2.09	2.06	2.08	2.14	2.12	2.10	2.04	2.20	1.97	2.04	2.17	2.30	2.11	1.96	2.06	2.15	2.18	2.22	2.15	2.18	2.13	1.96	2.06	1.96	2.10	2.20	2.16	65.53	2.11
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.54	2.54	2.28	2.30	2.30	2.56	2.26	2.38	2.40	2.30	2.20	2.22	2.08	2.28	2.22	2.52	2.28	2.18	2.26	2.28	2.32	2.46	2.42	2.30	2.28	2.28	2.22	2.36	2.32	2.54	2.38	72.26	2.33
Temperature	C	15	22.0	22.0	23.0	23.0	23.0	23.0	22.0	22.0	22.0	22.0	22.0	22.0	23.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	22.0	21.0	21.0	21.0	21.0	21.0	21.0	20.0	20.0	20.0	19.0	672.0	21.7
Fluoride used (Total Daily Consumption)	kg	n/a	24.0	23.0	25.0	27.0	26.0	26.0	25.0	25.0	25.0	25.0	25.0	23.0	25.0	23.0	23.0	22.0	22.0	21.0	21.0	21.0	16.0	16.0	22.0	25.0	25.0	26.0	24.0	24.0	25.0	25.0	24.0	729.0	23.5
Chlorine used (Total Daily Consumption)	kg	n/a	26.0	26.0	25.0	26.0	25.0	25.0	25.0	26.0	25.0	25.0	25.0	25.0	26.0	25.0	25.0	25.0	25.0	24.0	25.0	25.0	25.0	25.0	24.0	25.0	24.0	26.0	24.0	25.0	25.0	25.0	26.0	778.0	25.1
Soda ash (Total Daily Consumption)	kg	n/a	183.4	184.1	179.9	182.4	181.3	183.8	180.3	180.3	180.6	183.8	179.6	176.8	183.4	179.2	180.6	180.3	179.9	179.6	177.1	180.3	178.2	179.6	177.5	175.4	177.1	183.1	177.1	177.1	179.2	181.0	180.3	5581.5	180.0
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - (Total Daily Consumption)	kg	n/a	183.4	184.1	179.9	182.4	181.3	183.8	180.3	180.3	180.6	183.8	179.6	176.8	183.4	179.2	180.6	180.3	179.9	179.6	177.1	180.3	178.2	179.6	177.5	175.4	177.1	183.1	177.1	177.1	179.2	181.0	180.3	5581.5	180.0
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1085.0	35.0
Alum residual - Treated Water	mg/l	0.1	0.02	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.01	0.04	0.03	0.04	0.01	0.02	0.04	0.03	0.03	0.01	0.01	0.01	0.02	0.01	0.03	0.03	0.03	0.04	0.02	0.03	0.61	0.02
Poly bags added (25 kg bags )	kg			0.5						0.5						0.5									0.5					0.5			0.5	87.5	

November 15, 2019

Report To: Mayor & Council

From: Travis Rob, P.Eng., Manager of Operations & Facilities

**SUBJECT: September 2019 Drinking Water Systems Monthly Summary Report**

Please find attached the September 2019 Summary Report on the drinking water systems, prepared by Brad Webb, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the September 2019 report as presented.

Respectfully submitted,  
Operations & Facilities Division

Travis Rob, P.Eng.  
Manager of Operations & Facilities

<p><b>Council approval of this report will</b> accept the September 2019 report prior to it being made available to the general public.</p>
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c.c. – Craig Miller, P.Eng., Environmental Superintendent  
Brad Webb, ORO, Senior WTP Operator

**September 2019**

**Monthly Summary Report  
Water Systems**

**Prepared by: Brad Webb , ORO  
Senior Water Treatment Plant Operator**

**Dated: October 01, 2019**



**1) Introduction:**

This report contains the major maintenance activities and operational events that occurred during the month of August 2019 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works No. 849N7DGE0 (Precedes Airport Groundwater Well Water Works No. 26002736). This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act. The water treatment plant falls under the requirements of Ontario Regulation 170/03 – Drinking Water Systems.

The Airport Small Drinking Water System, System No. 849N7DGE0, was put into service August 01, 2017. The system falls under the requirements of Ontario Regulation 319/08 – Small Drinking Water Systems.

**2) Flow Data:**

Water Treatment Plant: See attached spreadsheet.

Airport Groundwater Well :

Estimated Daily Usage     0.21 m3

Estimated August Usage    6.5 m3

**3) Microbiological (Health Related) Water Analysis - Main Water System No. 220000978:**

Water Treatment Plant (treated): 5 samples taken no adverse results

Water Treatment Plant (raw): 5 samples taken no adverse results

Water Distribution System: 20 samples taken where 25% of samples were tested for heterotrophic plate count (HPC) - no adverse results.

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

Water distribution samples taken at the following locations:

- |                                |                                |                               |              |
|--------------------------------|--------------------------------|-------------------------------|--------------|
| 1. 1111 First St. E.           | 2. 940 3 <sup>rd</sup> St. E.  | 3. 746 6 <sup>th</sup> St. W. | 4. W. Tower  |
| 5. 1301 Calder Dr.             | 6. 901 Wright Ave.             | 7. F.F. Cemetery.             | 8. W. Tower  |
| 9. 720 Scott St.               | 10. 1036 Victoria Ave.         | 11. 901 Wright Ave.           | 12. W. Tower |
| 13. 1301 Calder Dr.            | 14. 746 6 <sup>th</sup> St. W. | 15. 500 Keating Ave.          | 16. W. Tower |
| 17. 943 3 <sup>rd</sup> St. E. | 18. 704 Portage Ave.           | 19. 901 Wright Ave.           | 20. W. Tower |

**4) Microbiological (Health Related) Water Analysis - Airport Groundwater Well No. 849N7DGE0:**

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater tested negative for bacteria.

The Airport drinking water system is to be sampled and tested for bacteria once every three (3) months in accordance with Section 25 – Microbiological Sampling and Testing of the Small Drinking Water Systems Regulation, O. Reg. 319/08.

Water distribution sample taken August 22, 2019 – no adverse results.

**5) Free Available Chlorine Residual (FAC) - Main Water System No. 220000978:**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine Residual (FAC) - Airport Groundwater Well System No. 849N7DGE0:**

New drinking water system put on line August 01, 2017. No treatment required as the Airport groundwater well tested negative for bacteria.

**7) Maintenance Activities at the WTP:**

Sept 03<sup>rd</sup> -worked on filter # 3 effluent valve.

Sept 04<sup>th</sup> - worked on filter # 3 effluent valve.

Sept 05<sup>th</sup> - cleaned all 4 check valves on the poly unit.  
                   - cleaned top and bottom tanks on the poly unit.  
                   -put a new sensor on turbidity meter on filter # 3.

Sept 09<sup>th</sup> - Calibrated distribution chlorine analyzer.

Sept 12<sup>th</sup> - cleaned all 4 check valves on the poly unit.  
                   - cleaned top and bottom tanks on the poly unit.

Sept 13<sup>th</sup> -Fusion welding here to weld soda ash line.

Sept 16<sup>th</sup> - Calibrated distribution chlorine analyzer.

Sept 18<sup>th</sup> -Honeywell here to install data loggers on high lift pumps.

Sept 19<sup>th</sup> - cleaned all 4 check valves on the poly unit.

- cleaned top and bottom tanks on the poly unit.

Sept 25<sup>th</sup> - Took grab samples off the filters.  
 -shut plant down to change out power supplies for computers.

Sept 30<sup>th</sup> - greased clarifier chains and gears and bearings

Sept 26<sup>th</sup> - cleaned all 4 check valves on the poly unit.  
 - cleaned top and bottom tanks on the poly unit.

#### 8) **Water Complaints:**

- Poor Pressure – 0 complaints.
- Water quality – 0 complaints.

#### 9) **Other Miscellaneous Information:**

Sept 03<sup>rd</sup> - routine micro sample collection.

Sept 09<sup>th</sup> - routine micro sample collection.

Sept 10<sup>th</sup> - New main samples on 300 block 2<sup>nd</sup> Street East. 1<sup>st</sup> set. Pre tie in.

Sept 11<sup>th</sup> - New main samples on 300 block 2<sup>nd</sup> Street East. 2<sup>nd</sup> set. Pre tie in.  
 - Took quarterly samples at the Plant and Tower.  
 -Took T.S.S. samples off filter #1.  
 - Took micro samples at Sunny Cove.  
 -Took quarterly samples at Sunny Cove.

Sept 16<sup>th</sup> - routine micro sample collection.

Sept 23<sup>rd</sup> - routine micro sample collection.  
 -lead sampling program

Sept 24<sup>th</sup> - New water main tie ins 300 block 2<sup>nd</sup> Street, – 1<sup>st</sup> set  
 -lead sampling program  
 -Ran generator for 1 hour.

Sept 25<sup>th</sup> - New water main tie ins 300 block 2<sup>nd</sup> Street, – 2<sup>nd</sup> set

Sept 30<sup>th</sup> - routine micro sample collection.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Brad Webb, ORO, Senior WTP Operator: \_\_\_\_\_
- Craig Miller, P.Eng. Environmental Superintendent: \_\_\_\_\_
- Travis Rob, P.Eng. Manager of Operations & Facilities: \_\_\_\_\_
- Doug Brown, P.Eng. CAO: \_\_\_\_\_
- Rick Wiedenhoeft, Chair O & F Exec Committee: \_\_\_\_\_
- June Caul, Mayor: \_\_\_\_\_
- John McTaggart, Councillor: \_\_\_\_\_
- Mike Behan, Councillor: \_\_\_\_\_
- Wendy Brunetta, Councillor: \_\_\_\_\_
- Doug Judson, Councillor: \_\_\_\_\_
- Andrew Hallikas, Councillor: \_\_\_\_\_

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Brad Webb, Senior WTP Operator at 274-2325.

Flow Data	SEPTEMBER	Units	2017		2018		2019	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m^3		188500		183370		151480	
Raw Maximum Day	m^3	Saturday 02nd	6840	Saturday 02nd	6640	Wednesday 04th	5890	
Raw Minimum Day	m^3	Monday 25th	5430	Monday 25th	5200	Tuesday 03rd	4300	
Raw Average Daily Consumption	m^3		6280		6110		5050	
Total Treated Water	m^3		107620		104130		100160	
Treated Water Maximim Day Consumption	m^3	Tuesday 12th	4430	Tuesday 12th	4590	Wednesday 25th	3990	
Treated Water Minimim Day Consumption	m^3	Friday 04th	3100	Friday 04th	3120	Friday 27th	2810	
Treated Water Average Day Consumption	m^3		3590		3470		3340	
Daily Average Per Household Consumption Rate	m^3		0.95		0.92	0.00	0.88	
* Daily Average Per Person Consumption Rate	m^3		0.45		0.43	0.00	0.42	
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L		2.24		2.26		2.26	
Total Chlorine Residual - Treated Water	mg/L		2.45		2.47		2.53	
Aluminum Sulphate - Raw Water	mg/L		35.0		35.0		35	
Aluminum Sulphate - Treated Water Residual	mg/L		0.03		0.02		0.03	
Fluoride - Treated Water	mg/L		0.57		0.66		0.75	
Soda Ash - Raw Water	mg/L		35.0		35.0		35	
PH - Adjusted	mg/L		7.26		6.96		7.34	
Temperature	C		17.7		17.7		16.7	
Quantity of Chemical Used:								
Aluminum Sulphate	kg		6597.5		6418		5301.7	
Polyelectrolyte	kg		75		87.5		62.5	
Chlorine Gas	kg		934		870		726	
Soda Ash - Used for PH Adjustment	kg		6597.5		6418		5301.7	
Fluoride	kg		602		646		724	

- \* The Canadian Average is 450 Litres (0.45 m^3) per day.
- \* Population is 7986
- \* Number of Households is 3783



Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
September 2019

Operating Data	Units	*MAC	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	Total	Average
		or Range																																
Flow rates																																		
Raw Water	10^3 M^3	17	5.19	5.13	4.30	5.89	5.13	5.18	5.04	5.15	5.21	5.04	5.32	5.11	5.13	5.16	5.09	5.16	5.05	5.08	5.14	5.00	4.94	4.71	5.17	5.00	4.73	4.85	5.01	5.01	5.03	4.53	151.48	5.05
Peak Instantaneous - Raw Water	L/s	n/a	60.13	60.09	59.94	60.09	60.50	60.19	60.06	60.00	60.13	60.01	60.19	60.01	59.89	60.07	59.84	59.95	59.92	59.73	59.88	59.76		59.02	58.51	58.23			58.1	58.01	57.9	57.78	1607.86	59.55
Treated Water	10^3 M^3	17	3.51	2.99	3.46	3.48	3.29	3.36	3.15	3.43	3.23	3.26	3.62	3.42	3.05	3.49	3.09	3.79	3.45	3.49	3.21	3.03	3.76	3.19	3.03	3.45		3.54	2.81	3.36	3.27	2.96	100.16	3.34
Peak Instantaneous - Treated Water	L/s	n/a	63.62	63.15	64.63	64.02	63.44	64.72	64.43	65.98	63.26	65.08	67.44	66.95	64.35	64.65	63.74	63.15	65.18	65.15	64.19	64.16		71.46	62.42	64.33			66.20	64.65	64.53	63.37	1748.25	64.75
BackWash Water	10^3 M^3	n/a	0.271	0.278	0.272	0.288	0.212	0.253	0.288	0.271	0.249	0.287	0.270	0.505	0.288	0.268	0.246	0.289	0.270	0.244	0.290	0.270	0.245	0.290	0.270	0.244	0.288	0.278	0.287	0.242	0.288	0.268	8.309	0.277
Fluoride Information																																		
Fluoride Residual - Treated Water	mg/l	0.5 to 0.8	0.75	0.75	0.73	0.73	0.74	0.75	0.75	0.75	0.74	0.74	0.74	0.74	0.75	0.75	0.74	0.74	0.74	0.74	0.74	0.75	0.76	0.76	0.76	0.76	0.76	0.76	0.76	0.76	0.76	0.76	22.46	0.75
Turbidity Information																																		
Raw Water	NTU	n/a	1.32	1.22	1.35	1.47	1.32	1.69	1.26	1.24	1.06	1.17	1.12	1.22	1.31	1.28	1.18	1.42	1.45	1.24	1.32	1.53	1.51	1.64	1.47	1.48	1.24	1.23	1.32	1.28	1.42	1.86	40.62	1.35
Settled Water	NTU	n/a	0.12	0.12	0.10	0.08	0.12	0.09	0.05	0.09	0.10	0.11	0.11	0.11	0.12	0.11	0.11	0.13	0.07	0.14	0.11	0.07	0.08	0.12	0.13	0.11	0.14	0.14	0.12	0.11	0.11	0.09	3.21	0.11
Treated Water	NTU	1	0.09	0.10	0.09	0.08	0.06	0.07	0.07	0.04	0.09	0.09	0.10	0.09	0.09	0.10	0.08	0.09	0.04	0.04	0.04	0.04	0.04	0.04	0.04	0.08	0.06	0.09	0.09	0.08	0.09	0.08	2.18	0.07
Other Operating Parameters																																		
pH - Treated Water	no units	6.5 to 8.5	7.18	7.17	7.39	7.38	7.42	7.31	7.38	7.33	7.45	7.28	7.39	7.30	7.24	7.38	7.46	7.35	7.28	7.24	7.40	7.40	7.42	7.35	7.41	7.20	7.60	7.31	7.30	7.29	7.23	7.25	220.09	7.34
pH - Settled water	no units	n/a	6.36	6.23	6.34	6.34	6.37	6.40	6.41	6.42	6.41	6.38	6.44	6.41	6.36	6.38	6.45	6.42	6.38	6.33	6.35	6.40	6.41	6.30	6.41	6.43	6.44	6.46	6.50	6.44	6.55	6.45	191.97	6.40
pH - Raw Water	no units	n/a	7.09	7.09	6.99	6.97	7.14	7.14	7.14	7.16	7.41	7.21	7.11	7.14	7.19	7.08	7.39	7.15	7.17	7.18	7.15	7.11	7.08	7.20	7.16	7.15	7.18	7.13	7.17	7.17	7.18	7.08	214.51	7.15
FAC - Treated Water	mg/l	0.2 to 4	2.22	2.10	2.30	2.24	2.28	2.26	2.24	2.28	2.18	2.23	2.30	2.38	2.30	2.26	2.22	2.36	2.40	2.42	2.22	2.20	2.22	2.32	2.28	2.16	2.18	2.14	2.16	2.18	2.38	2.26	67.67	2.26
Total Chlorine Residual Treated	mg/l	0.3 to 7	2.60	2.42	2.70	2.58	2.62	2.46	2.62	2.52	2.58	2.48	2.60	2.58	2.46	2.38	2.44	2.68	2.72	2.80	2.50	2.46	2.58	2.52	2.48	2.54	1.96	2.42	2.46	2.56	2.52	2.68	75.92	2.53
Temperature	C	15	19.0	18.0	18.0	18.0	18.0	18.0	18.0	17.0	17.0	16.0	17.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	17.0	17.0	17.0	17.0	17.0	17.0	16.0	16.0	16.0	14.0	502.0	16.7	
Fluoride used (Total Daily Consumption)	kg	n/a	24.0	24.0	23.0	23.0	26.0	27.0	27.0	27.0	27.0	26.0	26.0	26.0	25.0	26.0	25.0	25.0	24.0	23.0	24.0	23.0	26.0	21.0	23.0	22.0	23.0	22.0	21.0	21.0	22.0	724.0	24.1	
Chlorine used (Total Daily Consumption)	kg	n/a	26.0	26.0	25.0	25.0	25.0	25.0	24.0	26.0	26.0	24.0	26.0	25.0	25.0	25.0	24.0	25.0	24.0	24.0	25.00	24.0	23.0	22.0	25.0	23.0	19.0	22.0	24.0	24.0	23.0	22.0	726.0	24.2
Soda ash (Total Daily Consumption)	kg	n/a	181.7	179.6	150.5	206.2	179.6	181.3	176.4	180.3	182.4	176.4	186.1	178.9	179.6	180.6	178.2	180.6	176.8	177.8	179.9	175.0	172.9	164.9	181.0	175.0	165.6	169.8	175.4	175.4	176.1	158.6	5301.7	176.7
Soda Ash - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1050.0	35.0	
Alum residual - (Total Daily Consumption)	kg	n/a	181.7	179.6	150.5	206.2	179.6	181.3	176.4	180.3	182.4	176.4	186.1	178.9	179.6	180.6	178.2	180.6	176.8	177.8	179.9	175.0	172.9	164.9	181.0	175.0	165.6	169.8	175.4	175.4	176.1	158.6	5301.7	176.7
Alum residual - Dosage	mg/l	n/a	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	35.0	1050.0	35.0	
Alum residual - Treated Water	mg/l	0.1	0.03	0.03	0.01	0.06	0.06	0.04	0.03	0.06	0.04	0.03	0.01	0.01	0.02	0.01	0.01	0.01	0.04	0.04	0.05	0.04	0.04	0.04	0.03	0.05	0.06	0.03	0.03	0.01	0.02	0.02	0.96	0.03
Poly bags added (25 kg bags )	kg					0.5						0.5						0.5				0.5								0.5			62.5	



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/97**

**TO: Mayor Caul & Members of Council**  
**FROM: Dawn Galusha, Treasurer**  
**DATE: November 20, 2019**  
**SUBJECT: Councillor John McTaggart–OPP Annual Awards Presentation- Travel Expense**

---

**BACKGROUND**

Attached is a copy of the Schedule “B” Travel Expenses of \$266.80 for attendance at the OPP Annual Awards Presentation held in Kenora, on October 22, 2019 as submitted by Councillor John McTaggart, as approved by the Police Services Board.

Expenses:

Mileage	\$ 266.80
---------	-----------

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of the Travel Expense in the amount of \$266.80 as submitted by Councillor John McTaggart for his attendance at the OPP Annual Awards Presentation in Kenora, on October 22, 2019.

Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve the Travel Expense in the amount of \$266.80 as submitted by Councillor John McTaggart for his attendance at the OPP Annual Awards Presentation in Kenora, on October 22, 2019.



## TOWN OF FORT FRANCES

## POLICE SERVICES BOARD

Session No. 006Resolution No. 44/19Moved by Linda DumasDated: October 25, 2019Seconded by Jane Caul

THAT the following be authorized to attend the  
2019 OPP Awards Ceremony - October 22, 2019,  
Kenora: J. McTaggart, Board Chairperson.

	Yea	Nay	Disclosure of Interest
J. Caul			
L. Hamilton			
J. McTaggart			
G. Rogozinski			

<input type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
<hr/>	
CHAIR OR VICE CHAIR	

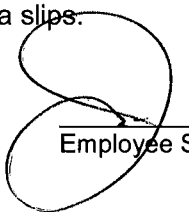
**TOWN OF FORT FRANCES - SCHEDULE "B"**  
**TRAVEL EXPENSE STATEMENT**

1.	Attendee	JOHN McTAGGART							
2.	Conference/Seminar Attended	OPP Annual Awards Presentation							
	Location (Facility and City)	KENORA ONT.							
	Dates	OCT 22 2019							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch								
	Dinner								
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	<input checked="" type="checkbox"/> No	Reason					Total
	Mileage Claimed	460	KM x CRA rate = \$8					266.80	
6.	Approved						Total Expenses	266.80	
							Advance Received		
							Balance Claimed		
							Balance Refunded		

**The agenda must be attached to process payment**

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Date Nov 6 2019

Employee Signature 

Date \_\_\_\_\_

Supervisor Signature \_\_\_\_\_

Date \_\_\_\_\_

Division Manager Signature \_\_\_\_\_

Date	Treasurer	A / P	Cashier



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/94**

**TO:** Mayor Caul & Members of Council  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** November 20, 2019  
**SUBJECT:** BIA Tree Lighting Request

---

**BACKGROUND**

At the November 12, 2019 Council Meeting the email received from Shelley Wepruk, BIA Secretary, was referred to the Administration & Finance Executive Committee for recommendation.

The BIA is requesting Town approval and insurance coverage to light the tree on the corner of Portage and Scott Street on the Post Office Property. Administration has provided an appropriate Certificate of Insurance as proof of coverage. Council is encouraged to attend the tree lighting ceremony on November 30, 2019.

**RECOMMENDATION**

To approve the Tree Lighting Ceremony on November 30, 2019 at the Canada Post Office, with Administration providing appropriate proof of insurance and further that Council be encouraged to attend.

Council Approval of this Report will approve the Tree Lighting Ceremony on November 30, 2019 at the Canada Post Office, with Administration providing appropriate proof of insurance and further that Council be encouraged to attend.



OPEN LETTER TO FORT FRANCES TOWN COUNCIL - & - THE FORT FRANCES SENIOR  
CENTER BOARD

COPIES SENT TO;

FORT FRANCES CFOB - NEWS DEPARTMENT  
FORT FRANCES TIMES LIMITED - LETTER TO THE EDITOR  
WEST END WEEKLY - LETTER TO THE EDITOR  
KENORA MINOR NEWS - LETTER TO THE EDITOR - KENORA LOCAL RADIO STATION  
DRYDEN OBSERVER - LETTER TO THE EDITOR - DRYDEN LOCAL RADIO STATION  
ATIKOKAN PROGRESS - LETTER TO THE EDITOR  
THUNDER BAY CBC - RADIO NEWS  
THUNDER BAY CHRONICLE JOURNAL - NEWS DEPARTMENT - LETTER TO EDITOR  
ATIKOKAN PROGRESS - LETTER TO THE EDITOR  
RAINY RIVER COUNCIL - INFORMATION  
EMO MUNICIPAL COUNCIL- INFORMATION  
LaVallee Twp MUNICIPAL COUNCIL - INFORMATION  
CHAPPLE Twp  
DAWSON Twp  
DORION Twp  
MORLEY Twp  
KENORA MUNICIPAL COUNCIL - INFORMATION  
ATIKOKAN MUNICIPAL COUNCIL- INFORMATION  
ATIKOKAN SENIOR CENTER - INFORMATION  
THUNDERBAY SENIOR CENTER - INFORMATION  
KENORA SENIOR CENTER - INFORMATION  
DRYDEN SENIOR CENTER - INFORMATION  
PROVINCIAL FUNDING AGENT  
PROVINCIAL MEMBER OF PARLIAMENT - GREG. RICKFORD  
FEDERAL MEMBER OF PARLIAMENT - MARCUS POWLOWSKI  
CATHOLIC CHURCH THUNDERBAY ONTARIO - HOLDER OF RECORDS  
CATHOLIC CHURCH FORT FRANCES ONTARIO - INFORMATION



THIS LETTER IS SIGNED BY ME - ALLAN T BEDARD ( SRAPEA ) AND 31 SENIORS WHO ATTEND THE FORT FRANCES SENIOR CENTER . THESE SIGNATURES WERE GATHERED IN 20 MINUTES BY 32 OF THE 38 MEMBERS IN THE ROOM . THE GREAT MAJORITY OF SENIORS - WELL OVER 90 PLUS PERCENT OPPOSE THE MOVE TO THE DAYCARE BUILDING . THE SENIORS PUT TOGETHER A PETITION OF OVER 350 NAMES OPPOSED TO THE MOVE FROM THE SENIOR CENTER TO THE DAYCARE BUILDING - ALTHOUGH DRAFTED IN VERY CLEAR TERMS - SERVED ON THE FORT FRANCES SENIORS BOARD - & - COPIED TO TOWN COUNCIL - WAS DISMISSED AND THROWN OUT . WE WERE SERVED NOTICE OF THIS - BY LETTER - FROM THE TOWN OF FORT FRANCES - CLERK MS LISA SLOMKE - STATING THEY WOULD NOT ACCEPT A PETITION FROM THE SENIORS - UNLESS IT MEETS THE PROVINCIAL OR FEDERAL GUIDELINES

OPEN LETTER TO FORT FRANCES TOWN COUNCIL - COPY TO THE FORT FRANCES  
SENIOR CENTER BOARD

WE THE UNDERSIGNED MEMBERS OF THE FORT FRANCES SENIOR CENTRE REQUEST  
THAT THE FORT FRANCES TOWN COUNCIL DISSOLVE THE PRESENT BOARD OF  
DIRECTORS AT THE SENIOR CENTER IMMEDIATELY .

-  
IT IS OUR OPINION THAT THIS BOARD IS FAILING TO REPRESENT OUR INTERESTS -  
HERE AT THE SENIOR CENTER - & - REFUSE TO FOLLOW THE SENIORS WISHES -  
WHILE AT THE SAME TIME THIS BOARD CONTINUES TO EXCLUDE THE SENIORS FROM  
SPEAKING OR ENTERING THE DEBATES DURING THE BOARD MEETING - RELATIVE TO  
THE PERSONAL CONCERNS OF MANY SENIORS - WHO WANT TO REMAIN AT OUR  
BEAUTIFUL SENIOR CENTER - BETTER KNOWN AS THE SISTER KENNEDY CENTER -  
RATHER THAN BEING FORCED TO MOVE OUT TO A DAYCARE BUILDING ..IT FEELS  
LIKE WE HAVE NO SAY - NO VOICE - OR -RIGHTS AT ALL..

-  
WE REPEAT - THIS BOARD IS NOT REPRESENTING THE FULL INTERESTS OF THE  
SENIORS AT OUR PRESENT SENIOR CENTER ON PORTAGE / NELSON AVENUES - NOR  
PROTECTING OUR RIGHT TO VOICE OUR PERSONAL OPINIONS AT A BOARD MEETING  
- NOR DOES IT FEEL LIKE THEY ARE WILLING TO STAND UP AND SUPPORT US - BY  
ALLOWING US THE RIGHT TO REMAIN HERE AT OUR PRESENT LOCATION .

-  
THIS BOARD IS NOT COMMITTED TO US - THE VERY SENIORS THEY ARE MEANT AND  
APPOINTED TO REPRESENT - AS THEY ARE HELL BENT - ON FORCING US TO VACATE  
OUR PRESENT BEAUTIFUL SENIORS BUILDING - & - FORCE US INTO THE - HIGH  
TRAFFIC - NO SIDEWALK - DISTANT LOCATION - AT THE DAYCARE BUILDING ON  
EIGHTH STREET WHICH DOES NOT MEET OUR NEEDS " - NOR IS IT OUR DESIRED  
BUILDING OF CHOICE .

-  
THIS BEAUTIFUL FORT FRANCES SENIOR CENTER WAS BUILT FOR SENIORS - AND  
THE PROPERTY WAS DONATED TO BUILD US A SENIOR CENTER BUILDING - & - THE  
COMMUNITY AND DISTRICT FUNDS WERE DONATED BY MANY LOCAL BUSINESSES -  
ORGANIZATIONS - & - INDIVIDUALS - TO BUILD THIS SENIOR CENTER WE HAVE TODAY .

-  
WINTARIO FUNDING - GOVERNMENT GRANTS ETC ... WERE APPLIED FOR AND THERE  
- TO BUILD THIS BUILDING " THE FORT FRANCES SENIOR CENTER - WE HAVE TODAY....  
( BETTER KNOWN AS THE SISTER KENNEDY CENTER ) SO - WHY WOULD OUR SENIOR  
CENTER BOARD MEMBERS - OR FOR THAT FACT - THE MAYOR - & - COUNCIL USE THE  
LAME EXCUSE THAT THEY ARE ONLY LOOKING TO THE FUTURE FOR THE SENIORS -  
AND - THE DAYCARE BUILDING WOULD BETTER MEET OUR NEEDS ... BALONY - TELL  
US THE TRUTH - IS THE DECISION TO MOVE US OUT - SIMPLY A DECISION TO SECURE  
A GRANT TO BUILD A FEW SENIOR APARTMENTS ONTO THE COLUMBUS PLACE ? IS IT  
TO ALLOW THE BUILDING OF THESE SENIOR APARTMENTS - IF FUNDING GRANTS ARE

SECURED TO BUILD OUT OVER THE PARKING LOT AT THE SENIOR CENTER .TELL US THIS IS NOT TRUE IN WRITING - SO WE CAN SHARE IT WITH A BOARD MEMBER FROM COLUMBUS PLACE - WHO STATED OTHERWISE ??

-

ALL WE NEED HERE IS A NEW BOARD - OPEN MINDS - DECISION SOLVING BOARD MEMBERS OF SENIORS - BETTER PROGRAM SCHEDULING - & -TO KEEP THE CENTER OPENED MORE - & - NOT HAVE TO SHUT DOWN ON HOLIDAYS - WEEKENDS - ETC...

-

THE HOG WASH THAT THERE IS NO ROOM TO BUILD ONTO THIS SENIOR CENTER IS SIMPLY A MISTAKE . WE MEASURED THE BUILDING - AND- WE COULD EASILY BUILD ONTO OUR BEAUTIFUL FORT FRANCES SENIOR CENTER - ON THE SOUTH WALL - AN ADDITION - ONE AND ONE HALF TIMES THE LENGTH OF OUR PRESENT BUILDING AND NOT TOUCH OR BE ON THE PROPERTY LINE ... BETTER YET - WE COULD CONSIDER PURCHASING A PORTABLE - IF COUNCIL FEELS THE NEED TO EXPAND HERE ..

-

THE TYPE OF PORTABLE USED FOR SCHOOLS - OFFICES - CONTRACTORS - EXERCISE ROOMS ETC COULD BE EASILY PURCHASED AND BROUGHT INTO FORT FRANCES ... THEIR SIZE IS MORE THAN ADEQUATE - EASILY WALLED ,TO MEET OUR NEEDS - AND UNDER \$ 100,000.00 .. ONE HUNDRED THOUSAND DOLLARS WILL BRING IT IN AND SET IT UP ...THE MONEY IN OUR SENIOR RESERVE FUND - REMOVED FROM US SENIORS BY TOWN COUNCIL - WOULD COVER THIS WITHOUT IT COSTING THE TAXPAYER ONE CENT ..

-

YES WE NEED MORE SENIOR APARTMENTS IN FORT FRANCES - & - WE NEED ASSISTED LIVING APARTMENTS - BUT NOT AT THE COST OF OUR PRESENT SENIORS OR THIS SENIOR CENTER - ESPECIALLY WHEN THE NEW APARTMENTS FOR SENIORS CAN BE BUILT TO THE EAST OF COLUMBUS PLACE - OR - ON THE MANY DIFFERENT AREAS OF VACANT PROPERTY ON FRONT STREET OVER BY THE RIVER - OR - THE BEAUTIFUL PROPERTY AROUND BANTA BOULEVARD - NEAR ROSE AND GREEN MANOR - OR - BY THE SIXTH STREET SCHOOL - OR - IN THE TOWNS NEW SUBDIVISION

.

-

WE FURTHER OBJECT TO THIS BOARD - WHO'S MAJORITY OF MEMBERS DO NOT INVOLVE THEMSELF IN THIS CENTER - ARE RARELY SEEN - EXCEPT AT A BOARD MEETING - YET THEY ARE MAKING A TERRIBLE DECISION ON OUR BEHALF - WITHOUT OUR CONSENT OR SAY - BEGS THE QUESTION " WHO ARE THEY REPRESENTING HERE " - SO - LETS SHUT DOWN AND GET RID OF THIS BOARD - WHO MANY OF US FEEL - ARE FAILING TO REPRESENT US PROPERLY AND ARE MAKING DECISIONS OUTSIDE OF THE BEST INTERESTS OF THE SENIORS OF THIS SENIOR CENTER .. THIS BOARD WAS APPOINTED AND - WERE MEANT TO REPRESENT US AT THE SENIOR CENTER..

-



WE FEEL CONFIDENT THAT A NEW BOARD OF SENIORS - ELECTED FROM - & - BY THE SENIORS WOULD STRONGLY PROVIDE TOWN COUNCIL - & - THE PUBLIC - WITH THE REAL POSITION OF THOSE MEMBERS ATTENDING THIS BEAUTIFUL FORT FRANCES SENIOR CENTER ...

WE STROGLY OBJECT TO A TOWN COUNCILLOR CHAIRING THIS BOARD - WHEN IT HAS AND WAS ALWAYS MEANT TO BE CHAIRED BY AN ACTIVE SENIOR FROM THIS CENTER . WE WANT IT RETURNED TO THAT - AND - RETURNED NOW - SO WE CAN MAKE OUR OWN DECISIONS - POLICIES - ACTIVITIES - PROGRAMING ETC.. - & - NOT TO BE OBSTRUCTED - BEATEN DOWN - BY NON ACTIVE BOARD MEMBERS IN OUR CENTER - NOR - FORCED INTO DECISIONS - WE DID NOT AGREE TO - BY OUR TOWN MAYOR - OR TOWN COUNCIL'S NON TRANSPARENT - OUTSIDE DECISIONS - WHICH ARE BEING CARRIED OUT - BY THIS PRESENT SENIOR BOARD - AGAINST THE WISHES OF THE MAJORITY OF IT'S SENIORS ..

THIS LETTER IS ALSO BEING SENT OUT TO SEVERAL LOCAL NEWSPAPERS AND NEWS ORGANIZATIONS IN FORT FRANCES - RAINY RIVER - KENORA - DRYDEN - THUNDER BAY - TO OUR LOCAL MP - & - MPP AND OUR FUNDING AGENTS - & - SURROUNDING MUNICIPAL COUNCILS .

TO FORT FRANCES TOWN COUNCIL - TO OUR PRESENT SENIOR CENTER BOARD MEMBERS - WE DEMAND THAT YOU STOP THIS FOOLISH MOVE - THAT YOU ARE TRYING TO FORCE DOWN OUR THROAT . DISBAND OUR SENIOR BOARD IMMEDIATELY AND LET US SELECT OUR BOARD FROM THE VERY CAPABLE - QUALIFIED - COMPLEMENT OF SENIORS AT OUR BEAUTIFUL FORT FRANCES SENIOR CENTER - & - STOP THIS NONSENSE IMMEDIATELY OF TRYING TO MOVE US SENIORS TO THE DAYCARE BUILDING -PERIOD . WE DON'T WANT TO MOVE THERE ..YOUR PUBLIC RELATIONS PROGRAM ISN'T FOOLING ANYONE .

YOURS TRULY .

*Alan J Bedard - Laura Bedard.*

*Donna R Handker*

*Dolly Leroient* *Joyce Lopham* *Ed Larocque*

*Louise Erb* *Audrey Rieptone*

*Jim Albert* *Harlow Mitchell* *Walter Taylor*

*Donna McKeown* *Ralph Benjamin* *Steve Liska*

*Sydia Sharif* *Howard Beadle* *Sue Cameron*

*Margg Benjamin* *P. J. Holmes* *Ray Cameron*

*Dan Cooke* *Ron Grabowski* *John Jarosz*

*Beth Albert* *Donna Law* *Mark Baill*

*Judy Kowachko* *Mildred Bedard* *Edna Rowch*

*John Hutuk* *John Mary* *Betty Robinson*

Permit #	Municipal Address	Legal Description	Permit Value	Sq. Ft	Work Description	Building Cc	Work Code	Issued Date
2019-0085	706 VICTORIA AV	PLAN SM2 BLK 2 LOT 4 TO 5;PCL BLK 2-4-1	\$40,000.00	0.00 Sq. Ft	Full dwelling renovation - install new second storey floor joists, load bearing beams, relocate and replace plumbing, new electrical, new insulation and vapour barrier,	110	01,02,03	10/7/2019
2019-0087	1709 COLONIZATION RD W	PLAN SM 56 PT LOT 5 PLAN;48R1182 PARTS 2 & 4 PCL 5-6	\$30,000.00	720.00 Sq. Ft	Construct a new 24 x 30 accessory use building	110	01,02,03	10/3/2019
2019-0088	1001 KINGS HW	PLAN SM255 PART 2 PCL 11880;PLAN 48R3645 PT 4 PCL 25913	\$30,000.00	0.00 Sq. Ft	Remove non-load bearing wall at south side of facility. , Construct new non-load bearing wall with four new 12'x12' garage doors., Wood construction.	None	2	10/15/2019
2019-0089	1000 MCIRVINE RD N	PLAN SM211 PT LOT 38 & 39;PLAN 48R1765 PARTS 24 & 26;PCL 39-1	\$170,000.00	2,250.00 Sq. Ft	This permit is to allow construction of the FOUNDATION WORKS ONLY for the 45' x 50' addition to the Gardwine truckin depot expansion., Remaining structure to be permitted once determined whether a site plan control agreement is required.	None	2	10/23/2019
2019-0090	924 SHEVLIN AV	RP 48R1508 PART 1 TO 2 PCL;22347	\$13,000.00	0.00 Sq. Ft	Excavate South and East foundations walls, apply blue skin and foundation drainage	110	3	10/21/2019
2019-0091	512 CHURCH ST	PLAN ALB PT LOT 314 PT LOT;315 PCL8260	\$11,500.00	0.00 Sq. Ft	Excavate, install weeping tile and blue skin to all four foundation walls	110	3	10/25/2019
2019-0092	247 ELIZABETH ST W	PLAN M74 BLK 11 LOT 2 PCL;11-2-2	\$2,000.00	0.00 Sq. Ft	Insulate unfinished basement was with 3" XPS, Install strapping and gypsum drywall, Install suspended ceiling	110	01,02,03	10/30/2019
2019-0093	140 FOURTH STREET WEST	M68 BLK F PLAN M74 48R3656;PART 1 PCL BLK 4-1-0	\$4,200.00	84.00 Sq. Ft	CONSTRUCT 24' BARRIER FREE ACCESSIBILITY RAMP	None	3	10/30/2019





# FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2019:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
176.7	21	6	171	1	0	1	0
Alarm Calls:	MVC Calls:	Water Related Rescue Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
5	1	1	2	0	0	1	0

### TEAM MEMBERS RESPONDED TO 11 EMERGENCY RESPONSE CALLS DURING OCTOBER 2019.

#### Total Hours:

- **10.7 Hours** was spent on responding to emergency incidents.
- **16 Hours** was spent on public service and public education.
- **150 Hours** was spent on training.

#### Time of Day:

During this month, **92%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **8%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

#### Fire Prevention Inspections / Re-inspections:

**28** inspections / re-inspections were completed in September, which brings our total to **171** inspections / re-inspections completed since January 1<sup>st</sup>, of this year. And lastly, we completed the annual fire safety inspections of all the manors/apt. complexes operated by DSSAB.

**Fire Response Calls:** **1** was a small pile of wood on fire in the bush near Flinders Place.

**Fire Alarms:** **5** False Fire Alarm Calls.

**MVC (Motor Vehicle Crashes):** **1** in the Town of Fort Frances.

**(CO) Carbon Monoxide / Gas Leak Calls:** **1** actual CO call, and **1** false CO call.

**Water Related Rescue Calls:** **1** actual Water Related Rescue Call.

**Other Calls:** **1** burning complaint.



# FIRE & RESCUE SERVICE

**"PRIDE & HONOUR"**

**Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement**



## OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

### Training:

Three separate 2-hour training sessions. As well, we had 18 separate 8-hour training sessions for a Part Time (Volunteer) Firefighter training for a Relief Firefighter position.

### Public Fire Safety Education / Public Events / Public Service / Community Spirit / Highlights:

Weekly Fire & Life Safety Tips continue to be published in the Thursday edition of the Fort Frances Bulletin, as well as on our towns official Facebook Page.

Meanwhile, October was a busy month for our team members. We kicked off this year's Fire Prevention Week with a Fire Safety Day at Canadian Tire, which had our team members engaging with over 200-plus people.



**Jeff Rosseau and Wayne Riches  
Greeting people at Canadian Tire**

Team members also visited J.W. Walker, Robert Moore and St. Michaels Schools to deliver fire safety presentations and show the fire truck. Our team members presented to over 575 students, as well as over 70 teaching staff with our visits. As well, on October 8<sup>th</sup> our team members utilized fire practice to hand-out fire prevention materials at the Memorial Sports Centre.

Our team members also attended the Fort Frances Public Library Technology Centre on October 15<sup>th</sup> to speak with children of the "Tween Club Program" about fire safety and prevention, as well as home escape planning.

**As well, our team members participated in the Annual Truck or Treat Event.**





# FIRE & RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2019 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

### Emergency Preparedness Exercises and Projects

Amateur Radio Operators (Ham Radio Operators) across Northwestern Ontario tested their emergency preparedness capability back in October during a training exercise.

In the event of natural disaster or power outage ... conventional communications can be disabled.

Amateur radio frequencies can transmit over the horizon, which enables amateur radio operators to communicate across the region and the country.

If the Internet is down in one area, amateur radio operators have the capability to send and receive e-mail amongst themselves, and to areas where the Internet is still available.

Also, during the month of October, a new Emergency Digital Amateur Radio (Ham Radio) was installed at the Fort Frances Fire Hall.

### Update: Backup Power and Infrastructure Plan for the Fort Frances High School

I am proud to state that the Fort Frances Power Corporation, the Rainy River District School Board, and the Town of Fort Frances have successfully worked together to establish a Backup Power and Infrastructure Plan for the Fort Frances High School, which is a Primary Evacuation Centre for the Town of Fort Frances.

The Rainy River District School Board has given us approval to proceed with installing a generator at their Fort Frances High School Site.

The Fort Frances Power Corporation will cost share with the Town of Fort Frances 50/50 for the project costs.

As well, Fort Frances Power Corporation had consulted with its customers and they support the project; the Fort Frances Power Corporation's Board of Directors has also given their approval for this vital community initiative.



October 30, 2019  
The Generator Base was poured

**From:** Bradica, Karen (MMAH) <[Karen.Bradica@ontario.ca](mailto:Karen.Bradica@ontario.ca)>  
**Sent:** Friday, November 15, 2019 9:16 AM  
**To:** Dawn Galusha <[dgalusha@fortfrances.ca](mailto:dgalusha@fortfrances.ca)>  
**Subject:** Fort Frances T - 2019 Financial Indicators Report (y/e Dec 31/18)

Good morning Dawn,

The Ministry of Municipal Affairs and Housing reviews each municipality's financial health through the use of key financial indicators in relation to established provincial thresholds. Please find attached the financial indicators report that has been calculated using your 2018 FIR data. Also attached, for your information, is the municipal profile. Municipal profiles consist of financial and statistical information compiled for all municipalities based on the most recent five years.

The ministry reviews the indicators from time-to-time, to make sure they provide useful information, and you will notice that there have been a few changes in the report this year. The changes this year are relatively minor and are intended to represent improvements in the value of the calculations (making them more representative of overall financial situation). For this year, changes have been made to three of the indicators.

- The denominator for Net Financial Assets or Net Debt indicator has been changed from as a Percentage of Own Purpose Taxation, User Fees and Charges to as a Percentage of Own Source Revenues. This is intended to provide a better reflection of all the revenues that municipalities have control over.
- Donated Tangible Capital Assets (TCAs) have been subtracted from Total Revenues in the Debt Servicing Costs as a Percentage of Total Revenues indicator. Donated TCAs are non-cash revenue and the year over year changes in this line may impact annual comparisons.
- The Annual Surplus/Deficit indicator has been updated to both subtract Donated TCAs from the numerator, and change the denominator to as a Percentage of Own Source Revenues. This reflects consistency with the other changes above.

The formulas (SLC references and calculations) can be found at the bottom of the report for all indicators.

Financial indicators are an important but incomplete measure of municipal financial health and are not a substitute for financial or other professional advice in connection with any particular matter.

For 2018 the Town of Fort Frances had no indicators that exceeded the threshold for "moderate" risk and as such no follow up is required. We encourage you to share this information with your Council.

If you have any questions about your financial indicators, please feel free to give me a call.

Best regards,

Karen Bradica | Municipal Advisor  
Municipal Services Office North – Thunder Bay  
Ministry of Municipal Affairs and Housing  
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STATISTICAL INFORMATION

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Population <sup>*3</sup>	7,952	7,955	7,739	7,739	7,739	4,827	34,337	0.0%	0.0%	-2.7%	0.0%
Households <sup>*3</sup>	3,816	3,815	3,815	3,812	3,801	2,642	14,101	-0.3%	-0.1%	0.0%	0.0%
Municipal Expenses <sup>*7</sup>	\$ 24,509,921	\$ 23,968,439	\$ 25,160,045	\$ 24,813,657	\$ 25,743,706	\$ 17,287,182	\$ 108,872,293	3.7%	-1.4%	5.0%	-2.2%
Own Source Revenues	\$ 21,068,251	\$ 20,305,783	\$ 20,426,730	\$ 20,735,925	\$ 22,044,337	\$ 13,622,952	\$ 88,936,920	6.3%	1.5%	0.6%	-3.6%
Own Source Revenue per Household	\$ 5,521	\$ 5,323	\$ 5,354	\$ 5,440	\$ 5,800	\$ 5,348	\$ 3,527	6.6%	1.6%	0.6%	-3.6%
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	74.0%	71.5%	71.1%	71.8%	71.6%	73.3%	74.2%	-0.3%	0.9%	-0.5%	-3.4%
Total Revenues	\$ 28,476,832	\$ 28,413,829	\$ 28,717,903	\$ 28,884,903	\$ 30,793,987	\$ 18,565,333	\$ 127,363,261	6.6%	0.6%	1.1%	-0.2%
Annual Repayment Limit	\$ 4,059,320	\$ 3,727,778	\$ 4,467,188	\$ 4,352,247	\$ 4,436,916	\$ 2,386,166	\$ 15,318,604	1.9%	-2.6%	19.8%	-8.2%
Own Purpose Taxation	\$ 10,655,562	\$ 10,790,587	\$ 10,631,943	\$ 10,495,794	\$ 10,511,661	\$ 7,842,749	\$ 49,516,316	0.2%	-1.3%	-1.5%	1.3%
Direct Water Billings as % of Gross Water Expenditures	109.4%	125.6%	128.7%	121.9%	111.4%	78.5%	65.1%				
Taxable Res. Assessment as a % of Total Taxable Assessment	58.8%	62.3%	64.4%	64.8%	64.3%	73.5%	79.0%				

DISCOUNTED WEIGHTED ASSESSMENT<sup>\*1</sup> (Source: Financial Information Return)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Taxable	657,606,841	640,408,121	641,598,233	630,186,037	647,168,230	630,046,054	6,931,928,211
PIL	17,039,474	17,257,016	17,407,238	17,562,843	18,572,981	11,940,529	102,447,324
Total	674,646,315	657,665,137	659,005,471	647,748,880	665,741,211	641,986,583	7,034,375,534

RESIDENTIAL TAXES

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
# of Residential Households	3,144	3,143	3,142	3,139	3,130	2,408	9,478	-0.3%	-0.1%	0.0%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,023	\$ 2,077	\$ 2,126	\$ 2,149	\$ 2,150	\$ 2,084	\$ 2,293	0.0%	1.1%	2.3%	2.7%
Avg Total Property Taxes per Avg Residential Household	\$ 2,267	\$ 2,319	\$ 2,368	\$ 2,377	\$ 2,371	\$ 2,376	\$ 2,685	-0.2%	0.4%	2.1%	2.3%
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.8%	3.8%	3.8%	3.4%	4.1%				
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	3,139	3,138	3,137	3,134	3,125	2,085	9,012	-0.3%	-0.1%	0.0%	0.0%
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	\$ 2,022	\$ 2,076	\$ 2,125	\$ 2,148	\$ 2,149	\$ 2,045	\$ 2,272	0.1%	1.1%	2.4%	2.6%
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	\$ 2,266	\$ 2,318	\$ 2,367	\$ 2,376	\$ 2,370	\$ 2,320	\$ 2,656	-0.2%	0.4%	2.1%	2.3%



MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:October 21, 2019

MSO Office:Northwest

Prepared By:Karen Bradica

2018 FIR Load Status:Submitted Under Review

Last Updated:July 19, 2019

2018 Households:3,801

2018 Population:7,739

2019 MFCI Index:<sup>\*8</sup>7.4

Median Household Income (2016) :<sup>\*4</sup>62,928

2019 Annual Repayment Limit:4,584,120

Borrowing Capacity 7% over 10 yrs:32,196,941

Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)							
as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.8%	3.8%	3.8%	3.3%	4.0%

RESIDENTIAL TAX RATES<sup>\*2</sup> (Source: Financial Information Return)

	2014	2015	2016	2017	2018		18/17 %	17/16 %	16/15 %	15/14 %
Lower / Single-Tier General Rate	0.0168781	0.0167502	0.0165427	0.0168689	0.0165296		-2.0%	2.0%	-1.2%	-0.8%
Upper-Tier General Rate	-	-	-	-	-		0.0%	0.0%	0.0%	0.0%
Education Rate	0.0020300	0.0019500	0.0018800	0.0017900	0.0017000		-5.0%	-4.8%	-3.6%	-3.9%

TAXES RECEIVABLE

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Taxes Receivable less Allowance for Uncollectibles	\$ 782,999	\$ 789,235	\$ 583,529	\$ 331,719	\$ 205,022	\$ 838,936	\$ 3,388,859	-38.2%	-43.2%	-26.1%	0.8%
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	6.3%	6.3%	4.7%	2.8%	1.7%	10.7%	9.4%				
Current Year Taxes Receivable as % of Total Taxes Receivable	35.0%	31.9%	30.7%	8.3%	-13.4%	46.8%	56.5%				
Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	268.7%	291.9%	558.9%	3611.5%	-3646.3%	167.4%	221.6%				
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	50.3%	53.9%	54.3%	71.1%	84.6%	41.6%	32.9%				

GRANTS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Unconditional Grants	\$ 3,069,500	\$ 2,983,600	\$ 2,934,100	\$ 3,106,500	\$ 3,342,100	\$ 2,101,197	\$ 1,175,748	7.6%	5.9%	-1.7%	-2.8%
Ontario Municipal Partnership Fund	\$ 3,069,500	\$ 2,983,600	\$ 2,934,100	\$ 3,106,500	\$ 3,342,100	\$ 2,101,197	\$ 1,172,633	7.6%	5.9%	-1.7%	-2.8%
As % of Municipal Expenses	12.5%	12.4%	11.7%	12.5%	13.0%	13.3%	10.4%				
Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,115	0.0%	0.0%	0.0%	0.0%
Total Ontario Conditional Grants	\$ 2,846,539	\$ 4,049,577	\$ 3,406,568	\$ 2,860,035	\$ 4,319,681	\$ 1,963,224	\$ 20,372,340	51.0%	-16.0%	-15.9%	42.3%
As a % of Municipal Expenses	11.6%	16.9%	13.5%	11.5%	16.8%	11.5%	12.4%				
Total Ontario Conditional and Unconditional Grants											
As a % of Municipal Expenses	24.1%	29.3%	25.2%	24.0%	29.8%	23.5%	19.8%				

TOTAL DEBT BURDEN

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Debt Burden	\$ 3,492,838	\$ 2,900,095	\$ 2,281,831	\$ 1,670,537	\$ 1,261,641	\$ 7,896,531	\$ 51,443,574	-24.5%	-26.8%	-21.3%	-17.0%

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Per Household	\$	915	\$	760	\$	598	\$	438	\$	332	\$	2,957	\$	1,316	-24.3%	-26.7%	-21.3%	-16.9%
Debt Servicing Cost	\$	928,887	\$	735,247	\$	728,514	\$	688,173	\$	474,317	\$	992,640	\$	5,282,441	-31.1%	-5.5%	-0.9%	-20.8%
Per Household	\$	243	\$	193	\$	191	\$	181	\$	125	\$	372	\$	177	-30.9%	-5.5%	-0.9%	-20.8%
As a % of Municipal Expenses		3.8%		3.1%		2.9%		2.8%		1.8%		5.1%		3.8%				
As a % of Own Purpose Taxation		8.7%		6.8%		6.9%		6.6%		4.5%		11.4%		7.5%				
As a % of Own Source Revenue		4.4%		3.6%		3.6%		3.3%		2.2%		#REF!		#REF!				
As a % of Total Revenues (Less Donated TCAs)		3.3%		2.6%		2.5%		2.4%		1.5%		4.7%		3.3%				
Debt Service Coverage Ratio (Target: Ratio >= 2)		8		11		11		12		20		7		47				

LIABILITIES (Including Post-Employment Benefits)

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Temp. Loans for Current Purposes as % of Municipal Expenses	0.0%	0.0%	0.0%	0.0%	0.0%	1.0%	0.3%				
Post-Employment Benefits	\$ 739,429	\$ 749,641	\$ 234,843	\$ 222,454	\$ 208,740	\$ 515,599	\$ 20,126,053	-6.2%	-5.3%	-68.7%	1.4%
Total Reserves and Reserve Funds for Post-Employment Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,049	\$ 3,388,734	0.0%	0.0%	0.0%	0.0%

RESERVES AND RESERVE FUNDS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Total Reserves	\$ 735,906	\$ 735,906	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 4,472,701	\$ 23,497,138	0.0%	0.0%	35.9%	0.0%
Total Discretionary Reserve Funds	\$ 13,373,516	\$ 13,500,059	\$ 11,135,695	\$ 12,843,890	\$ 13,411,593	\$ 2,163,019	\$ 30,079,231	4.4%	15.3%	-17.5%	0.9%
Total Reserves and Discretionary Reserve Funds	\$ 14,109,422	\$ 14,235,965	\$ 12,135,695	\$ 13,843,890	\$ 14,411,593	\$ 6,635,720	\$ 53,576,369	4.1%	14.1%	-14.8%	0.9%
Per Household	\$ 3,697	\$ 3,732	\$ 3,181	\$ 3,632	\$ 3,792	\$ 2,672	\$ 2,303	4.4%	14.2%	-14.8%	0.9%
As a % of Total Taxes Receivable	1802.0%	1803.8%	2079.7%	4173.4%	7029.3%	973.8%	856.7%				
As a % of Municipal Expenses	57.6%	59.4%	48.2%	55.8%	56.0%	40.1%	58.8%				
As a % of Own Purpose Taxation	132.4%	131.9%	114.1%	131.9%	137.1%	86.6%	107.0%				

FINANCIAL ASSETS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	52.1%	55.6%	50.0%	58.7%	63.4%	-0.1%	28.1%
Net Financial Assets or Net Debt as % of Own Source Revenues	70.4%	77.7%	70.3%	81.7%	88.5%	1.4%	38.2%
Net Working Capital as a % of Municipal Expenses	25.1%	13.2%	7.7%	11.1%	10.8%	36.4%	58.4%
Net Book Value of Capital Assets as a % of Cost of Capital Assets	54.8%	54.5%	55.0%	54.2%	53.6%	53.1%	54.6%

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Asset Sustainability Ratio (Target: > 90%)	74.1%	190.5%	239.0%	147.1%	157.3%	149.0%	174.4%	
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	44.6%	44.8%	44.6%	45.3%	45.8%	47.3%	46.0%	

SURPLUS / DEFICIT

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:		18/17 %	17/16 %	16/15 %	15/14 %
						North - Population > 2500 <= 10000	PROVINCE				
Annual Surplus / (Deficit) (Less Donated TCAs)	\$ 3,954,258	\$ 4,429,360	\$ 3,543,447	\$ 4,056,344	\$ 5,038,505	\$ 909,097	\$ 14,089,411	24.2%	14.5%	-20.0%	12.0%
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	\$ 6,953,688	\$ 7,659,404	\$ 6,461,218	\$ 7,781,896	\$ 9,080,045	\$ 2,998,070	\$ 25,478,243	16.7%	20.4%	-15.6%	10.1%
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	18.8%	21.8%	17.3%	19.6%	22.9%	9.2%	15.9%				
Current Ratio (Target: >= 100%)	369.1%	168.1%	121.9%	160.6%	148.9%	419.6%	553.8%				

OTHER INDICATORS

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:	
						North - Population > 2500 <= 10000	PROVINCE
Rates Coverage Ratio (Target: >=40%)	74.9%	78.1%	75.1%	76.5%	74.6%	68.7%	73.9%
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	1.84:1	0.2:1	0.14:1	0.36:1	0.36:1	2.7:1	4:1
Operating Balance as a % of Total Revenues (Less Donated TCAs) *5	13.9%	15.6%	12.3%	14.0%	16.4%	6.5%	11.5%
Cumulative Annual Growth Rate *6	4.2%	4.6%	4.0%	0.1%	0.3%	0.4%	1.6%
Interest Payments as a % of Total Revenues (Less Donated TCAs)	0.6%	0.5%	0.4%	0.3%	0.2%	1.3%	0.9%

VULNERABILITY MEASURES

	2014	2015	2016	2017	2018	2018 AVERAGES FOR:					
						North - Population > 2500 <= 10000	PROVINCE				
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	74.0%	71.5%	71.1%	71.8%	71.6%	73.3%	74.2%	-0.3%	0.9%	-0.5%	-3.4%
Own Source Revenue per Household	\$ 5,521	\$ 5,323	\$ 5,354	\$ 5,440	\$ 5,800	\$ 5,348	\$ 3,527	6.6%	1.6%	0.6%	-3.6%
Avg Municipal Property Taxes Per Avg Residential Household	\$ 2,023	\$ 2,077	\$ 2,126	\$ 2,149	\$ 2,150	\$ 2,084	\$ 2,293	0.0%	1.1%	2.3%	2.7%
as a % of Median Household Income (Tax Effort)	3.9%	3.9%	3.8%	3.8%	3.8%	3.4%	4.1%				

SUPPLEMENTARY INDICATORS OF SUSTAINABILITY, FLEXIBILITY AND VULNERABILITY

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4:

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider, at a minimum, the elements of sustainability, flexibility and vulnerability.
- Vulnerability in this context may be seen as the degree to which a municipality is dependent on sources of funding outside its control or influence or is exposed to risks that could impair

# MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

## Fort Frances T

Date Prepared: October 21, 2019  
MSO Office: Northwest  
Prepared By: Karen Bradica

2018 FIR Load Status: Submitted Under Review  
Last Updated: July 19, 2019

2018 Households: 3,801  
2018 Population: 7,739  
2019 MFCI Index: \*8 7.4

Median Household Income (2016) : \*4 62,928  
2019 Annual Repayment Limit: 4,584,120  
Borrowing Capacity 7% over 10 yrs: 32,196,941

- its ability to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Vulnerability is an important element of financial condition because it provides insights into a municipality's reliance on funding sources outside its direct control or influence and its exposure to risks. A municipality whose vulnerability is relatively low has greater control over its financial condition.
  - For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

### ADDITIONAL NOTES ON WHAT FINANCIAL MEASURES MAY INDICATE:

#### Own Source Revenue as a % of Total Revenues (Less TCAs)

*Indicates the extent to which a municipality has a high proportion of revenues for its own sources, reducing its impact to a change in transfers from other levels of government.*

#### Own Source Revenue per Household

*Indicates the demand for resources and the municipality's ability and willingness to provide resources.*

#### Average Municipal Property Taxes per Average Residential Household

*Indicates the level of taxes on residential households for municipal purposes.*

#### Average Municipal Property Taxes per Average Residential Household as a % of Average Household Income

*Indicates the portion of a ratepayer's income used to pay municipal property taxes.*

\*\*\*\*\*  
*The data and information contained in this document is for informational purposes only. Any use of the data and information in this document should be done by qualified individuals. This information is not intended to be used on its own and should be used in conjunction with other financial information and resources available.*  
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## NOTES

- 1\* 2014, 2015 and 2016 assessment use phase-in assessment based on 2012 property values. 2017 and 2018 assessment uses phase-in assessment based on 2016 property values.
- 2\* Average tax rates are calculated where necessary when amalgamations occur.
- 3\* Household and Population data are as reported by the municipality on Schedule 02 of the FIR.
- 4\* Median Household Income - Source: Statistics Canada - 2016 Census - File: 98-402-X2016006-t1-CSD-ENG.
- 5\* Total Revenues include revenues from other municipalities.
- 6\* The Cumulative Annual Growth Rate has been measured over a three year period. Infrastructure Ontario uses a five year period.
- 7\* Total Municipal Expenses exclude amounts for other municipalities
- 8\* MFCI index - Source: Ministry of Finance. This index is only available for northern and rural municipalities only.

## NUMBER OF MUNICIPALITIES IN COMPARISON GROUPS

	North - Population > 2500 <= 10000	Province
2014	26	444
2015	26	444
2016	26	444
2017	26	444
2018	25	417

## CALCULATIONS

MUNICIPAL FINANCIAL PROFILES  
(Based on 2018 Financial Information Return)  
Fort Frances T

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2019 MFCI Index: <sup>*8</sup>	7.4

Median Household Income (2016) : <sup>*4</sup>	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

STATISTICAL INFORMATION

Population <sup>*3</sup>	SLC 02 0041 01
Households <sup>*3</sup>	SLC 02 0040 01
Municipal Expenses <sup>*7</sup>	SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07
Own Source Revenues	SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04
Own Source Revenue per Household	Own Source Revenues / SLC 02 0040 01
Own Source Revenue as a % of Total Revenues (Less Donated TCAs)	Own Source Revenues / (SLC 10 9910 01 - SLC 10 1831 01)
Total Revenues	SLC 10 9910 01
Annual Repayment Limit	The annual repayment limit is calculated annually as per Ontario regulation 403/02. To view the full calculation of the annual repayment limit, please go to the FIR website. <a href="https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm">https://efis.fma.csc.gov.on.ca/fir/ViewARL.htm</a>
Own Purpose Taxation	ARLs for all municipalities (except the City of Toronto) are posted here as they are made available.
Direct Water Billings as % of Gross Water Expenditures	SLC 10 0299 01
Taxable Res. Assessment as a % of Total Taxable Assessment	(SLC 12 0831 04 + SLC 12 0832 04) / (SLC 40 0831 11 + SLC 40 0832 11) SLC 26 0010 17 / SLC 26 9199 17

DISCOUNTED WEIGHTED ASSESSMENT <sup>\*1</sup> (Source: Financial Information Return)

Taxable	SLC 26 9199 17
PIL	SLC 26 9299 17
Total	SLC 26 9199 17 + SLC 26 9299 17

RESIDENTIAL TAXES

# of Residential Households	Residential CVA and corresponding household counts are provided by OPTA (excludes the City of Toronto). Residential assessment includes:
Avg Municipal Property Taxes Per Avg Residential Household	Single Family, 2 - 6 Units, Farm Residential and Recreational (where included). Note: does not include vacant land.
Avg Total Property Taxes per Avg Residential Household	
Avg Total Property Taxes per Avg Residential Household as a % of Median Household Income (Tax Effort)	If labeled (Excl. RDUs) Recreational units are excluded.
# of Residential Households Excluding Recreational Properties (Excl. RDUs)	An average household assessment is calculated by taking the sum of the CVA for these residential groups divided by the corresponding households.
Avg Municipal Property Taxes Per Avg Residential Household (Excl. RDUs)	
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs)	An estimated tax rate for each tier (i.e. lower tier, upper tier and school) is applied to the average household assessment to calculate the averages taxes per household by tier.
Avg Total Property Taxes per Avg Residential Household (Excl. RDUs) as a % of Median Household Income (Tax Effort)	(the estimated tax rates are provided by OPTA).

RESIDENTIAL TAX RATES <sup>\*2</sup> (Source: Financial Information Return)

Lower / Single-Tier General Rate	SLC 22 0010 12 / SLC 22 0010 16
Upper-Tier General Rate	SLC 22 0010 13 / SLC 22 0010 16
Education Rate	SLC 22 0010 14 / SLC 22 0010 16

TAXES RECEIVABLE

Total Taxes Receivable less Allowance for Uncollectibles	SLC 70 0699 01
Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Current Year Taxes Receivable as % of Total Taxes Receivable	SLC 70 0610 01 / (SLC 70 0690 01 + SLC 70 0699 01)

MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: *8	7.4

Median Household Income (2016) : *4	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Working Fund Reserves & Contingency Funds as % of Current Yr Taxes Rec.	(SLC 60 5010 02 + SLC 60 5020 03) / SLC 70 0610 01
Previous and Prior Years Taxes Receivable as % of Total Taxes Receivable	(SLC 70 0620 01 + SLC 70 0630 01) / (SLC 70 0699 01 + SLC 70 0690 01)

GRANTS

Total Unconditional Grants	SLC 10 0699 01
Ontario Municipal Partnership Fund	SLC 10 0620 02
As % of Municipal Expenses	SLC 10 0620 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Other	SLC 10 0699 01 - SLC 10 0620 01
Total Ontario Conditional Grants	SLC 10 0810 01 + SLC 10 0815 01
As a % of Municipal Expenses	(SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Total Ontario Conditional and Unconditional Grants	
As a % of Municipal Expenses	(SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)

TOTAL DEBT BURDEN

Total Debt Burden	SLC 74 9910 01
Per Household	SLC 74 9910 01 / SLC 02 0040 01
Debt Servicing Cost	SLC 74 3099 01 + SLC 74 3099 02
Per Household	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 02 0040 01
As a % of Municipal Expenses	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 74 3099 01 + SLC 74 3099 02) / SLC 10 0299 01
As a % of Own Source Revenue	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
As a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Debt Service Coverage Ratio (Target: Ratio >= 2)	(SLC 10 9910 01 - SLC 40 9910 11 + SLC 40 9910 02 + SLC 40 9910 16) / (SLC 74 3099 01 + SLC 74 3099 02)

LIABILITIES (Including Post-Employment Benefits)

Temp. Loans for Current Purposes as % of Municipal Expenses	SLC 70 2010 01 / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Post-Employment Benefits	SLC 70 2899 01
Total Reserves and Reserve Funds for Post-Employment Benefits	SLC 60 5060 02 + SLC 60 5060 03 + SLC 60 5070 02 + SLC 60 5070 03 + SLC 60 5080 02 + SLC 60 5080 03 + SLC 60 5090 02 + SLC 60 5090 03

RESERVES AND RESERVE FUNDS

Total Reserves	SLC 60 2099 03
Total Discretionary Reserve Funds	SLC 60 2099 02
Total Reserves and Discretionary Reserve Funds	SLC 60 2099 02 + SLC 60 2099 03
Per Household	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 02 0040 01
As a % of Total Taxes Receivable	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 70 0699 01 + SLC 70 0690 01)
As a % of Municipal Expenses	(SLC 60 2099 02 + SLC 60 2099 03) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
As a % of Own Purpose Taxation	(SLC 60 2099 02 + SLC 60 2099 03) / SLC 20 0299 01

FINANCIAL ASSETS

Net Financial Assets or Net Debt as a % of Total Revenues (Less Donated TCAs)	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 1831 01)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)



MUNICIPAL FINANCIAL PROFILES

(Based on 2018 Financial Information Return)

Fort Frances T

Date Prepared:	October 21, 2019
MSO Office:	Northwest
Prepared By:	Karen Bradica

2018 FIR Load Status:	Submitted Under Review
Last Updated:	July 19, 2019

2018 Households:	3,801
2018 Population:	7,739
2019 MFCI Index: <sup>*8</sup>	7.4

Median Household Income (2016) : <sup>*4</sup>	62,928
2019 Annual Repayment Limit:	4,584,120
Borrowing Capacity 7% over 10 yrs:	32,196,941

Net Working Capital as a % of Municipal Expenses	(SLC 70 0299 02 + SLC 70 0499 01 + SLC 70 0699 01 + SLC 70 0830 01 + SLC 70 0835 01 + SLC 70 6250 01 + SLC 70 6260 01 + SLC 70 2010 01 + SLC 70 2299 01) / (SLC 40 9910 11 - SLC 12 9910 03 - SLC 12 9910 07)
Net Book Value of Capital Assets as a % of Cost of Capital Assets	(SLC 70 6210 01 - SLC 51 2005 11 - SLC 51 2205 11) / (SLC 51 9910 06 - SLC 51 2005 11 - SLC 51 2205 11)
Asset Sustainability Ratio (Target: > 90%)	SLC 51 9910 03 / SLC 51 9910 08
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06

SURPLUS / DEFICIT

Annual Surplus / (Deficit) (Less Donated TCAs)	SLC 10 2099 01 - SLC 10 1831 01
Annual Surplus / (Deficit) (Less Donated TCAs) Adjusted for Ontario Budget Reg. 284/09)	SLC 10 2099 01 - SLC 10 1831 01 + SLC 40 9910 16 + (SLC 70 2799 01 (CY) - SLC 70 2799 01 (PY)) + (SLC 70 2899 01 (CY) - SLC 70 2899 01 (PY)) - SLC 74 3099 01 (CY = CURRENT YEAR, PY - PREVIOUS YEAR)
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01- SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Current Ratio (Target: >= 100%)	(SLC 70 9930 01 - SLC 70 0829 01 - SLC 70 0845 01 - SLC 70 0898 01) / (SLC 70 2099 01 + SLC 70 2299 01)

OTHER INDICATORS

Rates Coverage Ratio (Target: >=40%)	(SLC 10 0299 01 + SLC 10 1299 01 + SLC 10 1880 01 + SLC 10 1885 01) / SLC 40 9910 01
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Operating Balance as a % of Total Revenues (Less Donated TCAs) <sup>*5</sup>	(SLC 10 9910 01 - SLC 40 9910 07) / (SLC 10 9910 01 - SLC 10 1831 01)
Cumulative Annual Growth Rate <sup>*6</sup>	((SLC 10 9910 01 (CY) / SLC 10 9910 01 (CY - 3) ^ (1/3) - 1) - ((SLC 40 9910 07 (CY) / SLC 40 9910 07 (CY -3) ^ (1/3) - 1)
Interest Payments as a % of Total Revenues (Less Donated TCAs)	SLC 74 2099 02 / (SLC 10 9910 01 - SLC 10 1831 01)

## FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

## Fort Frances T

Date Prepared:	21-Oct-19	2018 Households:	3,801	Median Household Income:	62,928
MSO Office:	Northwest	2018 Population:	7,739	Taxable Residential Assessment as a	
Prepared By:	Karen Bradica	2019 MFCI Index:	7.4	% of Total Taxable Assessment:	64.3%
Tier:	ST			Own Purpose Taxation:	10,511,661

## SUSTAINABILITY INDICATORS

Indicator	Ranges	Actuals	North - Population > 2500 <= 10000		Level of Risk
			Median	Average	
Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied	Low: < 10% Mod: 10% to 15% High: > 15%	2014	6.3%	10.2%	LOW
		2015	6.3%	9.0%	LOW
		2016	4.7%	9.9%	LOW
		2017	2.8%	8.9%	LOW
		2018	1.7%	8.4%	LOW
Net Financial Assets or Net Debt as % of Own Source Revenues	Low: > -50% Mod: -50% to -100% High: < -100%	2014	70.4%	-3.3%	LOW
		2015	77.7%	-8.2%	LOW
		2016	70.3%	-6.9%	LOW
		2017	81.7%	-5.9%	LOW
		2018	88.5%	6.6%	LOW
Total Reserves and Discretionary Reserve Funds as a % of Municipal Expenses	Low: > 20% Mod: 10% to 20% High: < 10%	2014	57.6%	33.5%	LOW
		2015	59.4%	32.4%	LOW
		2016	48.2%	33.3%	LOW
		2017	55.8%	37.0%	LOW
		2018	56.0%	35.3%	LOW
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	Low: > 0.5:1 Mod: 0.5:1 to 0.25:1 High: < 0.25:1	2014	1.84:1	1.77:1	LOW
		2015	0.2:1	1.71:1	HIGH
		2016	0.14:1	1.79:1	HIGH
		2017	0.36:1	1.84:1	MODERATE
		2018	0.36:1	2.39:1	MODERATE

## FLEXIBILITY INDICATORS

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	Low: < 5% Mod: 5% to 10% High: >10%	2014	3.3%	4.2%	6.1%	LOW
		2015	2.6%	4.6%	9.5%	LOW
		2016	2.5%	4.5%	5.4%	LOW
		2017	2.4%	4.0%	4.7%	LOW
		2018	1.5%	4.0%	4.7%	LOW
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	Low: < 50% Mod: 50% to 75% High: > 75%	2014	44.6%	44.2%	44.5%	LOW
		2015	44.8%	45.2%	45.2%	LOW
		2016	44.6%	46.6%	45.8%	LOW
		2017	45.3%	47.0%	46.7%	LOW
		2018	45.8%	47.4%	47.3%	LOW
Annual Surplus / (Deficit) as a % of Own Source Revenues	Low: > -1% Mod: -1% to -30% High: < -30%	2014	18.8%	2.8%	10.8%	LOW
		2015	21.8%	7.6%	35.9%	LOW
		2016	17.3%	7.6%	14.7%	LOW
		2017	19.6%	4.0%	6.7%	LOW
		2018	22.9%	8.1%	9.2%	LOW

\*\*\*\*\*  
The data and information contained in this document is for informational purposes only. It is not an opinion about a municipality and is not intended to be used on its own - it should be used in conjunction with other financial information and resources available. It may be used, for example, to support a variety of strategic and policy discussions.  
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## FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Fort Frances T

## NOTES

*Financial Information Returns ("FIRs") are a standard set of year-end reports submitted by municipalities to the Province which capture certain financial information. On an annual basis, Ministry staff prepare certain financial indicators for each municipality, based on the information contained in the FIRs. It is important to remember that these financial indicators provide a snapshot at a particular moment in time and should not be considered in isolation, but supported with other relevant information sources. In keeping with our Financial Information Return review process and follow-up, Ministry staff may routinely contact and discuss this information with municipal officials.*

## Supplementary Indicators of Sustainability and Flexibility

The following is a summary, adapted from the Chartered Professional Accountants of Canada Statement of Recommended Practice (SORP) 4.

- A government (including a municipality) may choose to report supplementary information on financial condition, to expand on and help explain the government's financial statements.
- Supplementary assessment of a government's financial condition needs to consider the elements of sustainability and flexibility.
- Sustainability in this context may be seen as the degree to which a municipality can maintain its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others without inappropriately increasing the debt or tax burden relative to the economy within which it operates.
- Sustainability is an important element to include in an assessment of financial condition because it may help to describe a government's ability to manage its financial and service commitments and debt burden. It may also help to describe the impact that the level of debt could have on service provision.
- Flexibility is the degree to which a government can change its debt or tax level on the economy within which it operates to meet its existing financial obligations both in respect of its service commitments to the public and financial commitments to creditors, employees and others.
- Flexibility provides insights into how a government manages its finances. Increasing taxation or user fees may reduce a municipality's flexibility to respond when adverse circumstances develop if the municipality approaches the limit that citizens and businesses are willing to bear.  
A municipality may temporarily use current borrowing, subject to the requirements set out in the Municipal Act to meet expenses and certain other amounts required in the year, until taxes are collected and other revenues are received. Municipal current borrowing cannot be carried over the long term or converted to long term borrowing except in very limited circumstances.
- For each element of financial condition, the report on indicators of financial condition should include municipality-specific indicators and municipality-related indicators. It may be useful to also include economy-wide information when discussing financial condition.

*Additional Notes on what Financial Indicators may indicate:*

Total Taxes Receivable less Allowance for Uncollectibles as a % of Total Taxes Levied - *Shows how much of the taxes billed are not collected.*

Net Financial Assets or Net Debt as % of Own Source Revenues - *Indicates how much property tax and user fee revenue is servicing debt.*

Reserves and Reserve Funds as a % of Municipal Expenses - *Indicates how much money is set aside for future needs and contingencies.*

Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities) - *Indicates how much cash and liquid investments could be available to cover current obligations.*

Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs) - *Indicates how much of each dollar raised in revenue is spent on paying down existing debt.*

Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio) - *Indicates how much of the assets' life expectancy has been consumed.*

Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues - *Indicates the municipality's ability to cover its operational costs and have funds available for other purposes (e.g. reserves, debt repayment, etc.)*

The Northern and Rural Municipal Fiscal Circumstances Index (MFICI) is used by the Ministry of Finance to calculate the "Northern and Rural Fiscal Circumstances Grant" aimed at northern as well as single and lower-tier rural municipalities. The index measures a municipality's fiscal circumstances. The MFICI is determined by six indicators: Weighted Assessment per Household, Median Household Income, Average Annual Change in Assessment (New Construction), Employment Rate, Ratio of Working Age to Dependent Population, and Per Cent of Population Above Low-Income Threshold. A lower MFICI corresponds to relatively positive fiscal circumstances, whereas a higher MFICI corresponds to more challenging fiscal circumstances. (Note: the MFICI index is only available for northern and rural municipalities)

## FINANCIAL INDICATOR REVIEW

(Based on 2018 Financial Information Return)

Fort Frances T

## CALCULATIONS

Total Taxes Rec. less Allowance for Uncollectibles as % of Total Taxes Levied	SLC 70 0699 01 / (SLC 26 9199 03 - SLC 72 2899 09)
Net Financial Assets or Net Debt as % of Own Source Revenues	SLC 70 9945 01 / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)
Total Reserves and Reserve Funds as a % of Municipal Expenses	(SLC 60 2099 02+SLC 60 2099 03)/(SLC 40 9910 11-SLC 12 9910 03-SLC 12 9910 07)
Cash Ratio (Total Cash and Cash Equivalents as a % of Current Liabilities)	SLC 70 0299 01 / (SLC 70 2099 01 + SLC 70 2299 01)
Debt Servicing Cost as a % of Total Revenues (Less Donated TCAs)	(SLC 74 3099 01 + SLC 74 3099 02) / (SLC 10 9910 01 - SLC 10 1831 01)
Closing Amortization Balance as a % of Total Cost of Capital Assets (Asset Consumption Ratio)	SLC 51 9910 10 / SLC 51 9910 06
Annual Surplus / (Deficit) (Less Donated TCAs) as a % of Own Source Revenues	(SLC 10 2099 01 - SLC 10 1831 01) / (SLC 10 9910 01 - SLC 10 0699 01 - SLC 10 0899 01 - SLC 10 1098 01 - SLC 10 1099 01 - SLC 10 1811 01 - SLC 10 1812 01 - SLC 10 1813 01 - SLC 10 1814 01 - SLC 10 1830 01 - SLC 10 1831 01 - SLC 12 1850 04)