

TOWN OF FORT FRANCES

AGENDA - November 25, 2019

MEETING - Council Chambers , Civic Centre

Page

1. COUNCIL MEETING

(Session No. 027) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 Prayer

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. Delegations/Deputations - None.

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

3.2 Letter dated November 20, 2019 from D. Judson re: Single Use Products By-law 3 - 9

- will be referred to the Operations & Facilities Executive Committee for recommendation with input from the Planning & Development Executive Committee.

3.3 Request dated November 19, 2019 from Alzheimer Society of Kenora/Rainy River Districts re: Proclaiming January 2020 as Alzheimer Awareness Month in the Town of Fort Frances. 10

- requester will be advised of Council's proclamation.

3.4 Advertising Request from 93.1 The Border re: Christmas Greeting. 11 - 17
- will be referred to Administration and Finance Executive Committee for recommendation.

3.5 Fort Frances Curling Club request re: Hosting Bids for the 2021 Northern Ontario Curling Association (NOCA) Men's and Scotties Combined Provincials - January 25-31, 2021. 18 - 22

- will be referred to Administration and Finance Executive Committee with input from Community Services Executive Committee.

4. Approval of Council Minutes: *

4.1 Session No. 026, dated November 12, 2019

5. **Approval of Committee of the Whole Minutes: ***
 - 5.1 Session No. 028, dated November 12, 2019
6. **Resolutions from tonight's Committee meeting**
7. **Information Correspondence:**
 - 7.1 Association of Municipalities of Ontario Watchfile dated November 14 and November 21, 2019. 23 - 28
8. **Minutes:**
 - 8.1 Administration and Finance Executive Committee dated October 22, 2019. 29 - 31
 - 8.2 Planning & Development Executive Committee - November 4, 2019 32 - 33
 - 8.3 Operations and Facilities Executive Committee dated November 6, 2019. 34 - 35
9. **Non-agenda Items**
10. **ADJOURNMENT**
11. *** Previously distributed to Council**
12. **** Items can be viewed by contacting the Clerk**

November 20, 2019

Lisa Slomke, Clerk
Town of Fort Frances
320 Portage Avenue
Fort Frances, ON P9A 3P9

Via Email: lslomke@fortfrances.ca

Dear Ms. Slomke:

Re: Single-Use Products By-Law

I enclose with this letter the text of a by-law I wish to have considered by Council. I would appreciate if this item could appear on the agenda for Council's meeting on November 25, 2019 (presumably for referral, as part of the consent agenda, to the Operations and Facilities and Planning and Development executive committees).

The proposed by-law would regulate the distribution of single-use plastic bags and certain other harmful single-use disposable products within the Town of Fort Frances. The core elements of this by-law are as follows:

- Businesses would be prohibited from distributing plastic checkout bags;
- Businesses would be prohibited from distributing single-use cups and food containers made of foam material, as well as plastic straws and stir-sticks;
- Large retailers would be required to provide reusable bags for sale to customers at their locations; and
- The by-law would come into effect on January 1, 2021, in order to provide businesses and consumers sufficient time to adapt and utilize existing inventories.

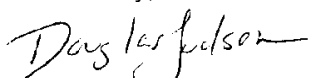
This proposed by-law is based on those passed by other Canadian municipalities, as well as on legislation from Nova Scotia and Prince Edward Island. It does not prohibit the sale of plastic bags or foam food containers to customers in bulk packaging (i.e., packages of garbage bags or styrofoam coffee cups) for personal use. There are also a number of practical exceptions to the ban on plastic bags.

I have had the opportunity to consult on this matter with various local organizations – including the Fort Frances Chamber of Commerce and the Scott Street BIA. A number of environmental- and conservation-focused local stakeholders have also expressed their general support for this initiative. In addition, I have spoken to Operations and Facilities manager Travis Rob on a preliminary basis. He did not anticipate that this by-law would have significant impacts on the Town's waste management activities or infrastructure.

It is my hope that this proposal will provide Fort Frances with an opportunity to show leadership at the local government level on sustainability, waste reduction, and the fight against climate change and related environmental threats. With alternatives to single-use plastics now widely and economically available, a transition away from single-use plastics and other harmful products has the potential to support the growth of regional industries, such as forest products. Fort Frances is a small drop in the bucket of environmental responsibility, but change requires leadership at all levels of government. Our society can simply no longer afford to pass on environmental costs to its future generations.

Should you have any questions or concerns, please feel free to contact me.

Sincerely,



Douglas W. Judson

Encl. Proposed By-Law

TOWN OF FORT FRANCES

BY-LAW NO. _____

Being a by-law in respect of single-use plastic bags and certain other harmful single-use products and packaging materials within the Town of Fort Frances.

WHEREAS:

- A. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “**Act**”), provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority and that it may do so by by-law;
- B. Section 11(2)[5] of the *Act* provides that a municipality may pass by-laws respecting the economic, social, and environmental well-being of the municipality, including in respect of climate change;
- C. Section 11(3)[4] of the *Act* provides that a municipality may pass by-laws respecting matters relating to waste management;
- D. Section 128 of the *Act* provides that a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of its council, are or could become or cause public nuisances, and further that the municipal council’s determination of what constitutes a public nuisance is not subject to review;
- E. Section 150 of the *Act* allows a municipality to license, regulate, and govern any business wholly or partially carried on within the municipality, even if the business is being carried on from a location outside of the municipality;
- F. It is estimated that:
 - i. every year, 1 to 5 trillion plastic bags are used and discarded around the world;
 - ii. 10,000 tonnes of plastic debris enters the Great Lakes each year,
 - iii. globally, a truck load of plastic waste enters the ocean every minute, with the ‘Great Pacific Garbage Patch’ having grown to over 600,000 square miles, and
 - iv. a town of 2,500 households could send a million plastic bags to landfills ever year;
- G. Plastic bags and other single-use products are linked to, exacerbate, or contribute to the global crisis of climate change by causing habitat destruction, eco-system disruption, fossil fuel emissions, plastic pollution, environmental contamination, and food supply impacts;
- H. Alternatives to single-use plastic bags and other single-use products are widely and economically available for public and business use, and increased demand

- for such products supports the growth of regional industries, such as forest products;
- I. The Northwestern Ontario Municipal Association adopted a resolution in April 2011 calling on the Province of Ontario to “enact legislation imposing a ban on the distribution of single-use fossil-fuel based plastic bags”;
 - J. In the opinion of Council of the Town of Fort Frances, single-use plastic bags and certain other single-use products, packaging materials, and disposable food consumption products are a public nuisance and detrimental to the environment; and
 - K. Council wishes to:
 - i. reduce the negative effects single-use plastic bags and certain other single-use products and packaging materials have on the environment,
 - ii. show leadership among local governments in the fight against climate change and environmental destruction,
 - iii. support sustainable consumer habits and business practices which reduce environmental impacts,
 - iv. implement policies which support the growth of a modern, vibrant, and sustainable forest products sector; and
 - v. reduce the volume of single-use plastics and related products which are destined for landfills;

NOW THEREFORE the Council of the Town of Fort Frances hereby enacts as follows:

PART 1: INTERPRETATION

1.1 **Definitions.** In addition to the terms defined parenthetically herein, in this by-law:

- (1) **“Biodegradable Plastic Bag”** or **“Compostable Plastic Bag”** means any bag which is composed of, in whole or part, biodegradable plastic, oxo-biodegradable plastics, Plastarch material, polylactide, or any other plastic resin composite that is intended to degrade at a faster rate than non-biodegradable plastic film;
- (2) **“Business”**:
 - (a) includes a business incorporated under a statute, a partnership, a cooperative, an association, a sole proprietorship, or a joint venture engaged in a retail sale or rentals of goods, the operation of a restaurant, or the sale of prepared foods or beverages to the public,
 - (b) does not include a charity, and
 - (c) for the purposes of Part 2, includes any person employed by or acting for or on behalf of a business, as defined by subsubsections (a) and (b);

- (3) **“Checkout Bag”** means:
- (a) a bag intended to be used by a Customer for the purpose of transporting items purchased or received by the Customer from the Business providing the bag, and
 - (b) a bag used to package take-out food or food to be delivered by a Business to a Customer.
- (4) **“Council”** means the municipal council of the Town;
- (5) **“Customer”** means any person purchasing, renting, or receiving food, goods, or materials from a Business;
- (6) **“Licensed Business”** means an entity which holds a business license issued by the Town under any by-law for the licensing of businesses by the Town;
- (7) **“Officer”** means a municipal law enforcement officer or a police officer while in the course of his or her duties;
- (8) **“person”** means an individual, association, firm, partnership, corporation, trust, organization, trustee, or agent, and their heirs, executors, or legal representatives of the person to whom the context can apply according to law;
- (9) **“Plastic Bag”** means a bag, including a Biodegradable Plastic Bag or Compostable Plastic Bag, but does not include a Reusable Bag;
- (10) **“Prepared Food or Beverages”** means food items or beverages which are ready to consume with no additional preparatory stages or cooking, including take-out food, dine-in restaurant meals, hot beverages, delivery food items, soft drinks, and coffee or hot drinks;
- (11) **“Reusable Bag”** means a bag with handles that:
- (a) is intended to be used for transporting items purchased or received by the Customer from a Business,
 - (b) is designed and manufactured to be durable and capable of many uses, and
 - (c) is capable of being washed and disinfected;
- (12) **“Single-Use Food Packaging”** means the following items provided by a Business to a Customer for the purpose of transporting, packaging, or consuming Prepared Food or Beverages:
- (a) food containers, beverage cups, or take-out or ‘to-go’ food containers consisting in whole or part of foam material, such as polystyrene, and
 - (b) drinking straws, stir-sticks, or swizzle sticks made of a plastic, such as polypropylene or polystyrene; and
- (13) **“Town”** means the Town of Fort Frances.

PART 2: REGULATIONS

- 2.1 **Ban of Plastic Bags.** Except as provided in this by-law, no Business shall sell or provide a Checkout Bag to a Customer that is a Plastic Bag.
- 2.2 **Reusable Bags Allowed.** No Business shall deny or discourage the use by a Customer of the Customer's own reusable bag for the purpose of transporting items purchased or received by the Customer from the Business.
- 2.3 **Ban of Single-Use Food Packaging.** No Business shall sell or provide Single-Use Food Packaging to a Customer for the purpose of transporting, containing or facilitating the consumption of Prepared Food or Beverages received by the Customer from the Business.
- 2.4 **Sale of Reusable Bags.** Business locations with a square footage of _____ square meters that are engaged in the retail sale of goods shall offer Reusable Bags available for purchase by Customers, with such Reusable Bags to be displayed adjacent to the entrance, point of sale, or checkout area of the Business location.
- 2.5 **Exceptions.**
- (1) Section 2.1 does not apply to a bag used to:
 - (a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
 - (b) package loose small hardware items, such as nails, nuts, and bolts;
 - (c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
 - (d) wrap flowers or potted plants;
 - (e) protect prepared foods or bakery goods that are not pre-packaged;
 - (f) contain prescription drugs received from a pharmacy;
 - (g) transport live fish;
 - (h) protect clothing or other linens after professional laundering or dry-cleaning;
 - (i) package medical supplies and items used in the provision of health services;
 - (j) protect tires that cannot easily fit in a reusable bag; or
 - (k) collect and dispose of pet waste.
 - (2) Sections 2.1 and 2.3 do not limit or restrict the sale of bags (including Plastic Bags) or Single-Use Food Packaging intended for use at the Customer's home or business, provided the items are sold in packages of multiple quantities and are not utilized or distributed in the manner restricted by Sections 2.1 and 2.3.

PART 3: PENALTIES**3.1 Offences.** A person who:

- (1) contravenes this by-law;
- (2) consents to, allows, or permits an act or thing to be done contrary to this by-law; or
- (3) neglects or refrains from doing anything required to be done by this by-law;

is guilty of an offence and is liable to pay a fine in the amount prescribed by the Officer in accordance with section 3.2.

3.2 Penalties.

- (1) A person found guilty of an offence under this by-law is subject to a fine:
 - (a) if a corporation or Licensed Business, of not less than \$100.00 and not more than \$10,000.00, or
 - (b) if an individual, of not less than \$50.00 and not more than \$500.00
 for every instance than offence occurs or each day that it continues.
- (2) Council may introduce a schedule of fines for the offences set out in this by-law within the parameters set by subsection (1), with such schedule to be appended hereto as **Schedule “A”** at such time and amended and updated as necessary.

PART 4: ENFORCEMENT**4.1 Enforcement by Officer.** The provisions of this by-law may be enforced by an Officer.**4.2 Entry by Officer.** An Officer may, at any reasonable time, enter upon any public place for the purpose of determining whether or not the provisions of this by-law have been complied with.**4.3 Interference with Officer.** No person shall prevent, hinder, interfere, or attempt to prevent, hinder, or interfere with an Officer, including refusing to identify themselves when requested to do so by an Officer.**PART 5: GENERAL****5.1 Short Title.** This by-law shall be referred to and may be cited as the “Single-Use Products Regulation By-law”.**5.2 Severability.** If any provision or part of a provision of this by-law is declared by any court or tribunal or any provincial or federal legislation or regulation to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law or its application in any other circumstance shall not be affected and shall continue to be in full force and effect.**5.3 Effective Date.** This by-law shall come into force on January 1, 2021.

5.4 **Recall Date.** This by-law shall be brought before Council for reconsideration at the first available meeting of Council following the date that:

- (1) a piece of legislation of substantially similar purpose and regulatory effect over the Town is passed by the Ontario Legislative Assembly or federal Parliament and receives Royal Assent, or
- (2) a federal or provincial regulation of substantially similar purpose or regulatory effect over the Town comes into force.

READ THREE (3) TIMES and finally passed in open Council this _____ day of _____, 20_____.

June Caul, Mayor

Lisa Slomke, Clerk

DRAFT

Société Alzheimer Society

KENORA/RAINY RIVER DISTRICTS

**Alzheimer Society of
Kenora/Rainy River
Districts**

618-9th Street N
Kenora, Ontario P9N 2S9
Tel: (807) 468-1516
Toll-free: 1-800-682-0245
Fax: (807) 468-9013
www.alzheimer.ca/krr
info@alzheimerkrr.com

November 19, 2019

The City of Fort Frances
320 Portage Ave
Fort Frances, ON P9A 3P9

Dear Mayor June Caul;

On behalf of the Alzheimer Society of Kenora/ Rainy River Districts, I would like to ask you to declare this January 2020, Alzheimer Awareness Month, for the City of Fort Frances.

Our aim is to reduce the stigma surrounding Alzheimer and dementia related diseases. We want to convert judgment into compassion. and assumptions into understanding. What better way than to learn from Canadians and their families affected by these diseases and live with it every day.

We appreciate the support of your Township by providing outreach and awareness to the surrounding communities by raising the Alzheimer Society of Kenora/Rainy River flag for the month of January 2020.

Sincerely,



Tannis Romaniuk
Office & Events Coordinator
tannis@alzheimerkrr.com

cc: Rossana Tomashowski, Executive Director
file



Charitable Business Number:
88961-4970-RR0001

From: [Lisa Slomke](#)
To: [Kathy Lawson](#); [Dawn Galusha](#)
Subject: FW: Holiday Radio Greetings!
Date: Monday, November 18, 2019 2:24:38 PM
Attachments: [CFOB Christmas Greetings 2019.pdf](#)
[Christmas Greetings Digital.pdf](#)
Importance: High

FYI – this will be on Nov. 25th agenda referred to AFEC.

Thanks.

Lisa

From: Trimble, Katy <trimble.katy@radioabl.ca>
Sent: Monday, November 18, 2019 2:15 PM
To: Lisa Slomke <lslomke@fortfrances.ca>
Subject: Re: Holiday Radio Greetings!
Importance: High

Hello Lisa!

Hoping to get our Christmas Greeting packages into council for consideration before the deadline for the next meeting. 😊

It's time for 93.1 the Border's Radio Christmas Greetings!

If the Town of Fort Frances would like to once again send out holiday greetings, I've attached the packages that we offer.

Plus! NEW THIS YEAR!

93.1 the Border now offers **Digital Christmas**

Greetings to be displayed along the side bar on 931theborder.ca! It's the perfect partnership to your radio greeting! But, there are only 9 available. Simply choose a greeting template from the attached document and send that information back to me along with your company logo. Your digital greeting will cost \$95.00 plus hst. Please see the attached document for more details. 😊

Thank you!

Katy

Katy Trimble

Radio & Digital Advertising Consultant

93.1 the Border (CFOB)

Fort Frances, ON

Office: (807) 274-5341

Cell: (807) 275-7093

Fax: (807) 274-2033

Email: <mailto:trimble.katy@radioabl.ca>

intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

CHRISTMAS GREETINGS

Share your
Greeting With the
Entire Community.



Send a fresh greeting
to members of your
community with a
Christmas greeting
on your local radio
station's website.

From December 1st - 25th, your
online greeting will be displayed
in rotation on our homepage,
weather and local news pages.

Your greeting will not only send
seasonal cheer to customers and
local residents, it will reinforce
your presence in the community.

Christmas Greeting Package includes:

- Exposure in rotation on the Home, Weather and Local News pages
- Business name and/or logo on your chosen greeting template
- Christmas Greeting to run in rotation from December 1st-25th

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CHRISTMAS GREETINGS

1



2



3



4



5



6



7



8



SEASONS GREETINGS

9



10



11



12



13



14



Fort Frances Curling Club

300 Eighth St
Fort Frances, Ontario
807-274-6667
curlfortfrances.com

November 20, 2019

Town of Fort Frances

320 Portage Avenue
Fort Frances, ON P9A 3P9

Dear Mayor and Council,

The Fort Frances Curling Club is exploring the option of hosting the 2020-21 Northern Ontario Provincial Mens & Womens Curling Championships. The Winner of both events will advance to the Nationals (The Brier and Scotties Tournament of Hearts).

As per the attached document, the Northern Ontario Curling Association will give preference to the proposal which includes arena ice.

As platinum sponsor, we would ask for the use of 52 Canadians Arena for the duration of the event, as outlined, at no cost.

Thank you in advance for your consideration. A reply by December 12th would be greatly appreciated.

Sincerely,

Ron Silver, President

Fort Frances Curling Club



Memo to: NOCA Region 1 Club Delegates
 From: Leslie Kerr, NOCA Executive Director
 Date: November 13, 2019
 Re: Hosting Bids for the 2021 NOCA Men's and Scotties Combined Provincials

Region 1 is the host region for the Men's and Women's Provincial (combined event) in 2021. The NOCA host site committee is asking any clubs interested in hosting this combined event to submit a bid proposal. Your club must have a **minimum of 4 sheets**. The Men's and Women's Provincial is a round robin event and will take place **January 25-31, 2021. Please note that preference will be given to bids to host in an arena.**

Interested clubs should address the following topics in their bid:

- Curling Facility and Arena Information (number of sheets, age of rocks, info about plant, qualifications of ice team, change rooms, restaurant facilities etc)
- Ability to Live Stream any or all games
- Accommodation Information (hotel locations, services and rates)
- Names of Organizing Committee members;
- Previous Event Hosting Experience
- Marketing/Sponsorship Strategy
- Budget/Financial Forecast
- Special Events and/or features that will make the event unique and an exceptional experience for the competitors
- Transportation Plans– Internal & External
- Legacy to club
- Legacy to NOCA (10 % of NET profits)
- Other Relevant Information

Attached is a template which will be used to evaluate all submissions.

Please submit bids via email or fax to:

NOCA
 P.O. Box 940
 Atikokan, ON P0T 1C0
 Attn: 2021 Men's and Women's Provincial
leslie.kerr@curlnoc.ca

Deadline for submission is December 31, 2019. The site will be awarded by the host site committee by February 22, 2019.

Note: If no bids are received by December 31, 2019, the event will be offered to Region 2 (Thunder Bay area).

If you require additional information, please contact me anytime.

Sincerely,

Leslie Kerr
leslie.kerr@curlnoc.ca
 807-598-0051

cc: Karen Saarimaki, Region 3 Director and Competitions Chair

NOCA

Playdown Site Evaluation Template

Bid Element	Score 1-5 (1 lowest)
Sound Business Plan and Marketing Plan for Event	
Quality of Sport Facility & Equipment. Technical requirements	
Athlete Accommodations	
Ability to live stream any or all games	
Community's Event Hosting Experience	

Anticipated Community Support (municipal and/or corporate \$, media, crowds...)	
Community Readiness and desire to Host (ie. volunteer committee in place...)	
Ceremonies and other events	
Special Features of Event (how will it be unique for athletes and spectators?)	
Transportation – Internal & External	
Legacy to Club	

Legacy to NOCA	
General Comments	
Total:	

Hosts should be:

- Athlete-centred
- Volunteer Driven
- Community Based

Successful bids DEMONSTRATE how the host community:

- Will provide an exceptional experience for the athletes
- Has the ability, expertise, experience, desire and facilities to run an excellent event
- Will support the event (government, event participation, corporations, media, volunteers, spectators)

Evaluator:

From: [AMO Communications](#)
To: [Lisa Slomke](#)
Subject: AMO WatchFile - November 14, 2019
Date: Thursday, November 14, 2019 9:05:29 AM

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November 14, 2019

In This Issue

- Joint Annual Memorandum of Understanding Statement.
- Call for candidates - MPAC Board.
- A Digital Citizen Relationship Management solution for AMO members.
- Fall Economic Statement - Bill 138, *Plan to Build Ontario Together Act, 2019*.
- Provincial Job Site challenge now live.
- Municipal Group Buying Program webinar series: Fleet management.
- LED Lighting improves your building assets!
- LAS Blog: Electricity Program pricing details for 2020.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with AMO, Burlington, Toronto and Durham Region.

AMO Matters

AMO and the Province of Ontario released the [2018/19 Joint Annual Memorandum of Understanding Statement \[ER\]](#). The Joint Statement provides an update of some of the activities and accomplishments under the MOU during 2018 and 2019.

Call for candidates for the MPAC Board. AMO is undertaking an open solicitation for expressions of interest from eligible persons to be nominated to serve on the MPAC Board. Interested candidates have until November 15, 2019 to apply. For more information, [click here](#).

Municipal governments are expected to provide public-facing services and respond to requests from residents. Citizen relationship management (CRM) technology can help you manage these interactions with residents online. Join us on Thursday, November 28 at 12 pm for a [free webinar](#) where we will be announcing our new partnership with Frequency Foundry, AMO's preferred provider of digital CRM solutions.

Provincial Matters

The Honourable Rod Phillips, Minister of Finance introduced [Bill 138](#) in the Legislature November 6 to implement the government's Fall Economic Statement. Bill 138 is Omnibus legislation with multiple schedules amending other Acts. It has received 1st reading. [Here is a quick review](#) of those schedules of municipal interest. Please note that Schedule 37 on supply chain management does not apply to municipal governments.

The Ontario government has launched the [Job Site Challenge](#) - a new program open to property owners and land developers across the province. They are searching for sites ranging from 500 to 1,500 acres in size capable of supporting large-scale manufacturing operations.

LAS

Join LAS on December 3 @ 2pm to learn about the Fleet Offering through our [Municipal Group Buying Program](#). [Enterprise Fleet Management](#) will discuss the management tools and vehicle procurement options available to keep your fleet of 15+ vehicles on track. [Register here](#).

Converting your lights to LED is a no-brainer! Take advantage of the turn-key [LAS Facility Lighting Service](#) to help with asset renewal of your municipal buildings. Read about one [municipality](#) that has already participated. Make it easy on yourself and contact [Christian Tham](#)!

LAS Blog: 2020 Pricing details have been announced for the LAS Electricity Program. Check out the [LAS Blog](#) for more information.

Municipal Wire*

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

[Policy Intern](#) - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

[Executive Director, Strategy Risk & Accountability](#) - City of Burlington. Location: City Manager's Office. Job Number: CM-242-19. Closing date: November 22, 2019. To apply, please visit City of Burlington [Careers](#) and click on "View Jobs". Please note that applications are only accepted online. For assistance please contact Human Resources at 905.335.7602.

[Manager, Stakeholder & Community Outreach](#) - City of Toronto. Division: Solid Waste Management. For more information on this and other opportunities with the City of Toronto, visit [Jobs at the City](#). To apply online, submit your resume, quoting Job ID 1408, by November 25, 2019. Information in preparing for City job competitions is available on the Job Opportunities [website](#).

[Senior Financial Analyst 2 \(Job ID 10615\)](#) - Region of Durham. Reports to: Director of Financial Planning. To learn more about this opportunity, please visit [Durham Region Job Postings](#) and apply directly to Job ID# 10615 no later than December 6, 2019.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

[AMO Watch File](#) Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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November 21, 2019

In This Issue

- The civilianization of public safety functions.
- A Digital Citizen Relationship Management solution for AMO members.
- Municipal Modernization Program - First intake now open.
- Ministry of Environment launches Blue Box consultations.
- Have you registered for ROMA yet?
- Social media webinar series.
- Fleet Management webinar: Municipal Group Buying Program.
- Office Supplies webinar: Municipal Group Buying Program.
- Municipal health and safety compliance.
- Save 15% off Deluxe Canada products.
- Careers with AMO, Ontario Public Service, Cobourg and London.

Guest Column*

Ontarians pay the highest policing costs in the country. On behalf of property taxpayers, AMO is advocating for policing regulations that can improve the effectiveness and efficiency of policing. In AMO's [Watchfile Guest Column](#), Dr. Christian Leuprecht makes the case for civilianizing non-core policing to help manage pressure on the property tax dollar and improve effectiveness.

AMO Matters

Municipal governments are expected to provide public-facing services and respond to requests from residents. Citizen relationship management (CRM) technology can help you manage these interactions with residents online. Join us on Thursday, November 28 at 12 pm for a [free webinar](#) where we will be announcing our new partnership with Frequency Foundry, AMO's preferred provider of digital CRM solutions.

Provincial Matters

MMAH has written to municipalities about the Municipal Modernization Program first intake which is now open for expressions of interest until December 6. The province is providing up to \$125 million through 2022-23 to help municipalities achieve efficiencies. In the first intake, municipalities can apply individually or collectively, to undertake independent third-party reviews. Future intakes will be aimed at implementation. Questions can be directed to Municipal.Programs@ontario.ca.

The Ministry of Environment, Conservation and Parks has [launched consultations](#) on the Blue Box. The first webinar takes place on November 27. To register, please contact Marc Peverini at Marc.Peverini@ontario.ca.

Eye on Events

2020 ROMA Conference - Don't miss the opportunity to connect with your rural municipal colleagues and provincial representatives at the only conference in Ontario designed for rural elected officials. See you January 19-21, 2020 in Toronto!

AMO's Social Media webinar series is back by popular demand! Elected officials live in the spotlight making effective communication essential. With the rise of social media and decline of local news, the communications landscape has changed. These 1/2 day workshops will help promote good news, manage issues professionally, and leverage traditional and social media. [Register now](#) for 1 or all 4 webinars, designed to help you navigate social media more effectively and safely.

LAS

Mark December 3 @ 2 pm on your calendars! LAS will be hosting a webinar about the [Fleet Offering](#) through our [Group Buying Program](#). Enterprise Fleet Management will discuss procurement options

and tools available to optimize your fleet of 15+ vehicles. [Register here](#).

Office supplies are now available through the LAS Group Buying Program. Everything from pens to furniture, and coffee supplies to promotional materials. Join our webinar on December 11 at 10 am to learn how you can take advantage of preferential pricing through Staples Business Advantage! [Register here](#).

Municipal Wire*

4S offers training, support, and a digital management platform to ensure municipal governments comply with occupational health and safety requirements. Reach out to 4S, AMO's partner for health and safety management, for [more information](#) on how they can support your health and safety program for 2020 and beyond.

Enter promotion code 63647 when ordering and save 15% on [Deluxe Canada products](#) including customizable forms, cheques, print marketing, promo & apparel, and more. This continues AMO's member discount with the company formerly known as NEBS.

Careers

Policy Intern - AMO. Assisting senior advisors and the Director of Policy, the successful candidate will support AMO's policy development process. The Internship is a temporary position of up to 17 weeks. Please apply in confidence to: careers@amo.on.ca by Friday, January 3rd, 2020 at 12 noon.

Chief of Emergency Management - Ontario Public Service. Location: Ministry of the Solicitor General (SolGen), Downsview. Duration: Permanent. Additional information: Interviews to be held week of January 6. Please apply online, only, by Sunday, December 1, 2019, by visiting [Ontario Public Service Careers](#), and following the instructions to apply online.

Recreation and Culture Manager - Town of Cobourg. Reports to: Director of Community Services. Position Status: Regular, Full Time. Applicants should forward their resume in confidence no later than 4:30 pm Thursday, December 5, 2019 to the attention of: Human Resources Department, Corporation of the Town of Cobourg, 55 King Street West, Cobourg, ON K9A 2M2. Fax: 905.372.8819; Email: careers@cobourg.ca.

City Manager - City of London. The ideal candidate is a seasoned executive in the public or private sectors with significant knowledge of municipal policies and operations. To explore this opportunity further, please contact Julia Robarts at Odgers Berndtson at 1.866.962.1990 or submit your resume and letter of interest online to [Odgers Berndtson Opportunities](#) by December 18, 2019.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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TOWN OF FORT FRANCESMINUTESSESSION NO. # 19October 22, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Council Chambers, Civic Centre on October 22, 2019 from 12:02 p.m. to 12:36 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, A. Bisson, Deputy Treasurer, T. Moffit, Fire Chief/CEMC (12:02 p.m. to 12:08 p.m.), K. Lawson, Deputy Clerk

1. **Call to Order 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - No items identified.**
3. **Disclosure of pecuniary interest and the general nature thereof - None**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 18 dated October 8, 2019.

Hallikas-Judson: Approved as amended.

CARRIED

5. **In-Camera - No items identified**

6. **Items Referred from Council**

- 6.1 Friends of the Museum Annual Fall Fundraising Gala.
- committee recommended purchasing 10 tickets in the total amount of \$300.00 for the Fall Fundraising Gala event to be held at the Fort Frances Museum on November 7, 2019.
- 6.2 POA Paytickets Agreement and By-Law Authorization.
- committee recommended that Mayor and Clerk be authorized to execute the authorizing agreement with Royal Bank and by-law for POA Payticket Service on behalf of the Corporation.

7. New Business

- 7.1 Consumer Price Index (CPI) Increase for 2020 User Fees.
- committee recommended that division managers be directed to affect a 1.7% user fee increase for 2019 reflective of the Ontario Consumer Price Index inflationary increase for Executive Committee review.
- 7.2 Proposed 2020 Budget Schedule.
- committee recommended approval of the 2020 Budget Timetable as presented with a start time of 2:00 p.m. for all Special Committee of the Whole meetings.
- 7.3 Doug Brown, CAO - Legal Proceedings Travel Expense Claim.
- committee recommended approving the Travel Expense claim in the total amount of \$139.92 as submitted by D. Brown, CAO for his attendance at the Service Ontario Centre in Thunder Bay on October 2-3, 2019.
- 7.4 Amended Property Assessment Notice re: 241 Church St. (2019; and 237 Church Street (2019).
- committee recommended receiving the Amended Property Assessment Notices for properties located at 237 Church Street and 241 Church Street in Fort Frances for the 2019 taxation year as received from MPAC.
- 7.5 Advisory Notice of Adjustment re: 1112 King's Highway (2017, 2018, 2019).
- committee recommended receiving the Advisory Notice of Adjustment for property located at 1112 Kings Highway in Fort Frances for the 2017, 2018 and 2019 taxation year as received from MPAC.
- 7.6 Special Amended Property Assessment Notice re: 250 Church Street (2019).
- committee recommended receiving the Special Amended Assessment Notice for property located at 250 Church Street in Fort Frances for the 2019 taxation year as received from MPAC which has resulted from a change in legislation.
- 7.7 Procedure By-Law Review.
- committee recommended completing a review/rewrite of the Procedural By-Law in the steps as outlined in the report and presented by E. Slomke, Clerk.

8. Non-agenda Items - no items identified

9. Information

9.1 Fire & Rescue Service - September 2019 Report. - received as information.

9.2 2019 Reserve Funds. - received as information.

10. Adjourn 12:36 p.m. / Next Meeting Date - November 19, 2019

A handwritten signature in blue ink, appearing to read "Mary Brundage", written over a horizontal line.

Executive Committee Chair

A handwritten signature in black ink, appearing to read "D. Brown", written over a horizontal line.

D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. #16November 4, 2019

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the Civic Centre - Committee Room on November 4, 2019 from 8:30 a.m. to 8:50 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, P. Briere, Committee Secretary

1. Call to Order - 0830am
Session #16

2. Disclosure of pecuniary interest and the general nature thereof
None.

3. Approval of Previous Committee Minutes

- 3.1 Approval of Previous Committee Minutes.
- Approved as presented.

4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.
None.

5. In-Camera
None.

6. Items Referred from Council

- 6.1 Request Letter S. Hatfield re: Request to Waive Fees.
- An overview of the item was done by Administration and Mr. R. McKay, Property Owner. A discussion was had on this item and the Planning & Development Executive Committee is recommending that Council waive the fees for the deeming application for his 4 lots 214, 216, 218 & 220 Fifth Street West.
- 6.2 Request from R. Socholotuk - Amend Off-Road Vehicles By-Law.
- Deferred to next meeting. Awaiting input from OFEC, Traffic Safety Committee & EDAC.

7. New Business

- 7.1 Appointment of Chief Building Official & Deputy Chief Building Official.
- A brief discussion was had on this item and the Planning & Development Executive Committee is recommending that Council approve the report as presented.
- 7.2 2020 Planning & Development User Fees & Charges.
- A review of the fees was completed and a discussion/clarification was had on some of the fees. The Planning & Development Executive Committee is recommending that Council approve the fees as presented.

8. Outstanding Items

- 8.1 Brewery Definitions & Zoning - Zoning By-Law Amendments.
- Research Ongoing. Item deferred to next meeting.

- 8.2 Second Units - Zoning By-Law Amendment.
 - A review of the item was completed by Administration. A discussion/clarification was had on this item and the Planning & Development Executive Committee is recommending to Administration to make changes to the wording and bring back to the next meeting for review.

9. **Information**
None.

10. **Non-agenda Items**
None.

11. **Adjourn / Next Meeting Date - 0917am**
Monday November 18th, 2019.

Executive Committee Chair

Secretary, Planning & Development Executive
Committee

TOWN OF FORT FRANCESMINUTESSESSION NO. #016November 6, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 6, 2019 from 8:30 a.m. to 9:55 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on October 23, 2019 - the minutes were approved as circulated.

4 Non-agenda Items

4.1 None

5 New Business

5.1 2020 Operations and Facilities Division User Fees and Charges - the administration report was approved as amended.

5.2 2020/2021 Connecting Link Program - Kings Highway 11/71 - the administration report was approved as presented.

5.3 2020/2021 Connecting Link Program - Scott Street - the administration report was approved as recommended.

5.4 Drinking Water Quality Management System - Management Review - the administration report was approved as amended.

- 5.5 Geospatial Data Share Agreement with Telecon - the administration report was approved as recommended.
- 5.6 Geospatial Data Share Agreement with Fire Underwriters - the administration report was approved as recommended.
- 5.7 Application to the Investing in Canada Infrastructure Program - Memorial Sports Centre - the administration report was approved as amended.

6 Information

- 6.1 None

7 Adjourn / Next Meeting Date

- 7.1 Adjourned at 9:55 a.m.
Next meeting November 20, 2019

Executive Committee Chair

T. Rob, Manager of Operations & Facilities