

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 3

Tuesday February 21st, 2012

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday February 21st, 2012 at 2:00 p.m.

PRESENT: Councillor Sharon Tibbs, Chair, Councillor Andrew Hallikas, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Lori Pattison, Secretary

Called to order 12:25 p.m.

1. Non – Agenda:
 - i) Councillor Sharon Tibbs Per Diem Claim – RRDMA – Devlin
 - ii) Councillor John Albanese Per Diem Claim – RRDMA - Devlin
2. Disclosure of pecuniary interest and the general nature thereof: Councillor Ken Perry declared a conflict on item 4i) Councillor Perry – Travel Expense & Per Diem Claim; Mayor Roy Avis declared a conflict on item 4iv) Mayor Roy Avis Travel and Per Diem Claims and Councillor Sharon Tibbs declared a conflict on item 7a) Councillor Tibbs Per Diem Claim.
3. **Ken Perry – Andrew Hallikas:** THAT the minutes from the previous meeting of January 3rd, 2012 be approved as circulated.

CARRIED.
4. Laurie Witherspoon:
 - i) Councillor Ken Perry – Travel & Per Diem Claims – recommend to approve the per diem and travel claims as submitted by Councillor Ken Perry, in the total amount of \$252.00 to attend the Regional Economic Development Committee meeting held in Emo on January 10, 2012 and the Rainy River District Municipal Association Annual meeting held in Devlin on January 28, 2012 as outlined in his report.
 - ii) Councillor Rick Wiedenhoeft – Per Diem Claim – recommend to approve the per diem and travel claims for Councillor Rick Wiedenhoeft in the total amount of \$150.00 for attendance at the Rainy River District Municipal Association Annual meeting held in Devlin on January 28, 2012 as outlined in his report.
 - iii) Councillor Paul Ryan – Per Diem Claim – recommend to approve the per

diem and travel claims for Councillor Paul Ryan, in the amount of \$150.00 for attendance at the Rainy River District Municipal Association Annual meeting held in Devlin on January 28, 2012 as outlined in his report.

- iv) Mayor Roy Avis – Travel and Per Diem Claims – recommend to approve the per diem and travel claims as submitted by Mayor Roy Avis to attend a meeting with CEO of Resolute Forest Products on January 24, 2012 in Thunder Bay in the total amount of \$527.25 as outlined in his report.
 - v) Outstanding Accounts Receivable – recommend to approve the write-off of the uncollectible Accounts Receivable account #4341 in the amount of \$108.37.
 - vi) Sunset Country Metis Financial Request – recommend to deny the Sunset Country Metis Association’s request to forego fees for their February 16, 2012 Townshend Theatre Rental.
 - vii) Fort Frances High School Advertising Request – recommend to authorize a Platinum level sponsorship quarter page ad in the 2011-12 Fort Frances High School yearbook at the cost of \$100.00.
 - viii) Fort Frances Curling Club – Financial Request – recommend to approve a financial donation to the Fort Frances Curling club for the NOCA Bantam Boys Provincial Playdowns in the total amount of \$144.00.
5. Information Items: None
6. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report
7. **Non-Agenda Items:**

Councillor Ken Perry took over the chair for item 7a)

- a) Councillor Sharon Tibbs – Per Diem Claim – recommend to approve the per diem claim in the total amount of \$150.00 for attendance at the Rainy River District Municipal Association Annual meeting held in Devlin on January 28, 2012 as outlined in her report.

Councillor Sharon Tibbs took the chair back for the remainder of the meeting

- b) Councillor John Albanese – Per Diem Claim – recommend to approve the per diem claim for Councillor John Albanese in the total amount of \$150.00 for attendance at the Rainy River District Municipal Association Annual meeting held in Devlin on January 28, 2012 as outlined in his report.
8. **Next Meeting Date: February 21, 2012.**

Sharon Tibbs, Chair

Mark McCaig, Administrator