

# TOWN OF FORT FRANCES

## Administration and Finance Executive Committee

### AGENDA - December 3, 2019 - NOON

#### MEETING - Committee Room, Civic Centre

#### Session No. 21

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Previous Committee Minutes**
  - 4.1 Session No. 20 dated November 19, 2019. 3 - 4
5. **Items Referred from Council**
  - 5.1 Fort Frances Curling Club - Sponsorship Opportunity. 5 - 10
  - 5.2 B93.1 (CFOB) Christmas Greeting. 11 - 19
6. **New Business**
  - 6.1 Upcoming Committee & Council Meeting Dates for 2020. 20 - 23
  - 6.2 Conflict of Interest. 24 - 26
  - 6.3 357/358 Applications for Tax Adjustment re: 727 Church Street (2019). 27 - 31
  - 6.4 357/358 Applications for Tax Adjustment re: 416 First Street East (2019). 32 - 36
7. **Non-agenda Items**
8. **Outstanding Items**
  - 8.1 Renewal of Agreement: Kenora CACC Lake of The Woods District Hospital - Update. 37 - 39
9. **Information**
  - 9.1 Information Report - Update on New Pumper Fire Truck. 40 - 41
  - 9.2 Town of Fort Frances General Fund (Operating) Summary for the Ten Months Ending Thursday, October 31, 2019. 42 - 43

	Page
9.3 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Ten Months Ending Thursday, October 31, 2019.	44
<b>10. <u>Adjourn / Next Meeting Date - January 7, 2020</u></b>	

TOWN OF FORT FRANCES  
Administration and Finance Executive Committee

MINUTES

SESSION NO. # 20

November 19, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on November 19, 2019 from 12:02 p.m. to 12:49 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC (12:02 p.m. to 12:29 p.m.), and K. Lawson, Deputy Clerk

1. **Call to Order 12:02 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified**
3. **Disclosure of pecuniary interest and the general nature thereof - No items identified**
4. **Approval of Previous Committee Minutes**

4.1 Session No. 19 dated October 22nd, 2019.

Hallikas-Judson: Approved as presented.

CARRIED

5. **In-Camera - No items identified**

6. **Items Referred from Council**

6.1 Ontario Good Roads Association (OGRA) 2020 Municipal Membership.  
- committee recommended approving the Ontario Good Roads Association Membership in the amount of \$1,037.01 as presented.

6.2 Crime Watch Canada - Wounded Warriors Advertising Request.  
- committee recommended receiving this request only with no further action.

6.3 BIA Tree Lighting Request.  
- committee recommended approving the request the Tree Lighting Request from the BIA with administration provided an appropriate proof of insurance and further that all of Council be encouraged to attend.

7. **New Business**

7.1 2020 Emergency Services User Fees & Charges.  
- committee recommended approving the amended 2020 Emergency Services User Fees & Charges.

- 7.2 Renewal of Agreement - Kenora Central Ambulance Communications Centre - Lake of the Woods District Hospital. - The Fire Chief was directed to research additional information for this item and it will be deferred to the next regular meeting of the A&F Executive Committee.
- 7.3 Establishing and Regulating By-Law No. 58/18 - Amendment.  
- committee recommended approving a revision to By-Law 58/18 as laid out in the report.
- 7.4 2020 User Fees - Administration and Finance.  
- committee recommended the Administration and Finance 2020 User Fees as laid out in the report.
- 7.5 Councillor John McTaggart - OPP Annual Awards Presentation - Travel Expense.  
- committee recommended approving the Travel Expense in the amount of \$266.80 as submitted by Councillor John McTaggart for his attendance at the OPP Annual Awards Presentation in Kenora on October 22, 2019.
- 7.6 Amended Property Assessment Notice re: 237 8th Street West (2019).  
- committee recommended receiving the Amended Property Assessment Notices for properties located at 237 8th Street West in Fort Frances for the 2019 taxation year as received from MPAC.
- 7.7 Request for Reconsideration - Minutes of Settlement re: 1015 Third Street East (2019).  
- committee recommended processing the Minutes of Settlement (MOS) for the property located at 1015 Third Street East as received.

**8. Non-agenda Items - None identified**

**9. Information**

- 9.1 Fire & Rescue Service - October 2019 Report. - received as information.
- 9.2 Fort Frances T - 2019 Financial Indicators Report (y/e Dec 31/18). CAO provided an additional spreadsheet related to this matter - received as information.

**10. Adjourn 12:49 p.m. / Next Meeting Date - December 3, 2019**

---

Executive Committee Chair

---

D. Brown, CAO

**TO: Administration & Finance Executive Committee**

**FROM: Dawn Galusha, Treasurer**

**DATE: November 27, 2019**

**SUBJECT: Fort Frances Curling Club Sponsorship Request**

---

**BACKGROUND**

At the November 18, 2019 Council Meeting, the Fort Frances Curling Club letter requesting platinum financial sponsorship via the use of the 52 Canadians Arena for the duration of the event, as outlined, at no cost was referred to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

The Fort Frances Curling Club is interested in submitting a bid proposal to host the Men's and Women's Provincial combined event January 25-31, 2021. Preference will be given to bids to host in an arena.

It is not typical for Council to approve a no fee sponsorship, but rather provide a donation towards the event for the consideration of the fee we charge. The CSEC will be considering the lost revenue and the impact on the other users of the facility, in addition to the additional costs relating to an event of this caliber.

---

**Fort Frances Curling Club**

300 Eighth St  
Fort Frances, Ontario  
807-274-6667  
curlfortfrances.com

November 20, 2019

**Town of Fort Frances**

320 Portage Avenue  
Fort Frances, ON P9A 3P9

Dear Mayor and Council,

The Fort Frances Curling Club is exploring the option of hosting the 2020-21 Northern Ontario Provincial Mens & Womens Curling Championships. The Winner of both events will advance to the Nationals (The Brier and Scotties Tournament of Hearts).

As per the attached document, the Northern Ontario Curling Association will give preference to the proposal which includes arena ice.

As platinum sponsor, we would ask for the use of 52 Canadians Arena for the duration of the event, as outlined, at no cost.

Thank you in advance for your consideration. A reply by December 12th would be greatly appreciated.

Sincerely,

Ron Silver, President

Fort Frances Curling Club



Memo to: NOCA Region 1 Club Delegates  
From: Leslie Kerr, NOCA Executive Director  
Date: November 13, 2019  
Re: Hosting Bids for the 2021 NOCA Men's and Scotties Combined Provincials

Region 1 is the host region for the Men's and Women's Provincial (combined event) in 2021. The NOCA host site committee is asking any clubs interested in hosting this combined event to submit a bid proposal. Your club must have a **minimum of 4 sheets**. The Men's and Women's Provincial is a round robin event and will take place **January 25-31, 2021. Please note that preference will be given to bids to host in an arena.**

Interested clubs should address the following topics in their bid:

- Curling Facility and Arena Information (number of sheets, age of rocks, info about plant, qualifications of ice team, change rooms, restaurant facilities etc)
- Ability to Live Stream any or all games
- Accommodation Information (hotel locations, services and rates)
- Names of Organizing Committee members;
- Previous Event Hosting Experience
- Marketing/Sponsorship Strategy
- Budget/Financial Forecast
- Special Events and/or features that will make the event unique and an exceptional experience for the competitors
- Transportation Plans– Internal & External
- Legacy to club
- Legacy to NOCA (10 % of NET profits)
- Other Relevant Information

Attached is a template which will be used to evaluate all submissions.

Please submit bids via email or fax to:

NOCA  
P.O. Box 940  
Atikokan, ON P0T 1C0  
Attn: 2021 Men's and Women's Provincial  
[leslie.kerr@curlnoca.ca](mailto:leslie.kerr@curlnoca.ca)

**Deadline for submission is December 31, 2019.** The site will be awarded by the host site committee by February 22, 2019.

Note: If no bids are received by December 31, 2019, the event will be offered to Region 2 (Thunder Bay area).

If you require additional information, please contact me anytime.

Sincerely,

Leslie Kerr  
[leslie.kerr@curlnoca.ca](mailto:leslie.kerr@curlnoca.ca)  
807-598-0051

cc: Karen Saarimaki, Region 3 Director and Competitions Chair

# NOCA

## Playdown Site Evaluation Template

Bid Element	Score 1-5 (1 lowest)
Sound Business Plan and Marketing Plan for Event	
Quality of Sport Facility & Equipment. Technical requirements	
Athlete Accommodations	
Ability to live stream any or all games	
Community's Event Hosting Experience	



Anticipated Community Support (municipal and/or corporate \$, media, crowds...)	
Community Readiness and desire to Host (ie. volunteer committee in place...)	
Ceremonies and other events	
Special Features of Event (how will it be unique for athletes and spectators?)	
Transportation – Internal & External	
Legacy to Club	

Legacy to NOCA	
General Comments	
<b>Total:</b>	

**Hosts should be:**

- Athlete-centred
- Volunteer Driven
- Community Based

**Successful bids DEMONSTRATE how the host community:**

- Will provide an exceptional experience for the athletes
- Has the ability, expertise, experience, desire and facilities to run an excellent event
- Will support the event (government, event participation, corporations, media, volunteers, spectators)

**Evaluator:**

**TO: Administration & Finance Committee**

**FROM: Dawn Galusha, Treasurer**

**DATE: November 27, 2019**

**SUBJECT: Radio Season's Greetings Request**

---

#### **BACKGROUND**

The attached request for Christmas and Happy New Year radio greetings from 93.1 the Border (CFOB Fort Frances) was received for consideration.

93.1 the Border (CFOB Fort Frances) request for consideration of either 45 - 15 second holiday greetings aired December 9<sup>th</sup> to December 29<sup>th</sup> (15 per week) at a cost of \$349 + HST or 30 - 15 second holiday greetings aired December 9<sup>th</sup> to December 29<sup>th</sup> (10 per week) at a cost of \$289+ HST. In the past Council has chosen the lowest cost package, but it was at a cost of \$249 last year for 26 spots.

In addition, this year they are offering a digital greeting from December 1-25, where the online greeting will be displayed in rotation on the 931theborder.ca homepage, weather and local news pages. They are offering only 9 spots with 14 options of greetings for \$95 +HST

## *Radio Christmas Cards*



SEASON'S GREETINGS AND HAPPY NEW YEAR!!

EXTEND WARM HOLIDAY WISHES TO YOUR FAMILY, FRIENDS AND CUSTOMERS.

**45 Customized Holiday Greetings  
(15/week Dec 9 to Dec 29)  
\$349**

**30 Customized Holiday Greetings  
(10/week Dec 9 to Dec 29)  
\$289**

HST Extra

**All Holiday greetings are 15 seconds each.**

Space is limited!



Share your  
Greeting With the  
Entire Community.



Send a fresh greeting to members of your community with a Christmas greeting on your local radio station's website.

From December 1<sup>st</sup> - 25<sup>th</sup>, your online greeting will be displayed in rotation on our homepage, weather and local news pages.

Your greeting will not only send seasonal cheer to customers and local residents, it will reinforce your presence in the community.

## Christmas Greeting Package includes:

- Exposure in rotation on the Home, Weather and Local News pages
- Business name and/or logo on your chosen greeting template
- Christmas Greeting to run in rotation from December 1<sup>st</sup>-25<sup>th</sup>

Share your  
Greeting With the  
Entire Community.



Send a fresh greeting  
to members of your  
community with a  
Christmas greeting  
on your local radio  
station's website.

From December 1<sup>st</sup> - 25<sup>th</sup>, your  
online greeting will be displayed  
in rotation on our homepage,  
weather and local news pages.

Your greeting will not only send  
seasonal cheer to customers and  
local residents, it will reinforce  
your presence in the community.

## Christmas Greeting Package includes:

- Exposure in rotation on the Home, Weather and Local News pages
- Business name and/or logo on your chosen greeting template
- Christmas Greeting to run in rotation from December 1<sup>st</sup>-25<sup>th</sup>



# CHRISTMAS GREETINGS

1



2



3



4



5



6



7



8





# SEASONS GREETINGS

9



10



11



12



13



14





**From:** [Lisa Slomke](#)  
**To:** [Kathy Lawson](#); [Dawn Galusha](#)  
**Subject:** FW: Holiday Radio Greetings!  
**Date:** Monday, November 18, 2019 2:24:38 PM  
**Attachments:** [CFOB Christmas Greetings 2019.pdf](#)  
[Christmas Greetings Digital.pdf](#)  
**Importance:** High

---

FYI – this will be on Nov. 25<sup>th</sup> agenda referred to AFEC.

Thanks.

Lisa

---

**From:** Trimble, Katy <trimble.katy@radioabl.ca>  
**Sent:** Monday, November 18, 2019 2:15 PM  
**To:** Lisa Slomke <lslomke@fortfrances.ca>  
**Subject:** Re: Holiday Radio Greetings!  
**Importance:** High

Hello Lisa!

Hoping to get our Christmas Greeting packages into council for consideration before the deadline for the next meeting. 😊

It's time for 93.1 the Border's Radio Christmas Greetings!

If the Town of Fort Frances would like to once again send out holiday greetings, I've attached the packages that we offer.

***Plus! NEW THIS YEAR!***

93.1 the Border now offers **Digital Christmas**

**Greetings** to be displayed along the side bar on 931theborder.ca! It's the perfect partnership to your radio greeting! But, there are only 9 available. Simply choose a greeting template from the attached document and send that information back to me along with your company logo. Your digital greeting will cost \$95.00 plus hst. Please see the attached document for more details. 😊

Thank you!

Katy

**Katy Trimble**

**Radio & Digital Advertising Consultant**

**93.1 the Border (CFOB)**

Fort Frances, ON

**Office:** (807) 274-5341

**Cell:** (807) 275-7093

**Fax:** (807) 274-2033

**Email:** <mailto:trimble.katy@radioabl.ca>

intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

November 26, 2019

REPORT TO: Administration & Finance Executive Committee  
FROM: Elizabeth (Lisa) Slomke, Clerk  
SUBJECT: Upcoming Committee & Council Meeting Dates for 2020

---

Committee of the Whole and Council meeting schedules on a yearly basis are quite busy and timelines and meeting dates become critical. Please consider the 2020 calendar distributed with your package for further discussion. The meeting dates proposed adhere to By-law 34/95, being a by-law to govern the proceedings of Council. Although a review of the By-law is underway and amendments will be coming forward periodically, it will be several months before a new by-law is considered which may or may not affect the current meeting schedule.

Having a year at a glance provides Management the ability to plan work projects and tender timelines accordingly.

This does not preclude the Mayor or a majority of Council from calling a Special Meeting should the need arise. Notice provisions must be adhered to.

# Calendar 2020 Canada

Calendarpedia  
Your source for calendars

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## Public Holidays 2020 Canada

Jan 1	New Year's Day	Jul 1	Canada Day	Nov 11	Remembrance Day
Feb 17	Family Day	Aug 3	Civic Holiday	Dec 25	Christmas Day
Apr 10	Good Friday	Sep 7	Labour Day	Dec 26	Boxing Day
May 18	Victoria Day	Oct 12	Thanksgiving		

© Calendarpedia 2020 www.calendarpedia.com

Can reproduce for or without warranty

## **TOWN OF FORT FRANCES**

### Committee of the Whole & Council Meeting Dates (January 2020 to December 2020)

#### Scheduled Dates

January 13, 2020

January 27, 2020

February 10, 2020

February 24, 2020

March 9, 2020

March 23, 2020

April 13, 2020

April 27, 2020

May 11, 2020

May 25, 2020

June 8, 2020

June 22, 2020

July 13, 2020 (\*summer schedule has been one meeting per month)

August 10, 2020 (\*summer schedule has been one meeting per month)

September 14, 2020

September 28, 2020

October 13, 2020 (Tuesday)

October 26, 2020

November 9, 2020

November 23, 2020

December 14, 2020

Rural Ontario Municipal Association (ROMA)

January 19-21, 2020

Sheraton Centre Toronto Hotel, Toronto, ON

Northwestern Ontario Municipal Association (NOMA)

April 29-May 1, 2020

TBA, Fort Frances, ON

Association of Municipalities of Ontario (AMO)

August 16-19, 2020

The Shaw Convention Centre and Westin Hotel, Ottawa, ON

November 27, 2019

REPORT TO: Mayor & Council  
FROM: Elizabeth (Lisa) Slomke, Clerk  
SUBJECT: Conflict of Interest

---

## **BACKGROUND INFORMATION**

In November 2016, the Province of Ontario tabled Bill 68, the Modernizing Ontario's Municipal Legislation Act, which introduced a series of reforms to the Municipal Act, Municipal Conflict of Interest Act, as well as several other pieces of municipally-relevant legislation.

Multiple reports have been brought to this Council recommending amendments to current practices in order to adhere to the updated legislation.

The Clerk's office has introduced a Disclosure of Pecuniary Interest form for Members of Council to fill out, which is then submitted to the Clerk in order for the wording to be typed into the minutes and subsequently added into a register which is then uploaded onto the Town website. All of these steps are necessary in order to adhere to the legislation.

Our current meeting management provider, iCompass has developed a new tool 'Conflict of Interest Tracker' which would enable the Council member the ability to submit the form electronically, which would then be submitted into a dashboard to be accessed by the Clerk and Deputy Clerk. The Clerk's Office would review the submission for completeness and then we would be able to push it into the correct minutes (Committee of the Whole, Council or various Committees) and finally the submission would be populated into a list contained within the Document Centre linked to our website.

## **NEXT STEPS**

In order to add this item into our current suite of services with iCompass, our annual costs would increase by \$500.00 per year. Our 2019 invoice for services was \$10,150.00 plus taxes. The Town of Fort Frances has increased our usage of iCompass in the last five years and we continue to bring forward other solutions that would be beneficial/efficient for Council and Administration.



# Conflict of Interest Tracker Overview

This tool enables conflict declarations to be submitted online by council members. The submissions are managed in the Action Tracking dashboard by administration and published to a public folder for easy access.

## Council member submits online request, which notifies applicable staff

### DISCLOSURE OF PECUNIARY INTEREST FORM

Councillor Name \*

Francyne Coates

Meeting Date: \*

19 Nov 2018

Type of Meeting

Council

#### REQUEST DETAILS

Agenda Item #: 4a

Resolution (if known): CR-18-234

Agenda Item Topic/Description



Residential/Seasonal Tax Rates

General Nature of the Declaration (reason): \*


I will benefit from a decrease in tax rate, as I own a similar property.

SUBMIT




## Staff manages requests in the COI dashboard


Conflicts of Interest							
Options	Name	Type of Meeting	Meeting Date	Agenda Item COI	Resolution COI	Description	Reviewed by Administration
	Francyne Coates	Council	19 Nov 2018	4a	CR-18-234	Residential/Seasonal Tax Rates	No
	Fran	Council	31 Oct 2018	4.a		Blah blah blah	No


Confirmed requests are published to a public Document Center folder





DocumentCenter





 [Home](#) / [Disclosures of Pecuniary Interest](#) / 2018

 Name

 2018


 Favorites

 [19 Nov 2018 - Council - Francyne Coates - Pdf](#)


 [31 Oct 2018 - Council - Fran - Pdf](#)

Link provided to public for easy access to all COI requests


WELCOME




SUBSCRIBE




ATTENDANCE & VOTING




LIVE STREAM



SEARCH



COUNCIL CONFLICT DECLARATIONS



**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** November 27, 2019  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 727 Church Street (2019) Roll# 5912-030-001-05400-0000

---

#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for the period March 17, 2019 to December 31, 2019 for 727 Church Street. This is resulting from a fire on March 17, 2019.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on November 25, 2019 indicating notification that the public hearing is scheduled for Monday, December 9, 2019.

357 Applications												
# Days	Year	Assessment	Municipal	School	Municipal	English	English	French	French	No Sup	BIA	TOTAL
204	Affected	Change	Rate	Rate	Amount	Public	Separate	Public	Separate	School		
2019	2.4.00300	-24,410	0.01682625	0.00161	-326.33	-31.22						-357.55

Date: 2019-11-20 3:00:27 PM  
User: hhatch  
Batch: HH11202019MOS

Town of Fort Frances  
Distribution Summary  
Property Taxes

Account Number	Account Description	Amount
1 01-0000-0040-10241	Taxes Receivable- Current	-\$357.55
1 10-0150-0121-50018	Residential - EP	\$326.33
10-010-0151-0121-50018	Residential - EP	\$31.22
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) BEKESI, KENNETH  
Roll number 5912-030-001-05400-0000  
Property location 727 CHURCH ST  
Property description PLAN ALB W 1/2 LOT 279 PCL 1668  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Damaged by Fire  
Received date November 13, 2019  
Claim relief period **From: March 17, 2019 - To: December 31, 2019**  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	67,000	68,000	67,250	67,500	67,750	68,000
<b>Total</b>	<b>67,000</b>	<b>68,000</b>	<b>67,250</b>	<b>67,500</b>	<b>67,750</b>	<b>68,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	42,860	43,500	43,020	43,180	43,340	43,500
<b>Total</b>	<b>42,860</b>	<b>43,500</b>	<b>43,020</b>	<b>43,180</b>	<b>43,340</b>	<b>43,500</b>

#### MPAC Remarks

MPAC has applied a heavy unfinished allowance for residence damaged by fire. Nov 19 exterior inspection indicated work in progress to make repairs, no building permit on file at MPAC.

MPAC Representative:

Mark Cawston

Date:

November 19, 2019

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-232-001-054-00  
Property Address: 707 CHURCH ST Applicant Name: KEN BEKESI  
Owner Name: KEN BEKESI Contact Number: 807-276-0624  
Mailing Address: Box 331 Alternative Number: \_\_\_\_\_  
FORT FRANCES ON P9A 3017 Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)  
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)  
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)  
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)  
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application: FIRE MAR 17, 2019.

Effective from: 03/11/19 to 12/31/19 Applicant Signature: [Signature] Date: 11/12/19  
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll  
As Returned

Revised Since  
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☐ Eng ☐ Fr ☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ

2005  
Base-year  
CVA

2008  
Base-year  
CVA

Current  
Phased  
Assessment

Revised  
RTC/RTQ

Revised 2005  
Base-year  
CVA

Revised 2008  
Base-year  
CVA

Revised  
Current Phased  
Assessment

Change to  
Current Phased  
Assessment

RTEP

67,750

Revised:

Reason for Change:

Reason Original Assessment Revised: \_\_\_\_\_

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_

Comments: \_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_

**TO:** Administration & Finance Executive Committee  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** November 27, 2019  
**SUBJECT:** 357/358 Applications for Tax Adjustment  
Re: 416 First Street East (2019) Roll# 5912-020-004-00300-0000

---

#### **BACKGROUND**

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for the period June 11, 2019 to December 31, 2019 for 416 First Street East. This is resulting from a fire on June 11, 2019.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 was mailed to the applicant on November 25, 2019 indicating notification that the public hearing is scheduled for Monday, December 9, 2019.



357 Applications															
# Days	Year	Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	B/A	TOTAL
204	2019	2.4.00300		-46,300	RTEP	0.01682625	0.00161	-435.42	-41.66						-477.08

## Application made under Sec 357/358/359 of the Municipal Act, 2001

### MPAC's RESPONSE

Owner name(s) ELLMAN, TRENTIA MARIE  
Roll number 5912-020-004-00300-0000  
Property location 416 FIRST ST E  
Property description PLAN M69 BLK 2 LOT 29 PCL BLK 2-29-1  
Municipality/Local taxing authority FORT FRANCES TOWN

Application number  
Application reason Damaged by Fire  
Received date October 18, 2019  
Claim relief period From: June 11, 2019 - To: December 31, 2019  
Taxation year 2019

#### Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	69,000	66,000	66,000	66,000	66,000	66,000
<b>Total</b>	<b>69,000</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>	<b>66,000</b>

#### Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL R T	20,595	19,700	19,700	19,700	19,700	19,700
<b>Total</b>	<b>20,595</b>	<b>19,700</b>	<b>19,700</b>	<b>19,700</b>	<b>19,700</b>	<b>19,700</b>

#### MPAC Remarks

MPAC has returned the value to vacant land as house razed by fire.

MPAC Representative:

Mark Cawston

Date:

October 23, 2019

Date: 2019-10-24 9:09:47 AM  
User: hhatch

Town of Fort Frances  
Distribution Summary  
Property Taxes

Page: 1

Batch: HH10242019ELLM

Account Number	Account Description	Amount
001-0000-0040-10241	Taxes Receivable- Current	-\$477.08
010-0150-0121-50018	Residential - EP	\$435.42
10-010-0151-0121-50018	Residential - EP	\$41.66
	Report Total:	\$0.00

\*\*\* E N D   O F   R E P O R T \*\*\*

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION  
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2019

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-020-004-003-00  
Property Address: 416 FIRST STE Applicant Name: TRENIA ELLMAN  
Owner Name: TRENIA ELLMAN Contact Number: 807-276-5796  
Mailing Address: 281 SIXTH STE Alternative Number: \_\_\_\_\_  
FF ON PGH 1WB Email Address: \_\_\_\_\_

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input checked="" type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: HOUSE FIRE JUNE 11, 2019

Effective from: 06/11/19 to 12/31/19 Applicant Signature: Trenia Ellman Date: 10/18/19  
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTEP</u>			<u>66,000</u>					
Revised:				Reason for Change: _____ _____ _____				
Reason Original Assessment Revised: _____								

TREASURER'S REPORT ON TAX LIABILITY								
RTC/RTQ	Taxable Assessment Reduction		Tax Rate		Days / Months		Tax Adjustment	

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount \_\_\_\_\_

Comments: \_\_\_\_\_

Treasury Position: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: \_\_\_\_\_

Appeared for Applicant: \_\_\_\_\_ Appeared for Municipality: \_\_\_\_\_

Signature of Council/ARB Member: \_\_\_\_\_ Name/Title: \_\_\_\_\_

**To:** Administration & Finance Executive Committee  
**From:** Tyler Moffitt, Fire Chief/CEMC  
**Date:** November 22, 2019  
**Subject:** Update Renewal of Agreement: Kenora CACC Lake of The Woods District Hospital

## **Background**

Currently, the Town of Fort Frances pays \$40.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The Term and Renewal of a new agreement will see **Fire Service Call Fees** increase to \$50.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The new agreement will commence on January 1, 2020, and shall have a term of 6 years, so that it will expire at 11:59 P.M. on December 31, 2025.

As well, I have included the copy of the updated agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

Meanwhile, I presented a similar report to the Administration & Finance Executive Committee on November 19, 2019.

I was then directed by the Administration & Finance Executive Committee to investigate the rational and reason for the 25% increase per call (\$40 to \$50), as well as the funding model of Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital; what percentage are they funded by the province of Ontario.

## **Update**

I met with one of the Operations Managers (Jon Hensrud) of Kenora Central Ambulance Communications Centre; he confirmed the following with me on November 21, 2019.

**Rational (Reason) for 25% Increase:** Over the years the rate has sat at \$40 per call. Instead of raising it annually it was decided not to look for an increase until 2020.

A rate of \$60 per call was looked at first, which is a lot less than what other dispatch centre's in Ontario bill out. The rate of \$50 was agreed upon by all the stakeholders.

Any calls for ambulance assist, or first responder medical calls are not billed out. The page out to the responding Fire Service is **free**.

When Dryden Fire Service was looking at switching to another dispatch centre the cost came back at around \$100 per call; they decided to stay with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

**Province of Ontario Funding:** The province funds the Kenora Central Ambulance Communications Centre 100% for dispatching only the Ambulance (Paramedic) Services; it does not fund for dispatching Fire Rescue Services.

For example, Kenora Fire and Emergency Services has been dispatched 343 times as of October 31, 2019, while Dryden Fire Service during the same time period has been dispatched 161 times, and Fort Frances Fire Rescue Service has been dispatched 107 times.

There are ambulance calls being monitored simultaneously in the Rainy River District and the Kenora District at any given time Kenora Fire Emergency Services and other Fire Rescue Services are actively mobile. Each Fire Service has multiple units at any given time.

This all translated into the dispatch centre being very busy on any given day or night.

### **Fire Chiefs Comments**

One of the reasons that the Paramedic Service and the OPP get funding from the Province of Ontario is because they are considered an Essential Service in the Province of Ontario; the Fire Rescue Service is not.

In fact, other Ontario communities in the past have sent letters to municipalities throughout Ontario, as well as up here in Northwestern Ontario to support the resolution of recognizing the Fire Rescue Service as an Essential Service in the Province of Ontario ... unfortunately ... many communities, including ones in Northwestern Ontario have declined to do so.

### **Recommendation**

That the Administration & Finance Executive Committee recommends that Council approve the report as presented and bring forward the resolution to authorize the Fire Chief/CEMC to sign an agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital, and that a by-law be prepared for signing by the Mayor and Clerk along with signing two copies of the agreement.

Respectfully submitted,

A handwritten signature in cursive script that reads "Tyler Moffitt".

Tyler Moffitt, Fire Chief/CEMC



*KENORA CENTRAL AMBULANCE  
COMMUNICATIONS CENTRE  
LAKE OF THE WOODS DISTRICT HOSPITAL*

November 25, 2019

**Tyler Moffitt**  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

Dear Chief Moffitt,

To follow up your November 19, 2019 email requesting further information for your Council, I am pleased to provide the following information:

- Kenora CACC is funded 100% by the Ministry of Health for EMS dispatching
- Zero funding is received from the Ministry of Health for fire dispatching
- There is no charge for upstaffing when a major incident occurs
- There is no cost for incident reports
- There is no charge for paging (pager checks, upstaffing, extra requests)
- Most staff are NFPA 1061 Level I and II certified (our own cost)
- CACC staff attend meetings and training throughout the district at no cost
- The dispatching cost has not increased over the last 5 years
- The dispatching cost is fixed for the next 5 years

As you can see there is a lot of service provided by Kenora CACC for the fee being charged. As well the cost has not increased in the last 5 years and will not increase for the next 5 years.

I trust this information is sufficient for your needs.

Sincerely,

Mark Cudney RP  
Manager Kenora CACC  
40 Minnesota St.  
Kenora, Ontario  
P9N 3V4  
807-464-5845  
[mark.cudney@ontario.ca](mailto:mark.cudney@ontario.ca)

**To:** Administration & Finance Executive Committee

**From:** Tyler Moffitt, Fire Chief/CEMC

**Date:** November 28, 2019

**Subject:** Information Report: Update on New Pumper Fire Truck

---

The chassis of our new pumper fire truck has arrived in Winnipeg at Fort Garry Fire Trucks.

Final inspection of our community's new pumper fire truck will take place tentatively the end of January or the beginning of February.

As well, I have included the shop drawing and the following photos of the chassis.



Respectfully submitted,

A handwritten signature in cursive script that reads "Tyler Moffitt".

Tyler Moffitt  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service



CUSTOMER APPROVAL

IF NOT RETURNED TO FGFT BY THE DATE INDICATED BELOW, WE WILL PROCEED WITH FABRICATION AS PER THE DRAWING

SALES SIGNATURE:

CUSTOMER SIGNATURE:

DATE:

RETURN TO FGFT BY:

DATE: SEPTEMBER 25, 2019

REVIEWED BY:

REVIEW DATE:

ACCEPTED AS IS:

☐

ACCEPTED WITH REVISION NOTED:

☐

REVISE AS NOTED AND RE-SUBMIT:

☐

BODY TYPE: EXTRUDED ALUMINUM  
TANK TYPE: DRY SIDE SIDE

DOC. NO. : E018-1 DRAWING TEMPLATE  
REV. C 2017-02-05

THIS DRAWING IS PROPERTY  
OF FORT GARRY FIRE TRUCKS LTD (FGFT)  
AND MUST NOT BE COPIED OR REPRODUCED  
IN WHOLE OR IN PART, BY ANY METHOD  
WHATSOEVER, WITHOUT AUTHORIZATION OF FGFT.

SPECIFICATION

- CHASSIS:**  
-SPARTAN METRO STAR, MFD 10 INCH RAISED ROOF  
-47,000 LB GVWR; 20,000 LB FRONT / 27,000 LB REAR  
-DIESEL ENGINE, CUMMINS L9 EPA 2017, 380 HP  
-AUTOMATIC TRANSMISSION, ALLISON 3000 EVS

- PUMP:**  
-HALE MIDSHIP QMAX1500  
-1500 USGPM (5678 LPM) (1249 IGPM) AT 150 PSI  
-ULC TESTED BY INDEPENDENT 3rd PARTY  
-FOAM SYSTEM FOAM PRO 1600 CLASS A

- PLUMBING: STAINLESS STEEL SCHEDULE 10**  
-2 x 6" SUCTION, (1)ROAD (1)CURB  
-2 x 2 1/2" GATED SUCTION, (1)ROAD (1)CURB  
-4 x 2 1/2" DISCHARGE PORT, (2)ROAD (1)CURB (1)REAR  
-2 x 1 1/2" SPEED LAY'S - (1)FOAM FORWARD ONE  
-1 x 3" MONITOR STAND PIPE  
-1 x 4" STORZ DISCHARGE W/3" PLUMBING, (1)CURB  
-1 x 1 1/2" FRONT DISCHARGE - FOAM  
-4" TANK TO PUMP, W/3" BFY VALVE  
-2" TANK FILL AKRON

- TANK:**  
-800 IG (960 USG) WATER TANK  
-25 IG (30 USG) SINGLE INTERNAL FOAM TANK

- BODY:**  
-ER NO STANCHIONS ALUMINUM HIGH/HIGH  
-BODY UNDERCOATING - CORASHIELD

EMERGENCY EQUIPMENT-ACCESSORIES:

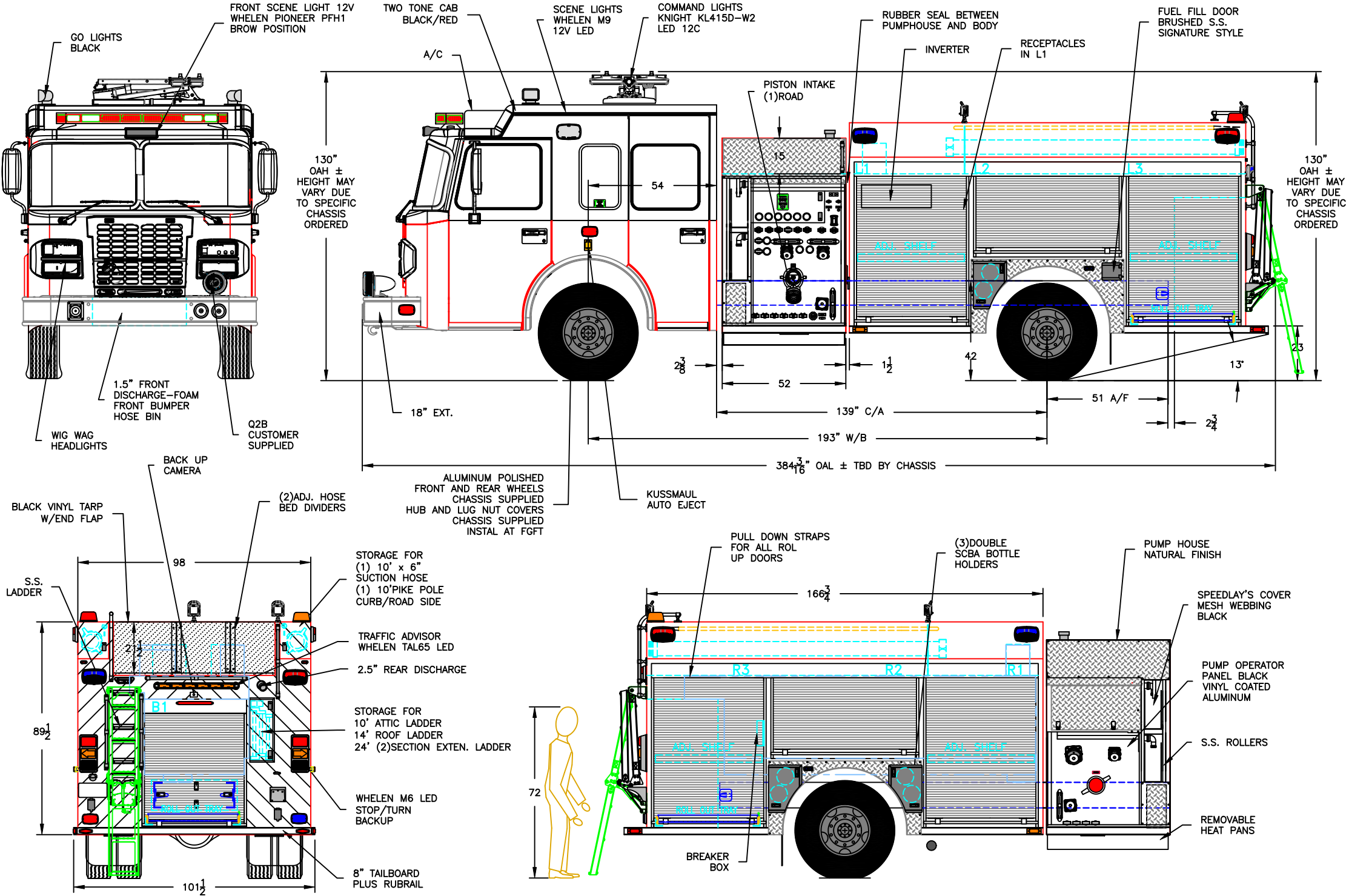
- LIGHT BAR 72" LED F4N72QLED 12R4C  
-SIREN  
-100W SPEAKER  
-2 x REAR BEACONS RED/AMBER  
-2 x FLOOD LIGHTS 12V LED  
-2 x GRILLE LIGHTS RED  
-4 x SIDE UPPER WARNING LIGHTS COMBO  
-2 x SIDE LOWER WARNING LIGHTS RED  
-2 x REAR UPPER WARNING LIGHTS COMBO  
-2 x REAR LOWER WARNING LIGHTS BLUE  
-8 x GROUND LIGHTS  
-1 x TRAFFIC ADVISOR  
-AIR CHARGING PROVISION  
-BATTERY CHARGING PROVISION  
-2 x ANTENNA MOUNT  
-10' ATTIC LADDER  
-14' ROOF LADDER  
-24' (2)SECTION EXTENSION LADDER  
-(2) 6" x 10' SUCTION HOSE  
-(1) 6" STRAINER BARREL KOCHEK

MODEL:

- WHELEN FREEDOM  
WHELEN 295HFSA7  
WHELEN SP123BMC  
WHELEN L31NRFN  
WHELEN MICRO PIONEER  
WHELEN M6 LED  
WHELEN M9RCZ LED  
WHELEN LIN3 LED  
WHELEN M9RCZ LED  
WHELEN M6 LED  
LUMA BAR H20-12"  
WHELEN TAL65 LED  
AIR INLET  
KUSSMAUL AUTO  
CHARGE 40LPC RFO  
DUO SAFETY 585-A  
DUO SAFETY 775-A  
DUO SAFETY 900-A

COMPT.	COMPARTMENT FRAME DIMENSIONS
L1	48.25W x 69H x 27D
L2	62.25W x 40H x 27D
L3	48.25W x 69H x 27D
R1	48.25W x 69H x 15/27D
R2	62.25W x 40H x 15D
R3	48.25W x 69H x 15/27D
B1	44W x 54H x 30D

1. THE DRAWING IS FOR REFERENCE PURPOSE, ONLY.  
THE DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAILED SPECIFICATION.  
2. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERY OF THE UNIT. SPECIFICATION SHALL BE FINAL AUTHORITY TO BE DETERMINED WHAT IS SUPPLIED ON THE APPARATUS.  
3. THE EFFECTIVE DOOR OPENING FOR ROLLUP DOORS WILL BE REDUCED APPROX. 10" IN HEIGHT, 2" IN DEPTH AND 2" IN WIDTH FROM SHOWN FRAME OPENINGS AND 2" IN HEIGHT, 3" IN DEPTH AND UP TO 4" IN WIDTH FOR PAN DOORS.  
4. PUMP RATING AND TANK CAPACITY ARE SHOWN AS NOMINAL VALUES. THE ACTUAL VALUES MAY VARY.  
5. CHASSIS GVWR SHOWN IS THE MINIMUM REQUIRED FOR STANDARD BODY DEPENDING OF OPTIONS, GVWR MAY NEED TO BE INCREASED.  
6. OEM CAB STEPS MAY NOT MEET ULC STANDARD.  
SELECT CUSTOM STEPS WHEN REQUIRED  
7. OVERALL HEIGHT IS IN LOADED CONDITION, UNLOADED HEIGHT MAY BE 4" ABOVE HEIGHT SHOWN. AFTER TRUCK IS COMPLETED ADDITIONAL STEPS MAY BE REQUIRED TO MEET THE STANDARD.  
8. DIMENSIONS SHOWN ARE APPROXIMATE AND ARE SUBJECT TO CHANGE AS MAY BE FOUND NECESSARY DURING DESIGN. DO NOT SCALE DRAWING.  
9. MINOR DETAILS AND REFLECTIVE STRIPING ARE NOT SHOWN.



WWW.FGFT.COM  
WINNIPEG, MANITOBA, CANADA 1-800-565-3473

DESCRIPTION:  
FORT FRANCES

SCALE: 1:50  
DWG. BY: TV  
CHK. BY:

MODEL:  
ERS08H6

SHEET: 1 OF 1

DWG. NO. :

J0039

DATE:  
17 JAN 2019

B	CUSTOMER SIGN OFF DRAWING	TV	18 JUN 2019
A	CRM DRAWING		
REV	DESCRIPTION OF CHANGE	BY	DATE

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	Actual	Budget	Variance	% Variance
<b>CORPORATE</b>				
Municipal Tax Levy	(\$11,015,566.17)	(\$11,015,565.00)	\$1.17	100.00%
Education Tax Levy	(1,526,022.22)	(1,527,297.00)	(1,274.78)	99.92%
Supp/Omit Municipal Tax Levy	(44,397.71)	-	44,397.71	0.00%
Supp/Omit Education Tax Levy	(5,478.11)	-	5,478.11	0.00%
W/O Municipal	100,992.76	113,070.00	12,077.24	89.32%
W/O Education	51,709.94	21,007.00	(30,702.94)	246.16%
OMPF	(3,363,500.00)	(3,363,500.00)	-	100.00%
Payments-in-Lieu	(662,229.70)	(816,367.00)	(154,137.30)	81.12%
Mayor & Council	264,149.72	552,621.00	288,471.28	47.80%
Contribution to Reserves & Reserve Funds	-	1,550,917.00	1,550,917.00	0.00%
Long Term Debt	325,750.59	397,821.00	72,070.41	81.88%
Election	(100.00)	-	100.00	0.00%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	6,000.00	6,000.00	0.00%
RR DSSAB	1,676,196.93	1,956,182.00	279,985.07	85.69%
Northwestern Health Unit	314,961.90	377,954.00	62,992.10	83.33%
Economic Development	157,119.61	168,068.00	10,948.39	93.49%
Travel Information Centre	11,841.55	4,006.00	(7,835.55)	295.60%
Solar Panel Project	(16,369.93)	(21,499.00)	(5,129.07)	76.14%
English Public School Board	957,833.32	1,259,780.00	301,946.68	76.03%
English Separate School Board	184,865.03	242,809.00	57,943.97	76.14%
French Public School Board	698.09	931.00	232.91	74.98%
French Separate School Board	2,077.75	2,770.00	692.25	75.01%
Total Corporate	(12,517,466.65)	(10,022,292.00)	2,495,174.65	124.90%
<b>ADMINISTRATION AND FINANCE</b>				
Other Unassigned Revenue	(240,909.94)	(337,093.00)	(96,183.06)	71.47%
Administration	232,500.95	312,047.00	79,546.05	74.51%
Admin Vehicle	1,808.54	3,864.00	2,055.46	46.80%
Municipal Buildings	3,988.28	6,410.00	2,421.72	62.22%
HR Department	89,323.23	83,000.00	(6,323.23)	107.62%
Clerk	150,457.63	211,029.00	60,571.37	71.30%
Treasury	292,625.89	372,057.00	79,431.11	78.65%
FFPC Administration	100,315.50	147,892.00	47,576.50	67.83%
IT Department	138,543.38	232,446.00	93,902.62	59.60%
Total Administration and Finance	768,653.46	1,031,652.00	262,998.54	74.51%
<b>EMERGENCY SERVICES</b>				
Emergency Services	775,848.13	1,034,747.00	258,898.87	74.98%
Emergency Measures	11,054.58	18,580.00	7,525.42	59.50%
911 Service	11,077.10	8,120.00	(2,957.10)	136.42%
Police Revenue	(22,688.85)	(22,800.00)	(111.15)	99.51%
Police Services Board	6,816.24	21,101.00	14,284.76	32.30%
Police Administration	1,872,127.56	2,306,656.00	434,528.44	81.16%
Total Emergency Services	2,654,234.76	3,366,404.00	712,169.24	78.84%
<b>COMMUNITY SERVICES</b>				
Sister Kennedy Centre	12,273.65	54,132.00	41,858.35	22.67%
Fort Frances Children's Complex	20,784.48	18,070.00	(2,714.48)	115.02%
Best Start Hub	(46,208.50)	-	46,208.50	0.00%
Day Care Resource Teachers	(16,473.36)	-	16,473.36	0.00%
Handi-Transit System	139,229.38	105,049.00	(34,180.38)	132.54%
Townshend Theatre	(9,645.23)	-	9,645.23	0.00%

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	Actual	Budget	Variance	% Variance
Recreation Facilities	550,628.95	822,077.00	271,448.05	66.98%
Recreation Programs	37,494.75	154,502.00	117,007.25	24.27%
Community Services	96,441.66	141,996.00	45,554.34	67.92%
Sunny Cove Camp	29,310.12	29,765.00	454.88	98.47%
Fort Frances Public Library	423,068.45	497,448.00	74,379.55	85.05%
Museum	164,218.64	172,825.00	8,606.36	95.02%
Waterfront Development/Marina	53,917.62	38,703.00	(15,214.62)	139.31%
Total Community Services	1,455,040.61	2,034,567.00	579,526.39	71.52%

**OPERATIONS AND FACILITIES**

PW Administration	(165,966.06)	(230,693.00)	(64,726.94)	71.94%
PW Buildings & Yards	71,836.40	132,757.00	60,920.60	54.11%
Municipal Roads	1,105,909.86	1,507,015.00	401,105.14	73.38%
Public Parking Lots	6,899.42	16,867.00	9,967.58	40.90%
Sidewalks	125,993.35	143,123.00	17,129.65	88.03%
Private Works Charges	4,696.73	28,504.00	23,807.27	16.48%
Private Crossing Charges	52,392.04	32,654.00	(19,738.04)	160.45%
PW Vehicles	198,384.04	222,479.00	24,094.96	89.17%
PW Equipment	171,159.18	250,638.00	79,478.82	68.29%
PW Stores	69,854.17	75,501.00	5,646.83	92.52%
Traffic Signal Maintenance	7,339.02	11,135.00	3,795.98	65.91%
Streetlight Maintenance	48,617.13	109,710.00	61,092.87	44.31%
Garbage Collection	(176,350.77)	(230,431.00)	(54,080.23)	76.53%
Recycling Services	173,111.02	230,767.00	57,655.98	75.02%
Sanitary Landfill	(222,485.69)	(336.00)	222,149.69	66215.98%
Engineering	29,888.49	34,157.00	4,268.51	87.50%
Airport	(13,270.02)	(3,357.00)	9,913.02	395.29%
Airport Building Maintenance	34,796.02	45,856.00	11,059.98	75.88%
Airport Grounds Maintenance	51,327.14	59,323.00	7,995.86	86.52%
Parks & Cemeteries Maintenance	157,197.19	179,668.00	22,470.81	87.49%
Fort Frances Cemetery	81,142.11	142,012.00	60,869.89	57.14%
Riverview Cemetery	159,695.89	189,839.00	30,143.11	84.12%
Point Park	25,759.75	24,084.00	(1,675.75)	106.96%
Parks - Outdoor Facilities	281,771.84	269,707.00	(12,064.84)	104.47%
RLSquare	2,346.30	13,555.00	11,208.70	17.31%
Lions Millennium Park	3,339.79	12,995.00	9,655.21	25.70%
Total Operations and Facilities	2,285,384.34	3,267,529.00	982,144.66	69.94%

**PLANNING AND DEVELOPMENT**

Civic Centre	75,248.48	111,804.00	36,555.52	67.30%
By-Law Enforcement	101,907.41	145,491.00	43,583.59	70.04%
Animal Shelter	3,950.11	11,103.00	7,152.89	35.58%
Building Official	(69,203.30)	(1,481.00)	67,722.30	4672.74%
Planning & Zoning	14,490.13	55,223.00	40,732.87	26.24%
Total Planning and Development	126,392.83	322,140.00	195,747.17	39.24%
Sub-Total General Fund (Operating)	(5,227,760.65)	-	5,227,760.65	0.00%
TOTAL BUDGET- Revenue	(21,861,525.76)	(23,152,976.00)	(1,291,450.24)	94.42%
TOTAL BUDGET- Expenditures	16,633,765.11	23,152,976.00	6,519,210.89	71.84%
	(5,227,760.65)	-	5,227,760.65	0.00%

**TOWN OF FORT FRANCES**  
**Water and Sewer Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$1,662,898.49)	(\$742,535.00)	\$920,363.49	223.95%
Water Treatment Plant	475,678.45	624,178.00	148,499.55	76.21%
Water Storage Facility	102,912.25	118,357.00	15,444.75	86.95%
	<u>(1,084,307.79)</u>		<u>1,084,307.79</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,733,599.43)	(727,460.00)	1,006,139.43	238.31%
Sewage Treatment Plant	523,182.12	727,460.00	204,277.88	71.92%
	<u>(1,210,417.31)</u>		<u>1,210,417.31</u>	<u>0.00%</u>