

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - December 4, 2019, 8:30 AM

MEETING - Council Chambers

Session #018

	Page
1. <u>Call to Order</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 Minutes from the previous meeting on November 20, 2019.	2 - 3
4. <u>Non-agenda Items</u>	
5. <u>Items Referred from Council</u>	
5.1 Single Use Plastics By-law	4 - 30
6. <u>New Business</u>	
6.1 Report No. 1 Establishing 2020 Water & Sewer Rates	31 - 39
6.2 Award of Tender 19-OF-09 - Combination High Pressure/Vacuum Truck	40 - 43
6.3 Request Dated November 11, 2019 to open Keating Avenue between 6th Street and 8th Street	44 - 46
7. <u>Information</u>	
7.1 Operations and Facilities Division - Public Works Area - Operations Statistics - June 2019	47 - 50
7.2 Operations and Facilities Division - Public Works Area - Operations Statistics - July 2019	51 - 54
7.3 Operations and Facilities Division - Public Works Area - Operations Statistics - August 2019	55 - 58
8. <u>Adjourn / Next Meeting Date</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #017

November 20, 2019

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Civic Centre on November 20, 2019 from 8:30 a.m. to 9:36 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor and Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on November 6, 2019 - the minutes were approved as circulated.

4 Non-agenda Items

4.1 None

5 Items Referred from Council

5.1 Letter Dated October 24, 2019 from M. Ahrens Re: Student Safety and Legion Park Concerns - the administration report was approved as presented.

5.2 Letter Dated October 31, 2019 from D. Taylor and L. Sharp Re: Sump Pump Discharge - the administration report was approved as presented.

6 New Business

6.1 Vianet Water Tower Antenna Lease Agreement Renewal - the administration report was approved as recommended.

- 6.2 Request from Rick Socholotuk Re: Use of ATV on Town Roads - the administration report was approved as recommended.
- 6.3 July 2019 Drinking Water Systems Monthly Summary Report - the Drinking Water Summary Report for July 2019 was approved as presented.
- 6.4 August 2019 Drinking Water Systems Monthly Summary Report - the Drinking Water Summary Report for August 2019 was approved as presented.
- 6.5 September 2019 Drinking Water Systems Monthly Summary Report - the Drinking Water Summary Report for September 2019 was approved as presented.

7 Adjourn / Next Meeting Date

- 7.1 Meeting adjourned at 9:36 a.m.
Next meeting December 4, 2019

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCES

BY-LAW NO. _____

Being a by-law in respect of single-use plastic bags and certain other harmful single-use products and packaging materials within the Town of Fort Frances.

WHEREAS:

- A. The *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the “**Act**”), provides that a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority and that it may do so by by-law;
- B. Section 11(2)[5] of the *Act* provides that a municipality may pass by-laws respecting the economic, social, and environmental well-being of the municipality, including in respect of climate change;
- C. Section 11(3)[3] of the *Act* provides that a municipality may pass by-laws respecting matters relating to waste management;
- D. Section 128 of the *Act* provides that a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of its council, are or could become or cause public nuisances, and further that the municipal council’s determination of what constitutes a public nuisance is not subject to review;
- E. Section 150 of the *Act* allows a municipality to license, regulate, and govern any business wholly or partially carried on within the municipality, even if the business is being carried on from a location outside of the municipality;
- F. It is estimated that:
 - i. every year, 1 to 5 trillion plastic bags are used and discarded around the world;
 - ii. 10,000 tonnes of plastic debris enters the Great Lakes each year,
 - iii. globally, a truck load of plastic waste enters the ocean every minute, with the ‘Great Pacific Garbage Patch’ having grown to over 600,000 square miles, and
 - iv. a town of 2,500 households could send a million plastic bags to landfills ever year;
- G. Plastic bags and other single-use products are linked to, exacerbate, or contribute to the global crisis of climate change by causing habitat destruction, eco-system disruption, fossil fuel emissions, plastic pollution, environmental contamination, and food supply impacts;
- H. Alternatives to single-use plastic bags and other single-use products are widely and economically available for public and business use, and increased demand

for such products supports the growth of regional industries, such as forest products;

- I. The Northwestern Ontario Municipal Association adopted a resolution in April 2011 calling on the Province of Ontario to “enact legislation imposing a ban on the distribution of single-use fossil-fuel based plastic bags”;
- J. In the opinion of Council of the Town of Fort Frances, single-use plastic bags and certain other single-use products, packaging materials, and disposable food consumption products are a public nuisance and detrimental to the environment; and
- K. Council wishes to:
 - i. reduce the negative effects single-use plastic bags and certain other single-use products and packaging materials have on the environment,
 - ii. show leadership among local governments in the fight against climate change and environmental destruction,
 - iii. support sustainable consumer habits and business practices which reduce environmental impacts,
 - iv. implement policies which support the growth of a modern, vibrant, and sustainable forest products sector; and
 - v. reduce the volume of single-use plastics and related products which are destined for landfills;

NOW THEREFORE the Council of the Town of Fort Frances hereby enacts as follows:

PART 1: INTERPRETATION

1.1 **Definitions.** In addition to the terms defined parenthetically herein, in this by-law:

- (1) **“Biodegradable Plastic Bag”** or **“Compostable Plastic Bag”** means any bag which is composed of, in whole or part, biodegradable plastic, oxo-biodegradable plastics, Plastarch material, polylactide, or any other plastic resin composite that is intended to degrade at a faster rate than non-biodegradable plastic film;
- (2) **“Business”**:
 - (a) includes a business incorporated under a statute, a partnership, a cooperative, an association, a sole proprietorship, or a joint venture engaged in a retail sale or rentals of goods, the operation of a restaurant, or the sale of prepared foods or beverages to the public,
 - (b) does not include a charity, and
 - (c) for the purposes of Part 2, includes any person employed by or acting for or on behalf of a business, as defined by subsubsections (a) and (b);

- (3) **“Checkout Bag”** means:
- (a) a bag intended to be used by a Customer for the purpose of transporting items purchased or received by the Customer from the Business providing the bag, and
 - (b) a bag used to package take-out food or food to be delivered by a Business to a Customer.
- (4) **“Council”** means the municipal council of the Town;
- (5) **“Customer”** means any person purchasing, renting, or receiving food, goods, or materials from a Business;
- (6) **“Licensed Business”** means an entity which holds a business license issued by the Town under any by-law for the licensing of businesses by the Town;
- (7) **“Officer”** means a municipal law enforcement officer or a police officer while in the course of his or her duties;
- (8) **“person”** means an individual, association, firm, partnership, corporation, trust, organization, trustee, or agent, and their heirs, executors, or legal representatives of the person to whom the context can apply according to law;
- (9) **“Plastic Bag”** means a bag, including a Biodegradable Plastic Bag or Compostable Plastic Bag, but does not include a Reusable Bag;
- (10) **“Prepared Food or Beverages”** means food items or beverages which are ready to consume with no additional preparatory stages or cooking, including take-out food, dine-in restaurant meals, hot beverages, delivery food items, soft drinks, and coffee or hot drinks;
- (11) **“Reusable Bag”** means a bag with handles that:
- (a) is intended to be used for transporting items purchased or received by the Customer from a Business,
 - (b) is designed and manufactured to be durable and capable of many uses, and
 - (c) is capable of being washed and disinfected;
- (12) **“Single-Use Food Packaging”** means the following items provided by a Business to a Customer for the purpose of transporting, packaging, or consuming Prepared Food or Beverages:
- (a) food containers, beverage cups, or take-out or ‘to-go’ food containers consisting in whole or part of foam material, such as polystyrene, and
 - (b) drinking straws, stir-sticks, or swizzle sticks made of a plastic, such as polypropylene or polystyrene; and
- (13) **“Town”** means the Town of Fort Frances.

PART 2: REGULATIONS

- 2.1 **Ban of Plastic Bags.** Except as provided in this by-law, no Business shall sell or provide a Checkout Bag to a Customer that is a Plastic Bag.
- 2.2 **Reusable Bags Allowed.** No Business shall deny or discourage the use by a Customer of the Customer's own reusable bag for the purpose of transporting items purchased or received by the Customer from the Business.
- 2.3 **Ban of Single-Use Food Packaging.** No Business shall sell or provide Single-Use Food Packaging to a Customer for the purpose of transporting, containing or facilitating the consumption of Prepared Food or Beverages received by the Customer from the Business.
- 2.4 **Exceptions.**
- (1) Section 2.1 does not apply to a bag used to:
 - (a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
 - (b) package loose small hardware items, such as nails, nuts, and bolts;
 - (c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
 - (d) wrap flowers or potted plants;
 - (e) protect prepared foods or bakery goods that are not pre-packaged;
 - (f) contain prescription drugs received from a pharmacy;
 - (g) transport live fish;
 - (h) protect clothing or other linens after professional laundering or dry-cleaning;
 - (i) package medical supplies and items used in the provision of health services;
 - (j) protect tires that cannot easily fit in a reusable bag; or
 - (k) collect and dispose of pet waste.
 - (2) Sections 2.1 and 2.3 do not limit or restrict the sale of bags (including Plastic Bags) or Single-Use Food Packaging intended for use at the Customer's home or business, provided the items are sold in packages of multiple quantities and are not utilized or distributed in the manner restricted by Sections 2.1 and 2.3.
 - (3) Section 2.3 does not prohibit a Business from providing a Customer with a plastic drinking straw upon individual request, provided that plastic drinking straws are not made available by the Business by default or made accessible for Customer self-service. When requesting a plastic drinking straw, the Customer does not need to specify a reason for needing a plastic drinking straw in order to receive one. Nothing in this by-law obligates a business to carry plastic drinking straws for use by Customers.

PART 3: PENALTIES

3.1 Offences. A person who:

- (1) contravenes this by-law;
- (2) consents to, allows, or permits an act or thing to be done contrary to this by-law; or
- (3) neglects or refrains from doing anything required to be done by this by-law;

is guilty of an offence and is liable to pay a fine in the amount prescribed by the Officer in accordance with section 3.2.

3.2 Penalties.

- (1) A person found guilty of an offence under this by-law is subject to a fine:
 - (a) if a corporation or Licensed Business, of not less than \$100.00 and not more than \$10,000.00, or
 - (b) if an individual, of not less than \$50.00 and not more than \$500.00for every instance than offence occurs or each day that it continues.
- (2) Council may introduce a schedule of fines for the offences set out in this by-law within the parameters set by subsection (1), with such schedule to be appended hereto as **Schedule “A”** at such time and amended and updated as necessary.

PART 4: ENFORCEMENT

4.1 Enforcement by Officer. The provisions of this by-law may be enforced by an Officer.

4.2 Entry by Officer. An Officer may, at any reasonable time, enter upon any public place for the purpose of determining whether or not the provisions of this by-law have been complied with.

4.3 Interference with Officer. No person shall prevent, hinder, interfere, or attempt to prevent, hinder, or interfere with an Officer, including refusing to identify themselves when requested to do so by an Officer.

PART 5: GENERAL

5.1 Short Title. This by-law shall be referred to and may be cited as the “Single-Use Products Regulation By-law”.

5.2 Severability. If any provision or part of a provision of this by-law is declared by any court or tribunal or any provincial or federal legislation or regulation to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law or its application in any other circumstance shall not be affected and shall continue to be in full force and effect.

5.3 Effective Date. This by-law shall come into force on January 1, 2021.

5.4 **Recall Date.** This by-law shall be brought before Council for reconsideration at the first available meeting of Council following the date that:

- (1) a piece of legislation of substantially similar purpose and regulatory effect over the Town is passed by the Ontario Legislative Assembly or federal Parliament and receives Royal Assent, or
- (2) a federal or provincial regulation of substantially similar purpose or regulatory effect over the Town comes into force.

READ THREE (3) TIMES and finally passed in open Council this _____ day of _____, 20_____.

June Caul, Mayor

Lisa Slomke, Clerk

TOWN OF FORT FRANCES

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- ~~2.4 **Sale of Reusable Bags.** Business locations with a square footage of _____ square meters that are engaged in the retail sale of goods shall offer Reusable Bags available for purchase by Customers, with such Reusable Bags to be displayed adjacent to the entrance, point of sale, or checkout area of the Business location.~~
- 2.5 **Exceptions.**
- (1) Section 2.1 does not apply to a bag used to:
 - (a) package loose bulk items such as fruit, vegetables, nuts, grains, or candy;
 - (b) package loose small hardware items, such as nails, nuts, and bolts;
 - (c) contain or wrap frozen foods, meat, poultry, or fish, whether pre-packaged or not;
 - (d) wrap flowers or potted plants;
 - (e) protect prepared foods or bakery goods that are not pre-packaged;
 - (f) contain prescription drugs received from a pharmacy;
 - (g) transport live fish;
 - (h) protect clothing or other linens after professional laundering or dry-cleaning;
 - (i) package medical supplies and items used in the provision of health services;
 - (j) protect tires that cannot easily fit in a reusable bag; or
 - (k) collect and dispose of pet waste.
 - (2) Sections 2.1 and 2.3 do not limit or restrict the sale of bags (including Plastic Bags) or Single-Use Food Packaging intended for use at the Customer's home or business, provided the items are sold in packages of multiple quantities and are not utilized or distributed in the manner restricted by Sections 2.1 and 2.3.
 - (3) **Section 2.3 does not prohibit a Business from providing a Customer with a plastic drinking straw upon individual request, provided that plastic drinking straws are not**

made available by the Business by default or made accessible for Customer self-service. When requesting a plastic drinking straw, the Customer does not need to specify a reason for needing a plastic drinking straw in order to receive one. Nothing in this by-law obligates a business to carry plastic drinking straws for use by Customers.

PART 3: PENALTIES

3.1 Offences. A person who:

- (1) contravenes this by-law;
- (2) consents to, allows, or permits an act or thing to be done contrary to this by-law; or
- (3) neglects or refrains from doing anything required to be done by this by-law;

is guilty of an offence and is liable to pay a fine in the amount prescribed by the Officer in accordance with section 3.2.

3.2 Penalties.

- (1) A person found guilty of an offence under this by-law is subject to a fine:
 - (a) if a corporation or Licensed Business, of not less than \$100.00 and not more than \$10,000.00, or
 - (b) if an individual, of not less than \$50.00 and not more than \$500.00for every instance than offence occurs or each day that it continues.
- (2) Council may introduce a schedule of fines for the offences set out in this by-law within the parameters set by subsection (1), with such schedule to be appended hereto as **Schedule “A”** at such time and amended and updated as necessary.

PART 4: ENFORCEMENT

- 4.1 **Enforcement by Officer.** The provisions of this by-law may be enforced by an Officer.
- 4.2 **Entry by Officer.** An Officer may, at any reasonable time, enter upon any public place for the purpose of determining whether or not the provisions of this by-law have been complied with.
- 4.3 **Interference with Officer.** No person shall prevent, hinder, interfere, or attempt to prevent, hinder, or interfere with an Officer, including refusing to identify themselves when requested to do so by an Officer.

PART 5: GENERAL

- 5.1 **Short Title.** This by-law shall be referred to and may be cited as the “Single-Use Products Regulation By-law”.

5.2 **Severability.** If any provision or part of a provision of this by-law is declared by any court or tribunal or any provincial or federal legislation or regulation to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the by-law or its application in any other circumstance shall not be affected and shall continue to be in full force and effect.

5.3 **Effective Date.** This by-law shall come into force on January 1, 2021.

5.4 **Recall Date.** This by-law shall be brought before Council for reconsideration at the first available meeting of Council following the date that:

- (1) a piece of legislation of substantially similar purpose and regulatory effect over the Town is passed by the Ontario Legislative Assembly or federal Parliament and receives Royal Assent, or
- (2) a federal or provincial regulation of substantially similar purpose or regulatory effect over the Town comes into force.

READ THREE (3) TIMES and finally passed in open Council this _____ day of _____, 20_____.

June Caul, Mayor

Lisa Slomke, Clerk



PRINCE EDWARD ISLAND
ÎLE-DU-PRINCE-ÉDOUARD

PLASTIC BAG REDUCTION ACT

PLEASE NOTE

This document, prepared by the *Legislative Counsel Office*, is an office consolidation of this Act, current to July 1, 2019. It is intended for information and reference purposes only.

This document is ***not*** the official version of the Act. The Act and the amendments as printed under the authority of the Queen's Printer for the province should be consulted to determine the authoritative statement of the law.

For more information concerning the history of this Act, please see the *Table of Public Acts* on the Prince Edward Island Government web site (www.princeedwardisland.ca).

If you find any errors or omissions in this consolidation, please contact:

Legislative Counsel Office
Tel: (902) 368-4292
Email: legislation@gov.pe.ca



CHAPTER P-9.2

PLASTIC BAG REDUCTION ACT

1. Definitions

In this Act,

- (a) “**checkout bag**” means
 - (i) any bag intended to be used by a customer for the purpose of transporting items purchased or received by the customer from the business providing the bag, and
 - (ii) a bag used to package take-out food or food to be delivered, and includes a paper bag, plastic bag and reusable bag;
- (b) “**business**” means a business incorporated under the *Companies Act* R.S.P.E.I. 1988, Cap. C-14, or required to be registered under the *Extra-provincial Corporations Registration Act* R.S.P.E.I. 1988, Cap. E-14, and includes a sole proprietorship, a partnership or a co-operative association engaged in a retail operation and, for the purposes of section 4, a person employed by, or operating on behalf of, a business;
- (c) “**paper bag**” means a bag made out of paper that is recyclable;
- (d) “**plastic bag**” means any bag made with plastic, including biodegradable plastic or compostable plastic, but does not include a reusable bag;
- (e) “**reusable bag**” means a bag with handles that is
 - (i) intended to be used for transporting items purchased or received by the customer from a business,
 - (ii) designed and manufactured to be capable of at least 100 uses, and
 - (iii) primarily made of cloth or other washable fabric;
- (f) “**small paper bag**” means any bag made out of paper that is less than 15 centimetres by 20 centimetres when flat. *2018,c.38,s.1.*

2. Purpose

The purpose of this Act is to reduce the use by businesses of single-use checkout bags, to reduce waste and environmental damage and to promote responsible and sustainable business practices in Prince Edward Island. *2018,c.38,s.2.*

3. Minister responsible

- (1) The Minister of Environment, Water and Climate Change is the Minister responsible for the administration of this Act.

Appointment of inspector

- (2) The Minister may appoint a person in accordance with the regulations as an inspector for the purposes of this Act. *2018,c.38,s.3; 2019,c.1,s.3.*

4. Checkout bag prohibition

- (1) Except as provided in this Act, no business shall provide a checkout bag to a customer.

Exception

- (2) A business may provide a checkout bag to a customer only if
- (a) the customer is first asked whether, and confirms that, the customer needs a bag;
 - (b) the bag provided is a paper bag or a reusable bag; and
 - (c) the customer is charged a fee of not less than
 - (i) 15 cents for a paper bag, and
 - (ii) \$1 for a reusable bag.

Prohibition

- (3) For greater certainty, no business shall
- (a) sell or provide to a customer a plastic bag; or
 - (b) provide a checkout bag to a customer free of charge.

Idem

- (4) No business shall deny or discourage the use by a customer of the customer's own reusable bag for the purpose of transporting items purchased or received by the customer from the business. *2018,c.38,s.4.*

5. Exemptions

- (1) Section 4 does not apply to
- (a) small paper bags;
 - (b) bags used to
 - (i) package loose bulk items such as fruit, vegetables, nuts, grains or candy,
 - (ii) package loose small hardware items such as nails and bolts,
 - (iii) contain or wrap frozen foods, meat, poultry or fish, whether pre-packaged or not,
 - (iv) wrap flowers or potted plants,
 - (v) protect prepared foods or bakery goods that are not pre-packaged,
 - (vi) contain prescription drugs received from a pharmacy,
 - (vii) transport live fish,
 - (viii) protect linens, bedding or other similar large items that cannot easily fit in a reusable bag,
 - (ix) protect newspapers or other printed material intended to be left at the customer's residence or place of business,
 - (x) protect clothes after professional laundering or dry cleaning,
 - (xi) package medical supplies and items used in the provision of health services; or
 - (xii) protect tires that cannot easily fit in a reusable bag;



- (c) a bag of a type or material or that is to be used for a purpose specified in the regulations.

Non-application

- (2) Section 4 does not limit or restrict the sale of bags, including plastic bags, intended for use at the customer's home or business, that are sold in packages of multiple bags.

Limited exception

- (3) Notwithstanding clauses 4(2)(c) and 4(3)(b), a business may provide a checkout bag free of charge if
 - (a) the business meets the other requirements of section 4(2);
 - (b) the bag has already been used by a customer; and
 - (c) the bag is suitable for, and has been returned to the business for, the purpose of being re-used by other customers.

Not retroactive

- (4) Section 4 does not apply to a checkout bag that was purchased by a business prior to the coming into force of this Act. *2018,c.38,s.5.*

6. Offence

- (1) (2) Not in force. See section 9. *2018,c.38,s.6.*

7. Regulations

The Lieutenant Governor in Council may make regulations

- (a) specifying types of bags, material from which bags are made or the purpose for which a bag may be used for the purpose of clause 5(1)(c);
- (b) respecting the appointment and powers of inspectors; and
- (c) respecting any other matter necessary or advisable to carry out the intent and purposes of this Act. *2018,c.38,s.1.*

8. Graduated implementation

- (1) (2) Not in force. See section 9. *2018,c.38,s.8.*

9. Commencement

- (1) Subject to subsection (2), this Act comes into force on July 1, 2019.
- (2) Sections 6 and 8 of this Act come into force on January 1, 2020.



PRINCE EDWARD ISLAND
ÎLE-DU-PRINCE-ÉDOUARD

PLASTIC BAG REDUCTION ACT GENERAL REGULATIONS

PLEASE NOTE

This document, prepared by the *Legislative Counsel Office*, is an office consolidation of this regulation, current to July 27, 2019. It is intended for information and reference purposes only.

This document is *not* the official version of these regulations. The regulations and the amendments printed in the *Royal Gazette* should be consulted on the Prince Edward Island Government web site to determine the authoritative text of these regulations.

For more information concerning the history of these regulations, please see the *Table of Regulations* on the Prince Edward Island Government web site (www.princeedwardisland.ca).

If you find any errors or omissions in this consolidation, please contact:

Legislative Counsel Office
Tel: (902) 368-4292
Email: legislation@gov.pe.ca



PLASTIC BAG REDUCTION ACT

CHAPTER P-9.2

GENERAL REGULATIONS

Pursuant to section 7 of the *Plastic Bag Reduction Act* R.S.P.E.I. 1988, Cap. P-9.2, Council made the following regulations:

PART 1 - DEFINITIONS

1. Definitions

In these regulations,

- (a) “**Act**” means the *Plastic Bag Reduction Act* R.S.P.E.I. 1988, Cap. P-9.2;
- (b) “**inspector**” means a person appointed as an inspector under section 2. (EC506/19)

PART 2 - INSPECTIONS

2. Appointment of inspectors

The Minister may appoint a person who holds an appointment as an environment officer under the *Environmental Protection Act* R.S.P.E.I. 1988, Cap. E-9, as an inspector for the purposes of the Act and these regulations. (EC506/19)

3. Inspectors, powers to enter and search

- (1) An inspector may enter any land, premises or business at any reasonable time for the purpose of carrying out the inspector’s duties under the Act and these regulations.

Inspection

- (2) For the purpose of carrying out the duties referred to in subsection (1), an inspector may
 - (a) require the production of invoices or supplier information for checkout bags or reusable bags from a retailer; and
 - (b) inspect and take samples of a checkout bag or reusable bag being distributed by a retailer.

Requirement to comply with request of inspector

- (3) No person shall neglect or refuse to produce an invoice or supplier information as required by an inspector under subsection (2).

Prohibition - false information

- (4) No person shall furnish an inspector with false information or neglect or refuse to furnish information required by an inspector in the exercise of the inspector's duties under the Act and these regulations.

Obstruction of inspector

- (5) No person shall obstruct an inspector in the exercise of the inspector's duties under the Act and these regulations.

Assist inspector in carrying out duties

- (6) Every person shall, to the best of the person's abilities, assist an inspector in carrying out the inspector's duties under the Act and these regulations, including but not limited to facilitating any entry, inspection, examination or inquiry considered necessary by the inspector.

Protection from personal liability

- (7) The Minister and an inspector are not personally liable for any loss or damage suffered by any person by reason of anything done or omitted to be done in good faith in the purported exercise of any powers or performance of any duties under the Act or these regulations.
(EC506/19)

PART 3 - CHECKOUT BAGS**4. Unsuitable bags**

For greater certainty, for the purposes of clause 5(3)(b) of the Act, a business is not required to accept the return of a bag already used by a customer for use as a checkout bag if the bag

- (a) is not empty;
 - (b) is unsanitary;
 - (c) is damaged; or
 - (d) is otherwise in a condition that makes it unsuitable for use as a checkout bag.
- (EC506/19)



More Information



226 Mystery Lake Road
Thompson, MB R8N 1S6
677.7910

www.thompson.ca
www.facebook.com/cityofthompson

Single-Use Plastic Bag Ban

By-Law Effective:
December 31, 2010

Enforcement

1. A designated officer may enter any retail business establishment and may make examinations, investigations and inquiries for enforcement purposes.
2. Every person or retail business who fails to comply with the provisions of this By-Law shall be subject to a fine, as established in the City of Thompson Fee and Fine Schedule, as it exists, or as amended.
3. Where a contravention continues for more than one day, the person or retail business shall be subject to a separate fine for each day such contravention continues.



Remember to bring your own
reusable bags



By-Law Number 1839-2010

No person shall sell or provide single-use plastic bags free of charge or allow single-use plastic bags to be sold or provided free of charge.

No person employed by or acting on behalf of a person carrying on a retail business shall sell or provide single-use plastic bags free of charge or allow single-use plastic bags to be sold or provided free of charge.

Nothing in this by-law shall preclude owners of retail businesses from making alternatives to single-use plastic bags, such as reusable containers and bags, available for sale or free of charge to customers.

No retail business shall deny the use of any reusable container by a customer for the transport of purchased items.

Definitions

single-use plastic bag

any bag made with less than 2.25 mils thick polyethylene, including biodegradable bags.



reusable container

other than a single-use plastic bag, a bag, box or other container that is specifically designed and manufactured for multiple reuse that is:

1. made of cloth or other machine washable fabric;
2. or made of other durable material suitable for reuse.



Exceptions

Retailer's can provide:

bags used by customers

inside retail business establishments to package bulk items such as fruit, vegetables, nuts, grains, candy or small hardware items such as nails and bolts.



bags used to protect

prepared foods or bakery goods; i.e. those used by restaurants.



bags used to contain

or wrap frozen foods, meat or fish, flowers or potted plants, whether pre-packaged or not.



bags provided

by pharmacists to contain prescription drugs.

laundry-dry cleaning bags



door-hanger bags

designed to hold flyers, coupons or other advertisements and intended to be left on the door of homes.

bags sold in packages

containing multiple bags intended to be used for garbage bags, pet waste bags, yard waste bags, or recycling bags.

**CITY OF THOMPSON
BY-LAW NUMBER 1839-2010**

BEING A BY-LAW OF THE CITY OF THOMPSON TO PROHIBIT THE SALE OR FREE DISTRIBUTION OF SINGLE-USE PLASTIC BAGS WITHIN THE CITY OF THOMPSON.

WHEREAS Section 232(1) of *The Municipal Act* C.C.S.M. c. M225 provides that a Council may pass by-laws for municipal purposes respecting the following matters:

- (b) people, activities and things in, on or near a public place or a place open to the public, including parks, municipal roads, recreation centres, restaurants, facilities, retail stores, malls, and private clubs and facilities that are exempt from municipal taxation;
- (c) activities or things in or on private property;
- (n) businesses, business activities and persons engaged in business;
- (o) the enforcement of by-laws;

AND WHEREAS Section 233 of *The Municipal Act* provides that a by-law under clause 232(1)(c) may contain provisions only if in respect of:

- (d) activities or things that in the opinion of the council are or could become a nuisance;

AND WHEREAS Section 232(2)(a) provides that a Council may pass a by-law to regulate or prohibit certain activities;

AND WHEREAS in the opinion of Council, single use plastic bags are a nuisance and detrimental to the environment;

AND WHEREAS Section 20 of the City of Thompson's Garbage By-law Number 1714-2006 states that the use of plastic shopping bags by merchants and proprietors of places of business will be phased out by the year 2010;

AND WHEREAS the Council of the City of Thompson wishes to reduce the negative effects plastic bags have on the environment;

NOW THEREFORE the Council of the City of Thompson, in regular session duly assembled, enacts the following:

I. GENERAL**1) TITLE**

This By-law shall be referred to as the "Single-Use Plastic Bag By-law."

2) DEFINITIONS

In this By-law:

- a) **"BIODEGRADABLE PLASTIC BAG" or "COMPOSTABLE PLASTIC BAG"** means any bag which is composed of, in whole or part, biodegradable plastic, Oxobiodegradable plastics, Plastarch material, polylactide or any other plastic resin composite that is intended to degrade at a faster rate than non-biodegradable plastic film.
- b) **"CUSTOMER"** means any person purchasing food, goods, or materials or renting goods or materials from a retail business.
- c) **"DOOR-HANGAR BAG"** means a bag designed to hold flyers, coupons or other advertisements and intended to be left on the door of homes.
- d) **"DESIGNATED OFFICER"** means the person(s) authorized by City Council to enforce any part of this By-law.
- e) **"RETAIL BUSINESS"** means a business that sells or offers for sale goods or services by retail to the public.
- f) **"REUSABLE CONTAINER"** means other than a single-use plastic bag, a bag, box or other container that is specifically designed and manufactured for multiple reuse that is:
 - i) made of cloth or other machine washable fabric; or
 - ii) made of other durable material suitable for reuse.
- g) **"SINGLE-USE PLASTIC BAG"** means any bag made with less than 2.25 mils thick polyethylene, including biodegradable bags.

II. REGULATIONS

- 3) No person shall sell or provide single-use plastic bags free of charge or allow single-use plastic bags to be sold or provided free of charge.

- 4) No person employed by or acting on behalf of a person carrying on a retail business shall sell or provide single-use plastic bags free of charge or allow single-use plastic bags to be sold or provided free of charge.
- 5) Nothing in this By-law shall preclude owners of retail businesses from making alternatives to single-use plastic bags, such as reusable containers and bags, available for sale or free of charge to customers.
- 6) No retail business shall deny the use of any reusable container by a customer for the transport of purchased items.

III. EXEMPTIONS

- 7) A retail business shall be permitted to provide bags for the following circumstances:
 - i) bags used by customers inside retail business establishments to package bulk items, but not limited to such as fruit, vegetables, nuts, grains, candy or small hardware items such as nails and bolts;
 - ii) bags used to contain or wrap frozen foods, meat or fish, flowers or potted plants, whether pre-packaged or not;
 - iii) bags used to protect prepared foods or bakery goods;
 - iv) bags provided by pharmacists to contain prescription drugs;
 - v) door-hanger bags;
 - vi) laundry-dry cleaning bags; and
 - vii) bags sold in packages containing multiple bags intended for such uses including, but not limited to garbage bags, pet waste bags, yard waste bags, or recycling bags.

IV. ENFORCEMENT

- 8) A designated officer may enter any retail business establishment and may make examinations, investigations and inquiries for enforcement purposes.
- 9) Every person or retail business who fails to comply with the provisions of this By-law shall be subject to a fine, as established in the City of Thompson Fee and Fine Schedule, as it exists, or as amended.

- 10) Where a contravention continues for more than one day, the person or retail business shall be subject to a separate fine for each day such contravention continues.

V. SEVERABILITY

- 11) If any provision or part of a provision of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law or its application in any other circumstances shall not be affected and shall continue to be in full force and effect.

VI. COMING INTO FORCE

- 12) This By-law shall come into force on December 31, 2010.

Read a first time this 19th day of July , 2010 A.D.

Read a second time this 30th day of August , 2010 A.D.

Read a third time this 27th day of September, 2010 A.D.

Done and passed by the Council of the City of Thompson in regular session assembled this 27th day of September, 2010 A.D.

The City of Thompson

Per: _____

Mayor

Per: _____

City Manager

December 4, 2019

Report To: Mayor & Council

From: Travis Rob, Manager Operations & Facilities

RE: Report No. 1 Establishing 2020 Water & Sewer Rates

As outlined in the Long-Range Financial plan, an additional \$144,849 in revenue is forecasted to be collected in 2020 from water and sewer rates which translates to a 2.7% increase over 2019. Please find and review page 14 of the Long-Term Financial Plan prepared by BMA Management Consultants.

In 2019 \$ 5,403,100 in revenue was forecasted to be collected from water and sanitary sewer user fees where the actual amount collected as of October 31, 2019 was \$3,544,345.07, forecast to be \$5,316,517.61 by the end of the year. This equates to a forecasted shortfall in actual revenue of \$86,582.40 from the sale of drinking water.

There are some significant items that should be considered prior to establishing the 2020 water and sewer rates;

The following rate adjustments were adopted in 2019;

- 3.80% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$992.48 in 2019 or an increase of \$36.32 per year or \$3.03 per month.
- Non-residential customer's volumetric rate increased by 3.08% or from \$5.48 per cu. meter in 2018 to \$5.69 per cu. meter in 2019.
- Volumetric rate set at \$3.23 per cu. meter or 3.80% increase for the I/C class and \$3.71 per cu. meter or 3.80% increase for the institutional customers.
- 3.80% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,346.12 per year in 2019 for an increase of \$49.26 per year or \$4.11 per month.
- 3.80% increase to fire hydrants & sprinklers.
- An additional **\$138,804.20** in revenue is to be collected compared to the 2018 forecasted revenue which equals the targeted revenue of 5,403,100 given the forecasted 2019 consumption.
- See Spreadsheet No. 1

2) The Town's Asset Management Plan identifies 30.768km of sanitary sewer main that is in poor or worse condition with an estimated replacement cost of \$29,532,023.53

3) The Town's Asset Management Plan identifies 40.56km of water main that is in poor or worse condition with an estimated replacement cost of \$22,229,198.04

4) Spreadsheet No. 2 shows the 2019 ICI water meter consumption and revenue data.

6) Sewage Treatment Plant – the Ministry of the Environment is pushing the Town towards having in place an emergency standby generator to operate the plant during power outages and pushing us away from being able to chlorinate effluent during by-pass events. The costs for this, at this time, is unknown.

7) Are any rate adjustments between the ICI and residential rate classes going to be considered in 2019 to address the built-in inequities?


To facilitate the discussion of the rates three rate scenarios have been completed and can be seen on spreadsheet number 1. These scenarios can be summarized as follows:

1. Scenario No. 1 - Using 2.7% rate increase to all 2019 rates - See Scenario No 1 in spreadsheet No. 1 highlighted in “red” – columns 10 to 13;
 - 2.7% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1019.28 in 2020 or an increase of \$26.80 per year or \$2.23 per month.
 - Non-residential customer’s volumetric rate increased by 2.7% or from \$5.69 per cu. meter in 2019 to \$5.84 per cu. meter in 2020.
 - Volumetric rate set at \$3.31 per cu. meter or 2.7% increase for the I/C class and \$3.81 per cu. meter or 2.7% increase for the institutional customers.
 - 2.7% increase to ICI minimum monthly rate from \$1346.12 per year in 2019 to \$1,382.46 per year in 2020 for an increase of \$36.35 per year or \$3.03 per month.
 - 2.7% increase to fire hydrants & sprinklers
 - An additional **\$101,269.15** in revenue is to be collected compared to the 2019 forecasted revenue which results in a shortfall of \$10,546.78 from the forecasted revenue of \$5,547,948 given the forecasted 2020 consumption.
2. Scenario No. 2 - Using a rate increase to all 2019 rates to meet the required revenue as outlined in the financial report - See Scenario No 2 in spreadsheet No. 1 highlighted in “green” – columns 15 to 18;
 - 2.90% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1021.22 in 2020 or an increase of \$28.74 per year or \$2.39 per month.
 - Non-residential customer’s volumetric rate increased by 2.90% or from \$5.69 per cu. meter in 2019 to \$5.85 per cu. meter in 2020.
 - Volumetric rate set at \$3.32 per cu. meter or 2.90% increase for the I/C class and \$3.82 per cu. meter or 2.90% increase for the institutional customers.
 - 2.90% increase to ICI minimum monthly rate from \$1,346.12 per year in 2019 to \$1,385.09 per year in 2020 for an increase of \$38.98 per year or \$3.253.25 per month.
 - 2.90% increase to fire hydrants & sprinklers

- An additional **\$144,848.00** in revenue is to be collected compared to the 2019 forecasted revenue which equals the targeted revenue of 5,547,948 given the forecasted 2020 consumption.
3. Scenario No. 3 – 2.7% for residential and non-residential with all ICI rates increased to match the revenue of Scenario 2. Scenario No 3 in spreadsheet No. 1 highlighted in “blue” – columns 20 to 23;
- 2.7% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1019.28 in 2020 or an increase of \$26.80 per year or \$2.23 per month.
 - Non-residential customer’s volumetric rate increased by 2.7% or from \$5.69 per cu. meter in 2019 to \$5.84 per cu. meter in 2020.
 - Volumetric rate set at \$3.34 per cu. meter or 3.60% increase for the I/C class and \$3.85 per cu. meter or 3.60% increase for the institutional customers.
 - 3.60% increase to ICI minimum monthly rate from \$1,346.12 per year in 2019 to \$1,394 per year in 2020 for an increase of \$48.44 per year or \$4.04 per month.
 - 3.60% increase to fire hydrants & sprinklers
 - An additional **\$144,848.00** in revenue is to be collected compared to the 2019 forecasted revenue which equals the targeted revenue of 5,547,948.00 given the forecasted 2020 consumption.

At this time some direction is required whether the presented scenarios are sufficient for setting the 2020 water rates, or if there are other rate scenarios that would like to be discussed. It is suggested that the information contained in report be discussed in detail at the next Operations & Facilities Executive Committee meeting scheduled for Wednesday, December 4, 2019.

Respectfully submitted,
Operations & Facilities Division



Travis Rob, P.Eng.
Operations & Facilities Manager

This report is provided to Council as information only. No action required at this time.

Spreadsheet No. 1 - 2020 Water and Sewer Rates Scenarios

Updated November 28, 2019

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2019 CONSUMPTION HISTOR

														2018	2019	2019	2019	2019	2019	2019	Scenario 1		Scenario 2		Scenario 3		
														Actual	Meter	Environmental	Sprinklers/	Water/Sewer	Total		2019 to 2020	2020	2019 to 2020	2020	2019 to 2020	2020	
Name	Physical Address	Mailing Address	Business Type	tadio ID NC	Meter Size	Installati on Date	SERIAL #	Nov/Dec M3	Sep/Oct M3	Jul/Aug M3	May/Jun M3	Mar/Apr M3	Jan/Feb M3	Total M3	Revenue	Replacement Charge	Fee	Revenue	Revenue	Revenue	M/3	% Increase	Annual Rate	% Increase	Annual Rate	% Increase	Annual Rate
Commercial Meters																											
1	Rendezvous Restaurants of FF Ltd.	1201 Idylwild Dr.	1201 Idylwild Dr., Box 2, RR#2, FF, ON	Motel	5468795	2"	2011	84769	1,311	1,179	1,621	1,552	1,060	1,145	7,868	\$150.00	\$50.00		\$12,533.10	\$12,533.10	\$1.59	116%	\$ 27,064.56	116%	\$ 27,116.11	118%	\$ 27,301.3
2	Hammond Landscaping Ltd	400B 8 Bth St. W.	Box 727, FF, ON P9A 3N1	Landscaping (No Sewer)	5468817	3/4"	2006	4967784	102	4	122	273	107	3	611	\$30.00	\$50.00		\$1,296.04	\$1,296.04	\$2.12	18%	\$ 1,531.05	18%	\$ 1,533.97	33%	\$ 1,722.0
3	G.Armstrong Co.	1 Pit Rd #2	Box 818, FF, ON P9A 3N1	Construction (No Sewer)	5468630	1 1/2"	2011	21715950	74	108	104	54	43	61	444	\$50.00	\$1,017.40		\$1,017.40	\$1,017.40	\$2.29	23%	\$ 1,253.65	23%	\$ 1,256.04	43%	\$ 1,459.3
4	2032072 Ontario Limited	700 Stewart St.	700 Stewart St. Fort Frances, ON P9A 2Y2	Copper River Inn	5469208	3"	2011	80799	1,763	1,542	1,770	1,630	1,759	2,113	10,577	\$170.00	\$50.00		\$29,267.72	\$29,267.72	\$2.77	23%	\$ 36,041.56	23%	\$ 36,110.20	24%	\$ 36,356.8
5	Crombie Properties Holdings Limited	411 Scott St.	C/O Crombie REIT #200 - 610 East Avenue	Grocery Store	5468638	1 1/2"	2011	21715957	1,222	797	936	612	797	733	7,333	\$50.00	\$50.00	\$746.50	\$20,537.03	\$21,283.53	\$2.80	19%	\$ 25,290.64	19%	\$ 25,338.80	20%	\$ 25,511.8
6	1417409 Ontario Inc.	810 Kings Hwy.	240 Lakeview Dr., Kenora, ON P9N 0H2	Super 8	5469245	3"	2011	80786	1,211	1,010	1,449	1,223	1,151	1,222	7,266	\$170.00	\$50.00	\$746.50	\$20,356.15	\$21,102.65	\$2.80	19%	\$ 25,067.90	19%	\$ 25,115.65	20%	\$ 25,287.2
7	2032072 Ontario Inc.	700 Stewart St.	same	Copper River Inn	5469017	2"	2011	80702	1,181	475	1,425	1,409	1,275	1,319	7,084	\$150.00	\$50.00		\$19,865.19	\$19,865.19	\$2.80	23%	\$ 24,463.34	23%	\$ 24,509.93	24%	\$ 24,677.3
8	799768 Ontario Ltd.	620 Mowat Ave.	900 Fifth St. W., FF, ON P9A 3C7	Car Wash	5468461	1 1/2"	2011	21715953	1,126	1,054	1,326	956	1,821	974	1,737	\$50.00	\$50.00		\$20,781.63	\$20,781.63	\$2.82	22%	\$ 25,370.18	22%	\$ 25,418.50	23%	\$ 25,592.1
9	2690384 Ontario Ltd.	715 Colonization Rd. E.	same	Sporting Goods Retailer	5468646	3/4"	2011	21716138	289	316	404	312	217	157	1,448	\$30.00	\$50.00		\$3,820.71	\$3,820.71	\$2.84	27%	\$ 4,829.81	27%	\$ 4,862.84	48%	\$ 5,742.0
10	Dennis Roach	1034 Scott St.	RR #2, Site 206-89, FF, ON, P9A 3M3	Electrician	5469055	3/4"	2006	499705432	114	63	160	150	105	685	316	\$30.00	\$50.00		\$1,948.38	\$1,948.38	\$2.84	67%	\$ 3,255.82	67%	\$ 3,268.02	69%	\$ 3,284.3
11	2466304 Ontario Inc.	390 McIrvine Rd.	390 McIrvine Rd. Fort Frances, ON P9A	Laundromat/Office Space	5469200	1"	2008	51309983	714	854	817	675	651	573	4,284	\$32.50	\$50.00		\$12,329.60	\$12,329.60	\$2.88	23%	\$ 15,184.05	23%	\$ 15,212.97	24%	\$ 15,316.8
12	Goodday Wholesalers (Crozier) Ltd.	325 Scott St.	Attn: Eldon Mose Box 746 Fort Frances, ON	Hotel	5468839	1 1/2"	2011	21715960	490	902	557	674	127	297	2,942	\$50.00	\$50.00		\$8,718.46	\$8,718.46	\$2.96	23%	\$ 10,737.32	23%	\$ 10,757.77	24%	\$ 10,831.2
13	Murray Snider Repair	1201 Scott St.	406 Williams Ave., FF, ON P9A 3L1	Car Wash	5468470	1 1/2"	2011	21725952	460	281	199	432	767	621	2,760	\$50.00	\$50.00		\$8,227.50	\$8,227.50	\$2.98	23%	\$ 10,132.75	23%	\$ 10,152.05	24%	\$ 10,221.4
14	McDonald's Restaurants Of Canada Ltd.	831 Kings Hwy.	900 Hwy. 17 E., Kenora, ON P9N 3V9	McDonald's (Restaurant)	5468803	1 1/2"	2006	60369808	447	461	610	471	359	334	2,682	\$50.00	\$50.00	\$178.00	\$8,017.55	\$8,195.55	\$2.99	20%	\$ 9,874.22	21%	\$ 9,989.03	22%	\$ 9,960.06
15	Husky Oil Operations Limited	500 Kings Hwy.	Box 6525 Stn. D 707 Eighth Ave. S.W.,	Gas Station	5469316	1"	2005	49280044	351	650	175	395	278	259	2,108	\$32.50	\$50.00		\$6,473.61	\$6,473.61	\$3.07	23%	\$ 7,973.02	23%	\$ 7,988.21	24%	\$ 8,042.7
16	Wal-Mart Canada Corporation	1250 Kings Hwy.	P.O. Box 1253, Mandam, ND, U.S.A.,	Retail Store	5469058	2"	2003	60365220	351	373	359	362	348	316	2,107	\$150.00	\$50.00	\$746.50	\$6,470.38	\$7,216.88	\$3.07	10%	\$ 7,968.04	11%	\$ 7,984.22	11%	\$ 8,038.7
17	F-Flexes Restaurant Mgmt, Inc	840 Kings Hwy.	1715 Colonization Rd W	Boston Pizza (Restaurant)	5469253	2"	2009	60640611	330	48	503	605	437	59	1,982	\$150.00	\$50.00		\$6,134.46	\$6,134.46	\$3.09	23%	\$ 7,555.39	23%	\$ 7,568.78	24%	\$ 7,621.4
18	Sherris Franko	515 Poutine Ave.	same	Laundromat	5468805	3/4"	2006	49562896	317	317	317	317	317	317	1,900	\$30.00	\$50.00		\$5,280.85	\$5,280.85	\$3.11	24%	\$ 6,484.87	24%	\$ 6,498.82	24%	\$ 6,503.8
19	422743 Ontario Ltd	1704 Lyndy Pl. N., FF, ON, P9A 3V3	Flint House (Restaurant)	same	5468481	3/4"	2011	21716204	314	312	228	186	537	306	1,537	\$30.00	\$50.00		\$5,866.37	\$5,866.37	\$3.12	23%	\$ 7,225.27	23%	\$ 7,239.03	24%	\$ 7,288.4
20	R. E. Thomson Inc.	982 Kings Hwy.	982 Kings Hwy., Fort Frances, ON P9A 2X4	Dairy Queen (Restaurant)	5468970	3/4"	2007	4967781	286	318	368	288	243	215	1,718	\$30.00	\$50.00		\$5,423.86	\$5,423.86	\$3.16	23%	\$ 6,680.36	23%	\$ 6,693.09	24%	\$ 6,738.8
21	Diane Leek	990 McIrvine Rd. N.	927 Fourth St. E., FF, ON P9A 1T3	Auto Body Shop/Water Distributor	5468890	3/4"	2012	49175597	259	275	278	262	253	227	1,554	\$30.00	\$50.00		\$4,981.35	\$4,981.35	\$3.21	23%	\$ 6,135.46	23%	\$ 6,147.14	24%	\$ 6,189.1
22	OK Kim Byeong	417-A Portage Ave.	417-A Portage Ave., Fort Frances, ON P9A	Motel/Pawn Shop	5468464	1 1/2"	2012	21715966	250	231	229	184	201	406	1,501	\$50.00	\$50.00		\$4,839.23	\$4,839.23	\$3.22	23%	\$ 5,960.45	23%	\$ 5,971.81	24%	\$ 6,012.66
23	George Armstrong Co. Limited	1404 Kings Hwy.	P.O. Box 818 Fort Frances, ON P9A 3N1	Inactive	5468873	2"	2011	80700	219	0	283	369	222	-	1,093	\$106.50	\$35.50		\$3,526.42	\$3,526.42	\$3.23	31%	\$ 4,605.82	31%	\$ 4,614.59	32%	\$ 4,646.1
24	CN Rail	100 Third St. E.	P&MAC Acct. Dep 9, Floor 8, Box 8103,	Railway Company	5468727	3/4"	2004	49156435	240	51	276	271	274	329	1,441	\$30.00	\$50.00		\$4,677.73	\$4,677.73	\$3.25	23%	\$ 5,761.58	23%	\$ 5,772.56	24%	\$ 5,811.9
25	TDL Group Ltd	525 A Kings Hwy.	same	Tim Hortons (Restaurant/Coffee	5469261	1 1/2"	2012	26770518	215	188	245	226	217	200	1,291	\$50.00	\$50.00		\$4,273.98	\$4,273.98	\$3.31	23%	\$ 5,264.41	23%	\$ 5,274.43	24%	\$ 5,310.4
26	Canadian Tire Corporation	1000 Kings Hwy.	same	Retail Store	5469309	2"	2004	60379361	203	100	157	371	280	109	1,250	\$150.00	\$50.00	\$746.50	\$4,083.41	\$4,629.91	\$3.35	4%	\$ 5,029.74	4%	\$ 5,038.32	5%	\$ 5,073.7
27	Sherris Franko	515A Portage Ave.	same	Laundromat	5468805	3/4"	2006	49562896	317	317	317	317	317	317	1,900	\$30.00	\$50.00		\$5,280.85	\$5,280.85	\$3.36	27%	\$ 6,484.87	27%	\$ 6,498.82	24%	\$ 6,503.8
28	1413986 Ontario Limited	1031 Kings Hwy.	C/O Rainbow Motel 1031 Kings Hwy., Fort	Rainbow Motel	5468511	3/4"	2012	21716160	193	219	218	187	146	194	1,125	\$30.00	\$50.00		\$3,912.22	\$3,912.22	\$3.38	23%	\$ 4,818.94	23%	\$ 4,828.12	24%	\$ 4,861.1
29	Royal Canadian Legion	250 Church St.	250 Church St. Fort Frances, ON P9A 1C8	Legion	5469015	2"	2005	60365219	182	212	237	177	160	132	1,090	\$150.00	\$50.00		\$3,731.34	\$3,731.34	\$3.42	23%	\$ 4,596.20	23%	\$ 4,604.96	24%	\$ 4,636.4
30	1578289 Ont. Ltd.	260 First St. E.	RR #1, RMB 3, FF, ON, P9A 3M2	offices	5468876	2"	2004	60365221	175	246	143	157	166	162	1,049	\$150.00	\$50.00		\$3,621.52	\$3,621.52	\$3.45	23%	\$ 4,460.97	23%	\$ 4,468.47	24%	\$ 4,500.0
31	Rainy Lake Plaza	#1-540 Kings Hwy.	308 Kirstie Pl.	Subway (Restaurant)	7877259	3/4"	2013	22061277	167	198	186	148	179	125	1,003	\$30.00	\$50.00		\$3,498.78	\$3,498.78	\$3.49	23%	\$ 4,309.83	23%	\$ 4,318.04	24%	\$ 4,347.5
32	M. Wu Dentistry	1201 Colonization Rd. W.	1201 Colonization Rd. W., Fort Frances, ON	Dentist	5469288	3/4"	2005	49312394	161	148	142	180	155	179	965	\$30.00	\$50.00		\$3,395.42	\$3,395.42	\$3.52	23%	\$ 4,182.55	23%	\$ 4,190.52	24%	\$ 4,219.1
33	Fort Frances Curling Club	800 Eighth St. E.	P.O. Box 27 Fort Frances, ON P9A 3M5	Recreational	5468716	1"	2011	21715977	148	192	110	88	142	207	887	\$32.50	\$50.00	\$746.50	\$3,185.47	\$3,931.97	\$3.59	0%	\$ 3,924.02	0%	\$ 3,958.3	1%	\$ 3,958.3
34	Northern Lights Credit	601 Mowat Ave.	same	Bank	5468463	1"	2012	21715967	146	26	96	225	200	181	874	\$32.50	\$50.00		\$3,149.94	\$3,149.94	\$3.61	23%	\$ 3,880.27	23%	\$ 3,897.66	24%	\$ 3,914.2
35	The New Home Appliances	288 Scott St.	same	Furniture Retailer	5468619	1"	2011	21716364	134	243	50	132	112	805	132	\$32.50	\$50.00		\$2,965.83	\$2,965.83	\$3.68	23%	\$ 3,653.56	23%	\$ 3,660.52	24%	\$ 3,685.5
36	Canada's Pizza Delivery Corp	283 Scott St.	40 Wellington Street South, Woodstock,	Dominos Pizza (Restaurant)	5468973	3/4"	2010	51527451	122	136	119	137	126	119	830	\$30.00	\$50.00		\$2,762.34	\$2,762.34	\$3.70	23%	\$ 3,402.99	23%	\$ 3,432.46	24%	\$ 3,468.0
37	Masonic Bldg. Assoc. Ltd.	300 Scott St.	302 Scott St. Fort Frances, ON P9A 1G9	Office Space	5468503	3/4"	2011	21716175	120	168	69	110	144	111	722	\$30.00	\$50.00		\$2,742.96	\$2,742.96	\$3.80	23%	\$ 3,379.12	23%	\$ 3,385.55	24%	\$ 3,408.6
38	897542 Ontario Inc.	289 Scott St.	same	Mekong (Restaurant)	5468938	3/4"	2012	48281027	118	143	171	130	109	203	709	\$30.00	\$50.00		\$2,707.43	\$2,707.43	\$3.82	23%	\$ 3,335.37	23%	\$ 3,341.72	24%	\$ 3,364.5
39	Sunset Country Ford	981 Kings Hwy.	981 Kings Hwy., Fort Frances, ON P9A 2X5	Auto Body Shop	5469032	3/4"	2012	51108818	116	55	174	52	96	38	696	\$30.00	\$50.00		\$2,671.90	\$2,671.90	\$3.84	23%	\$ 3,291.62	23%	\$ 3,297.88	24%	\$ 3,320.4
40	422743 Ontario Limited	324 Church St.	1704 Lyndy Pl. N., Fort Frances, ON P9A	Insurance	5469391	3/4"	2012	48281023	120	326	103	62	56	55	722	\$30.00	\$50.00		\$2,775.26	\$2,775.26	\$3.84	22%	\$ 3,379.12	22%	\$ 3,385.55	23%	\$ 3,408.6
41	1924075 Ontario Ltd	356 Church St.	553 Elm Ave, FF, ON P9A 1E1	Child Care Resources	5468767	3/4"	2004	49312406	114	145	144	106	94	68	683	\$30.00	\$50.00		\$2,636.37	\$2,636.37	\$3.86	23%	\$ 3,247.86	23%	\$ 3,254.05	24%	\$ 3,276.2
42	2326271 Ontario Ltd	246 Scott St.	same	Club 88 (Night Club)	5468696	1 1/2"	2012	60672244	114	84	127	71	48	238	688	\$50.00	\$50.00		\$2,633.14	\$2,633.14	\$3.86	23%	\$ 3,243.89	23%	\$ 3,250.07	24%	\$ 3,272.2
43	1140624 Ontario Limited	862 Kings Hwy.	862 Kings Hwy., Fort Frances, ON P9A 2X4	Carl's Eatery (Restaurant)	5469321	1"	2011																				

108	1413896 Ontario Ltd.	1031 Kings Hwy.	same	Motel	5468961	3/4"	2012	20187290	29	30	30	32	28	23	34	176		\$30.00	\$50.00	\$1,273.31	\$1,273.31	\$7.22	23%	\$	1,569.40	23%	\$	1,572.39	24%	\$	1,583.13
109	CEYX Properties Ltd.	360 Scott St.	360 Scott St. Fort Frances, ON P9A 1G9	Bargain Shop	5468942	1"	2011	21715981	29	28	31	29	29	26	29	172		\$32.50	\$1,260.39	\$1,260.39	\$568.50	\$7.34	-15%	\$	1,553.49	-15%	\$	1,555.45	-14%	\$	1,567.08
110	Silver and Kircher Ltd.	140 Scott St.	Box 788, FF, ON P9A 3N1	Drug Store	5468517	3/4"	2011	21716227	28	23	19	32	33	33	35	170		\$30.00	\$50.00	\$1,260.39	\$1,260.39	\$7.40	23%	\$	1,549.51	23%	\$	1,552.46	24%	\$	1,563.07
111	Raymons Wesley Calder Jr.	510 Portage Ave.	510 Portage Ave. Fort Frances, ON P9A	Law Office	5469131	3/4"	2011	21716190	28	35	33	28	18	26	168			\$30.00	\$50.00	\$1,257.16	\$1,257.16	\$7.48	23%	\$	1,541.56	23%	\$	1,544.49	24%	\$	1,555.04
112	Camillo & Josephine Belluz	138 Sixth St. E.	138 Sixth St. E. Fort Frances, ON P9A 1W7	Brick Work/Concrete Retailer	5469260	3/4"	2004	49312407	27	26	38	36	19	17	163			\$30.00	\$50.00	\$1,250.70	\$1,250.70	\$7.66	22%	\$	1,525.65	22%	\$	1,528.55	23%	\$	1,539.00
113	CERS Investments Inc.	448 Scott St.	P.O. Box 3005 Dryden, ON P8N 2Z6	Office Supplies Retailer	5469134	3/4"	2011	21716215	32	6	126	10	8	8	190			\$30.00	\$50.00	\$1,463.88	\$1,463.88	\$7.72	10%	\$	1,613.15	10%	\$	1,616.22	11%	\$	1,627.26
114	Renee Rousseau-Winik & Garry Winik	202 Second St. E.	same	Hair Salon	5469255	3/4"	2005	49312389	26	25	26	29	27	25	158			\$30.00	\$50.00	\$1,224.86	\$1,224.86	\$7.73	23%	\$	1,509.74	23%	\$	1,512.61	24%	\$	1,522.95
115	D. McCooll Transport Ltd.	1408 Colonization Rd. W.	same	Trucking Company	5469004	3/4"	2005	49312393	27	30	22	16	29	27	160			\$30.00	\$50.00	\$1,241.01	\$1,241.01	\$7.78	22%	\$	1,513.72	22%	\$	1,516.60	23%	\$	1,526.96
116	Knapp Investments	815 Williams ve.	same	office	5469057	3/4"	2004	49410027	29	68	52	4	18	5	176			\$30.00	\$50.00	\$1,379.90	\$1,379.90	\$7.82	14%	\$	1,569.40	14%	\$	1,572.39	15%	\$	1,583.13
117	Rendezvous Restaurants of FF Ltd.	1201 Iydlwyd Dr.	Box 2, RR#2, FF, ON	Motel	5468905	3/4"	2011	21716136	26	22	44	28	27	11	158			\$30.00	\$50.00	\$1,253.93	\$1,253.93	\$7.92	20%	\$	1,509.74	21%	\$	1,512.61	21%	\$	1,522.95
118	CIBC C/O BJC	203 Scott St.	Acad. Pkable Dept. P.O. Box 4810	Bank	5469016	1"	2007	4989396	25	31	28	19	23	25	151			\$32.50	\$50.00	\$1,208.71	\$1,208.71	\$7.99	23%	\$	1,485.87	23%	\$	1,488.70	24%	\$	1,498.87
119	Jeffrey Wright	432 Scott St.	432 Scott St. Fort Frances, ON P9A1H2	Chiropractor	5468906	3/4"	2011	21716209	25	30	39	17	20	20	151			\$30.00	\$50.00	\$1,215.17	\$1,215.17	\$8.04	22%	\$	1,485.87	22%	\$	1,488.70	23%	\$	1,498.87
120	Town of Fort Frances	1319 Colonization Rd. W.	320 Portage Ave., FF, ON P9A	Cemetery	5468490	3/4"	2011	21716236	23	12	11	27	64	3	140			\$26.70	\$44.40	\$1,196.51	\$1,196.51	\$8.52	21%	\$	1,450.08	21%	\$	1,452.84	22%	\$	1,462.76
121	Teresa DelRosario-Coish & Robert Coish	1030 Scott St.	1123 Scott St. FF, ON P9A 1J5	Tess's Kitchen (Restaurant)	5468726	3/4"	2007	49677882	23	20	26	25	20	22	136			\$30.00	\$50.00	\$1,163.49	\$1,163.49	\$8.58	23%	\$	1,434.17	23%	\$	1,436.90	24%	\$	1,446.71
122	D. McCooll Transport Ltd.	1408 Colonization Rd. W.	1408 Colonization Rd. W. Fort Frances, ON	Forestry Company	5469311	3/4"	2004	49410032	26	55	13	50	9	1	154			\$30.00	\$50.00	\$1,331.45	\$1,331.45	\$8.67	12%	\$	1,493.83	12%	\$	1,496.67	13%	\$	1,506.90
123	Douglas Cuthbertson Trustee	273 Scott St.	C/O Northwood's Gallery & Gifts 273 Scott	Retail Store	5469135	3/4"	2011	21716176	24	9	26	9	18	57	143			\$30.00	\$50.00	\$1,260.39	\$1,260.39	\$8.83	16%	\$	1,458.03	16%	\$	1,460.81	17%	\$	1,470.79
124	Daryl's Custom Landscaping	881B Sixth St. W.	same	Landscaping	5468751	3/4"	2011	21716243	22	22	16	17	24	30	131			\$30.00	\$50.00	\$1,173.18	\$1,173.18	\$8.97	21%	\$	1,418.26	21%	\$	1,420.96	22%	\$	1,430.67
125	Larry Armstrong	343 Scott St.	C/O RBC P.O. Box 5651 Bismark, ND	Bank	5468972	3/4"	2011	21716194	21	24	25	19	18	21	128			\$30.00	\$50.00	\$1,153.80	\$1,153.80	\$8.99	22%	\$	1,410.30	22%	\$	1,412.99	23%	\$	1,422.64
126	1796702 Ontario Limited	228 Scott St.	578 Scott St., FF, ON P9A 1H4	Clothing Retailer	5468533	3/4"	2011	21716213	25	86	19	6	8	6	148			\$30.00	\$50.00	\$1,334.68	\$1,334.68	\$9.04	10%	\$	1,473.94	11%	\$	1,476.75	11%	\$	1,486.84
127	F.F. & District Assoc Comm	340 Scott St.	Box 147, FF, ON P9A 3M5	Printing	5468964	3/4"	2011	21716179	21	19	19	21	21	25	126			\$30.00	\$50.00	\$1,144.11	\$1,144.11	\$9.08	23%	\$	1,402.35	23%	\$	1,405.02	24%	\$	1,414.62
128	Senior River Mail Inc.	5-130 Second St. E	Box 219, FF, ON P9A 3M6	Hair Salon	5469150	3/4"	2011	21716155	21	18	21	21	23	21	125			\$30.00	\$50.00	\$1,140.88	\$1,140.88	\$9.14	23%	\$	1,398.37	23%	\$	1,401.03	24%	\$	1,410.61
129	560102 Ontario Ltd.	271 Scott St.	C/O Prime Cuts 271 Scott St. Fort Frances,	Hair Salon	5468637	1"	2011	21715973	21	30	1	27	10	20	128			\$32.50	\$50.00	\$1,176.41	\$1,176.41	\$9.16	20%	\$	1,410.30	20%	\$	1,412.99	21%	\$	1,422.64
129	1017698 Ontario Ltd.	921 Sixth St. W.	RR #1 RMB #3 Fort Frances, ON P9A 3M2	Fastenal Canada	5468894	3/4"	2011	21716212	23	2	3	18	49	44	139			\$30.00	\$50.00	\$1,292.69	\$1,292.69	\$9.29	12%	\$	1,446.10	12%	\$	1,448.85	13%	\$	1,458.75
130	Bania Enterprises Ltd.	525 Mowat Ave.	516 Mowat Ave. FF, ON P9A 1Y3	Furniture Retailer	5468728	3/4"	2011	21716239	-	-	-	-	32	24	75			\$16.50	\$27.50	\$713.37	\$713.37	\$9.51	-100%	\$	-	-100%	\$	-	-100%	\$	-
131	Wade Adam Friesen	262 Church St.	262 Church St. FF, ON P9A 1E4	Accounting Office	5469146	3/4"	2011	21716148	15	28	8	9	-	-	60			\$13.90	\$23.17	\$576.38	\$576.38	\$9.61	105%	\$	1,183.59	106%	\$	1,185.85	107%	\$	1,193.95
131	Lakewood Tire Ltd.	991 Kings Hwy.	991 Kings Hwy. Fort Frances, ON P9A 2X5	Tire Shop	5468486	3/4"	2011	21716241	19	15	18	23	16	24	115			\$30.00	\$50.00	\$1,144.11	\$1,144.11	\$9.93	19%	\$	1,366.55	19%	\$	1,369.15	20%	\$	1,378.51
132	McMunn & Yates Building Supplies	861 Kings Hwy.	same	Lumber Retailer	7868641	3/4"	2013	23030292	19	15	21	17	20	20	112			\$30.00	\$50.00	\$1,124.73	\$1,124.73	\$10.08	20%	\$	1,354.62	21%	\$	1,357.20	21%	\$	1,366.47
133	Bell Canada	238 Church St.	C/O BGIS O&M Solutions Inc. 88 Sister	Bell Telephone	5469033	2"	2011	520000084	18	21	17	19	17	18	110			\$150.00	\$50.00	\$1,124.73	\$1,302.73	\$10.19	4%	\$	1,350.64	4%	\$	1,353.22	5%	\$	1,362.46
134	737 Sanders Inc.	604 Stewart St.	937 Baeker Bay Fort Frances, ON P9A 3N6	The Place (Grocery Store)	5469197	3/4"	2006	49783402	16	15	17	15	18	16	97			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$11.54	17%	\$	1,306.89	17%	\$	1,309.38	18%	\$	1,318.32
135	Larry Armstrong	388 Scott St.	P.O. Box 818 Fort Frances, ON P9A 3N1	Office Supplies Retailer	5469209	3/4"	2006	49705436	35	36	25	35	39	42	212			\$30.00	\$50.00	\$2,583.21	\$2,583.21	\$12.16	-35%	\$	1,068.72	-35%	\$	1,091.94	-34%	\$	1,703.50
136	1156907 Ontario Ltd.	1156907 Ontario Ltd.	401 Mowat Ave. FF, ON P9A 1Y8	Duty Free	5468966	3/4"	2011	21716170	15	14	17	18	14	12	90			\$30.00	\$50.00	\$1,283.03	\$1,283.03	\$12.46	15%	\$	1,283.03	15%	\$	1,285.47	15%	\$	1,294.25
137	Bush's Auto Supplies Ltd.	800 Sixth St. W.	800 Sixth St. W. Fort Frances, ON P9A 3T5	Auto Supplies Retailer	5468603	1"	2011	21715974	15	17	12	12	15	18	89			\$32.50	\$10.00	\$1,121.50	\$1,121.50	\$12.63	14%	\$	1,279.05	14%	\$	1,281.49	15%	\$	1,290.24
138	407895 Ontario Ltd.	292 Scott St.	same	Electronics Retailer	5468748	3/4"	2011	21716177	15	12	14	16	15	16	88			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$12.70	14%	\$	1,275.07	14%	\$	1,277.50	15%	\$	1,286.23
139	1103538 Ontario Inc.	209 Scott St.	Mike Byrna 209 Scott St. Fort Frances, ON	Dollar Store	5468655	1"	2011	21715961	14	13	14	16	16	11	84			\$32.50	\$50.00	\$1,121.50	\$1,121.50	\$13.35	13%	\$	1,263.14	13%	\$	1,265.55	14%	\$	1,274.19
140	539989 Ontario Ltd.	600 Scott St.	same	Taxi	5468802	3/4"	2010	52014014	14	11	13	14	15	16	83			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$13.54	12%	\$	1,269.16	12%	\$	1,261.56	13%	\$	1,270.18
141	West End Motors	600 Kings Hwy.	same	Car Dealership	5468585	3/4"	2011	21716135	14	9	15	16	14	15	83			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$13.54	12%	\$	1,269.16	12%	\$	1,261.56	13%	\$	1,270.18
142	MVRW Real Estate Holdings Ltd.	801 Colonization Rd. E.	801 Colonization Rd. E., FF, ON P9A 2S3	Motel	5468982	3/4"	2009	51007235	14	14	28	18	6	2	82			\$30.00	\$50.00	\$1,147.34	\$1,147.34	\$14.06	9%	\$	1,259.18	9%	\$	1,257.58	10%	\$	1,266.17
143	David Poirier	237 Church St.	RR #2 Site 218-109 Fort Frances, ON P9A	Office Space/Apartments	5468931	3/4"	2004	49312404	13	16	10	13	17	79				\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$14.16	11%	\$	1,247.23	11%	\$	1,249.61	12%	\$	1,258.14
144	B & W Investments Of Fort Frances Limited	400 Scott St.	Attn: Susan Bodnarчук P.O. Box 674 Fort	Investments	5468497	3/4"	2011	21716197	13	12	3	17	15	16	76			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$14.83	10%	\$	1,236.30	10%	\$	1,237.65	11%	\$	1,246.10
145	Silver Star	240A Scott St.	Box 788, FF, ON P9A 3M1	Clothing/Sporting Good Retailer	5468621	3/4"	2011	21716146	12	10	3	10	14	74				\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.07	10%	\$	1,231.32	10%	\$	1,233.67	11%	\$	1,242.08
146	Sunsea Dynasty Construction Ltd.	950 McIrvine Rd. N.	RR #1 RMB 113 Fort Frances, ON P9A	Contractor	5469140	3/4"	2011	21716140	13	25	21	16	12	5	76			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.07	8%	\$	1,236.30	8%	\$	1,237.65	9%	\$	1,246.10
147	Phillips Insurance Agency Ltd.	406 Church St.	406 Church St. Fort Frances, ON P9A 1E2	Law Office	5468729	3/4"	2012	21716140	12	7	10	18	14	12	73			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.32	9%	\$	1,227.34	10%	\$	1,229.68	10%	\$	1,238.08
148	Tom Veert	801 Eighth St.	P.O. Box 417, FF, ON P9A 3M7	Construction Company	5468929	3/4"	2015	49705437	12	10	10	10	13	18	73			\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.32									

Total																1109	659	1995	1099	683	683	6228	\$834.50	\$895.20	\$26,863.16	\$27,758.36
Grandtotal																						338763	\$1,954.50	\$895.20	\$499,914.38	\$500,809.58
HYDRANTS AND SPRINKLERS ONLY																										
1		RRDSSAB (A1)	1301 Elizabeth St. E.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
2		RRDSSAB (A1)	923 Sixth St. E	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
3		RRDSSAB (A1)	901 Shevlin Ave.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
4		Columbus Place For Seniors Of Fort Frances Inc. (A1)	425 Nelson St.	425 Nelson St., FF, ON P9A 1B3	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
5		Flinder's Place Inc. (A1)	851 Colonization Rd. W.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
6		Town Of Fort Frances (A3)	Nelson St. Hydrants	320 Portage Ave., FF, ON P9A3P9	Vacant Lot	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A					
7		The Trustees For The Evangelical Fellowship (A1)	605 McIrvine Rd.	605 McIrvine Rd., FF, ON P9A3X7	Church	-	-	-	-	-	-	-	-	-	-	\$0.00	\$40.00	\$454.80	\$661.52	\$1,116.32	N/A					
8		Rainy River Standard Condominium Corporation (A3)	611 Nelson St.	200-611 Nelson St., FF, ON P9A 1B6	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$0.00	\$597.20	N/A					
9		LaVerendrye Non-Profit Supportive Housing (A1)	532 Front St.	110 Victoria Ave., FF, ON P9A 2B7	Apartment Building	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
10		Fort Frances Board Of Education (A7)	440 McIrvine Rd.	522 Second St. E., FF, ON P9A 1N4	High School	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$1,194.40	\$0.00	\$1,194.40	N/A					
11		Riverside Healthcare Facilities Inc. (A7)	550 Osborne St.	110 Victoria Ave., FF, ON P9A 2B7	Rainycrest Home For The Aged	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$1,498.40	\$0.00	\$1,498.40	N/A					
		Resolute FP Canada Inc. (A3)	427 Mowat Ave.		Mill	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$336.42	\$0.00	\$336.42	N/A					
12		2670568 Ontario Limited (A3)	427 Mowat Ave.	P.O. Box 69, Montreal, QC, H3C 2R5		-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$96.12	\$0.00	\$96.12	N/A					
Total																							\$40.00	\$6,396.14	\$4,630.64	\$11,026.78

Summary of Rate Revenue Requirements

The Town's objective in establishing the Water and Wastewater rates is to avoid large fluctuations from year to year and to ensure rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate.

Efforts are being made in this plan to gradually grow/maintain the reserves to provide a source of funding for the ongoing replacement/refurbishment of capital assets. The following tables reflect the forecast rate revenue requirements.

	2015	2016	2017	2018	2019	2020	2021
Water Rate Revenue Requirements	\$2,522,892	\$2,573,350	\$2,624,817	\$2,677,313	\$2,730,859	\$2,785,477	\$2,841,186
Wastewater Rate Revenue Requirements	\$2,359,937	\$2,431,736	\$2,506,307	\$2,585,495	\$2,672,240	\$2,762,472	\$2,856,347
Total Rate Revenue Requirements	\$4,882,829	\$5,005,086	\$5,131,124	\$5,262,808	\$5,403,100	\$5,547,948	\$5,697,534
\$ change		\$ 122,257	\$ 126,038	\$ 131,684	\$ 140,291	\$ 144,849	\$ 149,585
% change		2.5%	2.5%	2.6%	2.7%	2.7%	2.7%

As shown above the annual increases in consolidated water and wastewater rate revenue requirements is 2.5% to 2.7% from 2015 to 2021.

December 4, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Award of Tender 19-OF-09 – Combination High Pressure/Vacuum Truck

Through the 2019 Capital Budget the replacement of the Town's 2000 Vactor Truck was budgeted 50% through sewer reserves and 50% through water reserves. In the November the purchase was publicly tendered and opened in the Committee Room of the Civic Centre on November 26, 2019.

Two bids were received, both from Joe Johnson Equipment. Attached you will find a report from Milt Strachan, Transportation Superintendent outlining the specifics of the two tenders.

The Two tender prices come in as outlined:

	<u>Bid A (Western Star)</u>	<u>Bid B (Peterbuilt)</u>
Unit Cost	\$531,779.50	\$547,507.00
Trade-in Value	\$-25,000.00	-25,000.00
Town's Portion HST	\$8919.32	\$9196.12
TOTAL TOWN COST	\$515,698.82	\$531,703.12

The total budget allocation for this purchase was \$500,000.00 so the budget shortfall would be \$15,698.82. The Delivery of this unit is anticipated to be around 12 weeks so this item will be a carry over.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. The Combination High Pressure/Vacuum Truck Tender 19-OF-09 be awarded to Joe Johnson Equipment for Bid A, a Western Star Chassis.
2. That the budget shortfall be adjusted in the 2020 Capital Budget as this item will be a carry over.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

- 1. The Combination High Pressure/Vacuum Truck Tender 19-OF-09 be awarded to Joe Johnson Equipment for Bid A, a Western Star Chassis.**
- 2. That the budget shortfall be adjusted in the 2020 Capital Budget as this item will be a carry over.**

Manager of Operations and Facilities

2019Dec Tender 19-OF-09 Vac Truck

December 2, 2019

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

Subject: Tender No. 19-OF-09

There was a total of two (2) bids received on the Tender. Both of the bids were from FST Canada., a/o Joe Johnson Equipment.

Bid A and Bid B both meet or exceed all of the specifications in the Tender Document. The specifications in both bids are identical with the only real difference being that they are built on different designs of frames. The frames on both units exceed the 120 KSI rating requirements to house the Vactor.

Bid A

Bid A is built on a Western Star 4700. Cost after trade in and taxes is \$572,660.83.

Bid B

Built on a Peterbilt 567. Cost after trade in and taxes is \$590,432.91.

With the Specifications in both bids being equal it is my recommendation that the Town of Fort Frances goes with Bid A and purchases the Western Star 4700 from Joe Johnson Equipment.



Milt Strachan
Transportation Superintendent

Bid A - Western Star 4700

13

3.4 SCHEDULE OF PRICES

1. Supply of One (1) New Combination High Pressure / Vacuum Truck

a) Net Tender Price		\$	531,779.50
	G.S.T.	(H.S.T.)	\$ 69,131.33
	P.S.T.		\$
TOTAL		\$	600,910.83

2. Deduction of trade-in of 2000 VACTOR Series 2100, on a 2000 Freightliner Model FL-80

a) Trade-In Value:		\$	-25,000.00
	G.S.T.		\$ -3,250.00 (HST)
	P.S.T.		\$
TOTAL		\$	-28,250.00

TOTAL PRICE OF COMPLETE UNIT \$ 572,660.83

3.5 LIST OF ADDENDA

The undersigned acknowledges receipt of the following addenda:

<u>No.</u>	<u>Date Issued</u>	<u>Date Received</u>
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

3.6 SIGNATURES

Bid B - Peterbilt 567

13

3.4 SCHEDULE OF PRICES

1. Supply of One (1) New Combination High Pressure / Vacuum Truck

a) Net Tender Price		\$ 547,507.00
	G.S.T. (H.S.T.)	\$ 71,175.91
	P.S.T.	\$
TOTAL		\$ 618,682.91

2. Deduction of trade-in of 2000 VACTOR Series 2100, on a 2000 Freightliner Model FL-80

a) Trade-In Value:		\$ -25,000.00
	G.S.T.	\$ -3,250.00 (HST)
	P.S.T.	\$
TOTAL		\$ -28,250.00

TOTAL PRICE OF COMPLETE UNIT \$ 590,432.91

3.5 LIST OF ADDENDA

The undersigned acknowledges receipt of the following addenda:

<u>No.</u>	<u>Date Issued</u>	<u>Date Received</u>
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

3.6 SIGNATURES

December 4, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Request Dated November 11, 2019 to open Keating Avenue between 6th street and 8th Street.

Larry Armstrong has put forward a request to open Keating Avenue from the 7th Street Right of Way north to 8th Street. The reason for this request would be to allow for the transportation of granular materials from their pit off of Balsam Road to a stockpiling/reloading operation they plan to use newly acquired property for off of 6th Street, being 841 Sixth Street.

Currently 8th Street is the designated Truck Route as is McIrvine Road. The idea around opening Keating Avenue would be to keep truck traffic on the designated truck routes as much as possible. If you refer to the map attached, you will see that the travel distance directly from McIrvine to 841 Via 6th Street or 5th Street is less than the distance to travel down 6th or 5th to Keating then up Keating to 8th. Keating is not currently constructed as a Truck Route. In addition, the existing section north of 7th street would require ditching, appropriate base and sub-base preparation as well as an approach to be installed on 8th Street. In addition to that initial work to prepare the roadway, there would be on-going maintenance costs with grading, snow plowing, gravelling, ditching etc.

With the current construction of both 6th Street and 5th Street, neither are built to Truck Route standards and the use of these roads by frequent loaded trucks will result in faster deterioration, however given the state of our Municipal Assets and the increased level of expectation from our residents, we should be looking at roadways we can close not additional roadways we can open.

It is the recommendation of Administration that the request to open Keating Avenue from Seventh Street to Eighth Street be denied.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the opening of Keating Avenue from Seventh Street to Eighth Street be denied.

Manager of Operations and Facilities

Travis Rob

From: Larry Armstrong <army1@shaw.ca>
Sent: Monday, November 11, 2019 1:13 PM
To: Travis Rob
Cc: Doug Brown; Shane Armstrong
Subject: EATING AVENUE ACCESS

We are asking for the town to make it possible to reach 8TH street via KEATING so our heavy units can take pressure off 5TH street and i believe it would be a better way for our QUARRY PRODUCTS to get to our new yard off 6TH street , it wouldn't take much effort to make KEATING useable. A local contractor is storing equipment on it which is moveable.
Regards,

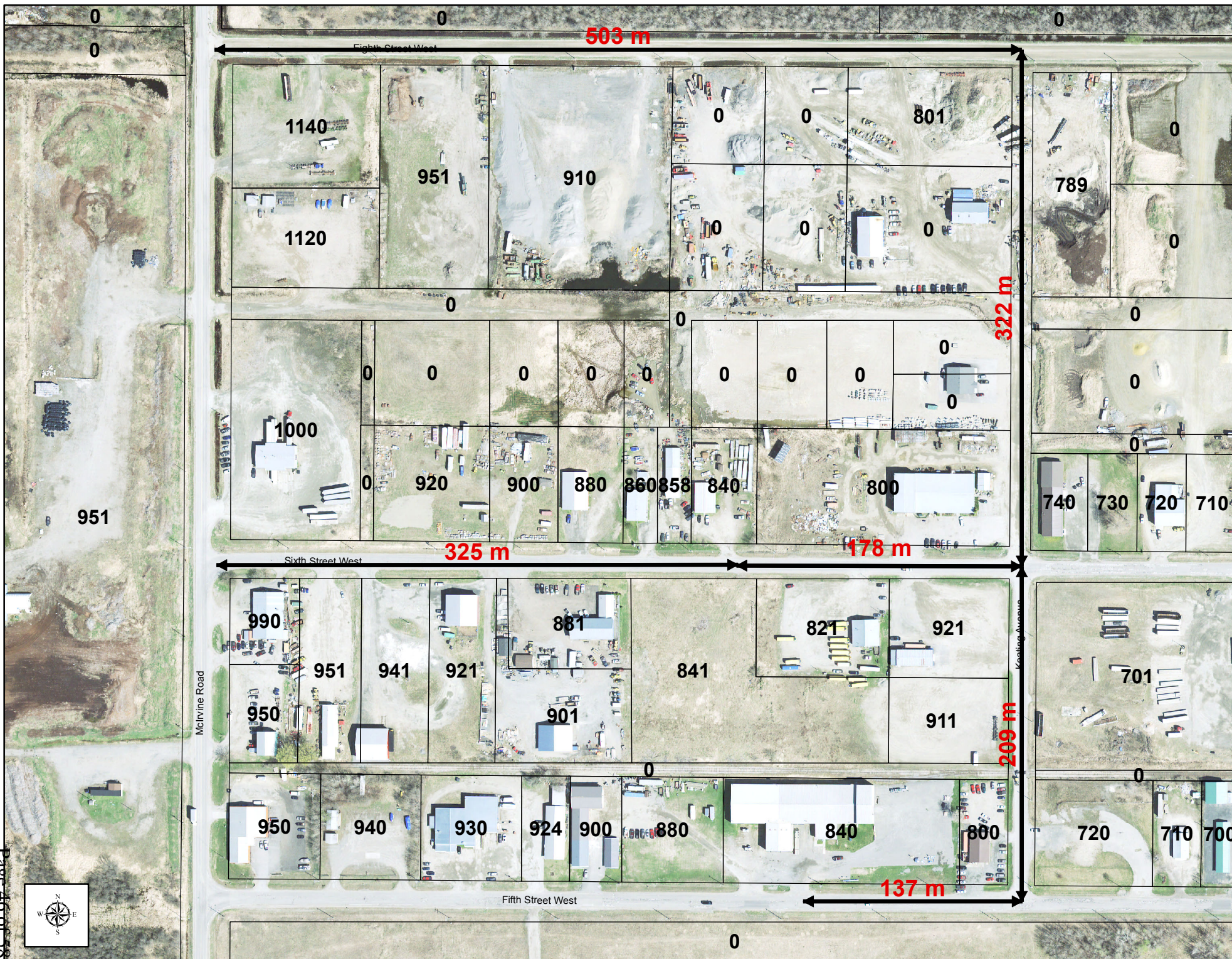
Larry Armstrong
President



George Armstrong Co. Limited

Office: 807.274.3294
Fax: 807.274.8469
Cell: 807.275.9900
email: larry@georgearmstrong.ca

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OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
June 2019

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2018	2019
WSIB	0.00	1.00
WI/LTD	0.00	9.00
SICK DAYS	11.44	8.56
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	1.00	4.00
VACATION	40.13	15.00
BANKED TIME USED	7.00	13.50
OFF	5.50	5.44
STATUTORY HOLIDAYS	0.00	0.00
TOTAL	65.07	56.50

OVERTIME HOURS

Equivalent Straight Time Hours:

	2018	2019	2018	2019
	June	June	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	0.00	40.50	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	8.00	5.25	18.00	44.00
PRIVATE WORK	0.00	4.00	3.00	7.75
RECYCLE/GARBAGE	1.50	0.00	26.25	24.50
ROADS	9.00	25.00	228.25	618.00
SEWER COLLECTION	57.50	1.50	197.50	154.63
SIDEWALKS	0.00	0.00	18.00	123.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	0.00	24.00	35.00
WATER TREATMENT PLANT	32.50	15.00	117.50	99.50
WATER DISTRIBUTION	52.25	93.00	288.75	382.75
WATER TOWER	0.00	0.00	0.00	0.00
TOTAL	160.75	143.75	973.75	1511.13

TRANSPORTATION REPORT

June 2019

ROADS:

Storm Water Management – Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps.

Storm Water Management - Rural:

- Dug out beaver dams as required.

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and waterfront swept once weekly
- Replaced curb and gutter at winter repairs and other areas identified for repairs.

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading lanes

Roadside Maintenance:

- Cut grass at Town entrances
- Cut grass at dead ends and CN crossings.

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Put out signs for USA traffic on June 14th
- Started painting lines for parking spots, stop bars, crosswalks and handicap parking in downtown area on June 17th.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards
- Stockpiled granular "A" material on June 14th.

Private Work:

- Installed a private crossing at 822 Williams Avenue
- Installed culvert for a private crossing at 305 Kirsti Place

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalks along waterfront once weekly
- Replaced sidewalk at winter repairs and other areas identified for replacement

Vehicles and Equipment:

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

Public Relations:

- Delivered barricades to the Legion Park for Legion Ceremony on June 14th.
- Delivered barricades for July 1st parade and fireworks on June 28th.
- Delivered a load of sand to Seven Oaks and skid steer for Fireworks on June 28th.

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Interdepartmental:

- Emptied septic tank at Airport on June 7th.
- Hauled 4 loads of black dirt to Airport on June 7th.
- Clean up blown down tree and install docks at Sunny Cove on June 10th and 11th.
- Assisted parks with installation of new docks at Sorting Gap Marina
- Raked beach at Point Park using landscaping attachment on skid steer on June 26th
- Jeff Bragg provided coverage for vacation at the Airport June 5th and 6th and again on June 11th and 12th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

Training:**Health & Safety:**

- A workplace inspection was done on June 5th, 2019.

Milt Strachan,
Superintendent of Transportation

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
July 2019

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2018	2019
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	9.31	5.63
COMPASSIONATE LEAVE	0.00	1.00
FLOATERS	6.00	5.00
VACATION	72.75	68.88
BANKED TIME USED	8.44	4.19
OFF	18.19	11.81
STATUTORY HOLIDAYS	28.00	30.00
TOTAL	142.69	126.51

OVERTIME HOURS

Equivalent Straight Time Hours:

	2018	2019	2018	2019
	July	July	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	0.00	40.50	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	3.75	14.25	21.75	58.25
PRIVATE WORK	0.00	0.00	3.00	7.75
RECYCLE/GARBAGE	0.00	0.00	26.25	24.50
ROADS	6.75	18.50	235.00	636.50
SEWER COLLECTION	12.00	23.75	209.50	178.38
SIDEWALKS	0.00	6.00	18.00	129.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	0.00	24.00	35.00
WATER TREATMENT PLANT	23.75	56.00	141.25	155.50
WATER DISTRIBUTION	48.50	12.75	337.25	395.50
WATER TOWER	0.00	0.00	0.00	0.00
TOTAL	94.75	131.25	1068.50	1642.38

TRANSPORTATION REPORT

July 2019

ROADS:

Storm Water Management – Urban:

- Continued flushing storm sewer laterals and cleaning catch basin sumps.

Storm Water Management - Rural:

- Cut brush along ditches with Trackless
- Removed beaver dams as required

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Continued with curb and gutter replacement and repairs

Loose Top Maintenance:

- Graded all loose top roads twice
- Continued grading all lanes

Roadside Maintenance:

- Cut grass ad deadends and CN crossings
- Cut grass around signs and poles
- Cut grass along roadways with Trackless

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, lines, parking stalls and no parking areas.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and all yards

Private Work:

- Installed an extension to a culvert at 1044 Cornwall Avenue North
- Installed a private crossing at 201 Minnie Avenue
- Installed a private crossing at 1525 Colonization Road West
- Installed a private crossing at 850 Kings Highway

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalk and bike path along Waterfront once weekly.
- Continued with sidewalk replacement and repairs

Vehicles and Equipment:

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

Public Relations:

- Picked up barricades from July 1st parade and fireworks
- Cleaned up sand from fireworks
- Put sign in place for the road closure for the Bass Tournament
- Swept area where the tent goes up before Bass Tournament and afterwards
- Put in pegs for the Bass Tournament Tent July 11th and 12th.
- Hauled bleachers and stage from Point Park garage to Bass Tournament site

Public Relations (cont'd)

- Supplied 10 workers to help set up tent for Bass Tournament
- Removed tent and cleared roadway to reopen after Bass Tournament on July 22nd.
- Removed all signs and barricades from road closures for Bass Tournament
- Returned stage and bleachers from Bass Tournament to the Point Park garage.

Sewer and Water:

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Interdepartmental:

- Jeff Bragg provided coverage for vacation at the Airport from July 15th to July 26th.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

Training:

- Jamie Fiset attended safety orientation training on July 5th.

Health and Safety:

Milt Strachan,
Superintendent of Transportation

OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA
OPERATIONS STATISTICS
August 2019

STAFFING

The following table is a breakdown of lost man shifts during the month:

	2018	2019
WSIB	0.00	0.00
WI/LTD	19.00	0.00
SICK DAYS	4.13	5.72
COMPASSIONATE LEAVE	11.00	0.00
FLOATERS	1.00	4.00
VACATION	76.00	77.25
BANKED TIME USED	7.06	10.63
OFF	5.38	10.25
STATUTORY HOLIDAYS	29.00	30.00
TOTAL	152.57	137.85

OVERTIME HOURS

Equivalent Straight Time Hours:

	2018	2019	2018	2019
	August	August	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	2.50	0.00	43.00	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	3.00	8.00	24.75	66.25
PRIVATE WORK	0.00	5.25	3.00	13.00
RECYCLE/GARBAGE	0.00	3.00	26.25	27.50
ROADS	31.50	58.00	266.50	694.50
SEWER COLLECTION	22.25	9.50	231.75	187.88
SIDEWALKS	0.00	15.00	18.00	144.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	3.00	24.00	38.00
WATER TREATMENT PLANT	38.50	18.00	179.75	173.50
WATER DISTRIBUTION	112.75	24.00	450.00	419.50
WATER TOWER	0.00	0.00	0.00	0.00
TOTAL	210.50	143.75	1279.00	1786.13

TRANSPORTATION REPORT

August 2019

ROADS:

Storm Water Management – Urban:

- Cleaned debris from catch basins during rain events
- Flushed storm sewer laterals and cleaned catch basin sumps

Storm Water Management - Rural:

- Cut brush along ditches with Trackless
- Dug out beaver dams as required
- Cut ditches and boulevards along Morrison Crescent
- Repaired a crushed storm sewer lateral behind Rainy Lake Sports in the laneway
- Replaced a storm sewer lateral at Butler Avenue and Front Street
- Did some ditching and adjusted culverts in the laneway on the 400 block of Butler Avenue

Hard Top Maintenance:

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Continued with curb and gutter repairs

Loose Top Maintenance:

- Graded all loose top roads twice
- Graded lanes as required

Roadside Maintenance:

- Cut grass at all deadends and CN crossings
- Hauled some waste material from Shevlin Woodyard to the Landfill site.

Winter Control:

Traffic Operations:

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, parking stalls, stop bars and no parking areas.

Regular Maintenance:

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

Buildings and Grounds:

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and all yards

Private Work:

- Installed a private crossing at 818 Williams Avenue
- Installed a private crossing at 806 Fourth Street East
- Installed a private crossing at 1218 Elizabeth Street East
- Installed a private crossing at 831 Smith Avenue

Sidewalks – Winter:**Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront once weekly
- Continue with sidewalk replacement and repairs

Vehicles and Equipment:

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

Public Relations:**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

Interdepartmental:

- Removed some electronics from the Civic Centre and delivered to recycling depot at Asselin’s
- Jeff Bragg provided coverage for vacation at the Airport from August 12th to August 23rd.

Recycling:

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

Training:**Health & Safety:**

- A workplace inspection was done on August 7th, 2019.

Milt Strachan,
Superintendent of Transportation