

# TOWN OF FORT FRANCES

AGENDA - December 9, 2019

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre  
(Session No. 030) 4:00 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
  - 4.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Parks Matter
  - 4.2 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Two Chain Settlement
  - 4.3 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Point Park Matter
  - 4.4 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Property Matter Update
  - 4.5 Personal Matters about an identifiable individual, including municipal or local board employees: BIA Appointment
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
  - 6.1 Mayor June Caul - verbal update  
Councillor Michael Behan - verbal update  
Councillor Wendy Brunetta - verbal update  
Councillor Andrew Hallikas - verbal update
7. **Consent Agenda:**
  - 7.1 Fort Frances Curling Club Sponsorship Request.  
- approval of this report will agree to the recommendation of the

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	Page
Administration and Finance Executive Committee with input from the Community Services Executive Committee to support the Fort Frances Curling Club's bid proposal to host the Men's and Women's Provincial combined event January 25-31, 2021 at the 52 Arena. Further discussions regarding financial sponsorship will be discussed if the Fort Frances Curling Club is successful in their bid.	
7.2 Radio Season's Greeting Request.	11 - 17
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve thirty-15 second Holiday Greetings to be aired on 93.1 the Border from December 9 to December 29th, 2019 at a cost of \$289.00 plus hst.	
7.3 Upcoming Committee and Council Meeting Dates for 2020.	18 - 21
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to adopt the Committee of the Whole and Council meeting dates for the period January 2020 to December 2020 as attached to this report.	
7.4 Conflict of Interest.	22
- approval of this report will agree to the recommendation of Administration and Finance Executive Committee to add the 'Conflict of Interest Tracker' to the current suite of services from iCompass at a cost of \$500.00 per year in addition to our existing annual costs.	
7.5 Renewal of Agreement: Kenora Central Ambulance Communications Centre (CACC) - Lake of the Woods District Hospital.	23 - 36
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve entering into an agreement with the Kenora Central Ambulance Communications Centre - Lake of The Woods District Hospital for the provision of communication (call taking and alerting or dispatching) services to the Town of Fort Frances, and further that Mayor and Clerk be authorized to execute the agreement and authorizing by-law on behalf of the Corporation.	
7.6 Request from R. Socholotuk re: Use of ATV's on Town Road	37
- approval of this report will agree to the recommendation of the Planning & Development Executive Committee to authorize that the request letter from Mr. Socholotuk be accepted as information and forwarded to the Strategic Plan for further review and consideration.	
7.7 A/R Customer Balance	38
- approval of this report will agree to the recommendation of the Community Services Executive Committee to explore the option of	

	eliminating their outstanding balance as outlined in the report.	Page
7.8	Host Bid Request 2021 Men-Women Provincial Curling - approval of this report will agree to the recommendation of the Community Services Executive Committee to explore offering some level of funding for the 2021 Men-Women Provincial Curling Championship.	39
7.9	Request dated Nov. 11, 2019 to open Keating Avenue between 6th Street and 8th Street - approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the opening of Keating Avenue from Seventh Street to Eighth Street be denied.	40 - 42
7.10	Award of Tender 19-OF-09 Combination High Pressure / Vacuum Truck - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to award tender 19-OF-09 to Joe Johnson Equipment for Bid A - Western Star Chassis and further that the budget shortfall be adjusted in the 2020 Capital Budget as this item will be a carry over.	43 - 46
7.11	Report No. 1 Establishing 2020 Water & Sewer Rates - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee that Revised Scenario 3 on Spreadsheet 1 be the preferred scenario and that the 2020 rates be established accordingly.	47 - 56
7.12	Site Plan Control - 737 Scott Street (Storage Garage and Parking Lot) - approval of this report will agree to the recommendation of the Planning & Development Executive Committee to designate 737 Scott Street as a Site Plan Control area in the Town of Fort Frances and further that said agreement be developed and approved by by-law at a future meeting of Council.	57 - 61
<b>8.</b>	<b><u>Community Services Division:</u></b>	
8.1	2020 Community Services User Fees Schedule - approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse in principle the attached 2020 user fee schedule as presented with a 1.7% increase over the 2019 user fees, along with the elimination of the non-resident user fees on a trial basis period of one year.	62 - 70

**9. General:**

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9.1 Rainy River District Municipal Association - AGM to be held at LaVallee Community Hall on Saturday January 25, 2020. - resolution to be considered respecting attendance.	71 - 73
9.2 Association of Municipalities of Ontario - 2020 Conference August 16-19 - resolution to be considered respecting attendance so that hotel rooms can be booked in early January.	74 - 75
9.3 Various Resolutions for consideration in relation to ROMA Delegations which affect entire region. 1) Railway Taxation 2) Public Transportation 3) Physician Shortages 4) Community Safety and Wellbeing Plan	76 - 79
<b>10. <u>Information:</u></b>	
10.1 Update - New Fire Truck.	80 - 81
10.2 Town of Fort Frances General Fund (Operating) Summary for the Ten Months Ending Thursday, October 31, 2019.	82 - 83
10.3 Town of Fort Frances Water and Sewer Fund (Operating) Summary for the Ten Months Ending Thursday, October 31, 2019.	84
10.4 Operations & Facilities Division - Public Works Area Operations Statistics for June, July and August 2019	85 - 96
10.5 Building Statistics November 2019	97
<b>11. <u>Non-agenda items:</u></b>	
<b>12. <u>ADJOURNMENT</u></b>	





**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2019/101**

**TO:** Mayor Caul & Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 27, 2019

**SUBJECT:** Fort Frances Curling Club Sponsorship Request

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**BACKGROUND**

At the November 25, 2019 Council Meeting, the Fort Frances Curling Club letter requesting platinum financial sponsorship via the use of the 52 Canadians Arena for the duration of the event, as outlined, at no cost was referred to the Administration & Finance Executive Committee for recommendation with input from the Community Services Executive Committee.

The Fort Frances Curling Club is interested in submitting a bid proposal to host the Men's and Women's Provincial combined event January 25-31, 2021. Preference will be given to bids to host in an arena.

It is not typical for Council to approve a no fee sponsorship, but rather provide a donation towards the event for the consideration of the fee we charge. The CSEC will be considering the lost revenue and the impact on the other users of the facility, in addition to the additional costs relating to an event of this caliber.

**RECOMMENDATION**

The Administration and Finance Executive Committee with input from the Community Services Executive Committee recommends supporting the Fort Frances Curling Club's bid proposal to host the Men's and Women's Provincial combined event January 25-31, 2021 at the 52 Arena. Further discussions regarding financial sponsorship will be discussed if the Fort Frances Curling Club is successful in their bid.

Council Approval of this report will agree to the recommendation of the Administration and Finance Executive Committee with input from the Community Services Executive Committee to support the Fort Frances Curling Club's bid proposal to host the Men's and Women's Provincial combined event January 25-31, 2021 at the 52 Arena. Further discussions regarding financial sponsorship will be discussed if the Fort Frances Curling Club is successful in their bid.

**Fort Frances Curling Club**

300 Eighth St  
Fort Frances, Ontario  
807-274-6667  
curlfortfrances.com

November 20, 2019

**Town of Fort Frances**

320 Portage Avenue  
Fort Frances, ON P9A 3P9

Dear Mayor and Council,

The Fort Frances Curling Club is exploring the option of hosting the 2020-21 Northern Ontario Provincial Mens & Womens Curling Championships. The Winner of both events will advance to the Nationals (The Brier and Scotties Tournament of Hearts).

As per the attached document, the Northern Ontario Curling Association will give preference to the proposal which includes arena ice.

As platinum sponsor, we would ask for the use of 52 Canadians Arena for the duration of the event, as outlined, at no cost.

Thank you in advance for your consideration. A reply by December 12th would be greatly appreciated.

Sincerely,

Ron Silver, President

Fort Frances Curling Club



Memo to: NOCA Region 1 Club Delegates  
 From: Leslie Kerr, NOCA Executive Director  
 Date: November 13, 2019  
 Re: Hosting Bids for the 2021 NOCA Men's and Scotties Combined Provincials

Region 1 is the host region for the Men's and Women's Provincial (combined event) in 2021. The NOCA host site committee is asking any clubs interested in hosting this combined event to submit a bid proposal. Your club must have a **minimum of 4 sheets**. The Men's and Women's Provincial is a round robin event and will take place **January 25-31, 2021. Please note that preference will be given to bids to host in an arena.**

Interested clubs should address the following topics in their bid:

- Curling Facility and Arena Information (number of sheets, age of rocks, info about plant, qualifications of ice team, change rooms, restaurant facilities etc)
- Ability to Live Stream any or all games
- Accommodation Information (hotel locations, services and rates)
- Names of Organizing Committee members;
- Previous Event Hosting Experience
- Marketing/Sponsorship Strategy
- Budget/Financial Forecast
- Special Events and/or features that will make the event unique and an exceptional experience for the competitors
- Transportation Plans– Internal & External
- Legacy to club
- Legacy to NOCA (10 % of NET profits)
- Other Relevant Information

Attached is a template which will be used to evaluate all submissions.

Please submit bids via email or fax to:

NOCA  
 P.O. Box 940  
 Atikokan, ON P0T 1C0  
 Attn: 2021 Men's and Women's Provincial  
[leslie.kerr@curlnoc.ca](mailto:leslie.kerr@curlnoc.ca)

**Deadline for submission is December 31, 2019.** The site will be awarded by the host site committee by February 22, 2019.

Note: If no bids are received by December 31, 2019, the event will be offered to Region 2 (Thunder Bay area).

If you require additional information, please contact me anytime.

Sincerely,

Leslie Kerr  
[leslie.kerr@curlnoc.ca](mailto:leslie.kerr@curlnoc.ca)  
 807-598-0051

cc: Karen Saarimaki, Region 3 Director and Competitions Chair

# NOCA

## Playdown Site Evaluation Template

Bid Element	Score 1-5 (1 lowest)
Sound Business Plan and Marketing Plan for Event	
Quality of Sport Facility & Equipment. Technical requirements	
Athlete Accommodations	
Ability to live stream any or all games	
Community's Event Hosting Experience	

Anticipated Community Support (municipal and/or corporate \$, media, crowds...)	
Community Readiness and desire to Host (ie. volunteer committee in place...)	
Ceremonies and other events	
Special Features of Event (how will it be unique for athletes and spectators?)	
Transportation – Internal & External	
Legacy to Club	

Legacy to NOCA	
General Comments	
<b>Total:</b>	

**Hosts should be:**

- Athlete-centred
- Volunteer Driven
- Community Based

**Successful bids DEMONSTRATE how the host community:**

- Will provide an exceptional experience for the athletes
- Has the ability, expertise, experience, desire and facilities to run an excellent event
- Will support the event (government, event participation, corporations, media, volunteers, spectators)

**Evaluator:**

**From:** [Lisa Slomke](#)  
**To:** [Kathy Lawson](#); [Dawn Galusha](#)  
**Subject:** FW: Holiday Radio Greetings!  
**Date:** Monday, November 18, 2019 2:24:38 PM  
**Attachments:** [CFOB Christmas Greetings 2019.pdf](#)  
[Christmas Greetings Digital.pdf](#)  
**Importance:** High

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FYI – this will be on Nov. 25<sup>th</sup> agenda referred to AFEC.

Thanks.

Lisa

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**From:** Trimble, Katy <trimble.katy@radioabl.ca>  
**Sent:** Monday, November 18, 2019 2:15 PM  
**To:** Lisa Slomke <lslomke@fortfrances.ca>  
**Subject:** Re: Holiday Radio Greetings!  
**Importance:** High

Hello Lisa!

Hoping to get our Christmas Greeting packages into council for consideration before the deadline for the next meeting. 😊

It's time for 93.1 the Border's Radio Christmas Greetings!

If the Town of Fort Frances would like to once again send out holiday greetings, I've attached the packages that we offer.

***Plus! NEW THIS YEAR!***

93.1 the Border now offers **Digital Christmas**

**Greetings** to be displayed along the side bar on 931theborder.ca! It's the perfect partnership to your radio greeting! But, there are only 9 available. Simply choose a greeting template from the attached document and send that information back to me along with your company logo. Your digital greeting will cost \$95.00 plus hst. Please see the attached document for more details. 😊

Thank you!

Katy

**Katy Trimble**

**Radio & Digital Advertising Consultant**

**93.1 the Border (CFOB)**

Fort Frances, ON

**Office:** (807) 274-5341

**Cell:** (807) 275-7093

**Fax:** (807) 274-2033

**Email:** <mailto:trimble.katy@radioabl.ca>



intended recipient, please immediately notify the sender and then delete this communication and its attachments without reading or forwarding it. Thank You.

THINK GREEN! before printing this email.

# CHRISTMAS GREETINGS

Share your  
Greeting With the  
Entire Community.



Send a fresh greeting to members of your community with a Christmas greeting on your local radio station's website.

From December 1<sup>st</sup> - 25<sup>th</sup>, your online greeting will be displayed in rotation on our homepage, weather and local news pages.

Your greeting will not only send seasonal cheer to customers and local residents, it will reinforce your presence in the community.

## Christmas Greeting Package includes:

- Exposure in rotation on the Home, Weather and Local News pages
- Business name and/or logo on your chosen greeting template
- Christmas Greeting to run in rotation from December 1<sup>st</sup>-25<sup>th</sup>

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- Exposure in rotation on the Home, Weather and Local News pages
- Business name and/or logo on your chosen greeting template
- Christmas Greeting to run in rotation from December 1<sup>st</sup>-25<sup>th</sup>



# CHRISTMAS GREETINGS

1



2



3



4



5



6



7



8





# SEASONS GREETINGS

9



10



11



12



13



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December 3, 2019

REPORT TO: Mayor & Council  
FROM: Elizabeth (Lisa) Slomke, Clerk  
SUBJECT: Upcoming Committee & Council Meeting Dates for 2020

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Committee of the Whole and Council meeting schedules on a yearly basis are quite busy and timelines and meeting dates become critical. Please consider the 2020 calendar distributed with your package for further discussion. The meeting dates proposed adhere to By-law 34/95, being a by-law to govern the proceedings of Council. Although a review of the By-law is underway and amendments will be coming forward periodically, it will be several months before a new by-law is considered which may or may not affect the current meeting schedule.

Having a year at a glance provides Management the ability to plan work projects and tender timelines accordingly.

This does not preclude the Mayor or a majority of Council from calling a Special Meeting should the need arise. Notice provisions must be adhered to.

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to adopt the Committee of the Whole and Council meeting dates for the period January 2020 to December 2020 as attached to this report.
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# Calendar 2020 Canada

Calendarpedia  
Your source for calendars

January						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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23	24	25	26	27	28	29

March						
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29	30	31				

April						
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May						
Su	Mo	Tu	We	Th	Fr	Sa
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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21	22	23	24	25	26	27
28	29	30				

July						
Su	Mo	Tu	We	Th	Fr	Sa
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August						
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30	31					

September						
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October						
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25	26	27	28	29	30	31

November						
Su	Mo	Tu	We	Th	Fr	Sa
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15	16	17	18	19	20	21
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29	30					

December						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## Public Holidays 2020 Canada

Jan 1	New Year's Day	Jul 1	Canada Day	Nov 11	Remembrance Day
Feb 17	Family Day	Aug 3	Civic Holiday	Dec 25	Christmas Day
Apr 10	Good Friday	Sep 7	Labour Day	Dec 26	Boxing Day
May 18	Victoria Day	Oct 12	Thanksgiving		

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## **TOWN OF FORT FRANCES**

### Committee of the Whole & Council Meeting Dates

(January 2020 to December 2020)

#### Scheduled Dates

January 13, 2020

January 27, 2020

February 10, 2020

February 24, 2020

March 9, 2020

March 23, 2020

April 13, 2020

April 27, 2020

May 11, 2020

May 25, 2020

June 8, 2020

June 22, 2020

July 13, 2020 (\*summer schedule has been one meeting per month)

August 10, 2020 (\*summer schedule has been one meeting per month)

September 14, 2020

September 28, 2020

October 13, 2020 (Tuesday)

October 26, 2020

November 9, 2020

November 23, 2020

December 14, 2020



Rural Ontario Municipal Association (ROMA)

January 19-21, 2020

Sheraton Centre Toronto Hotel, Toronto, ON

Northwestern Ontario Municipal Association (NOMA)

April 29-May 1, 2020

TBA, Fort Frances, ON

Association of Municipalities of Ontario (AMO)

August 16-19, 2020

The Shaw Convention Centre and Westin Hotel, Ottawa, ON

December 3, 2019

REPORT TO: Mayor & Council

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Conflict of Interest

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## BACKGROUND INFORMATION

In November 2016, the Province of Ontario tabled Bill 68, the Modernizing Ontario's Municipal Legislation Act, which introduced a series of reforms to the Municipal Act, Municipal Conflict of Interest Act, as well as several other pieces of municipally-relevant legislation.

Multiple reports have been brought to this Council recommending amendments to current practices in order to adhere to the updated legislation.

The Clerk's office has introduced a Disclosure of Pecuniary Interest form for Members of Council to fill out, which is then submitted to the Clerk in order for the wording to be typed into the minutes and subsequently added into a register which is then uploaded onto the Town website. All of these steps are necessary in order to adhere to the legislation.

Our current meeting management provider, iCompass has developed a new tool 'Conflict of Interest Tracker' which would enable the Council member the ability to submit the form electronically, which would then be submitted into a dashboard to be accessed by the Clerk and Deputy Clerk. The Clerk's Office would review the submission for completeness and then we would be able to push it into the correct minutes (Committee of the Whole, Council or various Committees) and finally the submission would be populated into a list contained within the Document Centre linked to our website.

## NEXT STEPS

In order to add this item into our current suite of services with iCompass, our annual costs would increase by \$500.00 per year. Our 2019 invoice for services was \$10,150.00 plus taxes. The Town of Fort Frances has increased our usage of iCompass in the last five years and we continue to bring forward other solutions that would be beneficial/efficient for Council and Administration.

Council approval of this report will agree to the recommendation of the Administration & Finance Executive Committee to add the 'Conflict of Interest Tracker' to the current suite of services from iCompass at a cost of \$500.00 per year in addition to our existing annual costs.

**To:** Mayor and Council

**From:** Tyler Moffitt, Fire Chief/CEMC

**Date:** December 3, 2019

**Subject:** Renewal of Agreement: Kenora CACC Lake of The Woods District Hospital

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## Background

Currently, the Town of Fort Frances pays \$40.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

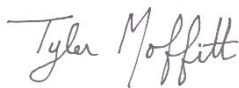
The Term and Renewal of a new agreement will see **Fire Service Call Fees** increase to \$50.00 for each fire service call received by the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The new agreement will commence on January 1, 2020, and shall have a term of 6 years, so that it will expire at 11:59 P.M. on December 31, 2025.

As well, I have included the copy of the updated agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital.

The Administration & Finance Executive Committee recommends approval of this report, as well as for Council to bring forward the resolution to authorize the Fire Chief/CEMC to sign an agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital, and further that a by-law be prepared for signing by Mayor and Clerk along with signing two copies of the agreement.

Respectfully submitted,



Tyler Moffitt  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service

**Council approval of this report** will agree to the recommendation of the Administration & Finance Executive Committee, along with bringing forward the resolution to authorize the Fire Chief/CEMC to sign an agreement with the Kenora Central Ambulance Communications Centre Lake of The Woods District Hospital, and further that a by-law be prepared for signing by Mayor and Clerk along with signing two copies of the agreement.

THIS AGREEMENT made this 1<sup>st</sup> day of January, 2020

BETWEEN:

“THE CORPORATION OF THE TOWN OF FORT FRANCES”

(hereinafter referred to as the “Town”)

AND

KENORA CENTRAL AMBULANCE COMMUNICATIONS CENTRE

LAKE OF THE WOODS DISTRICT HOSPITAL

(hereinafter referred to as the “CACC”)

WHEREAS it is the intention of the parties to enter into an agreement for the provision of communication (call taking and alerting or dispatching) services to the Town of Fort Frances Fire Rescue Service by the Kenora Central Ambulance Communications Centre, (hereinafter referred to as the “CACC”), which is operated by the CACC and under the authority of the Minister;

NOW THEREFORE WITNESSETH that in consideration of the mutual covenants and agreements contained in this Agreement and subject to the terms and conditions set forth in this Agreement, the parties agree as follows:

SERVICES PROVIDED BY CACC

1. (a) The CACC shall provide services under this Agreement in accordance with Schedule A of this Agreement.

(b) Despite sub clause 1(a), at any time during the term of this Agreement the Minister shall be entitled to amalgamate the CACC with one or more other Central Ambulance Communications Centre's.

(c) Where the Minister intends to amalgamate the CACC in accordance with sub clause 1 (b), the Minister shall give the other party 90 days notice of his intention. The Minister shall indicate, in such notice or as soon as practicable thereafter, which Central Ambulance Communications Centre is to be the operator of the new amalgamated Central Ambulance Communications Centre (hereinafter referred to as the "Amalgamated CACC").

(d) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will be the Minister, the parties shall continue to act in accordance with this Agreement despite and subsequent to the amalgamation;

(e) Where, in his notice or thereafter, the Minister indicates that the operator of the Amalgamated CACC will not be the Minister,

- (i) the Town may terminate this Agreement at any time after receipt of such notice, in accordance with sub clause 1 (f);
- (ii) at such time and in such manner as the Minister directs, the Minister shall,
  - 1. assign all of the rights and obligations of the Kenora CACC in respect of this Agreement to the Amalgamated CACC, at which time the provisions of this Agreement shall apply, allowing for the necessary changes, to the Amalgamated CACC as though it were the CACC; and
  - 2. transfer to the Amalgamated CACC all equipment at the Kenora CACC owned or purchased by the Town and used for the purposes of this Agreement.
- (iii) immediately upon the assignment and transfer referred to in paragraph 1 (e) (i), the Kenora CACC shall cease to have any rights or obligations in respect of this Agreement;
- (iv) despite paragraph 1 (e) (i) and paragraph 1 (e) (ii), nothing in this sub clause shall affect the obligations of the CACC and the Town under clause 17, clause 18, clause 19, clause 20 and clause 21, all of which shall survive. In addition, this paragraph shall survive the expiry or termination of this Agreement.
- (f) (i) Where the Town intends to terminate this Agreement under paragraph 1 (e) (i), the procedure set forth in clause 12 and clause 13 shall not apply. Rather, the Town shall give the CACC 90 days notice of its intention to terminate, after which time this Agreement shall automatically terminate.

- (ii) Where the Town does not give the notice referred to in paragraph 1 (f) (i), this Agreement shall not terminate, and the parties shall continue to act in accordance with this Agreement.

## **REPAIR AND MAINTENANCE OF EQUIPMENT**

- 2. (a) Despite sub clause 1 (a), the CACC may stop supplying some or all of the services set forth in Schedule A of this Agreement if the CACC cannot supply the services due to the mechanical or other similar failure of any equipment used by the CACC, regardless of the ownership of that equipment.
- (b) Where the CACC stops supplying services in accordance with sub clause 2 (a), the CACC shall give notice forthwith to the Town of this fact and shall repair or cause to be repaired the equipment as soon as practicable unless the equipment has been purchased or is owned by the Town and installed at the CACC by the Town. In the latter case, the CACC shall give the Town notice forthwith of the fact that it has stopped supplying the services and shall request that the Town repair the equipment as soon as practicable.
- (c) The Town shall continue to own and be responsible for the repair and maintenance of all equipment purchased for this Agreement by the Town and installed at the CACC. However, aside from the Town's repair and maintenance responsibility under this sub clause, the Town shall not be entitled to exercise any other rights in respect of such equipment during the term of this Agreement.
- (d) Where the equipment used by the CACC to provide any services under this Agreement cannot be repaired within a reasonable time, as soon as reasonable under the circumstances, the Town will provide the CACC with proper substitute equipment, where the equipment that cannot be repaired was purchased or owned by the Town; and so that the CACC can continue to provide all services required of it under this Agreement as soon as reasonably possible.

**SERVICES PROVIDED BY TOWN**

3. The Town shall provide services in accordance with Schedule B of this Agreement.

**JOINT STEERING COMMITTEE**

4. (a) The parties shall establish a Joint Steering Committee (hereinafter referred to as the "Committee").
- (b) The Committee shall be composed of representatives from the CACC (1), the Town (1) the Fort Frances Fire Rescue Service (1) (appointed under sub clause 5 (b), and the CACC or Emergency Health Services Branch of the Ministry of Health (1).
- (c) The Committee shall act on each matter by a majority vote of its representatives, unless otherwise agreed to from time to time by such representatives or by the parties.
- (d) The functions of the Committee shall be: to monitor this Agreement, including the services to be provided under it; to mediate in respect of disputes or other matters relevant to this Agreement that are brought before it by a party; and to consider and, where appropriate, to make recommendations on any matter relevant to this Agreement that is brought before it by a party.
- (e) No decision, determination or suggestion by the Committee, including but not limited to any Committee mediation proposal and any recommendation in a Committee report, shall be binding on the parties.
- (f) (i) The Committee shall meet a least once in every year during the term of this Agreement, but at any time a party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting to discuss any matter relevant to this Agreement.
- (ii) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under paragraph 4 (f) (i). The time and location of the meeting shall be at the mutual convenience to the representatives on the Committee.
- (iii) The Committee may, but is not required to, issue a report to the representatives on the Committee within such time as is agreed to by the representatives. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is mutually agreed to by the representatives.

**PARTICIPATING FIRE SERVICE**

5. (a) The fire service for which the CACC is to provide call taking and alerting services under this Agreement is the Town of Fort Frances Fire Rescue Service.

(b) For the purpose of sub clause 4 (b), the Town shall appoint a representative on the Committee for the INSERT FIRE SERVICE. Accordingly, for the purposes of all matters arising under this Agreement the representative shall among other things, act as the sole spokesperson for the fire service and act as its sole liaison with the CACC, the Committee and the CACC.

**ADMINISTRATIVE FEES**

6. The Town will not pay the CACC an administration fee separate from the Fire Service Call fees.

**FIRE SERVICE CALL FEES**

7. (a) The Town shall pay the CACC a fee of \$50.00 for each fire service call received by the CACC. The amount set for such fees shall not be subject to any amendment under clause 12.

(b) The obligation to pay the \$50.00 fee provided for in sub clause 7 (a), shall apply only until 11:59 P.M. on December 31, 2025. Fire service call fees payable after that date shall be determined in accordance with clause 8.

(c) Despite sub clause 7 (a), the Town shall not be charged the fire service call fee for any call-in respect of which the CACC notifies a fire service for the purpose of assisting an ambulance crew with a medical response.

(d) The CACC shall send to the Town an invoice in respect of the amount owing for fire service calls at the end of each calendar year during the term of this Agreement and on the termination or expiry of this Agreement.

**FEES FOR SUBSEQUENT YEARS**

8. (a) The administrative fees (see clause 6) and fire service call fees (see clause 7) due and payable on, September 30, and on March 31 shall be determined annually, for each of these calendar years, in accordance with this clause. The amount set for such fees shall not be subject to any amendment under clause 12.

(b) Where any party wishes to begin negotiations for the determination of both the administrative fees and fire service call fees to be paid for the following calendar year, that party shall give the other parties notice of such wish no later than August 1st preceding that calendar year.

(c) Where no notice has been given in accordance with sub clause 8 (b), both the administrative fees and fire service call fees for the following calendar year shall remain the same as those in the immediately preceding calendar year.

(d) Where notice has been given in accordance with sub clause 8 (b), and the parties have been unable to agree on the administrative and the fire service call fees structure by March 1st of the



year following the giving notice, this Agreement shall automatically terminate on December 31 at 11:59 P.M. in the year following the year in which the notice was given.

(e) Sub clause 6 (b), sub clause 7 (c) and sub clause 7 (d) shall apply in respect of the administrative fees and fire service call fees determined under this clause.

## **INVOICES**

9. All amounts payable under this Agreement shall be paid no later than 60 days from the date when an invoice for such amounts has been sent to the party obligated to pay.

## **TERM AND RENEWAL**

10. This Agreement shall commence on January 1, 2020, at 12:01 A.M. and shall have a term of 6 years, so that it will expire at 11:59 P.M. on December 31, 2025 (hereinafter referred to as the “expiry date”), unless terminated before that date under sub clause 1 (f), sub clause 8 (d) or clause 13.

## **PERFORMANCE, BREACH AND AMENDMENT**

11. (a) Where a party
- (i) is dissatisfied with the performance under this Agreement of the other party, or
  - (ii) considers that the other party is in breach of this Agreement, or
  - (iii) wishes to amend this Agreement (except in respect of the administrative fees and fire service call fees determined under clause 6, clause 7 and clause 8) or any term of any Schedule of this Agreement,

that party may give notice to the Secretary of the Committee that it wishes the Secretary to convene a meeting of the Committee to discuss the matter.

(b) Where a party gives notice to the Secretary under sub clause 12 (a), and either paragraph 12 (a) (i) or paragraph 12 (a) (ii) applies, that party shall also give notice at the same time to the other party whose performance or breach, as the case may be, is of concern to the party giving notice. The notice to the other party shall call on the other party to correct the performance or breach to the satisfaction of the party giving notice within 30 days of the issuance of the report issued under sub clause 12 (d).

(c) The Secretary shall arrange a meeting of the Committee within 2 weeks of receipt of the notice sent under sub clause 12 (a). The meeting time and location shall be of mutual convenience to the representatives on the Committee.

(d) The Committee shall issue a report to the representatives on the Committee within 2 weeks of the meeting. The report shall set out the issues, the recommendations of the Committee and any other matter relevant to such issues as is agreed to by the representatives on the Committee.

(e) Despite sub clause 12 (a), all parties may mutually agree to amend any term of this Agreement (except clause 6, clause 7 and clause 8), or any term of any Schedule of this Agreement, by a joint letter signed by all parties, rather than by the procedure set forth in this clause. The joint letter will be appended to, and shall form part of, this Agreement.

### **TERMINATION FOR CAUSE**

12. Having regard to paragraph 12 (a) (i), paragraph 12 (a) (ii) and sub clause 12 (b), where the performance or breach of a party is not corrected, to the satisfaction of the party giving notice, within 30 days of the issuance of the report under sub clause 12 (d), the party giving notice may terminate this Agreement by giving the other party 90 days notice of the party's intention to terminate, after which time this Agreement shall automatically terminate. Where no such notice is given, this Agreement shall continue in full force and effect.

### **EQUIPMENT REMOVAL AND FEES PAYABLE ON TERMINATION**

13. (a) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 13, or has expired under sub clause 11 (a), the Town shall remove from the CACC all equipment purchased or owned by the Town.

(b) Where this Agreement has been terminated under sub clause 1 (f), sub clause 8 (d) or clause 13, the Minister shall send the Town an invoice for any amount owed by the Town to the CACC. However, the Town may deduct from this amount an amount representing any reimbursement by the CACC to the Town, on a pro rata basis, of the appropriate portion of the annual administrative fee paid under clause 6 or clause 8.

### **NOTICE**

14. Any notice, invoice or other communication (hereinafter referred to as a "notice") required or permitted under this Agreement to be given or sent by a party shall be written and shall be deemed to have been sufficiently given or sent 5 business days after such notice shall have been mailed postage prepaid, or 24 hours after such notice shall have been delivered by hand or by facsimile transmission.

Any notice shall be addressed or delivered, in the case of Lake of the Woods District CACC, to:

Kenora CACC Manager  
Lake of the Woods District CACC  
21 Sylvan Street West  
Kenora, Ontario  
P9N 3W7

and, in the case of the Town, to:

Town Clerk  
Town of Fort Frances  
320 Portage Ave.  
Fort Frances, Ontario  
P9A 3P9

**EMPLOYEES AND AGENTS OF CACC AND AMALGAMATED CACC PERSONNEL**

15. (a) For the purpose of this Agreement, all CACC personnel shall at all times be deemed to be employees or agents only of the CACC, and not employees or agents of the Town.

(b) Where the Minister amalgamates the CACC under sub clause 1 (b), for the purposes of this Agreement all Amalgamated CACC personnel shall at all times be deemed to be employees or agents only of the operator of the Amalgamated CACC, and not employees or agents of the Town. For greater certainty under this sub clause, the employees or agents of the Amalgamated CACC shall be deemed to be the employees or agents of the Minister only where the Amalgamated CACC is operated by the Minister.

**PROTECTION FOR AND INDEMNIFICATION OF MINISTER**

16. (a) The Minister, his/her officers, employees, agents, assigns, independent contractors, and subcontractors shall not be liable to the Municipality or to any of the officers, employees, agents, volunteers, assigns, independent contractors or subcontractors of the Municipality (hereinafter collectively referred to in this clause, clause 18, clause 19 and clause 20, as the "Personnel" of the Municipality) for any actions taken or failed to be taken under this Agreement, including, but not limited to, any losses, expenses, costs, claims, damages and liabilities arising out of or by reason of or attributable to the provision of the Municipality's services, or the performance of the Municipality's obligations, under this Agreement.

(b) The Municipality shall indemnify and save harmless the Minister and his/her officers, employees, agents, assigns, independent contractors and subcontractors from all costs, losses, damages, judgments, claims, demands, suits, actions, causes of action, contracts, or other proceedings of any kind or nature based on, occasioned by or attributable to anything done or omitted to be done by the Municipality, or by the Personnel of the Municipality, in connection with this Agreement, or with the performance of the Municipality's obligations under this Agreement.

(c) If the Minister shall be made a party to any litigation commenced by or against the Municipality, or by or against the Personnel of the Municipality, then the Municipality will indemnify and save harmless the Minister and his officers, employees, agents, assigns, independent contractors and subcontractors in connection with such litigation.

(d) The provisions of this clause shall survive the expiry or termination of this Agreement.

## **PROTECTION FROM CLAIMS**

17. The Town shall protect itself from and against all claims that might arise from anything done or omitted to be done under this Agreement by the Town, or by the Personnel of the Town, and more specifically from and against all claims that might arise from anything done or omitted to be done under this Agreement where bodily injury (including personal injury), death or property damage, including loss of use thereof, is caused.

## **INSURANCE BY Town IN FAVOR OF THE CACC**

18. (a) For the purpose of sub clause 18 and without restricting the generality of that clause, the Town shall maintain in full force and effect during the term of this Agreement, at its own expense, a policy of comprehensive general liability insurance, in form and substance acceptable to the CACC, providing coverage for a limit of not less than two million dollars (\$2,000,000.00) for each occurrence of a claim of bodily injury (including personal injury), death or property damage, including loss of use thereof, that may arise directly or indirectly from the acts or omissions of the Town, or of the Personnel of the Town, under this Agreement.

(b) The insurance policy referred to in sub clause 19 (a) shall include the following terms:

(i) a clause that adds Her Majesty the Queen in Right of Ontario, as represented by the Minister of Health, the CACC and all officers, employees, agents, assigns, independent contractors and subcontractors, as additional named insureds;

(ii) a cross-liability insurance clause endorsement acceptable to the CACC;

(iii) a clause requiring the insurer to provide 30 days prior written notice to the CACC in the manner set forth in the insurance policy in the event of the termination, expiry, variation or non-renewal of the policy;

(iv) a clause that provides that the protection for the CACC under the insurance policy will not be affected in any way by any act or omission of the Town, or of the Personnel of the Town, or of the Personnel of the Town and

(v) a clause including liability arising out of contract or agreement.

(c) The Town shall submit to the CACC proof of the insurance coverage in the form of a certificate and a copy of the relevant portion or portions of the insurance policy incorporating the terms and clauses referred to in this clause.

IN WITNESS WHEREOF the CACC and the Town have hereunto set their hands and seals.

\_\_\_\_\_  
Witness

**For the CACC**  
\_\_\_\_\_

\_\_\_\_\_  
Witness

**For the Fort Frances Fire Rescue Service**  
\_\_\_\_\_

**CORPORATION OF THE TOWN OF FORT FRANCES**

\_\_\_\_\_  
Mayor

Date: \_\_\_\_\_ day of \_\_\_\_\_, 2019

\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_ day of \_\_\_\_\_, 2019

## SCHEDULE A

Kenora CACC will provide:

1. Public requests for Fire Services will be received by Kenora CACC through a forwarded local emergency phone number and/or 911
2. Fire Service may be paged for assistance upon the request or absence of a Paramedic/Ambulance Service, and/or per applicable Tiered Response Agreement.
3. Call-taking and alerting services as per the CACC's Fire Call Taking & Alerting Policy & Procedure Manual.
4. Voice recording of telephone, radio and paging communications will be stored for a minimum of 12 months.
5. Pager tests will be completed every day at 07:30 A.M. central time and upon request of the Fire Chief or designate.
6. Cost of providing paging on the CACC telepager will be absorbed within the Fees layed out in this agreement.
7. CACC will answer Emergency Alarms as per training and policy that exists for Paramedic Services.
8. CACC will record standard fire service benchmarking, pending receipt of the information from the fire ground. The fire service is ultimately responsible for their own benchmarking and cannot hold CACC accountable for not recording a benchmark.
9. An ambulance will automatically be dispatched to all structure fires and othher major calls according to the dispatcher's descretion as well as upon request by Fire Command. It is understood that an ambulance may not be able to attend or may be called away for another call-out.
10. A vehicle identification system shall be established in the format of Fire Service/Apparatus/Unit.
11. All pages for emergency responses to an actual emergency will be repeated (x2) and include the time. **Note:** If a page has not been confirmed by the Fire Service being paged within 2-minutes, pages will be repeated (x2), as well as calling of emergency contacts as per the most recent emergency contacts the CACC has on file.
12. Kenora CACC will provide technical services that pertain to communications systems utilized by this agreement.
13. Kenora CACC will also continue to work together with the Fire Service to develop policies and procedures with respect to call-taking, alerting and assistance to the fire service. Eg. Notification of local emergency partners, utility providers, lock boxes locations and key holders, may day protocols, etc.
14. The Functional requirements that are both Mandatory and Secondary as set out in the Request for Proposal-Fire Dispatch/Control System for the Town of Fort Frances Fire Rescue Service Transmissions and Patching may occur on a Fire Tactical channel at the Communicator's discretion.

## **SCHEDULE B**

The Town of Fort Frances Fire Rescue Service will:

1. Provide any necessary Communicator training as determined cooperatively by CACC and Fire Service Management.
2. Ensure that service area maps used by the CACC for call-taking and alerting the fire service are always up-to-date.
3. Assist the CACC with the development of policies and procedures relating to fire call-taking, dispatching, tracking, patching and all other functions.
4. Maintain a current copy of the communities Emergency Plan and provide training to the CACC dispatchers in its use, as necessary.
5. Ensure that all Fire Service staff and members are trained in the proper use of all Communications equipment and protocols. Eg. Establish incident command at scene and advising CACC when command is terminated and when apparatus are leaving the scene, back at station and in service, ect.
6. Will acknowledge CACC of receiving of daily 07:30 A.M. pager tests.
7. Maintain and repair all equipment purchased and owned by the Fire Service. CACC will be notified of any ongoing equipment replacements, maintenance and repairs.
8. Ensure backup fire communications systems are in place in case of primary system failure and/or CACC evacuation.



Date: December 2<sup>nd</sup>, 2019

Report To: Mayor & Council

From: Patrick Briere, By-Law Enforcement Officer

Re: Request from R. Socholotuk RE: Use of ATV's on Town Roads.

As you will recall at the regular meeting of Council on September 9<sup>th</sup>, 2019, Council referred a request from Mr. R. Socholotuk, in regard to a request to allow Off-Road Vehicle's on Town Roads to the Planning & Development Executive Committee with input from Operations & Facilities Executive Committee, Traffic Safety Committee, Police Service Board & Economic Development Executive Committee. The above-mentioned have reviewed the request letter and their input was provided on the December 2<sup>nd</sup>, 2019 Planning & Development Executive Committee Agenda.

At their regular meeting held on December 2<sup>nd</sup>, 2019, the Planning & Development Executive Committee reviewed the request and reviewed the input provided by the other Committees. A discussion was had regarding concerns brought forward by Administration, related to the review, research and potential implementation of proper trails for these vehicles to operate on. Then PDEC and OFEC would be able to review this request again at a later meeting date.

Therefore, with this stated, the Planning & Development Executive Committee is recommending that Council accept the letter as information and forward this request to the Strategic Plan for further review and consideration.

Respectfully submitted,

Original Signed By

Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:** authorize that the request letter from Mr. R. Socholotuk be accepted as information and forwarded to the Strategic Plan for further review and consideration.

December 2, 2019

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: A/R Customer Balance**

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We have a user group whom has an outstanding balance. They have owed the money for some time and several attempts have been made to collect the balance. The group is no longer active and is not likely to continue in the future. They have met with the Recreation and Culture Manager to discuss possible payment options. They do have approximately 40% of the balance outstanding in cash, as well as some assets. They have proposed that they would be willing to turn over some or all of the assets along with the cash to eliminate their debt. I spoke with the Treasurer to get her take on this possibility and she was in favor of exploring this option. It is noted that taking this approach is outside of our collection policy, and that the assets we would be acquiring would be covering the approximately 60% shortfall that would still exist if this group were to put all of their money toward the outstanding bill.

**Recommendation**

The Community Service Division recommends to Mayor & Council to explore collection efforts as outlined above.

Respectfully Submitted,



Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Community Services Executive Committee to explore the option of eliminating their outstanding balance.</b></p>
--

December 2, 2019

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: REG Consent Host Bid Request 2021 Men-Women Provincials**

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The Fort Frances Curling Club is looking for support for their bid to host the 2021 Men-Women Provincials at the Memorial Sports Center. The Committee has asked for the use of the Memorial Sports Center at no cost to aid in the successful hosting of this event.

**Recommendation**

The Community Service Division recommends to Mayor & Council to explore offering some level of funding in order to offset the total cost associated with this event. Council could choose to allocate funds from the Municipal Accommodation Tax reserve, or another suitable funding source should one come available.

Respectfully Submitted,



Aaron Bisson  
Manager of Recreation and Culture

**Council approval of this report will agree to the recommendation of the Community Services Executive Committee to explore offering some level of funding for the 2021 Men-Women Provincial Curling Championship.**

December 4, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Request Dated November 11, 2019 to open Keating Avenue between 6<sup>th</sup> street and 8<sup>th</sup> Street.**

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Larry Armstrong has put forward a request to open Keating Avenue from the 7<sup>th</sup> Street Right of Way north to 8<sup>th</sup> Street. The reason for this request would be to allow for the transportation of granular materials from their pit off of Balsam Road to a stockpiling/reloading operation they plan to use newly acquired property for off of 6<sup>th</sup> Street, being 841 Sixth Street.

Currently 8<sup>th</sup> Street is the designated Truck Route as is McIrvine Road. The idea around opening Keating Avenue would be to keep truck traffic on the designated truck routes as much as possible. If you refer to the map attached, you will see that the travel distance directly from McIrvine to 841 Via 6<sup>th</sup> Street or 5<sup>th</sup> Street is less than the distance to travel down 6<sup>th</sup> or 5<sup>th</sup> to Keating then up Keating to 8<sup>th</sup>. Keating is not currently constructed as a Truck Route. In addition, the existing section north of 7<sup>th</sup> street would require ditching, appropriate base and sub-base preparation as well as an approach to be installed on 8<sup>th</sup> Street. In addition to that initial work to prepare the roadway, there would be on-going maintenance costs with grading, snow plowing, gravelling, ditching etc.

With the current construction of both 6<sup>th</sup> Street and 5<sup>th</sup> Street, neither are built to Truck Route standards and the use of these roads by frequent loaded trucks will result in faster deterioration, however given the state of our Municipal Assets and the increased level of expectation from our residents, we should be looking at roadways we can close not additional roadways we can open.

It is the recommendation of Administration that the request to open Keating Avenue from Seventh Street to Eighth Street be denied.

Respectfully Submitted



Travis Rob, P.Eng

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the opening of Keating Avenue from Seventh Street to Eighth Street be denied.**

Manager of Operations and Facilities

2019Dec Request to Open Keating Ave







**Travis Rob**

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**From:** Larry Armstrong <army1@shaw.ca>  
**Sent:** Monday, November 11, 2019 1:13 PM  
**To:** Travis Rob  
**Cc:** Doug Brown; Shane Armstrong  
**Subject:** EATING AVENUE ACCESS

We are asking for the town to make it possible to reach 8TH street via KEATING so our heavy units can take pressure off 5TH street and i believe it would be a better way for our QUARRY PRODUCTS to get to our new yard off 6TH street , it wouldn't take much effort to make KEATING useable. A local contractor is storing equipment on it which is moveable.  
Regards,

Larry Armstrong  
President

**George Armstrong Co. Limited**

Office: 807.274.3294  
Fax: 807.274.8469  
Cell: 807.275.9900  
email: [larry@georgearmstrong.ca](mailto:larry@georgearmstrong.ca)

THIS MESSAGE IS INTENDED FOR THE USE OF THE PERSON TO WHOM IT IS ADDRESSED. IT MAY CONTAIN INFORMATION THAT IS PRIVILEGED, CONFIDENTIAL AND EXEMPT FROM DISCLOSURE UNDER APPLICABLE LAW. If you are not the intended recipient, your use of this message for any purpose is strictly prohibited. If you have received this communication in error, please delete the message and notify the sender, so that we may correct our records. Thank you for your cooperation.

December 4, 2019

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Award of Tender 19-OF-09 – Combination High Pressure/Vacuum Truck**

Through the 2019 Capital Budget the replacement of the Town's 2000 Vactor Truck was budgeted 50% through sewer reserves and 50% through water reserves. In the November the purchase was publicly tendered and opened in the Committee Room of the Civic Centre on November 26, 2019.

Two bids were received, both from Joe Johnson Equipment. Attached you will find a report from Milt Strachan, Transportation Superintendent outlining the specifics of the two tenders.

The Two tender prices come in as outlined:

	<u>Bid A (Western Star)</u>	<u>Bid B (Peterbuilt)</u>
Unit Cost	\$531,779.50	\$547,507.00
Trade-in Value	\$-25,000.00	-25,000.00
Town's Portion HST	\$8919.32	\$9196.12
<b>TOTAL TOWN COST</b>	<b>\$515,698.82</b>	<b>\$531,703.12</b>

The total budget allocation for this purchase was \$500,000.00 so the budget shortfall would be \$15,698.82. The Delivery of this unit is anticipated to be around 12 weeks so this item will be a carry over.

It is the recommendation of the Operations and Facilities Executive Committee that:

1. The Combination High Pressure/Vacuum Truck Tender 19-OF-09 be awarded to Joe Johnson Equipment for Bid A, a Western Star Chassis.
2. That the budget shortfall be adjusted in the 2020 Capital Budget as this item will be a carry over.

Respectfully Submitted



Travis Rob, P.Eng

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:**

1. **The Combination High Pressure/Vacuum Truck Tender 19-OF-09 be awarded to Joe Johnson Equipment for Bid A, a Western Star Chassis.**
2. **That the budget shortfall be adjusted in the 2020 Capital Budget as this item will be a carry over.**

Manager of Operations and Facilities

2019Dec Tender 19-OF-09 Vac Truck

December 2, 2019

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

Subject: Tender No. 19-OF-09

There was a total of two (2) bids received on the Tender. Both of the bids were from FST Canada., a/o Joe Johnson Equipment.

Bid A and Bid B both meet or exceed all of the specifications in the Tender Document. The specifications in both bids are identical with the only real difference being that they are built on different designs of frames. The frames on both units exceed the 120 KSI rating requirements to house the Vactor.

Bid A

Bid A is built on a Western Star 4700. Cost after trade in and taxes is \$572,660.83.

Bid B

Built on a Peterbilt 567. Cost after trade in and taxes is \$590,432.91.

With the Specifications in both bids being equal it is my recommendation that the Town of Fort Frances goes with Bid A and purchases the Western Star 4700 from Joe Johnson Equipment.



Milt Strachan  
Transportation Superintendent



Bid A - Western Star 4700

13

### 3.4 SCHEDULE OF PRICES

#### 1. Supply of One (1) New Combination High Pressure / Vacuum Truck

a) Net Tender Price		\$	531,779.50
	G.S.T.	(H.S.T.)	\$ 69,131.33
	P.S.T.		\$
<b>TOTAL</b>		\$	600,910.83

#### 2. Deduction of trade-in of 2000 VACTOR Series 2100, on a 2000 Freightliner Model FL-80

a) Trade-In Value:		\$	-25,000.00
	G.S.T.		\$ -3,250.00 (HST)
	P.S.T.		\$
<b>TOTAL</b>		\$	-28,250.00

**TOTAL PRICE OF COMPLETE UNIT** \$ 572,660.83

### 3.5 LIST OF ADDENDA

The undersigned acknowledges receipt of the following addenda:

<u>No.</u>	<u>Date Issued</u>	<u>Date Received</u>
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

### 3.6 SIGNATURES

Bid B - Peterbilt 567

13

### 3.4 SCHEDULE OF PRICES

#### 1. Supply of One (1) New Combination High Pressure / Vacuum Truck

a) Net Tender Price		\$ 547,507.00
	G.S.T. (H.S.T.)	\$ 71,175.91
	P.S.T.	\$
<b>TOTAL</b>		<b>\$ 618,682.91</b>

#### 2. Deduction of trade-in of 2000 VACTOR Series 2100, on a 2000 Freightliner Model FL-80

a) Trade-In Value:		\$ -25,000.00
	G.S.T.	\$ -3,250.00 (HST)
	P.S.T.	\$
<b>TOTAL</b>		<b>\$ -28,250.00</b>

**TOTAL PRICE OF COMPLETE UNIT** **\$ 590,432.91**

### 3.5 LIST OF ADDENDA

The undersigned acknowledges receipt of the following addenda:

<u>No.</u>	<u>Date Issued</u>	<u>Date Received</u>
<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>

### 3.6 SIGNATURES

December 4, 2019

Report To: Mayor & Council

From: Travis Rob, Manager Operations & Facilities

**RE: Report No. 1 Establishing 2020 Water & Sewer Rates**

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As outlined in the Long-Range Financial plan, an additional \$144,849 in revenue is forecasted to be collected in 2020 from water and sewer rates which translates to a 2.7% increase over 2019. Please find and review page 14 of the Long-Term Financial Plan prepared by BMA Management Consultants.

In 2019 \$ 5,403,100 in revenue was forecasted to be collected from water and sanitary sewer user fees where the actual amount collected as of October 31, 2019 was \$3,544,345.07, forecast to be \$5,316,517.61 by the end of the year. This equates to a forecasted shortfall in actual revenue of \$86,582.40 from the sale of drinking water.

There are some significant items that should be considered prior to establishing the 2020 water and sewer rates;

The following rate adjustments were adopted in 2019;

- 3.80% rate increase for flat rate residential customers - from \$956.16 per year in 2018 to \$992.48 in 2019 or an increase of \$36.32 per year or \$3.03 per month.
- Non-residential customer's volumetric rate increased by 3.80% or from \$5.48 per cu. meter in 2018 to \$5.69 per cu. meter in 2019.
- Volumetric rate set at \$3.23 per cu. meter or 3.80% increase for the I/C class and \$3.71 per cu. meter or 3.80% increase for the institutional customers.
- 3.80% increase to ICI minimum monthly rate from \$1,296.86 per year in 2018 to \$1,346.12 per year in 2019 for an increase of \$49.26 per year or \$4.11 per month.
- 3.80% increase to fire hydrants & sprinklers.
- An additional **\$138,804.20** in revenue is to be collected compared to the 2018 forecasted revenue which equals the targeted revenue of 5,403,100 given the forecasted 2019 consumption.
- See Spreadsheet No. 1

2) The Town's Asset Management Plan identifies 30.768km of sanitary sewer main that is in poor or worse condition with an estimated replacement cost of \$29,532,023.53

3) The Town's Asset Management Plan identifies 40.56km of water main that is in poor or worse condition with an estimated replacement cost of \$22,229,198.04

4) Spreadsheet No. 2 shows the 2019 ICI water meter consumption and revenue data.

6) Sewage Treatment Plant – the Ministry of the Environment is pushing the Town towards having in place an emergency standby generator to operate the plant during power outages and pushing us away from being able to chlorinate effluent during by-pass events. The costs for this, at this time, is unknown.

7) Are any rate adjustments between the ICI and residential rate classes going to be considered in 2019 to address the built-in inequities?

To facilitate the discussion of the rates three rate scenarios have been completed and can be seen on spreadsheet number 1. These scenarios can be summarized as follows:

1. Scenario No. 1 - Using 2.7% rate increase to all 2019 rates - See Scenario No 1 in spreadsheet No. 1 highlighted in “red” – columns 10 to 13;
  - 2.7% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1019.28 in 2020 or an increase of \$26.80 per year or \$2.23 per month.
  - Non-residential customer’s volumetric rate increased by 2.7% or from \$5.69 per cu. meter in 2019 to \$5.84 per cu. meter in 2020.
  - Volumetric rate set at \$3.31 per cu. meter or 2.7% increase for the I/C class and \$3.81 per cu. meter or 2.7% increase for the institutional customers.
  - 2.7% increase to ICI minimum monthly rate from \$1346.12 per year in 2019 to \$1,382.46 per year in 2020 for an increase of \$36.35 per year or \$3.03 per month.
  - 2.7% increase to fire hydrants & sprinklers
  - An additional **\$101,269.15** in revenue is to be collected compared to the 2019 forecasted revenue which results in a shortfall of \$10,546.78 from the forecasted revenue of \$5,547,948 given the forecasted 2020 consumption.
2. Scenario No. 2 - Using a rate increase to all 2019 rates to meet the required revenue as outlined in the financial report - See Scenario No 2 in spreadsheet No. 1 highlighted in “green” – columns 15 to 18;
  - 2.90% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1021.22 in 2020 or an increase of \$28.74 per year or \$2.39 per month.
  - Non-residential customer’s volumetric rate increased by 2.90% or from \$5.69 per cu. meter in 2019 to \$5.85 per cu. meter in 2020.
  - Volumetric rate set at \$3.32 per cu. meter or 2.90% increase for the I/C class and \$3.82 per cu. meter or 2.90% increase for the institutional customers.
  - 2.90% increase to ICI minimum monthly rate from \$1,346.12 per year in 2019 to \$1,385.09 per year in 2020 for an increase of \$38.98 per year or \$3.253.25 per month.
  - 2.90% increase to fire hydrants & sprinklers

- An additional **\$144,848.00** in revenue is to be collected compared to the 2019 forecasted revenue which equals the targeted revenue of 5,547,948 given the forecasted 2020 consumption.
3. Scenario No. 3 as revised – 2.8% for residential and non-residential with all ICI rates increased to match the revenue of Scenario 2. Scenario No 3 in spreadsheet No. 1 highlighted in “blue” – columns 20 to 23;
- 2.8% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1020.27 in 2020 or an increase of \$27.79 per year or \$2.32 per month.
  - Non-residential customer’s volumetric rate increased by 2.8% or from \$5.69 per cu. meter in 2019 to \$5.85 per cu. meter in 2020.
  - Volumetric rate set at \$3.33 per cu. meter or 3.22% increase for the I/C class and \$3.83 per cu. meter or 3.22% increase for the institutional customers.
  - 3.22% increase to ICI minimum monthly rate from \$1,346.12 per year in 2019 to \$1,389.49 per year in 2020 for an increase of \$43.38 per year or \$3.61 per month.
  - 3.22% increase to fire hydrants & sprinklers
  - An additional **\$144,848.00** in revenue is to be collected compared to the 2019 forecasted revenue which equals the targeted revenue of \$5,547,948.00 given the forecasted 2020 consumption.

At the December 4<sup>th</sup> meeting of the Operations and Facilities Executive Committee, the three above scenarios were presented as well as numerous other scenarios sampled with an aim to balance rate increase across the different classes and achieving the total revenue required to operate the system on a go forward basis. From these scenarios, a revised scenario 3 was chosen to be the most suitable rate scenario to achieve these goals.

It is the recommendation of the Operations and Facilities Executive Committee that Revised Scenario 3 on Spreadsheet 1 be the preferred scenario and that the following 2020 rates be approved:

Respectfully submitted,  
Operations & Facilities Division



Travis Rob, P.Eng.  
Operations & Facilities Manager

**Council approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that Revised Scenario 3 on Spreadsheet 1 be the preferred scenario and that the following 2020 rates be approved:**

5.0	Water & Sewer User Rates - Effective January 1, 2020				
5.1	Water User Rates - Monthly				
	5.1.1	Flat Residential (un-metered)		44.00	
	5.1.2	Metered Non-Residential		3.03	Cu Meter
	5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		59.85	
		5.1.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.1.4	Metered - Industry/Commercial		1.67	Cu Meter
	5.1.5	Metered - Institutional		1.93	Cu Meter
	5.1.6	Private (Re: Dedicated) Hydrants		58.70	Per Unit
	5.1.7	Private Sprinkler System		18.40	Per Unit
	5.1.8	Sale of Water from Fire Hydrant		28.45	Cu Meter
	5.1.9	Water Meter Replacement			
		5.1.9.1	¾ inch or 20 mm diameter water meter	3.00	Per meter
		5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25	Per meter
		5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00	Per meter
		5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00	Per meter
		5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00	Per meter
		5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50	Per meter
		5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00	Per meter
		5.1.9.8	10 inch or 254 mm diameter water meter	70.00	Per meter
5.2					
	Sewer User Rates - Monthly				
	5.2.1	Flat Residential (un-metered)		41.05	
	5.2.2	Metered Non-Residential		2.82	Cu meter
	5.2.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		54.15	
		5.2.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.2.4	Metered - Industry/Commercial		1.66	Cu meter
	5.2.5	Metered - Institutional		1.91	Cu meter
5.4	Disposal of External Sewage into Town Collection System			19.75	

### *Summary of Rate Revenue Requirements*

The Town's objective in establishing the Water and Wastewater rates is to avoid large fluctuations from year to year and to ensure rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate.

Efforts are being made in this plan to gradually grow/maintain the reserves to provide a source of funding for the ongoing replacement/refurbishment of capital assets. The following tables reflect the forecast rate revenue requirements.

	2015	2016	2017	2018	2019	2020	2021
Water Rate Revenue Requirements	\$2,522,892	\$2,573,350	\$2,624,817	\$2,677,313	\$2,730,859	\$2,785,477	\$2,841,186
Wastewater Rate Revenue Requirements	\$2,359,937	\$2,431,736	\$2,506,307	\$2,585,495	\$2,672,240	\$2,762,472	\$2,856,347
Total Rate Revenue Requirements	\$4,882,829	\$5,005,086	\$5,131,124	\$5,262,808	\$5,403,100	\$5,547,948	\$5,697,534
\$ change		\$ 122,257	\$ 126,038	\$ 131,684	\$ 140,291	\$ 144,849	\$ 149,585
% change		2.5%	2.5%	2.6%	2.7%	2.7%	2.7%

As shown above the annual increases in consolidated water and wastewater rate revenue requirements is 2.5% to 2.7% from 2015 to 2021.

Spreadsheet No. 1 - 2020 Water and Sewer Rates Scenarios  
Updated December 4, 2019

	Budgeted 2019	Forecasted Actual 2019	Forecasted 2020
Water	# of units	# of units	
Flat Residential (un-metered)	3615	3655	3660
Churches	14	14	13
Flat Commercial General (un-metered)	2	3	3
Metered - Couchiching First Nation	116072	99244	107658
Metered - Commercial -245	131187	127325	129256
Metered - Institutional -59	119377	111902	115639
Private Hydrants	16	16	16
Private Sprinklers	24	24	24
Metered Non-Resident (7 accounts)	2753	6228	4490
2-Nanicos, 1-FF Tribal Area Health, 1-Treaty 3 Police			
1-Myer's Hanger 1-Friesen Apartments Alberton			
1- Seven Generations Education Institute			
Sewer			
Flat Residential (un-metered)	3591	3634	3639
Churches	14	14	13
Flat Commercial General (un-metered)	2	3	3
Metered -Couchiching First Nation	111866	99244	107658
Metered - Commercial -244	131187	126172	129256
Metered - Institutional -59	119377	111,902	115639
Metered Non-Resident (6 accounts)	2223	6228	4225

Summary of - Water & Sewer Rates & Yearly impact &

Flat Residential (un-metered)
Churches
Flat Commercial General (un-metered)
Metered - Couchiching First Nation
Metered - Commercial -237
Metered - Institutional -58
Private Hydrants
Private Sprinklers
Metered Non-Resident (6.5 accounts)

2019 Water Rates - Scenario No. 2			
2019 Scenario No. 2 - Residential and non-residential, Flat ICI , I/C volumetric & I volumetric increased to achieve reveue from financial plan. Volumetric minimum remaining at 10 cu. meters/month			
2019 Proposal Rates	2018 to 2019 % increase	2019 Annual Rate	2019 Forecasted Revenue
\$42.79	3.80%	\$513.51	\$1,856,339.30
\$42.79	3.80%	\$513.51	\$7,189.14
\$58.00	3.80%	\$696.02	\$1,392.05
\$2.95	3.80%		\$341,921.11
\$1.62	3.80%		\$313,960.59
\$1.87	3.80%		\$235,423.41
\$56.85	3.80%	\$682.16	\$10,914.61
\$17.82	3.80%	\$213.89	\$5,133.34
\$2.95	3.80%		\$8,109.73
		Subtotal	\$2,780,383.29
\$39.91	3.80%	\$478.97	\$1,719,982.52
\$39.91	3.80%	\$478.97	\$6,705.58
\$54.17	3.80%	\$650.09	\$1,300.19
\$2.74	3.80%		\$318,430.35
\$1.61	3.80%		\$322,930.89
\$1.85	3.80%		\$247,268.61
\$2.74	3.80%		\$6,098.57

Subtotal \$2,622,716.71

2019 Monthly unit price	2018 to 2019 % increase	2019 annual rate	2019 Revenue	2019-2018
\$82.71	3.80%	\$992.48	\$3,576,321.82	\$159,917.79
\$82.71	3.80%	\$992.48	\$13,894.73	\$508.46
\$112.18	3.80%	\$1,346.12	\$2,692.23	\$98.52
\$5.69	3.80%		\$660,351.46	-\$21,944.03
\$3.23	3.80%		\$636,891.48	-\$19,003.87
\$3.71	3.80%		\$482,692.02	\$16,142.06
\$56.85	3.80%	\$682.16	\$10,914.61	-\$257.79
\$17.82	3.80%	\$213.89	\$5,133.34	-\$18.21
\$5.69	3.80%		\$14,208.31	\$3,361.28

Total \$5,403,100.00 \$138,804.20

Total without hydrants or sprinklers	\$5,387,052.05
Funind (Surplus)/Deficit	\$0.00
Financial Plan Revenue	\$5,403,100.00

Scenario No. 1			
Scenario No. 1 - Residential and non-residential 2.70% , Flat ICI , I/C volumetric & I volumetric at 2.70% above 2019 rates. Volumetric minimum remaining at 10 cu. meters/month			
2020 Proposal Rates	2019 to 2020 % increase	2020 Annual Rate	2020 Forecasted Revenue
\$43.95	2.70%	\$527.37	\$1,930,192.34
\$43.95	2.70%	\$527.37	\$6,855.87
\$59.57	2.70%	\$714.82	\$2,144.45
\$3.03	2.70%		\$325,698.88
\$1.66	2.70%		\$318,669.92
\$1.92	2.70%		\$235,252.06
\$58.38	2.70%	\$700.58	\$11,209.30
\$18.31	2.70%	\$219.66	\$5,271.94
\$3.03	2.70%		\$13,584.65
		Subtotal	\$2,848,879.42
\$40.99	2.70%	\$491.90	\$1,790,033.37
\$40.99	2.70%	\$491.90	\$6,394.73
\$55.64	2.70%	\$667.65	\$2,002.94
\$2.82	2.70%		\$303,322.62
\$1.65	2.70%		\$327,774.77
\$1.90	2.70%		\$247,088.64
\$2.82	2.70%		\$11,904.73

Subtotal \$2,688,521.80

2020 Monthly unit price	2019 to 2020 % increase	2020 annual rate	2020 Revenue	2020-2019
\$84.94	2.70%	\$1,019.28	\$3,720,225.71	\$143,903.88
\$84.94	2.70%	\$1,019.28	\$13,250.61	-\$644.12
\$115.21	2.70%	\$1,382.46	\$4,147.39	\$1,455.15
\$5.84	2.70%		\$629,021.50	-\$31,329.96
\$3.31	2.70%		\$646,444.69	\$9,553.21
\$3.81	2.70%		\$482,340.70	-\$351.31
\$58.38	2.70%	\$700.58	\$11,209.30	\$294.69
\$18.31	2.70%	\$219.66	\$5,271.94	\$138.60
\$5.84	2.70%		\$25,489.38	\$11,281.07

Total \$5,537,401.22 \$134,301.22

Total without hydrants or sprinklers	\$5,520,919.97
Funind (Surplus)/Deficit	\$10,546.78
Financial Plan Revenue	\$5,547,948.00

Scenario No. 2			
Scenario No. 2 - Residential and non-residential, Flat ICI , I/C volumetric & I volumetric increased to achieve reveue from financial plan. Volumetric minimum remaining at 10 cu. meters/month			
2020 Proposal Rates	2019 to 2020 % increase	2020 Annual Rate	2020 Forecasted Revenue
\$44.03	2.90%	\$528.38	\$1,933,868.67
\$44.03	2.90%	\$528.38	\$6,868.93
\$59.68	2.90%	\$716.18	\$2,148.53
\$3.03	2.90%		\$326,319.22
\$1.67	2.90%		\$319,276.87
\$1.92	2.90%		\$235,700.13
\$58.49	2.90%	\$701.92	\$11,230.65
\$18.34	2.90%	\$220.08	\$5,281.99
\$3.03	2.90%		\$13,610.53
		Subtotal	\$2,854,305.52
\$41.07	2.90%	\$492.84	\$1,793,442.75
\$41.07	2.90%	\$492.84	\$6,406.91
\$55.74	2.90%	\$668.92	\$2,006.75
\$2.82	2.90%		\$303,900.34
\$1.65	2.90%		\$328,399.07
\$1.90	2.90%		\$247,559.26
\$2.82	2.90%		\$11,927.40

Subtotal \$2,693,642.48

2020 Monthly unit price	2019 to 2020 % increase	2020 annual rate	2020 Revenue	2020-2019
\$85.10	2.90%	\$1,021.22	\$3,727,311.41	\$150,989.59
\$85.10	2.90%	\$1,021.22	\$13,275.85	-\$618.88
\$115.42	2.90%	\$1,385.09	\$4,155.28	\$1,463.05
\$5.85	2.90%		\$630,219.56	-\$30,131.90
\$3.32	2.90%		\$647,675.94	\$10,784.46
\$3.82	2.90%		\$483,259.39	\$567.37
\$58.49	2.90%	\$701.92	\$11,230.65	\$316.04
\$18.34	2.90%	\$220.08	\$5,281.99	\$148.64
\$5.85	2.90%		\$25,537.93	\$11,329.62

Total \$5,547,948.00 \$144,848.00

Total without hydrants or sprinklers	\$5,531,435.36
Funind (Surplus)/Deficit	\$0.00
Financial Plan Revenue	\$5,547,948.00

Scenario No. 3 - Revised			
Scenario No. 3 - Residential and non-residential 2.80% , Flat ICI , I/C volumetric & I volumetric increased to meet reveue in financial plan. Volumetric minimum remaining at 10 cu. meters/month			
2020 Proposal Rates	2019 to 2020 % increase	2020 Annual Rate	2020 Forecasted Revenue
\$43.99	2.80%	\$527.89	\$1,932,071.79
\$43.99	2.80%	\$527.89	\$6,862.55
\$59.87	3.22%	\$718.45	\$2,155.36
\$3.03	2.80%		\$326,016.02
\$1.67	3.22%		\$320,473.98
\$1.93	3.22%		\$236,448.79
\$58.68	3.22%	\$704.15	\$11,266.32
\$18.40	3.22%	\$220.78	\$5,298.76
\$3.04	2.80%		\$13,653.76
		Subtotal	\$2,854,247.32
\$41.03	2.80%	\$492.38	\$1,791,776.34
\$41.03	2.80%	\$492.38	\$6,400.96
\$55.92	3.22%	\$671.04	\$2,013.13
\$2.82	2.80%		\$303,617.97
\$1.66	3.22%		\$329,630.38
\$1.91	3.22%		\$248,345.59
\$2.82	2.80%		\$11,916.32

Subtotal \$2,693,700.68

2020 Monthly unit price	2019 to 2020 % increase	2020 annual rate	2020 Revenue	2020-2019
\$85.02	2.80%	\$1,020.27	\$3,723,848.13	\$147,526.30
\$85.02	2.80%	\$1,020.27	\$13,263.51	-\$631.22
\$115.79	3.22%	\$1,389.49	\$4,168.48	\$1,476.25
\$5.85	2.80%		\$629,633.98	-\$30,717.48
\$3.33	3.22%		\$650,104.36	\$13,212.87
\$3.83	3.22%		\$484,794.38	\$2,102.36
\$58.68	3.22%	\$704.15	\$11,266.32	\$351.72
\$18.40	3.22%	\$220.78	\$5,298.76	\$165.42
\$5.86	3.02%		\$25,570.08	\$11,361.77

Total \$5,547,948.00 \$144,848.00

Total without hydrants or sprinklers	\$5,531,382.91
Funind (Surplus)/Deficit	\$0.00
Financial Plan Revenue	\$5,547,948.00



**SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2019 CONSUMPTION HISTOR**

															Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Actual Usage	2019 Meter	2019	2019	2019	2019	Scenario 1	Scenario 2	Scenario 3
Name		Physical Address		Mailing Address		Business Type		Radio ID No.	Meter Size	Installation Date	SERIAL #	No/Dec M3	Sep/Oct M3	Jul/Aug M3	May/Jun M3	Mar/Apr M3	Jan/Feb M3	Total M3	Actual Usage Revenue	Replacement Charge	Environmental Fee	Sprinklers/ Hydrants Revenue	Water/Sewer Revenue	Total Revenue	S/M3	2019 to 2020 % Increase	2020 Annual Rate	2019 to 2020 % Increase	2020 Annual Rate	2019 to 2020 % Increase	2020 Annual Rate
Commercial Meters																															
1	Rendezvous Restaurants of FF Ltd.		1201 Idylwild Dr.	1201 Idylwild Dr., Box 2, RR#2, FF, ON		Motel		5468795	2"	2011	84769	1,311	1,179	1,621	1,552	1,080	1,145	7,868		\$150.00	\$50.00		\$12,533.10	\$12,533.10	\$1.59	116%	\$ 27,064.56	116%	\$ 27,116.11	117%	\$ 27,202.22
2	Hammond Landscaping Ltd		400 B 8th St W.	Box 727, FF, ON P9A 3N1		Landscaping (No Sewer)		5468817	3/4"	2006	49677884	102	4	122	273	107	3	611		\$30.00	\$50.00		\$1,296.04	\$1,296.04	\$2.12	18%	\$ 1,531.05	18%	\$ 1,533.97	32%	\$ 1,715.15
3	G. Armstrong Co.		1 Pti Rd #2	Box 818, FF, ON P9A 3N1		Construction (No Sewer)		5468630	1 1/2"	2011	21715950	74	108	104	54	43	61	444		\$50.00	\$50.00		\$1,017.40	\$1,017.40	\$2.29	23%	\$ 1,253.65	23%	\$ 1,256.94	43%	\$ 1,456.04
4	2032072 Ontario Limited		700 Stewart St.	700 Stewart St, Fort Frances, ON P9A 2Y2		Copper River Inn		5469208	3"	2011	80799	1,763	1,542	1,770	1,630	1,759	2,113	10,577		\$170.00	\$50.00		\$29,267.72	\$29,267.72	\$2.77	23%	\$ 36,041.56	23%	\$ 36,110.20	24%	\$ 36,224.91
5	Crombie Properties Holdings Limited		411 Scott St.	C/O Crombie REIT #200 - 610 East River		Grocery Store		5468638	1 1/2"	2011	21715957	1,222	797	3,196	936	612	570	7,333		\$50.00	\$50.00	\$746.50	\$20,537.03	\$21,283.53	\$2.80	19%	\$ 25,390.64	19%	\$ 25,338.80	19%	\$ 25,419.91
6	1413702 Ontario Inc.		810 Kings Hwy.	240 Lakeview Dr, Kenora, ON P9N 0H2		Super 8		5469245	3"	2011	80786	1,211	1,010	1,449	1,223	1,101	1,222	7,084		\$170.00	\$50.00	\$746.50	\$20,356.15	\$21,102.65	\$2.80	19%	\$ 25,067.90	19%	\$ 25,115.65	19%	\$ 25,195.95
7	2032072 Ontario Inc.		700 Stewart St.	same		Copper River Inn		5469017	2"	2011	80702	1,181	475	1,425	1,409	1,275	1,319	7,086		\$150.00	\$50.00		\$19,865.19	\$19,865.19	\$2.80	23%	\$ 24,463.34	23%	\$ 24,509.33	24%	\$ 24,587.71
8	739768 Ontario Ltd.		620 Mowat Ave.	900 Fifth St., FF, ON P9A 3C7		Super 8		5468461	1 1/2"	2011	21715953	1,236	850	1,258	1,064	1,821	974	7,357		\$150.00	\$50.00		\$20,781.63	\$20,781.63	\$2.80	22%	\$ 25,370.18	22%	\$ 25,408.54	23%	\$ 25,488.50
9	2690389 Ontario Ltd.		715 Colonization Rd. E.	same		Sporting Goods Retailer		5468646	3/4"	2012	21716138	289	316	404	148			1,157		\$148.00	\$24.67		\$3,282.74	\$3,282.74	\$2.84	47%	\$ 4,820.71	47%	\$ 4,829.89	48%	\$ 4,845.45
10	Dennis Roach		1034 Scott St.	RR #2, Site 206-89, FF, ON, P9A 3M3		Electrician		5469055	3/4"	2006	49705432	114	63	93	160	150	105	685		\$30.00	\$50.00		\$1,948.38	\$1,948.38	\$2.84	67%	\$ 3,255.82	67%	\$ 3,272.02	68%	\$ 3,282.22
11	2466304 Ontario Inc.		390 McIrvine Rd.	390 McIrvine Rd, Fort Frances, ON P9A		Laundromat/Office Space		5469200	1"	2008	51309983	714	854	817	675	651	573	4,284		\$32.50	\$50.00		\$12,329.60	\$12,329.60	\$2.88	23%	\$ 15,184.05	23%	\$ 15,212.97	24%	\$ 15,261.21
12	Goodday Wholesalers (Crozier) Ltd.		325 Scott St.	Attn: Eldon Mose Box 746 Fort Frances, ON		Motel		5468839	1 1/2"	2011	21715960	490	902	562	674	127	292	2,942		\$50.00	\$50.00		\$8,718.46	\$8,718.46	\$2.96	23%	\$ 10,737.32	23%	\$ 10,757.77	24%	\$ 10,791.51
13	Murray Snider Repair		1201 Scott St.	406 Williams Ave., FF, ON P9A 3V1		Car Wash		5468470	1 1/2"	2011	21725952	460	281	199	432	767	621	2,760		\$50.00	\$50.00		\$8,227.50	\$8,227.50	\$2.98	23%	\$ 10,132.75	23%	\$ 10,152.05	24%	\$ 10,182.05
14	McDonald's Restaurants Of Canada Ltd.		831 Kings Hwy.	900 Hwy. 17 E, Kenora, ON P9N 1L9		McDonald's (Restaurant)		5468803	1 1/2"	2006	60369808	447	461	610	471	359	334	2,682		\$50.00	\$50.00	\$178.00	\$8,017.55	\$8,195.55	\$2.99	20%	\$ 9,874.22	21%	\$ 9,983.03	21%	\$ 9,924.21
15	Husky Oil Operations Limited		500 Kings Hwy.	Box 6525 Stn. D 707 Eighth Ave. S.W.		Gas Station		5469316	1"	2005	49280044	351	650	175	395	278	259	2,108		\$32.50	\$50.00		\$6,473.61	\$6,473.61	\$3.07	23%	\$ 7,973.02	23%	\$ 7,988.21	24%	\$ 8,013.31
16	Wal-Mart Canada Corporation		1250 Kings Hwy.	P.O. Box 1253, Mandam, ND, U.S.A.		Retail Store		5469058	2"	2003	60365220	351	373	359	362	346	316	2,107		\$150.00	\$50.00	\$746.50	\$6,470.38	\$7,216.88	\$3.07	10%	\$ 7,968.04	11%	\$ 7,984.22	11%	\$ 8,009.31
17	F-Fleets Restaurant Mgmt, Inc		840 Kings Hwy.	1715 Colonization Rd W		Boston Pizza (Restaurant)		5469233	3"	2006	60640611	605	437	59	132	503	350	2,882		\$32.50	\$50.00		\$6,134.46	\$6,134.46	\$3.08	23%	\$ 7,555.39	23%	\$ 7,569.78	24%	\$ 7,593.33
18	Sherri Franko		515 Portage Ave.	same		Laundromat		5468805	3/4"	2006	49582896	317	256	369	372	321	265	1,900		\$30.00	\$50.00		\$5,905.13	\$5,905.13	\$3.11	23%	\$ 7,280.95	24%	\$ 7,294.82	24%	\$ 7,317.77
19	422743 Ontario Ltd.		232 Scott St.	1704 Lyndy Pl N, FF, ON, P9A 3V3		Flint House (Restaurant)		5468481	3/4"	2011	21716204	314	312	228	186	160	146	1,157		\$30.00	\$50.00		\$5,866.37	\$5,866.37	\$3.12	23%	\$ 7,225.27	23%	\$ 7,239.03	24%	\$ 7,262.03
20	R. E. Thomson Inc.		982 Kings Hwy.	982 Kings Hwy, Fort Frances, ON P9A 2X4		Dairy Queen (Restaurant)		5468970	3/4"	2007	4967781	286	318	368	288	243	215	1,718		\$50.00	\$50.00		\$5,423.86	\$5,423.86	\$3.16	23%	\$ 6,680.36	23%	\$ 6,693.09	24%	\$ 6,714.14
21	Diane Leck		990 McIrvine Rd. N.	927 Fourth St E., FF, ON P9A 1T3		Auto Body Shop/Water Distributor		5468890	3/4"	2012	49175597	259	275	262	253	227	155	1,554		\$30.00	\$50.00		\$4,981.35	\$4,981.35	\$3.21	23%	\$ 6,135.46	23%	\$ 6,147.14	24%	\$ 6,166.24
22	OK Kim Byeong		417-A Portage Ave.	417-A Portage Ave. Fort Frances, ON P9A		Motel/Pawn Shop		5468464	1 1/2"	2012	21715966	250	231	229	184	201	406	1,501		\$50.00	\$50.00		\$4,839.23	\$4,839.23	\$3.22	23%	\$ 5,960.45	23%	\$ 5,971.81	24%	\$ 5,990.90
23	George Armstrong Co. Limited		1404 Kings Hwy.	P.O. Box 818 Fort Frances, ON P9A 3N1		Inactive		5468873	2"	2011	80700	219	0	283	369	222	-	1,093		\$106.50	\$35.50		\$3,526.42	\$3,526.42	\$3.23	31%	\$ 4,605.82	31%	\$ 4,614.59	31%	\$ 4,629.24
24	CN Rail		100 Third St. E.	P&MAC Acc't, Dep 9, Floor 8, Box 8103.		Railway Company		5468727	3/4"	2004	49156435	240	51	276	271	274	329	1,441		\$30.00	\$50.00		\$4,677.73	\$4,677.73	\$3.25	23%	\$ 5,761.58	23%	\$ 5,772.56	24%	\$ 5,790.90
25	TDL Group Ltd		525 A Kings Hwy.	same		Tim Hortons (Restaurant/Coffee		5469261	1 1/2"	2012	26770518	215	188	245	226	200	1,291		\$50.00	\$50.00		\$4,273.98	\$4,273.98	\$3.31	23%	\$ 5,264.41	23%	\$ 5,274.43	24%	\$ 5,291.41	
26	Cadillac Jack Corporation		1000 Kings Hwy	same		Retail Store		5469309	2"	2004	60379361	157	157	208	137	208	137	1,157		\$50.00	\$50.00	\$746.50	\$4,829.37	\$4,829.37	\$3.35	4%	\$ 5,039.77	4%	\$ 5,055.32	5%	\$ 5,071.62
27	Sherry L. Franko		515A Portage Ave.	same		Retail Store		5469309	2"	2004	60379361	174	174	32	234	292	138	1,044		\$30.00	\$50.00		\$3,508.60	\$3,508.60	\$3.36	27%	\$ 4,445.06	27%	\$ 4,453.53	27%	\$ 4,467.77
28	1413986 Ontario Limited		1031 Kings Hwy.	C/O Rainbow Motel 1031 Kings Hwy, Fort		Rainbow Motel		5468511	3/4"	2012	21716160	193	219	218	186	194	1157		\$30.00	\$50.00		\$3,912.22	\$3,912.22	\$3.38	23%	\$ 4,818.94	23%	\$ 4,828.12	24%	\$ 4,843.21	
29	Royal Canadian Legion		250 Church St.	250 Church St, Fort Frances, ON P9A 1C8		Legion		5469015	2"	2005	60365219	182	212	237	177	150	132	1,090		\$150.00	\$50.00		\$3,731.34	\$3,731.34	\$3.42	23%	\$ 4,596.20	23%	\$ 4,604.96	24%	\$ 4,619.51
30	1578289 Ont. Ltd.		260 First St. E.	RR #1, RMB 3, FF, ON, P9A 3M2		offices		5468776	2"	2004	60365221	175	246	143	157	166	162	1,049		\$150.00	\$50.00		\$3,621.52	\$3,621.52	\$3.45	23%	\$ 4,460.97	23%	\$ 4,469.47	24%	\$ 4,483.91
31	Rainy Lake Plaza		#1-540 Kings Hwy.	308 Kirstie Pl.		Subway (Restaurant)		7877259	3/4"	2013	22061277	167	198	186	148	179	125	1,003		\$30.00	\$50.00		\$3,498.78	\$3,498.78	\$3.49	23%	\$ 4,309.83	23%	\$ 4,318.04	24%	\$ 4,331.21
32	M. Wu Dentistry		1201 Colonization Rd. W.	1201 Colonization Rd. W, Fort Frances, ON		Dentist		5469288	3/4"	2005	49312394	161	148	142	180	155	179	965		\$30.00	\$50.00		\$3,395.42	\$3,395.42	\$3.52	23%	\$ 4,182.55	23%	\$ 4,190.52	24%	\$ 4,203.24
33	Fort Frances Curling Club		800 Eighth St. E.	P.O. Box 27 Fort Frances, ON P9A 3M5		Recreational		5468716	1"	2011	21715977	148	192	110	88	142	207	887		\$32.50	\$50.00	\$746.50	\$3,185.47	\$3,931.97	\$3.59	0%	\$ 3,924.02	0%	\$ 3,931.50	0%	\$ 3,943.43
34	Northern Lights Credit		601 Mowat Ave.	same		Bank		5468463	1"	2012	21715967	146	26	96	225	200	181	874		\$32.50	\$50.00		\$3,149.94	\$3,149.94	\$3.61	23%	\$ 3,880.27	23%	\$ 3,887.66	24%	\$ 3,900.07
35	The Nextme Appliances		288 Scott St.	21715964		Furniture Retailer		5468619	1"	2011	21715964	134	243	112	805	132	112	805		\$32.50	\$50.00		\$2,965.83	\$2,965.83	\$3.69	23%	\$ 3,672.52	23%	\$ 3,680.52	24%	\$ 3,692.52
36	Canada's Pizza Delivery Corp		283 Scott St.	40 Wellington Street South, Woodstock,		Dominos Pizza (Restaurant)		5468979	3/4"	2010	51527451	122	136	119	137	132	84	730		\$30.00	\$50.00		\$2,762.34	\$2,762.34	\$3.79	23%	\$ 3,402.98	23%	\$ 3,409.46	24%	\$ 3,420.21
37	Masonic Bldg. Assoc. Ltd.		300 Scott St.	302 Scott St. Fort Frances, ON P9A 1G9		Office Space		5468503	3/4"	2011	21716175	120	168	69	110	144	111	722		\$30.00	\$50.00		\$2,742.96	\$2,742.96	\$3.80	23%	\$ 3,379.12	23%	\$ 3,385.55	24%	\$ 3,396.55
38	897542 Ontario Ltd.		289 Scott St.	same		Mekong (Restaurant)		5468938	3/4"	2012	48281027	118	143	171	130	109	38	709		\$30.00	\$50.00		\$2,707.43	\$2,707.43	\$3.82	23%	\$ 3,335.37	23%	\$ 3,341.72	24%	\$ 3,352.22
39	Sunset Country Ford		981 Kings Hwy.	981 Kings Hwy, Fort Frances, ON P9A 2X5		Auto Body Shop		5469032	3/4"	2012	51108818	116	55	174	52	96	203	696		\$30.00	\$50.00		\$2,671.90	\$2,671.90	\$3.84	23%	\$ 3,291.62	23%	\$ 3,297.88	24%	\$ 3,308.27
40	422743 Ontario Limited		324 Church St.	1704 Lyndy Pl. N, Fort Frances, ON P9A		Insurance		5469391	3/4"	2012	48281023	120	326	103	62	56	55	722		\$30.00	\$50.00		\$2,775.26	\$2,775.26	\$3.84	22%	\$ 3,379.12	22%	\$ 3,385.55	22%	\$ 3,396.55
41	1924075 Ontario Ltd.		356 Church St.	553 Elm Ave, FF, ON P9A 1E1		Child Care Resources		5468767	3/4"	2004	493																				



108	1413896 Ontario Ltd.	1031 Kings Hwy.	same	Hotel	5468961	3/4"	2012	20167290	29	30	32	28	23	34	176	\$30.00	\$50.00	\$1,273.31	\$1,273.31	\$7.22	23%	\$	1,569.40	23%	\$	1,572.39	24%	\$	1,577.38
109	CEYX Properties Ltd.	360 Scott St.	360 Scott St. Fort Frances, ON P9A 1G9	Bargain Shop	5468942	1"	2011	21715981	29	28	31	29	26	29	172	\$32.50	\$1,260.39	\$1,260.39	\$7.34	-15%	\$	1,553.49	-15%	\$	1,555.45	-15%	\$	1,561.39	
110	Silver and Kircher Ltd.	140 Scott St.	Box 788, FF, ON P9A 3N1	Drug Store	5468517	3/4"	2011	21716227	28	23	19	32	33	35	170	\$30.00	\$50.00	\$1,260.39	\$1,260.39	\$7.40	23%	\$	1,549.51	23%	\$	1,552.46	24%	\$	1,557.40
111	Raymons Wesley Calder Jr.	510 Portage Ave.	510 Portage Ave. Fort Frances, ON P9A	Law Office	5469131	3/4"	2011	21716190	28	35	33	28	18	26	168	\$30.00	\$50.00	\$1,257.16	\$1,257.16	\$7.48	23%	\$	1,541.56	23%	\$	1,544.49	23%	\$	1,549.40
112	Camillo & Josephine Belluz	138 Sixth St. E.	138 Sixth St. E. Fort Frances, ON P9A 1W7	Brick Work/Concrete Retailer	5469260	3/4"	2004	49312407	27	26	38	36	19	17	163	\$30.00	\$50.00	\$1,250.70	\$1,250.70	\$7.66	22%	\$	1,525.65	22%	\$	1,528.55	23%	\$	1,533.41
113	CERS Investments Inc.	448 Scott St.	P.O. Box 3005 Dryden, ON P8N 2Z6	Office Supplies Retailer	5469134	3/4"	2004	21716215	32	6	126	10	8	8	190	\$30.00	\$50.00	\$1,463.88	\$1,463.88	\$7.72	10%	\$	1,613.15	10%	\$	1,616.22	11%	\$	1,621.36
114	Renee Rousseau-Winik & Garry Winik	202 Second St. E.	same	Hair Salon	5469255	3/4"	2005	49312389	26	25	26	29	27	25	158	\$30.00	\$50.00	\$1,224.86	\$1,224.86	\$7.73	23%	\$	1,509.74	23%	\$	1,512.61	24%	\$	1,517.42
115	D. McCooll Transport Ltd.	1408 Colonization Rd. W.	same	Trucking Company	5469004	3/4"	2005	49312393	27	30	22	16	29	26	160	\$30.00	\$50.00	\$1,241.01	\$1,241.01	\$7.78	22%	\$	1,513.72	22%	\$	1,516.60	23%	\$	1,521.42
116	Knapp Investments	815 Williams ve.	same	office	5469057	3/4"	2004	49410027	29	68	52	4	18	5	176	\$30.00	\$50.00	\$1,379.90	\$1,379.90	\$7.82	14%	\$	1,569.40	14%	\$	1,572.39	14%	\$	1,577.38
117	Rendezvous Restaurants of FF Ltd.	1201 Ioyldw Dr.	Box 2, RR#2, FF, ON	Hotel	5468905	3/4"	2011	21716136	26	22	44	28	27	11	158	\$30.00	\$50.00	\$1,253.93	\$1,253.93	\$7.92	20%	\$	1,509.74	21%	\$	1,512.61	21%	\$	1,517.42
118	CIBC C/O B/C	203 Scott St.	Acad. Pkable Dept. P.O. Box 4810	Bank	5469016	1"	2007	49893966	25	31	28	19	23	25	151	\$32.50	\$50.00	\$1,208.71	\$1,208.71	\$7.94	23%	\$	1,485.87	23%	\$	1,488.70	24%	\$	1,493.43
119	Jeffrey Wright	432 Scott St.	432 Scott St. Fort Frances, ON P9A1H2	Chiropractor	5468906	3/4"	2011	21716209	25	30	39	17	20	20	151	\$30.00	\$50.00	\$1,215.17	\$1,215.17	\$8.04	22%	\$	1,485.87	22%	\$	1,488.70	23%	\$	1,493.43
120	Town of Fort Frances	1319 Colonization Rd. W.	320 Portage Ave., FF, ON P9A	Cemetery	5468490	3/4"	2011	21716236	23	12	11	27	64	3	140	\$26.70	\$44.40	\$1,196.51	\$1,196.51	\$8.52	21%	\$	1,450.08	21%	\$	1,452.84	22%	\$	1,457.45
121	Teresa DelRosario-Coish & Robert Coish	1030 Scott St.	1123 Scott St., FF, ON P9A 1J5	Tess's Kitchen (Restaurant)	5468726	3/4"	2007	49677882	23	20	26	25	20	22	136	\$30.00	\$50.00	\$1,163.49	\$1,163.49	\$8.58	23%	\$	1,434.17	23%	\$	1,436.90	24%	\$	1,441.46
122	D. McCooll Transport Ltd.	1408 Colonization Rd. W.	1408 Colonization Rd. W. Fort Frances, ON	Forestry Company	5469311	3/4"	2004	49410032	26	55	13	50	9	1	154	\$30.00	\$50.00	\$1,331.45	\$1,331.45	\$8.67	12%	\$	1,493.83	12%	\$	1,496.67	13%	\$	1,501.43
123	Douglas Cuthbertson Trustee	273 Scott St.	C/O Northwood's Gallery & Gifts 273 Scott	Retail Store	5469135	3/4"	2011	21716176	24	9	26	9	18	57	143	\$30.00	\$50.00	\$1,260.39	\$1,260.39	\$8.83	16%	\$	1,458.03	16%	\$	1,460.81	16%	\$	1,465.45
124	Daryl's Custom Landscaping	881B Sixth St. W.	same	Landscaping	5468751	3/4"	2011	21716243	22	22	16	17	24	30	131	\$30.00	\$50.00	\$1,173.18	\$1,173.18	\$8.97	21%	\$	1,418.26	21%	\$	1,420.96	22%	\$	1,425.47
125	Larry Armstrong	343 Scott St.	C/O RBC P.O. Box 5651 Bismark, ND	Bank	5468972	3/4"	2011	21716194	21	24	25	19	18	21	128	\$30.00	\$50.00	\$1,153.80	\$1,153.80	\$8.99	22%	\$	1,410.30	22%	\$	1,412.99	23%	\$	1,417.48
126	1796702 Ontario Limited	228 Scott St.	578 Scott St., FF, ON P9A 1H4	Clothing Retailer	5468533	3/4"	2011	21716213	25	86	19	6	8	6	148	\$30.00	\$50.00	\$1,334.68	\$1,334.68	\$9.04	10%	\$	1,473.94	11%	\$	1,476.75	11%	\$	1,481.44
127	F.F. & District Assoc Comm	340 Scott St.	Box 147, FF, ON P9A 3M5	Printing	5468964	3/4"	2011	21716179	21	19	19	21	21	25	126	\$30.00	\$50.00	\$1,144.11	\$1,144.11	\$9.08	23%	\$	1,402.35	23%	\$	1,405.02	23%	\$	1,409.48
128	Senic River Mail Inc.	5-130 Second St. E	Box 219, FF, ON P9A 3M6	Hair Salon	5469150	3/4"	2011	21716155	21	18	21	21	23	21	125	\$30.00	\$50.00	\$1,140.88	\$1,140.88	\$9.14	23%	\$	1,398.37	23%	\$	1,401.03	23%	\$	1,405.48
129	560102 Ontario Ltd.	271 Scott St.	C/O Prime Cuts 271 Scott St. Fort Frances,	Hair Salon	5468637	1"	2011	21715973	21	30	1	27	10	20	128	\$32.50	\$50.00	\$1,176.41	\$1,176.41	\$9.16	20%	\$	1,410.30	20%	\$	1,412.99	20%	\$	1,417.48
130	1017698 Ontario Ltd.	921 Sixth St. W.	RR #1 RMB #3 Fort Frances, ON P9A 3M2	Fastenal Canada	5468894	3/4"	2011	21716212	23	2	3	18	49	44	139	\$30.00	\$50.00	\$1,292.69	\$1,292.69	\$9.29	12%	\$	1,446.10	12%	\$	1,448.85	12%	\$	1,453.46
131	Banta Enterprises Ltd.	525 Mowat Ave.	516 Mowat Ave. FF, ON P9A 1H4	Furniture Retailer	5468728	3/4"	2011	21716239	-	-	-	-	32	24	75	\$16.50	\$27.50	\$713.37	\$713.37	\$9.51	-100%	\$	-	-100%	\$	-	-100%	\$	-
132	Wade Adam Friesen	262 Church St.	262 Church St. FF, ON P9A 1E4	Accounting Office	5469146	3/4"	2011	21716148	15	28	8	9	-	-	60	\$13.90	\$23.17	\$576.38	\$576.38	\$9.61	105%	\$	1,183.59	106%	\$	1,185.85	106%	\$	1,189.61
133	Lakewood Tire Ltd.	991 Kings Hwy.	991 Kings Hwy. Fort Frances, ON P9A 2X5	Tire Shop	5468486	3/4"	2011	21716241	19	15	18	23	16	24	115	\$30.00	\$50.00	\$1,144.11	\$1,144.11	\$9.93	19%	\$	1,366.55	19%	\$	1,369.15	20%	\$	1,373.50
134	McMunn & Yates Building Supplies	861 Kings Hwy.	23030292	Lumber Retailer	7868641	3/4"	2013	23030292	19	15	21	17	20	20	112	\$30.00	\$50.00	\$1,124.73	\$1,124.73	\$10.08	20%	\$	1,354.62	21%	\$	1,357.20	21%	\$	1,361.51
135	Bell Canada	238 Church St.	C/O BGIS O&M Solutions Inc. 88 Sister	Bell Telephone	5469033	2"	2011	520000084	18	21	17	19	17	18	110	\$150.00	\$50.00	\$1,124.73	\$1,124.73	\$10.19	4%	\$	1,350.64	4%	\$	1,353.22	4%	\$	1,357.51
136	737 Sanders Inc.	604 Stewart St.	937 Baeker Bay Fort Frances, ON P9A 3N6	The Place (Grocery Store)	5469197	3/4"	2006	49783402	16	15	17	15	18	16	97	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$11.54	17%	\$	1,306.89	17%	\$	1,309.38	17%	\$	1,313.54
137	Larry Armstrong	388 Scott St.	P.O. Box 818 Fort Frances, ON P9A 3N1	Office Supplies Retailer	5469209	3/4"	2006	49705436	35	36	25	35	39	42	212	\$30.00	\$50.00	\$2,583.21	\$2,583.21	\$12.16	-35%	\$	1,068.72	-35%	\$	1,091.94	-34%	\$	1,097.31
138	1156907 Ontario Ltd.	411 Mowat Ave.	401 Mowat Ave. FF, ON P9A 1Y8	Duty Free	5468966	3/4"	2011	21716170	15	14	17	18	14	12	90	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$12.46	14%	\$	1,283.03	15%	\$	1,285.47	15%	\$	1,289.55
139	Bush's Auto Supplies Ltd.	800 Sixth St. W.	800 Sixth St. W. Fort Frances, ON P9A 3T5	Auto Supplies Retailer	5468603	1"	2011	21715974	15	17	12	12	15	18	89	\$32.50	\$10.00	\$1,121.50	\$1,121.50	\$12.63	14%	\$	1,279.05	14%	\$	1,281.49	15%	\$	1,285.56
140	407895 Ontario Ltd.	292 Scott St.	same	Electronics Retailer	5468748	3/4"	2011	21716177	15	12	14	16	15	16	88	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$12.80	14%	\$	1,275.07	14%	\$	1,277.50	14%	\$	1,281.56
141	1103538 Ontario Inc.	209 Scott St.	Mike Byrna 209 Scott St. Fort Frances, ON	Dollar Store	5468655	1"	2011	21715961	14	13	14	16	16	11	84	\$32.50	\$50.00	\$1,121.50	\$1,121.50	\$13.35	13%	\$	1,263.14	13%	\$	1,265.55	13%	\$	1,269.57
142	539989 Ontario Ltd.	600 Scott St.	same	Taxi	5468802	3/4"	2010	52014014	14	11	13	14	15	16	83	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$13.54	12%	\$	1,269.16	12%	\$	1,261.56	13%	\$	1,265.57
143	West End Motors	600 Kings Hwy.	same	Car Dealership	5468585	3/4"	2011	21716135	14	9	15	16	14	15	83	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$13.54	12%	\$	1,269.16	12%	\$	1,261.56	13%	\$	1,265.57
144	MVRW Real Estate Holdings Ltd.	801 Colonization Rd. E.	801 Colonization Rd. E., FF, ON P9A 2S3	Hotel	5468982	3/4"	2009	51007235	14	14	28	18	6	2	82	\$30.00	\$50.00	\$1,147.34	\$1,147.34	\$14.06	9%	\$	1,255.18	10%	\$	1,257.58	10%	\$	1,261.57
145	David Poirier	237 Church St.	RR #2 Site 218-109 Fort Frances, ON P9A	Office Space/Apartments	5468831	3/4"	2004	49312404	13	16	10	13	17	79	79	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$14.16	11%	\$	1,247.23	11%	\$	1,249.61	11%	\$	1,253.57
146	B & W Investments Of Fort Frances Limited	400 Scott St.	Attn: Susan Bodnarчук P.O. Box 674 Fort	Investments	5468497	3/4"	2011	21716197	13	12	3	17	15	16	76	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$14.83	10%	\$	1,236.30	10%	\$	1,237.65	10%	\$	1,241.58
147	Silver Star	240A Scott St.	Box 788, FF, ON P9A 3N1	Clothing/Sporting Good Retailer	5468621	3/4"	2011	21716146	12	10	34	9	10	74	74	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.07	10%	\$	1,231.32	10%	\$	1,231.32	10%	\$	1,237.58
148	Sunsea Dynasty Construction Ltd.	950 McIrvine Rd. N.	RR #1 RMB 113 Fort Frances, ON P9A	Contractor	5469140	3/4"	2011	21716231	13	25	21	14	5	76	76	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.31	8%	\$	1,236.30	8%	\$	1,237.65	9%	\$	1,241.58
149	Phillips Insurance Agency Ltd.	406 Church St.	406 Church St. Fort Frances, ON P9A 1E2	Law Office	5468729	3/4"	2012	21716140	12	7	10	18	14	12	73	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.32	9%	\$	1,227.34	10%	\$	1,229.68	10%	\$	1,233.59
150	Tom Veert	801 Eighth St.	P.O. Box 417, FF, ON, P9A 3M7	Construction Company	5468929	3/4"	2015	49705437	12	10	10	10	13	18	73	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.32	9%	\$	1,227.34	10%	\$	1,229.68	10%	\$	1,233.59
151	Bruce Lidkea	221 Scott St.	P.O. Box 356 Stn. Main Fort Frances, ON	Optometrist	5468590	3/4"	2011	21716230	12	6	11	13	13	17	72	\$30.00	\$50.00	\$1,121.50	\$1,121.50	\$15.58	9%	\$	1,223.37	9%	\$	1,225.70	10%	\$	1,229.59







Total																	1109	659	1995	1099	683	683	6228	\$834.50	\$895.20	\$26,863.16	\$27,758.36
Grandtotal																							338763	\$1,954.50	\$895.20	\$499,914.38	\$500,809.58
HYDRANTS AND SPRINKLERS ONLY																											
1	RRDSSAB (A1)	1301 Elizabeth St. E.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
2	RRDSSAB (A1)	923 Sixth St. E	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
3	RRDSSAB (A1)	901 Shevlin Ave.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$142.40	\$661.52	\$803.92	N/A					
4	Columbus Place For Seniors Of Fort Frances Inc. (A1)	425 Nelson St.	425 Nelson St., FF, ON P9A 1B3	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
5	Flinder's Place Inc. (A1)	851 Colonization Rd. W.	450 Scott St., FF, ON P9A 1H2	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
6	Town Of Fort Frances (A3)	Nelson St. Hydrants	320 Portage Ave., FF, ON P9A3P9	Vacant Lot	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A					
7	The Trustees For The Evangelical Fellowship (A1)	605 McIrvine Rd.	605 McIrvine Rd., FF, ON P9A3X7	Church	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$40.00	\$454.80	\$661.52	\$1,116.32	N/A					
8	Rainy River Standard Condominium Corporation (A3)	611 Nelson St.	200-611 Nelson St., FF, ON P9A 1B6	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$0.00	\$597.20	N/A					
9	LaVerendrye Non-Profit Supportive Housing (A1)	532 Front St.	110 Victoria Ave., FF, ON P9A 2B7	Apartment Building	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$597.20	\$661.52	\$1,258.72	N/A					
10	Fort Frances Board Of Education (A7)	440 McIrvine Rd.	522 Second St. E., FF, ON P9A 1N4	High School	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$1,194.40	\$0.00	\$1,194.40	N/A					
11	Riverside Healthcare Facilities Inc. (A7)	550 Osborne St.	110 Victoria Ave., FF, ON P9A 2B7	Rainycrest Home For The Aged	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$1,498.40	\$0.00	\$1,498.40	N/A					
	Resolute FP Canada Inc. (A3)	427 Mowat Ave.	P.O. Box 69, Montreal, QC, H3C 2R5	Mill	-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$336.42	\$0.00	\$336.42	N/A					
12	2670568 Ontario Limited (A3)	427 Mowat Ave.			-	-	-	-	-	-	-	-	-	-	-	-	\$0.00	\$0.00	\$96.12	\$0.00	\$96.12	N/A					
Total																		\$40.00	\$6,396.14	\$4,630.64	\$11,026.78						

Date: December 4, 2019

Report To: Mayor & Council

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Site Plan Control – 737 Scott Street (Storage Garage and Parking Lot)

---

The Rainy River District Social Services Administration Board (RRDSSAB) is proposing to construct a 28' by 48' storage garage coupled with a 12-stall parking lot at 737 Scott Street. The proposed development is intended to provide storage and parking support for the Ambulance Station which is situated directly across the street at 801 Scott Street.

Earlier this year RRDSSAB successfully rezoned this property from Residential Type 2 to General Commercial in preparation for this project.

In the past, Council has decided whether certain developments require a Site Plan Control Agreement as determined on a case by case basis. If Council chooses to act upon a Site Plan Control Agreement, a by-law will be passed, deeming the project under Site Plan Control. Plans for the project have been submitted.

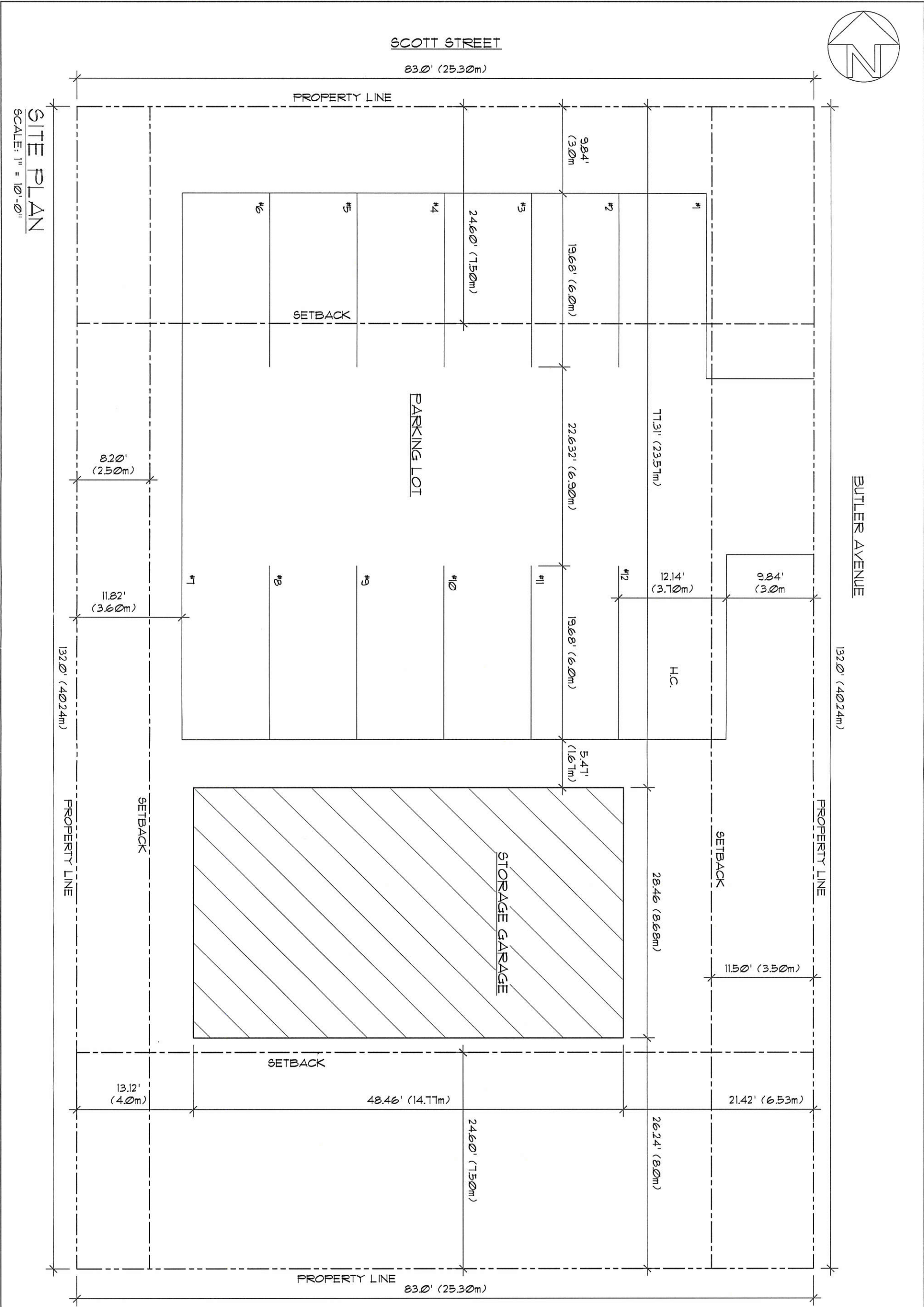
The Planning and Development Executive Committee considered this matter at their December 2, 2019 session. It is the recommendation of the Planning and Development Executive Committee that a by-law be passed to designate 737 Scott Street as a Site Plan Control area in the Town of Fort Frances and further that a Site Plan Control Agreement be developed and approved as part of the same by-law at a future council meeting.


Respectfully submitted

Original Signed By

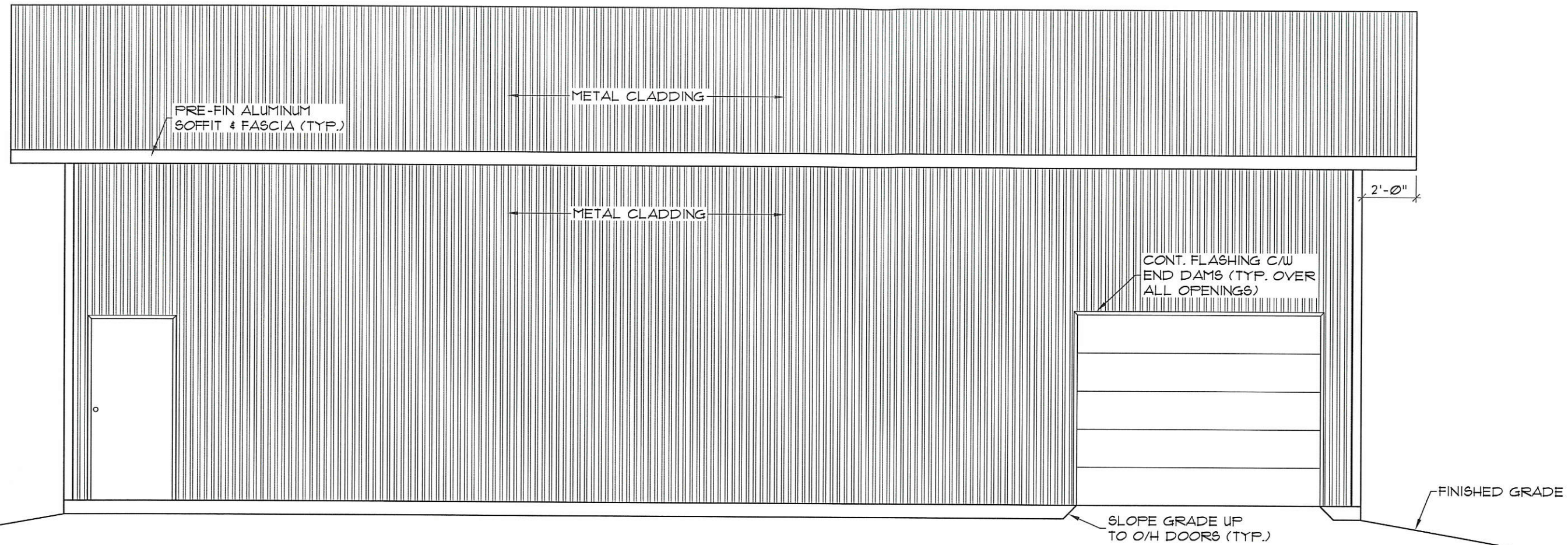
Cody Vangel, EIT  
Chief Building Official & Municipal Planner

**Council approval of this report will:** agree to the recommendation of the Planning & Development Executive Committee to pass a by-law to designate 737 Scott Street as a Site Plan Control area in the Town of Fort Frances and further that a site plan control agreement be developed and approved as part of same by-law at a future meeting of Council.

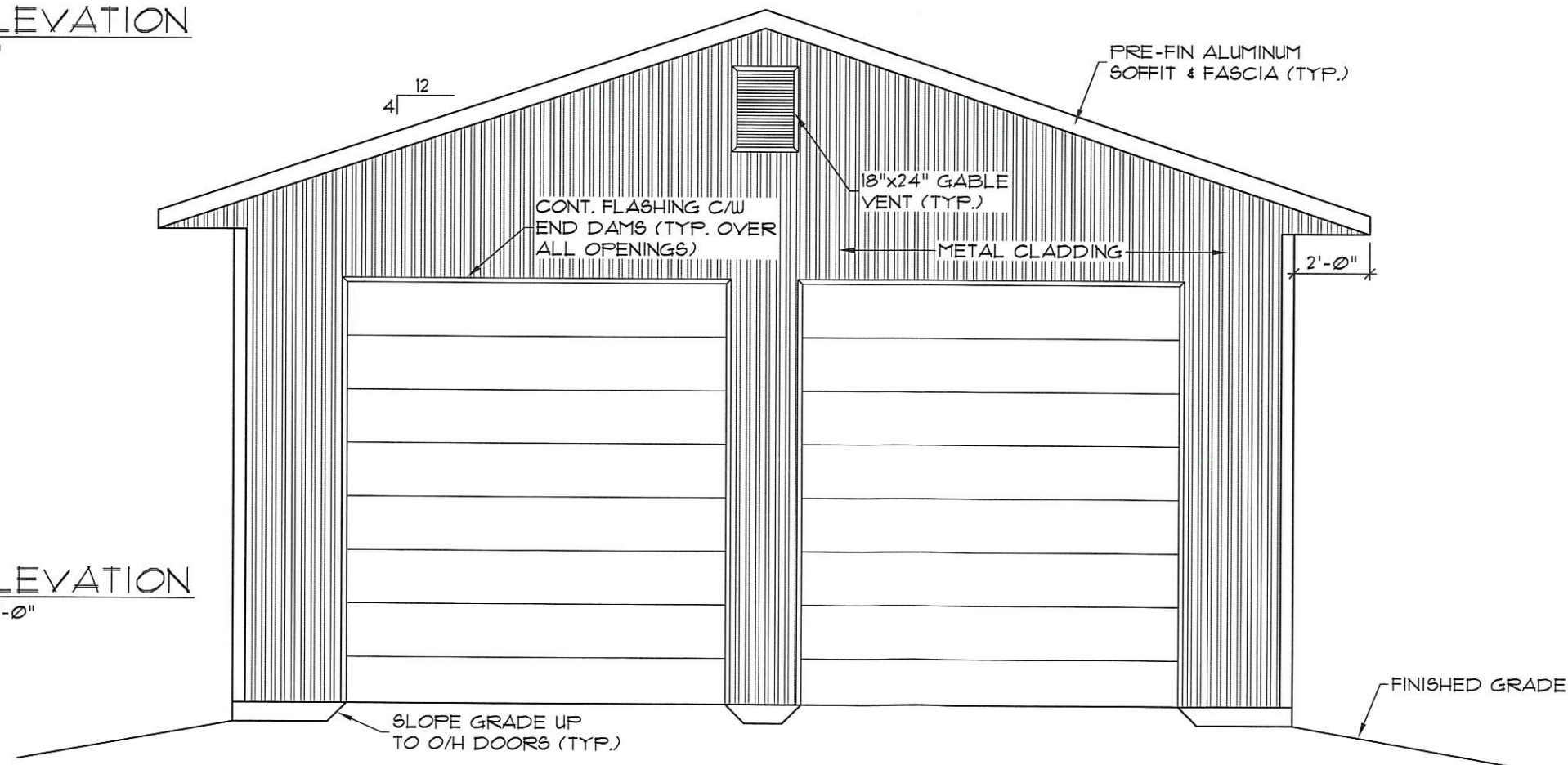


SHEET TITLE: SITE PLAN		PROJECT TITLE: STORAGE GARAGE FOR RRD66AB, FORT FRANCES, ON		BCIN: 43291		DRAFT		 SCE		SAULTEAUX CONSULTING & ENGINEERING		SITE 206-201 RR#2 FORT FRANCES, ONTARIO P3A 3M3 1-807-274-1114		REVISION RECORD	
DRAWN BY: M.S.		DATE: 18/09/11													
CHECKED BY: T.K.B.															
SHEET NO. D.Z.		REV. NO. 18-050													
SP1															

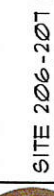




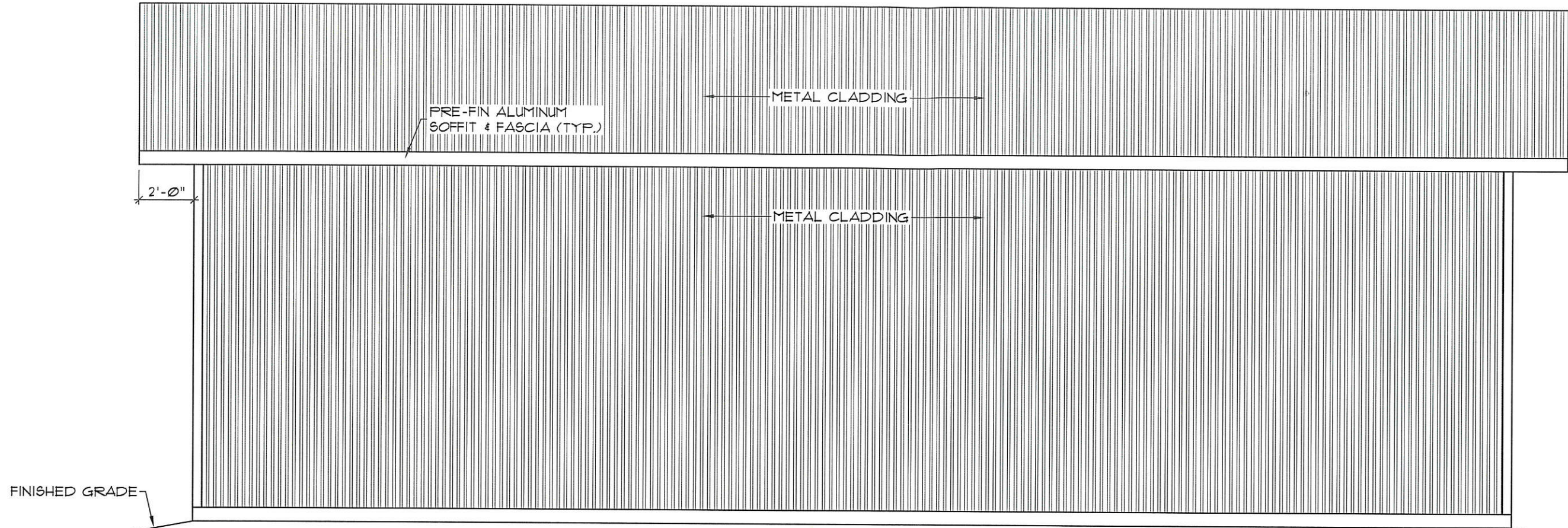
**NORTH ELEVATION**  
SCALE: 1/4" = 1'-0"



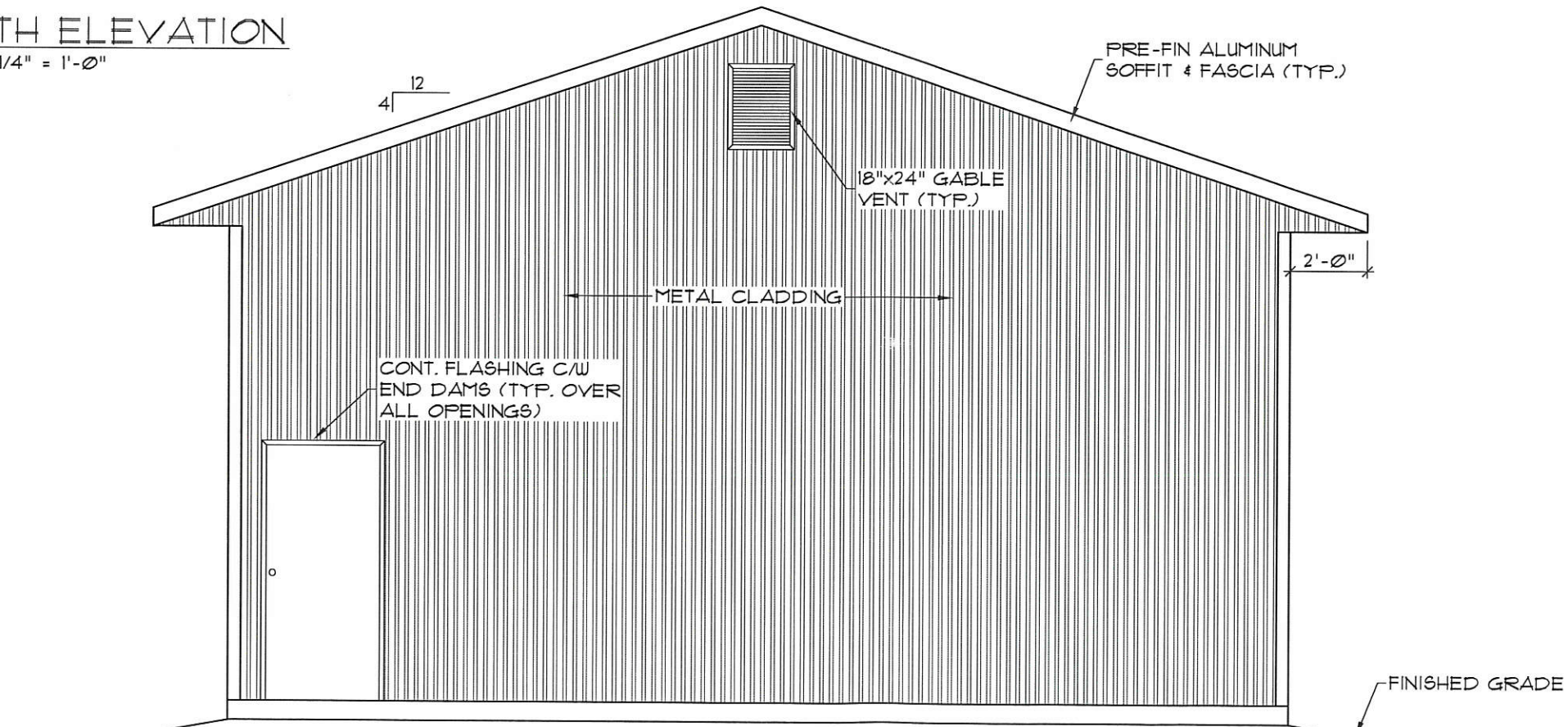
**EAST ELEVATION**  
SCALE: 1/4" = 1'-0"

SHEET TITLE: NORTH AND EAST ELEVATIONS		DRAWN BY: M.S.		DATE: 18/09/17	
PROJECT TITLE: STORAGE GARAGE FOR RRDSSAB, FORT FRANCES, ON		CHECKED BY: T.K.B. D.Z.		PROJECT NO. 18-050	
SHEET NO. 3		REV. NO. 1			
BCIN: 43291		DRAFT		SCE	
		SAULTEAUX CONSULTING & ENGINEERING			
		SITE 206-201 RR#2 FORT FRANCES, ONTARIO P9A 3M3 1-807-274-7114			
		MARK		DESCRIPTION	
				YTD BY	
		REVISION RECORD			





**SOUTH ELEVATION**  
SCALE: 1/4" = 1'-0"



**WEST ELEVATION**  
SCALE: 1/4" = 1'-0"

SHEET TITLE: SOUTH AND WEST ELEVATIONS		PROJECT TITLE: STORAGE GARAGE FOR RRDSSAB, FORT FRANCES, ON	
DRAWN BY: M.S.	DATE: 18/03/17	CHECKED BY: T.K.B. D.Z.	PROJECT NO. 18-050
SHEET NO. 4		REV. NO. =	

SAUL TEAUX CONSULTING & ENGINEERING		SITE 206-207 RR#2 FORT FRANCES, ONTARIO P9A 3M3 1-807-274-1114	
SCE		DRAFT	
BCIN: 43291		REVISION RECORD	
MARK	DESCRIPTION	DATE	BY





November 15, 2019

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: 2020 Community Service User Fees Schedule**

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Attached is the Community Services User fee schedule proposed for 2020. The presented fee changes have the approved 1.7% increase to the current 2019 user fee schedule. We have eliminated the Non-Resident fees on a trial basis of one year.

**Recommendation**

The Community Service Division recommends to Mayor & Council to endorse in principle the attached 2020 user fee schedule as presented with a 1.7% increase over the 2019 user fees.

Respectfully Submitted,

Aaron Bisson  
Manager of Recreation and Culture



**Council approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse in principle the attached 2020 user fee schedule as presented with a 1.7% increase over the 2019 user fees, along with the elimination of the Non-Resident user fees on a trial basis period of one year.**

**TOWN OF FORT FRANCES  
2020 SCHEDULE OF FEES BY-LAW \_\_\_\_/19**

All Rates are effective January 1, 2020, unless otherwise noted.  
HST is noted per line or per section as applicable.

**Community Services**

**Fort Frances Children's Complex**

		2017 Approved		2018 Approved	2019		2020	2020 With HST where applicable
		Resident	Non-Resident	Resident	Resident	Non-Resident	Resident	Resident
<b>3.1.1 Child Care Rates</b>								
3.1.1.1	Full Day Preschool (4 or more hours)	31.50	42.00	35.70	43.10	43.10		
3.1.1.2	Full Day Toddler (4 or more hours)	32.25	43.00	36.55	44.10	44.10		
3.1.1.3	Hourly (2 hrs or less) Excludes school Age Children	5.25	7.00	5.95	7.20	7.20		
3.1.1.4	Before School	7.50	10.00	8.50	10.25	10.25		
3.1.1.5	After School	11.25	15.00	12.75	15.40	15.40		
3.1.1.6	Before & After School	18.75	25.00	21.25	25.65	25.65		
3.1.1.7	Full Day - Holidays / Summer School Age	29.50	39.90	33.90	40.95	40.95		
3.1.1.8	No call fee for absentee		15.00		15.40			
3.1.1.9	Late pick up fee (per 15 minutes, starting at 0-15 minutes)		20.00		20.50			

\* First Child rate pertain to the youngest child enrolled in a Full Day Program  
\* Additional children will be the same as the 2nd child rate

**Fort Frances Memorial Arena - Effective June 1 (Unless otherwise indicated)**

		Non-Resident	Resident				with HST Amount
<b>3.2.1 Rink Board/In-ice Advertising Rates (Plus HST)</b>			Annual		Annual		
3.2.1.1	One Rink		410.20		420.85	428.01	483.65
3.2.1.2	Both Rinks		691.20		709.12	721.24	815.00
3.2.1.3	In-Ice Advertising		1,030.20		1,057.00	1,074.96	1,214.70
3.2.1.3	Zamboni		1,146.40		1,176.20	1,196.24	1,351.75
<b>3.2.2 Ice Surface Rentals (Plus HST)</b>							
Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Saturday & Sunday							
3.2.2.1	Youth	122.05	99.10	123.90	101.70	127.10	116.85
3.2.2.2	Adult	183.21	148.75	185.95	152.60	190.80	175.40
*Non-Resident rate for hockey and figure skating programs		35.47		36.00		36.95	-
<b>Ice Surface Rentals (Plus HST)</b>							
Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments)							
3.2.2.3	Youth	84.55	68.65	85.80	70.45	88.05	80.95
3.2.2.4	Adult	129.55	105.20	131.50	107.95	134.90	124.10
<b>3.2.3 Summer Ice (Plus HST)</b>							
3.2.3.1	Youth	146.65	119.10	148.85	122.20	152.70	140.45
3.2.3.2	Adult	219.45	178.25	222.75	182.90	228.55	210.15
<b>3.2.4 Tournament (Plus HST)</b>							



	3.2.4.1	Youth		145.05	117.75	147.25	120.80	151.10	122.83	138.80
	3.2.4.2	Adult		198.65	161.30	201.65	165.50	206.90	168.32	190.20
Pool/Fitness Centre - Memberships			<u>Non-Resident</u>	Resident	Non-Resident	Resident	Non-Resident	Resident	With HST	
3.3.1	Adult (Plus HST)									
	3.3.1.1	Annual	609.55	494.95	618.70	507.80	634.80	516.42		583.55
	3.3.1.2	Six Months	396.25	321.75	402.20	330.10	412.65	335.71		379.35
	3.3.1.3	Three Months	214.65	174.35	217.85	178.90	223.50	181.95		205.60
	3.3.1.4	One Month	92.95	75.50	94.35	77.45	96.80	78.76		89.00
	3.3.1.5	Daily	8.90	7.20	9.05	7.40	9.30	7.52		8.50
3.3.2	Student							-		
	3.3.2.1	Annual	302.90	246.00	307.45	252.40	315.45	256.68		290.05
	3.3.2.2	Six Months	204.80	166.25	207.85	170.55	213.25	173.45		196.00
	3.3.2.3	Three Months	109.70	89.10	111.35	91.40	114.25	93.01		105.10
	3.3.2.4	One Month	64.25	52.15	65.20	53.50	66.90	54.47		61.55
	3.3.2.5	Daily	6.85	5.60	6.95	5.75	7.15	5.84		6.60
3.3.3	Child							-		
	3.3.3.1	Annual	96.15	78.15	97.60	80.20	100.15	81.55		92.15
	3.3.3.0	Daily	5.00	4.05	5.05	4.15	5.20	4.25		4.80
3.3.4	Family - Annual (Plus HST)							-		
	3.3.4.1	Adult	609.55	494.95	618.70	507.80	634.80	516.42		583.55
	3.3.4.2	Spouse	507.95	412.45	515.55	423.15	528.95	430.31		486.25
	3.3.4.3	Student	261.15	212.10	265.05	217.60	271.95	221.28		250.05
	3.3.4.4	Child	81.15	65.85	82.35	67.55	84.50	68.72		77.65
3.3.5	Senior (60 Years of Age or Older) (Plus HST)							-		
	3.3.5.1	Annual	465.45	377.95	472.45	387.80	484.80	394.38		445.65
	3.3.5.2	Six Month	302.55	245.75	307.10	252.15	315.10	256.46		289.80
	3.3.5.3	Three Month	163.90	133.10	166.35	136.55	170.70	138.85		156.90
	3.3.5.4	One Month	71.05	57.65	72.10	59.15	73.95	60.18		68.00
	3.3.5.5	Daily	6.80	5.55	6.90	5.70	7.10	5.80		6.55
3.3.6	Locker Fees (Plus HST)							-		
	3.3.6.1	Locker - 6 Months	54.70	44.40	55.50	45.55	56.95	46.28		52.30
	3.3.6.2	Locker - Annual	82.05	66.65	83.30	68.40	85.45	69.56		78.60
	3.3.6.3	Locker - 3 Months	37.25	30.25	37.80	31.05	38.80	31.59		35.70
Pool Rental Rates - Effective June 1 (Plus HST)			<u>Non-Resident</u>	Resident	Non-Resident			-		
3.4.1		Non-Profit Group rate (per hour)		99.35		101.95		103.67		117.15
3.4.2	3.4.2.1	Swim Club - contracted		72.15		74.05		75.31		85.10
	3.4.2.2	Additional Hours		84.40		86.60		88.05		99.50
3.4.3		One Lane		26.65		27.35		27.83		31.45
3.4.4		Lifeguard		20.00		20.50		20.84		23.55
3.4.5	3.4.5.1	One Guard Pool Rental	122.40	99.35	124.25	101.95	127.50	103.67		117.15
	3.4.5.2	Two Guard Pool Rental	146.65	119.10	148.85	122.20	152.70	124.29		140.45
	3.4.5.3	Three Guard Pool Rental	171.30	139.05	173.85	142.65	178.35	145.09		163.95
	3.4.5.4	Four Guard Pool Rental	195.55	158.80	198.50	162.95	203.65	165.71		187.25
	3.4.5.5	Five Guard Pool Rental	222.25	180.45	225.60	185.15	231.45	188.27		212.75
	3.4.5.6	One Instructor		100.50		103.10		104.87		118.50
								-		

Swimming Lesson Rates - June 1

		<u>Non-Resident</u>	Resident	Non-Resident			-	
3.5.1	Red Cross Lessons (9)	89.00	72.25	90.35	74.15	92.70	75.40	75.40
3.5.2	Private Lessons per time	24.40	19.85	24.75	20.35	25.40	20.70	20.70
3.5.3	Lifesaving	98.00	79.60	99.45	81.65	102.05	83.05	83.05
3.5.4	Combo Class	101.20	82.20	102.70	84.35	105.35	85.80	85.80
3.5.5	Bronze Star	103.95	84.40	105.50	86.60	108.25	88.05	88.05
3.5.6	Bronze Medallion & Emergency First Aid Book	152.45	123.85	154.75	127.05	158.75	129.20	129.20
3.5.7	Bronze Cross & Standard First Aid	107.05	86.90	108.65	89.15	111.45	90.65	90.65
3.5.8	National Life Services	plus 25%	Market price	plus 25%	Market price	plus 25%	Market Price	
3.5.9	Board of Education - 10 Lessons	57.80	46.95	58.65	48.15	60.15	48.95	48.95
3.5.10	Aquafit & Aerobics (Per Class) (Plus HST)	6.85	5.60	6.95	5.75	7.15	5.84	6.60
3.5.11	Senior Aquafit & Aerobics (Plus HST)	5.85	4.70	5.95	4.80	6.10	4.87	5.50

Auditorium (Plus HST)

3.6.1	Base Rate/event	243.75	197.90	247.40	203.50	253.85	206.95	233.85
3.6.2	Hourly	54.00	43.90	54.80	45.05	56.20	45.84	51.80
3.6.3	Social/Wedding (incl. Kitchen)	534.00	433.60	542.00	44.85	556.10	452.43	511.25
3.6.4	Tournament Rate	381.85	310.10	387.60	318.15	397.70	323.54	365.60
3.6.5	Contracted (72% of Base Rate)		31.55		32.35		32.92	37.20
3.6.6	Kitchen Rate per Hour		43.90		45.05		45.80	51.75

East End Hall (Plus HST)

3.7.1	Base Rate	114.85	93.30	116.55	95.75	119.60	97.39	110.05
3.7.2	Socials/Weddings	251.25	204.00	255.00	209.30	261.65	212.88	240.55

MSC Conference Meeting Rooms (Plus HST)

3.8.1	Meeting	23.25	18.95	23.60	19.45	24.20	19.78	22.35
3.8.2	Daily Rate (Tournament/Special Event)	77.25	62.75	148.75	64.40	152.60	65.53	74.05

Arena Floors (no Ice) (Plus HST)

		<u>Non-Resident</u>						
3.9.1	Ice for Kids (600 people)	761.65	618.50	773.05	634.60	793.15	645.40	729.30
3.9.2	Ice for Kids (600 people) with Liquor License	1,004.05	815.30	1,019.10	836.50	1,045.60	850.71	961.30
3.9.3	Ice for Kids (up to 1200 people)	944.55	767.00	958.70	786.95	983.65	800.31	904.35
3.9.4	Ice for Kids (up to 1200 people) with Liquor License	1,188.30	964.90	1,206.10	990.00	1,237.45	1,006.81	1,137.70
3.9.5	52 Canadians (up to 600 people)	684.85	556.30	695.10	570.75	713.15	580.44	655.90
3.9.6	52 Canadians (up to 600 people) with Liquor License	898.05	729.25	911.50	748.20	935.20	760.93	859.85
3.9.7	52 Canadians (up to 1200 people)	848.85	689.30	861.60	707.20	884.00	719.25	812.75
3.9.8	52 Canadians (up to 1200 people) with Liquor License	1,062.15	862.50	1,078.10	884.95	1,106.15	900.00	1,017.00
3.9.9	Both Floors (up to 1800 people)	1,237.55	1,004.90	1,256.10	1,031.05	1,288.75	1,048.58	1,184.90
3.9.10	Both Floors (up to 1800 people) with Liquor License	1,649.85	1,339.65	1,674.60	1,374.50	1,718.15	1,397.88	1,579.60
3.9.11	Both Floors (Maximum Capacity)	1,401.65	1,138.10	1,422.65	1,167.70	1,459.65	1,187.57	1,341.95
3.9.12	Both Floors (Maximum Capacity) with Liquor License	1,813.60	1,472.65	1,840.80	1,510.95	1,888.65	1,536.64	1,736.40
3.9.13	Exercise/short Program- half pad (Regular use contracted rate 72% of listed rate)				57.25	71.55	58.23	65.80
3.9.14	Exercise/short Program- full pad (Regular use contracted rate 72% of listed rate)				76.30	95.40	77.57	87.65

Ball Diamonds / Soccer Fields (Plus HST)

		<u>Non-Resident</u>						
3.10.1	Youth Soccer/ Baseball - Half field - Per Team	168.55	136.85	171.10	140.40	175.55	142.79	161.35
3.10.2	Youth Soccer - Full Field - Per Team	243.75	197.90	247.40	203.05	253.85	206.50	233.35

<b>3.10.3</b>	Adult Soccer - Per Team	396.25	321.75	402.20	330.10	412.65	335.71	379.35
<b>3.10.4</b>	Adult Slow Pitch - Per Team	457.10	371.15	463.95	380.80	476.00	387.26	437.60
<b>3.10.5</b>	Tournament - Youth - Per Team	46.50	37.75	47.20	38.75	48.45	39.47	44.60
<b>3.10.6</b>	Tournament - Adult - Per Team	61.20	49.70	62.10	51.00	63.70	51.90	58.65
<b>3.10.7</b>	Fastball		321.75		330.10		335.71	379.35
<b>*Non Resident Fee for Soccer/Baseball*</b>		17.70		17.95		18.40	-	-

Other Courses and Services

		<u>Non-Resident</u>						
<b>3.12.1</b>	Babysitting Course	62.45	50.70	63.40	52.00	65.05	52.90	52.90
<b>3.12.2</b>	First Aid Course - 8 hour	120.35	97.70	122.15	100.25	125.35	101.95	101.95
<b>3.12.3</b>	First Aid Course - 13 hour	133.70	108.55	135.70	111.35	139.25	113.25	113.25
<b>3.12.4</b>	Manual	43.75	35.50	44.40	36.40	45.55	37.00	37.00
<b>3.12.5</b>	P.A. Day	44.95	36.50	45.60	37.45	46.80	38.10	38.10
<b>3.12.6</b>	P.A. Day Extra Child	39.55	32.05	40.15	32.90	41.20	33.45	33.45
<b>3.12.7</b>	Membership Cards Town		10.40		10.65		10.85	10.85
<b>3.12.8</b>	Recreator Ads - Users		156.40		160.45		163.20	163.20
<b>3.12.9</b>	Recreator Ads - Non Users		187.65		192.55		195.80	195.80
<b>3.12.10</b>	Non-resident Fee Winter Programs	34.55		35.05		35.95	-	-
<b>3.12.11</b>	P Fit Class (High School Program)				15.93		16.20	16.20
<b>3.12.12</b>	Ice Paint Machine (Plus HST)					225.00	228.85	258.60
<b>3.12.13</b>	Bags of Ice (Plus HST)				2.50		2.57	2.90

Sorting Gap Marina (Plus HST)

		<u>Non-Resident</u>						
<b>3.12.1</b>	Sorting Gap - Slip Rental - Per Season	500.30	405.15	507.80	415.70	521.00	422.79	477.75
<b>3.12.2</b>	River Front - Slip Rental - Per Season	380.00	307.90	385.70	315.90	395.75	321.24	363.00
<b>3.12.3</b>	Daily (overnight)	12.35	10.00	12.55	10.25	12.90	10.40	11.75
<b>3.12.4</b>	Weekly	60.95	49.45	61.85	50.75	63.45	51.59	58.30
<b>3.12.5</b>	Launch Fees: Daily	9.60	7.80	9.75	8.00	10.00	8.10	9.15
<b>3.12.6</b>	Launch Fees: Seasonal	68.40	55.60	69.45	57.05	71.25	58.01	65.55
<b>3.12.7</b>	Launch Fees: Commercial	229.40	186.35	232.85	191.20	238.90	194.47	219.75

Summer Youth Program

		<u>Non-Resident</u>						
<b>3.13.1</b>	Rec-n-Crew							
3.13.1.1	Week	88.30	71.70	89.60	73.55	91.95	74.80	74.80
3.13.1.1.1	each additional child	80.80	65.55	82.00	67.25	84.15	68.40	68.40
3.13.1.1.2	early/late supervision 1st child	38.95	31.55	39.55	32.35	40.60	32.90	32.90
3.13.1.1.3	early/late supervision additional child	29.20	23.70	29.65	24.30	30.40	24.70	24.70
3.13.1.1.4	Extra Supervision - difficult child	38.95	31.55	39.55	32.35	40.60	32.90	32.90
3.13.1.2	Four Weeks	312.65	253.85	317.35	260.45	325.60	264.90	264.90
3.13.1.2.1	each additional child	304.75	247.45	309.30	253.90	317.35	258.20	258.20
3.13.1.4	Sunny Cove 3 nights 4 days camp	197.45	160.35	200.40	164.50	205.60	167.30	167.30
3.13.1.4.1	each additional child	173.75	141.05	176.35	144.70	180.95	147.15	147.15
3.13.1.5	5 day camp	150.80	122.45	153.05	125.65	157.05	127.80	127.80
3.13.1.5.1	each additional child	143.55	116.55	145.70	119.60	149.50	121.65	121.65
3.13.1.6	4 day camp	104.80	85.10	106.35	87.30	109.10	88.80	88.80
3.13.1.6.1	each additional child	97.65	79.25	99.10	81.30	101.70	82.70	82.70

Townshend Theatre - June 30 (Plus HST)

3.14.1	Town Recreation Program									
	3.14.1.1	Set up & Rehearsal	N/C		N/C			N/C		
	3.14.1.2	First show in Run	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.1.3	Second show same Day	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.1.4	Next show same Run	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.1.6	*Cafeteria Rental with Performance	N/C		N/C			N/C		
3.14.2	Board of Education									
	3.14.2.1	Set up & Rehearsal	N/C		N/C			N/C		
	3.14.2.2	First show in Run	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.2.3	Second show same Day	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.2.4	Next show same Run	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	+ \$1.50 Surt N/C		+ \$1.50 Surtax N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax	
	3.14.2.6	*Cafeteria Rental with Performance	N/C		N/C			N/C		
3.14.3	Community Theatre									
	3.14.3.1	Set up & Rehearsal - 7 hours		147.35		151.20		153.76		173.75
	3.14.3.2	First show in Run - 7 hours	+ \$1.50 Surt	289.15	+ \$1.50 Surtax	296.65	+ \$1.50 Surtax	301.68	+ \$1.50 Surtax	340.90
	3.14.3.3	Second show same Day - 12 hours	+ \$1.50 Surt	474.65	+ \$1.50 Surtax	487.00	+ \$1.50 Surtax	495.31	+ \$1.50 Surtax	559.70
	3.14.3.4	Next show same Run - 7 hours	+ \$1.50 Surt	289.15	+ \$1.50 Surtax	296.65	+ \$1.50 Surtax	301.68	+ \$1.50 Surtax	340.90
	3.14.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	+ \$1.50 Surt	1,173.05	+ \$1.50 Surtax	1,203.55	+ \$1.50 Surtax	1,223.98	+ \$1.50 Surtax	1,383.10
	3.14.3.6.1	**Cafeteria Rental with Performance		109.10		111.95		113.85		128.65
	3.14.3.6.2	**Cafeteria Rental with Performance - Alcohol served		218.30		224.00		227.79		257.40
3.14.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals									
	3.14.4.1	Set up & Rehearsal - 7 hours		147.35		151.20		153.76		173.75
	3.14.4.2	First show in Run - 7 hours	+ \$1.50 Surt	289.15	+ \$1.50 Surtax	296.65	+ \$1.50 Surtax	301.68	+ \$1.50 Surtax	340.90
	3.14.4.3	Second show same Day - 12 hours	+ \$1.50 Surt	474.65	+ \$1.50 Surtax	487.00	+ \$1.50 Surtax	495.31	+ \$1.50 Surtax	559.70
	3.14.4.4	Next show same Run - 7 hours	+ \$1.50 Surt	289.15	+ \$1.50 Surtax	296.65	+ \$1.50 Surtax	301.68	+ \$1.50 Surtax	340.90
	3.14.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	+ \$1.50 Surt	1,173.05	+ \$1.50 Surtax	1,203.55	+ \$1.50 Surtax	1,223.98	+ \$1.50 Surtax	1,383.10
	3.14.4.6	**Cafeteria Rental with Performance		109.10		111.95		113.85		128.65
		**Cafeteria Rental with Performance - Alcohol served		218.30		224.00		227.79		257.40
3.14.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies									
	3.14.5.1	Set up & Rehearsal - 7 hours		218.30		224.00		227.79		257.40
	3.14.5.2	First show in Run - 7 hours	+ \$1.50 Surt	436.45	+ \$1.50 Surtax	447.80	+ \$1.50 Surtax	455.40	+ \$1.50 Surtax	514.60
	3.14.5.3	Second show same Day - 12 hours	+ \$1.50 Surt	682.05	+ \$1.50 Surtax	699.80	+ \$1.50 Surtax	711.68	+ \$1.50 Surtax	804.20
	3.14.5.4	Next show same Run - 7 hours	+ \$1.50 Surt	436.45	+ \$1.50 Surtax	447.80	+ \$1.50 Surtax	455.40	+ \$1.50 Surtax	514.60
3.14.7	Tech Fee									
	3.14.7.1.1	Tech Fee (0 - 3 hours event)		51.50		52.85		53.72		60.70
	3.14.7.1.2	Tech Fee (3 - 8 hours event)		77.25		79.25		80.62		91.10
	3.14.7.1.3	Tech Fee (8+ hours event)		103.00		105.70		107.52		121.50
	3.14.7.2	Tech Weekend Fee (Hourly Rate plus 1hr before and 1hr after event time)		41.20		42.25		43.01		48.60
Fort Frances Public Library								-		-
3.15.1	Sundry Revenue									
	3.15.1.1	2.25 Pin		1.25		1.25		1.25		-
	3.15.1.2	2.25 Magnet		2.75		2.75		2.75		-
	3.15.1.3	1.25 Pin		1.00		1.00		1.00		-
	3.15.1.4	1.25 Magnet		1.75		1.75		1.75		-

	3.15.1.5	1.25 Zipper Pull		1.75		1.75	1.75	
	3.15.1.6	1.25 Hair Tie		1.75		1.75	1.75	
	3.15.1.7	3D Printing/hour		2.00		2.00	2.00	
	3.15.1.8	Vinyl Cutting		3.00		3.00	3.00	
3.15.2	Lost Books		N/A		N/A			
3.15.3	Used Book Sales (Plus 5% GST)						-	-
	3.15.3.1	Hardcover		2.00		2.00	1.90	2.00
	3.15.3.2	Trade paperback		1.50		1.50	1.43	1.50
	3.15.3.3	Paperback		1.00		1.00	0.95	1.00
	3.15.3.4	Magazine		0.25		0.25	0.24	0.25
	3.15.3.5	DVD/CD/Video Game		2.00		2.00	1.90	2.00
	3.15.3.6	Audiobook		1.50		1.50	1.43	1.50
3.15.4	Photocopier (Plus HST)						-	-
	3.15.4.1	0-10 Pages		0.25		0.25	0.22	0.25
	3.15.4.2	11-20 Pages		0.20		0.20	0.18	0.20
	3.15.4.3	21-49 Pages		0.15		0.15	0.18	0.20
	3.15.4.4	50+ Pages		0.10		0.10	0.18	0.20
	3.15.4.5	Colour - Letter		0.75		0.75	0.88	0.99
	3.15.4.6	Colour - Legal		1.00		1.00	1.02	1.15
	3.15.4.7	Colour - Ledger		1.50		1.50	1.11	1.25
	3.15.4.8	Fax - Domestic First Page		4.00		4.00	4.42	4.99
	3.15.4.9	Fax - Domestic Additional Page		1.00		1.00	0.88	0.99
	3.15.4.10	Fax - Overseas First Page		6.00		6.00	6.19	6.99
	3.15.4.11	Fax - Domestic Additional Page		1.00		1.00	0.88	0.99
	3.15.4.12	Receiving Fax - First Page		1.00		1.00	0.88	0.99
	3.15.4.13	Receiving Fax - Additional Page		0.25		0.25	0.22	0.25
	3.15.4.14	Laminating - 8.5x11		2.00		2.00	1.99	2.25
	3.15.4.15	Laminating - Index Card Size		1.00		1.00	1.11	1.25
	3.15.4.16	Large Brown Envelope		0.50		0.50	0.44	0.50
	3.15.4.17	File Folder		0.50		0.50	0.44	0.50
	3.15.4.18	Page Protector		0.50		0.50	0.44	0.50
3.15.5	Room Rental (Plus HST)						-	-
	3.15.5.1	Rental fee/hour		20.00		20.00	22.12	25.00
	3.15.5.2	After hours/hour		30.00		30.00	30.97	35.00
	3.15.5.3	Teleconferencing		35.00		35.00	35.40	40.00
	3.15.5.4	Videoconferencing		85.00		85.00	75.22	85.00
	3.15.5.5	Cancellation fee (within 24 hours)		50%		50%	50%	
3.15.6	Sundry Revenue						-	
	3.15.6.1	Programming - Children's	N/A		N/A			
	3.15.6.2	Programming - Adult	N/A		N/A			
	3.15.6.3	Santa Suit Rental		25.00		25.00	26.00	
	3.15.6.4	Proctoring		25.00		25.00	30.00	
3.15.7	Non-Resident Fees						-	
	3.15.7.1	Family (12 Months)		85.00		85.00	85.00	
	3.15.7.2	6 Months		50.00		50.00	50.00	
	3.15.7.3	1 Month		10.00		10.00	10.00	
	3.15.7.4	Individual (12 months)		60.00		60.00	60.00	
	3.15.7.5	Seniors Individual - 12 months (55+)		50.00		50.00	50.00	



3.15.8	Late Fines								-	
	3.15.8.1	Generic/day		0.25		0.25			0.25	
	3.15.8.2	Video/day		1.00		1.00			1.00	
	3.15.8.3	Video Game/day		3.50		3.50			3.50	
	3.15.8.4	Interlibrary Loan/day		0.50		0.50			1.00	
	3.15.8.5	Replacement Library Card		2.00		2.00			2.00	
	3.15.8.6	Damaged DVD Case		5.00		5.00			5.00	
3.15.9	Donations								-	-
	3.15.9.1	Children's Birthday Book		20.00		20.00			20.00	
	3.15.9.2	Adult/YA Birthday Book		30.00		30.00			30.00	
	3.15.9.3	Large Print Birthday Book		40.00		40.00			40.00	
									-	-
Emergency Services - See Schedule "B"									-	-
									-	-
Fort Frances Museum									-	-
3.17.1	Research								-	-
	3.17.1.1	Access		9.85		10.10			10.30	
	3.17.1.2	Staff - initial inquiry		16.00		16.40			16.70	
	3.17.1.3	Additional time	per hour	39.90	per hour	40.95	per hour		41.65	
3.17.2	Duplication								-	
	3.17.2.1	Handling		5.50		5.65			5.75	
	3.17.2.2	Copying	per sheet	0.65	per sheet	0.65	per sheet		0.65	
	3.17.2.3	Digital copy		8.50		8.70			8.85	
	3.17.2.4	Copy right fee for commercial uses - Photographing Artefacts		40.20		41.25			41.95	
3.17.3	Admission Victoria Day to Thanksgiving (Peak Season)								-	
	3.17.3.1	Special Events - Adult	(\$4 includin	3.54	4.00 with HST	3.65	4.10 with HST		4.42	5.00
	3.17.3.2	Senior/Under 12 Fee	(\$3 includin	2.66	3.00 with HST				3.54	4.00
	3.17.3.3	Maximum Family Fee	(\$12 includi	10.62	12.00 with HST				13.27	15.00
	3.17.3.4	School/Public Activity Program		3.95					-	-
3.17.4	Rental (Plus HST)								-	-
	3.17.4.1	Per Day		28.05		28.80			29.29	33.10
	3.17.4.2	Per Evening		16.90		17.35			17.70	20.00
	3.17.4.3	Court Yard		16.90		17.35			17.70	20.00
									-	-
Sunny Cove Camp - May 1 (Plus HST)									-	-
3.18.1	3.18.1.1	Daytime		583.40		598.55			608.72	687.85
	3.18.1.2	Overnight		1,053.35		1,080.75			1,099.16	1,242.05
	3.18.1.3	Meeting - Half day		78.20		80.25			81.59	92.20
	3.18.1.4	Meeting - Full Day		130.35		133.75			136.02	153.70
									-	-
Sister Kennedy Centre									-	-
	3.19.1	Facility Rental Fee (Plus HST)		41.70		42.80			43.54	49.20
	3.19.2	Fitness Class- 1 day/week		10.00		10.25			10.40	11.75
	3.19.3	Fitness Class- 2 days/week		20.00		20.50			20.84	23.55
									-	-
Rainy Lake Market Square (Plus HST)									-	-
3.20.1		Private events fenced in- by reservation- Invitation only- No public-not ticketed (eg. Weddings, social gatherings)				444.85	556.11		452.43	511.25

3.20.2	For profit- by reservation (eg. Trade shows, car shows)				-	-
	Casual use- no reservations (eg. Birthday parties and gatherings where the facility remains open to the public)	-	-		-	-
	Non-profit- by reservation (eg. Fenced in ticketed events for community groups and charities)				-	-

<b>Fort Frances</b>	<b>RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION</b>	
<b>Atikokan</b>	<b>OFFICE OF THE SECRETARY-TREASURER</b>	
<b>Alberton</b>	<b>P.O. Box 4</b>	<b>Rainy River</b>
<b>La Vallee</b>	<b>BARWICK, ONTARIO</b>	<b>Dawson</b>
<b>Emo</b>	<b>P0W 1A0</b>	<b>Lake of the Woods</b>
		<b>Morley</b>
		<b>Chapple</b>

**Phone: (807) 487-2354   Email: [chapple@tbaytel.net](mailto:chapple@tbaytel.net)**

November 19, 2019

District of Rainy River Municipalities

Dear Mayor/Reeve & Councillors:

Please find attached a notice of the Rainy River District Municipal Association AGM to be held at the LaVallee Community Hall in Devlin, Ontario on Saturday, January 25, 2020. A form is attached also for your use in registration of your delegates.

Please note that with the RRDMA President, Vice-President and Committee/Board positions, the term for these offices is now 2 years.

If your council wishes to have a resolution placed on the floor at the RRDMA annual general meeting on Saturday, January 25, 2020, please forward them to me or Peter Spuzak, ([CouncillorSpuzak@gmail.com](mailto:CouncillorSpuzak@gmail.com)), Township of Alberton, Chair of the Resolutions Committee, by December 20, 2019, preferably in electronic format. This would include any resolutions that are to be put before the spring NOMA conference and AGM.

Thank you for your consideration of this at your earliest convenience.

Sincerely,

Peggy Johnson  
Secretary-Treasurer

**RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION  
OFFICE OF THE SECRETARY-TREASURER  
P.O. Box 4, Barwick, Ontario, P0W 1A0  
Ph. 487-2354 or 271-0911 e-mail: [chapple@tbaytel.net](mailto:chapple@tbaytel.net)**

**November 19, 2019**

**TO: ALL MUNICIPALITIES  
DISTRICT OF RAINY RIVER**

**FROM: Peggy Johnson, Secretary-Treasurer, RRDMA**

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**\* \* \* NOTICE \* \* \***

The Rainy River District Municipal Association will be hosting its 29<sup>th</sup> Annual General Meeting and Conference on Saturday, January 25<sup>th</sup>, 2020 at the LaVallee Community Hall in Devlin, Ontario. Registration will begin at 8:30 a.m. and the Conference will begin at 9:00 a.m.

Please use the attached registration form for registering your municipal delegates.

A preliminary agenda will be distributed following the Executive Meeting to be held December 12, 2019. As per last year's agenda, a banquet will not be held following this AGM. Registration fees will remain unchanged from prior years i.e. for full delegate: \$40.00. In addition to the morning refreshment break, a more substantial lunch and afternoon coffee break will be provided. The attendance prize will be drawn for at 3:00 p.m. and those delegates present at that time will be eligible to win.

Similar to previous years, the Association is soliciting donations to offset the cost of the conference and provide for attendance prizes to be drawn for throughout the day. Any contribution in the form of cheque payable to Rainy River District Municipal Association or item(s) to use as prizes would be greatly appreciated. All donors will be recognized at the conference for their contribution. In order to facilitate recognition, please advise well in advance of the AGM what items, if any, you will be contributing and ensure that they are at the LaVallee Community Hall when needed.

With amendments to the Constitution and the term for Association positions now being two years, there will be no elections at the 2020 AGM.

We are looking forward to another great conference in January and hope to see your municipality well represented.

**RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION  
MUNICIPAL DELEGATE REGISTRATION FORM  
29th ANNUAL GENERAL MEETING AND CONFERENCE**

**LAVALLEE COMMUNITY HALL, DEVLIN, ON**

**JANUARY 25<sup>th</sup>, 2020**

**DELEGATE: \$40.00 each**

**NAME/S**

**TITLE**

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**TOTAL AMOUNT PAID: \$\_\_\_\_\_**

**REPRESENTING: \_\_\_\_\_**

**PLEASE VERIFY THE NUMBERS THAT WILL BE ATTENDING LUNCH: \_\_\_\_\_**

**Note: There will NOT be a closing banquet.**

**MAKE CHEQUE PAYABLE TO: RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION**

**MAIL TO:** Peggy Johnson  
Secretary-Treasurer, R.R.D.M.A.  
P.O. Box 4  
Barwick, Ontario  
P0W 1A0

**Phone:** 807-487-2354 or 807-271-0911  
**E-mail:** chapple@tbaytel.net

**From:** [AMO Events](#)  
**To:** [Lisa Slomke](#)  
**Subject:** 2020 AMO Annual Conference Hotel Room Booking Information  
**Date:** Friday, November 29, 2019 10:55:05 AM

AMO Update not displaying correctly? [View the online version](#) | [Send to a friend](#)  
 Add Communicate@amo.on.ca to your safe list

## AMO Conference Updates



November 29, 2019

Important information regarding accommodations for AMO's 2020 Annual General Meeting and Conference.

The 2020 AMO Annual General Meeting and Conference will be held in Ottawa from August 16<sup>th</sup> – 19<sup>th</sup> 2020. AMO has arranged hotel accommodations for delegates at various hotels in downtown Ottawa. Please click [here](#) to book your rooms and for all information on accommodations.

**In order to ensure the booking process goes smoothly please read the details of the guest room booking policy and make note of all deposit and cancellation policies for the individual properties.**

We hope that this process will encourage municipalities to book only those guest rooms that are actually needed so that more delegates will have the opportunity to stay at the official conference hotels. Please note that:

- ***Guest rooms can only be booked as of Tuesday, January 7th, 2020 at 10:00 a.m. Hotels have been instructed to decline reservations for AMO delegates until that time.***
- ***All the hotels included in the AMO blocks have a deposit policy in place to reserve your room. You will require a valid credit card at time of booking.***
- ***Name changes on a reservation can be made up to the date of arrival at all hotels.***
- ***Any reservations made into an AMO block prior to January 7th, 2020 will not be honoured.***

If you have any questions or concerns about this change or about bookings in general please do not hesitate to contact AMO Events at [events@amo.on.ca](mailto:events@amo.on.ca) or at 416.971.9856 ext. 330.

\*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

	<p>Please consider the environment before printing this.</p>	<p>Association of Municipalities of Ontario 200 University Ave. Suite 801, Toronto ON Canada M5H 3C6 Wish to Adjust your AMO Communication Preferences ? <a href="#">Click Here</a></p>
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WHEREAS in 2018 the Province of Ontario adjusted the tax rate for acreage for railway right-a-ways throughout Ontario which specifically impacted Rainy River, Kenora and Thunder Bay districts in a positive fashion; and

WHEREAS in other provinces and jurisdictions the railway companies remit a more equitable share of taxes to their local tax base by using a per tonne-mile concept; and

WHEREAS rail traffic continues to increase and the train length has more than doubled, which results in rail traffic congestion, increased wait times, noise pollution and unknown environmental concerns; and

WHEREAS the Province of Ontario should review fees based on inflation and current conditions on an annual basis to ensure that Ontario does not continue to fall further behind in their approach to railway property taxation; and

WHEREAS fair and equitable taxation revenue on railway property will reduce the financial pressure on the Province to provide financial support to municipalities going forward;

THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Finance for the Province of Ontario to undertake ongoing consideration of municipal taxation for railroad right-of-way properties based on a per tonne-mile concept; and

FURTHER BE IT RESOLVED THAT this resolution be sent to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Local MPPs, Local MPs, RRDMA, NOMA, ROMA and AMO.



WHEREAS citizens of the Rainy River District are required to travel to Thunder Bay or Winnipeg to gain access to medical specialists; and

WHEREAS there are presently no private or public transportation providers who offer these services on a daily basis; and

WHEREAS Ontario Northland Transportation Corporation offers publicly funded daily transportation service as far North as Hearst, Ontario; and

WHEREAS in the Rainy River District there is currently only one private company offering travel to Thunder Bay three days per workweek (Monday, Wednesday & Friday) with no service to Winnipeg; and

WHEREAS citizens of the Rainy River District should be entitled to the same level of publicly funded daily transportation services being offered in other districts in the northern region of the Province; and

THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Transportation to consider the present transportation services being offered to all residents in the Rainy River District which includes the Town of Fort Frances; and

FURTHER BE IT RESOLVED THAT this resolution be sent to the Premier of Ontario, the Minister of Transportation of Ontario, Local MPPs, Local MPs, RRDMA, NOMA, ROMA and AMO.

WHEREAS communities across the Rainy River District and Northwestern Ontario are struggling to recruit and retain Physicians, including Family Physicians who provide a wide scope of practice; and

WHEREAS newly recruited Family Physicians are finding the workload excessive and are challenged to find a healthy work/life balance; and

WHEREAS the continuous departure of Physicians results in excessive call and coverage pressure placed onto the remaining Physicians resulting in an unreasonable workload; and

WHEREAS our busy Emergency Department and Operating Room is supported by our existing complement of skilled local Physicians with additional relief provided by locums; and

WHEREAS the locum support is sporadic and simply not enough to maintain the surgical services or provide relief to our General Practitioner-Anaesthetist; and

THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Health to consider the ever-expanding pressures that Physician Shortages place upon communities across the Rainy River District and Northwestern Ontario; and

FURTHER BE IT RESOLVED THAT this resolution be sent to the Premier of Ontario, the Minister of Health of Ontario, Local MPPs, Local MPs, RRDMA, NOMA, ROMA and AMO.

WHEREAS in 2018, the Ontario government implemented a requirement for all municipalities to create a Community Safety and Wellbeing Plan by January 1, 2021; and

WHEREAS the Rainy River District municipalities have determined that a district plan with individual municipal appendixes would be the most cost-effective and efficient solution; and

WHEREAS the Rainy River District has engaged the Rainy River District Social Services Administration Board to lead the development of an Integrated Plan; and

WHEREAS the costs associated with RRDSSAB contracting a consultant to write the final plan will be distributed across the district municipalities using current apportionment; and

THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Finance of Ontario to provide one-time funding for the creation and implementation of a Community Safety and Wellbeing Plan; and

FURTHER BE IT RESOLVED THAT this resolution be sent to the Premier of Ontario, the Minister of Finance of Ontario, Local MPPs, Local MPs, RRDMA, NOMA, ROMA and AMO.

**To:** Administration & Finance Executive Committee  
**From:** Tyler Moffitt, Fire Chief/CEMC  
**Date:** November 28, 2019  
**Subject:** Information Report: Update on New Pumper Fire Truck

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The chassis of our new pumper fire truck has arrived in Winnipeg at Fort Garry Fire Trucks.

Final inspection of our community's new pumper fire truck will take place tentatively the end of January or the beginning of February.

As well, I have included the shop drawing and the following photos of the chassis.



Respectfully submitted,

A handwritten signature in cursive script that reads "Tyler Moffitt".

Tyler Moffitt  
Fire Chief/CEMC  
Fort Frances Fire & Rescue Service

CUSTOMER APPROVAL

IF NOT RETURNED TO FGFT BY THE DATE INDICATED BELOW, WE WILL PROCEED WITH FABRICATION AS PER THE DRAWING

SALES SIGNATURE:

CUSTOMER SIGNATURE:

DATE:

RETURN TO FGFT BY:

DATE: SEPTEMBER 25, 2019

REVIEWED BY:

REVIEW DATE:

ACCEPTED AS IS:

☐

ACCEPTED WITH REVISION NOTED:

☐

REVISE AS NOTED AND RE-SUBMIT:

☐

BODY TYPE: EXTRUDED ALUMINUM  
TANK TYPE: DRY SIDE SIDE

DOC. NO. : E018-1 DRAWING TEMPLATE  
REV. C 2017-02-05

THIS DRAWING IS PROPERTY  
OF FORT GARRY FIRE TRUCKS LTD (FGFT)  
AND MUST NOT BE COPIED OR REPRODUCED  
IN WHOLE OR IN PART, BY ANY METHOD  
WHATSOEVER, WITHOUT AUTHORIZATION OF FGFT.

SPECIFICATION

- CHASSIS:**  
-SPARTAN METRO STAR, MFD 10 INCH RAISED ROOF  
-47,000 LB GVWR; 20,000 LB FRONT / 27,000 LB REAR  
-DIESEL ENGINE, CUMMINS L9 EPA 2017, 380 HP  
-AUTOMATIC TRANSMISSION, ALLISON 3000 EVS

- PUMP:**  
-HALE MIDSHIP QMAX1500  
-1500 USGPM (5678 LPM) (1249 IGPM) AT 150 PSI  
-ULC TESTED BY INDEPENDENT 3rd PARTY  
-FOAM SYSTEM FOAM PRO 1600 CLASS A

- PLUMBING: STAINLESS STEEL SCHEDULE 10**  
-2 x 6" SUCTION, (1)ROAD (1)CURB  
-2 x 2 1/2" GATED SUCTION, (1)ROAD (1)CURB  
-4 x 2 1/2" DISCHARGE PORT, (2)ROAD (1)CURB (1)REAR  
-2 x 1 1/2" SPEED LAY'S - (1)FOAM FORWARD ONE  
-1 x 3" MONITOR STAND PIPE  
-1 x 4" STORZ DISCHARGE W/3" PLUMBING, (1)CURB  
-1 x 1 1/2" FRONT DISCHARGE - FOAM  
-4" TANK TO PUMP, W/3" BFY VALVE  
-2" TANK FILL AKRON

- TANK:**  
-800 IG (960 USG) WATER TANK  
-25 IG (30 USG) SINGLE INTERNAL FOAM TANK

- BODY:**  
-ER NO STANCHIONS ALUMINUM HIGH/HIGH  
-BODY UNDERCOATING - CORASHIELD

EMERGENCY EQUIPMENT-ACCESSORIES:

- LIGHT BAR 72" LED F4N72QLED 12R4C  
-SIREN  
-100W SPEAKER  
-2 x REAR BEACONS RED/AMBER  
-2 x FLOOD LIGHTS 12V LED  
-2 x GRILLE LIGHTS RED  
-4 x SIDE UPPER WARNING LIGHTS COMBO  
-2 x SIDE LOWER WARNING LIGHTS RED  
-2 x REAR UPPER WARNING LIGHTS COMBO  
-2 x REAR LOWER WARNING LIGHTS BLUE  
-8 x GROUND LIGHTS  
-1 x TRAFFIC ADVISOR  
-AIR CHARGING PROVISION  
-BATTERY CHARGING PROVISION  
-2 x ANTENNA MOUNT  
-10' ATTIC LADDER  
-14' ROOF LADDER  
-24' (2)SECTION EXTENSION LADDER  
-(2) 6" x 10' SUCTION HOSE  
-(1) 6" STRAINER BARREL KOCHEK

MODEL:

- WHELEN FREEDOM  
WHELEN 295HFSA7  
WHELEN SP123BMC  
WHELEN L31NRFN  
WHELEN MICRO PIONEER  
WHELEN M6 LED  
WHELEN M9RCZ LED  
WHELEN LIN3 LED  
WHELEN M9RCZ LED  
WHELEN M6 LED  
LUMA BAR H20-12"  
WHELEN TAL65 LED  
AIR INLET  
KUSSMAUL AUTO  
CHARGE 40LPC RFO  
DUO SAFETY 585-A  
DUO SAFETY 775-A  
DUO SAFETY 900-A

COMPT.	COMPARTMENT FRAME DIMENSIONS
L1	48.25W x 69H x 27D
L2	62.25W x 40H x 27D
L3	48.25W x 69H x 27D
R1	48.25W x 69H x 15/27D
R2	62.25W x 40H x 15D
R3	48.25W x 69H x 15/27D
B1	44W x 54H x 30D

1. THE DRAWING IS FOR REFERENCE PURPOSE, ONLY.  
THE DRAWING MAY OR MAY NOT SHOW ALL ITEMS AS DESCRIBED IN THE WRITTEN DETAILED SPECIFICATION.  
2. INCLUSION OF AN ITEM ON THE DRAWING DOES NOT CONSTITUTE INCLUSION OF THAT ITEM WITH THE FINAL DELIVERY OF THE UNIT. SPECIFICATION SHALL BE FINAL AUTHORITY TO BE DETERMINED WHAT IS SUPPLIED ON THE APPARATUS.  
3. THE EFFECTIVE DOOR OPENING FOR ROLLUP DOORS WILL BE REDUCED APPROX. 10" IN HEIGHT, 2" IN DEPTH AND 2" IN WIDTH FROM SHOWN FRAME OPENINGS AND 2" IN HEIGHT, 3" IN DEPTH AND UP TO 4" IN WIDTH FOR PAN DOORS.  
4. PUMP RATING AND TANK CAPACITY ARE SHOWN AS NOMINAL VALUES. THE ACTUAL VALUES MAY VARY.  
5. CHASSIS GVWR SHOWN IS THE MINIMUM REQUIRED FOR STANDARD BODY DEPENDING OF OPTIONS, GVWR MAY NEED TO BE INCREASED.  
6. OEM CAB STEPS MAY NOT MEET ULC STANDARD.  
SELECT CUSTOM STEPS WHEN REQUIRED  
7. OVERALL HEIGHT IS IN LOADED CONDITION, UNLOADED HEIGHT MAY BE 4" ABOVE HEIGHT SHOWN. AFTER TRUCK IS COMPLETED ADDITIONAL STEPS MAY BE REQUIRED TO MEET THE STANDARD.  
8. DIMENSIONS SHOWN ARE APPROXIMATE AND ARE SUBJECT TO CHANGE AS THEY MAY BE FOUND NECESSARY DURING DESIGN. DO NOT SCALE DRAWING.  
9. MINOR DETAILS AND REFLECTIVE STRIPING ARE NOT SHOWN.

MODEL:

ERS08H6

SHEET:

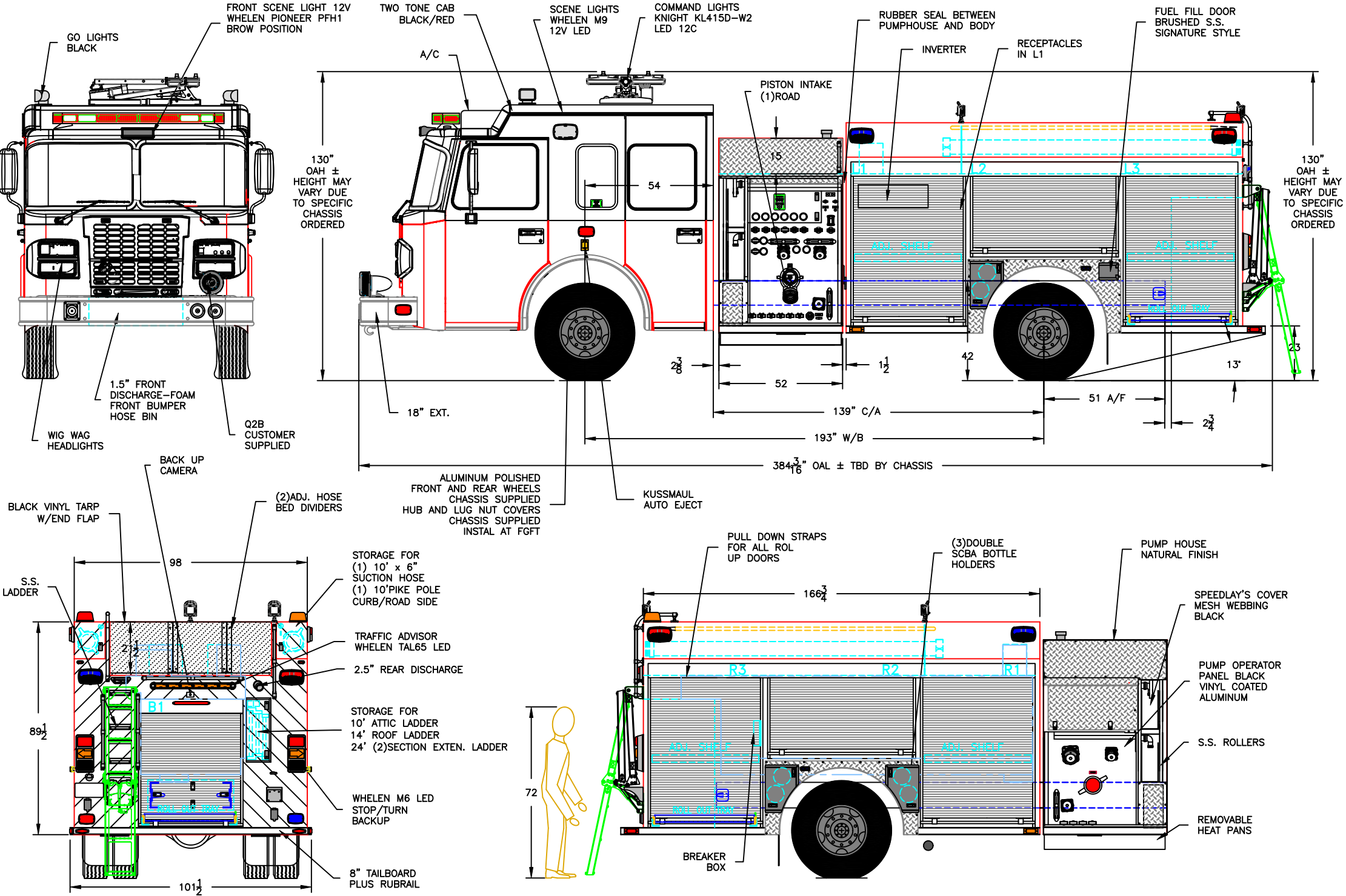
1 OF 1

DWG. NO. :

J0039

DATE:

17 JAN 2019



WWW.FGFT.COM  
WINNIPEG, MANITOBA, CANADA 1-800-565-3473

DESCRIPTION:

FORT FRANCES

SCALE:

1:50

DWG. BY:

TV

CHK. BY:

B	CUSTOMER SIGN OFF DRAWING	TV	18 JUN 2019
A	CRM DRAWING		
REV	DESCRIPTION OF CHANGE	BY	DATE

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	Actual	Budget	Variance	% Variance
<b>CORPORATE</b>				
Municipal Tax Levy	(\$11,015,566.17)	(\$11,015,565.00)	\$1.17	100.00%
Education Tax Levy	(1,526,022.22)	(1,527,297.00)	(1,274.78)	99.92%
Supp/Omit Municipal Tax Levy	(44,397.71)	-	44,397.71	0.00%
Supp/Omit Education Tax Levy	(5,478.11)	-	5,478.11	0.00%
W/O Municipal	100,992.76	113,070.00	12,077.24	89.32%
W/O Education	51,709.94	21,007.00	(30,702.94)	246.16%
OMPF	(3,363,500.00)	(3,363,500.00)	-	100.00%
Payments-in-Lieu	(662,229.70)	(816,367.00)	(154,137.30)	81.12%
Mayor & Council	264,149.72	552,621.00	288,471.28	47.80%
Contribution to Reserves & Reserve Funds	-	1,550,917.00	1,550,917.00	0.00%
Long Term Debt	325,750.59	397,821.00	72,070.41	81.88%
Election	(100.00)	-	100.00	0.00%
Riverside Health Care/Dr Recruitment	68,000.00	68,000.00	-	100.00%
Clinic Financing Interest	-	6,000.00	6,000.00	0.00%
RR DSSAB	1,676,196.93	1,956,182.00	279,985.07	85.69%
Northwestern Health Unit	314,961.90	377,954.00	62,992.10	83.33%
Economic Development	157,119.61	168,068.00	10,948.39	93.49%
Travel Information Centre	11,841.55	4,006.00	(7,835.55)	295.60%
Solar Panel Project	(16,369.93)	(21,499.00)	(5,129.07)	76.14%
English Public School Board	957,833.32	1,259,780.00	301,946.68	76.03%
English Separate School Board	184,865.03	242,809.00	57,943.97	76.14%
French Public School Board	698.09	931.00	232.91	74.98%
French Separate School Board	2,077.75	2,770.00	692.25	75.01%
Total Corporate	(12,517,466.65)	(10,022,292.00)	2,495,174.65	124.90%
<b>ADMINISTRATION AND FINANCE</b>				
Other Unassigned Revenue	(240,909.94)	(337,093.00)	(96,183.06)	71.47%
Administration	232,500.95	312,047.00	79,546.05	74.51%
Admin Vehicle	1,808.54	3,864.00	2,055.46	46.80%
Municipal Buildings	3,988.28	6,410.00	2,421.72	62.22%
HR Department	89,323.23	83,000.00	(6,323.23)	107.62%
Clerk	150,457.63	211,029.00	60,571.37	71.30%
Treasury	292,625.89	372,057.00	79,431.11	78.65%
FFPC Administration	100,315.50	147,892.00	47,576.50	67.83%
IT Department	138,543.38	232,446.00	93,902.62	59.60%
Total Administration and Finance	768,653.46	1,031,652.00	262,998.54	74.51%
<b>EMERGENCY SERVICES</b>				
Emergency Services	775,848.13	1,034,747.00	258,898.87	74.98%
Emergency Measures	11,054.58	18,580.00	7,525.42	59.50%
911 Service	11,077.10	8,120.00	(2,957.10)	136.42%
Police Revenue	(22,688.85)	(22,800.00)	(111.15)	99.51%
Police Services Board	6,816.24	21,101.00	14,284.76	32.30%
Police Administration	1,872,127.56	2,306,656.00	434,528.44	81.16%
Total Emergency Services	2,654,234.76	3,366,404.00	712,169.24	78.84%
<b>COMMUNITY SERVICES</b>				
Sister Kennedy Centre	12,273.65	54,132.00	41,858.35	22.67%
Fort Frances Children's Complex	20,784.48	18,070.00	(2,714.48)	115.02%
Best Start Hub	(46,208.50)	-	46,208.50	0.00%
Day Care Resource Teachers	(16,473.36)	-	16,473.36	0.00%
Handi-Transit System	139,229.38	105,049.00	(34,180.38)	132.54%
Townshend Theatre	(9,645.23)	-	9,645.23	0.00%

**TOWN OF FORT FRANCES**  
**General Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	Actual	Budget	Variance	% Variance
Recreation Facilities	550,628.95	822,077.00	271,448.05	66.98%
Recreation Programs	37,494.75	154,502.00	117,007.25	24.27%
Community Services	96,441.66	141,996.00	45,554.34	67.92%
Sunny Cove Camp	29,310.12	29,765.00	454.88	98.47%
Fort Frances Public Library	423,068.45	497,448.00	74,379.55	85.05%
Museum	164,218.64	172,825.00	8,606.36	95.02%
Waterfront Development/Marina	53,917.62	38,703.00	(15,214.62)	139.31%
Total Community Services	1,455,040.61	2,034,567.00	579,526.39	71.52%

**OPERATIONS AND FACILITIES**

PW Administration	(165,966.06)	(230,693.00)	(64,726.94)	71.94%
PW Buildings & Yards	71,836.40	132,757.00	60,920.60	54.11%
Municipal Roads	1,105,909.86	1,507,015.00	401,105.14	73.38%
Public Parking Lots	6,899.42	16,867.00	9,967.58	40.90%
Sidewalks	125,993.35	143,123.00	17,129.65	88.03%
Private Works Charges	4,696.73	28,504.00	23,807.27	16.48%
Private Crossing Charges	52,392.04	32,654.00	(19,738.04)	160.45%
PW Vehicles	198,384.04	222,479.00	24,094.96	89.17%
PW Equipment	171,159.18	250,638.00	79,478.82	68.29%
PW Stores	69,854.17	75,501.00	5,646.83	92.52%
Traffic Signal Maintenance	7,339.02	11,135.00	3,795.98	65.91%
Streetlight Maintenance	48,617.13	109,710.00	61,092.87	44.31%
Garbage Collection	(176,350.77)	(230,431.00)	(54,080.23)	76.53%
Recycling Services	173,111.02	230,767.00	57,655.98	75.02%
Sanitary Landfill	(222,485.69)	(336.00)	222,149.69	66215.98%
Engineering	29,888.49	34,157.00	4,268.51	87.50%
Airport	(13,270.02)	(3,357.00)	9,913.02	395.29%
Airport Building Maintenance	34,796.02	45,856.00	11,059.98	75.88%
Airport Grounds Maintenance	51,327.14	59,323.00	7,995.86	86.52%
Parks & Cemeteries Maintenance	157,197.19	179,668.00	22,470.81	87.49%
Fort Frances Cemetery	81,142.11	142,012.00	60,869.89	57.14%
Riverview Cemetery	159,695.89	189,839.00	30,143.11	84.12%
Point Park	25,759.75	24,084.00	(1,675.75)	106.96%
Parks - Outdoor Facilities	281,771.84	269,707.00	(12,064.84)	104.47%
RLSquare	2,346.30	13,555.00	11,208.70	17.31%
Lions Millennium Park	3,339.79	12,995.00	9,655.21	25.70%
Total Operations and Facilities	2,285,384.34	3,267,529.00	982,144.66	69.94%

**PLANNING AND DEVELOPMENT**

Civic Centre	75,248.48	111,804.00	36,555.52	67.30%
By-Law Enforcement	101,907.41	145,491.00	43,583.59	70.04%
Animal Shelter	3,950.11	11,103.00	7,152.89	35.58%
Building Official	(69,203.30)	(1,481.00)	67,722.30	4672.74%
Planning & Zoning	14,490.13	55,223.00	40,732.87	26.24%
Total Planning and Development	126,392.83	322,140.00	195,747.17	39.24%
Sub-Total General Fund (Operating)	(5,227,760.65)	-	5,227,760.65	0.00%
TOTAL BUDGET- Revenue	(21,861,525.76)	(23,152,976.00)	(1,291,450.24)	94.42%
TOTAL BUDGET- Expenditures	16,633,765.11	23,152,976.00	6,519,210.89	71.84%
	(5,227,760.65)	-	5,227,760.65	0.00%

**TOWN OF FORT FRANCES**  
**Water and Sewer Fund (Operating) Summary**  
**For the Ten Months Ending Thursday, October 31, 2019**

	<u>Actual</u>	<u>Budget</u>	<u>Variance</u>	<u>% Variance</u>
Water and Sewer Fund				
WATER				
Waterworks Administration	(\$1,662,898.49)	(\$742,535.00)	\$920,363.49	223.95%
Water Treatment Plant	475,678.45	624,178.00	148,499.55	76.21%
Water Storage Facility	102,912.25	118,357.00	15,444.75	86.95%
	<u>(1,084,307.79)</u>		<u>1,084,307.79</u>	<u>0.00%</u>
SEWER				
Sanitary Sewer Administration	(1,733,599.43)	(727,460.00)	1,006,139.43	238.31%
Sewage Treatment Plant	523,182.12	727,460.00	204,277.88	71.92%
	<u>(1,210,417.31)</u>		<u>1,210,417.31</u>	<u>0.00%</u>



**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**June 2019**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	2018	2019
WSIB	0.00	1.00
WI/LTD	0.00	9.00
SICK DAYS	11.44	8.56
COMPASSIONATE LEAVE	0.00	0.00
FLOATERS	1.00	4.00
VACATION	40.13	15.00
BANKED TIME USED	7.00	13.50
OFF	5.50	5.44
STATUTORY HOLIDAYS	0.00	0.00
<b>TOTAL</b>	<b>65.07</b>	<b>56.50</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	2018	2019	2018	2019
	June	June	Year To	Year To
			Date	Date
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	0.00	40.50	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	8.00	5.25	18.00	44.00
PRIVATE WORK	0.00	4.00	3.00	7.75
RECYCLE/GARBAGE	1.50	0.00	26.25	24.50
ROADS	9.00	25.00	228.25	618.00
SEWER COLLECTION	57.50	1.50	197.50	154.63
SIDEWALKS	0.00	0.00	18.00	123.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	0.00	24.00	35.00
WATER TREATMENT PLANT	32.50	15.00	117.50	99.50
WATER DISTRIBUTION	52.25	93.00	288.75	382.75
WATER TOWER	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>160.75</b>	<b>143.75</b>	<b>973.75</b>	<b>1511.13</b>

## **TRANSPORTATION REPORT**

### **June 2019**

#### **ROADS:**

##### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin sumps.

##### **Storm Water Management - Rural:**

- Dug out beaver dams as required.

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and waterfront swept once weekly
- Replaced curb and gutter at winter repairs and other areas identified for repairs.

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Continued grading lanes

##### **Roadside Maintenance:**

- Cut grass at Town entrances
- Cut grass at dead ends and CN crossings.

##### **Winter Control:**

##### **Traffic Operations:**

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Put out signs for USA traffic on June 14<sup>th</sup>
- Started painting lines for parking spots, stop bars, crosswalks and handicap parking in downtown area on June 17<sup>th</sup>.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and yards
- Stockpiled granular "A" material on June 14<sup>th</sup>.

**Private Work:**

- Installed a private crossing at 822 Williams Avenue
- Installed culvert for a private crossing at 305 Kirsti Place

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalks along waterfront once weekly
- Replaced sidewalk at winter repairs and other areas identified for replacement

**Vehicles and Equipment:**

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

**Public Relations:**

- Delivered barricades to the Legion Park for Legion Ceremony on June 14<sup>th</sup>.
- Delivered barricades for July 1<sup>st</sup> parade and fireworks on June 28<sup>th</sup>.
- Delivered a load of sand to Seven Oaks and skid steer for Fireworks on June 28<sup>th</sup>.

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

**Interdepartmental:**

- Emptied septic tank at Airport on June 7<sup>th</sup>.
- Hauled 4 loads of black dirt to Airport on June 7<sup>th</sup>.
- Clean up blown down tree and install docks at Sunny Cove on June 10<sup>th</sup> and 11<sup>th</sup>.
- Assisted parks with installation of new docks at Sorting Gap Marina
- Raked beach at Point Park using landscaping attachment on skid steer on June 26<sup>th</sup>
- Jeff Bragg provided coverage for vacation at the Airport June 5<sup>th</sup> and 6<sup>th</sup> and again on June 11<sup>th</sup> and 12<sup>th</sup>.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

**Training:****Health & Safety:**

- A workplace inspection was done on June 5<sup>th</sup>, 2019.

Milt Strachan,  
Superintendent of Transportation

## **TRANSPORTATION REPORT**

### **July 2019**

#### **ROADS:**

##### **Storm Water Management – Urban:**

- Continued flushing storm sewer laterals and cleaning catch basin sumps.

##### **Storm Water Management - Rural:**

- Cut brush along ditches with Trackless
- Removed beaver dams as required

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Continued with curb and gutter replacement and repairs

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Continued grading all lanes

##### **Roadside Maintenance:**

- Cut grass ad deadends and CN crossings
- Cut grass around signs and poles
- Cut grass along roadways with Trackless

##### **Winter Control:**

##### **Traffic Operations:**

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, lines, parking stalls and no parking areas.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and all yards

**Private Work:**

- Installed an extension to a culvert at 1044 Cornwall Avenue North
- Installed a private crossing at 201 Minnie Avenue
- Installed a private crossing at 1525 Colonization Road West
- Installed a private crossing at 850 Kings Highway

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along Waterfront once weekly.
- Continued with sidewalk replacement and repairs

**Vehicles and Equipment:**

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

**Public Relations:**

- Picked up barricades from July 1<sup>st</sup> parade and fireworks
- Cleaned up sand from fireworks
- Put sign in place for the road closure for the Bass Tournament
- Swept area where the tent goes up before Bass Tournament and afterwards
- Put in pegs for the Bass Tournament Tent July 11<sup>th</sup> and 12<sup>th</sup>.
- Hauled bleachers and stage from Point Park garage to Bass Tournament site

**Public Relations (cont'd)**

- Supplied 10 workers to help set up tent for Bass Tournament
- Removed tent and cleared roadway to reopen after Bass Tournament on July 22<sup>nd</sup>.
- Removed all signs and barricades from road closures for Bass Tournament
- Returned stage and bleachers from Bass Tournament to the Point Park garage.

**Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

**Interdepartmental:**

- Jeff Bragg provided coverage for vacation at the Airport from July 15<sup>th</sup> to July 26<sup>th</sup>.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

**Training:**

- Jamie Fiset attended safety orientation training on July 5<sup>th</sup>.

**Health and Safety:**

Milt Strachan,  
Superintendent of Transportation

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**July 2019**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	<b>2018</b>	<b>2019</b>
WSIB	0.00	0.00
WI/LTD	0.00	0.00
SICK DAYS	9.31	5.63
COMPASSIONATE LEAVE	0.00	1.00
FLOATERS	6.00	5.00
VACATION	72.75	68.88
BANKED TIME USED	8.44	4.19
OFF	18.19	11.81
STATUTORY HOLIDAYS	28.00	30.00
<b>TOTAL</b>	<b>142.69</b>	<b>126.51</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	<b>2018</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>
	<b>July</b>	<b>July</b>	<b>Year To</b>	<b>Year To</b>
			<b>Date</b>	<b>Date</b>
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	0.00	0.00	40.50	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	3.75	14.25	21.75	58.25
PRIVATE WORK	0.00	0.00	3.00	7.75
RECYCLE/GARBAGE	0.00	0.00	26.25	24.50
ROADS	6.75	18.50	235.00	636.50
SEWER COLLECTION	12.00	23.75	209.50	178.38
SIDEWALKS	0.00	6.00	18.00	129.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	0.00	24.00	35.00
WATER TREATMENT PLANT	23.75	56.00	141.25	155.50
WATER DISTRIBUTION	48.50	12.75	337.25	395.50
WATER TOWER	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>94.75</b>	<b>131.25</b>	<b>1068.50</b>	<b>1642.38</b>



## **TRANSPORTATION REPORT**

### **August 2019**

#### **ROADS:**

##### **Storm Water Management – Urban:**

- Cleaned debris from catch basins during rain events
- Flushed storm sewer laterals and cleaned catch basin sumps

##### **Storm Water Management - Rural:**

- Cut brush along ditches with Trackless
- Dug out beaver dams as required
- Cut ditches and boulevards along Morrison Crescent
- Repaired a crushed storm sewer lateral behind Rainy Lake Sports in the laneway
- Replaced a storm sewer lateral at Butler Avenue and Front Street
- Did some ditching and adjusted culverts in the laneway on the 400 block of Butler Avenue

##### **Hard Top Maintenance:**

- Levelled utility cuts – twice weekly
- Pothole patching as required
- Street sweeping daily – downtown area and Front Street done once weekly
- Continued with curb and gutter repairs

##### **Loose Top Maintenance:**

- Graded all loose top roads twice
- Graded lanes as required

##### **Roadside Maintenance:**

- Cut grass at all deadends and CN crossings
- Hauled some waste material from Shevlin Woodyard to the Landfill site.

##### **Winter Control:**

**Traffic Operations:**

- Repaired and replaced signs as required
- Continued replacing signs that failed reflectivity testing
- Continued painting crosswalks, parking stalls, stop bars and no parking areas.

**Regular Maintenance:**

- Garbage pickup - Tuesday and Friday - Downtown and Public Works Shop
- Assisted Engineering with locates and CCTV inspections.
- Assisted with tasks at Civic Centre as required.
- Maintenance checks at the Civic Centre as required
- Repaired deficiencies found in Routine Road Patrols

**Buildings and Grounds:**

- Cleaned Shop as required
- Cleaned vehicles and equipment as required
- Cut grass at Public Works building and all yards

**Private Work:**

- Installed a private crossing at 818 Williams Avenue
- Installed a private crossing at 806 Fourth Street East
- Installed a private crossing at 1218 Elizabeth Street East
- Installed a private crossing at 831 Smith Avenue

**Sidewalks – Winter:****Sidewalks – Summer:**

- Swept sidewalk and bike path along waterfront once weekly
- Continue with sidewalk replacement and repairs

**Vehicles and Equipment:**

- Preventative Maintenance – pre-trip inspections 5:30 – 7:30 am Monday to Friday
- Regular scheduled maintenance of all vehicles and equipment
- Maintenance and repairs, Fire Department, Water Treatment Plant, Memorial Sports Centre, Day Care, Handi-Van, Airport and Civic Centre Vehicles as required

**Public Relations:****Sewer and Water:**

- Provided labour and equipment for Water Distribution and Sewer Collection repairs and maintenance.
- Handed out “Water Turn Off Advisories”, “Drinking Water Advisories” and “Lifting of Drinking Water Advisories” when required
- Issued “Delinquent Account Notices” and turned off water for non-compliance as required.

**Interdepartmental:**

- Removed some electronics from the Civic Centre and delivered to recycling depot at Asselin’s
- Jeff Bragg provided coverage for vacation at the Airport from August 12<sup>th</sup> to August 23<sup>rd</sup>.

**Recycling:**

- Emptied glass recycling bin as required
- Pushed up piles in recycling building as required
- Loaded Commercial Recycling Bin as required
- Cleaned up recycling yard

**Training:****Health & Safety:**

- A workplace inspection was done on August 7<sup>th</sup>, 2019.

Milt Strachan,  
Superintendent of Transportation

**OPERATIONS AND FACILITIES DIVISION - PUBLIC WORKS AREA**  
**OPERATIONS STATISTICS**  
**August 2019**

**STAFFING**

The following table is a breakdown of lost man shifts during the month:

	<b>2018</b>	<b>2019</b>
WSIB	0.00	0.00
WI/LTD	19.00	0.00
SICK DAYS	4.13	5.72
COMPASSIONATE LEAVE	11.00	0.00
FLOATERS	1.00	4.00
VACATION	76.00	77.25
BANKED TIME USED	7.06	10.63
OFF	5.38	10.25
STATUTORY HOLIDAYS	29.00	30.00
<b>TOTAL</b>	<b>152.57</b>	<b>137.85</b>

**OVERTIME HOURS**

Equivalent Straight Time Hours:

	<b>2018</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>
	<b>August</b>	<b>August</b>	<b>Year To</b>	<b>Year To</b>
			<b>Date</b>	<b>Date</b>
ADMINISTRATION	0.00	0.00	0.00	0.00
TRAVEL	2.50	0.00	43.00	16.50
ENGINEERING	0.00	0.00	6.00	0.00
INTERDEPARTMENTAL	3.00	8.00	24.75	66.25
PRIVATE WORK	0.00	5.25	3.00	13.00
RECYCLE/GARBAGE	0.00	3.00	26.25	27.50
ROADS	31.50	58.00	266.50	694.50
SEWER COLLECTION	22.25	9.50	231.75	187.88
SIDEWALKS	0.00	15.00	18.00	144.00
STORES	0.00	0.00	6.00	5.50
VEHICLE & EQUIPMENT	0.00	3.00	24.00	38.00
WATER TREATMENT PLANT	38.50	18.00	179.75	173.50
WATER DISTRIBUTION	112.75	24.00	450.00	419.50
WATER TOWER	0.00	0.00	0.00	0.00
<b>TOTAL</b>	<b>210.50</b>	<b>143.75</b>	<b>1279.00</b>	<b>1786.13</b>

Permit #	Municipal Address	Legal Description	Permit Value	Sq. Ft	Work Description	Building Code	Work Code	Issued Date
2019-0094	1012 RIVER RD W	PLAN SM59 LOT 28 PCL 22008	\$15,000.00	0.00 Sq. Ft	Foundation Wall Repair - install PWF supporting wall interior to existing concrete block foundation wall	110	3	11/4/2019
2019-0095	618 SECOND ST W	MCIRVINE PLAN SM166 LOT 11;PCL 11-1	\$1,000.00	0.00 Sq. Ft	Remove and replaced drains and vents from backflow device onward. Relocate basement plumbing. Install adequate venting and drains	110	01, 02, 03	11/4/2019
2019-0096	737 SCOTT ST	PALB E PT LOT 403 E PT LOT;404 PCL 12607 10385	\$40,000.00	1,379.93 Sq. Ft	FOUNDATION PERMIT ONLY, Construct foundation for 28' by 48' slab on grade for DSSAB garage, This permit is applicable for foundation work only. Remaining structure to be permitted upon completion of site plan control agreement.	110, 115, 130	01, 02, 03	11/27/2019