

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 18

October 8, 2019

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre on October 8, 2019 from 12:02 p.m. to 12:26 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, K. Lawson, Deputy Clerk

1. Call to Order - 12:02 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None identified.

3. Disclosure of pecuniary interest and the general nature thereof

3.1 Councillor D. Judson disclosed an interest in agenda item 7.6 of the September 3rd, 2019 Administration and Finance Executive Committee agenda stating the 2019 AMO Conference Travel and Per Diem Claim was his. This is the first meeting he has been in attendance since the matter was discussed.

3.2 Councillor W. Brunetta disclosed an interest in agenda item 7.4 stating that the NOMA Annual Meeting and Conference per diem was hers. She turned over the chair to Councillor A. Hallikas and did not participate in any discussion of the matter.

4. Approval of Previous Committee Minutes

4.1 Session No. 17 dated September 17, 2019.

Hallikas-Caul: Approved as presented.

CARRIED

5. In-Camera - No items declared

6. Items Referred from Council

6.1 Fort Frances Lakers Request for Dudley Hewitt Cup Sponsorship.
- Councillor Hallikas and D. Brown, CAO provided an update of recommendations from the Community Services Executive Committee meeting held earlier in the day. Committee recommended approving the requested items by providing a donation of the cost of ice time (\$4,786.65) to the Dudley Hewitt Cup Committee with the caveat that should the Dudley Hewitt Cup Committee / Fort Frances Lakers realize a profit greater than \$20,000.00 by hosting the tournament, that the Committee will then donate \$4,000.00 back to the Town to help with the cost of keeping the ice in for the additional time required to host the tournament. It was also recommended that the Lakers assist with other revenue generation ideas during the weeks leading to the Dudley Hewitt Cup.

7. New Business

7.1 357/358 Applications for Tax Adjustment re: 1320 Emo Road (2019).
- D. Galusha, Treasurer provided an overview of the application. Committee recommended approval of the adjustment of 2019 taxes for April 1, 2019 to December 31, 2019 under Section 357/358 of the *Municipal Act* for property located at 1320 Emo Road resulting from the demolition of a garage.

- 7.2 357/358 Applications for Tax Adjustment re: 251 Fourth Street W. (2019).
- D. Galusha, Treasurer provided an overview of the application. Committee recommended approval of the exemption of 2019 taxes for the period April 30, 2019 to December 31, 2019 under Section 357/358 of the ***Municipal Act*** for property located at 251 Fourth Street West as it was purchased by a charitable corporation.
- 7.3 357/358 Applications for Tax Adjustment re: 504 Armit Avenue (2019).
- D. Galusha, Treasurer provided an overview of the application. Committee recommended approval of the adjustment of 2019 taxes under Section 357/358 of the ***Municipal Act*** for property located at 504 Armit Avenue resulting from the change in classification of the property.
- 7.4 Councillor Wendy Brunetta - NOMA Executive Meeting Per Diem.
- committee recommended approval of the Per Diem claim in the amount of \$240.00 as submitted by Councillor W. Brunetta for her attendance at the NOMA Annual Meeting and Conference in Thunder Bay on September 24-25, 2019.

8. Non-agenda Items - none identified

9. Outstanding Items

- 9.1 Request for Community Improvement Incentives (Belluz Concrete).
- this item remains as standing to allow for additional information.

10. Information

- 10.1 General Fund (Operating) Summary for the Nine Months Ending Monday, September 30th, 2019. - received as information.
- 10.2 Water and Sewer Fund (Operating) Summary for the Nine Months Ending Monday, September 30th, 2019. - received as information.

11. Adjourn 12:26 p.m. / Next Meeting Date - October 22, 2019

Executive Committee Chair

D. Brown, CAO