

Doug Cuthbertson – Chair Northwoods	P	Chamber of Commerce Representative Jennifer Soderholm	A
Ed Gackley Flinthouse	A	RRFDC – Geoff Gillon	P
Shelley Wepruk Secretary	P	John Albanese – Town Councilor Town of Fort Frances	A
Scott Krienke-Turvey Ink Spotz Apparel	P	Jennifer Horton Carey Chick <i>Carey</i>	A
Marie Therese Metke Pharmsave	A		
Katie Trimble B93	P		
Pat Gartshore Gartch's International Pub	P		
Natalie Donaldson Guest	P		



1.Call to Order , Call for Conflict of Interest, Call for Agenda Additions

Doug Cuthbertson opened the meeting. The meeting was called to order at 8:05 am. The Agenda and minutes were circulated to the members for review. Members were asked for any agenda additions or conflicts of interest, none were noted. The board welcomed Katie to our meeting

2. Approval of Minutes

B.I.A Board of Management Meeting – 12 September 2018

Copies of the minutes from the 17 October 2018 Board of Management Meeting circulated for review and approval. The following motion was made:

Motion #1 Scott Krinke-Turvey/Pat Gartshore
TO accept the minutes presented of 17 October, 2018
Also to ratify all motions made on that date.
No against or abstentions
CARRIED

3. Accounts Payable & Financial Report

Motion #2 – Doug Cuthbertson/Scott Krinke-Turvey in the amount of \$3801.09
No against or abstentions
CARRIED

4. New Business

5. Additions to Agenda

1. Digital Transformation – Scott will be getting a quote from Travis Glowosky re the program.

6. Business Arising from the Minutes

Finance and Administration Committee

1. No Report. computer.

Promotions Committee

1. Radio Roulette. Businesses are partaking in the new promotion. Roulette begins on 15 November, 2018 at 3 pm.
2. Girls Night Out – Thursday 15 November from 3-7 pm.
3. Scott will be doing a spot on the radio promoting the B.I.A. He will talk about services we provide: baskets, flowers, stars just to name a few.
4. Black Friday is coming up.
5. Parade scheduled for 2 December, 2018 @ 3pm.

Maintenance Committee

1. New Christmas balls for baskets were purchased. Northwoods donated the new garland.
2. A big thanks to the people who helped put up baskets and stars. Thanks Katie, Scott, Duane, Andre, Pete & Richard. Your services was very much appreciated.
3. It was decided to leave stars up year round and decorate accordingly.
4. Also a big thanks to Ray & Pete for helping to fix the stars.

Chamber of Commerce

1. No Report

New Committee

1. No report.

Social Media

1. Natalie and Jen Horton are now managing the facebook account for us.

8. New Business

Setting of Next Board Meeting

Motion # 4 Shelley Wepruk

To close the meeting

No against or abstentions

All in agreement – CARRIED

The next meeting date will be 13 February, 2019 at 8 a.m. at the RRFDC board office above the Credit Union on First Street East.

PLEASE NOTE THAT ALL MEETINGS WILL NOW BE HELD ON THE SECOND WEDNESDAY OF EACH MONTH AT 8:00 A.M. AT THE RRFDC BOARD ROOM UNLESS OTHERWISE NOTIFIED.

Meeting closed at 8:45 am.