

TOWN OF FORT FRANCES

Community Services Executive Committee

AGENDA - January 6, 2020 10:30 AM

MEETING - Committee Room

Page

1. **CALL TO ORDER (Session #)**
2. **APPROVAL OF AGENDA (Call for Non-Agenda Items)**
3. **DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**
4. **APPROVAL OF PREVIOUS COMMITTEE MINUTES**
5. **ITEMS REFERRED FROM COUNCIL**
6. **NEW BUSINESS**
 - 6.1 Museum operating hours
 - 6.2 Active Transportation
 - 6.3 Draft Budget 2020
7. **NON-AGENDA ITEMS**
8. **INFORMATION**
9. **IN-CAMERA**
 - 9.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Matter
 - 9.2 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter
10. **ADJOURNMENT**

2 - 25

2019 DRAFT COMMUNITY SERVICES BUDGET

NEW G/L ACCOUNT		Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Fort Frances Seniors' Centre								
REVENUE:								
Sundry Revenue	10-120-1220-0330-40582	G-622-0330-0582		-		(156.25)	-	
Rental	10-120-1220-0330-40774	G-622-0330-0774	(1,500)	(1,221.30)	(1,500.00)	(1,445.17)	-	
Ministry of Health	10-120-1220-0430-40446	G-622-0430-0446	(42,700)	(35,583.30)	(42,700.00)	(40,899.97)	-	
One Time Funding Grant (Age Friendly Grant)	10-120-1220-0430-40448	G-622-0430-0448		(12,192.00)	(15,240.00)	(4,513.18)	(15,240)	new Seniors community grant program
Contributions from Seniors	10-120-1220-0430-40594	G-622-0430-0594	(23,000)	(23,230.85)	(25,000.00)	(23,029.68)	(2,000)	Contributions the last two years have increased to over \$26k a year. Trending up
Seniors Fitness Classes	10-120-1220-0330-40674		(3,500)	(1,848.55)	(2,500.00)	(1,389.52)	1,000	Currently only two instructors offering classes. Need to look into offering more
Age Friendly Community Revenue	10-120-1220-0430-40610			-		(505.50)	-	
Donations	10-120-1220-0430-40632	G-622-0430-0632	(2,000)	(4,780.97)	(3,000.00)	(3,234.36)	(1,000)	trending upwards
			(72,700)	(78,856.97)	(89,940.00)	(75,173.62)	(17,240)	
EXPENDITURES:								
Administration								
Wages IFT (refer to Comm Serv)	10-120-1220-1000-71090	G-622-1101-1110	10,000	7,500.00	10,000.00	10,000.00	-	
Hourly Part-time Salaries/Wages	10-120-1220-1101-71130	G-622-1101-1130	12,000	10,000.00	12,000.00	10,833.33	-	
full time	10-120-1220-1105-60010			4.78		-	-	
Overtime	10-120-1220-1105-60013			-		0.29	-	
Part Time Salaries- Fitness Instructor	10-120-1220-1105-60020		4,860	2,063.77	3,588.00	658.85	(1,272)	2 ladies 1 class each a week
CPP- Fitness Instructor	10-120-1220-1105-60025		146	18.45	142.00	15.58	(4)	
EI- Fitness Instructor	10-120-1220-1105-60030		111	45.97	79.00	15.44	(32)	
OMERS- Fitness Instructor	10-120-1220-1105-60035		154	30.44	323.00	16.60	169	
EHT- Fitness Instructor	10-120-1220-1105-60040		94	39.47	70.00	12.96	(24)	
Employer Benefits- Fitness Instructor	10-120-1220-1105-60050		73	28.84	-	9.34	(73)	
WSIB- Fitness Instructor	10-120-1220-1105-60055		153	63.72	115.00	21.25	(38)	
Accounting Charges	10-120-1220-1200-71221	G-622-1200-1221	10,500	10,500.00	10,675.00	10,150.00	175	
Communications	10-120-1220-1200-71251	G-622-1200-1251	2,500	1,899.16	2,500.00	2,500.45	-	
Office Supplies	10-120-1220-1400-71410	G-622-1400-1410	1,000	124.37	1,000.00	1,082.51	-	
Supplies/Craft	10-120-1220-1400-71475	G-622-1400-1475		-		121.88	-	
Supplies/Workshop	10-120-1220-1400-71476	G-622-1400-1476	800	441.67	800.00	911.91	-	
Kitchen Supplies	10-120-1220-1400-71490	G-622-1400-1490	1,200	293.95	1,200.00	1,218.87	-	
Food & Meals	10-120-1220-1400-71491	G-622-1400-1491	18,000	16,485.09	19,000.00	18,549.61	1,000	
Contracted Works	10-120-1220-1500-71523	C-622-1500-1523	2,500	508.80	1,000.00	2,257.98	(1,500)	
Travel	10-120-1220-1500-71530	G-622-1500-1530	1,100	849.17	600.00	1,185.04	(500)	There was an issue with calculations of mileage. Corrected in September 2019.
Conferences & Courses	10-120-1220-1500-71531	G-622-1500-1531	1,000	-		35.78	(1,000)	
Age Friendly Community Project	10-120-1220-1500-71571	G-622-1500-1571		-	17,230.00	5,100.76	17,230	New Seniors community grant program
Advertising & Public Notices	10-120-1220-1500-71591	G-622-1500-1591	1,000	797.90	1,000.00	1,220.51	-	
Pubic Relations/Promotions	10-120-1220-1500-71592	G-622-1500-1592	1,000	710.03	1,000.00	1,026.86	-	
Events & Activities	10-120-1220-1500-71593	G-622-1500-1593	3,500	981.25	3,000.00	3,249.67	(500)	
Contributions to Capital	10-120-1220-1510-75350	G-622-1510-5350		-		502.66	-	
			71,691	53,386.83	85,322.00	70,698.12	13,631	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Building & Grounds								
Salaries Full Time	10-120-1220-1240-60010		2,175	1,928.80	2,020.50	1,238.59	(155)	
Hourly Part Time	10-120-1220-1240-60020			-		52.19	-	
Employer CPP	10-120-1220-1240-60025			93.87		62.77	-	
Employer EI	10-120-1220-1240-60030			40.12		28.41	-	
Employer OMERS	10-120-1220-1240-60035			185.04		118.40	-	
Employer EHT	10-120-1220-1240-60040			38.07		26.35	-	
Employer Benefits	10-120-1220-1240-60050		706	144.52	655.69	307.85	(50)	
Employer WSIB	10-120-1220-1240-60055			61.46		43.21	-	
Natural Gas Charges	10-120-1220-1240-71416	G-622-6220-1416	5,000	2,295.41	4,500.00	4,811.93	(500)	seems to be trending down
Hydro Charges	10-120-1220-1240-71420	G-622-6220-1420	7,500	4,275.10	6,000.00	6,803.37	(1,500)	seems to be trending down
Water & Sewer Charges	10-120-1220-1240-71421	G-622-6220-1421	3,100	2,198.75	3,200.00	2,433.23	100	
Janitorial Supplies	10-120-1220-1240-71470	G-622-6220-1470	3,200	3,807.26	1,000.00	4,063.86	(2,200)	3360 is moved from here to contracted. Small amount spent in this account
Contracted Services - Janitorial Services	10-120-1220-1240-71523	G-622-6220-1523	13,881	6,232.88	14,000.00	10,395.75	119	
Equipment Rentals-Own	10-120-1220-1240-71540			-		183.31	-	
Repairs & Maintenance	10-120-1220-1240-71545	G-622-6220-1545	7,000	1,794.97	5,000.00	3,001.54	(2,000)	
Building Maintenance Service	10-120-1220-1240-71557	G-622-6220-1557	10,000	11,159.94	10,000.00	11,625.16	-	lawn and snow care expenses trending up. 3 year average - add new self driving lawn mower
General Insurance	10-120-1220-1240-71580	G-622-6220-1580	2,579	2,657.42	2,800.00	2,346.97	221	expecting approx 5% increase over prior year actuals
			55,141	36,913.61	49,176.19	47,542.89	(5,964)	
Total Revenue			(72,700)	(78,856.97)	(89,940.00)	(75,173.62)	(17,240)	
Total Expenditures			126,832	90,300.44	134,498.19	118,241.02	7,667	
Total Fort Frances Seniors' Centre			54,132	11,443.47	44,558.19	43,067.40	(9,573)	
Children's Day Care								
REVENUE:								
Experience Grant	10-120-1230-0430-40411	G-641-0430-0411		-		(1,778.00)	-	
Provincial Child Care Wage Enhancement	10-120-1230-0430-40412	G-641-0430-0412	(44,507)	(30,498.52)		(43,826.54)	44,507	
RRDSSAB - Fee Subsidy	10-120-1230-0430-40432	G-641-0430-0432	(258,110)	(286,389.45)		(311,796.40)	258,110	
RRDSSAB - Core Services	10-120-1230-0430-40433	G-641-0430-0433	(560,236)	(373,490.48)		(540,967.55)	560,236	
Stabilization Funding	New Account		-	-		-	-	
Sundry Revenue	10-120-1230-0330-40582	G-641-0430-0435		-		-	-	
RRDSSAB H & S & Capacity Building		G-641-0430-0443		-		-	-	
Extended School Program		G-641-0430-0447		-		-	-	
Best Start One Time Funding		G-641-0430-0448		-		-	-	
Contributions from Reserve Funds				-		-	-	
Expense Recoveries	10-120-1230-0430-40589	G-641-0430-0589		(5,764.31)		(5,390.14)	-	
Day Care Fees (Parent Fees)	10-120-1230-0430-40631	G-641-0430-0631	(458,585)	(351,237.53)		(410,500.02)	458,585	
Donations	10-120-1230-0430-40632	G-641-0430-0632		-		-	-	
			(1,321,438)	(1,047,380.29)	-	(1,314,258.66)	1,321,438	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
EXPENDITURES:								
Administration								
Wages (IFT refer to Community Services)	10-120-1230-1000-71090	G-641-1000-1090	10,000	7,500.00		10,000.00	(10,000)	
Distributed Salaries/Wages		G-641-1101-1110		-		(245,060.72)	-	
Distributed Benefits		G-641-1101-1111		-		(38,237.31)	-	
Salaries Full Time	10-120-1230-1101-60010		159,084	73,439.16		100,754.66	(159,084)	
Overtime/Shift/Recall	10-120-1230-1101-60013	G-641-1101-1113		69.45		1,708.22	-	
Leave (Ber, Sick, Other)		G-641-1101-1114		-		4,760.64	-	
Vacation, Stats & Holidays		G-641-1101-1115		-		29,426.06	-	
Hourly Salaries/Wages	10-120-1230-1101-60015	G-641-1101-1120		-		121,325.47	-	
Short and Long Term Disability		G-641-1101-1121		-		4,248.60	-	
WSIB	10-120-1230-1101-60055	G-641-1101-1122	1,511	939.11		4,038.25	(1,511)	
CPP	10-120-1230-1101-60025	G-641-1101-1123	7,331	4,691.07		17,315.59	(7,331)	
EI	10-120-1230-1101-60030	G-641-1101-1124	2,959	2,057.26		8,867.08	(2,959)	
Dental Vision & Health		G-641-1101-1125		-		11,124.74	-	
OMERS	10-120-1230-1101-60035	G-641-1101-1126	14,589	7,376.41		24,392.01	(14,589)	
Life Insurance		G-641-1101-1127		-		1,085.46	-	
EHT	10-120-1230-1101-60040	G-641-1101-1129	3,102	1,830.72		7,369.12	(3,102)	
Part-time Salaries/Wages	10-120-1230-1101-60020	G-641-1101-1130		13,156.41		137,701.88	-	
Employee Benefits	10-120-1230-1101-60050		17,455	5,158.45		5,268.19	(17,455)	
Teaching Salaries		G-641-1103-1110		-		105,887.23	-	
Teaching Benefits		G-641-1103-1111		-		28,315.17	-	
Salaries Full Time	10-120-1230-1103-60010		400,485	182,842.73		238,780.53	(400,485)	
Overtime/Shift/Recall	10-120-1230-1103-60013		4,742	5,409.99		3,288.87	(4,742)	
Hourly Part Time	10-120-1230-1103-60020			17,341.32		696.48	-	
Employer CPP	10-120-1230-1103-60025		18,997	10,984.45		9,960.71	(18,997)	
Employer EI	10-120-1230-1103-60030		7,684	4,822.91		5,312.07	(7,684)	
Employer OMERS	10-120-1230-1103-60035		36,470	17,967.68		21,542.05	(36,470)	
Employer EHT	10-120-1230-1103-60040		7,902	4,267.13		4,523.62	(7,902)	
Employer Benefits	10-120-1230-1103-60050		42,654	24,974.11		27,723.42	(42,654)	
Employer WSIB	10-120-1230-1103-60055			2,217.43		2,825.81	-	
Dietary Salaries		G-641-1106-1110		-		14,855.16	-	
Dietary Benefits		G-641-1106-1111		-		2,752.37	-	
Salaries Full Time	10-120-1230-1106-60010		49,387	45,072.74		27,960.44	(49,387)	
Overtime/Shift/Recall	10-120-1230-1106-60013			226.02		156.96	-	
Hourly Part Time	10-120-1230-1106-60020		2,933	709.14		5,089.17	(2,933)	
Employer CPP	10-120-1230-1106-60025		2,490	2,494.04		1,560.58	(2,490)	
Employer EI	10-120-1230-1106-60030		1,010	1,079.12		675.41	(1,010)	
Employer OMERS	10-120-1230-1106-60035		4,709	4,023.50		2,861.41	(4,709)	
Employer EHT	10-120-1230-1106-60040		1,020	880.16		657.83	(1,020)	
Employer Benefits	10-120-1230-1106-60050		3,651	4,436.02		1,940.35	(3,651)	
Employer WSIB	10-120-1230-1106-60055		497	500.02		346.10	(497)	

2019 DRAFT COMMUNITY SERVICES BUDGET

			2019 OPERATING	Actual to October	2020 OPERATING	3 Year Average-	Budget Variance	
	NEW G/L ACCOUNT	Account #	FORECAST	31/19	FORECAST	2016, 2017, 2018	2019 to 2020	Notes
Substitute Salaries		G-641-1107-1110		-		37,857.16	-	
Substitute Benefits		G-641-1107-1111		-		1,723.71	-	
Salaries Full Time	10-120-1230-1107-60010			58,432.93		7,849.47	-	
Overtime/Shift/Recall	10-120-1230-1107-60013		2,514	6,374.47		2,924.20	(2,514)	
Hourly Part Time	10-120-1230-1107-60020		89,879	245,217.60		99,866.15	(89,879)	
Employer CPP	10-120-1230-1107-60025		3,728	14,123.25		4,590.43	(3,728)	
Employer EI	10-120-1230-1107-60030		2,097	7,007.68		2,546.41	(2,097)	
Employer OMERS	10-120-1230-1107-60035		8,315	6,937.68		780.99	(8,315)	
Employer EHT	10-120-1230-1107-60040		1,802	6,044.22		2,160.48	(1,802)	
Employer Benefits	10-120-1230-1107-60050			10,407.08		419.80	-	
Employer WSIB	10-120-1230-1107-60055		878	3,042.82		1,201.02	(878)	
Extended School Program Distributed Salaries		G-641-1150-1110		-		55,865.89	-	
Extended School Program Distributed Benefits		G-641-1150-1111		-		272.59	-	
Salaries Full Time	10-120-1230-1108-60010			21,229.58		18,759.63	-	
Overtime/Shift/Recall	10-120-1230-1108-60013			2,527.20		2,043.41	-	
Hourly Part Time	10-120-1230-1108-60020		116,276	56,471.06		111,857.98	(116,276)	
Employer CPP	10-120-1230-1108-60025		5,037	4,022.76		6,305.02	(5,037)	
Employer EI	10-120-1230-1108-60030		2,570	1,904.81		2,823.91	(2,570)	
Employer OMERS	10-120-1230-1108-60035		10,465	2,873.28		6,118.74	(10,465)	
Employer EHT	10-120-1230-1108-60040		2,267	1,615.11		2,641.91	(2,267)	
Employer Benefits	10-120-1230-1108-60050		-	2,673.55		3,323.56	-	
Employer WSIB	10-120-1230-1108-60055		1,105	829.55		1,403.61	(1,105)	
Provincial Wage Enhancement Dist Salary		G-641-1154-1110		-		10,570.58	-	
Provincial Wage Enhancement Dist Benefits		G-641-1154-1111		-		1,849.85	-	
Salaries Full Time	10-120-1230-1109-60010		16,986	-		5,662.00	(16,986)	
Hourly Part Time	10-120-1230-1109-60020		22,380	-		7,460.16	(22,380)	
Employer CPP	10-120-1230-1109-60025		1,949	-		649.55	(1,949)	
Employer EI	10-120-1230-1109-60030		760	-		253.26	(760)	
Employer OMERS	10-120-1230-1109-60035		1,664	-		554.81	(1,664)	
Employer EHT	10-120-1230-1109-60040		768	-		255.88	(768)	
Employer Benefits	10-120-1230-1109-60050			-		-	-	
Employer WSIB	10-120-1230-1109-60055			-		139.49	-	
Accounting Charges	10-120-1230-1200-71221	G-641-1200-1221	21,000	21,000.00		20,300.00	(21,000)	
Communication	10-120-1230-1200-71251	G-641-1200-1251	2,800	2,503.02		2,274.73	(2,800)	
Postage	10-120-1230-1200-71252	G-641-1200-1252	200	71.55		583.09	(200)	
Audit	10-120-1230-1200-71254	G-641-1200-1254	3,000	3,074.17		2,813.84	(3,000)	
Memberships	10-120-1230-1200-71260	G-641-1200-1260	1,500	1,738.99		1,883.00	(1,500)	
Office Supplies	10-120-1230-1400-71410	G-641-1400-1410	3,800	3,146.01		4,193.61	(3,800)	
Extended School Teaching Supplies	10-120-1230-1400-71469	G-641-1400-1469	3,500	2,341.64		7,784.28	(3,500)	
Supplies - Housekeeping	10-120-1230-1400-71473	G-641-1400-1473	4,800	642.09		5,266.97	(4,800)	
Teaching Supplies	10-120-1230-1400-71474	G-641-1400-1474	18,000	2,632.39		17,131.78	(18,000)	
Food & Meals	10-120-1230-1400-71491	G-641-1400-1491	80,000	52,801.25		75,486.59	(80,000)	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Conference & Courses	10-120-1230-1500-71531	G-641-1500-1531	5,000	3,618.49		12,179.32	(5,000)	
Equipment Leases & Maintenance	10-120-1230-1500-71543	G-641-1500-1543	1,500	1,570.41		1,709.36	(1,500)	
License	10-120-1230-1500-71582	G-641-1500-1582	600	505.00		358.33	(600)	
Advertising & Public Notice	10-120-1230-1500-71591	G-641-1500-1591	600	-		368.00	(600)	
Events & Activities	10-120-1230-1500-71593	G-641-1500-1593	4,000	2,303.59		6,848.19	(4,000)	
Contributions to Reserve Funds	10-120-1230-1620-75390	G-641-1620-5390		-		-	-	
Vehicle Gasoline	10-120-1230-2910-71418	G-641-2910-1418	750	278.88		400.18	(750)	
Vehicle Parts & Maintenance	10-120-1230-2910-71451	G-641-2910-1451	750	-		-	(750)	
Vehicle Insurance	10-120-1230-2910-71580		263	-		14.53	(263)	
Vehicle License	10-120-1230-2910-71582		120	-		-	(120)	
Hourly Full Time (Vehicle Maintenance)	10-120-1230-2910-60010		750	28.26		61.10	(750)	
Overtime	10-120-1230-2910-60013			-		64.72	-	
Child Care Vehicle Employer CPP	10-120-1230-2910-60025			1.37		2.78	-	
Child Care Vehicle Employer EI	10-120-1230-2910-60030			0.59		1.23	-	
Child Care Vehicle OMERS	10-120-1230-2910-60035			2.61		10.75	-	
Child Care Vehicle Employer EHT	10-120-1230-2910-60040			0.56		2.43	-	
Child Care Vehicle Employer WSIB	10-120-1230-2910-60055			0.90		3.88	-	
Employee Benefits	10-120-1230-2910-60050		248	7.10		1.38	(248)	
			1,245,283	996,470.05	-	1,274,275.40	(1,245,283)	
Buildings & Grounds								
Distributed Salaries/Wages		G-641-6410-1110				155.48	-	
Distributed Benefits		G-641-6410-1111				45.49	-	
Salaries Full Time	10-120-1230-1240-60010		4,350	5,943.07	505.12	516.49	(3,845)	
Hourly Part Time	10-120-1230-1240-60020			-		-	-	
Employer CPP	10-120-1230-1240-60025			299.71		24.15	-	
Employer EI	10-120-1230-1240-60030			127.87		10.85	-	
Employer OMERS	10-120-1230-1240-60035			583.02		41.92	-	
Employer EHT	10-120-1230-1240-60040			121.70		10.15	-	
Employer Benefits	10-120-1230-1240-60050		1,411	617.47	163.92	91.57	(1,247)	
Employer WSIB	10-120-1230-1240-60055			196.62		16.40	-	
Natural Gas Charges	10-120-1230-1240-71416	G-641-6410-1416	5,100	2,763.98	3,000.00	5,045.08	(2,100)	
Electrical Power	10-120-1230-1240-71420	G-641-6410-1420	7,400	4,308.02	1,200.00	7,662.05	(6,200)	
Water & Sewer Charges	10-120-1230-1240-71421	G-641-6410-1421	4,620	2,340.01	-	6,629.36	(4,620)	
Cleaning/Janitorial Supplies	10-120-1230-1240-71470	G-641-6410-1470	4,000	3,751.23		3,820.48	(4,000)	
Contracted Services	10-120-1230-1240-71523	G-641-6410-1523	2,000	3,845.13	500.00	4,110.11	(1,500)	
Janitorial Contracted Services	10-120-1230-1240-71524	G-641-6410-1524	47,445	30,031.14	-	32,536.08	(47,445)	
Equipment Rentals Owned	10-120-1230-1240-71540	G-641-6410-1540		124.00		352.25	-	
Repairs & Maintenance	10-120-1230-1240-71545	G-641-6410-1545	12,000	9,439.13		12,358.66	(12,000)	
Snow Removal	10-120-1230-1240-71553	G-641-6410-1553	4,500	2,820.00	-	5,218.53	(4,500)	
General Insurance	10-120-1230-1240-71580	G-641-6410-1580	1,399	1,161.54	2,200.00	2,155.24	801	insurance is expected to increase 5% this year and may increase further due to unoccupied building
			94,225	68,473.64	7,569.04	80,800.36	(86,656)	
Total Revenue			(1,321,438)	(1,047,380.29)	-	(1,314,258.66)	1,321,438	
Total Expenditures			1,339,508	1,064,943.69	7,569.04	1,355,075.76	(1,331,939)	
Total Children's Day Care			18,070	17,563.40	7,569.04	40,817.10	(10,501)	

2019 DRAFT COMMUNITY SERVICES BUDGET

NEW G/L ACCOUNT		Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Day Care Best Start Hub								
REVENUE								
D.S.S.A.B. Grant	10-120-1231-0430-40433	G-643-0430-0433	(146,867)	(97,911.20)		(117,232.26)	146,867	
Early Learning & CC Initiative	10-120-1231-0430-40441	G-643-0430-0441		-		(1,925.00)	-	
			(146,867)	(97,911.20)	-	(119,157.26)	146,867	
EXPENDITURES:								
Administration								
Distributed Salaries/Wages		G-643-1101-1110		-		27,535.31	-	
Distributed Benefits		G-643-1101-1111		-		5,594.25	-	
Leave (Ber, Sick, Etc.)		G-643-1101-1114		-		-	-	
Vac, Stats, Holidays		G-643-1101-1115		-		-	-	
Salaries Full Time	10-120-1231-1101-60010	G-643-1101-1120	52,685	25,135.73		46,537.45	(52,685)	
Overtime	10-120-1231-1101-60013			107.19		36.42	-	
Hourly Salaries/Wages Part-time	10-120-1231-1101-60020	G-643-1101-1130	30,131	3,421.89		1,870.26	(30,131)	
Disability STD/LTD		G-643-1101-1121		-		-	-	
WSIB	10-120-1231-1101-60055	G-643-1101-1122	787	307.72		497.18	(787)	
CPP	10-120-1231-1101-60025	G-643-1101-1123	3,867	1,530.07		2,294.01	(3,867)	
EI	10-120-1231-1101-60030	G-643-1101-1124	1,582	669.84		971.32	(1,582)	
Dental, Vision & Extend Health		G-643-1101-1125		-		-	-	
OMERS	10-120-1231-1101-60035	G-643-1101-1126	7,454	2,645.26		4,218.49	(7,454)	
Life Insurance		G-643-1101-1127		-		-	-	
EHT	10-120-1231-1101-60040	G-643-1101-1129	1,615	574.18		920.93	(1,615)	
Employee Benefits	10-120-1231-1101-60050		9,041	3,833.59		4,273.32	(9,041)	
Substitute Salaries		G-643-1107-1110		-		723.93	-	
Substitute Benefits		G-643-1107-1111		-		33.86	-	
Accounting Charges	10-120-1231-1200-71221	G-643-1200-1221	3,700	3,700.00		3,550.00	(3,700)	
Communications	10-120-1231-1200-71251	G-643-1200-1251	800	60.00		439.98	(800)	
Office Supplies	10-120-1231-1400-71410	G-643-1400-1410	3,500	1,060.42		1,941.74	(3,500)	
Teaching Supplies	10-120-1231-1400-71474	G-643-1400-1474	9,000	(271.00)		8,274.49	(9,000)	
Food & Meals	10-120-1231-1400-71491	G-643-1400-1491	5,000	3,538.05		2,007.73	(5,000)	
Conferences & Courses	10-120-1231-1500-71531		1,000	65.00		80.22	(1,000)	
Equipment Leases & Maint.	10-120-1231-1500-71543	G-643-1500-1543		-		-	-	
Advertising & Public Notices	10-120-1231-1500-71591	G-643-1500-1591	1,000	327.55		130.10	(1,000)	
Events & Activities	10-120-1231-1500-71593	G-643-1500-1593	6,862	1,553.52		2,148.95	(6,862)	
Vehicle Distributed Salaries		G-643-2910-1110		-		-	-	
Vehicle Distributed Benefits		G-643-2910-1111		-		-	-	
Salaries Full Time	10-120-1231-2910-60010			-		123.77	-	
Hourly Part Time	10-120-1231-2910-60020			-		-	-	
Employer CPP	10-120-1231-2910-60025			-		1.92	-	
Employer EI	10-120-1231-2910-60030			-		0.78	-	
Employer OMERS	10-120-1231-2910-60035			-		4.04	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Employer EHT	10-120-1231-2910-60040			-		0.80	-	
Employer Benefits	10-120-1231-2910-60050			-		32.05	-	
Employer WSIB	10-120-1231-2910-60055			-		1.25	-	
Van Gas & Fuel	10-120-1231-2910-71418	G-643-2910-1418	400	185.16		149.96	(400)	
Vehicle Parts & Maintenance	10-120-1231-2910-71451	G-643-2910-1451		-		41.04	-	
Vehicle Insurance	10-120-1231-2910-71580	G-643-2910-1580		217.98		164.00	-	
Vehicle Licence	10-120-1231-2910-71582	G-643-2910-1582		120.00		76.00	-	
			138,424	48,782.15	-	114,675.56	(138,424)	
Buildings & Grounds				-				
Natural Gas Charges	10-120-1231-1240-71416	G-643-6430-1416	510	-		460.39	(510)	
Hydro Charges	10-120-1231-1240-71420	G-643-6430-1420	850	794.89		822.87	(850)	
Water & Sewer Charges	10-120-1231-1240-71421	G-643-6430-1421	462	971.51		709.96	(462)	
Cleaning/Janitorial Supplies	10-120-1231-1240-71470	G-643-6430-1470	270	43.11		259.02	(270)	
Contracted Works/Janitorial Contract	10-120-1231-1240-71524	G-643-6430-1524	4,745	-		3,546.54	(4,745)	
Repairs & Maintenance	10-120-1231-1240-71545	G-643-6430-1545	1,000	712.32		263.51	(1,000)	
Snow Removal	10-120-1231-1240-71553	G-643-6430-1553	450	269.66		437.62	(450)	
Insurance	10-120-1231-1240-71580	G-643-6430-1580	156	129.06		227.70	(156)	
			8,443	2,920.55	-	6,727.60	(8,443)	
Total Revenue			(146,867)	(97,911.20)	-	(119,157.26)	146,867	
Total Expenditures			146,867	51,702.70	-	121,403.16	(146,867)	
Total Day Care Best Start Hub			-	(46,208.50)	-	2,245.89	-	
				-				
Day Care Special Needs Resource				-				
REVENUE:				-				
RRDSSAB Day Care Fee Subsidy	10-120-1232-0430-40432	G-644-0430-0432	(112,346)	(74,897.60)		(102,689.63)	112,346	
Expense Reimbursement	10-120-1232-0430-40589			-		(191.27)	-	
RRDSSAB Capacity Building	10-120-1232-0430-40443	G-644-0430-0443		-		-	-	
			(112,346)	(74,897.60)	-	(102,880.90)	112,346	
EXPENDITURES:								
Distributed Salaries/Wages		G-644-1101-1110		-		(7,949.66)	-	
Distributed Benefits		G-644-1101-1111		-		(2,233.33)	-	
Leave (Ber, Sick, Other)		G-644-1101-1114		-		414.11	-	
Vacation, Stats, Holidays		G-644-1101-1115		-		3,966.39	-	
Salaries/Wages Full Time	10-120-1232-1101-60010	G-644-1101-1120	80,431	39,828.26		69,046.80	(80,431)	
Overtime	10-120-1232-1101-60013			3,430.79		513.07	-	
Hourly Part Time	10-120-1232-1101-60020			-		10,277.28	-	
Short & Long Term Disability		G-644-1101-1121		-		873.74	-	
WSIB	10-120-1232-1101-60055	G-644-1101-1122	764	446.62		894.87	(764)	
CPP	10-120-1232-1101-60025	G-644-1101-1123	3,745	2,253.62		4,041.12	(3,745)	
EI	10-120-1232-1101-60030	G-644-1101-1124	1,530	963.77		1,800.57	(1,530)	
Dental, Vision & Health		G-644-1101-1125		-		1,866.42	-	
OMERS	10-120-1232-1101-60035	G-644-1101-1126	7,239	3,623.50		7,750.68	(7,239)	

2019 DRAFT COMMUNITY SERVICES BUDGET

			2019 OPERATING	Actual to October	2020 OPERATING	3 Year Average-	Budget Variance	
	NEW G/L ACCOUNT	Account #	FORECAST	31/19	FORECAST	2016, 2017, 2018	2019 to 2020	Notes
Life Insurance		G-644-1101-1127		-		236.58	-	
EHT	10-120-1232-1101-60040	G-644-1101-1129	1,568	802.32		1,692.06	(1,568)	
Employee Benefits	10-120-1232-1101-60050		4,102	2,839.39		2,494.46	(4,102)	
Accounting Charges IFT	10-120-1232-1200-71221	G-644-1200-1221	2,650	2,650.00		2,550.00	(2,650)	
Telephone & Communications	10-120-1232-1200-71251	G-644-1200-1251	2,500	719.11		1,380.65	(2,500)	
Audit		G-644-1200-1254		-		-	-	
Memberships	10-120-1232-1200-71260	G-644-1200-1260	300	-		148.33	(300)	
Office Supplies	10-120-1232-1400-71410	G-644-1400-1410	717	-		368.33	(717)	
Supplies - Teaching	10-120-1232-1400-71474	G-644-1400-1474	2,800	718.15		2,990.87	(2,800)	
Food & Meals		G-644-1400-1491		-		-	-	
Conferences & Courses	10-120-1232-1500-71531	G-644-1500-1531	4,000	52.04		3,948.60	(4,000)	
			112,346	58,327.57	-	107,071.94	(112,346)	
Total Revenue			(112,346)	(74,897.60)	-	(102,880.90)	112,346	
Total Expenditures			112,346	58,327.57	-	107,071.94	(112,346)	
Total Day Care Resource Centre			-	(16,570.03)	-	4,191.04	-	
Handi-Van Transit Services:								
REVENUE:								
Provincial Grant	10-060-0632-0430-40412	G-653-0430-0412	(71,727)	0.25	(71,727.00)	(56,113.74)	-	
User Fees - Fares	10-060-0632-0430-40597	G-653-0430-0597	(28,000)	(17,998.50)	(25,000.00)	(25,397.42)	3,000	ridership is down slightly
Transit Donations	10-060-0632-0430-40632	G-653-0430-0632	(18,000)	(15,638.90)	(19,000.00)	(17,946.11)	(1,000)	donations are up this year
			(117,727)	(33,637.15)	(115,727.00)	(99,457.27)	2,000	
EXPENDITURES:								
Administration IFT (refer to Community Services)	10-060-0632-1100-71090	G-653-1101-1110	5,000	3,750.00	5,000.00	5,000.00	-	
Accounting Charges (IFT)	10-060-0632-1200-71221	G-653-1200-1221	7,850	7,850.00	8,000.00	7,600.00	150	
Communications	10-060-0632-1200-71251	G-653-1200-1251	720	203.53	250.00	719.14	(470)	monthly cost dropped from 61.06 to 20.35 in march 2018
Postage, Freight, Courier	10-060-0632-1200-71252	G-653-1200-1252		-		-	-	
Office Supplies	10-060-0632-1400-71410	G-653-1400-1410		-		138.39	-	
Contracted Services (Dial-a-ride)	10-060-0632-1500-71523	G-653-1500-1523	28,000	19,625.29	28,000.00	27,956.04	-	
Advertising & Public Notices	10-060-0632-1500-71591	G-653-1500-1591	-	-		298.90	-	
Transfer to Reserve Funds	10-060-0632-1620-75390	G-653-1620-5390	21,131	-	14,826.00	-	(6,305)	
Handi-Van - Contracted Works	10-060-0632-2560-71523	G-653-2560-1523	137,000	115,937.85	137,000.00	137,494.57	-	
			199,701	147,366.67	193,076.00	179,207.04	(6,625)	
Vehicles - Licensed								
Distributed Salaries/Wages		G-653-2910-1110		-		2,099.67	-	
Distributed Benefits		G-653-2910-1111		-		692.90	-	
Salaries Full Time	10-060-0632-2910-60010		2,500	4,276.75	5,460.35	2,415.02	2,960	
Overtime	10-060-0632-2910-60013			-		246.21	-	
Hourly Part Time	10-060-0632-2910-60020			-		-	-	
Employer CPP	10-060-0632-2910-60025			244.20		116.46	-	
Employer EI	10-060-0632-2910-60030			103.66		50.45	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Employer OMERS	10-060-0632-2910-60035			490.58		282.16	-	
Employer EHT	10-060-0632-2910-60040			98.82		52.61	-	
Employer Benefits	10-060-0632-2910-60050		825	842.66	2,476.05	304.01	1,651	
Employer WSIB	10-060-0632-2910-60055			159.60		90.57	-	
Gas & Fuel	10-060-0632-2910-71418	G-653-2910-1418	16,000	10,932.06	16,000.00	11,420.35	-	
Vehicle Parts & Maintenance	10-060-0632-2910-71451	G-653-2910-1451	1,500	5,967.49	3,500.00	3,247.87	2,000	one large repair during 2019, projecting closer to 3 year average
Insurance	10-060-0632-2910-71580	G-653-2910-1580	1,535	1,589.38	1,650.00	1,715.61	115	expecting approx 5% increase over prior year actuals
Licenses	10-060-0632-2910-71582	G-653-2910-1582	715	714.50	715.00	615.67	-	
			23,075	25,419.70	29,801.40	23,349.55	6,726	
Total Revenue			(117,727)	(33,637.15)	(115,727.00)	(99,457.27)	2,000	
Total Expenditures			222,776	172,786.37	222,877.40	202,556.59	101	
Total Handi Transit Services			105,049	139,149.22	107,150.40	103,099.33	2,101	
Townshend Theatre								
REVENUE								
Paid Admission (Surtax)	10-160-1635-0330-40769	G-713-0330-0769	(7,000)	(6,166.50)	(8,000.00)	(8,755.50)	(1,000)	expecting closer to 3 year average
Rental Hall	10-160-1635-0330-40772	G-713-0330-0772	(9,000)	(4,226.24)	(7,500.00)	(7,866.06)	1,500	expecting closer to 3 year average, may be down slightly with elimination of Non-
Technology Fee	10-160-1635-0330-40765		(600)	(312.91)	(600.00)	(609.83)	-	Resident fees
Janitorial Charges	10-160-1635-0330-40766		(600)	(865.55)	(900.00)	(911.97)	(300)	closer to 3 year average
			(17,200)	(11,571.20)	(17,000.00)	(18,143.36)	200	
EXPENDITURES								
Buildings & Grounds								
Administration IFT (refer to Community Services)	10-060-0632-1100-71090				5,000.00			Management and administration
ActiveNet Processing Fee	10-160-1635-1200-71245		100	76.67	100.00	18.18	-	
Repairs & Maintenance	10-160-1635-1240-71545	G-713-1240-1545	2,000	-	1,000.00	711.67	(1,000)	closer to 3 year average
Equipment Leases & Maint.	10-160-1635-1500-71543	G-713-1500-1543	1,000	-	-	823.63	(1,000)	no lease expense last two years
General Insurance	10-160-1635-1500-71580	G-713-1500-1580	273	278.72	300.00	289.06	27	
Capital Investment Fund (Surtax) (Transfer to Reserve Fu	10-160-1635-1620-75390	G-713-1620-5390	7,000	-	8,550.00	8,755.50	1,550	
Contracted Works	10-160-1635-1240-71523	G-713-7131-1523	4,707	1,286.48	1,750.00	1,439.12	(2,957)	closer to 3 year average
Janitorial Contracted Services	10-160-1635-1240-71524	G-713-7131-1524	2,000	-		959.46	(2,000)	
ActiveNet Transaction Fee	10-160-1635-1600-71667		120	268.97	300.00	79.12	180	trending upwards
			17,200	1,910.84	17,000.00	13,075.73	(5,200)	
Total Revenue			(17,200)	(11,571.20)	(17,000.00)	(18,143.36)	200	
Total Expenditures			17,200	1,910.84	17,000.00	13,075.73	(5,200)	
Total Townsend Theatre			-	(9,660.36)	-	(5,067.63)	(5,000)	

2019 DRAFT COMMUNITY SERVICES BUDGET

NEW G/L ACCOUNT		Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Recreation Facilities								
REVENUE:								
Operational Revenue - GST Charged								
Sundry Revenue	10-160-1634-0330-40582	G-722-0330-0582	(2,000)	(1,620.56)	(1,750.00)	(1,774.84)	250	closer to 3 year average
Expense Recoveries	10-160-1634-0330-40589	G-722-0330-0589		(242.28)	(500.00)	(568.88)	(500)	closer to 3 year average
School Rentals (Muskie Hockey)	10-160-1634-0330-40639	G-722-0330-0639	(23,400)	(13,973.78)	(23,400.00)	(28,120.41)	-	
Pool Rentals	10-160-1634-0330-40642	G-722-0330-0642		(993.50)		(3,254.14)	-	
Pool Daily Admissions	10-160-1634-0330-40644	G-722-0330-0644		-		(274.57)	-	
Swim Team Rental	10-160-1634-0330-40645	G-722-0330-0645	(30,000)	(24,845.15)	(30,000.00)	(32,700.05)	-	
Ice Rentals	10-160-1634-0330-40649	G-722-0330-0649	(20,000)	(13,394.54)	(20,000.00)	(20,463.78)	-	
Minor Hockey Rentals	10-160-1634-0330-40651	G-722-0330-0651	(105,000)	(61,393.96)	(110,000.00)	(119,900.24)	(5,000)	closer to 3 year average
Figure Skating Rentals	10-160-1634-0330-40652	G-722-0330-0652	(34,000)	(25,148.23)	(36,000.00)	(38,083.87)	(2,000)	closer to 3 year average
Public Skating - Adult	10-160-1634-0330-40655	G-722-0330-0655		-		(80.17)	-	
Girls Hockey	10-160-1634-0330-40656	G-722-0330-0656	(27,000)	(21,881.16)	(30,000.00)	(33,763.61)	(3,000)	closer to 3 year average
Junior "A" Rentals	10-160-1634-0330-40657	G-722-0330-0657	(22,000)	(9,698.85)	(22,000.00)	(20,978.57)	-	more heavily weighted on current year actuals - offset by dudley hewitt cup
Vending Machine	10-160-1634-0330-40672	G-722-0330-0672	(13,140)	(7,341.01)	(13,000.00)	(14,673.20)	140	
Advertising Rentals	10-160-1634-0330-40693	G-722-0330-0693	(13,200)	(15,482.09)	(14,500.00)	(14,415.50)	(1,300)	closer to 3 year average
Ball Field Rental	10-160-1634-0330-40697	G-722-0330-0697	(9,120)	(9,049.69)	(9,000.00)	(8,943.84)	120	
Arena Summer Rentals (Floor)	10-160-1634-0330-40771	G-722-0330-0771	(2,380)	(2,273.08)	(1,000.00)	(909.34)	1,380	closer to 3 year average
Auditorium Rentals	10-160-1634-0330-40772	G-722-0330-0772	(18,400)	(15,500.00)	(24,000.00)	(15,999.45)	(5,600)	gymnastics contract, air cadets, socials in June, july, Aug
Community Hall Rentals	10-160-1634-0330-40774	G-722-0330-0774	(1,870)	(1,781.96)	(500.00)	(3,045.54)	1,370	We are planning more fitness classes out of here and thus will not rent out often
Summer Ice Rentals	10-160-1634-0330-40776	G-722-0330-0776	(10,400)	(8,712.64)	-	(10,640.75)	10,400	due to the timing and cost of accomodating this expense I am leaning toward not
Canteen Revenue	10-160-1634-0330-40779	G-722-0330-0779	(15,750)	(11,250.00)	(15,750.00)	(15,855.08)	-	moving forward with it. Will discuss with group about holding it closer to actual
			(347,660)	(244,582.48)	(351,400.00)	(384,445.82)	(3,740)	normal ice in date
Operational Revenue - No GST								
Sundry Revenue	10-160-1634-0430-40582	G-722-0430-0582	(1,500)	(728.00)	(1,500.00)	(2,303.93)	-	
Expense Recoveries	10-160-1634-0430-40589	G-722-0430-0589	(1,000)	(1,251.57)	(1,000.00)	(1,048.55)	-	
ATM Revenue	10-160-1634-0430-40605	G-722-0430-0605	(5,200)	(2,770.00)	(5,200.00)	(6,865.33)	-	
Donations (Ice for Kids)	10-160-1634-0430-40632	G-722-0430-0632		(400.00)		(475.00)	-	
Pool Rentals	10-160-1634-0430-40642	G-722-0430-0642		(162.00)		(60.00)	-	
Daily Admissions	10-160-1634-0430-40644	G-722-0430-0644		-		-	-	
Ice Rentals		G-722-0430-0649		-		-	-	
Public Skating		G-722-0430-0655		-		-	-	
Programs & Courses		G-722-0430-0674		-		-	-	
Auditorium Rentals	10-160-1634-0430-40772	G-722-0430-0772		(112.52)		(229.84)	-	
			(7,700)	(5,424.09)	(7,700.00)	(10,982.66)	-	
Total Revenue			(355,360)	(250,006.57)	(359,100.00)	(395,428.48)	(3,740)	

2019 DRAFT COMMUNITY SERVICES BUDGET

NEW G/L ACCOUNT		Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
EXPENDITURES								
Administration				-				
Distributed Salaries/Wages				-		1,697.84	-	
Distributed Benefits				-		1,706.77	-	
Overtime, Shift, Recall	10-160-1634-1101-60013	G-722-1101-1113	10,465	8,962.60	10,500.00	10,516.08	35	
Leave (Ber, Sick, Other)		G-722-1101-1114		-		1,148.27	-	
Vac, Stat, Holidays		G-722-1101-1115		-		9,272.25	-	
Salaries/Wages Full Time	10-160-1634-1101-60010	G-722-1101-1120	310,947	102,715.52	217,622.33	176,365.47	(93,325)	.3 Rec & Culture Manger .5 receptionist/assistant + facilities staff
Salaries/Wages Full Time					50,604.48	-	50,604	New attendant to bring us into complaine. 75% to MSC 25% to Sunny Cove
Disability STD/LTD				-		2,056.63	-	
Hourly Part Time Salaries/Wages	10-160-1634-1101-60020	G-722-1101-1130	95,670	178,999.94	200,851.08	163,831.05	105,181	.5 Casual receptionist/assistant + part time attendants
WSIB	10-160-1634-1101-60055	G-722-1101-1122	11,846	9,256.26	13,196.98	10,916.02	1,351	
CPP	10-160-1634-1101-60025	G-722-1101-1123	16,022	13,356.39	19,502.11	15,333.39	3,480	
EI	10-160-1634-1101-60030	G-722-1101-1124	7,371	6,392.32	8,512.82	8,280.18	1,142	
Dental, Vision & Extend Health		G-722-1101-1125		-		5,587.86	-	
OMERS	10-160-1634-1101-60035	G-722-1101-1126	29,307	13,179.94	38,080.07	21,275.10	8,773	
Life Insurance		G-722-1101-1127		-		403.84	-	
EHT	10-160-1634-1101-60040	G-722-1101-1129	7,219	5,757.44	8,160.23	7,271.10	941	
Employee Benefits	10-160-1634-1101-60050		36,007	20,591.90	34,132.33	16,755.14	(1,875)	
Employee Benefits					14,925.25	-	14,925	New attendant to bring us into complaine. 75% to MSC 25% to Sunny Cove
Union Maint. Distribution		G-722-1108-1110/1111		-		-	-	
ActiveNet Processing Fee	10-160-1634-1200-71245	G-722-1200-1245	882	297.65	500.00	528.74	(382)	
Communications	10-160-1634-1200-71251	G-722-1200-1251	6,500	7,367.47	7,000.00	6,699.55	500	
Postage, Freight, Courier	10-160-1634-1200-71252	G-722-1200-1252	800	108.60	800.00	729.06	-	
Legal	10-160-1634-1200-71253	G-722-1200-1253		-		408.45	-	
Memberships	10-160-1634-1200-71260	G-722-1200-1260	1,200	1,075.07	1,200.00	1,074.75	-	
Copier Supplies and Maintenance	10-160-1634-1400-71409	G-722-1400-1409	700	985.77	1,250.00	757.99	550	trending upwards
Office Supplies	10-160-1634-1400-71410	G-722-1400-1410	3,000	1,338.38	2,500.00	2,903.79	(500)	
First Aid Supplies	10-160-1634-1400-71414	G-722-1400-1414		126.11	100.00	40.96	100	
Supplies - Program Resources	10-160-1634-1400-71461	G-722-1400-1461	400	-		127.03	(400)	
Supplies - Vending	10-160-1634-1400-71472	G-722-1400-1472	400	44.40	400.00	899.41	-	
Clothing - Uniforms & Coveralls	10-160-1634-1400-71483	G-722-1400-1483	1,500	3,609.52	2,500.00	939.26	1,000	we are planning to have more staff thus will spend more on clothing
Contracted Works	10-160-1634-1500-71523	G-722-1500-1523	2,000	1,464.52	2,000.00	1,962.05	-	
Travel	10-160-1634-1500-71530	G-722-1500-1530		-		265.46	-	
Conferences & Courses	10-160-1634-1500-71531	G-722-1500-1531	12,000	13,180.89	18,000.00	2,915.17	6,000	class b tickets outstanding issue.. Will confirm with tssa
Meeting Expenses	10-160-1634-1500-71532	G-722-1500-1532		261.99	250.00	253.87	250	
Vending Purchase for Resale	10-160-1634-1500-71550	G-722-1500-1550	7,500	4,606.18	6,800.00	7,523.34	(700)	expecting lower sales
Canteen Expense	10-160-1634-1500-71551	G-722-1500-1551	750	55.50	250.00	535.71	(500)	generally ice cube purchases, less events so less ice
Advertising & Public Notices	10-160-1634-1500-71591	G-722-1500-1591	1,000	1,724.80	2,500.00	877.45	1,500	internet/cable subscription - cardio room has tv access all the time...internet will be
Teaching/Program Resource		G-722-1500-1594		-		-	-	fibre only soonish
Contribution to Capital	10-160-1634-1510-75350	G-722-1510-5350		-		3,210.55	-	
Bank Service Charges	10-160-1634-1600-71660	G-722-1600-1660	65	-		21.33	(65)	
Cash Over/Under	10-160-1634-1600-71661	G-722-1600-1661		1.44		63.16	-	
Foreign Exchange	10-160-1634-1600-71662	G-722-1600-1662		(34.96)		(73.39)	-	
Credit Card Discount	10-160-1634-1600-71665	G-722-1600-1665		-		15.00	-	
ActiveNet Transaction Fee	10-160-1634-1600-71667	G-722-1600-1667	8,000	4,738.04	8,000.00	3,876.60	-	
			571,551	400,163.68	670,137.68	488,972.28	98,587	
Buildings & Grounds								
Distributed Salaries/Wages (Ball Diamond)				-		957.21	-	
Distributed Benefits				-		315.89	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Salaries Full Time	10-160-1634-1240-60010		9,350	8,031.85	52,274.17	6,549.52	42,924	Pool mtce and EEH + .50 of facility superintendant
Overtime	10-160-1634-1240-60013			138.70		-	-	
Hourly Part Time	10-160-1634-1240-60020			-		1,824.91	-	
Employer CPP	10-160-1634-1240-60025			409.14	1,449.00	397.96	1,449	
Employer EI	10-160-1634-1240-60030			172.48	505.68	176.14	506	
Employer OMERS	10-160-1634-1240-60035			780.20	4,453.38	611.22	4,453	
Employer EHT	10-160-1634-1240-60040			165.05	814.32	166.86	814	
Employer Benefits	10-160-1634-1240-60050		3,061	870.65	7,709.59	778.46	4,649	
Employer WSIB	10-160-1634-1240-60055			253.56	1,315.45	274.37	1,315	
Postage, Freight, Courier		G-722-1240-1252		-		12.72	-	
Natural Gas Charges	10-160-1634-1240-71416	G-722-1240-1416	65,100	41,967.76	64,000.00	63,677.42	(1,100)	expecting 2% reduction
Hydro Charges	10-160-1634-1240-71420	G-722-1240-1420	217,400	110,647.55	203,000.00	203,434.88	(14,400)	
Water & Sewer Charges	10-160-1634-1240-71421	G-722-1240-1421	39,200	17,144.63	40,500.00	39,037.25	1,300	new rates of 3.22% increase
Supplies - Chemical	10-160-1634-1240-71438	G-722-1240-1438	7,500	2,825.04	9,000.00	7,421.52	1,500	
Janitorial Supplies	10-160-1634-1240-71470	G-722-1240-1470	25,000	21,423.53	25,000.00	24,661.35	-	
Building Materials	10-160-1634-1240-71471	G-722-1240-1471	23,000	6,953.69	23,000.00	13,699.24	-	Significant repairs in 2018, items that are needed infrequently. Closer to 3 year trend keeping in mind greater focus on maintaining building
Contracted Services	10-160-1634-1240-71523	G-722-1240-1523	10,000	19,651.85	10,000.00	10,458.94	-	greater focus on maintaining building - locks, access control, fire suppression
Contracted Services - Cleaning	10-160-1634-1240-71524	G-722-1240-1524	7,800	3,963.32	7,800.00	7,395.71	-	entry mats, EEH snow removal
Ice Plant Service Agreement- Contracted Works	10-160-1634-1240-71525		12,000	-	26,200.00	-	14,200	2 ice plants contracted with cimco until 2024
Equipment Rentals - Owned	10-160-1634-1240-71540	G-722-1240-1540	6,500	3,012.80	1,000.00	8,317.58	(5,500)	being allocated to parking lots
Equipment Rentals - Other	10-160-1634-1240-71541	G-722-1240-1541	500	80.00	500.00	329.88	-	
Equipment Leases & Maintenance	10-160-1634-1240-71543	G-722-1240-1543	1,000	190.58	1,000.00	480.22	-	
Repairs & Maintenance	10-160-1634-1240-71545	G-722-1240-1545	40,000	32,820.87	40,000.00	29,453.18	-	focus on spending the money we need to maintain items properly
Contracted Services -Electrical	10-160-1634-1240-71547	G-722-1240-1547	15,000	12,519.58	15,000.00	16,042.27	-	focus on getting electrical right
Contracted Services -Mechanical	10-160-1634-1240-71548	G-722-1240-1548	45,000	39,402.62	45,000.00	53,739.21	-	trending upwards
Snow Removal	10-160-1634-1240-71553	G-722-1240-1553	6,400	7,633.65	9,000.00	5,346.92	2,600	costs are trending up
Structural Inspection	10-160-1634-1240-71554	G-722-1240-1554		4,500.00		-	-	
Contracted Services -Building Maintenance	10-160-1634-1240-71557	G-722-1240-1557	9,000	11,445.57	11,000.00	8,892.13	2,000	trending upwards
Insurance	10-160-1634-1240-71580	G-722-1240-1580	35,891	36,178.87	38,500.00	36,288.66	2,609	expecting 5% increase over actuals from last year
Insurance Deductible	10-160-1634-1240-71581	G-722-1240-1581		-		-	-	
			578,702	383,183.54	638,021.58	540,741.60	59,320	
Vehicles - Licensed				-				
Distributed Salaries/Wages		G-722-2910-1110		-		626.04	-	
Distributed Benefits		G-722-2910-1111		-		206.60	-	
Salaries Full Time	10-160-1634-2910-60010		6,500	865.21	2,115.96	2,646.72	(4,384)	
Overtime	10-160-1634-2910-60013			-		85.04	-	
Employer CPP	10-160-1634-2910-60025			54.03		112.13	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Employer EI	10-160-1634-2910-60030			22.95		49.85	-	
Employer OMERS	10-160-1634-2910-60035			109.29		264.05	-	
Employer EHT	10-160-1634-2910-60040			21.82		53.14	-	
Employer Benefits	10-160-1634-2910-60050		2,145	103.69	848.75	231.88	(1,296)	
Employer WSIB	10-160-1634-2910-60055			35.27		85.34	-	
Gas & Fuel	10-160-1634-2910-71418	G-722-2910-1418	3,000	1,129.16	3,000.00	2,545.01	-	
Propane	10-160-1634-2910-71419	G-722-2910-1419	8,200	3,839.60	8,000.00	8,140.68	(200)	
Vehicle Parts & Maintenance	10-160-1634-2910-71451	G-722-2910-1451	5,000	3,427.49	5,000.00	4,345.44	-	
Equipment Rentals - Owned	10-160-1634-2910-71540	G-722-2910-1540		-		-	-	
Vehicle Insurance	10-160-1634-2910-71580		1,724	2,164.71	2,300.00	118.29	576	expecting 5% increase over actuals from last year
Licenses	10-160-1634-2910-71582	G-722-2910-1582	615	375.00	615.00	671.00	-	
			27,184	12,148.22	21,879.71	20,181.21	(5,304)	
Total Revenue			(355,360)	(250,006.57)	(359,100.00)	(395,428.48)	(3,740)	
Total Expenditures			1,177,437	795,495.44	1,330,038.97	1,049,895.09	152,602	
Total Recreation Facilities			822,077	545,488.87	970,938.97	654,466.61	148,862	
Recreation Programs								
REVENUE:								MSC Memberships - pool,gym
Operational Revenue - GST Charged								
Sundry Revenue	10-160-1620-0330-40582	G-725-0330-0582	(2,600)	(2,268.49)	(2,200.00)	(2,842.64)	400	new online advertising replacing printed version
Membership - Student	10-160-1620-0330-40637	G-725-0330-0637	(11,500)	(12,568.79)	(14,000.00)	(12,647.72)	(2,500)	
Red Cross/CPR Course	10-160-1620-0330-40640	G-725-0330-0640	(1,000)	(537.49)	(750.00)	(789.54)	250	
Membership - Adult	10-160-1620-0330-40641	G-725-0330-0641	(135,000)	(132,846.70)	(150,000.00)	(132,508.18)	(15,000)	trending upwards - expecting greater interest
Swim Classes - Adult	10-160-1620-0330-40643	G-725-0330-0643	(5,000)	(3,778.85)	(5,000.00)	(2,770.94)	-	
Daily Admissions - Adult	10-160-1620-0330-40644	G-725-0330-0644	(37,000)	(29,450.13)	(37,000.00)	(37,957.61)	-	
Staff Memberships	10-160-1620-0330-40647			(1,702.85)	(2,500.00)	-	(2,500)	
Baseball Registration	10-160-1620-0330-40664	G-725-0330-0664	(1,800)	(2,665.60)	(2,500.00)	(1,315.27)	(700)	
Programs & Courses - Adult	10-160-1620-0330-40674	G-725-0330-0674	(3,000)	(4,698.29)	(5,000.00)	(5,540.86)	(2,000)	
			(196,900)	(190,517.19)	(218,950.00)	(196,372.77)	(22,050)	
Operational Revenue - No GST								
Experience Grant	10-160-1620-0430-40411			-		(2,212.33)	-	
Expense Recoveries	10-160-1620-0430-40589	G-725-0430-0589		(160.45)		(973.30)	-	
Gift Certificates	10-160-1620-0430-40600	G-725-0430-0600		895.40		(24.03)	-	
Donations	10-160-1620-0430-40632	G-725-0430-0632		-		(1,400.00)	-	
Memberships - Youth	10-160-1620-0430-40636	G-725-0430-0636	(1,900)	(3,072.10)	(3,000.00)	(1,934.48)	(1,100)	trending upwards - expecting greater interest
School Swim Program	10-160-1620-0430-40639	G-725-0430-0639	(20,100)	(15,330.45)	(22,000.00)	(21,783.51)	(1,900)	expecting to accommodate all requests and cater to these groups to fill our mid-day
Red Cross/CPR Course	10-160-1620-0430-40640	G-725-0430-0640	(1,400)	(1,054.75)	(1,400.00)	(1,393.04)	-	work week time
Swim Classes	10-160-1620-0430-40643	G-725-0430-0643	(28,000)	(20,189.73)	(35,000.00)	(31,474.00)	(7,000)	in the past classes have been cancelled, and moving forward we will not be doing that. We have also added 3 classes this session and are hoping to add another
Daily Admissions - Youth	10-160-1620-0430-40644	G-725-0430-0644	(6,000)	(3,389.35)	(7,000.00)	(7,425.12)	(1,000)	planning on not cancelling classes and adding pool availability

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Playground Fees	10-160-1620-0430-40663	G-725-0430-0663	(34,000)	(26,387.18)	(30,000.00)	(28,096.62)	4,000	closer to 3 year average
Day Camp Fees	10-160-1620-0430-40666	G-725-0430-0666		-		(5,612.92)	-	
Youth Sport Fees	10-160-1620-0430-40667	G-725-0430-0667		-		(305.68)	-	
Programs and Courses - Youth	10-160-1620-0430-40674	G-725-0430-0674		-		(2,256.25)	-	
			(91,400)	(68,688.61)	(98,400.00)	(104,891.29)	(7,000)	
Grants:				-				
MNDM Student Grant	10-160-1620-0430-40422	G-725-0430-0422		-		-	-	
Federal Student Grant	10-160-1620-0430-40513	G-725-0430-0513		-		(7,656.33)	-	
			-	-		(7,656.33)	-	
				-		-	-	
Total Revenue			(288,300)	(259,205.80)	(317,350.00)	(308,920.39)	(29,050)	
				-				
Expenditures:				-				
Recreation Programs Wages IFT	10-160-1620-1000-71090	G-725-1000-1090		(3,750.00)		(5,000.00)	-	
Overtime, shift, recall	10-160-1620-1101-60013	G-725-1101-1113	1,700	73.26	-	3,014.71	(1,700)	
Leave		G-725-1101-1114		-		1,710.77	-	
Vac/Stat/Holidays		G-725-1101-1115		-		7,709.05	-	
Salaries/Wages Full Time	10-160-1620-1101-60010	G-725-1101-1120	69,072	38,590.62	51,552.00	50,436.14	(17,520)	10% Manager 75% lifeguard supervisor
STD/LTD		G-725-1101-1121		-		833.71	-	
WSIB	10-160-1620-1101-60055	G-725-1101-1122	2,210	1,524.73	1,645.00	4,092.63	(565)	
CPP	10-160-1620-1101-60025	G-725-1101-1123	2,749	2,230.91	2,420.00	5,105.41	(329)	
EI	10-160-1620-1101-60030	G-725-1101-1124	1,016	1,001.41	1,019.00	3,017.13	3	
Dental, Vision, EHC		G-725-1101-1125		-		3,312.04	-	
OMERS	10-160-1620-1101-60035	G-725-1101-1126	6,870	4,893.68	4,779.00	9,562.97	(2,091)	
Life Insurance		G-725-1101-1127		-		118.29	-	
EHT	10-160-1620-1101-60040	G-725-1101-1129	1,745	946.07	1,005.00	2,694.35	(740)	
Hourly Pool Salaries/Wages Part Time	10-160-1620-1101-60020	G-725-1101-1130		3,506.59	205,516.11	66,305.91	205,516	lifeguards were being coded to summer programs instead of pool
Employee Benefits	10-160-1620-1101-60050		7,342	5,741.66	6,387.00	2,815.49	(955)	
Doctor's Note/Sick Slip	10-160-1620-1101-71150	G-725-1101-1150		-		-	-	
Summer Prog. Distributed Salaries/Wages		G-725-1153-1110		-		8,946.07	-	
Summer Prog. Distributed Benefits		G-725-1153-1111		-		358.52	-	
Salaries Full Time	10-160-1620-1120-60010		108,085	15,514.52		13,695.20	(108,085)	lifeguards were being coded to summer programs instead of pool
Overtime	10-160-1620-1120-60013			318.92		1,555.02	-	
Hourly Part Time	10-160-1620-1120-60020		128,185	152,556.02	18,603.89	124,387.62	(109,581)	lifeguards were being coded to summer programs instead of pool
Employer CPP	10-160-1620-1120-60025		8,296	6,039.55	10,159.00	4,926.15	1,863	
Employer EI	10-160-1620-1120-60030		4,616	3,880.42	4,880.00	3,154.19	264	
Employer OMERS	10-160-1620-1120-60035		12,597	8,393.07	14,287.00	5,900.00	1,690	
Employer EHT	10-160-1620-1120-60040		4,242	3,364.30	4,370.00	2,744.71	128	
Employer Benefits	10-160-1620-1120-60050		12,867	6,998.46	7,043.00	4,851.83	(5,824)	
Employer WSIB	10-160-1620-1120-60055		6,960	5,381.24	7,172.00	4,322.37	212	
ActiveNet Processing Fee	10-160-1620-1200-71245	G-725-1200-1245	6,880	5,660.89	6,000.00	6,075.53	(880)	
Communications	10-160-1620-1200-71251	G-725-1200-1251	2,900	2,096.33	2,900.00	2,683.51	-	when I work, bell internet, cell phone
Postage Freight Courier	10-160-1620-1200-71252	G-725-1200-1252	100	-		(14.06)	(100)	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Memberships	10-160-1620-1200-71260	G-725-1200-1260	250	334.50	350.00	133.04	100	
Subscriptions & Publications	10-160-1620-1200-71261	G-725-1200-1261		-		-	-	
Copier Supplies & Maintenance	10-160-1620-1400-71409	G-725-1400-1409	800	468.00	800.00	757.99	-	
Office Supplies	10-160-1620-1400-71410	G-725-1400-1410	2,500	1,532.62	2,500.00	2,432.64	-	
Pool Supplies	10-160-1620-1400-71441	G-725-1400-1441	3,000	1,431.26	3,000.00	3,078.16	-	pool wasn't available for summer programs in 2019, expect to be average in 2020
Program/Course Supplies	10-160-1620-1400-71461	G-725-1400-1461	14,500	8,592.92	14,500.00	14,652.07	-	expect to be near 3 year average
Fitness Supplies	10-160-1620-1400-71462			345.37		2,531.45	-	
Fitness Supplies	10-160-1620-1400-71464		3,500	389.50	3,500.00	128.25	-	expecting to be at or over budget 2019 and similar in 2020
Clothing Uniforms	10-160-1620-1400-71483	G-725-1400-1483	2,000	694.75	2,500.00	2,512.14	500	additional staff, expecting to be near three year average
Contracted Works	10-160-1620-1500-71523	G-725-1500-1523	-	-		929.17	-	
Travel	10-160-1620-1500-71530	G-725-1500-1530		1,164.65		76.59	-	
Conference and Courses	10-160-1620-1500-71531	G-725-1500-1531	2,500	1,989.46	16,060.00	4,349.64	13,560	travel and training for lifeguard supervisor and lifeguards - we will be paying for nls.-
Meeting Expenses	10-160-1620-1500-71532	G-725-1500-1532		-		262.43	-	2000 will be added in here now from travel
Advertising and Public Notices	10-160-1620-1500-71591	G-725-1500-1591	12,000	8,419.32	2,000.00	15,130.27	(10,000)	Will be having recreator done online by staff
Volunteer Gifts	10-160-1620-1500-71592	G-725-1500-1592	500	-		117.47	(500)	
Teaching/Program Resource	10-160-1620-1500-71594	G-725-1500-1594	2,000	724.68		2,292.54	(2,000)	Lifeguard Supervisor will need courses
Bank Charges		G-725-1600-1660		-		-	-	
ActiveNet Transaction Fee	10-160-1620-1600-71667	G-725-1600-1667	10,820	6,500.34	8,500.00	8,703.09	(2,320)	closer to 3 year average
Total Expenditures			442,802	297,550.02	403,448.00	392,899.75	(39,354)	
Total Revenue			(288,300)	(259,205.80)	(317,350.00)	(308,920.39)	(29,050)	
Total Expenditures			442,802	297,550.02	403,448.00	392,899.75	(39,354)	
Total Recreation Programs			154,502	38,344.22	86,098.00	83,979.36	(68,404)	
Community Services				-				
REVENUE				-				
Expenses Recovery	10-160-1621-0430-40589	G-732-0430-0589		-		-	-	
Allocated Administration	10-160-1621-1000-71090	G-732-1000-1090	(25,000)	(15,000.00)	(20,000.00)	(20,000.00)	5,000	handivan, townsend theatre and Seniors Center
			(25,000)	(15,000.00)	(20,000.00)	(20,000.00)	5,000	
EXPENDITURES:								
Administration				-		-	-	
Distributed Salaries/Wages		G-732-1101-1110		-		(10,288.84)	-	
Distributed Benefits		G-732-1101-1111		-		(3,515.13)	-	
Leave (Ber, Sick, Etc)		G-732-1101-1114		-		830.85	-	
Vac, Stats, Holidays		G-732-1101-1115		-		5,529.84	-	
Salaries/Wages Full Time	10-160-1621-1101-60010	G-732-1101-1120	111,663	76,000.65	94,666.00	107,286.13	(16,997)	.6 Rec & Culture Manger .5 receptionist/assistant .25 Lifeguard Supervisor .5 Casual
Overtime	10-160-1621-1101-60013			14.11		-	-	receptionist/assistant
hourly part time	10-160-1621-1101-60020			2,123.24		-	-	
Disability - STD/LTD		G-732-1101-1121		-		1,409.96	-	
WSIB	10-160-1621-1101-60055	G-732-1101-1122	4,610	2,700.30	3,004.00	3,372.09	(1,606)	
CPP	10-160-1621-1101-60025	G-732-1101-1123	5,017	2,960.76	3,847.00	3,568.06	(1,170)	
EI	10-160-1621-1101-60030	G-732-1101-1124	1,999	1,191.98	1,685.00	1,584.38	(314)	
Dental, Vision, Ext Health		G-732-1101-1125		-		2,338.55	10,660	
OMERS	10-160-1621-1101-60035	G-732-1101-1126	15,683	9,470.31	9,355.00	12,613.88	(6,328)	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Life Insurance		G-732-1101-1127		-		226.71	-	
EHT	10-160-1621-1101-60040	G-732-1101-1129	2,909	1,700.53	1,846.00	2,251.74	(1,063)	
Employee Benefits	10-160-1621-1101-60050		19,815	11,970.75	10,660.01	5,268.12	(9,155)	
Communications	10-160-1621-1200-71251	G-732-1200-1251	1,400	769.57	500.00	1,416.90	(900)	bell internet
Postage, Freight, Courier	10-160-1621-1200-71252	G-732-1200-1252		-		14.76	-	
Copier Supplies & Maintenance	10-160-1621-1400-71409	G-732-1400-1409	500	238.11	500.00	461.00	-	
Office Supplies	10-160-1621-1400-71410	G-732-1400-1410	1,000	733.07	1,000.00	1,506.92	-	
Contracted Works	10-160-1621-1500-71523	G-732-1500-1523		-		-	-	
Conferences & Courses	10-160-1621-1500-71531	G-732-1500-1531	1,800	-	3,000.00	1,551.64	1,200	Rec Manager/Lifeguard supervisor training/conferences
Meeting Expenses	10-160-1621-1500-71532	G-732-1500-1532	100	-	100.00	136.83	-	
Advertising & Public Notices	10-160-1621-1500-71591	G-732-1500-1591	500	11.19	500.00	481.56	-	daycare surplus sale
			166,996	109,884.57	130,662.99	138,045.92	(25,673)	
Vehicles - Licensed								
Distributed Salaries/Wages		G-732-2910-1110				-	-	
Distributed Benefits		G-732-2910-1111		-		-	-	
Salaries Full Time	10-160-1621-2910-60010		-	1,039.35	1,270.92	472.09	1,271	
Employer CPP	10-160-1621-2910-60025		-	62.81		23.52	-	
Employer EI	10-160-1621-2910-60030			26.64		10.52	-	
Employer OMERS	10-160-1621-2910-60035			129.11		49.48	-	
Employer EHT	10-160-1621-2910-60040			25.36		9.44	-	
Employer Benefits	10-160-1621-2910-60050		-	178.09	566.12	54.93	566	
Employer WSIB	10-160-1621-2910-60055			40.96		16.29	-	
Fuel cost					1,000.00		1,000	
Parts					500.00		500	
			-	1,502.32	3,337.04	636.27	3,337	
				-	-		-	
Total Revenue			(25,000)	(15,000.00)	(20,000.00)	(20,000.00)	5,000	
Total Expenditures			166,996	111,386.89	134,000.03	138,682.18	(32,996)	
Total Community Services			141,996	96,386.89	114,000.03	118,682.18	(27,996)	
Sunny Cove Camp								
Operational Revenue				-				
Expense Recoveries	10-160-1614-0330-40589	G-740-0330-0589		-		-	-	
Socials & Weddings	10-160-1614-0330-40658	G-740-0330-0658	(30,000)	(9,014.07)	(9,000.00)	(24,578.08)	21,000	closer to our actuals for 2019
Programs & Courses Revenue	10-160-1614-0330-40674	G-740-0330-0674		-		-	-	
Camper Fees	10-160-1614-0330-40675	G-740-0330-0675	(14,000)	(24,688.66)	(25,000.00)	(14,612.07)	(11,000)	closer to our actuals for 2019
Building/Hall Rentals	10-160-1614-0330-40774			-		(62.00)	-	
One Time Funding Grant (Moffit Fund)	10-160-1614-0430-40448	G-740-0430-0448		-		-	-	
Donations	10-160-1614-0430-40632	G-740-0430-0632		-		(1,190.94)	-	
Building/Hall Rentals	10-160-1614-0430-40774	G-740-0330-0774		-		(42.17)	-	
			(44,000)	(33,702.73)	(34,000.00)	(40,485.26)	10,000	

2019 DRAFT COMMUNITY SERVICES BUDGET

NEW G/L ACCOUNT		Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Administration Expenditures				-				
Distributed Wages & Salaries		G-740-1101-1110		-				
Salaries Full Time	10-160-1614-1101-60010		19,800	59.58	18,229.12	3,468.96	(1,571)	caretaker
Overtime/Shift/Recall	10-160-1614-1101-60013			-		-	-	
Hourly Full Time	10-160-1614-1101-60015			-		-	-	
Overtime/Shift/Recall	10-160-1614-1101-60013	G-740-1101-1113		-		107.07	-	
Vac, Stats, Holidays		G-740-1101-1115	793	-		-	(793)	
CPP	10-160-1614-1101-60025	G-740-1101-1123	927	994.08	736.47	556.98	(191)	
EI	10-160-1614-1101-60030	G-740-1101-1124	449	483.90	387.37	281.00	(62)	
Employer OMERS	10-160-1614-1101-60035		1,782	1,912.37	1,577.52	-	(204)	
EHT	10-160-1614-1101-60040	G-740-1101-1129	386	416.22	341.80	238.01	(44)	
Hourly Part-time Salaries & Wages	10-160-1614-1101-60020	G-740-1101-1130	3,583	21,286.80		12,472.49	(3,583)	
Hourly Part-time Salaries & Wages					5,622.72		5,623	New attendant to bring us into complaine. 75% to MSC 25% to Sunny Cove
Employer Benefits	10-160-1614-1101-60050		2,667	16.04	-	-	(2,667)	
Employer Benefits					1,658.36		1,658	New attendant to bring us into complaine. 75% to MSC 25% to Sunny Cove
WSIB	10-160-1614-1101-60055	G-740-1101-1122	633	672.36	552.13	584.64	(81)	
ActiveNet Processing	10-160-1614-1200-71245		150	252.10	250.00	44.27	100	
Telephone & Communications	10-160-1614-1200-71251	G-740-1200-1251	1,200	835.98	1,200.00	1,376.53	-	
Legal	10-160-1614-1200-71253	G-740-1200-1253		-		1,503.95	-	
Program Supplies	10-160-1614-1400-71461	G-740-1400-1461		-		-	-	
Conferences & Courses	10-160-1614-1500-71531	G-740-1500-1531	100	-		27.17	(100)	
Kitchen Contracted Works	10-160-1614-1500-71544	G-740-1500-1544		-		216.67	-	
Advertising & Public Notice	10-160-1614-1500-71591	G-740-1500-1591	250	-		282.60	(250)	
ActiveNet Transaction Fee	10-160-1614-1600-71667		670	829.55	750.00	222.01	80	
			33,390	27,758.98	31,305.49	21,382.34	(2,085)	
Buildings & Yard				-				
Distributed Salaries & Wages		G-740-1240-1110		-		1,030.35	-	
Distributed Benefits		G-740-1240-1111		-		340.01	-	
Salaries Full Time	10-160-1614-1240-60010		6,262	3,388.47	4,988.43	4,710.43	(1,274)	O&F manpower
Overtime/Shift/Recall	10-160-1614-1240-60013			124.33		193.13	-	
Part Time Salaries	10-160-1614-1240-60020			495.14		19.89	-	
Employer CPP	10-160-1614-1240-60025			194.12		228.42	-	
Employer EI	10-160-1614-1240-60030			84.15		95.92	-	
Employer OMERS	10-160-1614-1240-60035			329.80		462.37	-	
Employer EHT	10-160-1614-1240-60040			78.97		96.74	-	
Employer Benefits	10-160-1614-1240-60050		1,959	313.24	1,589.42	282.31	(370)	
Employer WSIB	10-160-1614-1240-60055			99.35		130.12	-	
Propane	10-160-1614-1240-71419	G-740-1240-1419	1,100	179.00	1,000.00	1,007.89	(100)	
Electrical Power	10-160-1614-1240-71420	G-740-1240-1420	3,000	1,978.53	3,000.00	3,099.25	-	
Water/Water Heater Rental	10-160-1614-1240-71423	G-740-1240-1423	200	3,952.33	2,500.00	180.31	2,300	softner pelets for the year not budgeted for 2019
Taxes	10-160-1614-1240-71425	G-740-1240-1425	2,720	1,785.29	1,850.00	1,908.35	(870)	
Materials & Supplies	10-160-1614-1240-71471	G-740-1240-1471	7,000	6,093.92	7,000.00	4,742.16	-	
Contracted Works	10-160-1614-1240-71523	G-740-1240-1523	7,000	3,593.76	7,000.00	9,450.59	-	lots of maintenance needed
Contracted Services (Caretaker)	10-160-1614-1240-71527	G-740-1240-1527		-		7,090.18	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

			2019 OPERATING	Actual to October	2020 OPERATING	3 Year Average-	Budget Variance	
	NEW G/L ACCOUNT	Account #	FORECAST	31/19	FORECAST	2016, 2017, 2018	2019 to 2020	Notes
Equipment Rentals - Owned	10-160-1614-1240-71540	G-740-1240-1540	1,200	441.03	1,200.00	2,596.72	-	
Garbage & Septic Disposal	10-160-1614-1240-71574	G-740-1240-1574	2,400	2,400.00	2,400.00	2,400.00	-	
Insurance	10-160-1614-1240-71580	G-740-1240-1580	7,234	7,474.26	8,000.00	4,668.42	766	expecting approx 5% increase over prior year actuals
Gas/Fuel	10-160-1614-2910-71418		300	761.24	750.00	76.08	450	truck and lawnmower
			40,375	33,766.93	41,277.85	44,809.65	903	
Total Revenue			(44,000)	(33,702.73)	(34,000.00)	(40,485.26)	10,000	
Total Expenditures			73,765	61,525.91	72,583.34	66,191.99	(1,182)	
Total Sunny Cove Camp			29,765	27,823.18	38,583.34	25,706.73	8,818	
Public Library				-				
REVENUE				-				
Sundry Revenue	10-160-1640-0330-40582	G-781-0330-0582	(1,650)	(932.31)	(1,650.00)	(1,032.57)	-	
Expense Recovery	10-160-1640-0330-40589			-		-	-	
Lost Books	10-160-1640-0330-40741	G-781-0330-0741	(750)	(757.71)	(1,000.00)	(820.60)	(250)	
Used Book Sales	10-160-1640-0330-40742	G-781-0330-0742	(1,400)	(1,436.04)	(1,400.00)	(1,493.34)	-	
Photocopier	10-160-1640-0330-40744	G-781-0330-0744	(6,000)	(4,560.03)	(6,250.00)	(5,451.95)	(250)	
Room Rental	10-160-1640-0330-40774	G-781-0330-0774	(10,800)	(5,954.93)	(9,000.00)	(9,414.97)	1,800	
Federal Grant	10-160-1640-0430-40400	G-781-0430-0400		-		-	-	
Provincial Grant	10-160-1640-0430-40412	G-781-0430-0412		(3,658.00)		(9,329.00)	-	
Provincial - MNDM	10-160-1640-0430-40422	G-781-0430-0422	(6,205)	(2,462.10)	(4,179.00)	(2,433.88)	2,026	
Provincial - Min of Culture & Comm	10-160-1640-0430-40442	G-781-0430-0442	(19,137)	-	(19,137.00)	(19,137.00)	-	
Federal Grants Student Grant	10-160-1640-0430-40513	G-781-0430-0513	(9,012)	(5,162.58)	(6,000.00)	(5,866.00)	3,012	
Federal Grants - CAP Youth Initiative Grant	10-160-1640-0430-40515	G-781-0430-0515		-		(6,886.48)	-	
Ontario Library Service	10-160-1640-0430-40523	G-781-0430-0523	(2,600)	(1,607.12)	(550.00)	(1,481.56)	2,050	
Sundry Revenue	10-160-1640-0430-40582	G-781-0430-0582	(3,600)	(3,311.95)	(3,600.00)	(3,420.82)	-	
Donations	10-160-1640-0430-40632	G-781-0430-0632	(15,000)	(14,873.96)	(25,000.00)	(13,426.89)	(10,000)	
Bank Interest Income	10-160-1640-0430-40638			(672.15)	(700.00)	(37.62)	(700)	
Non-Resident Fees	10-160-1640-0430-40740	G-781-0430-0740	(7,500)	(3,249.75)	(5,000.00)	(6,578.80)	2,500	
Municipality Non-Resident Fee	10-160-1640-0430-40745	G-781-0430-0745	(4,000)	-	(4,080.00)	(3,588.23)	(80)	
Late Fines	10-160-1640-0430-40814	G-781-0430-0814	(9,000)	(6,908.89)	(7,500.00)	(9,741.17)	1,500	
NCDS Grant				-		-	-	
Contribution from Reserve Fund	10-160-1640-0430-40952	G-781-0430-0952		-		(9,413.59)	-	
Total Revenue			(96,654)	(55,547.52)	(95,046.00)	(109,554.44)	1,608	
EXPENDITURES								
Administration								
Distributed Salaries/Wages		G-781-1101-1110					-	
Distributed Benefits		G-781-1101-1111					-	
Overtime, Shift, Recall	10-160-1640-1101-60013	G-781-1101-1113		1,040.18		3,634.85	-	
Leave (Ber, Sick, Other)		G-781-1101-1114		-		1,353.52	-	
Vacation, Stats, Holidays		G-781-1101-1115		-		14,628.11	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Salaries/Wages Full Time	10-160-1640-1101-60010	G-781-1101-1120	266,254	182,351.86	255,607.00	230,821.36	(10,647)	
CAP Salaries/Wages		G-781-1101-1120		-		-	-	
Hourly Full Time	10-160-1640-1101-60015			-		-	-	
Disability - STD/LTD		G-781-1101-1121		-		2,757.27	-	
WSIB	10-160-1640-1101-60055	G-781-1101-1122	970	864.42	979.00	1,308.25	9	
CPP	10-160-1640-1101-60025	G-781-1101-1123	13,847	11,954.97	14,558.00	13,955.06	711	
EI	10-160-1640-1101-60030	G-781-1101-1124	6,222	5,702.97	6,192.00	7,172.68	(30)	
Dental, Vision & Extend Health		G-781-1101-1125		-		3,817.10	-	
OMERS	10-160-1640-1101-60035	G-781-1101-1126	27,107	19,768.53	25,719.00	25,854.86	(1,388)	
Life Insurance		G-781-1101-1127		-		472.70	-	
EHT	10-160-1640-1101-60040	G-781-1101-1129	6,523	5,207.86	6,583.00	6,584.35	60	
Hourly Part-Time & Student Salaries/Wages	10-160-1640-1101-60020	G-781-1101-1130	69,662	71,524.96	84,330.00	81,496.68	14,668	
Employer Benefits	10-160-1640-1101-60050		28,446	18,437.20	24,658.00	13,958.82	(3,788)	
Doctor's Note/Sick Slips	10-160-1640-1101-71150	G-781-1101-1150		-		-	-	
Communications	10-160-1640-1200-71251	G-781-1200-1251	4,000	3,540.19	4,000.00	4,556.18	-	
Postage, Freight, Courier	10-160-1640-1200-71252	G-781-1200-1252	1,350	528.42	1,350.00	1,639.70	-	
Memberships	10-160-1640-1200-71260	G-781-1200-1260	500	538.32	500.00	342.92	-	
Supplies - Photocopier	10-160-1640-1400-71409	G-781-1400-1409	3,400	2,258.07	3,400.00	2,918.47	-	
Office Supplies	10-160-1640-1400-71410	G-781-1400-1410	5,250	4,965.49	5,250.00	6,194.26	-	
Space Maker Equipment & Materials	10-160-1640-1400-71471	G-781-1400-1471	1,200	751.94	1,500.00	2,656.36	300	
Hardware/Software Maint.	10-160-1640-1500-71502	G-781-1500-1502	12,577	9,154.46	11,000.00	9,762.97	(1,577)	
Travel	10-160-1640-1500-71530	G-781-1500-1530	750	514.86	750.00	2,497.02	-	
Conferences & Courses	10-160-1640-1500-71531	G-781-1500-1531	4,250	3,097.62	4,250.00	2,672.54	-	
Board Discretionary	10-160-1640-1500-71575			44.22	500.00	-	500	
Licenses	10-160-1640-1500-71582	G-781-1500-1582		-		-	-	
Fundraising Expenses	10-160-1640-1500-71589	G-781-1500-1589		-		-	-	
Advertising & Public Notices	10-160-1640-1500-71591	G-781-1500-1591	2,000	3,070.10	2,000.00	4,045.85	-	
Bank Service Charges	10-160-1640-1600-71660	G-781-1600-1660	450	361.17	450.00	487.54	-	
Cash Short/Over	10-160-1640-1600-71661	G-781-1600-1661		-		-	-	
Foreign Exchange	10-160-1640-1600-71662	G-781-1600-1662		(7.35)		(9.79)	-	
Credit Card Discount	10-160-1640-1600-71665	G-781-1600-1665	650	497.65	650.00	675.35	-	
Transfer to Reserves	10-160-1640-1620-75390	G-781-1620-5390		-		-	-	
Library Contribution to Capital	10-160-1640-1510-75350			-		1,054.14	-	
Board Discretionary			500	-		-	(500)	
IT Distributed Salaries/Wages		G-781-2755-1110		-		-	-	
IT Distributed Benefits		G-781-2755-1111		-		-	-	
			455,908	346,168.11	454,226.00	447,309.11	(1,682)	
Buildings & Grounds				-				
Distributed Salaries/Wages		G-781-1240-1110		-		17.22	-	
Distributed Benefits		G-781-1240-1111		-		5.68	-	
Salaries Full Time	10-160-1640-1240-60010		625	4,103.20	4,700.58	731.57	4,076	
Overtime	10-160-1640-1240-60013			163.59		-	-	
Hourly Part Time	10-160-1640-1240-60020			-		1.35	-	
Employer CPP	10-160-1640-1240-60025			211.11		34.01	-	
Employer EI	10-160-1640-1240-60030			90.00		15.30	-	
Employer OMERS	10-160-1640-1240-60035			413.81		39.71	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Employer EHT	10-160-1640-1240-60040			85.62		14.05	-	
Employer Benefits	10-160-1640-1240-60050		76	483.49	1,525.31	61.86	1,449	
Employer WSIB	10-160-1640-1240-60055			138.29		23.08	-	
Natural Gas	10-160-1640-1240-71416	G-781-1240-1416	1,250	2,678.55	1,500.00	1,386.75	250	
Electrical Power	10-160-1640-1240-71420	G-781-1240-1420	27,000	23,085.47	27,000.00	26,130.39	-	
Water & Sewer Charges	10-160-1640-1240-71421	G-781-1240-1421	1,650	1,153.92	1,750.00	1,882.95	100	
Contracted Services	10-160-1640-1240-71523	G-781-1240-1523	1,100	3,478.01	1,100.00	1,475.89	-	
Janitorial Contract	10-160-1640-1240-71524	G-781-1240-1524	28,320	21,613.86	28,320.00	28,017.97	-	
Equipment Rentals - Owned	10-160-1640-1240-71540	G-781-1240-1540		12.50	100.00	405.19	100	
Repairs & Maintenance	10-160-1640-1240-71545	G-781-1240-1545	8,000	4,415.43	6,000.00	10,312.50	(2,000)	
Lawn and Yard Maintenance	10-160-1640-1240-71555	G-781-1240-1555	2,500	777.00	2,000.00	1,782.48	(500)	
Insurance	10-160-1640-1240-71580	G-781-1240-1580	4,173	4,308.39	5,100.00	4,807.02	927	
			74,694	67,212.24	79,095.89	77,144.98	4,402	
Library Services				-				
Events & Activities	10-160-1640-1320-71593	G-781-1320-1593	9,000	13,909.50	13,500.00	15,804.02	4,500	
Books	10-160-1640-1320-71721	G-781-1320-1721	30,000	29,339.78	30,000.00	31,543.98	-	
Periodicals	10-160-1640-1320-71722	G-781-1320-1722	3,000	1,931.16	3,000.00	2,933.22	-	
CD's & Cassettes	10-160-1640-1320-71723	G-781-1320-1723	800	313.79	700.00	865.55	(100)	
Talking Books	10-160-1640-1320-71724	G-781-1320-1724	4,200	3,648.35	4,200.00	4,490.35	-	
Videos	10-160-1640-1320-71725	G-781-1320-1725	5,000	4,922.22	5,500.00	5,875.36	500	
CD Roms/ DVD's	10-160-1640-1320-71726	G-781-1320-1726	500	-		217.85	(500)	
Digital Collections	10-160-1640-1320-71728	G-781-1320-1728	4,000	4,229.52	4,100.00	3,534.41	100	
e-Books	10-160-1640-1320-71730	G-781-1320-1730	7,000	6,634.77	7,000.00	7,837.40	-	
			63,500	64,929.09	68,000.00	73,102.15	4,500	
Total Revenue			(96,654)	(55,547.52)	(95,046.00)	(109,554.44)	1,608	
Total Expenditures			594,102	478,309.44	601,321.89	597,556.23	7,220	
Total Library			497,448	422,761.92	506,275.89	488,001.79	8,828	
				-				
Library Co-op Fund				-				
Library Co-op Revenue	10-160-1642-0430-40428	G-784-0430-0428		(9,521.87)		(23,276.45)	-	
Expenses				-		-	-	
Memberships	10-160-1642-1200-71260	G-784-1200-1260		-		8,029.78	-	
E-Books	10-160-1642-1320-71730	G-784-1320-1730		-		15,246.67	-	
				-		-	-	
Total Revenue			-	(9,521.87)	-	(23,276.45)	-	
Total Expenditures			-	-	-	23,276.45	-	
Total Library Co-op Fund			-	(9,521.87)	-	-	-	
				-				

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Museum								
REVENUE								
Expense Recoveries	10-160-1645-0330-40589	G-791-0330-0589		-		-	-	
Sundry Revenue	10-160-1645-0330-40582			-		(6.67)	-	
Rentals & Leases	10-160-1645-0330-40592	G-791-0330-0592		(17.35)		(16.73)	-	
Program Activity Fees	10-160-1645-0330-40593	G-791-0330-0593	(4,000)	(4,123.01)	(5,000.00)	(3,352.37)	(1,000)	
Daily Admissions	10-160-1645-0330-40644	G-791-0330-0644	(7,200)	(8,264.28)	(6,000.00)	(5,541.79)	1,200	
Souvenir Sales	10-160-1645-0330-40661	G-791-0330-0661	(1,500)	(880.21)	(1,000.00)	(3,495.90)	500	
Experience Grant	10-160-1645-0430-40411	G-791-0430-0411	(2,979)	(3,658.00)	(3,600.00)	(3,170.67)	(621)	
MNDM	10-160-1645-0430-40422	G-791-0430-0422		-		-	-	
Min. of Culture & Comm	10-160-1645-0430-40444	G-791-0430-0444	(21,520)	-	(21,500.00)	(21,519.00)	20	
Canadian Heritage Fund	10-160-1645-0430-40463	G-791-0430-0463	(3,000)	(14,900.00)		(1,706.67)	3,000	
NOHF Internship Grant	10-160-1645-0430-40467	G-791-0430-0467	(6,652)	(7,861.35)		(28,846.42)	6,652	
Federal Student Grant	10-160-1645-0430-40513	G-791-0430-0513	(5,000)	(3,970.03)	(5,000.00)	(9,406.70)	-	
Expense Recoveries	10-160-1645-0430-40589	G-791-0430-0589	(1,000)	(844.45)		(848.51)	1,000	
Program Activity Fees	10-160-1645-0430-40593	G-791-0430-0593	(1,000)	(1,096.00)	(1,000.00)	(1,152.97)	-	
Donations	10-160-1645-0430-40632	G-791-0430-0632	(4,500)	(6,513.69)	(4,500.00)	(12,868.27)	-	
Donations (prior Yr)- Transfer from Reserves	10-160-1645-0430-40632	G-791-0430-0632	(26,500)			-	26,500	
Indigenous Workshop Revenue	10-160-1645-0430-40634			(5,595.00)	(5,595.00)	(225.66)	(5,595)	
Memberships	10-160-1645-0430-40641	G-791-0430-0641	(750)	(580.00)	(750.00)	(371.67)	-	
Total Revenue			(85,601)	(58,303.37)	(53,945.00)	(92,529.99)	31,656	
EXPENDITURES								
Administration								
Distributed Salaries/Wages		G-791-1101-1110		-		-	-	
Distributed Benefits		G-791-1101-1111		-		-	-	
Overtime/Shift/Recall	10-160-1645-1101-60013	G-791-1101-1113	-	2,486.13		1,196.06	-	
Leave (Ber, Sick, Other)		G-791-1101-1114		-		399.25	-	
Vac, Stats, Holidays		G-791-1101-1115		-		3,642.44	-	
Salaries/Wages Full Time	10-160-1645-1101-60010	G-791-1101-1120	94,156	66,945.59	120,465.42	62,566.30	26,309	assistant curator started in June 2019. Planning on keeping this position in 2020
Disability STD/LTD		G-791-1101-1121		-		840.31	-	
WSIB	10-160-1645-1101-60055	G-791-1101-1122	359	314.93	426.48	460.63	67	
CPP	10-160-1645-1101-60025	G-791-1101-1123	4,994	4,568.69	6,457.97	5,459.80	1,464	
EI	10-160-1645-1101-60030	G-791-1101-1124	2,210	2,168.95	2,768.19	2,870.49	558	
Dental, Vision, & Ext. Health		G-791-1101-1125		-		1,224.73	-	
OMERS	10-160-1645-1101-60035	G-791-1101-1126	9,512	6,891.87	10,841.89	6,389.15	1,330	
Life Insurance		G-791-1101-1127		-		118.29	-	
EHT	10-160-1645-1101-60040	G-791-1101-1129	2,414	2,117.75	2,867.69	2,681.98	454	
Hourly Part-Time Salaries/Wages	10-160-1645-1101-60020	G-791-1101-1130	30,618	35,928.01	27,659.56	69,829.41	(2,958)	
Employer Benefits	10-160-1645-1101-60050		12,156	4,658.99	14,808.40	4,149.07	2,652	
Newspaper Digitization	New Item		-	-		-	-	
Tech Support 10 hr/mo	New Item		3,600	-		-	(3,600)	will be completed in house with town IT staff

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Communications	10-160-1645-1200-71251	G-791-1200-1251	2,800	1,896.85	2,500.00	2,489.29	(300)	
Postage, Freight, Courier	10-160-1645-1200-71252	G-791-1200-1252	5,000	8,557.89	3,000.00	1,204.36	(2,000)	
Memberships	10-160-1645-1200-71260	G-791-1200-1260	600	866.18	1,000.00	468.85	400	membership for curator and ass. Curator
Subscriptions & Publications	10-160-1645-1200-71261	G-791-1200-1261	500	320.69	350.00	299.36	(150)	
Overtime/Shift/Recall	10-160-1645-1240-60013			246.19	250.00	-	250	
Supplies - Souvenirs	10-160-1645-1400-71405	G-791-1400-1405	500	-	500.00	1,219.38	-	
Display Supplies	10-160-1645-1400-71408	G-791-1400-1408	12,000	10,790.33	4,000.00	5,696.64	(8,000)	
Office Supplies	10-160-1645-1400-71410	G-791-1400-1410	3,500	1,223.60	2,000.00	2,764.58	(1,500)	
Conservation Expenses	10-160-1645-1400-71426	G-791-1400-1426	2,000	1,020.15	2,000.00	1,331.46	-	
Contracted Works	10-160-1645-1500-71523	G-791-1500-1523	500	-		710.78	(500)	
Travel	10-160-1645-1500-71530	G-791-1500-1530	750	676.92		437.67	(750)	
Conferences & Courses	10-160-1645-1500-71531	G-791-1500-1531	1,200	1,114.13	2,200.00	1,588.90	1,000	lumping travel in here
Equipment Maint & Lease	10-160-1645-1500-71543	G-791-1500-1543	1,200	724.36	1,200.00	525.34	-	
Licenses	10-160-1645-1500-71582	G-791-1500-1582	600	571.47	600.00	579.52	-	
Advertising & Public Notices	10-160-1645-1500-71591	G-791-1500-1591	8,000	8,805.51	7,000.00	7,208.97	(1,000)	
Events & Activities	10-160-1645-1500-71593	G-791-1500-1593	8,000	8,931.83	10,000.00	9,125.08	2,000	
Indigenous Workshops	10-160-1645-1500-71595		500	1,290.53	1,200.00	174.68	700	
Foreign Exchange	10-160-1645-1600-71662	G-791-1600-1662		(137.46)		(206.05)	-	
Transfer to Reserves	10-160-1645-1620-75390			-		3,041.67	-	
			207,669.00	172,980.08	224,095.59	200,488.38	16,427	
Buildings & Grounds								
Distributed Salaries		G-791-1240-1110		-		411.58	-	
Distributed Benefits		G-791-1240-1111		-		134.91	-	
Salaries Full Time	10-160-1645-1240-60010		5,762	9,602.77	9,251.24	1,829.43	3,489	tradesperson wages
Hourly Part Time	10-160-1645-1240-60020			-		127.02	-	
Employer CPP	10-160-1645-1240-60025			493.04		96.32	-	
Employer EI	10-160-1645-1240-60030			208.58		41.74	-	
Employer OMERS	10-160-1645-1240-60035			939.57		151.05	-	
Employer EHT	10-160-1645-1240-60040			200.81		39.37	-	
Employer Benefits	10-160-1645-1240-60050		1,884	1,114.21	2,899.23	119.79	1,015	
Employer WSIB	10-160-1645-1240-60055			324.41		67.52	-	
Natural Gas Charges	10-160-1645-1240-71416	G-791-1240-1416	3,200	1,774.89	2,500.00	3,579.21	(700)	
Hydro Charges	10-160-1645-1240-71420	G-791-1240-1420	9,000	5,340.09	9,000.00	9,921.94	-	
Water & Sewer Charges	10-160-1645-1240-71421	G-791-1240-1421	1,600	1,180.68	1,800.00	1,541.75	200	
Janitorial Supplies	10-160-1645-1240-71470	G-791-1240-1470	750	178.63	500.00	976.34	(250)	
Materials	10-160-1645-1240-71471	G-791-1240-1471	1,200	952.58	1,200.00	606.37	-	
Contracted Services	10-160-1645-1240-71523	G-791-1240-1523	3,500	4,278.09	4,500.00	3,405.30	1,000	
Janitorial Contract	10-160-1645-1240-71524	G-791-1240-1524	10,938	11,667.20	12,000.00	6,077.96	1,062	

2019 DRAFT COMMUNITY SERVICES BUDGET

			2019 OPERATING	Actual to October	2020 OPERATING	3 Year Average-	Budget Variance	
	NEW G/L ACCOUNT	Account #	FORECAST	31/19	FORECAST	2016, 2017, 2018	2019 to 2020	Notes
Equipment Rental - Owned	10-160-1645-1240-71540	G-791-1240-1540	150	859.42	1,000.00	120.50	850	
Museum Yard Maintenance	10-160-1645-1240-71555		600	-	600.00	220.48	-	
Building Maint. Services	10-160-1645-1240-71557	G-791-1240-1557	10,000	7,872.30	7,500.00	6,690.45	(2,500)	
General Insurance	10-160-1645-1240-71580	G-791-1240-1580	2,173	2,188.99	2,320.00	2,370.18	147	
			50,757	49,176.26	55,070.47	38,529.20	4,313	
Total Revenue			(85,601)	(58,303.37)	(53,945.00)	(92,529.99)	31,656	
Total Expenditures			258,426	222,156.34	279,166.06	239,017.58	20,740	
Total Museum			172,825	163,852.97	225,221.06	146,487.59	52,396	
Waterfront Development (Sorting Gap Marina)				-				
REVENUE				-				
Dock Rentals	10-160-1631-0330-40583	G-817-0330-0583	(25,000)	(26,822.80)	(25,000.00)	(21,866.54)	-	
Confectionery	10-160-1631-0330-40587	G-817-0330-0587	(60,000)	(59,216.85)	(65,000.00)	(56,876.91)	(5,000)	appropriatte margins
Expense Recoveries	10-160-1631-0330-40589	G-817-0330-0589		-		-	-	
Launch Fees	10-160-1631-0330-40603	G-817-0330-0603	(5,500)	(6,774.47)	(7,000.00)	(5,567.06)	(1,500)	appropriatte margins
Sales - Gas & Oil	10-160-1631-0330-40611	G-817-0330-0611	(18,000)	(21,630.86)	(20,000.00)	(16,969.34)	(2,000)	appropriatte margins
Sales - Confectionery	10-160-1631-0330-40773	G-817-0330-0773		-		-	-	
Provincial Grants - MNDM	10-160-1631-0430-40422	G-817-0430-0422		-		-	-	
Expense Recoveries	10-160-1631-0430-40589	G-817-0430-0589		-		-	-	
Total Revenue			(108,500)	(114,444.98)	(117,000.00)	(101,279.85)	(8,500)	
EXPENDITURES				-				
Administration				-				
Distributed Salaries/Wages		G-817-1101-1110		-		5,114.76	-	
Distributed Benefits		G-817-1101-1111		-		126.44	-	
Salaries Full Time	10-160-1631-1101-60010			-		343.31	-	
Overtime, Shift, Recall	10-160-1631-1101-60013	G-817-1101-1113		1,111.50		650.86	-	
Vac, Stats, Holiday		G-817-1101-1115		-		331.15	-	
Hourly Part Time	10-160-1631-1101-60020		35,764	42,688.33	33,737.00	31,908.90	(2,027)	
WSIB	10-160-1631-1101-60055	G-817-1101-1122	1,145	1,351.52	1,079.96	1,015.55	(65)	
CPP	10-160-1631-1101-60025	G-817-1101-1123	1,285	1,317.92	1,220.20	936.05	(65)	
EI	10-160-1631-1101-60030	G-817-1101-1124	812	973.19	745.49	783.24	(67)	
EHT	10-160-1631-1101-60040	G-817-1101-1129	697	836.69	657.96	612.36	(39)	
Active Net Processing Fees	10-160-1631-1200-71245		280	352.18	350.00	91.89	70	
Communications	10-160-1631-1200-71251	G-817-1200-1251	800	774.52	1,000.00	602.35	200	
Overtime	10-160-1631-1240-60013			101.99		-	-	
Office Supplies	10-160-1631-1400-71410	G-817-1400-1410	500	298.79	500.00	494.07	-	
Cleaning/Janitorial Supplies	10-160-1631-1400-71470	G-817-1400-1470		-		121.43	-	
MNR Rent (10% of Gross Revenue)	10-160-1631-1500-71559	G-817-1500-1559	10,850	-	11,700.00	6,697.67	850	
Advertising & Public Notices	10-160-1631-1500-71591	G-817-1500-1591	400	-		-	(400)	
Bank Service Charges	10-160-1631-1600-71660	G-817-1600-1660	300	334.97	350.00	285.69	50	
Cash Over/Under	10-160-1631-1600-71661	G-817-1600-1661		(90.01)		(35.06)	-	

2019 DRAFT COMMUNITY SERVICES BUDGET

	NEW G/L ACCOUNT	Account #	2019 OPERATING FORECAST	Actual to October 31/19	2020 OPERATING FORECAST	3 Year Average- 2016, 2017, 2018	Budget Variance 2019 to 2020	Notes
Foreign Exchange	10-160-1631-1600-71662	G-817-1600-1662		(445.31)	(400.00)	(529.89)	(400)	
Credit Card Discount	10-160-1631-1600-71665	G-817-1600-1665	760	1,020.01	1,200.00	758.07	440	higher sales so higher card costs
Active Net Transaction Fee	10-160-1631-1600-71667		325	650.33	750.00	106.96	425	higher sales so higher fees
Gas/Fuel	10-160-1631-2910-71418			63.28		-	-	
Gas Purchases for Resale	10-160-1631-2970-71418	G-817-2970-1418	17,000	22,608.66	18,000.00	14,431.89	1,000	
Confectionery Expenses	10-160-1631-2970-71551	G-817-2970-1551	34,000	31,615.97	32,500.00	32,170.68	(1,500)	
			104,918	105,564.53	103,390.60	97,018.38	(1,527)	
Buildings & Grounds								
Distributed Salaries/Wages		G-817-1240-1110		-		287.80	-	
Distributed Benefits		G-817-1240-1111		-		94.97	-	
Salaries Full Time	10-160-1631-1240-60010		4,675	10,121.46	9,251.24	1,153.72	4,576	tradesperson on docs/buildings
Salaries Part Time	10-160-1631-1240-60020			-		7.47	-	
Employer CPP	10-160-1631-1240-60025			532.87		57.51	-	
Employer EI	10-160-1631-1240-60030			227.93		26.19	-	
Employer OMERS	10-160-1631-1240-60035			1,012.37		113.30	-	
Employer EHT	10-160-1631-1240-60040			216.86		23.52	-	
Employer Benefits	10-160-1631-1240-60050		1,532	800.88	2,899.23	9.80	1,367	
Employer WSIB	10-160-1631-1240-60055			349.74		38.51	-	
Hydro Charges	10-160-1631-1240-71420	G-817-1240-1420	3,560	2,075.96	3,250.00	3,539.68	(310)	based on prior two year actuals
Water & Sewer Charges	10-160-1631-1240-71421	G-817-1240-1421	800	7,229.25	800.00	746.53	-	moved 6,600 from current year to appropraite account
Waterfront PIL Taxes	10-160-1631-1240-71425	G-817-1240-1425	16,700	16,508.74	17,000.00	16,086.08	300	increase 3%
Janitorial Cleaning Supplies	10-160-1631-1240-71470	G-817-1240-1470	2,800	2,286.50	2,500.00	1,954.67	(300)	closer to 3 year average
Contracted Services	10-160-1631-1240-71523	G-817-1240-1523	4,400	6,536.50	6,000.00	5,001.94	1,600	closer to 3 year average
Equipment Rentals - Owned	10-160-1631-1240-71540	G-817-1240-1540	700	4,780.26	700.00	800.08	-	bi weekly charge for equipment used at sorting gap
Repairs & Maintenance	10-160-1631-1240-71545	G-817-1240-1545	2,500	3,169.25	2,500.00	1,207.54	-	
Riverfront Maintenance	10-160-1631-1240-71558	G-817-1240-1558		2,197.00		102.67	-	
Insurance	10-160-1631-1240-71580	G-817-1240-1580	4,618	4,299.15	2,800.00	8,103.48	(1,818)	docs being covered by general insurance
			42,285	62,344.72	47,700.47	39,355.45	5,415	
Total Revenue			(108,500)	(114,444.98)	(117,000.00)	(101,279.85)	(8,500)	
Total Expenses			147,203	167,909.25	151,091.07	136,373.83	3,888	
Total Waterfront Development			38,703	53,464.27	34,091.07	35,093.98	(4,612)	
Total C S Revenue			(2,791,693)	(2,139,987.25)	(1,219,108.00)	(2,820,545.92)	1,572,585	
Total C S Expenditures			4,826,260	3,574,304.90	3,353,593.99	4,561,317.30	(1,477,666)	
TOTAL COMMUNITY SERVICES			2,034,567	1,434,317.65	2,134,485.99	1,740,771.38	94,919	

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