

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

Minutes of Meeting No. 4

Tuesday March 20, 2012

A meeting of the Administration and Finance Executive Committee was held in the Committee Room – Civic Centre on Tuesday March 20, 2012 at 12:00 Noon.

PRESENT: Councillor Sharon Tibbs, Chair, Councillor Andrew Hallikas, Councillor Ken Perry, Mark McCaig, CAO, Mayor Roy Avis and Laurie Witherspoon, Treasurer.

ALSO PRESENT: Lori Pattison, Secretary

Called to order 12:10 p.m.

1. Non – Agenda:
 - i) DSSAB Budget
2. Disclosure of pecuniary interest and the general nature thereof: None
3. **Andrew Hallikas – Ken Perry:** that the minutes from the previous meeting on February 21st, 2012 be approved as circulated.

CARRIED.

4. Laurie Witherspoon:
 - i) Mayor Roy Avis – Purchase Card Expenses – OGRA Conference – recommended to approve the total purchase card expenses in the amount of \$661.05 for hotel accommodations in Toronto for the OGRA/ROMA Conference held February 26 – 29, 2012.
 - ii) Mark McCaig, CAO – Purchase Card Expenses – OGRA Conference – recommended to approve the total purchase card expenses in the total amount of \$889.61 to attend the OGRA/ROMA Conference held in Toronto on February 26 – 29, 2012. (Mark has made a reimbursement of \$17.92 for additional parking days as indicated in his report).
 - iii) 13th Annual Fly-In – Drive-In BBQ Financial Request – recommended to provide financial support towards the 13th Annual Fly-In, Drive-In BBQ to a maximum of \$1,000.00 at the Fort Frances Airport.
 - iv) 2012 Capping Parameters for Capped Properties – to approve the 2012 capping parameters for revenue neutral within each class, 10% increase of annualized tax limit based on previous year's annualized taxes for Commercial, Industrial and Multi-Residential property classes, that the Minimum tax level of 100% for new construction to capped property

classes be maintained and that properties that were at CVA Tax in 2011 or that would cross over CVA Tax in 2012 be excluded from capping. Further that the authorizing by-law be prepared.

- v) Rainy River District Music Festival Association – recommend a donation of \$100.00 to the Rainy River District Music Festival Association.
 - vi) Huffman School – tabled until the outcome of the Special Committee of The Whole meeting on Wednesday March 21, 2012 at 11:30.
5. **Outstanding Items:**
- i) Old Shambles Road – CAO/Solicitor – no report
 - ii) Couchiching Sewer and Water Agreement Signage – no report
6. **Non-Agenda Items:**
- i) DSSAB Budget – a discussion took place – no report to be forwarded on Council.
7. **Next Meeting Date: April 3, 2012.**

Sharon Tibbs, Chair

Mark McCaig, Administrator