

REPORT

COMMITTEE OF THE
WHOLE

January 13, 2020

A meeting of the Committee of the Whole of Council was held in the Committee Room and Council Chambers, Civic Centre on January 13, 2020 from 5:30 p.m. to 7:06 p.m.

PRESENT: Councillor D. Judson, Chairperson; Mayor J. Caul; Councillors M. Behan, A. Hallikas, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities (5:31-5:53 and 6:23-7:06), A. Bisson, Recreation and Culture Manager, J. Forbes, Human Resources Manager, C. Vangel, CBO / Municipal Planner (6:23-7:06)

1. Call to Order at 5:30 p.m.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - None.

3. Disclosure of pecuniary interest and the general nature thereof. - None.

4. In-Camera at 5:31 p.m.

- 4.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Matter (5:31 to 5:42 pm)
- D. Brown, CAO, E. Slomke, Clerk, A. Bisson, Recreation & Culture Manager, D. Galusha, Treasurer, J. Forbes, Human Resources Manager and T. Rob, Manager of Operations and Facilities were present for discussion. Direction was provided.
- 4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: 5th Street West Property (5:43 to 5:53 pm)
D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, J. Forbes, Human Resources Manager, A. Bisson, Recreation and Culture Manager and T. Rob, Manager of Operations & Facilities were present for the brief discussion. Direction was provided.
- 4.3 Personal matters about an identifiable individual, including municipal or local board employees: Information Request (5:53 to 6:20 pm)
- D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, A. Bisson, Recreation and Culture Manager and J. Forbes, Human Resources Manager were present for the discussion. Direction was provided.

5. Public Session Resumes in Council Chambers at 6:23 p.m.

6. Council Reports on Board & Committee Activity:

- 6.1 Mayor June Caul - A Verbal Update was provided respecting the branding exercise and overall excitement for the things coming our way in 2020.
Councillor Douglas Judson - A Verbal Update was provided respecting the recent Iranian plane crash, 2020 plans for Strategic Plan, Procedural By-law review, Agency One First Nations and upcoming Budget cycle. Highlighted single use plastics initiative coming forward.
Councillor John McTaggart - A Verbal Update was provided respecting the Municipal Accommodation Tax Committee, Police Services Board and the Sister Kennedy Centre Board.
Councillor Rick Wiedenhoeft - No Verbal Update

7. Consent Agenda:

- 7.1 Deeming By-Law Application - 604 Church Street and 406 Crowe Avenue.
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to approve the application to deem lots **PCL 3-1 SEC SM93; LT 3 PL SM93 MCIRVINE; FORT FRANCES and PCL A-1 SEC SM93; PRIVATE LANE MARKED A PL SM93 MCIRVINE; FORT FRANCES** as one lot record known at 604 Church Street through by-law and that Mayor and Clerk be authorized to execute a authorizing by-law at a future meeting of Council.

- 081 Wiedenhoeft - Hallikas: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 7.1, ~~7.2~~, 7.3, ~~7.4~~, 7.5, 7.6, 7.7, 7.8, 7.9, 7.10 and 7.11.

CARRIED

- 7.2 Establish Lot Prices for Erin Crescent.
- approval of this report will agree to the recommendation of the Planning and Development Executive Committee to establish lot prices for Erin Crescent as listed in this report and further direct Administration to prepare an appropriate by-law for consideration at a future meeting.

This item was pulled by Councillor Wiedenhoeft.

- 7.3 Annual Energy Conservation and Demand Management Report.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that the 2019 Energy Conservation and Demand Management report be accepted by Council and made available to the public per the Town's Energy Conservation Demand Management Plan.

- 7.4 Single Use Plastics.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that the updated draft Single Use Plastics By-Law be approved as amended and further that an official by-law be brought forward to a subsequent Council meeting for passing.

This item was pulled by Councillor Wiedenhoeft and a brief discussion took place.

- 7.5 2020 Investing in Canada Infrastructure Program Funding Agreement - Colonization Road West.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to enter into a funding agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food, and Rural Affairs for ICIP funding for the reconstruction of Colonization Road West from 1302 Armstrong Place; and further that a by-law be prepared for execution by the Mayor and Clerk on behalf of the Corporation.

- 7.6 Lakeside Process Controls Support Agreement Renewal.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee to accept the proposal for a five year extension to the Lakeside Process Controls agreement at an annual cost of \$36,858.00 split equally between the water and waste water treatment plants, and further that an authorizing by-law be prepared for execution by the Mayor and Clerk on behalf of the Corporation.

- 7.7 Award of Tender 19-OF-14 - 2020 Colonization Road Reconstruction.
- approval of this report will agree to the recommendation of the Operations and Facilities Executive Committee that:
1) Tender No. 19-OF-14 - 2020 Colonization Road West Reconstruction, Watermain and Sewer replacement be awarded to Tom Veert Contracting at an estimated cost of \$2,411,182.62 which includes HST and a contingency allowance of \$150,000.00;

- 2) THAT prior to construction start, an open house public meeting is scheduled to ensure all property owners abutting the construction projects obtain first-hand knowledge of these projects and have the opportunity to ask any questions. The exact date of the meeting is unknown at the time of writing this report; and
- 3) THAT Mayor and Clerk be authorized to execute the contract documents and authorizing by-law on behalf of the Corporation.

7.8 Fort Frances Chamber of Commerce Concerns.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to have Tyler Moffitt, Fire Chief/CEMC present to the Fort Frances Chamber of Commerce at an upcoming meeting and further that administration awaits further investigation by T. Drysdale on the signage component of the request.

7.9 2020 Temporary Borrowing to Meet Current Expenditures.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize preparation of an authorizing By-Law to be executed by Mayor and Clerk on behalf of the Corporation for temporary borrowing in the amount of \$4,000,000.00 to meet 2020 expenditures.

7.10 Interim Tax Levy for 2020.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to authorize the Interim Tax Levy for 2020 to be executed by Mayor and Clerk on behalf of the Corporation.

7.11 Cancel January 20, 2020 Budget Meeting.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to cancel the January 20, 2020 Budget Meeting and hold the first Budget Meeting on February 3, 2020.

8. Administration and Finance Division:

8.1 Councillor Wendy Brunetta - NOMA Executive Meeting.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the Travel Expense and Per diem claims in the amount of \$240.00 as submitted by Councillor Wendy Brunetta for her attendance at the NOMA Executive Meeting and Conference in Thunder Bay on November 26-27, 2019.

9. General:

9.1 Request from Mayor Caul - Discussion re: Possible Executive Committee Meeting Date Changes.

- due to late nature of this meeting, Mayor Caul asked members of Council to think about this item and bring forward options to the next meeting.

10. Information:

The following four items were received.

10.1 Fort Frances Fire & Rescue Service - November 2019 Report.

10.2 Fort Frances Wastewater Treatment Facility - November 2019 Monthly Report.

10.3 Fort Frances Museum & Cultural Centre newsletter

10.4 Building Statistics for December 2019

11. Non-agenda items - None.

12. ADJOURNMENT

12.1 The meeting adjourned at 7:06 p.m.

082 Wiedenhoeft - Hallikas: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

D. Judson, Chairperson

E. Slomke, Clerk