

# TOWN OF FORT FRANCES

## Community Services Executive Committee

AGENDA - February 3, 2020 10:30 AM

MEETING - Civic Center

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1. <b><u>CALL TO ORDER (Session #020)</u></b>	
2. <b><u>APPROVAL OF AGENDA (Call for Non-Agenda Items)</u></b>	
3. <b><u>DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF</u></b>	
4. <b><u>APPROVAL OF PREVIOUS COMMITTEE MINUTES</u></b>	
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5. <b><u>ITEMS REFERRED FROM COUNCIL</u></b>	
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6. <b><u>NEW BUSINESS</u></b>	
7. <b><u>IN-CAMERA</u></b>	
8. <b><u>NON-AGENDA ITEMS</u></b>	
9. <b><u>INFORMATION</u></b>	
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10. <b><u>ADJOURNMENT</u></b>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #018

December 2, 2019

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Civic Center -Committee Room on December 2, 2019 from 10:30 a.m. to 11:04 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreational and Culture Manager

ALSO PRESENT: Doug Brown, CAO

**1 CALL TO ORDER (Session #018) - 10:30**

**2 APPROVAL OF AGENDA (Call for Non-Agenda Items)**  
approved as presented

**3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF**  
None

**4 APPROVAL OF PREVIOUS COMMITTEE MINUTES**

4.1 Nov 18, 2019 Minutes - approved as amended

**5 ITEMS REFERRED FROM COUNCIL**

5.1 REG Consent Host Bid Request 2021 Men-Women Provincials - Approved as amended

**6 NEW BUSINESS**

6.1 Accounts Receivable Customer Balance - Approved as amended

**7 Outstanding Items**

7.1 User Fees 2020 - Approved as amended

**8 IN-CAMERA**

**9 NON-AGENDA ITEMS**

**10 INFORMATION**

10.1 Family Day Toonie Skate  
- Memorial Sports Center will now be open on Family Day thus the previous request from the Nov 18, 2019 meeting does not require council action

**11 ADJOURNMENT - 11:04 am**

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A. Hallikas, Executive Committee Chair

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A. Bisson, Recreational and Culture Manager

## TOWN OF FORT FRANCES

### MINUTES

### SESSION NO. #

January 6, 2020

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Committee Room on January 6, 2020 from 10:30 a.m. to 1:00 PM.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreational and Culture Manager

ALSO PRESENT: Doug Brown - CAO, Sherry George - Museum Curator

**1 CALL TO ORDER (Session #019) - 10:33**

**2 APPROVAL OF AGENDA (Call for Non-Agenda Items)**  
Approved as presented

**3 DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF - None**

**4 APPROVAL OF PREVIOUS COMMITTEE MINUTES - None**

**5 ITEMS REFERRED FROM COUNCIL**  
None

**6 NEW BUSINESS**

6.1 Museum operating hours - Discussion took Place

6.2 Active Transportation - Discussion Took place

6.3 Draft Budget 2020 - Budget items reviewed in detail and information will be forwarded to budget process

**7 NON-AGENDA ITEMS**

**8 INFORMATION**

**9 IN-CAMERA**

9.1 A proposed or pending acquisition or disposition of land by the municipality or local board: Property Matter - discussion took place and direction provided.

9.2 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter - discussion took place and direction provided.

**10 ADJOURNMENT - 1:00**

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A. Hallikas, Executive Committee Chair

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A. Bisson, Recreational and Culture Manager



DIOCESE OF THUNDER BAY

P.O. BOX 10400 THUNDER BAY, ONTARIO P7B 6T8

TELEPHONE: 807 343-9313 FAX: 807 343-9114

December 16, 2019



Mayor June Caul and Council  
The Town of Fort Frances  
320 Portage Ave.  
Fort Frances, ON P9A 3P9

Dear Mayor Caul and Councillors:

I am writing this letter of support for the Sister Kennedy Center on behalf of myself as the bishop, and the many people who have called me expressing their concerns about talk of the possible closing of this Senior's Centre.

My understanding is that the Centre, initiated by Sr. Betty Kennedy back in 1983, was built on property that was donated to the town by the Catholic community for the specific service to seniors. Even though we do not have records of this in our archives, I would hope that the Town of Fort Frances will continue to honour this initiative and its purpose as established.

I am told that the Sister Kennedy Centre is a vibrant and active place for many seniors in the community and its use, is a testament to its need for the seniors and others.

We hope that your Council will continue to support this important centre for the good of the seniors and other citizens in Fort Frances.

Thank you for taking the time to hear of this concern.

Sincerely,

Most Rev. Fred Colli  
Bishop of Thunder Bay

February 3, 2020

Report To: Community Services Executive Committee

From: Aaron Bisson, Recreation and Culture Manager

**RE: Memorial Sports Center Grant Application**

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The Town has a grant application in for the Investing in Canada infrastructure Program to deal with rehabilitating the Memorial Sports Center, this is a needed upgrade to some structural issues the building is dealing with. In conjunction with this I would like to apply to several Grants in order to increase our ability to serve a larger customer base and service our current customer base during the Investing in Canada Infrastructure Program Grant Renovations. We have several opportunities to attract large numbers of new members to the facility through new corporate subsidies being offered to workers of some large companies. The issue we are seeing is that we do not have a large enough facility to accommodate our current membership.

The proposed expansion would allow the Town to achieve several objectives:

- The first objective would be to allow no interruption or a very minimal interruption to the pool activities we are currently offering. We have increased our offerings in the pool significantly and to shut the pool down for a four to six (4-6) month renovation could significantly hurt the progress and momentum we have created to this point.
- We currently have approximately 94 members that hold a membership exclusively for the reason of using our pool facility and the programs we run through the pool, if we shut it down for 6 months we would lose arguably all of those members for that period and it is uncertain how many would buy a membership again once the pool reopened
- The addition would allow for larger accessible washrooms/changerooms to be built so we can become compliant with accessibility standards
- A proper family/accessible changeroom could be added
- Increase the size of our weight room to eliminate the backlog and waiting for machines
- Add dedicated fitness areas so that we can begin to capitalize on the trend of providing fitness classes
- Increase the size of our cardio room for proper spacing of equipment and offer appropriate pieces of equipment.
- Increasing our facility size and accessibility would attract new members that have left due to the restrictive operating hours we currently offer
- It is also expected that updating our equipment and having a larger variety of machines would increase our membership because of our expanded offerings.
- Appropriately deal with humidity and temperature issues experienced in the current configuration
- Allow access to our gym members through an exterior door which would grant additional access outside of normal operating hours and fall in line with most other gym options.
- Allow our facility to offer programming/rehabilitation to people with disabilities by updating our facility to be able to accept such customers

<b>Projected project cost</b>	<b>\$ 4,600,000.00</b>	
<b>Funding Course</b>	<b>% Contribution</b>	<b>Estimated Funding Allocation</b>
Federal	40%	\$ 1,840,000.00
Provincial	50%	\$ 2,300,000.00
Municipal	10%	\$ 460,000.00
Total contribution	100%	\$ 4,600,000.00

Note: The above scenario is a best case scenario. The provincial government generally provides support to a total of \$1,000,000.00 of funding but has recently funded beyond that level locally and is encouraging a project of this size for our region. I have had preliminary discussions with the Federal representative as well and their portion of the funding is 40% up to \$500,000.00 of funding, the \$500,000.00 is not a maximum but it has to demonstrate great benefit to be funded greater than \$500,000.00. There are other grants that we could stack with these two grants including Trillium for accessibility up to \$500,000.00. A new RED grant was just introduced with funding up to \$250,000.00 that could be used for this scenario as well. A worst case scenario would be funding in the \$1,500,000 to \$2,000,000 Range

Unlike some grant applications, there does not need to be a Council resolution to accompany the application, however due to the large nature of the project, it is important to understand what the scope of works is and what the Town’s portion of the costs will be. At this time the exact costs are uncertain and the funding level we can obtain through grants is uncertain. There is support at both a Provincial and Federal Level for a project such as this and there are opportunities to stack several grants together to lower the cost to the Town. Further it is beneficial to show that Council support for the project going forward.

Respectfully Submitted

Aaron Bisson,  
Recreation and Culture Manager