

TOWN OF FORT FRANCES

Fort Frances Police Services Board

AGENDA - February 26, 2020 - 8:30 a.m.

MEETING - Committee Room, Civic Centre

Session #2

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof**
4. **Approval of Agenda**
 - 4.1 Session No. 2 dated February 26, 2020.
5. **Approval of Previous Board Minutes**
 - 5.1 Session No. 1 dated January 24, 2020.
6. **Business Arising from the Minutes**
 - 6.1 Update - 2 Special Constables for Court Security.
 - 6.2 Update OPP Region Regional Roundtable Locations North West • Kenora • February 12th, 2020 (housekeeping resolution for attendance).
7. **New Business**
 - 7.1 Protocols between PSB and Detachment Commander - update from Inspector N. Schmidt.
 - 7.2 Fort Frances Police Services Board Detachment Commander's Report dated February 26, 2020 (Reporting on January 2020).
- Please refer to attached materials.
8. **Standing Items**
 - 8.1 Provincial Appointments to the Fort Frances Police Services Board.
9. **Information Correspondence:**
 - 9.1 2020 Draft Police Services Board Budget.
10. **Next Meeting Date**

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11. **In-Camera**
12. **Adjournment**

TOWN OF FORT FRANCES

MINUTES

SESSION NO. # 001

January 24, 2020

The meeting of Police Services Board of the Town of Fort Frances was held in the Committee Room, Civic Centre on January 24, 2020 from 8:32 a.m. to 10:00 a.m.

PRESENT: Councillor J. McTaggart, Chairperson, Mayor J. Caul, L. Hamilton and G. Rogozinski

ALSO PRESENT: Inspector N. Schmidt, Detachment Commander, Staff Sgt. D. McLean, E. Slomke, Municipal Clerk (8:32 a.m. to 8:45 a.m.), R. Thoms B93. The Border, K. Lawson, Deputy Clerk/ PSB Secretary.

1. **Call to Order 8:32 a.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - no matters were identified**
3. **Disclosure of pecuniary interest and the general nature thereof - no matters were identified**
4. **Approval of Agenda**

4.1 Session No. 1 dated January 24, 2020.

1/20 Rogozinski-Hamilton: THAT the Police Services Board approve the January 24, 2020 agenda as prepared.

CARRIED

5. Approval of Previous Board Minutes

5.1 Sessions No. 7 and 8 dated December 5th and December 19th, 2019.

2/20 Rogozinski-Hamilton: THAT the minutes of the Board meetings being Sessions No. 7 and 8 dated December 5th and December 19th, 2019 having been typed and distributed to members now be approved.

CARRIED

6. Business Arising From the Minutes

6.1 Update from L. Slomke, Municipal Clerk re: Request from Detachment Commander -

Old Fort Frances Police Force Record Books.

- The Clerk provided an update on ongoing conversations she has had with Sherry George, Museum Curator respecting the turn over of old Town of Fort Frances Police force records. She stated that she is working with Sherry to preserve historical information without compromising personal info within the confines of the Records Management Policy.

6.2 Update - 2 Special Constables for Court Security.

- Inspector Schmidt provided an update on the recruitment of the 2 Special Constable positions. There were 80 applicants for the positions. 7 persons were selected for interviews, with 5 of those attending. 3 out of 5 made it past the interview stage and have completed psychological testing. Background checks are being completed. Training in Use of Force will take place in Ottawa and will be 4 weeks in duration. He is hopeful that the candidates chosen will have completed this training and be ready for work sometime mid April, 2020.

6.3 2020 OAPSB Spring Conference and Annual General Meeting - May 27-30, 2020 - Toronto Eaton Centre (item deferred for further consideration).

3/20 Hamilton-Rogozinski: THAT the notice of registration for the 2020 OAPSB Spring Conference and Annual General Meeting May 27th to May 30th, 2020 at the Toronto Eaton Centre be received and further that the following be authorized to attend: G. Rogozinski

CARRIED

6.4 OAPSB OPP Governance Summit- January 30, 2020 - Four Points and Element - Toronto Airport.

- Board was provided with information from Inspector Schmidt respecting a series of roundtables occurring next month where the Board would be able to provide input. J. McTaggart, Chair and J. Caul, Mayor have agreed to attend on behalf of the Police Services Board. Committee agreed that there was no merit in sending a member to the OAPSB OPP Governance Summit at the end of the month. The Chair requested Inspector Schmidt to give some thought as to how the reporting would look should the Police Service Boards become joint boards.

7. New Business

7.1 OAPSB Zone 1 Membership Fee for 2020.

- Board approved payment of the membership fee for the 2020 calendar year.

4/20 Rogozinski-Caul: THAT the Fort Frances Police Services Board hereby approve payment of the 2020 OAPSB Zone 1 Membership Fee in the amount of \$125.00.

CARRIED

7.2 Fort Frances Police Services Board Detachment Commander's Report (Reporting on November and December 2019) dated January 24, 2020.

Inspector Schmidt provided an update on initiatives arising from the most recent NCO Session. The Inspector's speaking notes are provided as presented to the Board.

Frontload Investigation Initiative

Purpose: Support complex or demanding detachment investigations at the onset through the rapid deployment and frontloading of skilled members that have Crime Unit experience with the overall objective of furthering an investigation in a timely manner. Investing in frontloading investigations will increase solvability, improve evidence collection, address community expectations of the OPP, and properly utilize the skillsets of front line members all in an efficient manner.

Mobile Crisis Response Team (MCRT)

Partnership between OPP and CMHA-Fort Frances. A full time Mobile Crisis worker will be working from the OPP detachment. The Crisis worker will be supported by the Community Mobilization Officer and will work with all members of the detachment to help people navigate to services. *(Christie Cousineau has been selected for this program).*

Primary Goals:

- Enhance community safety
- Improve access to services for people with mental illness, addictions and their families
- Minimize unnecessary transport to the emergency department
- Reduce criminalization of people with mental illness and addictions.

Collaboration Goals

- Provide safety for crisis worker
- Provide support to police officers and other staff in the detachment
- Minimize the amount of time officers spend on mental health and addictions related calls for service
- Minimize the amount of time police officers spend in the emergency department
- Facilitate safer and more accessible care to clients
- Deliver care to clients wherever they may be
- Strengthen the relationship between local mental health service and the police
- Improve police officers' knowledge and understanding of mental health/mental illness
- Strengthen the relationship between the police and the community that we serve.
- Reduce crime and social disorder related police calls

Community Mobilization Officer

Key Responsibilities:

1. Provides support in the area of Ontario's Mobilization and Engagement Model of Community Policing, support to victims (child, senior, domestic violence,

- sexual) and mental health and addictions response.
2. Establishes and nurtures community relationships and contact networks to develop positive relations and an environment for relationship building. Key activities include facilitating information exchange, early identification of emerging issues/disputes, creating an environment for issue resolution.
 3. Provide support to the frontline in building partnerships with community stakeholders with focus on the aim of prevention and reduction of crime and community safety risks. Makes decisions that are consistent with OPP business and strategic planning.
 4. Contributes to established goals, objectives and priorities as outlined in the Detachment Action Plan.
 5. Works in a team environment promoting a healthy work environment and provides professional consultation with detachment members and stakeholders guided by the Detachment Action Plan.
 6. Participates in the coordination of activities, assignment of activities and oversight of projects. Contributes to setting priorities, enabling members to ensure effective delivery of policing services and consultative support both internally and to external partners through mobilization efforts.
 7. Provides support to the community through research and consultation on a broad range of community safety and crime prevention programs within Ontario's Mobilization and Engagement Model of Community Policing.
 8. Networks with stakeholders, agencies and other police services, to support the development of best practices and methodologies. Helps to identify process efficiencies/inefficiencies and recommends continuous improvement strategies, regarding policy development for effectiveness to maximize frontline service delivery.
 9. Will represent the detachment on the Fort Frances Situation Table, including liaising with detachment members in identifying candidates that are at an acutely elevated risk of harm.
 10. Participates in the development and implementation of communication plans and media relations, including regularly engaging in the development and delivery of community safety and crime prevention messaging to the public; targeted at reducing crime and minimizing the impact, victimization and fear within our communities.
 11. Prepares detailed reports, summaries and updates for Police Service Boards, Detachment Action Plans and Mobilization reporting. Provides advice, expertise and support to managers in application and evaluation of community based crime prevention and problem oriented policing initiatives including OPP senior management.
 12. Liaises and provides support to the mobile crisis response worker assigned to the detachment.
 13. Participates in corporate, regional and local committees as assigned by the Detachment Commander.
 14. Provides detachment input and collaborates with community stakeholders on the development and implementation of community wellbeing plans.
 15. Participate in any identified training that will support and enhance the skill set of the mobilization officer allowing them to perform their role more efficiently and with greater success.

5/20 Caul-Rogozinski: THAT the Fort Frances Police Services Board receive the November and December 2019 Detachment Commander's report as presented by Inspector N. Schmidt, Detachment Commander, Rainy River District O.P.P.

CARRIED

7.3 Zone 1 E-Learning for Section 10 Police Services Boards.

- The Chair reminded Board members that E-Learning training modules were available on the OAPSB web site. It is the responsibility of the members to undergo any training that may be provided or required by the Solicitor General.

8. Standing Items

8.1 Provincial Appointments to the Fort Frances Police Services Board.
There is nothing new to report here. This item remains standing.

9. Information Correspondence:

9.1 OAPSB Membership Update - Development of New Regulations. - received as information.

10. Next Meeting Date - February 28, 2020

11. In-Camera - no matters were identified

12. Adjournment

12.1 The meeting adjourned at 10:00 a.m.

6/20 Rogozinski-Caul: THAT this meeting of the Town of Fort Frances Police Services Board be now closed.

CARRIED

Board Chair

Board Secretary

2020 DRAFT EMERGENCY SERVICES BUDGET

		Actual to December 31/17	Actual to December 31/18	2019 OPERATING FORECAST	Actual to December 31/19 as at Jan 18/20	2020 OPERATING FORECAST	Budget Variance 2019 to 2020
911 Dispatch Services		NEW G/L ACCOUNT					
REVENUE:							
Trans from Municipalities	10-040-0421-0330-40370	(14,901.54)	(11,775.75)	(14,880)	(4,757.42)	(4,685)	10,195
		(14,901.54)	(11,775.75)	(14,880)	(4,757.42)	(4,685)	10,195
EXPENDITURES:							
Communications	10-040-0421-1200-71251	1,054.80	572.86	500	-	500	-
Contracted Works -911	10-040-0421-1500-71523			9,000	13,677.10	8,517	(483)
Contracted Works - Fire	10-040-0421-1500-71523	22,728.71	19,713.74	13,000		7,000	(6,000)
Repairs & Maintenance	10-040-0421-1500-71545		-	500	-	-	(500)
		23,783.51	20,286.60	23,000	13,677.10	16,017	(6,983)
		(14,901.54)	(11,775.75)	(14,880)	(4,757.42)	(4,685)	10,195
		23,783.51	20,286.60	23,000	13,677.10	16,017	(6,983)
Total Revenue		8,881.97	8,510.85	8,120	8,919.68	11,332	3,212
Total Expenditures							
Total Dispatch Services							
POLICE SERVICES							
REVENUE:							
Sundry Revenue - User Fees	10-040-0420-0330-40582	(1,867.02)	(2,305.92)	(2,000)	(84.29)	(2,000)	-
Solicitor General - R.I.D.E.	10-040-0420-0430-40415	(8,861.72)	(8,816.14)	(8,800)	(8,799.66)	(8,800)	-
Sundry Revenue - User Fees	10-040-0420-0430-40582	(11,590.52)	(12,897.20)	(12,000)	(17,248.90)	(12,000)	-
Proceeds of Crime- Front Line Policing Grant						(75,000)	(75,000)
Total Revenue		(22,319.26)	(24,019.26)	(22,800)	(26,132.85)	(97,800)	(75,000)
Police Services Board							
EXPENDITURES:							
Salaries/Wages	10-040-0422-2910-60010	1,040.01	-	-	-	-	-
CPP	10-040-0422-2910-60025	204.52	299.00	260	200.47	260	-
EHT	10-040-0422-2910-60040	143.29	201.35	160	120.76	160	-
Hourly Part-time	10-040-0422-2910-60020	12,205.00	12,103.56	10,450	6,229.50	11,275	825
Employer OMERS	10-040-0422-2910-60035	0.00	27.19		142.16		-
Memberships	10-040-0422-1200-71260	1,241.31	1,258.06	1,264	1,292.04	1,300	36
Office Supplies	10-040-0422-1400-71410		-		-		-
Conferences & Courses	10-040-0422-1500-71531	2,313.19	3,188.89	7,500	1,783.97	2,500	(5,000)