

TOWN OF FORT FRANCES

AGENDA - February 24, 2020

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 036) 5:30 PM

Page

1. **Call to Order**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**
3. **Disclosure of pecuniary interest and the general nature thereof.**
4. **In-Camera:**
 - 4.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Matters
 - 4.2 A proposed or pending acquisition or disposition of land by the municipality or local board: 5th Street West Property
5. **Public Session Resumes in Council Chambers:**
6. **Council Reports on Board & Committee Activity:**
 - 6.1 Mayor June Caul - Verbal Update
Councillor Michael Behan - Verbal Update
Councillor Wendy Brunetta - Verbal Update
Councillor Andrew Hallikas - Verbal Update
7. **Consent Agenda:**
 - 7.1 Rainy River Future Development Corporation Per Capita Request. 5 - 6
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee that the \$7.00 per capita request in the amount of \$55,685. be included in the 2020 General Operational budget.
 - 7.2 Email dated February 5, 2020 re: Snow Removal on Colonization Road West 7
- approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee that no changes be made to the Winter Control Policy regarding snow removal and further that snow removal continues in accordance with past practice.

	Page
7.3 Amendment to Waste Management By-law 10/04 - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to	8 - 14
7.4 Emergency Capital Repair of Memorial Sports Centre Elevator - approval of this report will agree to the recommendation of the Operations & Facilities Executive Committee to approve the emergency unbudgeted capital repair of the 52 Canadians Arena Elevator estimated at \$11,300.00 to be paid out of Corporate Building reserves or during the year end audit process.	15 - 19
7.5 Renewal of Bearskin and Enterprise Car Rental Annual Lease - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to execute lease agreements with Bearskin Airlines and Enterprise Rent A Car Canada and further that the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.	20 - 25
7.6 Amendment to User Fee By-law - Passenger Facility Fees at the Fort Frances Airport - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to increase the 2020 Passenger Facility Fee from \$11.70 to 12.06 effective March 1, 2020 and further that an amendment to the 2020 User Fee By-law be prepared.	26
7.7 Commencement of Comprehensive Services Contract with Honeywell Building Solutions - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to certify the completion of the Honeywell energy project starting the guarantee contract effective October 1, 2019 and further that a by-law be passed authorizing the Mayor and Clerk to execute the certificate on behalf of the Corporation.	27 - 29
7.8 On Street Parking Ban - Winter Weather Events - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to amend the Traffic Control By-law to include a provision banning on street parking throughout the Town of Fort Frances, except for the downtown core, for the duration of a declared Significant Weather Event per the Minimum Maintenance Standards, O. Reg 239/02 between the hours of 7:30pm and 7:30am.	30 - 31
7.9 User fee by-law amendment February 2020 for 6.10.13	32

	Page
- approval of this report will agree with the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.	
7.10 User Fee By-law Addition February 2020 for 6.5.7	33
- approval of this report will agree with the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.	
7.11 User Fee By-law Amendment February 2020 for 6.12.1	34
- approval of this report will agree to the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.	
7.12 Bus Transportation Request 2020	35 - 46
- approval of this report will agree with the recommendation of the Community Services Executive Committee to continue with our current public transportation options and continue to lobby the Provincial and Federation Governments for expanded regional bus service for our District.	
8. <u>Administration and Finance Division:</u>	
8.1 Councillor Douglas Judson - RRDMA Annual General Meeting Per Diem.	47 - 48
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve Schedule "F" Travel Statement Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Douglas Judson for his attendance at the RRDMA Annual General Meeting on January 25, 2020 held in Devlin.	
9. <u>Community Services Division:</u>	
9.1 Fort Frances Senior Centre Building Committee Recommendation 2020	49 - 54
- approval of this report will agree with the recommendation of the Fort Frances Senior Centre Board (Sister Kennedy Centre) to move forward with pursuing funding for a renovation at the current Senior Centre location.	
10. <u>General:</u>	
10.1 Consideration of Resolution respecting Railway Traffic	55 - 62
11. <u>Information:</u>	
11.1 2020 Technology Plan Timeline.	63

11.2 January Work Order Statistics

64 - 67

12. **Non-agenda items:**

13. **ADJOURNMENT**



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2020/23**

TO: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 13, 2020
SUBJECT: Rainy River Future Development Corporation Per Capita Request

BACKGROUND

At the Council meeting on February 10, 2020, the attached letter from Gord Armstrong, Chair of the Rainy River Future Development Corporation (RRFDC) requesting \$7.00 per capita financial contribution was referred to the Administration and Finance Executive Committee.

As stated in their request, RRFDC will be continuing the economic diversification project which focuses on the regional economy. The requested contribution from the Town of Fort Frances is \$55,685 for 2020, which is the same amount since 2017. The 2020 draft General Operating Budget includes this amount under the Economic Development section.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the \$7.00 per capita request in the amount of \$55,685 be included in the 2020 General Operational budget.

Council Approval of This Report Will agree to the recommendation of the Administration & Finance Executive Committee that the \$7.00 per capita request in the amount of \$55,685 be included in the 2020 General Operational budget.



**RAINY RIVER FUTURE
DEVELOPMENT CORPORATION**
A Community Futures Development Corporation



January 6, 2020

The Corporation of the Town of Fort Frances
Mayor Caul & Council
320 Portage Ave.
Fort Frances, Ontario, P9A 3P9

Dear Mayor Caul & Council:

Rainy River Future Development Corporation (RRFDC) is seeking the financial support of all our area municipalities. These municipal per capita contributions, for projects assisting the District, help us to leverage both provincial and federal funds.

This year, the RRFDC is working on its economic diversification project, which continues to focus the regional economy. The RRFDC recently completed its Tile #4 project, with Tile #5 underway, and Tile #6 set to go for this coming fall. The RRFDC is continuing to work towards improved broadband service in the District with one new project, with Bell Canada, at the NOHFC and another, with Tbaytel, in development. Our 2018/2019 annual report (enclosed in mailed package) provides additional information on these and other activities.

We are requesting your participation in our Corporation by way of a municipal \$7.00 per capita contribution. The amount requested for the 2020-2021 year, based on your municipal population of **7955** as stated in the *2019 Association of Municipalities, Clerks & Treasurers (AMCTO) Directory* is \$55,685.00.

As always, we are available to meet with your Council to discuss our projects and determine what other support we can offer your community.

Sincerely,

Gord Armstrong
Chair



February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Email dated February 5, 2020 RE: Snow Removal on Colonization Road West

On Thursday January 30, 2020 the Operations and Facilities Division received a complaint from Sheri and Michael De Gagne of 1233 Colonization Road West regarding the removal of snowbanks on the 1200 block of Colonization Road west. That complaint and response is attached to this report.

Since our last big snowfall January 17 to January 19th, where a significant weather event was declared, Town crews have been working around the clock with rented additional trucks to remove snow from the downtown core, priority routes and school zones in accordance with the Towns Winter Control Policy. Once these priority areas are cleared, we need to start to remove dead end piles, lane piles and important corners throughout town so that in the event of more snow these areas are available for additional snow storage. From January 22 to February 6, 2020 the Town expended almost \$30,000.00 in truck rentals to try to get caught up on snow removal for only the priority routes and school zones.

Once the priority routes, downtown core, school zones, dead ends, and lane piles have been removed, and time permitting, we can start to look to remove snow from other roadways. Typically, where we can, we will push snow back with the grader to widen the roadway as opposed to hauling it away as it is more economical and time efficient. On February 11, Colonization Road, particularly the 1200 block was pushed back.

The request in the letter to remove the snow once the banks reach 0.6m in height is not feasible with the equipment and manpower in the Town's force. Implementing that change would have a direct and negative impact on the service we are currently providing to the school zones and priority routes.

It is the recommendation of the Operations and Facilities Executive Committee that no changes be made the to Winter Control Policy regarding snow removal and further that snow removal continues in accordance with past practice.

Respectfully Submitted



Travis Rob, P.Eng
Manager of Operations and Facilities

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that no changes be made the to Winter Control Policy regarding snow removal and further that snow removal continues in accordance with past practice.

February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Amendments to the Waste Management By-Law 10/04

With the renewal of the waste collection contract a few operational things have come forward needing to be cleaned up to help better administer our programs and assist the contractor in completing their works.

Attached you will find a report from Mr. Craig Miller, P. Eng. Environmental Superintendent outlining the proposed changes and rational to those changes.

It is the recommendation of the Operations and Facilities Executive Committee that the Waste Management By-Law 10/04 be amended to reflect the changes outlined in the report.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the Waste Management By-Law 10/04 be amended to reflect the changes outlined in the report.

Manager of Operations and Facilities

2020Feb19 Updates to the Waste Management By-Law 10 - 04.docx

February 20, 2020

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Proposed Revisions to Waste Management By-Law 10/04

By-Law 10/04, commonly referred to as the “Waste Management By-Law” deals with waste collection and recycling within the Town of Fort Frances.

I have recently observed a few issues with the Town’s residential recycling program and materials collected at the Landfill and I am putting forward a total of three (3) amendments to the by-law. These amendments are detailed below and attached to this report and highlighted in yellow.

1) Section 10 – Addition of Subsections 10.4 through 10.7

Over the years, residents of Fort Frances have embraced recycling. Unfortunately, as a result, some residents are choosing to use large containers for their recycling that are intended for use with trucks that have lifting devices used to dump the containers. In Fort Frances, our garbage and recycle contractor has no such trucks.

These containers, when filled with recyclable materials, can weigh in excess of 40 lbs (18.14 kg) and present a health and safety hazard to our contractor.

Accordingly, the amendments proposed would specify the type of container that can be used (Type A) and they specify a maximum weight of 40 lbs, which aligns with the container type and weight specified for garbage collection. Further, there is no limit to the number of containers that can be put out for recycling as we do not want to discourage recycling.

2) Schedule “C”

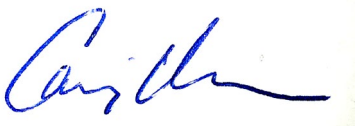
Schedule “C” has been updated to reflect the materials that are accepted by our recycling contractor.

3) Schedule “B”

Schedule “B” has been updated to reflect items that are no longer accepted at the landfill. These include tires (producers are now required to recycle tires) and dry-cell batteries (they can be recycled at Public Works or other depots in town).

It is my recommendation that the Town of Fort Frances amend By-Law 10/04 with the changes attached to this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Craig Miller', is written over a light yellow rectangular background.

Craig Miller, P.Eng.
Environmental Superintendent

Bylaw 10/04 – Waste Management By-Law

Existing Recycle Section:

10.0 RECYCLING ACTIVITIES

10.1 As outlined in Schedule “C”, recycling products for the following items shall be accepted for recycling and collected at curbside.

10.2 No person shall deposit or cause to deposit any garbage, waste or rubbish into or about any recycling blue box, bin, depot or depots.

10.3 Available at the Public Works Office (900 Wright Avenue) are Blue Recycling Boxes and Backyard Composters at a cost outlined in Schedule “G” attached and forming part of this by-law.

Proposed Recycle Section:

10.0 RECYCLING ACTIVITIES

10.1 As outlined in Schedule “C”, recycling products for the following items shall be accepted for recycling and collected at curbside.

10.2 No person shall deposit or cause to deposit any garbage, waste or rubbish into or about any recycling blue box, bin, depot or depots.

10.3 Available at the Public Works Office (900 Wright Avenue) are Blue Recycling Boxes and Backyard Composters at a cost outlined in Schedule “G” attached and forming part of this by-law.

10.4 Any number of proper type “A” containers (and/or equivalent sized or smaller containers) containing products for recycling placed at a pick-up point at the designated time will be picked up by the garbage collector. No individual container shall weigh more than 40 pounds (18.14 kilograms).

10.5 Any individual container exceeding 40 pounds (18.14 kilograms) shall become the responsibility of the property owner or agent to properly transport and dispose of at the designated public recycling facilities operated by the Town.

10.6 The determination of compliance with the provisions of Subsection 10.3 shall be at the sole unfettered discretion of the Town’s Garbage and Recycle Collection Contractor of Fort Frances engaged in the collection, transportation and disposition of municipal recycling and such determination shall be final.

10.7 The property owner or agent shall be responsible to remove and dispose of, in an approved manner, any accumulation of scattered materials put out for recycling that may result from tipped-over or damaged containers.

TOWN OF FORT FRANCES
BY-LAW NO. 10/04
SCHEDULE "C"

RECYCLING PRODUCTS

The following items shall be accepted as recycling products:

Paper Products:

- a. Paper Bags
- b. Newsprint
- c. Inserts / Flyers
- d. Office Paper
- e. Magazines / Catalogues (in small quantities)
- f. Corrugated Cardboard (cut to 16" x 20" max)
- g. Gift Wrap
- h. Greeting Cards
- i. Hot and Cold Beverage Cups

Metal Products:

- a. Clean aluminum / steel beverage cans
- b. Clean metal food cans

Plastic:

- ~~a. #1 and #2 plastic only~~
- a. #1 through #7 plastic with caps and lids removed

Tetrapak and Gable Top Cartons:

- a. Juice boxes and cartons
- b. Soup boxes
- c. Milk cartons

Not accepted: plastic bags, Styrofoam, non-paper gift wrap, cardboard boxes with wax coating, foil lined boxes or bags, paper towels or other tissue based products, used motor oil containers, bioplastic or compostable plastic, liquid absorbing pads, plastic wrap or shrink, plastic blister packs, ceramic plant pots, plastics that are not containers (ie, toys, laundry baskets, plastic cutlery), mirrors, window glass or broken glass.

TOWN OF FORT FRANCES
BY-LAW NO. 10/04
SCHEDULE "B"

PROHIBITED WASTE MATERIALS

The following items shall be prohibited for disposal within the landfill area of the Municipal Waste Disposal Sites:

1. Derelict Vehicles
2. Loose Asbestos Fibres
3. Household Hazardous Waste
4. Liquid Industrial Waste
5. Gaseous Waste
6. Solid Fuel, whether or not it is waste, that is derived in whole or in part from the waste included in items 1,2,3,4 & 5
7. Tires
8. Dry-cell batteries (such as "AA", "AAA", "C", Lithium Ion, etc.)

February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Emergency Capital Repair of Memorial Sports Centre Elevator

A number of years ago a change in regulation required the safety platform on top of elevator cars to have guardrails around them. The Town undertook the installation of the guardrail however, for an unknown reason the elevator was never load tested per the regulation.

On February 7, 2020 TSSA, the authority for elevator licencing and operations, attended the Memorial Sports Centre and shut down one of the two elevators due to compliance issues, one being the load testing of the guardrail. The Town engaged OTIS Elevators, our elevator maintenance contractor to complete the required repairs, the original cost quoted for the load testing was \$15,000.00

We were able to get the work completed at a reduced cost of \$11,300.00, quotation attached, however this was a large unbudgeted emergency capital purchase. Per section E of the Town's procurement policy, when an emergency purchase is required Administration has a Duty to inform Council of the condition surrounding the emergency when the cost exceeds \$35,000.00, however this emergency purchase is also unbudgeted. Due to the emergent nature of the work, Otis has already been engaged to complete the works.

It is the recommendation of the Operations and Facilities Executive Committee to approve of the emergency unbudgeted capital repair of the 52 Canadians Arena Elevator estimated at \$11,300.00 to be paid out of the Corporate Buildings reserves or during the year end audit process.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to approve of the emergency unbudgeted capital repair of the 52 Canadians Arena Elevator estimated at \$11,300.00 to be paid out of the Corporate Buildings reserves or during the year end audit process.

Manager of Operations and Facilities

OTIS

Made to move you

DATE: 02/11/2020

TO:

Memorial Sports Centre
740 Scott St
Fort Frances, ON P9A 1H8

FROM:

OTIS CANADA, INC.
203 Sherbrook Street
Winnipeg, R3C 2B7

EQUIPMENT LOCATION:

Memorial Sports Centre
740 Scott Street
Fort Frances, ON P9A1K1

Christopher Taylor

Phone: (204) 783-0464

Fax: (204) 772-6645

PROPOSAL NUMBER: ZCA190819094731

MACHINE NUMBER(S) : C91650

We will provide labor and material to furnish and install on the above referenced machine(s) the following:

Travel to and from Fort Francis with a team to perform the following:

- Remove existing handrail installed by others and weigh elevator, reinstall handrail and post weigh elevator required by TSSA.
- Make all necessary submissions to TSSA on behalf of owner.

All materials supplied and work completed in accordance with the foregoing specifications with the understanding that we will have unrestricted use of elevators/escalators while carrying out this work conducted during regular workdays, Monday through Friday during regular hours.

Price quoted is based upon confirmation of job site conditions.

Otis Service and Repair Order

PRICE: \$11,300.00
Eleven thousand three hundred dollars

The above price and the downpayment indicated below does not include the Goods and Services Tax (GST), the Harmonized Sales Tax (HST) or the Quebec Sales Tax (QST).

Unless otherwise stated in the Agreement, all payments, prices, and fees mentioned in this Agreement do not include sales and use taxes, value added taxes, goods and services taxes, customs duties, excises, or any other taxes ("Taxes"). Seller's invoices shall include amounts of Taxes required by applicable law and separately state each of the Taxes. Buyer shall be responsible for any and all additional Taxes imposed after the issuance of Seller's invoice.

This price is based on a fifty percent (50 %) downpayment in the amount of \$ 5,650.00 +GST/HST.

This proposal, including the provisions printed on the last page(s), and the specifications and other provisions attached hereto shall, when accepted by you below and approved by our authorized representative, constitute the entire contract between us, and all prior representations or agreements not incorporated herein are superseded.

Submitted by: Christopher Taylor
 Title: Account Professional
 E-mail: Christopher.Taylor@otis.com

Accepted in Duplicate

CUSTOMER

Approved by Authorized Representative

Date: _____

Signed: _____

PrintName: _____

Title _____

E-mail: _____

Name of Company - _____

OTIS CANADA, INC.

Approved by Authorized Representative

Date: _____

Signed: _____

Print Name: Nathan Wikstrom

Title _____

☐ Principal, Owner or Authorized Representative of Principal or Owner

☐ Agent: _____
 (Name of Principal or Owner)

TERMS AND CONDITIONS

1. This quotation is subject to change or withdrawal by us prior to acceptance by you.
2. The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.
3. Payments shall be made as follows: A down payment of fifty percent (50 %) of the price shall be paid by you upon your signing of this document. Full payment shall be made on completion of the work: is completed within a thirty day period. If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered, if any, and labor performed through the end of the month less a five percent (5%) retainage and the aggregate of previous payments. The retainage shall be paid when the work is completed. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.
4. Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with a safe place in which to work. Additionally, you agree to notify us if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where OTIS CANADA, INC. personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous materials from the building, you agree to be responsible for such abatement, encapsulation or removal, and in such event OTIS CANADA, INC. shall be entitled to delay its work until it is determined to our satisfaction that no hazard exists and compensation for delays encountered if such delay is more than sixty (60) days. In any event, we reserve the right to discontinue our work in the building whenever in our opinion this provision is being violated.
5. Unless otherwise agreed in writing, it is understood that the work shall be performed during our regular working hours of our regular working days. If overtime work is mutually agreed upon and performed, an additional charge therefore, at our usual rates for such work, shall be added to the contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our then current labor rates.
6. Title to any material to be furnished hereunder shall pass to you when final payment for such material is received. In addition, we shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Agreement may be used as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC -1 form or any other document reasonably requested by us for that purpose.
7. Except insofar as your equipment may be covered by an OTIS CANADA, INC. maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.
8. Neither party shall be liable to the other for any loss, damage or delay due to any cause beyond either parties reasonable control, including but not limited to acts of government, strikes, lockouts, other labor disputes, fire, explosion, theft, weather damage, flood, earthquake, riot, civil commotion, war, mischief or act of God.
9. We warrant that all services furnished will be performed in a workmanlike manner. We also warrant that any equipment provided hereunder shall be free from defects in workmanship and material. Our sole responsibility under this warranty shall be at our option to correct any defective services and to either repair or replace any component of the equipment found to be defective in workmanship or material provided that written notice of such defects shall have been given to us by you within ninety (90) days after completion of the work or such longer period as may be indicated on the front of this form. All defective parts that are removed and replaced by us shall become our property. We do not agree under this warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any causes beyond our control. We shall conduct, at our own expense, the entire defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity and authority to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall, at our option, (i) procure for you the right to use the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage and obsolescence.
11. EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE 9 ARE THE EXCLUSIVE WARRANTIES GIVEN; WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS ARTICLE ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.
10. Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. Notwithstanding any provision in any contract document to the contrary, our acceptance is conditioned on being allowed additional time for the performance of the work due to delays beyond our reasonable control. Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort (including negligence), in warranty or otherwise, shall not exceed the price for the equipment or services rendered.
11. To the fullest extent permitted by law, you agree to hold us harmless, and defend us and indemnify us against any claim or suit for personal injury or property damage arising out of this contract unless such damage or injury arises from our sole negligence.
12. It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment being furnished hereunder is periodically inspected. The interval between such inspections shall not be longer than what may be required by the applicable governing safety code. Notwithstanding any other provisions hereof, if any part delivered hereunder incorporates software, the transaction is not a sale of such software; rather, you are hereby granted merely a license to use such software solely for operating the equipment for which such part was ordered. By accepting delivery of such part, you agree not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above licensor terms.
13. In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(t)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.co by (1) clicking on "The Americas" tab on the left side of the website; (2) choosing "US/English" to take you to the "USA" web page; (3) clicking on the "Otis Safety" link on the left side of the page; and (4) downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0," both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer's facility.
14. This Agreement constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document, and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Agreement shall not be binding upon either party unless agreed to in writing by an authorized representative of each party.

Ray Calder Jr.

From: Taylor, Christopher R <Christopher.Taylor@otis .com >
Sent Tuesday, February 11, 2020 5:54 PM
To: Ray Calder Jr.
Subject: Memorial Sports Centre- Otis to remove existing handrail installed by others and weigh elevator, reinstall handrail and post weigh elevator required by TSSA
Attachments: Memorial Sports Centre - Remove existing handrail installed by others and weigh elevator - C91650.pdf
Importance: High

Good evening Ray,

As per our phone conversation earlier.

Please find the attached revised proposal for OTIS to remove existing handrail installed by others and weigh elevator, reinstall handrail and post weigh elevator required by TSSA.

As noted during our discussion, I was able to bring down the cost from \$15,000.00 to \$11,300.00.

Please let me know if you have any questions or concerns based on the attached proposal.

To proceed with this work please kindly sign and return page 2 of the attached document, or issue a PO for the work.

Thanks and have a good evening.

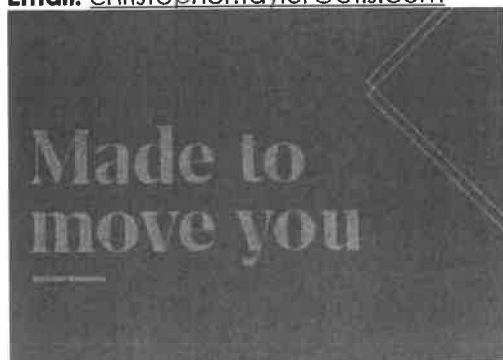
Sincerely,

Christopher Taylor
Account Professional, Otis Canada Inc.
Western Sub Region

O: 877-684-7353

C: 204-509-2598

Email: christopher.taylor@otis.com



February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Renewal of Bearskin and Enterprise Car Rental Annual Lease

Please find attached a report prepared by Tom Batiuk, Airport Supervisor, outlining the annual lease agreement with Bearskin Airlines C/O EIC Shared Services for counter and storage space within the terminal building as well as Enterprise Car Rentals. These lease agreements are required to be executed by the Corporation at this time. The rates in the lease agreement reflect a 1.7% increase for counter space. This increase follows with the increase in the Town user fees for 2020.

The Operations & Facilities Executive Committee recommends the following:

- 1) That the lease agreements with Bearskin Airlines C/O EIC Shared Services be executed.
- 2) That the lease agreements with Enterprise Rent – a – Car Canada be executed.
- 3) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

- 1) That the lease agreements with Bearskin Airlines C/O EIC Shared Services be executed.**
- 2) That the lease agreements with Enterprise Rent – a – Car Canada be executed.**
- 3) That the Mayor and Clerk be authorized to execute the lease agreements on behalf of the Corporation.**

Manager of Operations and Facilities

2020Feb19 Bearskin Terminal Lease Renewal.docx



2020-02-12

To: Travis Rob, O&F Division Manager

From: Tom Batiuk

Re: Bearskin Airlines, Enterprise Car rental Terminal Lease Renewal

Please find the attached executed lease agreements from Bearskin Airlines and Enterprise Car Rentals. Their lease agreements are renewed annually and the term for each agreement is January 1st, 2020 to December 31st, 2020. Both tenants are in good standing and it is my recommendation to the O&F Committee to approve these and forward to Town Council for final approval.

Kind Regards,

Tom Batiuk
Airport Supervisor

THIS AGREEMENT made this 1st day of January, Two Thousand and Twenty

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
(The “Town”)

-And-

BEARSKIN AIRLINES
C/O EIC SHARED SERVICES
(The “Tenant”)

WHEREAS:

- A. The Town and the Tenant hereinafter collectively referred to as the “Parties” entered into an agreement of lease (the “Lease”) dated March 1, 2000 with respect to the property (“Demised Premises”) described as: Office, counter and storage space comprising a total area of 28.5 square meters at the Fort Frances Airport.
- B. The copy of the lease dated March 1, 2000, in each of the Parties possession forms Part of this Agreement as Schedule “A”.
- C. The term (the “Term”) of this lease and subsequent renewals is due to expire and end December 31, 2019.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from January 1, 2020 to and including December 31, 2020 on substantially the same terms and conditions as set out in the Lease, save and excepting the additional clause E, as set out below.
- E. The annual rental fee will be annually increased on renewal by the greater of the amounts calculated as follows:
 - 1) An amount equal to that produced by applying the Previous year’s Ontario consumer price index to the previous year’s annual rental fee;
 - 2) An amount calculated as 1.7% over the previous year’s annual rental fee

NOW THEREFORE the Parties agree as follows:

- 1. The Town agrees to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including January 1, 2020 to December 31, 2020.
- 2. The amount payable by the Tenant to the Town in respect of the Tenant’s lease of the Demised Premises for the Term January 1, 2020 to December 31, 2020 shall be the sum of \$ 11,394.30, plus applicable taxes, which amount shall be payable by the Tenant to the Town on a monthly basis.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHERE OF the Parties have executed this Agreement.

For the Corporation of the Town of Fort Frances:

Per: _____
Mayor

Per: _____
Clerk

For: Bearskin Airlines C/O EIC Shared Services:

Witness: _____ Per: _____
“I have the authority to bind the corporation”

THIS AGREEMENT made this 1st day of January, Two Thousand and Twenty

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES
(The “Town”)

-And-

ENTERPRISE RENT-A-CAR CANADA LIMITED
(The “Tenant”)

WHEREAS:

- A. The Town and the Tenant hereinafter collectively referred to as the “Parties” entered into an agreement of lease (the “Lease”) dated January 1, 2006 with respect to the property (“Demised Premises”) described as: Counter space comprising of a total area of 3.3 square metres at the Fort Frances Airport.
- B. The copy of the lease dated January 1, 2006, in each of the Parties possession forms Part of this Agreement as Schedule “A”.
- C. The term (the “Term”) of this lease and subsequent renewals is due to expire and end December 31, 2019.
- D. The Town desires to lease to the Tenant and the Tenant desires to lease from the Town the Demised Premises for a further Term, namely, from January 1, 2020 to and including December 31, 2020 on substantially the same terms and conditions as set out in the Lease, save and excepting the additional clause E, as set out below.
- E. The annual rental fee will be annually increased on renewal by the greater of the amounts calculated as follows:
 - 1) An amount equal to that produced by applying the Previous year’s Ontario consumer price index to the previous year’s annual rental fee;
 - 2) An amount calculated as 1.7 % over the previous year’s annual rental fee

NOW THEREFORE the Parties agree as follows:

- 1. The Town agrees to lease to the Tenant and the Tenant agrees to lease from the Town the Demised Premises for a further Term from and including January 1, 2020 to December 31, 2020.
- 2. The amount payable by the Tenant to the Town in respect of the Tenant’s lease of the Demised Premises for the Term January 1, 2020 to December 31, 2020 shall be the sum of \$1319.34, plus applicable taxes, which amount shall be payable by the Tenant to the Town upon the signing of this lease agreement.
- 3. Except as set out in this agreement, the Lease by the Tenant of the Demised Premises from the Town for the term shall be upon the same terms and conditions as set out in the Lease.

IN WITNESS WHERE OF the Parties have executed this Agreement.

For the Corporation of the Town of Fort Frances:

Per: _____
Mayor

Per: _____
Clerk

For Enterprise Rent-A-Car Canada Limited:

Witness: _____ Per: _____

“I have the authority to bind the corporation”

February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Amendment to the User Fee By-Law – Passenger Facility Fees at the Fort Frances Airport

In the end of January Perimeter Airlines, operating Bearskin Airlines, informed the Town of Fort Frances that they would be imposing a 3% administration fee to collect the passenger fees and remit those fees back to the Town of Fort Frances on a monthly basis. Upon further investigation it was noted that this fee has been in place for many years, Bearskin Airlines had just never charged it to us.

Given this change in the billing model being passed down to us, a drop in fees collected is expected. To offset this impact to the operating budget, it is the recommendation of administration to increase the passenger facility fee from \$11.70 per passenger to \$12.06 per passenger. This would result in the Town still taking in the \$11.70 after the 3% Bearskin fee. Perimeter has agreed to hold off charging the fee until March 1, 2020 to allow for the Town to make the necessary preparations for the fee.

It is the recommendation of the Operations and Facilities Executive Committee to increase the 2020 Passenger Facility Fee from \$11.70 to \$12.06 effective March 1, 2020 and further that an amendment to the 2020 User Fee By-Law be prepared.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to increase the 2020 Passenger Facility Fee from \$11.70 to \$12.06 effective March 1, 2020 and further that an amendment to the 2020 User Fee By-Law be prepared.

Manager of Operations and Facilities

2020Feb19 Passenger Fee Amendment.docx

February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Commencement of Comprehensive Services Contract with Honeywell Building Solutions

In 2011 the Town engaged, through RFP, Honeywell Building Solutions to complete comprehensive energy audits on 13 Town buildings. Coming from these audits was a lengthy listing of energy saving initiatives and a proposal to enter into what is called an energy performance contract.

Energy performance contracts are agreements whereby a firm guarantees the energy savings claimed in the energy audit are actually realized and in cases where they are not, will pay the corporation the difference. The term of this contract is 15 years from the date of project completion which would be October 1, 2019, meaning that the contract will expire on September 23, 2034.

With the last initiative to complete in the multi year energy retrofit project being the fine bubble aeration installation completed at the wastewater treatment plant in the summer of 2019 the installation of all energy retrofits is complete. At this stage it is time for the energy performance contract portion to begin. Under our contract Honeywell will receive energy data from us monthly, which we have been sending since 2012 and in return annually they will report back on our performance and, if deemed necessary, issue us a payment for underachieving upgrades. The cost for the analysis and annual report is \$12,806 per year escalating at 3% per year for the term of the agreement, or until such time as the Town is satisfied that the energy initiatives are performing appropriately. This fee will be apportioned across the 13 buildings and for 2020 will not impact the overall operating budget as presented at the February 18, 2020 budget meeting.

Included with this certificate of completion was a Post Installation Conditions Report which outlined the performance from January 2013 to September 30, 2019 and the operating conditions at September 30, 2019. This establishes the baseline data moving forward which all efficiencies will be measured against. The period from January 2013 to September 2019 is called the construction period as this was when initiatives were still being completed and commissioned. During this period with the completion of the initiatives, the Town realized incremental savings in utilities as well as operational savings due to product warranty. Through this period the savings to the Town has accumulated to a total of \$993,612.00. Through the 15-year guarantee period it is estimated that the utility savings will accumulate to a total of \$3,124,129.00.

Attached is a letter of acknowledgement that construction has been completed and the start of the Guarantee Period be set at October 1, 2019 based on the completion of the fine bubble aeration works.

It is the recommendation of the Operations and Facilities Executive Committee to certify the completion of the Honeywell Energy project starting the guarantee contract effective October 1, 2019 and further that a by-law be passed authorizing the Mayor and Clerk to execute the certificate on behalf of the corporation.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Travis Rob', with a stylized flourish at the end.

Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to certify the completion of the Honeywell Energy project starting the guarantee contract effective October 1, 2019 and further that a by-law be passed authorizing the Mayor and Clerk the execute the certificate on behalf of the corporation.

Manager of Operations and Facilities

2020Feb19 Honeywell performance Contract agreement.docx



Honeywell Building Solutions
 85 Enterprise Boulevard, Suite 100
 Markham, ON L6G0B5
www.honeywell.com

SCHEDULE "C" CERTIFICATE OF COMPLETION

December 30, 2019

Travis Rob, P.Eng., Manager of Operations and Facilities
 The Town of Fort Frances
 320 Portage Avenue
 Fort Frances, Ontario, P9A 3P9

Reference: Commencement of Comprehensive Services Contract
 (Honeywell Referenced Project # CAB-005026)

Dear Mr. Rob,

Honeywell has completed the installation of the Comprehensive Services Agreement at the Town of Fort Frances facilities as outlined in the Report dated June 7, 2012.

The undersigned hereby certifies that all requirements described in the agreement between Honeywell Limited and the the Town of Fort Frances, dated June 11, 2012, have been furnished, delivered, and installed as required, and that the system operation is accepted in all respects. The Energy Guarantee period will commence on October 1, 2019.

With your acceptance signature below, Honeywell will now activate the M&V agreement, with an effective date of October 1, 2019 to coincide with the guarantee start date. As stated in Section 6.5 of the EFR Report, the M&V service agreement has a price of \$12,806 for the first year, and is escalated by 3.0% annually thereafter, to be paid quarterly and in advance. The first invoice will be issued immediately for the period October 1, 2019 to December 30, 2019 (Year 1, Quarter 1). Quarterly invoices from Year 1 Quarter 2 and on will be sent to you before the start of the next period. If you have any questions, please contact me directly. If a purchase order is needed before the M&V agreement payments can be processed, please kindly send me a copy of the PO.

Thank you for your continued support.

Yours truly,

Crystal Eden
 Measurement & Verification Specialist
 Americas M&V Services
 Honeywell Building Solutions
crystal.eden@honeywell.com
 (289) 333-1375

c.c. Wayne Sunohara, Honeywell Ltd

Acknowledged and Accepted by:

The Town of Fort Frances

 Signature (with authority to bind)

 Title

 Date

February 19, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: On Street Parking Ban – Winter Weather Events

In May 2018 there were a number of changes to the Minimum Maintenance Standards brought forward aimed to improve the winter maintenance of roadways in Ontario. One of these changes was the ability for Municipalities to declare significant weather events when there were watches or warnings posted by Environment Canada. The idea with these declarations was to advise the traveling public that road and sidewalk conditions may not be safe for travel and to encourage people to stay off the roads and sidewalks if possible. In the fall of 2018, the Town updated their winter maintenance policy to reflect the changes to the Minimum Maintenance Standards and set out a protocol for handling winter weather events.

Since that time, we have declared 6 Significant weather events. In all cases we dispatched crews to clear roadways and sidewalks with the intent of meeting the requirements of the MMS regardless of the declaration or not. The great part of the declaration is that the timelines to have the roads cleared do not start until the event is declared complete. This allow some flexibility in the event we have a breakdown or low staffing situations which is typical around the holidays. On every event we are always very close to meeting the standard, but we err on the side of caution in an effort to improve public safety.

One issue that we have noted is that, particularly during significant events, cars parked on the roadway cause a great deal of impedance when our crews are out plowing and lengthen the time it takes us to plow the roads in Town. Many municipalities ban all on street parking during the winter months, typically through the nighttime hours, to assist in snow plowing and removal. The Town will close specific blocks of Town for specific nights to assist in snow removal operations as needed but a more regular ban would be instrumental in assisting in the snow clearing operations.

There are four real options when it comes to implementing a parking ban of this type, on street parking could be banned between the hours of 10:00pm and 6:00am, to coincide with our winter control night shift operations, through the winter months, alternatively, given that our night shift works Sunday night to Thursday Night, we could just implement a ban on those specific nights. The third option would be to impose a ban in concert with the declaration of a significant weather event per the Minimum Maintenance Standards. The fourth option would be to ban overnight parking on specific routes through town related to high priority plowing routes through the entire winter.

Some residents do not have off street parking available to be utilized in a preferable town wide nighttime parking ban for the winter months, further parking is not a real concern on the primary routes given that overnight parking is already banned in the Downtown core, compared to some secondary routes. Given this, it is suggested that the Town amend its traffic control By-Law to ban all on street parking during the declaration of a significant weather event per the Minimum Maintenance Standards between the hours of 7:30pm and 7:30am. This ban would be town wide with the exception of the downtown core where existing overnight bans are in place and some businesses are open later into the evening. Further the hours stipulated would allow us greater time to clear the roads given that we will typically run operations the full 24 hours of the day during these events to try to stay on top of snow removal.

A ban of this nature will allow crews to better and more quickly clear roadways, remove obstructions from the roadways, left by banks around cars, and reduce the frequency of interactions between parked vehicles and our large snow removal equipment which can lead to damages.

It is the recommendation of the Operations and Facilities Executive Committee that the Traffic Control By-law be amended to include a provision banning on street parking throughout the Town of Fort Frances, except for the downtown core, for the duration of a declared Significant Weather Event per the Minimum Maintenance Standards, O. Reg 239/02 between the hours of 7:30pm and 7:30am.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that the Traffic Control By-law be amended to include a provision banning on street parking throughout the Town of Fort Frances, except for the downtown core, for the duration of a declared Significant Weather Event per the Minimum Maintenance Standards, O. Reg 239/02 between the hours of 7:30pm and 7:30am.

Manager of Operations and Facilities

2020Feb19 On Street Parking Ban MMS.docx

February 18, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: User Fee Bylaw Amendment Feb 2020 for 6.10.13

An update to Other Courses and Services. The Bags of Ice fee is listed as Plus HST and should be No HST. To Be consistent with our pricing structure the Price being charged is rounded to the nearest \$.10 increment.

User fee 6.10.13	Bags of Ice	\$2.60
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Recommendation

The Community Service Division recommends to Mayor & Council to accept the new proposed fees as presented.

Respectfully Submitted,

Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.

February 18, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: User Fee Bylaw Addition Feb 2020 for 6.5.7

An update to Auditorium user fees. We are proposing an additional fee be charged to user fee 6.5.1 up to and including 6.5.6 for events being held on stat days or when the set up or take down of the event happens on a stat day. The reason for this change is that there are significant expenses incurred in order to facilitate these requests. We have minimal staff on for the stat holidays and thus must schedule additional people in order to accommodate these requests.

User fee 6.5.7	Stat Holiday rental fee	Additional 50% on base rate
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Recommendation

The Community Service Division recommends to Mayor & Council to accept the new proposed fees as presented.

Respectfully Submitted,

Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.

February 18, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: User Fee Bylaw Amendment Feb 2020 for 6.12.1

An update to the Summer Youth Program fees is being proposed. These fees are being looked at to ensure the program will be viable and able to continue in the future. The new proposed fees are based on costs associated with the program and checked against similar programs.

User fee 6.12.1.1	5 day Week	\$135.00
User fee 6.12.1.2	Each additional child	\$125.00
User fee 6.12.1.5	Remove	
User fee 6.12.1.6	Four Weeks	\$500.00
User fee 6.12.1.7	Each additional Child	\$475.00
User fee 6.12.1.12	4 day camp (week of August long)	\$108.00
User fee 6.12.1.13	Each additional Child (for 4 day camp)	\$100.00

Recommendation

The Community Service Division recommends to Mayor & Council to accept the new proposed fees as presented.

Respectfully Submitted,

Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Community Services Executive Committee to update the user fees as outlined in this report.

February 23, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: Bus Transportation Request 2020

A letter from citizens has been attached to this report asking for an increase/change to our bus service. We currently offer our Dial-a-Ride service in the Town of Fort Frances which is available to all citizens of our Town and operates under the same parameters as the Arrowhead bus service that was attached as a reference in the letter provided by the citizens. Our Dial-a-Ride service is well used service and is the most economical way we can provide public transportation at this time. We also offer a handy van transit service where people who have mobility issues or use a wheelchair can access our public transit. Council and Administration have many times over the years lobbied for increased bus service throughout the Rainy River District and between Thunder Bay and Winnipeg. The most recent presentation occurred at ROMA 2020, and those documents are attached. Ontario Northland bus service will begin making stops in Thunder Bay in the Spring of 2020, there is hope that this service can be expanded to include Fort Frances and District.

Recommendation

The Community Service Division recommends to Mayor & Council to continue with our current public transportation options and continue to lobby the Provincial and Federal Governments for expanded regional bus service for our District.

Respectfully Submitted,



Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Community Service Division to continue with our current public transportation options and continue to lobby the Provincial and Federal Governments for expanded regional bus service for our District.

Mayor Caul
Members of Municipal Council
Corporation of the Town of Fort Frances, Ontario

January 20, 2020



Dear Members of Council,

We request that Council upgrade the Town's transportation system and put in place a Public Town Bus. (Preferably Electric - or Bio- Deisel as they actually run cleaner than petrochemical)

Reasons ;

We have an aging population and many no longer have drivers licence's - nor a car

Cost of taxi fares - is far to expensive for those on limited fixed income .

For several Seniors - it is much safer taking a bus - rather than driving their own automobile - or walking - especially when there is lots of ice - wind and snow .

Bus use over high traffic use is less poisonous to the environment and aides in reducing Global Warming problems

A bus service is needed for those who do not drive - to attend medical appointments - go shopping - paying bills - picking up medications - going out to lunch - visiting family and friends - attending the Senior Center - Legion Meals - point park in the summer etc...

We believe Local and District busing is a right - and by way of this letter we are asking our Member of Parliament to assist us in having a District Bus Service so there can be safe transportation from Fort Frances to Rainy River - to Kenora - to Thunder Bay return that would meet the needs of those who must travel for medical reasons - family visits - travel reasons etc..We discussed this matter with Mr Rickford our MPP and ask Council to support both of these initiatives by putting a Town Bus in place in Fort France - and a call out from Council requesting the Provincial Government support and finance a District Bus ..

Towns and cities - the Provincial - and Federal Governments spend millions of dollars on building - fixing - repairing roads out of citizen tax dollars - but they have no way of measuring the degree that these expenditures serve Non Drivers - the only alternative - is to then put Public Busing in place .

Each person should have a reasonable right to transportation - like a bus - which should be affordable in fare rates - yet subsidized - by tax dollars - so it will not - ought not be a profit making system .

Taxi fares are to high . This is a basic and fundamental issue - and an important economical developement issue as well .

We want Council to address this area of transportation asap and get a Fort Frances Public Bus in Place .

We also want Council to request - and pursue a District Bus with our Local MPP Greg Rickford ..

Attached is a copy of the type of bus used by Arrowhead Transit in International Fall's Mn and how it operates - including the fare amount .

Thank You for your consideration of this matter - and a written response from Council is Greatly appreciated ..

Yours Truly

R. J. Holmes Fort Frances.

Joseph Beadle Fort Frances

Darwin Taylor Fort Frances Sylvia Sharp Fort Frances

Ralph Benjamin Fort Frances Joyce Graham

Betty Robinson

Bill & Ruby Costello - FORT FRANCES Louise Erb

Merwin Kallstrom

Mam Duck

Glen Bedard Fort Frances

Cecile Hebert

Laura Bedard Fort Frances

Wynne McEwen

Dana Lequin Fort Frances

Eileen Hignewick

Helen Bamman Fort Frances

Betty Plouffe

Nancy Dore F. F.

Hanna M. Kechie

Jeannette Dagnon Fort Frances

Sue Cameron

Monica Parsons

John Katik

Margaret Burt

DONNA HANDBERG

Pamela Makarchuk

Bill New Rinki

C. Randall Spitt

Ed Larocque

RUTH CALDWELL

D. Lemay

Mary Benjamin

Douglas Medhurst K.F.

Robert N. Green F.F.

Vic Alberts

Warren Mitchell

Sam Cooke

Ken Noble

T.T.

Open

C.C. Letter for the Editor of Fort Frances Times. LTP.

**WHETHER YOU'RE YOUNG
OR OLD, RICH OR POOR,
DISABLED OR NOT DISABLED,**

ANYONE CAN RIDE THE ARROWHEAD TRANSIT BUS

**HOW DO YOU RIDE
THE FALLS DIAL-A-RIDE?
CALL 800-862-0175, OPTION 5**

TELL THE DISPATCHER:

1. Where you want to be picked up
2. Where you need to go
3. When you need to get there.

The dispatcher will tell you what time to expect the bus to arrive.

Please be watching for the bus and be ready to board when the bus arrives.

Hours of operation: M-F 7am - 7pm • Sat 9am - 3pm
\$1.50/ride Children under 6 ride free, under 13 half price with a paying adult.





Thunder Bay • Video

Thunder Bay to get Ontario Northland bus service

Bus connects eastern and northwestern Ontario, with stops in Thunder Bay ; service to start in April 2020

CBC News • Posted: Feb 12, 2020 12:34 PM ET | Last Updated: February 12



Greg Rickford, Minister of Energy, Northern Development and Mines said having affordable transportation available to the north is a priority for the government. (Gord Ellis/CBC)

The Ontario Northland Transportation Commission (ONTC) will start providing bus service to Thunder Bay in the spring of 2020, Greg Rickford, the provincial minister of energy, northern development and mines, announced Wednesday in the city.

The new route will connect Thunder Bay to eastern Ontario, including stops in Sudbury, Sault Ste Marie, Wawa and White River.



Corina Moore, President and CEO of Ontario Northland Transportation Commission, said "Expanding our services into the northwest to Thunder Bay and providing a seamless link between the communities along Highway 17 from Ottawa is critical to northerners since the departure of Greyhound." (Gord Ellis/CBC)

"We are providing essential connections for passengers, helping to better connect the north with the rest of the province," she stated in a written release Wednesday. "Our friendly drivers, free WiFi, on-board washrooms and new coaches are just a few reasons passengers will be amazed at their experience on an Ontario Northland Motor Coach."

In 2018, Ontario Northland extended service to Espanola, Sault Ste. Marie, Wawa and White River.

Greyhound bus lines discontinued bus service west of Sudbury in October of 2018.

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Visitez Radio-Canada.ca



ENHANCING THE EXISTING TRANSPORTATION SERVICE (BUSING) IN THE RAINY RIVER DISTRICT



ROMA CONFERENCE 2020

**PRESENTATION TO THE HONOURABLE CAROLINE MULRONEY
MINISTRY OF TRANSPORTATION**



Meeting with: **Honourable Caroline Mulroney, Minister of Transportation
Ministry of Transportation
2020 ROMA Conference – January 19 to 21, 2020**

Prepared by: **Doug Brown, CAO**

Subject: **Enhancing the Existing Transportation Service (Busing) Offered in
the Rainy River District**

A large majority of the citizens of Fort Frances, now in their senior years will be required to travel to Thunder Bay or Winnipeg to gain access to medical specialists and/or facilities. Currently there are no private or public transportation service providers (Busing) who offer these services on a **daily** basis. As a result of the hard work and leadership of the Fort Frances Age-Friendly Committee, an action plan was developed for 2017 to 2020 (*See attached Brochure*). One of the main objectives of this action plan was to ensure that a dependable daily transportation service was available for medical related travel.

Through the Northwestern Ontario Municipal Association (NOMA), the Town understands that Ontario Northland Transportation Corporation offers publicly funded daily transportation service as far north as Hearst, Ontario. However, currently in the Rainy River District there is only one privately owned company, Kasper who offers these services seven days per week to Thunder Bay only and offers no service to Winnipeg (*See attached Kasper Bus Schedule*).

The population of the Rainy River District is aging such that a reliable daily public transportation service is vital to secure access to medical specialists and/or facilities. Citizens of the Rainy River District should be entitled to the same level of public funded transportation services being offered in other districts in the northern region of the province.

The Town of Fort Frances would like assurance that strategies are being considered to enhance the present transportation service (Busing) being offered to all the citizens in the Rainy River District including the Town of Fort Frances.

Contact

Douglas Brown, CAO

Town of Fort Frances

Phone – 807-274-5323 extension 1213

Email – dbrown@fortfrances.ca

Thunder Bay - Fort Frances - Thunder Bay

(Every Day)

From	Departure	Departure	To	Arrival	Arrival
	(CT)	(ET)		(CT)	(ET)
Thunder Bay (947 Memorial Avenue)	08:00	09:00	Kakabeka (Esso Gas Station)	08:26	09:26
Kakabeka (Esso Gas Station)	08:28	09:28	Sapawe Motel (Hwy 623 and 11)	10:05	11:05
Sapawe Motel (Hwy 623 and 11)	10:07	11:07	Atikokan (Esso Gas Station)	10:25	11:25
Atikokan (Esso Gas Station)	10:30	11:30	Seine River Village (Band Office at 37 Riverside Rd W)	11:20	12:20
Seine River Village (Band Office at 37 Riverside Rd W)	11:22	12:22	Fort Frances (McDonald's)	12:30	13:30
Fort Frances (McDonald's)	13:00	14:00	Seine River Village (Band Office at 37 Riverside Rd W)	14:08	15:08
Seine River Village (Band Office at 37 Riverside Rd W)	14:10	15:10	Atikokan (Esso Gas Station)	14:59	15:59
Atikokan (Esso Gas Station)	15:04	16:04	Sapawe Motel (Hwy 623 and 11)	15:22	16:22
Sapawe Motel (Hwy 623 and 11)	15:24	16:24	Kakabeka (Esso Gas Station)	17:02	18:02
Kakabeka (Esso Gas Station)	17:04	18:04	Thunder Bay (947 Memorial Avenue)	17:30	18:30

Fort Frances Age-Friendly Committee Action Plan 2017-2020



COMMUNITY AND HEALTH SERVICES

HOSPITAL CARE SYSTEM

Increase in beds available. Wait times reduced.
1. Advocate to provincial and federal governments to increase available beds and reduce wait times in hospitals.

LONG AND SHORT TERM CARE OPTIONS

Assisted living facility in place. Directory in place.
1. Advocate to establish adequate assisted living facility in Fort Frances
2. Establish comprehensive directory of services available.

HOME HEALTH CARE SERVICES

Delivery service in place.
1. Establish delivery service for medical supplies and essentials.

PRIMARY CARE PROVIDERS

Increase in government support. Nurse Practitioner clinics in place.
1. Advocate to provincial and federal governments regarding shortage of primary care providers in Fort Frances
2. Establish availability of Nurse practitioners in Seniors' Homes.

VISION:

Fort Frances is an age friendly community where older adults can live actively and safely with dignity, respect and independence.

MISSION:

The primary mission of the Fort Frances Age Friendly Committee is to ensure healthy active aging for older adults in accordance with the World Health Organizations eight essential elements of an Age Friendly Community.

**If you have any questions or concerns or for further information
please email agefriendly@fortfrances.ca**



PLANNING THEME AREAS:

Creation of the plan was based on the guidance offered by the eight dimensions created by the World Health Organization that describe an age-friendly community.

These planning theme areas are as follows:

1. Outdoor Spaces and Public Buildings
2. Transportation
3. Housing
4. Social Participation
5. Respect and Social Inclusion
6. Civic Participation and Employment
7. Communication and Information
8. Community Support and Health Services

STEP 1: DEFINING LOCAL PRINCIPLES

A steering committee was established. The committee consisted of ten committed members plus a coordinator, who were responsible for completing the work of the project and ensuring that the results are in line with the community's values. The members of the committee are from various organizations and service groups and represent a diverse cross section of our community to ensure a comprehensive planning process.

The next task was to create committee guiding principles. This would involve the establishment of Vision, Mission and Values for our Age Friendly Committee's strategic plan. The diverse membership of our committee greatly supported the further task of building partnerships with our community stakeholders. The final task undertaken in step one was the creation of an Age Friendly Community Profile.

STEP 2: CUSTOM NEEDS ASSESSMENT

A COMMUNITY EVALUATION

Committee needed to assess the age-friendliness of the Fort Frances Community. This stage of the process identified what is working well in the community and where our challenges lie. The needs assessment reflected how the community stands regarding the eight planning theme areas mentioned previously. The tools used are as follows:

- Survey (already in progress)
- Focus groups

The results of these assessments helped us know what is in place and what needs to be developed.

STEP 3: DEVELOP AN ACTION PLAN

This stage of the process had the committee analyze the data from the needs assessment and identify specific strategies to eliminate any barriers to the Town of Fort Frances becoming an Age Friendly Community. These strategies were used to develop an action plan with specific goals and objectives.

Completion of this third step resulted in the completion of the project as outlined in the grant application. A fourth step of implementation and Evaluation of the plan will follow. The committee will evaluate progress and plan for this phase now that the first three steps have been completed.



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2020/20**

To: Mayor Caul & Members of Council
FROM: Dawn Galusha, Treasurer
DATE: February 18, 2020
SUBJECT: Councillor Douglas Judson– RRDMA Annual General Meeting Per Diem

BACKGROUND

Attached is a copy of Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$160.00 to attend the RRDMA Annual General Meeting in Devlin on January 25, 2020 as submitted by Councillor Douglas Judson.

The registration fee of \$40.00 was paid by the Town resulting in the total cost of \$200.00 to attend the RRDMA Annual General Meeting as authorized by Council.

The per diem claim is in compliance with Town of Fort Frances By-Law 02/10-E Schedule ‘A’.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the Schedule “F” Travel Statement – Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Douglas for his attendance at the RRDMA Annual General Meeting on January 25, 2020 held in Devlin.

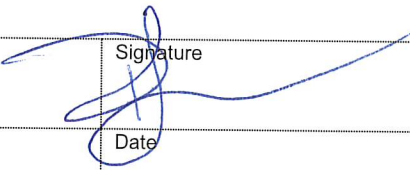
Council Approval of this Report Will Agree to the Administration & Finance Executive Committee recommendation to approve Schedule “F” Travel Statement – Mayor/Council Honorarium per diem claim in the total amount of \$160.00 as submitted by Councillor Douglas Judson for his attendance at the RRDMA Annual General Meeting on January 25, 2020 held in Devlin.

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	Coun. Douglas W. Judson
Conference / Seminar Attended	RRDMA meeting
Location	Devlin, ON
Dates	Jan 25, 2020

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Jan 25 Saturday	Sunday	Total
Date								
Amount						\$160		

Name (Please Print)	Signature
DOUGLAS JUDSON	
Approved	Date

To be submitted to Payroll for processing when approved by Council

February 23, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

RE: Fort Frances Senior Center Building Committee Recommendation 2020

As outlined in the attached report, a comprehensive review was undertaken to determine the best scenario for the Senior Center Moving forward.

Recommendation

The Recreation and Culture Manager recommends to Mayor & Council to accept the recommendation put forth from the Fort Frances Senior Center Board to move forward with pursuing funding for a renovation to the current Senior Center location to better suit the needs of existing users and the future users of the facility.

Respectfully Submitted,



Aaron Bisson
Manager of Recreation and Culture

Council approval of this report will agree to the recommendation of the Fort Frances Senior Center Board to move forward with pursuing funding for a renovation at the current Senior Center location.

Fort Frances Senior Centre Board of Management

Re: Possible Relocation to the Fort Frances Daycare Building

Background

The Fort Frances Senior Centre, formerly named the Sister Kennedy Centre, was built in 1983 through funds from the Town, generous donations from the public, and on property donated by the Catholic Church. Since that time, the usage of the centre has grown significantly. So much so, that the Board has identified several issues with the current facility: 1) limited space means that it is difficult to run concurrent programming without disrupting another activity/group, 2) limited parking often requires a motion of council to waive calendar parking during large activities, and 3) the high ceiling in the main area is not conducive to good acoustics.

With the closure of the Fort Frances Daycare in the fall of 2019, and with the knowledge of the challenges at the current location, Town Council presented the Fort Frances Senior Centre Board of Management with the task of determining if the Daycare could better meet the needs of the growing senior population as well as the future needs of the organization.

The Board of Management then struck an Ad Hoc Building Committee for the purpose of gathering information and assessing the feasibility of relocating to the Daycare property. Also in attendance at the Building Committee Meetings, for informational purposes, were Travis Rob - Division Manager of Operations and Facilities, Ray Calder- Facilities Superintendent, and Aaron Bisson - Recreation and Culture Manager.

Methodology

The Building Committee eagerly took on the task, ensuring the following:

- that current and future participants, had input into the process;
- that an accurate estimate of any costs to renovate are obtained;
- that, when scoring/judging each location, that the same factors be considered and that each factor be scored based on it's level of importance;
- that the availability of grants for renovations were available; and
- that all options be considered in a manner that is open and transparent.

Re: Proposed Relocation of Senior Centre to Daycare
February 19, 2020

These tasks were accomplished by the following:

Current and Future Participants Have Input

- Survey - completed June 2019 at the Senior Fair
- Open House at Daycare - October 5, 2019
- Survey - completed by October 31st
- Open House at the Senior Centre - January 10, 2020

Multiple individual presentations during the Public Participation portion of our Board Agendas.

Accurate Costs Estimates are Obtained

Daycare Renovations:

Square Footage: 6184 sq. ft.

Estimate received from Ryan Mason Contracting: approximately ***\$500-\$600,000*** (interior only - no siding/windows/doors, expanding parking, or shop renovations)

Current Centre addition:

Square Footage: 5696 sq. ft.

Estimate from Travis Rob: 24x60 addition = ***\$280-360,000*** (total sq. ft. = 7136)
 30x60 addition = ***\$360-450,000*** (total sq. ft. = 7496)
 (does not include expanding parking lot or acoustic solution)

Selection and Weighting of Factors

Once the public input and cost estimates were gathered, the Building Committee of the Board met to determine Factors which were important to the process. They included:

- ✓ Location
- ✓ Operating Affordability
- ✓ Renovation Costs
- ✓ Indoor Space
- ✓ Outdoor Space
- ✓ Parking Space
- ✓ Structure Condition

Once the Factors were determined, each Building Committee member was asked to prioritize the factors (give them a weight) out of 100. The combined scores were then averaged and divided by 10 to produce a weighted score for each factor.

Re: Proposed Relocation of Senior Centre to Daycare
February 19, 2020

FACTOR	WEIGHT
Location	0.614
Operating Affordability	1.243
Renovation Costs	1.929
Indoor Space	2.500
Outdoor Space	0.714
Parking Space	1.286
Structure (incl. exterior finishes, roof and windows)	1.643

The final step in the Scoring process required each member of the Building Committee to score each factor for each location out of 10. The Daycare was scored, taking into consideration the proposed renovations. The Senior Centre was scored once in it's current state, and a second time taking into consideration a proposed addition/renovation.

BUILDING SELECTION TOOL

DAYCARE (with Renovations)

FACTOR	SCORE/10
Location	
Operating Affordability	
Renovation Costs	
Indoor Space	
Outdoor Space	
Parking Space	
Structure Condition	

SENIOR CENTRE (Current State)

FACTOR	SCORE/10
Location	
Operating Affordability	
Renovation Costs	
Indoor Space	
Outdoor Space	
Parking Space	
Structure Condition	

SENIOR CENTRE (With Renovations)

Re: Proposed Relocation of Senior Centre to Daycare
February 19, 2020

FACTOR	SCORE/10
Location	
Operating Affordability	
Renovation Costs	
Indoor Space	
Outdoor Space	
Parking Space	
Structure Condition	

Once again, the total scores were added together and then averaged. The total average score was then multiplied by the weighted amount for each factor. The final, total weighted scores revealed which location was chosen.

Results

FF SENIOR CENTRE (Current State)		SKC Curr	SKC Curr
FACTOR	WEIGHT	AVG TOTAL	WEIGHTED
Location	0.614	7.13	4.38
Operating Affordability	1.243	6.75	8.39
Renovation Costs	1.929	5.00	9.64
Indoor Space	2.500	4.25	10.63
Outdoor Space	0.714	3.88	2.77
Parking Space	1.286	4.00	5.14
Structure (incl. exterior finishes, roof and windows)	1.643	7.75	12.73
TOTAL WEIGHTED SCORE			53.68

FF SENIOR CENTRE (with Renovations)		SKC Ren	SKC Ren
FACTOR	WEIGHT	AVG TOTAL	WEIGHTED
Location	0.614	7.13	4.38
Operating Affordability	1.243	6.63	8.23
Renovation Costs	1.929	6.88	13.26
Indoor Space	2.500	8.63	21.56
Outdoor Space	0.714	2.88	2.05
Parking Space	1.286	5.13	6.59
Structure (incl. exterior finishes, roof and windows)	1.643	7.88	12.94
TOTAL WEIGHTED SCORE			69.01

DAYCARE BUILDING (with Renovations)	DAYCARE	DAYCARE
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Re: Proposed Relocation of Senior Centre to Daycare
February 19, 2020

FACTOR	WEIGHT	AVG TOTAL	WEIGHTED
Location	0.614	6.25	3.84
Operating Affordability	1.243	6.75	8.39
Renovation Costs	1.929	4.13	7.96
Indoor Space	2.500	8.75	21.88
Outdoor Space	0.714	7.88	5.63
Parking Space	1.286	8.25	10.61
Structure (incl. exterior finishes, roof and windows)	1.643	4.75	7.80
TOTAL WEIGHTED SCORE			66.09

As you can see, the Senior Centre, with the additional space beat out the renovated Daycare. The scores also reveal that the Senior Centre in its current state is definitively last.

Another major factor in our deliberations included the fact that even if we were to move to the Daycare, the renovation costs did not include expanding the parking lot, shop renovations, or other needed structural repairs.

Recommendation

The Fort Frances Senior Centre Board of Management, after careful consideration, is recommending that the Senior Centre NOT be relocated to the former Daycare building and further that this recommendation is made with the understanding that Council will support the pursuit of funding to construct an addition to the current Fort Frances Senior Centre building.

Acknowledgements

The Board of Management of the Fort Frances Senior Centre would like to extend their appreciation to the Council of the Town of Fort Frances for their willingness to offer the former Daycare building as an alternative location for its operations. We would also like to thank members of the public and administration who offered their input into this process. The Fort Frances Seniors Centre Board of Management looks forward to working with Council in the pursuit of funding to expand our Centre and our programs so that Seniors can have a thriving and welcoming social space for all.

RESOLUTION

WHEREAS:

1. A rail line operated and maintained by Canadian National Railway (“**CN**”) bisects the Town of Fort Frances (the “**Town**”), as depicted in the diagram contained at **Schedule “A”**;
2. These railroad tracks:
 - a. run westward to the City of Baudette, Minnesota, cutting through the municipalities of Alberton, LaVallee, Emo, Chapple, Morley, Dawson, and Rainy River, and the community of Rainy River First Nations, and
 - b. run eastward to a split, towards the City of Ranier, Minnesota, in one direction, and cutting through Couchiching First Nation towards the City of Thunder Bay in the other;
3. The twenty-fifth edition of *Rail Trends*, a publication of the Rail Association of Canada, states that there has been an increase in rail traffic over the past 10 years;
4. This increase in traffic has been observed in the Town as both an increase in the number of trains and their length;
5. In 2014, CN constructed an extension of their rail siding in the Town, resulting in trains idling in the middle of the community for lengthy periods of time;
6. The Town receives complaints from local residents on a regular basis as a result of long wait times at railway crossings and noise pollution caused by idling trains, high levels of rail traffic, and the coupling and uncoupling of train cars;
7. Information from CN shows:
 - a. that an average of 11,315 trains per year (or 31 trains per day) travel through the Town, and
 - b. that each train carries approximately 7,560 tonnes of material – meaning that approximately 85.5 million tonnes of material passes through the Town each year;
8. Many of the trains which travel through the Town and across the Rainy River District on this route consist of tank cars;
9. On February 18, 2020, a CN train derailed south of the Township of Emo, cutting off access to Highway 602 (the “**Emo Derailment**”);
10. Local residents within an 800 metre radius of the incident were evacuated, and the local school was closed the following day;

11. CBC reported on February 19, 2020 that over 30 cars were derailed, and that 5 cars carrying crude oil were leaking;¹
12. The Emo Derailment is at least the sixth derailment along the rail corridor from Fort Frances to Chapple since 2013, as set out in the table contained at **Schedule “B”**;
13. Since 2000, the Transportation Safety Board of Canada’s database has listed 59 rail transportation occurrences in the Rainy River District which have been classified as derailments or collisions, the data from which is abbreviated in **Schedule “C”** hereto;
14. The 2013 disaster in Lac Mégantic, Quebec and the February 6, 2020 derailment and fire near Guernsey, Saskatchewan have made the public wary of the safety and environmental risks of rail traffic in or near their community;
15. Community members are increasingly concerned about the number of derailments in the Rainy River District;
16. An estimated 80 percent of the Town’s residents live within 800 metres of the railroad through the Town;²
17. The Town passed a resolution on January 9, 2017 (the “**2017 Resolution**”), attached hereto as **Schedule “D”**, calling on the previous provincial government to address inequities in the manner in which railroad properties are taxed by municipalities;
18. Railway right-of-ways in Ontario are taxed per acre, with a rate set by the province, whereas other provincial governments allow for taxation on a tonne-kilometre basis;
19. The tonne-kilometre concept provides a more equitable form of taxation that takes into account usage volume, noise pollution levels, inconvenience to residents resulting from higher usage, and captures the enhanced risk from such increased traffic;
20. Forty-three municipalities provided support for the 2017 Resolution;
21. Representatives of the Town met with Ontario’s Minister of Finance in August 2019 on the matter of railway taxation; and
22. The Town, like many municipalities, faces operating budget challenges that could be moderated by more equitable sources of rail tax revenue modelled on best practices from other jurisdictions;

THEREFORE, BE IT RESOLVED THAT the Council of the Town:

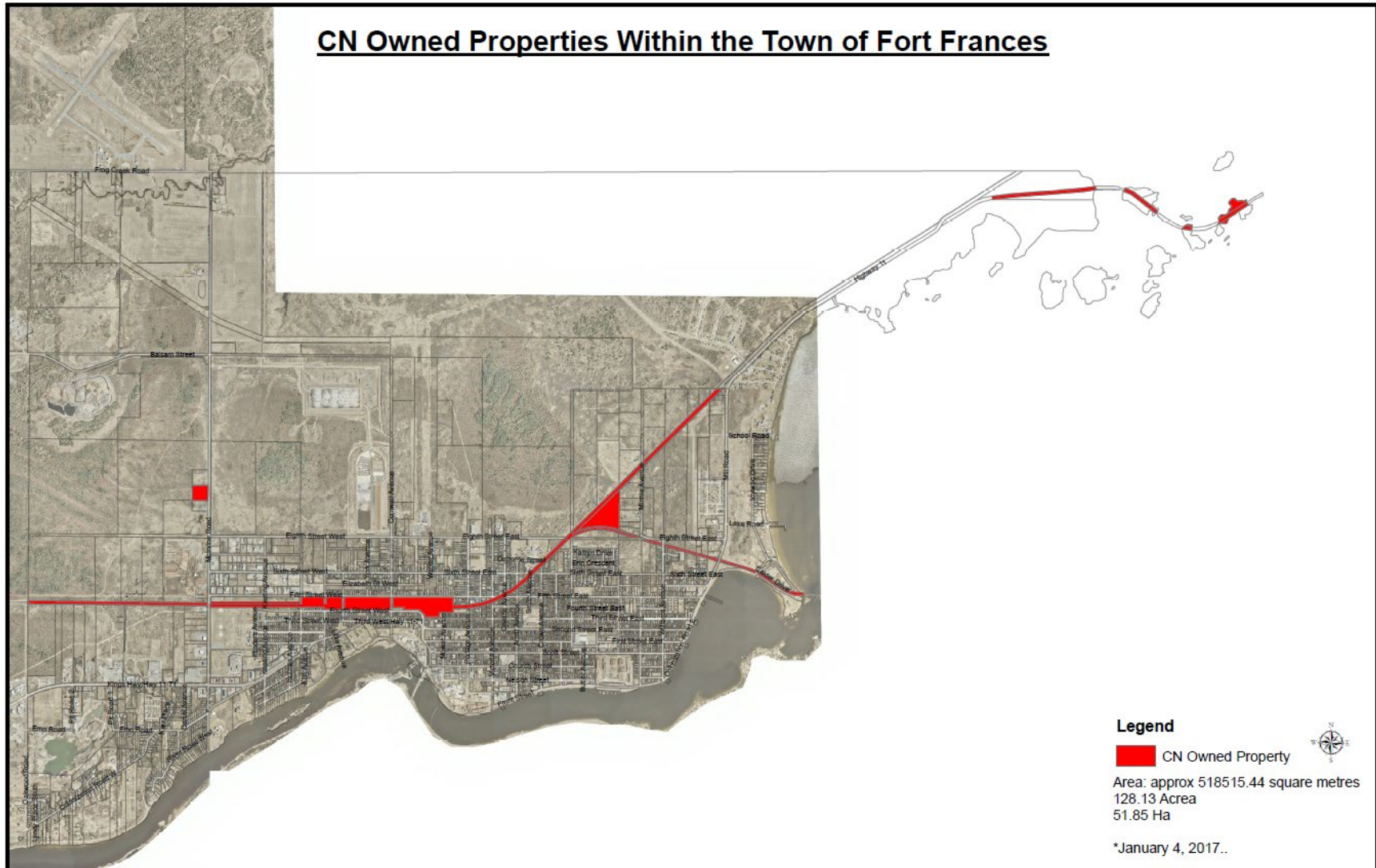
23. Expresses its appreciation to all of those who have responded to the Emo Derailment and cooperated with local officials and work crews during this disruption;

¹ Tweet from @CBCAlerts, dated February 19, 2020 at 06:51.

² Estimate provided by the Town’s Operations & Facilities Division on February 19, 2020.

24. Is concerned by the number of rail derailment incidents which occurred in the Rainy River District and the prospect that more may occur as rail traffic increases;
25. Requests that, as part of their inquiries related to the Emo Derailment, provincial and federal officials investigate the frequency of derailments in the approximate 40-kilometre span from Fort Frances to Chapple;
26. Reaffirms the concerns and principles expressed in the 2017 Resolution and requests further consideration of railway taxation by the Ontario government;
27. Directs the Town Administration to request that CN officials appear at Council and/or engage in local public communications or forums in the Rainy River District to address community concerns about train derailment, hazardous material spills and remediation, and the safety of railway operations in or near their communities; and
28. Directs the Town Clerk to forward a copy of this resolution, together with its schedules and a covering letter, to:
 - a. CN's President and CEO, Jean-Jacques Ruest, and Chairman, Robert Pace,
 - b. The Honourable Greg Rickford, MPP for Kenora—Rainy River,
 - c. Marcus Powlowski, MP for Thunder Bay—Rainy River,
 - d. The Honourable Rod Phillips, Minister of Finance,
 - e. The Honourable Caroline Mulroney, Minister of Transportation (Ontario),
 - f. The Honourable Jeff Yurek, Ontario's Minister of Environment, Conservation and Parks,
 - g. The Honourable Marc Garneau, Minister of Transportation (federal),
 - h. The Rainy River District Municipal Association,
 - i. The municipalities of Alberton, LaVallee, Emo, Chapple, Morley, Dawson, and Rainy River, and
 - j. Couchiching First Nation and Rainy River First Nations.

**SCHEDULE "A":
MAP OF CN PROPERTIES IN THE TOWN**



**SCHEDULE “B”:
DERAILMENT HISTORY**

<i>Date</i>	<i>Location</i>	<i>Description/Notes</i>	<i>Reference</i>
March 16, 2009	Rainy River First Nations	<ul style="list-style-type: none"> 13 cars derailed 	http://www.ffmpeg.com/news/news/train-derails-west-emo
November 10, 2013	Fort Frances	<ul style="list-style-type: none"> 40 cars derailed (grain) 	http://www.netnewsledger.com/2013/11/11/train-derailment-fort-frances/
May 23, 2014	Fort Frances	<ul style="list-style-type: none"> 35 cars derailed “A Transportation Safety Board report cites poor track conditions and maintenance deficiencies as the causes” 	https://www.cbc.ca/news/canada/thunder-bay/tsb-fort-frances-derailment-report-1.3493915
July 10, 2015	Chapple	<ul style="list-style-type: none"> 10,000-12,000 or 45,000 litres (conflicting reports) of petroleum distillates spilled during derailment Some residents evacuated 	https://www.cbc.ca/news/canada/thunder-bay/cn-train-derailment-cleanup-of-petroleum-continues-in-barwick-1.3149028 https://kenoraonline.com/local/state-of-emergency-declared-after-train-derailment-in-barwick https://www.ifallsjournal.com/big_fish_lifestyle/government/barwick-derailment-example-of-local-concern/article_a29a213b-b857-5ccf-9c6e-c69dca97dba5.html
May 4, 2019	Chapple	<ul style="list-style-type: none"> 5 cars derailed 	http://www.ffmpeg.com/news/local/district/train-derails-barwick
July 21, 2019	Fort Frances	<ul style="list-style-type: none"> Collision between 2 trains 	https://www.tbnewswatch.com/local-news/derailment-in-fort-frances-closes-mcirvine-road-1596923
February 18, 2020	Emo	<ul style="list-style-type: none"> 30 cars derailed; 5 leaking crude oil Residents evacuated 	https://www.tbnewswatch.com/local-news/train-derails-near-emo-ont-2102337

SCHEDULE “C”:
EXCERPTS FROM TRANSPORTATION SAFETY BOARD OCCURRENCE DATA

<i>Line No.</i>	<i>Occurrence ID</i>	<i>Occurrence No.</i>	<i>Occurrence Date</i>	<i>Accident Incident Type</i>	<i>Station ID</i>
1	96245	R00W0094	5/1/2000	NON-MAIN-TRACK TRAIN DERAILMENT	ATIKOKAN
2	95837	R00W0016	1/22/2000	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
3	98446	R01W0188	10/17/2001	MAIN-TRACK TRAIN DERAILMENT	ROCKY INLET
4	98204	R01W0158	8/1/2001	MAIN-TRACK TRAIN DERAILMENT	ROCKY INLET
5	107653	R01H0384	8/8/2001	NON-MAIN-TRACK TRAIN DERAILMENT	
6	97854	R01W0089	5/19/2001	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
7	98979	R02W0026	3/3/2002	MAIN-TRACK TRAIN DERAILMENT	ELIZABETH
8	108264	R02H0418	11/22/2002	NON-MAIN-TRACK TRAIN DERAILMENT	
9	107944	R02H0098	2/26/2002	NON-MAIN-TRACK TRAIN DERAILMENT	
10	107878	R02H0032	1/16/2002	NON-MAIN-TRACK TRAIN DERAILMENT	
11	101545	R03W0204	12/19/2003	NON-MAIN-TRACK TRAIN COLLISION	BARWICK
12	108659	R03H0365	12/2/2003	NON-MAIN-TRACK TRAIN DERAILMENT	
13	108623	R03H0329	10/30/2003	NON-MAIN-TRACK TRAIN DERAILMENT	
14	108439	R03H0145	4/19/2003	NON-MAIN-TRACK TRAIN DERAILMENT	
15	109020	R04H0366	11/15/2004	NON-MAIN-TRACK TRAIN DERAILMENT	
16	109009	R04H0355	11/1/2004	NON-MAIN-TRACK TRAIN DERAILMENT	
17	108730	R04H0076	1/30/2004	NON-MAIN-TRACK TRAIN DERAILMENT	
18	103017	R04W0231	12/26/2004	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
19	102571	R04W0163	9/10/2004	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
20	103263	R05W0043	2/19/2005	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
21	105657	R06T0222	9/17/2006	COLLISION INVOLVING TRACK UNIT	RAINY RIVER
22	105657	R06T0222	9/17/2006	COLLISION INVOLVING TRACK UNIT	RAINY RIVER
23	106525	R07W0079	4/4/2007	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
24	109895	R07W0199	8/31/2007	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
25	106571	R07W0087	4/10/2007	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
26	106271	R07W0033	2/1/2007	NON-MAIN-TRACK TRAIN DERAILMENT	BARWICK
27	110545	R08W0005	1/8/2008	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
28	112377	R09W0060	3/16/2009	MAIN-TRACK TRAIN DERAILMENT	BARWICK
29	116190	R11W0276	11/26/2011	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
30	115151	R11W0050	2/24/2011	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
31	118782	R13W0257	11/10/2013	MAIN-TRACK TRAIN DERAILMENT	NICKEL LAKE

<i>Line No.</i>	<i>Occurrence ID</i>	<i>Occurrence No.</i>	<i>Occurrence Date</i>	<i>Accident Incident Type</i>	<i>Station ID</i>
32	119020	R13W0300	10/5/2013	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
33	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
34	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
35	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
36	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
37	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
38	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
39	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
40	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
41	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
42	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
43	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
44	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
45	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
46	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
47	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
48	119800	R14W0137	5/23/2014	MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
49	119613	R14W0100	4/6/2014	MAIN-TRACK TRAIN DERAILMENT	RAINY RIVER
50	119897	R14W0154	6/17/2014	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
51	121768	R15W0168	7/10/2015	MAIN-TRACK TRAIN DERAILMENT	BARWICK
52	123163	R16W0120	6/13/2016	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
53	124389	R17W0076	4/7/2017	NON-MAIN-TRACK TRAIN COLLISION	FORT FRANCES
54	124679	R17W0142	6/23/2017	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
55	126962	R18W0314	12/15/2018	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
56	126084	R18W0127	5/18/2018	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES
57	128059	R19W0221	7/21/2019	MAIN-TRACK TRAIN COLLISION	FORT FRANCES
58	127730	R19W0145	5/4/2019	MAIN-TRACK TRAIN DERAILMENT	BARWICK
59	127962	R19W0199	6/29/2019	NON-MAIN-TRACK TRAIN DERAILMENT	FORT FRANCES

Full dataset retrieved from <http://www.bst-tsb.gc.ca/eng/stats/rail/index.html>

**SCHEDULE "D":
2017 RESOLUTION**

682 Brunetta - Perry: WHEREAS it has been identified that Railway Companies in the province of Ontario, do not pay a proportionate share of municipal property tax as compared to other properties in their class, or compared to any other municipal tax class; and
 WHEREAS in other provinces and jurisdictions the railway companies do remit a more equitable share of taxes to the local tax base; and
 WHEREAS taxes in other jurisdictions for railway properties are calculated using a ton-mile concept; and
 WHEREAS said fees are reviewed and adjusted on a regular basis according to inflation and ongoing current conditions; and
 WHEREAS the Province of Ontario has continued to fall further and further behind in their approach to railroad property taxation over the past 112 plus years;
 THEREFORE BE IT RESOLVED THAT the Town of Fort Frances call upon the Minister of Finance for the Province of Ontario to implement a new system of municipal property taxation for railroad right-of-way properties based on utilizing a per ton-mile concept; and
 FURTHER BE IT RESOLVED THAT the new tax system when implemented, be reviewed on a regular basis, similar to the MPAC four-year assessment cycle; and
 FURTHER BE IT RESOLVED THAT this resolution be sent to every Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, the Minister of Finance of Ontario, Ontario MPPs, Local MPs, RRDMA and NOMA and AMO and FONOM.

CARRIED

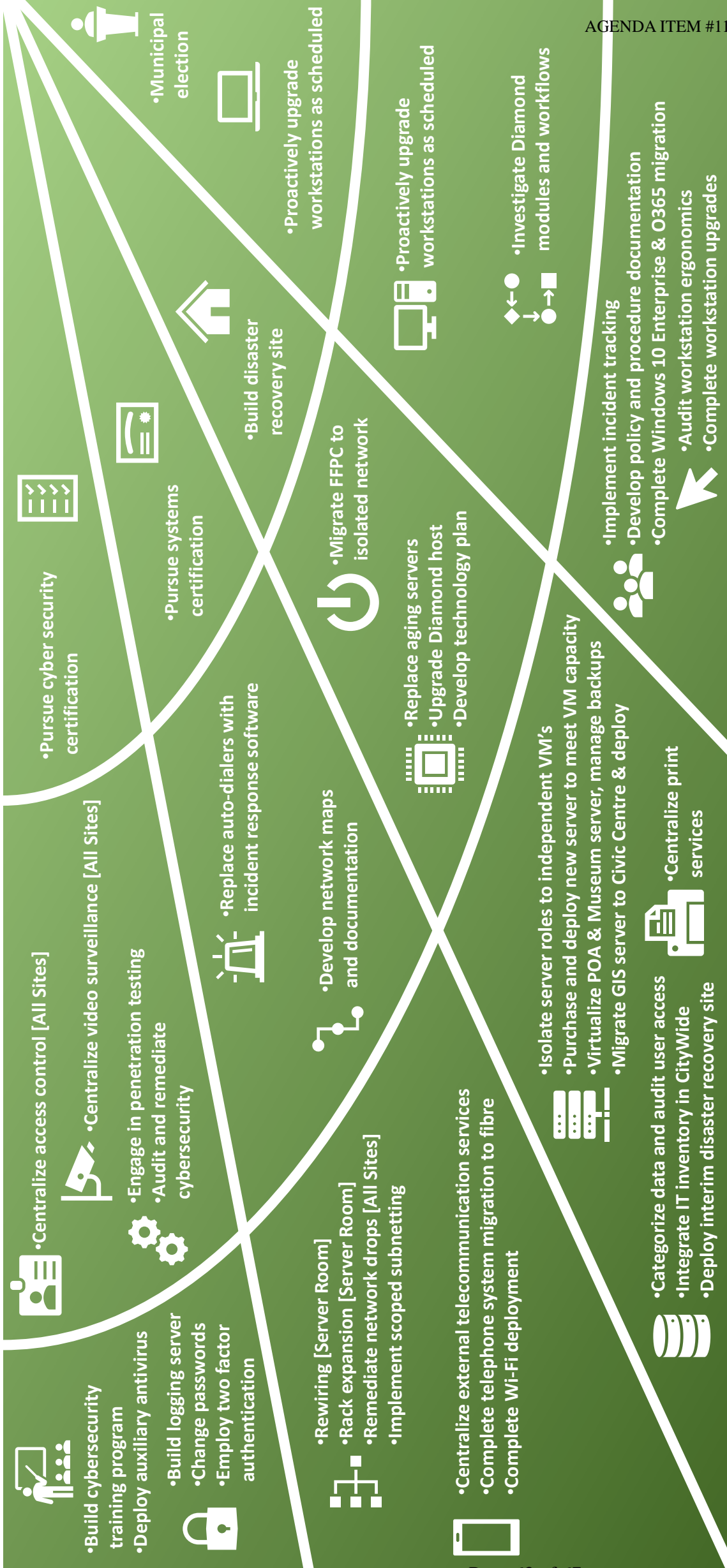
2020 Technology Plan Timeline

[Draft: 2020-01-02]

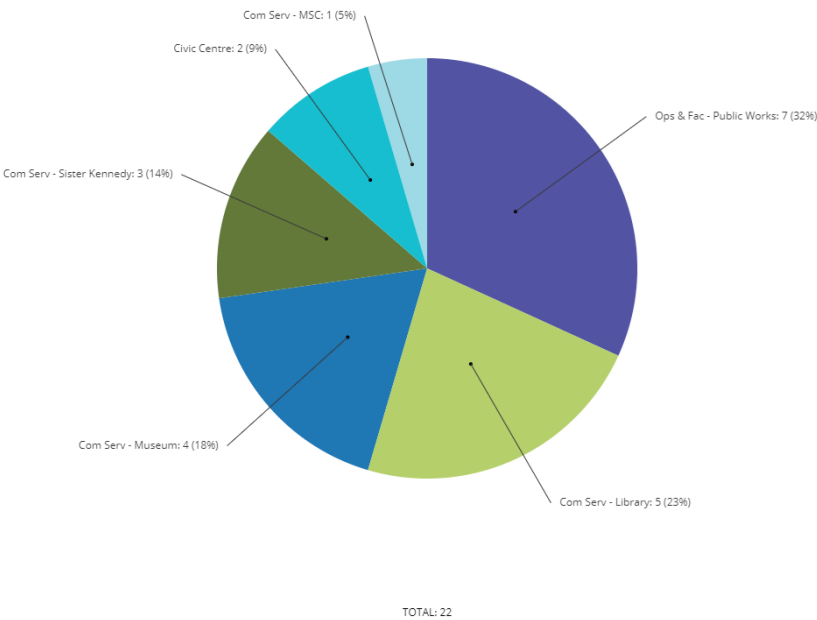
2020

2021

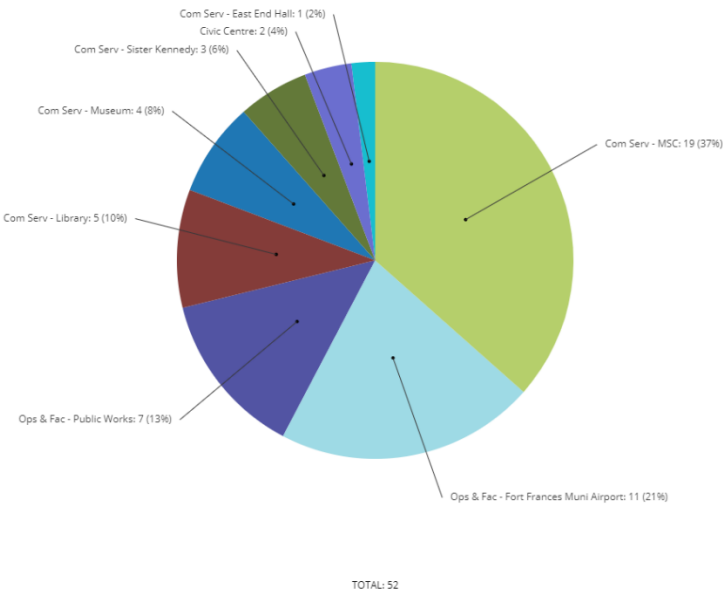
2022



January Work Order Distribution



January General Maintenance Work Orders



ID	Origin ID	Department	Work Order Type	Work Order Subtype	Status	Assigned To	Work Order Address/Location	Created Date	Completed Date	Actual Cost	Hours	All Notes	Asset ID
WO-3684		Com Serv - East End Hall	Daily Inspection		In Progress	Jim Garvie		1/31/2020 7:30		292.9	10	Inspect East End Hall, Weight Scale, Marina, Tourist Information Building, Old Library, Old Nursing Station. and the old daycare.	
WO-3682	PM-3573	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Not Started	Bob Green	52 Ice Plant	1/28/2020 16:43					15286
WO-3681	PM-3572	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Not Started	Bob Green	52 Ice Plant	1/28/2020 16:43					21058
WO-3680	PM-3571	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Not Started	Bob Green	52 Ice Plant	1/28/2020 16:42					15285
WO-3679	PM-3570	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Not Started	Bob Green	52 Ice Plant	1/28/2020 16:42					15284
WO-3678	PM-3569	Com Serv - MSC	Preventative Maintenance - MSC	Dehumidifier Belt and Filter Check	Not Started	Bob Green	IFK Arena	1/28/2020 16:41					15248
WO-3677	PM-3568	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Not Started	Bob Green	IFK Sprinkler Room	1/28/2020 9:13					15271
WO-3676	PM-3567	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Not Started	Bob Green	IFK Ice Plant	1/28/2020 9:12					15294
WO-3675	PM-3566	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Not Started	Bob Green	IFK Ice Plant	1/28/2020 9:12					15276
WO-3674	PM-3565	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	IFK Second Floor West Mechanical Room	1/28/2020 9:11					15252
WO-3673	PM-3564	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	IFK Second Floor West Mechanical Room	1/28/2020 9:11					15254
WO-3672	PM-3563	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Not Started	Bob Green	52 West Roof	1/28/2020 9:10					21057
WO-3671	PM-3562	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	IFK Second Floor West Mechanical Room	1/28/2020 9:09					15253
WO-3670	PM-3561	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	IFK Second Floor Mechanical Room East	1/28/2020 9:09					15251
WO-3669	PM-3560	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	IFK Second Floor Mechanical Room East	1/28/2020 9:08					15245
WO-3668	PM-3559	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Not Started	Bob Green	Main Floor Pool Mechanical Room	1/28/2020 9:08					15265
WO-3667	PM-3558	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Not Started	Bob Green	Main Floor Pool Mechanical Room	1/28/2020 9:07					15266
WO-3665	PM-3555	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Not Started	Bob Green	Second Floor Pool Mechanical Room	1/28/2020 9:06					15249
WO-3645	PM-3535	Com Serv - MSC	Preventative Maintenance - MSC	Zamboni Body Check	Not Started	Bob Green	ZAMBONI Room	1/21/2020 11:32					15283
WO-3617	PM-3170	Ops & Fac - WTP	Preventative Maintenance- WTP	Machine Lubrication (3 Months)	Not Started	WTP Crew	First Floor	1/5/2020 20:14					21132

ID	Origin ID	Department	Work Order Type	Work Order Subtype	Status	Assigned To	Work Order Address/Location	Created Date	Completed Date	Actual Cost	Hours	All Notes	Asset ID
WO-3611		Com Serv - East End Hall	Daily Inspection		Completed	Jim Garvie		12/27/2019	1/31/2020	\$820.12		Inspect East End Hall, Weight Scale, Marina, Tourist Information Building, Old Library, Old Nursing Station.	
WO-3661		Com Serv - Library	General Maintenance - Library	Plumbing Maintenance	Completed	Jim Garvie		1/27/2020	1/27/2020	\$43.94		28 and the old daycare. 1.5 Unplug sink in the children's area	
WO-3627		Com Serv - Library	General Maintenance - Library	Electrical Maintenance	Completed	Jim Garvie		1/15/2020	1/15/2020	\$43.94		1.5 T/S children's area door alarm., Alarm is working now and i got a quote for a replacement unit.	
WO-3626		Com Serv - Library	General Maintenance - Library		Completed	Jim Garvie		1/15/2020	1/15/2020	\$14.65		0.5 Replace sharps container in the men's washroom.	
WO-3555		Com Serv - Library	General Maintenance - Library	Plumbing Maintenance	Completed	Jim Garvie		11/19/2019	1/16/2020	\$102.52		3.5 Repair the leaking faucet in the staff kitchen sink, New cartridge valves on order through Revco	
WO-3666	PM-3556	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Completed	Bob Green	52 Ice Plant	1/28/2020	1/27/2020				15286
WO-3664	PM-3554	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Completed	Bob Green	52 Ice Plant	1/28/2020	1/28/2020				21058
WO-3658		Com Serv - MSC	Preventative Maintenance - MSC		Completed	Jim Garvie		1/23/2020	1/29/2020	\$102.52		Replace 2 broken bolts on furnace 5 blower motor, Threaded rod ordered from Fastenal to make 2 bolts., 3.5 Made and installed 2 bolts also aligned the sheaves.	
WO-3657	PM-3553	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	IFK Sprinkler Room	1/22/2020	1/27/2020				15271
WO-3656		Com Serv - MSC	Preventative Maintenance - MSC		Completed	Jim Garvie		1/21/2020	1/23/2020	\$395.42		13.5 Inspect all furnaces blower drive systems	
WO-3655	PM-3552	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Completed	Bob Green	IFK Ice Plant	1/21/2020	1/28/2020				15294
WO-3654	PM-3550	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	52 Ice Plant	1/21/2020	1/28/2020				15285
WO-3653	PM-3549	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	52 Ice Plant	1/21/2020	1/28/2020				15284
WO-3652	PM-3546	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Completed	Bob Green	IFK Ice Plant	1/21/2020	1/27/2020				15276
WO-3651	PM-3541	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	1/21/2020	1/20/2020				15252
WO-3650	PM-3540	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	1/21/2020	1/20/2020				15254
WO-3649	PM-3539	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	1/21/2020	1/21/2020				15253
WO-3648	PM-3538	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor Mechanical Room	1/21/2020	1/23/2020				15251
WO-3647	PM-3537	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor Mechanical Room	1/21/2020	1/23/2020				15245
WO-3646	PM-3536	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Completed	Bob Green	52 West Roof	1/21/2020	1/20/2020				21057
WO-3633		Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Jim Garvie		1/20/2020	1/22/2020	\$29.29		1 Inspect the exhaust fan for the snack counter, Tightened the drive belt	
WO-3629		Com Serv - MSC	Bench Monthly Detail Inspection		Completed	Jim Garvie		1/15/2020	1/16/2020	\$87.87		3 Install vented ceiling grates in the stairwell by the main entrance	
WO-3573	PM-3496	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	52 Ice Plant	12/2/2019	1/21/2020				15284
WO-3572	PM-3495	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	52 Ice Plant	12/2/2019	1/21/2020				15285
WO-3571	PM-3494	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Completed	Bob Green	Main Floor Pool Mechanical Room	12/2/2019	1/28/2020				15265
WO-3569	PM-3492	Com Serv - MSC	Preventative Maintenance - MSC	Filter Backwash	Completed	Bob Green	Main Floor Pool Mechanical Room	12/2/2019	1/28/2020				15266
WO-3567	PM-3085	Com Serv - MSC	Inspection - MSC	Exhaust Fan Inspection	Completed	Ray Calder Jr.	IFK Second Floor Mechanical Room	11/27/2019	1/17/2020				15258
WO-3566	PM-3077	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	Main Floor Pool Mechanical Room	11/27/2019	1/21/2020				15267
WO-3565	PM-3076	Com Serv - MSC	Inspection - MSC	Pool Furnace Inspection	Completed	Ray Calder Jr.	Second Floor Pool Mechanical Room	11/27/2019	1/28/2020				15242
WO-3500	PM-3449	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Completed	Bob Green	52 Ice Plant	10/28/2019	1/27/2020				15286
WO-3496	PM-2961	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	Main Floor Pool Mechanical Room	10/27/2019	1/20/2020				15269
WO-3495	PM-2962	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	IFK Hot Water Mechanical Room	10/27/2019	1/20/2020				15273
WO-3494	PM-2963	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	IFK Hot Water Mechanical Room	10/27/2019	1/21/2020				15272
WO-3493	PM-2964	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	Main Floor Pool Mechanical Room	10/27/2019	1/21/2020				15268
WO-3492	PM-2972	Com Serv - MSC	Inspection - MSC	Hot Water Heater Inspection	Completed	Bob Green	IFK Sprinkler Room	10/27/2019	1/21/2020				15246
WO-3491	PM-3448	Com Serv - MSC	Preventative Maintenance - MSC	Chiller Drian	Completed	Bob Green	IFK Ice Plant	10/25/2019	1/21/2020				15276
WO-3473	PM-3440	Com Serv - MSC	Inspection - MSC	Air Compressor Inspection	Completed	Bob Green	IFK Sprinkler Room	10/16/2019	1/21/2020				15271
WO-3471	PM-3438	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	Second Floor Pool Mechanical Room	10/16/2019	1/28/2020				15249
WO-3461	PM-3430	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	10/4/2019	1/17/2020				15254
WO-3460	PM-3429	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor Mechanical Room	10/4/2019	1/17/2020				15251
WO-3459	PM-3428	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor Mechanical Room	10/4/2019	1/17/2020				15245
WO-3458	PM-3427	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	10/4/2019	1/17/2020				15252
WO-3457	PM-3426	Com Serv - MSC	Preventative Maintenance - MSC	Filter/ Belt Inspection	Completed	Bob Green	IFK Second Floor West Mechanical R	10/4/2019	1/17/2020				15253
WO-3456	PM-3425	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Completed	Bob Green	IFK Ice Plant	10/4/2019	1/21/2020				15294
WO-3455	PM-3424	Com Serv - MSC	Preventative Maintenance - MSC	Condensor Inspection	Completed	Bob Green	52 Ice Plant	10/4/2019	1/28/2020				21058
WO-3441	PM-3410	Com Serv - MSC	Preventative Maintenance - MSC	Zamboni Body Check	Completed	Bob Green	ZAMBONI Room	10/4/2019	1/14/2020				15283
WO-3439	PM-3408	Com Serv - MSC	Preventative Maintenance - MSC	Dehumidifier Belt and Filter Check	Completed	Bob Green	IFK Arena	10/4/2019	1/28/2020				15248
WO-3660		Com Serv - Museum	General Maintenance-Museum	Electrical Maintenance	Completed	Jim Garvie		1/23/2020	1/24/2020	\$43.94		1.5 Repair elevator light	
WO-3659		Com Serv - Museum	General Maintenance-Museum	Electrical Maintenance	Completed	Jim Garvie		1/23/2020	1/24/2020	\$102.52		3.5 T/S front door not closing all the way, Trimmed 1/4" off the door sweep.	
WO-3631		Com Serv - Museum	General Maintenance-Museum	Electrical Maintenance	Completed	Jim Garvie		1/20/2020	1/20/2020	\$43.94		1.5 T/S basement humidifier low humidity, Fault code indicated fill/drain valve fault. Cleaned stuck drain valve	
WO-3625		Com Serv - Museum	General Maintenance-Museum	Plumbing Maintenance	Completed	Jim Garvie		1/13/2020	1/13/2020	\$43.94		T/S low humidity in the basement, Breaker for the Honeywell unit was tripped. Also reassembled the 1.5 Dristeem unit and put back in service.	
WO-3630		Com Serv - Sister Kennedy	General Maintenanc-Sister Kennedy	Electrical Maintenance	Completed	Jim Garvie		1/16/2020	1/16/2020	\$29.29		T/S noisy entry way heater, Cleaned and lubricated fan in both electric heaters. One in the entry way and 1 one in the kitchen.	
WO-3595	PM-3510	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Check Oil Level, Drain Water	Completed	Mike Beyak	Maintenance Storage Room	12/4/2019	1/20/2020				21841
WO-3594	PM-3509	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Terminal Mechanical Room	12/4/2019	1/20/2020				22678
WO-3593	PM-3508	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Lighting Control Room	12/4/2019	1/20/2020				21835
WO-3592	PM-3507	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Lighting Control Room	12/4/2019	1/20/2020				21836
WO-3591	PM-3506	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Lighting Control Room	12/4/2019	1/20/2020				21837
WO-3590	PM-3505	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Lighting Control Room	12/4/2019	1/20/2020				21838
WO-3589	PM-3504	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Maintenance Storage Room	12/4/2019	1/20/2020				21842
WO-3588	PM-3503	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Garage	12/4/2019	1/20/2020				21843
WO-3587	PM-3502	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Terminal Mechanical Room	12/4/2019	1/20/2020				21845
WO-3586	PM-3501	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Well Room	12/4/2019	1/20/2020				21840
WO-3585	PM-3500	Ops & Fac - Fort Frances Muni Airport	Monthly Inspection-Airport	Visual Inspection	Completed	Mike Beyak	Well Room	12/4/2019	1/20/2020				21839

WO-2358	Ops & Fac - Fort Frances Muni Airport	General Maintenance-Airport	Painting	Completed	Jim Garvie	12/17/2018	1/14/2020	\$2,094.24	finish painting of the main terminal ,washrooms,entrance ways exc., Mike said he will able to do some
WO-3663	Ops & Fac - Public Works	General Maintenance-PW		Completed	Jim Garvie	1/27/2020	1/28/2020	\$175.74	71.5 preparation works before Jim start, such as patching. Talk to Mike before start the works.
WO-3662	Ops & Fac - Public Works	General Maintenance-PW	Carpentry	Completed	Jim Garvie	1/27/2020	1/27/2020	\$29.29	7.5 Install air hose reel for the mechanics
WO-3632	Ops & Fac - Public Works	General Maintenance-PW	Plumbing Maintenance	Completed	Jim Garvie	1/20/2020	1/20/2020	\$14.65	1 Install lunchroom door closer
WO-3628	Ops & Fac - Public Works	General Maintenance-PW	Electrical Maintenance	Completed	Jim Garvie	1/15/2020	1/15/2020	\$14.65	0.5 Repair men's washroom toilet flush handle
WO-3623	Ops & Fac - Public Works	General Maintenance-PW		Completed	Jim Garvie	1/8/2020	1/22/2020	\$131.81	0.5 Inspect block heater receptacles in the parking lot for power. There is a leak in the urinal in the shower room when you flush. It is running down the wall., Urinal drain 4.5 kit is on order from Kaun's