

REPORTCOMMITTEE OF THE
WHOLEMay 11, 2020

A meeting of the Committee of the Whole of Council was held virtually on May 11, 2020 from 5:33 p.m. to 6:08 p.m.

PRESENT: Councillor M. Behan, Chairperson; Mayor J. Caul; Councillors W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, J. Holliday, Deputy Treasurer, A. Bisson, Recreation & Culture Manager, J. Forbes, Human Resources Manager, J. Hughes, Information Technology Manager

1. **Call to Order at 5:33 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**
3. **Disclosure of pecuniary interest and the general nature thereof - None.**
4. **Council Reports on Board & Committee Activity:**

- 4.1 Mayor June Caul - A Verbal Update was provided respecting COVID vigilance and cancelled summer events.
Councillor Michael Behan - A Verbal Update was provided respecting Moffat Fund Applications.
Councillor Wendy Brunetta - A Verbal Update was provided respecting Fort Frances Clinic Board and NOMA Executive.
Councillor Andrew Hallikas - No Verbal Update

5. **Consent Agenda:**

- 5.1 Award of RFP 20-OF-01 - Supply of Columbarium at Fort Frances Cemetery
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to award RFP 20-OF-01 to Brunet Monuments for the supply of 3 columbaria for Riverview Cemetery at a total price of \$194,977.00 plus applicable taxes, and that a by-law be prepared to authorize the Mayor and Clerk to execute the agreement on behalf of the corporation, and further that Dr. David Croal McKenzie and Herbert Williams be selected the significant people to be memorialized on the other two columbaria.

This item was pulled by Councillor Brunetta. A brief discussion took place.

- 105 Brunetta - McTaggart: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # ~~5.1~~, 5.2, ~~5.3~~, 5.4 and 5.5.

CARRIED

- 5.2 Award of Tender T-2020-05 for MHSW Services to Host Household Hazardous Waste Events in Fort Frances
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to ensure that the Miller Group be designated the Town's 2020 MSHW service provider at an estimated cost of \$29,777.85 (includes HST) in accordance with the tender documents, and further that the Town's MSHW event date is scheduled for Saturday September 12, 2020 from 9am to 3pm.

- 5.3 Operations and Facilities Operational Plan through July 1
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the service alterations relating to operational changes in response to COVID-19 pandemic be approved and further that Hammond's be reimbursed their sunk costs for the 2020 flower order and any flowers we purchase for other planting.

This item was pulled by Councillor Brunetta. A brief discussion took place.

- 5.4 Coverage for Information Technology Support Services
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to authorize a new trial arrangement of coverage for Information Technology support services between the Fort Frances Public Library Technology Centre and the Town of Fort Frances for the 2020 operating year, subject to approval by the Fort Frances Public Library Board.
- 5.5 Annual Policy Review:
1) Health and Safety Policy
2) Workplace Harassment Policy
3) Workplace Violence Policy
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the annual review of these policies.

6. Administration and Finance Division:

- 6.1 Infection control Policy with COVID-19 procedures
- approval of this report will agree to implement the new policy.

7. Operations and Facilities Division:

- 7.1 A Verbal Update on Capital Projects was provided by T. Rob, Manager of Operations & Facilities.

8. General:

- 8.1 COVID-19 Update - Standing Item
A discussion took place.

9. Information:

The following three items were received.

- 9.1 Operations & Facilities Division - Public Works Area - Operations Statistics - February 2020
- 9.2 2020 Draft General Fund Summary YTD - April 2019 vs 2020.
- 9.3 Council Remuneration and Expenses

10. Non-agenda items - None.

11. ADJOURNMENT

- 11.1 The meeting adjourned at 6:08 p.m.

- 106 Wiedenhoeft - Brunetta: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

M. Behan, Chairperson

E. Slomke, Clerk