

TOWN OF FORT FRANCES

AGENDA - June 8, 2020

MEETING - held virtually

Page

1. **COUNCIL MEETING**

(Session No. 042) to immediately follow the Committee of the Whole

1.1 Call to Order

1.2 ~~Prayer~~ Silent Meditation

1.3 Non-agenda items identified to be considered later in this meeting

1.4 Disclosure of pecuniary interest and the general nature thereof.

2. **Delegations/Deputations:**

2.1 Public Meeting re: 357/358 Application for Tax Adjustment -
McIrvine Road (2019) Roll No. 5912-010-18002-0000.

4 - 7

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes under Section 357/358 of the ***Municipal Act*** for property located at McIrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

3. **Consent Agenda:**

3.1 Items Referred from Committee of the Whole

3.2 Email from Caren Fagerdahl, Museum Advisory Board and Friends of the Museum re: Owandem

8 - 9

- will be referred to the Community Services Executive Committee for recommendation with additional input provided by the Operations & Facilities Executive Committee.

3.3 Letter from Ian McKay, RefleXion Studio re: Request for Planning Cost relief

10 - 11

- will be referred to the Planning & Development Executive Committee for recommendation.

4. **Approval of Council Minutes: ***

4.1 Session No. 041 dated May 25, 2020

5. **Approval of Committee of the Whole Minutes: ***

	Page
5.1 Session No. 042 dated May 25, 2020	
6. <u>Resolutions from tonight's Committee meeting</u>	
7. <u>By-Laws:</u>	
7.1 By-law 63/11-E being a by-law to amend by-law 63/11 The Official Plan, as amended (814/820 Scott Street)	12 - 13
7.2 By-law 03/14-T being a by-law amend by-law 03/14 the Zoning By-law, as amended (814/820 Scott Street).	14
7.3 By-law 28/20 being a by-law to delegate certain authority to the Chief Building Official.	15 - 29
7.4 By-law 29/20 being a by-law to authorize the execution of an agreement with Brunet Monuments for three Columbaria awarded through the Request for Proposal process.	30 - 32
8. <u>Information Correspondence:</u>	
8.1 AMO Communications - Watchfile dated May 28, 2020 - Watchfile dated June 4, 2020	33 - 39
8.2 City of Brantford re: Request support for Essential Workers Day - March 17	40 - 41
9. <u>Minutes:</u>	
9.1 Administration and Finance Executive Committee dated May 5, 2020.	42 - 43
9.2 Police Services Board dated February 26, 2020.	44 - 46
9.3 Operations and Facilities Executive Committee dated May 6, 2020	47 - 48
9.4 Community Services Executive Committee dated April 6, 2020	49 - 50
9.5 Committee of Adjustment dated May 14, 2020	51
10. <u>In-Camera:</u>	
10.1 Advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Property Matter	
10.2 Personal matters about an identifiable individual, including municipal or local board employees: Moffat Family Fund recommendations	
10.3 A proposed or pending acquisition or disposition of land by the municipality or local board: North End Inquiry	
10.4 A proposed or pending acquisition or disposition of land by the	

municipality or local board: Surplus Property

10.5 Labour relations or employee negotiations: Firefighter Association

11. Public Session Resumes in Committee Room:

Resolutions required, subsequent to in-camera session, will be considered at this time. Anyone wishing to obtain a copy may e-mail the Clerk tomorrow.

12. Non-agenda Items

13. ADJOURNMENT

14. * Previously distributed to Council

15. ** Items can be viewed by contacting the Clerk



**ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2020/34**

TO: Mayor Caul & Members of Council

FROM: Dawn Galusha, Treasurer

DATE: June 3, 2020

SUBJECT: 357/358 Applications for Tax Adjustment Re: Mclrvine Road
(2019) Roll# 5912-010-001-18002-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 taxes for Mclrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Recommendation

The Administration & Finance Executive Committee recommends that Council approve the adjustment of 2019 taxes under Section 357/358 of the *Municipal Act* for property located at Mclrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

Council Approval of this Report will agree to the recommendation of the Administration and Finance Executive Committee to approve the adjustment of 2019 taxes under Section 357/358 of the *Municipal Act* for property located at Mclrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
13	2019	1.1.18002	-89,709	CU	0.02743712	0.00927809	-87.66					-29.64		-117.30

System: 2020-04-14 2:32:19 PM Town of Fort Frances
User: hmatch Levy By Tax Rate Code - Summary
Batch: HM04142020TOFF

Rate Code	Description	Levy Amount
	Education-Commercial Vac Unit	-\$29.64
	Municipal-Commercial Vac Unit	-\$87.66

Levy Total
-\$117.30

*** E N D O F R E P O R T ***

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2019

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-001-180-22
Property Address: MCIRVINE RD Applicant Name: TOWN OF FORT FRANCES
Owner Name: TOWN OF FORT FRANCES Contact Number: 807-274-5323
Mailing Address: 320 PORTAGE AVE Alternative Number: _____
FF ON P9A 3P9 Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

- | | |
|---|---|
| <input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a) | <input type="checkbox"/> Became vacant or excess land – 357(1)(b) |
| <input checked="" type="checkbox"/> Became exempt – 357(1)(c) | <input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1) |
| <input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i) | <input type="checkbox"/> Mobile unit removed – 357(1)(e) |
| <input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii) | <input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f) |
| <input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g) | |

Details of Reason for s357, s358 or s359 application:

PURCHASED BY TOWN OF FORT FRANCES
DECEMBER 19, 2019

Effective from: 12.19.19 to 12.31.19 Applicant Signature: Doug Brown Date: 01.28.2020
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below			Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
				<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>CU</u>			<u>89,709</u>					
Revised:				Reason for Change: _____ _____ _____				
Reason Original Assessment Revised: _____								

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

From: [caren fagerdahl](#)
To: [Lisa Slomke](#)
Subject: [External] Fwd: Owandem
Date: Tuesday, May 26, 2020 4:55:44 PM
Attachments: [image.png](#)

[EXTERNAL] Don't click links or attachments unless you recognize the sender and know the content is safe. You can forward suspicious messages to support@fortfrances.ca.

Hi Lisa,

We are submitting this letter and attachments to be included in the next council meeting.

Thanks,

Museum Advisory Board, Friends of the Museum

P.S. Please let me know when you receive this.

Wednesday, May 22, 2020

To: Mayor and Council Town of Fort Frances

Dear Mayor and Council,

This letter is further to the discussions regarding a permanent installation for the Owandem, a tug built by Russell Brothers of Fort Frances. The museum has received notice that it will no longer be possible to store the Owandem at its current location unless a storage fee is paid. The tug has been restored by Mark Faragher. Restoration work was paid for by the Friends of the Museum and the Museum (\$20,600.) Work was completed two years ago and has been stored by Mark Faragher since that date. Mr Faragher recently notified the project's leads (Caren and Eric Fagerdahl) that he would no longer be able to store the tug for free. He is now in need of that equipment and space for other projects, in order to continue his business. Our feeling is that he has been more than generous storing it at no charge for the past two years. The Owandem is a town asset, donated by the late Arden Erickson Barnes with the provision that it be restored and displayed. Town Council did accept this piece of Fort Frances history and paid \$500 on December 15, 2016 to have it delivered to the public utilities yard for storage. As mentioned, all restoration fees have been paid by the Friends of the Fort Frances Museum and from donations made to the Museum. George Armstrong Ltd. has generously donated equipment and manpower to transfer the boat twice. Claude Jodoin has also donated his time and equipment for moving the boat. Many Fort Frances citizens have made monetary donations in order to see this dream become a reality. The Museum Advisory Committee understands the financial constraints of the town at this time. However, we are requesting that the Owandem be moved to town property and stored properly. It is the opinion of the Museum Advisory committee that the Owandem belongs on the river front beside its partner, the Hallet. It is a tribute to the great logging history of Fort Frances and Canada. It is also a living picture of the image on the back of the Canadian \$1 bill.

Thank you for your attention to this. Fort Frances Museum Advisory Committee Debbie Ballard, Chair, Caren Fagerdahl, Nell Laur, Mary Hickling, Robert Schultz

Attached:

Email from Mark Faragher

Tug boat refurbished

Tug boat has been completed since fall 2018 ,at this point I had to move boat onto trailer from work slab ,as it is hindering completion of other projects. I will have to look at storage cost for boat if we can't move by July 1 , Sincerely Mark Faragher.

Invoice with Cheque # from TOFF

852820

Roche's Towing & Salvage

customer's order no.	phone	date
		12-15-16
name <i>TOWN OF FORT FRANCES</i>		
address		
city, state, zip		
cash <input checked="" type="checkbox"/> <i>1917</i>	charge <input type="checkbox"/> <i>1917</i>	check <input type="checkbox"/> <i>1917</i>
on acct. <input type="checkbox"/> <i>1917</i>	on acct. <input type="checkbox"/> <i>1917</i>	on acct. <input type="checkbox"/> <i>1917</i>
shipping information		

quantity	description	price	amount
1	move Boat From		
2	FALLS to FORT		
3			
4			
5			
6			
7			500.00
8			
9			
10			
11			
12			
13			
14			
15			
16			

R.D.

191-7288

CHEQUE FROM TOWN OF FORT FRANCES

500.00

keep this slip for reference

DC5803UV/10-13

To Mayor June Caul and our Fort Frances town Council,

I hope this letter finds you well in these uncertain times. I want to take this opportunity to thank you all on the hard decisions you have made and swift action to protect the health and wellbeing of our community at large.

As a small business owner of the past few years, I know the surface level of your efforts taken seem easy enough; but the depth of work required to make things happen often goes unnoticed.

I thank you for your long days into the evening of deliberation, education and action during these times. As we can not meet in person, I hope you can allow me to explain myself in letter format.

This letter comes to ask you and the Committee of Adjustment and Planning and Development Executive Committee for additional deliberation in regards to my small business and the location it resides. During this economic crisis I have put myself in a situation, I hope to humbly ask for your assistance to remedy.

For the past 12 years I have worked as a Health Coach around our community. I have worked mobile most of the time with local sports teams, with our First Nation Communities and training in our local Memorial Sports Center.

I also work within clients homes who struggle with disabilities or mental health concerns that can not be met by our local establishments currently; who feel most comfortable with me in their own environment.

Working in so many homes, I was always asked to build home gyms and the word spread. Our First Nation communities also hired me to construct their own facilities and educate proper care, maintenance and use of fitness equipment and lifestyle coaching. This business came from my passion for making fitness accessible and inclusive to everyone - and it came suddenly.

In late 2019, upon opening my business up to wholesale distribution and construction of home and commercial fitness equipment I needed a space to run my business.

My business is diverse with nutrition coaching, personal training, classes and seminars and now needing to have the means for trucks to deliver to my site with a large shop door for my sales of thousands of pounds of equipment at once.

I found a shop on 840 6th Street West that I could rent that had enough space for my office, large door for equipment delivery, secure back lot storage for my distribution.

This also gave me a space where I could train my clients one on one, small groups or sports teams. I pride myself for working with our aged population and much of my equipment can be used by those with disability due to age or injury.

My goal is for people to be inspired to enjoy their life - by the means of being truly healthy and accepted by means of education and reflection on what matters to them. This was hard to do in a community space not offering that environment.

This location is zoned as Light Industrial (M1). I believe my sales and construction do meet in definition. A portion of my business would be requiring a zone in which recreation or fitness establishments are

permitted. These would be General Commercial (C2), Enterprise (E), and Tourist Commercial (TC) zones.

I will openly admit I had spoken to Chief Building Official / Municipal Planner, Cody Vangel prior to see if this would be acceptable space. He was extremely helpful and his guidance and professionalism I am greatly appreciative of. But not knowing how I could fulfil my contracts and knowing no other buildings fit my needs I did take this rental space. I can not afford to own two locations for separate but similar business needs.

From a standpoint of our town's financial security my athletic camps every year bring in on average 30-60 families spending nights in hotels and restaurants for sports tourism. And with this space we could increase that stream of healthy tourism to hundreds. I work alongside Northwestern Hockey Camp, the Fort Frances Lakers, Hosting coaching clinics from my years of education, Working with Jamie Davis to offer our local youth programming or bringing in guest coaches from around Canada.

This will draw many people from the USA and surrounding areas, over 114 of my clients already reside outside of Fort Frances. My establishment is completely mobile and I intend on hosting events such as strongman competitions, healthy lifestyle challenges, environmental initiatives as part of the "Reflection with Reflexion Studio".

I have invested in Fort Frances, on more than a financial level. My passion has always been to aid people in their wellbeing. I moved back to Fort Frances as a young professional because I value my home, I value the people and I hope this letter can ask my town leadership to value my passion as well.

My business was just starting when Covid shut us down and we will persevere no matter what comes next; but we hope it will be in our small studio in Fort Frances. Covid puts us in a large strain financially to pay the \$1800 non-refundable fee for rezoning application to not know if my business could continue once paid in the chance of getting denied.

I hope I could ask for a payment structure, delay or reduction of this fee. My business is set to aid our local economy and I hope to have a sense of community with the large plans me and my fiancée have for Reflexion Studio.

I thank you for your consideration and look forward to speaking with you at your earliest convenience,

Ian McKay



THE CORPORATION OF TOWN OF FORT FRANCES

BY-LAW NO. 63/11 – XXXXX

(Being a By-Law to amend The Official Plan, as amended – 814/820 Scott Street)

WHEREAS Friesen Five Inc. is the registered and beneficial owner (the “Owner”) of the property (the “Property”) municipally known as 814/820 Scott Street, Fort Frances, Ontario, and legally described as; PCL 411-1 AND PCL 411-2 SEC ALBTP; PT LT 411 TOWN PLOT ALBERTON AS IN SP2679,SLT19234, SLT52154, SLT99405 EXCEPT SLT30028; FORT FRANCES.;

AND WHEREAS the Property’s current land use designation is Employment Area;

AND WHEREAS Friesen Five Inc. has submitted an application (the “Application”) to amend the Municipality’s Official Plan – 2011, as amended (the “Official Plan”) to change land use designation of and for, and site specific to, the Property to Living Area in order to permit the use of the Property as multi-residential units;

AND WHEREAS the Municipality deems it desirable to amend the Official Plan to change the land use designation of and for, and site specific to, the Property to Living Area.

AND WHEREAS in accordance with Section 22(1) of the Planning Act, a Public Meeting was held on Monday May 25, 2020 to consider the Official Plan Amendment, with proper notice given to the public according to Ontario Regulation 543/06.

AND WHEREAS at its meeting held Monday May 25, 2020, Council approved the Report and recommendation of the Municipal Planner, supported by the Planning and Development Executive Committee and the Committee of Adjustment, that the application be approved.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the Municipality’s Official Plan be further amended by changing the land use designation of and for, and site specific to, the Property, from Employment Area to Living Area, and that Schedule ‘A’ to the Official Plan (Land Use Plan) and any other schedules (if any) to the Official Plan affected by such amendment shall be, and are hereby deemed to be amended accordingly.
2. That the Municipality’s Zoning By-law 03/14, as amended (the “Zoning By-law”), be further amended to ensure that, with respect to the Property, the Zoning By-law is in conformity with the Official Plan as amended by this By-law.
3. That this By-Law shall come into force and take effect on the day it is passed by Council, subject to the provisions of the Planning Act, R.S.O.1990, as amended.

READ THREE TIMES AND FINALLY PASSED in open Council this 8th day of June 2020.

J.Caul, Mayor

E.Slomke, Clerk

THE CORPORATION OF TOWN OF FORT FRANCES

BY-LAW NO. 03/14 – XXXXX

(Being a By-Law to amend Zoning By-Law #03/14, as amended – 814/820 Scott Street)

WHEREAS an application has been received from Friesen Five Inc., to have the zoning designation changed at 814/820 Scott Street, Fort Frances, Ontario, PCL 411-1 AND PCL 411-2 SEC ALBTP; PT LT 411 TOWN PLOT ALBERTON AS IN SP2679,SLT19234, SLT52154, SLT99405 EXCEPT SLT30028; FORT FRANCES.; (“the site”) to permit the proposed use of, Residential (R2) zoning designation.

AND WHEREAS Council wishes to rezone the subject property at 814/820 Scott Street from General Commercial (C2) to Residential Type Two (R2).

AND WHEREAS in accordance with Section 34(12) of the Planning Act, a Public Meeting was held on Monday May 25, 2020 to consider the subject Zoning By-Law Amendment, with proper notice given to the public according to Ontario Regulation 545/06.

AND WHEREAS at its meeting held Monday May 25, 2020, Council approved the Report and recommendation of the Municipal Planner, supported by the Planning and Development Executive Committee and the Committee of Adjustment, that the application be approved.

NOW THEREFORE the Council of the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. Town of Fort Frances Zoning By-Law #03-14 be amended to change the zoning of the property known as 814/820 Scott Street from *General Commercial (C2)* to *Residential Type Two (R2)* of its entirety.
2. That this By-Law shall come into force and take effect upon the final passing thereof as provided in The Planning Act c. 13, R.S.O. 1990, as amended, and thereupon shall be effective from the date of its passing.

READ THREE TIMES AND FINALLY PASSED in open Council this 8th day of June 2020.

J.Caul, Mayor

E.Slomke, Clerk

TOWN OF FORT FRANCES

BY-LAW NO. xx/20

(BEING a by-law to delegate certain authority to the Chief Building Official)

WHEREAS Section 8 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, provides in part, that the powers of a municipality under the Municipal Act shall be interpreted to enable the municipality to govern its affairs as it considers appropriate; and

WHEREAS Section 23.1 (1) of the Municipal Act, 2001, S.O. 2001, c. 25, authorizes a municipality to delegate its powers and duties, subject to certain restrictions; and

WHEREAS Subsection 8.(3.1) of the Building Code Act authorizes that a principal authority may, in writing, delegate to the chief building official the power to enter into agreements described in clause 8.(3)(c) and may impose conditions or restrictions with respect to the delegation; and

WHEREAS Council of the Town of Fort Frances at its May 25th, 2020 Committee of the Whole meeting, approved a report (Conditional Building Permit Agreements) from the Chief Building Official / Municipal Planner respecting the delegation of certain Council authority as recommended by the Planning & Development Executive Committee.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances **HEREBY ENACTS** as follows:

1. That the following authority, be vested in the Chief Building Official:
 - 1) The execution, on behalf of the Corporation, of written agreements (attached to this by-law as Schedules A to D) for the purpose of issuing Conditional Building Permits under subsection 8.(3) and 8.(3.1) of the Building Code Act;
 - 2) That the execution of said agreements be conducted until the emergency declared by the provincial government under and pursuant to the Emergency Management and Civic Protection Act, R.S.O. 1990, chapter E.9 and regulations thereunder, as may be amended, be lifted.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 8th day of June 2020.

J. Caul, Mayor

E. Slomke, Clerk

Multiple Owner Applicant

CONDITIONAL BUILDING PERMIT AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2020.

BETWEEN:

The Corporation of the Town of Fort Frances
(the "Municipality")

-and-

_____ and _____
(collectively, the "Owner")

WHEREAS:

A. An emergency (the "State of Emergency") has been declared under and pursuant to the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 and regulations thereunder, as may be amended (collectively, the "Act");

B. The Act and orders pursuant thereto, as well as other laws of authorities having jurisdiction and otherwise, set out and provide for, among other things, conditions, restrictions, requirements, and limitations (collectively, the "Restrictions and Requirements") with respect to construction, maintenance, repair, businesses, the operation of businesses, and otherwise;

C. The Owner is the owner of the lands and premises (the "Property"):

(i) municipally described as _____, and

(ii) legally described as _____;

and has made application to the Municipality for the issuance of a building permit; and

D. The Municipality has, subject to and upon the terms and conditions set out in this conditional building permit agreement (the "Agreement"), agreed to issue to the Owner a conditional building permit (the "Conditional Building Permit") attached to and forming part of this Agreement as **Schedule A**.

NOW THEREFORE the Municipality and the Owner (collectively the "Parties", individually a "Party") agree as follows:

1. The Municipality, subject to and upon the terms, conditions, confirmations, acknowledgments, and covenants, of and by the Owner as set out and provided in this Agreement, agrees to issue to the Owner, the Conditional Building Permit.

2. The Owner:

(a) confirms, acknowledges, and agrees that the Owner is aware of, and understands, the Act and the Restrictions and Requirements;

(b) confirms, acknowledges, and agrees that the Owner shall follow and abide by any and all applicable laws and Restrictions and Requirements, in respect of or in relation to construction and/or repair and/or maintenance and/or otherwise, and whether imposed as at the date of the issuance of the Conditional Building Permit or in the future ;

(c) shall ensure that any person or other entity (collectively, "Any Entity") hired or otherwise engaged by the Owner for the purposes of construction and/or repair and/or maintenance and/or otherwise follows and abides by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(d) shall and does hereby assume all risk in commencing and/or proceeding with, construction and/or repair and/or maintenance and/or otherwise;

(e) confirms, acknowledges, and agrees that the Conditional Building Permit may, without prejudice to and without limiting any other right or remedy the Municipality may have in law or equity, be revoked by the Municipality at any time and from time to time if the Owner and/or Any Entity fails to follow or abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future, and, upon and notwithstanding any such revocation, the Owner shall be solely responsible and liable for any costs and expenses whatsoever due to, resulting from, or occasioned by, any such revocation without recourse and/or right whatsoever against the Municipality;

(f) shall, if so ordered by the Chief Building Official of the Municipality (the "Chief Building Official"), remove, at the Owner's sole expense, the building and/or any other improvements constructed and/or repaired and/or maintained and/or otherwise in or on the Property pursuant or in relation to the Conditional Building Permit and restore the site in the manner specified by the Chief Building Official if the Owner and/or Any Entity is in default of any obligation on the Owner and/or Any Entity's part to be observed and performed under or pursuant to this Agreement;

(g) shall and does hereby agree to indemnify and save the Municipality harmless from any and all claims, demands, costs, suits, actions, causes of action, proceedings, loss, damage, expense, and/or liability or injury, of any nature or kind whatsoever, made and/or incurred by the Owner and/or the Municipality and/or any other person or entity or thing or otherwise and whether for property damage, personal injury, or death, or otherwise, arising out of, resulting from, caused by, or in any manner connected and/or related to, the issuance of this Conditional Building Permit to the Owner, and/or the Owner commencing and proceeding with construction and/or repair and/or maintenance and/or otherwise, and/or the Owner and/or Any Entity refusing, failing, or neglecting to follow or abide by all applicable laws and/or Restrictions and Requirements; and

(h) confirms, acknowledges, and agrees that the Municipality, by issuing the Conditional Building Permit as provided for herein to the Owner or otherwise, does not acknowledge or approve of any of the terms of any agreement made between the Owner and Any Entity, or otherwise, with respect to any construction, maintenance, and/or repair done or to be done in or on the Property or otherwise.

3. The Owner shall at all times hereafter execute and deliver all such further documents and instruments do such further acts and things necessary or desirable to give effect to this Agreement.
4. If the Owner is constituted by more than one person or entity, the obligations of each such person and/or entity hereunder shall be joint and several.
5. This Agreement may be registered against title to the Property and the Municipality is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any person or entity acquiring any interest in the Property subsequent to the registration of the Agreement.
6. There is no representation, warranty, collateral agreement, or condition, which affects this Agreement other than as expressed herein.
7. This Agreement shall be read with all changes of gender or number required by the context.
8. This Agreement shall be interpreted under and governed by the laws of the Province of Ontario.
9. This Agreement may be executed by the Municipality and the Owner in separate counterparts (by original, facsimile, or scanned email transmission, each of which when so executed and delivered shall be deemed to be an original and all of which together shall constitute one and the same document.
10. This Agreement and everything contained in it shall enure to the benefit of and be binding upon the Parties and their successors and assigns.

IN WITNESS WHEREOF the Parties have executed this Agreement.

Witness

Owner

Witness

Owner

The Corporation of the Town of Fort Frances

per: _____
Chief Building Official

Multiple Owner Non-Owner Applicant

CONDITIONAL BUILDING PERMIT AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2020.

BETWEEN:

The Corporation of the Town of Fort Frances
(the "Municipality")

-and-

(the "Applicant")

-and-

_____ and _____
(collectively, the "Owner")

WHEREAS:

A. An emergency (the "State of Emergency") has been declared under and pursuant to the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 and regulations thereunder, as may be amended (collectively, the "Act");

B. The Act and orders pursuant thereto, as well as other laws of authorities having jurisdiction and otherwise, set out and provide for, among other things, conditions, restrictions, requirements, and limitations (collectively, the "Restrictions and Requirements") with respect to construction, maintenance, repair, businesses, the operation of businesses, and otherwise;

C. The Owner is the owner of the lands and premises (the "Property"):

(i) municipally described as _____, and

(ii) legally described as _____;

D. The Applicant has, by and on behalf of the Owner, made application to the Municipality for the issuance of a building permit for and in respect of the Property; and

E. The Municipality has, subject to and upon the terms and conditions set out in this conditional building permit agreement (the "Agreement"), agreed to issue to the Applicant a conditional building permit (the "Conditional Building Permit") attached to and forming part of this Agreement as **Schedule A**.

NOW THEREFORE the Municipality, the Applicant, and the Owner (collectively the “Parties”, individually a “Party”) agree as follows:

1. The Municipality, subject to and upon the terms, conditions, confirmations, acknowledgments, and covenants, of and by the Applicant and the Owner as set out and provided in this Agreement, agrees to issue to the Applicant, the Conditional Building Permit.

2. The Applicant and the Owner:

(a) confirm, acknowledge, and agree that the Applicant and the Owner are aware of, and understand, the Act and the Restrictions and Requirements;

(b) confirm, acknowledge, and agree that the Applicant and the Owner shall follow and abide by any and all applicable laws and Restrictions and Requirements in respect of or in relation to construction and/or repair and/or maintenance and/or otherwise, and whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(c) shall ensure that any person or other entity (collectively, “Any Entity”) hired or otherwise engaged by the Applicant and/or the Owner for the purposes of construction and/or repair and/or maintenance and/or otherwise follow and abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(d) shall and do hereby assume all risk in commencing and/or proceeding with, construction and/or repair and/or maintenance and/or otherwise;

(e) confirm, acknowledge, and agree that the Conditional Building Permit may, without prejudice to and without limiting any other right or remedy the Municipality may have in law or equity, be revoked by the Municipality at any time and from time to time if the Applicant and/or the Owner and/or Any Entity fails to follow or abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future, and, upon and notwithstanding any such revocation, the Applicant and the Owner shall be solely responsible and liable for any costs and expenses whatsoever due to, resulting from, or occasioned by, any such revocation without recourse and/or right whatsoever against the Municipality;

(f) shall, if so ordered by the Chief Building Official of the Municipality (the “Chief Building Official”), remove, at the Applicant and the Owner’s sole expense, the building and/or any other improvements constructed and/or repaired and/or maintained and/or otherwise in or on the Property pursuant or in relation to the Conditional Building Permit and restore the site in the manner specified by the Chief Building Official if the Applicant and/or the Owner and/or Any Entity is in default of any obligation on the Applicant and/or the Owner and/or Any Entity’s part to be observed and performed under or pursuant to this Agreement;

(g) shall and do hereby agree to indemnify and save the Municipality harmless from any and all claims, demands, costs, suits, actions, causes of action, proceedings, loss, damage, expense, and/or liability or injury, of any nature or kind whatsoever, made and/or incurred by the Applicant and/or the Owner and/or the Municipality and/or any other person or entity or thing or otherwise and whether for property damage, personal injury, or death, or otherwise, arising out of, resulting from, caused by, or in any manner connected and/or related to, the issuance of this Conditional Building Permit to the

Applicant, and/or the Applicant and/or the Owner commencing and proceeding with construction and/or repair and/or maintenance and/or otherwise, and/or the Applicant and/or the Owner and/or Any Entity refusing, failing, or neglecting to follow or abide by all applicable laws and/or Restrictions and Requirements; and

(h) confirm, acknowledge, and agree that the Municipality, by issuing the Conditional Building Permit as provided for herein to the Applicant or otherwise, does not acknowledge or approve of any of the terms of any agreement made between the Applicant and/or the Owner and Any Entity, or otherwise, with respect to any construction and/or repair and/or maintenance and/or otherwise done or to be done in or on the Property or otherwise.

3. The Applicant and the Owner shall at all times hereafter execute and deliver all such further documents and instruments, and shall do such further acts and things necessary or desirable to give effect to this Agreement.

4. If the Applicant and/or the Owner is constituted by more than one person or entity, the obligations of each such person and/or entity hereunder shall be joint and several.

5. This Agreement may be registered against title to the Property and the Municipality is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any person or entity acquiring any interest in the Property subsequent to the registration of the Agreement.

6. The Owner of the Property represents, confirms, and acknowledges that the Applicant is the authorized agent and representative of the Owner for all purposes of the application for the Conditional Building Permit and/or any matter or thing related to or in respect thereof, and that the Applicant has authority to bind the Owner.

7. There is no representation, warranty, collateral agreement, or condition, which affects this Agreement other than as expressed herein.

8. This Agreement shall be read with all changes of gender or number required by the context.

9. This Agreement shall be interpreted under and governed by the laws of the Province of Ontario.

10. This Agreement may be executed by the Municipality, the Applicant, and/or the Owner in separate counterparts by original, facsimile, or scanned email transmission, each of which when so executed and delivered shall be deemed to be an original and all of which together shall constitute one and the same document.

11. This Agreement and everything contained in it shall enure to the benefit of and be binding upon the Parties and their successors and assigns.

IN WITNESS WHEREOF the Parties have executed this Agreement.

Witness

Applicant

Witness

Owner

Witness

Owner

The Corporation of the Town of Fort Frances

per: _____
Chief Building Official

Single Owner Applicant

CONDITIONAL BUILDING PERMIT AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2020.

BETWEEN:

The Corporation of the Town of Fort Frances
(the "Municipality")

-and-

(the "Owner")

WHEREAS:

A. An emergency (the "State of Emergency") has been declared under and pursuant to the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 and regulations thereunder, as may be amended (collectively, the "Act");

B. The Act and orders pursuant thereto, as well as other laws of authorities having jurisdiction and otherwise, set out and provide for, among other things, conditions, restrictions, requirements, and limitations (collectively, the "Restrictions and Requirements") with respect to construction, maintenance, repair, businesses, the operation of businesses, and otherwise;

C. The Owner is the owner of the lands and premises (the "Property"):

(i) municipally described as _____, and

(ii) legally described as _____;

and has made application to the Municipality for the issuance of a building permit; and

D. The Municipality has, subject to and upon the terms and conditions set out in this conditional building permit agreement (the "Agreement"), agreed to issue to the Owner a conditional building permit (the "Conditional Building Permit") attached to and forming part of this Agreement as **Schedule A**.

NOW THEREFORE the Municipality and the Owner (collectively the "Parties", individually a "Party") agree as follows:

1. The Municipality, subject to and upon the terms, conditions, confirmations, acknowledgments, and covenants of and by the Owner as set out and provided in this Agreement, agrees to issue to the Owner, the Conditional Building Permit.

2. The Owner:

(a) confirms, acknowledges, and agrees that the Owner is aware of, and understands, the Act and the Restrictions and Requirements;

(b) confirms, acknowledges, and agrees that the Owner shall follow and abide by any and all applicable laws and Restrictions and Requirements, in respect of or in relation to construction and/or repair and/or maintenance and/or otherwise, and whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(c) shall ensure that any person or other entity (collectively, "Any Entity") hired or otherwise engaged by the Owner for the purposes of construction and/or repair and/or maintenance and/or otherwise follows and abides by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(d) shall and does hereby assume all risk in commencing and/or proceeding with, construction and/or repair and/or maintenance and/or otherwise;

(e) confirms, acknowledges, and agrees that the Conditional Building Permit may, without prejudice to and without limiting any other right or remedy the Municipality may have in law or equity, be revoked by the Municipality at any time and from time to time if the Owner and/or Any Entity fails to follow or abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future, and, upon and notwithstanding any such revocation, the Owner shall be solely responsible and liable for any costs and expenses whatsoever due to, resulting from, or occasioned by, any such revocation without recourse and/or right whatsoever against the Municipality;

(f) shall, if so ordered by the Chief Building Official of the Municipality (the "Chief Building Official"), remove, at the Owner's sole expense, the building and/or any other improvements constructed and/or repaired and/or maintained and/or otherwise in or on the Property pursuant or in relation to the Conditional Building Permit and restore the site in the manner specified by the Chief Building Official if the Owner and/or Any Entity is in default of any obligation on the Owner and/or Any Entity's part to be observed and performed under or pursuant to this Agreement;

(g) shall and does hereby agree to indemnify and save the Municipality harmless from any and all claims, demands, costs, suits, actions, causes of action, proceedings, loss, damage, expense, and/or liability or injury, of any nature or kind whatsoever, made and/or incurred by the Owner and/or the Municipality and/or any other person or entity or thing or otherwise and whether for property damage, personal injury, or death, or otherwise, arising out of, resulting from, caused by, or in any manner connected and/or related to, the issuance of this Conditional Building Permit to the Owner, and/or the Owner commencing and proceeding with construction and/or repair and/or maintenance and/or otherwise, and/or the Owner and/or Any Entity refusing, failing, or neglecting to follow or abide by all applicable laws and/or Restrictions and Requirements; and

(h) confirms, acknowledges, and agrees that the Municipality, by issuing the Conditional Building Permit as provided for herein to the Owner or otherwise, does not acknowledge or approve of any of the terms of any agreement made between the Owner and Any Entity, or otherwise, with respect to any construction, maintenance, and/or repair done or to be done in or on the Property or otherwise.

3. The Owner shall at all times hereafter execute and deliver all such further documents and instruments and do such further acts and things necessary or desirable to give effect to this Agreement.
4. This Agreement may be registered against title to the Property and the Municipality is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any person or entity acquiring any interest in the Property subsequent to the registration of the Agreement.
5. There is no representation, warranty, collateral agreement, or condition, which affects this Agreement other than as expressed herein.
6. This Agreement shall be read with all changes of gender or number required by the context.
7. This Agreement shall be interpreted under and governed by the laws of the Province of Ontario.
8. This Agreement may be executed by the Municipality and the Owner in separate counterparts (by original, facsimile, or scanned email transmission, each of which when so executed and delivered shall be deemed to be an original and all of which together shall constitute one and the same document.
9. This Agreement and everything contained in it shall enure to the benefit of and be binding upon the Parties and their successors and assigns.

IN WITNESS WHEREOF the Parties have executed this Agreement.

Witness

Owner

The Corporation of the Town of Fort Frances

per: _____
Chief Building Official

Single Owner Non-Owner Applicant

CONDITIONAL BUILDING PERMIT AGREEMENT

THIS AGREEMENT made this _____ day of _____, 2020.

BETWEEN:

The Corporation of the Town of Fort Frances
(the "Municipality")

-and-

(the "Applicant")

-and-

(the "Owner")

WHEREAS:

A. An emergency (the "State of Emergency") has been declared under and pursuant to the Emergency Management and Civil Protection Act, R.S.O. 1990, Chapter E.9 and regulations thereunder, as may be amended (collectively, the "Act");

B. The Act and orders pursuant thereto, as well as other laws of authorities having jurisdiction and otherwise, set out and provide for, among other things, conditions, restrictions, requirements, and limitations (collectively, the "Restrictions and Requirements") with respect to construction, maintenance, repair, businesses, the operation of businesses, and otherwise;

C. The Owner is the owner of the lands and premises (the "Property"):

(i) municipally described as _____, and

(ii) legally described as _____;

D. The Applicant has, by and on behalf of the Owner, made application to the Municipality for the issuance of a building permit for and in respect of the Property; and

E. The Municipality has, subject to and upon the terms and conditions set out in this conditional building permit agreement (the "Agreement"), agreed to issue to the Applicant a conditional building permit (the "Conditional Building Permit") attached to and forming part of this Agreement as **Schedule A**.

NOW THEREFORE the Municipality, the Applicant, and the Owner (collectively the “Parties”, individually a “Party”) agree as follows:

1. The Municipality, subject to and upon the terms, conditions, confirmations, acknowledgments, and covenants, of and by the Applicant and the Owner as set out and provided in this Agreement, agrees to issue to the Applicant, the Conditional Building Permit.

2. The Applicant and the Owner:

(a) confirm, acknowledge, and agree that the Applicant and the Owner are aware of, and understand, the Act and the Restrictions and Requirements;

(b) confirm, acknowledge, and agree that the Applicant and the Owner shall follow and abide by any and all applicable laws and Restrictions and Requirements in respect of or in relation to construction and/or repair and/or maintenance and/or otherwise, and whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(c) shall ensure that any person or other entity (collectively, “Any Entity”) hired or otherwise engaged by the Applicant and/or the Owner for the purposes of construction and/or repair and/or maintenance and/or otherwise follow and abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future;

(d) shall and do hereby assume all risk in commencing and/or proceeding with, construction and/or repair and/or maintenance and/or otherwise;

(e) confirm, acknowledge, and agree that the Conditional Building Permit may, without prejudice to and without limiting any other right or remedy the Municipality may have in law or equity, be revoked by the Municipality at any time and from time to time if the Applicant and/or the Owner and/or Any Entity fails to follow or abide by all applicable laws and Restrictions and Requirements, whether imposed as at the date of the issuance of the Conditional Building Permit or in the future, and, upon and notwithstanding any such revocation, the Applicant and the Owner shall be solely responsible and liable for any costs and expenses whatsoever due to, resulting from, or occasioned by, any such revocation without recourse and/or right whatsoever against the Municipality;

(f) shall, if so ordered by the Chief Building Official of the Municipality (the “Chief Building Official”), remove, at the Applicant and the Owner’s sole expense, the building and/or any other improvements constructed and/or repaired and/or maintained and/or otherwise in or on the Property pursuant or in relation to the Conditional Building Permit and restore the site in the manner specified by the Chief Building Official if the Applicant and/or the Owner and/or Any Entity is in default of any obligation on the Applicant and/or the Owner and/or Any Entity’s part to be observed and performed under or pursuant to this Agreement;

(g) shall and do hereby agree to indemnify and save the Municipality harmless from any and all claims, demands, costs, suits, actions, causes of action, proceedings, loss, damage, expense, and/or liability or injury, of any nature or kind whatsoever, made and/or incurred by the Applicant and/or the Owner and/or the Municipality and/or any other person or entity or thing or otherwise and whether for property damage, personal injury, or death, or otherwise, arising out of, resulting from, caused by, or in any manner connected and/or related to, the issuance of this Conditional Building Permit to the

Applicant, and/or the Applicant and/or the Owner commencing and proceeding with construction and/or repair and/or maintenance and/or otherwise, and/or the Applicant and/or the Owner and/or Any Entity refusing, failing, or neglecting to follow or abide by all applicable laws and/or Restrictions and Requirements; and

(h) confirm, acknowledge, and agree that the Municipality, by issuing the Conditional Building Permit as provided for herein to the Applicant or otherwise, does not acknowledge or approve of any of the terms of any agreement made between the Applicant and/or the Owner and Any Entity, or otherwise, with respect to any construction and/or repair and/or maintenance and/or otherwise done or to be done in or on the Property or otherwise.

3. The Applicant and the Owner shall at all times hereafter execute and deliver all such further documents and instruments, and shall do such further acts and things necessary or desirable to give effect to this Agreement.

4. If the Applicant and/or the Owner is constituted by more than one person or entity, the obligations of each such person and/or entity hereunder shall be joint and several.

5. This Agreement may be registered against title to the Property and the Municipality is entitled to enforce its provisions against the Owner and, subject to the Registry Act and the Land Titles Act, any person or entity acquiring any interest in the Property subsequent to the registration of the Agreement.

6. The Owner of the Property represents, confirms, and acknowledges that the Applicant is the authorized agent and representative of the Owner for all purposes of the application for the Conditional Building Permit and/or any matter or thing related to or in respect thereof, and that the Applicant has authority to bind the Owner.

7. There is no representation, warranty, collateral agreement, or condition, which affects this Agreement other than as expressed herein.

8. This Agreement shall be read with all changes of gender or number required by the context.

9. This Agreement shall be interpreted under and governed by the laws of the Province of Ontario.

10. This Agreement may be executed by the Municipality, the Applicant, and/or the Owner in separate counterparts by original, facsimile, or scanned email transmission, each of which when so executed and delivered shall be deemed to be an original and all of which together shall constitute one and the same document.

11. This Agreement and everything contained in it shall enure to the benefit of and be binding upon the Parties and their successors and assigns.

IN WITNESS WHEREOF the Parties have executed this Agreement.

Witness

Applicant

Witness

Owner

The Corporation of the Town of Fort Frances

per: _____
Chief Building Official

TOWN OF FORT FRANCES

BY-LAW NO. xx/20

Being a by-law to authorize the execution of an agreement with Brunet Monuments for Three Columbaria awarded through the Request for Proposal process - the *Municipal Act, 2001*

WHEREAS on May 11, 2020 Council approved a report from T. Rob, Manager of Operations & Facilities to award the RFP (20-OF-01) to Brunet Monuments for the supply of three columbaria at Riverview Cemetery;

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

- 1. That the agreement with Brunet Monuments, in the form of Schedule “A” attached to this by-law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

This by-law shall come into force and take effect on the final passing thereof.

READ THREE TIMES and finally passed in open Council this 8th day of June 2020.

J. Caul, Mayor

E. Slomke, Clerk



405 Bertrand Street – Winnipeg, Manitoba R2H 0P4
Phone (204) 233-7864 – Toll Free 1-888-733-3323 – Fax (204) 233-FAXX
Web: www.brunetmonuments.com – E-mail: info@brunetmonuments.com

May 22, 2020

Mayor June Caul, and Mrs. Elizabeth Slomke, County Clerk
Of the Town of Fort Frances
320 Portage Avenue,
Fort Frances, Ontario
P9A 3P9

CONTRACT FOR THE PURCHASE OF (3) COLUMBARIA

Dear Mayor Caul,
Please consider this to be a contract agreement between Brunet Monuments Inc. hereinafter called "the vendor" and Mayor June Caul of the Town of Fort Frances hereinafter called "the purchaser". Brunet Monuments Inc. shall supply and install (3) three 112 double niche columbaria for the Town of Fort Frances as follows:

THE 112 NICHE WALK IN COLUMBARIUM: -Specifications each-
(Holds 224 urns)

Niche Size	14"wide x 10" deep x 8" high, double urn niches
Niche Layout	7 niches wide x 8 niches high x 2 sides
Overall Size	10-8 long x 5-0 deep x 7-6 high
Weight	18320 lbs.

MATERIAL AND SIZE BREAKDOWN - MAIN PIECES

This columbarium is constructed entirely with solid granite.

<u>Top - Roof</u>	Mountain Rose Granite	10-8 x 5-0.25 x 0-6	All polished, sawn drip line underneath
<u>Roof Caps</u>	Imported Black Granite	4-2 x 0-6 x 0-8	All polished round caps
<u>Base</u>	Mountain Rose Granite	10-8 x 5-0.25 x 0-8	All pol. with top moldings
<u>Side Walls</u>	Mountain Rose Granite	8-8 x 0-3 x 6-8.25	Polished front
<u>End Wall</u>	Imported Black Granite	4-2.25 x 0-6 x 5-8.25	All polished
<u>End Wall with Door:</u>			
<u>2 End Pieces</u>	Imported Black Granite	1-3.5 x 0-6 x 5-8.25	Polished where showing
<u>The Door</u>	Imported Black Granite	1-8.50 x 0-3 x 5-7.75	All Polished
<u>Door Trims</u>	Imported Black Granite	0-6 x 0-1 x 5-8.25	(2) All Polished
<u>Door Stopper</u>	Imported Black Granite	0-2 x 0-2.25 x 0-3	Polished

We have added a door stopper to prevent the door from breaking the door trims if they are pushed too far or too hard from the wind.

“Perpetuating the Memory of Manitobans since 1910”

This columbarium is assembled in our factory by our experts with bronze clamps, stainless steel dowels and glued with our special epoxy procedure.
Included in this contract is the installation of Aluminum shelving. Please find attached photos of these aluminum niches. (Addendum-1)

PRICE: The price will be \$64,999.00 plus \$8,449.87 Hst. = \$73,448.87 Each.
\$73,448.87 x 3 units = \$220,346.61 Total

This price includes aluminum shelving, complete installation in the cemetery, training for staff and all exterior markings for niche identification.
Carvings and etchings on the doors and the end-walls are included in the price for each Columbarium Unit.
Design proofs to be sent for approval prior to carving and etching.
The price does not include the foundation, landscaping or the future inscriptions.

This price converts to a cost of \$580.35.00 per double niche.

NOTES: I have examined the section where the new columbarium shall be placed and have discussed the installation with your Cemetery Foreman, Trevor, and there may be some need to cut or trim some branches, or trees to allow us to install the units with a crane. If possible, I would entertain the idea of simply pulling back some branches to allow access.

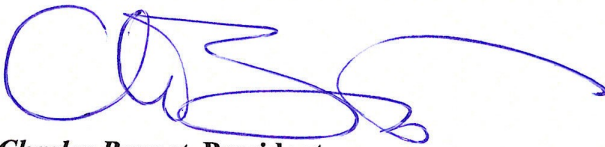
This unit is a pre-assembled columbarium which has a **full Perpetual Warranty**. We unconditionally warrant this unit for perpetuity against defects.

DELIVERY: 14 to 16 weeks from reception of Purchase order.

TERMS: 1/3 with the order
1/3 when installed – Day of installation
1/3 30 days following installation

Signed on this day, _____ -between-

Mayor June Caul, and
"The Purchaser"



Charles Brunet, President
"The Vendor"

Elizabeth Slomke, County Clerk,
"The Purchaser"

"Perpetuating the Memory of Manitobans since 1910"

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May 28, 2020

In This Issue

- COVID-19 resources.
- Municipal Labour Relations During Covid-19 Part 2 webinar now available.
- 2020-2022 AMO Board of Directors - Call for Nominations.
- Former Mississauga CAO Janice Baker takes stock.
- Resolutions on Blue Box Transition due by June 30.
- On-site and excess soil management webinar.
- Update on AMO's groundbreaking Virtual Conference.
- AMO Annual Conference Exhibit Hall.
- Communications through COVID-19.
- ONE Investment launches first Joint Investment Board for Ontario municipalities.
- 507/18 energy reporting deadline extended.
- FCM MAMP funding - up to 90% for group road/sidewalk assessments.
- Group buying COVID-19 PPE and vendor updates.

COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO/OMHRA and Hicks Morley again [tackled some of the tough questions](#) on labour relations and human resources during COVID-19.

AMO Matters

Please be advised that in accordance with AMO's governing by-law, the Secretary-Treasurer is requesting nominations to the 2020 - 2022 AMO Board of Directors. A [completed nomination form and supporting material](#) must be received no later than 12:00 noon, Monday, June 22, 2020.

On the latest episode of [AMO's ON Topic Podcast](#), Brian Rosborough, AMO Executive Director, is joined by recently retired Mississauga City Manager Janice Baker, who looks back over her long municipal career.

Municipal Councils that operate Blue Box programs have until June 30, 2020 to pass a resolution on transition. For more information contact [Dave Gordon](#), or check [our website](#).

Provincial Matters

On July 1, a regulatory framework under the *Environmental Protection Act*, O.Reg. 406/19, will come into effect to address the management of excess soils associated with the construction and redevelopment of brownfields. [Register for a free webinar](#) on June 4, where an expert panel will discuss the changes from a legal and municipal perspective.

Eye on Events

AMO is the first municipal organization to bring its Conference virtual. In the past few weeks we have been working hard on developing the platform and program. Information is coming soon on all the things you are most interested in. Visit the [AMO website](#) for details and [register](#) today.

AMO 2020 Conference is going virtual and delegates will be able to interact with exhibitors in new and innovative ways that ensures access to resources that will play an important role in your communities the days, weeks and months ahead. We will be sharing this exciting information soon.

The need to pivot and respond quickly is a part of our new reality. To help you communicate the right message during COVID-19, we are offering AMO's Social Media webinar series for a nominal fee through AMO's Municipal Education Portal. [Register now](#).

LAS

LAS Blog: [ONE Investment](#) has launched the first Joint Investment Board for municipalities in Ontario. [Check out the announcement](#) to learn more about how the new Prudent Investor Standard can benefit your community.

The Ministry of Energy's annual 507/18 energy reporting deadline has been extended to October 1, 2020 due to the pandemic. The Ministry is hosting [webinars](#) related to the reporting on June 2, 16, 30, July 14, 28, or September 8 or 22. Access the Ministry's [energy reporting portal](#) with useful information. Questions, email BPSsupport@ontario.ca.

The FCM MAMP program will fund up to 90% of a LAS [Road and Sidewalk Assessment](#) if you partner with your neighbours for the project. [Contact us](#) to learn how collaboration can make this program even more beneficial to your community.

The LAS [Municipal Group Buying Program](#) includes PPE through Grainger. Check out our [COVID-19 update page](#) for more information on ordering and for updates from our vendors.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[ONE Investment](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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June 4, 2020

In This Issue

- COVID-19 resources.
- 2020-2022 AMO Board of Directors - Call for Nominations.
- Resolutions on Blue Box Transition due by June 30.
- Register for Blue Box webinar on June 9.
- Celebrate Accessibility Week.
- Apply for an AMO Federal Gas Tax Award!
- Deliver municipal services efficiently with digital solutions.
- Ontario government launches broadband fund
- On-site and excess soil management webinar.
- Update on AMO's groundbreaking Virtual Conference.
- AMO launches Virtual 2020 Exhibit Hall!
- Communications through COVID-19.
- Energy reporting deadline extended due to COVID-19.
- LAS is on YouTube.
- Group buying COVID-19 updates, PPE, and custom offerings.
- Road & Sidewalk Assessment - 80-90% funding available.
- Municipal participation is KEY to #ProjectMapleLeaf - eradicate human trafficking!
- Careers with TRCA, Peel Region and Niagara-on-the-Lake.

COVID-19 Resources

AMO's [COVID-19 Resources page](#) is being updated continually so you can find critical information in one place. Please send any of your municipally related pandemic questions to covid19@amo.on.ca.

AMO Matters

Please be advised that in accordance with AMO's governing by-law, the Secretary-Treasurer is requesting nominations to the 2020 - 2022 AMO Board of Directors. A [completed nomination form and supporting material](#) must be received no later than 12:00 noon, Monday, June 22, 2020.

Municipal Councils that operate Blue Box programs have until June 30, 2020 to pass a resolution on transition. For more information contact [Dave Gordon](#), or check [our website](#).

On June 9 from 10-12 noon, join Dave Gordon & Amber Crawford for a webinar on the Blue Box transition to full producer responsibility. Please [register here](#) or contact [Amber](#) for more information.

Municipal governments are at the forefront of creating accessible communities. Join AMO in celebrating [National AccessAbility Week](#).

Has your community financed an innovative, exciting, or impactful infrastructure

project with the federal Gas Tax Fund? [Appy for an AMO Federal Gas Tax Award by end of day Wednesday, June 10](#) to celebrate your municipality's efforts!

AMO and [eSolutionsGroup](#), our building barrier-free websites partner, [hosted a webinar](#) to discuss digital tools that help municipalities maintain business operations and provide efficient services during the current crisis, the recovery, and beyond. These include digital forms, e-payments, and e-procurement.

Provincial Matters

On June 3, the Province announced the launch of the Improving Connectivity in Ontario (ICON) Program. This program was initially announced in July 2019, and AMO is pleased to see the Province moving forward. For more information on the program [click here](#), or contact [Amber Crawford](#), Policy Advisor.

On July 1, a regulatory framework under the *Environmental Protection Act*, O.Reg. 406/19, will come into effect to address the management of excess soils associated with the construction and redevelopment of brownfields. [Register for a free webinar](#) on June 4, where an expert panel will discuss the changes from a legal and municipal perspective.

Eye on Events

AMO is leading the way with its 2020 virtual conference providing the opportunity for you to participate from your desktop or mobile, living room or dock. New information on the program and Exhibit Hall are available now. Check back often as we update our [website](#) and you can [register here](#).

AMO's 2020 Conference [virtual exhibit hall](#) offers an unparalleled opportunity for you to showcase your products and connect with delegates. Providing greater flexibility, extended trade show hours and multiple points of interaction and ways to highlight your products, this year's exhibit hall is a must attend event.

The need to pivot and respond quickly is a part of our new reality. To help you communicate the right message during COVID-19, we are offering AMO's Social Media webinar series for a nominal fee through AMO's Municipal Education Portal. [Register now](#).

LAS

The Ministry of Energy has extended the 507/18 energy reporting deadline to October 1, 2020 due to COVID. They will run [webinars](#) on the reporting on June 16, 30; July 14, 28; September 8 or 22. Check out the Ministry's [reporting portal](#) for more information. Email BPSsupport@ontario.ca if you have questions.

Did you know LAS has a YouTube Channel? [Subscribe here](#) for webinars, program updates, and more!

Our [Group Buying Covid-19 update page](#) is being updated regularly. Offerings include PPE through Grainger, custom supplies from ATS Traffic and Staples Business Advantage to help you safely manage the pandemic in your facilities and communities.

A [Road and Sidewalk Assessment](#) with LAS provides the information needed to optimize every dollar spent on your surface assets. [FCM funding](#) is now available to cover up to 90% of the project cost. [Contact us](#) to get started.

Municipal Wire*

Human trafficking and sexual exploitation of children happens in municipalities across Canada at alarming rates. Sign up to eradicate this issue and link your community to the national challenge. On July 30 use your media to add the #eradicate filter, record your video stating "I joined the #ProjectMapleLeaf movement to #eradicate the buying and selling of girls (and boys) in Canada." Invite 7 others to do the same. September 1 share #ProjectMapleLeaf messages playing in 4600 Tim Hortons coast to coast. October 1 join participants at your local Tim Hortons to watch the final message. Municipal participation is key.

Careers

Enforcement Officer, Enforcement and Compliance - Toronto and Region Conservation Authority. Position status: Full Time (TRCA-127-20). Reports to: Manager of Enforcement and Compliance. To apply to this posting, please visit Toronto and Region Conservation Authority Careers. Please submit your resume and cover letter quoting job posting #TRCA-127-20 prior to midnight on June 14, 2020.

Chief Administration Officer (CAO) - Region of Peel. Position Type and Status: Regular Full-time. System ID: 2020-10088. Post End Date: 11:59 P.M., June 19, 2020. To apply for this position, please click here.

Chief Administrative Officer (CAO) - Town of Niagara-on-the-Lake. To explore this opportunity further, please submit your resume and related information online to Kartik Kumar, Legacy Executive Search Partners at notlcao@lesp.ca by Friday, July 31st, 2020. We thank all applicants for their interest; however, only those selected for an interview will be contacted.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

AMO Watch File Tel: 416.971.9856

Conferences/Events

Policy and Funding Programs

LAS Local Authority Services

MEPCO Municipal Employer Pension Centre of Ontario

ONE Investment

Media Inquiries Tel: 416.729.5425

Municipal Wire, Career/Employment and Council Resolution Distributions

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.



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200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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May 28, 2020

Will Bouma, MPP
96 Nelson Street
Suite 101
Brantford, ON N3T 2X1

Sent via email will.bouma@pc.ola.org

Phil McColeman, MP
108 St. George Street
Suite 3
Brantford, ON N3R 1V6

Sent via email phil.mccoleman@parl.gc.ca

Re: Essential Workers Day – March 17

Please be advised that Brantford City Council at its meeting held May 26, 2020 adopted the following:

10.1 Essential Workers Day – Councillor Wall

WHEREAS the Province of Ontario enacted a Declaration of Emergency on March 17th, 2020 in response to the COVID-19 Worldwide Pandemic; and

WHEREAS during the state of emergency certain services have been deemed essential services by the Government of Ontario; and

WHEREAS citizens are asked to isolate at home to reduce the spread of COVID-19 as essential workers continue to work and provide an essential service to their community; and

WHEREAS essential workers across the country are risking their lives; and

WHEREAS some essential workers have been stricken with illness, suffered trauma or injury, or lost their lives as a result of providing an essential service; and

WHEREAS without this dedicated workforce, essential services, including but not limited to, healthcare, police, fire, paramedics, military, social services, community services, food distribution, agriculture, postal and delivery services, education, security, transit, financial services, hospitality, commerce, manufacturing, construction, maintenance and repair, waste management, sanitation services, government, and administrative services would fail to function; and

WHEREAS our community owes a profound debt of gratitude to every single essential worker who ensured our community could continue to operate;

NOW THEREFORE, the Municipal Council of The Corporation of the City of Brantford HEREBY RESOLVES as follows:

- A. THAT March 17 BE PROCLAIMED by the Council for The Corporation of the City of Brantford to be Essential Workers Day in the City of Brantford; and
- B. THAT the Clerk BE DIRECTED to provide a copy of this resolution, with a covering letter, to MPP Will Bouma and MP Phil McColeman to respectfully request that the Government of Ontario and the Government of Canada formally declare March 17 to be Essential Workers Day to honour all of the essential workers who sacrificed so much during the COVID-19 pandemic; and
- C. THAT all municipalities across Ontario and Canada BE INVITED to proclaim March 17 to be Essential Workers Day in their respective municipalities, and that a copy of this resolution be provided to AMO, LUMCO, FCM, and ROMA for that purpose.



Tanya Daniels
City Clerk
tdaniels@brantford.ca

cc All Ontario municipalities
Association of Municipalities of Ontario (AMO)
Large Urban Mayor's Caucus of Ontario (LUMCO)
Federation of Canadian Municipalities
Rural Ontario Municipal Association (ROMA)

TOWN OF FORT FRANCESMINUTESSESSION NO. # 7May 5, 2020

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room and virtually to members off-site on May 5, 2020 from Noon. to 12:57 p.m. Roll Call was completed by Councillor W. Brunetta to confirm all attendees.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, J. Holliday, Deputy Treasurer, J. Forbes, Human Resources Manager, E. Slomke, Clerk, J. Hughes, Information Technology Manager, K. Lawson, Deputy Clerk

1. **Call to Order - Noon**
2. **Disclosure of pecuniary interest and the general nature thereof - no items identified**
3. **Approval of Previous Committee Minutes**

3.1 Session No. 6 dated April 21, 2020.

Hallikas-Judson: Approved as presented.

CARRIED

4. **Items Referred from Council - none identified**
5. **New Business**

- 5.1 Request from Councillor Judson - Broadcasting~Video of Council Meeting.
Councillor Judson advised that during the August 2019 AMO Conference, he met with representatives from Shaw Cable. As a result of those conversations he was looking to determine if staff could look into options for the recording of online meetings. A brief discussion was held. Committee recommended that the IT Manager investigate options for recording and possibly archiving footage for later use.
- 5.2 Annual Policy Review - Health and Safety Policy; Workplace Harassment Policy and Workplace Violence Policy.
J. Forbes, Human Resources Manager was in attendance to provide an overview of the documents. Committee recommended approval of the policies as presented.

5.3 Procedural Bylaw Review Part 4

E. Slomke, Municipal Clerk was in attendance to provide an overview / clarification of this portion of the proposed Procedural By-Law. Members provided direction to the Clerk which will be included in the final draft document once completed for final presentation to Council.

5.4 Coverage for Information Technology Support Services.

J. Hughes, IT Manager was in attendance provide an overview of his report. Jeremy advised he will be furthering discussions on this matter with the Fort Frances Public Library and Technology Centre.

6. Information

6.1 2020 Draft General Fund Budget - Actual to April 17, 2020. - received as information.

7. Adjourn 12:57 p.m. / Next Meeting Date - May 19, 2020

Executive Committee Chair

D. Brown, CAO

TOWN OF FORT FRANCESMINUTESSESSION NO. # 2February 26, 2020

The meeting of Police Services Board of the Town of Fort Frances was held in the Committee Room, Civic Centre on February 26, 2020 from 8:44 a.m. to 9:55 a.m.

PRESENT: Mayor J. Caul, Vice Chairperson; L. Hamilton and G. Rogozinski

ALSO PRESENT: Inspector N. Schmidt, Detachment Commander, Staff Sgt. D. McLean, Constable Ryan Smith (8:44 a.m. to 8:47 a.m.), Constable Roy Belluz (8:44 a.m. to 8:47 a.m.), K. Lawson, Deputy Clerk/PSB Secretary

REGRETS: Councillor J. McTaggart, Chair

1. Call to Order

- 1.1 Constable Ryan Smith from the Fort Frances Detachment introduced himself to the Board members. Inspector Schmidt commended Constable Smith on his work with the detachment to date. His Coach Officer Roy Belluz was also in attendance and was introduced to the new Board members.

2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting. - none identified

3. Disclosure of pecuniary interest and the general nature thereof - no matters identified

4. Approval of Agenda

- 4.1 Session No. 2 dated February 26, 2020.

7/20 Rogozinski-Hamilton: THAT the Police Services board approve the February 26, 2020 agenda as prepared.

CARRIED

5. Approval of Previous Board Minutes

- 5.1 Session No. 1 dated January 24, 2020.

8/20 Rogozinski-Hamilton: THAT the minutes of the Board meeting being Session No. 1 dated January 24, 2020 having been typed and distributed to members now be approved.

CARRIED

6. Business Arising from the Minutes

- 6.1 Update - 2 Special Constables for Court Security.
- Inspector Schmidt provided members with an update on the search for Court Security officers.
- 6.2 Update OPP Region Regional Roundtable Locations North West • Kenora • February 12th, 2020 (housekeeping resolution for attendance).
Mayor Caul and Inspector Schmidt provided an overview of the discussions and materials supplied for this event which was attended by themselves along with Board Chair J. McTaggart. Inspector Schmidt identified that those municipalities not currently covered under municipal policing contracts will now be receive their policing services from the OPP by default. At the present time all First Nation communities within the detachments and reporting locations are now being policed by Treaty 3. Should any of those communities decide to opt out of their current agreement, they would also receive policing services from the OPP by default. He advised that he had reached out to all district municipalities to encourage them to attend the roundtable session. To his knowledge Fort Frances was the only one in attendance. He further advised that Section 10 designation would be removed. A small discussion took place with respect to the possibility of having joint Police Service Boards and possible make up of same.

7. New Business

- 7.1 Protocols between PSB and Detachment Commander - update from Inspector N. Schmidt.
Inspector Schmidt advised that he had been contacted by the Regional Superintendent who advised that he had concerns respecting this document and had forwarded it to the Municipal Policing Bureau. The document was found in some cases to be in contradiction of the municipality's current policing agreement. He also advised that Fort Frances was the only municipality currently using this protocol. It was felt that the policies and procedures found within would be better served as internal policies for use by the Board. In all things policing is guided by the Act and the current policing agreement.
- 7.2 Fort Frances Police Services Board Detachment Commander's Report dated February 26, 2020 (Reporting on January 2020).
- Please refer to attached materials. Inspector Schmidt provided a statistical overview of the report. He advised the Board that traffic related accident data will be changing as the geographic area covered could include anything from the Township of Albion to Highway 502. He advised that on February 19th an OPP recruitment drive was held which was very well attended. He provided an update on the recent meeting of the Mobile Crisis Response Team and advised that the next Board meeting reporting presentation will include a Team report covering the month of February.

10/20 Hamilton-Rogozinski: THAT the Fort Frances Police Services Board receive the January 2020 Detachment Commander's report as presented by Inspector N. Schmidt, Detachment Commander, Rainy River District O.P.P.

CARRIED

8. Standing Items

8.1 Provincial Appointments to the Fort Frances Police Services Board.
The Board Secretary advised that as of February 20th, 2020 there had been no movement on appointments for Fort Frances.

9. Information Correspondence:

9.1 2020 Draft Police Services Board Budget.
This material was received.

10. Next Meeting Date - April 17, 2020

11. In-Camera - No items identified.

12. Adjournment

12.1 The meeting adjourned at 9:55 a.m.

11/20 Rogozinski-Hamilton: THAT this meeting of the Town of Fort Frances Police Services Board be now closed.

CARRIED

Board Chair

Board Secretary

TOWN OF FORT FRANCESMINUTESSESSION NO. #008May 6, 2020

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Skype (virtual meeting resources) on May 6, 2020 from 8:30 a.m. to 9:05 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Disclosure of pecuniary interest and the general nature thereof

2.1 None

3 Approval of Previous Committee Minutes

3.1 Minutes from the previous meeting on April 22, 2020 - the minutes were approved as amended.

4 Non-agenda Items

4.1 None

5 New Business

5.1 Award of RFP 20-OF-01 - Supply of a Columbarium at Fort Frances Cemetery - the administration report was approved as amended.

5.2 Award of Tender T-2020-05 for MHSW Services to Host Household Hazardous Waste Events in Fort Frances-the administration report was approved as presented.

6 Outstanding Items

6.1 Operations and Facilities Operational Plan through July 1 - the administration report was approved as presented.

7 Adjourn / Next Meeting Date

7.1 Meeting adjourned at 9:05 a.m.

Next meeting May 20, 2020.

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #022

April 6, 2020

The meeting of Community Services Executive Committee of the Town of Fort Frances was held in the Online on April 6, 2020 from 10:30 a.m. to 11.04 a.m.

PRESENT: Andrew Hallikas - Chairman, Michael Behan - Councillor, Rick Wiedenhoeft - Councillor, Mayor June Caul (ex-officio), Aaron Bisson, Recreational and Culture Manager

ALSO PRESENT: Doug Brown, CAO

- 1 **CALL TO ORDER (Session #022)**
- 2 **APPROVAL OF AGENDA (Call for Non-Agenda Items)**
- 3 **DISCLOSURE OF CONFLICT OF INTEREST AND THE GENERAL NATURE THEREOF - None**
- 4 **APPROVAL OF PREVIOUS COMMITTEE MINUTES**
 - 4.1 Approved as Amended
- 5 **ITEMS REFERRED FROM COUNCIL**
 - 5.1 Rainy Lake Gymnastics Academy Request - Leave as is unless suitable compromise can be reached.
- 6 **NEW BUSINESS**
 - 6.1 Amendment to Policy Number:2.5 - Approved as Presented
 - 6.2 FFMGH Tournament Ice - Approved as Presented
- 7 **IN-CAMERA**
- 8 **NON-AGENDA ITEMS**
- 9 **INFORMATION**
- 10 **ADJOURNMENT**

A. Hallikas, Executive Committee Chair

A. Bisson, Recreational and Culture Manager

TOWN OF FORT FRANCESMINUTESCOMMITTEE OF
ADJUSTMENTMay 14, 2020

The meeting of Committee of Adjustment of the Town of Fort Frances was held Virtually on May 14, 2020 from 5:30 p.m. to 5:38 p.m.

PRESENT: Gary Rogozinski (Chair), Donald Taylor, Barry Jackson, Don Eldridge

ALSO PRESENT: Cody Vangel (CBO/Municipal Planner), Kaleb Firth (Friesen Five Inc.)

1. **Call to Order** - 5:30pm
2. **Non-agenda items**
None
3. **Declarations, Municipal Conflict of Interest Act**
None
4. **Minutes of Previous Meetings**
 - 4.1 December 19, 2019
 - Approved as presented

Moved by Barry Jackson, seconded by Don Eldridge
5. **Committee Applications**
 - 5.1 B2-2020: Application to Rezone 814/820 Scott Street From General Commercial to Residential Type Two
C1-2020: Application to Amend the Official Plan Designation for 814/820 Scott Street From Employment Area to Living Area
 - Secretary treasurer provided verbal summary of both applications.
 - Kaleb Firth (Friesen Five Inc.) confirmed verbal summary and had nothing more to add.
 - Committee of Adjustment engaged in short discussion on the application and made recommendation to approve the applications.

All Committee of Adjustment members present voted in favour of the proposed applications.
6. **Other Business**
Next Committee of Adjustment meeting to be held Thursday June 4, 2020 at 5:30pm. Email confirmation to be sent out to all members.
7. **Meeting Close**
5:38pm



Chair, Committee of Adjustment



C. Vangel, Chief Building Official / Municipal Planner
Secretary to Committee of Adjustment