

TOWN OF FORT FRANCES

AGENDA - May 28, 2012

COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers

(Session No. 58) 5:30 p.m. to 6:18 p.m.

Page

Call to Order (in Committee Room)

Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.

Disclosure of pecuniary interest and the general nature thereof.

In-Camera - 5:31 p.m. to 5:50 p.m.

Non-agenda in-camera items

Public Session Resumes in Council Chambers: 5:55 p.m.

Consent Agenda - 5:56 p.m. to 6:05 p.m.

7.1	Award Tender 12-OF-01 - 2012 Road Reconstruction and Watermain Replacement (see attached materials).	3-12
7.2	Award Tender 12-OF-02 - 2012 Portage Avenue Underpass Pumpstation Modifications.	13-21
7.3	MNR/Town of Fort Frances Bear Responder Agreement.	22-28
7.4	Rainy River Standard Condominium Corp. #1 - Request to Plant Trees on Town Right of Way - Crowe Avenue.	29-32
7.5	Sister Kennedy Centre - New Horizons Van Grant.	33-34
7.6	2012 Surplus Assets Sale.	35-36
7.7	Child Care Service Audited Statements.	37-39
7.8	2012 BIA Budget and Tax Rates.	40-42
7.9	Mayors Coalition Financial Request.	43-47
7.10	Fort Frances Canadian Bass Championship Financial Request.	48-57

Consent Agenda - 5:56 p.m. to 6:05 p.m.

- 7.11 Dress Code Policy, Health and Safety Policy, Workplace Harassment and Violence Policy. 58-62

Operations and Facilities Division - 6:05 p.m. to 6:12 p.m.

- 8.1 Update on Capital Projects

Information -

- 9.1 Building Department Statistics Canada Report for the period April 1, 2012 to April 30, 2012. 63-64

Non-agenda items - 6:13 p.m.



May 22, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

SUBJECT: Award Tender 12-OF-01- 2012- Road Reconstruction & Watermain Replacement – Phase 1 Eighth Street East, King’s Hwy. Watermain Replacement, Hydrant Replacement - Phase two – Second St. East Reconstruction & Mowat Avenue Reconstruction

During the week of April 21, 2012, the Town advertised for a Tender Call for the above stated work with the tender closing on Tuesday, May 15, 2012. Advertisements were placed in the Fort Frances Times, Chronicle Journal, Thunder Bay Construction Association, Winnipeg Construction Association and on the www.tenderlisting.com web site.

Nine (9) tender packages were distributed to construction contractors and/or suppliers with Four (4) Contractors submitting tender bids;

Contractor	Price (HST included Plus \$ 200,000 Contingency Allowance)
Makkinga Contracting	\$ 2,084,491.79
Bay City Contractors Inc.	\$ 2,166,656.35
Wagner Construction Canada ULC	\$ 2,209,925.18
Tom Veert Contracting Ltd.	\$ 2,387,554.12

The work tendered consists of three (3) individual projects to be completed in 2012 as follows:

- 1) 8th Street East - between Victoria Avenue & Christine Avenue – Roadbed, Installation new HL4 asphalt surface and Storm Sewer Ditching
- 2) Replacement of 743 meters of 150mm diameter watermain with 250 mm watermain along King’s Hwy. from just east of Daniel Avenue to Pit Road No. 1
- 3) Replacement of 9 Fire Hydrant Sets at various locations throughout the Town.

The work is scheduled to begin on June 18, 2012 and be completed by August 31, 2012.

One (1) project in 2013 as follows:

Second Street East - between Central Avenue & just west of Mowat Avenue - replacement of watermain and sanitary sewer lines and upgrades to storm sewer system.

Mowat Avenue - Between Third Street East to just south of 2nd Street East

The work is scheduled to begin on May 22, 2013 and be completed by July 31, 2013.

In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. There were no mathematic errors with the tender bids submitted, however, there is an issue with the low tender, Makkinga Contracting selected asphalt subcontractor, AJ Positano Paving. At the request of the Town's Project Manager, ENL, the asphalt subcontractor was changed to Pioneer Construction where the tender bid was adjusted upward by \$ 3800 plus engineering costs. **See Spreadsheet No. 1**, which outlines details on all four (4) tender bids received and the associated costs for each individual project.

The low bid was Makkinga Contracting out of Thunder Bay where the total cost for the 2012 work is \$ 709,152 that includes \$ 100,000 contingency allowance and no HST. In regards to the Eighth Street Project, the highlighted in "blue" is work to be completed on the water distribution system which will be funded from the water reserve fund. The highlighted in "purple" are the unit prices of Makkinga's bid which are higher than the average of four (4) tenders submitted. The highlighted in "green" is for the replacement of 9 fire hydrant sets throughout the community which is not part of the King's Hwy. watermain replacement project.

Please review the attached **Spreadsheet No. 2- Phase 1 - 2012** - outlining the Council approved 2012 capital budget for each project vs. the lowest bid from Makkinga contracting plus ENL engineering costs. There is a net saving of approximately \$ 400,564.62 at this time, however, the 8th Street project is over the approved budget by \$69,923.20. This budget shortfall is a result of two factors; 1) addressing the storm sewer ditches to ensure drainage takes place and designing a thicker layer of asphalt as a result of servicing the commercial business along this section of 8th Street.

Please find attached a letter report from ENL recommending that Makkinga Contracting be awarded Phase 1 or the 2012 portion of this tender as they are the low tender and have performed well on similar projects in other communities in the area. The exact amount of the contract with Makkinga Contracting is \$ 801,341.76 including HST and \$ 100,000 contingency allowance.

It is recommended by Administration that the following be approved:

1. Award Phase 1 (2012 work) of Tender 12-OF-01- 2012 Tender 12-OF-01- 2012- Road Reconstruction & Watermain Replacement – Phase 1 8th Street East, King's Hwy. Watermain Replacement, Hydrant Replacement - Phase two – 2nd St East Reconstruction & Mowat Avenue Reconstruction to Makkinga Contracting at an estimated cost of \$ 801,341.76 which includes HST and a contingency allowance of \$ 100,000.
2. That the estimated cost overrun of \$69,923.20 for the reconstruction of 8th Street be funded from the Federal Gas Tax Revenue.
3. That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,
Operations & Facilities Division

Doug Brown

Doug Brown, P. Eng.
Operations & Facilities Manager

RECOMMENDED

MAY 22 2017

DIV. MNG. *Doug Brown*

EXECUTIVE COMM. *R. Widenhoft*

Council approval of this report will ensure the following:

- 1.) Award Phase 1 (2012 work) of Tender 12-OF-01- 2012 Tender 12-OF-01- 2012- Road Reconstruction & Watermain Replacement – Phase 1 8th Street East, King's Hwy. Watermain Replacement, Hydrant Replacement - Phase two – 2nd St East Reconstruction & Mowat Avenue Reconstruction to Makkinga Contracting at an estimated cost of \$ 801,341.76 which includes HST and a contingency allowance of \$ 100,000.
- 2.) That the estimated cost overrun of \$69,923.20 for the reconstruction of 8th Street be funded from the Federal Gas Tax Revenue.
- 3.) That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances

SPREADSHEET No. 1 TOWN OF FORT FRANCES
2012 ROAD RECONSTRUCTION & WATERMAIN REPLACEMENT
TENDER NO12-OF-01
TENDER COMPARISON

Engineer's Estimate				Tom Veer Contracting		Wagner Construction Canada		Bay City Contracting		Makings Contracting		Average - 4 Tenders	
EST QTY	UNIT	TOTAL BID PRICE	UNIT BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
SECTION A - Road Reconstruction (Phase One)													
550	m ³ (P)	\$ 10.00	\$ 5,500.00	\$ 9.00	\$ 4,950.00	\$ 9.00	\$ 4,950.00	\$ 8.50	\$ 4,675.00	\$ 11.00	\$ 6,050.00	\$ 9.38	\$ 5,156.25
200	t	\$ 200.00	\$ 40,000.00	\$ 335.00	\$ 67,000.00	\$ 336.00	\$ 67,200.00	\$ 340.00	\$ 68,000.00	\$ 210.00	\$ 42,000.00	\$ 305.25	\$ 61,050.00
600	t	\$ 20.00	\$ 12,000.00	\$ 21.00	\$ 12,600.00	\$ 18.00	\$ 10,800.00	\$ 17.00	\$ 10,200.00	\$ 17.50	\$ 10,500.00	\$ 18.38	\$ 11,025.00
450	t	\$ 17.00	\$ 7,650.00	\$ 14.00	\$ 6,300.00	\$ 15.00	\$ 6,750.00	\$ 14.00	\$ 6,300.00	\$ 9.00	\$ 4,050.00	\$ 13.00	\$ 5,850.00
1	ea	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,300.00	\$ 1,300.00	\$ 1,250.00	\$ 1,250.00	\$ 1,120.00	\$ 1,120.00	\$ 1,367.50	\$ 1,367.50
2	ea	\$ 1,500.00	\$ 3,000.00	\$ 1,910.00	\$ 3,820.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 530.00	\$ 1,060.00	\$ 885.00	\$ 1,770.00
88	m (P)	\$ 200.00	\$ 17,600.00	\$ 289.00	\$ 25,432.00	\$ 250.00	\$ 22,000.00	\$ 280.00	\$ 24,640.00	\$ 95.00	\$ 8,360.00	\$ 228.50	\$ 20,108.00
1	ea	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 11,000.00	\$ 11,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,650.00	\$ 2,650.00	\$ 6,037.50	\$ 6,037.50
750	m ² (P)	\$ 3.00	\$ 2,250.00	\$ 4.00	\$ 3,000.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.25	\$ 2,437.50
62	m (P)	\$ 50.00	\$ 3,100.00	\$ 26.00	\$ 1,612.00	\$ 20.00	\$ 1,240.00	\$ 15.00	\$ 930.00	\$ 58.00	\$ 3,596.00	\$ 29.75	\$ 1,844.50
1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,100.00	\$ 3,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 1,680.00	\$ 1,680.00	\$ 1,795.00	\$ 1,795.00
1	LS	\$ 3,500.00	\$ 3,500.00	\$ 4,600.00	\$ 4,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	\$ 2,750.00	\$ 3,080.00	\$ 3,080.00	\$ 3,232.50	\$ 3,232.50
800	m ²	\$ 10.00	\$ 8,000.00	\$ 11.00	\$ 8,800.00	\$ 10.00	\$ 8,000.00	\$ 12.00	\$ 9,600.00	\$ 11.00	\$ 8,800.00	\$ 11.00	\$ 8,800.00
2	ea	\$ 250.00	\$ 500.00	\$ 510.00	\$ 1,020.00	\$ 500.00	\$ 1,000.00	\$ 300.00	\$ 600.00	\$ 540.00	\$ 1,080.00	\$ 482.50	\$ 925.00
Total Section A													
\$ 114,100.00													
SECTION B - Watermain Improvements (Phase One)													
743	m (P)	\$ 550.00	\$ 408,650.00	\$ 451.00	\$ 335,093.00	\$ 350.00	\$ 260,050.00	\$ 340.00	\$ 252,620.00	\$ 223.00	\$ 165,689.00	\$ 341.00	\$ 253,363.00
5	ea	\$ 3,000.00	\$ 15,000.00	\$ 4,705.00	\$ 23,525.00	\$ 1,800.00	\$ 9,000.00	\$ 3,200.00	\$ 16,000.00	\$ 3,500.00	\$ 17,500.00	\$ 3,301.25	\$ 16,506.25
14	ea	\$ 2,000.00	\$ 28,000.00	\$ 3,780.00	\$ 52,920.00	\$ 2,500.00	\$ 35,000.00	\$ 1,625.00	\$ 22,750.00	\$ 1,850.00	\$ 25,900.00	\$ 2,168.75	\$ 30,362.50
1	LS	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00	\$ 12,500.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 19,600.00	\$ 19,600.00	\$ 16,775.00	\$ 16,775.00
9	ea	\$ 12,000.00	\$ 108,000.00	\$ 12,338.00	\$ 111,042.00	\$ 8,100.00	\$ 72,900.00	\$ 8,750.00	\$ 78,750.00	\$ 9,330.00	\$ 83,970.00	\$ 9,665.50	\$ 86,998.50
45	m	\$ 200.00	\$ 9,000.00	\$ 194.00	\$ 8,730.00	\$ 200.00	\$ 9,000.00	\$ 200.00	\$ 9,000.00	\$ 113.00	\$ 5,085.00	\$ 176.25	\$ 7,953.75
7	ea	\$ 250.00	\$ 1,750.00	\$ 330.00	\$ 2,310.00	\$ 500.00	\$ 3,500.00	\$ 300.00	\$ 2,100.00	\$ 726.00	\$ 5,082.00	\$ 464.00	\$ 3,248.00
4,050	m ²	\$ 10.00	\$ 40,500.00	\$ 10.10	\$ 40,905.00	\$ 10.00	\$ 40,500.00	\$ 12.00	\$ 48,600.00	\$ 11.00	\$ 44,550.00	\$ 10.78	\$ 43,638.75
300	t	\$ 35.00	\$ 10,500.00	\$ 38.30	\$ 11,490.00	\$ 18.00	\$ 5,400.00	\$ 18.00	\$ 5,400.00	\$ 27.00	\$ 8,100.00	\$ 22.88	\$ 6,862.50
Total Section B													
\$ 631,400.00													
SECTION C - General (Phase One)													
1	LS	\$ 20,000.00	\$ 20,000.00	\$ 25,000.00	\$ 25,000.00	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 22,400.00	\$ 22,400.00	\$ 20,600.00	\$ 20,600.00
1	LS	\$ 35,000.00	\$ 35,000.00	\$ 50,000.00	\$ 50,000.00	\$ 40,000.00	\$ 40,000.00	\$ 28,500.00	\$ 28,500.00	\$ 115,000.00	\$ 115,000.00	\$ 53,375.00	\$ 53,375.00
1	LS	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
Total Section C													
\$ 155,000.00													
SECTION D - Road Reconstruction (Phase Two)													
3,150	m ³ (P)	\$ 10.00	\$ 31,500.00	\$ 9.00	\$ 28,350.00	\$ 9.00	\$ 28,350.00	\$ 8.50	\$ 26,775.00	\$ 11.00	\$ 34,650.00	\$ 9.38	\$ 29,531.25
Total Section D													
\$ 114,100.00													
SECTION E - Road Reconstruction (Phase One)													
550	m ³ (P)	\$ 10.00	\$ 5,500.00	\$ 9.00	\$ 4,950.00	\$ 9.00	\$ 4,950.00	\$ 8.50	\$ 4,675.00	\$ 11.00	\$ 6,050.00	\$ 9.38	\$ 5,156.25
200	t	\$ 200.00	\$ 40,000.00	\$ 335.00	\$ 67,000.00	\$ 336.00	\$ 67,200.00	\$ 340.00	\$ 68,000.00	\$ 210.00	\$ 42,000.00	\$ 305.25	\$ 61,050.00
600	t	\$ 20.00	\$ 12,000.00	\$ 21.00	\$ 12,600.00	\$ 18.00	\$ 10,800.00	\$ 17.00	\$ 10,200.00	\$ 17.50	\$ 10,500.00	\$ 18.38	\$ 11,025.00
450	t	\$ 17.00	\$ 7,650.00	\$ 14.00	\$ 6,300.00	\$ 15.00	\$ 6,750.00	\$ 14.00	\$ 6,300.00	\$ 9.00	\$ 4,050.00	\$ 13.00	\$ 5,850.00
1	ea	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,300.00	\$ 1,300.00	\$ 1,250.00	\$ 1,250.00	\$ 1,120.00	\$ 1,120.00	\$ 1,367.50	\$ 1,367.50
2	ea	\$ 1,500.00	\$ 3,000.00	\$ 1,910.00	\$ 3,820.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 530.00	\$ 1,060.00	\$ 885.00	\$ 1,770.00
88	m (P)	\$ 200.00	\$ 17,600.00	\$ 289.00	\$ 25,432.00	\$ 250.00	\$ 22,000.00	\$ 280.00	\$ 24,640.00	\$ 95.00	\$ 8,360.00	\$ 228.50	\$ 20,108.00
1	ea	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 11,000.00	\$ 11,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,650.00	\$ 2,650.00	\$ 6,037.50	\$ 6,037.50
750	m ² (P)	\$ 3.00	\$ 2,250.00	\$ 4.00	\$ 3,000.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.25	\$ 2,437.50
62	m (P)	\$ 50.00	\$ 3,100.00	\$ 26.00	\$ 1,612.00	\$ 20.00	\$ 1,240.00	\$ 15.00	\$ 930.00	\$ 58.00	\$ 3,596.00	\$ 29.75	\$ 1,844.50
1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,100.00	\$ 3,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 1,680.00	\$ 1,680.00	\$ 1,795.00	\$ 1,795.00
1	LS	\$ 3,500.00	\$ 3,500.00	\$ 4,600.00	\$ 4,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	\$ 2,750.00	\$ 3,080.00	\$ 3,080.00	\$ 3,232.50	\$ 3,232.50
800	m ²	\$ 10.00	\$ 8,000.00	\$ 11.00	\$ 8,800.00	\$ 10.00	\$ 8,000.00	\$ 12.00	\$ 9,600.00	\$ 11.00	\$ 8,800.00	\$ 11.00	\$ 8,800.00
2	ea	\$ 250.00	\$ 500.00	\$ 510.00	\$ 1,020.00	\$ 500.00	\$ 1,000.00	\$ 300.00	\$ 600.00	\$ 540.00	\$ 1,080.00	\$ 482.50	\$ 925.00
Total Section E													
\$ 114,100.00													
SECTION F - Road Reconstruction (Phase Two)													
550	m ³ (P)	\$ 10.00	\$ 5,500.00	\$ 9.00	\$ 4,950.00	\$ 9.00	\$ 4,950.00	\$ 8.50	\$ 4,675.00	\$ 11.00	\$ 6,050.00	\$ 9.38	\$ 5,156.25
200	t	\$ 200.00	\$ 40,000.00	\$ 335.00	\$ 67,000.00	\$ 336.00	\$ 67,200.00	\$ 340.00	\$ 68,000.00	\$ 210.00	\$ 42,000.00	\$ 305.25	\$ 61,050.00
600	t	\$ 20.00	\$ 12,000.00	\$ 21.00	\$ 12,600.00	\$ 18.00	\$ 10,800.00	\$ 17.00	\$ 10,200.00	\$ 17.50	\$ 10,500.00	\$ 18.38	\$ 11,025.00
450	t	\$ 17.00	\$ 7,650.00	\$ 14.00	\$ 6,300.00	\$ 15.00	\$ 6,750.00	\$ 14.00	\$ 6,300.00	\$ 9.00	\$ 4,050.00	\$ 13.00	\$ 5,850.00
1	ea	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,300.00	\$ 1,300.00	\$ 1,250.00	\$ 1,250.00	\$ 1,120.00	\$ 1,120.00	\$ 1,367.50	\$ 1,367.50
2	ea	\$ 1,500.00	\$ 3,000.00	\$ 1,910.00	\$ 3,820.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 530.00	\$ 1,060.00	\$ 885.00	\$ 1,770.00
88	m (P)	\$ 200.00	\$ 17,600.00	\$ 289.00	\$ 25,432.00	\$ 250.00	\$ 22,000.00	\$ 280.00	\$ 24,640.00	\$ 95.00	\$ 8,360.00	\$ 228.50	\$ 20,108.00
1	ea	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00	\$ 7,000.00	\$ 11,000.00	\$ 11,000.00	\$ 3,500.00	\$ 3,500.00	\$ 2,650.00	\$ 2,650.00	\$ 6,037.50	\$ 6,037.50
750	m ² (P)	\$ 3.00	\$ 2,250.00	\$ 4.00	\$ 3,000.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.00	\$ 2,250.00	\$ 3.25	\$ 2,437.50
62	m (P)	\$ 50.00	\$ 3,100.00	\$ 26.00	\$ 1,612.00	\$ 20.00	\$ 1,240.00	\$ 15.00	\$ 930.00	\$ 58.00	\$ 3,596.00	\$ 29.75	\$ 1,844.50
1	LS	\$ 2,000.00	\$ 2,000.00	\$ 3,100.00	\$ 3,100.00	\$ 1,000.00	\$ 1,000.00	\$ 1,400.00	\$ 1,400.00	\$ 1,680.00	\$ 1,680.00	\$ 1,795.00	\$ 1,795.00
1	LS	\$ 3,500.00	\$ 3,500.00	\$ 4,600.00	\$ 4,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,750.00	\$ 2,750.00	\$ 3,080.00	\$ 3,080.00	\$ 3,232.50	\$ 3,232.50
800	m ²	\$ 10.00	\$ 8,000.00	\$ 11.00	\$ 8,800.00	\$ 10.00	\$ 8,000.00	\$ 12.00	\$ 9,600.00	\$ 11.00	\$ 8,800.00	\$ 11.00	\$ 8,800.00
2	ea	\$ 250.00	\$ 500.00	\$ 510.00	\$ 1,020.00	\$ 500.00	\$ 1,000.00	\$ 300.00	\$ 600.00	\$ 540.00	\$ 1,080.00	\$ 482.50	\$ 925.00
Total Section F													
\$ 114,100.00													
SECTION G - Road Reconstruction (Phase One)													
550	m ³ (P)	\$ 10.00	\$ 5,500.00	\$ 9.00	\$ 4,950.00	\$ 9.00	\$ 4,950.00	\$ 8.50	\$ 4,675.00	\$ 11.00	\$ 6,050.00	\$ 9.38	\$ 5,156.25
200	t	\$ 200.00	\$ 40,000.00	\$ 335.00	\$ 67,000.00	\$ 336.00	\$ 67,200.00	\$ 340.00	\$ 68,000.00	\$ 210.00	\$ 42,000.00	\$ 305.25	\$ 61,050.00
600	t	\$ 20.00	\$ 12,000.00	\$ 21.00	\$ 12,600.00	\$ 18.00	\$ 10,800.00	\$ 17.00	\$ 10,200.00	\$ 17.50	\$ 10,500.00	\$ 18.38	\$ 11,025.00
450	t	\$ 17.00	\$ 7,650.00	\$ 14.00	\$ 6,300.00	\$ 15.00	\$ 6,750.00	\$ 14.00	\$ 6,300.00	\$ 9.00	\$ 4,050.00	\$ 13.00	\$ 5,850.00
1	ea	\$ 1,500.00	\$ 1,500.00	\$ 1,800.00	\$ 1,800.00	\$ 1,300.00	\$ 1,300.00	\$ 1,250.00	\$ 1,250.00	\$ 1,120.00	\$ 1,120.00	\$ 1,367.50	\$ 1,367.50
2	ea	\$ 1,500.00	\$ 3,000.00	\$ 1,910.00	\$ 3,820.00	\$ 600.00	\$ 1,200.00	\$ 500.00	\$ 1,000.00	\$ 530.00	\$ 1,060.00	\$ 885.00	\$ 1,770.00
88	m (P)	\$ 200.00	\$ 17,600.00	\$ 289.00	\$ 25,432.00	\$ 250.00	\$ 22,000.00	\$ 280.00	\$ 24,640.00	\$ 95.00	\$ 8,360.00	\$ 228.50	\$ 20,108.00
1	ea	\$ 7,500.00	\$ 7,500.00	\$ 7,000.00									

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PN 11035

Spreadsheet No. 2 - Capital Budget
Tender 12-OF-01

Phase 1 - 2012

Capital Code	Capital Project	Approved Capital	Low Bid Makkinga	ENL Engineering	Subtotal	Town's portion HST	Total Cost	Approved Budget - Forecasted Costs
C961-9137-1523	Fire Hydrant Sets	\$100,000.00	\$108,426.66	\$10,842.67	\$119,269.33	\$2,099.14	\$121,368.47	-\$21,368.47
C961-9247-1523	King's Hwy Watermain	\$917,425.00	\$383,923.60	\$38,392.36	\$422,315.96	\$7,432.76	\$429,748.72	\$487,676.28
C313-9250-1523	8th Street East	\$65,000.00	\$116,801.74	\$11,680.17	\$128,481.91	\$2,261.28	\$130,743.20	-\$65,743.20
	Total	\$1,082,425.00	\$609,152.00	\$60,915.20	\$670,067.20	\$11,793.18	\$681,860.38	\$400,564.62

Phase 2 - 2013

Road Work	\$724,272.07	\$72,427.21	\$796,699.28	\$14,021.91	\$810,721.18
Storm Sewer	\$70,813.91	\$7,081.39	\$77,895.30	\$1,370.96	\$79,266.26
Water Main	\$83,937.88	\$8,393.79	\$92,331.67	\$1,625.04	\$93,956.71
Sanitary Sewer	\$156,507.14	\$15,650.71	\$172,157.85	\$3,029.98	\$175,187.83
Total	\$1,035,531.00	\$103,553.10	\$1,139,084.10	\$20,047.88	\$1,159,131.98

ENL



Engineering Northwest Ltd.

Consulting Engineers

May 22, 2012

PN 11035 GC

Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Attention: **Mr. Doug Brown, P.Eng.**
Manager, Operations and Facilities

Dear Sir:

Re: Tender No. 12-OF-01
2012 Road Reconstruction & Watermain Replacement
Phase One and Two

Tenders for the above Contract were received by the Town on May 15th, 2012. Four tenders were received, as listed below in ascending order.

1204626 Ont. Inc., O/A Makkinga Contracting and Equipment Rentals	\$ 2,084,491.79
Bay City Contractors (Thunder Bay) Inc.	\$ 2,166,656.35
Wagner Construction Canada ULC	\$ 2,209,925.18
Tom Veert Contracting Ltd.	\$ 2,387,554.12

Prices quoted above include 13% H.S.T. and a \$200,000 contingency allowance for unforeseen items. No arithmetic errors were found in any of the submitted tenders. A copy of the tender comparison for all the submitted bids as well as Engineering Northwest Ltd.'s cost estimate to complete the works is enclosed.

A general review was conducted on all of the received tenders. All submitted tenders were signed and accompanied by the requisite bonding. All tenderers acknowledged receiving 4 of 4 contract addendums, however both Makkinga Contracting and Bay City Contractors did not include a signed copy of the addendum.

In completing a more detailed review of the two lowest tenders, Bay City Contracting submitted all of the Tendering Statement "A" to "F". The Low Tenderer Makkinga Contracting submitted only statements "D to F" and at our request submitted fully completed statements "A" to "C" after the close of Tenders. The above noted tender irregularities does not warrant disqualification of either Tender. Both Tenderers submitted and signed the required Town of Fort Frances Health and Safety documentation.

MAKKINGA CONTRACTING AND EQUIPMENT RENTALS

Statement "A", "B", and "C" submitted by the low tenderer (Makkinga Contracting) identifies the experience in similar work, senior supervisory staff, and the tenderer's construction equipment. Makkinga Contracting has successfully completed numerous similar contracts for other Northwestern Ontario Municipalities such as Sioux Lookout, Rainy River, Red Lake and the City of Thunder Bay. The contractor has experienced labourers and pipe layers and is more than capable in completing this contract.

Statement "D" lists sub-contractors and suppliers. Makkinga Contracting plans to complete road excavation, sewer and water installation, and granular placement with their own forces. Sub-

contractors listed are A J Positano Paving for asphalt placement, Coratina Construction for concrete placement, and Hammonds Landscaping for landscaping works. All granular and concrete material suppliers are local.

In reviewing the qualifications of the listed sub-contractor it was discovered that A J Positano Paving from Sault Ste. Marie has very limited or no experience in paving of municipal streets and provincial highways. After discussions with some of the paving sub-contractors references and other industry contacts in the Sault area, we advised Makkinga Contracting to investigate the potential for retaining a more qualified paving contractor. Makkinga Contracting has responded favourably to our request and has asked for an increase in the price of asphalt in the amount of \$3,800.00 as a result of utilizing Pioneer Construction as a paving sub-contractor. Pioneer Construction is a very qualified paving contractor having successfully completed numerous municipal and provincial highway paving contracts.

In reviewing the submitted tendered lump sum and unit prices, it was realized that there was an imbalance in Makkinga Contracting's submitted tender. The Lump Sum cost for the Mobilization and Demobilization items exceeded 5% of the total tender price for both Phase One and Phase Two. Under Section 00100 Sub section 1.19 the owner has the right to reduce the price for the said item to an amount not exceeding 5% of the Tender Price provided that the final tender price is not affected. In discussions with Makkinga Contracting they are agreeable to reducing the price for the Mobilization and Demobilization item with the balance of monies being paid proportionately as the contract is completed. This agreed upon adjustment does not in any way increase or reduce the final Tender Price submitted by Makkinga Contracting.

The Town of Fort Frances has requested that the project be broken out in two contract phases with Phase One scheduled for 2012 and includes 8th Street East Reconstruction and the Kings Hwy Watermain Replacement.

Phase Two Contract scheduled for 2013 includes 2nd Street East from Central Avenue to Mowat Avenue, and Mowat Avenue from 2nd to 3rd Street. Following is a summary of Phase One and Phase Two costs based on the low tender price as submitted by Makkinga Contracting.

Description	Contractor Bid Price	General Section Bonds/Insurance Mob/Demob	General Section Contingency Allowance*	Sub Total	13% HST	Total
Phase One (2012)	\$471,752.00	\$137,400.00	\$100,000	\$709,152.00	\$92,189.76	\$801,341.76
Phase Two (2013)	\$906,131.00	\$129,400.00	\$100,000	\$1,135,531.00	\$147,619.03	\$1,283,150.03
Total Contractor Bid Price				\$1,844,683.00	\$239,808.79	\$2,084,491.79

* Contingency Allowance will not be spent without prior approval of Town of Fort Frances.

The Contract includes a \$200,000 contingency allowance which will not be spent without prior written approval from the Town. Engineering Northwest Ltd. has assumed that the low bidder, will be able to comply with all federal and provincial laws and required immigration requirements and takes no responsibility for non compliance.

Town of Fort Frances
Tender No. 12-OF-01
May 22, 2012

PN 11035
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In conclusion, we recommend that 1204626 Ontario Inc. O/A Makkinga Contracting and Equipment Rentals be awarded the Phase One Contract in the amount of \$801,341.76 including 13% HST and that a Lump Sum increase of \$3,800.00 be authorized by the Town of Fort Frances via a Contract Change Order to cover the additional cost for Asphalt.

Respectively submitted for your consideration,

Yours very truly,

ENGINEERING NORTHWEST LTD.



Rob Marasco
RM:dj
Encl.

E:\ENL\PN11035\Corres\TownFtFr-tender comparison May 18-12-Tender12-OF-01.doc

May 16, 2012

Report To: Mayor & Council

From: Travis Rob, Sustainability Coordinator



SUBJECT: Award Tender 12-OF-02- 2012- Portage Avenue Underpass Pumpstation Modifications

During the week of April 21, 2012, the Town advertised for a Tender Call for the above stated work with the tender closing on Tuesday, May 15, 2012. Advertisements were placed in the Fort Frances Times, Thunder Bay Construction Association, and Winnipeg Construction Association.

A total of 12 tender packages were distributed to construction contractors and/or suppliers with Four (4) contractors submitting tender bids summarized in the table below;

Contractor	Price (HST included Plus \$ 10,000 Contingency Allowance)
Makkinga Contracting	\$423,987.30
Bay City Contractors Inc.	\$493,312.80
Wagner Construction Canada ULC	\$545,078.10
Tom Veert Contracting Ltd.	\$587,122.58

The work tendered consists of one (1) project to be completed in 2012 as follows:

1. Portage Ave. Underpass – extend the wet well, Install new storm water pumps and piping, install working platform, install new storm water forcemain from the pumpstation, remove old pump house, and install fencing.

Construction to commence July 15 until August 31, 2012

In accordance with the Town's procurement policy, Administration has an obligation to point out to Council any tender irregularities. Please find attached a report prepared by HATCH Engineering (Hatch) indicating that there was one (1) tender irregularity. This irregularity consisted of: an arithmetic error in the submission by Bay City Contractors, resulting in an increase of \$10,000.00 to their bid. **See Spreadsheet No. 1**, which outlines details on all four (4) tender bids received and the associated costs for each individual project. The low bid was Makkinga Contracting out of Thunder Bay where the total cost for the work is \$375,210.00 that includes a \$10,000 contingency allowance and no HST.

Please review the attached **Spreadsheet No. 2**, outlining the Council approved 2012 capital budget for this project vs. the lowest bid from Makkinga Contracting plus Hatch engineering costs. There is a budget shortfall of approximately \$19,984.07 at this time. However, there could be some additional costs for CN personnel to provide flagging services while the contractor is working within 8 meters of the tracks. This issue will be addressed at the first pre-construction meeting.

Please find attached a report from Hatch where it is recommended that Makkinga Contracting be awarded the contract to complete the work outlined in this tender as they are the low tender and have performed well on similar projects in other communities in the area.

It is recommended by Administration that the following be approved:

1. Award the contract for the pumpstation modifications at the Portage Avenue Underpass to Makkinga Contracting at an estimated cost of \$423,987.30, which includes HST, and a contingency allowance of \$10,000.
2. That the estimated cost overrun of approximately \$19,984.07 or more for the pumpstation modification project be funded 2/3 from the Federal Gas Tax Revenue and 1/3 from the Sanitary sewer reserve fund..
3. That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances.

Respectfully submitted,
Operations & Facilities Division



Travis Rob, EIT
Sustainability Coordinator

Council approval of this report will ensure the following:

- 1) Award the contract for the pump-station modifications at the Portage Avenue Underpass to Makkinga Contracting at an estimated cost of \$423,987.30, which includes HST, and a contingency allowance of \$10,000
- 2) That the estimated cost overrun of approximately \$19,984.07 or more for the pump-station modification project be funded 2/3 from the Federal Gas Tax Revenue and 1/3 from the Sanitary sewer reserve fund.
- 3) That the Mayor and Clerk be authorized to execute the contract documents on behalf of the Corporation of the Town of Fort Frances

Dory Brown
R. Wiedenhaupt

2012MayUnderpassPumpTender11-OF-02.ls



500 Portage Avenue, 6th Floor
Winnipeg, Manitoba, Canada R3C 3Y8
Tel. 204 786 8751 • Fax: 204 786 2242 • www.hatch.ca

May 17, 2012

H324285

Mr. Doug Brown, P.Eng.
Operations & Facilities Manager
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9

Dear Mr. Brown

**Subject: Town of Fort Frances, Ontario
Portage Avenue Underpass Pumpstation Modifications
Tender 12 of 02**

Tenders closed for the above noted proposed work on May 15, 2012. The Total Tender Price including applicable taxes as indicated on the tender forms submitted by the bidders are:

Makkinga Contracting & Equipment Rentals	\$423,987.30
Bay City Contractors (Thunder Bay) Inc.	\$482,012.80
Wagner Construction Canada ULC	\$545,028.10
Tom Veert Contracting Ltd.	\$587,122.58

Tender submissions have been reviewed for conformance with the documents and for mathematical accuracy. A tender summary form and a summary of tender prices are attached. The Tender submitted by Bay City Contractors was found to contain a mathematical error which, when corrected, resulted in a revised Total Tender Price of;

Bay City Contractors (Thunder Bay) Inc.	\$493,312.80
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Other pertinent observations made during the course of our review are summarized by Tenderer below.

Makkinga Contracting & Equipment Rentals

- No Sub-contractor was listed to perform the directional drilling work associated with this contract.

Bay City Contractors (Thunder Bay) Inc.

- No Sub-contractor was listed to perform the directional drilling work associated with this contract.



H324285



Mr. Doug Brown, P.Eng.
Operations & Facilities Manager
Town of Fort Frances
May 17, 2012

We have not undertaken any form of review to confirm the financial stability of, or the quality of workmanship provided by, any of the Tenderers. However, their ability to obtain consent of surety for the required Performance and Labour and Material bonds for a contract of this value would suggest they are viewed as stable and reliable firms within the industry.

Based on our review and evaluation we recommend that the contract be awarded to Makkinga Contracting & Equipment Rentals subject to their confirmation of an acceptable approach to completing the directional drilling work.

Please contact our office should you wish to discuss this matter in more detail.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Wayne Millions'.

Wayne Millions, P.Eng.

WLM:sen
Attachments



Safety • Quality • Sustainability • Innovation

H324285
Page 2

© Hatch 2012/05



Bid Comparison

Project Name: Portage Avenue Underpass Pumpstation Modifications - Tender 12 of 02
 Project No.: H-324785
 Client: Town of Fort Frances, Ontario
 Closing Date: May 15, 2012

ITEM NO.	OPS SPEC.	ITEM	EST. QTY	UNIT	Makkinga Contracting		Tom Veert Contracting		Bay City Contractors		Wagner Construction	
					UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
2.1		Mobilization & Demobilization	1	L.S.	\$15,000.00	\$15,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$20,000.00	\$75,000.00	\$75,000.00
		Bonds & Insurance	1	L.S.	\$11,300.00	\$11,300.00	\$13,000.00	\$13,000.00	\$8,000.00	\$8,000.00	\$60,000.00	\$60,000.00
		Contingency Allowance	1	L.S.		\$10,000		\$10,000		\$10,000		\$10,000
2.2	510	Removal of existing sidewalk	1	L.S.	\$800.00	\$800.00	\$3,910.00	\$3,910.00	\$500.00	\$500.00	\$2,000.00	\$2,000.00
2.3	510	Removal of existing chain link fencing	1	L.S.	\$2,300.00	\$2,300.00	\$2,700.00	\$2,700.00	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00
2.4	510	Removal of section of concrete wall in front of wet well	1	L.S.	\$1,150.00	\$1,150.00	\$1,200.00	\$1,200.00	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00
2.5	407, 1351, OPSD 701.010	Supply and install precast concrete manhole (New Storm Manhole #1)	1	L.S.	\$6,060.00	\$6,060.00	\$10,900.00	\$10,900.00	\$8,500.00	\$8,500.00	\$8,000.00	\$8,000.00
2.5	407, 1351, OPSD 701.010	Supply and install precast concrete manhole (New Storm Manhole #2)	1	L.S.	\$4,700.00	\$4,700.00	\$13,850.00	\$13,850.00	\$8,500.00	\$8,500.00	\$8,000.00	\$8,000.00
2.5	510, 407, 1351, OPSD 701.010	Remove existing manhole and supply and install precast concrete manhole (New Storm Manhole #3)	1	L.S.	\$6,700.00	\$6,700.00	\$8,450.00	\$8,450.00	\$6,000.00	\$6,000.00	\$5,000.00	\$5,000.00
2.6	410, 1841	Supply and install 375 mm dia. PVC storm sewer	38	m	\$240.00	\$9,120.00	\$295.00	\$11,210.00	\$350.00	\$13,300.00	\$500.00	\$19,000.00
2.7	450, 1842, 1802	Supply and install 200 mm dia. HDPE force main encased in a 300 mm dia. steel pipe	37	m	\$1,560.00	\$57,720.00	\$3,100.00	\$114,700.00	\$2,430.00	\$89,910.00	\$1,800.00	\$66,600.00
2.8	407	Supply and install precast concrete pipe extension for Manhole M.H. B	1	L.S.	\$4,440.00	\$4,440.00	\$10,900.00	\$10,900.00	\$7,500.00	\$7,500.00	\$15,000.00	\$15,000.00
2.9	904	Construct concrete support pier	1	L.S.	\$4,900.00	\$4,900.00	\$3,800.00	\$3,800.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
2.1		Platform structural steel members including hoist frame	950	kg	\$21.00	\$19,950.00	\$34.00	\$32,300.00	\$20.00	\$19,000.00	\$20.00	\$19,000.00
2.11	772	Platform guardrail	13	m	\$380.00	\$4,940.00	\$650.00	\$8,450.00	\$500.00	\$6,500.00	\$190.00	\$2,470.00
2.12		Platform misc. items (grating, checkered plate, lockable gate, etc...)	1	L.S.	\$9,800.00	\$9,800.00	\$16,500.00	\$16,500.00	\$12,000.00	\$12,000.00	\$10,200.00	\$10,200.00
2.13	772	Chain link fencing (1220 mm high)	65	m	\$110.00	\$7,150.00	\$144.00	\$9,360.00	\$110.00	\$7,150.00	\$100.00	\$6,500.00
2.14	510	Remove existing wet well wall and supply and install new exterior wall with door	1	L.S.	\$5,750.00	\$5,750.00	\$7,600.00	\$7,600.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00
2.15	904	Construct concrete wall in front of existing pumphouse	1	L.S.	\$11,000.00	\$11,000.00	\$3,700.00	\$3,700.00	\$6,500.00	\$6,500.00	\$1,000.00	\$1,000.00
2.16	1601	Supply and install new timber fencing	55	m	\$300.00	\$16,500.00	\$418.00	\$22,990.00	\$300.00	\$16,500.00	\$275.00	\$15,125.00
2.17	510, 401	Removal a portion of the existing pumphouse	1	L.S.	\$7,600.00	\$7,600.00	\$24,100.00	\$24,100.00	\$6,000.00	\$6,000.00	\$10,000.00	\$10,000.00
2.18		Material testing	1	L.S.		\$10,000		\$10,000		\$10,000		\$10,000
2.19		Apply concrete sealer to underpass retaining walls	1	L.S.	\$4,600.00	\$4,600.00	\$14,000.00	\$14,000.00	\$3,500.00	\$3,500.00	\$5,000.00	\$5,000.00
2.2		Supply and install new submersible pumps with associated piping and controls	1	L.S.	\$70,000.00	\$70,000.00	\$89,000.00	\$89,000.00	\$120,000.00	\$120,000.00	\$100,000.00	\$100,000.00
2.21		Supply and install all additional cabling and controls related to the upgrade	1	L.S.	\$44,000.00	\$44,000.00	\$33,500.00	\$33,500.00	\$30,000.00	\$30,000.00	\$15,000.00	\$15,000.00
2.22	904	Construct a concrete slab-on-grade and retaining wall between bridge abutment and wet well	1	L.S.	\$25,000.00	\$25,000.00	\$6,900.00	\$6,900.00	\$10,000.00	\$10,000.00	\$5,000.00	\$5,000.00
2.23	772	Chain link fencing (2440 mm high)	15	m	\$220.00	\$3,300.00	\$305.00	\$4,575.00	\$250.00	\$3,750.00	\$200.00	\$3,000.00
2.24	772	Bridge deck, chain link fencing (2440 mm high)	6.5	m	\$220.00	\$1,430.00	\$305.00	\$1,982.50	\$300.00	\$1,950.00	\$150.00	\$975.00
		Sub-Total				\$375,210.00		\$519,577.50		\$436,560.00		\$482,370.00
		HST				\$48,777.30		\$67,545.08		\$56,752.80		\$62,708.10
		TOTAL TENDER PRICE				\$423,987.30		\$587,122.58		\$493,312.80		\$545,078.10



Tender Evaluation

Project Name: Portage Avenue Underpass Pumpstation Modifications

Project No.: H-324285

Client: Town of Fort Frances, Ontario

Closing Date: May 15, 2012

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Contractor	Makkinga Contracting	Tom Veert Contracting	Bay City Contractors	Wagner Construction
Signed	√	√	√	√
Bid Bond	√	√	√	√
Addenda Acknowledged	√	√	√	√
Consent of Surety	√	√	√	√
Scheduled Completion	Aug. 31/12	Oct. 1/12	Aug. 10/12	Oct. 30/12
OH&S Agreement Signed	√	√	√	√
Fairness is a Two Way Street Signed	√	√	√	√
Bid Qualifications	None	None	None	None
Total Tender Amount	\$423,987.30	\$587,122.58	\$482,012.80	\$545,078.10
Corrected Tender Amount			\$493,312.80	

SPREADSHEET No. 1 TOWN OF FORT FRANCES
2012 PORTAGE AVENUE UNDERPASS PUMPSTATION MODIFICATIONS
TENDER No. 12-OF-02
TENDER COMPARISON

ITEM NO.	OPS SPEC.	ITEM	EST. QTY	UNIT	Tom Veert Contracting		Wagner Construction Canada		Bay City Contractors		Makkinga Contracting		Average - 4 Tenders	
					UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE	UNIT BID PRICE	TOTAL BID PRICE
2.1		Mobilization and Demobilization	1	L.S.	\$ 30,000.00	\$ 30,000.00	\$ 75,000.00	\$ 75,000.00	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 35,000.00	\$ 35,000.00
		Bonds and Insurance	1	L.S.	\$ 13,000.00	\$ 13,000.00	\$ 60,000.00	\$ 60,000.00	\$ 8,000.00	\$ 8,000.00	\$ 11,300.00	\$ 11,300.00	\$ 23,075.00	\$ 23,075.00
		Contingency Allowance	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2.2	510	Removal of existing sidewalk	1	L.S.	\$ 3,910.00	\$ 3,910.00	\$ 2,000.00	\$ 2,000.00	\$ 500.00	\$ 500.00	\$ 800.00	\$ 800.00	\$ 1,802.50	\$ 1,802.50
2.3	510	Removal of existing chain link fencing	1	L.S.	\$ 2,700.00	\$ 2,700.00	\$ 2,000.00	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00	\$ 2,300.00	\$ 2,300.00	\$ 2,125.00	\$ 2,125.00
2.4		Removal of section of concrete wall in front of wet well	1	L.S.	\$ 1,200.00	\$ 1,200.00	\$ 1,000.00	\$ 1,000.00	\$ 2,500.00	\$ 2,500.00	\$ 1,150.00	\$ 1,150.00	\$ 1,462.50	\$ 1,462.50
2.5	407, 1351, OPSD	Supply and install new precast concrete manhole (New Storm Manhole #1)	1	L.S.	\$ 10,900.00	\$ 10,900.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 6,060.00	\$ 6,060.00	\$ 8,365.00	\$ 8,365.00
2.5	407, 1351, OPSD	Supply and install new precast concrete manhole (New Storm Manhole #1)	1	L.S.	\$ 13,850.00	\$ 13,850.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00	\$ 4,700.00	\$ 4,700.00	\$ 8,762.50	\$ 8,762.50
2.5	407, 1351, OPSD	Remove existing manhole and supply and install precast concrete manhole (New Storm Manhole #3)	1	L.S.	\$ 8,450.00	\$ 8,450.00	\$ 5,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,700.00	\$ 6,700.00	\$ 6,537.50	\$ 6,537.50
2.6	410, 1841	Supply and install n375mm dia. PVC storm sewer	38	m	\$ 295.00	\$ 11,210.00	\$ 500.00	\$ 19,000.00	\$ 350.00	\$ 13,300.00	\$ 240.00	\$ 9,120.00	\$ 346.25	\$ 13,157.50
2.7	450, 1842, 1802	Supply and install 200mm dia. HDPE force main encased in a 300mm dia. Steel pipe	37	m	\$ 3,100.00	\$ 114,700.00	\$ 1,800.00	\$ 66,600.00	\$ 2,430.00	\$ 89,910.00	\$ 1,560.00	\$ 57,720.00	\$ 2,222.50	\$ 82,232.50
2.8	407	Supply and install precast concrete pipe extension for manhole M.H. B	1	L.S.	\$ 10,900.00	\$ 10,900.00	\$ 15,000.00	\$ 15,000.00	\$ 7,500.00	\$ 7,500.00	\$ 4,440.00	\$ 4,440.00	\$ 9,480.00	\$ 9,480.00
2.9	904	Construct concrete support pier	1	L.S.	\$ 3,800.00	\$ 3,800.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,900.00	\$ 4,900.00	\$ 4,300.00	\$ 4,300.00
2.10		platform structural steel members including hoist frame	950	kg	\$ 34.00	\$ 32,300.00	\$ 20.00	\$ 19,000.00	\$ 20.00	\$ 19,000.00	\$ 21.00	\$ 19,950.00	\$ 23.75	\$ 22,562.50
2.11	772	Platform guardrail	13	m	\$ 650.00	\$ 8,450.00	\$ 180.00	\$ 2,470.00	\$ 500.00	\$ 6,500.00	\$ 380.00	\$ 4,940.00	\$ 430.00	\$ 5,590.00
2.12		Platform misc. items (grating, checkered plate, lockable gate, etc.)	1	L.S.	\$ 16,500.00	\$ 16,500.00	\$ 10,200.00	\$ 10,200.00	\$ 12,000.00	\$ 12,000.00	\$ 9,800.00	\$ 9,800.00	\$ 12,125.00	\$ 12,125.00
2.13	772	Chain link fencing (1220mm high)	65	m	\$ 144.00	\$ 9,360.00	\$ 100.00	\$ 6,500.00	\$ 110.00	\$ 7,150.00	\$ 110.00	\$ 7,150.00	\$ 116.00	\$ 7,540.00
2.14	510	Remove existing wet well wall and supply and install new exterior wall with door	1	L.S.	\$ 7,600.00	\$ 7,600.00	\$ 2,500.00	\$ 2,500.00	\$ 4,000.00	\$ 4,000.00	\$ 5,750.00	\$ 5,750.00	\$ 4,962.50	\$ 4,962.50
2.15	904	Construct concrete wall in front of existing pump house	1	L.S.	\$ 3,700.00	\$ 3,700.00	\$ 1,000.00	\$ 1,000.00	\$ 6,500.00	\$ 6,500.00	\$ 11,000.00	\$ 11,000.00	\$ 5,550.00	\$ 5,550.00
2.16	1601	Supply and install new timber fencing	55	m	\$ 418.00	\$ 22,990.00	\$ 275.00	\$ 15,125.00	\$ 300.00	\$ 16,500.00	\$ 300.00	\$ 16,500.00	\$ 323.25	\$ 17,778.75
2.17	510, 401	Remove a portion of the existing pump house	1	L.S.	\$ 24,100.00	\$ 24,100.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 6,000.00	\$ 7,600.00	\$ 7,600.00	\$ 11,925.00	\$ 11,925.00
2.18		material testing	1	L.S.	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
2.19		Apply concrete sealer to underpass retaining walls	1	L.S.	\$ 14,000.00	\$ 14,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 4,600.00	\$ 4,600.00	\$ 6,775.00	\$ 6,775.00
2.20		Supply and install new submersible pumps with associated piping and controls	1	L.S.	\$ 89,000.00	\$ 89,000.00	\$ 100,000.00	\$ 100,000.00	\$ 120,000.00	\$ 120,000.00	\$ 70,000.00	\$ 70,000.00	\$ 94,750.00	\$ 94,750.00
2.21		Supply and install all assional cabling and controls related to the upgrade	1	L.S.	\$ 33,500.00	\$ 33,500.00	\$ 15,000.00	\$ 15,000.00	\$ 30,000.00	\$ 30,000.00	\$ 44,000.00	\$ 44,000.00	\$ 30,625.00	\$ 30,625.00
2.22	904	Construct a concrete slab on grade and retaining wall between bridge abutment and wet well	1	L.S.	\$ 6,900.00	\$ 6,900.00	\$ 5,000.00	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	\$ 25,000.00	\$ 25,000.00	\$ 11,725.00	\$ 11,725.00
2.23	772	Chain link fencing (2440mm high)	15	m	\$ 305.00	\$ 4,575.00	\$ 200.00	\$ 3,000.00	\$ 250.00	\$ 3,750.00	\$ 220.00	\$ 3,300.00	\$ 243.75	\$ 3,656.25
2.24	772	Bridge deck, chain link fencing (2440mm high)	6.5	m	\$ 305.00	\$ 1,982.50	\$ 150.00	\$ 975.00	\$ 300.00	\$ 1,950.00	\$ 220.00	\$ 1,430.00	\$ 243.75	\$ 1,584.38
		Sub-Total			\$ 519,577.50		\$ 482,370.00			\$ 436,560.00		\$ 575,210.00		\$ 453,429.38
		Tax			\$ 67,545.08		\$ 62,708.10			\$ 56,752.80		\$ 48,777.30		\$ 58,945.82
		TOTAL TENDER PRICE			\$ 587,122.58		\$ 545,078.10			\$ 493,312.80		\$ 623,987.30		\$ 512,375.19

Spreadsheet No. 2 - Capital Budget
Tender 12-OF-02

Capital Code	Capital Project	Approved Capital	Low Bid: Makkinga	HATCH Engineering	Subtotal	Town's Portion HST	Total Cost	Approved Budget - Forecasted Costs
C410-9144-1523	Sanitary Sewer	\$ 133,334.00	\$ 125,070.00	\$ 12,507.00	\$ 137,577.00	\$ 2,421.36	\$ 139,998.36	-\$6,664.36
C313-9110-1523	Federal Gas Tax	\$ 266,667.00	\$ 250,140.00	\$ 25,014.00	\$ 275,154.00	\$ 4,842.71	\$ 279,996.71	-\$13,329.71
	Total	\$ 400,001.00	\$ 375,210.00	\$ 37,521.00	\$ 412,731.00	\$ 7,264.07	\$ 419,995.07	-\$19,994.07

Planning & Development Executive Committee

Report

Date: 2012 May 22nd
To: Mayor & Council
From: Rick Hallam, CBCO, CRBO, Supt. Planning & Development Div.
Subject: MNR/Town of Fort Frances Bear Responder Agreement

Council is aware that for many years the Town has entered into a mutually beneficial annual agreement with the MNR to respond to human/bear conflicts within the Town limits.

Recently the Ministry, through the office of the Deputy Minister of the MNR, forwarded a letter to all municipal CAO's and Clerks regarding new budgetary measures being implemented regarding the Ministries involvement in bear wise strategies and response. PDEC met and considered the matter at their meeting held 2012 May 7th where at such time staff was directed to correspond with the MNR regarding their intent on moving forward with the Town with a renewed agreement for 2012. Subsequent to that the MNR responded by advising that they wished to meet with the Town and the OPP to discuss the issue. First indications were that they wished to meet as a group but later they decided to meet separately with the OPP. Of interest to Council is that the Deputy Ministers letter references for the greater part only OPP, local police and First Nations police forces.

As it appears the MNR is taking a large step away from any direct involvement by them to respond to bear sightings or conflicts across the province. Their new approach will be that all citizens must first call the Bear Wise Hotline wherein an assessment will be made by the responder who will then advise the caller to either call the OPP or take other evasive measures.

This past week, Mayor Avis, myself and CAO Mark McCaig met with MNR representatives to discuss the matter and the annual agreement. During the meeting it was made clear by the MNR representatives that they wished to continue with the Town and enter into an agreement but that the annual funding component was being removed and no longer available.

This is problematic for the Town. Some eight years ago it was successfully negotiated with the MNR that the Town, as an agent or contractor working under their authority, must be compensated fairly for doing the MNR's work. The MNR at that time clearly agreed that management of wildlife, in this case nuisance bears, was and is their responsibility as the provincial authority and, as the MNR is the Provincial regulatory body having authority and jurisdiction over these matters and pursuant to sec. 31 and subsection 31(2) of the Fish & Wildlife Conservation Act, the Town cannot proceed to undertake to respond to nuisance bears unless their agents are properly trained and certified in live trap and transport as well as chemical immobilization and further that a formal agreement with the MNR is in place.

Following the meeting with the MNR the matter returned to the PDEC at their meeting of 2012 May 22nd. During the meeting the matter was discussed at some length with all of the information regarding the matter being available to the PDEC. The members present agreed that the health and safety of residents was of paramount concern and that the Town should continue to respond. PDEC were advised that this would necessitate an agreement and that funding would no longer be a component. Additionally the matter of certification vis-à-vis live trap & transport and chemical immobilization is of issue as agents undertaking such things must re-qualify every few years. At this time the Towns employees so certified are only so certified in chemical immobilization until September 2013 and in live trap and transport until June 2014. Re-certification is mandated by and through the Ministry. The Ministry advises that henceforth the agents must finance the travel and accommodation component of any re-certification courses. Further to this PDEC were advised that the use, care and control of controlled substances by Town staff, in this case Ketamine, is regulated by Health Canada under the authority and direction of the MNR.

PDEC are of the opinion that the austerity measures taken by the MNR at this time are no less than a continuation of downloading of responsibilities by the province to municipalities.

At the conclusion of the discussion PDEC were of a consensus and recommend that notwithstanding the removal of the funding component the Town should pursue an agreement with the MNR in order to protect the health and safety of all of its residents but that as a measure to offset the cost of downloading that the Town advise the Ministry of Natural Resources that henceforth the funds submitted to them annually by the Town under the Beach Management Agreement be withheld and used to fund the Towns involvement in the Bear Wise program under an annual agreement.

Respectfully Submitted,
Planning & Development Executive Committee,



R. Hallam, CBCO, CRBO
Superintendent

Planning & Development Division

RECOMMENDED
PLANNING & DEVELOPMENT
DATE: *2012 May 22*
DIV. MNG. *R. Hallam*
EXECUTIVE COMM. *R. Hallam*

Council approval of this report will: a) Direct that staff pursue an annual agreement with the MNR to undertake nuisance bear management within the Town limits until such time as certification of staff has expired and b) advise the Ministry of Natural Resources that the Town intends to withhold payment under the Beach Management Agreement as a measure to offset the cost of undertaking nuisance bear management within the Town.



Rick Hallam/Frances

05/08/2012 12:11 PM

To jeff.wiume@mnr.gov.on.ca, linda.l.wall@ontario.ca
jalbanese@nwhu.on.ca, weedy@bell.net,
sharontibbs@shaw.ca, ravis@fort-frances.com, Mark
cc McCaig/Frances@Frances, scampbell-q@ndp.on.ca,
scdryden@ndp.on.ca, scfort@ndp.on.ca,
sckenora@ndp.on.ca
bcc Patrick Briere/Frances@Frances; Arlene
Byrnes/Frances@Frances
Subject 2012 Bear Response Agreement

Good Day Jeff & Linda,

This morning there was a news byte on CBC radio regarding the MNR Bear Wise Program. As we were having our regular executive committee meeting this morning I requested that the 2012 Bear Response Agreement be placed on the agenda for discussion. As a coincidence, upon returning to my office after the meeting I received a copy of the Deputy Ministers letter dated May 3rd 2012 outlining changes the Ministry is making to the Bear Wise Program.

As you are aware we have tried to be proactive each year in getting the agreement before Council for their consideration and acceptance well before the bears arrive. We have not been very successful in this endeavour over the years as the Ministry, for reasons of process at your end, have caused us to be well in to the season without an executed agreement.

During the executive committee meeting I received direction from them to correspond with you to ascertain the status of the agreement for this year. The committee, and in due course Council, have been advised that in order for Town staff to undertake the responsibilities and duties of live trap and transport and/or chemical immobilization certain things must be in place. Proper training, certification and sanctioning of designated persons by the MNR in these duties is but part of this, in order to mitigate legal liabilities etc. Another vital component is the executed agreement, as without it Town staff have no authorization to undertake said responsibilities or duties.

Further to the foregoing, the letter received from the Deputy Minister raises concerns that the Ministry is considering or has decided to no longer enter in to such agreements with municipalities. This is problematic for the town of Fort Frances as our position on these issues is that the MNR, by way of provincial legislation, **is** the entity responsible for wildlife management in the province and that any person or other entity undertaking to manage wildlife fall under the jurisdiction and authority of the MNR, which is evidenced by the MNR requirement to be trained, certified and sanctioned by them.

The Deputy Ministers letter does not make any direct mention of existing agreements with municipalities, but rather eludes to providing advice and support to municipalities. What does this mean? This statement does not provide any insight as to what municipalities are to expect in this regard. The letter does reference agreements with local municipal and First Nations police forces but as you are aware this is not necessarily the case here in Fort Frances.

Further to the above, the Deputy Ministers letter states that research has shown that many relocated bears return to the area from where they were removed. As you know we have been tagging bears for the MNR for some time now. Routinely we do not tag bears live trapped but we do tag bears that have been chemically immobilized. Using the "a bear is a bear is a bear" philosophy and the tagged bears as a reference or indicator of all bear responses to relocation, I can advise you that in all of the years we have undertaken this function only one bear can be confirmed to have returned.

As it stands now if the option to live trap and transport (re-locate) is no longer viable that leaves only two options. Those being chemical immobilization and lethal dispatch. However the option of chemical immobilization is negated by the fact that it also involves relocation. The option of lethal dispatch is not available to the Town unless by the OPP as only they or the MNR can legally discharge a firearm within

the town limits.

On several occasions you have stated that Fort Frances is a "model community" for the Bear Wise Program. The Town of Fort Frances fully embraced the concept from the beginning has been and wishes to continue to be a responsible partner with the MNR in dealing with human -bear conflicts. We respectfully request that the MNR advise the Town as to your intent on moving forward with a Bear Responder Agreement for 2012.

Regards

Rick Hallam, CBCO, CRBO
Supt. Planning & Development Division
Town of Fort Frances

Ministry of Natural
Resources

Office of the Deputy Minister

Room 6643, Whitney Block
99 Wellesley Street West
Toronto ON M7A 1W3
Tel: 416-314-2150
Fax: 416-314-2159

Ministère des Richesses
naturelles

Bureau du sous-ministre

Édifice Whitney, bureau 6643
99, rue Wellesley Ouest
Toronto (Ontario) M7A 1W3
Tél.: 416-314-2150
Télééc.: 416-314-2159



Ontario

May 3, 2012

Dear Chief Administrative Officer/Clerk:

I am writing to let you know about some changes the Ministry of Natural Resources is making to the Bear Wise program.

As part of our Transformation Plan announced in the 2012 Ontario Budget, the ministry conducted a review of how we deliver programs and services to Ontarians. The Bear Wise program was part of that review.

Bear Wise has set a solid foundation, helping municipalities and the public to reduce preventable human-bear encounters. In fact, no other jurisdiction in North America has provided this level of support to communities.

Today, eight years into the program, awareness of Bear Wise is high and many municipalities have good, robust bear wise strategies in place. As a result of the program, the public is better educated about what to do when they encounter a bear. In this regard, Bear Wise has achieved its main goals, and the time is right to transition from an active management model to one that places a greater emphasis on personal responsibility.

Most aspects of the Bear Wise program will continue, including:

- operating the toll-free Bear Reporting Line (1-866-514 -2327) 24 hours a day, seven days a week from April to November, with trained staff handling calls and determining the appropriate response
- educating the public about black bears and bear behaviour in Ontario
- providing advice to municipalities, the public, and other stakeholders about what they can do to keep bears away from urban and semi-urban areas, and how to manage problem bears
- tracking and collecting information about human-bear occurrences
- maintaining our comprehensive website to assist Ontarians with tips to ensure that their properties are not inviting to bears.

... 2

- 2 -

The ministry will continue to support the Ontario Provincial Police and local police services in responding to emergency situations. However, moving forward, we will no longer provide individual site visits to help landowners who are having site-specific conflicts with bears, and the ministry will no longer trap and relocate problem bears. Trapping and relocating has always been our least effective tool to manage problem bears, with research showing that many relocated bears simply return to the area from where they were removed.

Responsibility for managing human-bear conflicts continues to be shared between the province and local governments. The investments municipalities make in bear wise strategies, whether it's a public awareness campaign or bear-resistant waste management infrastructure, will result in long-term savings and cleaner, safer and healthier communities. Going forward, the ministry will continue to provide advice and support to municipalities on how to manage bears, as we do for other wildlife species.

Senior ministry staff have already been in contact with the Ontario Provincial Police regarding the Bear Wise program changes. Where formal or informal agreements exist with local municipal or First Nations police forces, ministry staff from the districts will be following up with their contacts in the police services.

If you have any questions about these changes to the Bear Wise program, please contact the district manager for your area. Contact information for district offices is available on our website at www.ontario.ca/mnr. Click *Contact Us* from the top toolbar, and then *Where to find MNR services* from the toolbar on the left.

Sincerely,



David O'Toole
Deputy Minister

Planning & Development Executive Committee

Report



Date: 2012 May 22nd
To: Mayor & Council
From: Rick Hallam, CBCO, CRBO, Supt. Planning & Development Div.
Subject: Rainy River Standard Condominium Corp #1 re; request to plant trees on Town Right of Way, Crowe Avenue

Pursuant to a conversation with condominium manager Tina Fontana regarding the planting of trees on the Town RoW to the west of the building along Crowe Ave. the attached letter was received on Thursday May 17th.

The request was discussed with Manager of Operations and Facilities, Mr. Doug Brown, and site visits were conducted by us. Subsequently Mr. Brown forwarded an e'mail providing his comments of concern on the matter. A copy of Mr. Browns correspondence on the matter is attached.

PDEC met and considered the matter at their meeting held 2012 May 22nd and concur with Mr. Browns position and opinion that for the reasons stated in his e.mail the request must be denied.

Respectfully Submitted,
Planning & Development Executive Committee,

R.Hallam, CBCO, CRBO
Superintendent
Planning & Development Division

RECOMMENDED
PLANNING & DEVELOPMENT
DATE: 2012 May 22
DIV. MNG. R. Hallam
EXECUTIVE COMM. R. Hallam

Council approval of this report will: deny the request received from the Rainy River Standard Condominium #1 to plant trees on the Towns right of way along Crowe Avenue for the reasons stated.

**RAINY RIVER STANDARD CONDOMINIUM CORPORATION NO. 1
RIVERWALK CONDOMINIUM**

**200-611 Nelson Street, Fort Frances, Ontario, P9A 1B6
Phone: 807-274-9110/Fax: 807-274-1363**

May 16, 2012

Mayor and Council
320 Portage Avenue
Fort Frances, Ontario
P9A 3P9



Dear Sir:

RE: Request to plant four flowering crab apple trees

Please accept this letter as a formal request to plant four flowering crab apple trees on the boulevard along Crowe Avenue.

The trees will be cared for by our Maintenance Person.

If you have any concerns or questions please don't hesitate to contact me.

Sincerely,

Tina Fontana
Manager

Doug Brown/Frances

05/18/2012 02:16 PM

To Rick Hallam/Frances@Frances, Doug
Herr/Frances@Frances, Mark McCaig/Frances@Frances

cc

bcc

Subject Fw: Trees at condo'

Hi Rick, Further to our site visit today, I am not in favour of the request from Rainy River Standard Condominium Corporation No. 1 -River Walk Condominium to plant flowering crab apple trees on the East Boulevard along Crowe Avenue between Front Street and Nelson Street. As you are well aware there are underground infrastructure such as water mains, sanitary sewer and storm sewer lines along this section of roadway. Also the roots of these trees could eventually cause problems or blockage of the weeping tile system for the foundation of the Condo's underground parking facility. It has been the O & F Division's position that trees should be planted on private property and not on the Town's ROW. There have been several requests in the past from Property owners to plant trees on the Town's ROW for example - Mr. Paul Blais of 318- 1st Street East and Mr. & Mrs. Martinson of 325- 1st Street East, which have all been denied by Council. Also the Town removed 3 trees planted by Dr. Carol Begin at 236 2nd Street East last fall. Please find attached a couple of reports outlining all the pros and cons of planting trees on the Town's



ROW. Regards 2011Augustplanting of trees on hwys.doc 2009Julyplanting of trees on hwys.doc

Doug Brown, P. Eng.
Operations & Facilities Manager
320 Portage Avenue, Fort Frances, Ontario
Town of Fort Frances
Work #-807-274-9893 Ext. 306
Cell # 807-275-9755

----- Forwarded by Doug Brown/Frances on 05/18/2012 01:55 PM -----

Doug Brown/Frances

05/17/2012 05:11 PM

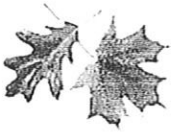
To Rick Hallam/Frances, Doug Herr/Frances, Mark
McCaig/Frances

cc

Subject Re: Trees at condo'

Hi Rick, we have no sanitary sewer lines or water mains on Front Street, however we do have water mains and sanitary sewer lines on Crowe Avenue. I am of the opinion that trees should be planted on private property instead of the Town's blvds., as eventually these trees get bigger and become a hazard which costs the taxpayers to maintain these trees in the future. This has been the O & F Division's position for several years and have denied all requests for trees on the Town's blvds., where there is municipal underground infrastructure. Thus I would like to review the letter with you tomorrow morning to ensure I know exactly where the trees are to be located. There is a lot of grassed area on the condo property where trees could be planted. Regards

Doug Brown, P. Eng.
Operations & Facilities Manager
320 Portage Avenue, Fort Frances, Ontario
Town of Fort Frances
Work #-807-274-9893 Ext. 306
Cell # 807-275-9755
Rick Hallam/Frances



Rick Hallam/Frances

05/17/2012 04:25 PM

To Doug Brown/Frances@Frances

cc

Subject Trees at condo'

Hi Doug,

Is there any chance that you can give PDEC your comments on the request by River Walk Condo to plant trees on Crowe Ave RoW by Friday afternoon. I know it is short notice. I just got it verbal yesterday and if possible would try to get recommendation to Council for May 28th. I don't know if you recall the situation there but the underground parking garage extends westward and slightly into the Crowe Ave. RoW so there would not be sufficient depth of soils to plant trees in this location on their property.

Thanks

Rick



May 18, 2012

Report to: Mayor and Council

From: Jason Kabel

Re: Sister Kennedy Centre – New Horizons Van Grant

BACKGROUND

At the last Sister Kennedy Board of Management meeting it was discussed that there is a \$25,000 funding opportunity from the federal initiative, New Horizons for Seniors Program. It was unanimous around the table that it would be a terrific opportunity to apply for the grant to purchase a van for the centre. In an attempt to bolster attendance through new programs that are being considered at the centre, an option to transport interested attendees who may not otherwise have means of access would be a tremendous asset to the centre. It was also discussed that a new van could serve as a means to help seniors get to medical appointments that has been identified as a need as well with the Fort Frances Family Health Team Board.

PROPOSAL

Please find attached an overview of the New Horizons for Seniors Program for community-based funding. The Sister Kennedy Centre Board of Management recognizes that there would be many logistical issues to sort through should the van become a reality. Should the grant opportunity and van come to fruition, all logistical concerns will be brought to administration and council to have operational consensus prior to deployment. We would like to move forward with the New Horizons grant application process to see if we could qualify to make a wonderful addition to the Sister Kennedy Centre as it strives to serve the valued seniors of Fort Frances.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jason Kabel".

Jason Kabel

Manager of Community Services

Council's approval of this report will allow the Sister Kennedy Board of Management to initiate the application process with the New Horizons for Seniors Program for grant funding earmarked for a van.



Human Resources and Skills Development Canada

Community-Based Projects Funding



The New Horizons for Seniors Program provides funding for community projects that are inspired or led by seniors. These projects enable seniors to share their knowledge, skills and experiences with others and help communities increase their capacity to address local issues.

Community-based projects are eligible to receive up to \$25,000 per year per organization in grant funding and must address one or more of the program's five objectives:

- promoting volunteerism among seniors and other generations;
- engaging seniors in the community through the mentoring of others;
- expanding awareness of elder abuse, including financial abuse;
- supporting the social participation and inclusion of seniors; and
- providing capital assistance for new and existing community projects and/or programs for seniors.

There is significant interest in this Program and more demand than can be funded. Therefore, funding is more likely to be awarded to organizations that clearly meet at least one of the Program's objectives.

[Questions and answers about community-based projects funding](#)

[Community-based projects fact sheet](#)

Organizations are invited to apply for funding through a call for proposals. There are specific funding priorities for each province and territory.

Apply Now - Open Calls for Proposals

Deadline (for all of Canada, except Quebec): June 29, 2012

Deadline for Quebec: September 14, 2012

Steps to apply:

- Step 1: Eligibility: eligible recipients, activities, and costs.
- Step 2: Funding Priorities: provincial and territorial funding priorities.
- Step 3: Project Development: tip sheets, screening, assessment, and previously approved projects.
- Step 4: Apply: funding guide, application form, mailing instructions, and final checklist.
- Application Review Process
- Follow Up After the Call

May 21, 2012

Report to: Mayor and Council
From: Jason Kabel
Re: 2012 Surplus Assets Sale



The Community Services Division was tasked this year with coordinating the disposal of all obsolete materials, equipment and vehicles for the entire organization. At the beginning of May all Town departments were contacted to provide a list of redundant items that they wanted to dispose of. Council must declare surplus all materials, equipment and vehicles that are considered obsolete by each department.

Please find attached a spreadsheet that outlines 32 items that all departments require to be declared surplus by Council.

Once declared surplus, the following procedure will be utilized to dispose of the items:

- 1) Advertise in the Fort Frances Times - sale of obsolete materials, equipment and vehicles. All items will be posted online for the public to view.
- 2) People can submit bids on any or all items. Forms will be provided at the Civic Centre, 320 Portage Avenue.
- 3) The bids will be publicly opened in the committee room.
- 4) Payment will be due prior to removing any items from the Town's property.
- 5) Successful bidders will have two weeks to pick up their items.
- 6) Where no bids are received for a certain item, if possible these items will be recycled and if not they will be disposed at the Town's landfill site.

Respectfully submitted,

Jason Kabel
Manager of Community Services

Council's approval of this report will ensure:

- 1) That the 32 obsolete items outlined on the attached spreadsheet be declared surplus.
- 2) That the above-mentioned procedure will be used to dispose of these surplus materials, equipment and vehicles in the near future.

2012 Town of Fort Frances Surplus Assets Sale Items						
ITEM #	DESCRIPTION	RESERVE		LOCATION (for viewing)	CONTACT	PHONE #
		BID				
1	1994 Ford Aerostar Van - VIN # 1FMCA11U3RZB13270 - Unit # V116	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
2	1992 Dodge Pickup - VIN # 1B7HE16Y6NS646159 - Unit # V131	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
3	1993 Ford Pickup - VIN # 1FTEX15N7PKB38371 - Unit # V149	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
4	1996 Dodge Pickup - VIN # 3B7HC13Y4TG119798 - Unit # V150	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
5	1996 Chev Compact Truck - VIN # 1GCCS144XTK110119 - Unit # V17	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
6	1990 Dodge Ram 150 - VIN # 1B7GE16Y6LS726621 - Unit # V175 (Re	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
7	1994 Chevrolet Lumina - VIN # 2G1WL51T1R9141582 (Meter Reader)	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
8	1988 Dodge D50 - VIN # JB7FL29EGJP092400 (Parks/Cemeteries)	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
9	1992 Karcher Pressure Washer s/n 24092 - Unit # E905	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
10	Honda Plate Packer Model BP 15/45-2 s/n 220-122599 - Unit # E598	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
11	Home Made Desk - Blue	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
12	Four (4) Steel Shelving Units	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
13	Two (2) Medium Sized Steel Filing Cabinets	N/A		Public Works-900 Wright Ave	Gerry Hawley	274-2036
14	20 fifty foot lengths of two and one half inch (65mm) fire hose	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841
15	45 foot fire service ladder	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841
16	35 foot fire service ladder	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841
17	8 foot fibreglass tow behind snowmobile sleigh	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841
18	4 SCOTT model 2A self contained breathing apps	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841
19	a snack vending machine	N/A		Mem. Sports Centre-720 Scott St	Graham Matheson	274-4561
20	4 used studded tires for 15 inch rims	N/A		Mem. Sports Centre-720 Scott St	Graham Matheson	274-4561
21	an international 3 reel lawnmower	N/A		Mem. Sports Centre-720 Scott St	Graham Matheson	274-4561
22	8 hp homelite two stage snow thrower	N/A		Mem. Sports Centre-720 Scott St	Graham Matheson	274-4561
23	5 stackable chairs	N/A		Civic Centre-320 Portage Ave	Rick Hallam	274-5323
24	Steel Office Desk	N/A		Civic Centre-320 Portage Ave	Rick Hallam	274-5323
25	4 Tables (3' X 4')	N/A		Civic Centre-320 Portage Ave	Rick Hallam	274-5323
26	2 Tables (3' X 6')	N/A		Civic Centre-320 Portage Ave	Rick Hallam	274-5323
27	40 Ballot Boxes	N/A		Civic Centre-320 Portage Ave	Rick Hallam	274-5323
28	2 Paperback Racks	\$50 each		Mem. Sports Centre-720 Scott St	Margaret Sedgwick	274-9879
29	1 Little Tikes Playhouse	N/A		Mem. Sports Centre-720 Scott St	Margaret Sedgwick	274-9879
30	1 Circular Stand	N/A		Library-601 Reid Ave	Margaret Sedgwick	274-9879
31	1 Men's Bicycle	N/A		Library-601 Reid Ave	Margaret Sedgwick	274-9879
32	WAJAX Mark 3 portable fire pumo	N/A		Fire Hall-320 Portage Ave	Dave Crichton	274-9841



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/57

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: May 23, 2012
SUBJECT: Child Care Service Audited Statements

BACKGROUND

In accordance with Sections 1.3, 2.4, 2.8 and 3.6 of the Ontario Child Care Service Management Guidelines – Wage Subsidy, which refers to an agreement between the Town of Fort Frances and the Government of Ontario, an annual audited statement is required.

Attached is the Child Care Service audited compliance report for the period of January 1, 2011 to December 31, 2011 as provided by BDO Canada LLP as per funding agreement requirements, along with their invoice in the amount of \$1,625.00 plus HST.

RECOMMENDATION

The Administration and Finance Executive Committee recommend to accept the Child Care Service Auditor's Report of Compliance with Agreement for the year ended December 31, 2011 as prepared by BDO Canada LLP and further that their invoice in the amount of \$1,625.00 plus HST be paid.

Council Approval of This Report Will Agree to the recommendation of the Administration & Finance Executive Committee to accept the Child Care Service Auditor's Report on Compliance with Agreement for the for the year ended December 31, 2011 and further that the invoice for audited services be paid.

Auditor's Report on Compliance with Agreement

**To the Rainy River District
Social Services Administration Board**

We have audited the Corporation of the Town of Fort Frances' compliance with the criteria established in Sections 1.3, 2.4, 2.8 and 3.6 of the Ontario Child Care Service Management Guidelines - Wage Subsidy, which refers to an agreement between the Corporation of the Town of Fort Frances and the Government of Ontario, for the period January 1, 2011, to December 31, 2011. Compliance with the criteria established in the Guidelines is the responsibility of the Municipality's management. Our responsibility is to express an opinion on this compliance based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the Corporation of the Town of Fort Frances complied with the criteria established in the Guidelines referred to above. Such an audit includes examining, on a test basis, evidence supporting compliance with the Guidelines, and where applicable, assessing the accounting principles used and significant estimates made by management.

In our opinion, for the period of January 1, 2011, to December 31, 2011, the Corporation of the Town of Fort Frances is in compliance, in all material respects, with the criteria established and described in Sections 1.3, 2.4, 2.8 and 3.6 of the Ontario Child Care Service Management Guidelines - Wage Subsidy.

BDO CANADA LLP

Chartered Accountants, Licensed Public Accountants

Fort Frances, Ontario
April 27, 2012



Tel: 807 274 9848
Fax: 807 274 5142
www.bdo.ca

Agenda Item # 7.7 ...
BDO Canada LLP
375 Scott Street
Fort Frances ON P9A 1H1 Canada



May 8, 2012

Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Attention: Mrs. Laurie Witherspoon

Invoice	87146854
Electronic Banking Account No.	151360322599
HST Registration No.	R131585366

For Professional Services

Audit of compliance with criteria established in Sections 1.3, 2.4, 2.8 and 3.6 of the Ontario Child Care Service Management Guidelines - Wage Subsidy, which refer to an agreement between the Town of Fort Frances and the Government of Ontario for the period ended January 1, 2011, to December 31, 2011.

Reporting to you on same.

	\$1,625.00
HST	211.25
Total	<u>\$1,836.25</u>

Accounts are due when rendered

Interest at 1.00% per month (12.00% per annum) will be charged on accounts over 30 days

1825-KFF3035-5



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURER'S REPORT 2012/56**

TO: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: May 23, 2012
SUBJECT: 2012 BIA Budget and Tax Rates

BACKGROUND

The BIA have forwarded their 2012 Budget requirement for the purpose of levying and collection of a special charge of taxes upon the Business Improvement Area as provided for under Section 208 of the *Municipal Act, 2001*.

The BIA levy in the amount of \$44,955.00 is required by the Board of Management of the Business Improvement Area for the year 2012 as shown in Schedule "A" to support their approved budget of \$89,230.00 as submitted. The tax rates for the special charge, based on the 2012 tax ratios, are set out in Schedule "B" as attached to this report.

RECOMMENDATION

The Administration & Finance Executive Committee recommends approval of the 2012 budget estimates in the amount of \$89,230.00 as submitted by the Downtown Scott Street BIA, and approves the tax rates to support the BIA special charge levy in the amount of \$44,955.00. Further that an authorizing By-Law be brought forward to the May 28, 2012 Council Meeting.

Council Approval of This Report Will approve the 2012 BIA Budget and authorize that a by-law setting the 2012 BIA tax rates be brought forth.

Schedule "A" to By-Law No.

**FORT FRANCES BUSINESS IMPROVEMENT ASSOCIATION
BUDGET FOR 2012**

	Account Number	2011 Budget	2011 Actual	2012 Budget
Revenue:				
BIA Taxation - Commercial	B-055-0140-0014	(46,174)	(46,174.20)	(44,683)
BIA Taxation - Industrial	B-055-0150-0014	(276)	(275.81)	(272)
BIA Supp/Omit - Commercial	B-055-0122-0014			
W/O Vacancy Rebates	B-055-0122-0024	737	863.41	
W/O Charity Rebates	B-055-0122-4512	640	631.61	
Exp. Grant	B-823-0430-0411			
RRFDC Grant (Project/Advertising)	B-823-0430-0410			(11,000)
Expense Recoveries (Other Income)	B-823-0430-0589	(500)	(140.04)	(200)
Associate Membership	B-823-0430-0641			
Promotions Income	B-823-0430-0688			
Prior Year Accumulated Surplus	B-L80-0000-0000	(9,919)	(9,919.09)	(33,075)
		(55,492)	(55,014.12)	(89,230)
Expenditures:				
Vacation, Stats, Etc.	B-823-1101-1115		142.85	
WSIB	B-823-1101-1122		79.86	
CPP	B-823-1101-1123		104.18	
EI	B-823-1101-1124		92.56	
EHT	B-823-1101-1129		72.43	
Part-time Salaries/Wages	B-823-1101-1130	3,600	3,571.25	4,100
Telephone/Communications	B-823-1200-1251	1,233	1,289.73	1,400
Postage	B-823-1200-1252	200	167.40	200
Memberships/Subscriptions	B-823-1200-1260			
Office Supplies	B-823-1400-1410	500	517.99	500
Meeting Expenses	B-823-1500-1532	300	19.47	300
Office Equipment Rental	B-823-1500-1543			100
Office Rental	B-823-1500-1552	2,034	1,831.68	2,034
Advertising & Public Notice	B-823-1500-1591	12,000	8,123.22	12,000
Public Relations/Promotions	B-823-1500-1592			
Events/Activities	B-823-1500-1593			500
Museum Project	B-823-1900-1905	5,000	5,000.00	5,000
Future Projects Study Exp	B-823-1900-1906	20,625		42,596
Electrical	B-823-2740-1420			
Soil/Plants/Trees	B-823-2740-1440	3,050	864.96	2,500
Grounds Maintenance (Mural)	B-823-2740-1545	1,000	61.06	1,000
Planters, Banner & Poles Materials	B-823-2750-1471	5,950		17,000
		55,492	21,938.64	89,230
Accumulated (Surplus)/Deficit	B-L81-0000-0000	-	(33,075.48)	-



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURER'S REPORT 2012/58**

To: Mayor Avis & Members of Council

FROM: Laurie Witherspoon, Treasurer

DATE: May 23, 2012

SUBJECT: Mayors Coalition Financial Request

BACKGROUND

At the May 14, 2012 Council Meeting the financial request received from the Steering Committee for the Mayors Coalition for Affordable, Sustainable, and Accountable Policing was referred to the Administration & Finance Executive Committee for recommendation.

As indicated in the Mayors Coalition Steering Committee letter, they are requesting consideration of a \$1,000 contribution to fund their efforts. The Mayors Committee is the political conduit with the Minister. The Committee is aware that the issue of high policing costs will require time, commitment, ongoing lobbying, public relations as well as other elements that come in to play on an issue as large as this. If all funds are not used at the end of their effort the unused contribution portion will be returned.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that the Steering Committee for the Mayors Coalition for Affordable, Sustainable, and Accountable Policing financial request be received and that no further action be taken.

Council Approval of This Report Will agree with the Administration & Finance Executive Committee recommendation to receive the Steering Committee for the Mayors Coalition for Affordable, Sustainable, and Accountable Policing financial request and that no further action be taken.

Mayors Coalition for Affordable
Sustainable
Accountable
Policing

Mayors Coalition
Town of Tillsonburg
200 Broadway
2nd Floor
Tillsonburg, ON
N4G 5A7

April 26, 2012

Dear Mayor Avis;

If there are still any Ontarians who think snow ploughing, potholes, infrastructure, transit, sewage treatment plants are the most critical issues we face as Ontario Municipalities they have been looking at the wrong budget lines.

The most serious issue we have, particularly in rural and small town Ontario is rising costs for OPP services.

Last year, policing in Ontario cost municipal tax payers 3.8 billion dollars. In most cases policing accounted for more than a quarter of Municipal operating budgets, some municipalities at 50%.

The provincial government, without consultation and having no accountability or transparency will increase the OPP salary, in 2014, another 8.5% which will add another 50 million dollars to the salary line. Who must pay? Our citizens! NOT the provincial government!

Binding arbitration is debilitating. The arbitrator is presented with recent police contract agreements in other Ontario cities/large urban centers as a baseline. This merely results in never-ending leap frogging of high-cost settlements that drive the cost of municipal policing upwards and upwards

What makes this cycle so very frustrating is that binding arbitration leaves our needs totally unconsidered and we, at the rural/small town municipal level, are standing on the sidelines with no ability to control the direction of police costs.

The OPP policing deployment model is not transparent in terms of service or costs, it is not understood and we have no input. The contract with the Ministry leaves us with no cost certainty. Simply put, the price of policing is now unsustainable because the pattern of spending and service levels dictated to us is out of control at the Provincial level.

We need this situation corrected.... ASAP!

With this in mind a group of Mayors/Wardens and Staff from various municipalities held many meetings last year to discuss this issue and to craft a "move forward" plan. During the 2011 AMO conference 22 municipalities met with Provincial Ministers and Opposition Party Critics. During the AMO Bear Pit session our group asked the Minister to commit to three things.

- That there be transparency and accountability with regard to costs being assigned to municipalities for OPP services.

- That information on applicable deployment models is made available to municipalities in a timely manner, prior to the 2012 budget year.
- That a review be undertaken of OPP costs, formulas, and deployment models to identify efficiencies and that this review take place in full consultation with the municipal sector.

The Minister verbally agreed to these items and as we all know the 2012 budget came and went without any progress.

Following the provincial election our group met with the new Minister and shared our concerns and the need for review. The Minister has subsequently launched a taskforce that includes AMO, OAPSB and three of our CAO's as our voice at the table. While the task force is welcomed, the terms of the taskforce pale in the fact that discussion cannot be had on three important elements. We cannot speak to changes to:

- The province-wide model for developing municipal police costs;
- The adequacy standards and/or other legislative or regulatory requirements for policing;
- The policy or practice for collective bargaining with the OPPA.

Our group met again at the OGRA/ROMA conference and identified the need to form a Mayors Coalition. We feel the need to speak as one strong and united municipal voice is paramount. For clarity we all agreed that the Mayor's Coalition is to be the political conduit with the Minister and that our purpose and intent would not position ourselves in a debate with the stakeholder's. We are aware that the issue of high costs of OPP Policing will require time, commitment, ongoing lobbying, public relations and all the other elements that come in to play on an issue as large as this.

At OGRA/ROMA we assigned a group of 6 Mayors to a steering committee role. The steering committee includes Cochrane Mayor Peter Politis, Amprior Mayor David Reid, Penetanguishene Mayor Gerry Marshall, Parry Sound Mayor Jamie McGarvey, Norfolk Mayor Dennis Travale and Tillsonburg Mayor John Lessif. The steering committee group has met three times since OGRA/ROMA and identified the need for the following to make our Mayors Coalition efforts successful:

- 1) Lobbying funding;
- 2) The need for bilingual communications;
- 3) Develop a common letterhead for press releases and correspondence to Minister/Task Force;
- 4) Travel expenses for Ministry meetings;

- 5) Updates to our fellow municipalities;
- 6) Develop web site for communication to municipalities;
- 7) Public Relations – hire a PR firm and establish a media campaign that is ready to be launched;
- 8) Engage a “Drummond” like third party to assist
- 9) Administrative costs, such as conference calls, paper and other supplies.

These items of course require financial support and we are asking your municipality for a contribution of \$1000 to get this initiative up and running in a fashion that leads to success. If all 343 OPP serviced communities contributed at the \$1000 level we would have a pool of funds that would allow us to properly get our message out to the Province, Public and Police. The Town of Tillsonburg’s finance department will manage these funds and accurately report on any and all spending. If all funds are not used at the end of this effort we will return the unused portion to you.

We do recognize that a \$1,000 contribution is significant in these tight financial times. We felt it was best to ask for your community for assistance once versus having to come back a second time. That said, if \$1,000 is currently out of reach for your community a smaller amount contributed helps as well.

We thank you very much for your time and we trust you find our common effort approach satisfactory.

Sincerely

Mayors Coalition Steering Committee



Lori Pattison/Frances
30/04/2012 08:58 AM

To Kathy Lawson/Frances@Frances, Roy
Avis/Frances@Frances
cc
bcc
Subject Fw: Mayors Coalition Letter

----- Forwarded by Lori Pattison/Frances on 30/04/2012 08:57 AM -----



"Stacey Cooper"
<scooper@penetanguishene.
ca>
27/04/2012 12:58 PM

To <town@fort-frances.com>
cc
Subject Mayors Coalition Letter

Hello,

Please find attached letter from the Mayors Coalition regarding Affordable, Sustainable and Accountable Policing in Ontario.

Thanks,

Mayors Coalition Steering Committee:
Cochrane Mayor Peter Politis
Amprior Mayor David Reid
Penetanguishene Mayor Gerry Marshall
Parry Sound Mayor Jamie McGarvey
Norfolk Mayor Dennis Travale
Tillsonburg Mayor John Lessif

Stacey Cooper
Town of Penetanguishene
10 Robert Street West - Box 5009
Penetanguishene, ON L9M 2G2
phone: 705-549-7453 x211
fax: 705-549-3743
scooper@penetanguishene.ca

Please consider the environment before printing this email.

This message is intended for the individual to whom it is addressed and may contain information that is confidential and exempt from disclosure under the Municipal Freedom of Information and Protection of Privacy Act. If you are not the intended recipient, please do not forward, copy or disclose this message to anyone and delete all copies and attachments received. If you have received this communication in error, please notify the sender immediately.



Mayors Coalition Letter.pdf



TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURER'S REPORT 2012/59

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: May 23, 2012
SUBJECT: Fort Frances Canadian Bass Championship Financial Request

BACKGROUND

At the May 14, 2012 Council Meeting the financial request received from Gord Watson, Chair of the Fort Frances Canadian Bass Championship (FFCBC) was referred to the Administration & Finance Executive Committee for recommendation.

The FFCBC have submitted a request for reconsideration for financial support of \$5,000.00. The annual bass tournament event is scheduled for July 23 – 28, 2012. I have attached the prior January 5, 2012 approved report with regard to this event for your information.

RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council support a donation to the Fort Frances Canadian Bass Championship (FFCBC) in the amount of \$2,000.00 for 2012 annual bass tournament event scheduled for July 23 – 28, 2012. In consideration of the financial challenges in the near future, the Administration & Finance Executive Committee further recommends to deny the FFCBC's request for a long-term agreement and to continue request considerations on a year-by-year basis for the annual bass tournament.

Council Approval of This Report Will agree to the Administration & Finance Executive Committee recommendation to provide a donation to the Fort Frances Canadian Bass Championship (FFCBC) in the amount of \$2,000.00 for 2012 annual bass tournament event scheduled for July 23 – 28, 2012. Further that the request for a long-term agreement by denied and to continue request considerations on a year-by-year basis for the annual tournament.

May 11, 2012

Town of Fort Frances
320 Portage Avenue
Fort Frances, ON
P9A 3P9

To: Town of Fort Frances,

I am writing to you on behalf of the Fort Frances Canadian Bass Championship to request that you re-consider our request for financial support of \$5,000. The Tournament will use this to support Sportsplex arena usage for the event.

The Board would also like to stress to Council that it is attempting to right the wrongs of the past and run the Tournament in a successful manner. This means having an event which the residents of Fort Frances can be proud of and that the event is financially viable. To this end, we have reduced our costs dramatically, hired more local service providers and expanded our sponsorship efforts.

We appreciate the efforts that Administration and Council go through to approve and support the Bass Tournament annually. We know this takes considerable time and energy. As a Board, we have decided to minimize the number and nature of our requests to the town. We believe that we can successfully accomplish the Tournament on the same requests in future years and would respectfully request a long-term agreement on the arrangement, instead of the current annual process.

As you know, in 2011, the RRFDC undertook an economic impact study of the Tournament at your request. The direct financial impact of the tournament is in the nature of \$460,000. We at the FFCBC believe that this contribution to the town's economy is significant even though the Tournament has been scaled back a bit over the years.

We also believe that Council, by supporting our request, will help ensure a successful event, and subsequently, secure a brighter future for the event.



Gord Watson
Chair

COUNCIL

MAY 14 2012

Non-agenda item

ACTION

*referred to Admin + Fin.
Ex. Committee for
recommendation*



**TOWN OF FORT FRANCES
ADMINISTRATION & FINANCE DIVISION
TREASURY REPORT 2012/05**

To: Mayor Avis & Members of Council
FROM: Laurie Witherspoon, Treasurer
DATE: January 5, 2012
SUBJECT: Fort Frances Canadian Bass Championship (FFCBC) Request

BACKGROUND

The Fort Frances Canadian Bass Championship's request for continued financial and in-kind support for the annual bass tournament scheduled for July 23 – 28, 2012 was referred to the Administration and Finance Executive Committee for recommendation with input from all other Executive Committees.

Attached are the FFCBC support request responses from Rick Wiedenhoeft, Chairman of the Operations & Facilities Executive Committee, with comments only on items related to Operations & Facilities Division, George Bell's response with comments on items relating to Community & Services and Rick Hallam's report for comments relative to Planning & Development.

The Administration & Finance Executive Committee's recommendation is sought for the following:

1. Designate the "Fort Frances Canadian Bass Championship Live Release Tournament" as a significant community festival & event and proclaim the period commencing July 23, 2012 as "Fort Frances Canadian Bass Championship Week";
2. Consider a \$5,284.01 financial request for the FFCBC operating budget to offset area rental charges.

RECOMMENDATION

The Administration & Finance Executive Committee recommend that Council approve the following:

- designate the FFCBC Live Release Tournament as a significant community festival event and proclaim the period commencing July 23, 2012 as "Fort Frances Canadian Bass Championship Week",

- in-kind services from Town of Fort Frances divisions as recommended in committee divisional reports as attached;
- forward the request for financial support to the budget process and the January 16, 2012 budget meeting for Committee of the Whole consideration; and
- encourage the Fort Frances Canadian Bass Championship committee to seek out and apply for other available funding applicable for significant community events.

Council Approval of This Report Will Agree to the recommendations made by the Operations & Facilities, Community Services, Planning & Development and Administration & Finance Executive Committees for in-kind services, to designate the FFCBC Live Release Tournament as a significant community festival event and proclaim the period commencing July 23, 2012 as “Fort Frances Canadian Bass Championship Week”, to forward the request for financial support to the budget process, and to encourage the Fort Frances Canadian Bass Championship committee to apply for available funding applicable for significant community events, as outlined in this report and the accompanying Committee reports.



December 15, 2011

Mayor and Town Council

Town of Fort Frances

P.O Box 38, Fort Frances, ON

Re: Fort Frances Canadian Bass Championship (July 26³ – 28th)

Dear Mr. Mayor and Councillors:

Fort Frances Canadian Bass Championship Inc. (FFCBC) wishes to thank the Town of Fort Frances for its continued support. The Town of Fort Frances is a valued sponsor of the FFCBC since its creation in 1995. The FFCBC directors sincerely appreciate your significant contributions.

FFCBC, the signature event of the Fort Frances area, is a strong economic driver that stimulates the local economy and promotes Rainy Lake as a world class fishing destination.

We respectfully request the following support from the Town of Fort Frances:

- A+F 1) Designate in writing, the "Fort Frances Canadian Bass Championship Live Release Tournament" as a significant community festival & event and proclaim the period commencing July 23rd, 2012 be "Fort Frances Canadian Bass Championship Week".
- A+F 2) The Town of Fort Frances to commit \$5284.01 to the operating budget to be used to offset arena charges.
- O+F 3) Authorize use of town picnic tables on site. FFCBC will arrange for pick-up and return of picnic tables.

Agenda Item # 2.1

- C.S. 4) Provide us, early in July, with list of Sorting Gap Marina slip lessees. We will contact the lessees with a formal request for the possible use of their slips during the tournament.
- O&F 5) Paint lines in the Abitibi Consolidated woodyard to indicate safe parking areas for tournament angler vehicles and trailers.
- O&F 6) Authorize tournament officials to use the Sand Bay dock as the morning start site and as an official check-in station throughout tournament days.
- C.S. 7) Waive launch fees for tournament competitors and volunteers from July 26th – 28th. We will provide the Sorting Gap Marina staff with a list of tournament anglers and names of volunteers who plan to launch there.
- O&F 8) Authorize the temporary installation of poles and flags on the concrete pylons and edges of the launch ramp, as in previous years. They will be removed during the week following the event.
- C.S. 9) Provide the Director of Tournament Operations and the Director of Site & Facilities with a dock key.

We look forward to discussing our request in greater detail at your convenience.

Respectfully,

Gord Watson, Chairman



2012 FFCBC Board of Directors

Wayne Allen	Bar Operations
Patricia Armstrong	Bar Operations
Kathy Cuthbertson	Food Court
Jim Cuthbertson	Site & Facilities
Greg Gustafson	Angler Registrations
Paul Jewiss	Anglers' Representative
Caryn Myers	Finance
Robin Reed	Tournament Operations
Gord Watson	Chairman

January 3, 2012

Report To: Administration and Finance Executive Committee

From: Operations & Facilities Executive Committee

**SUBJECT: In-Kind Services and Financial Support for 2012 Fort Frances
Canadian Bass Championship**



Similar to 2011, the Chairman of the Fort Frances Canadian Bass Championship Inc. wrote a letter to Mayor and Council requesting in-kind services and financial contribution for the up-coming Bass Tournament in July 2012. Please find attached letter dated December 15, 2011 from Mr. Gord Watson, FFCBC Chairman. I have taken the liberty to comment *only* on items related to the Operations & Facilities Division;

Continued Operational Assistance;

Item 3) – **Supply of Picnic Tables** - Similar request made in 2011. Town will provide picnic tables where FFCBC tournament volunteers will be responsible to have the picnic tables delivered to the event site, properly located within the site and returned after the event. Co-ordinate through Doug Brown, Operations & Facilities Manager at 274-9893.

Item 5) – **Line Painting of Parking Spaces** – Similar request made in 2011. The Town will provide supplies, labour, and equipment to paint parking lot lines on the ACI Wood Yard and the Town's Right of Way. Co-ordinate through Milt Strachan @ 274-9893.

Item 6) - **Use of Sand Bay Dock** - Similar request made in 2011. No concern.

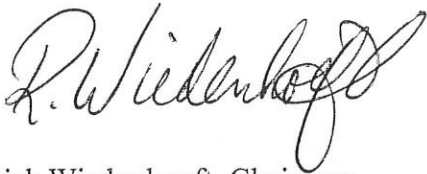
Item 8) - **Attachment of banners, signs & pennants to streetlights, poles, fencing and other creative places with the assurance that no damage will be done to the infrastructure and the material will be promptly removed.** This was a new request in 2010. The installation of banners, signs & pennants should not create a safety hazard to pedestrians walking or riding bikes along the Waterfront walkways. Also motorists' sight lines or vision should not be obstructed when driving along Front Street. Ensure that the same method of attaching the banners, signs & pennants to the streetlight poles as in 2011 is utilized in 2012.

Other divisions within the Town's organization will deal with all other items outlined in the FFCBC Chairman's letter dated December 15, 2011.

The Operations & Facilities Executive Committee recommends the following;

- 1) That the Operations & Facilities Division continues to provide in-kind services and materials for items No. 3 & 5 as outlined in the December 15, 2011 letter from FFCBC Chairman, Gord Watson;
- 2) That permission is granted to the FFCBC Inc. organization in regards to items No. 6 & 8 in accordance with the guidelines listed above.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Wiedenhoeft', with a stylized, cursive script.

Rick Wiedenhoeft, Chairman
Operations & Facilities Executive Committee

2012JanFFCBCrequest

George Bell/Frances
01/04/2012 11:00 AM

To Laurie Witherspoon/Frances@Frances
cc
bcc
Subject FFCBC Request

Hi Laurie

At our regular meeting of January 3, 2012 the Community Services Executive discussed the requests of the FFCBC letter of December 15, 2011. We do not have any concerns over their requests other than the fees at the Memorial Sports Centre. All the other requests have occurred over the past 15 years without incident.

As for the fees the Community Services Executive feels the FFCBC committee should approach the RRFDC for financial assistance and failure to do so the Town of Fort Frances would look at a \$2,000 grant from councils public relations account.

If you need clarification or additional information please feel free to contact.

Yours truly
George A. Bell
Manager of Community Services

Planning & Development Executive Committee

Memo

To: Administration & Finance Executive Committee
From: Planning & Development Executive Committee
CC:
Date: 2012 January 3rd
Re: Fort Frances Canadian Bass Championship

Council will recall that at their meeting held 2011 December 15th, Council referred the request of the FFCBC Inc. re their 2012 event to the Administration & Finance Executive Committee with input from all other Executive Committees.

PDEC wish to advise that there are no issues in the request relating to the Planning & Development Division or Executive Committee. However, the executive committee wish to express that they recognize the FFCBC as being a significant local event and support their efforts to remain so.

For the greater part the request received from the FFCBC Inc. is financial in nature and more relative to the A&F, O&F and CS Divisions and their respective executives.

Any issues or concerns regarding parking violations that arise during the event will be handled through the By-Law Enforcement Dept. or the OPP.

Respectfully Submitted,
Planning & Development Executive Committee,



Rick Hallam, CBCO, CRBO
Supt Planning & Development Div.

MEMORANDUM

TO: Mayor and Council

FROM: Christine Ruppenstein, Human Resources Manager

DATE: May 24, 2012

SUBJECT: Dress Code Policy, Health and Safety Policy, Workplace Harassment and Violence Policy as approved by the Administration and Finance Executive Committee

Please see attached update to the Dress Code policy establishing a business casual dress code at the Civic Centre.

The intention was to allow our employees to work comfortably in the workplace with the goal of protecting a professional image for our customers. It also outlines clothing that is not appropriate for the office.

We had a meeting with all the staff, distributed the policy and allowed the employees to review it and provide feedback. Please see attached.

An employer must prepare and review at least annually a written Occupational Health and Safety Policy and develop and maintain a program to implement that policy; as well as review annually the Workplace Violence and Harassment Policy.

Please see attached policies for review and approval.



<p>COUNCIL APPROVAL OF THIS REPORT WILL authorize the approval of the revised Dress Code Policy, the Health and Safety Policy and the Workplace Harassment and Violence Policy.</p>
--

<i>The Town of Fort Frances</i>	SECTION
	HEALTH AND SAFETY
<u>HEALTH AND SAFETY</u>	NEW: December 1999
<u>POLICY</u>	REVIEWED: May 2001, June: 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012
Resolution No.	Supercedes Resolution No. 169 (consent) 05/10
Policy Number 5.1	PAGE 1 of 1

Management of the Town of Fort Frances is vitally interested in the health and safety of its employees. Protection of employees from injury or occupational disease is a major continuing objective. The Town of Fort Frances will make every effort to provide a safe, healthy work environment as indicated by acceptable industry practices and compliance with legislative requirements. All supervisors and workers must be dedicated to the continuing objective of reducing risk of injury.

The Town of Fort Frances, as employer, is ultimately responsible for worker health and safety and will strive to eliminate any foreseeable hazards which may result in fires, security losses, damage to property and personal injuries / illness. Accidental loss can be controlled through good management in combination with active employee involvement.

Supervisors will be held accountable for the health and safety of workers under their supervision. Supervisors are responsible to ensure that machinery and equipments are safe and that workers work in compliance with established safe work practices and procedures. Workers must receive adequate training in their specific work tasks to protect their health and safety.

Every worker must protect his or her own health and safety by working in compliance with the law and with safe work practices and procedures established by the Corporation.

It is in the best interest of all parties to consider health and safety in every activity. Commitment to health and safety must form an integral part of this organization from the Mayor to the workers.

Current Review Date: _____

Mayor: _____

Clerk: _____

<i>The Town of Fort Frances</i>	SECTION HEALTH AND SAFETY
<u>WORKPLACE HARASSMENT & VIOLENCE</u> POLICY	NEW: June 2011 REVIEWED: June 2012
Resolution No.	Supercedes Resolution No. 225 (consent) 06/11
Policy Number 5.34	PAGE 1 of 1

1. POLICY STATEMENT

At the Town of Fort Frances, the physical and mental health, safety, security, dignity, self-respect and well-being of all of our workers is important. Employees and other internal and external stakeholders have a right to work and conduct their business without fear of harassment or violence that would disrupt the safe and respectful workplace and place of business.

Violence, intimidation, harassment and bullying are unacceptable at any of our workplaces, premises, at any Town event or while conducting corporation business. Any act of violence or threat of violence in the workplace is unacceptable and will give rise to disciplinary sanctions, up to and including termination of employment.

We acknowledge our responsibility to support and assist persons exposed to violence and harassment in the workplace. Appropriate action will be taken, whether an employee, manager, contractor or a member of the public acts in a harassing or violent manner. Furthermore, we will not discriminate or retaliate against an employee because he or she complains or is perceived to be a victim of workplace violence or harassment.

The Town of Fort Frances has implemented a workplace violence and harassment prevention program. Please refer to the following procedures:

Workplace Harassment Procedure

Working Alone Procedure

Workplace Violence Procedure. Prevention program includes

- A. Workplace Violence Risk Assessment (Appendix A)
- B. How to Complain About Workplace Violence and Harassment (Appendix B)
- C. How to Deal with a Potentially Violent Person or Situation (Appendix C)
- D. Zero Tolerance for Violence Sign (Appendix D)
- E. Emergency Contact Telephone List (Appendix E)
- F. Contents of an Emergency Plan (Appendix F)
- G. Quick Reference Sheet (Appendix G)

<i>The Town of Fort Frances</i>	SECTION
	HUMAN RESOURCES
<u>DRESS CODE</u>	NEW: May 1992
<u>POLICY</u>	REVISED: December 1999, December 2006, May 2012
Resolution No. 005 Consent 01/07	Supercedes Resolution No.
Policy Number 3.17	PAGE 1 of 2

1. POLICY STATEMENT

Clothing wear shall be neat, clean and presentable when dealing with the public as each department manager determines unless specified in this policy.

2. EFFECTIVE DATE

This policy comes into effect in May 2012 and cancels and supercedes all previous dress code policies.

3. DRESS DOWN FRIDAYS

- A. Individual Divisions may declare Fridays (or the last working day of the week) as 'dress down Fridays'. This will permit staff to wear jeans on this day.
- B. In conjunction with this, individual departments shall choose a charity of their choice (or equivalent) in which donations shall be made on a regular basis. The individual departments will determine amounts for donations.
- C. These casual clothes must be presentable i.e. no tears, rips, stains, mid-riffs, profanity, or vulgar pictures – keeping in mind that this is a public office requiring a certain level of decorum.

4. CIVIC CENTRE DRESS CODE

- A. The Town's objective in establishing a business casual dress code is to allow our employees to work comfortably in the workplace with the goal of projecting a professional image for customers.
- B. Because not all casual clothing is suitable for the office, these guidelines will help you determine what is appropriate to wear to work. Clothing that works well for the beach, yardwork, dance clubs, exercise sessions, and sports contests may not be appropriate for a professional appearance at work. To further clarify, specific examples of clothing that is not appropriate may include (but not limited) to the following:

- Inappropriate pants include: sweatpants, exercise pants, above the knee shorts / skirts, overalls, and spandex or other form fitting pants such as people wear for biking.
- Inappropriate tops include: short shirts, tops that are too revealing, tops that have words, terms or pictures that may be offensive, tops with skinny straps, tops with large logos, and sweatshirts
- Inappropriate footwear includes flip flops (flip flops that are twistable, flexible, and have no heel) and running shoes
- Head gear (toques, hats)
- Sweaters (not sweatshirts / fleece) should be worn in the event an employee becomes chilly at work.
- Sunglasses (including sitting on the top of an employee's head)

- C. Some exceptions to these guidelines may be made in the event of accommodating a religious or medical situation (eg pregnancy, the wearing of casts / slings, etc.). Hooded sweatshirts, logos, and running shoes are also acceptable on dress down Fridays.
- D. No dress code can cover all contingencies so employees must exert a certain amount of judgement in their choice of clothing to wear to work. If you experience uncertainty about acceptable, professional business casual attire for work, please ask your supervisor or the Human Resources Manager.
- E. If the clothing fails to meet these guidelines as determined by the employee's supervisor, the employee may be asked not to wear the inappropriate item to work again. If the problem persists, disciplinary action may be taken.

5. DRESS CODE FOR COMMITTEE OF THE WHOLE AND COUNCIL MEETINGS

- A. Committee members and staff shall be attired in no less than 'smart casual' wear (collared shirts and no jeans).
- B. The meeting chair may, if so requested, seek a majority opinion of Committee members present to determine any wear requiring a determination.
- C. Due consideration will be made for special and emergency meetings when advance notice for proper attire may not be possible.
- D. This policy as written does permit individuals to wear formal wear e.g. suit and tie as a personal choice.

Statistics Canada Report - TOWN OF FORT FRANCES

Statistics Canada Report - TOWN OF FORT FRANCES Reporting Period:04-01-2012 - 04-30-2012

Municipality	Fort Frances	Permit	Owner	Contractors	Property Address	Work Description	Units / Area	Value
2012-011	LUNDY ANDREW MARTIN 905 PHAIR AVE FORT FRANCES ON P9A 2M6	59-12-030-003-09200-0000	LUNDY ANDREW MARTIN 905 PHAIR AVE FORT FRANCES ON (807) 274 3550	905 PHAIR AVE	CONSTRUCT A 30X36 ACCESSORY USE BUILDING	1	\$32,000.00	
2012-012	ALLEN DAVID EDWARD 708 WEBSTER AVE FORT FRANCES ON P9A 3J1	59-12-010-003-10900-0000	ALLEN DAVID EDWARD 708 WEBSTER AVE FORT FRANCES ON (807) 274 2693	Legal Description: PSM159 E PT LOT 13 PCL 13-1	Stat's Canada Codes Building: 450 Work: 01 CONSTRUCT A 300 SF DECK AT SIDE & REAR OF EXISTING RESIDENCE	1	\$3,000.00	
2012-013	JOHNSON HEATHER NICOLE 622 FIRST ST E FORT FRANCES ON P9A 1L3	59-12-030-002-05200-0000	JOHNSON HEATHER NICOLE 622 FIRST ST E FORT FRANCES ON (807) 274 3382	Legal Description: PLAN SM29 LOT 75 N74.5FT LOT;74 PCL 74-2 622 FIRST ST E	Stat's Canada Codes Building: 02 CONSTRUCT A 3.65 M x 6.25 M DECK AT REAR OF EXISTING RESIDENCE	1	\$2,000.00	
2012-014	OH-SHIKI-BE-MA-TE-ZE-WIN INC PO BOX 820 STN MAIN FORT FRANCES ON P9A 3N1	59-12-010-002-07800-0000	RYAN MASON RR#1 FORT FRANCES (807) 274 6035	Legal Description: PLAN M94 LOT 84 W1/2 83 PCL;83-2 601 KINGS HIGHWAY	Stat's Canada Codes Building: 02 DEMOLISH AND REMOVE FROM SITE EAST 20/25 FT ADDITION TO EXISTING RESIDENCE. RESTORE GRADE TO MATCH EXISTING	1	\$10,000.00	
				Legal Description: PT RIV R 37 & 48R3458 PTS 25,-27 PCL 11073 & PT PCL 25794	Stat's Canada Codes Building: 534 Work: 16			

Friday, May 11, 2012

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2012-015	LAING IRENE MARGARET 1023 RIVER RD W FORT FRANCES ON P9A 2V3	PETER VELDHIJSEN EMO (807) 482 1816	1023 RIVER RD W	CONSTRUCT A 16/16 FT SUN ROOM ADDITION & A 16/25 FT PATIO		\$31,000.00
59-12-010-005-00401-0000						
2012-016	ARMSTRONG CHERYL ELAINE 411 COLONIZATION RD E FORT FRANCES ON P9A 2R9	DAN THURBER 30 ELMCREST LAKEVIEW TRAILER PARK FORT FRANCES P9A 3M3 (807) 274 7898	1305 MILL RD	Stat's Canada Codes Building: 110 Work: 02 CONSTRUCT A 10/34 FT COVERED CARPORT AND 8/12 FT COVERED DECK ON EXISTING MOBILE HOME. NEW CONSTRUCTION TO BE READILY AND EASILY DISCONNECTED AND MADE MOBILE IF REQUIRED.	1	\$4,000.00
59-12-030-007-15900-0000						
2012-017	FEDORUK CASSIE LILLIAN 360 THIRD ST E FORT FRANCES ON P9A 1R2	HENRY SIEDERS RR#1 RMB 47 FORT FRANCES (807) 274 7288	Legal Description: PLAN RR 586 PT 1 PCL BLK A-1-4 SEC SM 81 RP 48R2298 PART 2 PT PART 1 PCL BLK 1-6 SM;143 360 THIRD ST E	Stat's Canada Codes Building: 130 Work: 02 RECONSTRUCT ACCESSORY USE BUILDING DESTROYED BY FIRE NOV. 2011. NEW ACCESSORY BUILDING TO BE IN SAME LOCATION AND SAME DIMENSIONS.	1	\$13,000.00
59-12-020-003-04600-0000						
Sum			Summary (7 detail records)		7	\$95,000.00
Grand Total			Summary (7 detail records)		7	\$95,000.00