

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - August 4, 2020 - Noon

MEETING - Committee Room, Civic Centre & Via Skype

Session # 10

[Join Microsoft Teams Meeting](#)

[+1 807-701-5975](#) Canada, Thunder Bay (Toll)

Conference ID: 833 354 869#

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TOWN OF FORT FRANCES

MINUTES

SESSION NO. 009

June 16, 2020

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre and virtually to members off-site on June 16, 2020 from Noon to 12:28 p.m. Roll call was completed by Councillor W. Brunetta to confirm all attendees.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, J. Holliday, Deputy Treasurer, T. Moffit, Fire Chief/CEMC (Noon - 12:12 p.m.), J. Hughes, IT Manager, K. Lawson, Deputy Clerk

1. **Call to Order - Noon**
2. **Disclosure of pecuniary interest and the general nature thereof - None identified**
3. **Approval of Previous Committee Minutes**

3.1 Session No. 8 dated June 2, 2020.

Hallikas-Judson: Approved as presented.

CARRIED

4. New Business

- 4.1 P.O.A. Audited Statements for the year ending December 31, 2019.
- D. Galusha, Treasurer provided an overview of the audited statements as prepared by BDO Canada LLP. Committee recommended authorizing acceptance of the Provincial Offences - Fort Frances Court Services Area Trust Fund for the year ended December 31, 2019.

5. Information

- 5.1 Fort Frances Fire & Rescue Services - May 2020 Report.
T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of the report.
Received as information.

- 5.2 2020 General Fund Budget - May 31, 2019 vs Actual to May 31, 2020.
D. Galusha, Treasurer provided an overview of the report. Received as information.
- 5.3 2020 Draft Sewer Fund Budget - May 31, 2019 vs Actual to May 31, 2020,
D. Galusha, Treasurer provided an overview of the report. Received as information.
- 5.4 2020 Draft Water Fund Budget - May 31, 2019 vs Actual to May 31, 2020.
D. Galusha, Treasurer provided an overview of the report. Received as information.

6. Adjourn 12:28 p.m./ Next Meeting Date - July 7, 2020

Executive Committee Chair

D. Brown, CAO



TO: Administration & Finance Executive Committee

FROM: Dawn Galusha, Treasurer

DATE: July 24, 2020

SUBJECT: Miss Teenage Canada

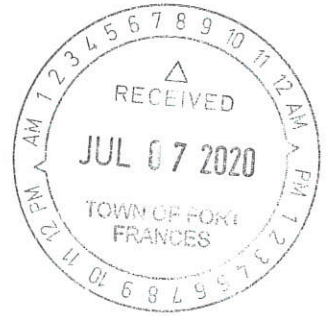
BACKGROUND

At the July 13, 2020 meeting of Council, the request from Emily Bliss, Miss Teenage Northern Ontario was referred to the Administration & Finance Committee for recommendation.

Emily has qualified for the National Miss Teenage Canada Pageant and is fundraising for "The Children's Wish Foundation" and seeking financial sponsorship. Each delegate must raise a total of \$2,500 plus taxes for their entry fee. In her letter, she outlines the benefits of sponsorship. It is not typical for Council to support an individual.

Miss Teenage Northern Ontario

www.missteenagecanada.com



Dear Potential Sponsor,

My name is Emily Bliss. I am 16 years old and attend Fort Frances High School. Recently, I entered the Miss Teenage Canada pageant in Sault Ste. Marie, Ontario. I was crowned as the winner and have been given the title of "Miss Teenage Northern Ontario".

This was an amazing, once in a lifetime experience. With this title comes responsibilities. I am to raise awareness for my chosen platform which is mental health, and to fundraise for "The Make A Wish Foundation". The foundation is something that gives kids the opportunity to look outside their illness and restores a sense of childhood back to the child and normalcy back to the family. Along with my platform responsibilities, I have the honour of participating in the next step of this competition in Toronto during the last week in August 2020. In Toronto, I will do my best to represent the youth of Northern Ontario, with the chance of becoming "Miss Teenage Canada".

In order to participate in the pageant and to fundraise for "The Children's Wish Foundation", I am seeking financial sponsorship. Any donation would be greatly appreciated including an in-kind sponsorship.

In return for your sponsorship, we will come to an agreement on potential benefits below are examples that may be included but not limited to.

- Sponsors name to be included in the program book Ad
- I agree to make appearances to promote sponsors products and services
- I agree to include the sponsor's name on all printed items including stationery, business cards, autograph cards, etc.
- I agree to wear sponsors pin on her sash during appearances
- I agree to distribute sponsors cards/literature at all appearances

Do not hesitate to contact me to ask questions,

-Emily Bliss

Cell: 1-807-271-6295

Home: 1-807-276-8613

Email- songbirdemily@live.com



Dear Potential Sponsor,

Emily Bliss has qualified for the National Miss Teenage Canada Pageant. She competed in the provincial pageant in her province and placed as one of the top contenders. As one of the finalists, she has been awarded the title Miss Teenage Northern Ontario 2020. MTC-W INC. wants all of our delegates to gain and retain control of her choices regarding her education, health, beauty, and civic responsibilities; she has elected to take the first steps towards a leadership role in her community as a Miss Teenage Canada delegate.

MTC-W INC. pageant invites your company to be a visible participant in this exciting and unprecedented event. Your assistance as a sponsor will not only publicize your company, but it also helps Emily Bliss to prepare for the pageant with a minimum of personal expense. MTC-W INC. fosters positive attitudes, promotes self-respect, and self-motivation. While each delegate is beautiful, well-spoken and physically fit, she is selected based on her personal accomplishments, goals and commitment to community service. By supporting the role models of today, we strengthen our collective tomorrows. As a sponsor, you will contribute to a hopeful future by helping one individual develop and refine personal attributes such as self-esteem, public speaking ability and confidence that will assist her throughout her life.

We hope you will consider supporting our delegate in her quest to be

Miss Teenage Canada

If you have any questions pertaining to sponsorship or the pageant, please do not hesitate to contact me personally. All cheques should be made out to the delegate personally. Each delegate needs to raise a total of \$2,500 plus applicable taxes for her entry fee. Any amount is greatly appreciated, and your generosity and support will not go unrecognized. Best Regards

Michelle Weswaldi- Executive Director

Miss Teenage Canada Pageant

O: 905.883.7643

M: 647.222.5578

Info@missteenagecanada.com - www.missteenagecanada.com MTC-W INC.

8-9251 Yonge Street, Suite 280 Richmond Hill Ontario L4C 9T3



Emily Bliss
Miss Teenage Northern
Ontario





Sponsorship Agreement

This agreement is made and entered into the day of _____, 2020 by and between _____ hereinafter referred to as "the Delegate" and _____ business" hereinafter referred to as "the Sponsor" for the entry fee into the Miss Teenage Canada Pageant 2020, (MTC-W INC.) hereinafter referred to as "the Pageant".

Sponsor will receive the following benefits:

Sponsor will provide the following:

AGREEMENT

This agreement shall commence immediately and will conclude following the 2020 provincial pageant to be held in 2020. The sponsor may not assign the rights or benefits of the agreement to affiliates companies. The sponsor may not extend promotional opportunities to retailers or major accounts without the prior written approval of MTC -W INC.

ACKNOWLEDGMENT

I hereby acknowledge and agree to the terms of this contract.

Delegate Signature: _____ Date: _____

Sponsor Signature: _____ Date: _____

Treasury Report 2020/38

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: August 4, 2020
SUBJECT: COVID-19 Community Response Fund Gift

BACKGROUND

An offer of a one-time gift in the amount of \$11,500 has been received from the Canadian Medical Association. The donation is intended to address the unique needs of vulnerable people in our community in the context of COVID-19. The project we chose was to provide the Rainy River District Social Services Administration Board with the funds to assist in capital upgrade necessary to renovate the “Out of the Cold” shelter which provides temporary housing for vulnerable populations.

Attached you will find further information and the funding agreement.

COVID-19 Community Response Fund for Vulnerable Populations

On behalf of the CMA Foundation (CMAF), I am pleased to provide further details about our COVID-19 Community Response Fund for Vulnerable Populations.

The COVID-19 pandemic is an unprecedented challenge for those on the frontlines. The CMAF is proud to join forces with the Federation of Canadian Municipalities (FCM) to implement this emergency funding initiative.

The Canadian Medical Association and the CMAF are working hand in hand with CMA members, stakeholders and government officials to respond to this crisis. We believe strengthening communities is a fundamental part of supporting the health of all Canadians. To complement targeted grants to frontline health workers, hospitals and family medicine, the CMAF is providing direct funding to community recovery and stabilization efforts to support some of Canada's most vulnerable.

Your municipality has been designated to receive funding through this initiative. There is no need to apply. The donation is intended to address the unique needs of vulnerable people in your community in the context of COVID-19. The amount allocated to your community is outlined in the attached Gift Agreement, along with details regarding funding timelines, eligible activities and expenses, and reporting requirements. A payment transfer form is also attached.

While the CMAF will execute the transfer of funds to your municipality, FCM is acting as our designate to support the delivery of this initiative and will be your primary contact moving forward. Please return the signed and completed documents as outlined in the accompanying email and direct all inquiries to the FCM team at communityresponse@fcm.ca. They will be happy to assist as needed.

This pandemic demands that we rally together to stop the spread of COVID-19. Thank you for your ongoing efforts and commitment to local frontline response from coast-to-coast-to-coast. We hope this donation will help your community support and protect those in greatest need.

Stay well,



Allison Seymour
President, CMA Foundation

To learn more about the CMAF or our other funding initiatives, please visit www.cmaf-famc.org.



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

COVID-19 Community Response Fund for Vulnerable Populations

A collaboration between the Federation of Canadian Municipalities (FCM) and the Canadian Medical Association Foundation (CMAF)

TOOLKIT FOR MEDIA RELATIONS

The purpose of this Toolkit is to support municipalities as they begin to communicate publicly and respond to media queries regarding the COVID-19 Community Response Fund for Vulnerable Populations.

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1. Information about the Fund

The FCM website is the best place to find information about the COVID-19 Community Response Fund for Vulnerable Populations.

- [FCM Initiative Page](#)
- [FAQ](#)
- [List of Recipient Municipalities](#)

2. Key Messages

2.1 How the funds will be used

- Municipalities are on the frontlines of the COVID-19 pandemic. Demand for urgent services is putting a strain on existing resources. This new funding will help us care for the most vulnerable among us.
- Examples of eligible projects include:
 - dedicated spaces to ensure physical distancing or isolation
 - medical and support services for people experiencing mental health challenges
 - resources for community food programs
 - personal protective equipment for community support workers
 - other measures to build community resiliency and support a sustainable recovery

2.2 How municipalities were selected

- The COVID-19 Community Response Fund for Vulnerable Populations complements funding provided through existing federal homelessness programs.
- As such, allocations are directed to 73 communities with homeless populations according to needs, based on the Designated Communities and Indigenous Homelessness streams of the federal Reaching Home program for homelessness interventions.

2.3 Amount of funding

- Municipalities are free to mention the amount of their respective allocation and their intended use of the funds. FCM and CMAF recommend focusing on the impact of the funding instead of the amount of the allocation.

3. Guidance for funding announcements and media relations

- **Content:** Media are looking for proof of impact. When announcing the new funding, or answering media queries, focus on the projects / programs that will be supported by the Fund. An announcement template is provided at the bottom of this Toolkit. We invite you to use it as a guide to develop your own news release.
- **Timing:** Please inform FCM 5 business days before going public with your announcement. This will ensure that we can inform the CMAF, amplify your message on our social media channels and have a spokesperson ready should media request a quote from us.
- **Responding to media queries:** Municipalities should address questions about the Fund from their local media outlets. Municipalities may also answer questions from national media to provide information on their respective local circumstances and programs.
- **Fielding difficult questions:** Sensitive questions that go beyond the operational details of the allocation and funded projects should be forwarded to media@fcm.ca

Template News Release

Sharing the donation your city has received from the Canadian Medical Association Foundation with local media helps leverage your voice and your profile as a municipal leader on this important issue. This template news release is designed to help.

Please replace the red placeholders and adapt as you see fit. And remember to let us know when you've issued your release so that we can amplify on our channels by email at media@fcm.ca.

FOR IMMEDIATE RELEASE

May XX, 2020

COVID-19: Donation empowers [your city] to do more for vulnerable populations

[YOUR COMMUNITY] – Vulnerable populations have been struggling with the impacts of COVID-19 since the very beginning of this pandemic, and the city of [your community] is pleased to detail how the donation it received from the Canadian Medical Association Foundation (CMAF) will enable our community to better protect and assist those who need it the most.

"I want to thank the CMAF for this donation and the Federation of Canadian Municipalities for their support in facilitating this critical initiative," said [title + name]. The COVID-19 Community Response Fund for Vulnerable Populations will help our city, and indeed cities all over Canada, to urgently help the most vulnerable by supporting local and community-level action."

As frontline governments, municipalities see first-hand how vulnerable populations have been hit hardest by this pandemic. Local governments have been on the frontlines since the beginning of the pandemic and are ideally placed to effectively direct funds to deliver results. **[Insert where the funds will go in your community – if approved – and flesh out how this will tangibly help your municipality.]**

“To receive this kind of direct funding from an organization like the CMAF is not only a testament to the great work **[your community]** and other communities across Canada have been doing since the beginning of the COVID-19 pandemic, but it is also a welcome breath of fresh air. Municipalities have been working hard to keep Canadians safe during these trying times, and this funding will allow us to continue to provide vital services to our residents.”

- 30 -

[Read the CMAF press release here.](#)

For more information on the initiative: [COVID-19 Community Response Fund for Vulnerable Populations](#)

[media contact name], XXX-XXX-XXXX, your@emailcontact.com

4. Guidance for social media

- When tweeting about the Fund, please tag the two organizations responsible for the Fund: @CMAF, @FCM_online
- If possible, also include the hashtag #CDNmuni

5. Use of CMAF and FCM logos

- Municipalities must reference the CMAF and FCM in all communications, public announcements, media coverage and other forms of publicity relating to the activities funded through the COVID-19 Community Response Fund for Vulnerable Populations.
- All public communications should acknowledge that your project was funded through the COVID-19 Community Response Fund for Vulnerable Populations. Also mention that funds are provided by the Canadian Medical Association Foundation with support from the Federation of Canadian Municipalities.
- For all requirements and guidelines regarding the use of the CMAF name and logo, please refer to sections 9 through 11 of your Gift Agreement.

6. Images

Municipalities are encouraged to use their own images in public communication products (web page, announcement, media outreach, etc.) related to the activities and programs supported by the Fund.

**CMA FOUNDATION COVID-19 COMMUNITY RESPONSE FUND FOR
VULNERABLE POPULATIONS GRANT INITIATIVE**

Community Gift Agreement

This **GIFT AGREEMENT** (“**Agreement**”) is entered into as of the _____ day of _____, 2020 (the “**Effective Date**”) by and between:

CMA FOUNDATION, a registered charity having its head office located at Suite 500, 1410 Blair Place, Ottawa, Ontario (Charitable No. 820429678 RR 0001) (the “**CMAF**”)

and

CORPORATION OF THE TOWN OF FORT FRANCES, a Qualified Donee having its head office located at 320 Portage Avenue, Fort Frances, Ontario (the “**RECIPIENT**”)

(collectively referred to as the “**Parties**”, or each a “**Party**”)

WHEREAS, the CMAF is a registered charity under the *Income Tax Act* (Canada) that gifts money to qualified donees to further excellence in healthcare;

AND WHEREAS, the RECIPIENT is a Canadian municipality which qualifies as a qualified donee as defined under the *Income Tax Act* (Canada) (“**Qualified Donee**”);

AND WHEREAS, the CMAF wishes to provide a gift to the RECIPIENT in support of vulnerable populations within their community affected by COVID-19 as part of its **CMA Foundation COVID-19 Community Response Fund for Vulnerable Populations** pursuant to the terms and conditions of this Agreement;

The Parties hereby agree as follows:

The Gift

1. Subject to the terms and conditions of this Agreement, the CMAF agrees to make a gift to the RECIPIENT in the amount of \$11,500.00 (CDN) (the “**Gift**”). The Gift will be made according to the following schedule:

Installment	Payment Amount	Date
One-Time Gift	\$11,500.00	Upon receipt of: (a) signed Agreement, and (b) all banking information required to process the payment to the satisfaction of the CMAF.

The CMAF may add to or accelerate the completion of the Gift at its discretion.

The Term

- The term of the Agreement shall begin on the Effective Date and end on March 31, 2021, unless terminated earlier in accordance with the terms of this Agreement (the “**Term**”).

Purpose of the Gift

- The RECIPIENT shall use the Gift for Eligible Expenses related to Eligible Activities, as defined in **Schedule A**, which: (a) support community-level emergency response to COVID-19 through interventions that address urgent gaps in ensuring the health and well-being of vulnerable populations in the RECIPIENT’s community, and (b) contribute to the short- and long-term resiliency of community-level supports for vulnerable populations, including community health supports (the “**Purpose**”).
- If, at some future time, it becomes impossible or impractical to use the Gift for the Purpose, or if this Agreement is determined to be in conflict with any federal, provincial, or local law, regulation, or ordinance, the RECIPIENT’s governing body (such as Municipal Council or like body), in consultation with the CMAF, or its designate, will re-direct the use of the Gift in the best interest of the RECIPIENT and in a manner as close as possible to the original intent of the CMAF, as expressed in this Agreement.

Reporting

- The RECIPIENT shall provide the reports described in **Schedule B** to this Agreement to the CMAF, or its designate, and shall make its representative(s) reasonably available to the CMAF, or its designate, to answer questions related to the reports required under this Agreement.
- Copyright in all reports, documents and deliverables prepared in connection with this Agreement and listed in the Schedules of this Agreement (the “**Reports**”) will be the exclusive property of, and all ownership rights shall vest in the RECIPIENT.

7. The RECIPIENT hereby grants to the CMAF an irrevocable, perpetual, worldwide, royalty-free license to use, publish, make improvements to, sub-license, translate and copy the Reports or portions thereof. This license shall survive the expiration or termination of this Agreement.

Representations and Warranties

8. The RECIPIENT represents and warrants to the CMAF (and acknowledges that the CMAF is relying on such representations and warranties in entering into this Agreement) that: (a) it has the full power and authority to enter into and perform its obligations under this Agreement; (b) it has taken all necessary actions to authorize the execution of this Agreement; and (c) it is and will continue to be a Qualified Donee throughout the Term of this Agreement.

Publicity

9. The RECIPIENT agrees that all communications, publicity and / or public notices to third parties related to the Gift and / or the activities funded by the Gift shall be aligned to, and consistent with, the terms of this Agreement and the information provided to the RECIPIENT by the CMAF, or its designate. The RECIPIENT agrees to keep the CMAF, or its designate, informed of any and all significant public notices, significant media pitches/coverage or significant publicity to third parties related to the Gift and / or the activities funded by the Gift.
10. The RECIPIENT agrees to reference the CMAF in all communications, public announcements, signage, media coverage and other forms of publicity relating to the activities funded by the Gift.
11. During the Term, the CMAF hereby grants to the RECIPIENT a non-exclusive, non-assignable, non-transferable, royalty-free, limited license to use its trademarks and logos (the “**Trademarks**”) solely for the purpose of publicity relating to the Gift, activities supported by the Gift and fulfilling its obligations under this Agreement. Prior to use of the Trademarks, the RECIPIENT must submit to the CMAF for review and approval its actual proposed use of the Trademarks. The RECIPIENT agrees that it must not alter the Trademarks in any manner whatsoever beyond what is electronically provided by the CMAF including, without limitation, the appearance and size of such Trademarks.

Right of Audit and Records

12. The CMAF or its designate may at any time during the Term of this Agreement or for a period of three years following the end of the Term, audit and inspect accounts, records, receipts, vouchers, and other documents of the RECIPIENT relating to the Gift and its use (“**Records**”) and shall have the right to make copies and take extracts of the Records. The RECIPIENT agrees to provide reasonable co-operation to assist with any such audit during such period and shall retain the Records for at least three years from the end of the Term. Records shall be treated as Confidential Information (see Section 13, below).

Confidentiality

13. The Parties acknowledge that the terms of this Gift Agreement (subject to Sections 9-10 - Publicity) and any oral or proprietary or confidential information exchanged between the Parties (whether marked as confidential information or not) in connection with the preparation and performance this Agreement shall be regarded as confidential information (“**Confidential Information**”). Each Party shall maintain confidentiality of all such Confidential Information, and without obtaining the prior written consent of the other Party, it shall not disclose any relevant Confidential Information to any third Parties. Notwithstanding the foregoing, (a) the CMAF may disclose Confidential Information to staff and employees of its sole member, the Canadian Medical Association (the “**CMA**”) and the CMA’s direct and indirect subsidiaries (“**CMA Affiliates**”), and (b) the Parties may disclose Confidential Information to any consultants and / or contractors engaged by the Party (or, in the case of the CMAF, engaged by the CMAF, the CMA or a CMA Affiliate) provided that such individuals shall be bound by confidentiality obligations similar to those set forth in this Section.

“Confidential Information” excludes information that: (a) is or will be in the public domain (other than through the receiving Party’s unauthorized disclosure); (b) is under the obligation to be disclosed pursuant to the applicable laws or regulations, or orders of the court or other government authorities; or (c) is required to be disclosed by any Party to its members, directors, officers, relevant employees, legal counsel or financial advisors provided that such individuals shall be bound by the confidentiality obligations similar to those set forth in this Section. Disclosure of any Confidential Information by staff members, contractors or consultants permitted under this Agreement shall be deemed disclosure of such Confidential Information by such Party, which Party shall be held liable for breach of this Agreement. This Section shall survive the termination of this Agreement for any reason.

Indemnity

14. The RECIPIENT shall indemnify and save the CMAF, its affiliates (comprised of the CMA and CMA Affiliates) and the Federation of Canadian Municipalities, and each of their respective members, officers, directors, employees, volunteers and agents (collectively the “**Indemnified Parties**”), harmless from and against all claims, actions, losses, expenses, costs or damages of every nature and kind that the Indemnified Parties may suffer, caused or alleged to be caused by any willful or negligent act, omission or delay on the part of the RECIPIENT or its officers, directors, employees, volunteers, contractors or agents, in connection with this Gift Agreement or the activities funded thereby.

Termination

15. This Agreement shall be terminated automatically and with immediate effect if at any time:

- a. The RECIPIENT loses its status as a Qualified Donee;
- b. An event takes place that, in the CMAF’s reasonable opinion, affects the reputation and good standing of the RECIPIENT; or
- c. There is a material breach of any term of this Agreement.

16. Upon termination, any portion of the Gift that may be held by the CMAF and/or any unspent portion of the Gift that may be held by RECIPIENT at the time of termination shall be returned to the CMAF and distributed to such other Qualified Donee as may be selected by the CMAF.

General Provisions

17. Amendment. This Agreement may be amended in writing by the mutual consent of the Parties or their legal representatives.
18. Policies. This Agreement is subject to the policies of the CMAF, as may be amended from time to time.
19. Relationship between the Parties. This Agreement does not create a partnership, franchise, joint venture, agency, fiduciary or employment relationship between the Parties.
20. Notice. Unless otherwise provided, all notices, consents, requests, demands and other communications hereunder shall be in writing, and are deemed to have been duly given or made: (i) when delivered in person; (ii) three days after deposit in the Canada Post, first class postage prepaid certified mail, return receipt requested; (iii) overnight courier service, upon delivery by the overnight courier service with payment provided for; or (iv) in the case of fax or email, when acknowledged by the recipient; in each case addressed as follows:

a. RECIPIENT

Contact: Dawn Galusha, Treasurer
Address: 320 Portage Ave.
Fort Frances, ON P9A3P9
Email: dgalusha@fortfrances.ca

b. CMAF

Contact: Allison Seymour, President
Address: Suite 500, 1410 Blair Towers Place
Ottawa ON K1J 9B9
Email: cmafoundation@cma.ca
Copy to: legal@cma.ca

(With a reference to the COVID-Contract # noted in footer of this Agreement, if applicable.)

Either Party may give notice under this section of a change of address.

21. Dispute Resolution. In the event a dispute arises out of or in connection with this Agreement and is not resolved in private meetings between the Parties, then such dispute or controversy shall be settled by a process of dispute resolution as follows to the exclusion of such persons instituting a law suit or legal action: (a) the dispute shall be settled by arbitration before a single arbitrator, in accordance with the Arbitration Act, 1991 (Ontario) or as otherwise agreed upon by the Parties to the dispute. The arbitration shall be held in Ottawa, Ontario. All

proceedings relating to arbitration shall be kept confidential, and there shall be no disclosure of any kind. The decision of the arbitrator shall be final and binding and shall not be subject to appeal on a question of fact, law or mixed fact and law; and (b) all costs of the arbitrator shall be borne by such Parties as may be determined by the arbitrator. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the Province of Ontario and the Federal laws of Canada applicable therein.

22. Entire Agreement. This Agreement constitutes the entire agreement and full understanding among the Parties hereto with respect to all of the matters herein and it supersedes any prior negotiations, agreement or understandings among them, oral or written, with respect to the matters addressed herein, all of which are hereby cancelled.
23. Severability. Every provision of this Agreement is intended to be severable. If any term or provision hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement.
24. Waiver. Failure by either Party to exercise any of its rights, powers or remedies shall not constitute a waiver of those rights, powers or remedies.
25. Survival. Sections 7 (Reporting), 12 (Right of Audit and Records), 13 (Confidentiality), 14 (Indemnity), 15-16 (Termination) and 17-31 (General) herein shall survive such expiration or other termination of this Agreement to the extent necessary to carry out the intentions of the Parties under this Agreement.
26. Circumstances Beyond the Control of Either Party. Neither Party shall be responsible for damage caused by delay or failure to perform under the terms of this agreement resulting from matters beyond the control of the Parties including strike, lockout or any other action arising from a labour dispute, fire, flood, pandemic, act of God, war, riot or other insurrection, lawful act of public authority, or delay or default caused by a common carrier that cannot be reasonably foreseen or provided against.
27. Language. The Parties agree that this Agreement and related documents be drawn up in the English language only. Les parties conviennent que cette entente et les documents connexes soient rédigés en langue anglaise seulement.
28. Counterparts. This Agreement may be executed in counterparts with the same effect as if all Parties had signed the same document. A digital signature on this Agreement shall be sufficient and binding.
29. Further Assurances. Each of the Parties hereto will promptly do, make, execute or deliver, or cause to be done, made, executed or delivered, all such further acts, documents and things as the other Parties hereto may reasonably require from time to time for the purpose of giving effect to this Agreement.
30. Effective Date. This Agreement shall be deemed effective as Effective Date.

CMA FOUNDATION



By: _____
Allison Seymour, President

**CORPORATION OF THE TOWN OF FORT
FRANCES**

By: _____
Douglas Brown, CAO



By: _____
Marie-Claude Fillion, Chief Financial Officer
We have the authority to bind the CMAF.

By: _____
Dawn Galusha, Treasurer
We have the authority to bind the RECIPIENT.

SCHEDULE A – ELIGIBLE ACTIVITIES and ELIGIBLE EXPENSES

CMA Foundation COVID-19 Community Response Fund for Vulnerable Populations

The following are **Eligible Activities** under this Agreement:

1. Health and medical services

This could include, but is not limited to, the purchase of personal hygiene products and personal protective equipment for staff and vulnerable individuals; providing general health or medical services (including counselling and substance use support); and the hiring of medical and other professionals to provide those services.

2. Daytime services and facilities

Many physical spaces (e.g. libraries, malls, community centres, etc.) and services (e.g. drop-in programs, food programs, etc.) that people experiencing homelessness use during the day are closed. This is leading to isolation protocols being breached even for those who have secured isolated housing. This could include, but is not limited to, the re-opening and/or repurposing, and staffing, of dedicated spaces for people experiencing homelessness (including municipal facilities), and the creation and / or expansion of permanent or temporary community hygiene facilities.

3. Client support services

Generally, client support services include individualized services to help improve integration and connectedness to support structures, such as treatment services. This could also include, but not be limited to, the procurement of emergency shelter beds and barriers to separate beds; and increased frequency or nature of cleaning of shelters and related facilities.

4. Coordination of resources and data collection

This could be used for, but not limited to, developing and supporting partnerships with community agencies who can assist vulnerable populations; disseminating information; and public relations activities.

5. Prevention and shelter diversion

Prevention includes activities aimed at preventing homelessness by supporting individuals and families at imminent risk of homelessness before a crisis occurs. Generally, this includes, but is not limited to, discharge planning from public systems and institutions, landlord intervention and emergency rental assistance. This could also include, but is not limited to, short-term financial assistance for rental arrears; landlord-tenant mediation addressing unpaid rent; delivery of non-housing financial support, such as groceries, personal hygiene products, etc., to offset housing costs; and assistance ensuring individuals exiting institutions immediately secure housing so that they do not access shelters.

6. Housing services

Housing services are those that help an individual or family transition into safe, stable housing. Generally, this includes, but is not limited to, assistance finding housing, funding to secure housing (deposit), and funding and support to furnish housing. This could also include, but is not limited to, measures to ensure physical distance or isolation, such as by placing and paying for individuals to live in temporary, transitional, or permanent housing accommodations (including, but not limited to, hotels, rooming houses, community buildings, etc.).

7. Capital investments

Generally, capital investments support the acquisition, construction or repair/rehabilitation of housing, including transitional and supportive housing. This could also include, but not be limited to, the purchase or repurpose of existing properties for temporary housing or renovation of existing facilities to create spaces for self-isolation and greater physical distance.

8. Other

Activities other than those listed above may be considered eligible if: (i) they contribute directly to the Purpose of the Gift, and (ii) they are approved in advance by the CMAF, or its designate, in writing.

Eligible Expenses

The following Eligible Expenses are direct expenses related to Eligible Activities:

- a) **Personnel** – Funding can be used to pay new or temporary personnel that are hired/contracted specifically for Eligible Activities. Personnel already paid from other sources via salaries, grants or other means should not be compensated with CMAF funds.
- b) **Supplies and services** – Supplies and services that are immediately used to carry out Eligible Activities.
- c) **Equipment and technology** – Funding may be used to purchase essential equipment or develop new equipment/technologies that are required for Eligible Activities. Funding may also be used to rent/lease major equipment or buildings.
- d) **Financing** – Funding may be used to rent, reopen or refurbish buildings or shelters. If warranted, funding may also be used for short-term financial assistance for housing or living expenses.

The following expenses are not Eligible Expenses for the purposes of this Agreement:

- (a) General overhead expenditures incurred in the RECIPIENT's regular course of business, including salaries and other employment benefits of any employees,
- (b) Any direct or indirect operating or administrative costs of the RECIPIENT, and
- (c) Expenses for any other activities normally carried by the RECIPIENT.

The Gift is not intended to replace or displace existing sources of funding that may be provided by the provincial/territorial or federal governments. In particular, these funds are intended to complement funding provided through the Reaching Home program as part of the federal government's COVID-19 response plan.

SCHEDULE B – REPORTING OBLIGATIONS

The RECIPIENT shall deliver the following reports to the CMAF, or its designate, in a form satisfactory to the CMAF on the due dates set out below.

REPORT	DUE DATE	MINIMUM REQUIREMENTS
Use of Funds and Target Outcomes (Interim Report)	On or before August 6, 2020	<ul style="list-style-type: none">At a minimum, completed Tables 1 and 2 as set out in Schedule B.1, in a form satisfactory to the CMAF, including but not limited to, testimonials from one or more local residents receiving support through the Eligible Activity and photos, if appropriate and where possible.
Final Impact Report	On or before February 2, 2021	<ul style="list-style-type: none">At a minimum, completed Tables 1 and 2 as set out in Schedule B.1, in a form satisfactory to the CMAF, including but not limited to, testimonials from one or more local residents receiving support through the Eligible Activity and photos, if appropriate and where possible.

Please see Table 1 and Table 2 provided for indicative purposes in Schedule B.1. Reporting templates will be sent to the Recipient by June 30, 2020.

SCHEDULE B.1

FOR ILLUSTRATIVE PURPOSES ONLY

Reporting templates with more detailed guidelines will be provided on or before June 30, 2020.

Municipality / Recipient	Corporation of the Town of Fort Frances
Project Title	Capital Investments in Temporary Housing
Project Description	Through providing support to the Rainy River District Social Services Administration Board, the Town will assist in the capital upgrades necessary to renovate the "Out of the Cold" shelter which provides temporary housing for vulnerable populations
Date	
CMAF Contract Reference #	CMAF-COVID-Contract# 2020- 00353
Recipient Reporting Contact	Dawn Galusha

Table 1. Expenditures by Eligible Activity

Interim Report – Fill in the description of the activity, population supported, project timeframe and associated expenses. Reference any additional funding support directed toward this activity.

Final Report – Reflect on the funded activities and actual expenses.

EXPENDITURES BY ELIGIBLE ACTIVITY						
Eligible Activity	Interim Report					Final Report
	Name of Activity	Description of Activity	Population Supported	Activity Timeframe (MM/YY – MM/YY)	Eligible Expense (\$)	Actual Expenses (\$)
Health and medical services						
Daytime services and facilities						
Client support services						
Coordination of resources and data collection						
Housing services						
Prevention and shelter diversion						
Capital investments						
Other*						
Total Expenditure (\$)					\$	\$

*Only if approved by the CMAF in accordance with Schedule A of the Agreement.

Table 2. Outcomes by Eligible Activity

Interim Report – Fill in the description of the activity, target outcome or output and target indicator.

Final Report – Reflect on the funded activities and report the actual impact. Provide comments regarding successes, challenges faced, remaining gaps or lessons learned.

Outcome: The change(s) in technology, systems, practices or behaviors the donation seeks to achieve.

Output: The products, services, or deliverables produced during the activity timeframe.

Indicator: The outcome metric(s) tracked to demonstrate impact of the donation, e.g. number of people supported or other relevant measure.

OUTCOMES BY ELIGIBLE ACTIVITY						
Eligible Activity	Interim Report				Final Report	
	Name of Activity	Description of Activity	Target Outcome or Output	Target Indicator (# people supported)	Actual (# people supported)	Comments
Health and medical services						
Daytime services and facilities						
Client support services						
Coordination of resources and data collection						
Housing services						
Prevention and shelter diversion						
Capital investments						
Other*						

*Only if approved by the CMAF in accordance with Schedule A of the Agreement.

Treasury Report 2020/39

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: August 4, 2020
SUBJECT: Request for Reconsideration M.O.S.
Re: 820 Huffman Court (2020) Roll#5912-030-007-22424-0000

BACKGROUND

Attached is the Minutes of Settlement for the 2020 taxation year under section 39.1 of the *Assessment Act* from MPAC with regard to the following property:

- 820 Huffman Court- Residential (RT) CVA of \$418,000 reduced to CVA of \$366,000 for the 2020 taxation year resulting from updated structure and bathroom data.

The Municipality may object to the *Request for Consideration Minutes of Settlement* applications within 90 days after receiving the notice for the above referenced properties filed under Section 39.1 of the *Assessment Act* as listed on the M.O.S. applications. Municipal appeal date is October 8, 2020.

That total financial impact of the Minutes of Settlement is \$989.75 consisting of a reduction of municipal revenue of \$910.19 and education revenue of \$79.56 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

**Minutes of Settlement
2020 Tax Year
Results of Request for Reconsideration
Property Assessment Notice**



MUNICIPAL PROPERTY
ASSESSMENT CORPORATION
SOCIÉTÉ D'ÉVALUATION
FONCIÈRE DES MUNICIPALITÉS

COLLEEN RAE KINNEAR
SCOTT MYLES KINNEAR
820 HUFFMAN CRT
FORT FRANCES ON P9A 0A4
CANADA



Contact Us



Call: 1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Writer: MPAC, 1340 Pickering Parkway
Suite 101, Pickering ON L1V 0C4

If you have any accessibility
needs, please contact MPAC
for assistance.

This Minutes of Settlement document contains the results of the Municipal Property Assessment Corporation's (MPAC) review of your Request for Reconsideration for the following property. You have a choice to accept or reject the revised property assessment below.

Owner name(s) COLLEEN RAE KINNEAR
SCOTT MYLES KINNEAR
Roll number 59-12-030-007-22424-0000
Property location and description 820 HUFFMAN CRT
PLAN 48M382 LOT 12
Municipality/Local taxing Authority Town of Fort Frances

CURRENT Property Assessment

**Property
Classification**

Residential (RT)
Total

Current Value Assessed

2012	2016
\$410,914	\$418,000
\$410,914	\$418,000

**Property
Classification**

Residential (RT)
Total

Effective date: January 01, 2020

Phase-in Assessment for Taxation Years

2020
\$418,000
\$418,000

RECOMMENDED Property Assessment

**Property
Classification**

Residential (RT)
Total

Current Value Assessed

2012	2016
\$410,914	\$366,000
\$410,914	\$366,000

**Property
Classification**

Residential (RT)
Total

Effective date: January 01, 2020

Phase-in Assessment for Taxation Years

2020
\$366,000
\$366,000

Why your property assessment changed

- Updated structure data
- Updated bathroom data
- Updated structure data

What this change means to you

Under Ontario's *Assessment Act*, the January 1, 2016 assessed value and classification of your property will be used to calculate your 2020 - 2020 property taxes. MPAC will introduce **any increase** in the assessed value of your property gradually, over a four-year period. This helps ensure property tax stability and predictability. MPAC will make **any decrease** in the assessed value of your property right away.



Please check (✓) one of the following:

☒ I accept my recommended assessment

I understand that if I **accept** the recommended assessment on page one of this form, my municipality or local taxing authority will use it to adjust my property taxes. It also has the option to object to the recommended assessment and appeal it to the Assessment Review Board (ARB).

OR

☐ I reject my recommended assessment

I understand that if I **reject** the recommended assessment on page one of this form, the assessed value of my property will stay the same as it appears on my 2016 Property Assessment Notice. I also understand that I may appeal MPAC's decision to the Assessment Review Board by September 14, 2020.

To complete your Request for Reconsideration, please check one of the above boxes, sign and send a copy of the entire document to MPAC in one of the following ways:



Email: enquiry@mpac.ca



Write: MPAC, 1340 Pickering Parkway,
Suite 101, Pickering ON L1V 0C4

We must receive your response no later than July 31, 2020. If you do not provide a response by checking one of the above boxes, the 2016 assessment of your property will not change.

Signature of property owner/representative 	Print name Scott Kinnear	Date (yyyy/mm/dd) 2020/06/19
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Signature of MPAC representative 	Print name Walter Veneruzzo, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2020/06/16
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Objection by Municipality or Local Taxing Authority

Signature of municipal representative	Print name and title	Date (yyyy/mm/dd)
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Last date for a municipal appeal: October 8, 2020

PLEASE NOTE: MPAC reserves the right to revise the phased-in assessment amounts included in this Minutes of Settlement if there are any changes in the law that affect the 2016 Current Value Assessment (CVA).

Tax Year: 2020

Roll Number: 59-12-030-007-22424-0000

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
MOS	2020	3.7.22424	-52,000	RTEP	0.01750367	0.00153000	-910.19	-79.56						-989.75

Date: 2020-07-24 1:07:13 PM
User: hhatch
Batch: HH0724203722424

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$989.75
10-01-0150-0121-50018	Residential - EP	\$910.19
10-01-0151-0121-50018	Residential - EP	\$79.56
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/40

To: Administration and Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 655 First Street East (2019 and 2020) Roll# 5912-030-002-04310-0000
Roll# 5912-030-004-04300-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration due to a gross or manifest error. This error resulted when the property was purchase in 2017 and a PIN was missed on the sales document, effectively selling only ½ of the roll with the garage on it, causing a severance to be processed. The owner continued to pay taxes on both rolls. The property then required a deeming bylaw be passed to allow rolls to be “reconsolidated” back to original pre-severance status after documents were registered with lands and titles to rectify the error. The tax application for this roll removes the value for the roll created from the severance as the owner has been overcharged property taxes due to the mistake on the original sales document.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 and 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2019	3.2.04300	11,825	RTEP	0.01682625	0.00161000	198.97	19.04						218.01
	2020	3.2.04300	12,000	RTEP	0.01750367	0.00153000	210.04	18.36						228.40
						Total	409.01	37.40						446.41
	2019	3.2.04310	-32,026	RTEP	0.01682625	0.00161000	-538.88	-51.56						-590.44
	2020	3.2.04310	-32,500	RTEP	0.01750367	0.00153000	-568.87	-49.73						-618.60
							-1,107.75	-101.29						-1,209.04
						Grand Total	-698.73	-63.89						-762.63

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s)	JARVIS, IAN
	JARVIS, LORI ANN
Roll number	5912-030-002-04310-0000
Property location	655 FIRST ST E
Property description	PLAN M94 LOT 117 PCL 117-1 SEC
Municipality/Local taxing authority	FORT FRANCES TOWN
Application number	
Application reason	Gross or Manifest Error
Received date	January 31, 2020
Claim relief period	From: January 01, 2019 - To: December 31, 2019
Taxation year	2019

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	30,604	32,500	31,078	31,552	32,026	32,500
Total	30,604	32,500	31,078	31,552	32,026	32,500

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	0	0	0	0	0	0
Total	0	0	0	0	0	0

MPAC Remarks

Property had sold 2017-10-31 RD34000, but lawyer processing sale missed a PIN# on document effectively selling only the 1/2 of the roll with the garage on it, causing a severance to be processed from 04300 to 04310 (w/ with garage). Owner continued to pay taxes on residence for roll 04300 and also for separated roll 04310. Property then required a deeming bylaw passed to allow rolls to be 're-consolidated' back to original pre-severance status after documents were registered with land titles to rectify the mistake/omission. As deeming bylaw and consolidation back occurred after 2020 roll return a 2019 & 2020 tax application was filed on both roll numbers to 'correct' back to pre-severance status. Tax application for this roll removes value for roll created from severance as owner has been overcharged property taxes for 2019/2020 due to mistake on original sale document.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality:

TOWN OF FORT FRANCES

Property Address:

605 FIRST ST E

Owner Name:

IAN & LORI ANN JARVIS

Mailing Address:

605 FIRST ST E

FF BN P9A.1LS

Roll Number:

54-12-030-008-04-310

Applicant Name:

LORI ANN JARVIS

Contact Number:

807-687-8535

Alternative Number:

Email Address:

Reason for s357 application: (Check one box - applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Became vacant or excess land - 357(1)(b)
☐ Became exempt - 357(1)(c) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Mobile unit removed - 357(1)(e)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☒ Gross or manifest clerical/factual error - 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason for s357, s358 or s359 application:

CORRECTION OF CONSOLIDATIONS/SEVERANCES

Effective from:
(MM/DD/YY)

01.01.19 to 12.31.19

Applicant Signature:

[Signature]

Date:
(MM/DD/YY)

01.13.20

ASSESSMENT REPORT:

MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll
As Returned

Revised Since
Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng

☐ Fr

☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
RTEP			36,026					
Revised:								
Reason Original Assessment Revised:				Reason for Change:				

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount

Comments:

Treasury Position: Signature: Date: / /

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

/ /

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant: Appeared for Municipality:

Signature of Council/ARB Member: Name/Title:

Date: 2020-07-23 6:10:55 PM
User: hhatch
Batch: HH0723203204310

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$590.44
10-01-0150-0121-50018	Residential - EP	\$538.88
10-01-0151-0121-50018	Residential - EP	\$51.56
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) JARVIS, IAN
JARVIS, LORI ANN
Roll number 5912-030-002-04310-0000
Property location 655 FIRST ST E
Property description PLAN M94 LOT 117 PCL 117-1 SEC
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Gross or Manifest Error
Received date January 31, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	30,604	32,500	31,078	31,552	32,026	32,500
Total	30,604	32,500	31,078	31,552	32,026	32,500

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OT R T	0	0	0	0	0	0
Total	0	0	0	0	0	0

MPAC Remarks

Property had sold 2017-10-31 RD34000, but lawyer processing sale missed a PIN# on document effectively selling only the 1/2 of the roll with the garage on it, causing a severance to be processed from 04300 to 04310 (vl with garage). Owner continued to pay taxes on residence for roll 04300 and also for separated roll 04310. Property then required a deeming bylaw passed to allow rolls to be 're-consolidated' back to original pre-severance status after documents were registered with land titles to rectify the mistake/omission. As deeming bylaw and consolidation back occurred after 2020 roll return a 2019 & 2020 tax application was filed on both roll numbers to 'correct' back to pre-severance status. Tax application for this roll removes value for roll created from severance as owner has been overcharged property taxes for 2019/2020 due to mistake on original sale document.

Date: 2020-07-23 6:19:33 PM
User: hhatch

Town of Fort Frances
Distribution Summary
Property Taxes

Page: 1

Batch: HH072320320431J

Account Number	Account Description	Amount
101-01-0000-0040-10241	Taxes Receivable- Current	-\$618.60
101-01-0150-0121-50018	Residential - EP	\$568.87
101-01-0151-0121-50018	Residential - EP	\$49.73
Report Total:		\$0.00

*** E N D O F R E P O R T ***

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>2020</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-030-008-04-310
 Property Address: 605 FIRST ST E Applicant Name: LORI ANN JARVIS
 Owner Name: IAN & LORI ANN JARVIS Contact Number: 807-627-8535
 Mailing Address: 605 FIRST ST E Alternative Number: _____
FF ON PGALS Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input checked="" type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: CORRECTION OF CONSOLIDATIONS/SEQUENCES
 Effective from: 01/01/20 to 10/31/20 Applicant Signature: [Signature] Date: 01/31/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below			Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
				<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>ATER</u>			<u>30500</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised: _____								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended : ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) JARVIS, IAN
JARVIS, LORI ANN
Roll number 5912-030-002-04300-0000
Property location 655 FIRST ST E
Property description PLAN M94 LOTS 116 AND 117
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Gross or Manifest Error
Received date January 31, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	101,700	108,000	103,275	104,850	106,425	108,000
Total	101,700	108,000	103,275	104,850	106,425	108,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	113,000	120,000	114,750	116,500	118,250	120,000
Total	113,000	120,000	114,750	116,500	118,250	120,000

MPAC Remarks

Property had sold 2017-10-31 RD34000, but lawyer processing sale missed a PIN# on document effectively selling only the 1/2 of the roll with the garage on it, causing a severance to be processed from 04300 to 04310 (vl with garage). Owner continued to pay taxes on residence for roll 04300 and also for separated roll 04310. Property then required a deeming bylaw passed to allow rolls to be 're-consolidated' back to original pre-severance status after documents were registered with land titles to rectify the mistake/omission. As deeming bylaw and consolidation back occurred after 2020 roll return a 2019 & 2020 tax application was filed on both roll numbers to 'correct' back to pre-severance status. Tax application for this roll reverts value for roll created from severance back to prior severance value as owner has been overcharged property taxes for 2019/2020 due to mistake on original sale document.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-030-002043-00
 Property Address: 635 FIRST ST E Applicant Name: LORI ANN JARVIS
 Owner Name: LANE LORI ANN JARVIS Contact Number: 807 627-8535
 Mailing Address: 635 FIRST ST E Alternative Number: _____
FF ON P9A 1LS Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input checked="" type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: CORRECTION OF CONSOLIDATIONS/SEVERANCES
 Effective from: 01/01/20 to 12/31/20 Applicant Signature: [Signature] Date: 01/31/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below		Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other			
				<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year			

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTED</u>			<u>108,000</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Date: 2020-07-23 6:42:05 PM
User: hhatch
Batch: HH0723203204300

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	\$228.40
10-01-0150-0121-50018	Residential - EP	-\$210.04
10-01-0151-0121-50018	Residential - EP	-\$18.36
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) JARVIS, IAN
JARVIS, LORI ANN
Roll number 5912-030-002-04300-0000
Property location 655 FIRST ST E
Property description PLAN M94 LOTS 116 AND 117
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Gross or Manifest Error
Received date January 31, 2020
Claim relief period From: January 01, 2019 - To: December 31, 2019
Taxation year 2019

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	101,700	108,000	103,275	104,850	106,425	108,000
Total	101,700	108,000	103,275	104,850	106,425	108,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	113,000	120,000	114,750	116,500	118,250	120,000
Total	113,000	120,000	114,750	116,500	118,250	120,000

MPAC Remarks

Property had sold 2017-10-31 RD34000, but lawyer processing sale missed a PIN# on document effectively selling only the 1/2 of the roll with the garage on it, causing a severance to be processed from 04300 to 04310 (vl with garage). Owner continued to pay taxes on residence for roll 04300 and also for separated roll 04310. Property then required a deeming bylaw passed to allow rolls to be 're-consolidated' back to original pre-severance status after documents were registered with land titles to rectify the mistake/omission. As deeming bylaw and consolidation back occurred after 2020 roll return a 2019 & 2020 tax application was filed on both roll numbers to 'correct' back to pre-severance status. Tax application for this roll reverts value for roll created from severance back to prior severance value as owner has been overcharged property taxes for 2019/2020 due to mistake on original sale document.

**SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD**

Application/Appeal #:
Taxation Year: <u>2019</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-030-002 043-00
 Property Address: 635 FIRST ST E Applicant Name: NORI ANN JARVIS
 Owner Name: IAN & LORI ANN JARVIS Contact Number: 807-627-8535
 Mailing Address: 635 FIRST ST E Alternative Number: _____
FF ON P9A 1LS Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input checked="" type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: CORRECTION OF CONSOLIDATIONS/SEVERANCES
 Effective from: 01/01/19 to 12/31/19 Applicant Signature: [Signature] Date: 01/31/20
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTQ</u>			<u>106,485</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Date: 2020-07-23 6:32:01 PM
User: hhatch

Town of Fort Frances
Distribution Summary
Property Taxes

Page: 1

Batch: HH07232032043J

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	\$218.01
10-01-0150-0121-50018	Residential - EP	-\$198.97
10-01-0151-0121-50018	Residential - EP	-\$19.04
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Treasury Report 2020/41

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 727 Church Street (2020) Roll# 5912-030-001-05400-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2020 taxes for 727 Church Street. This is resulting from the fact that it was damaged by fire on March 17, 2019. Previously a 2019 tax adjustment was processed.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) BEKESI, KENNETH
Roll number 5912-030-001-05400-0000
Property location 727 CHURCH ST
Property description PLAN ALB W 1/2 LOT 279 PCL 1668
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Damaged by Fire
Received date January 22, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	67,000	68,000	67,250	67,500	67,750	68,000
Total	67,000	68,000	67,250	67,500	67,750	68,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	42,860	43,500	43,020	43,180	43,340	43,500
Total	42,860	43,500	43,020	43,180	43,340	43,500

MPAC Remarks

MPAC has processed the 2020 tax application as per the change processed on the 2019 tax application for this property.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

1/20/20-TAX-003915

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2020

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-230-001-054-20

Property Address:

707 CHURCH ST

Applicant Name:

KEN BEKESI

Owner Name:

KEN BEKESI

Contact Number:

807-876-0624

Mailing Address:

Box 331

Alternative Number:

FORT FRANCES ON PIA 307

Email Address:

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

FIRE - MAR 17, 2019

Effective from:

01.01.20 to 12.31.20

Applicant Signature:

Date:

11.12.19

ASSESSMENT REPORT:

MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll
As ReturnedRevised Since
Roll Return☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng ☐ Fr ☐ Other☐ No Change in Assessment☐ S357 Required for Next Year

RTC/RTQ

2005
Base-year
CVA2008
Base-year
CVACurrent
Phased
AssessmentRevised
RTC/RTQRevised 2005
Base-year
CVARevised 2008
Base-year
CVARevised
Current Phased
AssessmentChange to
Current Phased
Assessment

RTQ

68,000

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended:

☐

No Adjustment

☐

Adjustment

☐

Cancellation

☐

Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date: __/__/__

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

__/__/__

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2020	3.1.05400	-24,500	RTEP	0.01750367	0.00153000	-428.84	-37.49						-466.33

Batch: HH0723202031054

Tax Rate Code Description		Levy Amount
RT	Ed - English Public Res/Farm	-\$37.49
EP	Mun-English Public Res/Farm	-\$428.84
Levy Total		-\$466.33

*** E N D O F R E P O R T ***

Batch: HH0723202031054

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$466.33
10-010-0150-0121-50018	Residential - EP	\$428.84
10-010-0151-0121-50018	Residential - EP	\$37.49
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/42

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 906 Portage Ave N (2019 and 2020) Roll# 5912-020-006-01200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 and 2020 taxes for 906 Portage Ave N. This is resulting from the fact that the house was demolished on August 15, 2019.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 and 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
139	2019	2.6.01200	-35,328	RTEP	0.01682625	0.00161000	-226.37	-21.66						-248.03
	2020	2.6.01200	-36,300	RTEP	0.01750367	0.00153000	-635.38	-55.54						-690.92
						Totals	-861.75	-77.20						-938.95

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) VANDETTI, CAROLYN JOYCE
Roll number 5912-020-006-01200-0000
Property location 906 PORTAGE AVE N
Property description PLAN SM58 LOT 15 16 PCL 15-4 & 15-3
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Demolition/Razed by Fire
Received date January 28, 2020
Claim relief period **From: August 15, 2019 - To: December 31, 2019**
Taxation year 2019

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	50,000	56,000	51,500	53,000	54,500	56,000
Total	50,000	56,000	51,500	53,000	54,500	56,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL R T	17,589	19,700	18,117	18,645	19,172	19,700
Total	17,589	19,700	18,117	18,645	19,172	19,700

MPAC Remarks

MPAC has processed the property to vacant land.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

1/28/20 TAX * 0034123

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2019

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-020-006-012-00
 Property Address: 906 PORTAGE AVEN Applicant Name: CAROLYN VANDETTI
 Owner Name: CAROLYN VANDETTI Contact Number: 807-276-8785
 Mailing Address: 908 PORTAGE AVEN Alternative Number: _____
FF, ON P9A QAS Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)
☐ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)
☒ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

HOUSE DEMOLISHED AUG 15, 2019

Effective from:

08.15.19 to 12.31.19

Applicant Signature:

[Signature]

Date:

01.28.20

ASSESSMENT REPORT:

MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll
As ReturnedRevised Since
Roll Return☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng☐ Fr☐ Other☐ No Change in Assessment☐ S357 Required for Next Year

RTC/RTQ

2005
Base-year
CVA2008
Base-year
CVACurrent
Phased
AssessmentRevised
RTC/RTQRevised 2005
Base-year
CVARevised 2008
Base-year
CVARevised
Current Phased
AssessmentChange to
Current Phased
AssessmentRTQ54,500

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments:

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Tax		Levy Amount
Rate Code Description		
RT	Ed - English Public Res/Farm	-\$21.66
EP	Mun-English Public Res/Farm	-\$226.37
Levy Total		-\$248.03

*** E N D O F R E P O R T ***

Date: 2020-07-23 4:57:40 PM
User: hhatch
Batch: HH0723202026012

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
101-0000-0040-10241	Taxes Receivable- Current	-\$248.03
101-0150-0121-50018	Residential - EP	\$226.37
101-0151-0121-50018	Residential - EP	\$21.66
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) VANDETTI, CAROLYN JOYCE
Roll number 5912-020-006-01200-0000
Property location 906 PORTAGE AVE N
Property description PLAN SM58 LOT 15 16 PCL 15-4 & 15-3
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Demolition/Razed by Fire
Received date January 28, 2020
Claim relief period **From: January 01, 2020 - To: December 31, 2020**
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	50,000	56,000	51,500	53,000	54,500	56,000
Total	50,000	56,000	51,500	53,000	54,500	56,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL R T	17,589	19,700	18,117	18,645	19,172	19,700
Total	17,589	19,700	18,117	18,645	19,172	19,700

MPAC Remarks

MPAC has processed the property to vacant land.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>2020</u>

Municipality: TOWN OF FORT FRANCES Roll Number: 54-12-020-006-018-00
 Property Address: 906 PORTAGE AVEN Applicant Name: CAROLYN VANDETTI
 Owner Name: CAROLYN VANDETTI Contact Number: 807-276-2725
 Mailing Address: 908 PORTAGE AVEN Alternative Number: _____
FF, ON P94 2A8 Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

- | | |
|---|---|
| <input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a) | <input type="checkbox"/> Became vacant or excess land – 357(1)(b) |
| <input type="checkbox"/> Became exempt – 357(1)(c) | <input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1) |
| <input checked="" type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i) | <input type="checkbox"/> Mobile unit removed – 357(1)(e) |
| <input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii) | <input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f) |
| <input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g) | |

Details of Reason for s357, s358 or s359 application: HOUSE DEMOLISHED AUG 15, 2019

Effective from: 01/01/20 to 12/31/20 Applicant Signature: [Signature] Date: 01/28/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RIEP</u>			<u>\$6,000</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

- ☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Batch: HH07232020VAND

Tax		Levy Amount
Rate Code Description		
-----		-----
RT	Ed - English Public Res/Farm	-\$55.54
EP	Mun-English Public Res/Farm	-\$635.38

Levy Total		-\$690.92
		=====

*** E N D O F R E P O R T ***

Date: 2020-07-23 5:04:04 PM
User: hhatch
Batch: HH07232020VAND

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
101-0000-0040-10241	Taxes Receivable- Current	-\$690.92
10-0150-0121-50018	Residential - EP	\$635.38
10-010-0151-0121-50018	Residential - EP	\$55.54
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/43

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: McIrvine Rd (2020) Roll# 5912-010-001-18002-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2020 taxes for McIrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

357 Applications													
# Days	Year Affected	Roll #	Assessment Change	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2020	1.1.18002	-110,000	IX	0.04628622	0.00980000	-5,091.48				-1,078.00		-6,169.48

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) FORT FRANCES TOWN
Roll number 5912-010-001-18002-0000
Property location MCIRVINE RD
Property description MCIRVINE PT SEC 30 PCL 18178
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Became Exempt
Received date January 28, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL I X	95,546	110,000	99,160	102,773	106,387	110,000
Total	95,546	110,000	99,160	102,773	106,387	110,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	109,576	110,000	109,682	109,788	109,894	110,000
Total	109,576	110,000	109,682	109,788	109,894	110,000

MPAC Remarks

Property has been updated to exempt by MPAC.

MPAC Representative:

Mark Cawston

Date:

January 31, 2020

SECTION ☐ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2020

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-001-180-02
Property Address: McKINNE RD Applicant Name: TOWN OF FORT FRANCES
Owner Name: TOWN OF FORT FRANCES Contact Number: 807-274-5303
Mailing Address: 320 PORTAGE AVE Alternative Number: _____
FF ON P9A 3P9 Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

PURCHASED BY TOWN OF FORT FRANCES DECEMBER 19, 2019
Effective from: 01/01/20 to 12/31/20 Applicant Signature: Doug Brown Date: 01/20/20
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll
As Returned

Revised Since
Roll Return ☐
Enter Revisions Below

Assessment Report School Bd: ☐ Eng ☐ Fr ☐ Other
☐ No Change in Assessment ☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>14N</u>			<u>110,000</u>					

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments:

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Batch: HH0723201818002

Roll #	Name	Assessment Code	Description	Assessment	Levy Amount	General

010001180020000	FORT FRANCES TOWN					
General	E N		Exempt - NoSup	\$110,000	\$0.00	
General	IXN		Industrial Tx:V/L - NoSup	-\$110,000	-\$6,169.48	
Roll Total:				\$0	-\$6,169.48	
				\$0	-\$6,169.48	\$0
				=====		

*** END OF REPORT ***

Date: 2020-07-23 5:37:10 PM
User: hhatch
Batch: HH0723201818002

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
1001-0000-0040-10241	Taxes Receivable- Current	-\$6,169.48
1001-0150-0123-50016	Industrial Vacant Land - X	\$5,091.48
1001-0151-0123-50016	Industrial Vacant Land - X	\$1,078.00
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/44

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: Post Roll Assessment Notice and 357/358 Applications for Tax Adjustment
Re: 279 Scott Street (2020) Roll# 5912-020-007-05700-0000

BACKGROUND

Attached is the Amended Property Assessment Notices for the 2020 taxation year under the *Assessment Act* from MPAC resulting from correction of factual information regarding the properties has resulted in a change to the assessment. These changes are effective for taxation beginning January 1, 2020.

That total financial impact of the Amended Property Assessment Notices is \$2,239.30 consisting of a reduction of municipal revenue of \$1,216.89 and education revenue of \$648.23 and BIA of \$374.18 as listed in the attached Write-offs/Tax Account Adjustment worksheet.

Further to this, and attached is the 357/358 Application for reconsideration of assessment and adjustment for 2020 taxes for 279 Scott Street. This is resulting from the fact that it was purchased by a charitable corporation. Section 3(1)11 of the *Assessment Act* provides an exemption for, "Land owned, used and occupied by a non-profit philanthropic corporation for the purpose of a house of refuge, the reformation of offenders, the care of children or a similar purpose."

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

2020 WRITE-OFFS/TAX ACCOUNT ADJUSTMENTS

PRANS														
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2020	2.7.05700	85,200	RTEP	0.01750367	0.00153000	1,491.31	130.36						1,621.67
	2020	2.7.05700	-82,200	CT	0.03294645	0.00947194	-2,708.20					-778.59	-374.18	-3,860.97
							-1,216.89	130.36				-778.59		-2,239.30
357														
275	2020	2.7.05700	-34,100	RTEP	0.01750367	0.00153000	-448.47	-39.31						-487.78



Attachment (1)

Roll Number: 59 12 020 007 05700 0000

Change(s) to your property assessment

Previous assessment information

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	Assessed value 2020
Commercial Taxable	\$115,000	\$110,200	\$110,200
Residential Taxable	\$53,000	\$34,800	\$34,800
Total	\$168,000	\$145,000	\$145,000

Amended for the 2020 tax year

Property class/ qualifier	Value as of Jan. 1, 2012	Value as of Jan. 1, 2016	Assessed value for tax year 2020
Commercial Taxable	\$29,220	\$28,000	\$28,000
Residential Taxable	\$182,759	\$120,000	\$120,000
Total	\$211,979	\$148,000	\$148,000

School support:

Property class	2020 Assessment
Commercial	Not Applicable
Residential	English-Public

Deadlines for a Request for Reconsideration (RfR) and/or appeal of the assessment change(s)

If you do not agree with the change(s) in the value and/or the classification, you may file an RfR or appeal.

Owners of a property with a residential, farm or managed forests classification:

If you want a review of your property assessment change(s), the first step is to ask MPAC for a free-of-charge RfR. You must do this before you can appeal to the Assessment Review Board (ARB).

Your deadline for requesting an RfR is June 30, 2020. To file an RfR, visit www.aboutmyproperty.ca.

Owners of other property classifications:

You may (but do not have to) ask for a free-of-charge RfR before considering an appeal to the ARB.

Your ARB filing deadline is June 30, 2020. To file an appeal, visit the ARB's website at www.elto.gov.on.ca.

For all properties:

If you submit an RfR, you must wait for MPAC's decision before you may appeal to the ARB.



Attachment (1) continued

Roll Number: 59 12 020 007 05700 0000

Occupants directing school taxes

The following information outlines the units on your property directing school taxes. This is not necessarily associated with the classification of your property.

Please see the "**Change(s) to your property assessment**" section of this Notice for information regarding the property classification for taxation purposes.

Sub. No.	Unit Class	Name & Location of Occupant	School Board Supported	School Board Taxes
0020	RU	VACANT 279 SCOTT ST	Per Owner	Per Owner
0030	RU	VACANT 279 SCOTT ST	Per Owner	Per Owner

Legend for occupants directing school taxes

RU:	Residential unit
RDU:	Recreational dwelling unit
FRU:	Farm residential unit
MF:	Managed forests
CL:	Conservation land
FL:	Farm land



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Issue Date:
March 2, 2020

COMMUNITY LIVING FORT FRANCES AND
DISTRICT
340 SCOTT ST
FORT FRANCES ON P9A 1G9



THIS IS NOT A TAX BILL.

The Municipal Property Assessment Corporation (MPAC) is responsible for assessing and classifying more than five million properties in Ontario in compliance with the *Assessment Act* and regulations set by the Government of Ontario.

Why am I receiving this Notice?

This Amended Property Assessment Notice replaces the Notice we previously sent. We have corrected factual information about your property which has changed the assessment and/or classification. This change is effective for taxation beginning January 1, 2020.

Account Information:

Roll Number	59 12 020 007 05700 0000
AboutMyProperty™ Access Key	F0898 D21D3 91393
Your property's location and description	279 SCOTT ST PLAN SM86 PT LOT 1
Municipality	FORT FRANCES TOWN

Amended assessment information:

MPAC's assessed value of your property as of January 1, 2016	\$148,000
MPAC's assessed value of your property as of January 1, 2012	\$211,979
Between 2012 and 2016, your property's assessed value changed by	-\$63,979

Under the phase-in provision in the *Assessment Act*, an increase in assessed value is introduced gradually. A decrease in assessed value will be introduced immediately. The January 1, 2016 assessed value and classification of your property will be used as the basis for calculating your 2020 property taxes.

Please see Attachment (1) for an itemized list of the assessment changes and the assessment for each property classification related to your property.

Amended Property Assessment Notice

For the 2020 property
taxation year

**This Amended
Property Assessment
Notice has important
information for you as
a property owner.**

Please review it and file it
away for your records.

No action is required

unless you disagree
with your assessment.

CONTACT US

1 866 296-MPAC (6722)
TTY 1 877 889-MPAC (6722)
Monday to Friday
8 a.m. to 5 p.m.

If you have accessibility
needs, please call us
for assistance.

www.aboutmyproperty.ca

About My
Property.ca

Property summary

Roll Number: 59 12 020 007 05700 0000

Property type Small retail or office with res. unit(s)

Property information Frontage: 25.00 feet
Depth: 117.00 feet
Lot area: 2,925.00 square feet

Understanding your Amended Property Assessment Notice

Why am I receiving this notice?

MPAC previously sent a Notice on the assessed value and/or classification of your property. Since then, we have made corrections in the factual information about your property.

This may include the property's:

- buildings or other structures
- use
- lot size
- legal description, or
- other factual information that affects its assessed value and/or classification

Have questions about your property assessment?

About My Property.ca

Register and log in to www.aboutmyproperty.ca to learn more about how your property was assessed, see the information we have on file, as well as to compare it to others in your area. You can register using the **Roll Number** and **Access Key** in the Account Information section on page 1 of this Notice.

Have questions?

We're here to help. Contact us at 1 866 296-6722 and one of our property assessment experts will help guide you through your Notice. Have a question about your property taxes? Contact your municipality for assistance.

Still not sure about your property's assessed value?

You can file a Request for Reconsideration at www.aboutmyproperty.ca and MPAC will review your assessment, free of charge. You also have the option to file an appeal with the ARB. Your Request for Reconsideration and appeal deadlines are on page 3 of this Notice.

Batch: HH0724202705700
Journal: PTLVY00000190

Account Number	Account Description	Amount
01-0000-0040-10241	Taxes Receivable- Current	-\$2,239.30
80-1823-0140-40014	Commercial Taxable Full - T	\$374.18
0-010-0150-0121-50018	Residential - EP	-\$1,491.31
0-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$2,708.20
0-010-0151-0121-50018	Residential - EP	-\$130.36
0-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$778.59
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

357 Applications

[illegible]

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) COMMUNITY LIVING FORT FRANCES AND DISTRICT
Roll number 5912-020-007-05700-0000
Property location 279 SCOTT ST
Property description PLAN SM86 PT LOT 1
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Became Exempt
Received date April 23, 2020
Claim relief period From: April 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	29,220	28,000	28,000	28,000	28,000	28,000
OWNR OT R T	82,698	54,300	54,300	54,300	54,300	54,300
OWNR RU R T	100,061	65,700	65,700	65,700	65,700	65,700
Total	211,979	148,000	148,000	148,000	148,000	148,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	29,220	28,000	28,000	28,000	28,000	28,000
OWNR OT R T	130,825	85,900	85,900	85,900	85,900	85,900
OWNR RU E -	33,968	34,100	34,001	34,034	34,067	34,100
Total	194,013	148,000	147,901	147,934	147,967	148,000

MPAC Remarks

MPAC has created an exempt portion for the residential units as per legal review from Jan 2020.

MPAC Representative: Mark Cawston
Date: May 01, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-020-007-051-00
Property Address: 279 SCOTT ST Applicant Name: COMMUNITY LIVING FE & DIS
Owner Name: COMMUNITY LIVING FE & DIS Contact Number: ALANA BARR
Mailing Address: PO Box 147 Alternative Number: 874-555642
FE ON P99 BMS Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed – 357(1)(a) ☐ Became vacant or excess land – 357(1)(b)
☒ Became exempt – 357(1)(c) ☐ Sickness or extreme poverty – 357(1)(d.1)
☐ Razed by fire, demolition or otherwise – 357(1)(d)(i) ☐ Mobile unit removed – 357(1)(e)
☐ Damaged and substantially unusable – 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error – 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)

Details of Reason for s357, s358 or s359 application:

ALL RESIDENTIAL APTS ARE NOW USED FOR THE PURPOSES OF COMMUNITY LIVING.
Effective from: 04/01/20 to 12/31/20 As ALANA BARR Date: 04/12/20
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT OF TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Heather Hatch

From: Heather Hatch
Sent: April 22, 2020 12:01 PM
To: Alanna Barr
Subject: RE: [External] RE: 279 Scott St
Attachments: Community Living 357 App.pdf

Please see attached 357 Application. Please review, sign and return; thank-you.

If there are any questions, please let me know.

From: Alanna Barr <ajbarrclffd@vianet.ca>
Sent: April 22, 2020 11:49 AM
To: Heather Hatch <hhatch@fortfrances.ca>
Subject: RE: [External] RE: 279 Scott St

Yes they are for our services only.
Alanna

From: Heather Hatch <hhatch@fortfrances.ca>
Sent: Wednesday, April 22, 2020 11:48 AM
To: Alanna Barr <ajbarrclffd@vianet.ca>
Subject: RE: [External] RE: 279 Scott St

Are all of the residential units taken over by Community Living or are there any units which are not currently part of your services? Thanks for the clarification.

From: Alanna Barr <ajbarrclffd@vianet.ca>
Sent: April 22, 2020 11:41 AM
To: Heather Hatch <hhatch@fortfrances.ca>
Subject: [External] RE: 279 Scott St

[EXTERNAL] Don't click links or attachments unless you recognize the sender and know the content is safe.
You can forward suspicious messages to support@fortfrances.ca.

Hello Heather.

Yes this is the case. We do not have anyone in the units.
permanently at the moment as we are holding them for isolation due to COVID-19.

Alanna J. Barr
CEO

From: Heather Hatch <hhatch@fortfrances.ca>
Sent: Wednesday, April 22, 2020 11:24 AM

To: Alana Barr (ajbarrclffd@vianet.ca) <ajbarrclffd@vianet.ca>

Subject: 279 Scott St

Last year you had said two apartments were going to be taken over by Community Living effective April 1, 2020; has that happened? If so, I will send on a 357 Application for this change to the property.

Take care,

Heather E. Hatch

Tax Administrator

Town of Fort Frances

320 Portage Ave

Fort Frances ON P9A 3P9

PH: (807) 274-5323 ext. 1228

FX: (807) 274-8479

Heather Hatch

27.05700

From: ajbarrclffd@vianet.ca
Sent: October 8, 2019 4:52 PM
To: Heather Hatch
Subject: RE: 279 Scott St

Heather three areas of the building will not be tax exempt as there are currently 3 tenants not part of our services.. Two will leave March 31 2020 and we will take over that space and the other Dec. 21, 2022 and we will take that space over making the entire building at that time tax exempt. Apt 1 640 Sq ft, Apt 2 640 sq feet and third area 768 sq fee, total 2048 sq ft. taxable space of a total area of 3851 sq ft.

Alanna J. Barr

CEO
Community Living Fort Frances and District
P.O. Box 147
Fort Frances, ON
P9A 3M5

Phone: 807-274-5556 X 211
Fax: 807-274-5009

COMMUNITY LIVING
Fort Frances and District
Inspiring Possibilities

**** Notice of Confidentiality****

This message is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, proprietary, confidential and exempt from disclosure. If you are not the intended recipient or the person responsible for delivery this message to the intended recipient, you are notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify the sender and destroy this message accordingly.

From: Heather Hatch <hhatch@fortfrances.ca>
Sent: Tuesday, October 8, 2019 4:43 PM
To: ajbarrclffd@vianet.ca
Subject: 279 Scott St

Please sign the attached 357 and return. This will sent on to MPAC and once returned to us, it will go before Council for review.. If there are any questions, please let me know.

Heather E. Hatch

Tax Administrator
Town of Fort Frances
320 Portage Ave

Date: 2020-07-24 11:52:40 AM
User: hhatch
Batch: HH0724202705700

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
101-01-0000-0040-10241	Taxes Receivable- Current	-\$487.67
101-01-0150-0121-50018	Residential - EP	\$448.47
101-01-0151-0121-50018	Residential - EP	\$39.20
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/45

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 262 Church Street (2019 and 2020) Roll# 5912-020-007-04000-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for June 12, 2019 to December 31, 2019 and 2020 taxes for 262 Church Street. This is resulting from a classification change to reflect a small residential apartment and COM CT and RU RT split.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 and 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

357 Applications														
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
203.00	2019	2.7.04000	-9300.00	CT	0.03	0.01	-166.96					-51.88		-218.84
	2019	2.7.04000	9261.00	RT	0.02	0.00	86.67	8.29						94.96
						Totals	-80.29	8.29				-51.88		-123.88
	2020	2.7.04000	-9,300	CT	0.03294645	0.00947194	-306.40					-88.09		-394.49
	2020	2.7.04000	9,300	RT	0.01750367	0.00153000	162.78	14.23						177.01
						Totals	-143.62	14.23				-88.09		-217.48
Grand Total							-223.91	22.52				-139.97		-341.36

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) FRIESEN, WADE ADAM
KORUNNAYA, YULIYA
Roll number 5912-020-007-04000-0000
Property location 262 CHURCH ST
Property description PLAN ALB LOT 336 PCLS 336-1, 336-2
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date February 06, 2020
Claim relief period **From: June 12, 2019 - To: December 31, 2019**
Taxation year 2019

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	25,951	24,000	24,000	24,000	24,000	24,000
OWNR LG C T	57,093	52,800	52,800	52,800	52,800	52,800
OWNR OT C T	49,956	46,200	46,200	46,200	46,200	46,200
Total	133,000	123,000	123,000	123,000	123,000	123,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	122,944	113,700	113,700	113,700	113,700	113,700
OWNR RU R T	9,142	9,300	9,182	9,221	9,261	9,300
Total	132,086	123,000	122,882	122,921	122,961	123,000

MPAC Remarks

MPAC has updated the property to reflect a small residential apartment and a COM CT and RU RT split.

MPAC Representative:
Date:

Mark Cawston
April 21, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2019

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-020-007-040-00
 Property Address: 268 CHURCH ST Applicant Name: WADE FRIESEN
 Owner Name: W FRIESEN, KORUNNAYA Contact Number: 807-275-3683
 Mailing Address: 553 ELM AVE Alternative Number: _____
FF ON PQA 313 Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input checked="" type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: PORTION OF BUILDING HAS A RESIDENTIAL UNIT
 Effective from: 06/12/19 to 12/31/19 Applicant Signature: Wade Friesen Date: 02/06/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			123,000					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____
 Comments: _____
 Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Date: 2020-07-24 8:30:20 AM
User: hhatch
Batch: HH0724202704000

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
1 01-0000-0040-10241	Taxes Receivable- Current	-\$123.88
1 10-0150-0121-50018	Residential - EP	-\$86.66
10-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$166.96
10-010-0151-0121-50018	Residential - EP	-\$8.30
10-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$51.88
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) FRIESEN, WADE ADAM
 KORUNNAYA, YULIYA
 Roll number 5912-020-007-04000-0000
 Property location 262 CHURCH ST
 Property description PLAN ALB LOT 336 PCLS 336-1, 336-2
 Municipality/Local taxing authority FORT FRANCES TOWN
 Application number
 Application reason Classification Change
 Received date February 06, 2020
 Claim relief period From: January 01, 2020 - To: December 31, 2020
 Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	25,951	24,000	24,000	24,000	24,000	24,000
OWNR LG C T	57,093	52,800	52,800	52,800	52,800	52,800
OWNR OT C T	49,956	46,200	46,200	46,200	46,200	46,200
Total	133,000	123,000	123,000	123,000	123,000	123,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	122,944	113,700	113,700	113,700	113,700	113,700
OWNR RU R T	9,142	9,300	9,182	9,221	9,261	9,300
Total	132,086	123,000	122,882	122,921	122,961	123,000

MPAC Remarks

MPAC has updated the property to reflect a small residential apartment and a COM CT and RU RT split.

MPAC Representative:

Mark Cawston

Date:

April 21, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:

Taxation Year:

2020

Municipality:

TOWN OF FORT FRANCES

Roll Number:

59-12-020-007-040-00

Property Address:

268 CHURCH ST

Applicant Name:

WADE FRIESEN

Owner Name:

W FRIESEN, KORUNNAYA

Contact Number:

807-1275-3683

Mailing Address:

353 ELM AVE

Alternative Number:

FF ON PQA 313

Email Address:

Reason for s357 application: (Check one box - applicable to s357 only)

- ☒ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Became vacant or excess land - 357(1)(b)
☐ Became exempt - 357(1)(c) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Mobile unit removed - 357(1)(e)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason for s357, s358 or s359 application:

PORTION OF BUILDING HAS A
RESIDENTIAL UNIT

Effective from:

01/01/20 to 12/31/20

Applicant Signature:

WJ

Date:

08/06/20

ASSESSMENT REPORT:

MUNICIPALITY

TREASURER'S RECOMMENDATION TO COUNCIL

Assessment Roll
As Returned

Revised Since
Roll Return

☐

Enter Revisions Below

Assessment Report

School Bd:

☐ Eng

☐ Fr

☐ Other

☐ No Change in Assessment

☐ S357 Required for Next Year

RTC/RTQ
CT

2005
Base-year
CVA

2008
Base-year
CVA

Current
Phased
Assessment

153,000

Revised
RTC/RTQ

Revised 2005
Base-year
CVA

Revised 2008
Base-year
CVA

Revised
Current Phased
Assessment

Change to
Current Phased
Assessment

Revised:

Reason for Change:

Reason Original Assessment Revised:

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ

Taxable Assessment Reduction

Tax Rate

Days / Months

Tax Adjustment

Original Levy

Recommended:

☐

No Adjustment

☐

Adjustment

☐

Cancellation

☐

Refund

Total Amount

Comments:

Treasury Position:

Signature:

Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

___/___/___

☐ Approved

☐ Amended & Approved

☐ Not Approved

☐ Applicant Did Not Appear

☐ Application Abandoned

Reason:

Appeared for Applicant:

Appeared for Municipality:

Signature of Council/ARB Member:

Name/Title:

Batch: 0724202704000F

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$217.48
10-010-0150-0121-50018	Residential - EP	-\$162.78
10-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$306.40
10-010-0151-0121-50018	Residential - EP	-\$14.23
10-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$88.09
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Treasury Report 2020/46

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: McIrvine Road (2019 and 2020) Roll# 5912-010-006-10905-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2019 and 2020 taxes for McIrvine Road. This is resulting from the purchase by UNFC who continues to meet the conditions for exemption under section 3(1)12.iii of the Act and the subject property is therefore eligible for exemption.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2019 and 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	B/A	TOTAL
	2019	1.6.10905	-23,695	IX	0.0373244	0.00927000	-884.40					-219.65		-1,104.05
	2020	1.6.10905	-40,000	IX	0.04628622	0.00980000	-1,851.45					-392.00		-2,243.45
						Total	-2,735.85					-611.65		-3,347.50

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) UNITED NATIVE FRIENDSHIP CENTRE
Roll number 5912-010-006-10905-0000
Property location MCIRVINE RD
Property description RIVER RANGE PT LOT 41 PCL 5768 MCIRVINE TWP
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date February 07, 2020
Claim relief period **From: January 01, 2019 - To: December 31, 2019**
Taxation year 2019

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL I X	21,281	24,500	22,086	22,891	23,695	24,500
Total	21,281	24,500	22,086	22,891	23,695	24,500

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	24,405	24,500	24,429	24,453	24,476	24,500
Total	24,405	24,500	24,429	24,453	24,476	24,500

MPAC Remarks

UNFC continues to meet the conditions for exemption under section 3(1)12.iii of the Act and the subject property is therefore eligible for exemption. The land became eligible for exemption effective the date of purchase.

MPAC Representative:

Mark Cawston

Date:

February 27, 2020

SECTION 357/358 APPLICATION

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #

Taxation Year:

Municipality: TOWN OF FORT FRANCES Roll Number: 59-12-010-006-109-05
 Property Address: MCIRVINE RD Applicant Name: UNFC
 Owner Name: UNITED NATIVE FRIENDSHIP CENTRE Contact Number: 874-8541
 Mailing Address: BOX 752 Alternative Num: SHEILA McMAHON
FF CN 1943N1

Reason for Application: (Check one box only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Sickness or extreme poverty - 357(1)(d.1)
☒ Became exempt - 357(1)(c) ☐ Mobile unit removed - 357(1)(e)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: PURCHASED BY UNITED NATIVE FRIENDSHIP CENTRE
IN 2018Effective from: 01/01/19 to 12/31/19 Applicant Signature: [Signature] Date: 07/07/20
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>1X</u>			<u>23,695</u>					
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								

Assessor Name: _____ Signature: _____ Date: ____/____/____

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

Date: 2020-07-24 8:54:56 AM
User: hhatch
Batch: HH0724201610905

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
101-01-0000-0040-10241	Taxes Receivable- Current	-\$1,104.05
101-01-10-0150-0123-50016	Industrial Vacant Land - X	\$884.40
101-01-10-0151-0123-50016	Industrial Vacant Land - X	\$219.65
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) UNITED NATIVE FRIENDSHIP CENTRE
Roll number 5912-010-006-10905-0000
Property location MCIRVINE RD
Property description RIVER RANGE PT LOT 41 PCL 5768 MCIRVINE TWP
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date February 07, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL I X	21,281	40,000	25,961	30,641	35,320	40,000
Total	21,281	40,000	25,961	30,641	35,320	40,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	39,846	40,000	39,885	39,923	39,962	40,000
Total	39,846	40,000	39,885	39,923	39,962	40,000

MPAC Remarks

UNFC continues to meet the conditions for exemption under section 3(1)12.iii of the Act and the subject property is therefore eligible for exemption. The land became eligible for exemption effective the date of purchase.

MPAC Representative:

Mark Cawston

Date:

February 27, 2020

SECTION 357/358 APPLICATION

Application/Appeal #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

2020

Municipality: TOWN OF FORT FRANCESRoll Number: 59-12-010-006-109-05Property Address: McIRVINE RDApplicant Name: UNFCOwner Name: UNITED NATIVE FRIENDSHIP CTRContact Number: 274-8541Mailing Address: BOX 752

Alternative Num:

FE ON 190301SHEILA McMAHON

Reason for Application: (Check one-box only)

☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a)☐ Sickness or extreme poverty - 357(1)(d.1)☒ Became exempt - 357(1)(c)☐ Mobile unit removed - 357(1)(e)☐ Razed by fire, demolition or otherwise - 357(1)(d)(i)☐ Gross or manifest clerical/factual error - 357(1)(f)☐ Damaged and substantially unusable - 357(1)(d)(ii)☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)Details of Reason: PURCHASED BY UNITED NATIVE FRIENDSHIP CENTRE
IN 2018Effective from: 01/01/20 to 12/31/20Applicant Signature: [Signature]Date: 02/01/20
(MM/DD/YY)

ASSESSMENT REPORT:

MUNICIPALITY

ASSESSOR

Assessment Roll
As ReturnedRevised Since
Roll Return ☐

Enter Revisions Below

Assessment Report

School Bd: ☐ Eng ☐ Fr ☐ Other☐ No Change in Assessment☐ S357 Required for Next Year

RTC/RTQ	2005 Base-year CVA	2006 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2006 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
14			40,000					

Revised:

Reason for Change (Assessor Comments):

Reason Original Assessment Revised:

Assessor Name:

Signature:

Date: ___/___/___

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments:

Treasury Position:

Signature:

Date: ___/___/___

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): ___/___/___

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason:

Appeared for Applicant

Appeared for Municipality

Signature of Council/ARB Member

Name/Title

Batch: HH072420161090U

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$2,243.45
10-0150-0123-50016	Industrial Vacant Land - X	\$1,851.45
10-010-0151-0123-50016	Industrial Vacant Land - X	\$392.00
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Treasury Report 2020/47

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 540 Scott Street (2020) Roll# 5912-020-002-09000-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment for 2020 taxes for 540 Scott Street. This is resulting from conversion work in progress- changing the building from commercial to a 4 plex. The value will be reassessed upon completion of the conversion/permit.

The Municipality may object to the applications for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Section 357 (5) (b) of the *Municipal Act* states that the Municipality must notify the applicant(s) of the meeting by mail sent 14 days before the meeting. Notice of Hearing to consider this Section 357/358 application for 2020 was mailed to the applicant on July 27, 2020 indicating notification that the public hearing is scheduled for Monday, August 10, 2020.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) ROSENGARTEN HOLDINGS INC
Roll number 5912-020-002-09000-0000
Property location 520 SCOTT ST
Property description PLAN SM 105 PT LOTS 3,4,& 5 PCL 3-2 & 3-3
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date April 03, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	182,419	207,000	188,564	194,710	200,855	207,000
Total	182,419	207,000	188,564	194,710	200,855	207,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	203,491	207,000	204,368	205,246	206,123	207,000
Total	203,491	207,000	204,368	205,246	206,123	207,000

MPAC Remarks

MPAC has updated the tax class from COM CT to RU RT as per zoning change for the conversion work in progress and will re-value the property as a 4 plex upon the completion of the conversion/permit.

MPAC Representative:

Mark Cawston

Date:

April 21, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: TOWN DE FORT FRANCES Roll Number: 59-12-020-002-090-00
 Property Address: 300 SCOTT ST Applicant Name: KIM METKE
 Owner Name: ROSEKARTEN HOLDINGS INC Contact Number: 807-274-6888
 Mailing Address: RR#8 SITE 004-8 Alternative Number: 807-276-7107
FE ON PQA 3M3 Email Address: METKE KIM@GMAIL.COM

Reason for s357 application: (Check one box – applicable to s357 only)

<input checked="" type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: PROPERTY REZONED TO RESIDENTIAL. CURRENTLY CONSTRUCTING 4 RESIDENTIAL UNITS
 Effective from: 01/01/20 to 12/31/20 Applicant Signature: Kim J Metke Date: 04/02/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below			Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other	<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year	
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>CT</u>			<u>807,000</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

357 Applications														
# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2020	2.2.09000	-207,000	CT	0.03294645	0.00947194	-6,819.92					-1,960.69		-8,780.61
	2020	2.2.09000	207,000	RTEP	0.01750367	0.00153000	3,623.26	316.71						3,939.97
						Totals	-3,196.66	316.71				-1,960.69		-4,840.64

Batch: HH0724202209000

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$4,840.64
10-01-0150-0121-50018	Residential - EP	-\$3,623.26
10-01-0150-0122-50014	Commercial Tax Full - T (Including D	\$6,819.92
10-01-0151-0121-50018	Residential - EP	-\$316.71
10-01-0151-0122-50014	Commercial Tax Full - T (Including D	\$1,960.69
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/48

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 415 Mowat Ave (2020) Roll# 5912-020-007-11100-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for the period March 24, 2020 to December 31, 2020 for 415 Mowat Ave. This results from the purchase of the property by the United Native Friendship Centre which is eligible for exemption under Section 3(1)12.iii of the *Assessment Act*. The exemption is for "Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported by public funds.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) UNITED NATIVE FRIENDSHIP CENTRE
 Roll number 5912-020-007-11100-0000
 Property location 415 MOWAT AVE
 Property description TOWN PLOT ALBERTON PT LOTS P AND Q RP 48R3454 PT PART 1
 Municipality/Local taxing authority FORT FRANCES TOWN

Application number
 Application reason Became Exempt
 Received date April 27, 2020
 Claim relief period From: March 24, 2020 - To: December 31, 2020
 Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL C X	35,500	55,000	40,375	45,250	50,125	55,000
Total	35,500	55,000	40,375	45,250	50,125	55,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	54,788	55,000	54,841	54,894	54,947	55,000
Total	54,788	55,000	54,841	54,894	54,947	55,000

MPAC Remarks

MPAC has conducted a review of the exemption request filed and determined that the property is eligible for exemption under Section 3(1)12.iii of the Assessment Act provides an exemption for, " Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported in part by public funds". effective the date of purchase.

MPAC Representative: Mark Cawston
 Date: May 29, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: Town of Fort Frances Roll Number: 58-12-020-007-11.1-00
 Property Address: 415 Mowat Ave Applicant Name: United Native Friendship Centre
 Owner Name: United Native Friendship Centre Contact Number: 274-8541
 Mailing Address: PO Box 752 Alternative Number: _____
Fort Frances ON P9A 3N1 Email Address: _____

Reason for s357 application: (Check one box - applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed - s37(1)(a)	<input type="checkbox"/> Became vacant or excess land - s37(1)(b)
<input checked="" type="checkbox"/> Became exempt - s37(1)(c)	<input type="checkbox"/> Sickness or extreme poverty - s37(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise - s37(1)(d)(i)	<input type="checkbox"/> Mobile unit removed - s37(1)(e)
<input type="checkbox"/> Damaged and substantially unusable - s37(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error - s37(1)(f)
<input type="checkbox"/> Repairs/Repairs preventing normal use (min. 3 months) - s37(1)(g)	

Details of Reason for s357, s358 or s359 application: Property purchased by United Native Friendship Centre
 Effective from: 03/24/20 to 12/31/20 Applicant Signature: [Signature] Date: 04/27/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT - MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below		Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other			
				<input type="checkbox"/> No Change In Assessment	<input type="checkbox"/> S357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			55,000					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY						
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy	

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments: _____

Treasurer Position: _____ Signature: _____ Date: / /

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): / /

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
283	2020	2,711,100	-55,000	CXN	0.03294645	0.00947194	-1,401.12					402.82		-1,803.94

Property Taxes

MM07242027111

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$1,803.94
10-01-0150-0122-50016	Commercial Vacant Land - X	\$1,401.12
10-01-0151-0122-50016	Commercial Vacant Land - X	\$402.82
Report Total:		\$0.00

*** E N D . O F R E P O R T ***

Treasury Report 2020/49

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 427 Mowat Ave (2020) Roll# 5912-020-007-11200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for the period March 24, 2020 to December 31, 2020 for 427 Mowat Ave. This results from the purchase of the property by the United Native Friendship Centre which is eligible for exemption under Section 3(1)12.iii of the *Assessment Act*. The exemption is for "Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported by public funds.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) UNITED NATIVE FRIENDSHIP CENTRE
Roll number 5912-020-007-11200-0000
Property location 427 MOWAT AVE
Property description TOWN PLOT ALBERTON PT LOTS Q AND T RP 48R3454 PT PART 1
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Became Exempt
Received date April 27, 2020
Claim relief period From: March 24, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	1,333,000	1,498,000	1,374,250	1,415,500	1,456,750	1,498,000
Total	1,333,000	1,498,000	1,374,250	1,415,500	1,456,750	1,498,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR OE E -	1,492,219	1,498,000	1,493,664	1,495,110	1,496,555	1,498,000
Total	1,492,219	1,498,000	1,493,664	1,495,110	1,496,555	1,498,000

MPAC Remarks

MPAC has conducted a review of the exemption request filed and determined that the property is eligible for exemption under Section 3(1)12.iii of the Assessment Act provides an exemption for, " Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported in part by public funds". effective the date of purchase.

MPAC Representative: Mark Cawston
Date: May 29, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: Town of Fort Frances Roll Number: 59-12-020-007-112-00
 Property Address: 427 Mowat Ave Applicant Name: United Native Friendship Centre
 Owner Name: United Native Friendship Centre Contact Number: 274-8841
 Mailing Address: PO Box 752 Alternative Number: _____
Fort Frances ON P9A 3N1 Email Address: _____

Reason for s357 application: (Check one box - applicable to s357 only)

- ☐ Ceases to be liable for tax at rate it was taxed - 357(1)(a) ☐ Became vacant or excess land - 357(1)(b)
☒ Became exempt - 357(1)(c) ☐ Sickness or extreme poverty - 357(1)(d.1)
☐ Razed by fire, demolition or otherwise - 357(1)(d)(i) ☐ Mobile unit removed - 357(1)(e)
☐ Damaged and substantially unusable - 357(1)(d)(ii) ☐ Gross or manifest clerical/factual error - 357(1)(f)
☐ Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason for s357, s358 or s359 application: Property purchased by United Native Friendship Centre

Effective from: 03/24/2020 to 12/31/2020 Applicant Signature: [Signature] Date: 04/27/20
 (Municipality) (Municipality)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/>		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
		Enter Revisions Below		<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year				
RTC/RTQ	2006 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2006 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
CT			1,498,000					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY

RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: / /

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY): / /

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
283	2020	2.7.11200	-1,498,000	CTN	0.03294645	0.00947194	-38,161.53					-10,971.25		-49,132.78

Date: 2020-07-24 10:49:12 AM
User: hhatch
Batch: HH07242027112

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$49,132.78
10-01-0150-0122-50014	Commercial Tax Full - T (Including D	\$38,161.53
10-01-0151-0122-50014	Commercial Tax Full - T (Including D	\$10,971.25
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/50

To: Administration and Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 424 Central Ave (2020) Roll# 5912-020-007-13700-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for the period March 24, 2020 to December 31, 2020 for 424 Central Ave. This results from the purchase of the property by the United Native Friendship Centre which is eligible for exemption under Section 3(1)12.iii of the *Assessment Act*. The exemption is for "Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported by public funds.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) UNITED NATIVE FRIENDSHIP CENTRE
Roll number 5912-020-007-13700-0000
Property location 424 CENTRAL AVE
Property description TOWN PLOT ALBERTON PT LOTS R S V AND W RP 48R3454 PARTS 2 AND 3
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Became Exempt
Received date April 27, 2020
Claim relief period **From: March 24, 2020 - To: December 31, 2020**
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	78,000	115,000	87,250	96,500	105,750	115,000
Total	78,000	115,000	87,250	96,500	105,750	115,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR VL E -	114,556	115,000	114,667	114,778	114,889	115,000
Total	114,556	115,000	114,667	114,778	114,889	115,000

MPAC Remarks

MPAC has conducted a review of the exemption request filed and determined that the property is eligible for exemption under Section 3(1)12.iii of the Assessment Act provides an exemption for, " Land owned, used and occupied by any charitable, non-profit philanthropic corporation organized for the relief of the poor if the corporation is supported in part by public funds". effective the date of purchase.

MPAC Representative:

Mark Cawston

Date:

May 29, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: 2020

Municipality: Town of Fort Frances Roll Number: 59-12-020-007-137-00
 Property Address: 424 Central Ave Applicant Name: United Native Friendship Centre
 Owner Name: United Native Friendship Centre Contact Number: 274-8541
 Mailing Address: PO Box 752 Alternative Number: _____
Fort Frances ON P9A 3N1 Email Address: _____

Reason for s357 application: (Check <u>one</u> box – applicable to s357 only)									
<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)					<input type="checkbox"/> Became vacant or excess land – 357(1)(b)				
<input checked="" type="checkbox"/> Became exempt – 357(1)(c)					<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)				
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)					<input type="checkbox"/> Mobile unit removed – 357(1)(e)				
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)					<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)				
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)									
Details of Reason for s357, s358 or s359 application: <u>Property purchased by United Native Friendship Centre</u>									
Effective from: <u>03/24/20</u> to <u>12/31/20</u> Applicant Signature: <u>[Signature]</u> Date: <u>04/27/20</u> (MM/DD/YY) (MM/DD/YY)									
ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL					
Assessment Roll As Returned		Revised Since Roll Return <input type="checkbox"/> Enter Revisions Below		Assessment Report School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other <input type="checkbox"/> No Change in Assessment <input type="checkbox"/> S357 Required for Next Year					
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment	
CT			115,000						
Revised:				Reason for Change:					
Reason Original Assessment Revised:									
TREASURER'S REPORT ON TAX LIABILITY									
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy				
Recommended: <input type="checkbox"/> No Adjustment <input type="checkbox"/> Adjustment <input type="checkbox"/> Cancellation <input type="checkbox"/> Refund Total Amount _____									
Comments: _____									
Treasury Position: _____ Signature: _____ Date: ____/____/____									
COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____									
<input type="checkbox"/> Approved <input type="checkbox"/> Amended & Approved <input type="checkbox"/> Not Approved <input type="checkbox"/> Applicant Did Not Appear <input type="checkbox"/> Application Abandoned									
Reason: _____									
Appeared for Applicant: _____ Appeared for Municipality: _____									
Signature of Council/WARB Member: _____ Name/Title: _____									

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
283	2020	2.7.13700	-115,000	CTN	0.03294645	0.00947194	-2,929.62					-842.25	-202.39	-3,974.26

Date: 2020-07-24 11:12:00 AM
User: hhatch
Batch: HH0724202713700

Town of Fort Frances
Distribution Summary
Property Taxes

Account Number	Account Description	Amount
1 01-0000-0040-10241	Taxes Receivable- Current	-\$3,974.26
6 80-1823-0140-40014	Commercial Taxable Full - T	\$202.39
10-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$2,929.62
10-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$842.25
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

Treasury Report 2020/51

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: July 24, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 1042 Scott Street (2020) Roll# 5912-030-005-02200-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for 2020 for 1042 Scott Street. This results from a classification change to all residential use with no commercial business activity.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) G M PEPIN HOLDINGS INC
Roll number 5912-030-005-02200-0000
Property location 1042 SCOTT ST
Property description PLAN SM48 LOT 130 PCL 130-1
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Classification Change
Received date May 14, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	43,500	59,500	47,500	51,500	55,500	59,500
OWNR RU R T	52,500	46,500	46,500	46,500	46,500	46,500
Total	96,000	106,000	94,000	98,000	102,000	106,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	119,677	106,000	106,000	106,000	106,000	106,000
Total	119,677	106,000	106,000	106,000	106,000	106,000

MPAC Remarks

MPAC has processed the property to all residential use per owner supplied information and recent sale of property.

MPAC Representative:

Mark Cawston

Date:

May 14, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #:
Taxation Year: <u>8000</u>

Municipality: TOWN OF FORT FRANKS Roll Number: 59-12-020-005-022-00
 Property Address: 1042 SCOTT ST Applicant Name: GILLES PEPIN
 Owner Name: G.M. PEPIN HOLDINGS INC Contact Number: 807-938-7631
 Mailing Address: BOX 124 SITE 124 Alternative Number: _____
DRIVEN ON PBN 042 Email Address: _____

Reason for s357 application: (Check one box – applicable to s357 only)

<input checked="" type="checkbox"/> Ceases to be liable for tax at rate it was taxed – 357(1)(a)	<input type="checkbox"/> Became vacant or excess land – 357(1)(b)
<input type="checkbox"/> Became exempt – 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty – 357(1)(d.1)
<input type="checkbox"/> Razed by fire, demolition or otherwise – 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed – 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable – 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error – 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) – 357(1)(g)	

Details of Reason for s357, s358 or s359 application: THIS PROPERTY IS NOW A RESIDENTIAL
OLDG. NO COMMERCIAL BUSINESS ACTIVITY.
 Effective from: 01/01/20 to 12/31/20 Applicant Signature: _____ Date: 05/10/20
 (MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return <input type="checkbox"/>	Enter Revisions Below			Assessment Report	School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other		
				<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/> S357 Required for Next Year			
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>LTN</u>			<u>\$9,500</u>					
<u>RTQ</u>			<u>46,800</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
	2020	3.5.02200	-59,500	CTN	0.03294645	0.00947194	-1,960.31	-563.58						-2,523.89
	2020	3.5.02200	59,500	RTEP	0.01750367	0.00153000	1,041.47	91.04						1,132.51
							-918.85	-472.55						-1,391.38

Account Number	Account Description	Amount
101-01-0000-0040-10241	Taxes Receivable- Current	-\$1,391.38
101-01-0150-0121-50018	Residential - EP	-\$1,041.47
101-01-010-0150-0122-50014	Commercial Tax Full - T (Including D	\$1,960.31
101-01-010-0151-0121-50018	Residential - EP	-\$91.04
101-01-010-0151-0122-50014	Commercial Tax Full - T (Including D	\$563.58
Report Total:		\$0.00
*** E N D O F R E P O R T ***		

July 27, 2020

REPORT TO: Administration & Finance Executive Committee

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Procedure By-law Review – Part 6

1) GENERAL PROVISIONS

3.1 Suspension – Rules Regulations – applicable – two-thirds vote

The rules and regulations contained in this By-law shall be observed in all proceedings of the Council and shall be the rules and regulations for the order and dispatch of business of all Council meetings and in Committees, provided that the rules and regulations contained herein may be suspended by a two-thirds (2/3) vote of Members present and voting, in any case for which provision is not made herein and shall not be debatable or amendable.

3.2 Calculation – two-thirds vote

The Calculation of two-thirds (2/3) vote shall be rounded upwards to the next highest (full) decimal.

3.3 Parliamentary Authority

The governing legislation, the Procedural By-law, or any standing or special rules of order adopted by Town of Fort Frances **shall** govern the procedures of the Council. Where inconsistencies exist, the current edition of “Robert’s Rules of Order, latest Edition” shall be the parliamentary authority, which governs the proceedings of the Town of Fort Frances.

3.4 Severability

If any provision or provisions of this By-law shall be held to be invalid, illegal, un-enforceable or in conflict with the law of any jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby.

2) DUTIES

6.1 COUNCIL

6.1.1 Preparation of Members to Council Meetings

Members of Council shall come prepared to every meeting where their participation is required, by having read all the material supplied, including agendas and staff reports, to facilitate discussion and the determination of action at the meeting.

Whenever possible, the Members(s) shall make inquiries to Management regarding materials supplied in advance of the meeting.

6.1.2 Interference – directed to administration

No Members(s) shall have the authority to direct or interfere with the performance of any work by Administration of the municipality. All inquiries shall be directed through the office of the Chief Administrative Officer.

6.2 Mayor and Chairperson

6.2.1 Open Meeting – call to order

The Mayor or Chairperson shall preside over the conduct of meetings, including the preservation of good order and decorum, ruling on points of order and deciding all questions relating to the orderly procedure of the meeting, subject to an appeal to the Council or Committee, as the case may be.

6.2.2 Speakers – recognized

The Mayor or Chairperson shall recognize any Member of Council or Committee (as the case may be) who wishes to speak and determines the order of the speakers.

6.2.3 Motions – received – submitted – results announced

The Mayor or Chairperson shall receive and submit in the proper manner, all motions presented and put to vote all questions, which are duly moved, and to announce the result.

6.2.4 Mayor/Chair – Participating - Introduction of a motion and debate

The Mayor or Chairperson may speak and/or vote on any question, but if they wish to make a motion, they **shall** first leave the Chair by designating the Deputy Chairperson to Chair the meeting. Should the Deputy Chairperson be absent, by designating another Member to act in their stead until such time as the motion(s) and any amending motion to the main question have been decided upon and after which they shall resume the Chair.

6.2.5 Debate – enforcing the rules – restrains Members

It shall be the duty of the Mayor or Chairperson to restrain the Members, within the rules and procedures when engaged in debate.

6.2.6 Decorum – order – enforced

It shall be the duty of the Mayor or Chairperson to enforce on all occasions the observance of order and decorum among the Members.

6.2.7 By-laws – resolutions – minutes - authentication

It shall be the duty of the Mayor or Chairperson to authenticate, by her/his signature when necessary, all By-laws, resolutions and minutes approved by the Council.

6.2.7 (a) Authentication – refusal by Chair

In the event that the Chair refuses or is unable to authenticate any document as identified in section 6.2.7, the Deputy Chairperson shall have the authority to sign on her/his behalf.

3) CONDUCT DURING MEETINGS

7.1 Sovereign – Royal Family – to be respected

No Member shall speak disrespectfully of the reigning Sovereign or of any of the Royal Family or of the Governor General, the Lieutenant Governor or any Provincial representative or any Members of the Senate, the House of Commons of Canada or the Legislative Assembly of the Province of Ontario.

7.2 Members of Council – Municipal Administration

No Member shall speak disrespectfully nor shall they use offensive words in or against Members of the Council or any Member thereof including Municipal Employees.

7.3 Decisions of Council – criticized – reconsideration

No Member shall criticize any decision of the Council except for the purpose of moving that the question be reconsidered.

7.4 Breach of Rules – expel from meeting

Members shall refrain from harmful conduct to the Municipality or its purposes. No Member shall breach the rules of the Council, or a decision of the Chair or of the Council as a whole on questions of order or practice, or upon the interpretation of the rules of Council; and in the case where a Member persists in any such breach after having been called to order by the Chair, the Chair may order that such Member leave her/his seat for the duration of the meeting of the Council; but if the Member apologizes, they shall be permitted to retake their seat.

7.5 Disorder of Meeting – adjourn – suspend – recess meeting

It shall be the duty of the Chair to adjourn the meeting without the question being put or to suspend or recess the sitting for a time to be named if considered necessary because of grave disorder arising in the meeting.

7.6 Power to Expel

The Mayor or other Presiding Officer may expel any person for improper conduct at a meeting.

7.7 Code of Ethics – Confidentiality

7.7.1 In-Camera subjects – public interest

Upon completion of any “In-Camera” council meetings, the decisions of the Council with respect to any of the items listed within Section 239 (2) of the *Municipal Act, 2002*; and direction to municipal Administration in accordance therewith, shall then be reported publicly by Council, to the extent that the public interest permits.

7.7.2 Council Response – In-Camera enquiries

The response of Council Members to enquiries about any matter dealt with during an “In-Camera” closed meeting, prior to it being reported publicly, shall be “***This matter is still under advisement***” “***no comment***”, or words to that effect.

a) Violation of regulation

Any violation of process to this regulation will result in exclusion of the offending Council Members, requiring a two-thirds vote, from future closed meetings of Council and that Member shall no longer be provided with correspondence, materials or information proposed to be dealt with by Members of Council at a closed meeting.

b) Exclusion – closed meetings

The determination of whether or not a violation of process to the closed meeting provisions of this By-law and the length of the exclusion from closed meetings, if so determined, shall be made by Council at a closed meeting and the issues shall be considered by Council prior to the affected Members being excluded from any closed meeting by a two-thirds vote. The results of Council's deliberation shall be reported out publicly.

c) Separate Resolution – per Member

If the purported violation of the process to the closed meeting provisions of this By-law by more than one Member is to be considered, a separate resolution of Council with respect to each affected Members is to be considered.

d) Member not permitted to vote

Notwithstanding Section 7.7.2 (c), the Member affected shall not be permitted to vote on a motion respecting his/her purported violation of the closed meeting provision of the Procedural By-law, his/her exclusion from closed meetings, or the length of any such exclusion.

e) Release of Information

The release of any information about matters dealt with by Council at a closed meeting shall be by the Mayor or her/his delegate only upon direction of the majority of Council.

f) Members – expressing personal position

Notwithstanding Section 7.7.2 (b), unless council by vote determines otherwise, upon the public disclosure of any report discussed at an “In-Camera” meeting, (closed to the public), any individual Member may express their own personal position on the item, but shall not refer to or discuss the specific positions or opinions (written or verbal) of other Members or of municipal administration.

g) No public release – documents

Agendas or any items thereon for consideration by Council at a meeting closed to the public shall not be released to the public.

h) Obligation – confidentiality

It is the obligation of each Member of Council to keep information confidential and this obligation continues even after the Member ceases to be an elected Member of Council.

4) CONSENT / CORRESPONDENCE

15.1 Items – considered for inclusion

All items to be considered for the Consent portion of the Agenda shall be determined by the Clerk.

15.2 Items for discussion – routine

All items listed under the Consent Agenda shall contain routine matters which are not controversial in nature and which do not require further discussion.

15.3 Request to separate – consent item

Should a Member of Council wish to discuss any matter listed under the Consent Agenda, the Member shall ask immediately upon the Mayor (Chair) calling the Consent items, at which time the Member shall request that the item be separated and dealt with independently.

15.4 Committee Reports – Executive Committees

Executive Committee reports brought before Council for approval shall be included under the Consent Agenda.

15.5 Consent Agenda – Inclusions

Inclusions into the Consent Agenda may be, but not limited to, petitions, proclamations and staffing reports.

5) RESOLUTIONS

16.1 Resolutions – consecutively numbered

All resolutions presented to the Council shall be consecutively numbered for each term of Council.

6) REPORTS / COMMUNICATION

17.1 Written – legible

Every administrative report to be presented to the Council shall be prepared, with an identifiable recommendation (where appropriate).

17.2 Deadline – material submitted to Clerk

Every report, which deals with a matter on the Agenda, shall be delivered to the Clerk no later than 12 noon on the Thursday preceding the date of the next meeting, in order to be included on the final Agenda.

7) DISCLOSURE OF INTEREST

18.1 Disclosing – Members responsibility

All Members shall govern themselves at any meeting in accordance with the current legislation respecting any disclosure of interest they may have in accordance to the “*Conflict of Interest Act*”. It is further the responsibility of all Members to identify and publicly disclose any interest.

18.2 Disclosing – no influencing

The Members shall disclose the interest including the general nature thereof, prior to any consideration of the matter and shall not take part (with the exceptions as noted under Sec.5.2 (1) of the “*Conflict of Interest Act*” in the discussion of, or vote on any question in respect of the matter and shall not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

18.3 Members – leave of meeting – In Camera

Where the meeting is not open to the public, the Member shall immediately leave the meeting or the part of the meeting during which the matter is under consideration.

18.4 Members – absent from meeting

Where a Member is absent from a meeting, which includes a matter on which they have an interest, the Member shall disclose this interest at the next public meeting they attend.

18.5 Declaration – recorded – minutes

The declaration of interest shall be provided in a written statement to the Clerk or the Secretary of Committee or local board (as the case may be) and shall be recorded in the minutes or report of the meeting and where the meeting was opened to the public, the general nature of such declaration.

18.6 Declaration – record – meeting closed to the public

Where the declaration of interest is made on a matter that is not open to the public, the Members shall provide in a written statement to the Clerk or the Secretary of Committee or local board (as the case may be), declare the interest, but not the general nature of that interest and shall be recorded in the minutes of the next meeting that is open to the public.

18.7 Maintaining Registry

A Registry shall be kept by the Clerk on every written statement made by Members of the general nature of the declared interest, the Registry shall be available for public inspection.

8) NEW BUSINESS

21.1 New Business – filing time – inclusion to Agenda

New Business items that are filed with the Clerk prior to 12 noon on the Thursday prior to the next regular meeting, shall be included on the printed agenda for general release.

The next step in the Procedural By-law process is to put all the AFEC reports into one by-law and present to Administration & Finance Executive Committee as a draft. There will need to be some advertising completed (in compliance with the Notice By-law) of the development/implementation of a new Procedural By-law.



FIRE RESCUE SERVICE

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JUNE 2020 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2020:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
21.9	2	0	43	0	0	4	N/A
Alarm Calls:	MVC Calls:	Water Related Rescue Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
5	2	0	1	0	0	1	0

TEAM MEMBERS RESPONDED TO 13 CALLS FOR SERVICE DURING JUNE 2020.

Total Hours:

- **9.6 Hours** was spent on responding to Emergency Incidents.
- **10 Hours** was spent on Training.
- **2.3 Hours** was spent on Public Service.

Time of Day:

During this month, **54%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **46%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

Fire Prevention Inspections / Re-inspections:

Since March 13, 2020, fire prevention inspections have been suspended due to the COVID-19 pandemic.

Fire Response Calls: 4 Fire Calls.

- Power Pole Fire (Alleyway of Gillon's Insurance and Sleepy Owl)
- Boat Engine Fire (Sorting Gap Marina)
- Outdoor Electrical Plug Fire (Private residence)
- Smoke coming from roof area of home (Was a firepit next door at a private residence)



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JUNE 2020 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC



Power Pole Fire: On scene with new Pumper Fire Truck

Fire Alarms: 5 False Fire Alarm Calls.

- False Fire Alarm due to cooking
- False Fire Alarm due someone cleaning
- False Fire Alarm due to accidental activation
- False Fire Alarm due to the Power Pole Fire and the loss of power
- False Fire Alarm due to an unknown person activating the fire alarm pull station

(CO) Carbon Monoxide / Gas Leak Calls: 1 CO Call.

For this CO call, a resident had phoned our firehall direct on the night shift and immediately got our on-shift duty officer.

Upon answering the phone, the duty officer could hear and recognized that the beeping in the background was in fact a CO alarm sounding. The duty officer immediately instructed the caller to get everyone out of the residence and to stay out.

The duty officer responded along with other fire rescue personnel and upon arrival found high levels of CO present.

Meanwhile, it is important for people to realize ... when there is a high carbon monoxide level, your CO alarm will beep four (4) times in a loud, repeating pattern. If this ever happens ... people need to get out of the home/building and call 911.



FIRE RESCUE SERVICE

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JUNE 2020 REPORT

FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

MVC (Motor Vehicle Crashes): 2 MVC's, which were outside the Town of Fort Frances.

Other Calls: 1 Call, which involved extricating a person from a piece of equipment.

Public Fire Safety Education:

Weekly Fire & Life Safety Tips continue to be published in the Thursday edition of the Fort Frances Bulletin.

As well, we continue to post a weekly Safety Share on our towns official Facebook Page.

This month we thank the fine people of the Fort Frances Times for their many years of continuing support of Public Fire Safety Education in the Town of Fort Frances.

The history of our community's newspaper supporting Public Fire Safety Education is one that goes back well into the 80s when Public Fire Safety Education was really starting to be rolled out in a more consistent format.

Well done Fort Frances Times!

Wednesday, Oct 8, 2014

[Duane Hicks](#)

Benjamin Briere, left, gave a high-five to Sparky, the fire safety mascot, during "Fall Fire Safety Day" at Canadian Tire on Saturday. The Fort Frances Fire and Rescue Service was on hand to promote fire safety—especially to get the message across that working smoke alarms save lives and residents should test theirs every month. The Red Cross also had a booth there.

