

TOWN OF FORT FRANCES
Operations & Facilities Executive Committee

Minutes of Meeting

Date: May 9, 2012 Session No. 33



A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, May 9, 2012 from 7:29 a.m. to 8:50 a.m. [In camera from 7:34 a.m. to 8:05 a.m.]

Committee Members present: Rick Wiedenhoeft, Chair; Paul Ryan, Ken Perry, Mark McCaig, Doug Brown

Also present: Roy Avis, David Donaldson, Ross Donaldson, Doug Herr, Jason Kabel & John Albanese

1. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items: Roy Avis – President of West End Motors – Item 2.3 Tender No. 12-OF-04.
2. Agenda items considered at this meeting: *(note the recommendations to be taken to Council or other disposition of the items by this Committee)*
 - 1) Approve the minutes of the meeting of this Committee on April 17, 2012 – approved as circulated.
 - 2) David Donaldson & Ross Donaldson – Fire Hydrant Damage near 1516 Colonization Road West - **In Camera** – David Donaldson & Ross Donaldson presented their side of the story in regards to the damage of a fire hydrant near 1516 Colonization Road West back in June of 2011. All members of the Operations & Facilities Executive Committee were given an opportunity to seek clarification or provide additional information on the damages to the fire hydrant from the Donaldson's. Ross Donaldson handed out a letter dated May 8, 2012 prepared by Mike and Susan Carmody in regards to the fire hydrant in question. The Donaldson's left the meeting @ 7:49 a.m. The Executive Committee had a lengthy

discussion where the prepared Administration report will be revised to include a recommendation. The revised report will be forwarded to Council for approval at the May 15th, 2012 Council meeting. Doug Herr left the meeting @ 8:05 a.m.

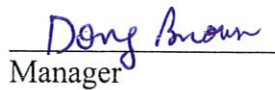
- 3) Tender No. 12-OF-04 Supply & Delivery of One ½ Ton, 2-Wheel Drive, 4-Door Pick Up Truck – the Operations & Facilities Manager handed out an Administration report on the results. The report was reviewed and will be forwarded to Council for approval.
 - 4) 2011 Strategic Plan – Item No. 29 – Parks Operational Review – the previously prepared Administration report was reviewed where Items No. 4 & 5 was reconsidered. After a lengthy discussion it was recommended that Items No. 4 & 5 be eliminated where the PW summer students will provide assistance during the period when the Parks crew are planting the annual flowers. The PW crew will ensure that all Parks and open spaces are maintained to an acceptable standard during this period. The Administration report will be revised and forwarded to Council for approval.
 - 5) Bell Mobility to Rent Space on the Existing Water Tower to Install Antennas – the Administration report was reviewed and will be forwarded to Council for approval.
 - 6) 2012 Tonnage @ Landfill Site – as of April 30th, 2012 - the April spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
 - 7) Airport Monthly Statistics – April 2012 - April spreadsheets were reviewed and will be forwarded to Council as information only. No action required.
 - 8) Operations & Facilities Division – Public Works Area – Operations Statistics – March 2012 - the monthly statistics were reviewed and will be forwarded to Council as information only. No action required.
 - 9) Operations & Facilities Division – Environmental Area – Operations Statistics – March 2012 - the monthly statistics were reviewed and will be forwarded to Council as information only. No action required.
3. Non-agenda items considered at this meeting: *(note the recommendations to be taken to Council or other disposition of the items by this Committee) (include this only if there were non agenda item(s))*
- 1) Free Spring Tipping Day @ Landfill Site – Councilor Rick Wiedenhoeft informed the Operations & Facilities Executive Committee that Planning & Development Executive Committee is deferring it's request for an all residential waste to be tipped at the Landfill Site during the annual organic spring tipping day. The issue will be considered during the 2013 budget process.

4. Resolutions:

- 1) A motion was moved by Councilor Paul Ryan and seconded by Rick Wiedenhoeft to go in-camera to discuss the damaged fire hydrant by David Donaldson.

There being no further matters before this Committee at this time this meeting was closed.


Chair


Manager