



Town of Fort Frances
**Museum Advisory Committee
Meeting**

August 26, 2020 @ 12:00 PM

Virtual Meeting to obtain Zoom instructions contact
Bev Cochrane

	Page
1. <u>CALL TO ORDER</u>	
2. <u>Disclosure of Conflict of Interest and the General Nature Thereof:</u>	
3. <u>Approval of Previous Committee Minutes</u>	
3.1 February 26, 2020	4 - 6
4. <u>Governance:</u>	
4.1 Museum Advisory Committee Term ends November 2020? Lisa Slomke to confirm status.	
5. <u>Finance:</u>	
5.1 Community Museum Operating Grant/Pay Equity 2020-21 Completed. - Letter dated July 10, 2020; Grant approved. Expedited process for 2020-2021 due to COVID-19. - \$21,519 EFT received.	7 - 8
5.2 COVID-19 Emergency Funding for Heritage Organizations - Application submitted; funding requested totals \$28,858, based on 2019 expenditures. Deadline - September 1, 2020	9 - 10
6. <u>Collections:</u>	
6.1 Acquisitions. The Museum Curator has accepted two donations during this pandemic; - Lil Amik costume and a Mending Machine that was used in St. Marguerite's Residential School.	
6.2 Veteran's of Treaty Three Exhibit still on loan to Kay-Nah-Chi-Wah-Nung Historical Centre.	
6.3 OWANDEM Update: Owandem moved from M. Faragher's to the Town Public Works yard.	
7. <u>Exhibitions:</u>	
7.1 Canada: Day One Exhibit closed early due to COVID-19. Shipped back to Ottawa in April 2020	
7.2 "CLIMATE CHANGE: Perils of Plastics" Exhibit curated by Sherry	

George. Planned for exhibition from April to June 2020. Museum closed since March 16, 2020,

7.3 Upcoming Exhibits:

- Veterans of Treaty #3 - October - November 2020
- Nindinawemaaganag: My Relations - December to February 2021
- Art by Tony Cepers - March - April 2021
- Nations and Voices - May - June 2021

8. Interpretation & Education:

- 8.1 Bev participated in a video in partnership with Kay-Nah-Chi-Wah-Nung Historical Centre as part of the Indigenous Workshop Series and their "Ozichigan Workshops" about harvesting birch bark.

9. Research:

- 9.1 Numerous research requests via telephone, email and Facebook have come in.

10. Physical Plant:

- 10.1 Plumbing - Recurring issues with pipes clogging; plumbers contracted to remove old pipe and install new bypass pipe.
- 10.2 Alarm Sensor - Alarm panel still requires repair. Faulty sensor in storage area since August 2019.
- 10.3 COVID-19 Re-Opening Plan. Curator drafted Opening Plan but not ready for distribution. Main concerns are the aging infrastructure of Museum; air exchange quality and lack of natural lighting.

11. Community:

- 11.1 Friends of the Museum Initiatives
- SnOasis 8 - March 7, 2020. Approximately 325 attendees
 - Garden Tour - July 4, 2020. Worked with NWHU/ OPP to ensure compliance with COVID-19 restrictions.
 - Purchased and planted garden in front of Museum
 - Annual Gala will likely be cancelled this year.
 - Owandem project nominated for "Governor General's Award."
- 11.2 Rainy Lake Square
- Market Thursday has been using washroom in front foyer since May 7, 2020.

12. Human Resources / Professional Development:

- 12.1 Curator Sherry George retired on April 30, 2020. Beverley Cochrane fills position as Curator effective May 4, 2020.
- 12.2 Young Canada Works 2020 funding approved for \$4,076.00. No students hired. The Young Canada Works program allows projects to transition from full-time summer jobs or internships to part-time or full-time positions over the fall and winter. May be able to stack funding from COVID-19 Emergency relief fund to cover our portion of position.
- 12.3 Canada Summer Jobs/ Summer Experience Program positions also approved. However, due to not being able to hire students, funding was reallocated.

13. Numbers:

- 13.1 February 2020: 267 (Feb. 2019: 234)
March 2020: 438 (March 2019: 501)
April 2020: 32 (April 2019: 331)
May 2020: 71 (May 2019: 439)
June 2020: 18 (June 2019: 732)
July 2020: 96 (July 2019: 904)

14. Strategic Plan:

- 14.1 The most recent plan ends 2020. Review and updates required.

15. Recommendations to be made to the Executive Committee of Community Services...

16. ADJOURN / NEXT MEETING DATE

- 16.1 Tentative Date: September 23, 2020 12 Noon

TOWN OF FORT FRANCES

MINUTES

MUSEUM ADVISORY COMMITTEE

February 26, 2020

The meeting of Museum Advisory Committee of the Town of Fort Frances was held in the Museum on February 26, 2020 from 12:00 p.m. to 1:00 p.m.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Caren Fagerdahl, Nell Laur,

ALSO PRESENT: Sherry George, Museum Curator; Aaron Bisson, Manager; Bev Cochrane;

1. CALL TO ORDER

2. Disclosure of Conflict of Interest and the General Nature Thereof:

3. Approval of Previous Committee Minutes

3.1 Meeting Date: Wed Jan 22; approved as sent.

4. Governance:

4.1 Heard from Shannon Khan re CMOG, our contact. Standard requirements should be coming soon.

5. Finance:

5.1 Owandem berth/Hallett repairs: museum has applied for a RED grant, which pays 30% of project. Hope to piggy back on federal grant that would pay 50%, leaving 20% for Town/Museum. To sell the project as an economic boost for the community, we need tie the project into the Shevlin redevelopment plans.

5.2 Applications for student grants. YCW submitted - pays close to half of wages for 1 Univ student. Bev completed CSJ (roughly \$2000); and SEP (over \$3000). Also looking at Shooniyaa -- this would mean 3 univ students and Anna would be covered. With the Town hurting with provincial downloads, accessing all funding is important.

5.3 Membership drive flyer will be going out with current utility bills. Flyer includes increases to memberships and admission fees.

6. Collections:

6.1 No further update on the police archival documents donation.

6.2 Discussed having a committee for collections management.

7. Exhibitions:

7.1 Current exhibit is Canada: Day One. In conjunction, Borderland History will feature Hue Truong. Feb 27, 6:30 p.m.

7.2 Apr - June will once again focus on Climate Change: Perils of Plastic. We have challenged grades 4-8 to build sculpture with plastic garbage. Winning class will have a pizza party sponsored by Dominos. We have also spoken to IISD - Experimental Lakes Area. Sarah Warrack is willing to present once again in April.

8. Interpretation & Education:

9. Research:

9.1 Ongoing for Climate Change exhibit, plus small misc requests.

10. Conservation:

10.1 Nell found some evidence of a mouse visit - the first I've seen in the 10 years I've been here. We'll lay some traps.

11. Physical Plant:

11.1 Humidity continues to be a problem. We are calling Jim regularly as humidity falls off on one floor or another. He is looking into replacing units; failing that, parts.

11.2 Still concerned re: alarm going off every morning. Aaron will follow up with Ray.

11.3 Museum will call electrician about the HVAC kicking off the breaker.

12. Community:

12.1 Friends SnOasis 8 is scheduled for March 7 at the Rainy Lake Square. As this is an ongoing event, we should consider investigating grants for this as money for festivals is available.

12.2 On-This-Spot offered several webinars to explain what it is they do. Very similar to what we were considering years ago with community tours using the QR code. Theirs would use an app. Initial outlay is pricey for us: \$7500. However if considering that we were looking at hiring someone to do the background research, take photos, etc, it may not be unreasonable.

13. Human Resources / Professional Development:

13.1 Bev, Nell, Sarah attended training on collections/deaccessioning in Gimli -- possibly the most important training for museum staff. Training includes an assignment.

14. Numbers:

14.1 January: 242 (Jan 2019: 372)

15. Strategic Plan:

16. Recommendations to be made to the Executive Committee of Community Services...

17. ADJOURN / NEXT MEETING DATE

17.1 Adjournment 1 p.m. Next meeting Wed Mar 25.

D. Ballard, Chair

S. George, Museum Curator

**Ministry of Heritage,
Sport, Tourism and
Culture Industries**

Minister

6th Floor
438 University Avenue
Toronto, ON M5G 2K8

**Ministère des Industries du
patrimoine, du sport, du
tourisme et de la culture**

Ministre

6^e étage
438, avenue University
Toronto (Ontario) M5G 2K8



July 10, 2020

Her Worship June Caul
Mayor, Town of Fort Frances
Fort Frances Museum & Culture Centre
jcaul@fortfrances.ca

Dear Mayor Caul:

Re: Community Museum Operating Grant/Pay Equity 2020-21
Transfer Payment Ontario Case Number: 2020-05-1-1441065394

I am pleased to approve a grant of \$20,919 for your museum under the Community Museum Operating Grant program for the 2020-21 fiscal year. You will also receive pay equity funding in the amount of \$600.

This funding helps museums across our province to protect and interpret Ontario's cultural heritage and strengthen the capacity of organizations in the heritage sector.

I acknowledge the immediate impact of COVID-19 on Ontario's heritage, sport, tourism and culture industries and on the long-term sustainable operations of organizations in the sector. This is an unprecedented event, and the operations of many museums have been disrupted.

My ministry will continue to work with you in the coming days, weeks and months to ensure that when this public health crisis is over, Ontario will once again be in the best position to welcome back the world to our province.

The Ontario government is committed to a strong culture sector. Museums play a significant role in contributing to lifelong learning and the creation of vibrant, creative communities. The Ministry is pleased to be able to continue its support for community museums

For further information about your grant, please contact Shannon Khan, Culture Programs Advisor by email: CMOG-SFMC@ontario.ca or Elka Weinstein, Museum and Heritage Programs Advisor, Elka.Weinstein@ontario.ca.

Our government values your dedication to the cultural community in Ontario and I wish you success in your activities.

Kindest regards,

A handwritten signature in black ink, appearing to read 'Lisa', followed by a period.

Lisa MacLeod
Minister of Heritage, Sport, Tourism and Culture Industries

C.: Beverley Cochrane, Curator

COVID-19 Emergency Support Fund for Heritage Organizations

Should my organization apply?

***NEW: Now open to heritage organizations with smaller budgets!**

As part of the COVID-19 Emergency Support Fund for Cultural, Heritage and Sport Organizations, \$53 million will be provided to the heritage sector through the emergency component of the Museums Assistance Program. **If your organization meets the criteria described below, you could be eligible to receive emergency support funding:**



Criteria #1:

Your organization is in at least one of the following categories:

- Not-for-profit museums, archives or historic sites
- Municipal or university museums with a distinct budget
- Indigenous organizations responsible for a heritage collection
- Organizations responsible for a collection of heritage objects.



Criteria #2:

Your organization meets all conditions described below:

- ☒ You **manage a heritage collection***.
- ☒ You **have not received emergency funding** from the Canada Council for the Arts, Telefilm Canada or the Canada Media Fund.
- ☒ Your annual expenses in 2019 (or last completed fiscal year) were **between \$2,000 and \$3,000,000**.
- ☒ You **are not a federal, provincial, or territorial crown corporation, agency, or department**.

- ☒ You **provide public access** through regular hours of operation (including full-time, seasonal or part-time).

***Information**

For the purpose of this funding, a heritage collection is a collection of historical works, artefacts, archival material or Indigenous cultural heritage and belongings under the care of a heritage organization, such as a history museum, art museum, archive, historic site or Indigenous organization.

You could be eligible for funding!

APPLY NOW

<https://www.canada.ca/en/canadian-heritage/services/funding/museums-assistance.html>

Closing Date: September 1, 2020

Contact the Department of Canadian Heritage:

Courriel : PCH.info-info.PCH@canada.ca

Telephone: 819-997-0055 • 1-866-811-0055 (toll-free)
Call toll-free from all regions, Monday to Friday, 8:30 a.m. to 5:00 p.m. (Eastern time)

TTY: 1-888-997-3123 (for people who are deaf, hard of hearing or speech impaired)

COVID-19 Emergency Support Fund for Heritage:

How much support could I get?

***NEW: Now open to heritage organizations with smaller budgets!**

As part of the COVID-19 Emergency Support Fund for Cultural, Heritage and Sport Organizations, \$53 million will be provided to the heritage sector through the emergency component of the Museums Assistance Program. **If your organization is eligible to receive funding, this is how much support you could be receiving from the Emergency Support Fund for Heritage:**

The calculation of the funding is made according to your organization’s expenses in 2019 (or last completed fiscal year):



2019 EXPENSES



FUNDING TYPE



AMOUNT

below \$2,000	INELIGIBLE	-
\$2,000 to \$4,999	FIXED	\$1,000
\$5,000 to \$9,999	FIXED	\$2,000
\$10,000 to \$50,000	FIXED	\$5,000
\$50,001 to \$100,000	FIXED	\$10,000
\$100,001 to \$3,000,000	VARIABLE	10% OF YOUR EXPENSES UP TO A MAXIMUM OF \$100,000
above \$3,000,000	INELIGIBLE	-

For more details visit:

<https://www.canada.ca/en/canadian-heritage/services/funding/museums-assistance.html>

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