

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. 046

August 10, 2020

The meeting of Council of the Town of Fort Frances was held virtually on August 10, 2020 from 6:09 p.m. to 9:32 p.m.

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer (6:09-6:59pm), T. Rob, Manager of Operations & Facilities (6:09-6:59pm), A. Bisson, Recreation & Culture Manager (6:09-6:59pm), J. Hughes, Information Technology Manager (6:09-6:59pm), J. Forbes, Human Resources Manager (6:09-6:59pm and 8:37-8:41pm), C. Miller, Environmental Superintendent (6:09-6:59pm), C. Vangel, CBO/Municipal Planner (6:09-6:59pm)

### **1. COUNCIL MEETING** (Session No. 046)

1.1 Call to Order at 6:09 p.m.

1.2 ~~Prayer~~ Silent Meditation

1.3 Non-agenda items identified to be considered later in this meeting - None.

1.4 Disclosure of pecuniary interest and the general nature thereof.  
Councillor Judson disclosed an interest in Item 2.2 from this agenda as he is a Director of a corporation which applied for support from Moffat Family Fund. He did not take part in any discussions or votes related to the selection of recipients or the review of applications.

### **2. Delegations/Deputations:**

2.1 Fort Frances Public Library Technology Centre - A Library Update was provided by Joan MacLean, CEO and Robin Dennis, Board Chair.

443 Judson - McTaggart: THAT the presentation from Joan MacLean, CEO and Robin Dennis, Board Chair, Fort Frances Public Library Technology Centre re: Library Update be received with thanks.

CARRIED

2.2 Mayor Caul - Announcement of the 2020 Moffat Family Fund successful applicants/projects.

Councillor Judson disclosed an interest in this Item as he is a Director of a corporation which applied for support from Moffat Family Fund. He did not take part in any discussions or votes related to the selection of recipients or the review of applications.

2.3 Public Meeting: 357/358 Application for Tax Adjustment (655 First Street East)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment for 2019 and 2020 taxes for property located at 655 First Street East resulting from a gross or manifest error when purchased.

444 McTaggart - Hallikas: THAT the report dated August 6, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (655 First Street East) be approved to agree with the recommendation of the Administration & Finance

Executive Committee to approve the adjustment for 2019 and 2020 taxes for property located at 655 First Street East resulting from a gross or manifest error when purchased.

CARRIED

- 2.4 Public Meeting: 357/358 Application for Tax Adjustment (727 Church Street)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 727 Church Street East resulting from damage by fire.

445 Hallikas - Judson: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (727 Church Street) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 727 Church Street East resulting from damage by fire.

CARRIED

- 2.5 Public Meeting: 357/358 Application for Tax Adjustment (906 Portage Avenue North)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located at 906 Portage Avenue North resulting from a house being demolished on August 15, 2019.

446 Judson - Wiedenhoeft: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (906 Portage Avenue North) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located at 906 Portage Avenue North resulting from a house being demolished on August 15, 2019.

CARRIED

- 2.6 Public Meeting: 357/358 Application for Tax Adjustment (McIrvine Road TOFF)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located at McIrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

447 Brunetta - Wiedenhoeft: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: Public Meeting: 357/358 Application for Tax Adjustment (McIrvine Road TOFF) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located at McIrvine Road resulting from the purchase of the property by the Town of Fort Frances, which is exempt from paying taxes.

CARRIED

- 2.7 Public Meeting: Post Roll Assessment Notice and 357/358 Application for Tax Adjustment (279 Scott Street)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 279 Scott Street as it was purchased by a charitable corporation.

448 Wiedenhoeft - McTaggart: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: Post Roll Assessment Notice and 357/358 Application for Tax Adjustment (279 Scott Street) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 279 Scott Street as it was purchased by a charitable corporation.

CARRIED

- 2.8 Public Meeting: 357/358 Application for Tax Adjustment (262 Church Street)

- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment for 2019 and 2020 taxes for property located at 262 Church Street resulting from a classification change to reflect a small residential apartment and COM CT and RU RT split.

- 449 McTaggart - Behan: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (262 Church Street) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment for 2019 and 2020 taxes for property located at 262 Church Street resulting from a classification change to reflect a small residential apartment and COM CT and RU RT split.

CARRIED

- 2.9 Public Meeting: 357/358 Application for Tax Adjustment (McIrvine Road - UNFC)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located on McIrvine Road resulting from the purchase by UNFC who continues to meet the conditions for exemption under section 3(1)12.iii of the Act and the subject property is therefore eligible for exemption.

- 450 Behan - Hallikas: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (McIrvine Road - UNFC) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2019 and 2020 taxes for property located on McIrvine Road resulting from the purchase by UNFC who continues to meet the conditions for exemption under section 3(1)12.iii of the Act and the subject property is therefore eligible for exemption.

CARRIED

- 2.10 Public Meeting: 357/358 Application for Tax Adjustment (520 Scott Street)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 520 Scott Street resulting from conversion work in progress - changing the building from commercial to a 4-plex.

- 451 Hallikas - Judson: THAT the report dated July 24, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (520 Scott Street) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment of 2020 taxes for property located at 520 Scott Street resulting from conversion work in progress - changing the building from commercial to a 4-plex.

CARRIED

- 2.11 Public Meeting: 357/358 Application for Tax Adjustment (415 Mowat Avenue)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December 31, 2020 taxes for property located at 415 Mowat Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

- 452 Judson - Wiedenhoef: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (415 Mowat Avenue) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December 31, 2020 taxes for property located at 415 Mowat Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

CARRIED

- 2.12 Public Meeting: 357/358 Application for Tax Adjustment (427 Mowat Avenue)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December

31, 2020 taxes for property located at 427 Mowat Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

- 453 Brunetta - Judson: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (427 Mowat Avenue) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December 31, 2020 taxes for property located at 427 Mowat Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

CARRIED

- 2.13 Public Meeting: 357/358 Application for Tax Adjustment (424 Central Avenue)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December 31, 2020 taxes for the property located at 424 Central Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

- 454 Hallikas - Brunetta: THAT the report dated August 6, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (424 Central Avenue) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment March 24, 2020 to December 31, 2020 taxes for the property located at 424 Central Avenue resulting from the purchase by an organization eligible for exemption under section 3(1)12.iii of the Act.

CARRIED

- 2.14 Public Meeting: 357/358 Application for Tax Adjustment (1042 Scott Street)  
- approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment for 2020 taxes for property located at 1042 Scott Street resulting from a classification change to all residential use with no commercial business activity.

- 455 Behan - Hallikas: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: 357/358 Application for Tax Adjustment (1042 Scott Street) be approved to agree with the recommendation of the Administration & Finance Executive Committee to approve the adjustment for 2020 taxes for property located at 1042 Scott Street resulting from a classification change to all residential use with no commercial business activity.

CARRIED

### 3. Consent Agenda:

- 3.1 Items Referred from Committee of the Whole

- 456 Hallikas - Behan: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 5.1, ~~5.2~~, 5.3, 5.4, ~~5.5~~, 5.6, 5.7, ~~5.8~~, 5.9, 5.10, 5.11 and 5.12.
- 2) Council Consent item # 3.2, 3.3, 3.4, 3.5 and 3.6.

CARRIED

- 3.2 Letter dated July 15, 2020 from S. Olan-Maclean, President, Ontario Coalition for Better Child Care and F. Hahn, President, CUPE Ontario Division re: 20th Annual Child Care Worker and Early Childhood Educator Appreciation Day (October 22, 2020)  
- will be advised of proclamation.

- 3.3 Letter dated July 22, 2020 from Resident's of the area around the Volunteer Bureau  
- will be referred to the Planning & Development Executive Committee for recommendation.

- 3.4 Letter dated July 28, 2020 from J. Eastman, Project Coordinator, Bear Clan Patrol Fort Frances re: Support Requested  
- will be referred to the Administration & Finance Executive Committee for recommendation.
- 3.5 E-mail dated July 29, 2020 from D. Gooch, Canadian Airports Council re: Support requested for Letter Writing Campaign  
- Administration recommends that Council support this letter writing campaign using the template provided penned by Mayor Caul.
- 3.6 Letter dated August 4, 2020 from F. Murray, VicePresident, Public & Government Affairs, CN re: Rail Safety  
- letter will be received and public session with D. Salvatore, Ontario Public Affairs Manager will be arranged.

**4. Approval of Council Minutes: \***

- 4.1 Session Nos. 044 and 045, dated July 13 and July 29, 2020
- 457 Brunetta - Judson: THAT the minutes of the Council meetings being Session Nos. 044 and 045 dated July 13 and July 29, 2020 having been typed and distributed be approved.
- CARRIED

**5. Approval of Committee of the Whole Minutes: \***

- 5.1 Session Nos. 045 and 046, dated July 13 and July 29, 2020
- 458 Judson - Wiedenhoef: THAT the reports of the Committee of the Whole of Council meetings being Session Nos. 045 and 046 dated July 13 and July 29, 2020 having been typed and distributed be approved.
- CARRIED

**6. Resolutions from tonight's Committee meeting**

- 6.1 Council considered the following resolutions:
- 459 Judson - Hallikas: THAT the report dated August 4, 2020 from D. Galusha, Treasurer re: COVID-19 Community Response Fund Gift be approved to agree with the recommendation of the Administration & Finance Executive Committee to accept the gift of \$11,500 which will be earmarked to the capital upgrades of the 'Out of the Cold' shelter via the RRDSSAB, and further that an authorizing by-law be brought forth to the next meeting of Council.
- CARRIED
- 460 Behan - Hallikas: THAT the report dated August 5, 2020 from C. Vangel, CBO / Municipal Planner re: SPC01-2020: Mill Demolition - Site Plan Control be approved to agree with the recommendation of the Planning & Development Executive Committee to designate the demolition of the Fort Frances mill under site plan control.
- CARRIED
- 461 Hallikas - Behan: THAT the report dated August 5, 2020 from T. Rob, Manager of Operations & Facilities re: Award of Tender 20-OF-09 - 2020 Zoom Camera Inspection of Storm Sewers be approved to agree with the recommendation of the Operations & Facilities Executive Committee to not award Tender 20-OF-09.
- CARRIED

**7. By-Laws:**

7.1 By-law 32/20 being a by-law to approve an Engineering Services Agreement with Azimuth Environmental Consulting, Inc. awarded through a request for proposal process (Preparation of Long Range Waste Management Plan).

462 Hallikas - McTaggart: THAT the following by-laws be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith:

- 32/20 being a by-law to approve an Engineering Services Agreement with Azimuth Environmental Consulting, Inc. awarded through a request for proposal process (Preparation of Long Range Waste Management Plan).
- 33/20 being a by-law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for financing under the Dedicated Gas Tax Funds for Public Transportation Program.

CARRIED

7.2 By-law 33/20 being a by-law to approve an agreement with Her Majesty the Queen in Right of Ontario as represented by the Minister of Transportation for financing under the Dedicated Gas Tax Funds for Public Transportation Program.

**8. Information Correspondence:**

The following item was received.

- 8.1 AMO Communications:
- Policy Update - COVID-19 Infrastructure Program, Non-Profit Support
  - WatchFile - August 6, 2020

**9. Minutes:**

The following three items were received.

9.1 Community Services Executive Committee - June 15, 2020

9.2 Administration & Finance Executive Committee - June 16, 2020

9.3 Operations & Facilities Executive Committee - July 8, 2020

**10. Non-agenda Items - None.**

**11. In-Camera at 6:59 p.m.**

11.1 Advice that is subject to solicitor/client privilege, including communications necessary for that purpose: By-law Options (7:04 - 7:40 p.m.) D. Brown, P. Brunetta and E. Slomke were connected virtually with Council.

Solicitor Paul Brunetta provided Council with summary of options. A lengthy discussion took place. Direction was provided to Administration.

11.2 Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them: Verbal Service Update (7:47 - 8:36 p.m.) D. Brown, D. McCormick and E. Slomke were connected virtually with Council.

A verbal explanation was provided by D. McCormick, CAO, Rainy River District Social Services Administration Board. Members of Council were provided opportunity to obtain clarification.

463 Brunetta - Behan: THAT Council now meet in-camera in order to address a matter pertaining to:

- personal matters about an identifiable individual, including municipal or local board employees: more specifically Item 11.3 Personnel Matter
- a proposed or pending acquisition or disposition of land by the municipality or local board: more specifically Item 11.4 Elizabeth Street Inquiry
- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: more specifically Item 11.5 Agency One Update
- advice that is subject to solicitor/client privilege, including communications necessary for that purpose: more specifically Item 11.1 By-law Options
- information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them: Verbal Service Update

CARRIED

- 11.3 Personal matters about an identifiable individual, including municipal or local board employees: Personnel Matter (8:37 - 8:41 p.m.) D. Brown, J. Forbes and E. Slomke were connected virtually with Council.  
A verbal summary was provided by J. Forbes, Human Resources Manager. A resolution will be considered later tonight.
- 11.4 A proposed or pending acquisition or disposition of land by the municipality or local board: Elizabeth Street Inquiry (8:42 - 8:47 p.m.) D. Brown and E. Slomke were connected virtually with Council.  
A verbal summary was provided by the Clerk. Direction was provided by Council.
- 11.5 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board: Agency One Update (8:48 - 9:30 p.m.) D. Brown and E. Slomke were connected virtually with Council.  
A verbal summary was provided by Mayor Caul, with additional details provided by Councillor Judson.

## 12. Public Session Resumes:

Any resolutions considered subsequent to the in-camera session can be requested of the Clerk on the Tuesday following the meeting.

- 12.1 Council considered the following resolution:

- 464 Hallikas - Judson: THAT the report dated July 31, 2020 from J. Forbes, Human Resources Manager re: Agreement with CUPE Local 65 (staff member) be approved which will direct administration to execute the agreement made with CUPE Local 65 regarding the individual discussed in the report.

CARRIED

## 13. ADJOURNMENT

- 13.1 The meeting adjourned at 9:32 p.m.

- 465 Hallikas - Wiedenhoeft: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Mayor

W. Brunetta, Chairperson

E. Slomke, Clerk