

REPORT

COMMITTEE OF THE
WHOLE

September 14, 2020

A meeting of the Committee of the Whole of Council was held virtually on September 14, 2020 from 5:34 p.m. to 6:52 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor J. Caul; Councillors M. Behan, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, A. Bisson, Recreation & Culture Manager, C. Miller, Environmental Superintendent, C. Vangel, CBO / Municipal Planner, J. Hughes, Information Technology Manager, various members of the public and media.

1. **Call to Order at 5:34 p.m.**
2. **Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**
3. **Disclosure of pecuniary interest and the general nature thereof - None.**
4. **Council Reports on Board & Committee Activity:**
 - 4.1 Mayor June Caul - A verbal update was provided respecting meetings with MP Powlowski and MPP Rickford.
Councillor Micheal Behan - A verbal update was provided respecting the Fort Frances Chamber of Commerce, the Fort Frances Library and Rainy River District Municipal Association.
Councillor Wendy Brunetta - A verbal update was provided respecting the Fort Frances Clinic.
Councillor Andrew Hallikas - A verbal update was provided respecting the Rainy River District Social Services Administration Board, RRDSSAB Community Safety & Well Being sub-committee and the Fort Frances Library.
5. **Consent Agenda:**
 - 5.1 Amended Property Assessment Notice re: 400 Eighth Street East (2020).
-approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to receive the amended Property Assessment Notice for the property located at 400 Eighth Street East in Fort Frances for the 2020 taxation year as received from MPAC.
 - 118 Hallikas - Judson: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.1, 5.2, 5.3, 5.4, ~~5.5~~, ~~5.6~~, ~~5.7~~, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, ~~5.14~~ and 5.15.
CARRIED
 - 5.2 Request for Reconsideration - Minutes of Settlement - 1275 Idylwild Drive (2020)
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 1275 Idylwild Drive as received.
 - 5.3 Request for Reconsideration - Minutes of Settlement re: 1267 Idylwild Drive (2020).
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for the property located at 1267 Idylwild Drive as received.

5.4 Bear Clan Patrol Request.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to provide a \$500.00 donation through the Council Public Relations budget to the Bear Clan Patrol Fort Frances and to seek other donations from divisions within the Town.

5.5 Financial Assistance in Response to COVID-19.

- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to repeal By-Law 16/06-F and commence collection efforts and disconnections, where necessary, for Water and Sewer Accounts.

This item was pulled by Councillor McTaggart. A brief discussion took place.

5.6 Addition to Community Service User Fees

- approval of this report will agree with the recommendation of the Community Services Executive Committee for approval of the additional user fees in the Community Services Division.

This item was pulled by Councillor McTaggart. A brief discussion took place.

5.7 Fall 2020 Arena Ice in procedures and recommendation

- approval of this report will agree with the recommendation of the Community Services Executive Committee to approve the Fall 2020 Arena Ice in Procedures, recommending to the user groups to delay the start of the U9 and younger programs and to charge 1.5 hours of ice time for each 50 minute ice time period, and further that it is understood that the fees being charged and the 'no spectators' rule will be revisited two weeks into the ice season.

This item was pulled by Mayor Caul. A lengthy discussion took place with members of Council obtaining clarification and providing input. Council requested that this matter return to the Community Services Executive Committee for further consideration and recommendation.

5.8 Request for Private Well and Septic Services - Eighth Street East (R. Lundy)

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to permit private well and septic services at the lands defined within this report subject to the conditions outlined.

5.9 B3-2020 - Application to Remove Holding Provision - Eighth Street East (R. Lundy)

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to remove the holding provision from the lands defined within this report subject to the conditions outlined.

5.10 Syncor Request to Retract SPCA from Title

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to approve the request by Syncor Contracting to retract the site plan agreement from the title of PINs 56018-0199 and 56018-2279 and that all costs associated with be borne by Syncor Contracting.

5.11 Letter dated July 10 from A. McEwan re: lighting on 5th Street East

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to not add additional lighting in the area of 5th Street East and Colonization Road East, including around the docks; and further allow the property owner to install a camera on the 5th Street Lift Station providing that no damage is caused to the building in the mounting, that the Town accepts no responsibility for that camera, and that the property owner supply the Town with any required signage to post to comply with applicable law.

5.12 2019/2020 Connecting Link Program Funding Agreement - Kings Highway Reconstruction

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to enter into a funding agreement with Her Majesty the Queen in right of Ontario as represented by the Minister of Transportation for Connecting Link funding for the reconstruction of Kings Highway from Pit Road #1 to Pit Road #2; and further that a by-law be prepared authorizing the Mayor and Clerk to execute the agreement on behalf of the Corporation.

5.13 Sewer Rooting - Requests for Reimbursement

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the two private invoices be reimbursed the difference between the costs for the Town to complete the works (\$117.40) and the actual invoice, that each case continues to be considered individually going forward and further that only works completed during the service reduction period, related specifically to COVID-19.

5.14 Entering into a new Terminal Kiosk Lease with Northern Youth Programs

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the lease agreement with Northern Youth Programs be executed and further that the Mayor and Clerk be authorized to execute the lease agreement on behalf of the Corporation.

This item was pulled by Councillor Judson. A brief discussion took place. Council supported Councillor Judson's request that this item go back to the Operations & Facilities Executive Committee for further consideration and recommendation.

5.15 Drinking Water Quality Management Systems Management Review

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee as outlined in the report including six action items.

6. Administration and Finance Division:

6.1 New Policy - Mandatory Use of Mask or Face Covering within the Corporation of the Town of Fort Frances

- approval of this report will authorize implementation of the Mandatory Use of Mask or Face Covering policy within the Corporation of the Town of Fort Frances.

7. Planning and Development Division:

7.1 RFP 20-AF-10 Award - Civic Centre Office Renovation Design Works

- approval of this report will agree with the recommendation of Administration to award RFP 20-AF-10 to FormStudio Architects and that the costs exceeding the capital budget, being \$6270.19, be taken from building reserves, and that the Mayor and Clerk be authorized to execute the agreement with FormStudio Architects on behalf of the Corporation of the Town of Fort Frances.

8. Operations and Facilities Division:

8.1 Extension Agreement with Emterra for Recycling Transportation and Processing

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to enter into an extension agreement with Emterra for Recycle transportation and processing up to December 31, 2020 and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.

8.2 Verbal Update on Capital Projects

9. General:

9.1 J. Cumming, Economic Development Advisory Committee - Virtual Meetings - for Council discussion and direction.

A discussion took place. Council agreed to the creation of an ad-hoc committee, which will be established by Council resolution with a terms of reference at the next Council meeting.

- 9.2 A COVID-19 verbal update was provided by Mayor Caul. Additional input was provided by the CAO.

10. Information:

The following six items were received.

- 10.1 Fort Frances Fire & Rescue Service - July 2020 Report.
- 10.2 Building Statistics - August 2020
- 10.3 Fort Frances Wastewater Treatment Facility - July 2020 Monthly Report
- 10.4 Tonnage at Landfill Site - updated September 2, 2020
- 10.5 Sewer & Water Data for 2020
- 10.6 Annual Review of Tiered Response Agreement with RRDSSAB

11. Non-agenda items - None.

12. ADJOURNMENT

- 12.1 The meeting adjourned at 6:52 p.m.

- 119 Behan - Judson: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk