

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 047

September 14, 2020

The meeting of Council of the Town of Fort Frances was held virtually on September 14, 2020 from 6:56 p.m. to 8:08 p.m.

PRESENT: Mayor J. Caul, Chairperson; Councillors M. Behan, W. Brunetta, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer (6:56-7:25), T. Rob, Manager of Operations & Facilities (6:56-7:41), A. Bisson, Recreation & Culture Manager (6:56-7:41), C. Vangel, CBO / Municipal Planner (6:56-7:25), J. Hughes, Information Technology Manager (6:56-7:25), J. Forbes, Human Resources Manager (6:56-7:41)

1. COUNCIL MEETING (Session No. 047)

- 1.1 Call to Order at 6:56 p.m.
- 1.2 ~~Prayer~~ Silent Meditation
- 1.3 Non-agenda items identified to be considered later in this meeting - None.
- 1.4 Disclosure of pecuniary interest and the general nature thereof - None.

2. Delegations/Deputations:

- 2.1 A presentation was received from T. Drysdale, Consultant, Rainy River Future Development Corporation re: Activity Report dated September 2020 (Invoice 004-03-2020 for the period January 1, 2020 to March 31, 2020).

466 Brunetta - Judson: THAT the Fort Frances Economic Development Activity Report dated September 2020 as presented by T. Drysdale, Consultant, be received and further that RRFDC Invoice 004-03-2020 for services to Fort Frances between January 1, 2020 to March 31, 2020) in the amount of \$32,679.80 be approved.

CARRIED

- 2.2 357/358 Applications for Tax Adjustment re: 400 Eighth Street East (2020)
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the adjustment for 2020 taxes for the period January 19 to December 31, 2020 under Section 357/358 of the ***Municipal Act*** for property located at 400 Eighth Street East resulting from two greenhouses collapsing from excessive snow load.

467 Judson - McTaggart: THAT the report dated August 31, 2020 from D. Galusha, Treasurer re: 357/358 Applications for Tax Adjustment re: 400 Eighth Street East (2020) be approved to agree with the recommendation of the Administration and Finance Executive Committee to process the adjustment for 2020 taxes for the period January 19 to December 31, 2020 under Section 357/358 of the ***Municipal Act*** for property located at 400 Eighth Street East resulting from two greenhouses collapsing from excessive snow load.

CARRIED

- 2.3 Public Meeting - Application to Remove Holding Provision B3-2020 (Eighth Street East - R. Lundy)
-This matter was introduced by Mayor Caul. C. Vangel gave a verbal summary. Mayor

Caul opened this portion of the meeting to the public wishing to provide input. No one was in attendance to speak. The matter will move forward to the preparation of appropriate by-law.

3. Consent Agenda:

3.1 Items Referred from Committee of the Whole

468 McTaggart - Behan: THAT the following Consent items be approved:

- 1) Committee of the Whole Consent items # 5.1, 5.2, 5.3, 5.4, ~~5.5~~, ~~5.6~~, ~~5.7~~, 5.8, 5.9, 5.10, 5.11, 5.12, 5.13, ~~5.14~~ and 5.15.
- 2) Council Consent item # 3.2, 3.3, 3.4, 3.5, 3.6 and 3.7.

CARRIED

3.2 Retirement notice from K.M. Lawson, Deputy Clerk effective December 31, 2020.
- will be received with appreciation for service.

3.3 Resignation letter from C. Mason from Committee of Adjustment
- will be received with appreciation for service.

3.4 Letter dated August 10, 2020 from J. Woods, Fort Frances Resident re: Memorial Sports Centre suggestions
- will be referred to the Community Services Executive Committee for recommendation.

3.5 Letter dated August 17, 2020 from G. Cariou, Executive Director, Sunset Country Travel Association re: Annual Per Capita Marketing Contribution
- will be referred to the Administration & Finance Executive Committee for recommendation.

3.6 Email received August 20, 2020 from S. Covey and F. Murray, CN Rail re: Rail Safety Week
- will be advised of Council's proclamation.

3.7 Letter dated September 1, 2020 from W. Friesen, The Sleepy Owl re: Naming Rights
- will be referred to the Community Services Executive Committee for recommendation.

4. Approval of Council Minutes: *

4.1 Session No. 046 dated August 10, 2020

469 Behan - Wiedenhoeft: THAT the minutes of the Council meetings being Session Nos. 046 dated August 10, 2020 having been typed and distributed be approved.

CARRIED

5. Approval of Committee of the Whole Minutes: *

5.1 Session No. 047 dated August 10, 2020

470 Wiedenhoeft - Judson: THAT the report of the Committee of the Whole of Council meeting being Session No. 047 dated August 10, 2020 having been typed and distributed be approved.

CARRIED

6. Resolutions from tonight's Committee meeting

6.1 The following resolutions were considered subsequent to the Committee of the

- 471 Hallikas - Judson: THAT the report dated September 9, 2020 from D. Galusha, Treasurer re: Financial Assistance in Response to COVID-19 be approved to agree to the recommendation of the Administration and Finance Executive Committee to repeal By-Law 16/06-F and commence collection efforts and disconnections, where necessary, for Water and Sewer Accounts.

CARRIED

- 472 Judson - McTaggart: THAT the report dated September 8, 2020 from A. Bisson, Recreation & Culture Manager re: Addition to Community Service User Fees be approved to agree with the recommendation of the Community Services Executive Committee for approval of the additional user fees in the Community Services Division.

CARRIED

- 473 Behan - Hallikas: THAT the report dated September 14, 2020 from J. Forbes, Human Resources Manager re: New Policy - Mandatory Use of Mask or Face Covering within the Corporation of the Town of Fort Frances be approved to authorize implementation of the Mandatory Use of Mask or Face Covering policy within the Corporation of the Town of Fort Frances.

CARRIED

- 474 Hallikas - McTaggart: THAT the report dated August 26, 2020 from C. Vangel, CBO / Municipal Planner re: RFP 20-AF-10 Award - Civic Centre Office Renovation Design Works be approved to agree with the recommendation of Administration to award RFP 20-AF-10 to FormStudio Architects and that the costs exceeding the capital budget, being \$6270.19, be taken from building reserves, and that the Mayor and Clerk be authorized to execute the agreement with FormStudio Architects on behalf of the Corporation of the Town of Fort Frances.

CARRIED

- 475 Wiedenhoeft - Behan: THAT the report dated September 9, 2020 from T. Rob, Manager of Operations & Facilities re: Extension Agreement with Emterra for Recycling Transportation and Processing be approved to agree with the recommendation of the Operations & Facilities Executive Committee to enter into an extension agreement with Emterra for Recycle transportation and processing up to December 31, 2020 and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.

CARRIED

7. By-Laws:

- 7.1 By-law 34/20 being a by-law to approve a community gift agreement with CMA Foundation for funding under the COVID-19 Community Response Fund for Vulnerable Populations.

- 476 Judson - McTaggart: THAT by-law 34/20 being a by-law to approve a community gift agreement with CMA Foundation for funding under the COVID-19 Community Response Fund for Vulnerable Populations be introduced and read a first, second and third time, be finally passed, signed by the Mayor and Clerk, sealed with the Corporate Seal and become law forthwith.

CARRIED

8. Information Correspondence:

The following six items were received.

- 8.1 AMO Watchfile dated August 13th, August 20th, August 27th, 2020.

- 8.2 Resolutions from Municipality of Chatham-Kent, City of Owen Sound, City of Elliott Lake and Township of Huron-Kinloss in support of Private Member Bill M-36 - Emancipation Day.
- 8.3 Letter from Town of Gore Bay and Township of Huron-Kinloss in support of City of Oshawa resolution -Federal and Provincial funding request - Assist Cultural - Services and Sporting Clubs.
- 8.4 City of Port Colborne support of Township of South Glengarry resolution - Funding and Regular Inspections of Long Term Care Facilities.
- 8.5 Email from D. Carter, CEO, Canadian Hemp Farmers Alliance re: Membership Information
- 8.6 Press Release - Tour de Fort dated September 4, 2020

9. Minutes:

Items 9.1 to 9.4 were received. Item 9.5 will be attached to the Sept 28th agenda as it was inadvertently missed on this agenda.

- 9.1 Planning & Development Executive Committee dated July 6, 2020
- 9.2 Planning & Development Executive Committee dated August 4, 2020
- 9.3 Community Services Executive Committee dated August 4, 2020
- 9.4 Administration & Finance Executive Committee dated August 4, 2020
- 9.5 ~~Operations & Facilities Executive Committee dated August 5, 2020~~

10. Non-agenda Items - None.

11. In-Camera:

- 11.1 -personnel matters about an identifiable individual, including municipal or local board employees: Staffing Matter (7:30-7:41pm) J. Forbes, D. Brown, T. Rob, A. Bisson and E. Slomke were connected virtually with Council.
- a discussion took place. Council will consider a resolution in open meeting following this in-camera session.

- 477 Behan - Hallikas: THAT Council now meet in-camera in order to address a matter pertaining to:
- security of the property of the municipality or local board; more specifically Item 11.2 Lease Agreement for Municipal Land
- personal matters about an identifiable individual, including municipal or local board employees; more specifically Item 11.1 Staffing Matter
- a proposed or pending acquisition or disposition of land by the municipality or local board; more specifically Item 11.3 Property Inquiry

CARRIED

- 11.2 -the security of the property of the municipality or local board: Lease Agreement for Municipal Land (7:41-7:46pm) D. Brown and E. Slomke were connected virtually with Council.
- a brief discussion took place. Council will consider a resolution in open meeting following this in-camera session.
- 11.3 -a proposed or pending acquisition or disposition of land by the municipality or local board: Property Inquiry (7:46-8:06pm) D. Brown and E. Slomke were connected

- a discussion took place and direction was provided by Council to the Clerk.

12. Public Session Resumes:

Any resolutions considered by Council as a result of the In-camera session can be obtained from the Clerk's Office following the meeting.

12.1 The following resolution was considered subsequent to tonight's in-camera session:

478 Hallikas - Brunetta: THAT the report dated September 14, 2020 from J. Forbes, Human Resources Manager re: Staffing Requirements at the Memorial Sports Centre during COVID-19 be approved to create an additional full time Facilities Attendant position for the 2020-2021 'Ice-In' season, contingent upon hiring a qualified operator as per O. Reg. 219/01.

CARRIED

479 Wiedenhoeft - McTaggart: THAT the report dated August 26, 2020 from D. Brown, CAO re: Lease Agreement with Ministry of Solicitor General within the Civic Center Building be approved to accept the terms and conditions as proposed by Infrastructure Ontario, and that the Mayor and Clerk be authorized to execute the lease extension and amending agreement documents with Infrastructure Ontario and further that an authorizing by-law be prepared for execution.

CARRIED

13. ADJOURNMENT

13.1 The meeting adjourned at 8:08 p.m.

480 Judson - Behan: THAT this meeting of the Council of the Town of Fort Frances be now closed.

CARRIED

J. Caul, Mayor

E. Slomke, Clerk