

## TOWN OF FORT FRANCES

### MINUTES

SESSION NO. #27

October 5, 2020

The meeting of Planning & Development Executive Committee of the Town of Fort Frances was held in the VIRTUAL MEETING on October 5, 2020 from 8:30 a.m. to 8:50 a.m.

PRESENT: J. McTaggart - Chairperson, W. Brunetta - Councillor, D. Judson - Councillor, Mayor J. Caul (ex-officio), R. Thoms, 93.1, The Border.

ALSO PRESENT: D. Brown, CAO, C. Vangel, CBO/Planner, P. Briere, Committee Secretary

**1. Call to Order - 0830am**

Session #27.

**2. Disclosure of pecuniary interest and the general nature thereof**

None.

**3. Approval of Previous Committee Minutes**

3.1 Approval of Previous Meeting Minutes.

- Approved as presented.

3.2 Approval of Amended Meeting Minutes - September 8, 2020.

- Approved as presented.

**4. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

None.

**5. In-Camera**

None.

**6. Items Referred from Council**

None.

**7. New Business**

7.1 814 Scott Street – Site Plan Control Agreement (SPC02-2020).

- An overview of the item was provided to the Committee by Administration regarding the draft Site Plan Control Agreement for consideration by the Committee. The Planning & Development Executive Committee is recommending to approve the report as presented.

7.2 Site Plan Control Discussion.

- A discussion was had with the Committee regarding our Site Plan Control process. An opportunity was presented to the Committee regarding giving the CBO/Planner authority criteria to provide discretion in advising developers of the requirement for site plan or not without waiting for meetings to occur. It could shorten timelines for developers. The Planning & Development Executive Committee is recommending to further this discussion at a future meeting when more information and discussion can take place.

**8. Outstanding Items**

8.1 Draft Municipal Cannabis Policy.

- The Committee reviewed the report and attachments for reference and to further the discussion of our Municipal Cannabis Policy. The Committee engaged in good discussion regarding the information provided. The Planning & Development Executive

Committee is directing Administration to use verbiage to encourage development in the Downtown Business Improvement Area, with wording/coding the UNFC property as a satellite school and using the mapping which shows our most current information regarding mapping information.

**9. Information**

None.

**10. Non-agenda Items**

None.

**11. Adjourn / Next Meeting Date - 0858am**

Monday October 19th, 2020.

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Executive Committee Chair

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Secretary, Planning & Development Executive  
Committee