



Town of Fort Frances  
**Museum Advisory Committee  
Meeting**  
October 28, 2020 @ 12:00 PM  
Virtual

	Page
1. <b><u>CALL TO ORDER</u></b>	
2. <b><u>Disclosure of Conflict of Interest and the General Nature Thereof:</u></b>	
3. <b><u>Approval of Previous Committee Minutes</u></b>	
3.1 Meeting Date: September 23, 2020	3 - 4
4. <b><u>Governance:</u></b>	
4. Museum Advisory Committee	
1	
• Applications on October 28, 2020 at 4:30 pm	
<a href="https://fortfrances.ca/sites/fortfrances.ca/files/town_notice_00159049_boards_and_committees_fall2020.pdf">https://fortfrances.ca/sites/fortfrances.ca/files/town_notice_00159049_boards_and_committees_fall2020.pdf</a>	
5. <b><u>Finance:</u></b>	
5.1 Funds for Museums Assistance Program, COVID-19 Emergency Support received on October 2, 2020; totaling \$27, 858.	5
6. <b><u>Collections:</u></b>	
6.1 There is an anchor is for sale in Timmins. Price is \$1000. Larry Fontana says it is the same anchor that was used on the Hallet. It has Russell Brothers stamped in it	
7. <b><u>Exhibitions:</u></b>	
7.1 January - March 2021 - Nindinawemaganag	
April - May- Perils of Plastics	
June - July 2021 - Nations and Voices	
8. <b><u>Interpretation &amp; Education:</u></b>	
8.1 Education Kits - Bev has met with K. Speirs at Manitou Mounds; we are partnering to build Education Kits. Another meeting scheduled October 30, 2020.	

8.2 Walking Tour Apps

- On This Spot - \$7,500 start up; includes 15 tour stops. Museum staff contribute information to app designer, they build content.
- Pocket Sites - \$49.00 monthly, can cancel anytime. Museum can create unlimited tours and have unlimited users. Museum staff builds content into site.

8.3 Shaun Loney Project - Shaun has hired a writer to work with him on this project. The Museum continues to assist with photos for the book.

9. **Research:**

9.1 Family obituaries; community transportation; Military information were subjects of research.

9.2 University of Toronto partnership: 2-year Community Partnership. Proposed is the creation an exhibit about the history of Treaty 3 with online teaching materials, developing more treaty education materials. Fort Frances Museum will be a partner for this project, assisting a researcher to compile information.

10. **Physical Plant:**

10.1 Humidity levels fluctuate floor to floor; fortunately, Main/ Back Storage areas are most consistent.

10.2 Continuing Issues with Homeless community; found sleeping under back steps, bedding, syringes left behind.

11. **Community:**

- 11.1
- Friends of Museum looking at alternative fundraising initiatives, as main Gala Fundraiser has been cancelled.
  - Fort Frances Writers Group - continues meeting on second Wednesday of the Month.

12. **Human Resources / Professional Development:**

12.1 Museum Attendant and Student positions are pending opening of Museum. Funding is major consideration.

13. **Numbers:**

13.1 September 2020: 32 September 2019: 606

14. **ADJOURN / NEXT MEETING DATE**

## TOWN OF FORT FRANCES

### MINUTES

### MUSEUM ADVISORY COMMITTEE

September 23, 2020

The meeting of Museum Advisory Committee of the Town of Fort Frances was held Virtually via Zoom on September 23, 2020 from 12:00 p.m. to 1:13.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Mary Hickling, Caren Fagerdahl, Nell Laur, J. McTaggart, Councillor

ALSO PRESENT: Beverley Cochrane, Museum Curator; Aaron Bisson, Recreation & Culture Manager

#### **1. CALL TO ORDER**

#### **2. Disclosure of Conflict of Interest and the General Nature Thereof:**

#### **3. Approval of Previous Committee Minutes**

3.1 Meeting Date: August 26, 2020

#### **4. Governance:**

4.1 Advertisement for Museum Advisory Committee members will be posted by the end of September 2020.

#### **5. Finance:**

5.1 Direction/ clarification regarding fees when Museum opens; decision is to maintain off-season admission by donation.

#### **6. Collections:**

6.1 Accepted donation of artifacts found in Fort St. Pierre (Fort Lac La Pluie). Bev Cochrane to work with Kayleigh Speirs, Curator at Kay-Nah-Chi-Wah-Nung Historical Centre.

#### **7. Exhibitions:**

7.1 Once Museum is open to public; "Perils of Plastics" will be open. (October to November)  
Nindinawemaganag: All My Relations confirmed (December to February). Looking to book workshops sessions; likely via Zoom.

#### **8. Interpretation & Education:**

8.1 Looking at partnerships with Kay-Nah-Chi-Wah-Nung Historical Centre regarding Education Kits

8.2 J. McTaggart stated that he'd like to see a "Walking Tour". Bev advised that there were two "apps" that were being considered; "On This Spot" and "Pocket Sites". Update will be provided at next meeting

#### **9. Physical Plant:**

9.1 OUTDOOR/ COURTYARD ISSUES

- Items stolen: Canada Day flags, "Pride Lives Here" sign, hose and nozzle, extension cord. Camera footage reviewed; police notified.
- Bedding, drug and alcohol paraphernalia consistently found in alcove behind accessibility ramp and on back steps.
- Garden planted by "Friends of Museum" thriving

## **10. Community:**

- 10.1 Friends of Museum Meeting to be held September 24, 2020 via Zoom.
- 10.2 Sunset Country Regional Museum Network Meeting held on Friday September 18, 2020; hosted virtually by FF Museum. Meeting chaired by Atikokan Museum.
- 10.3 Fort Frances Writer's Group resumed on September 9, 2020, via Zoom. The group will continue meeting virtually until we can meet again in Museum.

## **11. Human Resources / Professional Development:**

- 11.1 Bev will be registering for Ontario Museum Association Annual meeting; to be held virtually this year.
- 11.2 Young Canada Works and Canada Summer Jobs funding still available. We are still working logistics out regarding this; schedules, etc.

## **12. Numbers:**

- 12.1 August 2020: 34 (August 2019: 779)

## **13. ADJOURN / NEXT MEETING DATE**

- 13.1 Wednesday October 28, 2020 at 12:00 noon

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D. Ballard, Chair

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B. Cochrane, Museum Curator

September 18, 2020

Elizabeth Slomke  
Clerk

THE CORPORATION OF THE TOWN OF FORT FRANCES  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

Title: Fonds d'urgence relatif à la COVID-19 / COVID-19 Emergency Support Fund

Dear Ms. Slomke:

On behalf of the Minister of Canadian Heritage, it is my pleasure to inform you that your application for funding has been approved.

A grant in the amount of \$27,858 will be awarded to help your organization carry out its activities, under the Museums Assistance Program, COVID-19 Emergency Support Fund Component. This funding will be allocated over one government fiscal year 2020-2021 and will be subject to certain terms and conditions, the appropriation of funds by Parliament, and the budget levels of the Program.

One of our program representatives may be in contact with you in the near future to review the terms and conditions related to this funding. As you may already know, the Government of Canada is committed to promoting workplaces free from harassment, abuse and discrimination. I would like to seize this opportunity to remind you of your responsibility to provide a work environment where harassment, abuse and discrimination are not tolerated.

In closing, I would like to take this opportunity to wish you and the members of your organization the greatest success in your endeavours.

Sincerely,



Jillian Lum  
A/ Regional Director General  
Ontario Region