

REPORT

COMMITTEE OF THE  
WHOLE

October 26, 2020

A meeting of the Committee of the Whole of Council was held virtually from 5:30 p.m. to 6:11 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor J. Caul; Councillors M. Behan, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, J. Forbes, Human Resources Manager, C. Vangel, CBO / Municipal Planner, A. Bisson, Recreation & Culture Manager

**1. Call to Order at 5:30 p.m.**

**2. Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting - None.**

**3. Disclosure of pecuniary interest and the general nature thereof - None.**

**4. Council Reports on Board & Committee Activity:**

- 4.1 Mayor June Caul - A Verbal Update was provided respecting webinars attended last week about cyber security, Local Government from George Cuff and Sustaining Community from Peter Kenyon.  
Councillor Douglas Judson - No Verbal Update  
Councillor John McTaggart - No Verbal Update  
Councillor Rick Wiedenhoeft - A Verbal Update was provided respecting Citizen of the Year and Dr. Recruitment Committee.

**5. Consent Agenda:**

- 5.1 Request for Reconsideration M.O.S. - 821 Huffman Court (Aug 1-Dec 31, 2019 and 2020).  
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Minutes of Settlement for 2019 and 2020 for the property located at 821 Huffman Court as received.

- 124 Behan - Hallikas: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval being items # 5.1, 5.2, 5.3, 5.4, 5.5, 5.6, ~~5.7~~, ~~5.8~~, 5.9, 5.10, 5.11, 5.12, 5.13, 5.14 and 5.15.

CARRIED

- 5.2 Woodyard / Gateway Study - FEDNOR/NOHFC Project Completion Extension  
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to amend the project completion date from September 30, 2020 to December 31, 2020 for both agreement; and subsequent to passing the appropriate amending by-law, authorize the Mayor and Clerk to execute the amendment to the agreements on behalf of the Corporation of the Town of Fort Frances.

- 5.3 Municipal Cannabis Policy Statement  
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to accept the proposed Municipal Cannabis Policy Statement.

- 5.4 Traffic Control By-law 21/14 Amendment J  
- approval of this report will agree with the recommendation of the Planning &

Development Executive Committee to have the by-law amendment prepared for signing by the Mayor and Clerk.

5.5 Traffic Control By-law 21/14 Amendment K

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to have a by-law amendment prepared for signing by Mayor and Clerk.

5.6 Email from D. Mihichuk - Do not Sweep Homeless under the Rug!

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to receive the e-mail with thanks.

5.7 Spectators in the Arenas

- approval of this report will agree with the recommendation of the Community Services Executive Committee to allow one spectator per child for the U7 & U9 age groups to allow for more data to be collected and a higher rate of compliance with facility rules before allowing parents/spectators for all levels of users beginning Tuesday October 27, 2020 and that the availability of spectators of older users be determined by the Recreation and Culture Manager when appropriate.

This item was pulled by Councillor Wiedenhoeft. A summary of directional access was provided by the Manager. A brief discussion took place.

5.8 Walking Track in the 52 Canadians Arena

- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the use of the walking track and the \$7.00 per month fee per user.

This item was pulled by Councillor Behan. An explanation was provided by the Manager.

5.9 Award of Tender 20-OF-15 - Five Year Landfill Operations

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to award Tender 20-OF-15 to Tom Veert Contracting and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.

5.10 Award of RFP 20-OF-14 - Water and Wastewater Treatment Engineering Services

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to award RFP 20-OF-14 to TBT Engineering, that the Mayor and Clerk be authorized to execute the agreement on behalf of the organization, and further that the budget costs to be incurred in 2021 be brought forward to the 2021 Capital Budget.

5.11 Sewer Rooting - Requests for Reimbursement

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to not reimburse the private invoice for 415 Second Street East as there is a long history of root problems on the customer side of the service, that each case continues to be considered individually going forward, and further that only works completed during the service reduction period related specifically to Covid-19 be considered.

5.12 Award of Tender 20-OF-13 - Three (3) Year supply and delivery of Granular Materials

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to award the supply and delivery of Granular 'B' Type 1, 19mm Clear Stone Type 1, Rock for Shoreline Protection and Cobble Stone to George Armstrong Company for each of the three years as tendered, and further to award the supply and delivery of Granular 'A', Screened Winter Sand, Crusher Screenings and Grinding of RAP to Tom Veert Contracting for each of the three years as tendered.

- 5.13 Opening of the Outdoor Rinks for the 2020 Winter Season  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to operate the outdoor rinks for the 2020/2021 winter season by not opening rink shacks while permitting the McIrvine and East End Rinks to be open with additional signage promoting physical distancing, and that benches and picnic tables be set out for users to tie skates/shoes and further that the North End rink remain closed.
- 5.14 Renewing an agreement with LAS for Natural Gas Procurement  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the Town enter into the new LAS Agency Agreement for the LAS Natural Gas Procurement Program and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the corporation.
- 5.15 Fastenal Client-Supplier OECM Purchasing Agreement  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that the Town enter into a Client Supplier Agreement with Fastenal Canada, Ltd. and further that the Mayor and Clerk be authorized to execute the agreement on behalf of the Corporation.

**6. Administration and Finance Division:**

- 6.1 Safe Restart Agreement Phase 2 Funding - Financial Projections for 2020.  
- approval of this report will agree to the recommendation of D. Galusha, Treasurer to not apply for Phase 2 Safe Restart Agreement Funding.
- 6.2 Procedure By-law - DRAFT  
- approval of this report will agree with the recommendations and feedback previously provided by the Administration & Finance Executive Committee to receive the Draft Procedural By-law as presented and further direct that the by-law be brought forward at the next Council meeting for passage and enactment.

A verbal summary was provided by the Clerk. Members of Council were provided opportunity to ask questions and obtain additional clarification.

**7. Operations and Facilities Division:**

- 7.1 2021/2022 Connecting Link Program - Scott Street  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to pass a separate resolution supporting the application to the Ministry of Transportation 2021/2022 Connecting Link program for the detailed design of the reconstruction of Scott Street from Reid Avenue to Armit Avenue.
- 7.2 2021/2022 Connecting Links Program - King's Highway 11/71 Pit Road 2 to Oakwood Road  
- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee that a separate resolution be passed by Council supporting the application to the Ministry of Transportation 2021/2022 Connecting Link program for the reconstruction of King's Highway from Pit Road #2 to Oakwood Road.

**8. General:**

- 8.1 A brief COVID-19 Update was provided by Mayor Caul.

**9. Information:**

The following eleven items were received.

- 9.1 Fire and Rescue Service - September 2020 Report.

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9.2 Current & Historical Complaint Register Summary.

9.3 2020 Reserve Funds.

9.4 2020 Statement of Operations - General Fund (actual to September 30, 2020).

9.5 2020 Statement of Operations - Water Fund (actual to September 30, 2020).

9.6 2020 Statement of Operations - Sewer (actual to September 30, 2020).

9.7 Fort Frances Wastewater Treatment Facility - September 2020 Monthly Report

9.8 2020 Tonnage at Landfill Site - updated October 15, 2020

9.9 Aircraft Landings and Fuel Sales as of September 30, 2020

9.10 Sewer & Water Data for 2020 - updated October 21, 2020

9.11 Complaint Register - September 2020

**10. Non-agenda items - None.**

**11. ADJOURNMENT**

11.1 The meeting adjourned at 6:11 p.m.

125 McTaggart - Wiedenhoef: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

W. Brunetta, Chairperson

E. Slomke, Clerk