

# TOWN OF FORT FRANCES

AGENDA - November 23, 2020

## Microsoft Teams meeting

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[+1 807-701-5975,,568456177#](#) Canada, Thunder Bay

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### COMMITTEE OF THE WHOLE MEETING

held Virtually

(Session No. 053) 5:30 PM

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1. **Call to Order**
2. **Disclosure of pecuniary interest and the general nature thereof.**
3. **Delegations/Deputations:**
  - 3.1 Announcement of Citizen of the Year by Mayor June Caul
  - 3.2 Boundary Waters Forest Management Corporation, presentation by M. Willick 5 - 11
  - 3.3 Public Meeting: 2021 Budget 12 - 16  
Written Submissions received from Meals on Wheels and BA Johnson.
4. **Council Reports on Board & Committee Activity:**
  - 4.1 Mayor June Caul - Verbal Update  
Councillor Douglas Judson - Verbal Update  
Councillor John McTaggart - Verbal Update  
Councillor Rick Wiedenhoeft - Verbal Update
5. **Consent Agenda:**
  - 5.1 Royal Canadian Legion Manitoba/NW Ontario Command Advertising. 17  
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve an advertisement of 1/10 page (Business Card B&W) size in the "Military Service Recognition Book" in the amount of \$205.00.

	Page
5.2 2021 Committee and Council Meeting Schedule.	18 - 21
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 Committee and Council Meeting Schedule as presented.	
5.3 Collaborative Sourcing (please refer to materials from the November 17th, 2020 A&F Executive Committee agenda).	22 - 23
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to	
5.4 2021 Emergency Services User Fees and Charges.	24 - 25
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 Emergency User Fees and Charges as presented.	
5.5 2021 User Fees Report - Administration and Finance.	26 - 29
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 User Fees Report - Administration and Finance as presented.	
5.6 Reserves Reallocation Report.	30 - 31
-approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to reallocate the “Children’s Complex Projects” (Q3 2020 value of \$68,388.66) and “Daycare/Toy Library” (Q3 2020 value of \$2,845.07) reserve funds to the Corporate Contingency Reserve Fund.	
5.7 Appeal Minutes of Settlement - Re: 427 Mowat Ave. (2017, 2018, 2019 and 2020).	32 - 46
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Appeal Minutes of Settlement for 2017, 2018, 2019 and 2020 for the property located at 427 Mowat Ave. as received.	
5.8 R. Breeze Presentation re: Honey Bee Appreciation	47
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to proclaim April and May 2021 as Honey Bee Appreciation Months in the Town of Fort Frances and that no changes be made to our existing by-laws, further that future proclamation requests be brought forward through to Council for consideration.	
5.9 1st Draft of 2021 Planning & Development division User Fees & Charges	48 - 53
- approval of this report will agree with the recommendation of the	

		Page
	Planning & Development Executive Committee to endorse the 2021 proposed user fees and charges in principle with an increase of 0.6% with a few exceptions as outlined in the attached spreadsheets and further that a by-law be prepared prior to January 1, 2021.	
5.10	Perry Family Zoning Change Request - Fifth Street East - approval of this report will agree with the recommendation of the Planning & Development Executive Committee to receive the letter submitted by Ken Perry, Ken Perry Jr. and Megan Perry with thanks, and that the zoning for the subject lands remain as is.	54 - 64
5.11	2021 Community Services User Fees Schedule - approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the attached 2021 user fee schedule as presented, and to extend the removal of non-resident user fees until such time that an analysis of the non-user fee removal can be performed.	65 - 70
5.12	Memorial Sports Center Expansion Grant Update - approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the removal of the Town of Fort Frances' ICIP Grant Application from consideration.	71
5.13	ESRI Small Local Government Enterprise License Agreement (ELA) Renewal - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to renew the Enterprise License Agreement with Environmental Systems Research Institute Inc. for a three year term commencing January 31, 2021 for a total cost of \$56,060.00 and further that a by-law be passed authorizing the Mayor and Clerk to sign the agreement on behalf of the organization.	72 - 73
5.14	Purchase of New Wheel Loader and Implements - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to purchase a new John Deere 624L wheel loader at a total cost of \$260,336.00.	74 - 75
5.15	2021 Operations & Facilities Division User Fees & Charges - approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to endorse the 2021 proposed user fees and charges in principle with an increase of 0.6% with a few exceptions as outlined in the report, and further that Council endorses the proposed Cemetery Price List as outlined both in effect for January 1, 2021.	76 - 90

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5.16 Report #1 - Establishing 2021 Water and Sewer Rates	91 - 105
<b>6. <u>Community Services Division:</u></b>	
6.1 2021 Library User Fees Schedule	106 - 107
- approval of this report will agree with the recommendation of the Manager to endorse in principle the 2021 user fees schedule as presented by the Fort Frances Library Technology Centre.	
<b>7. <u>Planning and Development Division:</u></b>	
7.1 Fort Frances / Aazhogan Renewal Planning Committee - Funding Allocation	108 - 111
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to pass a resolution confirming that the Town of Fort Frances will contribute \$11,000 plus any cost overruns to satisfy the request of ENDM on behalf of NOHFC with regard to mill property re-development planning initiative, and that cost overruns covered by the Town of Fort Frances will be allocated as per the agreed upon committee terms of reference, and further that the Mayor and Clerk be authorized to execute the funding agreements on behalf of the Corporation.	
<b>8. <u>General:</u></b>	
8.1 Covid-19 Update	
<b>9. <u>Information:</u></b>	
9.1 Fort Frances Fire and Rescue Service - October 2020 Report.	112 - 115
9.2 Building Statistics for October 2020	116
9.3 Fort Frances Wastewater Treatment Facility October 2020 Monthly Report	117 - 124
9.4 Tonnage at Landfill Site - updated November 13, 2020	125
9.5 Sewer and Water Data for 2020	126
9.6 Airport Statistics as of October 31, 2020	127 - 128
<b>10. <u>ADJOURNMENT</u></b>	



# Boundary Waters Forest

Transition to an Enhanced Sustainable Forest Licence

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Presentation to Fort Frances Council

M. L. Willick R.P.F.

November 23, 2020

# Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest License

## Presentation Outline

1. Introduction of Scot Rubin – General Manager
2. History
3. BWFMC Mandate Highlights
4. Wood Directives
5. Opportunities
6. Questions and Discussion

# Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest Licence

- History
  - Previous Management on Sapawe and Crossroute Forests
  - Negotiating the SFL Partnership
    - Who
    - When
    - How
    - Result
- Current Status

# Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest Licence

## BWFMC Mandate Highlights:

- Ensuring Sustainable Forest Management
- Support the long term economic success of all partners
- Promote use of all available fibre on the Forest

# Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest Licence

Page 9 of 128

## Wood Direction on the Boundary Waters Forest:

- Minister's wood supply commitments are embedded in the SFL
- Surplus volumes of merchantable Pine, Cedar and other conifers exist
- Very large volume of fibre not suitable for lumber production exists
- Mechanisms exist to free up unutilized volumes within the Agreement

# Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest Licence

## Opportunities:

- Work with BWFMC to confirm and advertise available volumes
- Attract potential investors:
  - Niche markets for merchantable volumes
  - Large bio-fibre opportunity
- Proponent confirms available fibre volume meets investment needs
- Proponent confirms available fibre cost meets investment needs

## Boundary Waters Forest

Transition to an Enhanced  
Sustainable Forest Licence

- Questions and Discussion ?

# Fort Frances Meals on Wheels



Co-ordinator  
**Gaby Hanzuk**  
**720 Thompson Street**  
**Fort Frances, ON P9A 2W5**  
**807-274-3764**

23 September 2020

Town of Fort Frances  
 320 Portage Ave  
 FORT FRANCES, ON  
 P9A 3P9

Attention: Dawn Galusha, Treasurer

Dear Mrs. Galusha:

Please convey to the Fort Frances Town Council our appreciation for the grant we received to assist the Meals on Wheels program for the year 2020. We are again requesting your continued financial support and solicit a grant for 2021. We are submitting a request for **\$11,000.00**. This would allow us to operate until 30 June 2021, when the current co-ordinator will be retiring. The future of the Meals on Wheels programme in Fort Frances is uncertain.

Enclosed: Financial Statement for the 8 month period ending 31 August 2020.  
 Proposed Budget for the 6 month period ending 30 June 2021

The meals are paid for by the recipients and delivered by volunteers from the community, 5 days per week, 52 weeks in the year. The co-ordinating of the volunteers, processing applications, preparing delivery routes, collection of funds for meals, meetings with health officials and families and other duties requires a paid co-ordinator. Your funding allows us to pay wages to this co-ordinator along with a few overhead costs.

If you have any questions regarding our request, I would be pleased to forward any additional information. I can be contacted by phone or email.

Thank you for your consideration.

Sincerely,

Elaine Allen, Acting Treasurer  
 274-3774  
[jreralen@shaw.ca](mailto:jrerallen@shaw.ca)  
 Encl. - 2

**FORT FRANCES MEALS ON WHEELS  
STATEMENT OF RECEIPTS AND EXPENSES  
FOR THE 8 MONTH PERIOD ENDED 31 AUGUST 2020**

**RECEIPTS**

Grants - Town of Fort Frances	\$ 16,500.00	
- Moffit Foundation Fund	<u>4,743.00</u>	21,243.00
Payments Received by Meal Recipients		<u>17,767.50</u>
		<b>\$ 39,010.50</b>

**EXPENSES**

Payment to Riverside for Recipient Meals	\$ 16,612.50	
Co-ordinator Wages	\$ 13,791.50	
Source Deductions	<u>719.91</u>	14,511.41
Mileage - Co-Ordinator	\$ 640.00	
- Assistant	<u>525.00</u>	1,165.00
Bank Charges		16.00
Office Expenses		-
Utilities	<u>361.60</u>	<u>32,666.51</u>

**RECEIPTS OVER EXPENSES FOR PERIOD**

**\$ 6,343.99**

**FORT FRANCES MEALS ON WHEELS  
PROPOSED BUDGET TO 30 JUNE 2021**

**PROJECTED INCOME**

Grant - Town of Fort Frances	\$	11,000.00
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**PROJECTED EXPENSES**

Bank Charges	\$	20.00	
Co-ordinator Wages		11,000.00	
Source Deductions		750.00	
Mileage		300.00	
Office Expenses		280.00	
		12,350.00	

**PROJECTED DEFICIT**

**-\$ 1,350.00**

Budget only until 30 June 2021 as  
co-ordinator retiring. The future of the programme  
uncertain.

November 19, 2020

Mayor June Caul  
Town of Fort Frances  
320 Portage Avenue  
Fort Frances, ON  
P9A 3P9

**Re: Proposed Rate Increase to Water and Sewer**

Dear Honorable Mayor Caul,

I was informed via CFOB news today that the Town of Fort Frances is proposing an increase to the water and sewer rate. I am sending this letter to you in opposition of this rate increase.

Upon moving to the Town of Fort Frances from the Township of Watten in April of 2018, the bi-monthly water/sewer rate was set at a flat rate of \$169.40. In January 2019, this rate increased to \$175.38 and then again in January 2020 to \$180.10. While these rate increases appear to be minimal, they are cumulative and it is my opinion that the Town of Fort Frances is moving in the wrong direction. I am requesting that Town Council move to a metered water system, which would be more in line with global conservation measures and a more equitable system to lone occupants. It is my understanding that other municipalities in Ontario have a metred water system in place.

This proposed utility increase is in addition to residential property tax hikes. Personally, my taxes increased from \$3,062.56 in 2018 to \$3,097.29 in 2019, and again in 2020 to \$3,197.66.

One other concern in relation to the above, is that, in early March 2020, I was issued a parking ticket at about 3:00 am. Snow removal was not an issue on the day in question; however, I do question the veracity of these actions given I live alone on a quiet street.

I was poised to bring all of the above to your attention when the pandemic hit. Like many others, I travelled to bring my University student home (from Kingston) and upon return, focussed on staying safe and doing my part to be of service in my community. I sincerely appreciate all of the efforts the Town of Fort Frances in keeping the residents safe. In addition, I see the Town crews working tirelessly to keep our community clean and beautiful.

...2

Page 2

I would like to take the opportunity to speak in favour of the waterfront development. I attended the virtual sessions earlier this year and feel the time to move forward is now. More consultations are unlikely to yield a consensus. I did complete the surveys with respect to the development as they became available. I believe this is where the tax dollars can be applied to the most benefit for all citizens in the future.

I just became aware of the opportunity to put forward a recommendation, and I understand the deadline is today for the November 23<sup>rd</sup> Town meeting, so I apologize for the brevity. However, I did feel compelled to voice my opinion in response to this invitation.

Sincerely,

Betty-Anne Johnson



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2020/68**

**TO:** Mayor Caul & Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 17, 2020

**SUBJECT:** Royal Canadian Legion Manitoba/NW Ontario Command Advertising

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**BACKGROUND**

At the November 9, 2020 Council Meeting the letter received from the Royal Canadian Legion Manitoba/NW Ontario Command requesting advertising consideration in the printing of the "Military Service Recognition Book" was referred to the Administration & Finance Executive Committee for recommendation.

This book is designed to recognize and honour many of Manitoba/NW Ontario's brave Veterans on an individual basis who have served our Country so well. The publication is intended to help the legion in their role as the "Keepers of Remembrance".

A rate sheet is enclosed for consideration of levels of advertising. In 2016, Council received the request with no further action taken. In 2017, 2018, and 2019 an advertisement of 1/10 page (Business Card B&W) size advertisement in the "Military Service Recognition Book" was approved.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends approval of an advertisement of 1/10 page (Business Card B&W) size in the "Military Service Recognition Book" in the amount of \$205.00.

Council Approval of this Report will agree to the Administration & Finance Executive Committee to approve an advertisement of 1/10 page (Business Card B&W) size in the "Military Service Recognition Book" in the amount of \$205.00.

November 17, 2020

REPORT TO: Mayor & Council  
 FROM: Elizabeth (Lisa) Slomke, Clerk  
 SUBJECT: Upcoming Committee & Council Meeting Dates for 2021

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Committee of the Whole and Council meeting schedules on a yearly basis are quite busy and timelines and meeting dates become critical. Please consider the 2021 calendar distributed with your package for further discussion. The meeting dates proposed adhere to new Procedural By-law 46/20, which govern the proceedings of Council.

Having a year at a glance provides Management the ability to plan work projects and tender timelines accordingly.

This does not preclude the Mayor or a majority of Council from calling a Special Meeting should the need arise. Notice provisions must be adhered to.

Council approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to establish the 2021 Committee of the Whole and Council meeting dates as outlined in this report.

Legend for next page:

Committee of the Whole / Council Meetings

Budget Meetings

Executive Committee Meetings

Statutory Holidays

# Calendar for Year 2021 (Canada)

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28							28	29	30	31			
31																				

April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1			1	2	3	4	5
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30			
							30	31												

July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3	1	2	3	4	5	6	7				1	2	3	4
4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
25	26	27	28	29	30	31	29	30	31					26	27	28	29	30		

October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6				1	2	3	4
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

## **TOWN OF FORT FRANCES**

### Committee of the Whole & Council Meeting Dates

(January 2021 to December 2021)

#### Scheduled Dates

January 11, 2021

January 25, 2021

February 8, 2021

February 22, 2021

March 8, 2021

March 22, 2021

April 12, 2021

April 26, 2021

May 10, 2021

May 25, 2021 (Tuesday)

June 14, 2021

June 28, 2021

July 12, 2021 (\*summer schedule has been one meeting per month)

August 9, 2021 (\*summer schedule has been one meeting per month)

September 13, 2021

September 27, 2021

October 12, 2021 (Tuesday)

October 25, 2021

November 8, 2021

November 22, 2021

December 13, 2021

Rural Ontario Municipal Association (ROMA) – Virtual Conference Scheduled

January 25-26, 2021

Northwestern Ontario Municipal Association (NOMA) \*\*TENTATIVE

April 28-30, 2021

Thunder Bay, ON

Association of Municipalities of Ontario (AMO)

August 15-18, 2021

London Convention Centre and Doubletree by Hilton, London

**Date:** November 23<sup>rd</sup>, 2020

**To:** Committee of the Whole

**From:** Jeremy Hughes, Information Technology Manager

**Subject:** Collaborative Sourcing

## Background

The Town of Fort Frances (the “Town”) has historically utilized collaborative sourcing through the Local Authority Service (“LAS”) Municipal Group Buying Program for a number of Operations & Facilities Division initiatives, and the Ontario Education Collaborative Marketplace (“OECM”) for several Information Technology (“IT”) Department initiatives, including: desktop computers, servers, software licensing, multifunction printers, etc.

These programs take items, both operating and capital in nature, that municipalities use frequently and procure, through open and competitive bid processes, bulk purchasing discounts for their municipal clients. In addition to the discounted prices, the lengthy and time-consuming procurement process has been completed already, reducing the work required by the Town to that of a simple request for quotations from a list of qualified vendors.

All LAS offerings have undergone a formal competitive bid process, ensuring compliance with purchasing bylaws and trade agreements with no minimum purchase requirements, membership fees, or binding contracts. OECM processes are compliant with the Ontario Broader Public Sector procurement directive for all procurements and do not require a spend or volume commitment from the Town.

## Action Plan

As per a report to Council approved on April 13<sup>th</sup>, 2020 detailing “Enrolment in the LAS Group Purchasing Program”:

*“To be able to undertake this type of program, there will have to be an amendment to the Town’s procurement policy, which is currently under administration’s review, as our current policy is silent to this, and any type of group purchasing. Until we have made the amendment, any purchases which would have been awarded through a tender procedure will be brought through Council outlining the process used to secure the [LAS or OECM] group pricing and how those purchases align with the budget allocations as is commonplace when Town policies can not be followed.”*

Enrolment in the LAS program requires the execution of an Adoption Agreement through their regional partner Sourcewell with each qualified vendor in the LAS Capital Purchasing Vendor List under the “Technology Solutions” category.

Enrolment in the OECM program requires the execution of Client Supplier Agreements (“CSA”) with each qualified vendor in the OECM Marketplace categories applicable to purchasing by the IT Department.

## Recommendation

It is the recommendation of the Administration & Finance Executive Committee that:

- 1) The Town execute an Adoption Agreement with the following qualified LAS vendors:
  - CDW Canada Corp.
- 2) The Town execute multiple Client Supplier Agreements with the following qualified OEM vendors:
  - CDW Canada Corp. (primarily for Lenovo solutions)
  - Compugen Inc. (primarily for HP solutions)
  - Dell Technologies (primarily for Dell solutions)
- 3) The Town's Procurement Policy be amended in the near future to allow the Town to take advantage of these types of procurement solutions from qualified vendors without the need to execute a formal Tender or Request for Proposal process

## Attachments

Please refer to the following documents that were attached to this report when it was presented to the Administration & Finance Executive Committee on November 17<sup>th</sup>, 2020:

- A document titled "CDW - Adoption Agreement" (3 pages)
- A document titled "CDW - CSA - End-User Computing" (34 pages)
- A document titled "CDW - CSA - Networking" (34 pages)
- A document titled "Compugen - CSA - End-User Computing" (37 pages)
- A document titled "Compugen - CSA - Networking" (27 pages)
- A document titled "Dell - CSA - End-User Computing" (32 pages)

Council approval of this report will agree with the recommendation of the Administration & Finance Executive Committee to:

- 1) Authorize Mayor and Clerk to execute an Adoption Agreement with CDW Canada Corp.
- 2) Authorize Mayor and Clerk to execute multiple Client Supplier Agreements with CDW Canada Corp., Compugen Inc., and Dell Technologies
- 3) Amend the Town's Procurement Policy in the near future to allow the Town to take advantage of these types of procurement solutions from qualified vendors without the need to execute a formal Tender or Request for Proposal process

**To:** Mayor and Council

**From:** Tyler Moffitt, Fire Chief/CEMC

**Date:** November 17, 2020

**Subject:** **2021 Emergency Services User Fees & Charges**

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### Background

Council has approved an increase of 0.6%, which will be reflective in the 2021 User Fees. Attached is a spreadsheet outlining the proposed 2021 user fees and charges for the Emergency Services.

For 2021, I am also recommending changes be made to the user fees and charges pertaining to **False Alarms**. The rationale for this change is to recover costs associated with responding to these false alarms, which includes businesses and residents.

### Present Fee Schedule

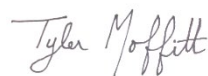
2.1.5.5	False Alarms (1st & 2nd in a three-month period)	N/C
2.1.5.6	Third False Alarm (after 3-call outs in a calendar year)	MTO Prescribed Rates per apparatus
2.1.5.7	Each Proceeding False Alarm (Within the calendar year)	MTO Prescribed Rates per apparatus

### Proposed Fee Schedule

2.1.5.5	False Alarms (1st False Alarm in a calendar year)	N/C
2.1.5.6	Second false Alarm (Within the calendar year)	MTO Prescribed Rates per apparatus
2.1.5.7	Each Proceeding False Alarm (Within the calendar year)	MTO Prescribed Rates per apparatus

The Administration & Finance Executive Committee recommends that Council approve the proposed 2021 user fees and charges for Emergency Services with an increase of 0.6%, as well as the changes to the user fees and charges pertaining to False Alarms.

Respectfully submitted,



Tyler Moffitt  
Fire Chief/CEMC,  
Fort Frances Fire & Rescue Service

**Council approval of this report** will agree to the recommendation of the Administration & Finance Executive Committee to approve this report as presented.

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_\_/20  
SCHEDULE "B"

2020

Proposed 2021

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

2.1 Emergency Services

2.1.1	Administration			
No HST	2.1.1.1	Copy of Fire Reports	75.15	75.60
	2.1.1.2	Letter of Compliance or Approval for Properties	75.15	75.60
	2.1.1.3	File Search, Written Report and Records on Properties	75.15	75.60
	2.1.1.4	Written Response to written request relating to outstanding orders under the Ontario Fire Code or any Act, Regulation or By-Law with which the Fire Service has Authority or Jurisdiction	75.15	75.60
2.1.2	Property Inspection Request - by Owner or Business Operator (Plus HST)			
HST	2.1.2.1	Private Home Day Care Facilities (5 or less)	74.34	74.78
	2.1.2.2	Licensed Day Care Centres (more than 5)	97.48	98.05
	2.1.2.3	Special Care and Group Homes (3 or less)	74.34	74.78
	2.1.2.4	Special Care and Group Homes (more than 3)	97.48	98.05
	2.1.2.5	Inspections required by/for LCBO Licensing	132.92	133.72
	2.1.2.6	Lodging House	74.34	74.78
	2.1.2.7	Occupancy Load Calculation and Posting	97.48	98.05
	2.1.2.8	Private Nursing Homes	132.92	133.72
	2.1.2.9	Fire Inspections of Educational Institutions	N/C	N/C
	2.1.2.9.1	Base Inspection	132.92	133.72
	2.1.2.9.2	Each Classroom Additional	5.68	5.71
	2.1.2.9.3	Portable Classrooms	74.34	74.78
	2.1.2.10	Assembly Occupancies <60 persons	74.34	74.78
	2.1.2.11	Assembly Occupancies >61 persons	74.34	74.78
	2.1.2.12	Industrial/Commercial Single Tenant or Occupancy	132.92	133.72
	2.1.2.13	Residential/Commercial - Multi Occupancy Complex	132.92	133.72
	2.1.2.14	Residential/Apartment or Condominium Building	132.92	133.72
	2.1.2.15	Office/Commercial Retrofit Inspections	132.92	133.72
	2.1.2.16	Additional Inspection for incomplection or initial follow-up	132.92	133.72
	2.1.2.17	Inspection - All Properties	74.34	74.78
2.1.3	Special Occasions Inspections (Plus HST)			
HST	2.1.3.1	Mandated Fire Code inspection (tents/marquee)	74.34	74.78
	2.1.3.2	Mandated Fire Code inspection (fireworks permits)	132.92	133.72
	2.1.3.3	Public Vendors - Commercial Establishments	74.34	74.78
	2.1.3.4	Public Vendors - Vendors from Outside Municipality	266.06	267.65
	2.1.3.5	Public Vendors - Service Clubs	N/C	N/C
	2.1.3.6	Misc. inspections not otherwise specified - per hour	74.34	74.78
2.1.4	Other Service Fees/Charges			
No HST	2.1.4.1	Burning Permits - Residential 7 day	13.95	14.00
	2.1.4.2	Burning Permits - Commercial/Industrial - each burn	128.90	129.70
	2.1.4.3	Open Air Burning Violations	As per Part 1 Provincial Offences Act: Set Fine	As per Part 1 Provincial Offences Act: Set Fine
	2.1.4.4	Extinguishing Fire where no permit obtained; out of control	MTO Prescribed Rates per apparatus plus 15% resident administration fee	MTO Prescribes Rates per apparatus plus 15% resident administration fee
	2.1.4.5	Standby requests other than emergency response (per vehicle) For fire protection during shows, exhibitions, etc.)	MTO Prescribed Rates per apparatus	MTO Prescribes Rates per apparatus
	2.1.4.6	Standby requests other than emergency response (per vehicle)	MTO Prescribed Rates per apparatus	MTO Prescribes Rates per apparatus
	2.1.4.7	Training Services - per hour	74.35 plus costs	74.80 plus cost
	2.1.4.8	Air Bottle Refills - other Fire Services	14.16 per bottle (Plus HST)	14.25 per bottle (Plus HST)
	2.1.4.9	Air Bottle Refills - Scuba, Private, Provincial, Industry	19.91 per bottle (Plus HST)	20.04 per bottle (Plus HST)
	2.1.4.10	Fire Service Training Outside Municipal Boundaries	74.35 per hour plus costs	74.80 per hour plus costs
	2.1.4.11	Fire Service Fire Prevention Programs Outside Municipal Boundaries	74.35 per hour plus costs	74.80 per hour plus costs
	2.1.4.12	Fire Service Administration Outside Municipal Boundaries	74.35 per hour plus costs	74.80 per hour plus costs
	2.1.4.13	Fire Protection Outside Municipal Boundaries	As per Contract (Plus HST)	As per Contract (Plus HST)
	2.1.4.14	Controlled Burns e.g. grass	Full cost recovery plus 15% resident administration fee	Full cost recovery plus 15% resident adminstration fee
	2.1.4.15	Boarding Up/Barricading Premises after Fire, costs per person, plus cost of public works (if used), plus cost of materials used plus 15% resident administration fee (if owner fails to comply within 24 hours the Fire Chief may authorize with all applicable costs.)	Full cost recovery plus 15% resident administration fee	Full cost recovery plus 15% resident adminstration fee
	2.1.4.16	Annual Fire Protection for Rusty Myers Flying Service/Nanicost Ltd.	12 hours @ MTO Prescribed Rate (Plus HST)	12 hours @ MTO Prescribed Rate (Plus HST)
2.1.5	Emergency Services Response Calls			
HST	2.1.5.1	Fire Response to Structural Fires	MTO Prescribed Rates per apparatus per hour and personnel rates per hour plus any costs to Fort Frances Fire Rescue Service or the Town of Fort Frances for each and every call.	MTO Prescribes Rates per apparatus per hour and personnel rates per hour plus any cost to Fort Frances Fire Rescue Service or the Town of Fort Frances for each and every call.
NO HST	2.1.5.2	Emergency response to MVA on MTO Highways as per Province of Ontario rates plus any additional clean-up costs (Recovery through MTO)	MTO Prescribed Rates per apparatus	MTO Prescribe Rates per apparatus
NO HST	2.1.5.3	Auto Extrication Services within the Rainy River District	MTO Prescribed Rates per apparatus	MTO Prescribe Rates per apparatus
	2.1.5.4	Motorized Vehicle Fires	N/C	N/C
	2.1.5.5	False Alarms (1st False Alarm in a calendar year)	N/C	N/C
	2.1.5.6	Second False Alarm (Within a calendar year)	N/C	MTO Prescribe Rates per apparatus
	2.1.5.7	Each Proceeding False Alarm (Within the calendar year)	MTO Prescribed Rates per apparatus	MTO Prescribe Rates per apparatus



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2020/67**

**TO:** Mayor Caul and Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 17, 2020

**SUBJECT:** 2021 User Fee – Administration & Finance

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**BACKGROUND**

On November 9, 2020, Council approved that division managers affect a 0.6% user fee increase for 2021, based on the Ontario Consumer Price Index inflationary increase. The Administration & Finance division has a mix of user fees that are legislated user fee rates, non-legislated user fee rates and rebates / revenue from external entities. Legislated user fees include the interest and penalties applied to accounts receivable and tax accounts, lottery license % fees and POA fines are out of the Town's control to affect user fee increases. Revenue from POA administration / management fees, rebates from external entities such as the natural gas rebate and purchase card rebate are also out of the Town's control to affect user fee increases.

Lisa Slomke, Town Clerk, polled neighbouring municipalities for marriage license and death registrations. Our 2020 rates were the highest, except for Kenora, so Lisa is suggesting holding the fee at \$140 for marriage licenses and \$32 for death registrations.

The following are the estimated revenue increases resulting from the user fee increase as presented on the attached schedule:

1.	Dishonoured Cheques	-	\$ 8.20
2.	Business Licenses	-	\$ 215.35
3.	Tax Certificates	-	\$ 88.00
4.	Commissioning Oaths & Affidavits	-	\$ 6.60
	Total Estimated Revenue Increase		\$ 318.15

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that the Administration & Finance 2021 user fees be brought forward for approval.

**Council Approval of this Report Will Agree with** the Administration & Finance Executive Committee recommendation that the Administration & Finance 2021 user fees be approved.

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "A"

			1.0060			
2020			Proposed 2021		Additional Revenue 2021	Notes
Resident	Non-Resident		Resident	Non-Resident		
1	41.30		41.55		0.25	
	20.70		20.80		-	
	33.45		33.65		-	
	15.25		15.35		-	
			-		-	
	413.85		416.35		-	
	154.20		155.15		-	
	65.40		65.80		-	
	47.70		48.00		-	
			-		-	
	130.70		131.50		-	
			-		-	
1	469.05		471.85		2.80	
	47.70	169.10	48.00	170.10	-	
4	47.70		48.00		1.20	
1	47.70		48.00		0.30	
	201.20		202.40		-	
			-		-	
2	47.70		48.00		6.60	
	47.70		48.00		-	
1	47.70		48.00		3.30	
6	47.70		48.00		1.80	
4	47.70		48.00		1.20	
	47.70		48.00		-	
4	47.70		48.00		1.20	
60	47.70		48.00		18.00	
			-		-	
1	175.50		176.55		1.05	
	80.00		80.50		-	
1	47.70	169.10	48.00	170.10	0.30	
	60.55	169.10	60.90	170.10	-	
3	60.55	169.10	60.90	170.10	1.05	
1	60.55	169.10	60.90	170.10	0.35	
1	60.55	169.10	60.90	170.10	0.35	
	175.50		176.55		-	
	80.00		80.50		-	
	47.70	169.10	48.00	170.10	-	
2	47.70	169.10	48.00	170.10	0.60	
0	47.70	169.10	48.00	170.10	-	
5	47.70	169.10	48.00	170.10	1.50	
1	47.70		48.00		0.30	
8	47.70	469.75	48.00	472.55	2.40	
			-		-	
1	47.70		48.00		3.30	
3	47.50		47.80		0.90	

SCHEDULE "A"

1.2 Lottery Licenses - For Each License Issued

1.2.1 Raffle Prize Value to \$50,000

1.2.2 Bingo Prize Value to \$5,500

1.2.3 Break Open Ticket

1.2.4 Bazaars - per license

1.2.4.1 Bazaar - up to 3 wheels of fortune

1.2.4.2 Bazaar Bingo Prize Value to \$500

1.2.4.3 Bazaar Raffle Prize Value to \$500

1.3 Other Charges

1.3.1 Tax Certificate - Each One

1.3.2 Duplicated Receipts - Each One

1.3.3 History of Account Transactions

1.3.4 Dishonoured Cheques - Each

1.3.5 Photocopies

1.3.5.1 Letter and Legal Size

1.3.5.2 11" x 17"

1.3.5.3 Certified as True Copy (per signature)

1.3.6 Fax - Send/Receive

1.3.6.1 First Page

1.3.6.2 Each Additional

1.3.7 Commissioning Oaths & Affidavits (plus HST)

1.3.7.1 Completed Documents - One Signature

1.3.7.2 Per Signature/Initial where more than one signature is requested

1.3.8 Utility Bill Inserts

1.3.9 Vital Statistics Administration Fee

1.3.9.1 Still Birth Registration

1.3.9.2 Death Registration

			2020		Proposed 2021		Additional Revenue	Notes
			Resident	Non-Resident	Resident	Non-Resident		
1.1.8.15	Refreshment Vehicles		60.55	169.10	60.90	170.10	-	
1.1.8.16	Mobile Food Vending	4	201.20		202.40		4.80	
1.1.8.17	Second Hand Dealers or Salvage Yard Operators	3	47.70	169.10	48.00	170.10	0.90	
1.1.8.18	Tattoo Parlour, Body Piercing, Electrolysis	2	47.70	169.10	48.00	170.10	0.60	
1.1.8.19	Laundries and Laundromats	2	47.70		48.00		0.60	
1.1.8.20	Newspapers and Magazines		175.50		176.55		-	
1.1.8.21	Old Gold and Silver Dealers		47.70		48.00		-	
1.1.8.22	Trades and Occupations	46/34	47.70	469.75	48.00	472.55	109.00	
1.1.8.24	Pawnbroker	1	47.70		48.00		0.30	
1.1.8.25	Wholesale Fruit, Vegetables, etc.	1	47.70	188.35	48.00	189.50	0.30	
1.1.8.25.1	Ontario Residents	1	47.70	188.35	48.00	189.50	0.30	
1.1.8.26	Professions	138	47.70	169.10	48.00	170.10	41.40	
1.1.8.27	Transient Traders			668.85		672.85	-	
1.1.8.28	Transportation including bussing but excluding taxis	2	47.70	169.10	48.00	170.10	0.60	
1.1.8.29	Hotel/Motel		47.70		48.00		-	
1.1.8.30	Business Licence Transfer Fee		27.25		27.40		-	
1.1.8.31	Show, Carnival, Circus, Etc.				-		-	
1.1.8.31.1	One Day or Less	6	166.80		167.80		6.00	
1.1.8.31.2	Each Additional Day		76.05		76.50		-	
1.1.8.32	Tobacconist	6	47.70		48.00		1.80	
					-		-	
					-		-	
					3% of Prize Value			
					3% of Prize Value			
					3% of Prize Value			
					5.00		-	
			10.00	per wheel	10.00	per wheel	-	
					3% of Prize Value			
					3% of Prize Value			
					-		-	
					-		-	
					64.85		88.00	
					6.85		-	
					-		-	
					34.00		8.20	
					-		-	
					0.60		-	
					1.15		-	
					6.24	plus HST	0.80	
					-		-	
					2.55		-	
					1.15		-	
					-		-	
					12.55	15.60	5.46	
					6.25	7.85	1.14	
					.09/item	.10/item		
					-		-	
					32.00	42.00	-	Keep status quo- per Clerk
					32.00	42.00	-	Keep status quo- per Clerk

SCHEDULE "A"

				2020		Proposed 2021		Additional Revenue 2021	Notes
				Resident	Non-Resident	Resident	Non-Resident		
<b>1.3.10</b>	Marriage Licence/Ceremony							-	
1.3.10.1	Marriage Licence			140.00	140.00	140.00	140.00	-	Keep status quo- per Clerk
1.3.10.2	Civil Marriage Ceremony	9/1		351.95	439.90	354.05	442.55	-	This will depend on New Deputy
1.3.10.3	Civil Marriage Ceremony (After Office Hours at Civic Centre)	1/1		410.45	513.05	412.90	516.15	-	Clerk and whether they perform
1.3.10.4	Civil Marriage Ceremony (Weekends other than at Civic Centre)			410.45	513.05	412.90	516.15	-	marriages. As well as the impact of
1.3.10.5	Marriage Ceremony Outside of Town * See Below			574.65	574.65	578.10	578.10	-	COVID on ceremonies.
1.3.10.6	Attendance at Wedding Rehearsal * See Below			56.90	71.15	57.25	71.60	-	
1.3.10.7	Renewal of Wedding Vows * See Below		Same fee as marriage services above less \$50.00				Same fee as marriage services above less \$50.00		
	*Plus, where applicable, travel time and distance charges on a return basis as per Town Travel Policy							-	
<b>1.3.11</b>	Application for Closure of							-	
1.3.11.1	Road or Lane - Deposit			655.75		659.70		-	
1.3.11.2	On Completion of Closure		Actual Costs less Deposit			Actual Costs less Deposit			
1.3.11.3	Sale of Lane or Roadway Closed		1.00/sq. ft. or as directed by Council			1.00/sq. ft. or as directed by Council			
<b>1.3.12</b>	Utility Arrears Letter			34.70		34.90		-	
<b>1.3.13</b>	Committee Room Rental (External Groups)			59.10		59.45		-	
						-		-	
<b>1.4</b>	<b>Tax Sale - Administrative Charges</b>							-	
<b>1.4.1</b>	File Preparation, Searches, to completion tax arrears certificate			261.95		263.50		-	
<b>1.4.2</b>	Preparation & Registration of Tax Arrears Certificate			261.95		263.50		-	
<b>1.4.3</b>	Regulatory Sub-Searches			130.90		131.70		-	
<b>1.4.4</b>	Processing of First Notice			199.30		200.50		-	
<b>1.4.5</b>	Processing of Treasurer's Statutory Declaration re: 1st Notice			130.90		131.70		-	
<b>1.4.6</b>	Registration of Statutory Declaration			130.90		131.70		-	
<b>1.4.7</b>	Processing of Cancellation Certificate			130.90		131.70		-	
<b>1.4.8</b>	Registration of Cancellation Certificate			130.90		131.70		-	
<b>1.4.9</b>	Processing of Extension Agreement			261.95		263.50		-	
<b>1.4.10</b>	Processing Final Notice			199.30		200.50		-	
<b>1.4.11</b>	Processing Treasurer's Statutory Declaration re: Final Notice			130.90		131.70		-	
<b>1.4.12</b>	Sale process			261.95		263.50		-	
<b>1.4.13</b>	Legal Fees as they apply to any process		Actual Costs			Actual Costs			
<b>1.4.14</b>	Mailing Costs as they apply to any process		Actual Costs			Actual Costs			
<b>1.4.15</b>	Tax Sale Process by Agency		Actual Costs			Actual Costs			



**ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2020/69**

**TO:** Mayor Caul and Members of Council

**FROM:** Dawn Galusha, Treasurer

**DATE:** November 17, 2020

**SUBJECT:** Reserve Fund Reallocations

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**BACKGROUND**

For many years, the Town has operated the Day Care Centre, but since it closed in September 2019, the specific reserve funds are no longer required. As a result, there are reserves that were set aside specifically for "Children's Complex Projects" (Q3 2020 value of \$68,388.66) and "Daycare/Toy Library" (Q3 2020 value of \$2,845.07). I suggest reallocating these funds to the Corporate Contingency Reserve Fund.

**RECOMMENDATION**

The Administration & Finance Executive Committee recommends that the "Children's Complex Projects" (Q3 2020 value of \$68,388.66) and "Daycare/Toy Library" (Q3 2020 value of \$2,845.07) reserve funds are reallocated to the Corporate Contingency Reserve Fund.

***Council approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to reallocate the "Children's Complex Projects" (Q3 2020 value of \$68,388.66) and "Daycare/Toy Library" (Q3 2020 value of \$2,845.07) reserve funds to the Corporate Contingency Reserve Fund.***

**2020 RESERVE FUNDS**

<b>Account Name</b>	<b>G/L Account #</b>	<b>Subtotal Q3</b>
Museum Projects	30-002-0000-0810-20805	35,941.54
Handi-Transit MTO Gas Tax	30-002-0000-0810-20809	35,615.97
Children's Complex Projects	30-002-0000-0810-20811	68,388.66
Daycare/Toy Library Donations	30-002-0000-0810-20812	2,845.07
Parks & Cemeteries Projects	30-002-0000-0810-20823	54,529.81
Public Library & Technology Centre	30-002-0000-0810-20827	210,270.96
Sister Kennedy Centre Projects	30-002-0000-0810-20832	22,053.11
Post Landfill Closure	30-002-0000-0810-20851	897,346.99
Waterworks & Sanitary Sewer	30-002-0000-0810-20860	7,073,317.51
Watermeter Replacement	30-002-0000-0810-20870	136,239.32
Townshend Theatre	30-002-0000-0810-20871	126,503.43
Municipal Accom. Tax Reserve Fund	30-002-0000-0810-20872	124,729.19
Corporate Vehicles/Equipment	30-002-0000-0810-20874	939,906.07
Corporate Building	30-002-0000-0810-20875	1,860,110.88
Corp. Projects Reserve	30-002-0000-0810-20876	2,259,891.15
Corporate Contingency	30-002-0000-0810-20877	1,331,982.41
Federal Gas Tax Reserve	30-002-0000-0810-20878	767,179.94
Modernization Reserve Fund	30-002-0000-0810-20879	707,916.73
Tax Rate Stabilization Reserve	30-002-0000-0810-20880	-
Point Park Reserve	30-002-0000-0810-20865	1,399,678.75
		<b>18,054,447.49</b>
Library Building	30-002-0000-0811-20828	<b>400,743.18</b>
		<b>18,455,190.67</b>



## Treasury Report 2020/70

**TO:** Mayor Caul & Members of Council  
**FROM:** Dawn Galusha, Treasurer  
**DATE:** November 17, 2020  
**SUBJECT:** Appeal Minutes of Settlement  
 RE: 427 Mowat Ave. (2017, 2018, 2019 & 2020)  
 Roll # 5912-010-001-10700-0000

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### BACKGROUND

Attached are the Appeal Minutes of Settlement for the taxation years 2017, 2018, 2019 and 2020 taxation year under Section 40 of the *Assessment Act* from MPAC. The commencement date of this appeal was November 15, 2018. Doug Brown and I have been working with MTAG Paralegal Professional Corporation with respect to this property since late 2018. This has been a very long and complex appeal process considering the nature of the property and the impact that the loss of assessment has on the Town. All parties came to a settlement agreement in late October 2020.

The attached spreadsheets outline the changes in assessment for each year and each property class, as well as the changes to the Municipal and Education taxes owed for each year. That total financial impact of the Minutes of Settlement is \$1,274,068.26 consisting of a reduction of municipal revenue of \$1,165,612.67 and education revenue of \$108,455.59 as listed in the attached spreadsheets.

### RECOMMENDATION

The Administration & Finance Executive Committee recommends that Council process the Appeal Minutes of Settlement for 2017, 2018, 2019 and 2020 the property located at 427 Mowat Ave. as received.

***Council Approval of this Report will agree to the recommendation of the Administration and Finance Executive Committee to process the Appeal Minutes of Settlement for 2017, 2018, 2019 and 2020 for the property located at 427 Mowat Ave. as received.***







MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER  
SECTION 36 OF THE ASSESSMENT ACT  
IN THE MATTER OF Appeals Made Pursuant to Section 40 of the  
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:  
Roll Number: 59-12-010-001-10700-0000  
Location/Legal Description: 427 MOWAT AVE  
Taxation Years: 2017

Between:  
**RESOLUTE FP CANADA INC**  
Assessed Person(s)  
Appellant

and

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION FIELD OFFICE NO.**  
**32**  
**Respondents**

and

**Town of Fort Frances**  
Municipality

The following reflects the settlement reached between the parties:

Appealed Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Commercial (CT)	\$578,420	\$614,200
Large Industrial (LT)	\$6,048,580	\$6,423,800
Total	\$6,627,000	\$7,038,000

Property Classification	Phase-in Assessment for Taxation Years			
	2017	2018	2019	2020
Commercial (CT)	\$587,365	\$596,310	\$605,255	\$614,200
Large Industrial (LT)	\$6,142,385	\$6,236,190	\$6,329,995	\$6,423,800
Total	\$6,729,750	\$6,832,500	\$6,935,250	\$7,038,000

Revised Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Commercial (CT)	\$161,421	\$537,800
Large Industrial (LT)	\$6,048,580	\$3,385,900
Commercial: General (No Education Taxes) (CM)	\$416,999	\$1,389,300
Total	\$6,627,000	\$5,313,000

Property Classification	Phase-in Assessment for Taxation Years			
	2017	2018	2019	2020
Commercial (CT)	\$255,516	\$349,611	\$443,705	\$537,800
Large Industrial (LT)	\$3,385,900	\$3,385,900	\$3,385,900	\$3,385,900
Commercial: General (No Education Taxes) (CM)	\$660,074	\$903,150	\$1,146,225	\$1,389,300
Total	\$4,301,490	\$4,638,661	\$4,975,830	\$5,313,000



1. The parties agree that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Assessment Review Board and that same contains all information which the parties wish the Board to incorporate into its order.



To complete your Appeal Minutes of Settlement, please sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: casemanagement@mpac.ca



Write: MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

On behalf of the Municipal Property Assessment Corporation 	Print name  Susan Harris, Director, Valuation and Customer Relations	Date (yyyy/mm/dd)  2020-11-11
Assessed person's signature or authorized representative 	Print name  Ewa Kata (Ryan ULC)	Date (yyyy/mm/dd)  2020/11/16
On behalf of Municipality	Print name and title	Date (yyyy/mm/dd)

Appeal Number: 3283364      Roll Number: 59-12-010-001-10700-0000

Contact Us



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

If you have any accessibility needs, please let our representatives know how we can assist you.



MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER  
SECTION 36 OF THE ASSESSMENT ACT  
IN THE MATTER OF Appeals Made Pursuant to Section 40 of the  
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:  
Roll Number: 59-12-010-001-10700-0000  
Location/Legal Description: 427 MOWAT AVE  
Taxation Years: 2018

Between:  
**RESOLUTE FP CANADA INC**  
Assessed Person(s)  
Appellant

and

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION FIELD OFFICE NO.**  
**32**  
**Respondents**

and

**Town of Fort Frances**  
Municipality

The following reflects the settlement reached between the parties:

Appealed Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Commercial (CT)	\$578,420	\$614,200
Large Industrial (LT)	\$6,048,580	\$6,423,800
Total	\$6,627,000	\$7,038,000

Property Classification	Phase-in Assessment for Taxation Years		
	2018	2019	2020
Commercial (CT)	\$596,310	\$605,255	\$614,200
Large Industrial (LT)	\$6,236,190	\$6,329,995	\$6,423,800
Total	\$6,832,500	\$6,935,250	\$7,038,000

Revised Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Commercial: General (No Education Taxes) (CM)	\$416,999	\$1,389,300
Large Industrial (LT)	\$6,048,580	\$3,385,900
Commercial (CT)	\$161,421	\$537,800
Total	\$6,627,000	\$5,313,000

Property Classification	Phase-in Assessment for Taxation Years		
	2018	2019	2020
Commercial: General (No Education Taxes) (CM)	\$903,150	\$1,146,225	\$1,389,300
Large Industrial (LT)	\$3,385,900	\$3,385,900	\$3,385,900
Commercial (CT)	\$349,611	\$443,705	\$537,800
Total	\$4,638,661	\$4,975,830	\$5,313,000



1. The parties agree that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Assessment Review Board and that same contains all information which the parties wish the Board to incorporate into its order.


To complete your Appeal Minutes of Settlement, please sign and send a copy of both sides of this form to MPAC in one of the following ways:



Email: casemanagement@mpac.ca



Write: MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

On behalf of the Municipal Property Assessment Corporation 	Print name  Susan Harris, Director, Valuation and Customer Relations	Date (yyyy/mm/dd)  2020-11-11
---	--	-------------------------------------

Assessed person's signature or authorized representative 	Print name  Ewa Kata (Ryan ULC)	Date (yyyy/mm/dd)  2020/11/16
--	---------------------------------------	-------------------------------------

On behalf of Municipality	Print name and title	Date (yyyy/mm/dd)
---------------------------	----------------------	-------------------

Appeal Number: 3315033      Roll Number: 59-12-010-001-10700-0000

Contact Us



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



Write: MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

If you have any accessibility needs, please let our representatives know how we can assist you.



MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER  
SECTION 36 OF THE ASSESSMENT ACT  
IN THE MATTER OF Appeals Made Pursuant to Section 40 of the  
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:  
Roll Number: 59-12-010-001-10700-0000  
Location/Legal Description: 427 MOWAT AVE  
Taxation Years: 2019

Between:  
**RESOLUTE FP CANADA INC**  
Assessed Person(s)  
Appellant

and

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION FIELD OFFICE NO.**  
**32**  
**Respondents**

and

**Town of Fort Frances**  
Municipality

The following reflects the settlement reached between the parties:

Appealed Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Commercial (CT)	\$578,420	\$614,200
Large Industrial (LT)	\$6,048,580	\$6,423,800
Total	\$6,627,000	\$7,038,000

Property Classification	Phase-in Assessment for Taxation Years	
	2019	2020
Commercial (CT)	\$605,255	\$614,200
Large Industrial (LT)	\$6,329,995	\$6,423,800
Total	\$6,935,250	\$7,038,000

Revised Property Assessment

Property Classification	Current Value Assessed	
	2012	2016
Large Industrial (LT)	\$6,048,580	\$3,385,900
Commercial: General (No Education Taxes) (CM)	\$416,999	\$1,389,300
Commercial (CT)	\$161,421	\$537,800
Total	\$6,627,000	\$5,313,000

Property Classification	Phase-in Assessment for Taxation Years	
	2019	2020
Large Industrial (LT)	\$3,385,900	\$3,385,900
Commercial: General (No Education Taxes) (CM)	\$1,146,225	\$1,389,300
Commercial (CT)	\$443,705	\$537,800
Total	\$4,975,830	\$5,313,000



1. The parties agree that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
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Email: casemanagement@mpac.ca



Write: MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

On behalf of the Municipal Property Assessment Corporation 	Print name  Susan Harris, Director, Valuation and Customer Relations	Date (yyyy/mm/dd)  2020-11-11
---	--	-------------------------------------

Assessed person's signature or authorized representative 	Print name  Ewa Kata (Ryan ULC)	Date (yyyy/mm/dd)  2020/11/16
--	---------------------------------------	-------------------------------------

On behalf of Municipality	Print name and title	Date (yyyy/mm/dd)
---------------------------	----------------------	-------------------

Appeal Number: 3368328      Roll Number: 59-12-010-001-10700-0000

Contact Us



Call: 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



Email: enquiry@mpac.ca



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**MINUTES OF SETTLEMENT FOR ASSESSMENTS MADE UNDER  
SECTION 36 OF THE ASSESSMENT ACT**

**IN THE MATTER OF** Appeals Made Pursuant to Section 40 of the  
Assessment Act, R.S.O. 1990, c. A31, as amended, with respect to:

Roll Number: 59-12-010-001-10700-0000  
Location/Legal Description: 427 MOWAT AVE  
Taxation Years: 2020

Between:

**2670568 ONTARIO LIMITED**  
**Assessed Person(s)**  
**Appellant**

and

**MUNICIPAL PROPERTY ASSESSMENT CORPORATION FIELD OFFICE NO.**

**32**  
**Respondents**

and

**Town of Fort Frances**  
**Municipality**

The following reflects the settlement reached between the parties:

**Appealed Property Assessment**

**Property  
Classification**

Commercial (CT)  
Large Industrial (LT)  
**Total**

**Current Value Assessed**

2012	2016
\$578,420	\$614,200
\$6,048,580	\$6,423,800
<b>\$6,627,000</b>	<b>\$7,038,000</b>

**Property  
Classification**

Commercial (CT)  
Large Industrial (LT)  
**Total**

**Phase-in Assessment for Taxation Years**

**2020**

\$614,200  
\$6,423,800  
**\$7,038,000**

**Revised Property Assessment**

**Property  
Classification**

Commercial (CT)  
Large Industrial (LT)  
Commercial: General (No Education  
Taxes) (CM)  
**Total**

**Current Value Assessed**

2012	2016
\$639,080	\$2,129,200
\$3,205,699	\$1,794,500
\$416,999	\$1,389,300
<b>\$4,261,778</b>	<b>\$5,313,000</b>

**Property  
Classification**

Commercial (CT)  
Large Industrial (LT)  
Commercial: General (No Education  
Taxes) (CM)  
**Total**

**Phase-in Assessment for Taxation Years**

**2020**

\$2,129,200  
\$1,794,500  
\$1,389,300  
**\$5,313,000**



1. The parties agree that orders of the Assessment Review Board will be made in accordance with this settlement. The assessed person hereby acknowledges that the appeals for the taxation year described above are settled and no hearing is required.
2. The parties certify that the Minutes of Settlement herein refer only to matters that are properly before the Assessment Review Board and that same contains all information which the parties wish the Board to incorporate into its order.


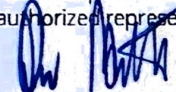
**To complete your Appeal Minutes of Settlement, please sign and send a copy of both sides of this form to MPAC in one of the following ways:**



**Email:** casemanagement@mpac.ca



**Write:** MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

On behalf of the Municipal Property Assessment Corporation 	Print name Susan Harris, Director, Valuation and Customer Relations	Date (yyyy/mm/dd) 2020-11-11
Assessed person's signature or authorized representative 	Print name Burke Borowets COLLIERS	Date (yyyy/mm/dd) 2020 11 11
On behalf of Municipality	Print name and title	Date (yyyy/mm/dd)

**Appeal Number: 3392975**

**Roll Number: 59-12-010-001-10700-0000**

#### Contact Us

**Call:** 1 866 296-MPAC (6722)  
TTY 1 877 889-MPAC (6722)  
Monday to Friday 8 a.m. to 5 p.m.



**Email:** enquiry@mpac.ca



**Write:** MPAC, 1340 Pickering Parkway  
Suite 101, Pickering ON L1V 0C4

**If you have any accessibility needs, please let our representatives know how we can assist you.**

Date: November 16<sup>th</sup>, 2020

Report To: Mayor & Council.

From: Patrick Briere, By-Law Enforcement Officer

Re: 2020 November 9 - R. Breeze Presentation re: Honey Bee Appreciation.

As you will recall at the Council meeting held on Monday November 9<sup>th</sup>, 2020. Council heard a presentation from Mr. R. Breeze, regarding honey bee appreciation. Council referred this presentation and request to the Planning & Development Executive Committee.

The Planning & Development Executive Committee discussed this item at their meeting held on Monday November 16<sup>th</sup>, 2020 and heard the following from Administration:

The By-Law Enforcement Department is supportive of the request from Mr. Breeze, as the timeline that he is requesting (April & May) are months early in the growing season and would not have any effect on our enforcement operations with regards to properties.

Therefore, the Planning & Development Executive Committee is recommending that Council approve the request as presented and that April & May 2021 be proclaimed as Honey Bee Appreciation Months in the Town of Fort Frances and that no changes be made to our existing by-laws. Also, that future proclamation requests be brought forward through the request process to Council for consideration.

Respectfully submitted,

Original Signed By

Patrick Briere  
By-Law Enforcement Officer

**Council approval of this report will:** approve the request as presented and that April & May 2021 be proclaimed as Honey Bee Appreciation Months in the Town of Fort Frances and that no changes be made to our existing by-laws. Also, that future proclamation requests be brought forward through the request process to Council for consideration.

November 9, 2020

Report To: Mayor & Council

From: Doug Brown, CAO

**SUBJECT: 1<sup>st</sup> Draft of 2021 Planning & Development Division User Fees & Charges**

Please find attached spreadsheet No. 1 outlining the proposed 2021 user fees and charges for the Planning & Development Division. The 2020 rates were increased by 0.6 % across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “yellow & lime green” on the spreadsheet;

1. **Annual Parking Spaces & Loading Zone Fees** - Same as in 2020. The new rate was introduced in July of 2018. At that time there were 27 spaces paying annual fees. Currently, in 2020 there were only 13 spaces paying these annual fees.
2. **Meter fees** – same as in 2020. These fees are highlighted in lime green- 2.14.2 & 2.15. These fees can be increased but the Town will incur additional costs to calibrate or program the metering equipment.
3. **Animal Control Impound Fee** – As in 2020, as a result of the Enforcement Officers requiring exact change to deal with customers at the animal shelter. Rounding to nearest half dollar.
4. **Planning Fees** – Our planning applications (OPA, ZBLA, Removal of Hold, Temporary Use by-law, Consent & MVA) have been charged out at an established user fee. With these applications the Town must provide public notice through the newspaper which has been theoretically covered by the user fee. It was discovered this past year that public notices in the newspaper range from \$250.00-\$450.00, therefore in some cases for example, minor variance applications don't even cover the public notice fee, never mind the CBO/Planner time involved.  
Regarding OPA/ZBLA/Removal of Hold/Temp Use by-law applications the applicable fee is fair in that it is covering the CBO/Planner time and public notice fees. Therefore, it is recommended that OPA/ZBLA be reduced by \$400 and the customer or applicant be responsible for the exact cost for the public notice placed in the newspaper.  
Regarding Removal of Hold (H symbol) & Temporary Use By-law, applications be reduced by \$200.00, and the customer or applicant shall be responsible for the exact cost for the public notice being placed in the newspaper.

Regarding Consent and Minor Variance/Special Permission Applications the 2020 fees be increased by 0.6% and the customer or applicant be responsible for the exact cost for the public notice being placed in the newspaper.

The forecasted increase in revenue is as follows for the Planning & Development Division;

Area	0.6 % & adjustments
Building	\$ 13.46
Planning	\$ 66.91
Animal control	\$ 8.40
Parking/Enforcement	\$ <u>3.82</u>
Total	\$ <b>92.59</b>

This administration report has been prepared to ensure that a frank discussion takes places regarding establishing the 2021 fees for the Planning & Development area of the Corporation.

The Planning & Development Executive Committee recommends the following:

- 1) That Council endorses the 2021 proposed user fees and charges for the Planning & Development Division, in principle with an increase of 0.6 % with the exception of those highlighted fees as outlined on the attached spreadsheets and further recommends and that an authorizing by-law be prepared prior to January 1<sup>st</sup>, 2021.

Respectfully submitted,



Doug Brown, P. Eng.  
CAO

**Council approval of this report will ensure the following:**

- 1) That Council endorses the 2021 proposed user fees and charges for the Planning & Development Division, in principle with an increase of 0.6% with a few exceptions as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1<sup>st</sup>, 2021.

2020NovB&PDept.2021userfees&charges

**TOWN OF FORT FRANCES**  
**Spreadsheet No. 1 - 2021 SCHEDULE OF FEES- As of November 13, 2020**

**2.0 Planning & Development (Plus applicable taxes) Effective January 1, 2021**

**2.1 Building/Demolition Permits**

- 2.1.1.1 Garages, Accessory Use Buildings, Covered Decks
- 2.1.1.2 Uncovered Decks, Sheds, Temporary Structures
- 2.1.1.3 Residential Constructions (Single Detached Dwellings, Attached Garages, Factory Built Structures)
  - 2.1.1.3.1 Main Floor
  - 2.1.1.3.2 Basement
  - 2.1.1.3.3 Each Additional Floor
- 2.1.2 **All Other Construction Not Conforming to the Above Fee Schedule**
  - 2.1.2.1 1st \$1,000 of Value
  - 2.1.2.2 Each Additional \$1,000 of Value or Part Thereof
  - 2.1.2.3 Progress Reports
  - 2.1.2.4 Conditional Permit
  - 2.1.2.5 Re-Inspection Fee
  - 2.1.2.6 Special Call Out Services

**Plumbing Inspection**

**2.2 Fee**

- 2.2.1 Per Fixture

**2.3 Change of Use**

**2.4 Residential Demolition**

**2.5 Administration Fee**

- 2.5.1 Construction/Demolition Commenced  
Prior to Issuance of Building Permit

**2.6 Transfer of Permit Fee**

**2.7 Application for Deferral of Revocation**

**2.8 Refund of Fees**

- 2.8.1 Permit Issued but Construction Not Commenced
- 2.8.2 Reduction of Refund for Each Field Inspection Performed

Number of Units per year	Proposed 2020	Proposed 2021		2021 Additional Revenue from increase to rates	Notes
		Proposed at 0.6% increase	Rounded to nearest \$0.05		
	0.42	0.42	0.42		
	0.27	0.27	0.27		
	0.83	0.83	0.83		
	0.67	0.67	0.67		
	0.42	0.42	0.42		
	56.65	56.99	57.00		
	11.30	11.37	11.40		
0	97.40	97.98	98.00		
0	257.90	259.45	259.45		
0	97.40	97.98	98.00		
	Applicable Rates (Time & OH)				
	11.30	11.37	11.40		
	86.50	87.02	87.00		
	57.60	57.95	57.95		
2	158.85	159.80	159.80	1.91	
	Greater of \$158.85 or 10% of Building		Greater of \$159.80 or 10% of Building		
	or Demolition Permit Fee		or Demolition Permit Fee		
	57.60	57.95	57.95		
	56.65	56.99	57.00		
	50%		50%		
	5%		5%		

**TOWN OF FORT FRANCES**  
**Spreadsheet No. 1 - 2021 SCHEDULE OF FEES- As of November 13, 2020**

After Issuance of Permit

**2.9 Moving Permit Fees**

- 2.9.1** Single Trip
- 2.9.2** Single Short Term Job
- 2.9.3** Single Job - 6 Months
- 2.9.4** Annual Permit

**2.10 Sign Permit Fee**

- 2.10.1** Permanent Sign Fee
- 2.10.2** Mobile Sign - 30 Day Permit
- 2.10.3** Mobile Sign - 90 Day Permit
- 2.10.4** Mobile Sign - 180 Day Permit
- 2.10.5** Annual Sign Fee ( signs on Town property)

**2.11 Swimming Pool Fencing Permit Fee**

**2.12 Animal Control**

- 2.12.1** 2.12.1.1 Cat/Dog License - Spayed/Neutered
- 2.12.1.2 Cat/Dog License - Unspayed/Non-Neutered
- 2.12.1.3 Cat/Dog Lifetime Licence Spayed/Neutered/ Microchip/Tattoo
- 2.12.1.4 Replacement for Lost Tag

- 2.12.2** Impound Fee

- 2.12.3** Protective Care Fee per day

**2.13 Private Parking Spaces (Rented)**

Number of Units per year	Proposed 2020		Proposed 2021		2021 Additional Revenue from increase to rates	Notes
			Proposed at 0.6% increase	Rounded to nearest \$0.05		
4		97.40	97.98	98.00	2.40	
0		129.05	129.82	129.80	0.00	
0		258.05	259.60	259.60	0.00	
1		516.10	519.20	519.20	3.10	
					0.00	
					0.00	
9		64.50	64.89	64.90	3.60	
2		11.75	11.82	11.80	0.10	
0		29.35	29.53	29.55	0.00	
1		58.55	58.90	58.90	0.35	13.41
1		152.55	153.47	153.50	0.95	New Fee introduced in May of 2019
2		79.45	79.93	79.95	1.00	Pool Fence By-Law - Permit is for the fence around the pool for security. One time fee when constructing the pool fencing. Based on 1.5 hours for the CBO to review and issue permit.
29		\$25.75	25.90	\$25.90	4.35	7.10
3		\$37.95	38.18	\$38.20	0.75	
		\$20.85	20.98	\$21.00	0.00	
0		\$19.00	19.11	\$19.10	0.00	
4		\$83.50	84.00	\$84.00	2.00	This rate can increase but needs to be a rounded number as enforcement officer take payment from customers at the shelter. In-line with similar size municipalities in Ontario.
		\$21.00	21.13	\$21.15	0.00	
					0.00	
					0.00	

**TOWN OF FORT FRANCES**  
**Spreadsheet No. 1 - 2021 SCHEDULE OF FEES- As of November 13, 2020**

	Number of Units per year	Proposed 2020	Proposed 2021 Proposed at 0.6% increase	Rounded to nearest \$0.05	2021 Additional Revenue from increase to rates	Notes
<b>2.13.1 Annual Fee Each</b>	3	\$600.00	603.60	\$600.00	0.00	Set Rate for 2021 in July of 2018 same in 2019 & 2020
<b>2.14 Portage Avenue Municipal Parking Lot</b>						
<b>2.14.1 Each Parking space Per Year</b>	12	\$600.00	603.60	\$600.00	0.00	Set Rate for 2021 in July of 2018 same in 2019 & 2020
<b>2.14.2 Unreserved Parking Spaces - Daily</b>		\$4.00	4.02	\$4.00	0.00	meter equipment
<b>2.15 Metered Parking</b>		\$1.25	1.26	\$1.25	0.00	meter equipment
<b>2.16 Loading Zone - Annual Fee Each</b>	5	\$600.00	603.60	\$600.00	0.00	Set Rate for 2021 in July of 2018 same in 2019 & 2020
<b>2.17 Church Loading Zone - Annual Fee Each</b>	3	\$74.95	75.40	\$75.40	3.82	3.82
<b>2.18 Planning Fees</b>						
<b>2.18.1 Official Plan Amendment (Delegation of OPA approval January 1, 2016)</b>	2	3,000.00	3,018.00	2,600.00	0.00	Reduce to \$ 2600, though applicant is required to cover public notice (cost recovery)
<b>2.18.2 Zoning By-Law Amendment</b>	1	1,800.00	1,810.80	1,400.00	0.00	Reduce to \$ 1400, though applicant is required to cover public notice (cost recovery)
<b>2.18.3 Removal of "H" Symbol</b>	1	1,200.00	1,207.20	1,000.00	0.00	Reduce to \$ 1000, though applicant is required to cover public notice (cost recovery)
<b>2.18.4 Temporary Use By-Law</b>	0	1,200.00	1,207.20	1,000.00	0.00	Reduce to \$ 1000, though applicant is required to cover public notice (cost recovery)
<b>2.18.4.1 Extension to Temporary Use By-Law</b>		360.00	362.16	362.15	0.00	
<b>2.18.5 Application for Subdivision/Condominium</b>		3,000.00	3,018.00	3,018.00	0.00	
<b>2.18.5.1 Amendment to Subdivision/Condominium</b>		600.00	603.60	603.60	0.00	
<b>2.18.6 Consent (i.e. new lot, easement, lot addition, etc.)</b>	5	\$581.65	585.14	\$585.15	17.50	Increase 0.6%, and applicant required to cover public notice (cost recovery)

**TOWN OF FORT FRANCES**  
**Spreadsheet No. 1 - 2021 SCHEDULE OF FEES- As of November 13, 2020**

		Number of Units per year		Proposed 2020		Proposed 2021		2021 Additional Revenue from increase to rates	Notes
						Proposed at 0.6% increase	Rounded to nearest \$0.05		
2.18.6.1	Successive Applications (related property)			\$291.95		293.70	\$293.70	0.00	
2.18.6.2	Additional Fee if easement, ROW included			\$291.95		293.70	\$293.70	0.00	
<b>2.18.7</b>	<b>Minor Variance / Special Permission</b>	<b>8</b>		<b>\$322.55</b>	<b>324.49</b>	<b>\$324.50</b>	<b>15.60</b>		Increase 0.6%, and applicant required to cover public notice (cost recovery)
<b>2.18.8</b>	Acknowledgement, Undertaking & Indemnification			\$63.85	64.23	\$64.25	0.00		
<b>2.18.9</b>	Site Plan Agreement	3		\$1,034.10	1,040.30	\$1,040.30	18.60		
	2.18.9.1 Amendment to Site Plan Agreement			\$322.55	324.49	\$324.50	0.00		
<b>2.18.10</b>	Request for Property Information	32		\$64.50	64.89	\$64.90	12.80		
<b>2.18.11</b>	Encroachment Agreement or other land use agreement not listed elsewhere			\$387.00	389.32	\$389.30	0.00		
<b>2.18.12</b>	Validation of Title / Power of Sale			\$322.50	324.44	\$324.45	0.00		
<b>2.18.13</b>	Reschedule Public Meeting (at applicant's request) all planning applications			\$322.50	324.44	\$324.45	0.00		
<b>2.18.14</b>	Deeming By-Law (applies to second and successive lot)	4		\$64.50	64.89	\$64.90	1.60		
			Cost Recovery Basis	Cost Recovery Basis					
<b>2.18.15</b>	Land Titles, Ontario Municipal Board, Planner's Fees, if applicable, excessive staff time							66.91	
<b>2.18.16</b>			Cost Recovery Basis	Cost Recovery Basis					New Fee in 2017 Recommendation by Town Lawyer
<b>2.18.17</b>	Solicitor Fees incurred by the Municipality related to any Planning matter within Section 2.18		10% of applicable fee	10% of applicable fee					
	Pre-consultation fee pertaining to 2.18.1, 2.18.2, 2.18.3, 2.18.4, 2.18.5								
	"applied to applicable fee as noted upon receipt of completed application"								
<b>2.18.18</b>	Assign Property Address	2		\$64.50	64.89	\$64.90	0.80		
<b>2.19</b>	Daily Impoundment Fee for vehicles, trailers, boats etc...			\$101.70	102.31	\$102.30	0.00		per day per unit

Date: November 23, 2020

Report To: Mayor & Council

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Perry Family Zoning Change Request – Fifth Street East

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When the Town of Fort Frances conducted their most recent zoning by-law update in 2013/2014, some properties within the Town of Fort Frances had their zoning designations changed. A block of residential properties on the southwest corner of Portage Avenue and Fifth Street East were changed from Residential to Enterprise (Enterprise being a form of commercial use). Upon investigation it was found that this change was due to consultation with the CN Railway (see attached correspondence from zoning by-law consultant). The allowable permitted uses within the Enterprise Zone can be seen below:

#### **4.10 ENTERPRISE (E) ZONE**

No **person** shall within the Enterprise (E) **Zone**, **use** any land or erect, alter or **use** any building or **structure** except in accordance with the following:

##### **4.10.1 Permitted Uses**

- a) bank or financial institution
- b) building supply and lumber outlet
- c) car wash
- d) clinic
- e) commercial greenhouse/nursery including retail
- f) convenience store
- g) equipment sales/rental establishment
- h) gas bar
- i) hotel
- j) laboratory
- k) laundromat
- l) motel
- m) motor vehicle service station
- n) motor vehicle parts and accessory sales
- o) motor vehicle sales or rental
- p) office
- q) personal services establishment
- r) recreation or fitness establishment
- s) recreational vehicle sales and service operation
- t) research and development establishment
- u) restaurant
- v) retail store (minimum floor area of 500 m<sup>2</sup>)
- w) tavern
- x) self-storage facility
- y) work/service shop
- z) veterinary hospital
- aa) uses that legally existed as of the date of passing of this By-law
- bb) microbrewery<sup>1</sup>
- cc) nanobrewery<sup>1</sup>

In discussion with the zoning by-law consultant it was determined that the inclusion of 4.10.1.aa being uses that legally existed as of the date of passing this by-law permits the residential uses to continue while creating opportunity for a number of commercial uses.

The following table provides a comparison of the regulations governing the permitted uses between the Residential Type One (R1) zone, Enterprise Zone (E) and the General Commercial (C2) zone.

	Residential Type One (R1)	Enterprise (E)	General Commercial (C2)
Minimum Lot Area	460 m <sup>2</sup>	930 m <sup>2</sup> with municipal sewage service	230 m <sup>2</sup>
Minimum Lot Frontage	15 m	23 m	7.5 m
Minimum Front Yard	7.5 m	7.5 m	Nil
Minimum Interior Side Yard	1.5 m	6.0 m	Nil
Minimum Exterior Side Yard	3.0 m	10.0 m	Nil
Minimum Rear Yard	7.5 m	7.5 m	4.5 m
Maximum Lot Coverage	40%	30%	75%
Minimum Landscaped Open Space	20%	20%	20%
Maximum Height of Building	12 m	12 m	15 m
Minimum Floor Area	79 m <sup>2</sup>	Not defined	Not defined

Given that the current properties are zoned Enterprise, based information from the Town's GIS system, most of which do not meet the minimum/maximum requirements as shown in the table above for the Enterprise zone. It should be noted that yard setbacks, lot coverage and landscaped space cannot be determined without an appropriate survey.

Mayor and Council of the Town of Fort Frances at the time had passed and accepted zoning by-law 03/14, and in doing so created legal non-complying lots, buildings and structures. Section 3.17 of zoning by-law 03/14 sets out the standards for legal non-complying lots, buildings and structures as seen below:

### 3.17 NON-COMPLYING LOTS, BUILDINGS AND STRUCTURES

Where a building or structure is located on a lot having less than the minimum frontage and/or lot area, and/or having less than the minimum setback and/or side yard and/or rear yard required by this By-law, the said building or structure may be enlarged, reconstructed, repaired and/or renovated provided that:

- a) the enlargement, reconstruction, repair and/or renovation does not further reduce a front yard, and/or side yard and/or rear yard and/or lot coverage less than the minimum required by this By-law;
- b) the building or structure is being used for a purpose permissible within the zone in which it is located; and,
- c) all other applicable Zone Provisions of this By-law are complied with.

Nothing in this By-law shall apply to prevent the reconstruction of any permitted building which is accidentally damaged or destroyed by causes beyond the control of the owner. Such permitted building may be reconstructed in accordance with the previously existing standards, even if such did not conform with one or more of the provisions of this By-law, but the non-compliance may not be further increased provided that the reconstruction occurs within 12 months of the damage being done.

Where a lot, having a lesser lot area and/or lot frontage than required herein, existed on the date of passing of this By-law, or where such a lot is created by a public authority such smaller lot may be used and a permitted building or structure, may be erected, altered and/or used on such smaller lot provided that all other applicable Zone Provisions of this By-law are complied with. All vacant islands and existing vacant lots of record on islands must have an area of at least 0.5 ha above the normal or controlled high water mark.

A lot which has been increased in size following the passage of this By-law may also be used in accordance with this provision and the resultant lot shall be deemed to comply with all of the provisions of this By-law and all zone provisions applicable to any existing building on the benefiting lot shall be deemed to comply with the provisions of this By-law.

Based on the information found through research, the request to change the entire block to General Commercial (C2) is not believed to be an appropriate land use for the entire block of properties nor an individual property due to the following:

- Concerns over yard setbacks
- Concerns over lot coverage
- Creation of legal non-conforming uses which could not be expanded (i.e. residential could not be added onto)

#### To Summarize:

- The properties in question are currently zoned Enterprise
- The pre-existing use as single family dwellings is permitted as per 4.10.1.aa
- The other permitted uses in the Enterprise zone are permitted as per 4.10
- The subject lands are considered legal non-complying
- The said legal non-complying building or structure may be enlarged, reconstructed, repaired and/or renovated provided that:
  - o the enlargement, reconstruction, repair and/or renovation does not further reduce a front yard, and/or side yard and/or rear yard and/or lot coverage less than the minimum required by By-law 03/14;

- the building or structure is being used for a purpose permissible within the zone in which it is located; and,
- all other applicable Zone Provisions of By-law 03/14 are complied with.

This matter was considered at the November 16, 2020 session of the Planning and Development Executive Committee where recommendation was agreed to receive the letter submitted by Ken Perry, Ken Perry Jr. and Megan Perry with thanks, and that the zoning for the subject lands remain as is.

Respectfully submitted

A handwritten signature in black ink, appearing to read 'Cody Vangel', with a stylized flourish at the end.

Cody Vangel, EIT  
Chief Building Official & Municipal Planner

**Council approval of this report will** agree with the recommendation of the Planning and Development Executive Committee to receive the letter submitted by Ken Perry, Ken Perry Jr. and Megan Perry with thanks, and that the zoning for the subject lands remain as is.

Jan 28,2020

From: Greg Hynde. [ghynde@me.com](mailto:ghynde@me.com)

Subject: Town of Fort Francis Zoning By-law 03/14  
Enterprise Zone

To: Cody Vangel [cvangel@fortfrances.ca](mailto:cvangel@fortfrances.ca)  
C.B.O. & Municipal Planner

Hi Cody

Further to your enquire of Jan15/20 and our discussions of Jan 28/20  
the following clarification is provided.

The Enterprise Zone was used in this section of Town to address the  
CNR position of no residential development within a certain distance  
of the ROW through Town.

Instead of creating legal non conforming uses in proximity to ROW which would have  
prevented the home owners from rebuilding, adding additions to their dwellings and  
impacting the refinancing of their properties - the Town decided to include existing  
uses as a permitted use in the Enterprise Zone.

A set of regulations (Section 4.10.2) for new builds and additions was included to  
regulate new development.

I trust the above provides the clarification you require.

Regards

Greg Hynde RPP

Nothing in this By-law shall prevent the strengthening or restoration to a safe condition of any **existing**, legal **non-conforming building** or **structure** or part thereof, provided that the strengthening or restoration does not increase the **building** height, size or volume or change the **existing**, lawful **use** of such **existing building** or **structure** unless these changes are necessary to provide for floodproofing of the **building**.

The provisions of this By-law shall not apply to prevent the **erection** or **use**, for a purpose prohibited by this By-law, of any **building** or **structure**, the plans for which have, prior to the date of passing of this By-law, been approved by the **Municipality**, so long as the **building** or **structure**, when **erected**, is used and continues to be used for the purpose for which it was **erected**.

### 3.17 NON-COMPLYING LOTS, BUILDINGS AND STRUCTURES

Where a **building** or **structure** is located on a **lot** having less than the minimum **frontage** and/or **lot area**, and/or having less than the minimum **setback** and/or **side yard** and/or **rear yard** required by this By-law, the said **building** or **structure** may be enlarged, reconstructed, repaired and/or renovated provided that:

- a) the enlargement, reconstruction, repair and/or renovation does not further reduce a **front yard**, and/or **side yard** and/or **rear yard** and/or **lot coverage** less than the minimum required by this By-law;
- b) the **building** or **structure** is being used for a purpose permissible within the **zone** in which it is located; and,
- c) all other applicable **Zone Provisions** of this By-law are complied with.

Nothing in this By-law shall apply to prevent the reconstruction of any permitted **building** which is accidentally damaged or destroyed by causes beyond the control of the owner. Such permitted **building** may be reconstructed in accordance with the previously **existing** standards, even if such did not conform with one or more of the provisions of this By-law, but the non-compliance may not be further increased provided that the reconstruction occurs within 12 months of the damage being done.

Where a **lot**, having a lesser **lot area** and/or **lot frontage** than required herein, existed on the date of passing of this By-law, or where such a **lot** is created by a **public authority** such smaller **lot** may be used and a permitted **building** or **structure**, may be **erected**, altered and/or used on such smaller **lot** provided that all other applicable **Zone Provisions** of this **By-law** are complied with. All vacant islands and **existing** vacant **lots** of record on islands must have an area of at least 0.5 ha above the normal or controlled high water mark.

A **lot** which has been increased in size following the passage of this By-law may also be used in accordance with this provision and the resultant **lot** shall be deemed to comply with all of the provisions of this By-law and all zone provisions applicable to any existing building on the benefiting **lot** shall be deemed to comply with the provisions of this By-law.

**4.4 RESIDENTIAL TYPE ONE (R1) ZONE**

No **person** shall within a Residential Type One (R1) **Zone**, **use** any land or **erect**, alter or **use** any **building** or **structure** except in accordance with the following:

**4.4.1 Permitted Uses**

- a) single detached dwelling
- b) home occupation
- c) group home
- d) community garden

**4.4.2 Regulations for Permitted Uses**

- |   |                    |
|---|--------------------|
| a) Minimum <b>Lot Area</b>              | 460 m <sup>2</sup> |
| b) Minimum <b>Lot Frontage</b>          | 15 m               |
| c) Minimum Yard Requirements            |                    |
| Front Yard                              | 7.5 m              |
| Interior Side Yard                      | 1.5 m              |
| Exterior Side Yard                      | 3.0 m              |
| Rear Yard                               | 7.5 m              |
| d) Maximum <b>Lot Coverage</b>          | 40%                |
| e) Minimum <b>Landscaped Open Space</b> | 20%                |
| f) Maximum Height of Building           | 12 m               |
| g) Minimum Floor Area                   | 79 m <sup>2</sup>  |

## 4.9 GENERAL COMMERCIAL (C2) ZONE

No **person** shall within a General Commercial (C2) **Zone**, **use** any land or **erect**, alter or **use** any **building** or **structure** except in accordance with the following:

### 4.9.1 Permitted Uses

- a) accessory dwelling units on a floor above the **first storey** and/or on the first floor behind the commercial use<sup>1</sup>
- b) assembly hall
- c) bank or financial institution
- d) clinic
- e) community health and resource centre
- f) crisis centre
- g) day nursery
- h) funeral home
- i) gas bar
- j) hotel
- k) laundromat
- l) motel
- m) offices
- n) parking lot
- o) personal services establishment
- p) post office
- q) private club
- r) recreation or fitness establishment
- s) restaurant
- t) retail store
- u) tavern
- v) taxi or bus depot
- w) work/service shop
- x) microbrewery<sup>2</sup>
- y) nanobrewery<sup>2</sup>

### 4.9.2 Regulations for Permitted Uses

- |                                     |                    |
|-------------------------------------|--------------------|
| a) Minimum <b>Lot Area</b>          | 230 m <sup>2</sup> |
| b) Minimum <b>Lot Frontage</b>      | 7.5 m              |
| c) Minimum <b>Yard</b> Requirements |                    |
| <b>Front Yard</b>                   | nil                |
| <b>Interior Side Yard</b>           | nil                |
| <b>Exterior Side Yard</b>           | nil                |
| <b>Rear Yard</b>                    | 4.5 m              |
| d) Maximum <b>Lot Coverage</b>      | 75%                |

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<sup>1</sup> Amendment May 9, 2016 to clarify accessory residential units in C2 Zone

<sup>2</sup> Amended February 6, 2020

- e) Minimum **Landscaped Open Space** 20%  
in any yard abutting a residential zone a planting strip shall be required
- f) Maximum **Height of Building** 15 metres

#### 4.10 ENTERPRISE (E) ZONE

No **person** shall within the Enterprise (E) **Zone**, **use** any land or erect, alter or **use** any building or **structure** except in accordance with the following:

##### 4.10.1 Permitted Uses

- a) bank or financial institution
- b) building supply and lumber outlet
- c) car wash
- d) clinic
- e) commercial greenhouse/nursery including retail
- f) convenience store
- g) equipment sales/rental establishment
- h) gas bar
- i) hotel
- j) laboratory
- k) laundromat
- l) motel
- m) motor vehicle service station
- n) motor vehicle parts and accessory sales
- o) motor vehicle sales or rental
- p) office
- q) personal services establishment
- r) recreation or fitness establishment
- s) recreational vehicle sales and service operation
- t) research and development establishment
- u) restaurant
- v) retail store (minimum floor area of 500 m<sup>2</sup>)
- w) tavern
- x) self-storage facility
- y) work/service shop
- z) veterinary hospital
- aa) uses that legally existed as of the date of passing of this By-law
- bb) microbrewery<sup>1</sup>
- cc) nanobrewery<sup>1</sup>

<sup>1</sup> Amended February 6, 2020

##### 4.10.2 Regulations for Permitted Uses

- a) Minimum **Lot Area**
  - without municipal sewage services 4,000 m<sup>2</sup>
  - with municipal sewage services 930 m<sup>2</sup>
- b) Minimum **Lot Frontage** 23 m
- c) Minimum **Yard Requirements**
  - Front Yard** 7.5 m
  - Interior Side Yard** 6 m
  - Exterior Side Yard** 10 m
  - Rear Yard** 7.5 m

- d) Maximum **Lot Coverage** 30%
- e) Minimum **Landscaped Open Space** 20%

in any yard abutting a residential zone a **planting strip** shall be required.

- f) Maximum **Height of Building** 12 m

November 16, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: 2021 Community Service User Fees Schedule**

---

Attached is the Community Services User fee schedule proposed for 2021. The presented fee changes have the approved .6% increase to the current 2020 user fee schedule.

There is one exception to the increase, and this is to the Sorting Gap Marina dock slip rental as shown below:

**6.11.1** Sorting Gap - Slip Rental - Per Season

2020	2021
\$422.79	\$510.00

The proposed increase to this line is to bring the cost closer to the other docking options in the area and closer to other Municipalities. We have traditionally been significantly less expensive than other options and increasing our rate will help us move toward providing better docking, surveillance, and breakwater for these slips.

**Recommendation**

The Community Service Division recommends to Mayor & Council to endorse in principle the attached 2021 user fee schedule as presented with a .6% increase over the 2020 user fees and the increase to the Sorting Gap dock Slip rental price.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

**Council approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the attached 2021 user fee schedule as presented, and to extend the removal of non-resident user fees until such time that an analysis of the non-user fee removal can be performed.**

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

2020

Proposed 2021

6.0 Community Services

6.1 Fort Frances Memorial Arena

6.1.1 Rink Board/In-ice Advertising Rates (Plus HST)

Annual

6.1.1.1	One Rink	428.01	430.58
6.1.1.2	Both Rinks	721.24	725.58
6.1.1.3	In-Ice Advertising	1,074.96	1,081.42
6.1.1.4	Zamboni	1,196.24	1,203.41

-

-

-

6.1.2 Ice Surface Rentals (Plus HST)

Prime Time - Opening to 8:00 A.M. Mon - Fri; 3:30 P.M. to Close. Mon - Fri; Opening to Close Saturday & Sunday

-

6.1.2.1	Youth	103.41	104.03
6.1.2.2	Adult	155.22	156.15

\*Non-Resident rate for hockey and figure skating programs

-

Ice Surface Rentals (Plus HST)

-

Non Prime Time - 8:00 A.M. to 3:30 P.M. Mon - Fri (Excluding Holidays, School Breaks & Tournaments)

-

6.1.2.3	Youth	71.64	72.08
6.1.2.4	Adult	109.82	110.49

6.1.3 Summer Ice (Plus HST)

-

6.1.3.1	Youth	124.29	125.05
6.1.3.2	Adult	185.97	187.08

6.1.4 Tournament (Plus HST)

-

6.1.4.1	Youth	122.83	123.59
6.1.4.2	Adult	168.32	169.34

-

-

-

6.2 Pool/Fitness Centre - Memberships

6.2.1 Adult (Plus HST)

6.2.1.1	Annual	516.42	519.56
6.2.1.2	Six Months	335.71	337.74
6.2.1.3	Three Months	181.95	183.05
6.2.1.4	One Month	78.76	79.20
6.2.1.5	Daily	7.52	7.57

6.2.2 Student

-

6.2.2.1	Annual	256.68	258.20
6.2.2.2	Six Months	173.43	174.50
6.2.2.3	Three Months	93.01	93.60
6.2.2.4	One Month	54.47	54.80
6.2.2.5	Daily	5.84	5.90

6.2.3 Child

-

6.2.3.1	Annual	81.55	82.05
6.2.3.2	Daily	4.25	4.30

6.2.4 Family - Annual (Plus HST)

-

6.2.4.1	Adult	516.42	519.56
6.2.4.2	Spouse	430.31	432.87
6.2.4.3	Student	221.28	222.61
6.2.4.4	Child	68.72	69.11

6.2.5 Senior (60 Years of Age or Older) (Plus HST)

-

6.2.5.1	Annual	394.38	396.73
6.2.5.2	Six Month	256.46	258.01
6.2.5.3	Three Month	138.85	139.69
6.2.5.4	One Month	60.18	60.53
6.2.5.5	Daily	5.80	5.84

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

			2020	Proposed 2021
6.2.6	Locker Fees	(Plus HST)		-
6.2.6.1	Locker - 6 Months		46.28	46.55
6.2.6.2	Locker - Annual		69.56	69.96
6.2.6.3	Locker - 3 Months		31.59	31.77
				-
6.3	Pool Rental Rates (Plus HST)			-
6.3.1	Non-Profit Group rate (per hour)		103.67	104.29
6.3.2	6.3.2.1 Swim Club - contracted		75.31	75.75
	6.3.2.2 Additional Hours		88.05	88.59
6.3.3	One Lane		27.83	28.01
6.3.4	Lifeguard		20.84	20.98
6.3.5	6.3.5.1 One Guard Pool Rental		103.67	104.29
	6.3.5.2 Two Guard Pool Rental		124.29	125.05
	6.3.5.3 Three Guard Pool Rental		145.09	145.97
	6.3.5.4 Four Guard Pool Rental		165.71	166.72
	6.3.5.5 Five Guard Pool Rental		188.27	189.38
	6.3.5.6 One Instructor		104.87	105.49
				-
6.4	Swimming Lesson Rates			-
6.4.1	Red Cross Lessons (9)		75.40	75.85
6.4.2	Private Lessons per time		20.70	20.80
6.4.3	Lifesaving		83.05	83.55
6.4.4	Combo Class		85.80	86.30
6.4.5	Bronze Star		88.05	88.60
6.4.6	Bronze Medallion & Emergency First Aid Book		129.20	130.00
6.4.7	Bronze Cross & Standard First Aid		90.65	91.20
6.4.8	National Life Services	Market price		Market price
6.4.9	Board of Education - 10 Lessons		48.95	49.25
6.4.10	Aquafit & Aerobics (Per Class) (Plus HST)		5.84	5.90
6.4.11	Senior Aquafit & Aerobics (Plus HST)		4.87	4.90
				-
6.5	Auditorium (Plus HST)			-
6.5.1	Base Rate/event		206.95	208.18
6.5.2	Hourly		45.84	46.11
6.5.3	Social/Wedding (incl. Kitchen)		452.43	455.13
6.5.4	Tournament Rate		323.54	325.44
6.5.5	Contracted (72% of Base Rate)		32.92	33.10
6.5.6	Kitchen Rate per Hour		45.80	46.06
				-
6.6	East End Hall (Plus HST)			-
6.6.1	Base Rate		97.39	97.96
6.6.2	Socials/Weddings		212.88	214.16
				-
6.7	MSC Conference Meeting Rooms (Plus HST)			-
6.7.1	Meeting		19.78	19.91
6.7.2	Daily Rate (Tournament/Special Event)		65.53	65.93
				-
6.8	Arena Floors (no Ice) (Plus HST)			-
6.8.1	Ice for Kids (600 people)		645.40	649.29
6.8.2	Ice for Kids (600 people) with Liquor License		850.71	855.79
6.8.3	Ice for Kids (up to 1200 people)		800.31	805.13
6.8.4	Ice for Kids (up to 1200 people) with Liquor License		1,006.81	1,012.83
6.8.5	52 Canadians (up to 600 people)		580.44	583.89
6.8.6	52 Canadians (up to 600 people) with Liquor License		760.93	765.49
6.8.7	52 Canadians (up to 1200 people)		719.25	723.59
6.8.8	52 Canadians (up to 1200 people) with Liquor License		900.00	905.40
6.8.9	Both Floors (up to 1800 people)		1,048.58	1,054.87
6.8.10	Both Floors (up to 1800 people) with Liquor License		1,397.88	1,406.29

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

	2020	Proposed 2021
6.8.11 Both Floors (Maximum Capacity)	1,187.57	1,194.74
6.8.12 Both Floors (Maximum Capacity) with Liquor License	1,536.64	1,545.84
6.8.13 Exercise/short Program- half pad (Regular use contracted rate 72% of listed rate)	58.23	58.63
6.8.14 Exercise/short Program- full pad (Regular use contracted rate 72% of listed rate)	77.57	78.06
		-
6.9 Ball Diamonds / Soccer Fields (Plus HST)		-
6.9.1 Youth Soccer/ Baseball - Half field - Per Team	142.79	143.63
6.9.2 Youth Soccer - Full Field - Per Team	206.50	207.74
6.9.3 Adult Soccer - Per Team	335.71	337.74
6.9.4 Adult Slow Pitch - Per Team	387.26	389.60
6.9.5 Tournament - Youth - Per Team	39.47	39.69
6.9.6 Tournament - Adult - Per Team	51.90	52.21
6.9.7 Fastball	335.71	337.74
		-
6.10 Other Courses and Services		-
6.10.1 Babysitting Course	52.90	53.20
6.10.2 First Aid Course - 8 hour	101.95	102.55
6.10.3 First Aid Course - 13 hour	113.25	113.95
6.10.4 Manual	37.00	37.20
6.10.5 P.A. Day	38.10	38.35
6.10.6 P.A. Day Extra Child	33.45	33.65
6.10.7 Membership Cards Town	10.85	10.90
6.10.8 Recreator Ads - Users	163.20	164.20
6.10.9 Recreator Ads - Non Users	195.80	196.95
6.10.10 Non-resident Fee Winter Programs		-
6.10.11 P Fit Class (High School Program)	16.20	16.30
6.10.12 Ice Paint Machine (Plus HST)	228.85	230.22
6.10.13 Bags of Ice (Plus HST)	2.57	2.66
		-
6.11 Sorting Gap Marina (Plus HST)		-
6.11.1 Sorting Gap - Slip Rental - Per Season	422.79	510.00
6.11.2 River Front - Slip Rental - Per Season	321.24	323.19
6.11.3 Daily (overnight)	10.40	10.44
6.11.4 Weekly	51.59	51.90
6.11.5 Launch Fees: Daily	8.10	8.14
6.11.6 Launch Fees: Seasonal	58.01	58.41
6.11.7 Launch Fees: Commercial	194.47	195.62
		-
6.12 Summer Youth Program		-
6.12.1 Rec-n-Crew		-
6.12.1.1 Week	74.80	75.25
6.12.1.2 each additional child	68.40	68.80
6.12.1.3 early/late supervision 1st child	32.90	33.10
6.12.1.4 early/late supervision additional child	24.70	24.85
6.12.1.5 Extra Supervision - difficult child	32.90	33.10
6.12.1.6 Four Weeks	264.90	266.50
6.12.1.7 each additional child	258.20	259.75
6.12.1.8 Sunny Cove 3 nights 4 days camp	167.30	168.30
6.12.1.9 each additional child	147.15	148.05
6.12.1.10 5 day camp	127.80	128.55
6.12.1.11 each additional child	121.65	122.40
6.12.1.12 4 day camp	88.80	89.35
6.12.1.13 each additional child	82.70	83.20
		-

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
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6.13 Townshend Theatre - (Plus HST)

				2020	Proposed 2021	
6.13.1	Town Recreation Program				-	
6.13.1.1	Set up & Rehearsal	N/C			N/C	
6.13.1.2	First show in Run	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.1.3	Second show same Day	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.1.4	Next show same Run	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.1.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.1.6	*Cafeteria Rental with Performance	N/C			N/C	
6.13.2	Board of Education				-	
6.13.2.1	Set up & Rehearsal	N/C			N/C	
6.13.2.2	First show in Run	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.2.3	Second show same Day	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.2.4	Next show same Run	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.2.5	Weekly Rate - Sunday to Sunday 6:00 p.m.	N/C		+ \$1.50 Surtax	N/C	+ \$1.50 Surtax
6.13.2.6	*Cafeteria Rental with Performance	N/C			N/C	
6.13.3	Community Theatre				-	
6.13.3.1	Set up & Rehearsal - 7 hours		153.76		154.69	
6.13.3.2	First show in Run - 7 hours		301.68	+ \$1.50 Surtax	303.54	+ \$1.50 Surtax
6.13.3.3	Second show same Day - 12 hours		495.31	+ \$1.50 Surtax	498.27	+ \$1.50 Surtax
6.13.3.4	Next show same Run - 7 hours		301.68	+ \$1.50 Surtax	303.54	+ \$1.50 Surtax
6.13.3.5	Weekly Rate - Sunday to Sunday 6:00 p.m.		1,223.98	+ \$1.50 Surtax	1,231.32	+ \$1.50 Surtax
6.13.3.6	**Cafeteria Rental with Performance		113.85		114.51	
6.13.3.7	**Cafeteria Rental with Performance - Alcohol served		227.79		229.16	
6.13.4	Community Use - Religious Groups, Charitable Non-Profit, Music Festivals				-	
6.13.4.1	Set up & Rehearsal - 7 hours		153.76		154.69	
6.13.4.2	First show in Run - 7 hours		301.68	+ \$1.50 Surtax	303.54	+ \$1.50 Surtax
6.13.4.3	Second show same Day - 12 hours		495.31	+ \$1.50 Surtax	498.27	+ \$1.50 Surtax
6.13.4.4	Next show same Run - 7 hours		301.68	+ \$1.50 Surtax	303.54	+ \$1.50 Surtax
6.13.4.5	Weekly Rate - Sunday to Sunday 6:00 p.m.		1,223.98	+ \$1.50 Surtax	1,231.32	+ \$1.50 Surtax
6.13.4.6	**Cafeteria Rental with Performance		113.85		114.51	
	**Cafeteria Rental with Performance - Alcohol served		227.79		229.16	
6.13.5	Commercial Use - Business, Dance Schools, Corporations, Political Rallies				-	
6.13.5.1	Set up & Rehearsal - 7 hours		227.79		229.16	
6.13.5.2	First show in Run - 7 hours		455.40	+ \$1.50 Surtax	458.14	+ \$1.50 Surtax
6.13.5.3	Second show same Day - 12 hours		711.68	+ \$1.50 Surtax	715.93	+ \$1.50 Surtax
6.13.5.4	Next show same Run - 7 hours		455.40	+ \$1.50 Surtax	458.14	+ \$1.50 Surtax
6.13.6	Tech Fee				-	
6.13.6.1	Tech Fee (0 - 3 hours event)		53.72		54.02	
6.13.6.2	Tech Fee (3 - 8 hours event)		80.62		81.10	
6.13.6.3	Tech Fee (8+ hours event)		107.52		108.19	
6.13.6.4	Tech Weekend Fee (Hourly Rate plus 1hr before and 1hr after event time)		43.01		43.28	

TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

6.15 Fort Frances Museum

6.15.1	Research	
6.15.1.1	Access	10.30
6.15.1.2	Staff - initial inquiry	16.70
6.15.1.3	Additional time	41.65 per hour
6.15.2	Duplication	
6.15.2.1	Handling	5.75
6.15.2.2	Copying	0.65 per sheet
6.15.2.3	Digital copy	8.85
6.15.2.4	Copy right fee for commercial uses - Photographing Artefacts	41.95
6.15.3	Admission Victoria Day to Thanksgiving (Peak Season)	
6.15.3.1	Special Events - Adult (Plus HST)	4.42
6.15.3.2	Senior/Under 12 Fee	3.54
6.15.3.3	Maximum Family Fee	13.27
6.15.4	Rental (Plus HST)	
6.15.4.1	Per Day	29.29
6.15.4.2	Per Evening	17.70
6.15.4.3	Court Yard	17.70

6.16 Sunny Cove Camp - May 1 (Plus HST)

6.16.1	6.16.1.1	Daytime	608.72
	6.16.1.2	Overnight	1,099.16
	6.16.1.3	Meeting - Half day	81.59
	6.16.1.4	Meeting - Full Day	136.02

6.17 Sister Kennedy Centre

6.17.1	Facility Rental Fee (Plus HST)	43.54
6.17.2	Fitness Class- 1 day/week	10.40
6.17.3	Fitness Class- 2 days/week	20.84

6.18 Rainy Lake Market Square (Plus HST)

6.18.1	Private events fenced in- by reservation- Invitation only- No public-not ticketed (eg. Weddings, social gatherings) *Please note that in 2020 council waived these fee's due to COVID 19 and this will continue until restrictions are lifted	452.43
	For profit- by reservation (eg. Trade shows, car shows)	
6.19.1	Casual use- no reservations (eg. Birthday parties and gatherings where the facility remains open to the public)	-
	Non-profit- by reservation (eg. Fenced in ticketed events for community groups and charities)	

Proposed 2021
-
-
10.35
16.80
41.90
-
5.80
0.65
8.90
42.20
-
4.47
3.54
13.36
-
29.47
17.79
17.79
-
-
N/A
N/A
N/A
N/A
-
-
43.80
10.44
20.98
-
-
455.13
-
-
-

November 18, 2020

Report To: Community Services Executive Committee

From: Aaron Bisson, Recreation and Culture Manager

**RE: Memorial Sports Center Expansion Grant Update**

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The Town has a grant application in final stages for the Investing in Canada Infrastructure Program Grant which was to help with an expansion to the Memorial Sports Centre. This grant was applied for to help deal with some limitations we have at the MSC due to not having enough space for our current membership, and issues we are having with existing infrastructure.

Early on in the project the Federal Government expressed they would not be on board with the expansion project so that left two potential funding agencies for this expansion. The two potential funding agencies were the Investing in Canada Infrastructure Program Grant, and the Trillium foundation. We were just informed that Trillium is not going to be funding any projects like this for a while so that left our only funding source as the ICIP grant. The Town was asking for ICIP to potentially support the project to 79.3% of the costs. In conversation with a representative from the ICIP we were told that the maximum they would fund would be 50% of the project. The other information provided was that this group would not fund a project if there were no other funding agencies that would contribute to the project.

Knowing now that the chance of being successful under the ICIP grant process is extremely low due to the other funding groups backing out, the Town should pull the application from consideration and wait until a new round of programs are announced. Doing this will allow us to try and ensure this project fits under one or more of the priorities of the funding agencies. If we do not pull our application and it is rejected, we would not be able to apply for a similar project in the future.

**Recommendation**

The Community Service Division recommends to Mayor & Council to endorse the removal of the Town of Fort Frances's grant application to the Investing in Canada Infrastructure Program Grant process and look for future opportunities to help fund the Memorial Sports Centre Expansion Project.

Respectfully Submitted,

Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Community Services Executive Committee to endorse the removal of the Town of Fort Frances's ICIP Grant Application from consideration.</b></p>
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November 18, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: ESRI Small Local Government Enterprise License Agreement (ELA) Renewal**

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Over the last number of years, the Town of Fort Frances has benefitted from an enterprise license agreement with Environmental Systems Research Institute Inc. (ESRI Canada) to provide GIS Software licensing for our desktop applications as well as web GIS.

Attached you will find a copy of a report from Ms. Trish Law, GIS Expert outlining the specifics of the renewal and historical information on past ELA Agreements. Under this agreement, the Annual cost for this software is \$18,340 in 2021, \$18,670 for 2022 and \$19,050 in 2023, or \$56,060 over the three-year term of the agreement for unlimited users. The costs are shared among Public Works, Water, Sewer, Fire, Planning and Development and Fort Frances Power Corporation annually.

It is recommended that Council renew the Enterprise License Agreement with Environmental Systems Research Institute Inc. for a three-year term commencing January 31, 2021 for a total cost of \$56,060.00 and further that a by-law be passed authorizing the Mayor and Clerk to sign the agreement on behalf of the organization.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will ensure that Council renew the Enterprise License Agreement with Environmental Systems Research Institute Inc. for a three-year term commencing January 31, 2021 for a total cost of \$56,060.00 and further that a by-law be passed authorizing the Mayor and Clerk to sign the agreement on behalf of the organization.**

2018Jan ESRI ELA Renewal

November 9, 2020.

Report To: Travis Rob, Operations and Facilities Manager

From: Trisha Law, GIS Expert

**SUBJECT: ESRI Small Local Government Enterprise License Agreement (ELA)**

The Town of Fort Frances currently has Small Local Government Enterprise License Agreement (ELA) with Environmental Systems Research Institute Inc and ESRI Canada for the use and licensing of our current GIS and web-GIS software. This license agreement has been in place since December 8, 2008 (By-Law 64/08), renewed on January 12, 2015 (By-Law 03/15) and most currently renewed on January 8, 2018 (By-Law 04/18) and is set to expire on January 31, 2021.

Under the existing ELA, the Town has been granted access to an unlimited number of licenses for the use of the desktop GIS (ArcMap) and extensions, Enterprise server software and extensions, and web-GIS software, all which would need to be purchased separately if the ELA were not in place. With the renewal this would not change. The ELA is a firm three-year agreement, with a total 3-year cost of \$56,060.00, payable in three installments: \$18,340.00 Year 1 - 2021, \$18,670.00 Year 2- 2022 and \$19,050.00 Year 3 – 2023. This cost is to be divided amongst the following departments: Public Works (including Water/Sewer works), Planning and Development, Fire and the Fort Frances Power Corporation.

Based on the current usage of the GIS database and mapping the Town currently has in place, it is my recommendation that the ELA be re-signed by the Town.

To ensure uninterrupted access to the current GIS software and licenses, the ELA renewal must be signed and returned to ESRI Canada by the middle of January 2021

Respectively Submitted,



Trisha Law, BSc. (Geography), MGIS  
GIS Expert

November 18, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: Purchase of New Wheel Loader and Implements**

---

The Town of Fort Frances has requested quotations for the replacement of one of the loaders for Public Works. This purchase is being completed under the LAS Group Purchasing program similar to the Sand Truck. See attached report from Mr. Milt Strachan, Transportation Superintendent outlining the received quotations.

With the better pricing received through this program the intent was to investigate the possibility of getting a side dump bucket for this piece of equipment within the budget allocation as this was an item cut out of the 2020 Capital Budget. The pricing for the side dump bucket was \$30,600.00 plus applicable taxes, with this cost, the intent is to bring forward this item again to the 2021 Capital Budget deliberations for consideration.

It is the recommendation of the Operations and Facilities Executive Committee to purchase a new John Deere 624L wheel loader at a total cost of \$260,336.00.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to purchase a new John Deere 624L wheel loader at a total cost of \$260,336.00.**

2020Nov18 Wheel Loader Purchase.docx

November 4, 2020

Report To: Travis Rob, Manager of Operations and Facilities

From: Milt Strachan, Transportation Superintendent

**RE: Purchase of New Front End Wheeled Loader**

The Town reached out to suppliers under the LAS Group Purchasing program for the purchase of a new Front End Loader. Because the tendering has already been completed by LAS a full tender did not have to be prepared for this purchase, however some specifications specific to the Town of Fort Frances's requirements were provided to both Bidders. Appropriate wording has not yet been included in our procurement policy as this policy is currently under review by Administration. Therefore, in accordance with the Administration report dated April 8, 2020, a report is being brought forward to document the purchase. Toromont Cat (Caterpillar) and Brandt Equipment (John Deere) were sent a spec by which to price us a Front End Wheeled Loader including the trade in of our 2006 Caterpillar IT38G Front End Wheeled Loader.

The prices are shown below.

Firm	New Loader Price	Trade In value	Subtotal	Town's portion HST	Total Price	Delivery
John Deere	\$309,000.00	-\$44,000.00	\$265,000.00	\$4,664.00	\$260,336.00	90 Days
Cat 938M	\$309,000.00	-\$43,700.00	\$265,300.00	\$4,669.28	\$260,630.72	120 Days
Cat 950GC	\$314,500.00	-\$43,700.00	\$270,800.00	\$4,766.08	\$266,033.92	120 Days

The 2020 Capital budget allocation for this purchase is \$290,000.00 so the John Deere Loader and both the Caterpillar Loaders are within budget allocation. All three of the Loaders meet or exceed the required specifications. The Caterpillar 950GC is about 6000 lbs. over the weight in the specifications and is too big of a loader for what we need as well as being the highest priced of the three. The John Deere 624L and the Caterpillar 938M are very close in all specifications and performance. The John Deere does hold a slight edge in horsepower.

I consider the service we get as a huge part of a contract and out of many years of experience with both dealers I can confirm that the service we get from John Deere is second to none. We have been put on the back burners by Cat on several occasions where bigger companies have taken priority and have had to pay travel expenses to get a technician to our shop even when it was warranty work. Both Companies make a great product.

It is my recommendation that the Town of Fort Frances purchases the John Deere 624L at a total cost of \$260,336.00.

Respectfully Submitted,



Milt Strachan,  
Transportation Superintendent,  
Town of Fort Frances

November 18, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

**RE: 2021 Operations and Facilities Division User Fees & Charges**

---

Please find attached spreadsheets outlining the proposed 2021 user fees and charges for the Operations & Facilities Division. The 2019 rates were increased by 0.6% across the board with a few exceptions.

The exceptions are as follows and are shown highlighted in “green” on the spreadsheets;

1. No change to the environmental fee from \$5.00 set in 2017 or the price of bag tags for 2021
2. Landfill minimum charge for the landfill remains the same as 2020 at \$18.00
3. Increase in the landing fees for Medivac flights to \$275.00 plus HST in accordance with other area airports.
4. The minimum charge for providing services to unplug a blockage in a sanitary sewer service line were rounded to the fifty cents.
5. No change to the per square inch cost for monument foundations proposed for 2020
6. The camping fees at the Point Park were rounded up to the nearest 50 cents including all applicable taxes;
7. All fees are rounded to the nearest \$0.05 or \$0.10

The Cemetery Price list will be reviewed and approved at the same time as reviewing all of the other user fees and charges for the Operations & Facilities Division. The 2021 Cemetery Price List doesn't have to be approved by the Ministry of Consumer Services.

The forecasted increase in revenue is as follows for the Operations & Facilities Division;

Rate Increase	0.6% & adjustments
Public Works	\$ 540.60
Waste Management System	\$ 2,694.60
Parks	\$ 192.27
Cemetery Charges	\$ 996.14
Airport	\$25,741.37
Total	<b>\$26,043.23</b>

Water and Sewer fees will be reviewed before the end of 2020 and will be set prior to the first billing cycle in 2021.

The Operations & Facilities Executive Committee recommends the following:

- 1) That Council endorses the 2021 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 0.6% with a few exceptions where the rate increase is other than 0.6% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1<sup>st</sup>, 2021.
- 2) That Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 0.6% and that it will go into effect on January 1st, 2021.

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that**

- 1) Council endorses the 2021 proposed user fees and charges for the Operations & Facilities Division in principle with an increase of 0.6% with a few exceptions where the rate increase is other than 0.6% as outlined on the attached spreadsheets and that a by-law be prepared prior to January 1<sup>st</sup>, 2021.**
- 2) Council endorses the proposed Cemetery Price List as outlined on the attached spreadsheet in principle with an increase of 0.6% and that it will go into effect on January 1st, 2021.**

2020Nov18 2021 O&F User Fees and Charges.docx

Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges							
PUBLIC WORKS - Updated on November 9, 2020 - effective January 1st, 2021							
Description	Units	# of Units	2018	2019	2020	2021	Increase Revenue
			2017+1.5%	2018 + 2.6%	2019 + 1.7	2020 + 0.6	2020+0.6%
Private Work							
Labour							
Labour billed on hourly rate - regular hours	Hours	140	\$43.25	\$44.35	\$45.10	\$45.35	\$35.00
Overtime Labour Rate			\$64.85	\$66.55	\$67.70	\$68.10	
Double Time Labour Rate (Statutory Holidays)			\$86.45	\$88.70	\$90.20	\$90.75	
Non-Residential Labour Rate			listed rate+ 25%	listed rate+ 25%	listed rate+ 25%	listed rate+ 25%	
Vehicle Rates							
Non-residential equipment & vehicle rates			listed rate+ 25%	listed rate+ 25%	listed rate+ 25%	listed rate+ 25%	
All 1/2 tons, 3/4 tons, crew cabs, compacts & van	Hours	29	\$22.50	\$23.10	\$23.50	\$23.65	\$4.35
V109 - Sand Truck			\$84.00	\$86.20	\$87.65	\$88.20	
V110 - Dump/Plow Truck			\$38.70	\$39.70	\$40.35	\$40.60	
V115 - Sander/Plow Truck			\$93.75	\$96.20	\$97.85	\$98.45	
V122 - Tandem Truck		18	\$84.00	\$86.20	\$87.65	\$88.20	\$9.90
V121 - Tandem Truck		19	\$84.00	\$86.20	\$87.65	\$88.20	\$10.45
Equipment Rates							
E205 & E207 Graders	Hours						
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Machine with wing			\$71.00	\$72.85	\$74.10	\$74.55	
Total per hour per grader			\$114.25	\$117.20	\$119.20	\$119.90	
E206 - Vacuum/Pressure Truck							
a) Labour - 2 men			\$86.50	\$88.75	\$90.25	\$90.70	
b) Truck			\$156.05	\$160.10	\$162.80	\$163.80	
Total per hour		24	\$242.55	\$248.85	\$253.10	\$254.50	\$33.60
E305 - Sidewalk machine c/w any attachment							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment with bucket			\$62.95	\$64.60	\$65.70	\$66.10	
Total per hour		8	\$106.20	\$108.95	\$110.80	\$111.45	\$5.20
E309 - Hyundai Backhoe							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment with bucket			\$87.10	\$89.35	\$90.85	\$91.40	
Total per hour		4	\$130.35	\$133.75	\$136.00	\$136.75	\$3.00
E313 - Large Snow Blower & Loader							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$90.25	\$92.60	\$94.15	\$94.70	
Total per hour			\$133.50	\$136.95	\$139.30	\$140.05	
E318 - Cat 930H Loader							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$53.95	\$55.35	\$56.30	\$56.65	
Total per hour		4	\$97.20	\$99.75	\$101.45	\$102.00	\$2.20
E315 - Loader Bobcat							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment with attachments			\$49.35	\$50.65	\$51.50	\$51.80	
Total per hour			\$92.60	\$95.00	\$96.60	\$97.15	
E317 - IT38 Cat Loader							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$54.70	\$56.10	\$57.05	\$57.40	
Total per hour		4	\$97.95	\$100.50	\$102.20	\$102.75	\$2.20
E321 - Loader/Backhoe							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$46.70	\$47.90	\$48.70	\$49.00	
Total per hour		4	\$89.95	\$92.30	\$93.85	\$94.35	\$2.00
E597 - Ingersoll Rand Packer							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$76.10	\$78.10	\$79.45	\$79.95	
Total per hour			\$119.35	\$122.45	\$124.55	\$125.30	
E713 - Low Pressure Steamer							
a) Labour- 2 men			\$86.50	\$88.75	\$90.25	\$90.70	
b) Equipment			\$32.30	\$33.15	\$33.70	\$33.90	
c) Half Ton Truck			\$22.50	\$23.10	\$23.50	\$23.65	
Total per hour		8	\$141.30	\$144.95	\$147.40	\$148.25	\$6.80

Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges							
PUBLIC WORKS - Updated on November 9, 2020 - effective January 1st, 2021							
Description	Units	# of Units	2018	2019	2020	2021	Increase Revenue
			2017+1.5%	2018 + 2.6%	2019 + 1.7	2020 + 0.6	2020+0.6%
E726 - Rigid Drain Cleaning Machine							
a) Labour - 2 Men	Plugged		\$86.50	\$88.75	\$90.25	\$90.70	
b) Equipment	Sewer		\$3.50	\$3.60	\$3.65	\$3.65	
c) Half Ton	Per Hour		\$22.50	\$23.10	\$23.50	\$23.65	
d) Total per hour		67	\$112.50	\$115.45	\$117.40	\$118.00	\$40.20
E816 - Street Sweeper							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$89.90	\$92.25	\$93.80	\$94.35	
Total per hour		40	\$133.15	\$136.60	\$138.90	\$139.70	\$32.00
E830 - DBH Thawing Machine							
a) Labour 2 Men			\$86.50	\$88.75	\$90.25	\$90.70	
b) Equipment			\$57.95	\$59.45	\$60.45	\$60.80	
c) 3/4 Ton			\$22.50	\$23.10	\$23.50	\$23.65	
Total per hour		7	\$166.95	\$171.30	\$174.20	\$175.15	\$6.65
E830 - Pulse De-icer (Thawing) Machine							
a) Labour 2 Men			\$86.50	\$88.75	\$90.25	\$90.70	
b) Equipment			\$15.85	\$16.25	\$16.55	\$16.65	
c) 3/4 Ton			\$22.50	\$23.10	\$23.50	\$23.65	
Total per hour		1	\$124.85	\$128.10	\$130.30	\$131.00	\$0.70
E838 - Air Compressor							
a) Labour			\$43.25	\$44.35	\$45.10	\$45.35	
b) Equipment			\$31.65	\$32.45	\$33.00	\$33.20	
c) 3/4 Ton			\$22.50	\$23.10	\$23.50	\$23.65	
Total per hour			\$97.40	\$99.95	\$101.65	\$102.20	
Private Concrete Crossing or Replacement of Sidewalk for private crossing							
Removal, Supply & installation of concrete driveway	Square Feet	1100	\$18.75	\$19.25	\$19.60	\$19.70	\$110.00
Private Crossing - Culvert	Feet	54	\$169.60	\$174.00	\$176.95	\$178.00	\$56.70
Removal of concrete driveway crossing			\$6.25	\$6.40	\$6.50	\$6.55	
Removal of highback concrete curb & gutter and replace with low back concrete curb & gutter for new driveway crossing installation	Linear Ft	16	\$39.30	\$40.30	\$41.00	\$41.25	\$4.00
Removal of highback concrete curb & gutter and replace with low back concrete curb & gutter for new driveway crossing installation	Linear Ft		\$39.30	\$40.30	\$41.00	\$41.25	
Engineering Services							
Engineering Services Minimum One Hour							
Televising Customer Sewer at their request on regular hours	Per Hour	8	\$193.05	\$198.05	\$201.40	\$202.60	\$9.60
Televising Customer Sewer at their request on overtime hours			\$386.50	\$396.55	\$403.30	\$405.70	
Tracing Customer Water & Sewers at their request on regular hours		7	\$128.70	\$132.05	\$134.30	\$135.10	\$5.60
Tracing Customer Water & Sewers at their request on overtime hours			\$257.35	\$264.05	\$268.55	\$270.15	
Setting Lot Grades only - regular hours	Per Lot Grade	23	\$116.05	\$119.05	\$121.05	\$121.80	\$17.25
Copying Blue Prints	Each		\$13.90	\$14.25	\$14.50	\$14.60	
Scanning Blue Prints (data storage not included)	Each						
New for 2018 - 1 to 15 pages			\$5.00	\$5.15	\$5.25	\$5.30	
New for 2018 - 16 to 30 pages			\$4.00	\$4.10	\$4.15	\$4.15	
New for 2018 - 31 pages or more			\$3.00	\$3.10	\$3.15	\$3.15	
GIS Drawings or Maps- Hardcopy							
size- 8.5" by 11"			\$5.85	\$6.00	\$6.10	\$6.15	
size- 11" by 17"			\$11.65	\$11.95	\$12.15	\$12.20	
size - 24" by 36"			\$29.15	\$29.90	\$30.40	\$30.60	
Digital Aerial Photography - .ecw format only			\$1,165.90	\$1,196.20	\$1,216.55	\$1,223.85	
GIS Shapefiles- per infrastructure layer			\$291.50	\$299.10	\$304.20	\$306.05	
GIS Shapefiles- base map -property lines and addresses			\$291.50	\$299.10	\$304.20	\$306.05	
Landfill Tipping Fees (NO TAXES)							
0-250 kgs		5700	\$18.00	\$18.00	\$18.00	\$18.00	\$0.00
251-500 kgs							
251-1,000 kgs		5988	\$70.95	\$72.80	\$74.05	\$74.50	\$2,694.60

Spreadsheet No. 1 - Operations & Facilities Fees and Service Charges							
PUBLIC WORKS - Updated on November 9, 2020 - effective January 1st, 2021							
Description	Units	# of Units	2018	2019	2020	2021	Increase Revenue
			2017+1.5%	2018 + 2.6%	2019 + 1.7	2020 + 0.6	2020+0.6%
Flate rate period when scales are not in operation.							
Passenger Vehicles- minivans, SUV & Cars			\$18.00	\$18.00	\$18.00	\$18.00	
Single Axle Trailers pulled by truck			\$30.20	\$31.00	\$31.55	\$31.75	
Half-ton Trucks- 3/4 ton & compact			\$21.20	\$21.75	\$22.10	\$22.25	
Single Axle Trucks			\$97.95	\$100.50	\$102.20	\$102.80	
Tandem Trucks and Trailers			\$244.85	\$251.20	\$255.45	\$257.00	
Garbage Trucks, Containerized Hauling Units & Tanker Trucks			\$293.80	\$301.45	\$306.55	\$308.40	
Fees to be used when scales are in operation.							
Minimum Charge			\$18.00	\$18.00	\$18.00	\$18.00	
Rate per Tonne			\$70.95	\$72.80	\$74.05	\$74.50	
Weighing Vehicle Only			\$31.85	\$32.70	\$33.25	\$33.45	
Contaminated Soil Suitable for Cover Material - per tonne			\$3.90	\$4.00	\$4.05	\$4.05	
Car Tires - each			\$8.60	\$8.80	\$8.95	\$9.00	
Truck Tires - up to and including 18 wheelers			\$20.00	\$20.50	\$20.85	\$21.00	
Off Road Tires (anything over 18 wheeler			\$100.00	\$102.60	\$104.35	\$105.00	
Tires by the Tonne			\$499.50	\$512.50	\$521.20	\$524.35	
Refrigeration Unit - containing Refrigerant or no notification sticker affixed to the unit			\$41.60	\$42.70	\$43.45	\$43.70	
Sale of Blue Boxes							
Sale of Composters							
Sale of Bag Tags		12000	\$2.25	\$2.25	\$2.25	\$2.25	\$0.00
Monthly Environmental Fee per water account		3463	\$5.00	\$5.00	\$5.00	\$5.00	\$0.00
Water and Sewer (NO Taxes)							
If sewer and water are in separate trenches	Per Trench		Cost Plus	Cost Plus	Cost Plus	Cost Plus	
If sewer and water are in the same trench			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
Termination of Water and Sewer							
If sewer and water are in separate trenches	Per Trench		Cost Plus	Cost Plus	Cost Plus	Cost Plus	
If sewer and water are in the same trench			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
Termination of Services							
Inspecting the termination prior to backfilling	Inspection	6	\$45.60	\$46.80	\$47.60	\$48.40	\$4.80
Reconnection of Services							
Inspecting the reconnection prior to backfilling			\$45.60	\$46.80	\$47.60	\$48.40	
Regular request to turn water on or off (maintenance)	Per Turn	127	\$45.60	\$46.80	\$47.60	\$48.40	\$101.60
Non-maintenance shut off for delinquent accounts		8	\$128.75	\$132.10	\$134.35	\$136.65	\$18.40
Non-maintenance turn on for delinquent accounts		8	\$128.75	\$132.10	\$134.35	\$136.65	\$18.40
Sale and Installation of Water Meters							
3/4" Water Meter			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
1" Water Meter			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
1 1/2" Water Meter			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
2" Water Meter			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
Testing of Backflow Device			Cost Plus	Cost Plus	Cost Plus	Cost Plus	
Minimum Rate to Unplug Blockage in Sanitary Sewer Line							
During Regular Business Hours			\$25.50	\$26.00	\$26.50	\$26.65	
Overtime Hours			\$38.00	\$39.00	\$39.50	\$39.75	
Statutory Holiday			\$50.50	\$52.00	\$53.00	\$53.30	
Disposal of External Sewage into Town Collection System			\$18.90	\$19.40	\$19.75	\$19.85	
Stores- (Applicable Taxes Extra)							
Sale of all items to private sector	Per Item				Cost +35%	Cost +35%	
					Total	Total	\$3,235.20
					WMS	WMS	\$2,694.60
					Other PW	Other PW	\$540.60

**Spreadsheet No. 2 - Airport - Updated November 9, 2020**  
**Fees and Service Charges - Effective January 1, 2021**

	Unit	# Of Units	2018 Proposed 2017 + 1.5%	2019 Proposed 2018 + 2.6%	2020 Proposed 2019 + 1.7%	2021 Proposed 2020 + 0.6%	Increase Revenue 2020+0.6%
Fee							
Office/square meter- Plus applicable taxes		31.8	\$383.15	\$393.10	\$399.80	\$402.20	\$76.32
Counter/square meter- Plus applicable taxes			\$383.15	\$393.10	\$399.80	\$402.20	
Rental of Heated Garage Bay	day		\$104.90	\$107.65	\$109.50	\$110.15	
Aviation Fuels - Plus applicable taxes							
100LL		25,000	adjusted quarterly	adjusted quarterly	adjusted quarterly	adjusted quarterly	
Jet-A		14,000	adjusted quarterly	adjusted quarterly	adjusted quarterly	adjusted quarterly	
Aviation Oils			Cost + 45	Cost + 45	Cost + 45	Cost + 45	
Aircraft Landing Fees for Domestic Flights - No applicable taxes							
Piston Aircraft		500	\$13.90	\$14.25	\$14.50	\$14.60	\$50.00
Medivac & All Government Aircrafts		500	\$216.10	\$221.70	\$225.45	\$275.00	\$24,775.00
Turbine Aircraft     Minimum Fee		200	\$13.90	\$14.25	\$14.50	\$14.60	\$20.00
<21,000 kgs. - Gross Weight X		1200	\$4.05	\$4.15	\$4.20	\$4.25	\$60.00
21,000 - 45,000 kgs. - Gross Weight X			\$4.05	\$4.15	\$4.20	\$4.25	
Aircraft Landing Fees for International Flights - No applicable taxes							
Piston Aircraft		127	\$35.30	\$36.20	\$36.80	\$37.00	\$25.40
Turbine Aircraft     Minimum Fee		262	\$35.30	\$36.20	\$36.80	\$37.00	\$52.40
<21,000 kgs. - Gross Weight X			\$8.65	\$8.85	\$9.00	\$9.05	
21,000 - 45,000 kgs. - Gross Weight X			\$8.65	\$8.85	\$9.00	\$9.05	
Aircraft Parking Fees							
<4,999 kgs/day	Days	170	\$11.75	\$12.05	\$12.25	\$12.30	\$8.50
<4,999 kgs/month			\$89.25	\$91.55	\$93.10	\$93.65	
5 - 9,999 kgs/day			\$18.65	\$19.15	\$19.50	\$19.60	
5 - 9,999 kgs/month			\$360.30	\$369.65	\$375.95	\$378.20	
10,000-29000 kgs/day			\$33.45	\$34.30	\$34.90	\$35.10	
10,000-29000 kgs/month			\$669.15	\$686.55	\$698.20	\$702.40	
Plug-ins	Day/Heater		\$6.45	\$6.60	\$6.70	\$6.75	
Ground Power Starts							
Ground Power Starts Bearskin	Starts	1100	\$46.40	\$47.60	\$48.40	\$48.70	\$330.00
Ground Power Starts other Aircrafts	Start		\$57.90	\$59.40	\$60.40	\$60.75	
Aircraft De-icing							
Bearskin Airlines	Aircraft		\$45.05	\$46.20	\$47.00	\$47.30	
Other Aircraft *Plus Cost of Fluid	Aircraft		\$64.35	\$66.00	\$67.10	\$67.50	
General Terminal Fees			\$18.00	\$18.45	\$18.75	\$18.85	
0 - 9 seats	Flights	0	\$20.60	\$21.15	\$21.50	\$21.65	
10 - 15 seats	Flights	1050	\$32.15	\$33.00	\$33.55	\$33.75	\$210.00
16 - 25 seats							

**Passenger Facility Charge - Plus applicable taxes**

Per Person Embarking

Airport Improvement Fee - levied to outbound charters per passenger embarking  
Commercial Charter Ramp Fee Per Aircraft

**Call-outs- plus applicable taxes**

Overtime labour Rate  
Double time labour rate  
Loader plus labour  
Snow Blower or Sweeper attachment plus labour  
Sander/Plow truck plus labour  
Winter Control Sand

**Aviation Charts- plus applicable taxes**

**Car Parking Fees/day- plus applicable taxes**

Yearly Parking Stall  
Daily Parking  
Monthly parking stall

**Land Lease Rates - Unserved- plus applicable taxes**

Private - per square meter- plus applicable taxes  
Commercial - per square meter

**Advertising Signs- plus applicable taxes**

Small signs per year  
Large signs per year  
Commercial Character Ramp Fee per Aircraft

total net increase

Passengers	1700	\$11.20	\$11.50	\$11.70	\$11.75	\$85.00
	640	\$11.20	\$11.50	\$11.70	\$11.75	\$32.00
		\$14.35	\$14.70	\$14.95	\$15.05	
		\$162.10	\$166.30	\$169.15	\$170.15	
		\$64.86	\$66.55	\$67.70	\$68.10	
		\$86.47	\$88.70	\$90.20	\$90.75	
		\$97.90	\$100.45	\$102.15	\$102.75	
		\$36.30	\$37.25	\$37.90	\$38.15	
		\$93.80	\$96.25	\$97.90	\$98.50	
cu. yd		\$26.20	\$26.90	\$27.35	\$27.50	
		Cost + 40	Cost + 40	Cost + 40	Cost + 40	
Year		\$1,176.66	\$1,207.25	\$1,227.75	\$1,235.10	
Days	335	\$8.02	\$8.25	\$8.40	\$8.45	\$16.75
		\$106.97	\$109.75	\$111.60	\$112.25	
		\$1.82	\$1.85	\$1.90	\$1.90	
		\$2.72	\$2.80	\$2.85	\$2.85	
		\$113.55	\$116.50	\$118.50	\$119.20	
		\$126.16	\$129.45	\$131.65	\$132.45	
		\$14.34	\$14.70	\$14.95	\$15.05	

\$25,741.37

Fees and Services Charges - all applicable taxes included unless otherwise expressed

					Revenue	
					Increase	
					2020	2020
					2017+1.5%	2020+0.6%
					2018	2020
					2019	2020
					2019+1.7%	2020+0.6%
					2018+2.6%	2020+0.6%
					2.6%	0.6%
					1.7%	0.6%

4.6.1 SALE OF LOTS - Plus applicable taxes

4.6.1.1	Adult Single	lots	11	\$604.20	\$598.80	\$604.20	\$606.13	\$21.23
4.6.1.2	Adult Double	lots	10	\$922.65	\$911.95	\$922.65	\$926.49	\$38.41
4.6.1.3	Child Single	lot	1	\$298.15	\$296.01	\$298.15	\$298.92	\$0.77
4.6.1.4	Cremation	lot	1	\$266.00	\$264.35	\$266.00	\$266.58	\$0.58
4.6.1.5	Non-residents	Above Rates Plus 40% - plus GST						
4.6.1.6	Care and Maintenance Fund Contribution included in sale price -							

4.6.2 SALE OF COLUMBARIUM NICHES - Plus applicable taxes

			Niches	10					
			Sale price per Niche						
			Includes One (1)	Second					
			Interment	Interment					
4.6.2.1	Top 2 Rows		\$182.79	2	\$1,398.14	\$1,621.00	\$1,648.55	\$1,658.44	\$19.78
4.6.2.2	Middle 4 Rows		\$182.79	5	\$1,723.67	\$1,998.40	\$2,032.35	\$2,044.55	\$60.97
4.6.2.3	Bottom 2 Rows		\$182.79	3	\$1,153.94	\$1,337.85	\$1,360.60	\$1,368.77	\$24.49

Each Niche is classified as a double and will hold two cremated remains.

The Price Above includes:

- Purchase of Double Niche
- Bronze Plaque and Installation
- One Interment
- Required contribution to the care and maintenance fund

The second interment into the double niche will have an additional charge of \$137.42

4.6.2.4	Non-residents	Above Rates Plus 40% - plus applicable taxes							
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4.6.3 INTERMENTS - Plus applicable taxes

May 1st to October 31 Interment Rates

4.6.3.1	Adult	Burials	27	\$776.33	\$796.50	\$810.13	\$814.99	\$131.24
4.6.3.2	Adult with Vault	Vaults	6	\$863.67	\$886.11	\$901.15	\$906.56	\$32.44
4.6.3.3	Child	Burials	0	\$312.61	\$320.75	\$326.20	\$328.15	
4.6.3.4	Child with Vault (8 years old or under)	Vaults	1	\$339.86	\$348.70	\$354.63	\$356.76	\$2.13
4.6.3.5	Extra Depth (10 Feet)	Extra Depth	0	\$863.67	\$886.11	\$901.15	\$906.56	
4.6.3.6	Saturday - No Holiday Burials							
	* Above Rates Plus	Saturday	4	\$525.04	\$538.67	\$547.83	\$551.12	\$13.15
	Sunday/Holiday - Above Rates Plus							

Fees and Services Charges - all applicable taxes included unless otherwise expressed

Spreadsheet No. 3 - Updated November 9, 2020 - Parks & Cemeteries 2021 Proposed Fees - Effective January 1st, 2021							Revenue
Fees and Services Charges - all applicable taxes included unless otherwise expressed							Increase
	Units	#Units	2018 2017+1.5%	2019 2018+2.6%	2020 2019+1.7%	2021 2020+0.6%	2020 2020+0.6%

4.6.3.7	Cremated Remains (Cremains) * At a Size No Larger Than Twelve Inches (12") in diameter	Burials		42	\$285.31	\$292.74	\$297.70	\$299.49	\$75.02
4.6.3.8	Cremated Remains (Cremains) * At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size								
4.6.3.9	Saturday Cremains At a Size No Larger Than Twelve Inches (12") in diameter			2	\$285.31	\$292.74	\$297.70	\$299.49	\$3.57
4.6.3.10	Saturday Cremains At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size				\$448.98	\$460.66	\$468.50	\$471.31	
4.6.3.11	Cremains - Place into Monument Base				\$89.74	\$92.08	\$93.63	\$94.19	
4.6.3.12	Cremains at same time as casket interment * with no disinterment of cremains				\$56.28	\$57.74	\$59.69	\$60.05	
4.6.3.13	Non-residents	Above Rates Plus 40% - plus GST							
4.6.3.14	Disinterment	Above Rates plus 150% extra plus Interment Price - plus GST							
4.6.3.15	Funeral reaching cemetery outside of the hours of 9:00 a.m. and 3:00 p.m.				\$127.44	\$130.76	\$132.97	\$133.77	
4.6.3.16	Cremated Remains placed in monument with niche				\$70.80	\$72.66	\$73.89	\$74.33	

4.6.3 November 1st to April 30 Interment Rates

4.6.3.1	Adult			9	\$980.80	\$964.42	\$980.80	\$986.68	\$52.96
4.6.3.2		Adult with Vault		7	\$1,071.95	\$1,054.03	\$1,071.95	\$1,078.38	\$45.02
4.6.3.3	Child				\$468.50	\$460.66	\$468.50	\$471.31	
4.6.3.4		Child with Vault			\$559.56	\$550.22	\$559.56	\$562.92	
4.6.3.5	Extra Depth (10 Feet)			1	\$1,167.83	\$1,148.32	\$1,167.83	\$1,174.84	\$7.01
4.6.3.6	Saturday - No Holiday Burials * Above Rates Plus Sunday/Holiday - Above Rates Plus			2	\$547.83	\$538.67	\$547.83	\$551.12	\$6.57
4.6.3.7	Cremated Remains (Cremains) * At a Size No Larger Than Twelve Inches (12") in diameter								
4.6.3.8	Cremated Remains (Cremains) * At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size								
4.6.3.9	Saturday Cremains At a Size No Larger Than Twelve Inches (12") in diameter								
4.6.3.10	Saturday Cremains At a Size of Thirteen Inches (13") to Twenty-Four Inches (24") in Diameter - Maximum Allowable Size								

Fees and Services Charges - all applicable taxes included unless otherwise expressed

Spreadsheet No. 3 - Updated November 9, 2020 - Parks & Cemeteries 2021 Proposed Fees - Effective January 1st, 2021								Revenue	
Fees and Services Charges - all applicable taxes included unless otherwise expressed								Increase	
			Units	#Units	2018 2017+1.5%	2019 2018+2.6%	2020 2019+1.7%	2021 2020+0.6%	2020 2020+0.6%
4.6.3.11	Cremains - Place into Monument Base								
4.6.3.12	Cremains at same time as casket interment								
	* with no disinterment of cremains								
4.6.3.13	Non-residents				Above Rates Plus 40% - plus applicable taxes				
4.6.3.14	Disinterment				Above Rates plus 150% extra plus Interment Price - plus applicable taxes				
4.6.3.15	Funeral reaching cemetery outside of the hours of 9:00 a.m. and 3:00 p.m.					\$127.40	\$130.76	\$132.97	\$133.77
4.6.3.16	Cremated Remains placed in monument with niche					\$70.80	\$72.66	\$73.89	\$74.33
4.6.4	SPECIAL CARE - Plus applicable taxes								
4.6.4.1	Single		singles	20	\$2,728.02	\$2,798.95	\$2,846.47	\$2,863.55	\$341.58
4.6.4.2	Double		doubles	3	\$5,456.01	\$5,597.88	\$5,693.05	\$5,727.21	\$102.47
4.6.4.3	Non-residents	Above Rates Plus 40% - plus applicable taxes		2					
4.6.5	ANNUAL CARE - Plus applicable taxes								
4.6.5.1	Adult			10	\$218.26	\$223.94	\$227.74	\$229.11	\$13.66
4.6.5.2	Child			6	\$81.83	\$83.94	\$85.35	\$85.86	\$3.07
4.6.5.3	Non-residents				Above Rates Plus 40% - plus applicable taxes				
4.6.5.4	ONTARIO LICENSING FEE - Plus applicable taxes								
4.6.7	UPRIGHT MEMORIALS - Plus applicable taxes								
4.6.6.1	Foundation size per square inch			21	\$0.30	\$0.31	\$0.31	\$0.32	
4.6.6.2	Non-Residential fee above rate plus 40%								
4.6.8	FLAT MARKERS - Plus applicable taxes								
4.6.7.1	Foundation size per square inch			27	\$0.28	\$0.29	\$0.29	\$0.30	
4.6.7.2	Non-Residential fee above rate plus 40%								
FOUNDATION ORDERS WILL ONLY BE ACCEPTED FROM 15TH JUNE TO 15 SEPTEMBER EACH YEAR.									
4.6.9	CARE AND MAINTENANCE FUND CONTRIBUTION - Plus applicable taxes								
4.6.9.1	Flat Markers measuring less than 173 sq. inches					\$0.00	\$0.00	\$0.00	
4.6.9.2	Flat Markers measuring at least 173 sq. inches					\$50.00	\$50.00	\$50.00	
4.6.9.3	Upright Monuments measuring 4 feet or less in height & length					\$100.00	\$100.00	\$100.00	
4.6.9.4	Upright Monuments measuring more than 4 feet in height or length including base					\$200.00	\$200.00	\$200.00	

Fees and Services Charges - all applicable taxes included unless otherwise expressed

							Revenue
							Increase
	Units	#Units	2018 2017+1.5%	2019 2018+2.6%	2020 2019+1.7%	2021 2020+0.6%	2020 2020+0.6%

4.7 PARKS

Non-residential labour, equipment, vehicles rate

Labour Cost not included in the following:

4.7.1.1	Mower, Riding	Hours	14	\$16.09	\$16.50	\$16.80	\$16.90	\$1.40
4.7.1.2	Portable Generator			\$7.72	\$7.90	\$8.05	\$8.10	
4.7.1.3	Power Saw			\$7.72	\$7.90	\$8.05	\$8.10	
4.7.1.4	Trailer - Large			\$12.87	\$13.20	\$13.40	\$13.50	
4.7.1.5	Cement Mixer			\$12.87	\$13.20	\$13.40	\$13.50	

Labour Cost are included in the following:

4.7.2	4.7.2.1	Backhoe	Hours	0	\$77.21	\$79.20	\$80.55	\$81.05	
	4.7.2.2	4200 Tractor & Sweeper			\$54.05	\$55.45	\$56.40	\$56.75	
	4.7.2.3	Stumper (Chipper)		8	\$84.93	\$87.15	\$88.65	\$89.20	\$4.40
	4.7.2.4	Snowplow - Dodge			\$48.90	\$50.15	\$51.00	\$51.30	

4.7.3	Point Park Camping Rates - Plus Applicable Taxes -								2021 Rate + HST	2021 rate increase
	Full Hook-up - Water, Hydro									
	4.7.3.1	& Sewage Dump Station	night	670	\$30.97	\$31.64	\$32.08	\$32.30	\$147.64	\$36.50 0.69%
	4.7.3.2		7 days per week	16	\$154.87	\$158.85	\$161.50	\$162.47	\$15.50	\$183.60 0.60%
	4.7.3.3		4 week	5	\$596.46	\$612.39	\$622.79	\$626.55	\$18.80	\$708.00 0.60%
	4.7.3.4	Tenting Sites	night	52	\$15.93	\$16.37	\$16.59	\$16.68	\$4.53	\$18.85 0.52%
	4.7.3.5		7 days per week	0	\$83.19	\$85.40	\$86.95	\$87.48	\$98.85	0.61%
	4.7.3.6		4 week	0	\$323.01	\$331.42	\$337.17	\$339.20	\$383.30	0.60%
	Partial Hook-up - Hydro & Sewage Dump Station, but									
	4.7.3.7	no Water service	night		\$24.78	\$25.44	Fee Removed from 2020 User Fees			
	4.7.3.8		7 days per week		\$125.66	\$128.98				
	4.7.3.9		4 week		\$483.19	\$496.02				
	4.7.3.10	Cost for Utilities per day- 4 - Agency 1 Band Members			\$7.08	\$7.26	\$7.30	\$7.34	\$8.30	0.60%

Total Parks & Cemeteries	\$1,188.41
Total Point Park	\$181.94
Total Parks	\$192.27
Total Cemeteries	\$996.14

**TOWN OF FORT FRANCES  
SCHEDULE OF FEES  
SCHEDULE "E"**

**CEMETERY OPERATOR: TOWN OF FORT FRANCES**

**CURRENT PRICE LIST OF CEMETERY SUPPLIES & SERVICES - EFFECTIVE DATE January 1st, 2020**

**FOR TWO CEMETERIES: FORT FRANCES CEMETERY- 401 King's Hwy.**

**RIVERVIEW CEMETERY - 1319 COLONIZATION ROAD WEST**

Contact telephone number 274-9893 Monday to Friday from 8:00 am to 4:00 pm- 900 Wright Avenue

Day to Day Operation contact: Milt Strachan Transportation Superintendent 274-9893 - 900 Wright Avenue

**A. PRICE LIST PER LOT**

**A.1 Adult Single Lot**

**lot Size: 5' x 10' or 50 Square feet**

**Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')**

**And up to six (6) cremations (depending on size of urn)**

**Markers to be installed in accordance with the cemetery by-law**

	<b>2020</b>	<b>Proposed 2021 Fees</b>
Lot	\$284.69	\$286.40
Care & Maintenance	\$250.00	\$250.00
<b>Sub-Total</b>	<b>\$534.69</b>	<b>\$536.40</b>
HST	\$69.51	\$69.73
<b>TOTAL</b>	<b>\$604.20</b>	<b>\$606.13</b>

**A.2 Adult Double Lot**

**lot Size: 10' x 10' or 100 Square feet**

**Four (4) Full Burials Allowed - Two (2) MUST be at extra depth (10')**

**And up to Twelve (12) cremations (depending on size of urn)**

**Markers to be installed in accordance with the cemetery by-law**

Lot	\$566.50	\$569.90
Care & Maintenance	\$250.00	\$250.00
<b>Sub-Total</b>	<b>\$816.50</b>	<b>\$819.90</b>
HST	\$106.15	\$106.59
<b>TOTAL</b>	<b>\$922.65</b>	<b>\$926.49</b>

**A.3 Child (8 years old or under)**

**lot Size: 3' x 2' or 6 Square feet**

**One (1) Full Burial Allowed plus two (2) cremations (depending on urn size)**

**side by side at foot only or One (1) cremation centred at head and up to**

**two (2) cremations (depending on urn size) side by side at foot only**

**Markers to be installed in accordance with the cemetery by-law**

Lot	\$113.85	\$114.53
Care & Maintenance	\$150.00	\$150.00
<b>Sub-Total</b>	<b>\$263.85</b>	<b>\$264.53</b>
HST	\$34.30	\$34.39
<b>TOTAL</b>	<b>\$298.15</b>	<b>\$298.92</b>

**A.4 Cremation lot**

**lot Size: 2' x 2' or 4 square feet**

**Up to Two (2) cremations (depending on size of urn)**

**Flat Markers only allowed on Cremation lots & No Flower Beds allowed due to size**

Lot	\$85.40	\$85.91
Care & Maintenance	\$150.00	\$150.00
<b>Sub-Total</b>	<b>\$235.40</b>	<b>\$235.91</b>
HST	\$30.60	\$30.67
<b>TOTAL</b>	<b>\$266.00</b>	<b>\$266.58</b>

**A.5 Veteran lot**

**lot Size: 5' x 10' or 50 square feet**

**Two (2) Full Burials Allowed - One (1) MUST be at extra depth (10')**

**or Two (2) cremations (depending on size of urn) MAXIMUM 2 INTERMENTS**

**VETERAN AND SPOUSE ONLY**

**No charge for Veteran - Interment of Spouse will be the responsibility of the family**

**B. UNIT PRICE PER INTERMENT**

**B.1 SUMMER - May 1 to October 31**

<b>B.1.1 Adult Interment</b>	<b>\$810.13</b>	<b>\$814.99</b>
HST	\$105.32	\$105.95
<b>TOTAL</b>	<b>\$915.45</b>	<b>\$920.94</b>

<b>B.1.2 Adult with Vault</b>	<b>\$901.15</b>	<b>\$906.56</b>
HST	\$117.15	\$117.85
<b>TOTAL</b>	<b>\$1,018.30</b>	<b>\$1,024.41</b>

<b>B.1.3 Child ( 8 years old or under)</b>	<b>\$326.20</b>	<b>\$328.15</b>
HST	\$42.41	\$42.66
<b>TOTAL</b>	<b>\$368.60</b>	<b>\$370.81</b>

<b>B.1.4 Child ( 8 years old or under) with Vault</b>	<b>\$354.63</b>	<b>\$356.76</b>
HST	\$46.10	\$46.38
<b>TOTAL</b>	<b>\$354.80</b>	<b>\$354.80</b>

<b>B.1.5 Extra Depth 10 ft.</b>	<b>\$901.15</b>	<b>\$906.56</b>
HST	\$117.15	\$117.85
<b>TOTAL</b>	<b>\$1,018.30</b>	<b>\$1,024.41</b>

<b>B.1.6 Saturday (above rates +)</b>	<b>\$547.83</b>	<b>\$551.12</b>
HST	\$71.22	\$71.65
<b>TOTAL</b>	<b>\$619.05</b>	<b>\$622.76</b>

**B.1.7 Disinterment - above rates plus 150% and all applicable taxes**

**NOTE: All interments include the use of artificial grass and lowering devices**

## **B. UNIT PRICE PER INTERMENT**

### **B.2 WINTER - November 1st - April 30th**

<b>B.2.1 Adult Interment</b>	<b>\$980.80</b>	<b>\$986.68</b>
HST	\$127.50	\$128.27
<b>TOTAL</b>	<b>\$1,108.30</b>	<b>\$1,114.95</b>

<b>B.2.2 Adult with Vault</b>	<b>\$1,071.95</b>	<b>\$1,078.38</b>
HST	\$139.35	\$140.19
<b>TOTAL</b>	<b>\$1,211.30</b>	<b>\$1,218.57</b>

<b>B.2.3 Child ( 8 years old or under)</b>	<b>\$468.50</b>	<b>\$471.31</b>
HST	\$60.90	\$61.27
<b>TOTAL</b>	<b>\$529.40</b>	<b>\$532.58</b>

<b>B.2.4 Child ( 8 years old or under) with Vault</b>	<b>\$559.56</b>	<b>\$562.92</b>
HST	\$72.74	\$73.18
<b>TOTAL</b>	<b>\$632.30</b>	<b>\$636.10</b>

<b>B.2.5 Extra Depth 10 ft.</b>	<b>\$1,167.83</b>	<b>\$1,174.84</b>
HST	\$151.82	\$152.73
<b>TOTAL</b>	<b>\$1,319.65</b>	<b>\$1,327.57</b>

<b>B.2.6 Saturday (above rates +)</b>	<b>\$547.83</b>	<b>\$551.12</b>
HST	\$71.22	\$71.65
<b>TOTAL</b>	<b>\$619.05</b>	<b>\$622.76</b>

**B.2.7 Disinterment - above rates plus 150% and all applicable taxes**

**NOTE: All interments include the use of artificial grass and lowering devices**

## **B.3 UNIT PRICE PER INTERMENT FOR CREMATED REMAINS**

### **May 1 to October 31- Only**

<b>B.3.1 Cremation &lt; 12" in diameter to Max. 24 inches</b>	<b>\$297.70</b>	<b>\$299.49</b>
HST	\$38.70	\$38.93
<b>TOTAL</b>	<b>\$336.40</b>	<b>\$338.42</b>

<b>B.3.2. Saturday Cremains &lt; 12" diameter to Max. 24 " in diameter</b>	<b>\$468.50</b>	<b>\$471.31</b>
HST	\$60.90	\$61.27
<b>TOTAL</b>	<b>\$529.40</b>	<b>\$532.58</b>

<b>B.3.3 Cremains Placed in Private Marker/Monument Base</b>	<b>\$93.63</b>	<b>\$94.19</b>
HST	\$12.17	\$12.24
<b>TOTAL</b>	<b>\$105.80</b>	<b>\$106.44</b>

<b>B.3.4 Cremains placed in the ground at the same time as full burial interment</b>	<b>\$59.69</b>	<b>\$60.05</b>
HST	\$7.76	\$7.81
<b>TOTAL</b>	<b>\$67.45</b>	<b>\$67.85</b>

**B.3.5 Cremains placed in**

Monument Niche	\$73.89	\$74.33
HST	\$9.61	\$9.66
TOTAL	\$83.50	\$84.00

B.3.6 Disinterment - above rates plus 150% and all applicable taxes

NOTE: All interments include the use of artificial grass and lowering equipment

C UNIT PRICE FOR A COLUMBARIUM NICHE

C.1 Top Two Rows	\$1,268.60	\$1,276.21	Purchase Price of Columbarium Niche includes
Care & Maintenance	\$190.29	\$191.43	Purchase of Double Niche
Sub-Total	\$1,458.89	\$1,467.64	Bronze Plaque and installation
HST	\$189.66	\$190.79	One Urn Placement or interment
TOTAL	\$1,648.55	\$1,658.44	

C.2 Middle Four Rows	\$1,563.95	\$1,573.33	Interior shelf space of a niche is 13" wide
Care & Maintenance	\$234.59	\$236.00	x 10" deep x 8" high, therefore urns to be
Sub-Total	\$1,798.54	\$1,809.33	placed in the columbarium can be no bigger
HST	\$233.81	\$235.21	than 6.5" wide x 10" deep x 8" high.
TOTAL	\$2,032.35	\$2,044.55	

C.3 Bottom Two Rows	\$1,047.02	\$1,053.30
Care & Maintenance	\$157.05	\$158.00
Sub-Total	\$1,204.07	\$1,211.30
HST	\$156.53	\$157.47
TOTAL	\$1,360.60	\$1,368.77

C.4 2nd Urn Placement in Niche	\$160.80	\$161.76
HST	\$20.90	\$21.03
TOTAL	\$181.70	\$182.79

Saturday Niche Internment fee	\$180.52	\$181.60
	\$23.47	\$23.61
	\$203.99	\$205.21

D. UNIT PRICE FOR FLOWER CARE PER LOT

D.1 Special Care Single - Flowers	\$2,846.47	\$2,863.55	Single Special Care: The flower bed is
HST	\$370.03	\$372.25	centred to the monument 3 rows of 6 flowers
TOTAL	\$3,216.50	\$3,235.80	- 18 flowers

D.2 Special Care Double - Flowers	\$5,693.05	\$5,727.21	Double Special Care: is two (2) singles
HST	\$740.10	\$744.54	2 single beds are planted 3 rows x 6 = 18
TOTAL	\$6,433.15	\$6,471.75	flowers - 2 x 18 = 36 flowers

D.3 Annual Care - Adult -Flowers	\$227.74	\$229.11	Single Pillow: Exact same size as single but
HST	\$29.61	\$29.78	turned in such a way that the bed is wider
TOTAL	\$257.35	\$258.89	across the base 3 rows x 6 = 18 flowers

D.4 Annual Care - Child - Flowers	\$85.35	\$85.86	Double Pillow: Is positioned along the base
HST	\$11.10	\$11.16	the same as a single pillow but is larger in
TOTAL	\$96.45	\$97.02	in 4 rows x 6 = 24 flowers
			Annual Care paid for and planted each year
			Special Care is paid for once and is planted
			every year

E. UNIT PRICE FOR A FOUNDATION FOR A UPRIGHT MONUMENT (MARKER)

For the Supply, Installation and Inspection of Concrete Foundations for Upright Markers or Monuments	\$ 0.32 per square inch plus HST	Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the Marker or Monument. The Town will only accepted foundation orders from June 15th to September 15th of each year.
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F. UNIT PRICE FOR A FOUNDATION FOR A FLAT MARKER

For the Supply, Installation and Inspection of Concrete Foundations for Flat Markers	\$ 0.30 per square inch plus HST	Based on the exact size of the foundation. Where the square inches are calculated by adding 6 inches to both the width and length of the base of the flat Marker . The Town will only accepted foundation orders from June 15th to September 15th of each year.
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G. CARE & MAINTENANCE FOR A FLAT MARKER OR UPRIGHT MONUMENT (MARKER)

G.1 Flat Markers that measure less than 1116.13 square centimetres or 173 sq. inches	\$0.00
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G.2 Flat Markers that measure at Least  
1,116.13 square centimetres or 173 sq.  
inches

\$50.00

G.3 Upright Monument that measure less  
than 1.22 meters or 4 feet in height and/or  
length including the base

\$100.00

G.4 Upright Monument measuring more  
than 1.22 meters or 4 feet in height and/or  
length including the base

\$200.00

H. MISCELLANEOUS CEMETERIES FEES

H.1 For non-residents customers the  
above list rates plus 40% mark-up and  
all applicable taxes

Note the only exception to applying the 40%  
increase for non-residents is care and maintenance  
fees for markers and lots, these rates are  
established under *the Funeral, Burial and Cremation  
Services Act, 2002* and regulations, as amended  
from time to time

H.2 Funeral Arriving before 9 am and after  
3:00 pm

\$132.97

\$133.77

HST

\$17.28

\$17.38

TOTAL

\$150.25

\$151.15

H.3 Issue of new Interment Rights  
Certificate as a result of revisions to  
intended occupant(s) or ownership  
change

\$115.81

\$116.50 per change

HST

\$15.04

\$15.13

TOTAL

\$130.85

\$131.63

H.4 Rental of Artifical Grass for off-site  
interments

\$11.37

\$11.44 per off-site interment

HST

\$1.48

\$1.49

TOTAL

\$12.85

\$12.93

H.5 Hourly labour per cemetery worker

\$45.13

\$45.40

HST

\$5.87

\$5.90

TOTAL

\$51.00

\$51.30

General Notes:

1) Payment is due at the time of purchase - no financing

2) For any additional information or clarification , please feel free to contact the cemetery operator as per the contact information outlined at the top of each page of the current price list

November 18, 2020

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

## **RE: Report #2 – Establishing 2021 Water and Sewer Rates**

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As outlined in the Long-Range Financial plan, an additional \$149,585 in revenue is forecasted to be collected in 2021 from water and sewer rates which translates to a 2.7% increase over 2020. Please find and review page 14 of the Long-Term Financial Plan prepared by BMA Management Consultants.

In 2020 \$ 5,547,948 in revenue was forecasted to be collected from water and sanitary sewer user fees where the actual amount collected as of October 31, 2019 was \$3,497,023.39, forecast to be \$5,143,229.57 by the end of the year. This equates to a forecasted shortfall in actual revenue of \$388,153.34 from the sale of drinking water. This shortfall is not surprising due to the impacts of the ongoing COVID pandemic and related impacts on hotels, restaurants and other businesses throughout the Town.

There are some significant items that should be considered prior to establishing the 2021 water and sewer rates;

The following rate adjustments were adopted in 2020;

- 2.8% rate increase for flat rate residential customers - from \$992.48 per year in 2019 to \$1020.27 in 2020 or an increase of \$27.79 per year or \$2.32 per month.
  - Non-residential customer's volumetric rate increased by 2.8% or from \$5.69 per cu. meter in 2019 to \$5.85 per cu. meter in 2020.
  - Volumetric rate set at \$3.33 per cu. meter or 3.22% increase for the I/C class and \$3.83 per cu. meter or 3.22% increase for the institutional customers.
  - 3.22% increase to ICI minimum monthly rate from \$1,346.12 per year in 2019 to \$1,389.49 per year in 2020 for an increase of \$43.38 per year or \$3.61 per month.
  - 3.22% increase to fire hydrants & sprinklers
  - An additional **\$144,848.00** in revenue is to be collected compared to the 2019 forecasted revenue which equals the targeted revenue of \$5,547,948.00 given the forecasted 2020 consumption.
  - See Spreadsheet Number 1 for the Rate Summary for 2020.
1. How will COVID-19 impacts continue to affect the sale of water in the Town of Fort Frances?
  2. The Town's Asset Management Plan identifies 30.768km of sanitary sewer main that is in poor or worse condition with an estimated replacement cost of \$29,532,023.53.
  3. The Town's Asset Management Plan identifies 40.56km of water main that is in poor or worse condition with an estimated replacement cost of \$22,229,198.04
  4. Sewage Treatment Plant – the Ministry of the Environment is pushing the Town towards having in place an emergency standby generator to operate the plant during power outages and pushing us away from being able to chlorinate effluent during by-pass events. The costs for this, at this time, is unknown but design works are underway.
  5. Are any additional rate adjustments between the ICI and residential rate classes going to be considered in 2020 to address the built-in inequities?

Spreadsheet No. 2 shows the 2020 ICI water meter consumption and revenue data including forecasted revenue to December 31, 2020.

To facilitate the discussion of the rates three rate scenarios have been completed and can be seen on spreadsheet number 1, rates are rounded to the nearest \$0.05 where applicable. These scenarios can be summarized as follows:

1. Scenario No. 1 - Using 2.7% rate increase to all 2020 rates - See Scenario No 1 in spreadsheet No. 1 highlighted in "red" – columns 10 to 13;
  - 2.7% rate increase for flat rate residential customers - from \$1020.27 per year in 2020 to \$1047.82 in 2021 or an increase of \$27.55 per year or \$2.30 per month.
  - Non-residential customer's volumetric rate increased by 2.7% or from \$5.85 per cu. meter in 2020 to \$6.01 per cu. meter in 2021.
  - Volumetric rate set at \$3.42 per cu. meter or 2.7% increase for the I/C class and \$3.94 per cu. meter or 2.7% increase for the institutional customers.
  - 2.7% increase to ICI minimum monthly rate from \$1389.49 per year in 2020 to \$1,427.01 per year in 2021 for an increase of \$37.52 per year or \$3.13 per month.
  - 2.7% increase to fire hydrants & sprinklers
  - An loss of **\$78,841.41** in revenue is to be collected compared to the 2020 forecasted revenue which results in a shortfall of \$228,427.41 from the forecasted revenue of \$5,697,534 given the forecasted 2021 consumption.
2. Scenario No. 2 - Using a rate increase to all 2020 rates to meet the required revenue as outlined in the financial report - See Scenario No 2 in spreadsheet No. 1 highlighted in "green" – columns 15 to 18;
  - 6.99% rate increase for flat rate residential customers - from \$1020.27 per year in 2020 to \$1091.58 in 2021 or an increase of \$71.31 per year or \$5.94 per month.
  - Non-residential customer's volumetric rate increased by 6.99% or from \$5.85 per cu. meter in 2020 to \$6.26 per cu. meter in 2021.
  - Volumetric rate set at \$3.56 per cu. meter or 6.99% increase for the I/C class and \$4.10 per cu. meter or 6.99% increase for the institutional customers.
  - 6.99% increase to ICI minimum monthly rate from \$1,389.49 per year in 2020 to \$1,486.61 per year in 2021 for an increase of \$97.12 per year or \$8.09 per month.
  - 6.99% increase to fire hydrants & sprinklers
  - An additional **\$149,586.00** in revenue is to be collected compared to the 2020 forecasted revenue which equals the targeted revenue of 5,697,534 given the forecasted 2021 consumption.
3. REVISED Scenario No. 3 – 2.7% for residential, non-residential and institutional with Industrial and Commercial rates increased by 2.00% from the 2020 rates. Scenario No 3 in spreadsheet No. 1 highlighted in "blue" – columns 20 to 23;
  - 2.7% rate increase for flat rate residential customers - from \$1020.27 per year in 2020 to \$1048.20 in 2021 or an increase of \$27.93 per year or \$2.33 per month.
  - Non-residential customer's volumetric rate increased by 2.7% or from \$5.85 per cu. meter in 2020 to \$6.01 per cu. meter in 2021.
  - Volumetric rate set at \$3.40 per cu. meter or 2.00% increase for the I/C class and \$3.94 per cu. meter or 2.70% increase for the institutional customers.
  - 2.00% increase to I/C minimum monthly rate from \$1,389.49 per year in 2020 to \$1417.20 per year in 2021 for an increase of \$27.71 per year or \$2.31 per month.
  - 2.00% increase to fire hydrants & sprinklers

- An loss of **\$81,969.48** in revenue is to be collected compared to the 2020 forecasted revenue which results in a shortfall of \$231,555.48 given the forecasted 2021 consumption.

To better understand the impacts that COVID-19 has had on our water system, the three above scenarios have been ran again using 2019 consumption as the base assumption for calculating revenues. These rate scenarios can be found in Spreadsheet 4 for review.

At the November 18<sup>th</sup> meeting of the Operations and Facilities Executive Committee, the three above scenarios were presented as well as numerous other scenarios sampled with an aim to balance rate increase across the different classes considering the impacts of COVID and trying to achieve the total revenue required to operate the system on a go forward basis. From these scenarios, a revised scenario 3 was chosen to be the most suitable rate scenario to achieve these goals.

It is the recommendation of the Operations and Facilities Executive Committee that Revised Scenario 3 on Spreadsheet 1 be the preferred scenario and that the following 2021 rates be approved:

<b>5.0</b>	<b>Water &amp; Sewer User Rates - Effective January 1, 2020</b>				
<b>5.1</b>	<b>Water User Rates - Monthly</b>				
	5.1.1	Flat Residential (un-metered)		45.20	
	5.1.2	Metered Non-Residential		3.12	Cu Meter
	5.1.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		61.05	
		5.1.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.1.4	Metered - Industry/Commercial		1.70	Cu Meter
	5.1.5	Metered - Institutional		1.98	Cu Meter
	5.1.6	Private (Re: Dedicated) Hydrants		59.85	Per Unit
	5.1.7	Private Sprinkler System		18.75	Per Unit
	5.1.8	Sale of Water from Fire Hydrant		29.22	Cu Meter
	5.1.9	Water Meter Replacement			
		5.1.9.1	¾ inch or 20 mm diameter water meter	3.00	Per meter
		5.1.9.2	1 inch or 25.4 mm diameter water meter	3.25	Per meter
		5.1.9.3	1.5 inch or 38.1 mm diameter water meter	5.00	Per meter
		5.1.9.4	2 inch or 50.8 mm diameter water meter	15.00	Per meter
		5.1.9.5	3 inch or 76.2 mm diameter water meter	17.00	Per meter
		5.1.9.6	4 inch or 101.6 mm diameter water meter	22.50	Per meter
		5.1.9.7	6 inch or 152.4 mm diameter water meter	42.00	Per meter
		5.1.9.8	10 inch or 254 mm diameter water meter	70.00	Per meter
<b>5.2</b>					
	<b>Sewer User Rates - Monthly</b>				
	5.2.1	Flat Residential (un-metered)		42.15	
	5.2.2	Metered Non-Residential		2.90	Cu meter
	5.2.3	Flat Industry/Commercial/Institutional (ICI) (un-metered) and/or Minimum Bill for metered ICI accounts		57.05	
		5.2.3.1	10 cu. meters included in the minimum monthly bill for ICI		
	5.2.4	Metered - Industry/Commercial		1.69	Cu meter
	5.2.5	Metered - Institutional		1.96	Cu meter

5.4	<b>Disposal of External Sewage into Town Collection System</b>		20.28	Cu meter

Respectfully Submitted



Travis Rob, P.Eng  
Manager of Operations and Facilities

**Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to adopt Revised Scenario 3 on Spreadsheet Number 1 as the water and sewer rates for 2021 as further outlined in the report.**

2020Nov18 2021 Water and Sewer Rates Report 2.docx

**Spreadsheet No. 1 - 2020 Water and Sewer Rates Scenarios**  
Updated November 13, 2020 1

	Budgeted	Forecasted	Forecasted
	2020	2020	2021
<b>Water</b>	<b># of units</b>	<b># of units</b>	
Flat Residential (un-metered)	3660	3644	3664
Churches	13	14	13
Flat Commercial General (un-metered)	2	3	3
Metered - Couchiching First Nation	116072	89731	102902
Metered - Commercial -245	131187	101176	116182
Metered - Institutional -59	119377	91784	105581
Private Hydrants	16	16	16
Private Sprinklers	24	24	24
Metered Non-Resident (7 accounts)	2753	3470	3112
2-Nanicosit, 1-FF Tribal Area Health, 1-Treaty 3 Police			
1-Myer's Hanger 1-Friesen Apartments Alberton			
1- Seven Generations Education Institute			
<b>Sewer</b>			
Flat Residential (un-metered)	3591	3634	3639
Churches	14	14	13
Flat Commercial General (un-metered)	2	3	3
Metered -Couchiching First Nation	111866	89731	102902
Metered - Commercial -244	131187	100310	116182
Metered - Institutional -59	119377	91,784	105581
Metered Non-Resident (6 accounts)	2223	3470	2847

### Summary of - Water & Sewer Rates & Yearly impact

Flat Residential (un-metered)  
Churches  
Flat Commercial General (un-metered)  
Metered - Couchiching First Nation  
Metered - Commercial -237  
Metered - Institutional -58  
Private Hydrants  
Private Sprinklers  
Metered Non-Resident (6.5 accounts)

2020 Water Rates - Scenario No. 3				9
5	6	7	8	
Scenario No. 3 - Residential and non-residential 2.80% , Flat ICI , I/C volumetric & I volumetric increased to meet revenue in financial plan. Volumetric minimum remaining at 10 cu. meters/month				
2020 Proposal Rates	2019 to 2020 % increase	2020 Annual Rate	2020 Forecasted Revenue	
\$43.99	2.80%	\$527.89	\$1,932,071.79	
\$43.99	2.80%	\$527.89	\$6,862.55	
\$59.87	3.22%	\$718.45	\$2,155.36	
\$3.03	2.80%		\$326,016.02	
\$1.67	3.22%		\$320,473.98	
\$1.93	3.22%		\$236,448.79	
\$58.68	3.22%	\$704.15	\$11,266.32	
\$18.40	3.22%	\$220.78	\$5,298.76	
\$3.04	2.80%		\$13,653.76	
		Subtotal	\$2,854,247.32	
\$41.03	2.80%	\$492.38	\$1,791,776.34	
\$41.03	2.80%	\$492.38	\$6,400.96	
\$55.92	3.22%	\$671.04	\$2,013.13	
\$2.82	2.80%		\$303,617.97	
\$1.66	3.22%		\$329,630.38	
\$1.91	3.22%		\$248,345.59	
\$2.82	2.80%		\$11,916.32	
Subtotal			\$2,693,700.68	

2020 Monthly unit price	2019 to 2020 % increase	2020 annual rate	2020 Revenue	2020-2019
\$85.02	2.80%	\$1,020.27	\$3,723,848.13	\$147,526.30
\$85.02	2.80%	\$1,020.27	\$13,263.51	-\$631.22
\$115.79	3.22%	\$1,389.49	\$4,168.48	\$1,476.25
\$5.85	2.80%		\$629,633.98	-\$30,717.48
\$3.33	3.22%		\$650,104.36	\$13,212.87
\$3.83	3.22%		\$484,794.38	\$2,102.36
\$58.68	3.22%	\$704.15	\$11,266.32	\$351.72
\$18.40	3.22%	\$220.78	\$5,298.76	\$165.42
\$5.86	3.02%		\$25,570.08	\$11,361.77
Total			\$5,547,948.00	\$144,848.00
Total without hydrants or sprinklers			\$5,531,382.91	
Funding (Surplus)/Deficit			\$0.00	
Financial Plan Revenue			\$5,547,948.00	

Scenario No. 1				14
10	11	12	13	
Scenario No. 1 - Residential and non-residential 2.70% , Flat ICI , I/C volumetric & I volumetric at 2.70% above 2020 rates. Volumetric minimum remaining at 10 cu. meters/month				
2021 Proposal Rates	2020 to 2021 % Increase	2021 Annual Rate	2021 Forecasted Revenue	
\$45.20	2.70%	\$542.40	\$1,987,353.60	
\$45.20	2.70%	\$542.40	\$7,051.20	Residential
\$61.50	2.70%	\$738.00	\$2,214.00	2.70%
\$3.11	2.70%		\$320,026.55	Institutional
\$1.72	2.70%		\$272,343.77	2.70%
\$1.98	2.70%		\$204,474.74	Commercial
\$60.25	2.70%	\$723.00	\$11,568.00	2.70%
\$18.90	2.70%	\$226.80	\$5,443.20	
\$3.12	2.70%		\$9,717.23	
		Subtotal	\$2,820,192.29	
\$42.15	2.70%	\$505.80	\$1,840,606.20	
\$42.15	2.70%	\$505.80	\$6,575.40	
\$57.45	2.70%	\$689.40	\$2,068.20	
\$2.90	2.70%		\$298,039.99	
\$1.70	2.70%		\$280,125.02	
\$1.96	2.70%		\$214,762.78	
\$2.90	2.70%		\$8,245.07	
Subtotal			\$2,650,422.65	

2021 Monthly unit price	2020 to 2021 % increase	2021 annual rate	2021 Revenue	2021-2020
\$87.35	2.74%	\$1,048.20	\$3,827,959.80	\$104,111.67
\$87.35	2.74%	\$1,048.20	\$13,626.60	\$363.09
\$118.95	2.73%	\$1,427.40	\$4,282.20	\$113.72
\$6.01	2.70%		\$618,066.54	-\$11,567.45
\$3.42	2.70%		\$552,468.79	-\$97,635.57
\$3.94	2.70%		\$419,237.52	-\$65,556.86
\$60.25	2.68%	\$723.00	\$11,568.00	\$301.68
\$18.90	2.73%	\$226.80	\$5,443.20	\$144.44
\$6.02	2.70%		\$17,962.30	-\$7,607.78
Total			\$5,470,614.94	-\$77,333.06
Total without hydrants or sprinklers			\$5,453,603.74	
Funding (Surplus)/Deficit			\$226,919.06	
Financial Plan Revenue			\$5,697,534.00	

Scenario No. 2				19
15	16	17	18	
Scenario No. 2 - Residential and non-residential, Flat ICI , I/C volumetric & I volumetric increased to achieve revenue from financial plan. Volumetric minimum remaining at 10 cu. meters/month				
2021 Proposal Rates	2020 to 2021 % increase	2021 Annual Rate	2021 Forecasted Revenue	
\$47.05	6.99%	\$564.60	\$2,068,694.40	
\$47.05	6.99%	\$564.60	\$7,339.80	Residential
\$64.05	6.99%	\$768.60	\$2,305.80	6.99%
\$3.24	6.99%		\$333,393.05	Institutional
\$1.79	6.99%		\$283,696.24	6.99%
\$2.06	6.99%		\$213,008.52	Commercial
\$62.80	6.99%	\$753.60	\$12,057.60	6.99%
\$19.70	6.99%	\$236.40	\$5,673.60	
\$3.25	6.99%		\$10,123.09	
		Subtotal	\$2,936,292.10	
\$43.90	6.99%	\$526.80	\$1,917,025.20	
\$43.90	6.99%	\$526.80	\$6,848.40	
\$59.85	6.99%	\$718.20	\$2,154.60	
\$3.02	6.99%		\$310,488.18	
\$1.78	6.99%		\$291,801.85	
\$2.04	6.99%		\$223,725.93	
\$3.02	6.99%		\$8,589.44	
Subtotal			\$2,760,633.60	

2021 Monthly unit price	2020 to 2021 % increase	2021 annual rate	2021 Revenue	2021-2020
\$90.95	6.97%	\$1,091.40	\$3,985,719.60	\$261,871.47
\$90.95	6.97%	\$1,091.40	\$14,188.20	\$924.69
\$123.90	7.00%	\$1,486.80	\$4,460.40	\$291.92
\$6.26	6.99%		\$643,881.24	\$14,247.25
\$3.56	6.99%		\$575,498.08	-\$74,606.27
\$4.10	6.99%		\$436,734.46	-\$48,059.92
\$62.80	7.02%	\$753.60	\$12,057.60	\$791.28
\$19.70	7.07%	\$236.40	\$5,673.60	\$374.84
\$6.27	6.99%		\$18,712.53	-\$6,857.55
Total			\$5,696,925.70	\$148,977.71
Total without hydrants or sprinklers			\$5,679,194.50	
Funding (Surplus)/Deficit			\$608.30	
Financial Plan Revenue			\$5,697,534.00	

Revised - Scenario No. 3				
20	21	22	23	24
Scenario No. 3 - Residential and non-residential 2.70% , Institutional volumetric increased 2.7% and Flat ICI , I/C volumetric increased to 2.00% above 2020 rates. Volumetric minimum remaining at 10 cu. meters/month				
2021 Proposal Rates	2020 to 2021 % Increase	2021 Annual Rate	2021 Forecasted Revenue	
\$45.20	2.70%	\$542.40	\$1,987,353.60	
\$45.20	2.70%	\$542.40	\$7,051.20	Residential
\$61.05	2.00%	\$732.60	\$2,197.80	2.70%
\$3.11	2.70%		\$320,026.55	Institutional
\$1.70	2.00%		\$270,439.17	2.70%
\$1.98	2.70%		\$204,171.28	Commercial
\$59.85	2.00%	\$718.20	\$11,491.20	2.00%
\$18.75	2.00%	\$225.00	\$5,400.00	
\$3.12	2.70%		\$9,717.23	
		Subtotal	\$2,817,848.02	
\$42.15	2.70%	\$505.80	\$1,840,606.20	
\$42.15	2.70%	\$505.80	\$6,575.40	
\$57.05	2.00%	\$684.60	\$2,053.80	
\$2.90	2.70%		\$298,039.99	
\$1.69	2.00%		\$278,166.00	
\$1.96	2.70%		\$214,444.05	
\$2.90	2.70%		\$8,245.07	
Subtotal			\$2,648,130.50	

2021 Monthly unit price	2020 to 2021 % increase	2021 annual rate	2021 Revenue	2021-2020
\$87.35	2.74%	\$1,048.20	\$3,827,959.80	\$104,111.67
\$87.35	2.74%	\$1,048.20	\$13,626.60	\$363.09
\$118.10	1.99%	\$1,417.20	\$4,251.60	\$83.12
\$6.01	2.70%		\$618,066.54	-\$11,567.45
\$3.40	2.00%		\$548,605.16	-\$101,499.19
\$3.94	2.70%		\$418,615.32	-\$66,179.06
\$59.85	2.00%	\$718.20	\$11,491.20	\$224.88
\$18.75	1.91%	\$225.00	\$5,400.00	\$101.24
\$6.02	2.70%		\$17,962.30	-\$7,607.78
Total			\$5,465,978.52	-\$81,969.48
Total without hydrants or sprinklers			\$5,449,087.32	
Funding (Surplus)/Deficit			\$231,555.48	
Financial Plan Revenue			\$5,697,534.00	

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

		Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3	
		Nov/Dec	Sep/Oct	Jul/Aug	May/Jun	Mar/Apr	Jan/Feb	Total	Meter Replacement Charge	Environmental Fee	Sprinklers/ Hydrants Revenue	Forecasted Water/Sewer Revenue	Total Revenue	\$/M3	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate
1	Construction (No Sewer)	54	43	41	59	116	13	326	\$50.00	\$50.00		\$988.28	\$988.28	\$3.03	11%	\$ 1,092.32	15%	\$ 1,137.72	10%	\$ 1,084.50
2	Landscaping (No Sewer)	56	1	49	192	36	0	334	\$30.00	\$50.00		\$1,053.74	\$1,053.74	\$3.16	5%	\$ 1,104.68	9%	\$ 1,150.59	4%	\$ 1,096.78
3	Laundry mat	227	50	131	146	162	646	1,362	\$30.00	\$50.00		\$4,599.17	\$4,599.17	\$3.38	23%	\$ 5,676.67	29%	\$ 5,913.55	23%	\$ 5,637.51
4	Lumber Retailer	74	12	49	2	287	20	444	\$30.00	\$50.00		\$1,500.49	\$1,500.49	\$3.38	69%	\$ 2,535.90	76%	\$ 2,641.60	68%	\$ 2,518.15
5	Car Wash	1,629	1,476	1,584	1,746	1,869	1,468	9,772	\$50.00	\$50.00		\$33,363.93	\$33,363.93	\$3.41	3%	\$ 34,448.52	8%	\$ 35,887.11	3%	\$ 34,213.25
6	Motel	923	1,378	1,023	562	617	1,033	5,536	\$150.00	\$50.00		\$19,258.05	\$19,258.05	\$3.48	4%	\$ 19,955.85	8%	\$ 20,789.13	3%	\$ 19,819.36
7	Super 8	827	935	871	683	806	841	4,963	\$170.00	\$50.00	\$771.00	\$17,351.96	\$18,122.96	\$3.50	-1%	\$ 17,997.49	3%	\$ 18,748.97	-1%	\$ 17,874.35
8	Copper River Inn	822	787	698	426	446	1,751	4,930	\$150.00	\$50.00		\$17,240.07	\$17,240.07	\$3.50	4%	\$ 17,882.54	8%	\$ 18,629.22	3%	\$ 17,760.18
9	Copper River Inn	796	838	1,058	740	832	511	4,775	\$170.00	\$50.00		\$16,724.58	\$16,724.58	\$3.50	4%	\$ 17,352.92	8%	\$ 18,077.48	3%	\$ 17,234.17
10	Grocery Store	764	726	2,217	713	166	0	4,586	\$50.00	\$50.00	\$771.00	\$16,163.81	\$16,934.81	\$3.52	-1%	\$ 16,708.34	3%	\$ 17,405.98	-2%	\$ 16,593.99
11	Laundromat/Office Space	641	726	688	566	485	738	3,844	\$32.50	\$50.00		\$13,623.69	\$13,623.69	\$3.54	4%	\$ 14,166.99	8%	\$ 14,758.49	3%	\$ 14,069.96
12	Inactive	442	449	508	369			1,768	\$90.00	\$30.00		\$6,382.14	\$6,382.14	\$3.61	11%	\$ 7,065.72	15%	\$ 7,360.62	10%	\$ 7,017.09
13	Laundromat	262	318	308	239	201	244	1,572	\$30.00	\$50.00		\$5,686.32	\$5,686.32	\$3.62	12%	\$ 6,395.14	17%	\$ 6,662.03	12%	\$ 6,351.08
14	McDonald's (Restaurant)	447	469	514	407	296	551	2,684	\$50.00	\$50.00	\$184.00	\$9,763.55	\$9,947.55	\$3.64	3%	\$ 10,201.01	7%	\$ 10,626.86	2%	\$ 10,131.01
15	Retail Store	371	216	416	378	309	535	2,225	\$150.00	\$50.00	\$771.00	\$8,233.08	\$9,004.08	\$3.70	-4%	\$ 8,628.57	0%	\$ 8,988.75	-5%	\$ 8,569.29
16		355	251	518	433	218		1,775	\$113.00	\$37.67		\$6,570.35	\$6,570.35	\$3.70	8%	\$ 7,089.67	12%	\$ 7,385.56	7%	\$ 7,040.88
17	Motel/Pawn Shop	360	451	476	262	320	292	2,161	\$50.17	\$50.17		\$8,140.91	\$8,140.91	\$3.77	3%	\$ 8,410.98	8%	\$ 8,762.06	3%	\$ 8,353.18
18	Auto Body Shop/Water Distributor	271	299	294	261	237	262	1,624	\$30.00	\$50.00		\$6,231.09	\$6,231.09	\$3.84	5%	\$ 6,571.68	10%	\$ 6,845.94	5%	\$ 6,526.42
19	Car Wash	265	120	131	125	383	565	1,589	\$50.00	\$50.00		\$6,115.20	\$6,115.20	\$3.85	6%	\$ 6,452.62	10%	\$ 6,721.91	5%	\$ 6,408.17
20	Carl's Eatery (Restaurant)	245	252	267	198	170	337	1,469	\$150.00	\$50.00		\$5,715.60	\$5,715.60	\$3.89	6%	\$ 6,042.06	10%	\$ 6,294.20	5%	\$ 6,000.41
21	Dairy Queen (Restaurant)	243	311	349	248	157	152	1,460	\$30.00	\$50.00		\$5,687.63	\$5,687.63	\$3.89	6%	\$ 6,013.32	10%	\$ 6,264.26	5%	\$ 5,971.87
22	Sporting Goods Retailer	253	276	395	450	143	0	1,517	\$30.00	\$50.00		\$5,942.04	\$5,942.04	\$3.92	4%	\$ 6,206.29	9%	\$ 6,465.29	4%	\$ 6,163.51
23	Subway (Restaurant)	222	338	203	152	146	270	1,331	\$30.00	\$50.00		\$5,256.06	\$5,256.06	\$3.95	6%	\$ 5,569.92	10%	\$ 5,802.34	5%	\$ 5,531.49
24	Office Space	221	239	157	212	151	346	1,326	\$30.00	\$50.00		\$5,490.58	\$5,490.58	\$4.14	1%	\$ 5,553.50	5%	\$ 5,785.24	0%	\$ 5,515.18
25	Recreational	128	194	94	100	141	112	769	\$32.50	\$50.00	\$771.00	\$3,385.94	\$4,156.94	\$4.40	-12%	\$ 3,648.51	-9%	\$ 3,800.68	-13%	\$ 3,623.18
25	Dominos Pizza (Restaurant)	128	114	124	133	120	147	766	\$30.00	\$50.00		\$3,373.95	\$3,373.95	\$4.41	8%	\$ 3,636.20	12%	\$ 3,787.85	7%	\$ 3,610.94
26	Le Hoa (Restaurant)	126	127	150	114	74	164	755	\$30.00	\$50.00		\$3,337.98	\$3,337.98	\$4.42	8%	\$ 3,599.25	12%	\$ 3,749.36	7%	\$ 3,574.24
27	Hair Salon	104	321	104	13	64	20	626	\$32.50	\$50.00		\$2,787.20	\$2,787.20	\$4.45	13%	\$ 3,159.95	18%	\$ 3,291.72	13%	\$ 3,137.94
28	Retail Store	109	268	52	123	55	45	652	\$150.00	\$50.00	\$771.00	\$2,994.33	\$3,765.33	\$4.60	-14%	\$ 3,246.17	-10%	\$ 3,381.53	-14%	\$ 3,223.57
29	Motel	185	213	200	209	159	144	1,110	\$30.00	\$50.00		\$5,136.85	\$5,136.85	\$4.63	-6%	\$ 4,814.50	-2%	\$ 5,015.37	-7%	\$ 4,781.21
30	Gas Station	207	0	0	177	152	704	1,240	\$32.50	\$50.00		\$5,773.55	\$5,773.55	\$4.66	-9%	\$ 5,257.90	-5%	\$ 5,477.29	-10%	\$ 5,221.59
31	Child Care Resources	101	103	104	111	94	93	606	\$30.00	\$50.00		\$2,842.48	\$2,842.48	\$4.69	9%	\$ 3,090.16	13%	\$ 3,219.01	8%	\$ 3,068.62
32	Dentist	167	194	147	101	122	270	1,001	\$30.00	\$50.00		\$4,712.61	\$4,712.61	\$4.71	-6%	\$ 4,440.89	-2%	\$ 4,626.15	-6%	\$ 4,410.15
33	Tim Hortons (Restaurant/Coffee					129	102	231	\$20.00	\$20.00		\$1,099.03	\$1,099.03	\$4.76	-100%	\$ -	-100%	\$ -	-100%	\$ -
34		0	46	157	100	88	186	577	\$26.10	\$43.50		\$2,745.91	\$2,745.91	\$4.76	-100%	\$ -	-100%	\$ -	-100%	\$ -
35	Flint House (Restaurant)	142	198	155	47	105	205	852	\$30.00	\$50.00		\$4,134.52	\$4,134.52	\$4.85	-5%	\$ 3,931.80	-1%	\$ 4,095.80	-6%	\$ 3,904.53
36	Office Space	142	360	133	123	64	28	850	\$30.00	\$50.00		\$4,125.20	\$4,125.20	\$4.86	-5%	\$ 3,923.59	-1%	\$ 4,087.25	-6%	\$ 3,896.37
37	Legion	139	180	191	132	98	94	834	\$150.00	\$50.00		\$4,064.59	\$4,064.59	\$4.87	-5%	\$ 3,870.22	-1%	\$ 4,031.64	-5%	\$ 3,843.37
38	Rainbow Motel	137	159	98	158	132	136	820	\$30.00	\$50.00		\$4,008.65	\$4,008.65	\$4.89	-5%	\$ 3,820.95	-1%	\$ 3,980.32	-5%	\$ 3,794.43
39	Car Dealership	88	91	103	106	89	51	528	\$50.00	\$50.00		\$2,582.74	\$2,582.74	\$4.89	9%	\$ 2,823.29	14%	\$ 2,941.00	9%	\$ 2,803.58
40	Wholesale Company	94	73	267	106	22	0	562	\$30.00	\$50.00		\$2,761.23	\$2,761.23	\$4.92	6%	\$ 2,938.25	11%	\$ 3,060.75	6%	\$ 2,917.75
41	offices	130	157	127	105	121	142	782	\$150.00	\$50.00		\$3,864.12	\$3,864.12	\$4.94	-4%	\$ 3,693.68	0%	\$ 3,847.73	-5%	\$ 3,668.03
42	Herbal Magic	80	165	83	62	51	41	482	\$30.00	\$50.00		\$2,430.89	\$2,430.89	\$5.04	10%	\$ 2,667.28	14%	\$ 2,778.47	9%	\$ 2,648.63
43	Gas Station	92	251	190	10	9	0	552	\$30.00	\$50.00		\$2,799.19	\$2,799.19	\$5.07	4%	\$ 2,905.41	8%	\$ 3,026.54	3%	\$ 2,885.13
44	Mekong (Restaurant)	82	99	138	98	70	6	493	\$30.00	\$50.00		\$2,513.48	\$2,513.48	\$5.10	8%	\$ 2,704.23	12%	\$ 2,816.96	7%	\$ 2,685.33
45	Mr. Sub (Restaurant)	75	71	61	87	60	97	451	\$30.00	\$50.00		\$2,327.00	\$2,327.00	\$5.16	10%	\$ 2,560.54	15%	\$ 2,667.27	9%	\$ 2,542.61
46	Clothing Retailer	74	50	50	64	82	124	444	\$30.00	\$50.00		\$2,303.02	\$2,303.02	\$5.19	10%	\$ 2,535.90	15%	\$ 2,641.60	9%	\$ 2,518.15
47	Car Dealership	74	44	57	83	98	87	443	\$32.50	\$50.00		\$2,299.02	\$2,299.02	\$5.19	10%	\$ 2,531.80	15%	\$ 2,637.33	9%	\$ 2,514.07
48	Dentist	74	128	119	40	27	54	442	\$32.50	\$50.00		\$2,295.03	\$2,295.03	\$5.20	10%	\$ 2,527.69	15%	\$ 2,633.05	9%	\$ 2,509.99
49	Cemetery	140	6	11	402			559	\$18.50	\$30.83		\$2,916.03	\$2,916.03	\$5.22	0%	\$ 2,928.22	5%	\$ 3,050.30	0%	\$ 2,907.79
50	Restaurant	71	89	133	55	47	33	428	\$30.00	\$50.00		\$2,251.07	\$2,251.07	\$5.25	10%	\$ 2,482.53	15%	\$ 2,586.00	10%	\$ 2,465.14
51	U Brew Cheers	68	81	135	36	29	58	407	\$30.00	\$50.00		\$2,179.14	\$2,179.14	\$5.36	11%	\$ 2,408.63	15%	\$ 2,509.01	10%	\$ 2,391.74
52	Furniture Retailer	68	108	76	69	56	29	406	\$32.50	\$50.00		\$2,175.15	\$2,175.15	\$5.36	11%	\$ 2,404.53	15%	\$ 2,504.74	10%	\$ 2,387.67
53	Car Dealership	67	65	69	63	64	74	402	\$30.00	\$50.00		\$2,163.16	\$2,163.16	\$5.38	11%	\$ 2,392.21	15%	\$ 2,491.91	10%	\$ 2,375.43
54	Motel	69	117	100	55	60	11	412	\$32.50	\$50.00		\$2,225.10	\$2,225.10	\$5.41	9%	\$ 2,425.05	14%	\$ 2,526.12	8%	\$ 2,408.05
55	Electrician	72	178	146	15	21	0	432	\$30.00	\$50.00		\$2,346.31	\$2,346.31	\$5.43	6%	\$ 2,494.85	11%	\$ 2,598.83	6%	\$ 2,477.37
56	Trailer Park	64	81	70	89	44	35	383	\$30.00	\$50.00		\$2,099.22	\$2,099.22	\$5.48	11%	\$ 2,326.52	15%	\$ 2,423.47	10%	\$ 2,310.19
57	Grocery Store	62	57	61	64	73	53	370	\$30.00	\$50.00		\$2,055.27	\$2,055.27	\$5.56	11%	\$ 2,281.36	16%	\$ 2,376.43	10%	\$ 2,265.34
58	Motel	62	26	24	16	212	34	374	\$30.00	\$50.00		\$2,084.57	\$2,084.57	\$5.57	10%	\$ 2,297.78	15%	\$ 2,393.53	9%	\$ 2,281.65
59	Construction	61	110	56	45	70	22	364	\$32.50	\$50.00		\$2,035.29	\$2,035.29	\$5.60	11%	\$ 2,260.83	16%	\$ 2,355.04	10%	\$ 2,244.95
60		51	45	26	8	174	0	304	\$120.00	\$40.00		\$1,710.55	\$1,710.55	\$5.63	20%	\$ 2,055.55	25%	\$ 2,141.19	19%	\$ 2,041.07
61	Fitness Centre	57	48	41	50															

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

Business Type	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3		
	Nov/Dec	Sep/Oct	Jul/Aug	May/Jun	Mar/Apr	Jan/Feb	Total	Meter	Environmental	Sprinklers/	Forecasted	Total Revenue	\$/M3	2020 to 2021	2021	2020 to 2021	2021	2020 to 2021	2021	
	M3	M3	M3	M3	M3	M3	M3	Replacement	Fee	Hydrants	Water/Sewer			% Increase	Annual Rate	% Increase	Annual Rate	% Increase	Annual Rate	
65						67	67				\$396.01	\$396.01	\$5.91	-100%	\$ -	-100%	\$ -	-100%	\$ -	
66	Auto Body Shop	52	61	48	46	40	63	310	\$30.00	\$50.00		\$1,855.47	\$1,855.47	\$5.99	12%	\$ 2,076.08	17%	\$ 2,162.57	11%	\$ 2,061.46
66	Bank	54	33	188	16	9	26	326	\$32.50	\$50.00		\$1,961.36	\$1,961.36	\$6.01	9%	\$ 2,133.56	13%	\$ 2,222.45	8%	\$ 2,118.55
67	Furniture Retailer	49	53	29	58	55	49	293	\$30.00	\$50.00		\$1,799.52	\$1,799.52	\$6.15	12%	\$ 2,018.60	17%	\$ 2,102.70	11%	\$ 2,004.37
67		48	24	30	29	82	77	290	\$30.00	\$50.00		\$1,791.53	\$1,791.53	\$6.17	12%	\$ 2,010.39	17%	\$ 2,094.14	11%	\$ 1,996.22
68	Funeral Home	56	139	101	39	0	0	335	\$32.50	\$50.00		\$2,072.58	\$2,072.58	\$6.19	4%	\$ 2,162.30	9%	\$ 2,252.39	4%	\$ 2,147.09
69	Filmore Mechanical	48	38	54	51	53	43	287	\$30.00	\$50.00		\$1,779.54	\$1,779.54	\$6.20	12%	\$ 1,998.07	17%	\$ 2,081.31	11%	\$ 1,983.98
70	office	54	2	1	41	147	79	324	\$30.00	\$50.00		\$2,026.63	\$2,026.63	\$6.26	5%	\$ 2,125.35	9%	\$ 2,213.90	4%	\$ 2,110.39
71	Bargain Shop	46	21	116	43	24	26	276	\$32.50	\$50.00	\$587.00	\$1,743.58	\$2,330.58	\$6.32	-16%	\$ 1,961.12	-12%	\$ 2,042.82	-16%	\$ 1,947.29
72	Motel	47	116	36	30	39	13	281	\$30.00	\$50.00		\$1,782.87	\$1,782.87	\$6.35	11%	\$ 1,977.55	16%	\$ 2,059.92	10%	\$ 1,963.60
73	Travel Agency	46	81	58	42	37	14	278	\$30.00	\$50.00		\$1,771.55	\$1,771.55	\$6.36	11%	\$ 1,969.34	16%	\$ 2,051.37	10%	\$ 1,955.44
74	Chiropractor	36	31	46	6	79	20	218	\$30.00	\$50.00		\$1,401.92	\$1,401.92	\$6.42	26%	\$ 1,764.06	31%	\$ 1,837.52	25%	\$ 1,751.56
75	Hair Salon	44	36	62	38	50	36	266	\$30.00	\$50.00		\$1,711.61	\$1,711.61	\$6.42	13%	\$ 1,928.28	17%	\$ 2,008.60	12%	\$ 1,914.67
76	Trucking Company	44	14	29	62	64	52	265	\$30.00	\$50.00		\$1,727.60	\$1,727.60	\$6.51	11%	\$ 1,924.17	16%	\$ 2,004.32	11%	\$ 1,910.59
77	massage	45	58	51	60	57	0	271	\$30.00	\$50.00		\$1,794.20	\$1,794.20	\$6.62	8%	\$ 1,944.70	13%	\$ 2,025.71	8%	\$ 1,930.98
78	Retail Store	48	5	5	4	17	207	286	\$30.00	\$50.00		\$1,938.72	\$1,938.72	\$6.79	3%	\$ 1,993.97	7%	\$ 2,077.03	2%	\$ 1,979.91
79	Clothing Retailer	38	50	40	30	32	39	229	\$30.00	\$50.00		\$1,587.74	\$1,587.74	\$6.93	13%	\$ 1,801.01	18%	\$ 1,876.01	13%	\$ 1,788.26
80		38	31	42	28	37	53	229	\$30.00	\$50.00		\$1,587.74	\$1,587.74	\$6.93	13%	\$ 1,801.01	18%	\$ 1,876.01	13%	\$ 1,788.26
81	Accounting Office	37	33	41	43	33	34	221	\$30.00	\$50.00		\$1,559.76	\$1,559.76	\$7.06	14%	\$ 1,772.27	18%	\$ 1,846.07	13%	\$ 1,759.72
82	Newspaper	36	26	30	37	43	45	217	\$30.00	\$50.00		\$1,547.78	\$1,547.78	\$7.13	14%	\$ 1,759.95	18%	\$ 1,833.24	13%	\$ 1,747.48
83	Vet	36	32	38	27	21	60	214	\$150.00	\$50.00		\$1,535.79	\$1,535.79	\$7.19	14%	\$ 1,747.63	19%	\$ 1,820.41	13%	\$ 1,735.25
84	Hair Salon	36	52	52	21	16	38	215	\$30.00	\$50.00		\$1,553.10	\$1,553.10	\$7.23	13%	\$ 1,751.74	17%	\$ 1,824.69	12%	\$ 1,739.33
85	Marina		35	58	27			120	\$12.50	\$20.83		\$894.30	\$894.30	\$7.45	60%	\$ 1,427.40	66%	\$ 1,486.80	58%	\$ 1,417.20
86	Health Care Facility	35	32	61	49	23	8	208	\$30.00	\$50.00		\$1,555.77	\$1,555.77	\$7.49	11%	\$ 1,727.11	16%	\$ 1,799.02	10%	\$ 1,714.86
87	Upholstery & Graphic Design	32	33	36	32	32	29	194	\$32.50	\$50.00		\$1,471.85	\$1,471.85	\$7.57	14%	\$ 1,681.95	19%	\$ 1,751.98	13%	\$ 1,670.01
88	Restaurant	33	46	42	12	21	46	200	\$30.00	\$50.00		\$1,518.47	\$1,518.47	\$7.58	12%	\$ 1,702.47	17%	\$ 1,773.36	11%	\$ 1,690.40
89	Flooring & Paint Retailer	35	44	46	50	33	0	208	\$30.00	\$50.00		\$1,582.41	\$1,582.41	\$7.62	9%	\$ 1,727.11	14%	\$ 1,799.02	8%	\$ 1,714.86
90	Hair Salon	33	34	40	15	43	31	196	\$30.00	\$50.00		\$1,492.50	\$1,492.50	\$7.63	13%	\$ 1,686.05	18%	\$ 1,756.25	12%	\$ 1,674.09
91	Law Office	31	30	28	29	32	35	185	\$30.00	\$50.00		\$1,439.88	\$1,439.88	\$7.79	15%	\$ 1,649.10	19%	\$ 1,717.76	14%	\$ 1,637.39
92	Office Supplies Retailer	31	26	27	29	30	41	184	\$30.00	\$50.00		\$1,435.89	\$1,435.89	\$7.82	15%	\$ 1,645.00	19%	\$ 1,713.48	14%	\$ 1,633.31
93	Clothing Retailer	30	33	31	29	32	26	181	\$30.00	\$50.00		\$1,427.90	\$1,427.90	\$7.88	15%	\$ 1,636.78	19%	\$ 1,704.93	14%	\$ 1,625.16
94	Contractor	32	12	7	22	14	107	194	\$30.00	\$50.00		\$1,561.76	\$1,561.76	\$8.03	8%	\$ 1,681.95	12%	\$ 1,751.98	7%	\$ 1,670.01
95	Railway Company	35	9	140	25	0	0	209	\$30.00	\$50.00		\$1,689.63	\$1,689.63	\$8.09	2%	\$ 1,731.21	7%	\$ 1,803.30	2%	\$ 1,718.94
96	Motel	30	13	33	72	34	0	182	\$50.00	\$50.00		\$1,521.80	\$1,521.80	\$8.34	8%	\$ 1,640.89	12%	\$ 1,709.21	7%	\$ 1,629.23
97		33	84	79	0	0	0	196	\$30.00	\$50.00		\$1,675.65	\$1,675.65	\$8.57	1%	\$ 1,686.05	5%	\$ 1,756.25	0%	\$ 1,674.09
98	Pet Store	27	13	20	32	36	33	161	\$30.00	\$50.00		\$1,383.27	\$1,383.27	\$8.60	13%	\$ 1,566.99	18%	\$ 1,632.22	12%	\$ 1,555.84
99	Hair Salon	26	25	28	27	26	23	155	\$30.00	\$50.00		\$1,339.98	\$1,339.98	\$8.66	15%	\$ 1,546.46	20%	\$ 1,610.83	15%	\$ 1,535.45
100	Landscaping	26	20	16	19	21	53	155	\$30.00	\$50.00		\$1,356.63	\$1,356.63	\$8.76	14%	\$ 1,546.46	19%	\$ 1,610.83	13%	\$ 1,535.45
101	Auto Body Shop (No Sewer)	12	18	13	10	7		70	\$30.00	\$50.00		\$617.87	\$617.87	\$8.88	5%	\$ 651.48	10%	\$ 678.47	5%	\$ 646.67
102	Clothing Retailer	30	4	2	1	34	108	179	\$30.00	\$50.00		\$1,596.39	\$1,596.39	\$8.93	2%	\$ 1,628.57	6%	\$ 1,696.38	1%	\$ 1,617.00
103	Utility Company	25	42	39	20	8	18	152	\$30.00	\$50.00		\$1,378.61	\$1,378.61	\$9.05	12%	\$ 1,538.25	16%	\$ 1,602.28	11%	\$ 1,527.29
104	Taxi	24	30	32	21	19	17	143	\$30.00	\$50.00		\$1,313.34	\$1,313.34	\$9.20	15%	\$ 1,505.41	19%	\$ 1,568.06	14%	\$ 1,494.67
105	Plumbing & Heating	25	22	0	13	30	61	151	\$30.00	\$50.00		\$1,417.91	\$1,417.91	\$9.38	8%	\$ 1,534.14	13%	\$ 1,598.00	7%	\$ 1,523.22
106	Tess's Kitchen (Restaurant)	24	19	62	8	15	15	143	\$30.00	\$50.00		\$1,376.61	\$1,376.61	\$9.64	9%	\$ 1,505.41	14%	\$ 1,568.06	9%	\$ 1,494.67
107	Boston Pizza (Restaurant)	25	55	46	24	0	0	150	\$150.00	\$50.00		\$1,457.20	\$1,457.20	\$9.71	5%	\$ 1,530.04	9%	\$ 1,593.73	4%	\$ 1,519.14
108	Hair Salon	22	19	38	30	23	0	132	\$30.00	\$50.00		\$1,333.99	\$1,333.99	\$10.11	10%	\$ 1,468.46	15%	\$ 1,529.57	9%	\$ 1,457.98
109	Contractor	23	22	64	28	0	0	137	\$30.00	\$50.00		\$1,413.24	\$1,413.24	\$10.33	5%	\$ 1,484.88	9%	\$ 1,546.68	4%	\$ 1,474.29
110	Office Space/Apartments	19	20	20	17	24	16	116	\$30.00	\$50.00		\$1,235.42	\$1,235.42	\$10.61	15%	\$ 1,415.08	19%	\$ 1,473.97	14%	\$ 1,404.97
111	Bank	19	26	21	15	17	18	116	\$30.00	\$50.00		\$1,245.41	\$1,245.41	\$10.70	14%	\$ 1,415.08	18%	\$ 1,473.97	13%	\$ 1,404.97
112	Law Office	20	29	37	20	16	0	122	\$30.00	\$50.00		\$1,312.01	\$1,312.01	\$10.72	9%	\$ 1,435.61	14%	\$ 1,495.35	9%	\$ 1,425.36
113	Trucking Company	20	30	0	20	34	17	121	\$30.00	\$50.00		\$1,304.69	\$1,304.69	\$10.76	10%	\$ 1,431.51	14%	\$ 1,491.08	9%	\$ 1,421.28
114	Hair Salon	19	24	25	12	10	26	116	\$30.00	\$50.00		\$1,272.05	\$1,272.05	\$10.93	11%	\$ 1,415.08	16%	\$ 1,473.97	10%	\$ 1,404.97
115	Mechanic	19	32	20	20	24	0	115	\$30.00	\$50.00		\$1,274.72	\$1,274.72	\$11.07	11%	\$ 1,410.98	15%	\$ 1,469.69	10%	\$ 1,400.89
116	Real Estate	19	20	16	11	28	18	112	\$30.00	\$50.00		\$1,246.08	\$1,246.08	\$11.17	12%	\$ 1,398.66	17%	\$ 1,456.86	11%	\$ 1,388.66
117		18	6	23	24	20	17	108	\$150.00	\$50.00		\$1,240.75	\$1,240.75	\$11.49	12%	\$ 1,386.34	16%	\$ 1,444.03	11%	\$ 1,376.42
118	Tire Shop	18	17	18	38	14	5	110	\$30.00	\$50.00		\$1,278.71	\$1,278.71	\$11.58	9%	\$ 1,394.56	14%	\$ 1,452.58	8%	\$ 1,384.58
119	Bell Telephone	18	15	34	12	16	13	108	\$150.00	\$50.00	\$184.00	\$1,264.06	\$1,448.06	\$11.70	-4%	\$ 1,386.34	0%	\$ 1,444.03	-5%	\$ 1,376.42
120	Jewellery Store	18	11	21	5	20	33	108	\$30.00	\$50.00		\$1,264.06	\$1,264.06	\$11.70	10%	\$ 1,386.34	14%	\$ 1,444.03	9%	\$ 1,376.42
121	Electronics Retailer	17	24	8	19	15	21	104	\$30.00	\$50.00		\$1,232.09	\$1,232.09	\$11.80	12%	\$ 1,374.03	16%	\$ 1,431.20	11%	\$ 1,364.19
122	Trucking Company					1	1					\$11.98	\$11.98	\$11.98	-100%	\$ -	-100%	\$ -	-100%	\$ -
123		18	12	5	4	16	55	110	\$30.00	\$50.00		\$1,335.32	\$1,335.32	\$12.10	4%	\$ 1,394.56	9%	\$ 1,452.58	4%	\$ 1,384.58
124	DeGagne Construction	18	0	15	6	5	65	109	\$30.00	\$50.00		\$1,367.96	\$1,367.96	\$12.53	2%	\$ 1,390.45	6%	\$ 1,448.31	1%	\$ 1,380.50
125	Construction Company	16	12	15	14	16	23	96	\$30.00	\$50.00										

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

		Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3	
		Nov/Dec	Sep/Oct	Jul/Aug	May/Jun	Mar/Apr	Jan/Feb	Total	Meter	Environmental	Sprinklers/	Forecasted	Total Revenue	\$/M3	% Increase	Annual Rate	% Increase	Annual Rate	% Increase	Annual Rate
Business Type		M3	M3	M3	M3	M3	M3	M3	Replacement Charge	Fee	Hydrants Revenue	Water/Sewer Revenue								
131	Investments	14	17	16	6	9	22	84	\$30.00	\$50.00		\$1,210.78	\$1,210.78	\$14.41	8%	\$ 1,304.23	12%	\$ 1,358.49	7%	\$ 1,294.87
132	Law Office	14	20	34	15	3	0	86	\$30.00	\$50.00		\$1,252.07	\$1,252.07	\$14.49	5%	\$ 1,312.44	9%	\$ 1,367.04	4%	\$ 1,303.03
133	Chiropractor	14	8	13	7	16	24	82	\$30.00	\$50.00		\$1,216.11	\$1,216.11	\$14.90	7%	\$ 1,296.02	11%	\$ 1,349.93	6%	\$ 1,286.72
134	Convenience Store	14	37	3	4	3	22	83	\$30.00	\$50.00		\$1,266.72	\$1,266.72	\$15.30	3%	\$ 1,300.13	7%	\$ 1,354.21	2%	\$ 1,290.79
135	Car Dealership	12	18	17	15	10	2	74	\$30.00	\$50.00		\$1,198.79	\$1,198.79	\$16.11	6%	\$ 1,271.39	10%	\$ 1,324.27	5%	\$ 1,262.25
136	Trucking Company	12	14	20	14	13	0	73	\$32.50	\$50.00		\$1,198.13	\$1,198.13	\$16.37	6%	\$ 1,267.28	10%	\$ 1,320.00	5%	\$ 1,258.17
136	Grocery Store	12	10	12	10	12	16	72	\$30.00	\$50.00		\$1,197.46	\$1,197.46	\$16.63	5%	\$ 1,263.18	10%	\$ 1,315.72	5%	\$ 1,254.10
137	Auto Supplies Retailer	12	13	16	15	14	1	71	\$32.50	\$50.00		\$1,196.79	\$1,196.79	\$16.90	5%	\$ 1,259.07	10%	\$ 1,311.44	4%	\$ 1,250.02
138	Trucking Company	12	12	14	9	13	10	70	\$30.00	\$50.00		\$1,196.13	\$1,196.13	\$17.19	5%	\$ 1,254.97	9%	\$ 1,307.16	4%	\$ 1,245.94
139	Railway Company	11	14	8	17	17	0	67	\$30.00	\$50.00		\$1,194.80	\$1,194.80	\$17.78	4%	\$ 1,246.75	9%	\$ 1,298.61	4%	\$ 1,237.79
140	Club 88 (Night Club)	12	6	2	3	10	37	70	\$50.00	\$50.00		\$1,252.74	\$1,252.74	\$18.00	0%	\$ 1,254.97	4%	\$ 1,307.16	-1%	\$ 1,245.94
141	Insurance	11	12	8	6	9	18	64	\$30.00	\$50.00		\$1,192.80	\$1,192.80	\$18.75	3%	\$ 1,234.44	8%	\$ 1,285.78	3%	\$ 1,225.55
142		11	4	25	5	19	0	64	\$30.00	\$50.00		\$1,209.45	\$1,209.45	\$19.02	2%	\$ 1,234.44	6%	\$ 1,285.78	1%	\$ 1,225.55
143	Beer Store	10	10	10	11	10	11	62	\$30.00	\$50.00		\$1,192.13	\$1,192.13	\$19.10	3%	\$ 1,230.33	7%	\$ 1,281.50	2%	\$ 1,221.48
144	Locker Eye Glasses	10	12	10	8	8	12	60	\$30.00	\$50.00		\$1,190.80	\$1,190.80	\$19.85	3%	\$ 1,222.12	7%	\$ 1,272.95	2%	\$ 1,213.32
145	Printing	10	14	12	7	11	5	59	\$30.00	\$50.00		\$1,190.13	\$1,190.13	\$20.24	2%	\$ 1,218.02	7%	\$ 1,268.67	2%	\$ 1,209.24
146	Chiropractor	9	8	9	6	3	20	55	\$30.00	\$50.00		\$1,188.14	\$1,188.14	\$21.52	1%	\$ 1,205.70	6%	\$ 1,255.84	1%	\$ 1,197.01
147	Bank	9	11	9	9	8	8	54	\$30.00	\$50.00		\$1,187.47	\$1,187.47	\$21.99	1%	\$ 1,201.59	5%	\$ 1,251.56	0%	\$ 1,192.93
148	Flooring Retailer	9	18	7	6	6	7	53	\$30.00	\$50.00		\$1,186.80	\$1,186.80	\$22.48	1%	\$ 1,197.49	5%	\$ 1,247.29	0%	\$ 1,188.85
149	Coffee Shop	9	2	0	0	5	37	53	\$30.00	\$50.00		\$1,243.41	\$1,243.41	\$23.55	-4%	\$ 1,197.49	0%	\$ 1,247.29	-4%	\$ 1,188.85
150	Electronics Retailer	8	2	5	7	7	19	48	\$30.00	\$50.00		\$1,184.14	\$1,184.14	\$24.67	0%	\$ 1,181.07	4%	\$ 1,230.18	-1%	\$ 1,172.54
151	Bank	8	27	13	0	0	0	48	\$32.50	\$50.00		\$1,207.45	\$1,207.45	\$25.16	-2%	\$ 1,181.07	2%	\$ 1,230.18	-3%	\$ 1,172.54
152		8	8	11	2	4	13	46	\$30.00	\$50.00		\$1,182.81	\$1,182.81	\$25.94	-1%	\$ 1,172.85	3%	\$ 1,221.62	-2%	\$ 1,164.39
153	Florist	8	6	5	5	16	6	46	\$30.00	\$50.00		\$1,182.81	\$1,182.81	\$25.94	-1%	\$ 1,172.85	3%	\$ 1,221.62	-2%	\$ 1,164.39
154	Dollar Store	8	9	9	10	10	0	46	\$32.50	\$50.00		\$1,182.81	\$1,182.81	\$25.94	-1%	\$ 1,172.85	3%	\$ 1,221.62	-2%	\$ 1,164.39
155	Accounting Office	8	6	11	15	6	0	46	\$30.00	\$50.00		\$1,182.81	\$1,182.81	\$25.94	-1%	\$ 1,172.85	3%	\$ 1,221.62	-2%	\$ 1,164.39
156	restaurant	7	26	11	0	0	0	44	\$30.00	\$50.00		\$1,202.12	\$1,202.12	\$27.07	-3%	\$ 1,168.75	1%	\$ 1,217.35	-3%	\$ 1,160.31
157	R&B Auto	7	7	7	7	8	7	43	\$30.00	\$50.00		\$1,181.48	\$1,181.48	\$27.35	-1%	\$ 1,164.64	3%	\$ 1,213.07	-2%	\$ 1,156.23
158		7	14	7	9	6	0	43	\$30.00	\$50.00		\$1,181.48	\$1,181.48	\$27.35	-1%	\$ 1,164.64	3%	\$ 1,213.07	-2%	\$ 1,156.23
159	Duty Free	7	5	4	5	11	10	42	\$30.00	\$50.00		\$1,180.81	\$1,180.81	\$28.11	-2%	\$ 1,160.54	2%	\$ 1,208.79	-2%	\$ 1,152.16
160	Bowling Alley	7	3	0	0	23	9	42	\$30.00	\$50.00		\$1,190.80	\$1,190.80	\$28.35	-3%	\$ 1,160.54	2%	\$ 1,208.79	-3%	\$ 1,152.16
161	Land Titles Building	7	2	2	26	2	2	41	\$30.00	\$50.00		\$1,200.12	\$1,200.12	\$29.41	-4%	\$ 1,156.43	0%	\$ 1,204.51	-4%	\$ 1,148.08
162	General Supply Retailer	7	7	5	5	8	8	40	\$30.00	\$50.00		\$1,179.48	\$1,179.48	\$29.78	-2%	\$ 1,152.33	2%	\$ 1,200.24	-3%	\$ 1,144.00
163	Clothing/Sporting Good Retailer	7	6	4	4	5	14	40	\$30.00	\$50.00		\$1,179.48	\$1,179.48	\$29.78	-2%	\$ 1,152.33	2%	\$ 1,200.24	-3%	\$ 1,144.00
164		6	8	4	2	5	13	38	\$30.00	\$50.00		\$1,178.81	\$1,178.81	\$30.70	-3%	\$ 1,148.22	1%	\$ 1,195.96	-3%	\$ 1,139.92
165	K & M Trucking	6	13	5	8	6	0	38	\$30.00	\$50.00		\$1,178.81	\$1,178.81	\$30.70	-3%	\$ 1,148.22	1%	\$ 1,195.96	-3%	\$ 1,139.92
166	Law Office	6	8	7	5	5	7	38	\$30.00	\$50.00		\$1,178.81	\$1,178.81	\$30.70	-3%	\$ 1,148.22	1%	\$ 1,195.96	-3%	\$ 1,139.92
167	Motel	6	14	10	3	5	0	38	\$30.00	\$50.00		\$1,178.81	\$1,178.81	\$30.70	-3%	\$ 1,148.22	1%	\$ 1,195.96	-3%	\$ 1,139.92
168	Store	6	5	6	7	5	8	37	\$32.50	\$50.00		\$1,178.15	\$1,178.15	\$31.67	-3%	\$ 1,144.12	1%	\$ 1,191.68	-4%	\$ 1,135.85
169	Furniture Retailer	6	8	8	7	6	2	37	\$30.00	\$50.00		\$1,178.15	\$1,178.15	\$31.67	-3%	\$ 1,144.12	1%	\$ 1,191.68	-4%	\$ 1,135.85
170		6	6	3	6	5	9	35	\$30.00	\$50.00		\$1,176.81	\$1,176.81	\$33.82	-3%	\$ 1,135.90	1%	\$ 1,183.13	-4%	\$ 1,127.69
171	Car Dealership	6	6	7	6	5	5	35	\$30.00	\$50.00		\$1,176.81	\$1,176.81	\$33.82	-3%	\$ 1,135.90	1%	\$ 1,183.13	-4%	\$ 1,127.69
172	Retail Store	6	7	8	6	3	5	35	\$32.50	\$50.00		\$1,176.81	\$1,176.81	\$33.82	-3%	\$ 1,135.90	1%	\$ 1,183.13	-4%	\$ 1,127.69
173	Retail Store	5	6	8	5	5	3	32	\$30.00	\$50.00		\$1,175.48	\$1,175.48	\$36.28	-4%	\$ 1,127.69	0%	\$ 1,174.58	-5%	\$ 1,119.54
174	Electrician	5	4	4	5	6	7	31	\$30.00	\$50.00		\$1,174.82	\$1,174.82	\$37.65	-4%	\$ 1,123.59	0%	\$ 1,170.30	-5%	\$ 1,115.46
175	Tattoo/Airbrush Shop						1	1				\$39.92	\$39.92	\$39.92	-100%	\$ -	-100%	\$ -	-100%	\$ -
176	Electronics Retailer	5	5	4	4	6	5	29	\$30.00	\$50.00		\$1,173.48	\$1,173.48	\$40.75	-5%	\$ 1,115.38	-1%	\$ 1,161.74	-6%	\$ 1,107.30
177		4	7	7	2	2	4	26	\$30.00	\$50.00		\$1,172.15	\$1,172.15	\$44.40	-6%	\$ 1,107.17	-2%	\$ 1,153.19	-6%	\$ 1,099.15
178	Piston Ring	4	5	4	4	4	3	24	\$30.00	\$50.00		\$1,170.82	\$1,170.82	\$48.78	-6%	\$ 1,098.95	-2%	\$ 1,144.64	-7%	\$ 1,090.99
179	Optometrist	4	4	11	3	1	0	23	\$30.00	\$50.00		\$1,170.15	\$1,170.15	\$51.32	-6%	\$ 1,094.85	-3%	\$ 1,140.36	-7%	\$ 1,086.92
180		4	15	1	1	1	0	22	\$29.10	\$48.50		\$1,134.77	\$1,134.77	\$52.54	-4%	\$ 1,090.74	0%	\$ 1,136.08	-5%	\$ 1,082.84
180		4	4	2	2	6	4	22	\$30.00	\$50.00		\$1,169.49	\$1,169.49	\$54.14	-7%	\$ 1,090.74	-3%	\$ 1,136.08	-7%	\$ 1,082.84
182	Warehouse	3	2	10	5	0	0	20	\$30.00	\$50.00		\$1,168.82	\$1,168.82	\$57.30	-7%	\$ 1,086.64	-3%	\$ 1,131.80	-8%	\$ 1,078.76
183	Lakehead Freightways	3	3	4	5	2	0	17	\$30.00	\$50.00		\$1,166.82	\$1,166.82	\$69.45	-8%	\$ 1,074.32	-4%	\$ 1,118.97	-9%	\$ 1,066.53
184	Law Office	3	2	2	3	3	4	17	\$30.00	\$50.00		\$1,166.82	\$1,166.82	\$69.45	-8%	\$ 1,074.32	-4%	\$ 1,118.97	-9%	\$ 1,066.53
185		3	3	2	3	2	4	17	\$30.00	\$50.00		\$1,166.82	\$1,166.82	\$69.45	-8%	\$ 1,074.32	-4%	\$ 1,118.97	-9%	\$ 1,066.53
186	Jay Burnett	3	3	3	3	3	2	17	\$30.00	\$50.00		\$1,166.82	\$1,166.82	\$69.45	-8%	\$ 1,074.32	-4%	\$ 1,118.97	-9%	\$ 1,066.53
187	Office	2	10	2	0	0	0	14	\$30.00	\$50.00		\$1,165.49	\$1,165.49	\$80.94	-9%	\$ 1,066.11	-5%	\$ 1,110.42	-9%	\$ 1,058.37
188	Construction Company	2	3	2	2	3	2	14	\$30.00	\$50.00		\$1,165.49	\$1,165.49	\$80.94	-9%	\$ 1,066.11	-5%	\$ 1,110.42	-9%	\$ 1,058.37
189	Construction (No Sewer)	1	1	1	1	2	1	7	\$30.00	\$50.00		\$600.50	\$600.50	\$83.40	-9%	\$ 544.36	-6%	\$ 566.87	-10%	\$ 540.28
190	Office Supplies Retailer	2	4	1	0	0	6	13	\$30.00	\$50.00		\$1,164.83	\$1,164.83	\$88.24	-9%	\$ 1,062.00	-5%	\$ 1,106.14	-9%	\$ 1,054.29
191	UPS Store	2	2	3	2	2	2	13	\$30.00	\$50.00		\$1,164.83	\$1,164.83	\$88.24	-9%	\$ 1,062.00	-5%	\$ 1,106.14	-9%	\$ 1,054.29
192	Border Travel	2	4	0	0	0	6	12	\$30.00	\$50.00		\$1,164.16	\$1,164.16	\$97.01	-9%	\$ 1,057.90	-5%	\$ 1,101.87	-10%	\$ 1,050.22
193		2	0	3	3	3	0	11	\$30.00	\$50.00		\$1,163.49	\$1,163.49	\$107.73	-9%	\$ 1,053.79	-6%	\$ 1,097.59	-10%	\$ 1,046.14

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

		Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3	
									Meter Replacement Charge	Environmental Fee	Sprinklers/ Hydrants Revenue	Forecasted Water/Sewer Revenue	Total Revenue	\$/M3	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate
Business Type		Nov/Dec M3	Sep/Oct M3	Jul/Aug M3	May/Jun M3	Mar/Apr M3	Jan/Feb M3	Total M3												
198	Cable Company	1	2	1	1	1	1	7	\$30.00	\$50.00		\$1,161.50	\$1,161.50	\$161.32	-10%	\$ 1,041.48	-7%	\$ 1,084.76	-11%	\$ 1,033.91
199	Investors	1	1	1	0	1	2	6	\$30.00	\$50.00		\$1,160.83	\$1,160.83	\$193.47	-11%	\$ 1,037.37	-7%	\$ 1,080.48	-11%	\$ 1,029.83
200	Health Care Facility	1	1	1	0	1	2	6	\$30.00	\$50.00		\$1,160.83	\$1,160.83	\$193.47	-11%	\$ 1,037.37	-7%	\$ 1,080.48	-11%	\$ 1,029.83
201	Fastenal Canada	1	3	1	0	0	0	5	\$30.00	\$50.00		\$1,160.16	\$1,160.16	\$241.70	-11%	\$ 1,033.26	-7%	\$ 1,076.20	-12%	\$ 1,025.75
202	Hair Salon	1	3	0	0	0	1	5	\$30.00	\$50.00		\$1,160.16	\$1,160.16	\$241.70	-11%	\$ 1,033.26	-7%	\$ 1,076.20	-12%	\$ 1,025.75
203	Mike Carmody Equipment	1	2	1	0	0	0	4	\$30.00	\$50.00		\$1,159.50	\$1,159.50	\$322.08	-11%	\$ 1,029.16	-8%	\$ 1,071.93	-12%	\$ 1,021.67
204	Clothing Retailer	1	2	1	0	0	0	4	\$30.00	\$50.00		\$1,159.50	\$1,159.50	\$322.08	-11%	\$ 1,029.16	-8%	\$ 1,071.93	-12%	\$ 1,021.67
205	Tire Shop	1	2	1	0	0	0	4	\$30.00	\$50.00		\$1,159.50	\$1,159.50	\$322.08	-11%	\$ 1,029.16	-8%	\$ 1,071.93	-12%	\$ 1,021.67
206						1	0	1	\$9.70	\$16.17		\$374.26	\$374.26	\$374.26	-100%	\$ -	-100%	\$ -	-100%	\$ -
207	Investments			1	1	0	0	2	\$24.00	\$40.00		\$926.00	\$926.00	\$463.00	-100%	\$ -	-100%	\$ -	-100%	\$ -
208	Insurance	0	0	0	0	0	2	2	\$30.00	\$50.00		\$1,158.83	\$1,158.83	\$482.85	-12%	\$ 1,025.05	-8%	\$ 1,067.65	-12%	\$ 1,017.60
209	Customs Inspection Building	0	0	0	0	1	1	2	\$30.00	\$50.00		\$1,158.83	\$1,158.83	\$482.85	-12%	\$ 1,025.05	-8%	\$ 1,067.65	-12%	\$ 1,017.60
210	Construction	0	0	1	0	1	0	2	\$30.00	\$50.00		\$1,158.83	\$1,158.83	\$482.85	-12%	\$ 1,025.05	-8%	\$ 1,067.65	-12%	\$ 1,017.60
211	Animal Clinic	0	0	0	0	0	1	1	\$30.00	\$50.00		\$1,158.17	\$1,158.17	\$965.14	-12%	\$ 1,020.95	-8%	\$ 1,063.37	-12%	\$ 1,013.52
212	Storage Facility	0	0	1	0	0	0	1	\$30.00	\$50.00		\$1,158.17	\$1,158.17	\$965.14	-12%	\$ 1,020.95	-8%	\$ 1,063.37	-12%	\$ 1,013.52
213	A&W (Restaurant)			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
213	KFC (Restaurant)			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
214	Trucking Company			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215	Pulp & Paper Mill			-	-	0	-	0	-	\$0.00	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
216	Nelson St. Scale Shack			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
217	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
218	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
219	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
220	Vacant			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
221	Rendezvous (Restaurant)			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
222	Old Library							0				-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
223	Peat Moss Plant			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
224	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
225	Road Management (No Sewer)			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
226	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
227	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
228	Pulp & Paper Mill			-	-	-	-	0	-	-	-	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
229		0	0	0	0	0	0	0	\$0.00	\$50.00		\$598.50	\$598.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
230	Potato Chip Distributor	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
231	Forestry Company	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
232	Forestry Company	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
233		1	1						\$6.00	\$10.00		\$234.83	\$234.83	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
234	Accounting Office	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
235	Recreational	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
236	vacant	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
237	vacant	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
238		0	0	0	0	0	0	0	\$420.00	\$50.00		\$1,157.50	\$1,157.50	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
239	Tim Hortons (Restaurant/Coffee	115	139	136	71				\$23.54	\$23.54		\$2,030.94	\$2,030.94	#DIV/0!	-100%	\$ -	-100%	\$ -	-100%	\$ -
240	Tourist Information							0							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
241	Education Institute							0							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
242	Cemetery							0							\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		17,065	18,423	20,033	15,231	14,046	16,841	101,176	\$ 9,185.11	\$ 10,961.21	\$ 4,810.00		\$ 551,309.51		\$ 552,468.79		\$ 575,498.08		\$ 548,605.16	

1	Hospital	4,630	4,740	6,344	4,560	3,430	4,076	27,780	\$225.00	\$50.00		\$107,442.40	\$107,442.40	\$3.87
2	Raincrest Home for Aged	4,296	4,341	5,203	4,791	4,511	2,634	25,776	\$225.00	\$50.00		\$99,750.38	\$99,750.38	\$3.87
3	Park		1,252	0				1,252	\$4.80	\$8.00		\$4,970.38	\$4,970.38	\$3.97
4	Fort Frances High School	780	793	468	540	720	1,378	4,679	\$170.00	\$50.00		\$18,772.29	\$18,772.29	\$4.01
5	Customs Building	728	723	840	713	681	682	4,367	\$50.00	\$50.00		\$17,574.73	\$17,574.73	\$4.02
6	Health Care Facility	618	1,049	232	828	794	187	3,708	\$30.00	\$50.00		\$15,046.04	\$15,046.04	\$4.06
7	Pool	436	530	218	153	442	838	2,617	\$225.00	\$50.00		\$10,859.19	\$10,859.19	\$4.15
8	Sewage Treatment Plant	434	405	535	485	410	335	2,604	\$150.00	\$50.00		\$10,808.52	\$10,808.52	\$4.15
9	Ontario District Jail	388	375	355	387	394	428	2,327	\$150.00	\$50.00	\$184.00	\$9,744.53	\$9,928.53	\$4.19
10	Youth Justice Facility	319	15	0	0	800	780	1,914	\$150.00	\$50.00		\$8,332.87	\$8,332.87	\$4.35
11	J. W. Walker School	261	348	348	198	173	239	1,567	\$150.00	\$50.00	\$184.00	\$6,828.94	\$7,012.94	\$4.36
12	Robert Moore School	235	469	185	71	88	361	1,409	\$170.00	\$50.00		\$6,220.94	\$6,220.94	\$4.42
13	MNR	188	215	225	80	194	227	1,129	\$150.00	\$50.00	\$184.00	\$5,147.75	\$5,331.75	\$4.56
14	St. Mary's School	243	620	112	25	96	362	1,458	\$288.00	\$64.00		\$6,699.89	\$6,699.89	\$4.60
15	Public Works	154	104	229	335	104	0	926	\$50.00	\$50.00		\$4,446.13	\$4,446.13	\$4.80
16	Post Office	127	41	38	316	147	93	762	\$32.50	\$50.00		\$3,738.31	\$3,738.31	\$4.91
17	Ambulance Garage	106	131	112	110	87	88	634	\$30.00	\$50.00		\$3,245.47	\$3,245.47	\$5.12
18	Offices	105	174	133	81	68	67	628	\$30.00	\$50.00		\$3,222.44	\$3,222.44	\$5.13
19	Sportsplex	104	201	9	9	35	267	625	\$170.00	\$50.00	\$771.00	\$3,297.71	\$4,068.71	\$5.27

3%	\$ 110,338.89	7%	\$ 114,947.18	3%	\$ 110,328.69
3%	\$ 102,448.12	7%	\$ 106,726.84	3%	\$ 102,437.92
18%	\$ 5,884.66	23%	\$ 6,130.23	18%	\$ 5,874.46
3%	\$ 19,377.71	8%	\$ 20,186.84	3%	\$ 19,367.51
3%	\$ 18,149.21	8%	\$ 18,907.03	3%	\$ 18,139.01
3%	\$ 15,555.18	8%	\$ 16,204.65	3%	\$ 15,544.98
4%	\$ 11,260.15	8%	\$ 11,730.23	4%	\$ 11,249.95
4%	\$ 11,208.17	8%	\$ 11,676.08	4%	\$ 11,197.97
2%	\$ 10,116.69	6%	\$ 10,539.02	2%	\$ 10,106.49
2%	\$ 8,491.29	6%	\$ 8,845.73	2%	\$ 8,481.09
2%	\$ 7,125.76	6%	\$ 7,423.17	1%	\$ 7,115.56
5%	\$ 6,502.06	9%	\$ 6,773.41	4%	\$ 6,491.86
1%	\$ 5,401.13	6%	\$ 5,626.50	1%	\$ 5,390.93
0%	\$ 6,695.79	4%	\$ 6,975.23	0%	\$ 6,685.59
4%	\$ 4,602.61	8%	\$ 4,794.63	3%	\$ 4,592.41
6%	\$ 3,955.28	10%	\$ 4,120.26	6%	\$ 3,945.08
6%	\$ 3,449.70	11%	\$ 3,593.57	6%	\$ 3,439.50
6%	\$ 3,426.08	11%	\$ 3,568.96	6%	\$ 3,415.88
-16%	\$ 3,416.63	-13%	\$ 3,559.11	-16%	\$ 3,406.43

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

Consumption								2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3	
Business Type	Nov/Dec M3	Sep/Oct M3	Jul/Aug M3	May/Jun M3	Mar/Apr M3	Jan/Feb M3	Total M3	Meter Replacement Charge	Environmental Fee	Sprinklers/ Hydrants Revenue	Forecasted Water/Sewer Revenue	Total Revenue	\$/M3	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate	2020 to 2021 % Increase	2021 Annual Rate
20 Park/Water Fountain		289					289	\$14.00	\$23.33		\$1,591.79	\$1,591.79	\$5.51	31%	\$ 2,092.84	37%	\$ 2,180.03	31%	\$ 2,082.64
21 Institutional		90					90	\$18.00	\$6.00		\$508.30	\$508.30	\$5.65	158%	\$ 1,309.27	168%	\$ 1,363.74	156%	\$ 1,299.07
22 MNR	68	24	78	130	87	23	410	\$150.00	\$50.00		\$2,388.75	\$2,388.75	\$5.82	8%	\$ 2,570.85	12%	\$ 2,678.01	7%	\$ 2,560.65
23 Institutional	66	61	47	26	24	170	394	\$30.00	\$50.00		\$2,324.27	\$2,324.27	\$5.91	8%	\$ 2,504.70	12%	\$ 2,609.10	7%	\$ 2,494.50
24 Fort Frances Clinic	64	75	79	53	51	62	384	\$50.00	\$50.00		\$2,287.42	\$2,287.42	\$5.96	8%	\$ 2,466.90	12%	\$ 2,569.72	7%	\$ 2,456.70
25 Office	51	52	48	57	50	48	306	\$30.00	\$50.00		\$1,988.03	\$1,988.03	\$6.50	9%	\$ 2,159.78	13%	\$ 2,249.77	8%	\$ 2,149.58
26 Offices	46	45	33	30	66	57	277	\$30.00	\$50.00		\$1,877.49	\$1,877.49	\$6.77	9%	\$ 2,046.38	14%	\$ 2,131.63	8%	\$ 2,036.18
27 St. Francis School	47	0	141	31	23	42	284	\$32.50	\$50.00		\$1,981.92	\$1,981.92	\$6.97	5%	\$ 2,074.73	9%	\$ 2,161.16	4%	\$ 2,064.53
28 Sister Kennedy Centre	33	0			21	77	131	\$11.16	\$17.16		\$918.63	\$918.63	\$7.03	60%	\$ 1,469.40	67%	\$ 1,530.55	59%	\$ 1,459.20
29 East End Hall	52	2	2	1	1	252	310	\$32.50	\$50.00		\$2,286.01	\$2,286.01	\$7.38	-5%	\$ 2,173.95	-1%	\$ 2,264.53	-5%	\$ 2,163.75
30 Park		12	30	95			137	\$16.79	\$25.84		\$1,012.97	\$1,012.97	\$7.39	48%	\$ 1,494.34	54%	\$ 1,556.53	47%	\$ 1,484.14
31 Northwestern Health Unit	32	35	24	31	35	36	193	\$30.00	\$50.00		\$1,555.07	\$1,555.07	\$8.05	10%	\$ 1,715.63	15%	\$ 1,787.06	10%	\$ 1,705.43
32 McIrvine Rink	42	0	0	0	0	209	251	\$50.00	\$50.00		\$2,083.35	\$2,083.35	\$8.31	-7%	\$ 1,942.43	-3%	\$ 2,023.34	-7%	\$ 1,932.23
33 Public Library	34	89	55	2	9	15	204	\$150.00	\$50.00		\$1,727.08	\$1,727.08	\$8.47	2%	\$ 1,758.15	6%	\$ 1,831.37	1%	\$ 1,747.95
34	27	29	30	26	26	24	162	\$30.00	\$50.00		\$1,435.31	\$1,435.31	\$8.86	11%	\$ 1,592.78	16%	\$ 1,659.08	10%	\$ 1,582.58
35 MNR	27	28	48	36	13	12	164	\$32.50	\$50.00		\$1,502.12	\$1,502.12	\$9.14	7%	\$ 1,602.23	11%	\$ 1,668.93	6%	\$ 1,592.03
36 Offices	27	30	16	13	17	59	162	\$30.00	\$50.00		\$1,489.07	\$1,489.07	\$9.19	7%	\$ 1,592.78	11%	\$ 1,659.08	6%	\$ 1,582.58
37 Ambulance Garage	27	31	37	31	28	6	160	\$30.00	\$50.00		\$1,479.86	\$1,479.86	\$9.27	7%	\$ 1,583.33	11%	\$ 1,649.24	6%	\$ 1,573.13
38 Court House	20	23	21	15	19	22	120	\$150.00	\$50.00	\$184.00	\$1,297.14	\$1,481.14	\$10.81	-4%	\$ 1,427.40	0%	\$ 1,486.80	-4%	\$ 1,417.20
39 Sports Field		1					1	\$0.50	\$0.50		\$11.98	\$11.98	\$11.98	7904%	\$ 958.84	8236%	\$ 998.67	7819%	\$ 948.64
40 Town Hall	16	22	16	15	18	11	98	\$170.00	\$50.00		\$1,267.99	\$1,267.99	\$12.89	6%	\$ 1,342.35	10%	\$ 1,398.20	5%	\$ 1,332.15
41 Institutional	18	38	3	6	10	32	107	\$30.00	\$50.00		\$1,380.87	\$1,380.87	\$12.93	0%	\$ 1,375.42	4%	\$ 1,432.65	-1%	\$ 1,365.22
42 Museum	16	12	9	11	28	20	96	\$30.00	\$50.00		\$1,258.78	\$1,258.78	\$13.11	6%	\$ 1,332.90	10%	\$ 1,388.35	5%	\$ 1,322.70
43 St. Michael's School	16	17	12	13	13	24	95	\$150.00	\$50.00		\$1,273.37	\$1,273.37	\$13.43	4%	\$ 1,328.17	9%	\$ 1,383.43	4%	\$ 1,317.97
44 School Board Office	16	40	13	5	6	18	98	\$32.50	\$50.00		\$1,337.11	\$1,337.11	\$13.59	0%	\$ 1,342.35	5%	\$ 1,398.20	0%	\$ 1,332.15
45 Probation Office	15	20	19	8	10	19	91	\$30.00	\$50.00		\$1,255.72	\$1,255.72	\$13.77	5%	\$ 1,314.00	9%	\$ 1,368.66	4%	\$ 1,303.80
46 Office	16	11	36	23	3	7	96	\$30.00	\$50.00		\$1,331.74	\$1,331.74	\$13.87	0%	\$ 1,332.90	4%	\$ 1,388.35	-1%	\$ 1,322.70
47		6	92	5	2		105	\$132.15	\$54.50		\$1,567.58	\$1,567.58	\$14.93	-100%	\$ -	-100%	\$ -	-100%	\$ -
48 St. Francis School	16	79	0	0	0	0	95	\$32.50	\$50.00	\$184.00	\$1,484.57	\$1,668.57	\$15.66	-20%	\$ 1,328.17	-17%	\$ 1,383.43	-21%	\$ 1,317.97
49 School Board Office	12	26	18	7	9	0	72	\$50.00	\$50.00		\$1,266.50	\$1,266.50	\$17.59	-2%	\$ 1,238.40	2%	\$ 1,289.91	-3%	\$ 1,228.20
50 Northwestern Health Unit	11	10	9	11	12	15	68	\$32.50	\$50.00		\$1,241.16	\$1,241.16	\$18.15	-1%	\$ 1,224.22	3%	\$ 1,275.14	-2%	\$ 1,214.02
51 Utility Company	11	11	10	12	10	11	65	\$32.50	\$50.00		\$1,238.86	\$1,238.86	\$19.12	-2%	\$ 1,210.05	2%	\$ 1,260.37	-3%	\$ 1,199.85
52 Utility Company	9	11	11	10	11	4	56	\$30.00	\$50.00		\$1,233.50	\$1,233.50	\$21.87	-5%	\$ 1,176.97	-1%	\$ 1,225.91	-5%	\$ 1,166.77
53 OPP Station	3	5	6	1	1	0	16	\$50.00	\$43.33		\$1,047.79	\$1,047.79	\$67.17	-3%	\$ 1,016.32	1%	\$ 1,058.55	-4%	\$ 1,006.12
54 MTO	3	4	2	2	3	3	17	\$30.00	\$50.00		\$1,208.22	\$1,208.22	\$71.92	-15%	\$ 1,021.05	-12%	\$ 1,063.48	-16%	\$ 1,010.85
55 Rainy Lake Square		9	0	0			9	\$27.33	\$27.33		\$654.63	\$654.63	\$72.74	51%	\$ 990.34	58%	\$ 1,031.48	50%	\$ 980.14
56 Institutional	1	1	0	1	0	4	7	\$30.00	\$50.00		\$1,202.10	\$1,202.10	\$166.96	-18%	\$ 983.25	-15%	\$ 1,024.10	-19%	\$ 973.05
57 MPAC Office	0	1	0	1	0	0	2	\$30.00	\$50.00		\$1,199.03	\$1,199.03	\$499.60	-20%	\$ 964.35	-16%	\$ 1,004.41	-20%	\$ 954.15
58 Public Works Dog Pound	0	0	0	0	0	0	0	\$30.00	\$50.00		\$1,197.50	\$1,197.50	#DIV/0!	-20%	\$ 954.90	-17%	\$ 994.56	-21%	\$ 944.70
59 Park	0	0	0	0			0	\$18.50	\$30.83		\$738.45	\$738.45	#DIV/0!	29%	\$ 954.90	35%	\$ 994.56	28%	\$ 944.70
60	23	23						\$24.00	\$5.33		\$339.11	\$339.11	#DIV/0!	182%	\$ 954.90	193%	\$ 994.56	179%	\$ 944.70
61	0	0						\$1.00	\$0.33		\$7.98	\$7.98	#DIV/0!	0%	\$ 954.90	12363%	\$ 994.56	11738%	\$ 944.70
62 North End Rink							0							0%					
63 Park							0							0%	\$ 954.90	#DIV/0!	\$ 994.56	#DIV/0!	\$ 944.70
0								\$ 4,931.74	\$ 3,245.32	\$ 1,891.80		\$ 467,389.95		\$ 419,237.52		\$ 436,734.46		\$ 418,615.32	
192,961								\$ 15,907.89	\$ 16,580.31	\$ 7,274.40		\$ 1,094,864.31							

1	Lot	-	-	-	-	-	-	-	-	-	-	-	N/A
2	Water Treatment Plant	-	-	-	0	-	0	-	\$50.00	\$0.00		\$1,157.50	N/A
3	Parking Lot	-	-	-	-	-	-	-	-	-		-	N/A
4	Point Park Office	-	-	-	-	-	-	-	\$21.84	\$0.00		\$505.44	N/A
5	Point Park Sanitary Pump Station	-	-	-	-	-	-	-	\$12.00	\$0.00		\$277.80	N/A
								\$ -	\$ 83.84	\$ -		\$1,940.74	
								\$ 15,907.89	\$ 16,664.15	\$ 7,274.40		\$ 1,096,805.05	

1	Non-Resident	1,835	2,017	2,067	1,970	1,718	1,404	11,011	\$420.00	-		\$64,425.67	\$64,425.67	\$4.88
2	Non-Resident	13,120	12,920	17,340	13,610	11,210	10,520	78,720	\$700.00	-		\$460,522.15	\$460,522.15	\$4.88
		14955.2	14937	19407	15580	12928	11924	89,731	\$ 1,120.00	\$ -	\$ -		\$ 524,947.82	
								332,535	\$ 1,120.00	\$ 83.84	\$ -		\$ 526,888.56	

1	Non-Resident	19	9	12	15	38	20	113	\$30.00	-		\$1,185.02	\$1,185.02	\$10.51
2	Non-Resident	132	125	96	106	163	172	794	\$150.00	-	\$771.00	\$4,658.71	\$5,429.71	\$5.86
3	Non-Resident	114	92	108	123	117	128	682	\$150.00	-		\$3,998.65	\$3,998.65	\$5.87
4	Non-Resident	35	33	33	30	32	46	209	\$32.50	-		\$1,325.58	\$1,325.58	\$6.35
5	Non-Resident	44	46	41	48	43	41	263	\$150.00	-		\$1,547.97	\$1,547.97	\$5.89

SPREADSHEET NO. 2 - TOWN OF FORT FRANCES - WATER METERS 2020 CONSUMPTION HISTORY

		Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	Consumption	2020	2020	2020	2020	2020	2020	Scenario 1		Scenario 2		Scenario 3	
		Nov/Dec	Sep/Oct	Jul/Aug	May/Jun	Mar/Apr	Jan/Feb	Total	Meter	Environmental	Sprinklers/	Forecasted	Total Revenue	\$/M3	% Increase	Annual Rate	% Increase	Annual Rate	% Increase	Annual Rate
		M3	M3	M3	M3	M3	M3	M3	Replacement	Fee	Hydrants	Water/Sewer								
Business Type									Charge		Revenue	Revenue								
6	Non-Resident	163	175	160	150	170	160	978	\$150.00	-		\$3,429.23	\$3,429.23	\$3.51						
7	Non-Resident	72	39	202	6	38	75	432	\$170.00	-	\$771.00	\$2,713.57	\$3,484.57	\$6.28						
		578	519	652	478	601	642	3470	\$ 832.50		\$ 1,542.00		\$ 20,400.72							
								336005	\$ 1,952.50		\$ 1,542.00		\$ 547,289.28							
1	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$184.00		\$1,034.50	N/A						
2	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$184.00		\$1,034.50	N/A						
3	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$184.00		\$1,034.50	N/A						
4	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$771.00		\$1,621.50	N/A						
5	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$771.00		\$1,621.50	N/A						
6	Vacant Lot	-	-	-	-	-	-	-	\$0.00				\$0.00	N/A						
7	Church	-	-	-	-	-	-	-	\$0.00	\$50.00	\$587.00		\$1,437.50	N/A						
8	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$771.00		\$771.00	N/A						
9	Apartment Building	-	-	-	-	-	-	-	\$0.00		\$771.00		\$1,621.50	N/A						
10	High School	-	-	-	-	-	-	-	\$0.00		\$1,542.00		\$1,542.00	N/A						
11	Rainycrest Home For The Aged	-	-	-	-	-	-	-	\$0.00		\$1,928.50		\$1,928.50	N/A						
12									\$0.00		\$110.40		\$110.40	N/A						
13		-	-	-	-	-	-	-			\$441.60		\$6,395.10	N/A						
										\$ 50.00	\$ 8,245.50		\$ 20,152.50							
											\$ 9,787.50									

### *Summary of Rate Revenue Requirements*

The Town's objective in establishing the Water and Wastewater rates is to avoid large fluctuations from year to year and to ensure rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate.

Efforts are being made in this plan to gradually grow/maintain the reserves to provide a source of funding for the ongoing replacement/refurbishment of capital assets. The following tables reflect the forecast rate revenue requirements.

	2015	2016	2017	2018	2019	2020	2021
Water Rate Revenue Requirements	\$2,522,892	\$2,573,350	\$2,624,817	\$2,677,313	\$2,730,859	\$2,785,477	\$2,841,186
Wastewater Rate Revenue Requirements	\$2,359,937	\$2,431,736	\$2,506,307	\$2,585,495	\$2,672,240	\$2,762,472	\$2,856,347
Total Rate Revenue Requirements	\$4,882,829	\$5,005,086	\$5,131,124	\$5,262,808	\$5,403,100	\$5,547,948	\$5,697,534
\$ change		\$ 122,257	\$ 126,038	\$ 131,684	\$ 140,291	\$ 144,849	\$ 149,585
% change		2.5%	2.5%	2.6%	2.7%	2.7%	2.7%

As shown above the annual increases in consolidated water and wastewater rate revenue requirements is 2.5% to 2.7% from 2015 to 2021.

	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020
	Forecasted	Forecasted	Forecasted revenue	Forecasted revenue	Forecasted revenue	Actual	Actual	Forecasted revenue	Actual	Actual	Actual - Projected	Actual - Projected
				based on Budgeted Revenue	% based Budgeted Revenue							
	Cubic Meters	% of Usage	based on Usage			Cubic Meters	% of Usage	based on Actual Usage	Revenue	Revenue %	\$ Difference on Actual Usage	\$ Difference on Actual Revenue
Total Actual treated water distributed into the distribution System	1026050					1257504						
Estimated 15% System loss (leaks, Hydrants and flushing)	-153908					-188626						
Total Billed Out treated water	872143		\$5,547,948.00	\$5,531,382.91		1068878		\$5,547,948.00	\$5,143,229.57			
Actual Usage ICI Accounts - 289 accounts based on 2015	250564	28.73%	\$1,593,909.30	\$1,122,444.96	20.29%	192961	18.05%	\$1,001,549.85	\$955,373.73	18.63%	-\$46,176.12	-\$167,071.23
Actual CFN metered - 2 accounts	116072	13.31%	\$738,367.21	\$682,295.49	12.33%	89731	8.39%	\$465,744.31	\$437,459.90	8.51%	-\$28,284.41	-\$244,835.59
Non-residential Accounts - 7 accounts	2753	0.32%	\$17,512.62	\$13,688.37	0.25%	3470	0.32%	\$18,012.90	\$15,469.30	0.30%	-\$2,543.60	\$1,780.93
Estimated Usage												
Estimated Calculated Non-metered Accounts - 2 accounts using 200 cubic meters per account	400	0.05%	\$2,544.51	\$2,593.71	0.05%	400	0.04%	\$2,076.18	\$2,778.98		\$702.80	\$185.27
Estimated remaining amount is Residential Usage - 3609 accounts plus 14 church accounts	502354	57.60%	\$3,195,614.36	\$3,710,360.38	67.08%	782316	73.19%	\$4,060,564.76	\$3,732,147.66	72.56%	-\$328,417.10	\$21,787.28
		100.00%	\$5,547,948.00	\$5,531,382.91	100.00%		100.00%	\$5,547,948.00	\$5,143,229.57	100.00%	-\$404,718.43	-\$388,153.34
Estimated Residential usage per account per year- (Canadian average is 270 cu. per year)	136.8					213.9						
Estimated Residential usage per account per month	11.40					17.82						
Estimated residential cost per cubic meter of water (\$43.99 per month 2020)	\$3.86					\$2.47						
Calculated Water non-residential customers (1.25 times residential rate) per cubic meter	\$4.82					\$3.09						
Estimated residential cost per cubic meter of wastewater (41.03 per month 2020)	\$3.60					\$2.30						
Calculated Sewer non-residential customers (1.25 times residential rate) per cubic meter	\$4.50					\$2.88						

Spreadsheet No. 4 - 2021 Water and Sewer Rates Scenarios - **BASED ON 2019 CONSUMPTION**

Updated November 13, 2020	1	2	3	4	2020 Water Rates - Scenario No. 3				9	Scenario No. 1				14	Scenario No. 2				19	REVISED Scenario No. 3				24
					Scenario No. 3 - Residential and non-residential 2.80% , Flat ICI , I/C volumetric & I volumetric increased to meet revenue in financial plan. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 1 - Residential and non-residential 2.70% , Flat ICI , I/C volumetric & I volumetric at 2.70% above 2019 rates. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 2 - Residential and non-residential, Flat ICI , I/C volumetric & I volumetric increased to achieve revenue from financial plan. Volumetric minimum remaining at 10 cu. meters/month					Scenario No. 3 - Residential and non-residential 2.70% , Institutional volumetric increased 2.7% and Flat ICI , I/C volumetric increased to 2.00% above 2020 rates. Volumetric minimum remaining at 10 cu. meters/month				
	Budgeted 2020	Forecasted Actual 2020	Forecasted 2021		2020 Proposal Rates	2019 to 2020 % increase	2020 Annual Rate	2020 Forecasted Revenue		2021 Proposal Rates	2020 to 2021 % increase	2021 Annual Rate	2021 Forecasted Revenue		2021 Proposal Rates	2020 to 2021 % increase	2021 Annual Rate	2021 Forecasted Revenue		2021 Proposal Rates	2020 to 2021 % increase	2021 Annual Rate	2021 Forecasted Revenue	
	# of units	# of units																						
Water																								
Flat Residential (un-metered)	3660	3644	3664		\$43.99	2.80%	\$527.89	\$1,932,071.79		\$45.18	2.70%	\$542.14	\$1,986,406.29		\$45.25	2.87%	\$543.03	\$1,989,660.50		\$45.18	2.70%	\$542.14	\$1,986,406.29	
Churches	13	14	13		\$43.99	2.80%	\$527.89	\$6,862.55		\$45.18	2.70%	\$542.14	\$7,047.84	Residential	\$45.25	2.87%	\$543.03	\$7,059.38	Residential	\$45.18	2.70%	\$542.14	\$7,047.84	Residential
Flat Commercial General (un-metered)	2	3	3		\$59.87	3.22%	\$718.45	\$2,155.36		\$61.49	2.70%	\$737.85	\$2,213.55	2.70%	\$61.59	2.87%	\$739.06	\$2,217.18	2.87%	\$61.07	2.00%	\$732.82	\$2,198.46	2.70%
Metered - Couchiching First Nation	116072	96273	106173		\$3.03	2.80%		\$326,016.02		\$3.11	2.70%		\$330,199.13	Institutional	\$3.12	2.87%		\$330,740.07	Institutional	\$3.11	2.70%		\$330,199.13	Institutional
Metered - Commercial -245	131187	127603	129395		\$1.67	3.22%		\$320,473.98		\$1.72	2.70%		\$330,137.65	2.70%	\$1.72	2.87%		\$330,677.49	2.87%	\$1.70	2.00%		\$327,891.63	2.70%
Metered - Institutional -59	119377	111151	115264		\$1.93	3.22%		\$236,448.79		\$1.98	2.70%		\$241,391.55	Commercial	\$1.98	2.87%		\$241,787.01	Commercial	\$1.98	2.70%		\$241,106.92	Commercial
Private Hydrants	16	16	16		\$58.68	3.22%	\$704.15	\$11,266.32		\$60.26	2.70%	\$723.16	\$11,570.51	2.70%	\$60.36	2.87%	\$724.34	\$11,589.47	2.87%	\$59.85	2.00%	\$718.23	\$11,491.65	2.00%
Private Sprinklers	24	24	24		\$18.40	3.22%	\$220.78	\$5,298.76		\$18.90	2.70%	\$226.74	\$5,441.83		\$18.93	2.87%	\$227.11	\$5,450.74		\$18.77	2.00%	\$225.20	\$5,404.74	
Metered Non-Resident (7 accounts)	2753	5607	4180		\$3.04	2.80%		\$13,653.76		\$3.12	2.70%		\$13,053.33		\$3.13	2.87%		\$13,074.71		\$3.12	2.70%		\$13,053.33	
2-Nanicost, 1-FF Tribal Area Health, 1-Treaty 3 Police																								
1-Myer's Hanger 1-Friesen Apartments Alberton							Subtotal	\$2,854,247.32				Subtotal	\$2,927,461.68				Subtotal	\$2,932,256.56				Subtotal	\$2,924,799.99	
1- Seven Generations Education Institute																								
Sewer																								
Flat Residential (un-metered)	3591	3634	3639		\$41.03	2.80%	\$492.38	\$1,791,776.34		\$42.14	2.70%	\$505.68	\$1,840,154.30		\$42.21	2.87%	\$506.50	\$1,843,168.92		\$42.14	2.70%	\$505.68	\$1,840,154.30	
Churches	14	14	13		\$41.03	2.80%	\$492.38	\$6,400.96		\$42.14	2.70%	\$505.68	\$6,573.79		\$42.21	2.87%	\$506.50	\$6,584.56		\$42.14	2.70%	\$505.68	\$6,573.79	
Flat Commercial General (un-metered)	2	3	3		\$55.92	3.22%	\$671.04	\$2,013.13		\$57.43	2.70%	\$689.16	\$2,067.48		\$57.52	2.87%	\$690.29	\$2,070.87		\$57.04	2.00%	\$684.46	\$2,053.39	
Metered -Couchiching First Nation	111866	96273	106173		\$2.82	2.80%		\$303,617.97		\$2.90	2.70%		\$307,513.69		\$2.90	2.87%		\$308,017.47		\$2.90	2.70%		\$307,513.69	
Metered - Commercial -244	131187	119042	129395		\$1.66	3.22%		\$329,630.38		\$1.70	2.70%		\$339,570.16		\$1.71	2.87%		\$340,125.42		\$1.69	2.00%		\$337,259.97	
Metered - Institutional -59	119377	111,151	115264		\$1.91	3.22%		\$248,345.59		\$1.96	2.70%		\$253,537.04		\$1.96	2.87%		\$253,952.40		\$1.96	2.70%		\$253,238.09	
Metered Non-Resident (6 accounts)	2223	5607	3915		\$2.82	2.80%		\$11,916.32		\$2.90	2.70%		\$11,339.25		\$2.90	2.87%		\$11,357.82		\$2.90	2.70%		\$11,339.25	
							Subtotal	\$2,693,700.68				Subtotal	\$2,760,755.70				Subtotal	\$2,765,277.44				Subtotal	\$2,758,132.47	
Summary of - Water & Sewer Rates & Yearly impact &																								
Flat Residential (un-metered)					\$85.02	2.80%	\$1,020.27	\$3,723,848.13	\$147,526.30	\$87.32	2.70%	\$1,047.82	\$3,826,560.59	\$102,712.47	\$87.46	2.87%	\$1,049.53	\$3,832,829.41	\$108,981.29	\$87.32	2.70%	\$1,047.82	\$3,826,560.59	\$102,712.47
Churches					\$85.02	2.80%	\$1,020.27	\$13,263.51	-\$631.22	\$87.32	2.70%	\$1,047.82	\$13,621.62	\$358.11	\$87.46	2.87%	\$1,049.53	\$13,643.94	\$380.43	\$87.32	2.70%	\$1,047.82	\$13,621.62	\$358.11
Flat Commercial General (un-metered)					\$115.79	3.22%	\$1,389.49	\$4,168.48	\$1,476.25	\$118.92	2.70%	\$1,427.01	\$4,281.03	\$112.55	\$119.11	2.87%	\$1,429.35	\$4,288.05	\$119.56	\$118.11	2.00%	\$1,417.28	\$4,251.85	\$83.37
Metered - Couchiching First Nation					\$5.85	2.80%		\$629,633.98	-\$30,717.48	\$6.01	2.70%		\$637,712.82	\$8,078.84	\$6.02	2.87%		\$638,757.55	\$9,123.56	\$6.01	2.70%		\$637,712.82	\$8,078.84
Metered - Commercial -237					\$3.33	3.22%		\$650,104.36	\$13,212.87	\$3.42	2.70%		\$669,707.81	\$19,603.45	\$3.43	2.87%		\$670,802.90	\$20,698.55	\$3.40	2.00%		\$665,151.60	\$15,047.24
Metered - Institutional -58					\$3.83	3.22%		\$484,794.38	\$2,102.36	\$3.94	2.70%		\$494,928.60	\$10,134.22	\$3.94	2.87%		\$495,739.41	\$10,945.03	\$3.94	2.70%		\$494,345.01	\$9,550.63
Private Hydrants					\$58.68	3.22%	\$704.15	\$11,266.32	\$351.72	\$60.26	2.70%	\$723.16	\$11,570.51	\$304.19	\$60.36	2.87%	\$724.34	\$11,589.47	\$323.15	\$59.85	2.00%	\$718.23	\$11,491.65	\$225.33
Private Sprinklers					\$18.40	3.22%	\$220.78	\$5,298.76	\$165.42	\$18.90	2.70%	\$226.74	\$5,441.83	\$143.07	\$18.93	2.87%	\$227.11	\$5,450.74	\$151.98	\$18.77	2.00%	\$225.20	\$5,404.74	\$105.98
Metered Non-Resident (6.5 accounts)					\$5.86	3.02%		\$25,570.08	\$11,361.77	\$6.02	2.70%		\$24,392.57	-\$1,177.51	\$6.03	2.87%		\$24,432.53	-\$1,137.54	\$6.02	2.70%		\$24,392.57	-\$1,177.51
							Total	\$5,547,948.00	\$144,848.00			Total	\$5,688,217.38	\$140,269.38			Total	\$5,697,534.00	\$149,586.00			Total	\$5,682,932.45	\$134,984.46
							Total without hydrants or sprinklers	\$5,531,382.91				Total without hydrants or sprinklers	\$5,671,205.04				Total without hydrants or sprinklers	\$5,680,493.79				Total without hydrants or sprinklers	\$5,666,036.07	
							Funding (Surplus)/Deficit	\$0.00				Funding (Surplus)/Deficit	\$9,316.62				Funding (Surplus)/Deficit	\$0.00				Funding (Surplus)/Deficit	\$14,601.55	
							Financial Plan Revenue	\$5,547,948.00				Financial Plan Revenue	\$5,697,534.00				Financial Plan Revenue	\$5,697,534.00				Financial Plan Revenue	\$5,697,534.00	

November 19, 2020

Report To: Mayor and Council

From: Aaron Bisson, Manager of Recreation and Culture

**RE: 2021 Library User Fees Schedule**

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Attached is the Library User fee schedule proposed for 2021. The presented fee changes have been approved by the Fort Frances Library and Technology Centre Board at the November 18, 2020 regular board meeting.

**Recommendation**

The Recreation and Culture Manager recommends to Mayor & Council to endorse in principle the attached 2021 user fee schedule as presented.

Respectfully Submitted,

*Aaron Bisson*

Aaron Bisson  
Manager of Recreation and Culture

<p><b>Council approval of this report will agree to the recommendation of the Recreation and Culture Manager to endorse the attached 2021 user fee schedule as presented.</b></p>
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TOWN OF FORT FRANCES  
2021 SCHEDULE OF FEES BY-LAW \_\_/20  
SCHEDULE "G"

All Rates are effective January 1, 2021, unless otherwise noted.  
HST is noted per line or per section as applicable.

			Proposed	
6.14	Fort Frances Public Library		2020	2021
6.14.1	Sundry Revenue			-
	6.14.1.1	2.25 Pin	1.25	1.25
	6.14.1.2	2.25 Magnet	2.75	2.75
	6.14.1.3	1.25 Pin	1.00	1.00
	6.14.1.4	1.25 Magnet	1.75	1.75
	6.14.1.5	1.25 Zipper Pull	1.75	1.75
	6.14.1.6	1.25 Hair Tie	1.75	1.75
	6.14.1.7	3D Printing/hour	2.00	2.00
	6.14.1.8	Vinyl Cutting	3.00	3.00
6.14.2	Lost Books	N/A		-
6.14.3	Used Book Sales (Plus 5% GST)			-
	6.14.3.1	Hardcover	2.00	1.90
	6.14.3.2	Trade paperback	1.50	1.43
	6.14.3.3	Paperback	1.00	0.95
	6.14.3.4	Magazine	0.25	0.24
	6.14.3.5	DVD/CD/Video Game	2.00	1.90
	6.14.3.6	Audiobook	1.50	1.43
6.14.4	Photocopier (Plus HST)			-
	6.14.4.1	0-10 Pages	0.25	0.22
	6.14.4.2	11-20 Pages	0.20	0.18
	6.14.4.3	21-49 Pages	0.15	0.18
	6.14.4.4	50+ Pages	0.10	0.18
	6.14.4.5	Colour - Letter	0.75	0.89
	6.14.4.6	Colour - Legal	1.00	1.03
	6.14.4.7	Colour - Ledger	1.50	1.33
	6.14.4.8	Fax - Domestic First Page	4.00	4.42
	6.14.4.9	Fax - Domestic Additional Page	1.00	0.89
	6.14.4.10	Fax - Overseas First Page	6.00	6.19
	6.14.4.11	Fax - Domestic Additional Page	1.00	0.89
	6.14.4.12	Receiving Fax - First Page	1.00	0.89
	6.14.4.13	Receiving Fax - Additional Page	0.25	0.22
	6.14.4.14	Laminating - 8.5x11	2.00	1.99
	6.14.4.15	Laminating - Index Card Size	1.00	1.33
	6.14.4.16	Large Brown Envelope	0.50	0.44
	6.14.4.17	File Folder	0.50	0.44
	6.14.4.18	Page Protector	0.50	0.44
6.14.5	Room Rental (Plus HST)			-
	6.14.5.1	Rental fee/hour	20.00	26.55
	6.14.5.2	After hours/hour	30.00	30.97
	6.14.5.3	Teleconferencing	35.00	35.40
	6.14.5.4	Videoconferencing	85.00	75.22
	6.14.5.5	Cancellation fee (within 24 hours)	50%	50%
6.14.6	Sundry Revenue			-
	6.14.6.1	Programming - Children's	N/A	-
	6.14.6.2	Programming - Adult	N/A	-
	6.14.6.3	Santa Suit Rental	25.00	26.00
	6.14.6.4	Proctoring	25.00	35.00
6.14.7	Non-Resident Fees			-
	6.14.7.1	Family (12 Months)	85.00	85.00
	6.14.7.2	6 Months	50.00	50.00
	6.14.7.3	1 Month	10.00	15.00
	6.14.7.4	Individual (12 months)	60.00	60.00
	6.14.7.5	Seniors Individual - 12 months (55+)	50.00	50.00
6.14.8	Late Fines			-
	6.14.8.1	Generic/day	0.25	0.25
	6.14.8.2	Video/day	1.00	1.00
	6.14.8.3	Video Game/day	3.50	3.50
	6.14.8.4	Interlibrary Loan/day	0.50	1.00
	6.14.8.5	Replacement Library Card	2.00	2.00
	6.14.8.6	Damaged DVD Case	5.00	5.00
6.14.9	Donations			-
	6.14.9.1	Children's Birthday Book	20.00	20.00
	6.14.9.2	Adult/YA Birthday Book	30.00	30.00
	6.14.9.3	Large Print Birthday Book	40.00	40.00

Date: November 23, 2020

Report To: Mayor & Council

From: Cody Vangel, Chief Building Official & Municipal Planner

Re: Fort Frances/Aazhogan Renewal Planning Committee – Funding Allocation

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On May 27, 2020 members of the Town of Fort Frances administration along with our land use planning and economic development consultants met with Riversedge Developments Inc. (2670568 Ontario Ltd.) and Rainy River First Nations, together in joint venture as Aazhogan Renewal, to discuss land use planning policies and mechanisms associated with the potential redevelopment of the Fort Frances mill properties. In this meeting it was discussed that in order to facilitate the implementation of various policies and mechanisms, that the Town apply for funding opportunities to prepare a study of the lands similar to that of the Shevlin Woodyard and Gateway to Market Square. In support of the study it was also discussed that a joint planning committee be formed known as the “Fort Frances / Aazhogan Renewal Planning Committee”. The terms of reference behind this committee are attached.

The intent of this committee and study will be to engage a consultant to craft location specific land use planning policies, identify economic development opportunities and to provide recommendations that will be used to amend the Town of Fort Frances Official Plan and Zoning By-Law to assist in the redevelopment of the subject lands. The outcome of these amendments will assist to mitigate delays and reduce turnaround times on planning applications associated with the subject lands and to promote redevelopment of the lands for a wide range of uses.

Through discussions with RRFDC and our regional representative with the Ministry of Energy, Northern Development and Mines (ENDM), it has been brought forward that a revised resolution is required as part of the grant funding application. The correspondence from ENDM has requested the resolution include the following verbiage “That the Town of Fort Frances will cover project costs of \$11,000.00 plus any project cost overruns” and that the final terms of reference be included as well. It should be noted that this is required as part of the grant funding application, though ultimately as per the terms of reference of the committee project costs not covered by grant funding will be split 50/50.

Funding allocation for the project would be structured as follows:

Funding Source	Funding Type	Eligible Project Costs	Ineligible Project Costs	Funding Amount
NOHFC	Conditional Grant	\$67,500	nil	\$67,500
TOFF	Cash	\$10,000	\$1,000	\$11,000
Partner	Cash	\$10,000	nil	\$10,000
RRFDC	Cash	\$2,500	nil	\$2,500
Total		\$90,000	\$1,000	\$91,000

This matter was considered at the November 16, 2020 session of the Planning and Development Executive Committee with recommendation to:

1. Pass a resolution confirming that the Town of Fort Frances will contribute \$11,000 plus any cost overruns to satisfy the request of ENDM on behalf of NOHFC with regard to funding of the Fort Frances-Aazhogan Renewal mill property re-development planning initiative, and that cost overruns covered by the Town of Fort Frances will be allocated as per the agreed upon committee terms of reference; and
2. Authorize Mayor and Clerk to execute the funding agreements under the Northern Ontario Heritage Fund Corporation on behalf of the Corporation of the Town of Fort Frances, conditional upon award of funding.

Respectfully submitted



Cody Vangel, EIT  
Chief Building Official & Municipal Planner

**Council approval of this report will** agree to the recommendation of the Planning and Development Executive Committee to:

1. Pass a resolution confirming that the Town of Fort Frances will contribute \$11,000 plus any cost overruns to satisfy the request of ENDM on behalf of NOHFC with regard to funding of the Fort Frances-Aazhogan Renewal mill property re-development planning initiative, and that cost overruns covered by the Town of Fort Frances will be allocated as per the agreed upon committee terms of reference; and
2. Authorize Mayor and Clerk to execute the funding agreements under the Northern Ontario Heritage Fund Corporation on behalf of the Corporation of the Town of Fort Frances, conditional upon award of funding.

## Terms of Reference

### Fort Frances / Aazhogan Renewal Planning Committee

---

#### 1.0 Background on Aazhogan Renewal

2670568 Ontario Ltd. acquired the former Fort Frances mill properties in July 2019. Since that time, 2670568 and Rainy River First Nations have formed a joint venture with the intent to collaboratively redevelop the mill properties. The joint venture operates as Aazhogan Renewal.

In June 2020, Aazhogan Renewal and the Town of Fort Frances (together, The “Parties”) agreed to work together to address anticipated planning and development requirements associated with the mill properties, most notably with amendments that may be required with the Town of Fort Frances Official Plan ([click here](#)) and the ambitions of Aazhogan Renewal. The Town of Fort Frances and Aazhogan Renewal agreed to work together through a newly formed *Fort Frances/ Aazhogan Renewal Planning Committee* (“the Committee”).

#### 2.0 Purpose

The Committee has been established to provide a forum to align The Parties’ priorities and to develop recommendations for amending Town planning documents relevant to ongoing renewal efforts within the Town limits.

The Committee is an advisory committee and will have no official authorities.

#### 3.0 Principal responsibilities

The principal responsibilities of the Committee will be to:

1. Meet with the Town of Fort Frances’ designated planner to understand requirements within the municipality (i.e. *The Planning Act*, Official Plan, Zoning By-law, Provincial Policy Statement, etc.) as may be necessary.
2. Recommend appropriate mechanisms for efficiently re-zoning the mill properties from current designations to more appropriate Official Plan land use designations.
3. Develop a Request for Proposal (RFP) to hire a qualified consultant\*. The consultant will have four primary responsibilities;
  - a. work with Aazhogan Renewal to develop a conceptual master plan for the former mill properties;
  - b. work with the entire Committee to identify opportunities for advancing the Official Plan and Zoning By-law in support of anticipated renewal projects;

- c. prepare and present a report to the Town of Fort Frances which shows the conceptual master plan and provide recommendations on amendments to the Official Plan and Zoning By-Law and;
- d. conduct public engagement activities upon request from the Committee.

*\*Selection of consultant will be through a scoring process and presented to both Aazhogan Renewal principles and the Town of Fort Frances for acceptance of consultant through a resolution.*

- 4. If necessary, develop and execute engagement and communication plans to gain support from key stakeholder groups, including governments, regulators, companies, and investors.

#### **4.0 Membership**

Membership of the Committee will include;

- 2 (two) representatives for Aazhogan Renewal and
- 2 (two) representatives from the Town of Fort Frances administration.

Members will sit on the Committee as representatives of their organization, in addition to bringing individual expertise.

The Committee will be chaired on a rotational basis by each of the four members.

#### **5.0 Funding for the Committee**

Each party will pay any out of pocket and travel expenses for their representatives.

The Town of Fort Frances will pay for all expenses related to the qualified consultant, including fees, expenses, etc. pending approval of funding submissions to granting agencies. Any fees or expenses for the consultant that are not covered by the grant will be split 50/50 by The Town of Fort Frances and Aazhogan Renewal.

#### **6.0 Meeting Frequency and Location**

The Committee will meet two times per month, on the second and fourth Tuesday.

The time requirement for each session will vary, but generally the session will begin at 1:30 pm and end by 3:30pm. Once a consultant is engaged, the committee may mutually agree to vary day and time requirements to facilitate an efficient process.

Meetings will be held in a location to be determined.

#### **7.0 Duration**

Duration of the Committee will continue to exist until the work is adopted by the Town of Fort Frances within their Official Plan and Zoning By-law.



# FIRE RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2020 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

Total Hours: Incidents; Training; Public Education; and Public Service	Training Sessions:	Public Ed & Prevention; Public Events; Public Service:	Fire Safety Standards Enforcement Inspections / Re-inspections for 2020:	Fire Drills	EMS Calls:	Fire Calls:	Fire Loss estimated values in Dollars:
132.4	18	3	75	2	0	1	0
Alarm Calls:	MVC Calls:	Water Related Rescue Calls:	(CO) Carbon Monoxide / Gas Leak Calls:	Hazmat Calls:	Mutual Aid Calls:	Other Calls:	Tickets Issued:
3	3	0	0	0	0	0	0

### TEAM MEMBERS RESPONDED TO 7 CALLS FOR SERVICE DURING OCTOBER 2020.

#### Total Hours:

- **7 Hours** was spent on responding to Emergency Incidents.
- **123.5 Hours** was spent on Training.

#### Time of Day:

During this month, **29%** of our calls for service occurred on the Day Shift between 07:00 & 19:00 and **71%** of our calls for service occurred during the Night Shift between 19:00 & 07:00.

#### Fire Prevention Inspections / Re-inspections:

Since March 13, 2020, fire prevention inspections had been suspended due to the COVID-19 pandemic. On August 17, 2020 Fire Safety Inspections were re-instated. 14 fire safety inspections were completed in October, which were completed in a safe manner with all the PPE and Health and Safety protocols in place.

#### Fire Response Calls: 1 Fire Call.

This month at approximately 4:29 AM ... team members responded to a residential fire. Five full-time Firefighters, eight part-time Firefighters, the Fire Chief and two pumper trucks responded to the scene. Due to the quick response of firefighters, the fire was quickly knocked down and contained to a small area.

I would like to thank all members of our team who responded to this fire. Well done!

#### Fire Alarms: 3 False Fire Alarm Calls.

#### MVC (Motor Vehicle Crashes): 3 calls. Two were in the Town of Fort Frances, while one was outside the town.



# FIRE RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2020 REPORT

FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

### Public Fire Safety Education:

Weekly Fire & Life Safety Tips continue to be published in the Thursday edition of the Fort Frances Bulletin. As well, we continue to post a weekly Safety Share on our towns official Facebook Page.

This month we thank the following community boosters for supporting this year's Fire Prevention Week Safety Message in the Fort Frances Times:

- Gillons People-Inspired Insurance
- Daryl's Custom Landscapes Ltd.
- Safe Communities Rainy River District
- West End Motors, Causeway General Insurance Brokers Ltd.
- tbaytel
- Sunset Protection Systems
- M. Wu Dentistry
- The Window & Door Store
- Safeway
- Fort Frances GM
- Sunset Country Ford
- H2O2GO
- Kathy Judson – RE/MAX
- The UPS Store
- Rainy River Victim Services Program
- Pro-Shine
- Diana's Needle Art Embroidery, and
- McMunn & Yates

### Donation of the Town of Fort Frances' Volvo Fire Truck to Couchiching First Nation

On October 5<sup>th</sup> the Town of Fort Frances officially donated our Volvo Fire Truck to Couchiching First Nation. The donation was made possible due to the generosity of our Mayor and Council.

The leadership of Couchiching First Nation accepted this meaningful gift with the utmost gratitude and sincerity.

As well, this fire truck will greatly enhance their community's fire suppression capabilities, as well as be utilized to transport vital firefighting equipment to the scene of an emergency incident.



# FIRE RESCUE SERVICE

"PRIDE & HONOUR"

Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2020 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC

### Celebration Photo: Donation of Fire Truck



Left to right are:

Chief Brian Perrault – Couchiching First Nation, Mayor June Caul – Town of Fort Frances,  
Don Howell – Couchiching Fire Department, Fire Chief Tyler Moffitt – Fort Frances Fire Rescue Service, and  
Tyler Yatchuk – Couchiching Fire Department and Fort Frances Fire Rescue Service

### Fire Prevention Week Poster Contest

To celebrate Fire Prevention Week, our Fire Rescue Service held a poster contest for students in Grades 1 to 3.

**And the winners are ...**



**Grade 1 Nolan Kadikoff, of J.W. Walker School**



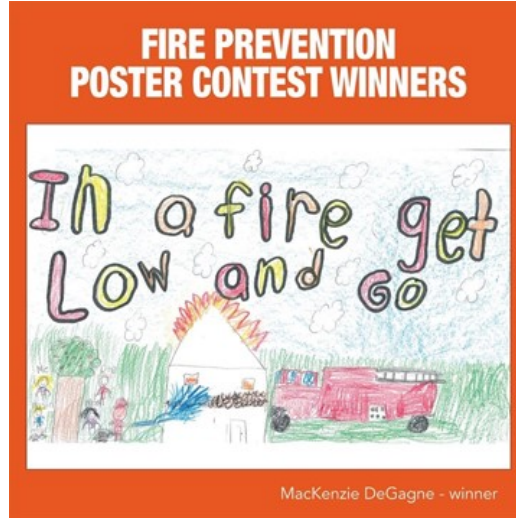
# FIRE RESCUE SERVICE

"PRIDE & HONOUR"

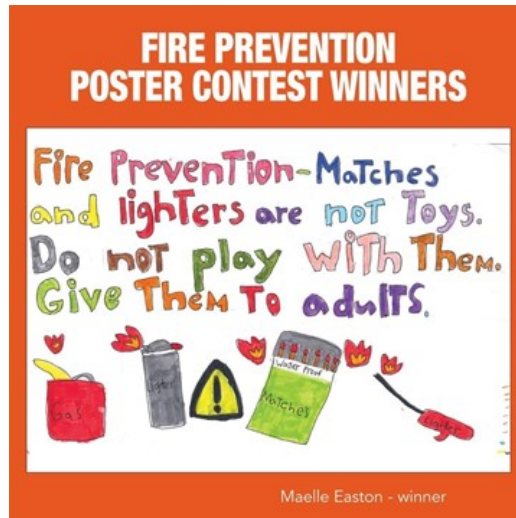
Leadership - Commitment - Empower - Engage - Succeed - Continual Improvement



## OCTOBER 2020 REPORT FROM: TYLER MOFFITT – FIRE CHIEF/CEMC



Grade 2 MacKenzie Degagne, of St. Mary School



Maelle Easton, of J.W. Walker School

Citywide Export - 2020-11-16

Permit #	Contractor	Property Address	Legal Description	Work Description	Value
PRM-2020-0070	Randy Ball	213 THIRD ST E	PLAN M68 BLK 3 LOT 4 W1/2;LOT 5 PCL 3-4-1 & 3-5-2	Repair damaged south wall and frame in new window	\$5,000.00
PRM-2020-0075		535 RIVERVIEW DR	SM 119 LOTS 58 TO 70 PT;STREETS AND LANES PT RIVER;PCL 37-2	Construct 15' by 40' addition to accessory building	\$3,500.00
PRM-2020-0081		1026 THIRD ST E	PLAN SM50 LOT 116 PCL 116-2	Construct 8' by 10' main floor addition	\$79,000.00
PRM-2020-0082		1000 KINGS HW	RIVER RANGE PT LOT 41 RP;48R2878 PARTS 1 TO 3 8 TO 11;PT PARTS 6 AND 7 PCL 13343;13346 19942 15262 12509;25210	Construct a 20' by 40' second storey	
PRM-2020-0083		835 FRENETTE AV	PLAN SM64 LOT 43 TO 44 & PT;STREET PLAN 48R2922 PT1 PCLS;43-1 & STREET-4	Construct permanent sign for electronic vehicle charging station	\$200,000.00
PRM-2020-0084		528 SECOND ST E	PLAN M73 BLK 1 PLAN SM2 BLK;3 PLAN SM34 BLK 7 & 8 PLAN;SM124 LOT 14 PCL 8596	Construct a 4.5' by 14' attached uncovered deck	
PRM-2020-0085		319 FIRST ST E	PLAN M84 LOT 40 TO 42 E1/2;LOT 43 PCL 41-1,40-1,43-1	Construct a 12' by 27' attached uncovered deck	\$7,500.00
PRM-2020-0086		0 N MILL COMPLEX PC	ALB TOWN PLOT PT LOTS 1 53;93 112 218 J K L PT FRONT ST;PT MOWAT AVE PT NELSON ST PT;PORTAGE AVE RP 48R3453 PARTS;1 TO 3 RP	Add foundation drainage system to north side of dwelling	
PRM-2020-0087		522 CHURCH ST	48R3320 PART 1 *	Construct two 10' by 12' accessory buildings	\$4,850.00
			PLAN ALB W1/2 LOT 313 PCL;313-2	Demolish and remove from site existing dwelling	\$10,000.00
				Transfer of demolition permits 2020-0056 and 2020-0057 to CND	
				2020-0056: Woodroom Building	
				2020-0057: Paper Mill Buildings	\$0.00
				Install new roof trusses on existing dwelling	\$40,000.00
					349850



Fort Frances WPCP  
200 McIrvine Rd  
Fort Frances, Ontario  
P9A 3S3  
Tel: 807-274-3121  
Fax: 807-274-8381

November 12, 2020

Town of Fort Frances  
320 Portage Avenue  
Fort Frances Ontario  
P9A 3M5

Attention: Mr. Craig Miller  
Environmental Superintendent

Dear Craig:

**Re: Fort Frances Wastewater Treatment Facility  
October 2020 Monthly Report**

As per the operating agreement, the attached document is the October 2020 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Jeff St. Pierre, Regional Hub Manager.

Yours truly,

A handwritten signature in black ink, appearing to read 'Kelly C', is written over a light blue circular stamp.

Kelly Cunningham  
Team Lead

For Jeff St. Pierre  
Regional Hub Manager

**The Corporation of the Town of Fort Frances  
Wastewater Treatment Plant  
(Sewage Plant)  
October 2020 Monthly Operations Report**

## **INTRODUCTION**

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of October 2020; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

## **DESCRIPTION OF WORKS**

Capacity of Works	9000 m <sup>3</sup> /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

## **LABORATORY**

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

## OCTOBER 2020 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD <sub>5</sub>	2.1 mg/L	25 mg/L	15 mg/L	11.6 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	2.3 mg/L	25 mg/L	15 mg/L	13.4 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.13 mg/L	1.0 mg/L	0.9 mg/L	0.75 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	7.43 mg/L 5.28 mg/L					
Total Cl <sub>2</sub> Residual		<0.01 mg/L (when in use)				
E-Coli		15.7 count/100 ml (geometric mean )		200 count/100ml (geometric mean )		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 6.6 to 7.0; average pH was 6.8		
Temperature degrees C				Temperatures ranged from 13.5 to 16.5 C; average temperature of effluent was 15.4 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

## WASTEWATER LIQUID PROCESS

The average daily flow for October was 5753.3 m<sup>3</sup>/day. This represents 64% of the design average flow. Total treated flow for the month was 178352 m<sup>3</sup>.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objectives as outlined in the Environmental Compliance Approval.

## **MAINTENANCE**

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows and a summary will be included:

### **Treatment Plant:**

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased all blowers
- Regular cleaning of head works EW basket strainer
- Greased Grit Snail and lubricated drive chain
- Monthly inspection of spiral screen access hatch, removed wrapped debris
- Weekly manifold wash and restrictor cleaning on the Fournier press
- Drained and inspected teacup, hosed snail
- Defrosted influent sampler fridge
- Changed oil blowers 3 and 4
- Wiped DO probes

### **Pump Stations:**

- Ran gensets
- Changed seal water strainers
- Replaced battery Fifth Street genset
- Replaced the power supply White Pine PLC
- Genset load tests were completed

## **PROCESS AND OPTIMIZATION ISSUES**

### **SLUDGE SUMMARY**

Dennis Robinson Limited hauled a calculated total of 105.8 m<sup>3</sup> (11 bins) of thickened digested sludge to the Town of Fort Frances landfill site. The hauled sludge averaged 15.8 % TS for the month but slump test results from the landfill site have not been provided.

The Fournier press ran for 88.9 hours in the past month.

**COMPLAINTS**

There were no complaints during the report period.

**BYPASS/OVERFLOW REPORT(S)**

There were no bypass events in the reporting period.

**COMMENTS**

Plant power consumption for the month was 461 (x 180 multiplier) kWh.

The Fournier press has been operated 1232.9 hours in 2020.

Boiler inspections were completed.

ESA inspection at the plant and lift stations.

Gensets were load tested.

**REPORTS**

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Incident Report (on-file at plant as per occurrence)

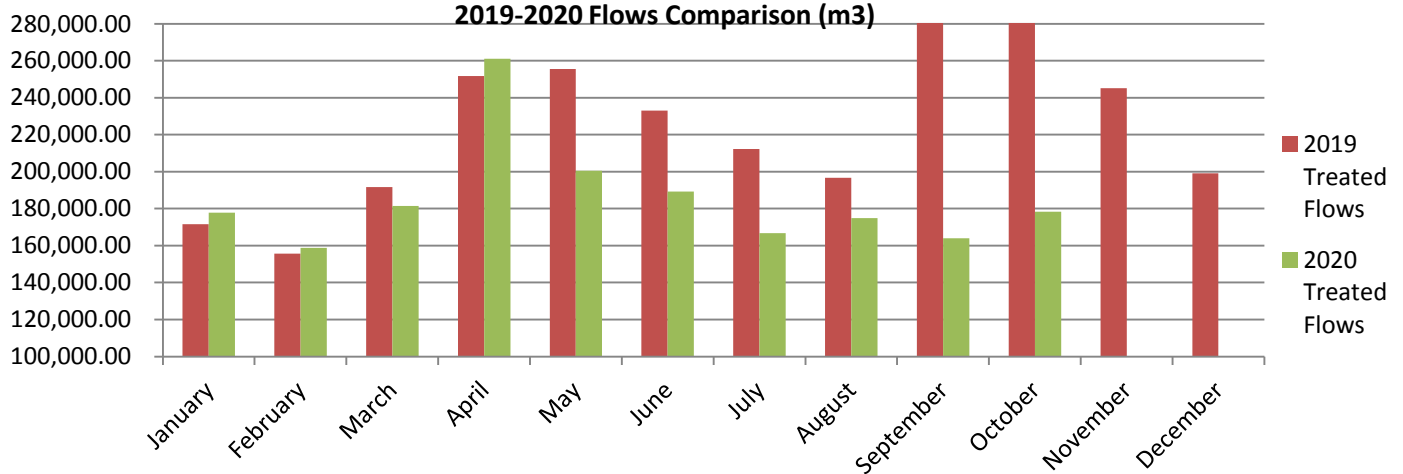
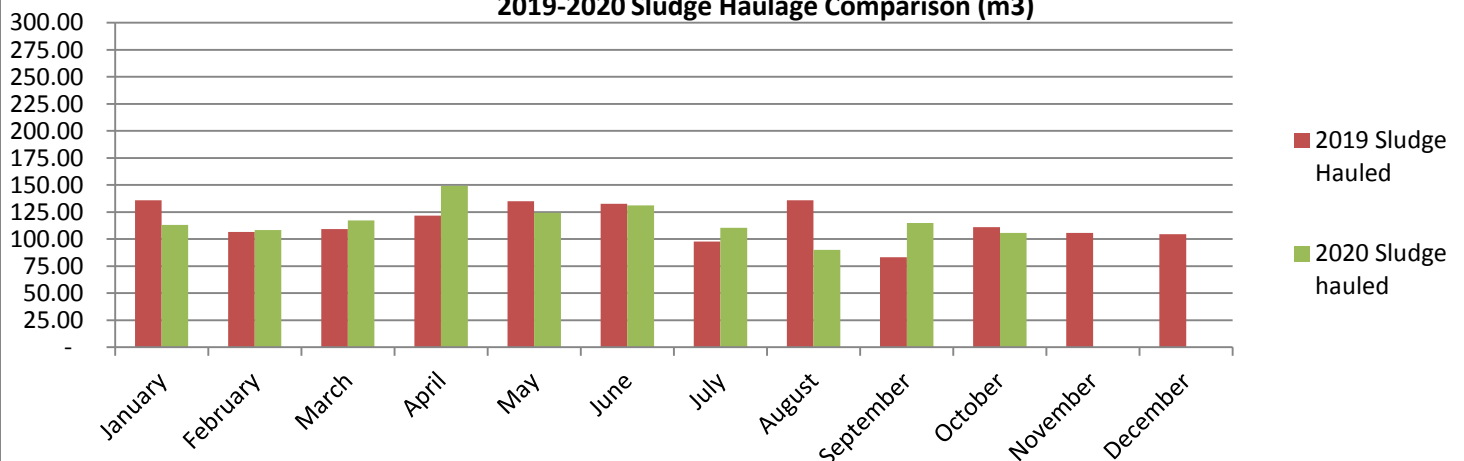
2020 Fort Frances Wastewater

Sewage Flows Year 2020					Usage	Calculated	Sludge	Removal Efficiency	
Avg. Day	Max Day	Total	Total	Total	% Plant	Volume	Bins	CBOD5 0.966095968	
Flow	Flow	Treated	ByPass	Volume	Capacity	Hauled	Hauled	Suspended Solids 0.976268827	
m3	m3	Volume ML	Volume ML	ML		M3		Total Phosphorus 0.946092771	
5733.8	6060	177747		177747	64%	113.2	12		
5477.0	5861	158832		158832	61%	108.2	11		
5852.1	8845	181415		181415	65%	117.1	12		
8705.3	12162	261159		261159	97%	149.3	15		
6468.6	7612	200528		200528	72%	124.4	12		
6308.4	10580	189252		189252	70%	131.0	13		
5376.8	6039	166681		166681	60%	110.5	11		
5641.0	8831	174870		174870	63%	89.9	9		
5464.9	6696	163947		163947	61%	114.8	11		
5753.3	7408	178352		178352	64%	105.8	11		
					0%				
					0%				
			0	1852783		1164.2	117		
6078		185278		185278	64%	116.4	11.7		
	12162	261159		261159			15		
9000	18000								

BOD5/CBOD5			Suspended Solids			Total Phosphorus			Nitrogen		E. Coli	pH	
Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Geo Mean	Monthly	Monthly
BOD	CBOD	CBOD	S.S	S.S	S.S	T.P	T.P	T.P	TKN	Total N	Counts	Minimum	Maximum
(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	/100ml		
92.6	2.9	16.4	167.8	4.9	28.2	2.59	0.14	0.82	16.2	12.5	44.6	6.3	6.6
112.0	9.0	15.9	163.1	5.0	27.2	3.38	0.12	0.67	16.4	13.0	22.1	6.4	7.5
99.2	2.6	16.2	149.8	5.3	31.4	2.68	0.11	0.68	21.9	12.4	33.1	7.0	7.6
69.8	2.9	24.2	106.4	5.1	45.8	1.88	0.11	0.96	14.5	10.1	49.0	7.0	7.4
75.8	2.2	14.2	133.1	3.9	25.2	1.90	0.10	0.63	16.2	12.3	14.1	7.0	7.3
79.6	2.3	13.7	154.9	3.8	23.7	1.59	0.13	0.81	17.5	12.5	15.2	6.9	7.2
86.3	2.1	11.5	182.9	2.6	14.1	2.34	0.11	0.61	19.3	8.1	10.0	6.9	7.1
82.4	2.0	11.4	186.8	2.5	14.2	2.46	0.17	0.96	17.3	6.8	11.5	6.7	7.1
99.3	2.0	10.6	171.5	2.1	11.6	2.61	0.17	0.96	18.4	7.4	10.0	6.7	7.1
90.8	2.1	11.6	163.9	2.3	13.4	2.50	0.13	0.75	19.7	7.4	15.7	6.6	7.0
88.8	3.0	14.6	158.0	3.8	23.5	2.4	0.13	0.79	17.7	10.3	22.5	6.8	7.2
112	9	24.2	186.8	5.3	45.8	3.4	0.17	0.96	21.9	13	49	7	7.6
	25	225		25	225		1.0	9.0			200	6.0	9.5

**2019-2020 Comparison Chart**

Month	2019 Treated Sewage	2020 Treated Sewage	% Variance 2019 to 2020	2019 Hauled Sludge	2020 Hauled Sludge	% Variance 2019 to 2020
	m3	m3	m3	m3 (calculated)	m3 (calculated)	m3
January	171,621.00	177,747.00	3%	136.00	113.20	-17%
February	155,707.00	158,832.00	2%	106.70	108.20	1%
March	191,603.00	181,415.00	-6%	109.20	117.10	7%
April	251,711.00	261,159.00	4%	121.60	149.30	23%
May	255,574.00	200,528.00	-27%	135.00	124.40	-8%
June	233,001.00	189,252.00	-23%	132.60	131.00	-1%
July	212,351.00	166,681.00	-27%	97.70	110.50	13%
August	196,772.00	174,870.00	-13%	136.00	89.90	-34%
September	315,918.00	163,947.00	-93%	83.10	114.80	38%
October	441,076.00	178,352.00	-147%	111.10	105.80	-5%
November	245,097.00		#DIV/0!	105.70		-100%
December	199,047.00		#DIV/0!	104.50		-100%
<b>Totals</b>	<b>2,869,478.00</b>	<b>1,852,783.00</b>	<b>-55%</b>	<b>1,379.20</b>	<b>1,164.20</b>	<b>-16%</b>

**2019-2020 Flows Comparison (m3)****2019-2020 Sludge Haulage Comparison (m3)**

Workorder Summary Report

Report Start Date: Oct 1, 2020 12:00 AM  
Report End Date: Oct 31, 2020 11:59 PM  
Location: 1103\*  
Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM  
Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
<a href="#">1955791</a>	0000227376	PANEL ALARM/ DIALER	1103, Fort Frances WPCP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 1103	COMP	10/1/20 12:00 AM	10/24/20 11:00 AM	10/24/20 12:00 PM	Dialer Test -We test daily at 11 .
<a href="#">1955795</a>			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Gensets Inspection/ Functional Tests (1m) 1103	COMP	10/1/20 12:00 AM	10/27/20 07:31 AM	10/27/20 07:31 AM	Monthly Genset Testing -I ran each genset under load for one hour.
<a href="#">1955811</a>			1103, Fort Frances WPCP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1103	COMP	10/1/20 12:00 AM	10/27/20 07:32 AM	10/27/20 07:32 AM	Monthly H&S -No Issues this month.
<a href="#">1955822</a>			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1103	COMP	10/1/20 12:00 AM	11/4/20 03:03 PM	11/4/20 03:03 PM	
<a href="#">1956149</a>			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	Blowers/Motors Inspection/Service (1m/3m) 1103	COMP	10/1/20 12:00 AM	10/26/20 09:30 AM	10/26/20 11:30 AM	Monthly Blower Maint -I changed oil in blowers 3 & 4 and greased blower 2 & 5 .
<a href="#">1956157</a>	0000246402	CENTRIFUGE GS2-2-1 TEACUP/ GRIT SNAIL	1103, Fort Frances WPCP, Process, Primary Treatment, Primary Sludge Degritting	PM	Inspection	1	MONTHS	Teacup Centrifuge Inspection/ Service (1m/3m/1y) 1103	COMP	10/1/20 12:00 AM	11/2/20 07:07 AM	11/2/20 07:07 AM	
<a href="#">1956844</a>	0000129813	ANALYZER MONITOR DISSOLVED OXYGEN MAIN BUILDING	1103, Fort Frances WPCP, Process, Process Control & Monitoring, Secondary Treatment	PM	Inspection	6	MONTHS	Analyzer Monitor DO Inspection (6m) 1103	COMP	10/1/20 12:00 AM	10/30/20 01:58 PM	10/30/20 01:58 PM	Analyzer Monitor DO Inspection (6m) 1103 -Cleaned the DO probes, Kelly C
<a href="#">1962733</a>	0000129958	PANEL CONTROL FLOW/ALARM	1103, White Pine Pumping Station, Facility	CALL	Refurbish/ Replace/Repair	0		White Pine PLC Failure 1103	COMP		10/24/20 01:30 AM	10/24/20 04:45 AM	White Pine PLC Failure 1103 -I was called by Dale Hughes at 0130 hours on October 24, 2020 to assist with a PLC failure at White Pine lift station. Once we replaced the power supply in the PLC the station returned to proper operation.
<a href="#">1962742</a>	0000129960	PANEL CONTROL PUMP	1103, White Pine Pumping Station, Facility	CALL	Refurbish/ Replace/Repair	0		White Pine PLC Failure 1103	COMP		10/24/20 12:20 PM	10/24/20 12:28 PM	White Pine PLC Failure -I arrived at the lift station and noticed plc to be acting different. I then called Kelly in because I could not leave the station due to manual pumping . We then replaced the PLC power supply card and the station came back normal again.

2020 - Tonnage at Landfill Site - Updated November 13, 2020

		Residential				Non		Covering		2019		Average last		2020		Total		Average last		Total							
		Waste		ICI Waste		Waste		Material		Total		Total		Total		Fees		Fees		Fees		2020-2019		2020-2019			
MONTH		(tonne)		Res (%)		(tonne)		ICI (%)		(tonne)		Waste (%)		(tonne)		Total		Tonne		Tonne		2010 to 2019		Tonnes		Fees	
JAN		155.55	36%	264.88	61%	10.30	2%	0.00	548.19	395.44	430.73	\$	27,590.90	\$	21,533.59	\$	27,424.15	-117.46	-\$	166.75							
FEB		127.99	32%	238.46	60%	29.20	7%	0.00	360.69	317.98	395.65	\$	21,887.90	\$	17,034.00	\$	23,407.65	34.96	\$	1,519.75							
MAR		192.66	43%	243.75	55%	7.54	2%	9.30	485.71	426.17	443.95	\$	76,269.12	\$	23,642.71	\$	29,051.15	-41.76	-\$	47,217.97							
APRIL		284.22	46%	315.97	52%	11.15	2%	36.90	740.62	580.93	611.34	\$	49,329.50	\$	32,712.97	\$	42,244.30	-129.28	-\$	7,085.20							
MAY		384.70	49%	386.03	50%	6.60	1%	4146.71	854.39	729.67	777.33	\$	50,989.10	\$	39,340.52	\$	50,040.01	-77.06	-\$	949.09							
JUNE		277.79	46%	317.21	53%	5.08	1%	10319.37	757.98	827.61	600.08	\$	46,821.00	\$	39,940.83	\$	50,850.20	-157.90	\$	4,029.20							
JULY		274.38	41%	385.42	57%	10.62	2%	4682.21	769.45	604.11	670.42	\$	47,024.80	\$	36,877.55	\$	49,691.30	-99.03	\$	2,666.50							
AUG		283.68	37%	477.17	62%	9.36	1%	959.26	732.28	678.70	770.21	\$	49,303.70	\$	37,960.82	\$	55,399.40	37.93	\$	6,095.70							
SEPT		319.67	37%	533.81	62%	9.22	1%	175.85	662.16	673.32	862.70	\$	42,611.05	\$	38,481.31	\$	53,936.60	200.54	\$	11,325.55							
OCT		293.44	40%	420.51	58%	11.22	2%	19.28	673.40	834.68	725.18	\$	44,233.50	\$	43,709.40	\$	49,042.25	51.78	\$	4,808.75							
NOV			#DIV/0!		#DIV/0!		#DIV/0!		677.40	576.61	0.00	\$	41,877.80	\$	30,714.80			-677.40	-\$	41,877.80							
DEC			#DIV/0!		#DIV/0!		#DIV/0!		433.30	428.15	0.00	\$	26,849.40	\$	22,463.35			-433.30	-\$	26,849.40							
Average per monthly		259.41	34%	358.32	61%	11.03	5%	2034.89	641.30	589.45	523.97	\$	43,732.31	\$	32,034.32	\$	43,108.70	-253.54	-\$	49,870.06							
Total		2594.08		3583.21		110.29		20348.88	7695.57	7073.37	6287.58	\$	524,787.77	\$	384,411.84	\$	431,087.01	-1407.99	-\$	93,700.76							
Town of Fort Frances Tonnage		6177.29											\$ 524,787.77	Actual		\$ 431,087.01											
													\$ 407,271.00	Budget		\$ 414,194.00											
Total Tonnage		6287.58											\$ 524,787.77	Forecasted		\$ 517,304.41											
Residential Tonnage		2594.08	41.26%																								
ICI Tonnage		3583.21	56.99%																								
Coverage material		20348.88																									

Sewer & Water Data for 2020

up-dated November 13, 2020

Month	Days per month	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020-2019	2020-2019	2020	2020	Monthly
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration	Infiltration
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average	US Gallons
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP			
		cu. meters	cu. meters	cu. meters	cu. meters		cu. meters	cu. meters	cu. meters	cu. meters						
		monthly	daily	monthly	daily		monthly	daily	monthly	daily						
January	31	177747	5733.77	8544	275.61	4.81%	108720	3507.1	5985	193.1	5.50%	-6720.0	6126.0	69027.0	2226.7	18,235,001
February	28	158832	5672.57	8340	297.86	5.25%	101900	3639.3	5985	213.8	5.87%	-10520.0	3125.0	56932.0	2033.3	15,039,840
March	31	181415	5852.10	10364	334.32	5.71%	105300	3396.8	6480	209.0	6.15%	-16080.0	-10188.0	76115.0	2455.3	20,107,452
April	30	261159	8705.30	12327	410.90	4.72%	96350	3211.7	6480	216.0	6.73%	-9920.0	9448.0	164809.0	5493.6	43,537,923
May	31	200528	6468.65	9807	316.35	4.89%	111690	3602.9	7775	250.8	6.96%	10430.0	-55046.0	88838.0	2865.7	23,468,512
June	30	189252	6308.40	5929	197.63	3.13%	115660	3855.3	7775	259.2	6.72%	4800.0	-43749.0	73592.0	2453.1	19,440,946
July	31	166681	5376.81	8858	285.74	5.31%	139030	4484.8	9109	293.8	6.55%	16670.0	-45670.0	27651.0	892.0	7,304,620
August	31	174870	5640.97	9937	277.29	4.92%	127750	4121.0	9109	293.8	7.13%	9500.0	-21902.0	47120.0	1520.0	12,447,785
September	30	163947	5464.90	8596	313.80	5.74%	107690	3589.7	5452	181.7	5.06%	7530.0	-151971.0	56257.0	1875.2	14,861,524
October	31	178352	5753.29	9414	303.68	0.00%	102590	3309.4	5452	175.9	5.31%	-71377.0	-262724.0	75762.0	2443.9	20,014,199
November	30		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-174097.0	-245097.0	0.0	0.0	-
December	31		0.00		0.00	#DIV/0!		0.0		0.0	#DIV/0!	-182137.0	-199047.0	0.0	0.0	-
Total	365	1852783		92116			1116680.0		69601.5			-421921.0	-1016695.0	736103.0	2016.7	194,457,802
Monthly Average		195936.2	6486.5	9876.4	327.0		104792.0	3471.5	6541.0	216.5	0.1	-6562.0	-9307.0	91144.2	3014.9	24077745.6

Frog Creek Station equipment failure reporting negative flows. Reported here as 0

Fort Frances Airport - Page 2/2 - Fuel Sales - October 31, 2020																			
Fuel Sales Recap - 2020									2020	2019	2018	2017	2016	2015	2014	2013	2012	9 year	Variance
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	Average	per month
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	2020 to 2012	month
January	435	435	7,527	7,527		0	7,962	7,962	7,962	8,050	16,597	25,675	7,528	8,692	11,543	7,216	10,252	11,082	-88
February	325	760	4,752	12,279		0	5,077	13,039	5,077	7,991	16,286	12,503	11,904	11,231	12,304	6,197	6,918	9,410	-2,914
March	506	1,266	5,967	18,246		0	6,473	19,512	6,473	13,716	9,798	21,928	13,255	17,795	10,508	12,077	9,329	12,527	-7,243
April	313	1,579	1,146	19,392		0	1,459	20,971	1,459	13,010	10,398	13,102	8,592	13,219	8,377	4,453	8,251	8,616	-11,551
May	1,139	2,718	10,546	29,938		0	11,685	32,656	11,685	18,667	24,839	21,362	24,681	16,161	29,753	18,350	21,891	20,718	-6,982
June	1,082	3,800	7,000	36,938		0	8,082	40,738	8,082	31,063	27,380	27,380	26,015	45,698	30,789	22,786	23,537	26,845	-22,981
July	2,147	5,947	8,969	45,907		0	11,116	51,854	11,116	17,146	23,461	24,642	29,002	28,150	14,441	19,232	32,650	21,896	-6,030
August	2,255	8,202	5,275	51,182		0	7,530	59,384	7,530	17,024	30,430	23,029	21,119	36,638	20,450	20,075	30,783	22,855	-9,494
September	3,205	11,407	11,484	62,666		0	14,689	74,073	14,689	16,543	25,191	13,489	21,325	24,238	21,837	18,005	19,431	19,726	-1,854
October	702	12,109	3,605	66,271		0	4,307	78,380	4,307	9,076	10,769	16,604	30,655	8,216	15,472	13,109	11,325	13,321	-4,769
November		12,109		66,271		0	0	78,380		2,202	10,748	9,924	22,349	11,616	7,238	6,398	8,170	9,492	
December		12,109		66,271		0	0	78,380		5,852	13,243	6,560	13,797	7,592	6,849	2,028	8,179	7,394	
Total	12,109		66,271		0		78,380		78,380	160,340	219,140	216,198	230,222	229,246	189,561	149,926	190,716	183,882	-73,906

Lowest month in last 9 years

Highest month in last 9 years

Highest month

lowest month

Aircraft Landings 2020  
As of October 31, 2020

Month	Bearskin Flights			Bearskin Passengers			Air Bravo Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020-2019
January	56	54	68	140	160	198	8	8	0	2	0	0	15	4	3	50	60	55	0	0	2	45	42	73	168	160	201	8
February	64	56	66	149	197	187	12	15	0	3	13	0	6	1	2	36	43	57	1	0	3	38	38	56	148	151	184	-3
March	41	61	73	99	160	249	0	11	0	1	13	0	10	10	5	39	52	43	6	2	6	0	42	57	97	180	184	-83
1/4 Total	161	171	207	388	517	634	20	34	0	6	26	0	31	15	10	125	155	155	7	2	11	83	122	186	413	491	569	-78
April	1	59	77	0	197	270	0	7	0	2	5	0	10	9	7	30	57	42	1	3	6	0	40	42	44	173	174	-129
May	0	67	77	0	196	276	0	5	2	3	14	4	20	19	19	40	63	35	0	25	28	0	43	54	63	231	229	-168
June	0	61	68	0	208	219	0	9	4	0	13	4	21	48	24	53	57	36	0	81	70	0	39	49	74	299	273	-225
1/2 Total	162	358	429	388	1118	1399	20	55	6	11	58	8	82	91	60	248	332	268	8	111	115	83	244	331	594	1194	1211	-600
July	0	61	74	0	173	228	0	10	7	2	4	10	44	28	40	35	54	38	0	69	79	0	42	41	81	258	282	-177
August	0	69	69	0	236	219	0	5	5	0	10	6	31	33	41	38	57	41	0	64	65	0	40	44	69	273	266	-204
September	11	62	66	17	180	197	0	12	2	1	8	29	27	14	33	61	52	44	2	46	45	0	34	37	102	216	254	-114
3/4 Total	173	550	638	405	1707	2043	20	82	20	14	80	53	184	166	174	382	495	391	10	290	304	83	360	453	846	1941	2013	-1095
October	16	66	68	30	219	254	0	13	8	5	5	5	9	22	18	59	57	37	0	8	8	0	44	43	89	202	179	-113
November		61	71		180	209		17	1		0	2		6	5		56	41		1	1		37	40	0	161	160	-161
December		47	55		111	197		13	7		0	0		13	7		43	41		3	0		38	34	0	144	137	-144
Total	189	724	832	435	2217	2703	20	125	36	19	85	60	193	207	204	441	651	510	10	302	313	83	479	570	935	2448	2489	-1513