

TOWN OF FORT FRANCES

Administration and Finance Executive Committee

AGENDA - December 8, 2020 - Noon

MEETING -Committee Room, Civic Centre and Via Teams

Session #17

Microsoft Teams meeting

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Page

1. **Call to Order - Doug Brown CAO**
 - 1.1 Appointment of Chairperson and Vice Chairperson.
2. **Disclosure of pecuniary interest and the general nature thereof**
3. **Approval of Previous Committee Minutes**
 - 3.1 Session No. 16 dated November 17, 2020. 3 - 4
4. **New Business**
 - 4.1 357/358 Applications for Tax Adjustment re: 1232 Colonization Road West. (2020). 5 - 9
 - 4.2 357/358 Applications for Tax Adjustment re: 615 First Street W. (2020). 10 - 15
 - 4.3 Councillor John McTaggart –OPP Governance and Legislative Changes Travel Expense Claim. 16 - 21
 - 4.4 Approved 2020 Capital Budget - Purchase of Server Equipment. 22 - 24
 - 4.5 Procedure By-Law - Clarification. 25 - 26
5. **Outstanding Items**
 - 5.1 Virtual Meeting Options.

	Page
5.2 Accessibility for Ontarians with Disabilities Act - Web Site Support - City of Belleville Resolution - October 26, 2020.	
6. <u>Information</u>	
6.1 2020 October Statement of Operations- General Fund.	27 - 29
6.2 2020 November Statement of Operations- General Fund.	30 - 32
6.3 2020 October Statement of Operations- Sewer Fund.	33 - 36
6.4 2020 November Statement of Operations- Sewer Fund.	37 - 40
6.5 2020 October Statement of Operations- Water Fund.	41 - 45
6.6 2020 November Statement of Operations- Water Fund.	46 - 50
7. <u>Adjourn / Next Meeting Date - January 5, 2021</u>	

TOWN OF FORT FRANCES

MINUTES

SESSION NO. 16

November 17, 2020

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Committee Room, Civic Centre and Virtually on November 17, 2020 from Noon to 12:31 p.m.

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, E. Slomke, Clerk, J. Hughes, IT Manager, T. Moffit, Fire Chief/CEMC (Noon to 12:05 p.m.), R. Thoms, B93.1 The Border (12:08 p.m. to 12:31 p.m.), K. Lawson, Deputy Clerk

1. **Call to Order - Noon**
2. **Disclosure of pecuniary interest and the general nature thereof - no matters identified**
3. **Approval of Previous Committee Minutes**

3.1 Session No. 15 dated November 3, 2020.

Hallikas-Judson: Approved as presented.

CARRIED

4. Items Referred from Council

- 4.1 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.
Committee recommended approving an advertisement of 1/10 page (Business Card B&W) size in the "Military Service Recognition Book" in the amount of \$205.00.
- 4.2 Accessibility for Ontarians with Disabilities Act - Web Site Support - City of Belleville Resolution - October 26, 2020. - will be deferred to the next regular meeting.

5. New Business

- 5.1 2021 Committee and Council Meeting Schedule.
L. Slomke, Clerk was in attendance to provide an overview of the meeting schedule.
- Committee recommended approval of the 2021 Committee and Council Meeting Schedule as presented.

- 5.2 Collaborative Sourcing.
J. Hughes, IT Manager was in attendance to provide an overview of the report.
- Committee recommended the following:
1) That Mayor and Clerk be authorized to execute an Adoption Agreement with CDW Canada Corp.
2) That Mayor and Clerk be authorized to execute multiple Client Supplier Agreements with CDW Canada Corp., Compugen Inc., and Dell Technologies
3) That an appropriate by-law be prepared to amend the Town's Procurement Policy to allow the Town to take advantage of these types of procurement solutions from qualified vendors without the need to execute a formal Tender or Request for Proposal process.
- 5.3 2021 Emergency Services User Fees & Charges.
T. Moffitt, Fire Chief/CEMC was in attendance to provide an overview of this report.
- Committee recommended approval of the report as presented.
- 5.4 2021 User Fees Report - Administration and Finance.
- Committee recommended approval of the report as presented.
- 5.5 Reserves Reallocation Report.
- Committee recommended approval of the report as presented.
- 5.6 Appeal Minutes of Settlement - Re: 427 Mowat Ave. (2017, 2018, 2019 & 2020)
- Committee recommended approval of the report as presented.

6. Information

- 6.1 Fort Frances Fire and Rescue Service - October 2020 Report.
- received as information.

7. Adjourn 12:31 p.m./ Next Meeting Date - December 8, 2020

Executive Committee Chair

D. Brown, CAO

Treasury Report 2020/72

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: December 2, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 1232 Colonization Rd W (2020) Roll# 5912-010-006-01100-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for January 1, 2020 to December 31, 2020 for 1232 Colonization Road West. This results from the removal of a garage from the property.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) THOMPSON, JEREMY ANDREW GEORGE
Roll number 5912-010-006-01100-0000
Property location 1232 COLONIZATION RD W
Property description PLAN SM51 PT LOT 11 PT LOT 13 PCL 11-2
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Demolition/Razed by Fire
Received date October 30, 2020
Claim relief period From: January 01, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	100,000	110,000	102,500	105,000	107,500	110,000
Total	100,000	110,000	102,500	105,000	107,500	110,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	88,182	97,000	90,387	92,591	94,796	97,000
Total	88,182	97,000	90,387	92,591	94,796	97,000

MPAC Remarks

MPAC has confirmed garage is removed from property and removed the value from assessment.

MPAC Representative:

Mark Cawston

Date:

November 02, 2020

SECTION 357/358 APPLICATION

Applicant's/Appl's #

TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Taxation Year:

Municipality:

TOWN OF FORT FRANKS

Roll Number:

59-18-010-006-011-00

Property Address:

1232 COLONIZATION RD

Applicant Name:

JEREMY THOMPSON

Owner Name:

JEREMY THOMPSON

Contact Number:

807-871-3427

Mailing Address:

1232 COLONIZATION RD

Alternative Num:

P.O. Box 194 DTS

Reason for Application: (Check one box only)

- ☐ Changes to be liable for tax at rate it was taxed - 357(1)(a)
 ☐ Sickness or extreme poverty - 357(1)(d.1)
- ☐ Became exempt - 357(1)(c)
 ☐ Mobile unit removed - 357(1)(e)
- ☒ Razed by fire, demolition or otherwise - 357(1)(d.2)
 ☐ Gross or manifest clerical/math error - 357(1)(f)
- ☐ Damaged and substantially unstable - 357(1)(d.3)
 ☐ Repairs/Repairs preventing normal use (min. 3 months) - 357(1)(g)

Details of Reason: GARAGE REMOVED. NO PLANS TO REBUILD.

Effective from (MM/DD/YY): 01-01-20 to 12-31-20

Applicant Signature:

[Signature]

Date: 01-30-22 (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				ASSESSOR				
Assessment Roll As Returned		Revised Since Roll Return Enter Revisions Below		Assessment Report: School Bd: <input type="checkbox"/> Eng <input type="checkbox"/> Fr <input type="checkbox"/> Other				
				<input type="checkbox"/> No Change in Assessment <input type="checkbox"/> B357 Required for Next Year				
RT/CTO	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RT/CTO	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
RT/CTO			110,000					
Revised:				Reason for Change (Assessor Comments):				
Reason Original Assessment Revised:								
Assessor Name:				Signature:		Date:		

TREASURER'S REPORT ON TAX LIABILITY

RT/CTO	Variable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount

Comments:

Treasury Position: Signature: Date:

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION:

Hearing Date (MM/DD/YY):

☐ Approved
 ☐ Amended & Approved
 ☐ Not Approved
 ☐ Applicant Did Not Appear
 ☐ Application Abandoned

Reason:

Appeared for Applicant: Appeared for Municipality:

Signature of Council/ARB Member: Name/Title:

357 Applications

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	French Public	French Separate	No Sup School	BIA	TOTAL
								Separate	Separate	Separate			
	2020	1.6.01100	-13,000	RTEP	0.01750367	0.00153000	-227.55	-19.89					-247.44

Date: 2020-11-02 12:22:23 PM
User: hhatch

Town of Fort Frances
Distribution Summary
Property Taxes

Page: 1

Batch: HH11022020THOM

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$247.44
10-010-0150-0121-50018	Residential - EP	\$227.55
10-010-0151-0121-50018	Residential - EP	\$19.89
	Report Total:	\$0.00

*** E N D O F R E P O R T ***

Treasury Report 2020/73

To: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: December 2, 2020
SUBJECT: 357/358 Applications for Tax Adjustment
Re: 615 First St W (2020) Roll# 5912-010-004-02100-0000

BACKGROUND

Attached is the 357/358 Application for reconsideration of assessment and adjustment of taxes for November 20, 2020 to December 31, 2020 for 1232 Colonization Road West. This results from the removal of a house from the property.

The Municipality may object to the application for the above referenced properties filed under Section 39.1 of the *Assessment Act*. In accordance with Section 357 (5) of the *Municipal Act* on or before September 30 of the year following the year in respect of which the application was made, Council shall hold a meeting at which the applicants may make presentation to council.

Application made under Sec 357/358/359 of the Municipal Act, 2001

MPAC's RESPONSE

Owner name(s) 1058876 ONTARIO INCORPORATED
Roll number 5912-010-004-02100-0000
Property location 615 FIRST ST W
Property description PSM160 LOT 3 PCL 14016
Municipality/Local taxing authority FORT FRANCES TOWN

Application number
Application reason Demolition/Razed by Fire
Received date November 23, 2020
Claim relief period From: November 20, 2020 - To: December 31, 2020
Taxation year 2020

Current Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR RU R T	133,000	135,000	133,500	134,000	134,500	135,000
Total	133,000	135,000	133,500	134,000	134,500	135,000

Change to the Property Assessment

Property Classification	2012	2016	Phase-In Assessment for Taxation Years			
	Assessed Value	Assessed Value	2017	2018	2019	2020
OWNR COM C T	33,031	33,500	33,148	33,266	33,383	33,500
Total	33,031	33,500	33,148	33,266	33,383	33,500

MPAC Remarks

MPAC has removed the residence and updated the property to vacant commercial (with 2 existing outbuildings) as per zoning. A 2021 PRAN will be issued as tax application received after roll close in 2020.

MPAC Representative:

Mark Cawston

Date:

November 24, 2020

SECTION ☒ 357 / ☐ 358 / ☐ 359 APPLICATION
TO THE COUNCIL OR THE ASSESSMENT REVIEW BOARD

Application/Appeal #: 2080
Taxation Year: 2020

Municipality: TOWN OF FORT FRANCES Roll Number: 69.12.010.004.081.00
Property Address: 615 FIRST ST W Applicant Name: 1058876 ONTARIO INC
Owner Name: 1058876 ONTARIO INC Contact Number: CHAD AVIS
Mailing Address: 600 KINGS HWY Alternative Number: 574-7731
FF ON PIA 2019 Email Address: _____

Reason for s357 application: (Check one box - applicable to s357 only)

<input type="checkbox"/> Ceases to be liable for tax at rate it was taxed - 357(1)(a)	<input type="checkbox"/> Became vacant or excess land - 357(1)(b)
<input type="checkbox"/> Became exempt - 357(1)(c)	<input type="checkbox"/> Sickness or extreme poverty - 357(1)(d.1)
<input checked="" type="checkbox"/> Razed by fire, demolition or otherwise - 357(1)(d)(i)	<input type="checkbox"/> Mobile unit removed - 357(1)(e)
<input type="checkbox"/> Damaged and substantially unusable - 357(1)(d)(ii)	<input type="checkbox"/> Gross or manifest clerical/factual error - 357(1)(f)
<input type="checkbox"/> Repairs/Reno's preventing normal use (min. 3 months) - 357(1)(g)	

Details of Reason for s357, s358 or s359 application: HOUSE DEMOLISHED

Effective from: 11.30.20 to 12.31.20 Applicant Signature: [Signature] Date: 11.23.20
(MM/DD/YY) (MM/DD/YY)

ASSESSMENT REPORT: MUNICIPALITY				TREASURER'S RECOMMENDATION TO COUNCIL				
Assessment Roll As Returned	Revised Since Roll Return	Enter Revisions Below	Assessment Report	School Bd:	Eng	Fr	Other	
	<input type="checkbox"/>		<input type="checkbox"/> No Change in Assessment	<input type="checkbox"/>			<input type="checkbox"/> S357 Required for Next Year	
RTC/RTQ	2005 Base-year CVA	2008 Base-year CVA	Current Phased Assessment	Revised RTC/RTQ	Revised 2005 Base-year CVA	Revised 2008 Base-year CVA	Revised Current Phased Assessment	Change to Current Phased Assessment
<u>RTQ</u>			<u>135,000</u>					
Revised:				Reason for Change:				
Reason Original Assessment Revised:								

TREASURER'S REPORT ON TAX LIABILITY					
RTC/RTQ	Taxable Assessment Reduction	Tax Rate	Days / Months	Tax Adjustment	Original Levy

Recommended: ☐ No Adjustment ☐ Adjustment ☐ Cancellation ☐ Refund Total Amount: _____

Comments: _____

Treasury Position: _____ Signature: _____ Date: ____/____/____

COUNCIL OR ASSESSMENT REVIEW BOARD DECISION: Hearing Date (MM/DD/YY): ____/____/____

☐ Approved ☐ Amended & Approved ☐ Not Approved ☐ Applicant Did Not Appear ☐ Application Abandoned

Reason: _____

Appeared for Applicant: _____ Appeared for Municipality: _____

Signature of Council/ARB Member: _____ Name/Title: _____

# Days	Year Affected	Roll #	Assessment Change	RTC/RTQ	Municipal Rate	School Rate	Municipal Amount	English Public	English Separate	French Public	French Separate	No Sup School	BIA	TOTAL
MOS														
42	2020	1.4.02100	-101,500	RTEP	0.01750367	0.00153000	-203.87	-17.82						-221.69

Date: 2020-11-24 1:51:23 PM
User: hhatch

Town of Fort Frances
Distribution Summary
Property Taxes

Page: 1

Batch: HH11242020WEST

Account Number	Account Description	Amount
10-01-0000-0040-10241	Taxes Receivable- Current	-\$221.69
10-01-0150-0121-50018	Residential - EP	\$203.87
10-01-0151-0121-50018	Residential - EP	\$17.82
Report Total:		\$0.00

*** E N D O F R E P O R T ***

Batch: HH11242020WEST

Tax	Rate	Code	Description	Levy Amount
RT			Ed - English Public Res/Farm	-\$17.82
EP			Mun-English Public Res/Farm	-\$203.87
			Levy Total	-\$221.69

*** E N D O F R E P O R T ***

TO: Administration & Finance Executive Committee
FROM: Dawn Galusha, Treasurer
DATE: December 2, 2020
SUBJECT: Councillor John McTaggart –OPP Governance and Legislative Changes Travel Expense Claim

BACKGROUND

Attached is a copy of the Town of Fort Frances Schedule “B” Travel Expenses of \$52.85 Schedule “F” Travel Statement – Mayor/Council Honorarium per diem in the amount of \$160.00 for attendance at the Ministry of the Solicitor General Regional Roundtable re: OPP Governance and related legislative changes held in Kenora, ON on February 12, 2020, as submitted by Councillor John McTaggart.

Conference Expenses

Gas	\$ 52.85
Per Diem	<u>160.00</u>
Total	<u>\$212.85</u>

The Police Services Board authorized Councillor McTaggart’s attendance.

The per diem claim complies with the Town of Fort Frances Travel Policy Number 3.11 and By-Law 02/10-E Schedule ‘A’.

**TOWN OF FORT FRANCES - SCHEDULE "B"
TRAVEL EXPENSE STATEMENT**

1.	Attendee	<u>JOHN McTAVAN</u>						
2.	Conference/Seminar Attended	<u>MINISTRY OF SOLICITOR GENERAL REGIONAL ROUND TABLE RE-OPP GOVERNANCE AND RELATED LEGISLATIVE CHANGES</u>						
	Location (Facility and City)	<u>KENORA KENORA REC CENTRE</u>						
	Dates	<u>FEB 12, 2020</u>						

3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation								
	Breakfast								
	Lunch								
	Dinner								
	Per Diem								
	Other								

4.	Prepaid Expenses	Registration	Air Travel	Other	Total

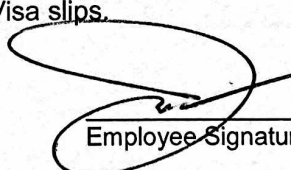
5.	Town Used Vehicle	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	Reason	Total
	Mileage Claimed	KM x CRA rate =			

6.	Approved	Total Expenses	52.85
		Advance Received	
		Balance Claimed	52.85
		Balance Refunded	

The agenda must be attached to process payment

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

Nov 30, 2020
Date


Employee Signature

Date

Supervisor Signature

Date

Division Manager Signature

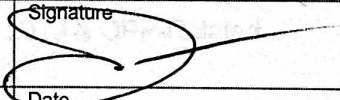
Date	Treasurer	A / P	Cashier

TOWN OF FORT FRANCES - SCHEDULE "F"
TRAVEL STATEMENT – MAYOR / COUNCIL HONORARIUM

Attendee	JOHN McTAGGART
Conference / Seminar Attended	MINISTRY OF THE SOLICITOR GENERAL
Location	REGIONAL ROUND TABLE RE-DPP GOVERNANCE AND RELATED LEGISLATIVE CHANGES
Dates	KENORA FEB 12/20

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			FEB 12/20					
Amount			160 ⁰⁰					

Name (Please Print) JOHN McTAGGART	Signature 
Approved	Date

To be submitted to Payroll for processing when approved by Council

FEB 12/20

AGENDA

Regional Roundtable

9:00 a.m. to 3:00 p.m.

Item #	Topic	Start Time
1.	Sign-in & Breakfast	9:00 am
2.	Welcome & Introductions	10:00 am
3.	Overview of the Community Safety and Policing Act, 2019 (CSPA, 2019) & Sequencing Regulatory Development Placemat	10:10 am
4.	OPP-Related Legislative Changes and Matters for Regulation	11:00 am
Lunch & Refreshments provided (12:00 pm – 1:00 pm)		
5.	OPP Governance Under the CSPA, 2019 & OPP-Related Engagement	1:00 pm
6.	OPP-Related Regulatory Engagement to Date: OAPSB Conference	2:15 pm
7.	Wrap Up	2:45 pm

Safeway Fort Frances
 417 Scott Street Fort Frances ON
 Phone: 807.274.4521
 GST# 895588788RT001

Served by: Jacob G1

UEL

as Unleaded

\$52.85

SUBTOTAL
 TOTAL TAX

\$52.85

\$0.00

TOTAL

\$52.85

MasterCard
 Cash

TENDER
 CHANGE

\$52.85

\$0.00

NUMBER OF ITEMS

1

MERCHANT

22260091

RF

TERMINAL ID

SB2226009186

** Purchase

** \$ 52.85

CARD MasterCard

RCPT 9373000

NO. *****4852

RESP 001

DATE 02/12/2020

TIME 17:15:09

AUTH # 052725

REF# 001911063

APPL. MASTERCARD

ID A0000000041010

APPROVED - THANK YOU

AGREE TO PAY THE ABOVE TOTAL AMOUNT
 ACCORDING TO THE CARD ISSUER AGREEMENT
 MERCHANT AGREEMENT IF CREDIT VOUCHER)

Term

Tran
 9373

Store
 4809

Oper
 198

02/12/20
 16:15:02

Thank you for shopping at Our Store

Come Again Soon



TOWN OF FORT FRANCES

POLICE SERVICES BOARD

Session No. 002

Resolution No. 09/20

Moved by Linda Hamilton

Dated: February 26, 2020

Seconded by Gary Rogozinski

THAT the Fort Frances Police Services Board receive the invitation to the OPP Regional Roundtable North West – Kenora held on February 12th, 2020 and further that the following members attendances be approved:

Mayor June Caul, PSB Board Member
Councillor John McTaggart, PSB Board Chair

	Yea	Nay	Disclosure of Interest
J. Caul			
L. Hamilton			
J. McTaggart			
G. Rogozinski			

<input checked="" type="checkbox"/>	CARRIED
<input type="checkbox"/>	DEFEATED
<u>June Caul</u> CHAIR OR VICE CHAIR	

Date: December 8th, 2020
To: Administration & Finance Executive Committee
From: Jeremy Hughes, Information Technology Manager
Subject: Approved 2020 Capital Budget - Purchase of Server Equipment

BACKGROUND

Servers centralize access to digital files, operate critical network services, and control everyday software applications used throughout facilities managed by the Town of Fort Frances (the “Town”).

As per a report to the Administration & Finance Executive Committee presented on February 12th, 2020 detailing a *2020 Technology Plan Timeline*, existing core server infrastructure lacks the processing and memory capacity to fulfill the Town’s current needs and planned requirements for the near future.

Additionally, an isolated disaster recovery site populated with server hardware is required to fulfill the Town’s continuity of operations obligations.

ACTION PLAN

Core server infrastructure will be upgraded with new units and existing server infrastructure will be re-deployed in a disaster recovery role.

Purchases will be funded from the approved 2020 Capital Budget of the Information Technology, Public Works, and Water Works Departments, with a 40% contribution from the Fort Frances Power Corporation.

New network switches will be purchased in January of 2021 to enable the upgraded infrastructure. Additional required Windows Server licenses will be prepaid as part of the 2021 Operating Budget.

SOURCING PROCESS

Technical specifications have been designated by:

- Evaluating current capacity, utilization, and future requirements
- Leveraging advances in technology platforms
- Discussing upgrade paths with specialized data center teams from each vendor and affected staff in various departments, including the Fort Frances Power Corporation

As per a report to Council approved on November 23rd, 2020 detailing *Collaborative Sourcing*, quotes have been obtained, without the need for a formal Tender or Request for Proposal, from the following qualified vendors:

- CDW Canada Corp. for a Lenovo solution
- Dell Technologies for a Dell solution
- Compugen Inc. for an HP solution

EVALUATION

Each vendor has proposed a Hyperconverged Infrastructure (“HCI”) solution that combines storage, compute, networking, and management. Hardware warranties and software support are included for a period of 3 years.

	CDW	Dell	Compugen
OEM Platform	Lenovo	Dell	HP
Model	ThinkAgile VX	VxRail E665N	DL325 Gen10 8SFF

We currently employ VMware’s platform to manage our virtualized server infrastructure.

Dell’s 4-node VxRail offering is better integrated with VMware through vSAN than the 4-node ThinkAgile solution from Lenovo. Compugen has proposed a 3-node Nutanix solution running on HP hardware that makes use of Acropolis software instead of vSAN for HCI.

Utilizing a vSAN HCI solution will allow us to continue to operate a familiar single platform for both proposed hardware clusters.

	Weight	CDW	Dell	Compugen
Technical Specifications	25%	80%	96%	61%
Product Quality	5%	95%	100%	100%
Supplier Quality	5%	95%	100%	100%
Logistics	5%	100%	100%	100%
Cost for 4 Nodes	60%	67%	100%	77%
Weighted Score	100%	75%	99%	76%

Due to its relationship with VMware, Dell can leverage significant discounts on VMware licensing. Dell has also proposed the only offering that fully leverages newer NVMe hardware across 4 nodes, rather than relying on older SAS or SATA protocols present in other proposals with less nodes.

Ultimately, the proposal from Dell features easily adoptable software, impressive hardware, and aggressive pricing.

PROPOSED BUDGET ALLOCATIONS

Approved 2020 Capital Allocation	Price	HST (Less Rebate)	Subtotal
Information Technology	\$60,219	\$1,060	\$61,279
Public Works (GIS)	\$7,748	\$136	\$7,884
Water (GIS)	\$4,123	\$73	\$4,196
Sewer (GIS)	\$2,062	\$36	\$2,098
Fort Frances Power Corporation	\$49,434	\$870	\$50,304
Total	\$123,586	\$2,175	\$125,761

RECOMMENDATION

Based primarily on an evaluation of technical specifications and cost, it is recommended that:

- 1) The Administration & Finance Executive Committee authorize the purchase of server equipment from Dell for a total cost of \$125,761, in compliance with the recommendation of a report to Council approved on November 23rd, 2020 detailing *Collaborative Sourcing*.

Administration & Finance Executive Committee approval of this report will agree with the recommendation to:

- 1) Authorize the purchase of server equipment from Dell for a total cost of \$125,761.

December 3, 2020

REPORT TO: Administration & Finance Executive Committee

FROM: Elizabeth (Lisa) Slomke, Clerk

SUBJECT: Procedure By-law - Clarification

In November, Council passed and enacted By-law 46/20, being a by-law to govern the proceedings of the Council of the Corporation of the Town of Fort Frances. This by-law is a critical tool used by both Council and Administration. This by-law is a document that is expected to change as municipal needs and provincial legislation changes.

Some procedural questions have arisen since the by-law was passed and after significant discussion, review and research it appears that some additional wording should be added to the by-law to provide necessary clarification for all.

Item 5.1.3 **Council – liaison with CAO** should be amended as follows:

Originally reads:

Council Members will liaise with the Chief Administrative Officer on any given matter concerning the municipality.

Suggested amendment:

Council Members will liaise with the Chief Administrative Officer on any given matter concerning the municipality and further, it is encouraged that the Mayor be copied on said correspondence as part of the leadership role outlined in the *Municipal Act, 2001*.

Item 15.1 **Items – considered for inclusion** should be amended as follows:

Originally reads:

All items to be considered for the Consent portion of the Agenda shall be determined by the Clerk.

Suggested amendment:

All items received from the General Public in writing, will be included on the Consent portion of the Council agenda as determined by the Clerk.

Item 21.1 **New Business – filing time – inclusion to Agenda** should be amended as follows:

Originally reads:

New Business items that are filed with the Clerk prior to 12 noon on the Thursday prior to the next regular meeting, shall be included on the printed agenda for general release.

Suggested amendment:

New Business items that are filed with the Clerk prior to 12 noon on the Thursday prior to the next regular meeting, shall be included on the printed agenda for general release. New Business items are items that are not related to an existing matter on the agenda and may come from a member of Council or outside organizations (i.e. Rainy River District Municipal Association AGM invitation).

New Business items should be presented in a written format, succinctly and in summarized fashion without additional supporting documentation and information, which will be forwarded directly to the appropriate Executive Committee(s).

New Business items where appropriate will be referred to a suitable Executive Committee(s) for review and recommendation as suggested by Administration. Council will pass a resolution supporting the referral or may suggest alternate referral / solution / disposition.

Add Item 23.13 **Succeeding Council – not reconsideration** as follows:

When a question or matter is brought before a succeeding Council, it shall be deemed to be new business and not a matter of reconsideration.

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
CORPORATE:				
REVENUE				
Municipal Levy	(10,902,495)	(10,952,694.75)	(11,378,238)	(11,628,680.57)
School Board Levy	(1,506,290)	(1,479,725.99)	(1,492,647)	(1,469,569.71)
Payments-In-Lieu	(816,367)	(662,229.70)	(830,794)	(731,612.52)
Contribution From Contingency Reserve Fund	-	-	-	-
Sale of Land/Gain on Sale of Land	-	-	-	(707.11)
Other Grant (In-Lieu of taxation)	-	-	-	-
One Time Assistance Funding	-	-	-	-
Tax Rate Stabilization Reserve Fund Contribution	-	-	-	-
Surplus from Prior Years	-	-	-	-
Ontario Cannabis Legalization Implementation Fund	(14,693)	(26,553.00)	-	-
Modernization Grant Fund	-	-	-	-
OMPF Funding	(3,363,500)	(3,363,500.00)	(3,294,600)	(3,294,600.00)
	(16,603,345)	(16,484,703.44)	(16,996,279)	(17,125,170)
EXPENDITURES				
Election	-	(100.00)	-	-
Council	552,621	264,212.22	369,358	158,459.76
Contributions from Capital Fund	-	-	-	-
Contribution to Reserve/Reserve Funds	1,550,917	-	1,802,977	-
Uncontrollable Costs	2,408,136	2,059,158.83	2,406,172	1,977,281.25
Economic Development	168,068	158,641.11	31,808	302,727.28
Travel Information Centre	4,006	11,841.55	19,141	6,512.03
Solar Panels	(21,499)	(16,369.93)	(18,329)	(14,198.60)
School Board Requisition	1,506,290	1,145,474.19	1,492,647	1,119,309.67
Long Term Debt	397,821	325,750.59	384,028	289,194.78
	6,566,360	3,948,608.56	6,487,802	3,839,286
Total Corporate	(10,036,985)	(12,536,094.88)	(10,508,477)	(13,285,883.74)

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
ADMINISTRATION & FINANCE:				
Admin. Revenue	(655,525)	(465,558.49)	(465,325)	(383,250.83)
Administration Department	495,207	419,562.46	511,597	384,468.92
Clerk's Department	226,779	165,680.79	232,195	168,081.06
Treasury Department	575,921	443,498.34	534,938	430,043.67
FFPC Administration	147,892	100,315.50	-	4,069.68
Information Technology	256,071	138,543.38	316,698	218,164.84
Total A & F	1,046,345	802,041.98	1,130,103	821,577
EMERGENCY SERVICES				
Fire Emergency Services	1,053,327	786,902.71	1,100,143	382,911.97
911 Dispatch Services	8,120	11,077.10	11,332	13,275.44
Police Services	2,304,957	1,856,254.95	2,437,386	2,035,298.67
Total Emergency Services	3,366,404	2,654,234.76	3,548,861	2,431,486
COMMUNITY SERVICES:				
Sister Betty Kennedy Centre	54,132	12,386.15	36,018	25,356.49
Children's Day Care	18,070	15,784.48	7,569	6,051.08
Best Start Hub	-	(47,133.50)	-	(740.08)
Day Care Special Needs Resource	-	(17,135.86)	-	(3,008.26)
Handi Transit Services	105,049	139,229.38	107,150	11,605.50
Townshend Theatre	-	(9,645.23)	-	2,389.73
Recreation Facilities	822,077	550,628.95	970,938	516,454.69
Recreation Programs	154,502	37,494.75	117,187	85,439.73
Community Services	141,996	96,441.66	114,000	100,435.93
Sunny Cove Camp	29,765	29,310.12	38,583	23,844.83
Public Library	497,448	423,268.45	521,546	367,277.80
Library Co-op	-	(9,521.87)	-	(2,611.54)
Museum	172,825	164,321.13	210,407	86,316.94
Waterfront (Sorting Gap)	38,703	53,917.62	29,490	22,173.46
Total Community Services	2,034,567	1,439,346.23	2,152,888	1,240,986

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
OPERATIONS & FACILITIES				
Public Works	449,193	344,507.29	513,209	386,093.20
Roads	1,523,882	1,119,093.88	1,498,393	1,131,170.03
Sidewalks	143,123	125,993.35	143,962	126,274.12
Stores Operations	96,805	76,448.01	106,200	76,112.85
Traffic Signal Maint	11,135	7,339.02	10,867	6,806.67
Streetlighting Maint	109,710	48,617.13	116,672	45,476.35
Waste Management Services	-	(223,466.15)	-	(114,637.62)
Airport	101,822	72,853.14	95,547	115,215.52
Parks & Cemeteries Admin	179,668	157,197.19	183,760	106,736.46
Cemeteries	331,851	240,963.00	347,246	153,117.08
Parks	320,341	313,217.68	304,266	257,351.70
Total Operations and Facilities	3,267,530	2,282,763.54	3,320,122	2,289,716
PLANNING & DEVELOPMENT				
By-Law Enforcement	156,594	105,857.52	157,801	108,083.28
Fight The Blight	-	-	-	-
Building Official Department	(1,481)	(69,203.30)	22,345	8,997.66
Planning Department	55,223	14,490.13	61,197	34,437.39
Civic Centre	111,804	75,273.48	115,160	54,553.58
Total Planning and Development	322,140	126,417.83	356,503	206,072
SUBTOTAL	0	(5,231,290.54)	-	(6,296,046)

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
CORPORATE:				
REVENUE				
Municipal Levy	(10,902,495)	(10,961,095.71)	(11,378,238)	(11,637,617.86)
School Board Levy	(1,506,290)	(1,481,500.35)	(1,492,647)	(1,471,771.73)
Payments-In-Lieu	(816,367)	(705,592.53)	(830,794)	(735,454.27)
Contribution From Contingency Reserve Fund	-	-	-	-
Sale of Land/Gain on Sale of Land	-	-	-	(271,708.23)
Other Grant (In-Lieu of taxation)	-	-	-	-
One Time Assistance Funding	-	-	-	-
Tax Rate Stabilization Reserve Fund Contribution	-	-	-	-
Surplus from Prior Years	-	-	-	-
Ontario Cannabis Legalization Implementation Fund	(14,693)	(26,553.00)	-	-
Modernization Grant Fund	-	-	-	-
OMPF Funding	(3,363,500)	(3,363,500.00)	(3,294,600)	(3,294,600.00)
	(16,603,345)	(16,538,241.59)	(16,996,279)	(17,411,152)
EXPENDITURES				
Election	-	(100.00)	-	-
Council	552,621	274,616.48	369,358	164,961.82
Contributions from Capital Fund	-	-	-	-
Contribution to Reserve/Reserve Funds	1,550,917	-	1,802,977	-
Uncontrollable Costs	2,408,136	2,289,770.90	2,406,172	2,171,628.87
Economic Development	168,068	152,718.52	31,808	287,092.68
Travel Information Centre	4,006	12,154.59	19,141	6,512.03
Solar Panels	(21,499)	(18,111.25)	(18,329)	(20,477.06)
School Board Requisition	1,506,290	1,145,474.19	1,492,647	1,119,309.67
Long Term Debt	397,821	329,575.53	384,028	344,413.37
	6,566,360	4,186,098.96	6,487,802	4,073,441
Total Corporate	(10,036,985)	(12,352,142.63)	(10,508,477)	(13,337,710.71)

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
ADMINISTRATION & FINANCE:				
Admin. Revenue	(655,525)	(499,745.82)	(465,325)	(417,623.47)
Administration Department	495,207	462,226.66	511,597	404,455.13
Clerk's Department	226,779	180,950.55	232,195	175,141.93
Treasury Department	575,921	494,157.74	534,938	449,710.49
FFPC Administration	147,892	103,692.00	-	4,231.02
Information Technology	256,071	153,544.83	316,698	226,011.53
Total A & F	1,046,345	894,825.96	1,130,103	841,927
EMERGENCY SERVICES				
Fire Emergency Services	1,053,327	870,448.88	1,100,143	425,952.76
911 Dispatch Services	8,120	12,397.10	11,332	13,275.44
Police Services	2,304,957	1,854,737.95	2,437,386	2,256,341.67
Total Emergency Services	3,366,404	2,737,583.93	3,548,861	2,695,570
COMMUNITY SERVICES:				
Sister Betty Kennedy Centre	54,132	16,459.19	36,018	25,621.17
Children's Day Care	18,070	(26,219.53)	7,569	9,798.87
Best Start Hub	-	(59,302.44)	-	(740.08)
Day Care Special Needs Resource	-	(26,331.14)	-	(3,008.26)
Handi Transit Services	105,049	148,986.38	107,150	24,969.62
Townshend Theatre	-	(10,968.48)	-	2,389.73
Recreation Facilities	822,077	598,201.32	970,938	530,835.27
Recreation Programs	154,502	34,826.81	117,187	86,494.99
Community Services	141,996	106,968.07	114,000	102,055.12
Sunny Cove Camp	29,765	32,529.12	38,583	24,353.56
Public Library	497,448	454,561.46	521,546	384,888.28
Library Co-op	-	(9,521.87)	-	(2,611.54)
Museum	172,825	176,961.08	210,407	90,536.00
Waterfront (Sorting Gap)	38,703	56,440.55	29,490	23,896.25
Total Community Services	2,034,567	1,493,590.52	2,152,888	1,299,479

2020 Statement of Operations- General Fund

	2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
OPERATIONS & FACILITIES				
Public Works	449,193	360,017.11	513,209	393,815.18
Roads	1,523,882	1,216,474.12	1,498,393	1,169,093.45
Sidewalks	143,123	133,696.96	143,962	135,149.33
Stores Operations	96,805	83,782.52	106,200	79,272.40
Traffic Signal Maint	11,135	7,663.64	10,867	9,569.58
Streetlighting Maint	109,710	49,084.46	116,672	58,524.15
Waste Management Services	-	(157,417.39)	-	(113,002.56)
Airport	101,822	61,964.19	95,547	123,905.77
Parks & Cemeteries Admin	179,668	170,912.60	183,760	102,207.09
Cemeteries	331,851	246,055.07	347,246	154,114.05
Parks	320,341	324,043.44	304,266	275,747.38
Total Operations and Facilities	3,267,530	2,496,276.72	3,320,122	2,388,396
PLANNING & DEVELOPMENT				
By-Law Enforcement	156,594	117,278.30	157,801	109,212.09
Fight The Blight	-	-	-	-
Building Official Department	(1,481)	(62,505.61)	22,345	6,563.18
Planning Department	55,223	17,527.16	61,197	42,966.89
Civic Centre	111,804	71,204.56	115,160	87,656.35
Total Planning and Development	322,140	143,504.41	356,503	246,399
SUBTOTAL	0	(4,586,361.09)	-	(5,865,941)
YE Auditor's (Capital Fund Adj & Prior Yr Surplus diff.)				
Less: Amortization				

2020 Statement of Operations- Sewer Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
REVENUES					
Private Work Charges	40-080-0811-0330-40595		(8,826.86)		(2,693.90)
Expense Recoveries	40-080-0811-0330-40589		-		-
ODRAP - Provincial Flood Exp Recovery	40-080-0811-0430-40409		-		-
Private Work Charges	40-080-0811-0430-40595	(19,000)	(7,856.64)	(19,000)	(1,887.85)
New Connection Charges	40-080-0811-0430-40619	(8,500)	(28,767.12)	(8,500)	-
Penalty on Late Payments	40-080-0811-0430-40682	(7,000)	(7,399.64)	(7,000)	(5,965.54)
Sewer Service/Disposal	40-080-0811-0430-40760	(2,569,445)	(2,129,999.53)	(2,693,701)	(1,682,546.64)
Expense Recoveries	40-080-0812-0430-40589		-		-
Total Revenues		(2,603,945)	(2,182,849.79)	(2,728,201)	(1,693,093.93)
EXPENDITURES					
Administration					
Hourly Full Time	40-080-0811-1101-60010	79,323	46,513.43	78,345	47,292.45
Overtime	40-080-0811-1101-60013		222.37		310.36
Hourly Part Time	40-080-0811-1101-60020	2,272	-	2,308	-
Employer CPP	40-080-0811-1101-60025	2,776	1,884.41	2,865	2,005.27
Employer EI	40-080-0811-1101-60030	1,061	768.88	1,057	764.85
Employer OMERS	40-080-0811-1101-60035	8,518	5,446.75	8,613	5,664.54
Employer EHT	40-080-0811-1101-60040	1,600	1,000.89	1,620	1,045.22
Employer Benefits	40-080-0811-1101-60050	7,723	5,082.57	7,901	4,679.85
Employer WSIB	40-080-0811-1101-60055	2,433	1,075.65	2,474	1,237.73
Allocated Admin	40-080-0811-1200-71221	163,116	122,340.00	166,378	124,784.82
Postage, Freight, Courier	40-080-0811-1200-71252	11,673	-	11,673	-
Legal	40-080-0811-1200-71253	10,000	-	10,000	9,328.76
Memberships	40-080-0811-1200-71260		-		-
Write Offs	40-080-0811-1210-74515		45.00		-
Debenture - Interest	40-080-0811-1300-71301		-		-
Debenture - Principal	40-080-0811-1300-71311		-		-
Office Supplies	40-080-0811-1400-71410	750	987.59	750	-
Taxes	40-080-0811-1400-71425	4,400	35,621.57	4,400	35,987.76
Stores Charge	40-080-0811-1400-71433	8,700	-	8,700	-

2020 Statement of Operations- Sewer Fund

	NEW G/L ACCOUNT	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Annual Software Support	40-080-0811-1500-71501	1,500	-	1,500	-
Computer Maintenance (H & S)	40-080-0811-1500-71502	3,800	3,874.84	3,800	4,311.52
GIS Material	40-080-0811-1500-71507	6,716	4,182.10	6,716	3,774.19
Contracted Works	40-080-0811-1500-71523	500	-	500	518.19
Conferences & Courses	40-080-0811-1500-71531	5,000	3,689.30	5,000	1,017.60
Insurance	40-080-0811-1500-71580	28,293	28,420.46	28,285	23,405.20
Insurance Deductible	40-080-0811-1500-71581	10,000	1,162.50	10,000	-
Advertising & Public Notices	40-080-0811-1500-71591	500	-	500	-
Contributions to Capital	40-080-0811-1510-75350	1,183,780	-	1,359,475	-
Contribution to Reserve Funds	40-080-0811-1620-75390		-		-
Contribution to Reserve Funds (Yr End)	40-080-0811-1620-75390		-		-
Inventory Adjustments	40-080-0811-1700-72505		-		-
		1,544,434	262,318.31	1,722,860	266,128.31
Sewer Mains					
Hourly Full Time	40-080-0811-1711-60010	48,220	12,530.09	49,136	10,205.38
Overtime	40-080-0811-1711-60013	1,500	471.84	1,500	924.94
Hourly Part Time	40-080-0811-1711-60020	2,108	212.31	2,148	-
Employer CPP	40-080-0811-1711-60025	2,198	719.37	2,334	570.77
Employer EI	40-080-0811-1711-60030	834	303.15	835	220.30
Employer OMERS	40-080-0811-1711-60035	4,904	1,349.77	4,860	1,061.12
Employer EHT	40-080-0811-1711-60040	1,032	292.84	1,033	232.96
Employer Benefits	40-080-0811-1711-60050	5,718	2,412.27	5,809	1,492.55
Employer WSIB	40-080-0811-1711-60055	577	385.25	578	277.10
Materials	40-080-0811-1711-71471	10,000	7,792.92	10,000	11,063.36
Contracted Service	40-080-0811-1711-71523	125,000	61,494.76	125,000	58,861.91
Equipment Rentals - Own	40-080-0811-1711-71540	36,000	7,395.40	36,000	5,974.61
		238,091	95,359.97	239,233	90,885.00

2020 Statement of Operations- Sewer Fund

	NEW G/L ACCOUNT	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Service Connections					
Hourly Full Time	40-080-0811-1712-60010	40,000	29,275.45	40,760	17,581.01
Overtime	40-080-0811-1712-60013	5,000	4,143.20	5,000	1,397.97
Hourly Part Time	40-080-0811-1712-60020	2,710	1,758.04	2,761	-
Employer CPP	40-080-0811-1712-60025	1,866	1,762.06	1,981	1,003.46
Employer EI	40-080-0811-1712-60030	708	745.79	709	386.04
Employer OMERS	40-080-0811-1712-60035	4,068	3,222.96	4,031	1,866.30
Employer EHT	40-080-0811-1712-60040	875	716.87	877	397.32
Employer Benefits	40-080-0811-1712-60050	4,744	3,241.97	4,819	2,077.14
Employer WSIB	40-080-0811-1712-60055	489	923.19	490	472.66
Materials	40-080-0811-1712-71471	6,500	8,856.11	6,500	1,950.21
Contracted Services	40-080-0811-1712-71523	12,000	26,068.84	12,000	4,017.24
Equipment Rentals - Own	40-080-0811-1712-71540	15,000	11,261.99	15,000	5,257.48
		93,960	91,976.47	94,928	36,406.83
Emergency Measures					
Salaries Full Time	40-080-0811-1720-60010		-		-
Overtime	40-080-0811-1720-60013		-		-
Hourly Full Time	40-080-0811-1720-60015		-		-
Hourly Part Time	40-080-0811-1720-60020		-		-
Employer CPP	40-080-0811-1720-60025		-		-
Employer EI	40-080-0811-1720-60030		-		-
Employer OMERS	40-080-0811-1720-60035		-		-
Employer EHT	40-080-0811-1720-60040		-		-
Employer Benefits	40-080-0811-1720-60050		-		-
Employer WSIB	40-080-0811-1720-60055		-		-
Materials	40-080-0811-1720-71471		-		-
Contracted Services	40-080-0811-1720-71523		-		-
Equipment Rentals - Own	40-080-0811-1720-71540		-		-
		-	-	-	-

2020 Statement of Operations- Sewer Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Sewage Treatment Plant					
Hourly Full Time	40-080-0812-1101-60010	2,500	185.78	2,500	55.22
Overtime	40-080-0812-1101-60013		-		-
Hourly Part Time	40-080-0812-1101-60020		-		-
Employer CPP	40-080-0812-1101-60025	109	9.07	114	4.43
Employer EI	40-080-0812-1101-60030	41	3.89	41	1.77
Employer OMERS	40-080-0812-1101-60035	254	18.13	247	7.56
Employer EHT	40-080-0812-1101-60040	51	3.67	50	1.74
Employer Benefits	40-080-0812-1101-60050	296	-	296	21.97
Employer WSIB	40-080-0812-1101-60055	29	5.88	28	2.07
Equipment Rentals - Own	40-080-0812-1101-71540	500	-	500	415.15
Natural Gas	40-080-0812-1240-71416	21,922	9,697.40	21,484	11,422.97
Electrical Power	40-080-0812-1240-71420	161,745	90,018.28	95,000	61,589.03
Grit Landfill Tipping Fees	40-080-0812-1400-71424	501	-	501	-
Taxes	40-080-0812-1240-71425	36,300	4,290.17	37,026	4,305.47
Materials	40-080-0812-1400-71471	2,000	1,566.32	2,000	37.25
Contracted Works - AWA/OCWA	40-080-0812-1500-71523	501,212	417,383.53	511,393	430,585.15
		727,460	523,182.12	671,180	508,449.78
Total Expenditures		2,603,945	972,836.87	2,728,201	901,869.92
TOTAL SEWER FUND (Surplus)/Deficit		-	(1,210,012.92)	-	(791,224.01)

2020 Statement of Operations- Sewer Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
REVENUES					
Private Work Charges	40-080-0811-0330-40595		(8,826.86)		(2,693.90)
Expense Recoveries	40-080-0811-0330-40589		-		-
ODRAP - Provincial Flood Exp Recovery	40-080-0811-0430-40409		-		-
Private Work Charges	40-080-0811-0430-40595	(19,000)	(7,856.64)	(19,000)	(2,804.55)
New Connection Charges	40-080-0811-0430-40619	(8,500)	(28,767.12)	(8,500)	-
Penalty on Late Payments	40-080-0811-0430-40682	(7,000)	(7,651.49)	(7,000)	(6,190.49)
Sewer Service/Disposal	40-080-0811-0430-40760	(2,569,445)	(2,124,055.18)	(2,693,701)	(2,109,452.82)
Expense Recoveries	40-080-0812-0430-40589		-		-
Total Revenues		(2,603,945)	(2,177,157.29)	(2,728,201)	(2,121,141.76)
EXPENDITURES					
Administration					
Distributed Salaries/Wages			-		-
Distributed Benefits			-		-
Hourly Full Time	40-080-0811-1101-60010	79,323	51,007.27	78,345	49,450.65
Overtime	40-080-0811-1101-60013		222.37		310.36
Hourly Part Time	40-080-0811-1101-60020	2,272	-	2,308	-
Employer CPP	40-080-0811-1101-60025	2,776	1,934.05	2,865	2,031.51
Employer EI	40-080-0811-1101-60030	1,061	790.38	1,057	775.63
Employer OMERS	40-080-0811-1101-60035	8,518	5,984.50	8,613	5,940.22
Employer EHT	40-080-0811-1101-60040	1,600	1,105.65	1,620	1,098.41
Employer Benefits	40-080-0811-1101-60050	7,723	5,587.23	7,901	4,679.85
Employer WSIB	40-080-0811-1101-60055	2,433	1,161.35	2,474	1,287.91
Allocated Admin	40-080-0811-1200-71221	163,116	122,340.00	166,378	124,784.82
Postage, Freight, Courier	40-080-0811-1200-71252	11,673	-	11,673	-
Legal	40-080-0811-1200-71253	10,000	-	10,000	9,328.76
Memberships	40-080-0811-1200-71260		-		-
Write Offs	40-080-0811-1210-74515		45.00		-
Debenture - Interest	40-080-0811-1300-71301		-		-
Debenture - Principal	40-080-0811-1300-71311		-		-
Office Supplies	40-080-0811-1400-71410	750	987.59	750	-

2020 Statement of Operations- Sewer Fund

		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
	NEW G/L ACCOUNT				
Taxes	40-080-0811-1400-71425	4,400	35,621.57	4,400	35,987.76
Stores Charge	40-080-0811-1400-71433	8,700	-	8,700	-
Annual Software Support	40-080-0811-1500-71501	1,500	-	1,500	-
Computer Maintenance (H & S)	40-080-0811-1500-71502	3,800	3,874.84	3,800	4,311.52
GIS Material	40-080-0811-1500-71507	6,716	4,182.10	6,716	3,774.19
Contracted Works	40-080-0811-1500-71523	500	-	500	518.19
Conferences & Courses	40-080-0811-1500-71531	5,000	5,116.58	5,000	1,017.60
Insurance	40-080-0811-1500-71580	28,293	28,420.46	28,285	23,405.20
Insurance Deductible	40-080-0811-1500-71581	10,000	1,162.50	10,000	-
Advertising & Public Notices	40-080-0811-1500-71591	500	-	500	-
Contributions to Capital	40-080-0811-1510-75350	1,183,780	-	1,359,475	-
Contribution to Reserve Funds	40-080-0811-1620-75390		-		-
Contribution to Reserve Funds (Yr End)	40-080-0811-1620-75390		-		-
Inventory Adjustments	40-080-0811-1700-72505		-		-
		1,544,434	269,543.44	1,722,860	268,702.58
Sewer Mains					
Distributed Salaries/Wages					
Distributed Benefits					
Hourly Full Time	40-080-0811-1711-60010	48,220	13,366.60	49,136	11,504.75
Overtime	40-080-0811-1711-60013	1,500	471.84	1,500	931.60
Hourly Part Time	40-080-0811-1711-60020	2,108	212.31	2,148	-
Employer CPP	40-080-0811-1711-60025	2,198	748.79	2,334	636.81
Employer EI	40-080-0811-1711-60030	834	313.68	835	246.51
Employer OMERS	40-080-0811-1711-60035	4,904	1,425.35	4,860	1,177.11
Employer EHT	40-080-0811-1711-60040	1,032	308.87	1,033	259.64
Employer Benefits	40-080-0811-1711-60050	5,718	2,477.00	5,809	1,495.77
Employer WSIB	40-080-0811-1711-60055	577	409.15	578	308.85
Materials	40-080-0811-1711-71471	10,000	8,900.08	10,000	16,048.41
Contracted Service	40-080-0811-1711-71523	125,000	61,557.07	125,000	59,055.25
Equipment Rentals - Own	40-080-0811-1711-71540	36,000	8,211.14	36,000	6,564.71
		238,091	98,401.88	239,233	98,229.41

2020 Statement of Operations- Sewer Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
Service Connections					
Distributed Salaries/Wages			-		
Distributed Benefits			-		
Hourly Full Time	40-080-0811-1712-60010	40,000	31,271.72	40,760	21,867.27
Overtime	40-080-0811-1712-60013	5,000	4,776.91	5,000	2,081.25
Hourly Part Time	40-080-0811-1712-60020	2,710	1,758.04	2,761	-
Employer CPP	40-080-0811-1712-60025	1,866	1,815.06	1,981	1,187.48
Employer EI	40-080-0811-1712-60030	708	757.08	709	450.44
Employer OMERS	40-080-0811-1712-60035	4,068	3,480.28	4,031	2,347.86
Employer EHT	40-080-0811-1712-60040	875	770.33	877	501.39
Employer Benefits	40-080-0811-1712-60050	4,744	3,542.60	4,819	2,087.55
Employer WSIB	40-080-0811-1712-60055	489	978.37	490	596.47
Materials	40-080-0811-1712-71471	6,500	9,993.11	6,500	2,140.16
Contracted Services	40-080-0811-1712-71523	12,000	26,313.93	12,000	6,252.91
Equipment Rentals - Own	40-080-0811-1712-71540	15,000	11,624.49	15,000	6,857.02
		93,960	97,081.92	94,928	46,369.80
Emergency Measures					
Salaries Full Time	40-080-0811-1720-60010		-		-
Overtime	40-080-0811-1720-60013		-		-
Hourly Full Time	40-080-0811-1720-60015		-		-
Hourly Part Time	40-080-0811-1720-60020		-		-
Employer CPP	40-080-0811-1720-60025		-		-
Employer EI	40-080-0811-1720-60030		-		-
Employer OMERS	40-080-0811-1720-60035		-		-
Employer EHT	40-080-0811-1720-60040		-		-
Employer Benefits	40-080-0811-1720-60050		-		-
Employer WSIB	40-080-0811-1720-60055		-		-
Materials	40-080-0811-1720-71471		-		-
Contracted Services	40-080-0811-1720-71523		-		-
Equipment Rentals - Own	40-080-0811-1720-71540		-		-
		-	-	-	-

2020 Statement of Operations- Sewer Fund

	NEW G/L ACCOUNT	2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
Sewage Treatment Plant					
Hourly Full Time	40-080-0812-1101-60010	2,500	239.96	2,500	55.22
Overtime	40-080-0812-1101-60013		-		-
Hourly Part Time	40-080-0812-1101-60020		-		-
Employer CPP	40-080-0812-1101-60025	109	12.00	114	4.43
Employer EI	40-080-0812-1101-60030	41	5.12	41	1.77
Employer OMERS	40-080-0812-1101-60035	254	23.63	247	7.56
Employer EHT	40-080-0812-1101-60040	51	4.85	50	1.74
Employer Benefits	40-080-0812-1101-60050	296	15.54	296	21.97
Employer WSIB	40-080-0812-1101-60055	29	7.81	28	2.07
Equipment Rentals - Own	40-080-0812-1101-71540	500	62.00	500	415.15
Natural Gas	40-080-0812-1240-71416	21,922	11,003.30	21,484	13,049.16
Electrical Power	40-080-0812-1240-71420	161,745	90,018.28	95,000	69,720.45
Grit Landfill Tipping Fees	40-080-0812-1400-71424	501	-	501	-
Taxes	40-080-0812-1240-71425	36,300	4,290.17	37,026	4,305.47
Materials	40-080-0812-1400-71471	2,000	2,290.13	2,000	37.25
Contracted Works - AWA/OCWA	40-080-0812-1500-71523	501,212	457,303.86	511,393	475,992.24
		727,460	565,276.65	671,180	563,614.48
Total Expenditures		2,603,945	1,030,303.89	2,728,201	976,916.27
TOTAL SEWER FUND (Surplus)/Deficit		-	(1,146,853.40)	-	(1,144,225.49)

2020 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
REVENUE					
Expense Recovery	50-080-0832-0330-40589		-		(4,967.14)
Rents & Leases	50-080-0832-0330-40592	(9,277)	(9,631.00)	(9,277)	(9,815.40)
Private Work Charges	50-080-0832-0330-40595		-		18.10
Sale of Rain Barrels	50-080-0832-0330-40782	(65)	(287.60)	(65)	(115.04)
Expense Recovery	50-080-0832-0430-40589		-		(764.62)
Private Work Charges	50-080-0832-0430-40595	(8,000)	(8,117.38)	(8,000)	(1,924.10)
Reconnect Charges	50-080-0832-0430-40618	(1,200)	(1,703.90)	(1,200)	(3,477.35)
New Connection Charges	50-080-0832-0430-40619	(15,000)	(28,267.12)	(15,000)	921.56
Late Payment Charges	50-080-0832-0430-40682	(8,000)	(7,379.19)	(8,000)	(6,492.75)
Sale of Water	50-080-0832-0430-40685	(2,771,985)	(2,297,132.49)	(2,854,247)	(1,814,476.75)
Special Water Rates	50-080-0832-0430-40687		(82.65)		(7.50)
Sale of Water Meters/Backflow Prevention	50-080-0832-0430-40943	(5,500)	(563.18)	(5,500)	(11,933.21)
Water Meter Replacement	50-080-0832-0430-40946	(17,982)	(15,391.54)	(17,982)	(11,562.62)
Private Works Charges - HST Exempt at POS	50-080-0832-0530-40595		-		-
		(2,837,009)	(2,368,556.05)	(2,919,271)	(1,864,596.82)
Water Works General					
EXPENDITURES					
Administration					
Overtime & Lieu Time	50-080-0832-1101-60013		281.03		319.90
Hourly Full Time	50-080-0832-1101-60010	107,266	70,529.93	106,908	74,635.30
WSIB	50-080-0832-1101-60055	3,369	1,440.30	3,370	1,855.66
Canada Pension Plan	50-080-0832-1101-60025	3,684	2,733.06	3,291	3,046.95
Employment Insurance	50-080-0832-1101-60030	1,403	1,089.22	1,212	1,155.79
Dental, Vision, Extended Health			-		-
OMERS	50-080-0832-1101-60035	11,654	7,772.01	10,344	8,479.72
Life Insurance			-		-
Employer Health Tax	50-080-0832-1101-60040	2,174	1,442.14	1,974	1,568.46
Employer Benefits	50-080-0832-1101-60050	10,044	7,167.90	8,505	6,543.01
Summer Staff & Part-time Staff	50-080-0832-1101-60020	3,407	-	1,838	-
Accounting/Allocated Admin	50-080-0832-1200-71221	206,878	155,160.00	211,016	158,260.68
Communications	50-080-0832-1200-71251	3,200	1,589.14	3,200	2,085.27

2020 Statement of Operations- Water Fund

	NEW G/L ACCOUNT	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Postage, Freight, Courier	50-080-0832-1200-71252	11,673	-	11,673	-
Legal	50-080-0832-1200-71253	5,000	-	5,000	9,328.77
Memberships	50-080-0832-1200-71260	1,000	269.66	1,000	-
Write-Offs	50-080-0832-1210-74515	2,000	63.23	2,000	2.99
Office Supplies	50-080-0832-1400-71410	1,000	1,021.95	1,000	321.45
Stores Charge	50-080-0832-1400-71433	10,300	-	10,300	-
Rain Barrel Expenses	50-080-0832-1400-71443		269.85		431.76
Annual Software Support	50-080-0832-1500-71501	1,404	-	1,404	440.64
Computer Maintenance (H&S)	50-080-0832-1500-71502	3,800	3,874.84	3,800	8,854.43
Custom Software Charges	50-080-0832-1500-71503	1,000	-	1,000	-
GIS Material	50-080-0832-1500-71507	13,432	8,713.68	13,432	7,548.36
Contracted Works	50-080-0832-1500-71523	1,000	1,190.59	1,000	609.76
Conference & Courses	50-080-0832-1500-71531	25,000	28,318.45	25,000	10,539.72
Insurance	50-080-0832-1500-71580	37,172	37,428.22	38,162	31,577.76
Insurance Deductible	50-080-0832-1500-71581	10,000	-	10,000	-
Advertising & Public Notices	50-080-0832-1500-71591	500	-	500	-
Contribution to Capital Fund	50-080-0832-1510-75350	1,206,590	-	1,266,144	-
Transfer to Reserve Fund (Water Meter Replac	50-080-0832-1620-75390	17,982	18,976.14	17,982	
Contribution to Reserve Fund	50-080-0832-1620-75390		(18,976.14)		-
Contribution to Reserve Fund (Year End)	50-080-0832-1620-75390				
Inventory Adjustments	50-080-0832-1700-72505		-		-
		1,701,932	330,355.20	1,761,055	327,606.38
Water Service Connections					
Hourly Full Time	50-080-0832-1962-60010	50,000	52,941.76	50,950	21,833.30
Overtime	50-080-0832-1962-60013	5,000	4,757.62	5,000	493.21
Hourly Part Time	50-080-0832-1962-60020	3,614	4,063.43	3,683	-
Employer CPP	50-080-0832-1962-60025	2,342	3,091.55	2,487	1,242.61
Employer EI	50-080-0832-1962-60030	889	1,311.46	890	484.92
Employer OMERS	50-080-0832-1962-60035	5,085	5,495.78	5,039	2,330.45
Employer EHT	50-080-0832-1962-60040	1,099	1,260.15	1,101	493.58
Employer Benefits	50-080-0832-1962-60050	5,929	6,659.71	6,023	2,228.95
Employer WSIB	50-080-0832-1962-60055	614	1,527.01	615	587.25
Materials	50-080-0832-1962-71471	12,000	14,935.55	12,000	2,474.07

2020 Statement of Operations- Water Fund

		2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
	NEW G/L ACCOUNT				
Contracted Works	50-080-0832-1962-71523	14,000	28,918.12	14,000	896.75
Equipment Rentals - Owned	50-080-0832-1962-71540	22,000	26,454.06	22,000	5,440.88
		122,572	151,416.20	123,788	38,505.97
			-		
Water Meter Maintenance					
Hourly Full Time	50-080-0832-1963-60010	4,500	3,755.44	4,500	3,664.24
Overtime	50-080-0832-1963-60013		39.20		124.56
Employer CPP	50-080-0832-1963-60025	197	191.70	205	205.73
Employer EI	50-080-0832-1963-60030	75	81.13	73	80.27
Employer OMERS	50-080-0832-1963-60035	458	370.25	445	371.39
Employer EHT	50-080-0832-1963-60040	92	77.88	91	81.06
Employer Benefits	50-080-0832-1963-60050	534	265.83	532	811.23
Employer WSIB	50-080-0832-1963-60055	52	52.64	51	96.43
Materials	50-080-0832-1963-71471	7,500	6,692.72	7,500	16,167.14
Contracted Works	50-080-0832-1963-71523	11,874	7,791.36	11,874	10,167.96
Equipment Rentals - Owned	50-080-0832-1963-71540	1,725	950.00	1,725	406.25
		27,007	20,268.15	26,996	32,176.26
Water Distribution System Maintenance					
Hourly Full Time	50-080-0832-1964-60010	91,000	96,325.99	92,729	128,537.12
Overtime	50-080-0832-1964-60013	8,000	3,718.55	8,000	8,405.05
Hourly Part Time	50-080-0832-1964-60020	9,637	7,007.84	9,820	-
Employer CPP	50-080-0832-1964-60025	4,396	5,439.17	4,668	7,305.01
Employer EI	50-080-0832-1964-60030	1,668	2,288.54	1,670	2,829.19
Employer OMERS	50-080-0832-1964-60035	9,254	9,610.74	9,172	13,257.55
Employer EHT	50-080-0832-1964-60040	2,063	2,219.07	2,066	2,899.04
Employer Benefits	50-080-0832-1964-60050	10,792	11,541.57	10,962	16,249.25
Employer WSIB	50-080-0832-1964-60055	1,153	2,200.43	1,155	3,440.77
Materials	50-080-0832-1964-71471	35,000	17,298.10	35,000	40,166.77
Contracted Works	50-080-0832-1964-71523	35,000	7,390.28	35,000	20,758.96
Equipment Rentals - Owned	50-080-0832-1964-71540	35,000	39,799.94	35,000	24,655.72
		242,963	204,840.22	245,242	268,504.43
Total Waterworks General		2,094,474	706,879.77	2,157,081	666,793.04

2020 Statement of Operations- Water Fund

	NEW G/L ACCOUNT	2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Water Treatment Plant					
Microfit Generation Revenue	50-080-0831-0330-40320	(11,000)	(4,037.49)	(11,000)	(8,225.26)
Hourly Full Time	50-080-0831-1101-60010	202,603	172,751.37	206,452	167,519.27
Overtime	50-080-0831-1101-60013	4,000	4,937.04	4,000	5,622.66
Hourly Part Time	50-080-0831-1101-60020		466.84		54.66
Employer CPP	50-080-0831-1101-60025	8,851	9,547.77	9,397	9,180.94
Employer EI	50-080-0831-1101-60030	3,359	3,867.34	3,362	3,482.01
Employer OMERS	50-080-0831-1101-60035	20,604	14,484.54	20,420	17,334.01
Employer EHT	50-080-0831-1101-60040	4,153	3,623.70	4,160	3,680.44
Employer Benefits	50-080-0831-1101-60050	24,026	20,864.27	24,406	18,075.78
Employer WSIB	50-080-0831-1101-60055	2,321	2,184.80	2,325	4,378.82
Equipment Rentals - Owned	50-080-0831-1101-71540	2,200	1,700.00	2,000	1,812.50
Communications	50-080-0831-1200-71251	7,740	4,898.72	7,740	3,230.76
Lab Fees - Water Testing	50-080-0831-1200-71270	16,000	17,173.18	16,000	7,467.75
Office Supplies	50-080-0831-1400-71410	500	-	500	-
Natural Gas	50-080-0831-1240-71416	29,469	15,353.35	28,880	13,769.91
Diesel Fuel	50-080-0831-1240-71417	1,000	-	1,000	-
Electrical Power	50-080-0831-1240-71420	78,940	50,087.34	78,940	40,886.66
Water & Sewer	50-080-0831-1240-71421	1,257	937.20	1,297	966.00
Taxes	50-080-0831-1240-71425	45,100	44,594.02	38,162	83,971.44
Chlorine	50-080-0831-1400-71434	17,700	17,312.80	19,500	16,762.92
Soda Ash	50-080-0831-1400-71435	42,000	16,262.66	48,300	19,887.76
Aluminium Sulphate	50-080-0831-1400-71436	40,000	30,323.17	49,500	35,605.67
Fluorides	50-080-0831-1400-71437	15,000	14,462.77	10,000	8,735.63
Miscellaneous Chemicals	50-080-0831-1400-71438	12,000	3,052.20	13,000	1,993.17
Materials	50-080-0831-1400-71471	20,000	9,914.97	20,000	7,803.56
Contracted Services	50-080-0831-1500-71523	36,355	20,940.89	36,355	26,931.05
		635,178	479,740.94	645,696	499,153.37
Total Water Treatment Plant		624,178	475,703.45	634,696	490,928.11

2020 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to October 30, 2019	2020 OPERATING FORECAST	Actual to October 31, 2020
Water Storage Facility			-		-
Hourly Full Time	50-080-0831-1965-60010	7,500	5,381.30	7,500	5,733.89
Overtime	50-080-0831-1965-60013	1,000	-	1,000	-
Employer CPP	50-080-0831-1965-60025	328	264.10	341	305.21
Employer EI	50-080-0831-1965-60030	124	109.87	122	119.16
Employer OMERS	50-080-0831-1965-60035	763	222.61	742	567.81
Employer EHT	50-080-0831-1965-60040	154	108.83	151	119.85
Employer Benefits	50-080-0831-1965-60050	889	562.60	887	587.86
Employer WSIB	50-080-0831-1965-60055	86	60.86	84	142.56
Equipment Rentals - Own	50-080-0831-1965-71540	2,000	275.00	1,700	1,162.50
Communications	50-080-0831-1965-71251	2,180	1,307.32	2,180	433.58
Natural Gas	50-080-0831-1965-71416	12,000	7,827.72	11,760	6,704.37
Electrical Power	50-080-0831-1965-71420	3,633	2,200.32	3,633	2,222.67
Taxes	50-080-0831-1965-71425	84,700	83,117.04	86,394	44,708.98
Materials	50-080-0831-1965-71471	500	341.04	500	34.24
Contracted Works	50-080-0831-1965-71523	2,500	1,133.64	10,500	4,327.09
Equipment Rentals Other			-		-
Total Water Storage Facility		118,357	102,912.25	127,494	67,169.77
Total Expenditures		2,848,009	1,289,532.96	2,930,271	1,233,116.18
TOTAL WATER FUND (Surplus)/Deficit		-	(1,083,060.58)	-	(639,705.90)

2020 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
REVENUE					
Expense Recovery	50-080-0832-0330-40589		-		(4,967.14)
Rents & Leases	50-080-0832-0330-40592	(9,277)	(9,904.10)	(9,277)	(10,106.94)
Private Work Charges	50-080-0832-0330-40595		-		18.10
Sale of Rain Barrels	50-080-0832-0330-40782	(65)	(287.60)	(65)	(115.04)
Expense Recovery	50-080-0832-0430-40589		-		(764.62)
Private Work Charges	50-080-0832-0430-40595	(8,000)	(8,585.38)	(8,000)	(2,780.90)
Reconnect Charges	50-080-0832-0430-40618	(1,200)	(1,703.90)	(1,200)	(3,477.35)
New Connection Charges	50-080-0832-0430-40619	(15,000)	(28,267.12)	(15,000)	921.56
Late Payment Charges	50-080-0832-0430-40682	(8,000)	(7,641.81)	(8,000)	(6,732.37)
Sale of Water	50-080-0832-0430-40685	(2,771,985)	(2,290,980.13)	(2,854,247)	(2,276,432.04)
Special Water Rates	50-080-0832-0430-40687		(82.65)		(178.20)
Sale of Water Meters/Backflow Prevention	50-080-0832-0430-40943	(5,500)	(563.18)	(5,500)	(11,933.21)
Water Meter Replacement	50-080-0832-0430-40946	(17,982)	(15,253.95)	(17,982)	(14,734.72)
Private Works Charges - HST Exempt at POS	50-080-0832-0530-40595		-		-
		(2,837,009)	(2,363,269.82)	(2,919,271)	(2,331,282.87)
Water Works General					
EXPENDITURES					
Administration					
Overtime & Lieu Time	50-080-0832-1101-60013		281.03		319.90
Hourly Full Time	50-080-0832-1101-60010	107,266	77,285.82	106,908	78,724.66
WSIB	50-080-0832-1101-60055	3,369	1,545.00	3,370	1,931.38
Canada Pension Plan	50-080-0832-1101-60025	3,684	2,791.47	3,291	3,104.69
Employment Insurance	50-080-0832-1101-60030	1,403	1,114.19	1,212	1,178.33
Dental, Vision, Extended Health			-		-
OMERS	50-080-0832-1101-60035	11,654	8,485.59	10,344	8,906.11
Life Insurance			-		-
Employer Health Tax	50-080-0832-1101-60040	2,174	1,580.92	1,974	1,651.68
Employer Benefits	50-080-0832-1101-60050	10,044	7,805.45	8,505	6,546.45
Summer Staff & Part-time Staff	50-080-0832-1101-60020	3,407	-	1,838	-
Accounting/Allocated Admin	50-080-0832-1200-71221	206,878	155,160.00	211,016	158,260.68
Communications	50-080-0832-1200-71251	3,200	1,891.04	3,200	2,584.62

2020 Statement of Operations- Water Fund

		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
	NEW G/L ACCOUNT				
Postage, Freight, Courier	50-080-0832-1200-71252	11,673	-	11,673	-
Legal	50-080-0832-1200-71253	5,000	-	5,000	9,328.77
Memberships	50-080-0832-1200-71260	1,000	269.66	1,000	269.66
Write-Offs	50-080-0832-1210-74515	2,000	(32.15)	2,000	(5.01)
Office Supplies	50-080-0832-1400-71410	1,000	1,021.95	1,000	469.31
Stores Charge	50-080-0832-1400-71433	10,300	-	10,300	-
Rain Barrel Expenses	50-080-0832-1400-71443		269.85		431.76
Annual Software Support	50-080-0832-1500-71501	1,404	-	1,404	440.64
Computer Maintenance (H&S)	50-080-0832-1500-71502	3,800	3,874.84	3,800	8,854.43
Custom Software Charges	50-080-0832-1500-71503	1,000	-	1,000	-
GIS Material	50-080-0832-1500-71507	13,432	8,713.68	13,432	7,548.36
Contracted Works	50-080-0832-1500-71523	1,000	1,190.59	1,000	609.76
Conference & Courses	50-080-0832-1500-71531	25,000	31,267.20	25,000	10,437.96
Insurance	50-080-0832-1500-71580	37,172	37,428.22	38,162	31,577.76
Insurance Deductible	50-080-0832-1500-71581	10,000	-	10,000	-
Advertising & Public Notices	50-080-0832-1500-71591	500	-	500	905.21
Contribution to Capital Fund	50-080-0832-1510-75350	1,206,590	-	1,266,144	-
Transfer to Reserve Fund (Water Meter Replac	50-080-0832-1620-75390	17,982	18,976.14	17,982	
Contribution to Reserve Fund	50-080-0832-1620-75390		(18,976.14)		-
Contribution to Reserve Fund (Year End)	50-080-0832-1620-75390				
Inventory Adjustments	50-080-0832-1700-72505		-		-
		1,701,932	341,944.35	1,761,055	334,077.11
Water Service Connections					
Hourly Full Time	50-080-0832-1962-60010	50,000	55,540.31	50,950	22,647.67
Overtime	50-080-0832-1962-60013	5,000	5,185.89	5,000	594.02
Hourly Part Time	50-080-0832-1962-60020	3,614	4,063.43	3,683	-
Employer CPP	50-080-0832-1962-60025	2,342	3,149.65	2,487	1,252.54
Employer EI	50-080-0832-1962-60030	889	1,320.89	890	488.94
Employer OMERS	50-080-0832-1962-60035	5,085	5,777.07	5,039	2,433.19
Employer EHT	50-080-0832-1962-60040	1,099	1,318.38	1,101	514.32
Employer Benefits	50-080-0832-1962-60050	5,929	6,873.78	6,023	2,229.45
Employer WSIB	50-080-0832-1962-60055	614	1,587.10	615	611.91
Materials	50-080-0832-1962-71471	12,000	15,066.25	12,000	2,648.55

2020 Statement of Operations- Water Fund

		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
	NEW G/L ACCOUNT				
Contracted Works	50-080-0832-1962-71523	14,000	58,682.92	14,000	962.91
Equipment Rentals - Owned	50-080-0832-1962-71540	22,000	26,979.06	22,000	5,614.57
		122,572	185,544.73	123,788	39,998.07
			-		
			-		
Water Meter Maintenance					
Hourly Full Time	50-080-0832-1963-60010	4,500	4,139.33	4,500	3,664.24
Overtime	50-080-0832-1963-60013		39.20		124.56
Employer CPP	50-080-0832-1963-60025	197	209.22	205	205.73
Employer EI	50-080-0832-1963-60030	75	87.41	73	80.27
Employer OMERS	50-080-0832-1963-60035	458	405.51	445	371.39
Employer EHT	50-080-0832-1963-60040	92	85.48	91	81.06
Employer Benefits	50-080-0832-1963-60050	534	322.67	532	811.23
Employer WSIB	50-080-0832-1963-60055	52	62.50	51	96.43
Materials	50-080-0832-1963-71471	7,500	6,953.03	7,500	17,418.14
Contracted Works	50-080-0832-1963-71523	11,874	7,852.18	11,874	11,640.40
Equipment Rentals - Owned	50-080-0832-1963-71540	1,725	975.00	1,725	406.25
		27,007	21,131.53	26,996	34,899.70
Water Distribution System Maintenance					
Hourly Full Time	50-080-0832-1964-60010	91,000	107,415.48	92,729	132,644.96
Overtime	50-080-0832-1964-60013	8,000	4,137.50	8,000	8,987.24
Hourly Part Time	50-080-0832-1964-60020	9,637	7,007.84	9,820	-
Employer CPP	50-080-0832-1964-60025	4,396	5,846.80	4,668	7,432.20
Employer EI	50-080-0832-1964-60030	1,668	2,415.80	1,670	2,876.49
Employer OMERS	50-080-0832-1964-60035	9,254	10,738.08	9,172	13,713.55
Employer EHT	50-080-0832-1964-60040	2,063	2,457.13	2,066	2,997.52
Employer Benefits	50-080-0832-1964-60050	10,792	13,183.33	10,962	16,258.35
Employer WSIB	50-080-0832-1964-60055	1,153	2,382.82	1,155	3,558.00
Materials	50-080-0832-1964-71471	35,000	17,791.06	35,000	41,005.65
Contracted Works	50-080-0832-1964-71523	35,000	7,452.60	35,000	21,360.12
Equipment Rentals - Owned	50-080-0832-1964-71540	35,000	42,188.52	35,000	25,038.75
		242,963	223,016.96	245,242	275,872.83
Total Waterworks General		2,094,474	771,637.57	2,157,081	684,847.71

2020 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
Water Treatment Plant					
Microfit Generation Revenue	50-080-0831-0330-40320	(11,000)	(4,398.18)	(11,000)	(8,225.26)
Hourly Full Time	50-080-0831-1101-60010	202,603	187,927.09	206,452	175,104.53
Overtime	50-080-0831-1101-60013	4,000	5,871.02	4,000	5,871.78
Hourly Part Time	50-080-0831-1101-60020		466.84		54.66
Employer CPP	50-080-0831-1101-60025	8,851	9,786.02	9,397	9,285.88
Employer EI	50-080-0831-1101-60030	3,359	3,933.75	3,362	3,495.18
Employer OMERS	50-080-0831-1101-60035	20,604	16,061.21	20,420	18,041.86
Employer EHT	50-080-0831-1101-60040	4,153	3,953.10	4,160	3,824.99
Employer Benefits	50-080-0831-1101-60050	24,026	22,487.66	24,406	18,078.06
Employer WSIB	50-080-0831-1101-60055	2,321	2,387.09	2,325	4,550.76
Equipment Rentals - Owned	50-080-0831-1101-71540	2,200	2,126.08	2,000	2,062.50
Communications	50-080-0831-1200-71251	7,740	5,373.10	7,740	4,168.92
Lab Fees - Water Testing	50-080-0831-1200-71270	16,000	17,322.70	16,000	8,750.74
Office Supplies	50-080-0831-1400-71410	500	-	500	-
Natural Gas	50-080-0831-1240-71416	29,469	15,353.35	28,880	13,769.91
Diesel Fuel	50-080-0831-1240-71417	1,000	-	1,000	-
Electrical Power	50-080-0831-1240-71420	78,940	50,087.34	78,940	48,603.04
Water & Sewer	50-080-0831-1240-71421	1,257	1,171.50	1,297	1,207.50
Taxes	50-080-0831-1240-71425	45,100	44,594.02	38,162	83,971.44
Chlorine	50-080-0831-1400-71434	17,700	17,312.80	19,500	16,762.92
Soda Ash	50-080-0831-1400-71435	42,000	16,262.66	48,300	39,356.01
Aluminium Sulphate	50-080-0831-1400-71436	40,000	35,139.76	49,500	41,480.76
Fluorides	50-080-0831-1400-71437	15,000	14,462.77	10,000	13,629.50
Miscellaneous Chemicals	50-080-0831-1400-71438	12,000	3,052.20	13,000	1,993.17
Materials	50-080-0831-1400-71471	20,000	10,193.00	20,000	8,055.84
Contracted Services	50-080-0831-1500-71523	36,355	25,034.77	36,355	30,380.20
		635,178	510,359.83	645,696	552,500.15
Total Water Treatment Plant		624,178	505,961.65	634,696	544,274.89

2020 Statement of Operations- Water Fund

NEW G/L ACCOUNT		2019 OPERATING FORECAST	Actual to November 30, 2019	2020 OPERATING FORECAST	Actual to November 30, 2020
Water Storage Facility			-		-
Hourly Full Time	50-080-0831-1965-60010	7,500	5,381.30	7,500	6,128.46
Overtime	50-080-0831-1965-60013	1,000	-	1,000	-
Employer CPP	50-080-0831-1965-60025	328	264.10	341	314.43
Employer EI	50-080-0831-1965-60030	124	109.87	122	119.16
Employer OMERS	50-080-0831-1965-60035	763	222.61	742	603.94
Employer EHT	50-080-0831-1965-60040	154	108.83	151	127.21
Employer Benefits	50-080-0831-1965-60050	889	562.60	887	587.86
Employer WSIB	50-080-0831-1965-60055	86	60.86	84	151.31
Equipment Rentals - Own	50-080-0831-1965-71540	2,000	287.50	1,700	1,212.50
Communications	50-080-0831-1965-71251	2,180	1,369.26	2,180	557.46
Natural Gas	50-080-0831-1965-71416	12,000	8,668.47	11,760	6,704.37
Electrical Power	50-080-0831-1965-71420	3,633	2,200.32	3,633	2,222.67
Taxes	50-080-0831-1965-71425	84,700	83,117.04	86,394	44,708.98
Materials	50-080-0831-1965-71471	500	341.04	500	34.24
Contracted Works	50-080-0831-1965-71523	2,500	1,133.64	10,500	4,327.09
Equipment Rentals Other			-		-
Total Water Storage Facility		118,357	103,827.44	127,494	67,799.68
Total Expenditures		2,848,009	1,385,824.84	2,930,271	1,305,147.54
TOTAL WATER FUND (Surplus)/Deficit		-	(981,843.16)	-	(1,034,360.59)