

REPORT

COMMITTEE OF THE
WHOLE

November 23, 2020

A meeting of the Committee of the Whole of Council was held virtually on November 23, 2020 from 5:30 p.m. to 6:42 p.m.

PRESENT: Councillor W. Brunetta, Chairperson; Mayor J. Caul; Councillors M. Behan, A. Hallikas, D. Judson, J. McTaggart and R. Wiedenhoeft.

ALSO PRESENT: D. Brown, CAO, E. Slomke, Clerk, D. Galusha, Treasurer, T. Rob, Manager of Operations & Facilities, A. Bisson, Recreation & Culture Manager, C. Vangel, CBO / Municipal Planner, J. Hughes, Information Technology Manager, J. Forbes, Human Resources Manager, various other media and members of the public.

1. Call to Order at 5:30 p.m.

2. Disclosure of pecuniary interest and the general nature thereof - None.

3. Delegations/Deputations:

3.1 Announcement of Citizen of the Year by Mayor June Caul

- Gaby Hanzuk - 2020 Citizen of the Year

- Ray Calder - Community Spirit

Resolutions will be considered during tonight's Council meeting.

3.2 A presentation was received from M. Willick, Boundary Waters Forest Management

Corporation. Members of Council were provided opportunity to ask questions and obtain clarification. A resolution will be considered during tonight's Council meeting.

3.3 Public Meeting: 2021 Budget

There were no verbal submissions requested. Written Submissions were received from Meals on Wheels and BA Johnson. Resolutions will be considered during tonight's Council meeting.

4. Council Reports on Board & Committee Activity:

4.1 Mayor June Caul - A Verbal Update was provided respecting the opening of Warming Centre, Salvation Army kettle campaign, Metis flag raising, Right Relations Circle and teleconference with Minister Rickford.

Councillor Douglas Judson - A Verbal Update was provided about the demolition of the mill and subsequent economic opportunities.

Councillor John McTaggart - A Verbal Update was provided respecting the Senior Centre Board and programming, Museum reopening, Salvation Army kettle campaign and attendance in an OPP Costing webinar.

Councillor Rick Wiedenhoeft - No Verbal Update

5. Consent Agenda:

5.1 Royal Canadian Legion Manitoba/NW Ontario Command Advertising.

- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve an advertisement of 1/10 page (Business Card B&W) size in the "Military Service Recognition Book" in the amount of \$205.00.

128 Judson - McTaggart: THAT the matters listed on the Consent Agenda be referred to the Consent Agenda for the Regular Meeting of Council later tonight for approval

CARRIED

- 5.2 2021 Committee and Council Meeting Schedule.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 Committee and Council Meeting Schedule as presented.
- 5.3 Collaborative Sourcing (please refer to materials from the November 17th, 2020 A&F Executive Committee agenda).
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to:
1) authorize Mayor & Clerk to execute an adoption agreement with CDW Canada Corp;
2) authorize Mayor & Clerk to execute multiple Client Supplier Agreements with CDW Canada Corp., Compugen Inc., and Dell Technologies;
3) Amend the Town's Procurement Policy in the near future to allow the Town to take advantage of these types of procurement solutions from qualified vendors without the need to execute a formal Tender or Request for Proposal process.
- This item was pulled by Councillor McTaggart. Further clarification was provided by the IT Manager.
- 5.4 2021 Emergency Services User Fees and Charges.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 Emergency User Fees and Charges as presented.
- 5.5 2021 User Fees Report - Administration and Finance.
- approval of this report will agree with the recommendation of the Administration and Finance Executive Committee to approve the 2021 User Fees Report - Administration and Finance as presented.
- 5.6 Reserves Reallocation Report.
-approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to reallocate the “Children’s Complex Projects” (Q3 2020 value of \$68,388.66) and “Daycare/Toy Library” (Q3 2020 value of \$2,845.07) reserve funds to the Corporate Contingency Reserve Fund.
- 5.7 Appeal Minutes of Settlement - Re: 427 Mowat Ave. (2017, 2018, 2019 and 2020).
- approval of this report will agree to the recommendation of the Administration and Finance Executive Committee to process the Appeal Minutes of Settlement for 2017, 2018, 2019 and 2020 for the property located at 427 Mowat Ave. as received.
- 5.8 R. Breeze Presentation re: Honey Bee Appreciation
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to proclaim April and May 2021 as Honey Bee Appreciation Months in the Town of Fort Frances and that no changes be made to our existing by-laws, further that future proclamation requests be brought forward through to Council for consideration.
- 5.9 1st Draft of 2021 Planning & Development division User Fees & Charges
- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to endorse the 2021 proposed user fees and charges in principle with an increase of 0.6% with a few exceptions as outlined in the attached spreadsheets and further that a by-law be prepared prior to January 1, 2021.
- 5.10 Perry Family Zoning Change Request - Fifth Street East
- approval of this report will agree with the recommendation of the Planning &

Development Executive Committee to receive the letter submitted by Ken Perry, Ken Perry Jr. and Megan Perry with thanks, and that the zoning for the subject lands remain as is.

5.11 2021 Community Services User Fees Schedule

- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the attached 2021 user fee schedule as presented, and to extend the removal of non-resident user fees until such time that an analysis of the non-user fee removal can be performed.

This item was pulled by Councillor Brunetta. The Chair responsibilities were assumed by Councillor Hallikas. A brief discussion took place.

5.12 Memorial Sports Center Expansion Grant Update

- approval of this report will agree with the recommendation of the Community Services Executive Committee to endorse the removal of the Town of Fort Frances' ICIP Grant Application from consideration.

5.13 ESRI Small Local Government Enterprise License Agreement (ELA) Renewal

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to renew the Enterprise License Agreement with Environmental Systems Research Institute Inc. for a three year term commencing January 31, 2021 for a total cost of \$56,060.00 and further that a by-law be passed authorizing the Mayor and Clerk to sign the agreement on behalf of the organization.

5.14 Purchase of New Wheel Loader and Implements

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to purchase a new John Deere 624L wheel loader at a total cost of \$260,336.00.

5.15 2021 Operations & Facilities Division User Fees & Charges

- approval of this report will agree with the recommendation of the Operations & Facilities Executive Committee to endorse the 2021 proposed user fees and charges in principle with an increase of 0.6% with a few exceptions as outlined in the report, and further that Council endorses the proposed Cemetery Price List as outlined both in effect for January 1, 2021.

5.16 Report #1 - Establishing 2021 Water and Sewer Rates

- approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to adopt Revised Scenario 3 on Spreadsheet Number 1 as the water and sewer rates for 2021 as outlined in the report.

6. Community Services Division:

6.1 2021 Library User Fees Schedule

- approval of this report will agree with the recommendation of the Manager to endorse in principle the 2021 user fees schedule as presented by the Fort Frances Library Technology Centre.

A brief discussion took place. Council agreed to a friendly amendment.

7. Planning and Development Division:

7.1 Fort Frances / Aazhogan Renewal Planning Committee - Funding Allocation

- approval of this report will agree with the recommendation of the Planning & Development Executive Committee to pass a resolution confirming that the Town of Fort Frances will contribute \$11,000 plus any cost overruns to satisfy the request of ENDM on behalf of NOHFC with regard to mill property re-development planning initiative, and that cost overruns covered by the Town of Fort Frances will be allocated

as per the agreed upon committee terms of reference, and further that the Mayor and Clerk be authorized to execute the funding agreements on behalf of the Corporation.

8. General:

8.1 A Covid-19 Update was provided by Mayor Caul. A brief discussion took place.

9. Information:

The following six items were received.

9.1 Fort Frances Fire and Rescue Service - October 2020 Report.

9.2 Building Statistics for October 2020

9.3 Fort Frances Wastewater Treatment Facility October 2020 Monthly Report

9.4 Tonnage at Landfill Site - updated November 13, 2020

9.5 Sewer and Water Data for 2020

9.6 Airport Statistics as of October 31, 2020

10. ADJOURNMENT

10.1 The meeting adjourned at 6:42 p.m.

129 Wiedenhoeft - Hallikas: THAT this meeting of the Committee of Whole of Council of the Town of Fort Frances be now closed.

CARRIED

A. Hallikas, Chairperson

E. Slomke, Clerk