

TOWN OF FORT FRANCES

Operations and Facilities Executive Committee

AGENDA - January 20, 2021, 8:30 AM

MEETING - Civic Centre

Session #001

Join Microsoft Teams Meeting

+1 807 701 5975 Canada, Thunder Bay, (Toll)

Conference ID: 399 839 19#

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1. <u>Call to Order</u>	
2. <u>Disclosure of pecuniary interest and the general nature thereof</u>	
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TOWN OF FORT FRANCES

MINUTES

SESSION NO. #019

December 9, 2020

The meeting of Operations & Facilities Executive Committee of the Town of Fort Frances was held in the Committee Room and via Microsoft Teams (virtual meeting resources) on Wednesday December 9, 2020 from 8:30 a.m. to 9:30 a.m.

PRESENT: Chairperson R. Wiedenhoeft - Councillor, M. Behan - Councillor, J. McTaggart - Councillor, Mayor J. Caul (ex-officio)

ALSO PRESENT: T. Rob, Manager of Operations & Facilities, D. Brown, CAO, Craig Miller, Environmental Superintendent (8:30 a.m. to 9:30 a.m.), and Randy Thoms - B93 FM (8:35 a.m. to 9:30 a.m.)

1 Call to Order

1.1 The meeting was called to order at 8:30 a.m.

2 Election of Chair and Vice Chair

2.1 Elections were held for Chairperson and Vice Chairperson. Mike Behan / John McTaggart nominated Rick Wiedenhoeft for Chairperson and he accepted the position. John McTaggart/ Rick Wiedenhoeft nominated Mike Behan for Vice Chairperson and he accepted the position.

3 Disclosure of pecuniary interest and the general nature thereof

3.1 None.

4 Approval of Previous Committee Minutes

4.1 Minutes from the previous meeting on November 18, 2020 - the minutes were approved as circulated.

5 New Business

5.1 Request for Relief from the costs to install sewer main and services - the requestor's offer fell through therefore the item was pulled.

5.2 Draft Updated Blue Box Recycle Regulation - the report was received.

5.3 Ban on Single Use Plastics - Advertising Campaign - the report was received.

- 5.4 Application to the Investing in Canada Infrastructure Program COVID Fund - the administration report was approved as recommended.

6 Information

- 6.1 Operations and Facilities Division - Public Works Area - Operations Statistics - September 2020 - the stats for September were received and will be forwarded to Council as information only. No action required.
- 6.2 Operations and Facilities Division - Public Works Area - Operations Statistics - October 2020 - the stats for October were received and will be forwarded to Council as information only. No action required.
- 6.3 Operations and Facilities Division - Public Works Area - Operations Statistics - November 2020 - the stats for November were received and will be forwarded to Council as information only. No action required.
- 6.4 Operations and Facilities Division - Environmental Area - Operations Statistics - July, August, September, October and November 2020 - the Environmental Stats for the period of July thru November 2020 were received and will be forwarded to Council as information only. No action required.
- 6.5 Water and Sewer Works 2020 - the stats were received and will be forwarded to Council as information only. No action required.

7 Adjourn / Next Meeting Date

- 7.1 The meeting was adjourned at 9:30 a.m.

Next meeting January 6, 2021

Executive Committee Chair

T. Rob, Manager of Operations & Facilities

January 20, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Airport Facility Lease Renewal – CBRE Maintenance Garage Bay November 1, 2021 to March 31, 2022

For a number of years, CBRE on behalf of the Ministry of Natural Resources and Forestry Conservation Officers has entered into a lease agreement with the Town of Fort Frances for the rental of one bay of the Fort Frances Airport Maintenance Garage for the storage of their equipment as required, but to a maximum of 3 days per week. Attached is a letter from CBRE exercising their right to extend the term of the lease. The lease extension is for one term of 5 months from November 1, 2021 to March 31, 2022, the rate will be \$7159.75 per year or \$110.15 per day and 3 days per week.

It is recommended by the Operations & Facilities Executive Committee that Council renew the lease rate with MNRF at \$110.15 per day for the next five (5) months and that the Mayor and Clerk be authorized to execute the lease agreement on behalf of the Corporation.

Respectfully Submitted



Travis Rob, P.Eng.

Council approval of this report will ensure that Council renew the lease with CBRE at \$110.15 per day for the five (5) month term commencing November 1, 2021 to March 31, 2022, and that the Mayor and Clerk be authorized to execute the lease agreement on behalf of the Corporation.

Manager of Operations and Facilities

2021Jan20 Airport CBRE Lease term extension.docx



2021-01-10

To: Travis Rob, O&F Division Manager

From: Tom Batiuk

Re: Lease for Garage Bay for MNR

Please find attached the rental lease agreement for the MNR to use the garage bay located at the airport. This lease will result in a revenue stream to the airport in the amount of \$7159.75 based on the 3 days per week. This lease will be paid in equal monthly installments to the airport in the amount of \$1431.95 for the term of November 1st, 2021 to March 31st, 2022. This will not affect the airport operation in any capacity. It is my recommendation that we execute this agreement and commence business with the MNR to utilize this space as laid out in the attached agreement.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Tom Batiuk', with a large, stylized flourish at the end.

Tom Batiuk
Airport Supervisor

SEVENTH LICENCE EXTENSION AND AMENDING AGREEMENT

THIS LICENCE made in duplicate as of November 1, 2021.

BETWEEN:

THE CORPORATION OF THE TOWN OF FORT FRANCES

(the “**Licensor**”)

- and -

**HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO AS REPRESENTED BY THE
MINISTER OF GOVERNMENT AND CONSUMER SERVICES**

(the “**Licensee**”)

WHEREAS:

- A. By a licence agreement dated February 15, 2015 (the “**Original Licence**”), the Licensor did license unto Her Majesty the Queen in right of Ontario as represented by the Minister of Economic Development, Employment and Infrastructure (the “**MEDEI**”) for a term of three (3) months commencing on February 15, 2015 and ending on May 14, 2015 (the “**Original Term**”), the premises more particularly described as eight hundred (800) square feet as set out in Schedule “C” attached thereto (the “**Licensed Premises**”), in the building municipally known as 1300 Frog Creek Road (the “**Building**”), in the unorganized township of Miscampbell, also in the Town of Fort Frances, in the Province of Ontario (the “**Lands**”), as more particularly described in Schedule “A” attached thereto, in addition to other terms and conditions as set out therein.
- B. By a licence extension and amending agreement dated November 1, 2015 (the “**First Licence Extension and Amending Agreement**”), the Licensor and the MEDEI agreed to extend the Original Term in accordance with the terms of the Original Licence, with an extension term commencing on January 1, 2016 and expiring on March 31, 2016 (the “**First Extension Term**”), in addition to other terms and conditions as set out therein.
- C. Pursuant to the terms of the First Licence Extension and Amending Agreement, the MEDEI was entitled to extend the First Extension Term for three (3) additional terms of five (5) months each.
- D. The MEDEI exercised its right to extend the First Extension Term by a second licence extension and amending agreement dated November 1, 2016 (the “**Second Licence Extension and Amending Agreement**”) with an extension term commencing on November 1, 2016 and expiring on March 31, 2017 (the “**Second Extension Term**”), in addition to other terms and conditions as set out therein.
- E. Pursuant to the terms of the Second Licence Extension and Amending Agreement, the MEDEI was entitled to extend the Second Extension Term for one (1) additional term of five (5) months.
- F. By Order in Council No. 1342/2016, approved and ordered September 14, 2016, all of the powers and duties previously assigned and transferred to the MEDEI under Order in Council No. 219/2015 in respect of infrastructure and other matters are assigned and transferred to the MOI.
- G. The MOI exercised its right to extend the Second Extension Term by a third licence extension and amending agreement dated November 1, 2017 (the “**Third Licence Extension and Amending Agreement**”) with an extension term commencing on November 1, 2017 and expiring on March 31, 2018 (the “**Third Extension Term**”), in addition to other terms and conditions as set out therein.

- H. Pursuant to the terms of the Third Licence Extension and Amending Agreement, the MEDEI was entitled to extend the Third Extension Term for two (2) additional terms of five (5) months each.
- I. The MOI exercised its right to extend the Third Extension Term by a fourth licence extension and amending agreement dated November 1, 2018 (the “**Fourth Licence Extension and Amending Agreement**”) with an extension term commencing on November 1, 2018 and expiring on March 31, 2019 (the “**Fourth Extension Term**”), in addition to other terms and conditions as set out therein.
- J. Pursuant to the terms of the Fourth Licence Extension and Amending Agreement, the MOI was entitled to extend the Fourth Extension Term for three (3) additional terms of five (5) months each, and the parties agreed that the three (3) additional options to extend the Fourth Extension Term would supersede any remaining options to extend contained in the First Licence Extension and Amending Agreement, the Second Licence Extension and Amending Agreement and the Third Licence Extension and Amending Agreement.
- K. By Order in Council No. 1152/2018, approved and ordered October 22, 2018, certain responsibilities in respect of government property under the *Ministry of Infrastructure Act*, 2011, S.O. 2011, c. 9, Sched. 27 and other responsibilities were assigned and transferred from the MOI to the Minister of Government and Consumer Services.
- L. The Licensee exercised its first right to extend the Fourth Extension Term by a fifth licence extension and amending agreement dated November 1, 2019 (the “**Fifth Licence Extension and Amending Agreement**”) with an extension term commencing on November 1, 2019 and expiring on March 31, 2020 (the “**Fifth Extension Term**”), in addition to other terms and conditions as set out therein.
- M. Pursuant to the terms of the Fifth Licence Extension and Amending Agreement, the Licensee was entitled to extend the Fifth Extension Term for one (1) additional terms of five (5) months.
- N. The Licensee exercised its right to extend the Fifth Extension Term by a sixth licence extension and amending agreement dated November 1, 2020 (the “**Sixth Licence Extension and Amending Agreement**”), with an extension term commencing on November 1, 2020 and expiring on March 31, 2021 (the “**Sixth Extension Term**”), in addition to other terms and conditions as set out therein.
- O. Pursuant to the terms of the Sixth Licence Extension and Amending Agreement, the Licensee was entitled to extend the Sixth Extension Term for three (3) additional terms of five (5) months each.
- P. The Licensee has now exercised its first right to extend the Sixth Extension Term in accordance with the terms of the Sixth Licence Extension and Amending Agreement, with an extension term commencing on November 1, 2021 and expiring on March 31, 2022 (the “**Seventh Extension Term**”), in addition to other terms and conditions as set out herein.
- Q. The Original Licence, the First Licence Extension and Amending Agreement, the Second Licence Extension and Amending Agreement, the Third Licence Extension and Amending Agreement, the Fourth Licence Extension and Amending Agreement, the Fifth Licence Extension and Amending Agreement, the Sixth Licence Extension and Amending Agreement and this seventh licence extension and amending agreement (the “**Seventh Licence Extension and Amending Agreement**”) are hereinafter collectively referred to as the “**Licence**”, except as specifically set out herein.
- R. The parties have agreed to extend and amend the Licence on the following terms and conditions:

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the sum of Two Dollars (\$2.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. The parties hereto confirm that the foregoing recitals are true in substance and in fact.

2. The Licence is hereby extended for a further term of five (5) months commencing on November 1, 2021 and ending on March 31, 2022 (the “**Seventh Extension Term**”), at an annual licence fee of Seven Thousand, One Hundred and Fifty-Nine Dollars and Seventy-Five Cents (\$7,159.75) (the “**Licence Fee**”), payable in advance in equal monthly instalments of One Thousand, Four Hundred and Thirty-One Dollars and Ninety-Five Cents (\$1,431.95) on the first day of each month during the Seventh Extension Term.

The annual Licence Fee is based on sixty-five (65) days of use per annum (being three (3) days of use per week) at a rate of One Hundred and Ten Dollars and Fifteen Cents (\$110.15) per day. Any additional days of use will be paid for by the Licensee at the above-mentioned daily rate upon receipt of an invoice from the Licensor for such additional use, such invoice to be issued once a year at the end of the calendar year in which such charges were incurred.

Any additional days are to be invoiced to the following:

Ministry of Natural Resources and Forestry
300 Water Street, 3rd Floor N
Peterborough, Ontario K9J 8M5
Attention: Facilities Manager

3. The Licensee shall continue to have the right to terminate this Licence at any time, by giving the Licensor not less than fourteen (14) days’ prior written notice of termination without penalty, compensation, damages or bonus.

In the event the Licensee exercises such right of termination, the Licensor shall promptly refund the Licensee any prepaid Licence Fee with respect to the period following the effective date of the early termination, calculated on a pro rata basis based on the remaining number of days in the current licence period.

4. The extension contemplated pursuant to this Licence is subject to all the covenants and agreements contained in the Licence, as amended, renewed and extended from time to time, save and except:

- (a) The Licensee shall be entitled to extend the Licence for three (3) further terms of five (5) months each (each a “**Further Extension Term**”). Each Further Extension Term shall be upon the same terms and conditions of the Licence except that there shall be no further right of extension and except for the Licence Fee, which shall for each Further Extension Term be based upon the market licence rate as determined by the parties as of the date which is not less than sixty (60) days prior to the commencement of each Further Extension Term, or failing such agreement, by arbitration in accordance with the *Arbitration Act*, 1991, S.O. 1991, c.17, as amended, or any successor act. The Licensee shall give written notice to the Licensor of its extension of this Licence not less than sixty (60) days prior to the end of the Seventh Extension Term or Further Extension Term, as the case may be.

The Licensor and Licensee acknowledge and agree that the extension rights granted in subsection 4(a) of this Seventh Licence Extension and Amending Agreement shall supersede the remaining extension rights contained in the Fourth Licence Extension and Amending Agreement and the Fifth Licence Extension and Amending Agreement and those remaining extension rights contained in the Fourth Licence Extension and Amending Agreement and the Fifth Licence Extension and Amending Agreement shall be of no further force and effect.

5. GENERAL

- (a) The Licensor and the Licensee hereby mutually covenant and agree that during the Seventh Extension Term they shall each perform and observe all of the covenants, provisos and obligations on their respective parts to be performed pursuant to the terms of the Licence.
- (b) The Licensor and any of its successors, assigns, directors, officers, employees, agents, servants, and representatives shall not engage in any activity where such activity creates a conflict of interest, actual or potential, in the sole opinion of the Licensee, with the Licence

or the exercise of any of the rights or obligations of the Licensor hereunder. The Licensor shall disclose to the Licensee in writing and without delay any actual or potential situation that may be reasonably interpreted as either a conflict of interest or a potential conflict of interest.

For clarification, a “conflict of interest” means, in relation to the performance of its contractual obligations pursuant to the Licence, the Licensor's other commitments, relationships or financial interests (i) could or could be seen to exercise an improper influence over the objective, unbiased and impartial exercise of its independent judgement; or (ii) could or could be seen to compromise, impair or be incompatible with the effective performance of its contractual obligations pursuant to the Licence.

- (c) Except as otherwise specifically provided in this Seventh Licence Extension and Amending Agreement, all words and expressions used in the Original Licence, as extended and amended, shall apply to and be read as applicable to the provisions of the Licence.
- (d) The provisions of the Licence shall be interpreted and governed by the laws of the Province of Ontario.
- (e) The Licensor acknowledges and agrees that the commercial and financial information in the Licence is subject to the Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. F.31, as amended and the Open Data Directive as amended. This acknowledgement shall not be construed as a waiver of any right to object to the release of the Licence or of any information or documents.
- (f) The Licence shall be binding upon and enure to the benefit of the administrators, successors and/or assigns of the respective parties hereto.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

6. The Licence shall not be binding upon the Licensee until it has been executed by or on behalf of the Licensee.

EXECUTED by each of the parties hereto under seal on the dates written below.

SIGNED, SEALED AND DELIVERED

Dated this _____ day of _____, 2020.

**THE CORPORATION OF THE TOWN
OF FORT FRANCES**

Per: _____

Name:

Title:

Authorized Signing Officer

Dated this _____ day of _____, 2020.

**HER MAJESTY THE QUEEN IN RIGHT
OF ONTARIO AS REPRESENTED BY
THE MINISTER OF GOVERNMENT
AND CONSUMER SERVICES, AS
REPRESENTED BY ONTARIO
INFRASTRUCTURE AND LANDS
CORPORATION**

Per: _____

Name:

Title:

Authorized Signing Officer

January 20, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Update on Overall Responsible Operator for the Town's Water system

With the retirement of the Town's most senior water operator at the end of December 2020 the Town was left in a situation where the remaining staff had not had sufficient time at the water treatment plant to obtain the required hours to be granted the licence needed to fulfill the regulatory requirement to be classed as the Water Treatment Overall Responsible Operator. Two staff are preparing to write Level 3 Water Treatment exams or have recently written them, and we recently learned that one has been successful. Once they have secured their level 3 certification, they will be able to be classified as the Overall Responsible Operator.

To ensure that the Town continues to operate in accordance with the regulation, we have engaged Ontario Clean Water Agency to provide ORO services remotely. In 2018 when we went out for proposals to operate our Wastewater Treatment Plant, provisional pricing to provide short term ORO Services for our water system was included in that contract as a measure of contingency planning should an event render staff unable to fulfill the regulatory requirements per our Drinking Water Quality Management System Operational Plan.

The Town Staff provide operational data to our OCWA ORO daily such that the ORO understands the operations of the plant as well as information on any events which could cause a regulatory non conformance or resulted in an odd operating situation. We have slightly changed the Call-in procedure to ensure all call outs are well documented and can be clearly communicated to the ORO.

It is anticipated that staff will be fully certified by mid February at the earliest, but we have planned for OCWA to be with us up to six months.

As the owners of the system, it is important for Council to understand the measures taken to ensure the continued compliance of the Town's water system.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report is not required as it is provided for information purposes only.

Manager of Operations and Facilities

2021Jan20 Interim ORO Service provision.docx

January 20, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Email dated January 6, 2021 from Ms. S. Hatfield RE Recycling

An email was received January 6, 2021 regarding changes to weight limits for recycle containers. Attached you will find a report from Mr. Craig Miller P. Eng. Environmental Superintendent outlining the changes to the By-Law and his review of the situation.

Regarding the claims of Recycle Depot down time, since the time when the general public compactor had to be removed for major structural repairs late in the fall of 2020, there has only been two to three instances when the compactor was plugged due to oversized boxes being deposited into the hopper. These instances were addressed quickly once we became aware of the issue and this is typical during the Holiday season when we see the depot usage skyrocket. We have received numerous complaints of the compactor not working; however, this has not been the case. The operation process has changed after the reconstruction of this compactor to bring it in compliance with TSSA Regulations. The compactor will no longer automatically operate upon the closure of the door unless the hopper level has reached a specific height, then the ram will operate a specified number of cycles, not necessarily emptying the hopper, it is now typical to see material in the hopper when using the depot. The ram will not operate with the door open regardless of the quantity in the hopper.

It is the recommendation of the Operations and Facilities Executive Committee to proceed with the public education campaign surrounding Recycle containers.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee to proceed with the public education campaign surrounding Recycle containers.

Manager of Operations and Facilities

January 15, 2021

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Hatfield Email Complaint re: Recycle not picked up.

Attached is an email complaint received from Ms. Sue Hatfield, whose recycle was not picked up on December 31, 2020 at 218 Fifth Street West. The Town has also had other properties where the recycle has not been picked up since notifying Asselin's of the bylaw change approved by Council on December 14, 2020.

The recycle bylaw was recommended to be updated in February 2020 as residents continue to use larger and larger containers for their recyclables. These containers are often on wheels and designed to be used in locations where the garbage and/or recycle truck picks up the container and dumps it in the truck. The containers are convenient for our residents as they will hold a large amount of recyclable materials and do not need to be lifted by our residents to get to the pick up location.

However, Asselin's does not have equipment to tip this style container. Their workers must manually dump the containers into the truck. Therefore, the Town must be cognizant of the health and safety and ergonomics of the Asselin's employees. Accordingly, the bylaw was updated to match the garbage container – a type A container not exceeding 40 lbs. There is no limit to the number of containers that can be put out for pick up.

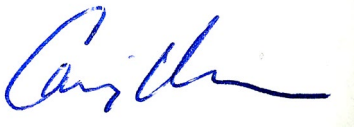
The garbage portion of the bylaw specifies a type A container not exceeding 40 lbs but the recycle portion of the bylaw did not specify a container type or maximum weight.

Ms. Hatfield's recyclables (and others in the Town) were not picked up due to the size of their containers.

To help raise awareness to the changes in the bylaw, the Fort Frances Times has been engaged to prepare an education campaign for the residents of Fort Frances via their paper and the Town's facebook page. This campaign is expected to launch the week of January 18th, 2021.

Ms. Hatfield's concerns are noted and clearly understood, including her frustration with the changes.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Craig Miller', is positioned above a small, rectangular, light-colored stamp or seal.

Craig Miller, P.Eng.
Environmental Superintendent

Attached:

- Email from Ms. Hatfield
- Pictures of Ms. Hatfield's recycle containers
- Report recommending bylaw changes

> -----Original Message-----

> From: Sue Hatfield <rs_mckay@hotmail.com>

> Sent: Wednesday, January 6, 2021 7:11 PM

> To: Lisa Slomke <lslomke@fortfrances.ca>

> Subject: [External] Please forward to operations and facilities

> executive committee

>

> [EXTERNAL] Don't click links or attachments unless you recognize the sender and know the content is safe. You can forward suspicious messages to support@fortfrances.ca.

>

> I live at 218 fifth St w and have had ongoing recycle issues with Asselins not picking up our recycle. Last year they told me my bin was over 40 lbs and there was no bylaw stating that so after talking to Craig Miller he assured me it would be picked up. Last week again the recycle truck didn't even stop for our bin because it is a large bin on wheels and when I weighed it last year full it was 38.5lbs and I weighed it at the airport scale. My husband called Craig Monday Tuesday and then I called him today and he told me they just approved a 40lb bylaw. The public has not been informed of the change, we bought the larger bins because we want to do our part by recycling so after paying over 100.00 for a bin now we r expected to buy another bin that is light enough for Asselins to pick up and dump. I pay taxes for recycle and garbage pick up and should never have to call anyone with issues. If the town chooses to change bylaws after approving our bins at our cost and now we have to buy news bins to accommodate them the town better buy new bins. I asked around my neighbourhood and others that own the big bins with lids also did not get theirs emptied. My husband did load our bin by himself into his truck hauled it to the recycle station and voila it was broken and recycle was spread all over. He then brought the full bin home and unloaded the bin now we are tripping all over recycle in our garage because we are now on week three of no pickup. Craig assures me it will be picked up next week. Not sure how because it will now be 4 weeks of recycle not two. If it was to heavy with two weeks it will be way to heavy with 4 weeks recycle. I am totally disgusted that Asselins get to dictate how and what we do in our town. If they can't do the job get someone who can. Don't make me or others keep paying the price. I trust this issue will be dealt with and I never have another issue with this again. A Couple times a year is more than I need. I pay my taxes u make sure I get recycle pick up like I am suppose to. Asselins carries a scale on their truck which is not calibrated so they have no way of weighing anything accurately so how do they justify this. If u want to do what they want someone better be buying us bins ASAP.

> Please respond

> Sue Hatfield

>

> Sent from my iPhone



February 20, 2020

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Proposed Revisions to Waste Management By-Law 10/04

By-Law 10/04, commonly referred to as the “Waste Management By-Law” deals with waste collection and recycling within the Town of Fort Frances.

I have recently observed a few issues with the Town’s residential recycling program and materials collected at the Landfill and I am putting forward a total of three (3) amendments to the by-law. These amendments are detailed below and attached to this report and highlighted in yellow.

1) Section 10 – Addition of Subsections 10.4 through 10.7

Over the years, residents of Fort Frances have embraced recycling. Unfortunately, as a result, some residents are choosing to use large containers for their recycling that are intended for use with trucks that have lifting devices used to dump the containers. In Fort Frances, our garbage and recycle contractor has no such trucks.

These containers, when filled with recyclable materials, can weigh in excess of 40 lbs (18.14 kg) and present a health and safety hazard to our contractor.

Accordingly, the amendments proposed would specify the type of container that can be used (Type A) and they specify a maximum weight of 40 lbs, which aligns with the container type and weight specified for garbage collection. Further, there is no limit to the number of containers that can be put out for recycling as we do not want to discourage recycling.

2) Schedule “C”

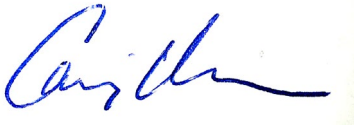
Schedule “C” has been updated to reflect the materials that are accepted by our recycling contractor.

3) Schedule “B”

Schedule “B” has been updated to reflect items that are no longer accepted at the landfill. These include tires (producers are now required to recycle tires) and dry-cell batteries (they can be recycled at Public Works or other depots in town).

It is my recommendation that the Town of Fort Frances amend By-Law 10/04 with the changes attached to this report.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Craig Miller", is written over a faint, light-colored rectangular stamp or watermark.

Craig Miller, P.Eng.
Environmental Superintendent

Existing Recycle Section:

10.0 RECYCLING ACTIVITIES

10.1 As outlined in Schedule “C”, recycling products for the following items shall be accepted for recycling and collected at curbside.

10.2 No person shall deposit or cause to deposit any garbage, waste or rubbish into or about any recycling blue box, bin, depot or depots.

10.3 Available at the Public Works Office (900 Wright Avenue) are Blue Recycling Boxes and Backyard Composters at a cost outlined in Schedule “G” attached and forming part of this by-law.

Proposed Recycle Section:

10.0 RECYCLING ACTIVITIES

10.1 As outlined in Schedule “C”, recycling products for the following items shall be accepted for recycling and collected at curbside.

10.2 No person shall deposit or cause to deposit any garbage, waste or rubbish into or about any recycling blue box, bin, depot or depots.

10.3 Available at the Public Works Office (900 Wright Avenue) are Blue Recycling Boxes and Backyard Composters at a cost outlined in Schedule “G” attached and forming part of this by-law.

10.4 Any number of proper type “A” containers (and/or equivalent sized or smaller containers) containing products for recycling placed at a pick-up point at the designated time will be picked up by the garbage collector. No individual container shall weigh more than 40 pounds (18.14 kilograms).

10.5 Any individual container exceeding 40 pounds (18.14 kilograms) shall become the responsibility of the property owner or agent to properly transport and dispose of at the designated public recycling facilities operated by the Town.

10.6 The determination of compliance with the provisions of Subsection 10.3 shall be at the sole unfettered discretion of the Town’s Garbage and Recycle Collection Contractor of Fort Frances engaged in the collection, transportation and disposition of municipal recycling and such determination shall be final.

10.7 The property owner or agent shall be responsible to remove and dispose of, in an approved manner, any accumulation of scattered materials put out for recycling that may result from tipped-over or damaged containers.

TOWN OF FORT FRANCES
BY-LAW NO. 10/04
SCHEDULE "C"

RECYCLING PRODUCTS

The following items shall be accepted as recycling products:

Paper Products:

- a. Paper Bags
- b. Newsprint
- c. Inserts / Flyers
- d. Office Paper
- e. Magazines / Catalogues (in small quantities)
- f. Corrugated Cardboard (cut to 16" x 20" max)
- g. Gift Wrap
- h. Greeting Cards
- i. Hot and Cold Beverage Cups

Metal Products:

- a. Clean aluminum / steel beverage cans
- b. Clean metal food cans

Plastic:

- ~~a. #1 and #2 plastic only~~
- a. #1 through #7 plastic with caps and lids removed

Tetrapak and Gable Top Cartons:

- a. Juice boxes and cartons
- b. Soup boxes
- c. Milk cartons

Not accepted: plastic bags, Styrofoam, non-paper gift wrap, cardboard boxes with wax coating, foil lined boxes or bags, paper towels or other tissue based products, used motor oil containers, bioplastic or compostable plastic, liquid absorbing pads, plastic wrap or shrink, plastic blister packs, ceramic plant pots, plastics that are not containers (ie, toys, laundry baskets, plastic cutlery), mirrors, window glass or broken glass.

TOWN OF FORT FRANCES
BY-LAW NO. 10/04
SCHEDULE "B"

PROHIBITED WASTE MATERIALS

The following items shall be prohibited for disposal within the landfill area of the Municipal Waste Disposal Sites:

1. Derelict Vehicles
2. Loose Asbestos Fibres
3. Household Hazardous Waste
4. Liquid Industrial Waste
5. Gaseous Waste
6. Solid Fuel, whether or not it is waste, that is derived in whole or in part from the waste included in items 1,2,3,4 & 5
7. Tires
8. Dry-cell batteries (such as "AA", "AAA", "C", Lithium Ion, etc.)

January 20, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Acceptance of the Town's Long Range Financial Plan for Water and Sewer

The Town's Second Municipal Drinking Water licence will expire on May 12, 2021. See attached a full copy of drinking water licence No. 224-101. An application for licence renewal was submitted on November 12, 2020. In order to renew the municipal drinking water licence, an up-dated long term financial plan must be in place for six years starting in the year the licence would expire and must be approved by Council prior to February 26, 2021.

The Town again retained BMA Management Consultants to prepare the financial plans for the water and wastewater systems in accordance to Ontario Regulation 453/07. See attached report from Craig Miller P.Eng, Environmental Superintendent outlining the process taken to update the plan as well as a draft copy of the long-range financial plan for both systems. The financial plan took data from the Town's Asset Management Plan to develop the funding projections and utilized the same funding window as the asset management plan for forecasting the funding increases. There are a few key findings that should be highlighted:

1. Revenues for 2021 and 2020 were restated to take into account the impacts of COVID-19 and ensure projections are accurate going forward, not skewed by the two anomaly years.
2. It is forecast that a 3.4% increase in revenue over the 6 year planning window is required to move toward a sustainable water and wastewater system.
3. We are 'consuming' our water and wastewater assets faster than we are replacing them. Which means that our infrastructure is reaching end of useful life faster than we are replacing it.

The Town is required to submit the financial plan to the Ministry of Municipal Affairs & Housing prior to February 26, 2021. The financial plan must be approved by a resolution of Council. It should be clearly stated that this financial plan is a guideline or tool to assist Council and Administration in establishing the water and wastewater rates for any given year.

The Operations & Facilities Executive committee recommends the following;

- 1) That the Long Range Financial Plan for both the Water and Wastewater Systems for the period 2021 to 2026 prepared by BMA Management Consulting Inc. is accepted and that a separate resolution is prepared.
- 2) That a copy of the Long Range Financial Plan for both the Water and Wastewater Systems be forwarded to the Ministry of Municipal Affairs & Housing prior to February 26, 2021.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that:

- 1) That the Long Range Financial Plan for both the Water and Wastewater Systems for the period 2021 to 2026 prepared by BMA Management Consulting Inc. is accepted and that a separate resolution is prepared.**
- 2) That a copy of the Long Range Financial Plan for both the Water and Wastewater Systems be forwarded to the Ministry of Municipal Affairs & Housing prior to February 26, 2021.**

Manager of Operations and Facilities

2021Jan20 Drinking Water Licence Financial Plan.docx

January 15, 2021

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: Water and Wastewater Long-Range Financial Plan
Per O.Reg. 453/07 and the Municipal Drinking Water License Renewal

Attached is a copy of the Water and Wastewater Long-Range Financial Plan, prepared in accordance with O.Reg. 453/07 and the Municipal Drinking Water License Renewal process. This plan has been prepared for the Town of Fort Frances by BMA Management Consulting Inc., as in past years.

In accordance to O.Reg. 453/07 3.(1)1(i), the financial plan must be approved by a resolution that is passed by the council of the municipality, if the owner of the drinking water system is a municipality.

BMA prepared the financial plan based on the following inputs:


- 2021 (draft) operating budget for water and wastewater
- 2017-2020 Budget to actuals for the operating budget for 2017-2020
- 5-year capital budget for water and wastewater
- Reserves related to water and wastewater, including a 5 year historical trend year-end balance
- Debt outstanding, debt payments (principal and existing) of existing water and wastewater debt and schedule for debt repayment over the next 10 years
- Asset Management Plan for Water/Wastewater

The Financial Plan is an integral component to the planning, operation and asset management of the water and wastewater systems. The timing of this plan is unique in that it is able to capture and plan for the known impact of the Covid-19 Pandemic, specific to the water and wastewater.

The Financial Plan indicates that for the period of 2022 through 2026, consolidated water and wastewater rate increases should target 3.4% per year to ensure the Town's reserves are adequate to maintain, repair or replace assets where appropriate.

It is recommended that the Financial Plan be reviewed and approved, as attached.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Craig Miller', is positioned above a small, rectangular, light-colored stamp or seal.

Craig Miller, P.Eng.
Environmental Superintendent

Attached:

- Water and Wastewater Long-Range Financial Plan prepared by BMA Management Consulting Inc.

Water and Wastewater Long-Range Financial Plan

In Accordance with O.Reg. 453/07



Town of Fort Frances

November 2020

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Introduction - Water and Wastewater Financial Plan



Review of Regulatory and Legislative Requirements

The Town of Fort Frances, along with other Ontario municipalities that are responsible for the provision of drinking water, is required to meet the requirements set out in the Financial Plans Regulations O.Reg.453/07.

The Town of Fort Frances is taking a proactive approach and has recognized the need for a long-term financial planning process that assesses the financial implications of current and proposed policies as well as Council approved decisions in its water and wastewater operations. The goal is to ensure that the Town's operations are in a sound financial position and services can be provided on a sustainable basis.

Ontario Reg. 453/07 provides the following parameters with regards to s.30 (1) part b of the Safe Drinking Water Act for municipal drinking water licence renewal:

- The financial plan must be approved by Council resolution (or governing body)
- The financial plan must include details regarding lead service pipe replacement
- The financial plan must include a statement that the financial impacts have been considered and apply for a minimum six year period commencing in the year in which the existing municipal drinking water licence expires
- A copy of the financial plan must be submitted to the Ministry of Municipal Affairs and Housing

- For each year to which the financial plans apply, the financial plans must include the following:
 - Details of the proposed or projected financial position of the drinking water system itemized by:
 - total financial assets
 - total liabilities
 - net debt
 - non-financial assets that are tangible capital assets, tangible capital assets under construction, inventories of supplies and prepaid expenses
 - changes in tangible capital assets that are additions, donations, write downs and disposals
 - Details of the drinking water system's proposed or projected gross cash receipts and gross cash payments itemized by:
 - operating transactions that are cash received from revenues, cash paid for operating expenses and finance charges
 - capital transactions that are proceeds on the sale of tangible capital assets and cash used to acquire capital assets
 - investing transactions that are acquisitions and disposal of investments
 - financing transactions that are proceeds from the issuance of debt and debt repayment
 - changes in cash and cash equivalents during the year, and
 - cash and cash equivalents at the beginning and end of the year.

- The financial plan includes detail regarding proposed or projected financial operations itemized by total revenues, total expenses, annual surplus/deficit and accumulated surplus/deficit (i.e. the components of a “Statement of Operations” as per PSAB) for each year in which the financial plans apply
- The financial plan is to be made available to the public upon request and at no charge
- If a website is maintained, financial plans are to be made available to the public through publication on the Internet at no charge
- Notice of the availability of the financial plans is to be given to the public

General Approach to Preparing the Town’s LRFP

The LRFP identifies the key financial strategies that will influence the building of a sustainable long-term financial future and takes into account:

- Expected expenses and capital outlays for each year of the plan
- Expected revenues for each year
- Financial performance measures

Required Statements

There are three statements that have been completed, in accordance with the O. Reg. 453/07. These include:

Statement of Operations

The ***Statement of Operations*** summarizes the revenues and operating expenses for a given period.

Statement of Cash Flows

The ***Statement of Cash Flows*** reports on how activities were financed for a given period which provides a measure of the changes in cash for that period.

Statement of Financial Position

The ***Statement of Financial Position*** reports on whether enough revenue was generated in a period to cover the expenses in the period and whether sufficient resources have been generated to support current and future activities.

The categories of financial information have been developed to ensure:

- that they provide a sound picture of the financial position of the drinking water system;
- that they are aligned with municipal financial statements prepared on a full accrual accounting basis; and
- consistent financial planning for municipal water services.

The goal of the financial plan is to provide the Town with a realistic and informed view of the water and wastewater operating and capital expenditures needed over time to maintain the integrity and health of its physical infrastructure and to accommodate growth and new environmental standards. As such, a Long Range Financial Plan (LRFP) creates a more purposeful approach to long-term financial management and helps align short term actions with long term financial strategies.



Importance of a Long Range Financial Plan

A LRFP is a framework to guide the Town in planning and decision-making and it:

- Examines fiscal trends;
- Identifies fiscal issues and opportunities;
- Increases communication & awareness;
- Stimulates long-term thinking;
- Helps establish fiscal policies and goals;
- Ensures a reasonable degree of stability and predictability in the rate burden;
- Provides a fair sharing in the distribution of resources between current and future ratepayers;
- Ensures sustainable cash flows;
- Maximizes financial flexibility; and
- Minimizes financial vulnerability during economic downturns.

Principles of Financial Sustainability

The Ministry of the Environment released a guideline (“Towards Financially Sustainable Drinking-Water and Wastewater Systems”) that provides possible approaches to achieving sustainability. The Province’s Principles of Financially Sustainable Water and Wastewater Services are provided below:

- **Principle #1:** Ongoing public engagement and transparency can build support for, and confidence in, financial plans and the system(s) to which they relate.
- **Principle #2:** An integrated approach to planning among water, wastewater, and storm water systems is desirable given the inherent relationship among these services.
- **Principle #3:** Revenues collected for the provision of water and wastewater services should ultimately be used to meet the needs of those services.
- **Principle #4:** Life-cycle planning with mid-course corrections is preferable to planning over the short-term, or not planning at all.
- **Principle #5:** An asset management plan is a key input to the development of a financial plan.
- **Principle #6:** A sustainable level of revenue allows for reliable service that meets or exceeds environmental protection standards, while providing sufficient resources for future rehabilitation and replacement needs.
- **Principle #7:** Ensuring users pay for the services they are provided leads to equitable outcomes and can improve conservation. In general, metering and the use of rates can help ensure users pay for services received.
- **Principle #8:** Financial Plans are “living” documents that require continuous improvement. Comparing the accuracy of financial projections with actual results can lead to improved planning in the future.
- **Principle #9:** Financial plans benefit from the close collaboration of various groups, including engineers, accountants, auditors, utility staff, and municipal council.

The LRFP will be instrumental in the Town’s ability to meet the Provincial reporting requirements included in O.Reg. 453/07 for water and wastewater operations and has been developed in recognition of the above noted principles.



The LRFP is Dynamic—Regular Updates Will Be Undertaken

This document puts the Town’s water & wastewater financial condition in perspective, discusses the current challenges and risks and provides a sustainable financial forecast. The plan also provides a framework for guiding the annual budget and the financial planning over a longer horizon. The LRFP helps to understand the implications that today’s decisions have on future budgets. The LRFP has been prepared to meet the regulatory requirements. It does not represent a formal multi-year budget. The approval of the budget is undertaken annually.

Great effort has been made to present accurate financial projections, based upon the data available at this time. In accordance with the regulations, financial plans must be updated in conjunction with an application for licence renewal (i.e. every 5 years), however, there are many potential circumstances that could occur within the short to medium term that would affect the assumptions in the projections for operating and capital. Council priorities, planning policies, changes to service levels, consumption projections and infrastructure requirements, will certainly lead to changes and the LRFP should be adjusted to reflect these changes as they occur.

As a best practice, The Ministry of the Environment document entitled “Toward Financial Sustainability” suggests that Financial Plans should be updated on an annual forward looking basis. By doing so, continuous improvement will be fostered and results can be considered as part of the annual budget process.

It is well recognized that a Financial Plan is a **dynamic document** that should be updated and re-evaluated, on an **ongoing** basis to:

- Amend the assumptions, projections and strategies based on changes in the municipal environment
- Continue building awareness of the results of projections of current operating and capital spending and funding levels
- Assist the Town in determining the extent of its financial challenges
- Reconfirm the key financial goals and strategies that should guide future planning
- Spur the development of actions in future business plans that would respond to the long-term strategies

*Background Information Used to Prepare the
Water and Wastewater Financial Plan*



System Overview

Water System Overview

The Town owns and operates the following assets, as shown in the table below from 2018's Asset Management Plan, completed by PSD Research Consulting Software, with updates provided by staff to reflect 2021 inventories.

Asset Segment	Quantity
Hydrants	377 units
Private Hydrants	54 units
Water Mains	70,564 m
Water Tower	1 unit
Water Treatment Plant	1 unit
Water Valves	710 units

Wastewater System Overview

The Town also owns and operates the following assets, as shown in the table below from 2018's Asset Management Plan, completed by PSD Research Consulting Software, with updates provided by staff to reflect 2021 inventories.

Asset Segment	Quantity
Wastewater Lift Stations	6 units
Storm Lift Stations	1 unit
Sanitary Manholes	620 units
Sanitary Sewer Mains	57,249 m
Sanitary Valves	16 units
Treatment Plant	1 unit

Asset Inventory

The following provides the asset inventory replacement cost in 2021 dollars, using the 2018 Asset Management Plan (AMP) report that was undertaken by the Town.

Replacement Costs (000s) - indexed to 2021	2021
Hydrants	\$ 8,743
Water Mains	\$ 42,569
Water Tower	\$ 5,158
Water Treatment Plant	\$ 29,556
Water Valves	\$ 3,340
Total Water	\$ 89,367
Lift Stations	\$ 2,349
Sanitary Manholes	\$ 16,442
Sanitary Sewer Mains	\$ 59,075
Sanitary Valves	\$ 142
Treatment Plant	\$ 14,118
Total Wastewater	\$ 92,126
Grand Total	\$ 181,492

The AMP includes the age of the assets as well as an estimated useful life for each of the assets. This provides an indication of how much money will be required in the future for the replacement of existing assets. The estimated total value of the water assets is \$89.4 million and the wastewater assets are valued at \$92.1 million for a total asset replacement cost of \$181.5 million

Future Funding Requirements

The graph on the next page provide a summary of the asset replacement requirements over the next 50 years. A long term planning horizon is required as the assets are significant and have a relatively long useful life. A long range financial time horizon is needed to avoid spikes in future rates, to ensure the availability of reserves and to mitigate the need to issue debt where funding has not be set aside.

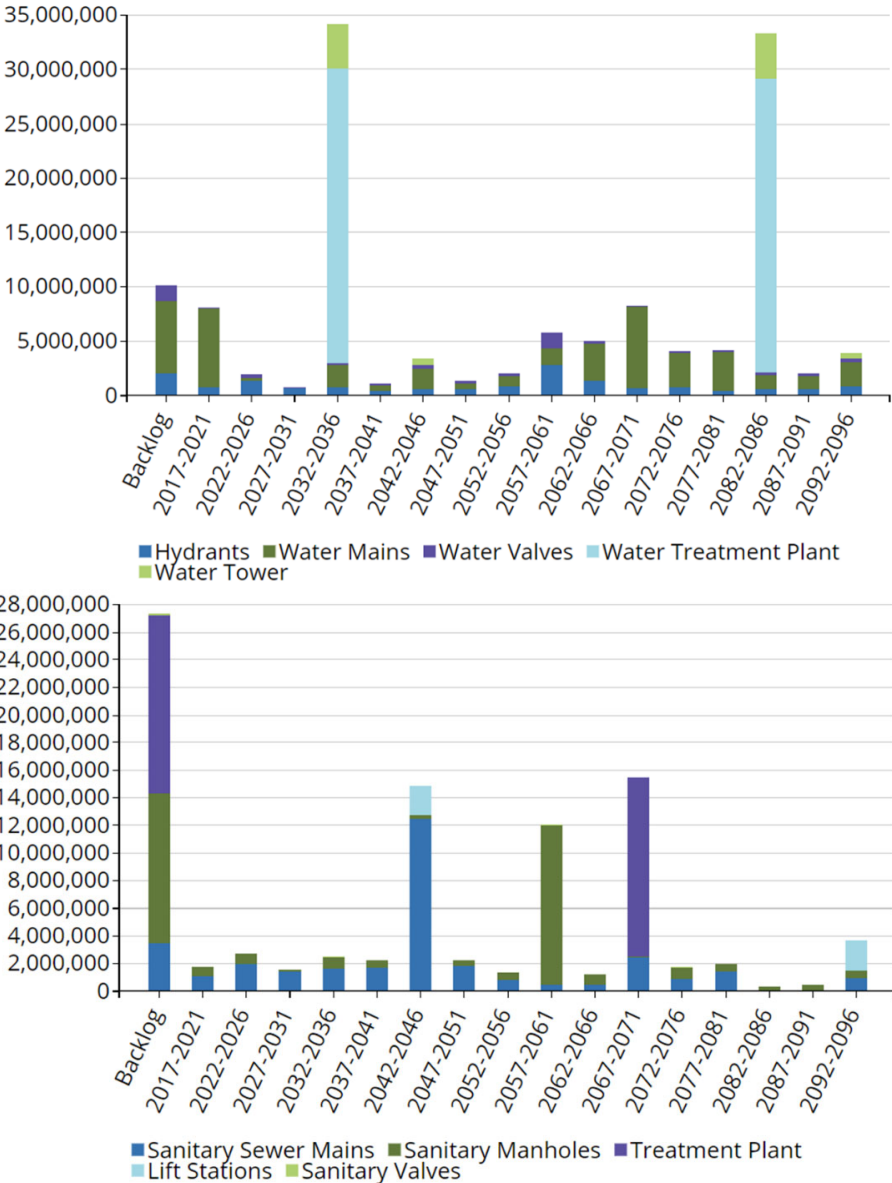
Note that these graphs do not include any growth-related capital requirements.

As shown on the graphs, over the next 10 years, not including backlog, there is a need to replace \$10.5 million for water assets and \$4.9 million in wastewater. In addition, there is a backlog of approximately \$10 million in water and \$27 million in wastewater.

Asset Management 2018 Excerpt

- Only 29% of the Town's Water System is in Very Good or Good condition.
- Only 24% of the Town's Sanitary Sewer Network is in Very Good to Good condition.

Asset Renewal Needs

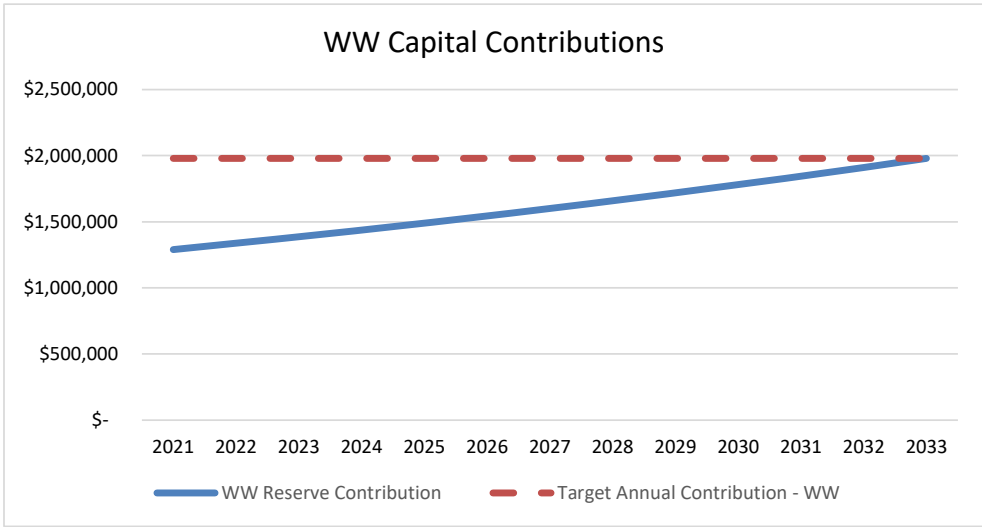
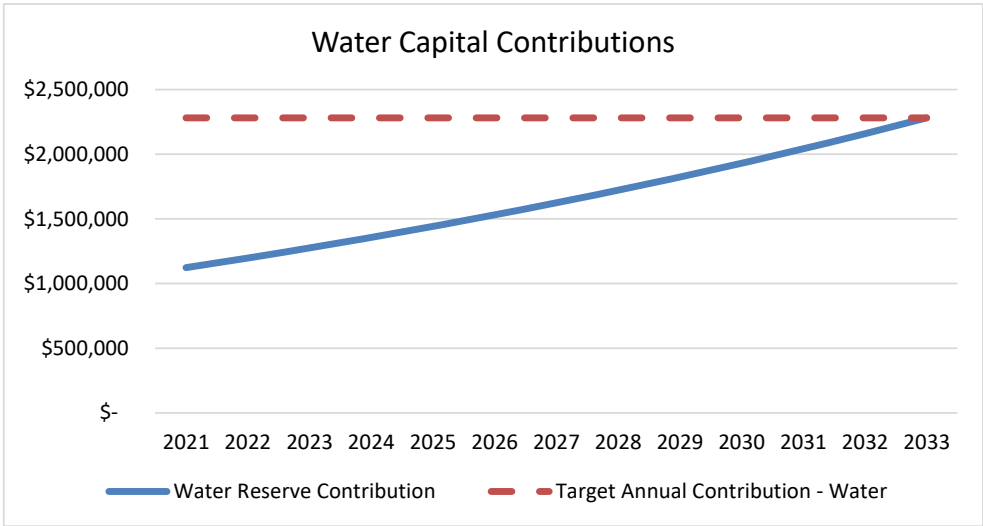


Annual Funding Shortfall

- A key issue in the financial planning process is to close the funding gap between the capital needs of the water and wastewater operations and the contributions that are currently being made annually to fund the capital program over a long term planning horizon.
- A recommended target is for the Town to make annual contributions to the capital program based on replacement cost requirements and capital requirements for optimal replacement times. The following table reflects the extent of the challenge based on the projected actual for 2021.

Capital Contributions (000s)	Water	WW	Combined
Current Capital Contribution for Asset Replacement	\$ 990	\$ 1,106	\$ 2,097
Annual Capital Requirement	\$ 1,553	\$ 1,347	\$ 2,901
Funding Gap	\$ (563)	\$ (241)	\$ (804)

- As shown above, the 2021 projected annual contribution to the capital program is lower than the recommended annual target contributions.
- For example, in 2021, there was \$990,397 contributions to the capital program in water and \$1,106,105 in wastewater. This takes into consideration the 2020 shortfall in revenues due to COVID-19.
- Based on the Asset Management Report, the recommended annual 2020 contribution is \$1.55 million and \$1.35 million in water and wastewater respectively annually to meet future needs. Currently, there is an annual funding shortfall in the water capital program of approximately \$563,000 and, in the wastewater program, there is an annual funding shortfall of \$241,000.
- The Asset Management Plan recommended addressing the funding gap over a 15 year period. The following graph illustrates the annual contribution to the capital reserve required to address the infrastructure gap over a 15 period. Note that the annual contribution is inflated by 3% annually.



As illustrated above, the target is reached in 2033 for both the water and wastewater operations.

Ratepayer Affordability

- Ratepayer affordability has also been taken into consideration by developing a phase-in strategy to gradually move toward a fully funded asset management financial plan to address the annual underfunding of the capital program.
- An analysis of the 2020 water and wastewater cost of service in Fort Frances was undertaken against 100+ Ontario municipalities. As shown below, the cost of water/ww service for a typical residential customer consuming 200 m³ is below the average of 100+ Ontario municipalities surveyed by approximately 11%.
- As previously mentioned, the financial plan that has been developed is to gradually phase-in increased contributions to capital program to achieve financial sustainability targets over a period of 15 years. This will require increases in the annual water and wastewater rates which will be described later in the report however, will help maintain ratepayer affordability.

2020 Water/WW Costs	Residential Customer
Fort Frances	\$ 1,021
100+ Ontario Municipalities	\$ 1,141
Difference to Avg	-11%

- It should be noted that many of the above noted municipalities have identified funding and infrastructure deficits. Addressing their respective issues will impact the future cost of service.
- Differences in the cost of service is also impacted by the overall age of the system, the condition of the infrastructure, the complexity of the system and the strategies used to address infrastructure gaps.

Forecast Assumptions & Strategies
Water and Wastewater Financial Plan



Reserves and Revenue Stability Strategies

A Reserve is a financial provision or amount that is designated for a future purpose that extends beyond the current fiscal year. While its balance may vary over the course of a year, the Reserve is carried forward from one fiscal year to the next to facilitate multi-year financial planning. Reserves can be established to meet specific liabilities such as the replacement/acquisition of capital assets or to protect against known risks or unforeseen circumstances that may create financial difficulties.

The purpose for maintaining reserves includes:

- To provide for rate stabilization;
- To provide financing for one-time or short term requirements;
- To make provisions for replacements/renewals/acquisitions of assets/infrastructure that are currently being consumed;
- To avoid spikes in funding requirements for large capital projects by reducing their reliance on long-term debt borrowings;
- To provide a source of internal financing;
- To ensure adequate and sustainable cash flows; and
- To provide **financial sustainability**.

- The following principles were used in preparing the Financial Plan:

Reserve and Revenue Stability Strategies

- *The Town will maintain all infrastructure in a state of good repair by implementing life cycle costing and providing adequate annual contributions to the replacement reserves to fund the future rehabilitation/replacement of assets.*
- *Management Plan for the timely replacement of assets.*
- *Contributions to the Capital Reserves will be funded through calculated annual contributions from the Operating Budget based on capital replacement costs.*
- *A phase-in strategy has been implemented to increase reserve contributions to support financial sustainability.*



Debt Financing Strategies

There is currently no debt related to the water and wastewater operations. On an ongoing basis, the Town may wish to consider the use of debt for infrastructure investments, conditional upon one or more of the following:

- The infrastructure investment will provide a stream of non-taxation revenues that can be used to fund some or all of the associated debt servicing costs; and/or
- The Town requires debt financing to fund its portion of infrastructure projects that are cost shared with senior government; and/or
- The infrastructure investment is unavoidable as a result of regulatory changes or concerns over public health and safety and cannot be funded through other means; and
- The associated debt servicing costs would not jeopardize the Town's financial sustainability or result in the Town exceeding its annual debt repayment limit.

Summary of Financial Environment and Assumptions
Water and Wastewater Financial Plan



Summary of Financial Environment and Assumptions

The following summarizes the key challenges, risks and opportunities to long-term financial sustainability which have been addressed as part of the Financial Plan:

- **Asset Renewal/Replacement**—Like most municipalities in Canada, Fort Frances faces a continued struggle to renew and replace aging water capital assets. The Town has incorporated in its 6 year plan, a gradual increase in the contributions to reserves to support financial sustainability. Contributions have been phased in to meet the targets in the Asset Management Plan over a 15 year period.
- **Regulatory and Legislative Environment**—Municipalities across Ontario have consistently identified legislative and regulatory changes and requirements as a major factor driving the cost of service over the past 10 years and will continue to be a factor well into the future. Statutes and associated regulations that dictate service levels include:
 - Municipal Act;
 - Clean Water Act;
 - Water Opportunities Act;
 - Ontario Water Resources Act;
 - Safe Drinking Water Act (SDWA);
 - Sustainable Water and Sewage Systems Act; and
 - PSAB 3150, Tangible Capital Assets Reporting
- **Debt Issuance**—No debt issuance is forecast over the next 6 years for either the water or wastewater operations.
- **Reserves**—Capital Reserve opening balances for 2020 have been loaded into the forecast model. These reserves are combined water and sewer reserve and a meter replacement reserve. For the purposes of this analysis, the combined water and wastewater reserve has been split 50/50.
- **6 Years Capital Budget**—The Town provided a 6 year capital budget for water and wastewater operations. The capital budget was used in the 6 year forecast. Project costs were inflated by 3% annually.
- **Operating Expenditures**—Operating expenditures have been increased annually by 2%.

Forecast
Water and Wastewater Financial Plan



Summary of Water Operating Budget Forecast

The Town's objective in establishing the Water rates is to avoid large fluctuations from year to year and to ensure that rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate. The following table reflects the water operating budget forecast.

Water	2021 Budget	2022	2023	2024	2025	2026
REVENUES						
Rate Revenues	\$ 2,817,848	\$ 2,926,442	\$ 3,039,221	\$ 3,156,346	\$ 3,277,985	\$ 3,404,311
Other Revenues	\$ 50,642	\$ 51,655	\$ 52,688	\$ 53,742	\$ 54,817	\$ 55,913
Monthly Meter Replacement Revenue	\$ 17,982	\$ 17,982	\$ 17,982	\$ 17,982	\$ 17,982	\$ 17,982
Total Revenues	\$ 2,886,472	\$ 2,996,079	\$ 3,109,891	\$ 3,228,070	\$ 3,350,783	\$ 3,478,206
EXPENSES						
Administration	\$ 497,429	\$ 507,378	\$ 517,525	\$ 527,876	\$ 538,434	\$ 549,202
Water Service Connections	\$ 124,397	\$ 126,885	\$ 129,423	\$ 132,011	\$ 134,651	\$ 137,344
Water Meter Maintenance	\$ 49,543	\$ 50,534	\$ 51,544	\$ 52,575	\$ 53,627	\$ 54,699
Water Distribution System Maintenance	\$ 246,412	\$ 251,340	\$ 256,367	\$ 261,494	\$ 266,724	\$ 272,059
Water Treatment Plant	\$ 697,254	\$ 711,359	\$ 725,746	\$ 740,421	\$ 755,390	\$ 770,657
Water Storage Facility	\$ 129,374	\$ 131,961	\$ 134,601	\$ 137,293	\$ 140,039	\$ 142,839
Debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital and Reserve Contributions	\$ 1,142,063	\$ 1,216,621	\$ 1,294,684	\$ 1,376,399	\$ 1,461,919	\$ 1,551,405
Total Expenses	\$ 2,886,472	\$ 2,996,079	\$ 3,109,891	\$ 3,228,070	\$ 3,350,783	\$ 3,478,206
Rate Rev. Requirements % Change	9.3%	3.9%	3.9%	3.9%	3.9%	3.9%

The 2020 rate revenues were restated to account for the reduction in consumption in the commercial and industrial areas due to COVID-19. The 2021 budget reflects a 9.3% increase in rate revenues based on the assumption that consumption will increase. The increase in the residential rates were forecast at 2.7%. As illustrated above, transfers to capital reserves are forecasted to increase from \$1.14 million to \$1.55 million in 2026. The increase in rate revenues is 3.9% annually.

Summary of Wastewater Operating Budget Forecast

The Town's objective in establishing the Wastewater rates is to avoid large fluctuations from year to year and to ensure that rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate. The following table reflects the wastewater operating budget forecast.

Wastewater	2021 Budget	2022	2023	2024	2025	2026
REVENUES						
Rate Revenues	\$ 2,648,131	\$ 2,723,144	\$ 2,800,283	\$ 2,879,607	\$ 2,961,178	\$ 3,045,059
Other Revenues	\$ 34,500	\$ 35,190	\$ 35,894	\$ 36,612	\$ 37,344	\$ 38,091
Total Revenues	\$ 2,682,631	\$ 2,758,334	\$ 2,836,177	\$ 2,916,218	\$ 2,998,521	\$ 3,083,150
EXPENSES						
Administration	\$ 377,668	\$ 385,221	\$ 392,925	\$ 400,784	\$ 408,800	\$ 416,976
Sewer Mains	\$ 239,793	\$ 244,588	\$ 249,480	\$ 254,470	\$ 259,559	\$ 264,750
Service Connections	\$ 95,411	\$ 97,320	\$ 99,266	\$ 101,251	\$ 103,276	\$ 105,342
Sewage Treatment Plant	\$ 681,028	\$ 694,649	\$ 708,542	\$ 722,713	\$ 737,167	\$ 751,910
Capital and Reserve Contributions	\$ 1,288,731	\$ 1,336,556	\$ 1,385,963	\$ 1,437,001	\$ 1,489,719	\$ 1,544,172
Total Expenses	\$ 2,682,631	\$ 2,758,334	\$ 2,836,177	\$ 2,916,218	\$ 2,998,521	\$ 3,083,150
Change	10.2%	2.8%	2.8%	2.8%	2.8%	2.8%

The 2020 rate revenues were restated to account for the reduction in consumption in the commercial and industrial areas due to COVID-19. The 2021 budget reflects a 10.2% increase in rate revenues based on the assumption that consumption will increase. The increase in the residential rates were forecast at 2.7%. As illustrated above, transfers to capital reserves are forecasted to increase from \$1.3 million to \$1.54 million in 2026. The increase in rate revenues is 2.8% annually.

Summary of Rate Revenue Requirements

The Town's objective in establishing the Wastewater rates is to avoid large fluctuations from year to year and to ensure that rates are set at a level to adequately cover current operating costs, maintain and repair the Town's existing asset base and replace assets where appropriate.

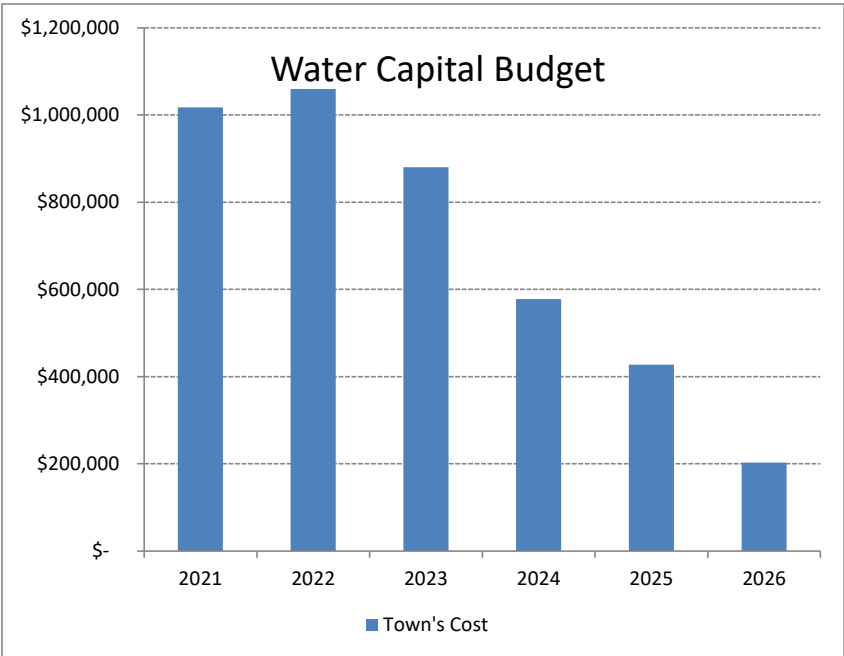
Efforts are being made in this plan to gradually grow/maintain the reserves to provide a source of funding for the ongoing replacement/refurbishment of capital assets. The following table reflect the forecasted rate revenue requirements.

	2021 Budget	2022	2023	2024	2025	2026
Water Rate Revenue Requirement	\$ 2,817,848	\$ 2,926,442	\$ 3,039,221	\$ 3,156,346	\$ 3,277,985	\$ 3,404,311
Wastewater Rate Revenue Requirement	\$ 2,648,131	\$ 2,723,144	\$ 2,800,283	\$ 2,879,607	\$ 2,961,178	\$ 3,045,059
Total Rate Revenue Requirement	\$ 5,465,979	\$ 5,649,586	\$ 5,839,504	\$ 6,035,953	\$ 6,239,162	\$ 6,449,370
\$ Change		\$ 183,608	\$ 189,918	\$ 196,449	\$ 203,210	\$ 210,208
% Change		3.4%	3.4%	3.4%	3.4%	3.4%

As shown above the annual increases in consolidated water and wastewater rate revenue requirements is 3.4% from 2022 to 2026.

Summary of Water Capital Budget Forecast

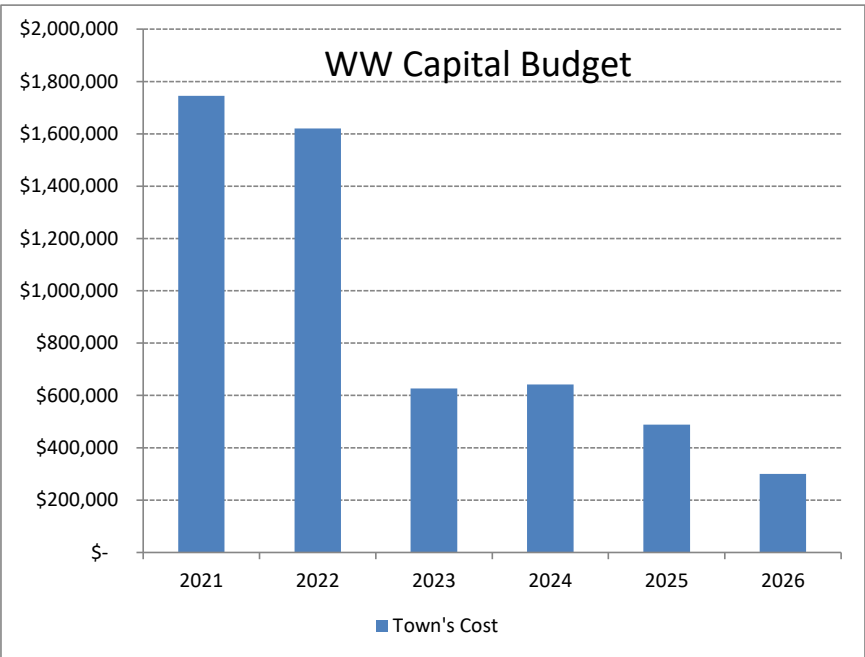
The following table summarizes the Capital Budget forecast for the next 6 years.



Note that there is no debt issued over the forecast period. The capital plan detail, from 2021-2026 of \$4.2 million, is provided in Appendix A.

Summary of Wastewater Capital Budget Forecast

The following table summarizes the Capital Budget forecast for the next 6 years.



Note that there is no debt issued over the forecast period. The capital plan detail, from 2021-2026 of \$5.4 million, is provided in Appendix B.

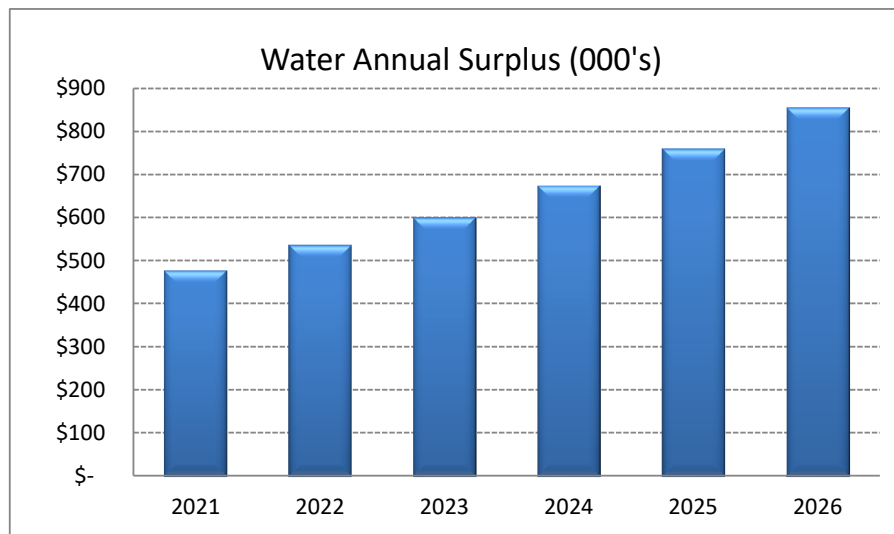
***Reporting Requirements
O. Reg 453/07***



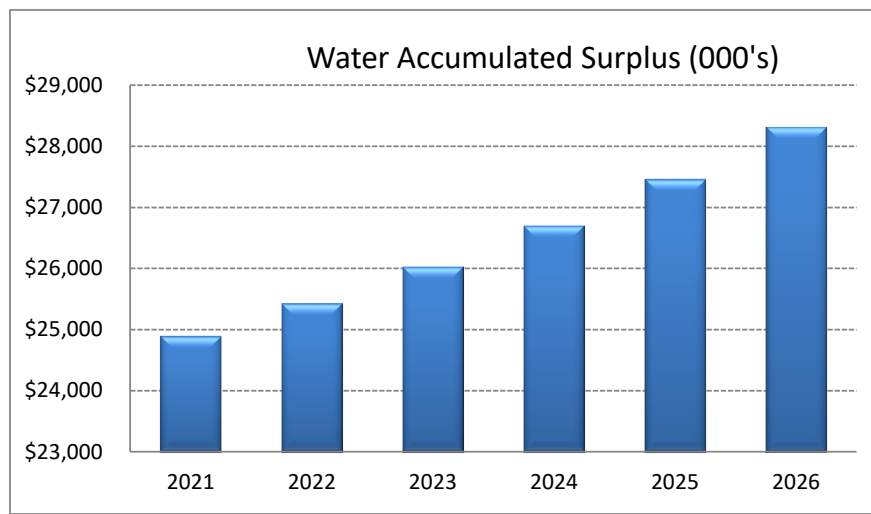
Water Financial Plan—O.Reg. 453/07

The Financial Plan has been prepared in accordance with the regulation (O.Reg. 453/07) made under the Safe Drinking Water Act. The Financial Plan regulation requires that the plans be updated every five years along with the request for the renewal of the drinking water licence. This ongoing update will assist in revisiting the assumptions made to develop the operating and funding plans as well as reassessing the needs for capital renewal and major maintenance expenses.

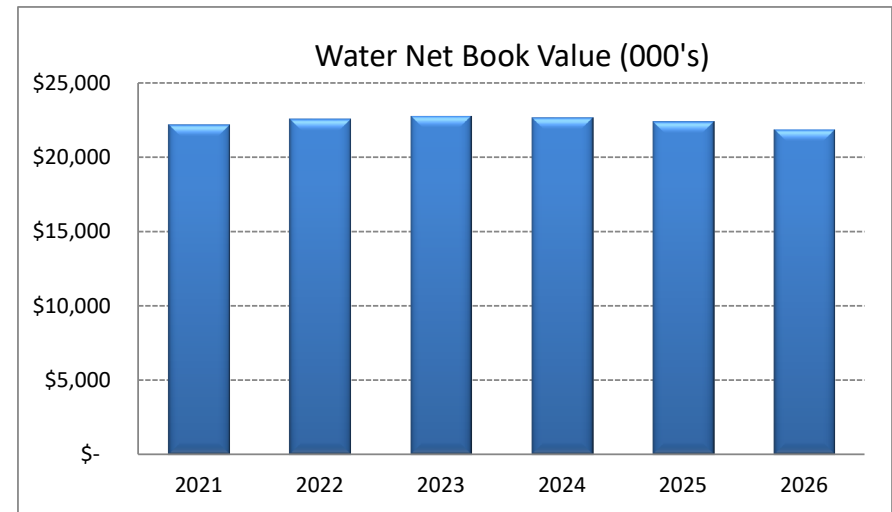
- Statement of Financial Operations**—This statement summarizes the revenues and expenditures. The expenditures include ongoing operating costs plus asset amortization. This statement indicates that the system and its asset base are projected to be maintained with funds being available each year for future capital renewal or major maintenance. As shown in the statement of financial operations and in the graph below, the Town is generating excess revenues over expenses including amortization for water, throughout the forecast period.
- Cash Receipts or Gross Cash Payments (Cash Flows)** —The cash flow statement summarizes how the water system is expected to generate and utilize cash resources. The transactions that generate and use cash include the projection of cash to be received from revenues, cash to be used for operating expenditures and financing charges, cash projected to be used to acquire capital assets and projected financial transactions that are the proceeds from debt or debt principal repayment. Cash balances are positive throughout the forecast period, as reflected in the Financial Statements.
- Net Financial Assets**—An important feature of a water system is its net financial assets. A positive number indicates that the system has the resources to deal with future capital and other needs. A negative number indicates that past capital and other investments must be financed from future revenues. Water net financial assets are in a positive position throughout the forecast.



- **Accumulated Surplus**—Another financial indicator that is reflected in the financial position statement is the accumulated surplus. This indicator represents cash on hand plus the net book value of tangible capital assets less debt. The accumulated surplus is forecast to increase from 2020 to 2026, as shown below and in the Statement of Financial Position.



- **Tangible Capital Assets (Net Book Value)** - Water systems have a great deal of resources tied up in tangible capital assets and managing these assets is critical to maintaining current and future levels of service. An increase in net book value of tangible capital assets is an indication that assets have been renewed faster than they were used. A decrease in net book value indicates that assets are being used, or amortized, faster than they are renewed. The net book value is projected to remain relatively flat for water, from \$22.2 million in 2020 to \$21.9 million in 2026.



Statement of Financial Operations—Water

Statement of Financial Operations - Water	Budget	Projected				
(000's)	2021	2022	2023	2024	2025	2026
Water Total Revenues						
Rate Revenues	\$ 2,818	\$ 2,926	\$ 3,039	\$ 3,156	\$ 3,278	\$ 3,404
Interest Reserve Income	\$ 27	\$ 28	\$ 32	\$ 40	\$ 50	\$ 64
Miscellaneous Revenues	\$ 51	\$ 52	\$ 53	\$ 54	\$ 55	\$ 56
Monthly Meter Replacement Revenue	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18	\$ 18
Total Revenues	\$ 2,913	\$ 3,024	\$ 3,142	\$ 3,268	\$ 3,401	\$ 3,542
Water Total Expenses						
Administration	\$ 497	\$ 507	\$ 518	\$ 528	\$ 538	\$ 549
Water Service Connections	\$ 124	\$ 127	\$ 129	\$ 132	\$ 135	\$ 137
Water Meter Maintenance	\$ 50	\$ 51	\$ 52	\$ 53	\$ 54	\$ 55
Water Distribution System Maintenance	\$ 246	\$ 251	\$ 256	\$ 261	\$ 267	\$ 272
Total Water Treatment Plant	\$ 697	\$ 711	\$ 726	\$ 740	\$ 755	\$ 771
Water Storage Facility	\$ 129	\$ 132	\$ 135	\$ 137	\$ 140	\$ 143
Total Operating Expenses	\$ 1,744	\$ 1,779	\$ 1,815	\$ 1,852	\$ 1,889	\$ 1,927
Debt Charges						
Debt Charges - Interest Payments Rates						
Amortization Expense						
Water Assets	\$ 692	\$ 709	\$ 728	\$ 743	\$ 754	\$ 762
Total Expenses	\$ 2,437	\$ 2,489	\$ 2,543	\$ 2,595	\$ 2,642	\$ 2,688
Annual Surplus/(Deficit)	\$ 476	\$ 535	\$ 599	\$ 673	\$ 758	\$ 853

Statement of Cash Flow/Cash Receipts—Water

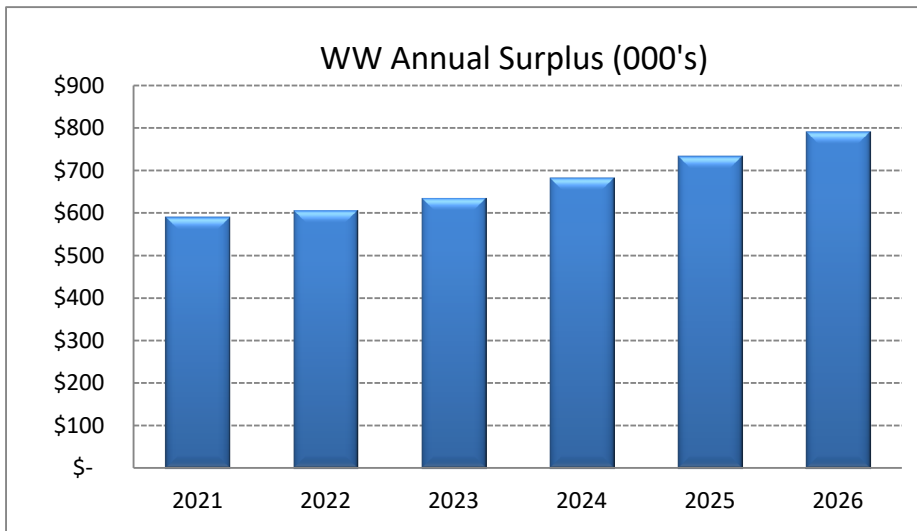
Statement of Cash Flow - Water	Budget	Projected					
(000's)	2021	2022	2023	2024	2025	2026	
Total Revenues	\$ 2,913	\$ 3,024	\$ 3,142	\$ 3,268	\$ 3,401	\$ 3,542	
Cash Paid For							
Operating Costs	\$ 1,744	\$ 1,779	\$ 1,815	\$ 1,852	\$ 1,889	\$ 1,927	
Debt Repayment - Debt Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Provided From Operating Transactions	\$ 1,169	\$ 1,245	\$ 1,327	\$ 1,416	\$ 1,512	\$ 1,615	
Capital Transactions							
Acquisition of TCA	\$ 1,018	\$ 1,091	\$ 934	\$ 631	\$ 481	\$ 235	
Finance Transactions							
Proceeds from DC Debt							
Debt Repayment - Principal Rates							
Increase/(Decrease) in Cash Equivalents	\$ 151	\$ 154	\$ 393	\$ 785	\$ 1,031	\$ 1,380	
Cash and Cash Equivalents at Beginning Balance	\$ 2,543	\$ 2,695	\$ 2,848	\$ 3,241	\$ 4,026	\$ 5,057	
Cash and Cash Equivalents at Ending Balance	\$ 2,695	\$ 2,848	\$ 3,241	\$ 4,026	\$ 5,057	\$ 6,437	

Statement of Financial Position—Water

Statement of Financial Position - Water	Budget	Projected				
(000's)	2021	2022	2023	2024	2025	2026
Financial Assets						
Cash	\$ 2,695	\$ 2,848	\$ 3,241	\$ 4,026	\$ 5,057	\$ 6,437
Liabilities						
Debt - Principal Outstanding DC						
Debt - Principal Outstanding Rates						
Net Financial Assets	\$ 2,695	\$ 2,848	\$ 3,241	\$ 4,026	\$ 5,057	\$ 6,437
Non-Financial Assets						
Tangible Capital Assets	\$ 38,624	\$ 39,641	\$ 40,732	\$ 41,667	\$ 42,298	\$ 42,779
Additions to Tangible Capital Assets	\$ 1,018	\$ 1,091	\$ 934	\$ 631	\$ 481	\$ 235
Accumulated Amortization	\$ 17,449	\$ 18,158	\$ 18,886	\$ 19,629	\$ 20,383	\$ 21,144
Total Non-Financial Assets	\$ 22,192	\$ 22,574	\$ 22,781	\$ 22,669	\$ 22,396	\$ 21,869
Accumulated Surplus	\$ 24,887	\$ 25,422	\$ 26,022	\$ 26,695	\$ 27,453	\$ 28,307
Cash as a % of Net Fixed Assets	12.1%	12.6%	14.2%	17.8%	22.6%	29.4%

Wastewater Financial Plan—O.Reg. 453/07

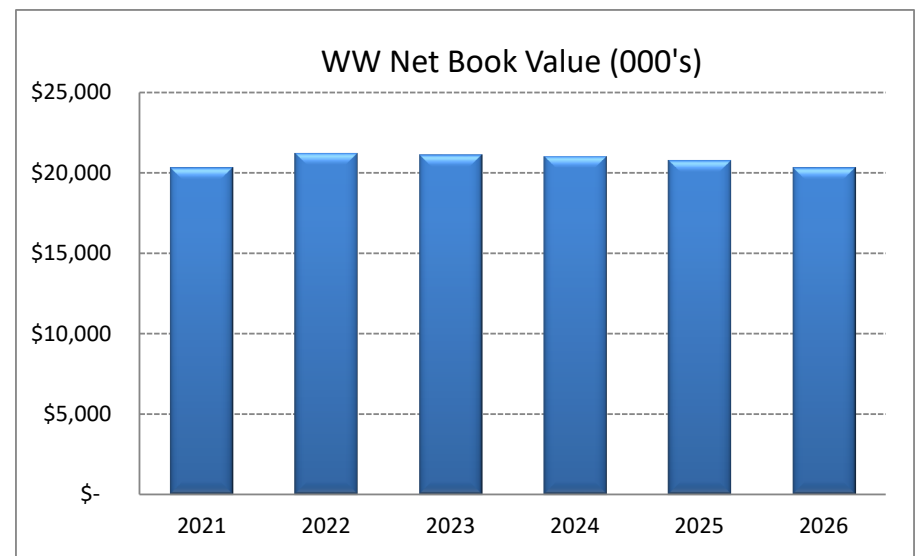
- Statement of Financial Operations**—This statement summarizes the revenues and expenditures. The expenditures include ongoing operating costs plus asset amortization. This statement indicates that the system and its asset base are projected to be maintained with funds being available each year for future capital renewal or major maintenance. As shown in the statement of financial operations and in the graph below, the Town is generating excess revenues over expenses including amortization for wastewater, throughout the forecast period.
- Cash Receipts or Gross Cash Payments (Cash Flows)** —The cash flow statement summarizes how the wastewater system is expected to generate and utilize cash resources. The transactions that generate and use cash include the projection of cash to be received from revenues, cash to be used for operating expenditures and financing charges, cash projected to be used to acquire capital assets and projected financial transactions that are the proceeds from debt or debt principal repayment. Cash balances are positive throughout the forecast period as shown the Cash Receipts Statement.
- Net Financial Assets**—An important feature of a wastewater system is its net financial assets. A positive number indicates that the system has the resources to deal with future capital and other needs. A negative number indicates that past capital and other investments must be financed from future revenues. Wastewater net financial assets are in a positive position throughout the forecast. No debt was anticipated throughout the term.



- **Accumulated Surplus**—Another financial indicator that is reflected in the financial position statement is the accumulated surplus. This indicator represents cash on hand plus the net book value of tangible capital assets less debt. The accumulated surplus is forecast to increase from 2020 to 2026, as shown below and in the Statement of Financial Position.



- **Tangible Capital Assets (Net Book Value)** - Wastewater systems have a great deal of resources tied up in tangible capital assets and managing these assets is critical to maintaining current and future levels of service. An increase in net book value of tangible capital assets is an indication that assets have been renewed faster than they were used. A decrease in net book value indicates that assets are being used, or amortized, faster than they are renewed. The net book value is projected to decrease for wastewater, from \$20.3 million in 2020 to \$20.3 million in 2026.



Statement of Financial Operations—Wastewater

Statement of Financial Operations - WW	Budget	Projected				
(000's)	2021	2022	2023	2024	2025	2026
WW Total Revenues						
Rate Revenues	\$ 2,648	\$ 2,723	\$ 2,800	\$ 2,880	\$ 2,961	\$ 3,045
Interest Reserve Income	\$ 23	\$ 20	\$ 27	\$ 35	\$ 45	\$ 57
Miscellaneous Revenues	\$ 35	\$ 35	\$ 36	\$ 37	\$ 37	\$ 38
Total Revenues	\$ 2,705	\$ 2,778	\$ 2,863	\$ 2,951	\$ 3,043	\$ 3,140
WW Total Expenses						
Administration	\$ 378	\$ 385	\$ 393	\$ 401	\$ 409	\$ 417
Sewer Mains	\$ 240	\$ 245	\$ 249	\$ 254	\$ 260	\$ 265
Service Connections	\$ 95	\$ 97	\$ 99	\$ 101	\$ 103	\$ 105
Manholes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Emergency Measures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sewage Treatment Plant	\$ 681	\$ 695	\$ 709	\$ 723	\$ 737	\$ 752
Total Operating Expenses	\$ 1,394	\$ 1,422	\$ 1,450	\$ 1,479	\$ 1,509	\$ 1,539
Debt Charges						
Debt Charges - Interest Payments Rates						
Amortization Expense						
WW Assets	\$ 721	\$ 751	\$ 778	\$ 789	\$ 801	\$ 810
Total Expenses	\$ 2,115	\$ 2,172	\$ 2,229	\$ 2,269	\$ 2,310	\$ 2,349
Annual Surplus/(Deficit)	\$ 590	\$ 606	\$ 635	\$ 682	\$ 733	\$ 791

Statement of Cash Flow/Cash Receipts—Wastewater

Statement of Cash Flow - WW	Budget	Projected					
(000's)	2021	2022	2023	2024	2025	2026	
Total Revenues	\$ 2,705	\$ 2,778	\$ 2,863	\$ 2,951	\$ 3,043	\$ 3,140	
Cash Paid For							
Operating Costs	\$ 1,394	\$ 1,422	\$ 1,450	\$ 1,479	\$ 1,509	\$ 1,539	
Debt Repayment - Debt Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Cash Provided From Operating Transactions	\$ 1,312	\$ 1,356	\$ 1,413	\$ 1,472	\$ 1,534	\$ 1,601	
Capital Transactions							
Acquisition of TCA	\$ 1,745	\$ 1,669	\$ 665	\$ 702	\$ 549	\$ 348	
Finance Transactions							
Proceeds from DC Debt							
Debt Repayment - Principal Rates							
Increase/(Decrease) in Cash Equivalents	\$ (434)	\$ (313)	\$ 748	\$ 770	\$ 985	\$ 1,253	
Cash and Cash Equivalents at Beginning Balance	\$ 2,741	\$ 2,308	\$ 1,995	\$ 2,743	\$ 3,513	\$ 4,498	
Cash and Cash Equivalents at Ending Balance	\$ 2,308	\$ 1,995	\$ 2,743	\$ 3,513	\$ 4,498	\$ 5,751	

Statement of Financial Position—Wastewater

Statement of Financial Position - WW	Budget	Projected				
(000's)	2021	2022	2023	2024	2025	2026
Financial Assets						
Cash	\$ 2,308	\$ 1,995	\$ 2,743	\$ 3,513	\$ 4,498	\$ 5,751
Liabilities						
Debt - Principal Outstanding DC						
Debt - Principal Outstanding Rates						
Net Financial Assets	\$ 2,308	\$ 1,995	\$ 2,743	\$ 3,513	\$ 4,498	\$ 5,751
Non-Financial Assets						
Tangible Capital Assets	\$ 32,489	\$ 34,235	\$ 35,904	\$ 36,569	\$ 37,270	\$ 37,820
Additions to Tangible Capital Assets	\$ 1,745	\$ 1,669	\$ 665	\$ 702	\$ 549	\$ 348
Accumulated Amortization	\$ 13,922	\$ 14,673	\$ 15,451	\$ 16,240	\$ 17,042	\$ 17,852
Total Non-Financial Assets	\$ 20,313	\$ 21,231	\$ 21,118	\$ 21,030	\$ 20,778	\$ 20,316
Accumulated Surplus	\$ 22,620	\$ 23,226	\$ 23,861	\$ 24,543	\$ 25,276	\$ 26,067
Cash as a % of Net Fixed Assets	11.4%	9.4%	13.0%	16.7%	21.6%	28.3%
Debt as a % of Net Fixed Assets	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

Appendix A—Water 6 Year Capital Forecast

Appendix A—Water 6 Year Capital Forecast (Uninflated)

Capital Project	2021	2022	2023	2024	2025	2026	Total Cost
Replacing main line water valves/hydrants (Carry-over)	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
GIS Equipment and Mapping	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 30,000
Design for Infrastructure Renewal Project	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 225,000
General Miscellaneous Tools/Equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
Upgrades to Water Distribution System as a result from Infiltration & Inflow Study	\$ -	\$ 400,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 800,000
Mowat Ave. - Scott St. to First St. E. (130 m)	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ 225,000
First St. E. - Mowat Ave. to Central Ave. (152 m)	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Modelling of Water System	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Miscellaneous Small Capital Equipment	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
Sealing & Painting of Interior & Exterior of Clear wells	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Upgrades and Repairs to Back-up Polymer Chemical Feed System	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000
Sealing & Painting of Interior Media Filters	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 50,000
Replace/Upgrade Soda Ash Dust Control System	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000
Replace Auto Dialer	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
Armit Avenue Construction	\$ 221,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 221,000
Watermain relining Keating and Wright Ave	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000
Office Upgrades - flooring, painting, equipment, etc.	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Second Victoria to Armit	\$ 334,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 334,100
Scott Reid to Armit	\$ -	\$ 402,000	\$ -	\$ -	\$ -	\$ -	\$ 402,000
Kings York to Central	\$ -	\$ -	\$ 233,000	\$ -	\$ -	\$ -	\$ 233,000
TOTAL	\$ 1,017,600	\$ 1,059,500	\$ 880,500	\$ 577,500	\$ 427,500	\$ 202,500	\$ 4,165,100

Appendix B—Wastewater 6 Year Capital Forecast

Appendix B—Wastewater 6 Year Capital Forecast (Uninflated)

Capital Project	2021	2022	2023	2024	2025	2026	Total Cost
Sanitary Sewer Tools and Equipment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
Refurbishing Sanitary Manholes	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
GIS Capital Contribution	\$ 4,579	\$ 4,579	\$ 4,579	\$ 4,579	\$ 4,579	\$ 4,579	\$ 27,474
Design for White Pine Lift Station Upgrade	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
Design for Infrastructure Renewal	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 37,500	\$ 225,000
Roof Replacement @ 5th St. Lift Station	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
WWTP - Misc Capital Upgrades	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ 630,000
Replace clarifier chain at WWTP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 35,000
Install Backup Generator and Switchgear @ WWTP	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500,000
UV Light System Upgrade @ WWTP	\$ -	\$ 308,000	\$ -	\$ -	\$ -	\$ -	\$ 308,000
First Street East From Mowat to Central	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Sewermain Relining 900 Block of Victoria	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
New Portable Generator for Lift Stations	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000
PLC Upgrade @ Central Lift Station	\$ 64,756	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,756
PLC Upgrade @ Fifth St. Lift Station	\$ -	\$ 66,600	\$ -	\$ -	\$ -	\$ -	\$ 66,600
Mowat Ave from Scott to First	\$ -	\$ -	\$ -	\$ -	\$ 225,000	\$ -	\$ 225,000
PLC Upgrade @ Strachan Place Lift Station	\$ -	\$ -	\$ -	\$ 59,920	\$ -	\$ -	\$ 59,920
PLC Upgrade @ Church St. Lift Station	\$ -	\$ -	\$ -	\$ -	\$ 56,038	\$ -	\$ 56,038
PLC Upgrade @ Boundary Lift Station	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,183	\$ 58,183
Design for Central Lift Station Upgrade	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Design for Boundary Lift Station Upgrade	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Armit Ave Construction	\$ 222,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 222,000
Pump Replacement @ Boundary Lift Station	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Second Victoria to Armit	\$ 461,400	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 461,400
Scott Reid to Armit	\$ -	\$ 660,000	\$ -	\$ -	\$ -	\$ -	\$ 660,000
Kings York to Central	\$ -	\$ -	\$ 420,000	\$ -	\$ -	\$ -	\$ 420,000
Sanitary Relining - Third St (ROW) Crowe to Armit	\$ -	\$ 137,800	\$ -	\$ -	\$ -	\$ -	\$ 137,800
Sanitary Relining - Minnie Ave Second to Third	\$ -	\$ 54,000	\$ -	\$ -	\$ -	\$ -	\$ 54,000
Sanitary Relining - 900 Block Victoria Ave	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -	\$ 87,000
TOTAL	\$ 1,745,235	\$ 1,620,479	\$ 627,079	\$ 641,999	\$ 488,117	\$ 300,262	\$ 5,423,171



MUNICIPAL DRINKING WATER LICENCE

Licence Number: 224-101

Issue Number: 2

Pursuant to the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32, and the regulations made thereunder and subject to the limitations thereof, this municipal drinking water licence is issued under Part V of the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32 to:

The Corporation of the Town of Fort Frances

**320 Portage Avenue
Fort Frances, ON
P9A 3P9**

For the following municipal residential drinking water system:

Fort Frances Drinking Water System

This municipal drinking water licence includes the following:

Schedule

Description

Schedule A	Drinking Water System Information
Schedule B	General Conditions
Schedule C	System-Specific Conditions
Schedule D	Conditions for Relief from Regulatory Requirements
Schedule E	Pathogen Log Removal/Inactivation Credits

DATED at TORONTO this 13th day of May, 2016

Signature

A handwritten signature in black ink, appearing to read "I. Prashad".

Indra R. Prashad, P.Eng.
Director
Part V, *Safe Drinking Water Act*, 2002

Schedule A: Drinking Water System Information

System Owner	The Corporation of the Town of Fort Frances
Licence Number	224-101
Drinking Water System Name	Fort Frances Drinking Water System
Schedule A Issue Date	May 13th, 2016

The following information is applicable to the above drinking water system and forms part of this licence:

Licence

Licence Issue Date	May 13th, 2016
Licence Expiry Date	May 12th, 2021
Application for Licence Renewal Date	November 12th, 2020

Drinking Water Works Permit

Drinking Water System Name	Permit Number	Issue Date
Fort Frances Drinking Water System	224-201	May 13th, 2016

Permits to Take Water

Water Taking Location	Permit Number	Issue Date
Rainy River	7280-6UAMD9	October 05, 2006

Financial Plans

The Financial Plan Number for the Financial Plan required to be developed for this drinking water system in accordance with O. Reg. 453/07 shall be:	224-301
Alternately, if one Financial Plan is developed for all drinking water systems owned by the owner, the Financial Plan Number shall be:	224-301A

Accredited Operating Authority

Drinking Water System or Operational Subsystems	Accredited Operating Authority	Operational Plan No.	Operating Authority No.
Fort Frances Drinking Water System	The Corporation of the Town of Fort Frances	224-401	224-OA1

Schedule B: General Conditions

System Owner	The Corporation of the Town of Fort Frances
Licence Number	224-101
Drinking Water System Name	Fort Frances Drinking Water System
Schedule B Issue Date	May 13th, 2016

1.0 Definitions

1.1 Words and phrases not defined in this licence and the associated drinking water works permit shall be given the same meaning as those set out in the SDWA and any regulations made in accordance with that act, unless the context requires otherwise.

1.2 In this licence and the associated drinking water works permit:

“adverse effect”, **“contaminant”** and **“natural environment”** shall have the same meanings as in the EPA;

“alteration” may include the following in respect of this drinking water system:

- (a) An addition to the system,
- (b) A modification of the system,
- (c) A replacement of part of the system, and
- (d) An extension of the system;

“compound of concern” means a contaminant that, based on generally available information, may be emitted from a component of the drinking water system to the atmosphere in a quantity that is significant either in comparison to the relevant point of impingement limit or if a point of impingement limit is not available for the compound, then based on generally available toxicological information, the compound has the potential to cause an adverse effect as defined by the EPA at a point of impingement;

“Director” means a Director appointed pursuant to section 6 of the SDWA for the purposes of Part V of the SDWA;

“drinking water works permit” means the drinking water works permit for the drinking water system, as identified in Schedule A of this licence and as amended from time to time;

“emission summary table” means the table that was prepared by a Professional Engineer in accordance with O. Reg. 419/05 and the procedure document listing the appropriate point of impingement concentrations of each compound of concern emitted from a component of the drinking water system and providing comparison to the corresponding point of impingement limit;

“EPA” means the *Environmental Protection Act*, R.S.O. 1990, c. E.19;

“financial plan” means the financial plan required by O. Reg. 453/07;

“licence” means this municipal drinking water licence for the municipal drinking water system identified in Schedule A of this licence;

“operational plan” means an operational plan developed in accordance with the Director’s Directions – Minimum Requirements for Operational Plans made under the authority of subsection 15(1) of the SDWA;

“owner” means the owner of the drinking water system as identified in Schedule A of this licence;

“permit to take water” means the permit to take water that is associated with the taking of water for purposes of the operation of the drinking water system, as identified in Schedule A of this licence and as amended from time to time;

“point of impingement” means any point in the natural environment that is not on the same property as the source of the contaminant and as defined by section 2 of O. Reg. 419/05;

“point of impingement limit” means the appropriate standard from Schedule 1, 2 or 3 of O. Reg. 419/05 and if a standard is not provided for a compound of concern, the appropriate criteria listed in the Ministry of the Environment and Climate Change publication titled “Summary of Standards and Guidelines to support Ontario Regulation 419: Air Pollution – Local Air Quality (including Schedule 6 of O. Reg. 419 on Upper Risk Thresholds)”, dated February 2008, as amended;

“procedure document” means the Ministry of the Environment and Climate Change procedure titled “Procedure for Preparing an Emission Summary and Dispersion Modelling Report” dated July 2005, as amended;

“Professional Engineer” means a Professional Engineer who has been licenced to practice in the Province of Ontario;

“provincial officer” means a provincial officer appointed pursuant to section 8 of the SDWA;

“publication NPC-300” means the Ministry of the Environment and Climate Change publication titled “Environmental Noise Guideline: Stationary and Transportation Sources – Approval and Planning” dated August 2013, as amended;

“SDWA” means the *Safe Drinking Water Act*, 2002, S.O. 2002, c. 32;

“sensitive populations” means any one or a combination of the following locations where the health effects of nitrogen oxides emissions from emergency generators shall be considered using the point of impingement limit instead of the Ministry of the Environment and Climate Change screening level for emergency generators:

- (a) health care units (e.g., hospitals and nursing homes),
- (b) primary/junior public schools,
- (c) day-care facilities, and
- (d) playgrounds;

“subsystem” has the same meaning as in Ontario Regulation 128/04 (Certification of Drinking Water System Operators and Water Quality Analysts);

“surface water” means water bodies (lakes, wetlands, ponds - including dug-outs), water courses (rivers, streams, water-filled drainage ditches), infiltration trenches, and areas of seasonal wetlands;

2.0 Applicability

- 2.1 In addition to any other requirements, the drinking water system identified above shall be established, altered and operated in accordance with the conditions of the drinking water works permit and this licence.

3.0 Licence Expiry

- 3.1 This licence expires on the date identified as the licence expiry date in Schedule A of this licence.

4.0 Licence Renewal

- 4.1 Any application to renew this licence shall be made on or before the date identified as the application for licence renewal date set out in Schedule A of this licence.

5.0 Compliance

- 5.1 The owner and operating authority shall ensure that any person authorized to carry out work on or to operate any aspect of the drinking water system has been informed of the SDWA, all applicable regulations made in accordance with that act, the drinking water works permit and this licence and shall take all reasonable measures to ensure any such person complies with the same.

6.0 Licence and Drinking Water Works Permit Availability

- 6.1 At least one copy of this licence and the drinking water works permit shall be stored in such a manner that they are readily viewable by all persons involved in the operation of the drinking water system.

7.0 Permit to Take Water and Drinking Water Works Permit

- 7.1** A permit to take water identified in Schedule A of this licence is the applicable permit on the date identified as the Schedule A Issue Date.
- 7.2** A drinking water works permit identified in Schedule A of this licence is the applicable permit on the date identified as the Schedule A Issue Date.

8.0 Financial Plan

- 8.1** For every financial plan prepared in accordance with subsections 2(1) and 3(1) of O. Reg. 453/07, the owner of the drinking water system shall:
- 8.1.1** Ensure that the financial plan contains on the front page of the financial plan, the appropriate financial plan number as set out in Schedule A of this licence; and
- 8.1.2** Submit a copy of the financial plan to the Ministry of Municipal Affairs and Housing within three (3) months of receiving approval by a resolution of municipal council or the governing body of the owner.

9.0 Interpretation

- 9.1** Where there is a conflict between the provisions of this licence and any other document, the following hierarchy shall be used to determine the provision that takes precedence:
- 9.1.1** The SDWA;
- 9.1.2** A condition imposed in this licence that explicitly overrides a prescribed regulatory requirement;
- 9.1.3** A condition imposed in the drinking water works permit that explicitly overrides a prescribed regulatory requirement;
- 9.1.4** Any regulation made under the SDWA;
- 9.1.5** Any provision of this licence that does not explicitly override a prescribed regulatory requirement;
- 9.1.6** Any provision of the drinking water works permit that does not explicitly override a prescribed regulatory requirement;
- 9.1.7** Any application documents listed in this licence, or the drinking water works permit from the most recent to the earliest; and
- 9.1.8** All other documents listed in this licence, or the drinking water works permit from the most recent to the earliest.
- 9.2** If any requirement of this licence or the drinking water works permit is found to be invalid by a court of competent jurisdiction, the remaining requirements of this licence and the drinking water works permit shall continue to apply.

- 9.3** The issuance of and compliance with the conditions of this licence and the drinking water works permit does not:
- 9.3.1 Relieve any person of any obligation to comply with any provision of any applicable statute, regulation or other legal requirement, including the *Environmental Assessment Act*, R.S.O. 1990, c. E.18; and
 - 9.3.2 Limit in any way the authority of the appointed Directors and provincial officers of the Ministry of the Environment and Climate Change to require certain steps be taken or to require the owner to furnish any further information related to compliance with the conditions of this licence or the drinking water works permit.
- 9.4** For greater certainty, nothing in this licence or the drinking water works permit shall be read to provide relief from regulatory requirements in accordance with section 46 of the SDWA, except as expressly provided in the licence or the drinking water works permit.

10.0 Adverse Effects

- 10.1** Nothing in this licence or the drinking water works permit shall be read as to permit:
- 10.1.1 The discharge of a contaminant into the natural environment that causes or is likely to cause an adverse effect; or
 - 10.1.2 The discharge of any material of any kind into or in any waters or on any shore or bank thereof or into or in any place that may impair the quality of the water of any waters.
- 10.2** All reasonable steps shall be taken to minimize and ameliorate any adverse effect on the natural environment or impairment of the quality of water of any waters resulting from the operation of the drinking water system including such accelerated or additional monitoring as may be necessary to determine the nature and extent of the effect or impairment.
- 10.3** Fulfillment of one or more conditions imposed by this licence or the drinking water works permit does not eliminate the requirement to fulfill any other condition of this licence or the drinking water works permit.

11.0 Change of Owner or Operating Authority

- 11.1** This licence is not transferable without the prior written consent of the Director.
- 11.2** The owner shall notify the Director in writing at least 30 days prior to a change of any operating authority identified in Schedule A of this licence.
- 11.2.1 Where the change of operating authority is the result of an emergency situation, the owner shall notify the Director in writing of the change as soon as practicable.

12.0 Information to be Provided

- 12.1** Any information requested by a Director or a provincial officer concerning the drinking water system and its operation, including but not limited to any records required to be kept by this licence or the drinking water works permit, shall be provided upon request.

13.0 Records Retention

- 13.1** Except as otherwise required in this licence or the drinking water works permit, any records required by or created in accordance with this licence or the drinking water works permit, other than the records specifically referenced in section 12 of O. Reg. 170/03, shall be retained for at least 5 years and made available for inspection by a provincial officer, upon request.

14.0 Chemicals and Materials

- 14.1** All chemicals and materials used in the alteration or operation of the drinking water system that come into contact with water within the system shall meet all applicable standards set by both the American Water Works Association ("AWWA") and the American National Standards Institute ("ANSI") safety criteria standards NSF/60, NSF/61 and NSF/372.
- 14.1.1 In the event that the standards are updated, the owner may request authorization from the Director to use any on hand chemicals and materials that previously met the applicable standards.
- 14.1.2 The requirement for the owner to comply with NSF/372 shall come into force no later than July 01, 2018.
- 14.2** The most current chemical and material product registration documentation from a testing institution accredited by either the Standards Council of Canada or by the American National Standards Institution ("ANSI") shall be available at all times for each chemical and material used in the operation of the drinking water system that comes into contact with water within the system.
- 14.3** Conditions 14.1 and 14.2 do not apply in the case of the following:
- 14.3.1 Water pipe and pipe fittings meeting AWWA specifications made from ductile iron, cast iron, PVC, fibre and/or steel wire reinforced cement pipe or high density polyethylene (HDPE);
- 14.3.2 Articles made from stainless steel, glass, HDPE or Teflon®;
- 14.3.3 Cement mortar for watermain lining and for water contacting surfaces of concrete structures made from washed aggregates and Portland cement;
- 14.3.4 Gaskets that are made from NSF approved materials;
- 14.3.5 Food grade oils and lubricants, food grade anti-freeze, and other food grade chemicals and materials that are compatible for drinking water use; or

- 14.3.6 Any particular chemical or material where the owner has written documentation signed by the Director that indicates that the Ministry of the Environment and Climate Change is satisfied that the chemical or material is acceptable for use within the drinking water system and the chemical or material is only used as permitted by the documentation.

15.0 Drawings

- 15.1 All drawings and diagrams in the possession of the owner that show any treatment subsystem as constructed shall be retained by the owner unless the drawings and diagrams are replaced by a revised or updated version showing the subsystem as constructed subsequent to the alteration.
- 15.2 Any alteration to any treatment subsystem shall be incorporated into process flow diagrams, process and instrumentation diagrams, and record drawings and diagrams within one year of the substantial completion of the alteration.
- 15.3 Process flow diagrams and process and instrumentation diagrams for any treatment subsystem shall be kept in a place, or made available in such a manner, that they may be readily viewed by all persons responsible for all or part of the operation of the drinking water system.

16.0 Operations and Maintenance Manual

- 16.1 An up-to-date operations and maintenance manual or manuals shall be maintained and applicable parts of the manual or manuals shall be made available for reference by all persons responsible for all or part of the operation or maintenance of the drinking water system.
- 16.2 The operations and maintenance manual or manuals, shall include at a minimum:
- 16.2.1 The requirements of this licence and associated procedures;
- 16.2.2 The requirements of the drinking water works permit for the drinking water system;
- 16.2.3 A description of the processes used to achieve primary and secondary disinfection within the drinking water system, including where applicable:
- a) A copy of the CT calculations that were used as the basis for primary disinfection under worst case operating conditions; and
 - b) The validated operating conditions for UV disinfection equipment, including a copy of the validation certificate;
- 16.2.4 Procedures for monitoring and recording the in-process parameters necessary for the control of any treatment subsystem and for assessing the performance of the drinking water system;

- 16.2.5 Procedures for the operation and maintenance of monitoring equipment;
- 16.2.6 Contingency plans and procedures for the provision of adequate equipment and material to deal with emergencies, upset conditions and equipment breakdown;
- 16.2.7 Procedures for dealing with complaints related to the drinking water system, including the recording of the nature of the complaint and any investigation and corrective action taken in respect of the complaint;
- 16.3** Procedures necessary for the operation and maintenance of any alterations to the drinking water system shall be incorporated into the operations and maintenance manual or manuals prior to those alterations coming into operation.
- 16.4** The requirement for the owner to comply with condition 16.2.3 shall come into force on January 01, 2017.

Schedule C: System-Specific Conditions

System Owner	The Corporation of the Town of Fort Frances
Licence Number	224-101
Drinking Water System Name	Fort Frances Drinking Water System
Schedule C Issue Date	May 13th, 2016

1.0 System Performance

Rated Capacity

- 1.1** For each treatment subsystem listed in column 1 of Table 1, the maximum daily volume of treated water that flows from the treatment subsystem to the distribution system shall not exceed the value identified as the rated capacity in column 2 of the same row.

Table 1: Rated Capacity	
Column 1 Treatment Subsystem Name	Column 2 Rated Capacity (m ³ /day)
Fort Frances Water Treatment Plant	17,000

Maximum Flow Rates

- 1.2** For each treatment subsystem listed in column 1 of Table 2, the maximum flow rate of water that flows into a treatment subsystem component listed in column 2 shall not exceed the value listed in column 3 of the same row.

Table 2: Maximum Flow Rates		
Column 1 Treatment Subsystem Name	Column 2 Treatment Subsystem Component	Column 3 Maximum Flow Rate (L/s)
Not Applicable	Not Applicable	Not Applicable

- 1.3** Despite conditions 1.1 and 1.2, a treatment subsystem may be operated temporarily at a maximum daily volume and/or a maximum flow rate above the values set out in column 2 of Table 1 and column 3 of Table 2 respectively for the purposes of fighting a large fire or for the maintenance of the drinking water system.
- 1.4** Condition 1.3 does not authorize the discharge into the distribution system of any water that does not meet all of the requirements of this licence and all other regulatory requirements, including compliance with the Ontario Drinking Water Quality Standards.

Residue Management

- 1.5** In respect of an effluent discharged into the natural environment from a treatment subsystem or treatment subsystem component listed in column 1 of Table 3:
- 1.5.1 The annual average concentration of a test parameter identified in column 2 shall not exceed the value in column 3 of the same row; and
- 1.5.2 The maximum concentration of a test parameter identified in column 2 shall not exceed the value in column 4 of the same row.

Table 3: Residue Management			
Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Annual Average Concentration (mg/L)	Column 4 Maximum Concentration (mg/L)
Not Applicable	Not Applicable	Not Applicable	Not Applicable

UV Disinfection Equipment Performance

- 1.6** For each treatment subsystem or treatment subsystem component listed in column 1 of Table 4, and while directing water to the distribution system:
- 1.6.1 The UV disinfection equipment shall be operated such that a continuous pass-through UV dose is maintained throughout the life time of the UV lamp(s) that is at least the minimum continuous pass-through UV dose set out in column 2 of the same row at the maximum design flow rate for the equipment;
- 1.6.2 In addition to any other sampling, analysis and recording that may be required, the ultraviolet light disinfection equipment shall test for the test parameters set out in column 4 of the same row at a testing frequency of once every five (5) minutes or less and record the test data at a recording frequency of once every four (4) hours or less;
- 1.6.3 If there is a UV disinfection equipment alarm, the test parameters set out in column 4 of the same row shall be recorded at a recording frequency of once every five minutes or less until the alarm condition has been corrected;
- 1.6.4 A monthly summary report shall be prepared at the end of each calendar month which sets out the time, date and duration of each UV equipment alarm, the volume of water treated during each alarm period and the actions taken by the operating authority to correct the alarm situation;

Table 4: UV Disinfection Equipment			
Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Minimum Continuous Pass-Through UV Dose (mJ/cm ²)	Column 3 Control Strategy	Column 4 Test Parameter
Not Applicable	Not Applicable	Not Applicable	Not Applicable

2.0 Flow Measurement and Recording Requirements

- 2.1** For each treatment subsystem identified in column 1 of Table 1 and in addition to any other flow measurement and recording that may be required, continuous flow measurement and recording shall be undertaken for:
- 2.1.1 The flow rate and daily volume of treated water that flows from the treatment subsystem to the distribution system.
 - 2.1.2 The flow rate and daily volume of water that flows into the treatment subsystem.
- 2.2** For each treatment subsystem component identified in column 2 of Table 2 and in addition to any other flow measurement and recording that may be required, continuous flow measurement and recording shall be undertaken for the flow rate and daily volume of water that flows into the treatment subsystem component.
- 2.3** Where a rated capacity from Table 1 or a maximum flow rate from Table 2 is exceeded, the following shall be recorded:
- 2.3.1 The difference between the measured amount and the applicable rated capacity or maximum flow rate specified in Table 1 or Table 2;
 - 2.3.2 The time and date of the measurement;
 - 2.3.3 The reason for the exceedance; and
 - 2.3.4 The duration of time that lapses between the applicable rated capacity or maximum flow rate first being exceeded and the next measurement where the applicable rated capacity or maximum flow rate is no longer exceeded.

3.0 Calibration of Flow Measuring Devices

- 3.1** All flow measuring devices that are required by regulation, by a condition in the Drinking Water Works Permit, or by a condition otherwise imposed by the Ministry of the Environment and Climate Change, shall be checked and calibrated in accordance with the manufacturer's instructions.
- 3.2** If the manufacturer's instructions do not indicate how often to check and calibrate a flow measuring device, the equipment shall be checked and calibrated at least once every 12 months during which the drinking water system is in operation.

- 3.2.1 For greater certainty, if condition 3.2 applies, the equipment shall be checked and calibrated not more than 30 days after the first anniversary of the day the equipment was checked and calibrated in the previous 12-month period.

4.0 Additional Sampling, Testing and Monitoring

Drinking Water Health and Non-Health Related Parameters

- 4.1 For each treatment subsystem or treatment subsystem component identified in column 1 of Tables 5 and 6 and in addition to any other sampling, testing and monitoring that may be required, sampling, testing and monitoring shall be undertaken for a test parameter listed in column 2 at the sampling frequency listed in column 3 and at the monitoring location listed in column 4 of the same row.

Table 5: Drinking Water Health Related Parameters			
Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sampling Frequency	Column 4 Monitoring Location
Not Applicable	Not Applicable	Not Applicable	Not Applicable

Table 6: Drinking Water Non-Health Related Parameters			
Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sampling Frequency	Column 4 Monitoring Location
Not Applicable	Not Applicable	Not Applicable	Not Applicable

Environmental Discharge Parameters

- 4.2 For each treatment subsystem or treatment subsystem component identified in column 1 of Table 7 and in addition to any other sampling, testing and monitoring that may be required, sampling, testing and monitoring shall be undertaken for a test parameter listed in column 2 using the sample type identified in column 3 at the sampling frequency listed in column 4 and at the monitoring location listed in column 5 of the same row.
- 4.3 For the purposes of Table 7:
- 4.3.1 Manual Composite means the mean of at least three grab samples taken during a discharge event, with one sample being taken immediately following the commencement of the discharge event, one sample being taken approximately at the mid-point of the discharge event and one sample being taken immediately before the end of the discharge event; and
- 4.3.2 Automated Composite means samples must be taken during a discharge event by an automated sampler at a minimum sampling frequency of once per hour.

- 4.4** Any sampling, testing and monitoring for the test parameter Total Suspended Solids shall be performed in accordance with the requirements set out in the publication "Standard Methods for the Examination of Water and Wastewater", 21st Edition, 2005, or as amended from time to time by more recently published editions.

Table 7: Environmental Discharge Parameters

Column 1 Treatment Subsystem or Treatment Subsystem Component Name	Column 2 Test Parameter	Column 3 Sample Type	Column 4 Sampling Frequency	Column 5 Monitoring Location
Fort Frances Water Treatment Plant	Total Suspended Solids	Composite	Quarterly	Point of discharge to Rainy River

- 4.5** Pursuant to Condition 10 of Schedule B of this licence, the owner may undertake the following environmental discharges associated with the maintenance and/or repair of the drinking water system:

4.5.1 The discharge of potable water from a watermain to a road or storm sewer;

4.5.2 The discharge of potable water from a water storage facility or pumping station:

4.5.2.1 To a road or storm sewer; or

4.5.2.2 To a watercourse where the discharge has been dechlorinated and if necessary, sediment and erosion control measures have been implemented.

4.5.3 The discharge of dechlorinated non-potable water from a watermain, water storage facility or pumping station to a road or storm sewer;

4.5.4 The discharge of raw water from a groundwater well to the environment where if necessary, sediment and erosion control measures have been implemented; and

4.5.5 The discharge of raw water, potable water or non-potable water from a treatment subsystem to the environment where if necessary, the discharge has been dechlorinated and sediment and erosion control measures have been implemented.

5.0 Studies Required

5.1 Not applicable

6.0 Source Protection

6.1 Not applicable

Schedule D: Conditions for Relief from Regulatory Requirements

System Owner	The Corporation of the Town of Fort Frances
Licence Number	224-101
Drinking Water System Name	Fort Frances Drinking Water System
Schedule D Issue Date	May 13th, 2016

1.0 Lead Regulatory Relief

- 1.1** Any relief from regulatory requirements previously authorized by the Director in respect of the drinking water system under section 38 of the SDWA in relation to the sampling, testing or monitoring requirements contained in Schedule 15.1 of O. Reg. 170/03 shall remain in force until such time as Schedule 15.1 of O. Reg. 170/03 is amended after June 1, 2009.

2.0 Other Regulatory Relief

- 2.1** Not Applicable.

Schedule E: Pathogen Log Removal/Inactivation Credits

System Owner	The Corporation of the Town of Fort Frances
Licence Number	224-101
Drinking Water System Name	Fort Frances Drinking Water System
Schedule E Issue Date	May 13th, 2016

1.0 Primary Disinfection Pathogen Log Removal/Inactivation Credits

Fort Frances Water Treatment Plant

Rainy River [SURFACE WATER]

Minimum Log Removal/ Inactivation Required	Cryptosporidium Oocysts	Giardia Cysts ^a	Viruses ^b
Fort Frances Water Treatment Plant	2	3	4

^a At least 0.5 log inactivation of Giardia shall be achieved by the disinfection portion of the overall water treatment process.

^b At least 2 log inactivation of viruses shall be achieved by disinfection.

Log Removal/Inactivation Credits Assigned ^c	Cryptosporidium Oocysts	Giardia Cysts	Viruses
Conventional Filtration	2	2.5	2
Chlorination [CT: Contact chamber, clearwell/reservoir and high lift pump chamber]	-	0.5	2+

^c Log removal/inactivation credit assignment is based on each treatment process being fully operational and the applicable log removal/inactivation credit assignment criteria being met.

Treatment Component	Log Removal/Inactivation Credit Assignment Criteria
Conventional Filtration	<ol style="list-style-type: none"> 1. A chemical coagulant shall be used at all times when the treatment plant is in operation; 2. Chemical dosages shall be monitored and adjusted in response to variations in raw water quality; 3. Effective backwash procedures shall be maintained including filter-to-waste or an equivalent procedure during filter ripening to ensure that effluent turbidity requirements are met at all times; 4. Filtrate turbidity shall be continuously monitored from each filter; and 5. Performance criterion for filtered water turbidity of less than or equal to 0.3 NTU in 95% of the measurements each month shall be met for each filter.
Chlorination	<ol style="list-style-type: none"> 1. Sampling and testing for free chlorine residual shall be carried out by continuous monitoring equipment in the treatment process at or near a location where the intended contact time has just been completed in accordance with the Ministry's Procedure for Disinfection of Drinking Water in Ontario; and 2. At all times, CT provided shall be greater than or equal to the CT required to achieve the log removal credits assigned.
Primary Disinfection Notes	

January 20, 2021

Report To: Mayor and Council

From: Travis Rob, Manager of Operations and Facilities

RE: Letter dated December 9, 2020 RE Water Bill

At the December 14, 2020 meeting of Council an email from Ms. Toninato was referred to the Operations and Facilities Executive Committee regarding a large water bill received as a result of a running toilet at 271 Scott Street.

Attached is a report and background data from Mr. Craig Miller, P.Eng, Environmental Superintendent outlining the particulars of the request.

Per the Water System Management By-Law Number 16/06 section 2.15 Water Rate – ICI – Responsibility; "... the owner shall be liable to the Town for the payment of all rates in respect of water supplied to such building". Further section 5.6 Pipes – fixtures maintained – prevention of leaks; "All persons supplied with water by the Town shall keep private services pipes, valves, fixtures, taps and other appurtenances on their property or premises in good repair and free from leaks."

Given the provided information, it is the recommendation of the Operations and Facilities Executive Committee that no consideration be given to adjust the water and sewer bill for the September/October billing period as a result of the leaking toilet.

Respectfully Submitted



Travis Rob, P.Eng

Council approval of this report will agree with the recommendation of the Operations and Facilities Executive Committee that no consideration be given to adjust the water and sewer bill for the September/October billing period as a result of the leaking toilet.

Manager of Operations and Facilities

December 17, 2020

Report To: Travis Rob, P.Eng., Manager of Operations & Facilities

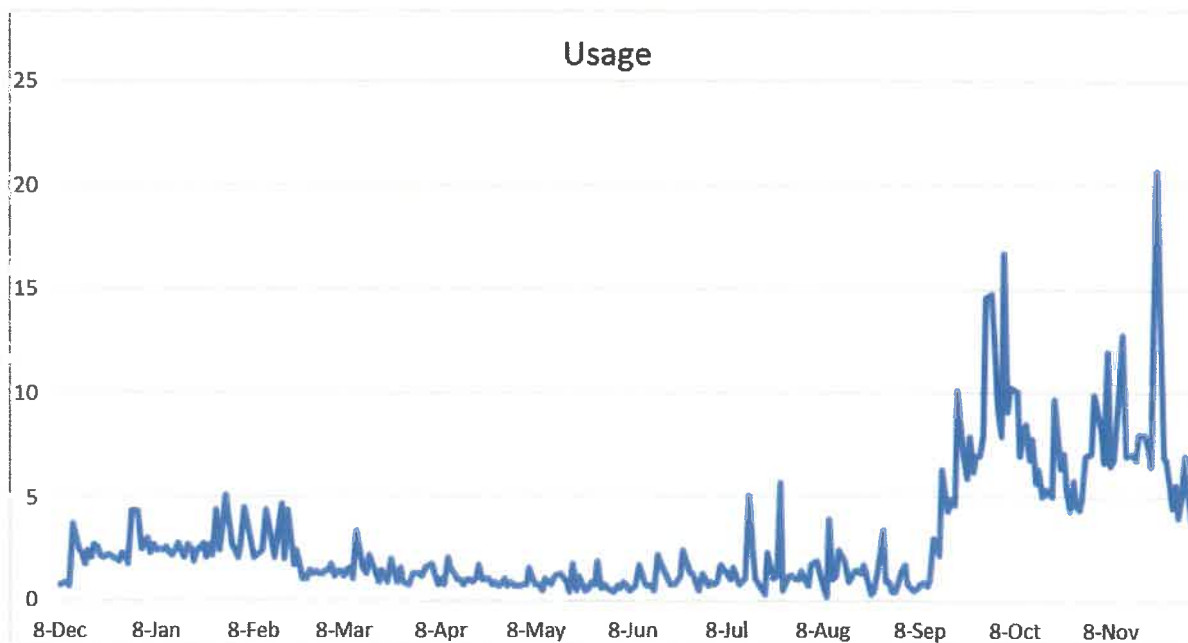
From: Craig Miller, P.Eng., Environmental Superintendent

SUBJECT: 271 Scott Street – Water & Sewer Bill Dispute

On December 9, 2020, the Town received an email from Ms. Desserre transmitting a letter from Ms. Marge Toninato, the former owner of 271 Scott Street.

Ms. Toninato had been in contact with myself and Ms. Wendy Kellar with respect to her water bill issued in November for the September / October billing period. For previous periods, Ms. Toninato was billed approximately \$250, on average. However, for this one billing period, Ms. Toninato received a bill of \$1250.33.

Upon reviewing the meter history of this account, it was quickly apparent that on or about September 15, 2020, the water usage for this service dramatically increased. Upon further inspection, I was advised by Ms. Desserre that they had found a fixture not working properly causing the excess water usage. Below is a chart of the daily water usage for the past year.



Ms. Toninato told me that prior to the pandemic, she regularly visited the property. However, with the border closed, she was unable to check in on the property. I do not know if she had anyone else checking on the property, in her absence.

It is my recommendation that the Water and Sewer bill remain as issued. The water was used. It is a property owner's responsibility to ensure their property is regularly maintained in good working order.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Craig Miller', with a stylized, flowing script.

Craig Miller, P.Eng.
Environmental Superintendent

Attached:

- Email from Ms. Desserre
- Letter from Ms. Toninato
- Billing history of 271 Scott Street

From: [Marilyn Desserre](#)
To: [Town](#)
Cc: [Marge Toninato](#); [Marilyn Desserre](#); [Craig Miller](#)
Subject: [External] Letter to Mayor and Members of Council - Request for Water Bill Adjustment due to Extenuating Circumstances - 271 Scott Street
Date: Wednesday, December 9, 2020 8:55:49 AM
Attachments: [Prime Cuts request for Water Bill Adjustment.docx](#)

[EXTERNAL] Don't click links or attachments unless you recognize the sender and know the content is safe. You can forward suspicious messages to support@fortfrances.ca.

Dear Mayor and Members of Council;

Please consider the attached letter of request for addition to your next agenda.

Thank you for your consideration,

Sincerely,

Marilyn Desserre (on behalf of)
Marjorie Toninato

December 8, 2020

Mayor and Members of Council
Town of Fort Frances
320 Portage Avenue
Fort Frances, Ontario

Re: Request for water bill adjustment due to extenuating circumstances

Dear Sirs/Mmes;

After 35 years of running my hair dressing Business (Prime Cuts Inc.) on Scott Street in Fort Frances, I am having to dissolve my company and dispose of the associated property due primarily to my deteriorating health.

The current pandemic has been hard on so many, and I was fortunate that my business was able to stay open for a good portion of the last 10 months, but I was unable to come to Canada during this time because of the Government imposed restrictions and quarantine requirements, non-essential business designation, and my ongoing health care requirements due to my terminal illness.

Throughout the life of my business, I have paid my bills as I have received them. While the International border has been closed, getting mail from Canada was difficult for me and I did not receive utility / service bills consistently. As a result, I was not always aware there were bills outstanding, nor was I aware if/when there was an issue with any of these bills or services. Such is the case with my most recent water bill which almost 5 times higher than normal (\$1250.33), apparently due to a faulty toilet valve that was passing. I was not made aware of this problem until I called to settle my final bill for the property sale.

I spoke with Environmental Superintendant Craig Miller who looked into the matter, dispatched a crew member, and determined the meter reading was accurate. It was at this time the faulty toilet valve was diagnosed, and though I realize I am fully responsible for the repairs and resulting excessive use of water, I am asking that the Town of Fort Frances recognize my forced absence from the property, and resulting inability to diagnose and repair the problem in a timely manner. I am also asking that they consider a one-time reduction in the resulting usage fees in recognition of my extenuating circumstance and years of business in your city.

I appreciate the great service I have received from your Corporation over the past 35 years, and thank you in advance for your consideration in this matter. I would be happy to answer any questions you may have and look forward to hearing from you regarding this matter.

Sincerely,

Marjorie Toninato
Prime Cuts
271 Scott Street
Fort Frances, Ontario
1-218-286-5890

From 2/29/2020 to 12/8/2020

Account 021353.00 Municipal Address 271 SCOTT ST
560102 ONTARIO LED

Document Type	Document	Trx Source	Date	Description	Trx Amount
	BF	0	0/0/0000	Balance Forward	\$0.00
Levy	LEVY	278181 UTLVY00000904	2/29/2020	Utility Levy	\$241.50 VOIDED
Levy	LEVY	281852 UTLVY00000922	2/29/2020	Utility Levy	\$248.00
Void Document	UTVD	1592 UTVD000000470	3/19/2020	Void	-\$241.50
Cash Receipt	CRREC	46090 CRREC000003593	3/30/2020	Cash Receipt	-\$241.50
Levy	LEVY	285242 UTLVY00000948	4/30/2020	Utility Levy	\$248.00
Penalty	PNLTY	82 UTPEN000000043	5/1/2020	Penalties	\$0.08
Penalty	PNLTY	84 UTPEN000000044	6/1/2020	Penalties	\$1.78
Penalty	PNLTY	86 UTPEN000000044	6/1/2020	Penalties	\$1.40
Arrears Letters	UTARL	14477 UTARL00000262	6/10/2020	Arrears Letter Printed	\$0.00
Cash Receipt	CRREC	47627 CRREC000003745	6/23/2020	Cash Receipt	-\$254.58
Levy	LEVY	286498 UTLVY00000973	6/30/2020	Utility Levy	\$248.00
Cash Receipt	CRREC	48235 CRREC000003817	7/27/2020	Cash Receipt	-\$251.18
Levy	LEVY	292012 UTLVY00001012	8/31/2020	Utility Levy	\$527.72
Adjustment	CRADJ	2952 CRADJ000000872	8/31/2020	Adjustments	-\$26.72
Adjustment	CRADJ	2952 CRADJ000000872	8/31/2020	Adjustments	-\$26.56
Cash Receipt	CRREC	49277 CRREC000003907	9/3/2020	Cash Receipt	-\$254.32
Penalty	PNLTY	93 UTPEN000000049	10/1/2020	Penalties	\$0.28
Penalty	PNLTY	94 UTPEN000000049	10/1/2020	Penalties	\$3.14
Arrears Letters	UTARL	15445 UTARL00000271	10/5/2020	Arrears Letter Printed	\$0.00
Cash Receipt	CRREC	50297 CRREC000003977	10/7/2020	Cash Receipt	-\$273.40
Levy	LEVY	295506 UTLVY00001080	10/31/2020	Utility Levy	\$1,250.33
Levy	LEVY	295704 UTLVY00001108	11/30/2020	Utility Levy	\$246.41
Penalty	PNLTY	97 UTPEN000000051	12/1/2020	Penalties	\$5.63
Penalty	PNLTY	98 UTPEN000000051	12/1/2020	Penalties	\$9.08
Adjustment	CRADJ	2945 CRADJ000000868	12/1/2020	Adjustments	-\$1.64
Adjustment	CRADJ	2945 CRADJ000000868	12/1/2020	Adjustments	-\$1.40
Arrears Letters	UTARL	16018 UTARL00000276	12/2/2020	Arrears Letter Printed	\$0.00

*** END OF REPORT ***

Report Total: \$1,462.55

January 6, 2021

Report To: Operations & Facilities Executive Committee Members

From: Travis Rob, Manager Operations & Facilities

RE: First Draft of 2021 Operating Budget for the Operations & Facilities Division

A meeting is scheduled for Wednesday January 20, 2021 to review Draft One of the Operations & Facilities Division Operating Budget for 2021, Water Fund, and Sewer Fund. In order to ensure that the Operations & Facilities Executive Committee has a full understanding of how the proposed budget was developed it is pertinent that the enclosed documentation is reviewed and fully understood by each member of the committee.

Some Major Highlights are as follows:

- 0% increase in diesel and gasoline costs with reductions in some areas for better pricing obtained through LAS Group Purchasing
- 0% change in natural gas costs.
- 1.9% increase in hydro costs, where warranted for O&F accounts.
- 0.6% increase in user fees and charges are reflected in the document at this time.
- 2.7% increase in water & sewer costs in accordance with the Water and Sewer Financial Plan and approved rates.
- 0% Increase in Recycling Contracted Works for Asselin's handling of the bins at the compactors, \$45,868 increase to Emterra recycle processing and transportation collection contract costs.
- \$8893 increase in streetlight electrical – the three-year average plus 1.9%
- proposed staff adjustments are as follows;
 - Addition of cleaning staff at Public Works instead of utilizing contract cleaners effective January 1, 2021.
- Substantial changes in the Airport operations to offset impacts of COVID-19 expected in 2021.

- All landing fees, passenger fees, terminal fees are based on the assumption of 1 Bearskin flight per day, 3 days per week, transporting 1 passenger.
- Substantial decrease in fuel sales anticipated at the Airport with related decrease in fuel purchased for re-sale.
- Increase in bridges contracted works for the required 2021 structural assessment.
- Decrease in training costs across the O&F division, other than water and sewer, reflecting lack of training related travel due to COVID-19.
- Addition of funds to Storm Water Management – Urban for a 2021 zoom camera inspection program – pending Asset Management Grant receipt.
- Additional funds in Software for Road Condition Assessment app – pending Asset Management Grant receipt.
- Costs curbed throughout the budget to account for increased expenses due to operating under COVID-19 restrictions.

The remainder of this report explains how the budget documentation should be used.

- **The Operations & Facilities Division - 2021 Operating Budget is broken down into three (3) areas;**
 - 1) Public Works – Roads, Sidewalks, Engineering, Streetlights, Waste Management, Vehicle/Equipment Maintenance, Water and Sewer
 - 2) Parks & Cemeteries – self explanatory
 - 3) Airport- self explanatory

In Appendix “A” there is an operating budget reconciliation spreadsheet outlining the major variances in the budgeted amount from 2020 to 2021 for each sub-section in each of the three (3) areas. Also outlined there are explanatory notes highlighting the major factors contributing to the variances. In order to fully appreciate how the 2021 budgeted amounts have been determined, please review the Operations & Facilities Division budget document outlined in Appendix “B”. These spreadsheets include explanatory notes as well as both the sewer and water operating budget amounts.

- **Sewer & Water Funds - 2021 Operating Budgets**

Please find the following pertinent information in Appendix "C":

- 1- Reconciliation spreadsheet of the Sewer General Fund for the operating budget.
- 2- Reconciliation spreadsheet of the Water General Fund for the operating budget.

- **Operations & Facilities Division 2021 Capital Budget**

Again for 2021, Administration will present a complete capital budget that has already been prioritized and ranked. This is scheduled to be presented to Council at the February 1, 2021 Budget Meeting.

Summary

Hopefully the information attached in this document will aid you in understanding the Operations & Facilities Division Budget and the Sewer and Water Funds. If you have any questions prior to the scheduled meeting, please feel free to contact me. This report has been prepared for the Operations & Facilities Executive Committee to better understand how the 2021 budget was assembled.



Travis Rob, P.Eng.
Manager of Operations & Facilities

c.c. - Dawn Galusha, Treasurer
Doug Brown, CAO

2020Dec 2021 Budget Summary Report.doc

O& F Division- 2021 Draft Operating Budget Reconciliation

		2017 Budget	2017 Actuals 31-Dec-17	2018 Budget	2018 Actuals 31-Dec-18	2019 Budget	2019 Actuals 31-Dec-19	2020 Budget	2020 Actuals 31-Oct-20	2021 Budget Draft #1	Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 as of December 15, 2020 Remarks
Public Works													
Administration	Revenue	(\$619,685)	(\$628,033)	(\$651,617)	(\$991,458)	(\$748,312)	(\$729,931)	(\$704,177)	(\$446,778)	(\$731,677)	(\$783,141)	(\$27,500)	1 time AMP Grant pending to offset Zoom Camera inspection and Road Assessment
Administration	Expenditure	\$400,321	\$309,274	\$505,080	\$491,666	\$496,315	\$602,437	\$547,131	\$385,377	\$513,103	\$467,792	(\$34,028)	Increase in Computer maintenance - Road Assessment App, reallocation of cell phones to IT, reduction in training due to COVID
Building & Grounds		\$121,811	\$124,631	\$122,628	\$118,003	\$132,757	\$107,452	\$133,448	\$68,099	\$143,795	\$116,695	\$10,347	Change in cleaning and increase allocation of tradesperson labour
Vehicles		\$230,462	\$32,413	\$212,801	\$133,634	\$222,479	\$171,181	\$211,175	\$153,378	\$209,019	\$112,409	(\$2,156)	
Equipment		\$244,816	\$13,722	\$226,076	\$156,286	\$231,359	\$152,048	\$216,926	\$146,874	\$194,269	\$107,352	(\$22,657)	Reduction in repairs and Maintenance Costs with a number of new equipment
Small Equipment		\$19,325	\$12,653	\$19,304	\$15,932	\$19,279	\$10,747	\$17,339	\$9,623	\$13,334	\$13,111	(\$4,005)	
S/T		\$397,051	(\$135,341)	\$434,271	(\$75,936)	\$353,877	\$313,933	\$421,842	\$316,572	\$341,842	\$34,219	(\$80,000)	
Other Public Works	Private Work Charges	\$47,060	\$20,665	\$46,921	\$16,860	\$28,504	\$7,768	\$23,518	\$6,166	\$21,355	\$15,098	(\$2,163)	Reduction in expense closer to 3 year average
	Private Crossing Charges	\$16,678	\$38,146	\$21,171	\$66,996	\$32,654	\$57,661	\$33,002	\$29,206	\$33,124	\$54,268	\$122	
	Engineering Services	\$33,795	\$39,010	\$35,339	\$31,742	\$34,157	\$35,475	\$34,847	\$29,797	\$38,720	\$35,409	\$3,873	
S/T		\$97,533	\$97,821	\$103,431	\$115,598	\$95,315	\$100,904	\$91,367	\$65,169	\$93,199	\$104,774	\$1,832	
Total PW		\$494,584	-\$37,520	\$537,702	\$39,662	\$449,192	\$414,837	\$513,209	\$381,741	\$435,041	\$138,993	(\$78,168)	
Roads													
	Roads Administration	\$71,566	\$74,994	\$77,787	\$63,475	\$79,872	\$65,970	\$80,260	\$46,780	\$79,209	\$68,146	(\$1,051)	
	Storm Water Management- Urban	\$118,301	\$51,669	\$123,510	\$98,068	\$140,828	\$129,782	\$124,391	\$62,349	\$171,298	\$93,173	\$46,907	Grant program pending for large zoom camera inspection program in 2021
	Storm Water Management- Rural	\$78,793	\$47,757	\$72,819	\$39,309	\$69,377	\$58,466	\$68,673	\$48,803	\$69,120	\$48,511	\$447	
	Roadside Maintenance	\$104,432	\$194,407	\$122,737	\$130,367	\$128,866	\$101,644	\$127,840	\$65,000	\$124,475	\$142,139	(\$3,365)	No FFPC Tree Trimming in 2021
	Hardtop Maintenance	\$270,824	\$279,827	\$284,793	\$387,724	\$315,578	\$298,136	\$318,086	\$276,510	\$318,911	\$321,896	\$825	
	Loose top Maintenance	\$77,669	\$101,169	\$83,000	\$142,713	\$99,890	\$92,478	\$102,595	\$66,576	\$104,364	\$112,120	\$1,769	Increase in dust suppression costs
	Sanding/Salting	\$88,663	\$98,100	\$88,922	\$104,446	\$86,365	\$100,982	\$83,757	\$50,899	\$83,908	\$101,176	\$151	
	Snow Plowing	\$147,133	\$142,498	\$148,151	\$106,348	\$150,978	\$165,045	\$153,530	\$63,589	\$154,130	\$137,964	\$600	
	Snow Removal	\$288,663	\$215,003	\$285,283	\$210,929	\$290,564	\$282,939	\$293,031	\$281,283	\$293,984	\$236,290	\$953	
	Traffic Operation	\$128,938	\$104,192	\$121,612	\$112,886	\$128,513	\$85,578	\$125,077	\$97,162	\$126,133	\$100,885	\$1,056	
	Bridges & Culverts	\$15,917	\$8,141	\$4,091	\$0	\$16,184	\$4,477	\$4,158	\$0	\$10,127	\$4,206	\$5,969	Bridge Inspection required in 2021
S/T		\$1,390,900	\$1,317,758	\$1,412,705	\$1,396,266	\$1,507,015	\$1,385,496	\$1,481,398	\$1,058,950	\$1,535,659	\$1,366,507	\$54,261	
Parking Lots													
	Winter Control	\$13,539	\$4,945	\$13,598	\$937	\$13,575	\$7,194	\$13,701	\$3,419	\$7,703	\$4,359	(\$5,998)	Reallocation of winter control materials
	Summer Control	\$3,455	\$1,773	\$3,444	\$0	\$3,292	\$3,196	\$3,294	\$14,091	\$6,240	\$1,656	\$2,946	
S/T		\$16,994	\$6,718	\$17,042	\$937	\$16,867	\$10,390	\$16,995	\$17,510	\$13,943	\$6,015	(\$3,052)	
Sidewalks													
	Administration	\$5,131	\$5,272	\$5,737	\$6,259	\$6,025	\$6,294	\$6,001	\$5,160	\$6,456	\$5,942	\$455	
	Winter control	\$48,544	\$47,368	\$49,745	\$72,924	\$87,414	\$104,970	\$88,133	\$54,397	\$88,604	\$75,087	\$471	
	Summer Control	\$47,996	\$12,629	\$47,852	\$39,603	\$49,684	\$54,377	\$49,828	\$43,371	\$50,019	\$35,536	\$191	
S/T		\$101,672	\$65,269	\$103,334	\$118,786	\$143,123	\$165,641	\$143,962	\$102,928	\$145,080	\$116,565	\$1,118	
Total Roads		\$1,509,565	\$1,389,745	\$1,533,081	\$1,515,989	\$1,667,005	\$1,561,528	\$1,642,355	\$1,179,388	\$1,694,681	\$1,489,087	\$52,326	
Stores	Operations	\$93,641	\$90,230	\$93,300	\$85,691	\$96,805	\$107,048	\$106,200	\$68,174	\$102,490	\$94,323	(\$3,710)	
Road lighting	Traffic signals	\$8,735	\$8,387	\$9,053	\$13,607	\$11,135	\$10,610	\$10,867	\$6,777	\$10,867	\$10,868	\$0	

		2017 Budget	2017 Actuals 31-Dec-17	2018 Budget	2018 Actuals 31-Dec-18	2019 Budget	2019 Actuals 31-Dec-19	2020 Budget	2020 Actuals 31-Oct-20	2021 Budget Draft #1	Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 as of December 15, 2020
		Remarks											
Total	Streetlights	\$75,496	\$123,669	\$103,197	\$99,707	\$109,710	\$126,101	\$116,672	\$41,845	\$125,565	\$116,493	\$8,893	Increase in power cost to 3 year average + 2%
		\$2,182,021	\$1,574,511	\$2,276,333	\$1,754,657	\$2,333,847	\$2,220,125	\$2,389,303	\$1,677,924	\$2,368,645	\$1,849,764	(\$20,658)	
Airport													
S/T	Revenue	(\$547,239)	(\$579,164)	(\$535,704)	(\$576,329)	(\$556,048)	(\$554,881)	(\$534,564)	(\$245,070)	(\$349,417)	(\$570,125)	\$185,147	Reduction in Passenger Fees, landing fees & fuel sales due to less flights in COVID
	Administration	\$518,251	\$518,278	\$487,177	\$566,469	\$551,922	\$493,121	\$521,762	\$300,851	\$419,453	\$525,956	(\$102,309)	Reduction in fuel purchased for resale and training
	Building Maintenance	\$46,625	\$40,929	\$47,135	\$38,951	\$45,856	\$48,905	\$44,079	\$26,311	\$37,203	\$42,928	(\$6,876)	Less travelers, less use, less maintenance, less cost
	Ground Maintenance	\$63,704	\$39,032	\$68,292	\$97,712	\$59,323	\$85,622	\$63,327	\$25,046	\$29,739	\$74,122	(\$33,588)	No Line painting, Asphalt repairs, Crack Sealing in 2021 due to COVID Impacts to budget
	Vehicles	\$108	\$120	\$120	\$120	\$769	\$1,137	\$943	\$801	\$1,048	\$459	\$105	
		\$81,449	\$19,195	\$67,020	\$126,922	\$101,822	\$73,904	\$95,547	\$107,939	\$138,026	\$73,341	\$42,479	
Waste Management System													
S/T	Revenue Blue Box/Bag Tags	(\$361,042)	(\$364,859)	(\$389,368)	(\$390,978)	(\$384,012)	(\$394,806)	(\$384,212)	(\$267,829)	(\$384,212)	(\$383,548)	\$0	
	Collection Expenditures	\$152,666	\$154,337	\$153,124	\$177,103	\$153,581	\$187,839	\$213,191	\$157,299	\$213,937	\$173,093	\$746	
	Recycling Expenditures	\$213,650	\$238,300	\$228,976	\$257,642	\$230,767	\$275,393	\$243,220	\$126,954	\$289,466	\$257,112	\$46,246	New processing and transportation contract 2020
	Landfill Site Revenue	(\$391,084)	(\$410,288)	(\$396,950)	(\$434,754)	(\$407,271)	(\$496,323)	(\$414,194)	(\$356,457)	(\$440,000)	(\$447,122)	(\$25,806)	
	Landfill Expenditures	\$385,811	\$369,426	\$404,218	\$263,502	\$406,935	\$427,779	\$341,995	\$177,826	\$320,810	\$353,569	(\$21,185)	
		\$1	(\$13,083)	\$0	(\$127,485)	\$0	(\$117)	\$0	(\$162,207)	\$0	(\$46,895)	\$0	2014 to 2021 no tax revenue to operate the waste management system
Fort Frances Cemetery													
S/T	Revenue	(\$500)	(\$775)	(\$723)	(\$1,246)	(\$723)	(\$1,025)	(\$723)	(\$151)	(\$723)	(\$1,015)	\$0	
	Ground Maintenance	\$22,642	\$39,174	\$40,035	\$43,103	\$43,205	\$30,497	\$42,018	\$27,568	\$41,895	\$37,592	(\$123)	
	Building Maintenance	\$17,884	\$14,406	\$17,354	\$20,872	\$21,114	\$26,772	\$20,194	\$14,394	\$22,235	\$20,683	\$2,041	
	Interments	\$718	\$601	\$738	\$852	\$1,247	\$1,093	\$1,261	\$1,431	\$1,409	\$849	\$148	
	Plots Planting Care	\$36,348	\$64,754	\$74,944	\$31,051	\$75,632	\$29,902	\$80,022	\$18,192	\$80,246	\$41,902	\$224	
	Monuments	\$1,487	\$0	\$1,516	\$8,422	\$1,537	\$2,556	\$1,565	\$0	\$1,581	\$3,659	\$16	
		\$78,579	\$118,160	\$133,864	\$103,054	\$142,012	\$89,796	\$144,337	\$61,434	\$146,642	\$103,670	\$2,305	
Riverview Cemetery													
S/T	Revenue	(\$5,600)	(\$4,991)	(\$5,800)	(\$6,909)	(\$6,000)	(\$4,239)	(\$6,000)	(\$4,394)	(\$5,000)	(\$5,380)	\$1,000	
	Ground Maintenance	\$59,130	\$52,619	\$55,896	\$41,157	\$56,837	\$43,801	\$59,983	\$40,739	\$59,836	\$45,859	(\$147)	
	Building Maintenance	\$8,374	\$6,031	\$9,493	\$6,685	\$13,719	\$10,409	\$13,509	\$5,985	\$13,648	\$7,708	\$139	
	Interments	\$15,693	\$8,703	\$8,720	\$14,475	\$10,006	\$16,695	\$10,169	\$4,276	\$10,269	\$13,291	\$100	
	Plots Planting Care	\$99,381	\$112,204	\$105,137	\$87,106	\$105,280	\$95,434	\$115,054	\$36,915	\$115,802	\$98,248	\$748	
	Monuments	\$9,658	\$6,999	\$10,318	\$7,449	\$9,997	\$3,283	\$10,194	\$8,162	\$10,313	\$5,910	\$119	
		\$186,635	\$181,564	\$183,764	\$149,964	\$189,839	\$165,382	\$202,909	\$91,683	\$204,869	\$165,637	\$1,960	
Park & Cemeteries													
General	Revenue	(\$73,615)	(\$59,449)	(\$57,163)	(\$67,931)	(\$61,163)	(\$72,970)	(\$61,515)	(\$17,271)	(\$59,215)	(\$66,784)	\$2,300	More Niche sales with 3 new columbaria, less internments due to COVID Restrictions
	Administration	\$165,713	\$149,131	\$169,954	\$218,698	\$167,644	\$153,167	\$175,598	\$91,436	\$178,259	\$173,665	\$2,661	
	Vehicles	\$22,280	\$12,099	\$22,253	\$17,632	\$22,784	\$24,347	\$23,804	\$8,698	\$23,872	\$18,026	\$68	
	Equipment	\$30,916	\$12,849	\$30,741	\$34,505	\$31,636	\$41,091	\$32,031	\$18,987	\$32,296	\$29,482	\$265	
	Small Equipment	\$18,171	\$11,834	\$18,095	\$7,882	\$18,767	\$14,639	\$13,842	\$4,887	\$14,058	\$11,452	\$216	
		\$163,466	\$126,464	\$183,880	\$210,786	\$179,668	\$160,274	\$183,760	\$106,736	\$189,270	\$165,841	\$5,510	
Point Park													
S/T	Revenue	(\$10,077)	(\$27,017)	(\$15,000)	(\$20,209)	(\$20,000)	(\$21,049)	(\$21,238)	(\$4,013)	(\$5,000)	(\$22,758)	\$16,238	Loss in revenue due to less travel with COVID
	Expenditure	\$40,186	\$30,048	\$34,531	\$60,532	\$44,084	\$55,859	\$44,475	\$31,410	\$41,096	\$48,813	(\$3,379)	
		\$30,110	\$3,031	\$19,531	\$40,323	\$24,084	\$34,811	\$23,237	\$27,396	\$36,096	\$26,055	\$12,859	

	2017 Budget	2017 Actuals 31-Dec-17	2018 Budget	2018 Actuals 31-Dec-18	2019 Budget	2019 Actuals 31-Dec-19	2020 Budget	2020 Actuals 31-Oct-20	2021 Budget Draft #1	Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 as of December 15, 2020 Remarks
Parks General - Outdoor Facilities												
Administration	\$266,840	\$284,296	\$264,557	\$258,106	\$269,707	\$299,787	\$254,739	\$224,640	\$272,700	\$280,730	\$17,961	Increase in labour allocation and contracted works for Large Sorting Gap dock replacement in 2021
Lions Millennium Park	\$9,634	\$9,701	\$12,463	\$5,123	\$12,995	\$3,745	\$12,532	\$1,987	\$12,621	\$6,190	\$89	
Rainy Lake Square			\$14,039	\$7,770	\$13,555	\$4,144	\$13,758	\$3,329	\$10,956	\$5,957	(\$2,802)	
	\$276,474	\$293,998	\$291,059	\$270,999	\$296,257	\$307,675	\$281,029	\$229,955	\$296,277	\$290,891	\$15,248	
Entire Public Works Area	\$2,182,022	\$1,561,428	\$2,276,333	\$1,627,171	\$2,333,848	\$2,220,007	\$2,389,303	\$1,515,717	\$2,368,645	\$1,802,869	(\$20,658)	-0.89%
Parks & Cemeteries	\$735,263	\$723,217	\$812,098	\$775,125	\$831,860	\$757,938	\$835,272	\$517,205	\$873,153	\$752,093	\$37,881	4.55%
Airport Facility	\$81,449	\$19,195	\$67,020	\$126,922	\$101,822	\$73,904	\$95,547	\$107,939	\$138,026	\$73,341	\$42,479	41.72%
Net Operating Budget	\$2,998,735	\$2,303,840	\$3,155,451	\$2,529,219	\$3,267,530	\$3,051,849	\$3,320,122	\$2,140,861	\$3,379,824	\$2,628,303	\$59,702	1.83%

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Public Works												
	Operational Revenue includes GST												
10-060-0614-0330-40578	Lot Grade Setting	(\$2,500)	(\$2,706)	(\$2,500)	(\$1,690)	(\$2,000)	(\$2,073)	(\$2,000)	(\$1,935)	(\$2,000)	(\$2,156)	\$0	
10-060-0614-0330-40582	Sundry Revenue		(\$1,402)		(\$255)		(\$2,025)	(\$1,000)	\$0	(\$1,000)	(\$1,227)	\$0	
10-060-0614-0330-40589	Expense Recovery	(\$400)	(\$401)	(\$400)	(\$29)	(\$400)	(\$71)	(\$400)	\$0	(\$400)	(\$167)	\$0	
10-060-0614-0330-40595	Private Work Charges	(\$17,500)	(\$26,252)	(\$29,713)	(\$8,253)	(\$26,252)	(\$10,407)	(\$25,000)	(\$2,364)	(\$14,500)	(\$14,970)	\$10,500	A lot of one time activities- flusher truck or thawing machine to Rainy River or CFN or Atikokan - 3 year average in 2021
10-060-0614-0330-40596	Private Crossing Charges	(\$10,000)	(\$26,754)	(\$10,000)	(\$57,511)	(\$20,000)	(\$44,743)	(\$25,000)	(\$11,964)	(\$15,000)	(\$43,003)	\$10,000	Less Crossings with the completion of Huffman
	s/t	(\$30,400.00)	(\$57,514.60)	(\$42,613.00)	(\$67,737.67)	(\$48,652.00)	(\$59,318.35)	(\$53,400.00)	(\$16,262.95)	(\$32,900.00)	(\$61,524)	\$20,500	
	Operational Revenue GST Exempt												
10-060-0614-0430-40422	MNDM	\$0	\$0		(\$1,680)						(\$840)	\$0	
10-060-0614-0430-40467	NOHF Grant			(\$14,537)	(\$31,500)	(\$31,500)	(\$31,500)				(\$31,500)	\$0	
10-060-0614-0490-40400	Federal Grant					(\$25,400)	(\$11,760)			(\$50,000)	(\$11,760)	(\$50,000)	2021 FCM AMP Grant - Zoom Camera
10-060-0614-0430-40589	Expense Recoveries		(\$1,059)		(\$1,329)		(\$2,423)	(\$1,000)		(\$1,000)	(\$1,604)	\$0	
10-060-0614-0430-40595	Private Work Charges (FFPC, OPP & Library)	(\$7,004)	(\$4,893)		(\$1,753)		(\$1,476)	(\$1,000)	(\$1,627)	(\$1,000)	(\$2,708)	\$0	Managing GIS for FFPC (Est)
10-060-0614-0430-40952	Contribution from Reserves						\$0				\$0	\$0	
10-060-0614-0430-40761	Owned Equipment Rentals	(\$308,537)	(\$313,779)	(\$361,093)	(\$548,974)	(\$414,304)	(\$299,856)	(\$416,518)	(\$190,112)	(\$416,518)	(\$387,537)	\$0	Total vehicle/equipment expense distributed throughout corporation - water, sewer, roads, interdepartmental
10-060-0614-0500-40775	Owned Vehicle Rentals	(\$252,440)	(\$222,546)	(\$212,070)	(\$332,175)	(\$207,152)	(\$295,867)	(\$208,259)	(\$237,132)	(\$208,259)	(\$283,529)	\$0	
10-060-0614-0530-40595	Private Work Charges HST Exemption		(\$6,670)		(\$193)		(\$2,749)	(\$1,000)	\$0	(\$1,000)	(\$3,204)	\$0	
10-060-0620-0430-40575	Sales From Stores		(\$2,571)	(\$2,304)	(\$5,040)	(\$2,304)	(\$5,981)	(\$4,000)	(\$1,644)	(\$2,000)	(\$4,531)	\$2,000	Far less sales due to being closed to public during COVID
10-060-0620-0430-40575	Sales From Stores (Water and Sewer Fund)	(\$21,304)	(\$19,000)	(\$19,000)	-	(\$19,000)	(\$19,000)	(\$19,000)	\$0	(\$19,000)	(\$19,000)	\$0	Expenditure to offset water/sewer account (\$19,000)
10-060-0620-0530-40575	Sales from Stores - POS Rebate				(\$1,076)				\$0		(\$1,076)	\$0	
	Total revenue	(\$619,685.36)	(\$628,033.40)	(\$651,617.25)	(\$991,457.65)	(\$748,312.00)	(\$729,931.42)	(\$704,177.00)	(\$446,777.95)	(\$731,677.00)	(\$783,141)	(\$27,500)	
	PW Departmental Administration	(\$58,708.36)	(\$91,708.06)	(\$78,454.25)	(\$110,308.08)	(\$126,856.00)	(\$134,208.30)	(\$79,400.00)	(\$19,533.72)	(\$106,900.00)	(\$112,075)	(\$27,500.00)	
	Expense												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0614-1101-60013	Overtime & Lieu Time	\$0	(\$7,615)	\$0	\$1,010	\$0	\$12,726	\$0	(\$7,732)	\$0	\$2,040	\$0	
	Paid Leave												
	Vac, Floaters, Stats, Holiday/Vac Pay												
10-060-0614-1101-60010	Salaries/Wages	\$213,091	\$210,560	\$247,235	\$287,241	\$223,309	\$381,844	\$295,327	\$250,323	\$293,300	\$293,215	(\$2,027)	50% Facilities Superintendent Wages plus Balance of PW
	Disability STD/LTD												

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0614-1101-60055	WSIB	\$11,102	(\$7,338)	\$12,044	\$7,111	\$11,609	\$9,734	\$13,742	\$5,746	\$9,816	\$3,169	(\$3,926)	
10-060-0614-1101-60025	Canada Pension Plan	\$16,910	\$8,603	\$9,192	\$9,239	\$17,965	\$12,415	\$21,432	\$11,451	\$22,322	\$10,086	\$890	
10-060-0614-1101-60030	Employment Insurance	\$7,168	\$3,699	\$4,849	\$4,089	\$6,725	\$5,307	\$7,155	\$4,497	\$7,191	\$4,365	\$36	
	Dental, Vision & Extend Health												
10-060-0614-1101-60035	OMERS	\$34,851	\$19,662	\$33,667	\$20,150	\$34,018	\$29,369	\$45,204	\$23,425	\$42,494	\$23,061	(\$2,710)	
	Life Insurance												
10-060-0614-1101-60040	Employer Health Tax	\$7,700	\$5,754	\$5,173	\$4,481	\$10,787	\$5,986	\$11,788	\$4,843	\$12,502	\$5,407	\$714	
10-060-0614-1101-60020	Summer Staff & Part Time staff	\$3,725	\$7,961	\$13,514	\$41,167	\$4,332	\$22,594	\$4,170	\$1	\$4,348	\$23,907	\$178	
10-060-0614-1101-60050	Employee Benefits	\$42,476	(\$6,766)	\$31,091	\$16,431	\$56,365	\$26,143	\$63,968	\$19,828	\$61,307	\$11,936	(\$2,661)	
	Sick Leave												
	Early Retirement Payout												
10-060-0614-1101-71150	Sick Slips	\$200	\$126	\$200	\$25	\$100	\$50	\$100	\$45	\$100	\$67	\$0	
	Staff Adjustments			\$82,988	\$0	\$64,615	\$0	\$11,924	\$0	\$0	\$0	(\$11,924)	
10-160-0614-1101-71540	Equipment Rentals - Owned		\$13		\$4,222		\$2,002		\$4,488		\$2,079	\$0	
10-060-0614-1200-71251	Telephone & Communication	\$8,920	\$10,487	\$8,920	\$9,866	\$8,920	\$8,989	\$8,700	\$3,223	\$3,300	\$9,781	(\$5,400)	1 fax line and telephone system - 2021 Reallocation of Cell Phones to IT
10-060-0614-1200-71252	Postage, Freight & Courier Services	\$250	\$93	\$250	\$71	\$100	\$122		\$36	\$0	\$95	\$0	
10-060-0614-1200-71253	Legal	\$3,500	\$21,775	\$3,500	\$9,629	\$3,500	\$10,828	\$3,500	\$11,975	\$3,500	\$14,077	\$0	
10-060-0614-1200-71260	Memberships & Subscriptions	\$850	\$674	\$850	\$1,812	\$850	\$1,033	\$2,000	\$688	\$2,000	\$1,173	\$0	Memberships includes NSPWA, PEO(3), TOR, TMB, SCI, Health & Safety Organizations , CNAM, MEA
10-060-0614-1400-71410	Office Supplies	\$5,000	\$6,602	\$5,000	\$4,875	\$5,000	\$7,553	\$5,000	\$1,559	\$4,000	\$6,344	(\$1,000)	Paper, pens, pencils, file folders, diaries, etc.
10-060-0614-1400-71480	Protective Clothing/Footwear	\$14,000	\$14,267	\$14,000	\$17,550	\$14,000	\$17,067	\$14,000	\$7,492	\$14,000	\$16,295	\$0	Safety boots, traffic jackets, coveralls
10-060-0614-1500-71502	Computer Maintenance (H&S)	\$6,672	\$7,393	\$3,700	\$3,744	\$10,214	\$6,915	\$10,214	\$7,926	\$12,486	\$6,017	\$2,272	TA software from Public Sector Digest (3953.52) - OGRA Weather (\$3100.80) - Fleet GPS (\$3362.94 for 10 pieces) + For 2021 Road Assessment App (\$2067.76 offset by grant of \$1654.21)
10-060-0614-1500-71523	Contracted Works	\$5,112	\$5,388	\$5,112	\$5,872	\$5,112	\$6,161	\$5,112	\$16,989	\$5,112	\$5,807	\$0	copier services agreement - relocated CN crossing leases & courier
10-060-0614-1500-71530	travel				\$40		\$0				\$20	\$0	
10-060-0614-1500-71531	Conferences & Courses	\$10,000	\$2,354	\$15,000	\$12,832	\$10,000	\$7,904	\$15,000	\$4,037	\$6,500	\$7,697	(\$8,500)	Computer training, First Aid - Working Foreman, Superintendents. AMP Coordinator & Manager - Not sure what 2021 will look like, many courses now offered online.
10-060-0614-1500-71542	Communications Equipment	\$1,295	\$1,295	\$1,295	\$1,417	\$1,295	\$1,407	\$1,295	\$1,323	\$1,323	\$1,373	\$28	Two-way radio licenses (\$1295.00) + repairs to two-way radio equipment
10-060-0614-1500-71581	Insurance Deductible	\$5,000	\$2,360	\$5,000	\$1,127	\$5,000	\$14,951	\$5,000	\$11,867	\$5,000	\$6,146	\$0	Budgeted for one property claim - does not include water or sewer claims
10-060-0614-1500-71591	Advertising & Public Notices	\$1,500	\$1,356	\$1,500	\$3,422	\$1,500	\$2,732	\$1,500	\$1,313	\$1,500	\$2,503	\$0	
10-060-0614-1500-71592	Public Relations/Promotion	\$1,000	\$571	\$1,000	\$1,133	\$1,000	\$1,007	\$1,000	\$34	\$1,000	\$904	\$0	Retirements, Recognizing of 5,10, & 15 years of service etc....
10-060-0614-1510-75350	Contribution to Capital				\$23,109		\$7,598		\$0		\$15,353	\$0	
	Transfer to Equipment Reserve												
	s/t	\$400,321.40	\$309,273.97	\$505,079.79	\$491,666.22	\$496,315.35	\$602,436.78	\$547,131.00	\$385,376.73	\$513,102.61	\$467,792	(\$34,028.39)	
		(\$160,655.60)	(\$227,051.37)	(\$68,083.21)	(\$389,483.35)	(\$125,140.65)	\$6,713.66	(\$77,646.00)	(\$41,867.50)	(\$111,674.39)	(\$203,274)	(\$34,028.39)	
	Total PW Departmental Administration	(\$219,363.96)	(\$318,759.43)	(\$146,537.46)	(\$499,791.43)	(\$251,996.65)	(\$127,494.64)	(\$157,046.00)	(\$61,401.22)	(\$218,574.39)	(\$315,349)	(\$61,528.39)	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Building & Grounds												
	Expense												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0615-1101-60015	Hourly Full Time	\$32,158	\$37,844	\$32,502	\$25,783	\$36,399	\$18,327	\$37,091	\$20,621	\$55,112	\$27,318	\$18,021	60% of labourer for shop/yard (\$33,034.) + 2.25% Operator 1 (\$1,403.) + 15% Tradesperson (\$3403.76) + Cleaner (New 2021 - \$17,433.00)
10-060-0615-1101-60010	Overtime				\$97		\$160		\$182		\$128	\$0	
10-060-0615-1101-60020	Hourly Part Time	\$0	\$10,059	\$3,614	\$6,163	\$6,553	\$1,911	\$6,678	\$0	\$6,659	\$6,044	(\$19)	20% of three (3) Student Labourers
10-060-0615-1101-60025	Employer CPP	\$1,405	\$2,096	\$1,479	\$1,444	\$1,979	\$998	\$2,066	\$1,167	\$3,076	\$1,513	\$1,010	
10-060-0615-1101-60030	Employer EI	\$598	\$964	\$613	\$647	\$776	\$400	\$761	\$470	\$1,073	\$670	\$312	
10-060-0615-1101-60035	Employer OMERS	\$2,753	\$3,086	\$2,785	\$2,552	\$3,343	\$1,805	\$3,452	\$2,124	\$5,188	\$2,481	\$1,736	
10-060-0615-1101-60040	Employer EHT	\$624	\$890	\$702	\$664	\$636	\$426	\$666	\$461	\$928	\$660	\$262	
10-060-0615-1101-60050	Employer Benefits	\$3,389	\$3,780	\$3,420	\$2,640	\$4,572	\$2,640	\$4,626	\$2,252	\$6,239	\$3,020	\$1,613	
10-060-0615-1101-60055	Employer WSIB	\$974	\$1,448	\$1,001	\$1,089	\$1,365	\$676	\$1,398	\$542	\$1,471	\$1,071	\$73	
10-060-0615-1101-71540	Equipment Rentals - Own	\$3,000	\$5,822	\$4,500	\$5,747	\$4,500	\$5,519	\$4,500	\$3,911	\$4,500	\$5,696	\$0	Equipment used to maintain yard - snow removal, based on 5 year average
10-060-0615-1400-71416	Natural Gas	\$8,000	\$8,028	\$7,000	\$7,570	\$7,300	\$7,262	\$7,154	\$4,002	\$7,154	\$7,620	\$0	2020 closer to 3 yr average - No Change 2021 2020 reduce to closer to 3 year average - 2021 No change
10-060-0615-1400-71420	Electrical Power	\$12,505	\$7,826	\$8,000	\$5,950	\$7,725	\$7,153	\$5,800	\$4,151	\$5,800	\$6,976	\$0	
10-060-0615-1400-71421	Water & Sewer	\$9,431	\$5,375	\$7,000	\$5,087	\$5,770	\$5,070	\$5,956	\$3,373	\$6,117	\$5,177	\$161	2021 forecasted increased by 2.7%
10-060-0615-1400-71471	materials				\$0		\$0		\$0		\$0	\$0	All in Repairs and Maintenance
10-060-0615-1500-71523	Contracted Works	\$24,543	\$19,039	\$28,000	\$22,455	\$20,000	\$21,406	\$20,000	\$5,642	\$5,700	\$20,967	(\$14,300)	pest control, HVAC mechanic, CN rail leasing parking space \$500 includes \$465 for electrical inspections - 2021 reduction removal of contract cleaner
10-060-0615-1500-71545	Repairs & Maintenance	\$13,000	\$8,290	\$12,000	\$19,003	\$15,000	\$16,584	\$15,000	\$4,056	\$15,000	\$14,626	\$0	Welding supplies, tools, shop supplies, janitorial supplies, lights - New tradesperson on staff now to complete works increase for tradesperson tool allowance
10-060-0615-1500-71580	Insurance	\$9,431	\$10,084	\$10,011	\$11,112	\$16,839	\$17,115	\$18,300	\$15,143	\$19,778	\$12,770	\$1,478	As per Information Supplied by Deputy Treasurer
	s/t PW Garage & Yard	\$121,811.25	\$124,630.74	\$122,627.90	\$118,003.00	\$132,757.00	\$107,451.55	\$133,448.00	\$68,098.78	\$143,794.67	\$116,695	\$10,347	
	Municipal Roads												
	Departmental Administration												
	Management Salary												
	Distributed Benefits												
10-060-0611-1305-60010	Salaries Full Time												
10-060-0611-1305-60015	Hourly Full Time	\$53,778	\$39,596	\$58,479	\$48,471	\$59,876	\$50,623	\$59,468	\$35,240	\$65,119	\$46,230	\$5,651	11.25% Manager+ 40% Transportation Superintendent +15% GIS (\$9846.35 New 2017)
10-060-0611-1305-60013	Overtime	\$0	\$3,474	\$0	\$919	\$1,000	\$944	\$1,000	\$1,205	\$1,000	\$1,779	\$0	
10-060-0611-1305-60020	Hourly Part Time	\$1,978		\$1,807	\$0	\$1,990	\$0	\$1,910	\$0	\$1,939	\$0	\$29	15% GIS Student
10-060-0611-1305-60025	Employer CPP	\$1,748	\$1,193	\$2,468	\$1,344	\$1,895	\$1,435	\$1,978	\$1,374	\$2,180	\$1,324	\$202	
10-060-0611-1305-60030	Employer EI	\$716	\$492	\$1,023	\$565	\$710	\$572	\$707	\$511	\$723	\$543	\$16	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0611-1305-60035	Employer OMERS	\$6,528	\$4,793	\$5,011	\$5,794	\$6,753	\$5,483	\$6,840	\$4,035	\$729	\$5,357	(\$6,111)	
10-060-0611-1305-60040	Employer EHT	\$1,132	\$727	\$1,173	\$991	\$1,218	\$1,011	\$1,237	\$736	\$1,312	\$910	\$75	
10-060-0611-1305-60050	Employer Benefits	\$3,958	\$3,423	\$6,154	\$3,903	\$4,560	\$4,474	\$5,200	\$2,802	\$4,691	\$3,933	(\$509)	
10-060-0611-1305-60055	Employer WSIB	\$1,728	\$1,284	\$1,671	\$1,487	\$1,870	\$1,429	\$1,920	\$876	\$1,515	\$1,400	(\$405)	
	Equipment Rentals - Own								\$0			\$0	
	Legal Settlement											\$0	
10-060-0611-1510-75390	Contribution to Capital		\$20,013								\$20,013	\$0	
	s/t	\$71,565.74	\$74,993.85	\$77,786.61	\$63,474.97	\$79,872.00	\$65,970.06	\$80,260.00	\$46,779.86	\$79,208.79	\$68,146	(\$1,051.21)	
	Storm Water Management-Urban												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0611-1310-60010	Salaries Full Time												
10-060-0611-1310-60015	Hourly Full Time	\$36,260	\$20,140	\$36,319	\$30,330	\$37,075	\$37,902	\$37,779	\$27,301	\$38,695	\$29,458	\$916	Cleaning all catch basin sumps in the Town & 25% of laterals, & Underpass + 5% GIS Expert (\$3506)
10-060-0611-1310-60013	Overtime	\$2,000	\$1,964	\$2,000	\$1,464	\$1,500	\$2,425	\$1,500	\$291	\$1,500	\$1,951	\$0	Steaming Frozen Catch basins and Laterals
10-060-0611-1310-60020	Hourly Part Time	\$8,783	\$2,057	\$7,830	\$1,224	\$3,837	\$502	\$3,910	\$0	\$3,884	\$1,261	(\$26)	10% of three (3) Student Labourers + 5% of GIS Student (\$602)
10-060-0611-1310-60025	Employer CPP	\$1,968	\$1,013	\$1,807	\$1,606	\$1,914	\$2,055	\$1,968	\$1,540	\$2,121	\$1,558	\$153	
10-060-0611-1310-60030	Employer EI	\$838	\$457	\$749	\$686	\$751	\$849	\$725	\$622	\$740	\$664	\$15	
10-060-0611-1310-60035	Employer OMERS	\$3,275	\$1,903	\$3,284	\$2,964	\$3,463	\$3,879	\$3,516	\$2,792	\$3,642	\$2,915	\$126	
10-060-0611-1310-60040	Employer EHT	\$874	\$455	\$859	\$688	\$615	\$862	\$634	\$608	\$639	\$668	\$5	
10-060-0611-1310-60050	Employer Benefits	\$3,822	\$2,047	\$3,822	\$4,811	\$4,736	\$5,452	\$4,712	\$2,105	\$4,381	\$4,103	(\$331)	
10-060-0611-1310-60055	Employer WSIB	\$1,365	\$652	\$1,224	\$1,107	\$1,321	\$1,380	\$1,331	\$706	\$1,014	\$1,046	(\$317)	
10-060-0611-1310-71251	Telephone & Communication	\$600	\$818	\$600	\$689	\$850	\$824	\$850	\$483	\$850	\$777	\$0	Dedicated Bell lines for Underpass Storm H2O pumping station
10-060-0611-1310-71420	Electrical Costs	\$1,000	\$862	\$1,000	\$820	\$950	\$1,073	\$950	\$475	\$950	\$918	\$0	New 600V 3-phase pumps (2) metered starting in fall of 2012 - Lights changed to LED 2015
10-060-0611-1310-71471	Materials	\$15,000	\$6,905	\$15,000	\$2,465	\$10,000	\$10,876	\$10,000	\$12,396	\$10,000	\$6,748	\$0	lower high catch basin frames, covers, calcium chloride, based on 5 year average and pending repairs
10-060-0611-1310-71523	Contracted Works	\$1,000	\$633	\$7,500	\$316	\$32,300	\$38,048	\$15,000	\$1,023	\$61,366	\$12,999	\$46,366	Electrician, Plumber to service Underpass storm H2O pumping station - Increase for \$60,366.08 of zoom camera offset by grant revenue of \$48,345.79
10-060-0611-1310-71540	Equipment Rentals - Own	\$41,516	\$11,764	\$41,516	\$48,899	\$41,516	\$23,657	\$41,516	\$12,008	\$41,516	\$28,107	\$0	Flusher Truck, Steamer - Based on 5 year average + 10% projection - No change 2021
	s/t	\$118,300.67	\$51,668.84	\$123,510.00	\$98,068.31	\$140,828.00	\$129,782.42	\$124,391.00	\$62,348.51	\$171,297.52	\$93,173	\$46,906.52	
	Storm Water Management-Rural												
	Distributed Salary & Wages												
	Distributed Benefits												

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
New G/L Account													
10-060-0611-1311-60015	Hourly Full Time	\$26,274	\$20,926	\$26,127	\$12,173	\$26,667	\$25,912	\$27,174	\$18,871	\$27,876	\$19,670	\$702	Maintenance of culverts & ditching, 5% GIS Expert. Brushing ditches with Boom Mower and Trackless Cutter
10-060-0611-1311-60013	Overtime	\$1,000		\$1,000	\$308	\$500	\$247	\$500	\$19	\$500	\$277	\$0	Steaming Frozen Culverts
10-060-0611-1311-60020	Hourly Part Time	\$4,729	\$583	\$4,216	\$12	\$3,822	\$389	\$3,895	\$0	\$3,884	\$328	(\$11)	10% of three (3) Student Labourers + 5% of GIS Student
10-060-0611-1311-60025	Employer CPP	\$1,355	\$1,048	\$1,242	\$621	\$1,405	\$1,332	\$1,467	\$1,026	\$1,582	\$1,000	\$115	
10-060-0611-1311-60030	Employer EI	\$577	\$472	\$515	\$262	\$551	\$541	\$540	\$415	\$552	\$425	\$12	
10-060-0611-1311-60035	Employer OMERS	\$2,335	\$1,784	\$2,325	\$1,252	\$2,449	\$2,541	\$2,529	\$1,857	\$2,624	\$1,859	\$95	
10-060-0611-1311-60040	Employer EHT	\$601	\$402	\$590	\$269	\$451	\$563	\$473	\$406	\$477	\$411	\$4	
10-060-0611-1311-60050	Employer Benefits	\$2,769	\$2,573	\$2,749	\$1,231	\$3,349	\$3,469	\$3,389	\$1,452	\$3,156	\$2,424	(\$233)	
10-060-0611-1311-60055	Employer WSIB	\$939	\$690	\$841	\$440	\$969	\$907	\$992	\$463	\$756	\$679	(\$236)	
10-060-0611-1311-71471	Materials	\$6,000	\$4,181	\$6,000	\$479	\$5,000	\$1,031	\$3,500	\$7,344	\$3,500	\$1,897	\$0	Culverts + Ends
10-060-0611-1311-71523	Contracted Works	\$15,000	\$191	\$10,000	\$4,243	\$7,000	\$2,426	\$7,000	\$4,584	\$7,000	\$2,287	\$0	Ditching Contractors - Large Backhoe for 3 to 4 Weeks - More ditching to be completed in 2021
10-060-0611-1311-71540	Equipment Rentals - Own	\$17,214	\$14,908	\$17,214	\$18,020	\$17,214	\$19,109	\$17,214	\$12,365	\$17,214	\$17,346	\$0	Steamer, Excavator, Boom Mower, Trackless Tractor, Tandems & 1/2 ton trucks
	s/t	\$78,793.27	\$47,756.56	\$72,819.00	\$39,309.04	\$69,377.00	\$58,466.04	\$68,673.00	\$48,802.98	\$69,120.48	\$48,511	\$447.48	
	Roadside Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											
10-060-0611-1311-60015	Hourly Full Time	\$57,273	\$98,739	\$70,000	\$58,911	\$71,475	\$52,958	\$72,833	\$36,556	\$74,290	\$70,202	\$1,457	Vegetation Management. Debris Collection, landscaping, includes - \$ 3668. from Parks (labour)
10-060-0611-1311-60013	Overtime	\$500	\$1,262	\$500	\$1,411	\$1,000	\$878	\$1,000	\$521	\$1,000	\$1,184	\$0	Callouts - Debris/Animal Removal
10-060-0611-1311-60020	Hourly Part Time	\$4,054	\$14,838	\$4,500	\$10,282	\$3,276	\$5,784	\$3,338	\$0	\$3,329	\$10,301	(\$9)	10% of three (3) Student Labourers
10-060-0611-1311-60025	Employer CPP	\$2,680	\$5,222	\$3,050	\$3,225	\$3,444	\$2,959	\$3,596	\$2,033	\$3,866	\$3,802	\$270	
10-060-0611-1311-60030	Employer EI	\$1,141	\$2,260	\$1,265	\$1,422	\$1,351	\$1,131	\$1,324	\$820	\$1,349	\$1,604	\$25	
10-060-0611-1311-60035	Employer OMERS	\$4,945	\$7,981	\$6,042	\$5,850	\$6,565	\$5,459	\$6,778	\$3,696	\$6,923	\$6,430	\$145	
10-060-0611-1311-60040	Employer EHT	\$1,190	\$2,125	\$1,449	\$1,467	\$1,107	\$1,295	\$1,159	\$804	\$1,166	\$1,629	\$7	
10-060-0611-1311-60050	Employer Benefits	\$6,037	\$11,539	\$7,366	\$6,616	\$8,977	\$4,794	\$9,084	\$4,827	\$8,410	\$7,650	(\$674)	
10-060-0611-1311-60055	Employer WSIB	\$1,858	\$3,597	\$2,065	\$2,400	\$2,376	\$2,076	\$2,433	\$940	\$1,848	\$2,691	(\$585)	
10-060-0611-1312-71471	Materials	\$3,000	\$2,095	\$3,000	\$2,418	\$3,000	\$1,781	\$2,500	\$1,563	\$2,500	\$2,098	\$0	Garbage bags, topsoil, sod, small hand tools, based on 3 year average
10-060-0611-1312-71523	Contracted Works	\$7,500	\$7,912	\$7,500	\$1,448	\$6,500	\$4,615	\$4,000	\$0	\$0	\$4,658	(\$4,000)	FFPC contracted to cut trees & limbs - Take a year off in 2021 due to COVID Budget implications
10-060-0611-1312-71540	Equipment Rentals - Own	\$14,254	\$36,838	\$16,000	\$34,917	\$19,795	\$17,916	\$19,795	\$13,241	\$19,795	\$29,890	\$0	Boom mower, tandems, trucks
	Contribution to Capital											\$0	
	s/t	\$104,431.56	\$194,407.45	\$122,737.00	\$130,366.84	\$128,866.00	\$101,643.66	\$127,840.00	\$64,999.85	\$124,475.17	\$142,139	(\$3,364.83)	
	Hardtop Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0611-1313-60015	Hourly Full Time	\$78,856	\$98,220	\$83,335	\$86,809	\$87,433	\$104,759	\$89,095	\$97,247	\$90,877	\$96,596	\$1,782	Curb & Gutter & Asphalt repairs, utility cuts, sweeping and shoulder maintenance

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
New G/L Account													
10-060-0611-1313-60013	Overtime	\$1,000	\$665	\$1,000	\$683	\$500	\$941	\$500	\$424	\$500	\$763	\$0	Curb and Gutter Repairs - Cement Watch
10-060-0611-1313-60020	Hourly Part Time	\$10,135	\$9,084	\$9,035	\$7,070	\$8,191	\$6,507	\$8,347	\$0	\$8,323	\$7,554	(\$24)	25% of Three Student Labourers
10-060-0611-1313-60025	Employer CPP	\$3,889	\$5,170	\$3,782	\$4,684	\$4,405	\$5,742	\$4,600	\$5,250	\$4,941	\$5,199	\$341	
10-060-0611-1313-60030	Employer EI	\$1,655	\$2,334.03	\$1,568	\$2,121.36	\$1,728	\$2,431.29	\$1,694	\$2,118.54	\$1,724	\$2,296	\$30	
10-060-0611-1313-60035	Employer OMERS	\$6,836	\$8,856.62	\$7,227	\$8,413.62	\$8,031	\$10,386.56	\$8,291	\$12,336.28	\$8,554	\$9,219	\$263	
10-060-0611-1313-60040	Employer EHT	\$1,726	\$2,008.05	\$1,797	\$1,992.74	\$1,415	\$2,380.57	\$1,482	\$2,075.77	\$1,490	\$2,127	\$8	
10-060-0611-1313-60050	Employer Benefits	\$8,311	\$11,412.45	\$8,770	\$9,707.17	\$10,982	\$11,008.49	\$11,112	\$11,362.32	\$10,288	\$10,709	(\$824)	
10-060-0611-1313-60055	Employer WSIB	\$2,696	\$3,412.68	\$2,560	\$3,270.33	\$3,040	\$3,842.90	\$3,112	\$2,469.68	\$2,362	\$3,509	(\$750)	
10-060-0611-1313-71471	Materials	\$30,000	\$21,865.96	\$30,000	\$26,135.13	\$30,000	\$29,855.91	\$30,000	\$30,344.36	\$30,000	\$25,952	\$0	Cold mix, hand tools, granular "A", concrete
10-060-0611-1313-71523	Contracted Works	\$65,000	\$37,432.43	\$75,000	\$75,780.03	\$75,000	\$53,336.51	\$75,000	\$47,013.18	\$75,000	\$55,516	\$0	Hot mix asphalt contractor(\$35,000), routing & crack sealing (\$40,000) MMS - additional crack sealing required to catch up. Large and more numerous patches to address bad areas
10-060-0611-1313-71540	Equipment Rentals - Own	\$60,719	\$79,366.35	\$60,719	\$161,057.14	\$84,853	\$66,945.21	\$84,853	\$65,868.05	\$84,853	\$102,456	\$0	Includes 1300 hours sweeper
	s/t	\$270,824.09	\$279,827.18	\$284,793.00	\$387,724.49	\$315,578.00	\$298,135.73	\$318,086.00	\$276,509.70	\$318,910.97	\$321,896	\$824.97	
	Loose top Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											
10-060-0611-1314-60010	Salaries Full Time	\$0											
10-060-0611-1314-60015	Hourly Full Time	\$21,235	\$32,413	\$25,463	\$30,436	\$26,123	\$24,236	\$26,619	\$18,223	\$27,152	\$29,028	\$533	Grading & Gravelling of Loose Top Roads and Lanes
10-060-0611-1314-60013	Overtime	\$0			\$0				\$41		\$0	\$0	
10-060-0611-1314-60020	Hourly Part Time	\$0	\$205		\$109				\$0		\$157	\$0	
10-060-0611-1314-60025	Employer CPP	\$928	\$1,595	\$1,042	\$1,649	\$1,203	\$1,235	\$1,257	\$970	\$1,352	\$1,493	\$95	
10-060-0611-1314-60030	Employer EI	\$395	\$705	\$432	\$727	\$472	\$505	\$463	\$391	\$472	\$646	\$9	
10-060-0611-1314-60035	Employer OMERS	\$1,818	\$2,596	\$2,182	\$3,216	\$2,400	\$2,453	\$2,477	\$1,743	\$2,556	\$2,755	\$79	
10-060-0611-1314-60040	Employer EHT	\$412	\$607	\$495	\$705	\$387	\$536	\$405	\$383	\$408	\$616	\$3	
10-060-0611-1314-60050	Employer Benefits	\$2,238	\$4,106	\$2,680	\$4,546	\$3,271	\$3,186	\$3,320	\$2,193	\$3,074	\$3,946	(\$246)	
10-060-0611-1314-60055	Employer WSIB	\$643	\$1,055	\$706	\$1,157	\$830	\$866	\$850	\$450	\$646	\$1,026	(\$204)	
10-060-0611-1314-71471	Materials	\$10,000	\$5,642	\$10,000	\$6,359	\$8,000	\$13,639	\$10,000	\$3,468	\$10,000	\$8,547	\$0	Granular "A" material - More A needed on some roads
10-060-0611-1314-71523	Contracted Works	\$18,000	\$18,174	\$18,000	\$15,328	\$18,000	\$21,549	\$18,000	\$19,842	\$19,500	\$18,350	\$1,500	Application of Dust Control - outside contractor + annual Oakwood Road Payment - both have increased
10-060-0611-1314-71540	Equipment Rentals - Own	\$22,000	\$34,073	\$22,000	\$78,479	\$39,204	\$24,273	\$39,204	\$18,873	\$39,204	\$45,608	\$0	Grader, Tandems, Loader, 1/2 ton truck
	s/t	\$77,669.24	\$101,169.48	\$83,000.00	\$142,712.53	\$99,890.00	\$92,477.77	\$102,595.00	\$66,576.41	\$104,363.90	\$112,120	\$1,768.90	
	Sanding/Salting												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0611-1315-60015	Hourly Full Time	\$14,225	\$15,484.11	\$14,501	\$19,965.58	\$14,805	\$18,694.67	\$15,085	\$9,703.66	\$15,387	\$18,048	\$302	
10-060-0611-1315-60020	Hourly Part Time	\$0	\$496.14		\$0.00		\$0.00		\$0.00		\$165	\$0	
10-060-0611-1315-60013	Overtime	\$5,000	\$1,415.90	\$5,000	\$1,902.05	\$2,000	\$2,820.96	\$2,000	\$1,012.95	\$2,000	\$2,046	\$0	Winter Control
10-060-0611-1315-60025	Employer CPP	\$622	\$718.78	\$594	\$1,043.89	\$682	\$1,053.55	\$712	\$581.15	\$766	\$939	\$54	
10-060-0611-1315-60030	Employer EI	\$265	\$261.24	\$246	\$383.45	\$268	\$361.69	\$262	\$233.80	\$267	\$335	\$5	
10-060-0611-1315-60035	Employer OMERS	\$1,646	\$1,418.89	\$1,671	\$2,045.86	\$1,360	\$2,044.43	\$1,404	\$1,061.96	\$1,448	\$1,836	\$44	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0611-1315-60040	Employer EHT	\$276	\$304.25	\$282	\$451.86	\$219	\$453.86	\$230	\$229.74	\$231	\$403	\$1	
10-060-0611-1315-60050	Employer Benefits	\$1,499	\$2,453.47	\$1,526	\$2,469.02	\$1,860	\$2,914.91	\$1,882	\$1,216.27	\$1,742	\$2,612	(\$140)	
10-060-0611-1315-60055	Employer WSIB	\$431	\$498.64	\$402	\$745.21	\$471	\$714.60	\$482	\$268.27	\$366	\$653	(\$116)	
10-060-0611-1315-71471	Materials	\$40,000	\$49,457.72	\$40,000	\$37,535.79	\$40,000	\$37,908.52	\$37,000	\$18,882.45	\$37,000	\$41,634	\$0	Winter Control sand and salt mixture
10-060-0611-1315-71540	Equipment Rentals - Own	\$24,700	\$25,591.27	\$24,700	\$37,903.32	\$24,700	\$34,014.97	\$24,700	\$17,708.92	\$24,700	\$32,503	\$0	Sander and Combination unit
	s/t	\$88,663.49	\$98,100.41	\$88,922.00	\$104,446.03	\$86,365.00	\$100,982.16	\$83,757.00	\$50,899.17	\$83,908.42	\$101,176	\$151.42	
	Snowplowing												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											
10-060-0611-1316-60015	Hourly Full Time	\$56,050	\$40,610.35	\$57,137	\$25,642.38	\$58,334	\$46,513.35	\$59,442	\$14,645.50	\$60,631	\$37,589	\$1,189	All roadways in Town includes hardtop, loose top and lanes/based on last 5 year average of 16 events
10-060-0611-1316-60013	Overtime	\$7,000	\$19,124.78	\$7,000	\$9,282.02	\$7,000	\$16,388.22	\$8,000	\$9,041.73	\$8,000	\$14,932	\$0	
10-060-0611-1316-60020	Hourly Part Time		-\$1,691.87		\$0.00		\$0.00		\$0.00		(\$564)	\$0	Winter Control
10-060-0611-1316-60025	Employer CPP	\$2,449	\$2,321.51	\$2,339	\$1,734.09	\$2,687	\$3,174.94	\$2,806	\$1,304.40	\$3,020	\$2,410	\$214	
10-060-0611-1316-60030	Employer EI	\$1,043	\$863.69	\$970	\$732.32	\$1,054	\$1,173.71	\$1,033	\$517.41	\$1,053	\$923	\$20	
10-060-0611-1316-60035	Employer OMERS	\$5,397	\$4,973.92	\$5,496	\$3,514.42	\$5,358	\$6,045.88	\$5,532	\$2,321.65	\$5,707	\$4,845	\$175	
10-060-0611-1316-60040	Employer EHT	\$1,087	\$1,013.29	\$1,111	\$745.65	\$863	\$1,370.06	\$904	\$505.02	\$911	\$1,043	\$7	
10-060-0611-1316-60050	Employer Benefits	\$5,908	\$6,785.65	\$6,013	\$4,285.00	\$7,327	\$10,992.28	\$7,414	\$746.61	\$6,864	\$7,354	(\$550)	
10-060-0611-1316-60055	Employer WSIB	\$1,698	\$1,705.82	\$1,584	\$1,241.82	\$1,854	\$2,146.13	\$1,898	\$595.74	\$1,443	\$1,698	(\$455)	
10-060-0611-1316-71523	Contracted Works	\$0			\$3,557.74		\$0.00		\$0.00	\$0	\$1,779	\$0	
10-060-0611-1316-71540	Equipment Rentals - Own	\$66,501	\$66,790.74	\$66,501	\$55,612.38	\$66,501	\$77,240.30	\$66,501	\$33,910.74	\$66,501	\$66,548	\$0	2-Graders, 2-Snow Plow Trucks, 2-loaders
	s/t	\$147,133.36	\$142,497.88	\$148,151.00	\$106,347.82	\$150,978.00	\$165,044.87	\$153,530.00	\$63,588.80	\$154,130.31	\$137,964	\$600.31	
	Snow Removal												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											
10-060-0611-1317-60015	Hourly Full Time	\$89,164	\$70,642	\$90,894	\$73,544	\$92,797	\$92,763	\$94,560	\$97,429	\$96,451	\$78,983	\$1,891	Labour for loader & trucks includes 6-man night shift proposed from Mid December to Mid March
10-060-0611-1317-60013	Overtime	\$2,000	\$1,159	\$2,000	\$1,616	\$2,000	\$2,647	\$2,000	\$0	\$2,000	\$1,807	\$0	Winter Control
10-060-0611-1317-60020	Hourly Part Time		\$579		\$205		\$0		\$0		\$261	\$0	
10-060-0611-1317-60025	Employer CPP	\$3,896	\$3,126	\$3,721	\$3,752	\$4,275	\$4,875	\$4,463	\$5,143	\$4,804	\$3,918	\$341	
10-060-0611-1317-60030	Employer EI	\$1,658	\$1,372	\$1,543	\$1,691	\$1,677	\$1,982	\$1,644	\$2,063	\$1,676	\$1,681	\$32	
10-060-0611-1317-60035	Employer OMERS	\$7,804	\$6,165	\$7,961	\$7,356	\$8,524	\$9,148	\$8,800	\$9,327	\$9,079	\$7,556	\$279	
10-060-0611-1317-60040	Employer EHT	\$1,730	\$1,302	\$1,768	\$1,587	\$1,374	\$1,999	\$1,439	\$2,029	\$1,449	\$1,630	\$10	
10-060-0611-1317-60050	Employer Benefits	\$9,398	\$7,631	\$9,565	\$9,697	\$11,656	\$12,794	\$11,794	\$13,653	\$10,919	\$10,040	(\$875)	
10-060-0611-1317-60055	Employer WSIB	\$2,702	\$2,094	\$2,520	\$2,637	\$2,950	\$3,166	\$3,020	\$2,412	\$2,296	\$2,632	(\$724)	
10-060-0611-1317-71523	Contracted Works	\$35,000	\$29,971	\$30,000	\$2,854	\$30,000	\$30,468	\$30,000	\$20,716	\$30,000	\$21,098	\$0	Rental of Tandems
10-060-0611-1317-71540	Equipment Rentals - Own	\$135,311	\$90,963	\$135,311	\$105,989	\$135,311	\$123,096	\$135,311	\$128,511	\$135,311	\$106,683	\$0	Graders, tandems, loaders includes 6-man night shift proposed from Mid December to Mid March
	s/t	\$288,662.90	\$215,003.23	\$285,283.00	\$210,929.38	\$290,564.00	\$282,938.56	\$293,031.00	\$281,283.45	\$293,984.26	\$236,290	\$953.26	
	Traffic Operation												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0611-1318-60015	Hourly Full Time	\$54,117	\$37,422	\$54,929	\$42,967	\$56,054	\$26,686	\$57,119	\$37,531	\$58,261	\$35,692	\$1,142	Line painting, signs (have to meet Min. Maint. Stds.), safety devices, railway X-ing maintenance, pavement markers- staff performing regular road patrols
10-060-0611-1318-60020	Hourly Part Time	\$0	\$6,411		\$4,971	\$3,276	\$5,042	\$3,338	\$0	\$3,338	\$5,475	\$0	
10-060-0611-1318-60013	Overtime	\$0	\$1,201		\$0		\$349		\$362		\$517	\$0	
10-060-0611-1318-60025	Employer CPP	\$2,365	\$2,063	\$2,249	\$2,374	\$2,733	\$1,545	\$2,854	\$2,028	\$3,068	\$1,994	\$214	
10-060-0611-1318-60030	Employer EI	\$1,007	\$927	\$932	\$1,052	\$1,072	\$647	\$1,051	\$818	\$1,070	\$875	\$19	
10-060-0611-1318-60035	Employer OMERS	\$4,632	\$3,488	\$4,707	\$4,147	\$5,149	\$2,605	\$5,316	\$3,734	\$5,484	\$3,413	\$168	
10-060-0611-1318-60040	Employer EHT	\$1,050	\$839	\$1,068	\$1,021	\$878	\$649	\$920	\$801	\$925	\$837	\$5	
10-060-0611-1318-60050	Employer Benefits	\$5,704	\$4,077	\$5,780	\$4,489	\$7,041	\$2,235	\$7,124	\$3,365	\$6,596	\$3,600	(\$528)	
10-060-0611-1318-60055	Employer WSIB	\$1,640	\$1,247	\$1,523	\$1,675	\$1,886	\$1,044	\$1,931	\$942	\$1,467	\$1,322	(\$464)	
10-060-0611-1318-71471	Materials	\$20,000	\$16,227	\$20,000	\$18,419	\$20,000	\$18,396	\$15,000	\$16,964	\$15,000	\$17,681	\$0	Signs, Paint, Posts etc....(have to meet Min. Maint. Stds.) - 2021 3 year average Draft 1. Lots done in 2020 to keep crew separate
10-060-0611-1318-71523	Contracted Works	\$28,000	\$20,846	\$20,000	\$20,138	\$20,000	\$21,599	\$20,000	\$20,267	\$20,500	\$20,861	\$500	CNR Xing costs, Contractor to do line painting main streets, crosswalks and stop bars - 2021 - 3 year average
10-060-0611-1318-71540	Equipment Rentals - Own	\$10,424	\$9,443	\$10,424	\$11,634	\$10,424	\$4,781	\$10,424	\$10,351	\$10,424	\$8,619	\$0	Line painter, 1/2 ton trucks
	s/t	\$128,938.43	\$104,192.04	\$121,612.00	\$112,886.14	\$128,513.00	\$85,577.77	\$125,077.00	\$97,161.55	\$126,132.53	\$100,885	\$1,056	
	Transfer to Reserve for Roads												
	Bridges & Culverts												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0611-1319-60015	Hourly Full Time	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$2,000	\$0	\$0	
10-060-0611-1319-60013	Overtime	\$0	\$0	\$0	\$0		\$0		\$0	\$0	\$0	\$0	
10-060-0611-1319-60025	Employer CPP	\$87	\$0	\$82	\$0	\$92	\$0	\$94	\$0	\$100	\$0	\$6	
10-060-0611-1319-60030	Employer EI	\$37	\$0	\$34	\$0	\$63	\$0	\$35	\$0	\$35	\$0	(\$0)	
10-060-0611-1319-60035	Employer OMERS	\$171	\$0	\$171	\$0	\$184	\$0	\$186	\$0	\$188	\$0	\$2	
10-060-0611-1319-60040	Employer EHT	\$39	\$0	\$39	\$0	\$30	\$0	\$30	\$0	\$30	\$0	\$0	
10-060-0611-1319-60050	Employer Benefits	\$22	\$0	\$210	\$0	\$251	\$0	\$249	\$0	\$226	\$0	(\$23)	
10-060-0611-1319-60055	Employer WSIB	\$61	\$0	\$55	\$0	\$64	\$0	\$64	\$0	\$48	\$0	(\$16)	
10-060-0611-1319-71471	Materials	\$5,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	
10-060-0611-1319-71523	Contracted Works	\$8,000	\$8,141	\$0	\$0	\$12,000	\$4,477	\$0	\$0	\$6,000	\$4,206	\$6,000	Inspection Required in 2021
10-060-0611-1319-71540	Equipment Rentals - Own	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$0	\$0	
	s/t	\$15,917.00	\$8,140.80	\$4,091.00	\$0.00	\$16,184.00	\$4,477.44	\$4,158.00	\$0.00	\$10,126.70	\$4,206	\$5,968.70	
	Total Municipal Roads	\$1,390,899.75	\$1,317,757.72	\$1,412,704.61	\$1,396,265.55	\$1,507,015.00	\$1,385,496.48	\$1,481,398.00	\$1,058,950.28	\$1,535,659.05	\$1,366,507	\$54,261.05	
	Town Parking Lots												
	Winter Control- Parking Lots												
	Distributed Salaries/Wages												
	Distributed Benefits												
10-060-0640-1308-60010	Hourly Full Time	\$4,635	\$1,388	\$4,705	\$241	\$4,799	\$2,332	\$4,890	\$1,325	\$3,200	\$1,320	(\$1,690)	Town Parking lots including Civic Centre, OPP, Lot behind Post office, behind Catholic Church, Arena - based on 5 year average
10-060-0640-1308-60013	Overtime	\$0	\$509		\$79		\$106		\$0	\$0	\$231	\$0	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0640-1308-60025	Employer CPP	\$203	\$89	\$193	\$16	\$221	\$111	\$231	\$68	\$159	\$72	(\$72)	
10-060-0640-1308-60030	Employer EI	\$86	\$33	\$80	\$7	\$87	\$36	\$85	\$27	\$56	\$26	(\$29)	
10-060-0640-1308-60035	Employer OMERS	\$397	\$176	\$403	\$31	\$441	\$218	\$455	\$124	\$301	\$142	(\$154)	
10-060-0640-1308-60040	Employer EHT	\$90	\$36	\$92	\$7	\$71	\$49	\$74	\$26	\$48	\$31	(\$26)	
10-060-0640-1308-60050	Employer Benefits	\$489	\$154	\$495	\$66	\$603	\$539	\$610	-\$137	\$362	\$253	(\$248)	
10-060-0640-1308-60055	Employer WSIB	\$140	\$61	\$130	\$11	\$153	\$78	\$156	\$31	\$76	\$50	(\$80)	
10-060-0640-1308-71471	Materials	\$1,000.00	\$730	\$1,000.00	\$0	\$700.00	\$0	\$700.00	\$0	\$0.00	\$243	(\$700)	
10-060-0640-1308-71540	Equipment Rental - Owned	\$6,500.00	\$1,767.68	\$6,500.00	\$479.04	\$6,500.00	\$3,724.90	\$6,500.00	\$1,954.26	\$3,500.00	\$1,991	(\$3,000)	Plowing Equipment
	s/t	\$13,539.41	\$4,945.20	\$13,598.00	\$937.30	\$13,575.00	\$7,194.03	\$13,701.00	\$3,418.56	\$7,702.70	\$4,359	(\$5,998.30)	
	Summer Control- Parking Lots												
	Distributed Salaries/Wages												
	Distributed Benefits												
10-060-0640-1309-60010	Hourly Full Time	\$1,500	\$775	\$1,500	\$0	\$1,500	\$763	\$1,500	\$7,428	\$3,000	\$513	\$1,500	Sweeping, line painting activities, repair signs
10-060-0640-1309-60020	Hourly Part Time	\$0	\$52		\$0		\$637		\$0		\$229	\$0	
10-060-0640-1309-60013	Overtime	\$0			\$0		\$0		\$0		\$0	\$0	
10-060-0640-1309-60025	Employer CPP	\$66	\$42	\$61	\$0	\$69	\$64	\$71	\$370	\$149	\$35	\$78	
10-060-0640-1309-60030	Employer EI	\$28	\$19	\$25	\$0	\$27	\$29	\$26	\$149	\$52	\$16	\$26	
10-060-0640-1309-60035	Employer OMERS	\$128	\$77	\$129	\$0	\$138	\$69	\$140	\$676	\$282	\$49	\$142	
10-060-0640-1309-60040	Employer EHT	\$29	\$15	\$29	\$0	\$22	\$27	\$23	\$146	\$45	\$14	\$22	
10-060-0640-1309-60050	Employer Benefits	\$158	\$159	\$158	\$0	\$188	\$74	\$186	\$1,470	\$340	\$78	\$154	
10-060-0640-1309-60055	Employer WSIB	\$45	\$28	\$42	\$0	\$48	\$43	\$48	\$174	\$71	\$24	\$23	
10-060-0640-1309-71471	Materials	\$500.00	\$210.68	\$500.00	\$0.00	\$300.00	\$1,241.56	\$300.00	\$137.91	\$300.00	\$484	\$0	Sign materials, paint
10-060-0640-1309-71540	Equipment Rental - Owned	\$1,000.00	\$396.28	\$1,000.00	\$0.00	\$1,000.00	\$250.00	\$1,000.00	\$3,540.98	\$2,000.00	\$215	\$1,000	
	s/t	\$3,454.50	\$1,772.61	\$3,444.00	\$0.00	\$3,292.00	\$3,196.46	\$3,294.00	\$14,091.26	\$6,240.03	\$1,656	\$2,946	
	Total Parking Lots	\$16,993.91	\$6,717.81	\$17,042.00	\$937.30	\$16,867.00	\$10,390.49	\$16,995.00	\$17,509.82	\$13,942.73	\$6,015	(\$3,052.27)	New account in 2010
	Sidewalks												
	Expense												
	Administration - Sidewalks												
	Expense Recovery												
	Management Salary												
	Distributed Benefits												
10-060-0617-1101-60015	Hourly Full Time	\$3,821	\$4,103.15	\$4,427	\$4,754.87	\$4,711	\$4,781.05	\$4,588	\$3,806.22	\$5,060	\$4,546	\$472	5% of Supt. of Transportation distributed time
10-060-0617-1101-60013	Overtime	\$0			\$114.95		\$111.19		\$149.04	\$0	\$113	\$0	
10-060-0617-1101-60020	Hourly Part Time				\$0.00		\$0.00		\$0.00	\$0	\$0	\$0	
10-060-0617-1101-60025	Employer CPP	\$127	\$121.20	\$181	\$140.17	\$137	\$138.85	\$145	\$154.76	\$158	\$133	\$13	
10-060-0617-1101-60030	Employer EI	\$52	\$50.13	\$75	\$59.10	\$51	\$55.00	\$51	\$58.17	\$52	\$55	\$1	
10-060-0617-1101-60035	Employer OMERS	\$527	\$458.08	\$379	\$559.42	\$527	\$522.39	\$534	\$408.20	\$566	\$513	\$32	
10-060-0617-1101-60040	Employer EHT	\$87	\$68.80	\$86	\$97.50	\$92	\$96.74	\$93	\$77.02	\$99	\$88	\$6	
10-060-0617-1101-60050	Employer Benefits	\$382	\$343.96	\$466	\$382.00	\$361	\$444.04	\$440	\$272.25	\$404	\$390	(\$36)	
10-060-0617-1101-60055	Employer WSIB	\$135	\$126.18	\$123	\$151.11	\$146	\$144.78	\$150	\$91.61	\$117	\$141	(\$33)	
10-060-0617-1101-71540	Equipment Rentals - Own						\$0		\$142		\$0	\$0	
	Contribution to Reserve Funds												
	s/t	\$5,130.95	\$5,271.50	\$5,737.00	\$6,259.12	\$6,025.00	\$6,294.04	\$6,001.00	\$5,159.67	\$6,456.49	\$5,942	\$455.49	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	Winter Control- Sidewalks												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0617-1308-60015	Hourly Full Time	\$22,059	\$20,770.99	\$22,487	\$33,456.43	\$45,862	\$49,418.13	\$46,733	\$26,002.31	\$47,668	\$34,549	\$935	Sidewalk Machine Operator running 2 sidewalk plows for all events to meet Minimum Maintenance Standards
10-060-0617-1308-60013	Overtime	\$1,000	\$1,085.76	\$1,000	\$1,364.32	\$2,500	\$6,439.76	\$3,500	\$2,747.58	\$3,500	\$2,963	\$0	We plow sidewalks on weekend events to meet Minimum Maintenance Standards
10-060-0617-1308-60020	Hourly Part Time	\$0	\$3,523.27		\$4,448.42		\$0.00		\$0.00	\$0	\$2,657	\$0	
10-060-0617-1308-60025	Employer CPP	\$964	\$988.58	\$921	\$1,821.67	\$2,113	\$2,760.44	\$2,206	\$1,515.93	\$2,374	\$1,857	\$168	
10-060-0617-1308-60030	Employer EI	\$410	\$398.09	\$382	\$715.50	\$829	\$1,052.11	\$812	\$604.92	\$828	\$722	\$16	
10-060-0617-1308-60035	Employer OMERS	\$1,974	\$1,665.89	\$2,013	\$3,181.14	\$4,213	\$5,365.91	\$4,349	\$2,694.93	\$4,487	\$3,404	\$138	
10-060-0617-1308-60040	Employer EHT	\$428	\$430.89	\$437	\$793.27	\$679	\$1,215.53	\$711	\$592.98	\$716	\$813	\$5	
10-060-0617-1308-60050	Employer Benefits	\$2,325	\$2,344.84	\$2,366	\$3,108.58	\$5,760	\$7,089.68	\$5,829	\$1,690.31	\$5,396	\$4,181	(\$433)	
10-060-0617-1308-60055	Employer WSIB	\$668	\$701.74	\$623	\$1,312.56	\$1,458	\$1,909.38	\$1,493	\$657.57	\$1,135	\$1,308	(\$358)	
10-060-0617-1308-71471	Materials	\$1,200	\$3,205.57	\$2,000	\$2,097.18	\$4,000	\$2,303.13	\$2,500	\$1,129.89	\$2,500	\$2,535	\$0	Winter Control Sand/Salt Mixture, Ice Melt - 2019 Increase due to changes in MMS and more sand/salt required
10-060-0617-1308-71540	Equipment Rentals - Own	\$17,516	\$12,252.77	\$17,516	\$20,625.21	\$20,000	\$27,415.68	\$20,000	\$16,760.46	\$20,000	\$20,098	\$0	Holder & Trackless Sidewalk Machines
	s/t	\$48,544.48	\$47,368.39	\$49,745.00	\$72,924.28	\$87,414.00	\$104,969.75	\$88,133.00	\$54,396.88	\$88,604.44	\$75,087	\$471.44	
	Summer Control- Sidewalks												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0617-1309-60015	Hourly Full Time	\$20,616	\$3,995	\$20,616	\$17,770	\$21,456	\$20,330	\$21,864	\$21,143	\$22,301	\$14,032	\$437	Sweeping & minor repairs (1040 hours) & annual inspection of sidewalk to meet Min. Maintenance Standard.
10-060-0617-1309-60013	Overtime	\$1,000	\$172	\$1,000	\$0	\$1,000	\$522	\$500	\$95	\$500	\$231	\$0	Repairs - Cement Watch
10-060-0617-1309-60020	Hourly Part Time	\$0	\$1,355		\$1,972	\$3,276	\$4,389	\$3,338	\$0	\$3,329	\$2,572	(\$9)	10% of Three Summer Students
10-060-0617-1309-60025	Employer CPP	\$901	\$261	\$844	\$972	\$1,139	\$1,302	\$1,190	\$1,119	\$1,277	\$845	\$87	
10-060-0617-1309-60030	Employer EI	\$383	\$120	\$350	\$430	\$447	\$563	\$438	\$451	\$445	\$371	\$7	
10-060-0617-1309-60035	Employer OMERS	\$1,850	\$395	\$1,852	\$1,775	\$1,971	\$2,087	\$2,035	\$2,053	\$2,099	\$1,419	\$64	
10-060-0617-1309-60040	Employer EHT	\$400	\$101	\$401	\$410	\$366	\$535	\$383	\$442	\$385	\$349	\$2	
10-060-0617-1309-60050	Employer Benefits	\$2,173	\$958	\$2,170	\$2,755	\$2,695	\$4,179	\$2,727	\$2,085	\$2,525	\$2,631	(\$202)	
10-060-0617-1309-60055	Employer WSIB	\$625	\$145	\$571	\$674	\$786	\$862	\$805	\$511	\$610	\$560	(\$195)	
10-060-0617-1309-71471	Materials	\$7,000	\$704	\$7,000	\$303	\$3,500	\$10,118	\$3,500	\$4,757	\$3,500	\$3,709	\$0	Concrete, granular "A", forming material - new grinder in late 2018 for crack repairs. Need to focus on accessibility improvements
10-060-0617-1309-71540	Equipment Rentals - Own	\$13,048	\$4,425	\$13,048	\$12,542	\$13,048	\$9,491	\$13,048	\$10,716	\$13,048	\$8,819	\$0	Holder & Trackless Sidewalk Machines, Bobcat, Backhoe & 1/2 ton trucks
	s/t	\$47,996.25	\$12,629.24	\$47,852.00	\$39,602.93	\$49,684.00	\$54,376.90	\$49,828.00	\$43,371.13	\$50,018.76	\$35,536	\$190.76	
	Total Sidewalks	\$101,671.68	\$65,269.13	\$103,334.00	\$118,786.33	\$143,123.00	\$165,640.69	\$143,962.00	\$102,927.68	\$145,079.69	\$116,565	\$1,117.69	
	TOTAL Roads	\$1,509,565.34	\$1,389,744.66	\$1,533,080.61	\$1,515,989.18	\$1,667,005.00	\$1,561,527.66	\$1,642,355.00	\$1,179,387.78	\$1,694,681.47	\$1,489,087	\$52,326.47	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
	Private Work Charges												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0611-1305-60015	Hourly Full Time	\$20,000	\$11,135	\$20,000	\$10,509	\$10,000	\$3,504	\$10,000	\$3,387	\$10,000	\$8,383	\$0	Vacuum Truck for FFPC, CCTV sewer inspections, clean drains (other than sanitary), locates/tracing, inspection services, GIS Staff to FFPC
10-060-0611-1305-60013	Overtime		\$649		\$212		\$1,265		\$0	\$0	\$709	\$0	
10-060-0611-1305-60020	Hourly Part Time	\$0	\$163		\$161	\$200	\$186	\$200	\$0	\$200	\$170	\$0	
10-060-0611-1305-60025	Employer CPP	\$874	\$512	\$819	\$512	\$470	\$256	\$482	\$175	\$508	\$427	\$26	
10-060-0611-1305-60030	Employer EI	\$372	\$223	\$340	\$221	\$184	\$106	\$177	\$69	\$177	\$183	\$0	
10-060-0611-1305-60035	Employer OMERS	\$1,712	\$1,062	\$1,714	\$1,072	\$919	\$478	\$931	\$319	\$941	\$871	\$10	
10-060-0611-1305-60040	Employer EHT	\$388	\$220	\$389	\$230	\$151	\$107	\$155	\$68	\$153	\$186	(\$2)	
10-060-0611-1305-60050	Employer Benefits	\$2,108	\$1,340	\$2,105	\$533	\$1,256	\$728	\$1,247	\$161	\$1,132	\$867	(\$115)	
10-060-0611-1305-60055	Employer WSIB	\$606	\$277	\$554	\$326	\$324	\$148	\$326	\$81	\$243	\$250	(\$83)	
10-060-0670-1101-71540	Equipment Rentals - Own	\$5,000	\$75	\$5,000	\$0	\$5,000	\$0	\$5,000	\$0	\$5,000	\$25	\$0	
10-060-0670-1400-71471	Materials	\$16,000	\$5,009	\$16,000	\$3,086	\$10,000	\$992	\$5,000	\$1,905	\$3,000	\$3,029	(\$2,000)	2021 - 3 year average
	s/t	\$47,060.00	\$20,665.00	\$46,921.00	\$16,860.15	\$28,504.00	\$7,768.23	\$23,518.00	\$6,166.02	\$21,354.65	\$15,098	(\$2,163.35)	
	Private Crossing Charges												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0671-1101-60015	Hourly Full Time	\$8,195	\$9,981	\$9,392	\$17,540	\$12,675	\$20,462	\$12,916	\$12,208	\$13,175	\$15,995	\$259	Based on average of 10 crossings per year
10-060-0671-1101-60015	Overtime		\$399		\$182		\$100		\$118		\$227	\$0	
10-060-0671-1101-60020	Hourly Part Time	\$0	\$1,598		\$1,584	\$1,638	\$2,937	\$1,646	\$0	\$1,646	\$2,040	\$0	5% of Three Student Labourers
10-060-0671-1101-60025	Employer CPP	\$358	\$568	\$384	\$958	\$659	\$1,250	\$687	\$714	\$738	\$926	\$51	
10-060-0671-1101-60030	Employer EI	\$152	\$263	\$159	\$433	\$259	\$529	\$253	\$288	\$258	\$409	\$5	
10-060-0671-1101-60035	Employer OMERS	\$701	\$962	\$805	\$1,755	\$1,164	\$2,088	\$1,202	\$1,300	\$1,240	\$1,602	\$38	
10-060-0671-1101-60040	Employer EHT	\$159	\$220	\$183	\$405	\$212	\$512	\$222	\$282	\$223	\$379	\$1	
10-060-0671-1101-60050	Employer Benefits	\$864	\$1,272	\$988	\$1,615	\$1,592	\$1,694	\$1,611	\$1,429	\$1,492	\$1,527	(\$119)	
10-060-0671-1101-60055	Employer WSIB	\$248	\$376	\$260	\$664	\$455	\$828	\$465	\$336	\$353	\$623	(\$112)	
10-060-0671-1101-71540	Equipment Rentals - Own	\$3,000	\$10,092	\$6,000	\$19,365	\$8,000	\$10,893	\$8,000	\$7,986	\$8,000	\$13,450	\$0	2018 & 2019 - Increase due to development in Huffman Court
10-060-0671-1400-71471	Materials	\$3,000	\$12,414	\$3,000	\$22,494	\$6,000	\$16,367	\$6,000	\$4,545	\$6,000	\$17,092	\$0	Concrete, granular A, culverts, mesh
	s/t	\$16,678.08	\$38,145.83	\$21,171.00	\$66,995.88	\$32,654.00	\$57,660.91	\$33,002.00	\$29,205.51	\$33,123.78	\$54,268	\$121.78	
	Vehicle Expenses												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0618-2910-60015	Hourly Full Time	\$50,221	\$6,461	\$51,244	\$29,394	\$51,112	\$37,768	\$57,211	\$28,839	\$52,572	\$24,541	(\$4,639)	37.5 % of Mechanics hours
10-060-0618-2910-60013	Overtime	\$500	\$2,583	\$500	\$0	\$2,500	\$2,286	\$2,500	\$2,451	\$2,500	\$1,623	\$0	
10-060-0618-2910-60025	Employer CPP	\$2,195	\$342	\$2,239	\$1,407	\$2,234	\$2,067	\$2,500	\$1,705	\$2,297	\$1,272	(\$203)	
10-060-0618-2910-60030	Employer EI	\$934	\$140	\$953	\$620	\$951	\$844	\$1,064	\$644	\$978	\$535	(\$86)	
10-060-0618-2910-60035	Employer OMERS	\$4,342	\$911	\$4,387	\$2,904	\$4,375	\$4,258	\$4,897	\$3,304	\$4,500	\$2,691	(\$397)	
10-060-0618-2910-60040	Employer EHT	\$974	\$163	\$994	\$548	\$992	\$848	\$1,110	\$688	\$1,020	\$520	(\$90)	
10-060-0618-2910-60050	Employer Benefits	\$5,293	\$984	\$5,401	\$4,056	\$5,387	\$4,679	\$6,030	\$3,900	\$5,541	\$3,240	(\$489)	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0618-2910-60055	Employer WSIB	\$1,522	\$283	\$1,553	\$917	\$1,549	\$1,370	\$1,734	\$818	\$1,593	\$857	(\$141)	
10-060-0618-2910-71417	Diesel Fuel	\$40,744		\$35,000	\$14,684	\$35,000	\$22,178	\$35,000	\$18,993	\$35,000	\$18,431	\$0	2020 - No Change
10-060-0618-2910-71418	Gasoline	\$56,823		\$50,000	\$30,053	\$55,000	\$29,843	\$35,000	\$25,848	\$35,000	\$29,948	\$0	
10-060-0618-2910-71451	Vehicle Parts & Maintenance	\$43,530	\$461	\$35,000	\$27,330	\$35,000	\$27,818	\$35,000	\$40,181	\$35,000	\$18,536	\$0	2021 - No Change - 2020 Increase cost due to vandal slashing 63 tires
10-060-0618-2910-71523	Contracted Works	\$5,000	\$1,230	\$5,000	\$4,926	\$8,000	\$16,416	\$8,000	\$5,025	\$8,000	\$7,524	\$0	Annual Air Emission inspection & scanner for Tandem trucks- air emission issues (idle factor)- new sweeper and new plow truck also require scanner at Peterbuilt for diagnostics
10-060-0618-2910-71580	Insurance	\$8,831	\$7,999	\$8,731	\$6,996	\$7,597	\$8,210	\$8,580	\$7,100	\$11,134	\$7,735	\$2,554	As per Information Supplied by Deputy Treasurer
10-060-0618-2910-71582	Licenses	\$9,554	\$10,856	\$11,799	\$9,799	\$12,782	\$12,594	\$12,549	\$13,884	\$13,884	\$11,083	\$1,335	2018 - \$2000 increase due to changes in road building machines regulation - 2021 no increase over 2020 actual
	s/t	\$230,462.38	\$32,412.97	\$212,801.00	\$133,634.31	\$222,479.00	\$171,180.51	\$211,175.00	\$153,378.00	\$209,019.36	\$112,409	(\$2,155.64)	
	Large Equipment Expenses												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0619-2912-60015	Hourly Full Time	\$63,613	\$7,609	\$64,909	\$36,203	\$64,742	\$37,023	\$72,468	\$34,896	\$66,591	\$26,945	(\$5,877)	47.5% of Mechanics hours
10-060-0619-2912-60013	Overtime	\$1,500	\$941	\$1,500	\$1,577	\$1,500	\$1,904	\$1,500	\$1,278	\$1,500	\$1,474	\$0	
10-060-0619-2912-60025	Employer CPP	\$2,780	\$323	\$2,837	\$1,943	\$2,829	\$1,997	\$3,167	\$1,953	\$2,910	\$1,421	(\$257)	
10-060-0619-2912-60030	Employer EI	\$1,183	\$134	\$1,207	\$842	\$1,204	\$817	\$1,348	\$756	\$1,239	\$597	(\$109)	
10-060-0619-2912-60035	Employer OMERS	\$5,574	\$901	\$5,556	\$4,015	\$5,542	\$4,109	\$6,203	\$3,689	\$5,700	\$3,008	(\$503)	
10-060-0619-2912-60040	Employer EHT	\$1,234	\$154	\$1,259	\$819	\$1,256	\$815	\$1,406	\$767	\$1,292	\$596	(\$114)	
10-060-0619-2912-60050	Employer Benefits	\$6,705	\$941	\$6,841	\$4,705	\$6,824	\$4,750	\$7,638	\$3,454	\$7,019	\$3,465	(\$619)	
10-060-0619-2912-60055	Employer WSIB	\$1,927	\$302	\$1,967	\$1,343	\$1,962	\$1,317	\$2,196	\$912	\$2,018	\$988	(\$178)	
10-060-0619-2912-71417	Diesel Fuel	\$79,330		\$69,000	\$41,537	\$69,000	\$45,437	\$50,000	\$34,280	\$50,000	\$43,487	\$0	
10-060-0619-2912-71451	Equipment Parts & Maintenance	\$74,970	\$2,416	\$65,000	\$61,095	\$70,500	\$43,397	\$65,000	\$39,755	\$50,000	\$35,636	(\$15,000)	
10-060-0619-2912-71523	Contracted Works	\$6,000		\$6,000	\$2,209	\$6,000	\$10,481	\$6,000	\$25,134	\$6,000	\$6,345	\$0	Contract mechanics & welding repairs
	Equipment Rentals - Owned												
	s/t	\$244,815.87	\$13,721.64	\$226,076.00	\$156,286.43	\$231,359.00	\$152,047.92	\$216,926.00	\$146,874.11	\$194,268.57	\$107,352	(\$22,657.43)	
	Small Equipment Expenses												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0619-2914-60015	Hourly Full Time	\$6,696	\$7,713	\$6,833	\$9,317	\$6,815	\$5,228	\$7,628	\$4,083	\$7,010	\$7,419	(\$618)	5% of Mechanics hours
10-060-0619-2914-60013	Overtime	\$0	\$101	\$0	\$0	\$0	\$99		\$0	\$0	\$66	\$0	
10-060-0619-2914-60025	Employer CPP	\$293	\$365	\$299	\$441	\$298	\$269	\$333		\$306	\$358	(\$27)	
10-060-0619-2914-60030	Employer EI	\$125	\$159	\$127	\$197	\$127	\$110	\$142	\$90	\$130	\$155	(\$12)	
10-060-0619-2914-60035	Employer OMERS	\$573	\$806	\$585	\$1,005	\$583	\$552	\$653	\$460	\$600	\$788	(\$53)	
10-060-0619-2914-60040	Employer EHT	\$130	\$141	\$133	\$202	\$132	\$111	\$148	\$95	\$136	\$151	(\$12)	
10-060-0619-2914-60050	Employer Benefits	\$706	\$773	\$720	\$858	\$718	\$391	\$804	\$449	\$739	\$674	(\$65)	
10-060-0619-2914-60055	Employer WSIB	\$203	\$250	\$207	\$333	\$206	\$179	\$231	\$113	\$212	\$254	(\$19)	
10-060-0619-2914-71417	Diesel	\$1,000	\$406	\$800	\$394	\$800	\$230	\$500	\$111	\$500	\$344	\$0	
10-060-0619-2914-71418	Gasoline	\$400	\$20	\$400	\$0	\$400	\$112	\$200	\$43	\$200	\$44	\$0	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
10-060-0619-2914-71419	Propane	\$1,200	\$608	\$1,200	\$945	\$1,200	\$1,372	\$1,200	\$934	\$1,200	\$975	\$0	
10-060-0619-2914-71451	Equipment Parts & Maintenance	\$7,500	\$1,310	\$7,500	\$2,238	\$7,500	\$1,689	\$5,000	\$2,910	\$1,800	\$1,746	(\$3,200)	Closer to 3 year average
10-060-0619-2914-71523	Contracted Works	\$500		\$500		\$500	\$406	\$500	\$334	\$500	\$406	\$0	Welding repairs
10-060-0619-2914-71540	Equipment Rentals - Owned						\$0		\$0	\$0		\$0	
	s/t	\$19,325.04	\$12,653.08	\$19,304.00	\$15,931.62	\$19,279.00	\$10,747.23	\$17,339.00	\$9,622.59	\$13,333.53	\$13,111	(\$4,005.47)	
	Public Works Stores												
	Stores Operations												
	Distributed Salary & Wages												
	Distributed Benefits	\$0											
10-060-0620-1101-60015	Hourly Full Time	\$67,073	\$62,541	\$69,258	\$54,521	\$72,095	\$65,579	\$75,577	\$51,023	\$77,661	\$60,880	\$2,084	100% Storekeeper, 5% Supt. of Transportation & 5% of Supt. of Environmental & Facilities distributed time & replacement of storekeeper when on Vacation
10-060-0620-1101-60020	Hourly Part Time	\$0	\$1,440	\$0	\$2,975	\$0	\$0		\$0		\$1,472	\$0	
10-060-0620-1101-60013	Overtime	\$500	\$1,032	\$500	\$1,968	\$500	\$1,265	\$500	\$149	\$500	\$1,422	\$0	Year End
10-060-0620-1101-60025	Employer CPP	\$3,313	\$2,662	\$2,835	\$2,661	\$1,761	\$3,005	\$1,853	\$2,651	\$1,955	\$2,776	\$102	
10-060-0620-1101-60030	Employer EI	\$1,350	\$1,120	\$1,176	\$1,131	\$1,118	\$1,197	\$1,113	\$1,055	\$1,140	\$1,149	\$27	
10-060-0620-1101-60035	Employer OMERS	\$6,806	\$6,419	\$5,978	\$6,023	\$6,990	\$6,884	\$7,475	\$5,095	\$7,544	\$6,442	\$69	
10-060-0620-1101-60040	Employer EHT	\$1,471	\$1,211	\$1,347	\$1,264	\$1,406	\$1,415	\$1,481	\$1,068	\$1,514	\$1,297	\$33	
10-060-0620-1101-60050	Employer Benefits	\$7,833	\$6,951	\$7,288	\$7,086	\$8,169	\$8,454	\$8,310	\$5,315	\$7,774	\$7,497	(\$536)	
10-060-0620-1101-60055	Employer WSIB	\$2,297	\$1,968	\$1,920	\$1,982	\$2,268	\$2,165	\$2,393	\$1,270	\$1,802	\$2,038	(\$591)	
10-060-0620-1101-71540	Equipment Rentals - Own	\$598	\$613	\$598	\$196	\$598	\$0	\$598	\$0	\$300	\$269	(\$298)	Shop truck to pick-up parts (3 year average)
10-060-0620-1200-71252	Freight, Postage, Courier	\$1,000	\$752	\$1,000	\$52	\$500	\$295	\$500	\$87	\$300	\$366	(\$200)	Reflect distribution of material costs
10-060-0620-1400-71471	Materials	\$800	\$574	\$800	\$133	\$800	\$761	\$800	\$0	\$800	\$490	\$0	Miscellaneous items such as shelving, lights, tools etc....
10-060-0620-1500-71550	Private Sale		\$6,604		\$5,471		\$5,072	\$5,000	\$461	\$600	\$5,716	(\$4,400)	PW Closed to public in 2020 less sales
10-060-0620-1700-71729	Inventory - Small Items	\$500	\$457	\$500	\$227	\$500	\$460	\$500	\$0	\$500	\$381	\$0	Nuts, bolts, nails & small items
10-060-0620-1700-72505	Inventory Adjustment Expense	\$100	(\$4,114)	\$100	\$0	\$100	\$10,495	\$100	\$0	\$100	\$2,127	\$0	
	Total Public Works Stores	\$93,640.73	\$90,230.35	\$93,300.00	\$85,691.02	\$96,805.00	\$107,048.35	\$106,200.00	\$68,173.64	\$102,490.18	\$94,323	(\$3,709.82)	
	Traffic Signal Maintenance												
10-060-0623-1400-71420	Electrical Power	\$3,735	\$3,402	\$3,735	\$2,479	\$3,735	\$2,869	\$3,735	\$1,624	\$3,735	\$2,916	\$0	
10-060-0623-1400-71471	Materials	\$1,500	\$0	\$1,500	\$2,844	\$2,000	\$1,268	\$3,000	\$0	\$3,000	\$1,371	\$0	Few spare signal heads need to start to replace, No spare Poles
10-060-0623-1500-71523	Contracted Works	\$3,500	\$4,985	\$3,500	\$8,284	\$5,000	\$6,474	\$3,500	\$5,153	\$3,500	\$6,581	\$0	More failures requiring restarting. More OT Calls 2020 4 new cabinets
10-060-0623-1500-71534	Pole Attachment Rentals - FFPC		\$318	\$318	\$322	\$400	\$622	\$632	\$0	\$632	\$421	\$0	New in 2017
	s/t Traffic Signal Maintenance	\$8,735.00	\$8,387.03	\$9,053.00	\$13,607.24	\$11,135.00	\$10,610.34	\$10,867.00	\$6,776.72	\$10,867.00	\$10,868	\$0.00	
	Street Lighting Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0650-1400-71420	Electrical Power	\$66,640	\$67,449	\$66,640	\$56,217	\$66,640	\$68,806	\$56,500	\$33,571	\$65,393	\$64,157	\$8,893	LED Streetlights to installed in 2013 (Honeywell) substantial energy savings - 2021 -> 3 year average + 1.9%

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
10-060-0650-1400-71471	Materials	\$1,000	\$15,919	\$2,000	\$4,439	\$4,000	\$285	\$3,000	\$94	\$3,000	\$6,881	\$0	20 fixtures repaired under warranty in 2019, have lots of spare heads
10-060-0650-1500-71523	Contracted Works	\$7,856	\$13,601	\$7,856	\$12,069	\$7,856	\$8,528	\$7,856	\$8,180	\$7,856	\$11,399	\$0	FFPC- labour & equipment - MMS Inspections
10-060-0650-1500-71534	Pole Attachment Rentals - FFPC		\$26,701	\$26,701	\$26,982	\$31,214	\$48,482	\$49,316	\$0	\$49,316	\$34,055	\$0	
	s/t Street Lighting	\$75,496.00	\$123,669.43	\$103,197.00	\$99,706.95	\$109,710.00	\$126,101.36	\$116,672.00	\$41,844.84	\$125,565.31	\$116,493	\$8,893.31	
		\$2,245,778.44	\$1,729,629.99	\$2,264,903.61	\$2,104,702.78	\$2,418,930.00	\$2,204,692.51	\$2,378,054.00	\$1,641,429.21	\$2,404,703.85	\$2,013,008	\$26,649.85	
	Waste Management Services												
	Revenue												
	Operational Revenue GST Exempt												
10-080-0840-0330-40783	Grant from Stewardship Ontario For MHSW event	(\$17,000)	(\$16,705)	(\$17,000)	(\$17,959)	(\$17,000)	(\$19,280)	(\$17,000)	\$0	(\$17,000)	(\$17,981)	\$0	MHSW - approximately 85% recovery
10-080-0840-0430-40632	Sundry Revenue		(\$100)		(\$200)		(\$200)	(\$200)	(\$200)	(\$200)	(\$167)	\$0	
10-080-0840-0430-40777	Sale of Backyard Composters	(\$86)	(\$43)	(\$86)	\$0	(\$86)	(\$216)	(\$86)	(\$43)	(\$86)	(\$86)	\$0	Sale of 2 backyard composters @ \$43.20/unit (Average 2014/15/16 actuals & 2017 projection) based on selling 12,000 tags per year (\$2.28/tag) or \$2,280 per month.
10-080-0840-0430-40780	Sale of Bag Tags	(\$27,360)	(\$25,286)	(\$27,000)	(\$26,746)	(\$27,000)	(\$26,582)	(\$27,000)	(\$27,169)	(\$27,000)	(\$26,204)	\$0	
10-080-0840-0430-40781	Glass Recycling Grant	(\$90,400)	(\$91,380)	(\$119,086)	(\$114,074)	(\$113,730)	(\$115,069)	(\$113,730)	(\$84,907)	(\$113,730)	(\$106,841)	\$0	Based on 2019 funding allocation
10-080-0840-0430-40785	Environmental Fee	(\$226,196)	(\$231,345)	(\$226,196)	(\$232,000)	(\$226,196)	(\$233,459)	(\$226,196)	(\$155,511)	(\$226,196)	(\$232,268)	\$0	New rate as of July 1st, 2013. (2016 based on 3870 (Residential & ICI) (Mill Closed) at \$4.31/m). 2017 Increase to \$5.00 - No Change 2018,2019,2020,2021
	s/t	(\$361,042.00)	(\$364,859.05)	(\$389,368.00)	(\$390,977.98)	(\$384,012.00)	(\$394,805.64)	(\$384,212.00)	(\$267,829.31)	(\$384,212.00)	(\$383,548)	\$0.00	
	Expense												
	Garbage Collection												
	Management Salary												
	Distributed Benefits												
10-080-0840-1101-60015	Hourly Full Time	\$5,172	\$6,863	\$6,027	\$20,068	\$6,413	\$22,366	\$6,495	\$16,920	\$7,224	\$16,432	\$729	3.75% O & F Manager (\$4113.31) + 2.5% Supt. of Environment (\$2299.33)
10-080-0840-1101-60020	Hourly Part Time	\$0	\$266	\$0	\$1,416	\$0	\$1,079		\$0	\$0	\$921	\$0	
10-080-0840-1101-60013	Overtime	\$0	\$0	\$0	\$0	\$0	\$18		\$4	\$0	\$6	\$0	
10-080-0840-1101-60025	Employer CPP	\$159	\$198	\$247	\$956	\$172	\$1,055	\$181	\$831	\$198	\$736	\$17	
10-080-0840-1101-60030	Employer EI	\$64	\$70	\$102	\$412	\$63	\$433	\$63	\$330	\$65	\$305	\$2	
10-080-0840-1101-60035	Employer OMERS	\$632	\$737	\$516	\$2,026	\$761	\$2,198	\$770	\$1,757	\$839	\$1,654	\$69	
10-080-0840-1101-60040	Employer EHT	\$113	\$125	\$117	\$440	\$129	\$474	\$130	\$356	\$141	\$347	\$11	
10-080-0840-1101-60050	Employer Benefits	\$477	\$439	\$634	\$1,679	\$547	\$1,786	\$550	\$1,364	\$506	\$1,301	(\$44)	
10-080-0840-1101-60055	Employer WSIB	\$735	\$164	\$167	\$656	\$182	\$692	\$186	\$405	\$148	\$504	(\$38)	
10-080-0840-1101-71540	Equipment Rental - Own		\$188		\$3,525		\$3,575		\$4,100		\$2,429	\$0	Mis-allocation should have been Landfill site.
10-080-0840-1400-71471	Composters From Stock	\$123	\$43	\$123	\$0	\$123	\$246	\$123	\$98	\$123	\$96	\$0	4 Composters in stock - budgeted 0 in 2014, 1 in 2015, 2 in 2016 & 3in 2017. Purchased 350,000 bag tags in 2012 (\$7,185.06).

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account		Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
10-080-0840-1500-71523		Contracted Works	\$145,191	\$145,244	\$145,191	\$145,924	\$145,191	\$153,916	\$204,693	\$131,134	\$204,693	\$148,361	\$0	Asselin Transportation & Storage @ \$192,380.05/yr for garbage + \$9790 for bins. (HST portion - \$3558.20). Contract expires Oct. 31, 2024. Flat rate for 5 yrs.
10-080-0840-1510-75350		Contribution to Capital				\$0		\$0		\$0		\$0	\$0	
		s/t	\$152,666.45	\$154,337.11	\$153,124.00	\$177,102.91	\$153,581.00	\$187,839.21	\$213,191.00	\$157,298.74	\$213,936.59	\$173,093	\$745.59	
		Recycling Services												
		Provincial Grant												
		Distributed Salary & Wages												
		Distributed Benefits												
		Management Salary												Transfer to G/L G-351-1101-1110
10-080-0860-1101-60015		Hourly Full Time	\$10,000	\$15,990	\$10,000	\$16,601	\$12,175	\$16,372	\$12,210	\$13,739	\$12,269	\$16,321	\$59	Recycling glass - transport to PW yard, load Emterra trailer. Recycling drop off station - clean up and maintenance (\$2,500) & 3.75% Manager + 2.5% Supt. Environment Full operation starting in 2016. Less labour and equipment.
10-080-0860-1101-60020		Hourly Part Time	\$0	\$1,156		\$564		\$106		\$0	\$0	\$609	\$0	
10-080-0860-1101-60013		Overtime	\$500	\$1,741	\$500	\$1,402	\$500	\$1,051	\$500	\$417	\$500	\$1,398	\$0	
10-080-0860-1101-60025		Employer CPP	\$370	\$728	\$409	\$800	\$561	\$703	\$576	\$692	\$611	\$744	\$35	
10-080-0860-1101-60030		Employer EI	\$153	\$319	\$170	\$339	\$220	\$276	\$212	\$273	\$213	\$312	\$1	
10-080-0860-1101-60035		Employer OMERS	\$1,587	\$1,708	\$900	\$1,884	\$1,118	\$1,741	\$1,136	\$1,492	\$1,155	\$1,778	\$19	
10-080-0860-1101-60040		Employer EHT	\$207	\$343	\$194	\$383	\$180	\$359	\$186	\$301	\$184	\$361	(\$2)	
10-080-0860-1101-60050		Employer Benefits	\$986	\$2,450	\$1,052	\$1,803	\$1,529	\$2,060	\$1,523	\$1,264	\$1,389	\$2,104	(\$134)	
10-080-0860-1101-60055		Employer WSIB	\$312	\$558	\$277	\$556	\$387	\$493	\$390	\$353	\$292	\$536	(\$98)	
10-080-0860-1101-71540		Equipment Rentals - Own	\$5,000	\$5,334	\$5,000	\$14,729	\$5,000	\$7,639	\$5,000	\$4,933	\$5,000	\$9,234	\$0	Recycling glass - loader to empty bins. Recycle Drop Off Station - loader and misc. maintenance (\$1,000) -
10-080-0860-1200-71253		Legal				\$0		\$0		\$0	\$0	\$0	\$0	
10-080-0860-1400-71420		Electrical Power	\$3,500	\$1,942	\$3,500	\$1,366	\$2,000	\$1,465	\$1,443	\$935	\$1,591	\$1,591	\$148	Estimated new compactors (2) being on line starting 2016. Fall 2016 new commercial compactor - 2020 - 3 year average
10-080-0860-1400-71471		Materials	\$500	\$1,583	\$1,000	\$369	\$1,000	\$483	\$800	\$645	\$800	\$812	\$0	Purchase of composters - non profit, misc. maintenance
10-080-0860-1500-71523		Contracted Works	\$166,585	\$181,140	\$182,000	\$188,868	\$182,000	\$215,776	\$193,000	\$100,054	\$238,868	\$195,262	\$45,868	Glass Recycling - includes transport glass to Emterra (\$1,725.90/trip (Est. 2 trips) and process fee (Est. \$500)). Curbside Recycling Collection - Asselin's (\$99,388.67+HST/yr). Processing Plant & Collection Services - EMTERRA (\$1,725.90/trip (2 - containers) - 3 trips/mth.), connection/reconnection of roll-off containers - Asselin's (\$140/each - 3/mth.), and EMTERRA (tipping fee - \$128/t based on 500 t/yr.) (HST portion payable - \$2,855.23) & Misc. Repairs (\$1,500)

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
10-080-0860-1500-71570	Household Hazardous Waste Day	\$22,000	\$21,361	\$22,000	\$25,991	\$22,000	\$24,755	\$24,000	\$0	\$24,000	\$24,036	\$0	Will be holding event in September of 2021 - Joint tender with Dryden better pricing of MHSW Event Day- (Costs 2012 - \$12,500.00, 2013 - \$ 19,105.76 & 2014- \$ 19,286.80, 2016 - \$20,365.56, 2017 - \$20,740.06 2018 - \$25,938 2019 - 25,993.35, 2020 - \$28,875.60) - Program supposed to transition June 2021..... Not sure how it will look for us in 2021
10-080-0860-1500-71590	Insurance	\$1,949	\$1,946	\$1,974	\$1,988	\$2,097	\$2,114	\$2,244	\$1,857	\$2,593	\$2,016	\$349	
10-080-0860-1510-75350	Contribution to Capital				\$0		\$0		\$0		\$0	\$0	
	s/t	\$213,649.60	\$238,300.19	\$228,976.00	\$257,641.81	\$230,767.00	\$275,393.21	\$243,220.00	\$126,954.36	\$289,465.74	\$257,112	\$46,245.74	
	Sanitary Landfill Site												
	Operational Revenue GST Exempt												
10-080-0850-0430-40602	Tipping Fees	(\$391,084)	(\$410,288)	(\$396,950)	(\$434,754)	(\$407,271)	(\$496,323)	(\$414,194)	(\$356,457)	(\$440,000)	(\$447,122)	(\$25,806)	2021 - Closer to 3 year average
	Expense												
	Operations												
	Distributed Salary & Wages												
	Distributed Benefits												
	Management Salary												
10-080-0850-1101-60010	Hourly Full Time	\$14,420	\$8,258	\$10,000	\$10,663	\$12,175	\$15,216	\$12,211	\$5,992	\$12,269	\$11,379	\$58	Haul "A" gravel for roadways - 4 days @ 2 drivers & loader operator, reinstall chain link fence (\$2,000.00) and Man. Salary at 3.75% manager + 5% of Supt. Environment
10-080-0850-1101-60013	Overtime	\$500		\$500	\$0		\$18		\$4		\$9	\$0	
10-080-0850-1101-60025	Employer CPP	\$547	\$217	\$409	\$395	\$561	\$613	\$576	\$258	\$611	\$408	\$35	
10-080-0850-1101-60030	Employer EI	\$227	\$90	\$170	\$169	\$220	\$238	\$212	\$96	\$213	\$166	\$1	
10-080-0850-1101-60035	Employer OMERS	\$2,213	\$907	\$900	\$1,150	\$1,118	\$1,614	\$1,136	\$764	\$1,155	\$1,224	\$19	
10-080-0850-1101-60040	Employer EHT	\$299	\$143	\$194	\$207	\$180	\$317	\$186	\$135	\$184	\$222	(\$2)	
10-080-0850-1101-60050	Employer Benefits	\$1,451	\$642	\$1,052	\$936	\$1,529	\$1,440	\$1,523	\$558	\$1,389	\$1,006	(\$134)	
10-080-0850-1101-60055	Employer WSIB	\$456	\$152	\$277	\$213	\$287	\$386	\$390	\$160	\$292	\$251	(\$98)	
10-080-0850-1101-71540	Equipment Rentals - Own	\$4,817	\$25	\$4,817	\$203	\$4,817	\$10,351	\$4,817	\$50	\$4,817	\$3,526	\$0	2 trucks & loader
10-080-0850-1200-71252	Postage, Freight Courier		\$392		\$0		\$405		\$0	\$266	\$266	\$266	
10-080-0850-1400-71419	Propane	\$500	\$198	\$250	\$201	\$250	\$198	\$0	\$0	\$0	\$199	\$0	Scale shack - Propane furnace no longer works tank gone
10-080-0850-1400-71420	Electrical Power	\$1,357	\$1,675	\$1,500	\$1,179	\$1,500	\$1,748	\$1,500	\$840	\$1,530	\$1,534	\$30	2021 - 1.9% increase
10-080-0850-1400-71425	Taxes	\$2,591	\$829	\$2,643	\$822	\$2,749	\$812	\$822	\$817	\$822	\$821	\$0	Paid to Alberton Township - 2020 - 3 year average
10-080-0850-1400-71471	Materials	\$3,500	\$837	\$1,500	\$2,361	\$1,500	\$175	\$1,500	\$4,496	\$1,500	\$1,124	\$0	Granular "A" material and fencing mat'ls. (\$500.00)
10-080-0850-1500-71513	Contractor 5% Incentive	\$4,900	\$4,381	\$4,900	\$3,685	\$4,500	\$3,892	\$3,500	\$2,305	\$3,500	\$3,986	\$0	5% of cash collected and deposited in the Town's bank account - Decrease in 2020 with less cash use at landfill

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
10-080-0850-1500-71523	Contracted Works	\$238,017	\$238,263	\$238,017	\$239,991	\$238,017	\$238,884	\$238,017	\$156,263	\$238,017	\$239,046	\$0	Total contract price + HST = \$230,791.68 Veert's contract expires Oct. 31, 2025. Veert's (\$226,800) - 0% increase + refrigerant contractor (\$1,300) + Pest Control (\$1,500) + Ground Water Monitoring - ALS Lab. Fee (\$4,300.00) + (HST portion payable - \$4,116.64).
10-080-0850-1500-71523	landfill Post -Closure - Annual Costs	\$64,183	\$23,360	\$23,360		\$23,360	\$23,359	\$23,360		\$23,360	\$23,359	\$0	
10-080-0850-1500-71545	Weigh Scale Maintenance	\$3,000	\$2,643	\$3,000	\$1,475	\$3,000	\$3,308	\$3,000	\$5,089	\$3,000	\$2,475	\$0	Weigh-tronix repairs to weighing system & calibration (1/yr.)
10-080-0850-1500-75390	Transfer to Reserve Fund	\$42,832	\$86,413	\$110,729	\$0	\$111,172	\$124,826	\$49,245	\$0	\$27,884	\$70,413	(\$21,361)	balance the waste management system
10-080-0850-1600-71665	Credit Card Discount		\$0		(\$149)		(\$22)		\$0		(\$57)	\$0	
	s/t	\$385,810.54	\$369,426.48	\$404,218.00	\$263,502.21	\$406,935.00	\$427,779.30	\$341,995.00	\$177,826.03	\$320,809.67	\$353,569	(\$21,185.33)	
	Total Sanitary Landfill Site	(\$5,273.28)	(\$40,861.25)	\$7,268.00	(\$171,251.94)	(\$335.70)	(\$68,544.00)	(\$72,199.30)	(\$178,631.07)	(\$119,190.33)	(\$93,552)	(\$46,991.03)	
	Total Waste Management Services	\$0.77	(\$13,083.00)	\$0.00	(\$127,485.20)	\$0.30	(\$117.22)	(\$0.30)	(\$162,207.28)	\$0.00	(\$46,895)	\$0.30	
	Engineering												
	NOHFC Grant												
	Distributed Salary & Wages												
	Distributed Benefits												
10-060-0624-1101-60010	Hourly Full Time	\$16,626	\$23,455	\$19,194	\$18,010	\$18,073	\$20,854	\$18,512	\$18,765	\$19,934	\$20,773	\$1,422	7.5% of O & F Manager (\$8226.62) + 15% of GIS position (\$9846.35)
10-060-0624-1101-60013	Overtime		\$411		\$286		\$201		\$109		\$300	\$0	
10-060-0624-1101-60020	Hourly Part Time	\$1,780	\$439	\$1,807	\$913	\$1,899	\$955	\$1,910	\$0	\$1,939	\$769	\$29	15% GIS Student (1898.75)
10-060-0624-1101-60025	Employer CPP	\$995	\$902	\$860	\$659	\$693	\$800	\$710	\$887	\$794	\$787	\$84	
10-060-0624-1101-60030	Employer EI	\$419	\$379	\$357	\$276	\$266	\$333	\$264	\$348	\$270	\$329	\$6	
10-060-0624-1101-60035	Employer OMERS	\$2,306	\$2,429	\$1,645	\$2,047	\$2,030	\$2,148	\$2,053	\$2,053	\$2,209	\$2,208	\$156	
10-060-0624-1101-60040	Employer EHT	\$500	\$439	\$408	\$395	\$400	\$434	\$405	\$393	\$431	\$423	\$26	
10-060-0624-1101-60050	Employer Benefits	\$2,325	\$2,125	\$2,020	\$1,423	\$1,346	\$1,590	\$1,350	\$1,260	\$1,152	\$1,713	(\$198)	
10-060-0624-1101-60055	Employer WSIB	\$760	\$708	\$582	\$589	\$594	\$592	\$606	\$467	\$486	\$630	(\$120)	
10-060-0624-1101-71540	Equipment Rentals - Own	\$750	\$1,350	\$750	\$1,613	\$1,140	\$1,250	\$1,321	\$1,057	\$1,404	\$1,404	\$83	Rental of van & half ton truck - (Summer student usage) 2019 - 3 year average
	Distributed Salary/Wages/Benefits						\$0						
	Distributed Benefits						\$0						
10-060-0624-1332-71471	Materials includes GIS materials	\$6,335	\$5,696	\$6,716	\$4,972	\$6,716	\$5,871	\$6,716	\$4,188	\$9,500	\$5,513	\$2,784	Special plotter paper, film, tapes, etc. + GIS operating items, PW pays 15% of GIS costs
10-060-0624-1332-71523	Contracted Works	\$1,000	\$677	\$1,000	\$560	\$1,000	\$448	\$1,000	\$270	\$600	\$561	(\$400)	Repairs to large printer & plotter
10-060-0624-1332-71540	Equipment Rentals - Own						\$0						
	s/t	\$33,795.26	\$39,009.81	\$35,339.00	\$31,742.29	\$34,157.00	\$35,475.19	\$34,847.00	\$29,797.02	\$38,720.45	\$35,409	\$3,873	
	Total PW	\$2,182,021.76	\$1,561,428.11	\$2,276,333.05	\$1,627,171.44	\$2,333,847.65	\$2,220,007.39	\$2,389,302.70	\$1,515,716.51	\$2,368,644.58	\$1,802,869	(\$20,658.11)	
	Sanitary Sewer System												

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
	Operational Revenue												
40-080-0811-0330-40595	Private Work Charges				(\$43,788)		(\$29,423)		(\$2,694)		(\$36,606)	\$0	See Private Work Charges (GST Exempt) - GST ruling as of Sept. 18/06
	New Connection Charges												
	s/t	\$0.00	\$0.00	\$0.00	(\$43,788.28)	\$0.00	(\$29,422.85)	\$0.00	(\$2,693.90)	\$0.00	(\$24,404)	(\$14,609)	
	Operational Revenue GST Exempt												
	NOHF Grant												
	Expense Recoveries		\$10,927		\$0		(\$28)		\$0		\$3,633	\$0	2014 Flood expense recovery revenue from the government - Flood S-410-0430-0409 40-080-0811-0430-40409
40-080-0811-0430-40595	Private Work Charges	(\$19,000)	(\$13,102)	(\$19,000)	(\$16,215)	(\$19,000)	(\$10,385)	(\$19,000)	(\$1,299)	(\$19,000)	(\$13,234)	\$0	Fees for unplugging private property sewer lines - average 12 per month - New minimum charge implemented in 2016. Lower service level in 2020 due to COVID
40-080-0811-0430-40619	New Connection Charges	(\$8,500)	(\$59,215)	(\$8,500)	(\$22,130)	(\$8,500)	(\$35,040)	(\$8,500)	\$0	(\$8,500)	(\$38,795)	\$0	New account in 2007 (0 in 2014, 2 in 2015, 1 - 2016, 2 in 2017, 3 in 2018) Est. 1 in 2021
40-080-0811-0430-40682	Late Payment Charges	(\$7,000)	(\$7,137)	(\$7,000)	(\$12,107)	(\$7,000)	(\$8,377)	(\$7,000)	(\$5,009)	(\$7,000)	(\$9,207)	\$0	Based on 3 years average
40-080-0811-0430-40760	Sewer Charges	(\$2,480,926)	(\$2,457,653)	(\$2,545,430)	(\$2,475,381)	(\$2,569,445)	(\$2,541,465)	(\$2,693,701)	(\$1,680,926)	(\$2,648,131)	(\$2,491,499)	\$45,571	2.7% increase in residential/institutional, 2% increase in Commercial
	Contribution from Reserve Fund (2006 carryovers												
	Contribution from Reserve Fund 2007												
	Local Improvement revenue												
	s/t	(\$2,515,425.96)	(\$2,526,178.81)	(\$2,579,930.00)	(\$2,525,832.14)	(\$2,603,945.00)	(\$2,595,295.32)	(\$2,728,201.00)	(\$1,687,234.90)	(\$2,682,630.50)	(\$2,549,102)	\$45,570.50	
	Total Revenue	(\$2,515,425.96)	(\$2,526,178.81)	(\$2,579,930.00)	(\$2,569,620.42)	(\$2,603,945.00)	(\$2,624,718.17)	(\$2,728,201.00)	(\$1,689,928.80)	(\$2,682,630.50)	(\$2,573,506)	\$30,961.62	
	Expense												
	Departmental Administration												
	Management Salary												
	Distributed Benefits												
40-080-0811-1101-60015	Hourly Full Time	\$53,038	\$56,263	\$60,321	\$67,387	\$79,323	\$42,069	\$63,311	\$42,754	\$85,582	\$55,240	\$22,271	11.25% Manager + 10% Supt. Transportation + 33.13% Environmental Supt. + 29% Secretary (\$13,397.90)
40-080-0811-1101-60013	Overtime	\$0			\$230		\$222	\$277	\$310		\$226	(\$277)	
40-080-0811-1101-60020	Hourly Part Time	\$0			\$0	\$2,272	\$0	\$0	\$0	\$2,308	\$0	\$2,308	
40-080-0811-1101-60025	Employer CPP	\$2,006	\$1,720	\$4,512	\$2,643	\$2,776	\$1,835	\$2,131	\$1,952	\$3,199	\$2,066	\$1,069	
40-080-0811-1101-60030	Employer EI	\$824	\$727	\$1,849	\$1,155	\$1,061	\$747	\$872	\$743	\$1,086	\$876	\$214	
40-080-0811-1101-60035	Employer OMERS	\$6,876	\$6,208	\$7,009	\$6,965	\$8,518	\$4,962	\$6,825	\$5,112	\$9,293	\$6,045	\$2,468	
40-080-0811-1101-60040	Employer EHT	\$1,191	\$971	\$2,387	\$1,295	\$1,600	\$910	\$1,268	\$943	\$1,735	\$1,059	\$467	
40-080-0811-1101-60050	Employer Benefits	\$6,126	\$4,826	\$12,968	\$6,134	\$7,723	\$4,589	\$6,619	\$4,159	\$6,897	\$5,183	\$279	
40-080-0811-1101-60055	Employer WSIB	\$6,169	\$1,153	\$3,682	\$1,478	\$2,433	\$991	\$1,298	\$1,122	\$1,954	\$1,207	\$656	
40-080-0811-1200-71221	Accounting/Allocated Admin.	\$157,555	\$157,555	\$159,918	\$159,918	\$163,116	\$122,340	\$163,120	\$124,785	\$169,706	\$146,604	\$6,586	For 2021 - 2020 + 2% increase

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
40-080-0811-1200-71252	Courier	\$11,444	\$12,675	\$11,673	\$10,485	\$11,673	\$10,616	\$10,616	\$0	\$11,673	\$11,259	\$1,057	Cost for mailing out water & sewer bills -split 50% between water and sewer accounts. 2019 no change due to change to e-send
40-080-0811-1200-71253	Legal	\$10,000	\$22,989	\$10,000	\$0	10,000.00	\$0	\$10,828	\$9,329	\$10,000	\$7,663	(\$828)	Finalize CFN agreement - other half in Water System Administration
40-080-0811-1200-71260	Memberships				\$1,503		\$0	\$0	\$0	\$0	\$752	\$0	
40-080-0811-1210-74515	Sewer Write Offs				\$145		\$0	\$45	\$0	\$0	\$73	(\$45)	
40-080-0811-1300-71301	Debenture Interest	\$4,019	\$3,565		\$0		\$0	\$0	\$0		\$1,188	\$0	
40-080-0811-1300-71311	Sewage Treatment Plant Principal	\$84,617			\$0		\$0	\$0	\$0	\$0	\$0	\$0	
40-080-0811-1400-71410	Office Supplies	\$750	\$230	\$750	\$284	\$750	\$0	\$1,845	\$0	\$750	\$171	(\$1,095)	
40-080-0811-1400-71425	Taxes	\$4,910	4,431.00	5,009.00	\$4,265	\$4,400	\$4,291	\$4,290	\$4,305	\$4,400	\$4,329	\$110	Taxes for 6 sewage pumping stations - Central Ave., Butler Ave., Fifth St., Church St., Patching Ave. & Boundary Rd. - Based on Information from Treasurer
40-080-0811-1400-71433	Stores Charge	\$8,700	\$4,431	\$5,009	\$8,739	\$8,700	\$8,739	\$8,700	\$0	\$8,700	\$7,303	\$0	Balance off against store service charge revenue - no impact on budget
40-080-0811-1500-71501	Annual software support	\$1,500		\$1,500	\$0	\$1,500	\$0	\$0	\$0	\$1,500	\$0	\$1,500	
40-080-0811-1500-71502	Computer Maintenance (H& S)	\$6,672	\$5,242	\$3,700	\$3,744	\$3,800	\$3,875	\$3,875	\$4,312	\$4,000	\$4,287	\$125	new for 2015 & 2016 - includes TA software from Public Sector Digest (\$3914.56) - 2017 one time Diamond License Fee
40-080-0811-1500-71507	GIS Materials	\$6,335	\$5,135	\$6,716	\$5,020	\$6,716	\$3,584	\$4,838	\$3,774	\$6,100	\$4,580	\$1,262	
40-080-0811-1500-71523	Contracted Works	\$1,000		\$1,000	\$26	\$500	\$0	\$98	\$518	\$500	\$13	\$402	CFN antennas
40-080-0811-1500-71531	Conferences & Courses	\$4,000	\$2,192	\$4,000	\$9,452	\$5,000	\$1,446	\$7,121	\$1,018	\$5,000	\$4,363	(\$2,121)	
40-080-0811-1500-71580	Insurance	\$27,157	\$27,107	\$27,402	\$27,458	\$28,293	\$23,499	\$28,420	\$23,405	\$32,784	\$26,022	\$4,364	As per Information Supplied by Deputy Treasurer
40-080-0811-1500-71581	Insurance Deductible	\$10,000	\$3,880	\$10,000	\$0	\$10,000	\$1,163	\$1,163	\$0	\$10,000	\$1,681	\$8,838	1 claim per year
40-080-0811-1500-71591	Advertising & Public Notices	\$500		\$500	\$0	\$500	\$0	\$0	\$0	\$500	\$0	\$500	Public announcements
40-080-0811-1510-75350	Contribution to Capital	\$260,506	\$260,560	\$795,554	\$736,096	\$1,183,780	\$501,943	\$1,359,475	\$0	\$1,288,731	\$499,533	(\$70,744)	Contribution to Capital
40-080-0811-1620-75390	Transfer to Reserve Fund		\$338,439	\$346,532	\$527,921		\$875,520		\$0		\$580,627	\$0	
40-080-0811-1620-75390	Inventory Adjustments		(\$715)		(\$379)			(\$820)			(\$547)	\$820	
	s/t	\$675,894.85	\$919,583.66	\$1,481,991.00	\$1,581,963.79	\$1,544,434.00	\$1,613,340.33	\$1,686,212.98	\$228,542.02	\$1,666,398.14	\$1,371,629	(\$19,814.84)	
	Sewer mains												
	Distributed Salary & Wages												
	Distributed Benefits												
40-080-0811-1711-60015	Hourly Full Time	\$48,220	\$37,801	\$48,220	\$27,844	\$48,220	\$14,996	\$49,136	\$8,044	\$49,136	\$26,881	\$0	Flush 20% of system plus restriction areas, manhole repairs, insulation of low-flow manholes & Repairs identified from television inspections - Cambrian.
40-080-0811-1711-60013	Overtime	\$4,000	\$1,143	\$4,000	\$531	\$1,500	\$550	\$1,500	\$925	\$1,500	\$741	\$0	
40-080-0811-1711-60020	Hourly Part Time	\$1,780	\$434	\$2,108	\$238	\$2,108	\$212	\$2,148	\$0	\$2,148	\$295	\$0	7.5% GIS student & 10% summer student
40-080-0811-1711-60025	Employer CPP	\$2,404	\$1,786	\$2,060	\$1,274	\$2,198	\$757	\$2,334	\$480	\$2,561	\$1,272	\$227	
40-080-0811-1711-60030	Employer EI	\$930	\$728	\$854	\$531	\$834	\$316	\$835	\$190	\$864	\$525	\$29	
40-080-0811-1711-60035	Employer OMERS	\$4,470	\$3,568	\$4,475	\$2,832	\$4,904	\$1,601	\$4,860	\$865	\$5,095	\$2,667	\$235	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
40-080-0811-1711-60040	Employer EHT	\$970	\$735	\$979	\$611	\$1,032	\$348	\$1,033	\$190	\$1,084	\$565	\$51	
40-080-0811-1711-60050	Employer Benefits	\$5,082	\$4,801	\$5,074	\$3,683	\$5,718	\$2,498	\$5,809	\$1,327	\$5,116	\$3,661	(\$693)	
40-080-0811-1711-60055	Employer WSIB	\$1,515	\$928	\$725	\$779	\$577	\$432	\$578	\$226	\$1,290	\$713	\$712	
40-080-0811-1711-71471	Materials	\$10,000	\$3,149	\$10,000	\$5,192	\$10,000	\$9,064	\$10,000	\$5,157	\$10,000	\$5,802	\$0	PVC Piping & miscellaneous fittings, manhole frames and covers, Granular B/A. Repairs identified from television inspections - Wessuc. Lowering Manholes
40-080-0811-1711-71523	Contracted Works	\$125,000	\$67,671	\$125,000	\$91,820	\$125,000	\$72,067	\$125,000	\$58,862	\$125,000	\$77,186	\$0	Hot Mix Asphalt Contractor (\$30,000). In 2018 increase in the cost per tonne of asphalt. Repairs identified from television inspections - Wessuc cleaning/televising sewer mains (Est. 6.0 kms - \$72,000 - yr. 3 of 3)
40-080-0811-1711-71540	Equipment Rentals - Own	\$36,000	\$37,869	\$36,000	\$28,279	\$36,000	\$8,236	\$36,000	\$4,344	\$36,000	\$24,795	\$0	Mostly vacuum/pressure truck costs
	s/t	\$240,370.87	\$160,614.73	\$239,495.00	\$163,614.67	\$238,091.00	\$111,077.68	\$239,233.00	\$80,608.50	\$239,792.54	\$145,102	\$560	
	Service Connections												
	Distributed Salary & Wages												
	Distributed Benefits												
40-080-0811-1712-60015	Hourly Full Time	\$47,626	\$26,246	\$40,000	\$32,318	\$40,000	\$33,147	\$40,760	\$10,910	\$40,760	\$30,570	\$0	Cleaning, thawing, termination & repairs/replacements
40-080-0811-1712-60013	Overtime	\$4,500	\$10,097	\$4,500	\$7,566	\$5,000	\$5,418	\$5,000	\$739	\$5,000	\$7,694	\$0	
40-080-0811-1712-60020	Hourly Part Time	\$2,185	\$1,767	\$2,710	\$2,004	\$2,710	\$1,758	\$2,761	\$0	\$2,761	\$1,843	\$0	12.5% GIS Student Position & 10% of Summer Student
40-080-0811-1712-60025	Employer CPP	\$2,185	\$1,544	\$1,749	\$1,841	\$1,866	\$1,858	\$1,981	\$629	\$2,173	\$1,748	\$192	
40-080-0811-1712-60030	Employer EI	\$930	\$657	\$725	\$805	\$708	\$770	\$709	\$251	\$733	\$744	\$24	
40-080-0811-1712-60035	Employer OMERS	\$4,462	\$3,421	\$3,813	\$3,951	\$4,068	\$3,729	\$4,031	\$1,194	\$4,226	\$3,700	\$195	
40-080-0811-1712-60040	Employer EHT	\$970	\$702	\$831	\$869	\$875	\$824	\$877	\$247	\$920	\$798	\$43	
40-080-0811-1712-60050	Employer Benefits	\$5,020	\$3,233	\$4,209	\$4,352	\$4,744	\$3,772	\$4,819	\$1,125	\$4,244	\$3,786	(\$575)	
40-080-0811-1712-60055	Employer WSIB	\$1,515	\$817	\$615	\$1,021	\$489	\$1,050	\$490	\$294	\$1,094	\$963	\$604	
40-080-0811-1712-71471	Materials	\$6,500	\$6,966	\$6,500	\$6,552	\$6,500	\$10,732	\$6,500	\$1,192	\$6,500	\$8,083	\$0	PVC Piping & miscellaneous fittings
40-080-0811-1712-71523	Contracted Works	\$15,000	\$4,785	\$12,000	\$12,151	\$12,000	\$38,661	\$12,000	\$4,017	\$12,000	\$18,532	\$0	Hot Mix Asphalt Contractor
40-080-0811-1712-71540	Equipment Rentals - Own	\$15,000	\$7,828	\$15,000	\$9,752	\$15,000	\$11,734	\$15,000	\$1,999	\$15,000	\$9,771	\$0	1/2 ton trucks, tandem trucks, steamer, sewer auger, etc.
	s/t	\$105,893.20	\$68,064.08	\$92,652.00	\$83,181.32	\$93,960.00	\$113,452.85	\$94,928.00	\$22,597.61	\$95,411.33	\$88,233	\$483.33	
	Emergency Measures												
	Distributed Salaries/Wages												
	Distributed Benefits												
40-080-0811-1720-60010	Salaries Full Time												
40-080-0811-1720-60013	Overtime												
40-080-0811-1720-60015	Hourly Full Time												
40-080-0811-1720-60020	Hourly Part Time												
40-080-0811-1720-60025	Employer CPP												
40-080-0811-1720-60030	Employer EI												
40-080-0811-1720-60035	Employer OMERS												

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
40-080-0811-1720-60040	Employer EHT												
40-080-0811-1720-60050	Employer Benefits												
40-080-0811-1720-60055	Employer WSIB												
40-080-0811-1720-71471	Materials		72.42										
40-080-0811-1720-71523	Contracted Services		3,046.62										
40-080-0811-1720-71540	Equipment Rentals - Own												
	s/t		3,119.04										
	Sewage Treatment Plant												
	Expense												
	Ontario Clean Water Agency												
	Expense Recoveries												
	Distributed Salary & Wages												
	Distributed Benefits												
	Management Salary												Management time included in Sanitary Sewer Administration
40-080-0812-1101-60015	Hourly Full Time	\$2,500	\$674	\$2,500	\$1,752	\$2,500	\$240	\$2,500	\$55	\$2,500	\$889	\$0	Staff to assist contractor with larger maintenance repairs- pulling pumps
40-080-0812-1101-60013	Overtime	\$0			\$0		\$0		\$0		\$0	\$0	
40-080-0812-1101-60020	Hourly Part Time	\$0			\$0		\$0		\$0	\$0	\$0	\$0	
40-080-0812-1101-60025	Employer CPP	\$109	\$28	\$102	\$97	\$109	\$12	\$114	\$4	\$125	\$46	\$11	
40-080-0812-1101-60030	Employer EI	\$47	\$12	\$42	\$43	\$41	\$5	\$41	\$2	\$42	\$20	\$1	
40-080-0812-1101-60035	Employer OMERS	\$214	\$54	\$214	\$196	\$254	\$24	\$247	\$8	\$259	\$91	\$12	
40-080-0812-1101-60040	Employer EHT	\$49	\$12	\$49	\$41	\$51	\$5	\$50	\$2	\$53	\$19	\$3	
40-080-0812-1101-60050	Employer Benefits	\$264	\$46	\$263	\$270	\$296	\$16	\$296	\$22	\$260	\$111	(\$36)	
40-080-0812-1101-60055	Employer WSIB	\$76	\$13	\$36	\$65	\$29	\$8	\$28	\$2	\$63	\$29	\$35	
40-080-0812-1101-71540	Equipment Rentals - Own	\$500	\$173	\$500	\$456	\$500	\$62	\$500	\$415	\$500	\$230	\$0	No change
40-080-0812-1240-71416	Natural Gas	\$22,600	\$22,600	\$22,600	\$17,065	\$21,922	\$15,109	\$21,484	\$10,461	\$21,484	\$18,258	\$0	2021 no change
40-080-0812-1240-71420	Electrical Power	\$157,034	\$161,183	\$157,034	\$137,246	\$161,745	\$132,948	\$95,000	\$61,466	\$95,000	\$143,792	\$0	For STP & 6 sewage pumping stations - contract with OCWA - General Service >50 kW (GS, G1, G3) (Sportsplex, Civic Centre, Water Treatment) - Fine Bubble installed in 2019 big energy savings no change 2021
40-080-0812-1400-71424	Grit landfill tipping fees	\$2,568	\$265	\$2,568	\$117	\$501	\$0	\$501	\$0	\$0	\$127	(\$501)	New for 2009 operating budget. New grit removal system in 2010. Sludge dewatering system and spiral screen installed in 2016. Grit hauled out with sludge.
40-080-0812-1240-71425	Taxes	\$38,081	\$36,619	\$38,842	\$35,483	\$36,300	\$35,622	\$37,026	\$35,988	\$36,708	\$35,908	(\$318)	Based on information from Treasurer 2021 - 2% increase Draft 1
40-080-0812-1400-71471	Material	\$2,500	\$382	\$2,000	\$1,520	\$2,000	\$2,535	\$2,000	\$37	\$2,000	\$1,479	\$0	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
40-080-0812-1500-71523	Contracted Works	\$530,110	\$526,244	\$535,351	\$534,810	\$501,212	\$510,505	\$511,393	\$389,866	\$522,035	\$523,853	\$10,642	Five year contract (OCWA) - new contract starts Jan. 1st, 2019 (third year - \$498,397 - HST Exempt), Lakeside Service agreement (2017-2020 - \$18429), annual boiler inspection (\$1,100), annual calibrations (\$2,500), ESA inspections (Est. \$1,200) \$ (HST portion payable = \$408.83). No call-outs as per agreement.
	Repairs & Maintenance												
	sub/total Sewage Treatment Plant	\$756,649.85	\$748,303.64	\$762,101.00	\$729,159.47	\$727,460.00	\$697,088.55	\$671,180.00	\$498,328.53	\$681,028.49	\$724,851	\$9,848.49	
	Total of Sewer System	(\$736,617.19)	(\$629,612.70)	(\$3,691.00)	(\$11,701.17)	\$0.00	(\$89,758.76)	(\$36,647.02)	(\$859,852.14)	(\$0.00)	(\$243,691)	\$22,038.13	
	Water System												
	Operational Revenue												
50-080-0832-0330-40589	Expense Recovery						(\$1,485)		(\$4,967)				
50-080-0832-0330-40592	Rent & Leases	(\$9,277)	(\$9,277)	(\$9,277)	(\$10,177)	(\$9,277)	(\$10,196)	(\$9,277)	(\$9,524)	(\$9,277)	(\$9,883)	\$0	Rental space for Antenna on Water Tower - Vianet & Bell Mobility Inc.
50-080-0832-0330-40595	Private Work Charges				(\$102)		\$0		\$0		(\$51)	\$0	See Private Work Charges (GST Exempt)
50-080-0832-0330-40782	Sale of Rain Barrels	(\$65)	(\$115)	(\$65)	(\$58)	(\$65)	(\$288)	(\$65)	(\$115)	(\$65)	(\$153)	\$0	Rain barrels - 1 @ \$65.00 each
	Sale of Water Meters											\$0	See sale of water meters (GST Exempt)
	s/t	(\$9,342.00)	(\$9,392.24)	(\$9,342.00)	(\$10,336.92)	(\$9,342.00)	(\$11,968.21)	(\$9,342.00)	(\$14,606.00)	(\$9,342.00)	(\$10,566)	\$0	
	Operational Revenue GST Exempt												
	NOHF Grant												
	Expense Recovery				(\$3,738)		(\$8,411)		(\$765)		(\$6,074)		
50-080-0832-0430-40595	Private Work Charges	(\$8,000)	(\$16,140)	(\$8,000)	(\$12,527)	(\$8,000)	(\$11,174)	(\$8,000)	(\$1,924)	(\$8,000)	(\$13,280)	\$0	Fees to shut -"off/on" curb stop valves to private properties @ \$44.96) each for off/on, Thawing private property water lines
50-080-0832-0430-40618	Reconnection Charges	(\$1,200)	(\$1,776)	(\$1,200)	(\$644)	(\$1,200)	(\$1,836)	(\$1,200)	(\$2,268)	(\$1,200)	(\$1,419)	\$0	
50-080-0832-0430-40619	New Connection Charges	(\$7,500)	(\$56,250)	(\$7,500)	(\$24,879)	(\$15,000)	(\$60,123)	(\$15,000)	\$922	(\$15,000)	(\$47,084)	\$0	
50-080-0832-0430-40682	Late Payment Charges	(\$7,500)	(\$7,795)	(\$7,500)	(\$13,095)	(\$8,000)	(\$8,481)	(\$8,000)	(\$5,455)	(\$8,000)	(\$9,790)	\$0	
50-080-0832-0430-40685	Sale of Water	(\$2,670,755)	(\$2,648,582)	(\$2,740,195)	(\$2,670,505)	(\$2,771,985)	(\$2,739,268)	(\$2,854,247)	(\$1,812,740)	(\$2,817,848)	(\$2,686,119)	\$36,399	2.7% increase in residential/Institutional, 2% increase in Commercial
50-080-0832-0430-40687	Special Water Rates		(\$1,571)		(\$4,761)		(\$14,050)		(\$8)		(\$6,794)	\$0	
50-080-0832-0430-40943	Sale of Water Meters/Backflow Prevention Device Testing	(\$5,000)	(\$12,710)	(\$5,500)	(\$8,928)	(\$5,500)	(\$5,710)	(\$5,500)	(\$11,933)	(\$9,100)	(\$9,116)	(\$3,600)	new water meters and backflow prevention devices (full cost recovery plus 10%) Testing of backflow devices. - 3 Year Average 2021
50-080-0832-0430-40946	Monthly Water Meter Replacement Fees	(\$17,982)	(\$18,147)	(\$17,982)	(\$16,897)	(\$17,982)	(\$18,910)	(\$17,982)	(\$11,563)	(\$17,982)	(\$17,985)	\$0	
50-080-0832-0530-40595	Private Work Charges HST exception	(\$11,000)											
	s/t	(\$2,728,937.00)	(\$2,762,971.85)	(\$2,787,877.00)	(\$2,755,972.93)	(\$2,827,667.00)	(\$2,867,962.73)	(\$2,909,929.00)	(\$1,845,733.95)	(\$2,877,130.02)	(\$2,795,636)	\$32,799	
	Total Revenue	(\$2,738,279.00)	(\$2,772,364.09)	(\$2,797,219.00)	(\$2,766,309.85)	(\$2,837,009.00)	(\$2,879,930.94)	(\$2,919,271.00)	(\$1,860,339.95)	(\$2,886,472.02)	(\$2,806,202)	\$32,799	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
	Expense												
	Departmental Administration												
	Distributed Salaries/Wages												
	Distributed Benefits												
50-080-0832-1101-60013	Overtime & Lieu Time	\$0	-\$14,755		\$230		\$495	\$0	\$320		(\$4,677)	\$0	
	Paid Leave												
	Vac, Floaters, Stats, Holiday/Vac Pay												
50-080-0832-1101-60010	Salaries/Wages	\$73,489	\$44,736	\$82,039	\$94,044	\$107,266	\$106,030	\$106,908	\$67,839	\$120,571	\$81,603	\$13,663	Based on 6 full time Union & 1 full time Management staff
	Disability STD/LTD												
50-080-0832-1101-60055	WSIB	\$3,946	\$1,430	\$1,717	\$1,811	\$3,369	\$1,472	\$3,370	\$1,694	\$1,868	\$1,571	(\$1,502)	
50-080-0832-1101-60025	Canada Pension Plan	\$2,132	\$2,901	\$905	\$3,556	\$3,684	\$3,141	\$3,291	\$2,978	\$2,483	\$3,199	(\$808)	
50-080-0832-1101-60030	Employment Insurance	\$1,397	\$1,216	\$194	\$1,540	\$1,403	\$1,259	\$1,212	\$1,131	\$841	\$1,338	(\$371)	
	Dental, Vision & Extend Health												
50-080-0832-1101-60035	OMERS	\$10,458	\$9,768	\$7,216	\$9,565	\$11,654	\$9,841	\$10,344	\$7,693	\$9,408	\$9,725	(\$936)	
	Life Insurance												
50-080-0832-1101-60040	Employer Health Tax	\$1,574	\$1,792	\$487	\$1,761	\$2,174	\$1,843	\$1,974	\$1,424	\$1,615	\$1,799	(\$359)	
50-080-0832-1101-60050	Employee Benefits		\$7,244	\$9,564	\$7,262	\$10,044	\$9,872	\$8,505	\$5,878	\$5,644	\$8,126	(\$2,861)	
50-080-0832-1101-60020	Summer Staff & Part Time staff	\$475	\$11	\$2,880	\$8	\$3,407	\$0	\$1,838	\$0	\$2,254	\$6	\$416	1 seasonal student for 16 weeks
	Staff adjustments												
50-080-0832-1200-71221	Accounting/Allocated Admin.	\$199,825	\$198,845	\$202,822	\$202,822	\$206,878	\$206,880	\$211,016	\$158,261	\$215,236	\$202,849	\$4,220	For 2021 - 2020 budget amount plus 2% increase
50-080-0832-1200-71251	Telephone & Communication	\$3,000	\$3,111	\$3,000	\$3,520	\$3,200	\$2,392	\$3,200	\$2,085	\$3,000	\$3,008	(\$200)	
50-080-0832-1200-71252	Postage, Freight, Courier	\$11,613	\$12,959	\$11,673	\$10,476	\$11,673	\$10,606	\$11,673	\$0	\$11,673	\$11,347	\$0	Cost for mailing out water & sewer bills -split 50% between water and sewer accounts. 2019 No change for change to resend
50-080-0832-1200-71253	Legal	\$5,000	\$45,142	\$5,000	\$596	\$5,000	\$10,828	\$5,000	\$9,329	\$5,000	\$18,855	\$0	
50-080-0832-1200-71260	Memberships	\$1,000	\$900	\$1,000	\$495	\$1,000	\$270	\$1,000	\$0	\$1,000	\$555	\$0	
50-080-0832-1210-74515	Water Write Off	\$2,000	\$4	\$2,000	\$602	\$2,000	\$73	\$2,000	\$3	\$2,000	\$226	\$0	
50-080-0832-1400-71410	Office Supplies	\$750	\$907	\$1,772	\$1,990	\$1,000	\$2,307	\$1,000	\$321	\$1,000	\$1,735	\$0	
50-080-0832-1400-71433	Stores Charge	\$10,300	\$12,001	\$10,300	\$10,336	\$10,300	\$10,300	\$10,300	\$0	\$10,300	\$10,879	\$0	Offset of expenditure in Stores Area
50-080-0832-1400-71443	Rain Barrel Expenses	\$0			\$54		\$270		\$432		\$162	\$0	
50-080-0832-1500-71501	Annual Software Support	\$1,404		\$1,404	\$0	\$1,404	\$0	\$1,404	\$441	\$1,404	\$0	\$0	
50-080-0832-1500-71502	Computer Maintenance (H&S)	\$6,672	\$5,242	\$3,700	\$3,744	\$3,800	\$3,993	\$3,800	\$8,854	\$8,000	\$4,326	\$4,200	Public Sector Digest
50-080-0832-1500-71503	Custom Software	\$1,000		\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	
50-080-0832-1500-71507	GIS Materials	\$11,601	\$10,120	\$13,432	\$10,352	\$13,432	\$9,980	\$13,432	\$7,548	\$12,211	\$10,151	(\$1,221)	
50-080-0832-1500-71523	Contracted Works	\$1,000	\$1,730	\$1,000	\$349	\$1,000	\$1,289	\$1,000	\$610	\$1,000	\$1,122	\$0	
50-080-0832-1500-71531	Conferences & Courses	\$20,000	\$21,320	\$25,000	\$28,172	\$25,000	\$34,950	\$25,000	\$10,540	\$25,000	\$28,148	\$0	Each WTP/WD operator requires 40 hrs. of training (must write exams), software & first aid
50-080-0832-1500-71580	Insurance	\$33,626	\$33,997	\$33,945	\$34,367	\$37,172	\$37,428	\$38,162	\$31,578	\$44,421	\$35,264	\$6,259	as per information supplied by Deputy Treasurer
50-080-0832-1500-71581	Insurance Deductible	\$10,000		\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$10,000	\$0	\$0	

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
50-080-0832-1500-71591	Advertising & Public Notices	\$500		\$500	\$519	\$500	\$0	\$500	\$0	\$500	\$259	\$0	Rate increases, fall flushing program & digs
50-080-0832-1510-75350	Contribution from Reserve Fund (capital program)	\$1,216,963	\$712,722	\$964,341.00	\$741,953	\$1,206,590.00	\$680,605	\$1,266,144.00	\$0	\$1,124,080.74	\$711,760	(\$142,063)	
50-080-0832-1620-75390	Transfer to Reserve Fund - Meter Replacement		18,147.04	\$17,982	0.00	\$17,982	18,976.14	\$17,982		\$17,982	\$12,374	\$0	
50-080-0832-1620-75390	Transfer to Reserve Fund	\$17,982	\$397,108	\$251,918	\$0		\$447,105		\$0		\$281,405	\$0	Water Meter Replacement Fee Revenue
50-080-0832-1620-75390	Transfer to Reserve Fund - Year End				\$0				\$0		\$0	\$0	
50-080-0832-1700-72505	Inventory Adjustments		(\$3,252)		\$1,202		\$354		\$0		(\$566)	\$0	
	s/t	\$1,647,706.56	\$1,525,345.73	\$1,666,791.00	\$1,171,325.68	\$1,701,932.00	\$1,612,557.58	\$1,761,055.00	\$318,959.03	\$1,639,492.09	\$1,436,410	(\$121,562.91)	
	Water Service Connections												
	Distributed Salary & Wages												
	Distributed Benefits												
50-080-0832-1962-60010	Hourly Full Time	\$71,440	\$31,927	\$50,000	\$44,080	\$50,000	\$58,205	\$50,950	\$19,272	\$50,950	\$44,737	\$0	Thawing, replacements, termination, adjust valve boxes, breaks, water turn on/off + 20% GIS position (\$12,871.71) + 20% GIS student (\$2,409.42) = \$15,280.96 & 10% summer student (\$12,048.21) = \$1,204.82. No thawing or terminations and one replacement of water services in 2017.
50-080-0832-1962-60013	Overtime	\$7,500	\$2,123	\$7,500	\$4,996	\$5,000	\$6,723	\$5,000	\$348	\$5,000	\$4,614	\$0	
50-080-0832-1962-60020	Hourly Part Time	\$3,560	\$1,885	\$3,614	\$2,388	\$3,614	\$4,063	\$3,683	\$0	\$3,683	\$2,779	\$0	20% GIS Student (2409.24) & 10% Summer Student (1204.62)
50-080-0832-1962-60025	Employer CPP	\$3,278	\$1,471	\$2,195	\$2,327	\$2,342	\$3,226	\$2,487	\$1,074	\$2,728	\$2,342	\$241	
50-080-0832-1962-60030	Employer EI	\$1,395	\$631	\$910	\$1,000	\$889	\$1,342	\$890	\$428	\$920	\$991	\$30	
50-080-0832-1962-60035	Employer OMERS	\$6,757	\$3,201	\$4,927	\$4,868	\$5,085	\$6,163	\$5,039	\$2,003	\$5,283	\$4,744	\$244	
50-080-0832-1962-60040	Employer EHT	\$1,455	\$667	\$1,043	\$1,070	\$1,099	\$1,407	\$1,101	\$422	\$1,155	\$1,048	\$54	
50-080-0832-1962-60050	Employer Benefits	\$7,530	\$3,423	\$5,262	\$5,495	\$5,929	\$7,476	\$6,023	\$1,920	\$5,305	\$5,464	(\$718)	
50-080-0832-1962-60055	Employer WSIB	\$2,273	\$737	\$772	\$1,195	\$614	\$1,687	\$615	\$502	\$1,374	\$1,207	\$759	
50-080-0832-1962-71471	Materials	\$14,000	\$4,987	\$12,000	\$9,915	\$12,000	\$15,379	\$12,000	\$2,467	\$12,000	\$10,094	\$0	Water parts such as PVC piping, fittings etc. - 2021 No Change
50-080-0832-1962-71523	Contracted Works	\$14,000	\$78,826	\$14,000	\$17,090	\$14,000	\$72,729	\$14,000	\$897	\$14,000	\$56,215	\$0	FFPC assistance, rental of excavator, hot mix asphalt contractor and ALS lab fees
50-080-0832-1962-71540	Equipment Rentals - Own	\$22,000	\$8,634	\$22,000	\$17,397	\$22,000	\$27,474	\$22,000	\$4,134	\$22,000	\$17,835	\$0	
	s/t	\$155,186.49	\$138,512.46	\$124,223.04	\$111,823.33	\$122,572.00	\$205,875.02	\$123,788.00	\$33,467.08	\$124,397.11	\$152,070	\$609.11	
	Water Meter Maintenance/Backflow Prevention Devices												
	Distributed Salary & Wages												
	Distributed Benefits												
50-080-0832-1963-60015	Hourly Full Time	\$3,000	\$6,876	\$4,500	\$5,639	\$4,500	\$4,905	\$4,500	\$3,664	\$4,500	\$5,807	\$0	WTP operators to assist in installation and repairs, seasonal removal/replacements & installation of seals. Backflow prevention device annual testing. Increase in 2018

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

Description		2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
New G/L Account													Remarks
50-080-0832-1963-60013	Overtime	\$0		\$0	\$0		\$78		\$0		\$39	\$0	
50-080-0832-1963-60025	Employer CPP	\$604	\$262	\$184	\$247	\$197	\$249	\$205	\$199	\$225	\$252	\$20	
50-080-0832-1963-60030	Employer EI	\$257	\$112	\$76	\$107	\$75	\$103	\$73	\$78	\$76	\$108	\$3	
50-080-0832-1963-60035	Employer OMERS	\$257	\$655	\$386	\$544	\$458	\$480	\$445	\$362	\$467	\$560	\$22	
50-080-0832-1963-60040	Employer EHT	\$268	\$129	\$88	\$116	\$92	\$102	\$91	\$79	\$95	\$116	\$4	
50-080-0832-1963-60050	Employer Benefits	\$316	\$837	\$474	\$1,115	\$534	\$380	\$532	\$788	\$469	\$777	(\$63)	
50-080-0832-1963-60055	Employer WSIB	\$419	\$75	\$65	\$96	\$52	\$81	\$51	\$93	\$113	\$84	\$62	
50-080-0832-1963-71471	Materials	\$3,500	\$4,471	\$3,500	\$11,241	\$7,500	\$6,953	\$7,500	\$16,162	\$30,000	\$7,555	\$22,500	Parts, new water meters and backflow devices (based on 3 - 3/4" and 1 larger one). Water meters (out of date) replaced and backflow devices installed by Elster for the ICI sector in 2011/12 - Many meters need battery packs replaced 2021
50-080-0832-1963-71523	Contracted Works	\$11,641	\$16,429	\$11,874	\$12,327	\$11,874	\$10,028	\$11,874	\$9,070	\$11,874	\$12,928	\$0	Ontario regulations require a certified plumber to install meters > 1 inch meter and backflow devices
50-080-0832-1963-71540	Equipment Rentals - Own	\$500	\$1,725	\$1,049	\$2,288	\$1,725	\$1,013	\$1,725	\$400	\$1,725	\$1,675	\$0	
	s/t	\$20,761.69	\$31,570.09	\$22,195.23	\$33,719.94	\$27,007.00	\$24,371.28	\$26,996.00	\$30,894.36	\$49,542.86	\$29,887	\$22,547	
	Water Mains Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits												
50-080-0832-1964-60010	Hourly Full Time	\$82,505	\$116,057	\$91,000	\$124,944	\$91,000	\$122,389	\$92,729	\$118,778	\$92,729	\$121,130	\$0	Repairs break- 4/year, 20% of exercising main valves/hyd. valves, hydrants, flushing
50-080-0832-1964-60013	Overtime	\$7,500	\$7,861	\$7,500	\$9,675	\$8,000	\$4,634	\$8,000	\$7,323	\$8,000	\$7,390	\$0	
50-080-0832-1964-60020	Hourly Part Time	\$9,495	\$7,706	\$9,637	\$8,098	\$9,637	\$7,008	\$9,820	\$0	\$9,820	\$7,604	\$0	10% GIS Student (1204.62) & 70% Summer Student (8432.35)
50-080-0832-1964-60025	Employer CPP	\$3,910	\$5,934	\$4,120	\$6,982	\$4,396	\$6,392	\$4,668	\$6,829	\$5,121	\$6,436	\$453	
50-080-0832-1964-60030	Employer EI	\$1,535	\$2,593	\$1,708	\$3,031	\$1,668	\$2,577	\$1,670	\$2,683	\$1,727	\$2,734	\$57	
50-080-0832-1964-60035	Employer OMERS	\$7,704	\$11,362	\$8,441	\$13,092	\$9,254	\$12,368	\$9,172	\$12,309	\$9,615	\$12,274	\$443	
50-080-0832-1964-60040	Employer EHT	\$1,601	\$2,447	\$1,957	\$3,004	\$2,063	\$2,806	\$2,066	\$2,687	\$2,167	\$2,753	\$101	
50-080-0832-1964-60050	Employer Benefits	\$8,696	\$16,782	\$9,576	\$17,126	\$10,792	\$15,260	\$10,962	\$14,765	\$9,655	\$16,389	(\$1,307)	
50-080-0832-1964-60055	Employer WSIB	\$1,251	\$2,339	\$1,449	\$2,842	\$1,153	\$2,681	\$1,155	\$3,188	\$2,579	\$2,621	\$1,424	
50-080-0832-1964-71471	Materials	\$35,000	\$28,075	\$35,000	\$39,903	\$35,000	\$17,794	\$35,000	\$35,727	\$35,000	\$28,591	\$0	
50-080-0832-1964-71523	Contracted Works	\$40,000	\$19,636	\$35,000	\$26,941	\$35,000	\$25,227	\$35,000	\$20,659	\$35,000	\$23,935	\$0	FFPC assistance, rental of excavator, hot mix asphalt contractor and ALS lab fees
50-080-0832-1964-71540	Equipment Rentals - Own	\$35,000	\$28,848	\$35,000	\$46,689	\$35,000	\$43,114	\$35,000	\$22,963	\$35,000	\$39,550	\$0	
	s/t	\$234,196.95	\$249,638.57	\$240,389.44	\$302,327.56	\$242,963.00	\$262,250.16	\$245,242.00	\$247,910.70	\$246,412.05	\$271,405	\$1,170.05	
	Valves												
	Distributed Salaries/Wages												
	Distributed Benefits												
	Materials												
	Contracted Works												
	Equipment Rentals - Owned												

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	s/t												
	Water Treatment Plant												
	Operations & Maintenance												
50-080-0831-0330-40320	Micro fit Generation Revenue	(\$11,000)	(\$11,169)	(\$11,000)	(\$7,745)	(\$11,000)	(\$4,750)	(\$11,000)	(\$5,731)	(\$8,000)	(\$7,888)	\$3,000	1 inverter had an intermittent issue in 2020
	Distributed Salary & Wages												
	Distributed Benefits												
50-080-0831-1101-60015	Hourly Full Time	\$160,433	\$276,488	\$202,603	\$222,488	\$202,603	\$238,413	\$206,452	\$151,176	\$206,452	\$245,796	\$0	3 WTP operators-wages + 1 WD operator for 3/months (\$16,114.69) - Tower Costs
50-080-0831-1101-60013	Overtime	\$4,000	\$9,687	\$4,000	\$9,433	\$4,000	\$8,107	\$4,000	\$3,930	\$4,000	\$9,076	\$0	
50-080-0831-1101-60020	Hourly Part Time				\$592		\$467		\$0		\$529	\$0	
50-080-0831-1101-60025	Employer CPP	\$6,818	\$8,033	\$8,295	\$8,436	\$8,851	\$10,445	\$9,397	\$8,487	\$10,309	\$8,971	\$912	
50-080-0831-1101-60030	Employer EI	\$2,984	\$3,350	\$3,439	\$3,585	\$3,359	\$4,173	\$3,362	\$3,370	\$3,476	\$3,703	\$114	
50-080-0831-1101-60035	Employer OMERS	\$14,075	\$20,596	\$17,705	\$16,630	\$20,604	\$18,481	\$20,420	\$15,683	\$21,407	\$18,569	\$987	
50-080-0831-1101-60040	Employer EHT	\$3,112	\$4,252	\$3,941	\$4,230	\$4,153	\$4,514	\$4,160	\$3,325	\$4,363	\$4,332	\$203	
50-080-0831-1101-60050	Employer Benefits	\$16,910	\$21,411	\$21,321	\$22,543	\$24,026	\$27,145	\$24,406	\$16,291	\$21,495	\$23,700	(\$2,911)	
50-080-0831-1101-60055	Employer WSIB	\$2,182	\$2,335	\$2,917	\$2,503	\$2,321	\$2,850	\$2,325	\$3,956	\$5,191	\$2,563	\$2,866	
50-080-0831-1101-71540	Equipment Rentals - Own	\$2,000	\$1,338	\$2,200	\$1,681	\$2,200	\$2,301	\$2,000	\$1,275	\$2,000	\$1,773	\$0	
50-080-0831-1200-71251	Telephone & Communications	\$6,000	\$5,681	\$6,000	\$4,669	\$7,740	\$6,575	\$7,740	\$3,231	\$5,000	\$5,642	(\$2,740)	Telephone system & rental of dedicated bell line for control system - Avg. 3 yrs. - 2019 budget includes new Tbaytel agreement
50-080-0831-1200-71270	Lab Fees - Water Testing	\$15,000	\$27,416	\$16,000	\$26,541	\$16,000	\$21,881	\$16,000	\$7,365	\$25,000	\$25,280	\$9,000	Analysis Costs - ALS labs - based on 3 year average - 2020 MOECP Reduced testing requirements due to COVID
50-080-0831-1400-71410	Office Supplies		\$42	\$500	\$0	\$500	\$0	\$500	\$0	\$500	\$14	\$0	New for 2017
50-080-0831-1240-71416	Natural Gas	\$30,697	\$31,991	\$30,697	\$26,604	\$29,469	\$22,674	\$28,880	\$13,770	\$28,880	\$27,090	\$0	No Change 2021
50-080-0831-1240-71417	Diesel Fuel	\$1,000	\$1,932	\$1,000	\$612	\$1,000	\$1,127	\$1,000	\$0	\$1,200	\$1,223	\$200	To fill diesel tank for back-up generator - first fill fall 2017 - 3 year average for 2021
50-080-0831-1240-71420	Electrical Power	\$76,641	\$77,636	\$76,641	\$68,916	\$78,940	\$75,180	\$78,940	\$37,711	\$80,440	\$73,911	\$1,500	General Service >50 kW (GS, G1, G3) (Sportsplex, Civic Centre, Water Treatment) - 1.9% increase for 2021
50-080-0831-1240-71421	Water & Sewer	\$1,193	\$5,061	\$1,224	\$1,357	\$1,257	\$1,406	\$1,297	\$966	\$1,332	\$2,608	\$35	2021 budget increase by 2.7%
50-080-0831-1240-71425	Taxes	\$51,392	\$46,149	\$52,420	\$44,372	\$45,100	\$44,594	\$38,162	\$44,709	\$45,603	\$45,038	\$7,441	2% Increase over 2021 Actual
50-080-0831-1400-71434	Chlorine	\$13,650	\$14,543	\$17,700	\$19,722	\$17,700	\$25,581	\$19,500	\$16,763	\$20,750	\$19,948	\$1,250	Based on 8,500 kgs/yr. @ \$2.44/kg + Fuel Surcharge. New 3 yr. chemical agreement 2020 - 22.
50-080-0831-1400-71435	Soda Ash	\$42,000	\$34,038	\$42,000	\$48,535	\$42,000	\$32,841	\$48,300	\$19,888	\$48,500	\$38,471	\$200	Based on 70,000 kgs @ \$0.6916/kg (plus fuel surcharge) + Fuel Surcharge - Only comes in truck loads. New 3 yr. chemical agreement 2020 - 22.
50-080-0831-1400-71436	Aluminum Sulphate	\$39,000	\$50,107	\$40,000	\$45,356	\$40,000	\$41,666	\$49,500	\$35,606	\$50,900	\$45,710	\$1,400	Based on 70 dry tonnes @ \$727/tonne (22.5% increase (\$577/tonne)) + lag time in container returns + Fuel Surcharge. New 3 yr. chemical agreement 2020-22.

PUBLIC WORKS 2021 OPERATING BUDGET - DRAFT 1

New G/L Account		Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 30-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
50-080-0831-1400-71437		Fluorides	\$10,000	\$13,049	\$10,000	\$24,548	\$15,000	\$17,831	\$10,000	\$9,577	\$10,100	\$18,476	\$100	Based on 6500 kgs @ \$1.55/kg (Incl. container deposit) - Est. 3 shipments in 2016 + lag time in container returns + Fuel Surcharge. New 3 yr. chemical agreement 2020-22
50-080-0831-1400-71438		Miscellaneous Chemicals	\$12,000	\$16,937	\$12,000	\$11,597	\$12,000	\$14,011	\$13,000	\$1,993	\$13,000	\$14,182	\$0	Polyelectrolyte, calcium hypochlorite, chemicals for instrumental equipment- buffer, DPD tablets - three year avg
50-080-0831-1400-71471		Materials	\$20,000	\$6,598	\$20,000	\$6,886	\$20,000	\$11,576	\$20,000	\$7,792	\$20,000	\$8,353	\$0	Parts for all equipment & instruments
50-080-0831-1500-71523		Contracted Works	\$36,355	\$30,644	\$36,355	\$36,590	\$36,355	\$35,976	\$36,355	\$26,931	\$75,355	\$34,403	\$39,000	Outside contractors for computers, plumbing, instrumentation, calibrations, ESA inspections, HVAC mechanic, & Lakeside Service agreement. Plus 6 months of OCWA for ORO from Jan 2021 - Jun 2021 @ \$6500 per month
		sub/total Water Treatment Plant	\$556,441.34	\$698,146.85	\$617,957.37	\$650,681.48	\$624,178.00	\$665,066.05	\$634,696.00	\$428,063.76	\$697,253.93	\$671,298	\$62,558	
		Water Tower												
		Operations & Maintenance												
		Distributed Salary & Wages												
		Distributed Benefits												
50-080-0831-1965-60015		Hourly Full Time	\$7,500	\$7,056	\$7,500	\$8,099	\$7,500	\$6,227	\$7,500	\$5,339	\$7,500	\$7,127	\$0	Inspection of Water Tower infrastructure by WTP operators on a daily basis (Operator - 5% of average wage)
		Overtime	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	
50-080-0831-1965-60025		Employer CPP	\$319	\$262	\$307	\$353	\$328	\$289	\$341	\$288	\$375	\$301	\$34	
50-080-0831-1965-60030		Employer EI	\$140	\$110	\$127	\$150	\$124	\$120	\$122	\$115	\$126	\$126	\$4	
50-080-0831-1965-60035		Employer OMERS	\$728	\$746	\$728	\$366	\$763	\$302	\$742	\$535	\$778	\$471	\$36	
50-080-0831-1965-60040		Employer EHT	\$146	\$123	\$146	\$182	\$154	\$127	\$151	\$112	\$159	\$144	\$8	
50-080-0831-1965-60050		Employer Benefits	\$790	\$724	\$789	\$844	\$889	\$690	\$887	\$527	\$781	\$753	(\$106)	
50-080-0831-1965-60055		Employer WSIB	\$102	\$80	\$108	\$104	\$86	\$77	\$84	\$134	\$189	\$87	\$105	
50-080-0831-1965-71540		Equipment Rentals - Own	\$2,200	\$1,650	\$2,000	\$1,350	\$2,000	\$313	\$1,700	\$1,125	\$1,700	\$1,104	\$0	WTP operators rental of 1/2 ton truck
50-080-0831-1965-71251		Telephone & Communications	\$800	\$734	\$800	\$691	\$2,180	\$1,493	\$2,180	\$434	\$2,180	\$972	\$0	Rental of dedicated bell lines for control system - 2019 addition for new Tbaytel system
50-080-0831-1965-71416		Natural Gas	\$15,000	\$9,435	\$15,000	\$21,268	\$12,000	\$12,016	\$11,760	\$6,704	\$11,760	\$14,239	\$0	No Change 2021
50-080-0831-1965-71420		Electrical Power	\$3,526	\$3,371	\$3,526	\$2,870	\$3,633	\$3,466	\$3,633	\$2,223	\$3,706	\$3,236	\$73	2021 - 2% Increase
50-080-0831-1965-71425		Taxes	\$88,855	\$85,433	\$90,632	\$82,793	\$84,700	\$83,117	\$86,394	\$83,971	\$88,122	\$83,781	\$1,728	2021 2% increase over 2020 actual
50-080-0831-1965-71471		Materials	\$500	\$132	\$500	\$229	\$500	\$341	\$500	\$34	\$500	\$234	\$0	
50-080-0831-1965-71523		Contracted Works	\$2,500	\$9,360	\$2,500	\$505	\$2,500	\$1,233	\$10,500	\$4,327	\$10,500	\$3,699	\$0	Outside contractors for computers, plumbing, heating, HVAC mechanic - No change, tower upgraded in 2008. Water tower tank inspection slated for 2021 (Est. \$8,000.00). Did not happen in 2020 due to Covid
		sub/total Water Tower	\$124,104.36	\$119,215.39	\$125,664.03	\$119,802.35	\$118,357.00	\$109,810.85	\$127,494.00	\$105,868.88	\$129,373.98	\$116,276	\$1,880	
		Total for Water Services	\$118.38	(\$9,935.00)	\$1.11	(\$376,629.51)	\$0.00	(\$0.00)	\$0.00	(\$695,176.14)	(\$0.00)	(\$128,855)	(\$0.00)	

FORT FRANCES AIRPORT 2021 DRAFT OPERATING BUDGET

GL codes	Account Title	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 31-Oct-20	2021 Budget Draft 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	Revenues												
	Federal Gov. Transport Operating Grant												
10-060-0660-0330-40586	Sundry Revenue	(\$41,463)	(\$45,213)	(\$44,863)	(\$43,532)	(\$44,863)	(\$43,098)	(\$44,863)	(\$14,161)	(\$15,770)	(\$43,947.78)	\$29,093	Call-outs, GPU starts, deicing services, new for 2018 \$2700 for crop harvesting, MNR Maintenance Bay Rental
10-060-0660-0330-40586	Office Rent	(\$12,444)	(\$14,704)	(\$12,631)	(\$12,184)	(\$12,631)	(\$12,501)	(\$12,631)	(\$9,865)	(\$12,800)	(\$13,129.73)	(\$169)	Leased Counterspace or floor at \$402.20 per sq. meter per year in 2021
10-060-0660-0330-40589	Expense Recovery	(\$650)	(\$748)	(\$650)	(\$879)	(\$650)	(\$965)	(\$650)	(\$364)	(\$650)	(\$863.96)	\$0	Rental of garbage bins to other Airport hangars & operators
10-060-0660-0330-40611	Aviation Fuel/Oil	(\$310,000)	(\$304,391)	(\$280,000)	(\$299,917)	(\$290,000)	(\$249,736)	(\$280,000)	(\$109,451)	(\$132,000)	(\$284,681.12)	\$148,000	Mark-up of fuels based on quarterly survey results of other Airports prices.
10-060-0660-0330-40612	Aircraft Parking	(\$523)	(\$320)	(\$523)	(\$2,216)	(\$523)	(\$295)	(\$523)	(\$271)	(\$200)	(\$943.81)	\$323	
10-060-0660-0330-40613	Lot Leases	(\$9,000)	(\$18,299)	(\$13,062)	(\$19,883)	(\$17,000)	(\$17,116)	(\$17,000)	(\$13,848)	(\$30,344)	(\$18,432.82)	(\$13,344)	New for 2021 Lease for Work Camp
10-060-0660-0330-40614	Landing Fees	(\$120,000)	(\$144,238)	(\$130,000)	(\$153,012)	(\$142,000)	(\$187,348)	(\$135,000)	(\$87,909)	(\$148,324)	(\$161,532.66)	(\$13,324)	Based on 1 Bearskin Flight per day 3 days per week + 520 Medivac Flights at increased rate (3yr Medivac Ave 527)
10-060-0660-0330-40615	Plug-ins	(\$50)	(\$285)	(\$100)	(\$302)	(\$100)	(\$2,258)	(\$200)	(\$27)	(\$100)	(\$948.55)	\$100	
10-060-0660-0330-40620	General Terminal Fees	(\$28,762)	(\$28,746)	(\$29,238)	(\$26,608)	(\$27,000)	(\$23,181)	(\$27,000)	(\$5,930)	(\$6,075)	(\$26,178.32)	\$20,925	Based on 1 Bearskin Flight per day 3 days per week, 1 passenger per flight
10-060-0660-0330-40672	Vending	(\$1,600)	(\$1,517)	(\$1,600)	(\$1,491)	(\$1,600)	(\$1,380)	(\$1,600)	(\$255)	(\$500)	(\$1,462.82)	\$1,100	
10-060-0660-0330-40693	Advertising Signs	(\$450)	(\$360)	(\$450)	(\$366)	(\$450)	(\$246)	(\$366)	(\$250)	(\$366)	(\$324.10)	\$0	2020 - Reduction to closer to 3 year average
10-060-0660-0330-40695	Car Parking	(\$731)	(\$861)	(\$731)	(\$539)	(\$731)	(\$996)	(\$731)	(\$50)	(\$100)	(\$798.72)	\$631	Less passengers in 2021, less parking
10-060-0660-0330-40699	Passenger Facility Fee	(\$21,566)	(\$19,479)	(\$21,856)	(\$15,400)	(\$18,500)	(\$14,971)	(\$14,000)	(\$2,688)	(\$2,187)	(\$16,616.57)	\$11,813	Based on 1 Bearskin Flight per day 3 days per week, 1 passenger per flight
10-060-0660-0430-40589	Expense Recovery						(\$791)		\$0			\$0	
	Total Revenues	(\$547,239.41)	(\$579,163.52)	(\$535,704.00)	(\$576,329.39)	(\$556,048.00)	(\$554,880.96)	(\$534,564.00)	(\$245,069.64)	(\$349,416.72)	(\$573,530.10)	\$185,147	

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GL codes	Account Title	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 31-Oct-20	2021 Budget Draft 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	Airport Administration												
	Distributed Salaries/Wages												
	Distributed Benefits												
10-060-0660-1101-60013	Overtime	\$9,000	\$5,202	\$9,000	\$10,253	\$9,000	\$10,500	\$9,000	\$5,193	\$6,679	\$8,651.51	(\$2,321)	2021 Reduction due to less flight activity
	Paid Leave (Ber,Standby,Sick)												
	Vac, Stats, Holidays												
10-060-0660-1101-60010	Full-time Wages	\$186,667	\$209,786	\$189,568	\$217,752	\$193,768	\$207,897	\$192,671	\$157,314	\$209,593	\$211,811.37	\$16,922	Airport Staff + O & F Manager \$6277.61 & Admin Assistant \$1448.35
	Disability - Short/Long												
10-060-0660-1101-60055	Workers Compensation	\$4,130	\$4,347	\$4,501	\$4,971	\$6,687	\$3,477	\$6,650	\$3,720	\$5,238	\$4,264.63	(\$1,412)	
10-060-0660-1101-60025	Canada Pension Plan	\$8,479	\$8,941	\$8,781	\$9,937	\$9,237	\$9,336	\$9,584	\$8,306	\$10,578	\$9,404.81	\$994	
10-060-0660-1101-60030	Employment Insurance	\$3,426	\$3,783	\$3,524	\$4,234	\$3,487	\$3,731	\$3,414	\$3,254	\$3,537	\$3,915.96	\$123	
	Dental, Vision, Ext. Health												
10-060-0660-1101-60035	O.M.E.R.S.	\$19,362	\$19,831	\$20,820	\$21,228	\$20,213	\$19,791	\$19,962	\$15,939	\$22,915	\$20,283.24	\$2,953	
	Life Insurance												
10-060-0660-1101-60040	Employer Health Tax	\$3,978	\$4,219	\$4,095	\$4,546	\$4,161	\$4,265	\$4,137	\$3,389	\$4,618	\$4,343.21	\$481	
10-060-0660-1101-60020	Part Time Wages	\$16,739		\$20,219	\$2,136	\$19,764	\$0	\$19,764	\$0	\$20,942	\$1,068.03	\$1,178	P/T PW labourer 740 hours at \$28.30 per hour
10-060-0660-1101-60050	Employee Benefits	\$23,824	\$21,379	\$22,193	\$22,569	\$23,738	\$23,826	\$26,058	\$16,065	\$22,875	\$22,591.34	(\$3,183)	Sunlife/Manulife
10-060-0660-1101-71540	Equipment Rentals-owned		\$1,665		\$2,090		\$8,978		\$306		\$4,244.08	\$0	
10-060-0660-1200-71251	Communications	\$3,431	\$5,638	\$3,431	\$4,785	\$3,600	\$5,180	\$4,800	\$3,254	\$4,000	\$5,200.93	(\$800)	Bell/Vianet/Radio License - Some equipment replaced in 2018 and 2019 - Reallocation of Cell Phone in 2021
10-060-0660-1200-71252	Postage/Freight	\$500	\$399	\$500	\$305	\$500	\$366	\$500	\$83	\$100	\$356.85	(\$400)	
10-060-0660-1400-71410	Office Supplies	\$3,000	\$3,100	\$3,000	\$2,458	\$3,000	\$4,749	\$3,000	\$1,332	\$3,000	\$3,435.50	\$0	
10-060-0660-1400-71412	Aviation Fuels/Oil	\$200,000	\$187,428	\$170,000	\$231,513	\$209,000	\$164,020	\$195,000	\$66,315	\$84,615	\$194,320.00	(\$110,385)	120,000 liters Jet-A1, 20,000 liters Avgas (current prices as of Nov 20 Jet A-\$0.71/L 100LL \$1.12/L) - 2021 Decrease for forecasted MUCH lower sales
10-060-0660-1400-71425	Property Taxes	\$2,762	\$2,087	\$2,817	\$2,067	\$2,279	\$2,088	\$2,325	\$2,028	\$2,372	\$2,080.94	\$47	2021 - 2% increase
10-060-0660-1400-71472	Vending	\$3,000	\$3,613	\$3,000	\$3,415	\$3,000	\$1,511	\$3,000	\$385	\$500	\$2,846.00	(\$2,500)	
10-060-0660-1400-71480	Protective Clothing	\$1,500	\$1,161	\$1,500	\$1,417	\$1,500	\$1,688	\$1,500	\$1,335	\$1,500	\$1,421.80	\$0	Includes \$540 boot allowances
10-060-0660-1500-71523	Contracted Works	\$7,000	\$8,871		\$426	\$20,000	\$5,452		\$0		\$4,916.35	\$0	No need for a QA Audit in 2021
10-060-0660-1500-71531	Conferences & Courses	\$5,000	\$1,413	\$5,000	\$4,296	\$5,000	\$1,035	\$5,000	\$0	\$1,000	\$2,247.97	(\$4,000)	Airport Supervisor attending AMCO conferences - 2021 assuming no travel remains in effect. Need some wildlife training and SMS Auditor training virtually
10-060-0660-1500-71580	General Insurance	\$11,053	\$10,585	\$9,828	\$9,661	\$8,588	\$9,590	\$9,997	\$9,703	\$11,991	\$9,945.32	\$1,994	as per information supplied by Deputy Treasurer
10-060-0660-1500-71591	Advertising		\$711				\$0		\$0	\$0	\$355.64	\$0	
41-060-0660-1500-75350	Contribution to Capital		\$8,052				\$0		\$0	\$0	\$4,025.86	\$0	
10-060-0660-1600-71660	Bank Charges	\$400	\$446	\$400	\$409	\$400	\$450	\$400	\$351	\$400	\$434.65	\$0	
10-060-0660-1600-71661	Cash Short/Over						\$0		\$0	\$0	(\$0.03)	\$0	
10-060-0660-1600-71665	Credit Card Discount	\$5,000	\$5,624	\$5,000	\$6,005	\$5,000	\$5,191	\$5,000	\$2,580	\$3,000	\$5,606.47	(\$2,000)	Much less traffic = Less purchases
												\$0	
	Total Administration	\$518,251.39	\$518,277.94	\$487,177.00	\$566,468.61	\$551,922.00	\$493,121.28	\$521,762.00	\$300,851.39	\$419,453.17	\$531,614.54	(\$102,309)	

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													Remarks
	Vehicle Expenses												
	Distributed Wages												
	Distributed Benefits												
10-060-0660-2910-71582	Licenses	\$108	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120	\$120.00	\$0	Plates for one vehicle
10-060-0660-2910-71580	Insurance					\$649	\$1,017	\$823	\$681	\$928		\$105	2019 broke out from administration account
	Total Vehicle Expenses	\$108.00	\$120.00	\$120.00	\$120.00	\$769.00	\$1,136.73	\$943.00	\$801.05	\$1,048.00	\$325.80	\$105	
	Building Maintenance												
	Full & Part-time Wages												All in administration account
	Distributed Benefits												
10-060-0661-1101-60015	Hourly Full Time		\$508	\$400	\$108	\$800	\$4,781	\$806	\$745	\$513	\$1,798.90	(\$293)	
10-060-0661-1101-60013	Overtime				\$0		\$0		\$0	\$0	\$0.00	\$0	
10-060-0661-1101-60025	Employer CPP		\$23	\$17	\$5	\$53	\$189	\$56	\$39	\$29	\$72.50	(\$27)	
10-060-0661-1101-60030	Employer EI		\$9	\$7	\$2	\$20	\$75	\$20	\$16	\$10	\$28.74	(\$10)	
10-060-0661-1101-60035	Employer OMERS		\$45	\$38	\$10	\$113	\$450	\$114	\$73	\$60	\$168.29	(\$54)	
10-060-0661-1101-60040	Employer EHT		\$10	\$8	\$2	\$23	\$95	\$22	\$15	\$12	\$35.56	(\$10)	
10-060-0661-1101-60050	Employer Benefits		\$74	\$42	\$0	\$134	\$559	\$148	\$55	\$62	\$211.28	(\$86)	
10-060-0661-1101-60055	Employer WSIB		\$15	\$8	\$4	\$38	\$145	\$38	\$18	\$14	\$54.57	(\$24)	
10-060-0661-1101-71540	Equipment Rental- owned		\$820		\$0		\$0		\$0	\$0	\$273.42	\$0	
10-060-0661-1400-71413	Furnace Oil	\$3,500	\$2,329	\$3,500	\$4,230	\$4,500	\$4,263	\$3,500	\$2,427	\$3,500	\$3,607.31	\$0	
10-060-0661-1400-71419	Propane	\$8,500	\$8,655	\$6,375	\$5,224	\$6,375	\$8,977	\$6,375	\$5,703	\$6,503	\$7,618.59	\$128	co-op agreement saw lower cost starting in 2018
10-060-0661-1400-71420	Hydro Charges	\$20,625	\$22,412	\$22,740	20,364.16	\$21,000	\$18,129	\$20,500	\$10,889	\$14,000	\$20,301.69	(\$6,500)	With less flights means less lighting
10-060-0661-1400-71421	Water/Sewer	\$1,000		\$1,000	\$48	\$800	\$0	\$500	\$0	\$500	\$23.90	\$0	Quarterly Water testing of well installed in 2017
10-060-0661-1400-71470	Janitorial	\$2,000	\$2,431	\$2,000	\$1,764	\$2,000	\$1,384	\$2,000	\$813	\$2,000	\$1,859.66	\$0	
10-060-0661-1500-71523	Contracted Services	\$5,000	\$3,311	\$5,000	\$4,040	\$5,000	\$5,911	\$5,000	\$2,841	\$5,000	\$4,420.58	\$0	Asselin - Garbage, Carpet Cleaning, Share Bear Rugs, Galbraith
10-060-0661-1500-71540	Equipment Rental- owned	\$2,000		\$2,000	\$405	\$2,000	\$0	\$2,000	\$404	\$2,000	\$202.47	\$0	
10-060-0661-1500-71543	Equipment/Leases				\$0		\$0		\$0		\$0.00	\$0	
10-060-0661-1500-71545	Repairs/Maintenance	\$4,000	\$284	\$4,000	\$2,746	\$3,000	\$3,949	\$3,000	\$2,274	\$3,000	\$2,326.49	\$0	
	Building Maintenance	\$46,625.00	\$40,928.61	\$47,135.00	\$38,951.44	\$45,856.00	\$48,905.39	\$44,079.00	\$26,310.64	\$37,202.61	\$42,550.58	(\$6,876)	
	Aircraft Services												
	Full & Part-time Wages										\$438.46	\$0	All in administration account
	Distributed Benefits										\$144.70	\$0	
												\$0	

FORT FRANCES AIRPORT 2021 DRAFT OPERATING BUDGET

GL codes	Account Title	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Approved	2020 Budget Actuals 31-Oct-20	2021 Budget Draft 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	Grounds Maintenance												
10-060-0662-1101-60010	Hourly Full Time		\$1,214	\$100	\$2,339	\$100	\$4,225	\$2,500	\$0	\$2,500	\$2,592.87	\$0	3 year average
10-060-0662-1101-60013	Overtime				\$10		\$22		\$0	\$0	\$16.04	\$0	
10-060-0662-1101-60020	Hourly Part Time				\$91		\$451		\$0	\$0	\$271.13	\$0	
10-060-0662-1101-60025	Employer CPP		\$51	\$4	\$88	\$4	\$237	\$114	\$0	\$113	\$125.35	(\$1)	
10-060-0662-1101-60030	Employer EI		\$23	\$2	\$69	\$2	\$101	\$41	\$0	\$38	\$64.28	(\$3)	
10-060-0662-1101-60035	Employer OMERS		\$96	\$9	\$241	\$9	\$405	\$234	\$0	\$241	\$247.34	\$7	
10-060-0662-1101-60040	Employer EHT		\$21	\$2	\$101	\$2	\$97	\$49	\$0	\$49	\$72.73	(\$0)	
10-060-0662-1101-60050	Employer Benefits		\$51	\$11	\$278	\$11	\$1,098	\$310	\$0	\$243	\$475.65	(\$67)	
10-060-0662-1101-60055	Employer WSIB		\$34	\$2	\$4,050	\$3	\$116	\$79	\$0	\$56	\$1,400.01	(\$24)	
10-060-0662-1101-71540	Equipment Rentals - Owned				\$0		\$0		\$0	\$0	\$0.00	\$0	
10-060-0662-1200-71252	Freight				\$0		\$0		\$0	\$0	\$0.00	\$0	
10-060-0662-1400-71417	Diesel Fuel	\$8,512	\$6,886	\$8,512	\$3,935	\$5,500	\$11,125	\$5,500	\$3,392	\$5,000	\$7,315.37	(\$500)	Reduction due to better pricing starting late 2020 as a result of LAS Group Purchasing
10-060-0662-1400-71418	Gasoline	\$3,192	\$2,289	\$3,192	\$2,750	\$3,192	\$2,647	\$2,500	\$1,475	\$2,000	\$2,562.19	(\$500)	Less vehicle travel in 2021
10-060-0662-1400-71427	Crack Sealing	\$15,000	\$15,000	\$20,000	\$20,000	\$15,000	\$15,000	\$15,000	\$15,000	\$0	\$16,666.67	(\$15,000)	No Crack sealing to be done in 2021 Due to COVID Budget Impacts
10-060-0662-1400-71428	Line Painting				\$0		\$0	\$0	\$0	\$0	\$0.00	\$0	2020 Runway Line Painting Required (5 years Old) - Deferred in 2020 to balance budget deferred again in 2021 due to COVID impacts
10-060-0662-1400-71429	Airfield Lighting	\$3,000	\$2,953	\$3,000	\$5,977	\$3,000	\$4,771	\$4,500	\$47	\$2,000	\$4,567.21	(\$2,500)	Lighting system is aging, 2020 - 3 year average - 2021 reduction due to less usage of system
10-060-0662-1400-71451	Vehicle Parts/Maintenance	\$9,000	\$2,177	\$7,458	\$44,370	\$7,500	\$6,569	\$7,500	\$4,133	\$7,500	\$17,705.37	\$0	2018 Repairs to Gator Utility Vehicle, major repairs to Plow Truck, Repairs to Fuel Truck - 2019 Repairs to Fuel Truck - 2020 No major breakdowns - 2021 no change
10-060-0662-1400-71471	Materials	\$5,000	\$2,075	\$6,000	\$2,853	\$5,000	\$5,917	\$5,000	\$1,000	\$5,000	\$3,614.98	\$0	Runway sand, de-icing materials. \$1,000 for repairs to PAPI light in 2018
10-060-0662-1500-71523	Contracted Services	\$20,000	\$6,161	\$20,000	\$10,559	\$20,000	\$32,841	\$20,000	\$0	\$5,000	\$16,520.47	(\$15,000)	\$20,000 asphalt repairs to Taxiway to be completed in 2020 (QA Audit Finding) - Money for brushing and land works - Drastic reduction in 2021 due to COVID impacts
10-060-0662-1400-71540	Equipment Rentals - Owned						\$0		\$0				
	Grounds Maintenance	\$63,704.46	\$39,032.45	\$68,292.00	\$97,711.75	\$59,323.00	\$85,621.58	\$63,327.00	\$25,045.83	\$29,738.77	\$60,346.44	(\$33,588.23)	
	Total Expenditures	\$628,689	\$598,359.00	\$602,724	\$703,252	\$657,870	\$628,785	\$630,111	\$353,009	\$487,443	\$634,837.37	(\$142,668)	
Net Operational Deficit		\$81,449	\$19,195	\$67,020	\$126,922	\$101,822	\$73,904	\$95,547	\$107,939	\$138,026	\$61,307.27	\$42,479	44.46%

PARKS AND CEMETERIES 2021 OPERATING BUDGET - DRAFT 1

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
Revenue													
10-160-1610-0330-40582	Sundry Revenue	(\$100.00)	(\$100.00)	(\$100.00)	(\$59.02)	(\$100.00)	(\$44.76)	(\$100.00)	\$0.00	(\$100.00)	(\$67.93)	\$0.00	
10-160-1610-0330-40595	Private Work Charges	(\$100.00)		(\$100.00)	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00	(\$100.00)	\$0.00	\$0.00	Private Stump Removal
10-160-1610-0330-40623	Cemetery License Fees				\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	
10-160-1610-0330-40625	Sale of Niches	(\$19,701.80)	(\$5,779.76)	(\$6,000.00)	(\$8,743.37)	(\$7,000.00)	(\$9,867.83)	(\$7,000.00)	(\$1,047.02)	(\$15,000.00)	(\$8,130.32)	(\$8,000.00)	based on selling 16 niches at an average cost of \$1690.60 in 2021 - Reduction in 2018 and 2019 no more space in Riverview Cemetery - 3 new columbaria in early 2021 backlog of need
10-160-1610-0330-40627	Lot Sales	(\$2,792.22)	(\$3,883.50)	(\$2,948.00)	(\$2,691.83)	(\$2,948.00)	(\$6,362.43)	(\$3,300.00)	(\$1,534.47)	(\$2,000.00)	(\$4,312.59)	\$1,300.00	
10-160-1610-0330-40629	Interments	(\$30,906.00)	(\$22,574.16)	(\$26,000.00)	(\$36,186.23)	(\$29,000.00)	(\$31,572.21)	(\$29,000.00)	(\$14,689.67)	(\$20,000.00)	(\$30,110.87)	\$9,000.00	Less internments in COVID due to restrictions on numbers of persons
	s/t	(\$53,600.02)	(\$32,337.42)	(\$35,148.00)	(\$47,680.45)	(\$39,148.00)	(\$47,847.23)	(\$39,500.00)	(\$17,271.16)	(\$37,200.00)	(\$42,621.70)	\$2,300.00	
Operational Revenue GST Ex													
	Student Wage Grants												
10-160-1610-0430-40582	Sundry Revenue	(\$5.00)	(\$5,000.00)	(\$5.00)		(\$5.00)	\$0.00	(\$5.00)	\$0.00	(\$5.00)	(\$2,500.00)	\$0.00	
10-160-1610-0430-40589	Expense Recoveries	(\$10.00)		(\$10.00)	\$260.51	(\$10.00)	\$0.00	(\$10.00)	\$0.00	(\$10.00)	\$130.26	\$0.00	
10-160-1610-0430-40638	Interest Earned	(\$20,000.00)	(\$22,111.70)	(\$22,000.00)	(\$20,511.49)	(\$22,000.00)	(\$25,122.72)	(\$22,000.00)	\$0.00	(\$22,000.00)	(\$22,581.97)	\$0.00	As at December 31
10-160-1610-0430-40632	Donations											\$0.00	
	s/t	(\$20,015.00)	(\$27,111.70)	(\$22,015.00)	(\$20,250.98)	(\$22,015.00)	(\$25,122.72)	(\$22,015.00)	\$0.00	(\$22,015.00)	(\$24,161.80)	\$0.00	
	Total	(\$73,615.02)	(\$59,449.12)	(\$57,163.00)	(\$67,931.43)	(\$61,163.00)	(\$72,969.95)	(\$61,515.00)	(\$17,271.16)	(\$59,215.00)	(\$66,783.50)	\$2,300.00	
	Expense												
	Departmental Administration												
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1610-1101-60010	Contribution to Cemetery Trust				\$45,949.20								
10-160-1610-1101-60013	Overtime/Shift/Recall	\$5,000.00	\$649.83	\$5,000.00	\$58.31	\$500.00	\$75.66	\$100.00	\$4.09	\$100.00	\$261.27	\$0.00	
	Paid Leave (Berv/Sick/Other)												
	Vac, Stats, Holiday & Vac Pay												
10-160-1610-1101-60010	Salaries Full Time	\$33,026.84	\$49,671.29	\$26,901.00	\$57,261.96	\$65,744.00	\$47,046.06	\$74,338.00	\$24,452.24	\$62,175.39	\$51,326.44	(\$12,162.61)	Mel Langtry, Nick Wriggett, Matt McLellan & Larry Bragg home account split between PW and Parks +O&F Manager & Admin assist + Lorne Halvoresen/Trevor McKinnon Holidays
10-160-1610-1101-60020	Part Time Salaries & Wages	\$28,368.00	\$9,309.24	\$44,691.00	\$18,807.70	\$16,903.00	\$10,493.45	\$15,634.00	\$12,283.12	\$31,244.19	\$12,870.13	\$15,610.19	remainder of pt labour and vac pay+ Portion of Kathy T
	Disability STD/LTD						\$0.00		\$0.00				
10-160-1610-1101-60055	WSIB	\$2,598.00	\$1,819.40	\$1,435.00	\$1,916.60	\$425.00	\$1,533.80	\$563.00	\$791.63	\$467.94	\$1,756.60	(\$95.06)	
10-160-1610-1101-60025	Canada Pension Plan	\$3,547.00	\$2,525.28	\$2,112.00	\$2,631.13	\$1,066.00	\$2,144.06	\$1,257.00	\$1,570.63	\$1,094.96	\$2,433.49	(\$162.04)	
10-160-1610-1101-60030	Employment Insurance	\$1,704.00	\$1,181.05	\$758.00	\$1,238.60	\$963.00	\$952.79	\$724.00	\$678.23	\$2,416.12	\$1,124.15	\$1,692.12	
	Dental, Vision, Extended Health						\$0.00		\$0.00				

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
10-160-1610-1101-60035	OMERS	\$4,390.00	\$3,421.51	\$1,620.00	\$4,233.48	\$4,407.00	\$3,942.78	\$4,713.00	\$2,723.36	\$4,210.48	\$3,865.92	(\$502.52)	
	Life Insurance						\$0.00		\$0.00				
10-160-1610-1101-60040	Employer Health Tax	\$1,674.00	\$1,210.48	\$176.00	\$1,077.53	\$59.00	\$995.24	\$139.00	\$667.01	\$504.57	\$1,094.42	\$365.57	
10-160-1610-1101-60050	Employee Benefits	\$8,331.78	\$3,089.70	\$9,680.00	\$8,051.89	\$2,894.00	\$5,530.88	\$3,292.00	\$2,824.40	\$2,125.31	\$5,557.49	(\$1,166.69)	
	Staff Changes											\$0.00	
	Private Works												
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1610-1131-60010	Hourly Full Time	\$400		\$400.00	\$0.00	\$400	\$0.00	\$408	\$0.00	\$416	\$0.00	\$8.00	Private Stump Removal
10-160-1610-1131-60013	Overtime				\$0.00		\$0.00		\$0.00	\$0	\$0.00	\$0.00	
10-160-1610-1131-60020	Hourly Part Time	\$600	\$414.13	\$600.00	\$0.00	\$600	\$0.00	\$611	\$0.00	\$623	\$138.04	\$12.00	Private Work labour - stump removal
10-160-1610-1131-60025	Employer CPP	\$41	\$18.38	\$41.00	\$0.00	\$45	\$0.00	\$43	\$0.00	\$51	\$6.13	\$7.61	
10-160-1610-1131-60030	Employer EI	\$21	\$9.09	\$22.00	\$0.00	\$15	\$0.00	\$15	\$0.00	\$16	\$3.03	\$0.59	
10-160-1610-1131-60035	Employer OMERS	\$41		\$77.00	\$0.00	\$67	\$0.00	\$67	\$0.00	\$70	\$0.00	\$3.41	
10-160-1610-1131-60040	Employer EHT	\$20	\$7.76	\$20.00	\$0.00	\$20	\$0.00	\$20	\$0.00	\$20	\$2.59	\$0.26	
10-160-1610-1131-60050	Employer Benefits	\$83	\$198.71	\$26.00	\$0.00	\$30	\$0.00	\$32	\$0.00	\$26	\$66.24	(\$6.27)	
10-160-1610-1131-60055	Employer WSIB	\$31	\$12.15	\$32.00	\$0.00	\$31	\$0.00	\$32	\$0.00	\$32	\$4.05	\$0.42	
	Administration												
10-160-1610-1200-71251	Telephone & Communications	\$6,000.00	\$7,045.04	\$6,180.00	\$6,689.62	\$5,600.00	\$6,785.90	\$3,500.00	\$2,902.55	\$3,300.00	\$6,840.19	(\$200.00)	Decrease due to new Thaytel Network access at both cemeteries (standalone internet) - 2021 Reallocation of Cell Phones
10-160-1610-1200-71260	Memberships	\$234.25	\$384.56	\$284.00	\$501.67	\$502.00	\$405.82	\$500.00	\$347.09	\$500.00	\$430.68	\$0.00	Ontario Association of Cemeteries yearly membership, OCT for Mechanics - Increased based on 2018 actual
10-160-1610-1400-71410	Office Supplies	\$1,000.00	\$1,033.52	\$1,000.00	\$1,141.65	\$1,000.00	\$1,007.06	\$1,000.00	\$513.67	\$500.00	\$1,060.74	(\$500.00)	Cut in 2021 due to COVID impacts on budget
10-160-1610-1400-71413	Diesel Oil	\$5,365.39	\$4,162.42	\$5,300.00	\$2,262.97	\$3,500.00	\$5,014.44	\$3,500.00	\$1,474.22	\$3,000.00	\$3,813.28	(\$500.00)	New Pricing in late 2020 - less cost in 2021
10-160-1610-1400-71418	Gasoline	\$27,081.00	\$28,526.86	\$27,352.00	\$29,339.97	\$27,352.00	\$30,114.50	\$27,000.00	\$13,291.40	\$26,500.00	\$29,327.11	(\$500.00)	2020 - 3 Year Average
10-160-1610-1400-71471	Materials	\$1,000.00	\$1,637.25	\$1,000.00	\$224.72	\$1,000.00	\$621.43	\$1,000.00	\$0.00	\$500.00	\$827.80	(\$500.00)	Cut in 2021 due to COVID impacts on budget
10-160-1610-1400-71480	Protective Clothing	\$8,000.00	\$7,761.98	\$8,000.00	\$6,498.09	\$8,000.00	\$8,162.88	\$8,000.00	\$7,452.61	\$8,000.00	\$7,474.32	\$0.00	Rain suits, safety boots, safety glasses, prescription glasses, work gloves, hard hats and safety t-shirts
10-160-1610-1500-71502	Computer Maintenance	\$1,400.00	\$1,322.80	\$1,400.00	\$1,345.12	\$1,700.00	\$2,798.15	\$1,700.00	\$1,831.68	\$1,700.00	\$1,822.02	\$0.00	Stone Orchard 1-Year Maintenance Agreement for software program - 2019 Increase for mobile solution
10-160-1610-1500-71531	Conferences & Courses	\$3,000.00	\$1,647.11	\$3,000.00	\$1,851.60	\$2,000.00	\$1,817.16	\$1,700.00	\$0.00	\$800.00	\$1,771.96	(\$900.00)	First Aid updating, WHMIS refresher course, cemetery conference, playground inspector certification. JHS committee Forum North - Less going on with COVID in 2021
10-160-1610-1500-71560	Columbarium Expense	\$4,500.00	\$3,613.86	\$4,500.00	\$3,154.36	\$2,500.00	\$3,772.03	\$3,100.00	\$243.15	\$3,100.00	\$3,513.42	\$0.00	3 new columbaria in Riverview - Purchase of plaques
10-160-1610-1500-71580	Property Insurance	\$16,656.00	\$16,615.90	\$16,747.00	\$17,019.18	\$18,721.00	\$19,026.06	\$21,010.00	\$17,385.01	\$23,166.00	\$17,553.71	\$2,156.00	supplied by deputy Treasurer
10-160-1610-1500-71585	Cemetery License Fee	\$1,100.00	\$1,842.00	\$1,100.00	\$951.00	\$1,100.00	\$927.00	\$1,100.00	\$0.00	\$1,100.00	\$1,240.00	\$0.00	90 burials at \$12 ea. + 15 admin fee rounded up (60 in 2017 & 73 YTD 2018)
	Indignant Burials				\$4,680.81		\$0.00		\$0.00	\$0.00	\$2,340.41	\$0.00	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
10-160-1610-1500-71591	Advertising & Public Notices	\$500.00		\$500.00	\$1,810.36	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00	\$905.18	\$0.00	Ads for Annual & Special Care & Job Vacancies
10-160-1610-1600-71662	Foreign Exchange												
	Contribution to Reserves												
	s/t	\$165,712.95	\$149,131.30	\$169,954.00	\$218,697.52	\$167,644.00	\$153,167.15	\$175,598.00	\$91,436.09	\$178,258.98	\$173,665.32	\$2,660.98	
	Vehicles Licensed- Expenses												BASED ON MECHANIC WORKING FOR PARKS AND CEMETERIES 8 MONTHS OF YEAR
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1610-2910-60015	Hourly Full Time	\$7,890	\$1,279.60	\$8,008.00	\$6,694.35	\$8,168	\$6,873.31	\$8,322	\$1,207.44	\$8,488	\$4,949.09	\$166.00	
10-160-1610-2910-60013	Overtime	\$0					\$0.00		\$0.00	\$0	\$0.00	\$0.00	
10-160-1610-2910-60020	Hourly Part Time	\$0					\$0.00		\$0.00	\$0	\$0.00	\$0.00	
10-160-1610-2910-60025	Employer CPP	\$326	\$54.17	\$325.00	\$394.55	\$367	\$360.31	\$348	\$65.44	\$413	\$269.68	\$65.49	
10-160-1610-2910-60030	Employer EI	\$145	\$23.22	\$173.00	\$172.53	\$139	\$153.52	\$125	\$26.03	\$127	\$116.42	\$2.32	
10-160-1610-2910-60035	Employer OMERS	\$665	\$119.56	\$613.00	\$798.99	\$547	\$711.65	\$557	\$122.20	\$575	\$543.40	\$18.23	
10-160-1610-2910-60040	Employer EHT	\$152	\$24.27	\$156.00	\$164.74	\$159	\$146.00	\$162	\$25.52	\$166	\$111.67	\$3.52	
10-160-1610-2910-60050	Employer Benefits	\$762	\$60.08	\$520.00	\$830.45	\$605	\$788.42	\$659	\$187.52	\$525	\$559.65	(\$134.00)	
10-160-1610-2910-60055	Employer WSIB	\$196	\$37.92	\$256.00	\$270.38	\$257	\$235.79	\$260	\$30.36	\$265	\$181.36	\$4.83	
10-160-1610-2910-71545	Vehicle Parts & Maintenance	\$6,000.00	\$4,282.65	\$6,000.00	\$2,854.32	\$6,000.00	\$9,021.99	\$6,000.00	\$751.31	\$6,000.00	\$5,386.32	\$0.00	
10-160-1610-2910-71580	Insurance	\$4,659.00	\$4,633.28	\$4,594.00	\$3,816.42	\$4,882.00	\$4,299.98	\$5,615.00	\$4,646.04	\$5,557.00	\$4,249.89	(\$58.00)	supplied by deputy Treasurer
10-160-1610-2910-71582	Licenses	\$1,485.00	\$1,583.75	\$1,608.00	\$1,635.75	\$1,660.00	\$1,755.75	\$1,756.00	\$1,635.75	\$1,756.00	\$1,658.42	\$0.00	
	s/t	\$22,280.37	\$12,098.50	\$22,253.00	\$17,632.48	\$22,784.00	\$24,346.72	\$23,804.00	\$8,697.61	\$23,872.39	\$18,025.90	\$68.39	
	Large Equipment Expenses												23 - larger pieces of equipment such as riding lawnmowers, backhoe, tri-deck pull behind mowers
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1610-2912-60010	Hourly Full Time	\$16,281	\$4,411.65	\$16,525.00	\$16,470.56	\$16,856	\$15,007.11	\$17,176	\$4,022.14	\$17,520	\$11,963.11	\$344.00	
10-160-1610-2912-60013	Overtime	\$0	\$1,268.67			\$500	\$0.00	\$500	\$1,035.96	\$500	\$634.34	\$0.00	
10-160-1610-2912-60020	Hourly Part Time	\$0					\$0.00		\$0.00	\$0	\$0.00	\$0.00	
10-160-1610-2912-60025	Employer CPP	\$672	\$218.78	\$670.00	\$812.72	\$757	\$2,991.47	\$717	\$289.86	\$853	\$1,340.99	\$136.49	
10-160-1610-2912-60030	Employer EI	\$300	\$91.36	\$358.00	\$364.00	\$286	\$325.33	\$258	\$96.08	\$263	\$260.23	\$4.80	
10-160-1610-2912-60035	Employer OMERS	\$1,372	\$579.77	\$1,265.00	\$1,644.51	\$1,129	\$1,507.72	\$1,149	\$549.95	\$1,187	\$1,244.00	\$38.36	
10-160-1610-2912-60040	Employer EHT	\$314	\$106.85	\$322.00	\$339.44	\$329	\$309.21	\$335	\$115.28	\$342	\$251.83	\$6.64	
10-160-1610-2912-60050	Employer Benefits	\$1,573	\$645.50	\$1,072.00	\$1,937.52	\$1,248	\$1,692.47	\$1,360	\$559.85	\$1,084	\$1,425.16	(\$276.35)	
10-160-1610-2912-60055	Employer WSIB	\$404	\$181.67	\$529.00	\$557.01	\$531	\$499.46	\$536	\$137.20	\$547	\$412.71	\$10.62	
10-160-1610-2912-71545	Vehicle Parts & Maintenance	\$10,000.00	\$5,344.34	\$10,000.00	\$12,379.72	\$10,000.00	\$18,757.98	\$10,000.00	\$12,180.26	\$10,000.00	\$12,160.68	\$0.00	
	s/t	\$30,916.34	\$12,848.59	\$30,741.00	\$34,505.48	\$31,636.00	\$41,090.75	\$32,031.00	\$18,986.58	\$32,295.56	\$29,481.61	\$264.56	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Small Equipment												73 pieces of small equipment such as water wagon, weed eaters, push lawnmowers & power saws
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1610-2914-60015	Hourly Full Time	\$7,139	\$6,462.23	\$7,246.00	\$3,810.71	\$7,391	\$6,575.08	\$7,532	\$335.40	\$7,683	\$5,616.01	\$151.00	
10-160-1610-2914-60013	Overtime	\$0			\$133.84	\$500		\$500	\$0.00	\$500	\$133.84	\$0.00	
10-160-1610-2914-60020	Hourly Part Time	\$0			\$5.36				\$0.00	\$0	\$5.36	\$0.00	
10-160-1610-2914-60025	Employer CPP	\$295	\$242.19	\$294.00	\$187.45	\$332	\$331.75	\$315	\$17.65	\$374	\$253.80	\$59.28	
10-160-1610-2914-60030	Employer EI	\$131	\$105.58	\$157.00	\$85.06	\$125	\$141.04	\$113	\$7.05	\$115	\$110.56	\$2.25	
10-160-1610-2914-60035	Employer OMERS	\$602	\$631.21	\$555.00	\$367.42	\$495	\$653.43	\$504	\$33.34	\$521	\$550.69	\$16.69	
10-160-1610-2914-60040	Employer EHT	\$138	\$119.58	\$141.00	\$78.39	\$144	\$134.40	\$147	\$6.89	\$150	\$110.79	\$2.82	
10-160-1610-2914-60050	Employer Benefits	\$690	\$756.15	\$470.00	\$380.09	\$547	\$793.33	\$596	\$16.36	\$475	\$643.19	(\$120.79)	
10-160-1610-2914-60055	Employer WSIB	\$177	\$198.44	\$232.00	\$128.64	\$233	\$217.16	\$235	\$8.19	\$240	\$181.41	\$4.71	
10-160-1610-2914-71545	Vehicle Parts & Maintenance	\$9,000.00	\$3,319.09	\$9,000.00	\$2,705.42	\$9,000.00	\$5,793.08	\$3,900.00	\$4,462.26	\$4,000.00	\$3,939.20	\$100.00	
10-160-1610-2914-71582	Licenses												
	s/t	\$18,171.01	\$11,834.47	\$18,095.00	\$7,882.38	\$18,767.00	\$14,639.27	\$13,842.00	\$4,887.14	\$14,057.96	\$11,452.04	\$215.96	
	Total expenditures	\$163,465.66	\$126,463.74	\$183,880.00	\$210,786.43	\$179,668.00	\$160,273.94	\$183,760.00	\$106,736.26	\$189,269.89	\$165,841.37	\$5,509.89	
	Fort Frances Cemetery												
	Operational Revenue												
10-100-1040-0330-40624	Annual Plot Care												
10-100-1040-0330-40589	Expense Recovery		(\$42.62)		(\$346.16)		(\$318.59)				(\$235.79)		
10-100-1040-0330-40626	Monument Setting	(\$500.00)	(\$732.16)	(\$723.00)	(\$900.00)	(\$723.00)	(\$706.72)	(\$723.00)	(\$151.20)	(\$723.00)	(\$779.63)	\$0.00	2021 - Military Setting to do
	s/t	(\$500.00)	(\$774.78)	(\$723.00)	(\$1,246.16)	(\$723.00)	(\$1,025.31)	(\$723.00)	(\$151.20)	(\$723.00)	(\$1,015.42)	\$0.00	
	Expense												
	Grounds Maintenance												Cut, trim and landscape 13 acres of land, large flower beds, hedge, snow plowing
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1040-1510-75350	Contribution to Capital				\$11,777		\$3,929				\$7,852.91		
10-100-1040-2740-60015	Hourly Full Time	\$7,000	(\$148.23)	\$1,100.00	\$9,077.42	\$7,242	\$10,221.46	\$7,378	\$7,861.01	\$7,526	\$6,383.55	\$148.00	
10-100-1040-2740-60013	Overtime	\$0	\$1,461.78		\$197.88	\$500	\$0.00	\$500	\$0.00	\$500	\$553.22	\$0.00	
10-100-1040-2740-60020	Hourly Part Time	\$10,500	\$29,241.28	\$30,000.00	\$15,187.34	\$24,480	\$12,091.06	\$24,945	\$13,110.83	\$24,945	\$18,839.89	\$0.00	
10-100-1040-2740-60025	Employer CPP	\$719	\$1,380.86	\$1,261.00	\$1,150.16	\$1,425	\$1,130.07	\$1,350	\$1,047.48	\$1,582	\$1,220.36	\$231.82	
10-100-1040-2740-60030	Employer EI	\$366	\$680.21	\$674.00	\$556.20	\$476	\$524.98	\$485	\$452.67	\$487	\$587.13	\$2.07	
10-100-1040-2740-60035	Employer OMERS	\$723	\$2,133.11	\$2,381.00	\$1,239.16	\$2,124	\$1,174.09	\$2,162	\$1,824.96	\$2,201	\$1,515.45	\$38.61	
10-100-1040-2740-60040	Employer EHT	\$341	\$586.47	\$606.00	\$486.07	\$619	\$471.72	\$630	\$417.41	\$633	\$514.75	\$3.18	
10-100-1040-2740-60050	Employer Benefits	\$1,460	\$1,847.39	\$2,018.00	\$1,672.92	\$2,349	\$1,291.60	\$2,560	\$2,157.56	\$2,008	\$1,603.97	(\$551.60)	
10-100-1040-2740-60055	Employer WSIB	\$534	\$924.73	\$995.00	\$797.67	\$990	\$761.99	\$1,008	\$496.60	\$1,013	\$828.13	\$5.10	
10-100-1040-2740-71471	Materials	\$1,000.00	\$1,066.59	\$1,000.00	\$496.17	\$3,000.00	\$2,830.28	\$1,000.00	\$199.45	\$1,000.00	\$1,464.35	\$0.00	Topsoil, grass seed, fertilizer, lease of garbage bin, irrigation hoses
10-100-1040-2740-71540	Equipment rental-own				\$465.30		\$0.00		\$0.00		\$232.65	\$0.00	
	s/t	\$22,642.25	\$39,174.19	\$40,035.00	\$43,103.13	\$43,205.00	\$30,497.25	\$42,018.00	\$27,567.97	\$41,895.18	\$37,591.52	(\$122.82)	

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	Building & Maintenance												Cleaning and repairs to lunchroom, greenhouse and garage at Cemetery
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1040-2741-60015	Hourly Full Time	\$800		\$800.00	\$557.32	\$4,078	\$3,005.13	\$3,042	\$914.16	\$4,236	\$1,781.23	\$1,193.76	\$832 Parks Staff + \$2269.18 Tradesperson
10-100-1040-2741-60013	Overtime	\$0			\$88.47		\$0.00		\$0.00	\$0	\$44.24	\$0.00	
10-100-1040-2741-60020	Hourly Part Time	\$1,200		\$1,218.00	\$2,312.66	\$1,242	\$1,693.48	\$1,265	\$0.00	\$1,265	\$2,003.07	\$0.00	
10-100-1040-2741-60025	Employer CPP	\$82		\$82.00	\$128.15	\$240	\$231.74	\$180	\$45.98	\$268	\$179.95	\$87.97	
10-100-1040-2741-60030	Employer EI	\$42		\$44.00	\$63.26	\$80	\$99.67	\$65	\$18.46	\$83	\$81.47	\$17.51	
10-100-1040-2741-60035	Employer OMERS	\$83		\$155.00	\$62.07	\$359	\$331.80	\$288	\$84.38	\$373	\$196.94	\$84.80	
10-100-1040-2741-60040	Employer EHT	\$39		\$39.00	\$56.23	\$104	\$94.44	\$84	\$18.22	\$107	\$75.34	\$23.26	
10-100-1040-2741-60050	Employer Benefits	\$167		\$131.00	\$0.00	\$411	\$187.99	\$641	\$247.29	\$340	\$94.00	(\$300.77)	
10-100-1040-2741-60055	Employer WSIB	\$61		\$65.00	\$92.27	\$166	\$152.52	\$134	\$21.67	\$172	\$122.40	\$37.62	
10-100-1040-2741-71420	Electrical Power	\$6,620.00	\$6,313.84	\$6,620.00	\$5,995.59	\$6,175.00	\$8,304.75	\$6,175.00	\$6,529.70	\$7,008.82	\$6,871.39	\$833.82	2021 - 3 year average +2%
10-100-1040-2741-71421	Water & Sewer	\$2,790.14	\$2,075.81	\$2,200.00	\$2,046.39	\$2,259.00	\$2,329.64	\$2,320.00	\$2,291.46	\$2,382.64	\$2,150.61	\$62.64	Water meter installed fall of 2011- 2021 increase 2.7% Draft 1.
10-100-1040-2741-71471	Materials	\$2,000.00	\$1,297.07	\$2,000.00	\$5,147.77	\$2,000.00	\$5,794.41	\$2,000.00	\$1,893.69	\$2,000.00	\$4,079.75	\$0.00	Cleaning supplies, mechanical supplies
10-100-1040-2741-71523	Contracted Works	\$4,000.00	\$4,719.30	\$4,000.00	\$4,321.55	\$4,000.00	\$4,324.15	\$4,000.00	\$2,284.91	\$4,000.00	\$4,455.00	\$0.00	Garbage bins emptying -Asselin, Galbraith
10-100-1040-2741-71540	Equipment Rentals - Owned				\$0.00		\$222.09		\$43.75		\$111.05	\$0.00	changing lighting ballast garage, ESA annual inspection fees & inspection of 1 ton hoist
	s/t	\$17,883.74	\$14,406.02	\$17,354.00	\$20,871.73	\$21,114.00	\$26,771.81	\$20,194.00	\$14,393.67	\$22,234.61	\$20,683.19	\$2,040.61	
	Interments												
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1040-2746-60015	Hourly Full Time	\$200	\$336.28	\$203.00	\$574.84	\$207	\$328.07	\$211	\$930.74	\$400	\$413.06	\$189.00	
10-100-1040-2746-60013	Overtime				\$101.04	\$500	\$434.85	\$500	\$104.71	\$500	\$267.95	\$0.00	
10-100-1040-2746-60020	Hourly Part Time	\$300	\$103.53	\$305.00	\$4.04	\$311	\$12.34	\$317	\$6.28	\$250	\$39.97	(\$67.00)	
10-100-1040-2746-60025	Employer CPP	\$21	\$16.12	\$21.00	\$38.36	\$23	\$25.80	\$22	\$51.72	\$32	\$26.76	\$9.66	
10-100-1040-2746-60030	Employer EI	\$11	\$7.29	\$11.00	\$17.87	\$8	\$13.41	\$8	\$20.95	\$10	\$12.86	\$1.75	
10-100-1040-2746-60035	Employer OMERS	\$21	\$22.98	\$39.00	\$74.97	\$34	\$57.24	\$35	\$86.32	\$44	\$51.73	\$9.05	
10-100-1040-2746-60040	Employer EHT	\$10	\$5.42	\$10.00	\$16.24	\$10	\$14.85	\$10	\$20.39	\$13	\$12.17	\$2.68	
10-100-1040-2746-60050	Employer Benefits	\$42	\$57.29	\$33.00	\$0.71	\$38	\$183.71	\$42	\$186.02	\$40	\$80.57	(\$1.80)	
10-100-1040-2746-60055	Employer WSIB	\$15	\$10.62	\$16.00	\$23.55	\$16	\$23.17	\$16	\$24.26	\$20	\$19.11	\$4.28	
10-100-1040-2746-71471	Materials	\$100.00	\$41.51	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$0.00	\$100.00	\$13.84	\$0.00	
	s/t	\$718.40	\$601.04	\$738.00	\$851.62	\$1,247.00	\$1,093.44	\$1,261.00	\$1,431.39	\$1,408.62	\$848.70	\$147.62	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Grave Plot- Flower Care												Preparation, planting, fertilizing, weeding, cultivate and watering
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1040-2747-60015	Hourly Full Time	\$5,000	\$4,883.30	\$5,000.00	\$5,590.59	\$5,100	\$5,937.38	\$5,197	\$4,903.36	\$5,301	\$5,470.42	\$104.00	
10-100-1040-2747-60020	Hourly Part Time	\$20,000	\$48,066.20	\$50,000.00	\$16,665.82	\$51,000	\$15,478.77	\$51,969	\$6,636.38	\$53,008	\$26,736.93	\$1,039.00	
10-100-1040-2747-60025	Employer CPP	\$1,028	\$2,358.08	\$2,229.00	\$1,030.06	\$2,521	\$1,030.28	\$2,387	\$544.75	\$2,841	\$1,472.81	\$453.51	
10-100-1040-2747-60030	Employer EI	\$523	\$1,181.37	\$1,191.00	\$517.14	\$842	\$484.11	\$857	\$242.41	\$875	\$727.54	\$17.64	
10-100-1040-2747-60035	Employer OMERS	\$1,033	\$779.47	\$4,212.00	\$593.21	\$3,756	\$746.14	\$3,823	\$441.24	\$3,952	\$706.27	\$128.69	
10-100-1040-2747-60040	Employer EHT	\$488	\$1,015.67	\$1,073.00	\$445.32	\$1,094	\$430.75	\$1,115	\$223.53	\$1,137	\$630.58	\$22.03	
10-100-1040-2747-60050	Employer Benefits	\$2,085	\$752.27	\$3,569.00	\$63.91	\$4,155	\$1,398.90	\$4,527	\$364.29	\$3,607	\$738.36	(\$920.47)	
10-100-1040-2747-60055	Employer WSIB	\$763	\$1,591.88	\$1,760.00	\$730.81	\$1,750	\$695.92	\$1,784	\$265.92	\$1,019	\$1,006.20	(\$764.76)	
10-100-1040-2747-71471	Materials	\$5,430.69	\$4,125.50	\$5,910.00	\$5,414.50	\$5,414.00	\$3,699.82	\$8,363.00	\$4,570.04	\$8,506.93	\$4,413.27	\$143.93	Includes \$6006.93 to purchase flowers & 1500 of topsoil + \$1000 in Misc. materials
	s/t	\$36,348.19	\$64,753.74	\$74,944.00	\$31,051.36	\$75,632.00	\$29,902.07	\$80,022.00	\$18,191.92	\$80,245.57	\$41,902.39	\$223.57	
	Monument Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1040-2748-60015	Hourly Full Time	\$400		\$400.00	\$5,821.12	\$408	\$1,834.59	\$416	\$0.00	\$424	\$3,827.86	\$8.00	
10-100-1040-2748-60020	Hourly Part Time	\$600		\$609.00	\$0.00	\$621	\$0.00	\$633	\$0.00	\$646	\$0.00	\$13.00	
10-100-1040-2748-60025	Employer CPP	\$41		\$41.00	\$303.72	\$46	\$91.43	\$44	\$0.00	\$52	\$197.58	\$8.12	
10-100-1040-2748-60030	Employer EI	\$21		\$22.00	\$118.99	\$15	\$38.28	\$16	\$0.00	\$16	\$78.64	\$0.05	
10-100-1040-2748-60035	Employer OMERS	\$41		\$77.00	\$592.23	\$69	\$172.26	\$70	\$0.00	\$73	\$382.25	\$2.52	
10-100-1040-2748-60040	Employer EHT	\$20		\$20.00	\$127.49	\$20	\$37.22	\$20	\$0.00	\$21	\$82.36	\$0.87	
10-100-1040-2748-60050	Employer Benefits	\$83		\$65.00	\$902.28	\$76	\$307.69	\$83	\$0.00	\$66	\$604.99	(\$16.82)	
10-100-1040-2748-60055	Employer WSIB	\$31		\$32.00	\$209.23	\$32	\$60.13	\$33	\$0.00	\$33	\$134.68	\$0.38	
10-100-1040-2748-71471	Materials	\$250.00		\$250.00	\$346.79	\$250.00	\$14.76	\$250.00	\$0.00	\$250.00	\$180.78	\$0.00	
10-100-1040-2748-71540	Equip. Rental owned				\$0.00		\$0.00				\$0.00	\$0.00	
	s/t	\$1,486.80	\$0.00	\$1,516.00	\$8,421.85	\$1,537.00	\$2,556.36	\$1,565.00	\$0.00	\$1,581.12	\$3,659.40	\$16.12	
	Total	\$78,579.38	\$118,160.21	\$133,864.00	\$103,053.53	\$142,012.00	\$89,795.62	\$144,337.00	\$61,433.75	\$146,642.10	\$103,669.79	\$2,305.10	
	Riverview Cemetery												
	Operational Revenue												
	Private Work Charges												
10-100-1041-0330-40589	Riverview Expense Recovery				(\$643.00)		(\$97.80)		(\$346.56)		(\$370.40)	\$0.00	
10-100-1041-0330-40624	Annual Plot Care	(\$1,500.00)	(\$510.68)	(\$1,500.00)	(\$518.35)	(\$1,500.00)	(\$531.82)	(\$1,500.00)	\$0.00	(\$500.00)	(\$520.28)	\$1,000.00	2021 - closer to 3 year average
10-100-1041-0330-40626	Monument Setting	(\$4,100.00)	(\$4,480.77)	(\$4,300.00)	(\$5,747.40)	(\$4,500.00)	(\$3,609.68)	(\$4,500.00)	(\$4,047.20)	(\$4,500.00)	(\$4,612.62)	\$0.00	
	s/t	(\$5,600.00)	(\$4,991.45)	(\$5,800.00)	(\$6,908.75)	(\$6,000.00)	(\$4,239.30)	(\$6,000.00)	(\$4,393.76)	(\$5,000.00)	(\$5,379.83)	\$1,000.00	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Grounds Maintenance												Cut, trim and landscape 19 Acres of land, large flower beds, hedge, snow plowing and tree trimming
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1041-2740-60015	Hourly Full Time	\$18,800	\$10,995.26	\$11,000.00	\$10,953.10	\$11,220	\$12,607.90	\$11,433	\$13,696.95	\$11,662	\$11,518.75	\$229.00	
10-100-1041-2740-60013	Overtime				\$44.24		\$0.00		\$0.00		\$22.12	\$0.00	
10-100-1041-2740-60020	Hourly Part Time	\$28,200	\$32,252.21	\$32,736.00	\$21,872.51	\$33,391	\$23,680.59	\$34,025	\$18,025.50	\$34,025	\$25,935.10	\$0.00	
10-100-1041-2740-60025	Employer CPP	\$1,927	\$2,013.15	\$1,773.00	\$1,521.36	\$2,004	\$1,772.78	\$1,898	\$1,711.97	\$2,226	\$1,769.10	\$327.63	
10-100-1041-2740-60030	Employer EI	\$992	\$974.63	\$947.00	\$733.79	\$669	\$826.30	\$683	\$729.45	\$685	\$844.91	\$2.31	
10-100-1041-2740-60035	Employer OMERS	\$1,941	\$1,378.24	\$3,349.00	\$1,741.43	\$2,987	\$1,528.95	\$3,040	\$2,603.57	\$3,096	\$1,549.54	\$56.28	
10-100-1041-2740-60040	Employer EHT	\$917	\$831.00	\$853.00	\$649.67	\$870	\$738.89	\$886	\$676.07	\$891	\$739.85	\$4.90	
10-100-1041-2740-60050	Employer Benefits	\$3,920	\$2,141.72	\$2,838.00	\$1,626.63	\$3,304	\$1,256.84	\$3,600	\$2,362.13	\$2,826	\$1,675.06	(\$774.16)	
10-100-1041-2740-60055	Employer WSIB	\$1,434	\$1,336.40	\$1,400.00	\$1,066.15	\$1,392	\$1,192.47	\$1,418	\$804.40	\$1,425	\$1,198.34	\$7.43	
10-100-1041-2740-71471	Materials	\$1,000.00	\$696.32	\$1,000.00	\$948.58	\$1,000.00	\$196.25	\$3,000.00	\$0.00	\$3,000.00	\$613.72	\$0.00	grass seed, fertilizer, irrigation hoses, large beds - 2021 Roadway Granulars (was not complete in 2020 due to construction
10-100-1041-2740-71540	Equipment Rental - Own								\$128.66	\$0.00			Purchased 3 pin hitch box grader - no requirement for PW grader
	s/t	\$59,129.60	\$52,618.93	\$55,896.00	\$41,157.46	\$56,837.00	\$43,800.97	\$59,983.00	\$40,738.70	\$59,836.39	\$45,859.12	(\$146.61)	
	Building & Maintenance												
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1041-2741-60015	Hourly Full Time	\$800		\$800.00	\$0.00	\$4,062	\$1,572.08	\$4,130	\$1,152.35	\$4,219	\$786.04	\$88.79	\$815 Parks Staff + \$3314.88 Tradesperson
10-100-1041-2741-60020	Hourly Part Time	\$1,200		\$1,200.00	\$0.00	\$1,200	\$205.52	\$1,223	\$0.00	\$1,247	\$102.76	\$24.00	
10-100-1041-2741-60025	Employer CPP	\$82		\$81.07	\$0.00	\$237	\$89.01	\$224	\$59.99	\$266	\$44.51	\$42.26	
10-100-1041-2741-60030	Employer EI	\$42		\$43.32	\$0.00	\$79	\$35.39	\$80	\$23.98	\$82	\$17.70	\$1.99	
10-100-1041-2741-60035	Employer OMERS	\$83		\$153.15	\$0.00	\$355	\$173.66	\$357	\$111.59	\$370	\$86.83	\$13.42	
10-100-1041-2741-60040	Employer EHT	\$39		\$39.00	\$0.00	\$103	\$36.39	\$104	\$23.65	\$107	\$18.20	\$2.58	
10-100-1041-2741-60050	Employer Benefits	\$167		\$129.78	\$0.00	\$406	\$201.97	\$424	\$300.84	\$338	\$100.99	(\$85.93)	
10-100-1041-2741-60055	Employer WSIB	\$61		\$64.00	\$0.00	\$164	\$58.79	\$167	\$28.15	\$171	\$29.40	\$3.53	
10-100-1041-2741-71420	Electrical Power	\$2,900.00	\$2,976.42	\$3,100.00	\$2,542.41	\$3,000.00	\$2,386.83	\$3,000.00	\$1,343.15	\$3,000.00	\$2,635.22	\$0.00	No Change 2021
10-100-1041-2741-71421	Water & Sewer	\$1,000.00	\$1,900.39	\$1,883.00	\$1,700.04	\$2,113.00	\$1,501.71	\$1,800.00	\$0.00	\$1,848.60	\$1,700.71	\$48.60	2021 2.7% increase
10-100-1041-2741-71471	Materials	\$1,000.00	\$566.19	\$1,000.00	\$759.04	\$1,000.00	\$3,595.58	\$1,000.00	\$1,007.50	\$1,000.00	\$1,640.27	\$0.00	Miscellaneous building supplies
10-100-1041-2741-71523	Contracted Works	\$1,000.00	\$587.88	\$1,000.00	\$1,683.34	\$1,000.00	\$551.83	\$1,000.00	\$1,934.20	\$1,000.00	\$941.02	\$0.00	Annual fee from ESA - blanket inspection services - approximately \$500, Air fresheners - Northwest Pest Control
	Equipment Rental - Own												
	s/t	\$8,373.60	\$6,030.88	\$9,493.32	\$6,684.83	\$13,719.00	\$10,408.76	\$13,509.00	\$5,985.40	\$13,648.24	\$7,708.16	\$139.24	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Interments												
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1041-2746-60015	Hourly Full Time	\$4,800	\$2,215.35	\$4,872.00	\$8,861.68	\$4,970	\$10,893.69	\$5,064	\$2,195.29	\$5,165	\$7,323.57	\$101.00	
10-100-1041-2746-60013	Overtime		\$3,102.58		\$1,396.55	\$1,500	\$788.95	\$1,500	\$217.67	\$1,500	\$1,762.69	\$0.00	
10-100-1041-2746-60020	Hourly Part Time	\$7,200	\$1,597.21	\$1,398.00	\$640.62	\$1,426	\$0.00	\$1,453	\$887.93	\$1,482	\$745.94	\$29.00	
10-100-1041-2746-60025	Employer CPP	\$493	\$285.80	\$254.16	\$518.23	\$287	\$546.57	\$272	\$189.47	\$324	\$450.20	\$51.81	
10-100-1041-2746-60030	Employer EI	\$253	\$130.91	\$135.81	\$206.73	\$96	\$221.43	\$98	\$78.14	\$100	\$186.36	\$1.71	
10-100-1041-2746-60035	Employer OMERS	\$496	\$496.97	\$480.12	\$888.61	\$428	\$1,113.36	\$436	\$272.98	\$450	\$832.98	\$14.48	
10-100-1041-2746-60040	Employer EHT	\$234	\$126.98	\$122.27	\$232.84	\$125	\$241.64	\$127	\$74.48	\$130	\$200.49	\$2.62	
10-100-1041-2746-60050	Employer Benefits	\$1,001	\$528.77	\$406.85	\$1,276.22	\$474	\$1,118.31	\$516	\$121.37	\$411	\$974.43	(\$104.87)	
10-100-1041-2746-60055	Employer WSIB	\$366	\$218.75	\$200.64	\$380.84	\$200	\$382.79	\$203	\$88.64	\$207	\$327.46	\$4.39	
10-100-1041-2746-71471	Materials	\$850.00		\$850.00	\$72.66	\$500.00	\$1,388.50	\$500.00	\$150.12	\$500.00	\$730.58	\$0.00	
	s/t	\$15,692.80	\$8,703.32	\$8,719.85	\$14,474.98	\$10,006.00	\$16,695.24	\$10,169.00	\$4,276.09	\$10,269.14	\$13,291.18	\$100.14	
	Grave Plot- Flower Care												Prep., plant, fertilize, weed, cultivate and water flower bed
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1041-2747-60015	Hourly Full Time	\$14,000	\$10,392.24	\$6,000.00	\$13,583.01	\$6,120	\$17,472.83	\$6,236	\$7,912.24	\$6,361	\$13,816.03	\$125.00	
10-100-1041-2747-60013	Overtime						\$299.85		\$0.00	\$0	\$299.85	\$0.00	
10-100-1041-2747-60020	Hourly Part Time	\$56,000	\$78,223.95	\$66,052.00	\$49,128.65	\$67,373	\$52,550.63	\$68,653	\$12,695.64	\$70,026	\$59,967.74	\$1,373.00	
10-100-1041-2747-60025	Employer CPP	\$2,877	\$3,953.68	\$2,920.71	\$2,845.81	\$3,302	\$3,243.74	\$3,127	\$1,022.46	\$3,721	\$3,347.74	\$594.17	
10-100-1041-2747-60030	Employer EI	\$1,477	\$1,984.51	\$1,560.69	\$1,434.95	\$1,102	\$1,531.70	\$1,123	\$453.10	\$1,146	\$1,650.39	\$22.81	
10-100-1041-2747-60035	Employer OMERS	\$2,891	\$1,465.67	\$5,517.37	\$1,332.87	\$4,921	\$2,011.33	\$5,009	\$824.91	\$5,177	\$1,603.29	\$167.87	
10-100-1041-2747-60040	Employer EHT	\$1,365	\$1,705.49	\$1,405.01	\$1,231.74	\$1,433	\$1,362.39	\$1,460	\$417.51	\$1,490	\$1,433.21	\$29.55	
10-100-1041-2747-60050	Employer Benefits	\$5,838	\$2,071.88	\$4,675.30	\$2,234.83	\$5,443	\$2,252.64	\$5,931	\$955.42	\$4,725	\$2,186.45	(\$1,206.31)	
10-100-1041-2747-60055	Employer WSIB	\$2,135	\$2,680.41	\$2,305.66	\$2,021.23	\$2,293	\$2,199.83	\$2,337	\$496.68	\$1,583	\$2,300.49	(\$753.73)	
10-100-1041-2747-71471	Materials	\$12,798.23	\$9,725.83	\$14,700.00	\$13,293.31	\$13,293.00	\$12,509.13	\$21,178.00	\$12,136.60	\$21,573.52	\$11,842.76	\$395.52	Includes \$4000 to purchase proper top soil & \$16,073.52 for flowers + \$ 1500 miscellaneous items
	s/t	\$99,381.23	\$112,203.66	\$105,136.75	\$87,106.40	\$105,280.00	\$95,434.07	\$115,054.00	\$36,914.56	\$115,801.88	\$98,248.04	\$747.88	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Monument Maintenance												Installation and adjustment of foundations for Monuments
	Distributed Salary & Wages												
	Distributed Benefits												
10-100-1041-2748-60015	Hourly Full Time	\$2,800	\$222.08	\$2,800.00	\$1,179.60	\$2,856	\$2,187.20	\$2,910	\$5,683.44	\$2,968	\$1,196.29	\$58.00	
10-100-1041-2748-60020	Hourly Part Time	\$4,200	\$5,409.99	\$4,623.00	\$4,737.65	\$4,715	\$0.00	\$4,824	\$0.00	\$4,920	\$3,382.55	\$96.00	
10-100-1041-2748-60025	Employer CPP	\$287	\$280.87	\$301.00	\$291.97	\$340	\$107.99	\$323	\$298.81	\$384	\$226.94	\$61.26	
10-100-1041-2748-60030	Employer EI	\$148	\$137.75	\$161.00	\$143.52	\$134	\$45.36	\$116	\$120.47	\$118	\$108.88	\$2.32	
10-100-1041-2748-60035	Employer OMERS	\$289	\$18.90	\$568.00	\$112.02	\$507	\$203.31	\$517	\$544.97	\$535	\$111.41	\$17.58	
10-100-1041-2748-60040	Employer EHT	\$137	\$112.90	\$145.00	\$122.74	\$148	\$43.98	\$151	\$118.07	\$154	\$93.21	\$2.82	
10-100-1041-2748-60050	Employer Benefits	\$584	\$119.20	\$482.00	\$341.91	\$561	\$363.91	\$612	\$594.95	\$488	\$275.01	(\$124.11)	
10-100-1041-2748-60055	Employer WSIB	\$214	\$184.70	\$238.00	\$201.40	\$236	\$71.04	\$241	\$140.48	\$246	\$152.38	\$5.11	
10-100-1041-2748-71471	Materials	\$1,000.00	\$512.39	\$1,000.00	\$318.36	\$500.00	\$259.82	\$500.00	\$661.15	\$500.00	\$363.52	\$0.00	Concrete and wood required for foundations and maintenance
	s/t	\$9,657.60	\$6,998.78	\$10,318.00	\$7,449.17	\$9,997.00	\$3,282.61	\$10,194.00	\$8,162.34	\$10,312.98	\$5,910.19	\$118.98	
	Total	\$186,634.83	\$181,564.12	\$183,763.92	\$149,964.09	\$189,839.00	\$165,382.35	\$202,909.00	\$91,683.33	\$204,868.63	\$165,636.85	\$1,959.63	
	Total Cemeteries	\$265,214.21	\$299,724.33	\$317,627.92	\$253,017.62	\$331,851.00	\$255,177.97	\$347,246.00	\$153,117.08	\$351,510.73	\$269,306.64	\$4,264.73	
	Parks - Point Park												
	Operational Revenue												
10-160-1611-0330-40670	Daily Campsite Fees	(\$10,076.70)	(\$27,016.50)	(\$15,000.00)	(\$20,209.44)	(\$20,000.00)	(\$21,048.58)	(\$21,238.00)	(\$4,013.31)	(\$5,000.00)	(\$22,758.17)	\$16,238.00	Less travel happening due to COVID
10-160-1611-0430-40589	Expense Recoveries												
	s/t	(\$10,076.70)	(\$27,016.50)	(\$15,000.00)	(\$20,209.44)	(\$20,000.00)	(\$21,048.58)	(\$21,238.00)	(\$4,013.31)	(\$5,000.00)	(\$22,758.17)	\$16,238.00	
	Grounds Maintenance												Grass cutting, garbage collection, tree trimming & repairs to water system etc.....
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1611-2740-60015	Hourly Full Time	\$6,000	\$5,940.64	\$896.00	\$9,670.98	\$6,242	\$7,442.06	\$6,361	\$1,300.85	\$6,488	\$7,684.56	\$127.00	
10-160-1611-2740-60013	Overtime		\$1,016.49		\$1,633.14	\$1,000	\$936.67	\$900	\$0.00	\$900	\$1,195.43	\$0.00	
10-160-1611-2740-60020	Hourly Part Time	\$9,000	\$4,088.87	\$9,000.00	\$23,147.22	\$9,180	\$15,343.91	\$9,354	\$8,677.09	\$9,541	\$14,193.33	\$187.00	
10-160-1611-2740-60025	Employer CPP	\$615	\$537.76	\$401.00	\$1,804.46	\$683	\$1,152.66	\$656	\$504.66	\$781	\$1,164.96	\$124.85	
10-160-1611-2740-60030	Employer EI	\$317	\$256.94	\$214.00	\$892.29	\$231	\$534.72	\$236	\$223.79	\$240	\$561.32	\$4.44	
10-160-1611-2740-60035	Employer OMERS	\$620	\$645.12	\$758.00	\$1,597.52	\$1,033	\$1,166.98	\$1,051	\$480.24	\$1,086	\$1,136.54	\$35.31	
10-160-1611-2740-60040	Employer EHT	\$293	\$209.36	\$193.00	\$775.12	\$301	\$475.12	\$306	\$200.08	\$313	\$486.53	\$6.57	
10-160-1611-2740-60050	Employer Benefits	\$1,251	\$177.34	\$642.00	\$1,760.14	\$1,142	\$1,926.90	\$1,244	\$670.00	\$991	\$1,288.13	(\$252.57)	
10-160-1611-2740-60055	Employer WSIB	\$458	\$360.52	\$317.00	\$1,266.86	\$482	\$767.59	\$490	\$236.85	\$500	\$798.32	\$10.10	
10-160-1611-2740-71471	Materials	\$2,500.00	\$1,095.28	\$2,500.00	\$2,389.73	\$2,500.00	\$686.88	\$2,500.00	\$2,808.31	\$0.00	\$1,390.63	(\$2,500.00)	Replace picnic tables - 10 x \$250.00 = \$2500 - Due to COVID Budget impacts, not going to purchase picnic tables in 2021.
10-160-1611-2740-71523	Contracted Works	\$2,000.00	\$3,157.63	\$5,000.00	\$1,069.36	\$3,000.00	\$1,211.84	\$3,000.00	\$1,903.46	\$2,000.00	\$1,812.94	(\$1,000.00)	Asselin to supply garbage bins and emptying services
10-160-1611-1200-71523	Legal						\$4,922.03		\$6,467.50				
10-160-1611-2740-71540	Equipment Rentals - Owned		\$1,948.12		\$286.70		\$142.40		\$431.00		\$792.41	\$0.00	
	s/t	\$23,052.00	\$19,434.07	\$19,921.00	\$46,293.52	\$25,794.00	\$36,709.76	\$26,098.00	\$23,903.83	\$22,840.70	\$34,145.78	(\$3,257.30)	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Building Maintenance												Washrooms, Showers & Garage
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1611-2741-60010	Hourly Full Time	\$800	\$126.33	\$800.00	\$122.69	\$2,991	\$68.50	\$3,042	\$668.64	\$3,218	\$105.84	\$176.18	\$949. Parks Staff + \$2255. Tradesperson
10-160-1611-2741-60013	Overtime						\$256.37		\$540.75		\$256.37	\$0.00	
10-160-1611-2741-60020	Hourly Part Time	\$1,200		\$1,200.00	\$3,468.33	\$1,224	\$3,265.02	\$1,247	\$42.41	\$1,247	\$3,366.68	\$0.00	
10-160-1611-2741-60025	Employer CPP	\$82		\$81.00	\$157.55	\$190	\$164.80	\$179	\$65.85	\$218	\$161.18	\$38.52	
10-160-1611-2741-60030	Employer EI	\$42		\$43.00	\$79.12	\$63	\$78.08	\$64	\$26.57	\$67	\$78.60	\$2.98	
10-160-1611-2741-60035	Employer OMERS	\$83	\$19.88	\$153.00	\$41.92	\$284	\$296.01	\$287	\$108.26	\$303	\$119.27	\$15.61	
10-160-1611-2741-60040	Employer EHT	\$39	\$2.27	\$39.00	\$66.49	\$82	\$69.76	\$84	\$25.95	\$87	\$46.17	\$3.07	
10-160-1611-2741-60050	Employer Benefits	\$167		\$130.00	\$7.38	\$324	\$271.02	\$340	\$248.29	\$276	\$139.20	(\$63.82)	
10-160-1611-2741-60055	Employer WSIB	\$61	\$5.67	\$64.00	\$109.11	\$132	\$112.67	\$134	\$30.88	\$139	\$75.82	\$5.31	
10-160-1611-2741-71420	Hydro Charges	\$5,500.00	\$3,456.32	\$3,500.00	\$3,681.37	\$3,800.00	\$4,127.85	\$3,800.00	\$682.15	\$1,000.00	\$3,755.18	(\$2,800.00)	2021 reduction - less campers = less consumption
10-160-1611-2741-71421	Water & Sewer Charges	\$4,661.02	\$3,907.30	\$4,100.00	\$5,046.41	\$5,200.00	\$6,493.74	\$5,200.00	\$1,436.22	\$5,200.00	\$5,149.15	\$0.00	New water meter fall of 2011- 2020 Only 2 services activated - No Change 2021, likely less use
10-160-1611-2741-71471	Material - Buildings	\$2,500.00	\$2,163.83	\$2,500.00	\$607.48	\$2,500.00	\$1,044.46	\$2,500.00	\$2,308.17	\$5,000.00	\$1,271.92	\$2,500.00	Paint, toilet/sink replacement & cleaning materials - Due to COVID Will need more in 2021 if we open more WR
10-160-1611-2741-71523	Contracted Works	\$2,000.00	\$932.08	\$2,000.00	\$850.62	\$1,500.00	\$2,901.32	\$1,500.00	\$1,321.64	\$1,500.00	\$1,561.34	\$0.00	Plumbing & Electrical Repairs
10-160-1611-2741-71540	Equipment Rentals - Owned				\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	
	s/t	\$17,134.42	\$10,613.68	\$14,610.00	\$14,238.47	\$18,290.00	\$19,149.60	\$18,377.00	\$7,505.78	\$18,254.85	\$14,667.25	(\$122.15)	
	Total Point Park	\$30,109.72	\$3,031.25	\$19,531.00	\$40,322.55	\$24,084.00	\$34,810.78	\$23,237.00	\$27,396.30	\$36,095.55	\$26,054.86	\$12,858.55	
	Parks-Outdoor Facilities												Includes playgrounds, rinks & St. Francis
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1612-1101-60015	Hourly Full Time	\$80,000	\$92,390.43	\$81,200.00	\$72,740.37	\$82,824	\$116,788.64	\$84,398	\$111,789.59	\$103,370	\$93,973.15	\$18,972.30	
10-160-1612-1101-60013	Overtime		\$194.74		\$239.57	\$100	\$542.70	\$200	\$39.27	\$200	\$325.67	\$0.00	
10-160-1612-1101-60020	Hourly Part Time	\$120,000	\$113,755.38	\$111,650.00	\$114,350.79	\$113,883	\$99,374.72	\$100,000	\$47,543.77	\$100,000	\$109,160.30	\$0.00	
10-160-1612-1101-60025	Employer CPP	\$8,220	\$9,455.06	\$7,817.00	\$8,758.30	\$8,838	\$10,457.33	\$7,700	\$8,449.63	\$9,907	\$9,556.90	\$2,207.14	
10-160-1612-1101-60030	Employer EI	\$4,180	\$4,374.84	\$4,177.00	\$4,195.45	\$2,951	\$4,636.22	\$2,766	\$3,527.12	\$3,051	\$4,402.17	\$284.55	
10-160-1612-1101-60035	Employer OMERS	\$8,260	\$8,663.35	\$14,767.00	\$7,132.44	\$13,170	\$13,152.20	\$12,323	\$11,705.08	\$13,783	\$9,649.33	\$1,459.73	
10-160-1612-1101-60040	Employer EHT	\$3,900	\$3,982.60	\$3,761.00	\$3,803.61	\$3,836	\$4,376.54	\$3,596	\$3,349.36	\$3,966	\$4,054.25	\$369.72	
10-160-1612-1101-60050	Employer Benefits	\$16,680	\$8,312.43	\$12,514.00	\$9,029.38	\$14,568	\$13,948.01	\$14,603	\$14,312.03	\$12,579	\$10,429.94	(\$2,024.13)	
10-160-1612-1101-60055	Employer WSIB	\$6,100	\$6,396.76	\$6,171.00	\$6,268.70	\$6,137	\$7,059.44	\$5,753	\$3,984.84	\$3,345	\$6,574.97	(\$2,407.85)	
10-160-1612-1101-71540	Equipment Rental - Own		\$309.30		\$2,047.36		\$194.32		\$194.32	\$0.00	\$850.33	\$0.00	Public Works equipment
10-160-1612-1400-71421	Water & Sewer		\$154.67		\$483.60		\$0.00		\$0.00	\$0.00	\$212.76	\$0.00	
10-160-1612-1400-71471	Materials	\$17,000.00	\$31,827.50	\$20,000.00	\$23,695.69	\$20,000.00	\$26,410.69	\$20,000.00	\$15,096.26	\$18,000.00	\$27,311.29	(\$2,000.00)	Includes playgrounds, rinks & St. Francis.
10-160-1612-1500-71523	Contracted Works	\$2,500.00	\$4,479.10	\$2,500.00	\$5,360.74	\$3,400.00	\$2,845.72	\$3,400.00	\$4,648.72	\$4,500.00	\$4,228.52	\$1,100.00	ESA annual fees for rink shacks, Electrical & Plumbing repairs, Boat rental for annual Dock Repairs 2021 increase for replacement of large number of Sorting Gap Docks
	Contribution to Capital												
	s/t	\$266,840.00	\$284,296.16	\$264,557.00	\$258,106.00	\$269,707.00	\$299,786.53	\$254,739.00	\$224,639.99	\$272,700.46	\$280,729.56	\$17,961.46	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020 Remarks
	Lions Millennium Park												Start-up/shut down of fountain, washrooms and inspection of filter system
10-160-1613-0430-40632	Donation												
	Distributed Salary & Wages												
	Distributed Benefits												
10-160-1613-1101-60015	Hourly Full Time	\$1,240	\$3,383.55	\$3,424.00	\$0.00	\$3,492	\$0.00	\$3,558	\$0.00	\$3,629	\$1,127.85	\$71.00	
10-160-1613-1101-60013	Overtime		\$116.20		\$0.00		\$0.00		\$247.12		\$38.73	\$0.00	
10-160-1613-1101-60020	Hourly Part Time	\$1,860	\$1,035.33	\$1,860.00	\$0.00	\$1,897	\$141.47	\$1,933	\$0.00	\$1,933	\$392.27	\$0.00	
10-160-1613-1101-60025	Employer CPP	\$127	\$98.15	\$214.00	\$0.00	\$242	\$6.14	\$229	\$12.29	\$271	\$34.76	\$41.95	
10-160-1613-1101-60030	Employer EI	\$65	\$43.97	\$114.00	\$0.00	\$81	\$3.03	\$82	\$4.94	\$83	\$15.67	\$1.43	
10-160-1613-1101-60035	Employer OMERS	\$128	\$130.09	\$405.00	\$0.00	\$361	\$0.00	\$367	\$22.58	\$377	\$43.36	\$9.95	
10-160-1613-1101-60040	Employer EHT	\$60	\$43.50	\$103.00	\$0.00	\$105	\$2.61	\$107	\$4.82	\$108	\$15.37	\$1.46	
10-160-1613-1101-60050	Employer Benefits	\$259	\$873.55	\$343.00	\$0.00	\$399	\$0.00	\$435	\$0.00	\$344	\$291.18	(\$90.98)	
10-160-1613-1101-60055	Employer WSIB	\$95	\$70.21	\$169.00	\$0.00	\$168	\$4.22	\$171	\$5.73	\$174	\$24.81	\$2.53	
10-160-1613-1101-71540	Equipment Rentals - Owned				\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	Public Works equipment
10-160-1613-2740-71420	Electrical Power	\$2,600.00	\$1,824.89	\$2,600.00	\$1,686.98	\$1,750.00	\$1,328.89	\$1,750.00	\$870.66	\$1,750.00	\$1,613.59	\$0.00	No Change 2021
10-160-1613-2740-71421	Water & Sewer	\$1,200.00	\$1,909.32	\$1,231.00	\$2,452.28	\$2,500.00	\$1,192.57	\$1,900.00	\$0.00	\$1,951.30	\$1,851.39	\$51.30	Water for fountain and washrooms - 2021 2.7% Increase
10-160-1613-2740-71471	Materials	\$1,000.00	\$32.43	\$1,000.00	\$309.33	\$1,000.00	\$441.08	\$1,000.00	\$818.74	\$1,000.00	\$260.95	\$0.00	Purchasing of toilet paper, cleaning supplies, chemicals and filters for fountain
10-160-1613-2740-71523	Contracted Works	\$1,000.00	\$140.15	\$1,000.00	\$674.77	\$1,000.00	\$624.96	\$1,000.00	\$0.00	\$1,000.00	\$479.96	\$0.00	Electrician and plumber for repairs
	s/t	\$9,633.77	\$9,701.34	\$12,463.00	\$5,123.36	\$12,995.00	\$3,744.97	\$12,532.00	\$1,986.88	\$12,620.64	\$6,189.89	\$88.64	
	Rainy Lake Square												New for 2018 - 2019 end of contractor warranty period higher input from Town Resources
10-160-1615-1101-60015	Hourly Full Time		\$481.54	\$2,000.00	\$1,193.29	\$2,000	\$0.00	\$2,038	\$427.84	\$2,079	\$558.28	\$41.00	
10-160-1615-1101-60020	Hourly Part Time			\$3,000.00	\$139.20	\$3,000	\$0.00	\$3,057	\$0.00	\$3,118	\$69.60	\$61.00	
10-160-1615-1101-60025	Employer CPP		\$7.69	\$202.68	\$68.34	\$225	\$0.00	\$213	\$21.47	\$253	\$25.34	\$40.17	
10-160-1615-1101-60030	Employer EI		\$2.26	\$108.30	\$31.44	\$75	\$0.00	\$76	\$8.56	\$78	\$11.23	\$1.96	
10-160-1615-1101-60035	Employer OMERS		\$46.26	\$382.87	\$130.80	\$335	\$0.00	\$334	\$40.34	\$339	\$59.02	\$4.86	
10-160-1615-1101-60040	Employer EHT		\$9.33	\$97.50	\$30.69	\$98	\$0.00	\$99	\$8.44	\$101	\$13.34	\$2.34	
10-160-1615-1101-60050	Employer Benefits		\$102.67	\$324.44	\$42.40	\$370	\$0.00	\$403	\$101.78	\$321	\$48.36	(\$81.55)	
10-160-1615-1101-60055	Employer WSIB		\$5.11	\$160.00	\$43.68	\$156	\$0.00	\$159	\$10.03	\$162	\$16.26	\$3.15	
10-160-1615-1240-71420	Electrical Power		\$251.48	\$2,600.00	\$946.22	\$1,000.00	\$697.26	\$1,000.00	\$432.01	\$650.00	\$631.65	(\$350.00)	2021 - 3 year average
10-160-1615-1240-71421	Water & Sewer		\$0.00	\$1,200.00	\$578.86	\$625.00	\$183.36	\$645.00	\$47.60	\$645.00	\$254.07	\$0.00	No Change 2021 - No bottle filling station in 2020
10-160-1615-1240-71471	Materials		\$184.48	\$2,000.00	\$2,526.05	\$2,500.00	\$1,822.21	\$2,500.00	\$901.32	\$1,500.00	\$1,510.91	(\$1,000.00)	2021 - 3 year average
10-160-1615-1240-71540	Equipment Rentals - Owned		\$175.00	\$0.00	\$262.50	\$700.00	\$6.25	\$700.00	\$281.25	\$700.00	\$147.92	\$0.00	
10-160-1615-1240-71580	Insurance		\$177.19	\$963.00	\$954.85	\$971.00	\$977.81	\$1,034.00	\$855.96	\$369.00	\$703.28	(\$665.00)	Based on information from Deputy Treasurer
10-160-1615-1240-71523	Contracted Works			\$1,000.00	\$821.18	\$1,500.00	\$456.92	\$1,500.00	\$191.93	\$640.00	\$639.05	(\$860.00)	2021 - 3 year average
	s/t		\$1,443.01	\$14,038.80	\$7,769.50	\$13,555.00	\$4,143.81	\$13,758.00	\$3,328.53	\$10,955.93	\$4,452.11	(\$2,802.07)	
	.												
	Total	\$319,558.79	\$298,471.76	\$310,589.80	\$311,321.41	\$320,341.00	\$342,486.09	\$304,266.00	\$257,351.70	\$332,372.58	\$317,426.42	\$28,106.58	

New G/L Account	Description	2017 Budget Approved	2017 Budget Actuals 31-Dec-17	2018 Budget Approved	2018 Budget Actuals 31-Dec-18	2019 Budget Approved	2019 Budget Actuals 31-Dec-19	2020 Budget Draft No. 1	2020 Budget Actuals 31-Oct-20	2021 Budget Draft No. 1	3 Year Average 2017, 2018, 2019	Variance 2021-2020	Draft 1 - 2021 Budget as of December 17, 2020
													Remarks
	Administration	\$163,466	\$126,464	\$183,880	\$210,786	\$179,668	\$160,274	\$183,760	\$106,736	\$189,270	\$165,841.37	\$5,509.89	3.00%
	Cemeteries	\$265,214	\$299,724	\$317,628	\$253,018	\$331,851	\$255,178	\$347,246	\$153,117	\$351,511	\$269,306.64	\$4,264.73	1.23%
	Parks	\$319,559	\$298,472	\$310,590	\$311,321	\$320,341	\$342,486	\$304,266	\$257,352	\$332,373	\$317,426.42	\$28,106.58	9.24%
	Total Operating Costs	\$748,239	\$724,659.83	\$812,097.72	\$775,125.46	\$831,860	\$757,938.00	\$835,272	\$517,205.04	\$873,153	\$752,574.43	\$37,881.20	4.54%

2021 Sanitary Sewer System - Operating Budget Reconciliation

	2017 Budget	2017 Actuals	2018 Budget	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget	2020 Actuals 31-Oct-20	2021 Budget	Variance 2021-2020
Operating Budget										
Revenues - includes Contribution from Reserves	(\$2,515,426)	(\$2,526,179)	(\$2,579,930)	(\$2,569,620)	(\$2,603,945)	(\$2,624,718)	(\$2,728,201)	(\$1,689,929)	(\$2,682,631)	\$45,571
Administration - includes Contribution to Reserve Funds	\$675,895	\$919,584	\$1,481,991	\$1,581,964	\$1,544,434	\$1,613,340	\$1,686,213	\$228,542	\$1,666,398	(\$19,815)
Sewer Mains	\$240,371	\$160,615	\$239,495	\$163,615	\$238,091	\$111,078	\$239,233	\$80,609	\$239,793	\$560
Service Connections	\$105,893	\$68,064	\$92,652	\$83,181	\$93,960	\$113,453	\$94,928	\$22,598	\$95,411	\$483
Sewage Treatment Plant	\$756,650	\$748,304	\$762,101	\$729,159	\$727,460	\$697,089	\$671,180	\$498,329	\$681,028	\$9,848
S/T - all operating expenditures	\$1,778,809	\$1,896,566	\$2,576,239	\$2,557,919	\$2,603,945	\$2,534,959	\$2,691,554	\$830,077	\$2,682,630	(\$8,923)
S/T net operating budget (Revenues - Expenditures)	(\$736,617)	(\$629,613)	(\$3,691.00)	(\$11,701)	\$0	(\$89,759)	(\$36,647)	(\$859,852)	(\$0)	\$36,647.02

2021 Water Works - Operating Budget Reconciliation

	2017 Budget	2017 Actuals	2018 Budget	2018 Actuals	2019 Budget	2019 Actuals	2020 Budget	2020 Actuals 31-Oct-20	2021 Budget	Variance 2021-2020
Operating Budget										
Revenues - includes Contribution from Reserves	(\$2,738,279)	(\$2,772,364)	(\$2,797,219)	(\$2,766,310)	(\$2,837,009)	(\$2,879,931)	(\$2,919,271)	(\$1,860,340)	(\$2,886,472)	\$32,799
Administration - includes Contribution to Reserve Funds	\$1,647,707	\$1,525,346	\$1,666,791	\$1,171,326	\$1,701,932	\$1,612,558	\$1,761,055	\$318,959	\$1,639,492	(\$121,563)
Water Service Connections	\$155,186	\$138,512	\$124,222	\$111,823	\$122,572	\$205,875	\$123,788	\$33,467	\$124,397	\$609
Water Meter Maintenance	\$20,762	\$31,570	\$22,195	\$33,720	\$27,007	\$24,371	\$26,996	\$30,894	\$49,543	\$22,547
Water Distribution System Maintenance	\$234,197	\$249,639	\$240,389	\$302,328	\$242,963	\$262,250	\$245,242	\$247,911	\$246,412	\$1,170
Water Treatment Plant	\$556,441	\$698,147	\$617,957	\$650,681	\$624,178	\$665,066	\$634,696	\$428,064	\$697,254	\$62,558
Water Storage Facility (Tower)	\$124,104	\$119,215	\$125,664	\$119,802	\$118,357	\$109,811	\$127,494	\$105,869	\$129,374	\$1,880
S/T - all operating expenditures	\$2,738,397	\$2,762,429	\$2,797,219	\$2,389,680	\$2,837,009	\$2,879,931	\$2,919,271	\$1,165,164	\$2,886,472	(\$32,799)
S/T net operating budget (Revenues - Expenditures)	\$118	(\$9,935)	(\$0.00)	(\$376,630)	\$0	\$0	\$0	(\$695,176)	(\$0)	(\$0.00)

O & F Division -Draft - 2021 Capital Budget	2021	2021	2021
14-Jan-20	Total	Grants or LTD or	Town's
1-Year Capital Budget	Cost	Trust Fund	Cost
Public Works			
Large Equipment & Vehicles			
Replace 2000 Sand Truck With Tandem Axel Truck with Sand Box (2020 Carry Over - Delivery Feb 2021)	\$ 208,169.92	\$ -	\$ 208,169.92
Side Dump Bucket for new John Deere Loader	\$ 31,200.00	\$ -	\$ 31,200.00
Replace 2003 Holder Sidewalk Machine with new Sidewalk machine with blower and sweeper attachments	\$ 195,000.00	\$ -	\$ 195,000.00
Replace Unit 178 - 2002 Ford F150 with new Extended Cab 4WD 1/2 ton	\$ 39,500.00	\$ -	\$ 39,500.00
Replace Unit 181 - 2003 Chevy 2500 with new Crew Cab 4WD 3/4 Ton	\$ 50,000.00	\$ -	\$ 50,000.00
PW General Miscellaneous			
Public Works Small Equipment Purchase	\$ 8,000.00	\$ -	\$ 8,000.00
GIS Capital Contribution	\$ 2,500.00	\$ -	\$ 2,500.00
Fence for Standby Generator at FFHS	\$ 2,500.00		\$ 2,500.00
Subtotal Public Works	\$ 534,369.92	\$ -	\$ 534,369.92

Transportation System			
Municipal Roads /Storm Sewer System			
Erin Crescent Subdivision (Phase 3 + Remainder of Utilities - \$24,000)	\$ 472,339.90	\$ -	\$ 472,339.90
Carryover from 2020, 2019,2018,2017,2016,2015,2014 Replacement of 478 meters of water main along Colonization Road West (ICIP Funding 83.33% roads only)	\$ 212,373.81	\$ (176,971.10)	\$ 35,402.71
Reconstruction of Armit Avenue from Church Street to Scott Street (FGT)	\$ 820,058.54	\$ (490,887.14)	\$ 329,171.40
Reconstruction of Second Street Victoria to Armit Ave. (OCIF)	\$ 933,051.31	\$ (682,746.00)	\$ 250,305.31
Large Stormsewer Spot Repair - Williams Ave at Front Street	\$ 33,021.00	\$ -	\$ 33,021.00
Town Wide Stormwater Management Plan Development	\$ 100,000.00	\$ -	\$ 100,000.00
Replace Roadvista Sign Testing Machine (Minimum Maintenance Standards)	\$ 18,000.00	\$ -	\$ 18,000.00
Connecting Link HWY.			
Carryover from 2020, 2019,2018, 2017,2016,2015,2014,2013,2012,2011,2010,2009-Phase 1 - Reconstruction - Scott Street - Reid Ave. to Colonization Rd. East	\$ 375,714.75	\$ (338,143.28)	\$ 37,571.48
Reconstruction of Kings Highway from Pit Road #1 to Pit Road #2 (Phase 1 - 2020 Carry Over)	\$ 1,975,995.83	\$ (1,778,396.25)	\$ 197,599.58
Design Works for the Reconstruction of Scott Street from Reid Avenue to Armit Avenue	\$ 85,920.14	\$ (67,202.51)	\$ 18,717.63
Reconstruction of Kings Highway from Pit Road #2 to Oakwood Road (Phase 2 - Dependent on Funding)	\$ 1,951,509.49	\$ (1,756,358.54)	\$ 195,150.95
Subtotal Transportation System	\$ 6,977,984.77	\$ (5,290,704.81)	\$ 1,687,279.96

Water System			
Water Distribution System			
Replacing main line water valves/hydrants included in the 2021 Roadworks Tender (Annual)	\$ 100,000.00	\$ -	\$ 100,000.00
New Honeywell Water Meter Reading Device & 2 Days Training	\$ 9,851.64	\$ -	\$ 9,851.64
Defibrillator for Cube Van	\$ 1,576.26	\$ -	\$ 1,576.26
General Miscellaneous Tools/Equipment	\$ 10,000.00	\$ -	\$ 10,000.00
Design for Infrastructure Renewal Project for 2022 construction work	\$ 37,500.00	\$ -	\$ 37,500.00
GIS Capital Contribution	\$ 4,579.20	\$ -	\$ 4,579.20
Structural Relining of watermain under CNR Wright Avenue ROW	\$ 114,032.26	\$ -	\$ 114,032.26
Structural Relining of watermain under CNR Keating Avenue ROW	\$ 113,233.44	\$ -	\$ 113,233.44
Reconstruction of Armit Avenue from Church Street to Scott Street	\$ 220,543.05	\$ -	\$ 220,543.05
Reconstruction of Second Street from Victoria to Armit Ave.	\$ 334,486.02	\$ -	\$ 334,486.02
Reconstruction of Kings Highway from Pit Road #1 to Pit Road #2 (Connecting Link Project)	\$ 22,500.22	\$ -	\$ 22,500.22
Water Treatment Plant			
Miscellaneous Small Capital Equipment	\$ 50,000.00	\$ -	\$ 50,000.00
Defibrillators for WTP (2)	\$ 3,152.52	\$ -	\$ 3,152.52
Office upgrades at WTP (wifi, phone, workstations, equipment)	\$ 25,298.19	\$ -	\$ 25,298.19
Security upgrades at WTP (video, entry system)	\$ 16,150.00	\$ -	\$ 16,150.00
MCC Thermography and Inspection & Starter Replacement	\$ 10,000.00	\$ -	\$ 10,000.00
Design for hoarding in of Soda Ash Tower in WTP (Continuation of 2020 Work)	\$ 27,107.00	\$ -	\$ 27,107.00
Integrate Delta V Mobile for on-call at WTP (2020 Carryover)	\$ 35,000.00	\$ -	\$ 35,000.00
Replace Unit 189 with new half ton (4WD, Crew Cab)	\$ 39,500.00	\$ -	\$ 39,500.00
Subtotal Water System	\$ 1,174,509.80	\$ -	\$ 1,174,509.80

Sanitary Sewer System			
Sanitary Sewer Collection System			
Sanitary Sewer tools and equipment (Annual)	\$ 10,000.00	\$ -	\$ 10,000.00
Refurbishing Sanitary Manholes (Annual)	\$ 50,000.00	\$ -	\$ 50,000.00
Design for White Pine & Church Lift Station Wet Well Upgrades (2018 Study Finding, 2019, 2020 Carry Over)	\$ 65,000.00	\$ -	\$ 65,000.00
Reconstruction of Armit Avenue from Church Street to Scott Street	\$ 221,794.86		\$ 221,794.86
Reconstruction of Second Street from Victoria to Armit Ave.	\$ 451,559.12	\$ -	\$ 451,559.12
GIS Capital Contribution	\$ 2,289.60	\$ -	\$ 2,289.60
Design for Infrastructure Renewal Project for 2020 construction work	\$ 37,500.00	\$ -	\$ 37,500.00
Sewage Treatment Plant			
Miscellaneous Capital Upgrades	\$ 120,000.00	\$ -	\$ 120,000.00
Replace mobile generator for lift stations	\$ 25,000.00	\$ -	\$ 25,000.00
PLC Upgrade at Central Lift Station to Delta V	\$ 64,800.00	\$ -	\$ 64,800.00
Design for Emergency Standby Generator (Remainder of 2020 Work)	\$ 27,107.00	\$ -	\$ 27,107.00
Installation of Emergency Standby Generator	\$ 625,800.00	\$ -	\$ 625,800.00
Subtotal Sanitary Sewer System	\$ 1,700,850.58	\$ -	\$ 1,700,850.58

Street & Traffic Lighting			
2021 Pole Replacement - 20 poles along Phase 1 Waterfront walkway in 2014, 2015, 2016, 2017, 2018, Not completed in 2020 Due to COVID	\$ 30,000.00	\$ -	\$ 30,000.00
Subtotal Street Lights	\$ 30,000.00	\$ -	\$ 30,000.00

O & F Division -Draft - 2021 Capital Budget	2021	2021	2021
14-Jan-20	Total	Grants or LTD or	Town's
1-Year Capital Budget	Cost	Trust Fund	Cost
Sidewalks			
Installation of Sidewalk along Keating Avenue from J.W. Walker to Second Street (Partnership with RRDSB & NWCDSD)	\$ 108,000.00	\$ (72,000.00)	\$ 36,000.00
Insatllation of Sidewalk From Biddeson Avenue to Riverview Cemetery (ICIP COVID Stream Funded)	\$ 297,000.00	\$ (184,736.00)	\$ 112,264.00
Subtotal Sidewalks	\$ 405,000.00	\$ (256,736.00)	\$ 148,264.00
Waste Management System			
Landfill Site Expansion and first phase design activities (Ongoing from 2020)	\$ 60,000.00	\$ -	\$ 60,000.00
Replace Landfill Scale Shack (includes delivery)	\$ 63,000.00	\$ -	\$ 63,000.00
Replace Landfill Scales (\$58.5k + installation & commissioning)	\$ 78,500.00	\$ -	\$ 78,500.00
Subtotal Waste Management System	\$ 60,000.00	\$ -	\$ 201,500.00
Airport			
Replacement of 2 Terminal furnaces Converting to Propane	\$ 18,000.00	\$ -	\$ 18,000.00
Replace Runway Reporting Equipment (Regulatory Requirement)	\$ 10,000.00	\$ -	\$ 10,000.00
Replace REIL Light Foundations (Audit Finding) (2020 Carry Over)	\$ 15,000.00	\$ -	\$ 15,000.00
Replace Terminal Roof	\$ 30,000.00	\$ -	\$ 30,000.00
Replacement of Terminal Flooring	\$ 55,000.00	\$ -	\$ 55,000.00
Subtotal Airport	\$ 128,000.00	\$ -	\$ 128,000.00
Parks and Cemeteries			
Parks			
Replace 1995 Gang Mower	\$ 50,880.00	\$ -	\$ 50,880.00
Replace Roof on Legion Park Picnic Shelter	\$ 2,000.00	\$ -	\$ 2,000.00
Small Equipment Replacement- small mowers and whipper snippers	\$ 6,250.00	\$ -	\$ 6,250.00
Replace Existing John Deere 915 with new John Deere 915E c/w 60" deck	\$ 12,152.00	\$ -	\$ 12,152.00
Lillie Ave/Phair Ave Park Tree Planting Project (funding from New Gold) 2020 Carry Over	\$ 3,500.00	\$ (500.00)	\$ 3,000.00
Replace John Deere 3260 with new 4044R Tractor. Old Tractor moved to Airport	\$ 60,330.00		\$ 60,330.00
Subtotal Parks	\$ 135,112.00	\$ (500.00)	\$ 134,612.00
Cemetery			
Replace John Deere Z445 with new John Deere Z540R	\$ 11,658.00	\$ -	\$ 11,658.00
Installation of 3 new Columbaria at Riverview Cemetery (2020 Carryover)	\$ 132,285.96	\$ (132,285.96)	\$ -
Replace John Deere X390 with new John Deere X390 c/w 48" deck	\$ 7,656.00	\$ -	\$ 7,656.00
Subtotal of Cemeteries	\$ 151,599.96	\$ (132,285.96)	\$ 19,314.00
Subtotal Parks & Cemeteries	\$ 286,711.96	\$ (132,785.96)	\$ 153,926.00
Facilities			
Public Works			
Public Works Conference Room Upgrades (projector, screen, table & chairs)	\$ 10,000.00	\$ -	\$ 10,000.00
Security Camera System for building and yard	\$ 35,000.00	\$ -	\$ 35,000.00
Replace Fire Planel	\$ 5,620.00	\$ -	\$ 5,620.00
Riverview Cemetery			
Office Upgrades	\$ 40,000.00	\$ -	\$ 40,000.00
Civic Centre			
Update BAS Server and Software (no longer supported 2020 Carryover as vendor is updating software)	\$ 20,000.00	\$ -	\$ 20,000.00
Stucco Repair & Exterior painting	\$ 40,000.00	\$ -	\$ 40,000.00
Replace Concrete aprons infront of Firehall Doors	\$ 20,000.00	\$ -	\$ 20,000.00
Replace Aircompressor for HVAC Control Air	\$ 6,000.00	\$ -	\$ 6,000.00
Memorial Sports Centre			
MSC Facility Upgrades (ICIP Funded Project 2021 Portion)	\$ 2,712,000.00	\$ (1,893,247.20)	\$ 818,752.80
Engineering Study of Ice Plant to find efficiencies	\$ 40,000.00	\$ -	\$ 40,000.00
Pool HVAC Study	\$ 35,000.00	\$ -	\$ 35,000.00
Misc Ongoing Capital Repairs (Annual)	\$ 30,000.00	\$ -	\$ 30,000.00
Tot Docks (replacement of 2)	\$ 3,000.00	\$ -	\$ 3,000.00
Fitness Equipment (annual)	\$ 10,000.00	\$ -	\$ 10,000.00
Pool Vacuum Replacement	\$ 12,500.00	\$ -	\$ 12,500.00
Replace Dry-O-Tron Compressors	\$ 13,000.00	\$ -	\$ 13,000.00
Small Man Lift for working on second floor	\$ 21,000.00	\$ -	\$ 21,000.00
Sprinkler System Repairs and Testing (5 Year Required)	\$ 22,000.00	\$ -	\$ 22,000.00
Sorting Gap			
Dock Replacement (Committed in 2020)	\$ 140,180.10	\$ -	\$ 140,180.10
Perimeter re-gradeing	\$ 10,000.00	\$ -	\$ 10,000.00
Museum			
Hallet Repairs (ongoing)	\$ 8,000.00	\$ -	\$ 8,000.00
Replace Fire Panel	\$ 10,950.00	\$ -	\$ 10,950.00
Replace Humidifiers	\$ 10,000.00	\$ -	\$ 10,950.00
Sister Kennedy Centre			
Acoustical improvements	\$ 12,000.00	\$ -	\$ 12,000.00
Building Expansion (Dependent on Grant Funding)	\$ 450,000.00	\$ (225,000.00)	\$ 225,000.00
East End Hall			
Replace Front Entry Stairs	\$ 2,000.00	\$ -	\$ 2,000.00
Subtotal Facilities	\$ 3,696,250.10	\$ (2,118,247.20)	\$ 1,578,952.90
Public Works	\$ 8,007,354.69	\$ (5,547,440.81)	\$ 2,601,413.88
Water System	\$ 1,174,509.80	\$ -	\$ 1,174,509.80
Sanitary Sewer system	\$ 1,700,850.58	\$ -	\$ 1,700,850.58
Parks & Cemeteries	\$ 286,711.96	\$ (132,785.96)	\$ 153,926.00
Airport	\$ 128,000.00	\$ -	\$ 128,000.00

O & F Division -Draft - 2021 Capital Budget	2021	2021	2021
14-Jan-20	Total	Grants or LTD or	Town's
1-Year Capital Budget	Cost	Trust Fund	Cost
Facilities	\$ 3,696,250.10	\$ (2,118,247.20)	\$ 1,578,952.90

O & F Division -Draft - 2021 Capital Budget	2021	2021	2021
14-Jan-20	Total	Grants or LTD or	Town's
1-Year Capital Budget	Cost	Trust Fund	Cost
Total O & F Division for 2020	\$ 11,297,427.03	\$ (5,680,226.77)	\$ 7,337,653.16
Public Works % of Capital Budget	70.88%	97.66%	35.45%
Water System % of Capital Budget	10.40%	0.00%	16.01%
Sanitary Sewer system % of Capital Budget	15.06%	0.00%	23.18%
Parks & Cemeteries % of Capital Budget	2.54%	2.34%	2.10%
Airport % of Capital Budget	1.13%	0.00%	1.74%
Facilities % of Capital Budget	32.72%	37.29%	21.52%
Total O & F Division for 2020	100%	100%	78%

December 11, 2020

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Craig Miller
Environmental Superintendent

Dear Craig:

**Re: Fort Frances Wastewater Treatment Facility
November 2020 Monthly Report**

As per the operating agreement, the attached document is the November 2020 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Jeff St. Pierre, Regional Hub Manager.

Yours truly,



Kelly Cunningham
Team Lead

For Jeff St. Pierre
Regional Hub Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
November 2020 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of November 2020; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

NOVEMBER 2020 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.0 mg/L	25 mg/L	15 mg/L	11.3 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	3.3 mg/L	25 mg/L	15 mg/L	18.4 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.16 mg/L	1.0 mg/L	0.9 mg/L	0.91 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	8.63 mg/L 6.19 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		33.8 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 6.6 to 7.1; average pH was 6.9		
Temperature degrees C				Temperatures ranged from 12.5 to 14.0 C; average temperature of effluent was 13.1 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for November was 5635.0 m³/day. This represents 63% of the design average flow. Total treated flow for the month was 169049 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objectives as outlined in the Environmental Compliance Approval.

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows and a summary will be included:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased all blowers
- Regular cleaning of head works EW basket strainer
- Greased Grit Snail and lubricated drive chain
- Monthly inspection of spiral screen access hatch, removed wrapped debris
- Weekly manifold wash and restrictor cleaning on the Fournier press
- Drained and inspected teacup, hosed snail
- Replaced outlet for the Fournier control panel UPS
- Cleaned polymer injection check valve
- Replaced bulbs UV bank 3 and cleaned sleeves
- TOFF IT replaced 5 UPS units at the wastewater plant

Pump Stations:

- Ran gensets
- Changed seal water strainers
- Central Avenue and Fifth Street wet wells were cleaned out by Asselin Transportation

PROCESS AND OPTIMIZATION ISSUES

SLUDGE SUMMARY

Dennis Robinson Limited hauled a calculated total of 152.5 m³ (15 bins) of thickened digested sludge to the Town of Fort Frances landfill site. The hauled sludge averaged 15.5 % TS for the month but slump test results from the landfill site have not been provided.

The Fournier press ran for 102.4 hours in the past month.

COMPLAINTS

There were no complaints during the report period.

BYPASS/OVERFLOW REPORT(S)

There were no bypass events in the reporting period.

COMMENTS

Plant power consumption for the month was 454 (x 180 multiplier) kWh.

The Fournier press has been operated 1335.3 hours in 2020.

Lakeside Controls performed software upgrades to the DeltaV SCADA system and replaced one workstation computer and monitors.

Central Avenue and Fifth Street wet wells were cleaned out by Asselin Transportation.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Incident Report (on-file at plant as per occurrence)

2020 Fort Frances Wastewater

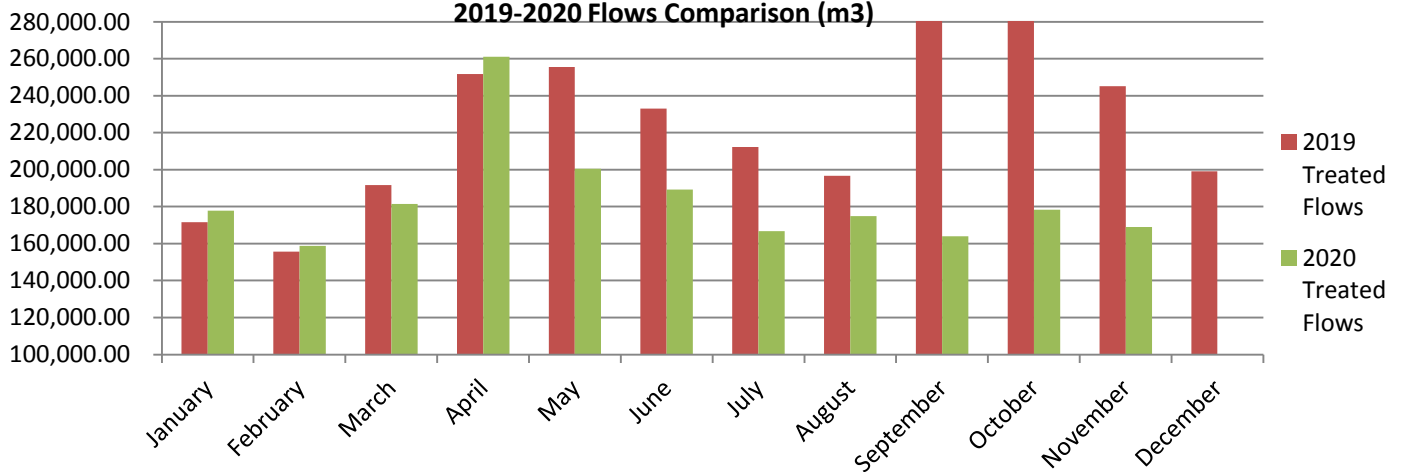
Month	Sewage Flows Year 2020										Removal Efficiency		
	Avg. Day		Max Day		Total		Total		Usage		Calculated		Sludge
	Flow	m3	Flow	m3	Treated	ByPass	Volume	ML	% Plant Capacity	M3	Hauled	Hauled	
January	5733.8		6060		177747		177747		64%	113.2		12	
February	5477.0		5861		158832		158832		61%	108.2		11	
March	5852.1		8845		181415		181415		65%	117.1		12	
April	8705.3		12162		261159		261159		97%	149.3		15	
May	6468.6		7612		200528		200528		72%	124.4		12	
June	6308.4		10580		189252		189252		70%	131.0		13	
July	5376.8		6039		166681		166681		60%	110.5		11	
August	5641.0		8831		174870		174870		63%	89.9		9	
September	5464.9		6696		163947		163947		61%	114.8		11	
October	5753.3		7408		178352		178352		64%	105.8		11	
November	5635.0		5997		169049		169049		63%	152.5		15	
December									0%				
Sum							2021832			1316.7		132	
Average	6038				183803		183803		64%	119.7		12.0	
Max			12162		261159		261159					15	
ECA	9000		18000										

	BOD5/CBOD5			Suspended Solids			Total Phosphorus			Nitrogen			E. Coll		pH	
	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Geo Mean	Monthly Minimum	Monthly Maximum		
North	BOD	CBOD	CBOD	S.S	S.S	S.S	T.P	T.P	T.P	TKN	Total N	Counts				
	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	(kg/day)	(mg/L)	(mg/L)	/100ml				
January	92.6	2.9	16.4	167.8	4.9	28.2	2.59	0.14	0.82	16.2	12.5	44.6	6.3	6.6		
February	112.0	9.0	15.9	163.1	5.0	27.2	3.38	0.12	0.67	16.4	13.0	22.1	5.4	7.5		
March	99.2	2.6	16.2	149.8	5.3	31.4	2.68	0.11	0.68	21.9	33.1	33.1	7.0	7.6		
April	69.8	2.9	24.2	106.4	5.1	45.8	1.88	0.11	0.96	14.5	10.1	49.0	7.0	7.4		
May	75.8	2.2	14.2	133.1	3.9	25.2	1.90	0.10	0.63	16.2	12.3	14.1	7.0	7.3		
June	79.6	2.3	13.7	154.9	3.8	23.7	1.59	0.13	0.81	17.5	12.5	15.2	6.9	7.2		
July	86.3	2.1	11.5	182.9	2.6	14.1	2.34	0.11	0.61	19.3	8.1	10.0	6.9	7.1		
August	82.4	2.0	11.4	186.8	2.5	14.2	2.46	0.17	0.96	17.3	6.8	11.5	6.7	7.1		
September	99.3	2.0	10.6	171.5	2.1	11.6	2.61	0.17	0.96	18.4	7.4	10.0	6.7	7.1		
October	90.8	2.1	11.6	163.9	2.3	13.4	2.50	0.13	0.75	19.7	7.4	15.7	6.6	7.0		
November	92.6	2.0	11.3	183	3.3	18.4	2.89	0.16	0.91	19.1	8.6	33.8	6.6	7.1		
December																
Average	89.1	2.9	14.3	160.3	3.7	23.0	2.4	0.13	0.80	17.9	10.1	23.6	6.7	7.2		
Max	112	9	24.2	186.8	5.3	45.8	3.4	0.17	0.96	21.9	13	49	7	7.6		
ECA		25	225		25	225		1.0	9.0			200	6.0	9.5		

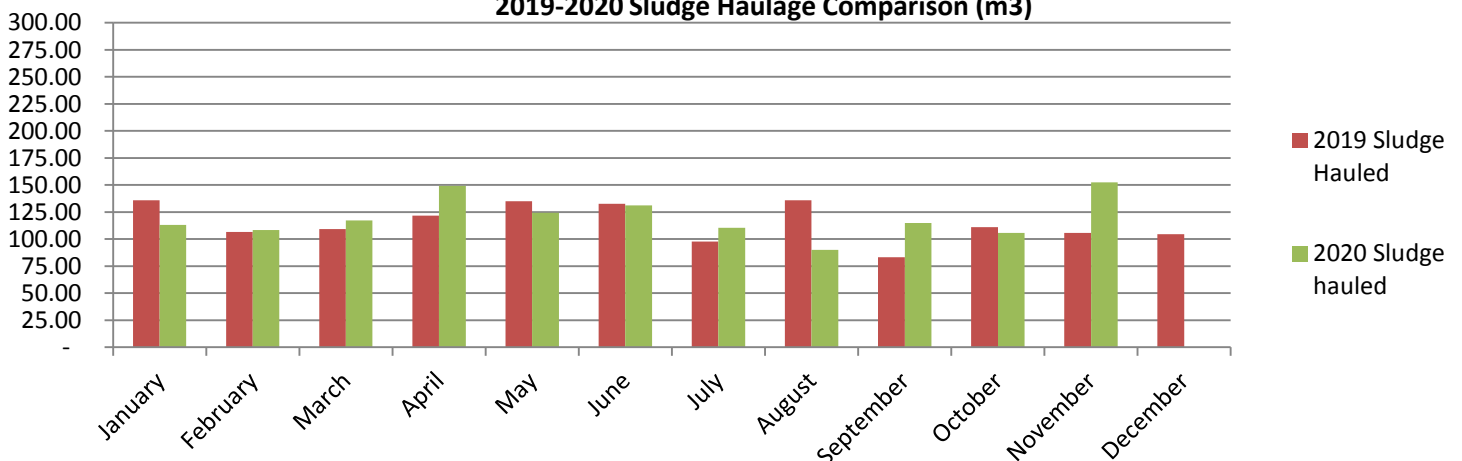
2019-2020 Comparison Chart

Month	2019 Treated Sewage	2020 Treated Sewage	% Variance 2019 to 2020	2019 Hauled Sludge	2020 Hauled Sludge	% Variance 2019 to 2020
	m3	m3	m3	m3 (calculated)	m3 (calculated)	m3
January	171,621.00	177,747.00	3%	136.00	113.20	-17%
February	155,707.00	158,832.00	2%	106.70	108.20	1%
March	191,603.00	181,415.00	-6%	109.20	117.10	7%
April	251,711.00	261,159.00	4%	121.60	149.30	23%
May	255,574.00	200,528.00	-27%	135.00	124.40	-8%
June	233,001.00	189,252.00	-23%	132.60	131.00	-1%
July	212,351.00	166,681.00	-27%	97.70	110.50	13%
August	196,772.00	174,870.00	-13%	136.00	89.90	-34%
September	315,918.00	163,947.00	-93%	83.10	114.80	38%
October	441,076.00	178,352.00	-147%	111.10	105.80	-5%
November	245,097.00	169,049.00	-45%	105.70	152.50	44%
December	199,047.00		#DIV/0!	104.50		-100%
Totals	2,869,478.00	2,021,832.00	-42%	1,379.20	1,316.70	-5%

2019-2020 Flows Comparison (m3)



2019-2020 Sludge Haulage Comparison (m3)



Workorder Summary Report

Report Start Date: Nov 1, 2020 12:00 AM

Report End Date: Nov 30, 2020 11:59 PM

Location: 1103*

Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
1994450	0000227376	PANEL ALARM/ DIALER	1103, Fort Frances WPCP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 1103	COMP	11/2/20 12:00 AM	11/22/20 11:00 AM	11/22/20 12:00 PM	Dialer Test -We test daily.
1994454			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Gensets Inspection/ Functional Tests (1m) 1103	COMP	11/2/20 12:00 AM	11/23/20 09:30 AM	11/23/20 11:30 AM	Monthly Gensets -I ran all gensets 1 hour under load.
1994470			1103, Fort Frances WPCP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1103	COMP	11/2/20 12:00 AM	11/21/20 08:00 AM	11/21/20 09:00 AM	Monthly H&S -No issues this month.DH
1994481			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	TPM Inspection/Maintenance (1m) 1103	COMP	11/2/20 12:00 AM	12/2/20 01:00 PM	12/2/20 01:00 PM	
1994795			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	Blowers/Motors Inspection/Service (1m/3m) 1103	COMP	11/2/20 12:00 AM	11/22/20 09:30 AM	11/22/20 10:30 AM	Monthly Blowers -I greased all blowers.DH
1994803	0000246402	CENTRIFUGE GS2-2-1 TEACUP/ GRIT SNAIL	1103, Fort Frances WPCP, Process, Primary Treatment, Primary Sludge Degritting	PM	Inspection	1	MONTHS	Teacup Centrifuge Inspection/ Service (1m/3m/1y) 1103	COMP	11/2/20 12:00 AM	12/2/20 12:40 PM	12/2/20 12:40 PM	Teacup Centrifuge Inspection/ Service (1m/3m/1y) 1103 -Drained and inspected Teacup and there was no debris. Drained and hosed Snail, greased bearings and lubricated drive chain. Kelly C.
1998820	0000227360	MOTOR PUMP DIGESTER SLUDGE #1	1103, Fort Frances WPCP, Process, Sludge Treatment & Handling, Sludge Digestion	PM	Refurbish/ Replace/Repair	0		Digester Low Temp Alarm 1103	COMP		11/10/20 02:51 PM	11/10/20 02:56 PM	Digester Low Temp Alarm -I arrived onsite to find the portable heater had failed so I replaced it with a new heater and also adjusted permanent heaters .
1999007	0000246437	METER LEVEL MULTIRANGER PLUS	1103, Boundary Pumping Station, Process	CALL	Refurbish/ Replace/Repair	0		Boundary Road Lift Station High Level Alarm 1103	COMP		11/12/20 08:10 PM	11/12/20 09:15 PM	
2000793	0000129822	BOILER NATURAL GAS 1	1103, Fort Frances WPCP, Facility, Heating Ventilation Air Conditioning, Boiler	CALL	Refurbish/ Replace/Repair	0		Hot Water System 1103	BUSCOMP		11/24/20 07:54 AM	11/24/20 07:59 AM	

January 11, 2021

Town of Fort Frances
320 Portage Avenue
Fort Frances Ontario
P9A 3M5

Attention: Mr. Craig Miller
Environmental Superintendent

Dear Craig:

**Re: Fort Frances Wastewater Treatment Facility
December 2020 Monthly Report**

As per the operating agreement, the attached document is the December 2020 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Jeff St. Pierre, Regional Hub Manager.

Yours truly,



Kelly Cunningham
Team Lead

For Jeff St. Pierre
Regional Hub Manager

**The Corporation of the Town of Fort Frances
Wastewater Treatment Plant
(Sewage Plant)
December 2020 Monthly Operations Report**

INTRODUCTION

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of December 2020; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

DESCRIPTION OF WORKS

Capacity of Works	9000 m ³ /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant operates under *Environmental Compliance Approval Number 6786-A44PWG*. The ECA outlines the terms and conditions, and the report captures these terms and conditions in the following sections.

LABORATORY

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

DECEMBER 2020 EFFLUENT QUALITY

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD ₅	2.2 mg/L	25 mg/L	15 mg/L	11.2 kg/d	225 kg/d	135 kg/d
Total Suspended Solids	2.4 mg/L	25 mg/L	15 mg/L	12.4 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.08 mg/L	1.0 mg/L	0.9 mg/L	0.40 kg/d	9 kg/d	8.1 kg/d
Total Nitrogen Nitrate Nitrogen	8.40 mg/L 5.72 mg/L					
Total Cl ₂ Residual		<0.01 mg/L (when in use)				
E-Coli		10 count/100 ml (geometric mean)		200 count/100ml (geometric mean)		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH				pH range 6.6 to 7.1; average pH was 6.8		
Temperature degrees C				Temperatures ranged from 10.0 to 12.5 C; average temperature of effluent was 11.2 C		

Compliance criteria are mandatory requirements of the ECA and performance objectives are a goal to be achieved using best reasonable efforts.

WASTEWATER LIQUID PROCESS

The average daily flow for December was 5183.9 m³/day. This represents 58% of the design average flow. Total treated flow for the month was 160702 m³.

The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objectives as outlined in the Environmental Compliance Approval.

MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows and a summary will be included:

Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to head cell and grit snail as needed
- Greased all blowers
- Regular cleaning of head works EW basket strainer
- Greased Grit Snail and lubricated drive chain
- Monthly inspection of spiral screen access hatch, removed wrapped debris
- Weekly manifold wash and restrictor cleaning on the Fournier press
- Drained and inspected teacup, hosed snail
- Pumped sump digester valve chamber
- Cleaned polymer injection check valve
- Changed oil in both grit pump gear boxes

Pump Stations:

- Ran gensets
- Changed seal water strainers
- Installed a new style seal water assembly on pump 1 at White Pine lift station

PROCESS AND OPTIMIZATION ISSUES

SLUDGE SUMMARY

Dennis Robinson Limited hauled a calculated total of 123.9 m³ (13 bins) of thickened digested sludge to the Town of Fort Frances landfill site. The hauled sludge averaged 15.2 % TS for the month but slump test results from the landfill site have not been provided. The Fournier press ran for 111.6 hours in the past month.

COMPLAINTS

There were no complaints during the report period.

BYPASS/OVERFLOW REPORT(S)

There were no bypass events in the reporting period.

COMMENTS

Plant power consumption for the month was 465 (x 180 multiplier) kWh.

The Fournier press has been operated 1446.9 hours in 2020.

Blower 3 failed December 24th and blower 2 has been running on hand since. A replacement is on order.

Air conditioning installation in the office and lunch room complete except for wiring.

REPORTS

ALS – Environmental Analytical Reports (on-file at plant)

Fort Frances WPCP Equipment Run Time Report (on-file at plant)

Bypass Report (on-file at plant as per occurrence)

Incident Report (on-file at plant as per occurrence)

2020 Fort Frances Wastewater

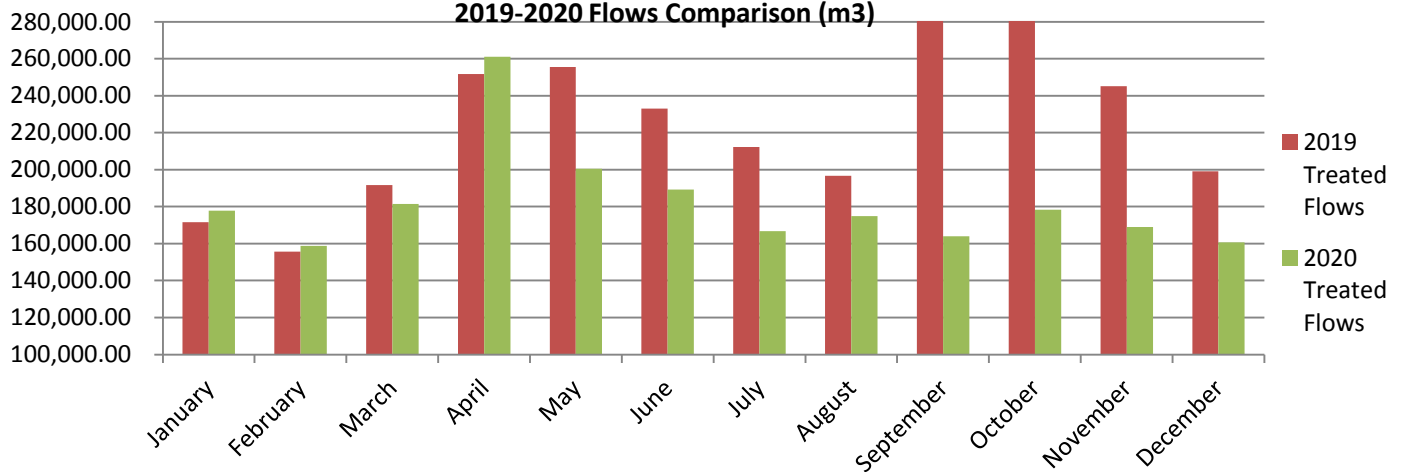
Avg. Day Flow m3	Sewage Flows Year 2020				Usage % Plant Capacity	Calculated Volume Hauled M3	Sludge Bins Hauled	Removal Efficiency	
	Max Day Flow m3	Total Treated Volume ML	ByPass Volume ML	Total Volume ML				CBOD5	Suspended Solids
5733.8	6060	177747		177747	64%	113.2	12	0.968922715	0.977863182
5477.0	5861	158832		158832	61%	108.2	11		
5852.1	8845	181415		181415	65%	117.1	12		
8705.3	12162	261159		261159	97%	149.3	15		
6468.6	7612	200528		200528	72%	124.4	12		
6308.4	10580	189252		189252	70%	131.0	13		
5376.8	6039	166681		166681	60%	110.5	11		
5641.0	8831	174870		174870	63%	89.9	9		
5464.9	6696	163947		163947	61%	114.8	11		
5753.3	7408	178352		178352	64%	105.8	11		
5635.0	5997	169049		169049	63%	152.5	15		
5183.9	5424	160702		160702	58%	123.9	13		
			0	2182534		1440.6	145		
5967		181878		181878	61%	120.1	12.1		
	12162	261159		261159			15		
9000	18000								

Avg. Raw BOD (mg/L)	BOD5/CBOD5		Suspended Solids		Total Phosphorus		Nitrogen		E. Coli		pH	
	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg. Raw S.S (mg/L)	Avg. Eff. S.S (mg/L)	Avg. Load S.S (kg/day)	Avg. Raw T.P (mg/L)	Avg. Eff. T.P (mg/L)	Avg. Raw TKN (mg/L)	Avg. Eff. Total N (mg/L)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum
92.6	2.9	16.4	167.8	4.9	28.2	2.59	0.14	16.2	12.5	44.6	6.3	6.6
112.0	9.0	15.9	163.1	5.0	27.2	3.38	0.12	16.4	13.0	22.1	6.4	7.5
99.2	2.6	16.2	149.8	5.3	31.4	2.68	0.11	21.9	12.4	33.1	7.0	7.6
69.8	2.9	24.2	106.4	5.1	45.8	1.88	0.11	14.5	10.1	49.0	7.0	7.4
75.8	2.2	14.2	133.1	3.9	25.2	1.90	0.10	16.2	12.3	14.1	7.0	7.3
79.6	2.3	13.7	154.9	3.8	23.7	1.59	0.13	17.5	12.5	15.2	6.9	7.2
86.3	2.1	11.5	182.9	2.6	14.1	2.34	0.11	19.3	8.1	10.0	6.9	7.1
82.4	2.0	11.4	186.8	2.5	14.2	2.46	0.17	17.3	6.8	11.5	6.7	7.1
99.3	2.0	10.6	171.5	2.1	11.6	2.61	0.17	18.4	7.4	10.0	6.7	7.1
90.8	2.1	11.6	163.9	2.3	13.4	2.50	0.13	19.7	7.4	15.7	6.6	7.0
92.6	2.0	11.3	183.0	3.3	18.4	2.89	0.16	19.1	8.6	33.8	6.6	7.1
123.3	2.2	11.2	188.3	2.4	12.4	3.02	0.08	19.7	8.4	10.0	6.6	7.1
92.0	2.9	14.0	162.6	3.6	22.1	2.5	0.13	18.0	10.0	22.4	6.7	7.2
123.3	9	24.2	188.3	5.3	45.8	3.4	0.17	21.9	13	49	7	7.6
	25	225		25	225		1.0			200	6.0	9.5

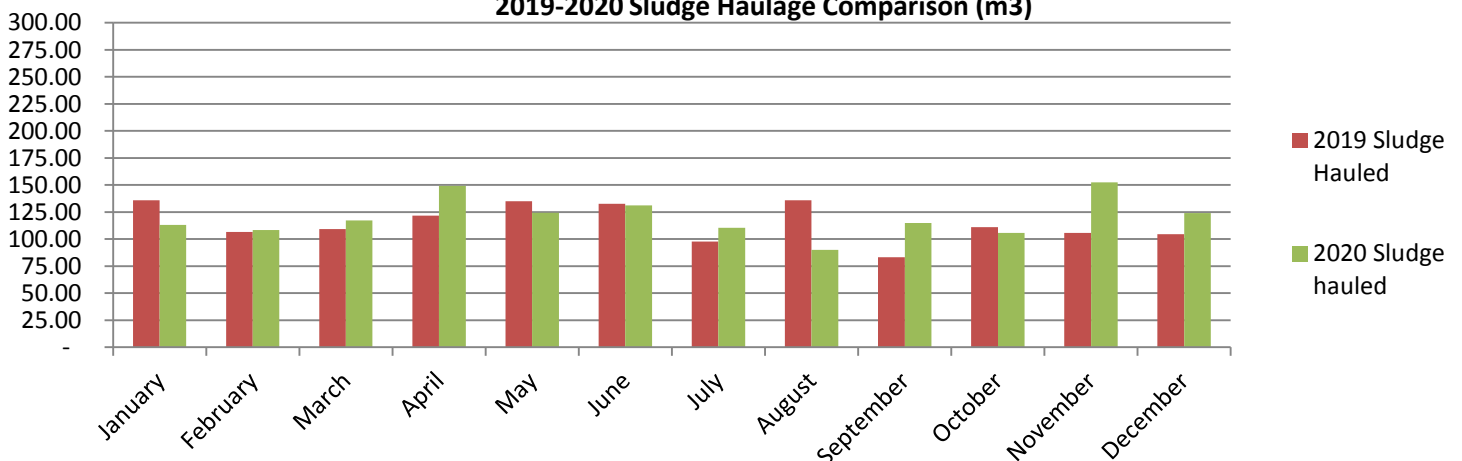
2019-2020 Comparison Chart

Month	2019 Treated Sewage	2020 Treated Sewage	% Variance 2019 to 2020	2019 Hauled Sludge	2020 Hauled Sludge	% Variance 2019 to 2020
	m3	m3	m3	m3 (calculated)	m3 (calculated)	m3
January	171,621.00	177,747.00	3%	136.00	113.20	-17%
February	155,707.00	158,832.00	2%	106.70	108.20	1%
March	191,603.00	181,415.00	-6%	109.20	117.10	7%
April	251,711.00	261,159.00	4%	121.60	149.30	23%
May	255,574.00	200,528.00	-27%	135.00	124.40	-8%
June	233,001.00	189,252.00	-23%	132.60	131.00	-1%
July	212,351.00	166,681.00	-27%	97.70	110.50	13%
August	196,772.00	174,870.00	-13%	136.00	89.90	-34%
September	315,918.00	163,947.00	-93%	83.10	114.80	38%
October	441,076.00	178,352.00	-147%	111.10	105.80	-5%
November	245,097.00	169,049.00	-45%	105.70	152.50	44%
December	199,047.00	160,702.00	-24%	104.50	123.90	19%
Totals	2,869,478.00	2,182,534.00	-31%	1,379.20	1,440.60	4%

2019-2020 Flows Comparison (m3)



2019-2020 Sludge Haulage Comparison (m3)



Workorder Summary Report

Report Start Date: Dec 1, 2020 12:00 AM

Report End Date: Dec 31, 2020 11:59 PM

Location: 1103*

Work Order Type: ADMIN,CALL,CAP,CORR,EMER,OPER,PM

Work Order Class:

				WorkOrder		PM Schedule		Workorder Details					
WO #	Asset ID	Asset Description	Location Description	Type	Class	FEQ	Units	Work Order Description	Status	Schedule Start	Actual Start	Actual Finsh	WorkLog Detail
2033618	0000227376	PANEL ALARM/ DIALER	1103, Fort Frances WPCP, Process, Process Control & Monitoring	PM	Inspection	1	MONTHS	Critical Alarm/Dialer Testing (1m) 1103	COMP	12/1/20 12:00 AM	12/20/20 11:00 AM	12/20/20 12:00 PM	Dialer Test -We test daily.
2033622			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	MONTHS	Diesel Gensets Inspection/ Functional Tests (1m) 1103	COMP	12/1/20 12:00 AM	12/14/20 07:45 AM	12/14/20 07:45 AM	Diesel Gensets Inspection/ Functional Tests -Exercised gensets at Central Avenue, Fifth Street and White Pine lift stations. All good. Kelly C
2033638			1103, Fort Frances WPCP	PM	Health and Safety	1	MONTHS	Health And Safety Inspection (1m) 1103	COMP	12/1/20 12:00 AM	12/20/20 10:45 AM	12/20/20 11:45 AM	H&S Inspection -No issues this month.
2033970			1103, Fort Frances WPCP	PM	Inspection	1	MONTHS	Blowers/Motors Inspection/Service (1m/3m) 1103	COMP	12/1/20 12:00 AM	12/19/20 09:15 AM	12/19/20 10:15 AM	Blower Maint. -I greased all blowers.
2033980	0000246402	CENTRIFUGE GS2-2-1 TEACUP/ GRIT SNAIL	1103, Fort Frances WPCP, Process, Primary Treatment, Primary Sludge Degritting	PM	Inspection	1	MONTHS	Teacup Centrifuge Inspection/ Service (1m/3m/1y) 1103	COMP	12/1/20 12:00 AM	12/22/20 07:30 AM	12/22/20 08:30 AM	Teacup Maint. -I removed the lid and found minimal debris. I then returned it to service.
2033997			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	3	MONTHS	Clarifiers Inspection/Service (3m) 1103	COMP	12/1/20 12:00 AM	1/4/21 01:45 PM	1/4/21 02:45 PM	Clarifier Maint. -I greased both clarifiers.DH
2034388			1103, Fort Frances WPCP	PM	Refurbish/ Replace/Repair	1	YEARS	Pump Centrifugal Grit Pumps Inspection/Service (1y) 1103	COMP	12/1/20 12:00 AM	12/23/20 02:42 PM	12/23/20 02:42 PM	Pump Centrifugal Grit Pumps Inspection/Service -Changed oil in both grit pump gear boxes. Kelly C

Aircraft Landings 2020
As of December 31, 2020

Month	Bearskin Flights			Bearskin Passengers			Air Bravo Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals			Variance
	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020	2019	2018	2020-2019
January	56	54	68	140	160	198	8	8	0	2	0	0	15	4	3	50	60	55	0	0	2	45	42	73	168	160	201	8
February	64	56	66	149	197	187	12	15	0	3	13	0	6	1	2	36	43	57	1	0	3	38	38	56	148	151	184	-3
March	41	61	73	99	160	249	0	11	0	1	13	0	10	10	5	39	52	43	6	2	6	0	42	57	97	180	184	-83
1/4 Total	161	171	207	388	517	634	20	34	0	6	26	0	31	15	10	125	155	155	7	2	11	83	122	186	413	491	569	-78
April	1	59	77	0	197	270	0	7	0	2	5	0	10	9	7	30	57	42	1	3	6	0	40	42	44	173	174	-129
May	0	67	77	0	196	276	0	5	2	3	14	4	20	19	19	40	63	35	0	25	28	0	43	54	63	231	229	-168
June	0	61	68	0	208	219	0	9	4	0	13	4	21	48	24	53	57	36	0	81	70	0	39	49	74	299	273	-225
1/2 Total	162	358	429	388	1118	1399	20	55	6	11	58	8	82	91	60	248	332	268	8	111	115	83	244	331	594	1194	1211	-600
July	0	61	74	0	173	228	0	10	7	2	4	10	44	28	40	35	54	38	0	69	79	0	42	41	81	258	282	-177
August	0	69	69	0	236	219	0	5	5	0	10	6	31	33	41	38	57	41	0	64	65	0	40	44	69	273	266	-204
September	11	62	66	17	180	197	0	12	2	1	8	29	27	14	33	61	52	44	2	46	45	0	34	37	102	216	254	-114
3/4 Total	173	550	638	405	1707	2043	20	82	20	14	80	53	184	166	174	382	495	391	10	290	304	83	360	453	846	1941	2013	-1095
October	16	66	68	30	219	254	0	13	8	5	5	5	9	22	18	59	57	37	0	8	8	0	44	43	89	202	179	-113
November	15	61	71	46	180	209	0	17	1	3	0	2	14	6	5	45	56	41	0	1	1	0	37	40	77	161	160	-84
December	12	47	55	15	111	197	0	13	7	6	0	0	4	13	7	54	43	41	0	3	0	0	38	34	76	144	137	-68
Total	216	724	832	496	2217	2703	20	125	36	28	85	60	211	207	204	540	651	510	10	302	313	83	479	570	1088	2448	2489	-1360

Fort Frances Airport - Page 2/2 - Fuel Sales - December 31, 2020

Fuel Sales Recap - 2020									2020	2019	2018	2017	2016	2015	2014	2013	2012	9 year	Variance
Month	100LL		Jet Trk		Jet Cab		Month	Year	per	per	per	per	per	per	per	per	per	Average	2020-2019
	Liters	Total	Liters	Total	Liters	Total	Total	Total	month	month	month	month	month	month	month	month	month	2020 to 2012	per month
January	435	435	7,527	7,527		0	7,962	7,962	7,962	8,050	16,597	25,675	7,528	8,692	11,543	7,216	10,252	11,082	-88
February	325	760	4,752	12,279		0	5,077	13,039	5,077	7,991	16,286	12,503	11,904	11,231	12,304	6,197	8,918	9,410	-2,914
March	506	1,266	5,967	18,246		0	6,473	19,512	6,473	13,716	9,798	21,928	13,255	17,795	10,508	12,077	9,329	12,527	-7,243
April	313	1,579	1,146	19,392		0	1,459	20,971	1,459	13,010	10,398	13,102	8,592	13,219	8,377	4,453	8,251	8,616	-11,551
May	1,139	2,718	10,546	29,938		0	11,685	32,656	11,685	18,667	24,839	21,362	24,681	16,161	29,753	18,350	21,891	20,718	-6,982
June	1,082	3,800	7,000	36,938		0	8,082	40,738	8,082	31,063	27,380	27,380	26,015	45,698	30,789	22,786	23,537	26,845	-22,981
July	2,147	5,947	8,969	45,907		0	11,116	51,854	11,116	17,146	23,461	24,642	29,002	28,150	14,441	19,232	32,650	21,896	-6,030
August	2,255	8,202	5,275	51,182		0	7,530	59,384	7,530	17,024	30,430	23,029	21,119	36,638	20,450	20,075	30,783	22,855	-9,494
September	3,205	11,407	11,484	62,666		0	14,689	74,073	14,689	16,543	25,191	13,489	21,325	24,238	21,837	18,005	19,431	19,726	-1,854
October	702	12,109	3,605	66,271		0	4,307	78,380	4,307	9,076	10,769	16,604	30,655	8,216	15,472	13,109	11,325	13,321	-4,769
November	860	12,969	12,473	78,744		0	13,333	91,713	13,333	2,202	10,748	9,924	22,349	11,616	7,238	6,398	8,170	9,876	11,131
December	73	13,042	5,260	84,004		0	5,333	97,046	5,333	5,852	13,243	6,560	13,797	7,592	6,849	2,028	8,179	7,188	-519
Total	13,042		84,004		0		97,046		97,046	160,340	219,140	216,198	230,222	229,246	189,561	149,926	190,716	184,060	-63,294

Lowest month in last 9 years
Highest month in last 9 years
Highest month
lowest month

Sewer & Water Data for 2020

up-dated January 12, 2021

Month	Days per month	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020	2020-2019	2020-2019	2020	2020	Monthly Infiltration US Gallons	
		Total	daily	Couch.	Couch.	Couch.	Total	daily	Couch.	Couch.	Couch.	Diff	Diff	Difference	Infiltration		
		Sewage	Sewage	Sewage	Sewage	Sewage	Treated	Treated	2 Water	2 Water	Water	Treated	Wastewater	STP-WTP	daily average		
		STP	STP	Meters	Meters	%	WTP	WTP	Meters	Meters	%	WTP	STP				
		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily		cu. meters monthly	cu. meters daily	cu. meters monthly	cu. meters daily							
January	31	177747	5733.77	8544	275.61	4.81%		108720	3507.1	5985	193.1	5.50%	-6720.0	6126.0	69027.0	2226.7	18,235,001
February	28	158832	5672.57	8340	297.86	5.25%		101900	3639.3	5985	213.8	5.87%	-10520.0	3125.0	56932.0	2033.3	15,039,840
March	31	181415	5852.10	10364	334.32	5.71%		105300	3396.8	6480	209.0	6.15%	-16080.0	-10188.0	76115.0	2455.3	20,107,452
April	30	261159	8705.30	12327	410.90	4.72%		96350	3211.7	6480	216.0	6.73%	-9920.0	9448.0	164809.0	5493.6	43,537,923
May	31	200528	6468.65	9807	316.35	4.89%		111690	3602.9	7775	250.8	6.96%	10430.0	-55046.0	88838.0	2865.7	23,468,512
June	30	189252	6308.40	5929	197.63	3.13%		115660	3855.3	7775	259.2	6.72%	4800.0	-43749.0	73592.0	2453.1	19,440,946
July	31	166681	5376.81	8858	285.74	5.31%		139030	4484.8	9109	293.8	6.55%	16670.0	-45670.0	27651.0	892.0	7,304,620
August	31	174870	5640.97	9937	277.29	4.92%		127750	4121.0	9109	293.8	7.13%	9500.0	-21902.0	47120.0	1520.0	12,447,785
September	30	163947	5464.90	8596	313.80	5.74%		107690	3589.7	5452	181.7	5.06%	7530.0	-151971.0	56257.0	1875.2	14,861,524
October	31	178352	5753.29	9414	303.68	5.56%		102590	3309.4	5452	175.9	5.31%	-71377.0	-262724.0	75762.0	2443.9	20,014,199
November	30	169049	5634.97	9918	330.60	5.87%		98680	3289.3	8549	285.0	8.66%	-75417.0	-76048.0	70369.0	2345.6	18,589,519
December	31	160702	5183.94	10177	328.29	6.33%		104350	3366.1	8549	275.8	8.19%	-77787.0	-38345.0	56352.0	1817.8	14,886,621
Total	365	2182534		112211				1319710.0		86699.5			-218891.0	-686944.0	862824.0	2363.9	227,933,942
Monthly Average		181877.8	5983.0	9350.9	306.0			109975.8	3614.4	7225.0	237.3	0.1	-18240.9	-57245.3	71902.0	2368.5	18994495.1

Frog Creek Station equipment failure reporting negative flows. Reported here as 0

2020 - Tonnage at Landfill Site - Updated January 18, 2021

2020 - Tonnage at Landfill Site - Updated January 18, 2021								2019			2020					
MONTH	Residential Waste (tonne)	Res (%)	ICI Waste (tonne)	ICI (%)	Non Community Waste (tonne)	Non Community Waste (%)	Covering Material (tonne)	2019 Total Tonne	Average last 10 years Total Tonne	2020 Total Tonne	Total Fees	Average last 10 years Fees 2010 to 2019	Total Fees	2020-2019 Tonnes	2020-2019 Fees	
JAN	155.55	36%	264.88	61%	10.30	2%	0.00	548.19	395.44	430.73	\$ 27,590.90	\$ 21,533.59	\$ 27,424.15	-117.46	-\$ 166.75	
FEB	127.99	32%	238.46	60%	29.20	7%	0.00	360.69	317.98	395.65	\$ 21,887.90	\$ 17,034.00	\$ 23,407.65	34.96	\$ 1,519.75	
MAR	192.66	43%	243.75	55%	7.54	2%	9.30	485.71	426.17	443.95	\$ 76,269.12	\$ 23,642.71	\$ 29,051.15	-41.76	-\$ 47,217.97	
APRIL	284.22	46%	315.97	52%	11.15	2%	36.90	740.62	580.93	611.34	\$ 49,329.50	\$ 32,712.97	\$ 42,244.30	-129.28	-\$ 7,085.20	
MAY	384.70	49%	386.03	50%	6.60	1%	4146.71	854.39	729.67	777.33	\$ 50,989.10	\$ 39,340.52	\$ 50,040.01	-77.06	-\$ 949.09	
JUNE	277.79	46%	317.21	53%	5.08	1%	10319.37	757.98	827.61	600.08	\$ 46,821.00	\$ 39,940.83	\$ 50,850.20	-157.90	\$ 4,029.20	
JULY	274.38	41%	385.42	57%	10.62	2%	4682.21	769.45	604.11	670.42	\$ 47,024.80	\$ 36,877.55	\$ 49,691.30	-99.03	\$ 2,666.50	
AUG	283.68	37%	477.17	62%	9.36	1%	959.26	732.28	678.70	770.21	\$ 49,303.70	\$ 37,960.82	\$ 55,399.40	37.93	\$ 6,095.70	
SEPT	319.67	37%	533.81	62%	9.22	1%	175.85	662.16	673.32	862.70	\$ 42,611.05	\$ 38,481.31	\$ 53,936.60	200.54	\$ 11,325.55	
OCT	293.44	40%	420.51	58%	11.22	2%	19.28	673.40	834.68	725.18	\$ 44,233.50	\$ 43,709.40	\$ 49,042.25	51.78	\$ 4,808.75	
NOV	227.03	38%	356.22	60%	8.66	1%	874.96	677.40	576.61	591.91	\$ 41,877.80	\$ 30,714.80	\$ 36,599.30	-85.49	-\$ 5,278.50	
DEC	151.13	27%	392.28	71%	10.11	2%	0.00	433.30	428.15	553.52	\$ 26,849.40	\$ 22,463.35	\$ 29,234.45	120.22	\$ 2,385.05	
Average per monthly	247.69	34%	360.98	61%	10.76	5%	1768.65	641.30	589.45	619.42	\$ 43,732.31	\$ 32,034.32	\$ 41,410.06	-253.54	-\$ 49,870.06	
Total	2972.24		4331.71		129.06		21223.84	7695.57	7073.37	7433.01	\$ 524,787.77	\$ 384,411.84	\$ 496,920.76	-262.56	-\$ 27,867.01	
Town of Fort Frances Tonnage	7303.95											\$ 524,787.77	Actual	\$ 496,920.76		
												\$ 407,271.00	Budget	\$ 414,194.00		
Total Tonnage	7433.01											\$ 524,787.77	Forecasted	\$ 496,920.76		
Residential Tonnage	2972.24	39.99%														
ICI Tonnage	4331.71	58.28%														
Coverage material	21223.84															