

**TOWN OF FORT FRANCES**  
**Operations & Facilities Executive Committee**  
**Minutes of Meeting**



**Date: June 6, 2012      Session No. 35**

A meeting of the Operations & Facilities Executive Committee was held in the Committee Room on Wednesday, June 6, 2012 from 7:35 a.m. to 8:50 a.m.

Committee Members present: Rick Wiedenhoeft, Chair; Paul Ryan, Mark McCaig, Doug Brown

Also present: Roy Avis

1. Disclosure of pecuniary interest as required under the *Municipal Conflict of Interest Act* by Committee Members on agenda items: none.
2. Agenda items considered at this meeting:
  - 1) Approve the minutes of the meeting of this Committee on May 23, 2012 – approved as circulated.
  - 2) Operations & Facilities Division Report – Jan 1<sup>st</sup> – May 31<sup>st</sup>, 2012 – the report will be read at the June 11<sup>th</sup>, 2012 Council meeting.
  - 3) New Funeral, Burial and Cremation Services Act, 2002 – Effective July 1<sup>st</sup>, 2012 – the Operations & Facilities Manager handed out a clean revision and a working copy with all the revisions. The report will be reviewed over the next two weeks where it will be discussed at the next Operations & Facilities Executive Committee scheduled for June 20<sup>th</sup>, 2012.

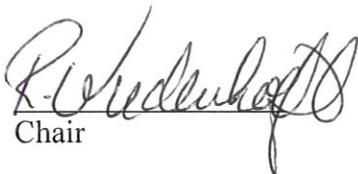
- 4) Selection of a New External Accreditation Body (Auditors) for the Town's Drinking Water Quality Management System – the report was reviewed and will be forwarded to Council for approval.
- 5) April 2012 Drinking Water Systems Monthly Summary Report – the report was reviewed and will be forwarded to Council for approval.
- 6) Wastewater Treatment Facility Monthly Report – April 2012 - the report was reviewed and will be forwarded to Council as information only. No action required.
- 7) Sewer & Water Data as of May 31/12 - the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 8) Airport Monthly Statistics – May 31/12 - statistics were reviewed and will be forwarded to Council as information only. No action required.
- 9) Landfill Tonnage as of May 31/12 - the spreadsheet was reviewed and will be forwarded to Council as information only. No action required.
- 10) Waste Disposal Monthly Report – April 2012 - the inspection report was reviewed and will be forwarded to Council as information only.
- 11) Environmental Area – Operations Statistics – April 2012 - the monthly statistics were reviewed and will be forwarded to Council as information only.

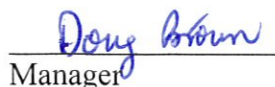
3. Non-agenda items considered at this meeting:

- 1) Fun In The Sun In-Kind Services – the Operations & Facilities Manager distributed an Administration report in regards to the Fun in the Sun celebrations. The report was reviewed and will be forwarded to Council for approval.

4. Resolutions:

There being no further matters before this Committee at this time this meeting was closed.

  
Chair

  
Manager