

Town of Fort Frances  
**Sister Betty Kennedy Centre Board of Management  
Meeting**

March 9, 2021 @ 2:30 PM  
Committee Room & Virtual  
Microsoft Teams meeting



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2. <b><u>Disclosure of Pecuniary Interest:</u></b>	
3. <b><u>Approval of Agenda</u></b>	
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8. <b><u>New Business</u></b>	
8.1 Seniors Month - Discussion on how we can Celebrate Seniors month in June	
9. <b><u>Information / Correspondence</u></b>	
9.1 Facebook Page - The IT Manager has this item on his radar and is working towards creating a page. There are a few critical operational items that need to be dealt with before this task will be completed.	

9.2 Covid 19 Verbal Update - No changes at this time

**10. ADJOURNMENT / NEXT MEETING DATE**

Next Meeting Date: April 13, 2021 at 2:30

TOWN OF FORT FRANCES

MINUTES

Sister Betty Kennedy Centre  
Board of Management (Senior  
Centre)

February 18, 2021

The meeting of Senior Centre Board of the Town of Fort Frances was held in the Fort Frances Seniors Centre on February 18, 2021 from [3:30] p.m. to 4:15 pm.

PRESENT: Wendy Brunetta - Councilor, John McTaggart - Councilor, Irene Laing - Board Member, Wayne Allan - Board Member, John Reader - Board Member, Debbie McTaggart - Board Member, Cynthia Donald - Board Member

ALSO PRESENT: Cindy Noble - Manager, Aaron Bisson - Recreation and Culture Manager, Lisa Slomke - Clerk, Merna Emara - FF Times, Ken Kellar - FF Times, Randy Thoms - B93,

**1. CALL TO ORDER**

- 1.1 Call for Nomination of Chairperson - Three calls for Nomination with Irene Laing Accepting the nomination
- 1.2 Call for Nominations of Vice-Chairperson - Three calls for nomination with Wayne Allan accepting the nomination.

**2. Disclosure of Pecuniary Interest: -None**

**3. Approval of Agenda - Approved as presented**

**4. Approval of Previous Minutes**

- 4.1 Dec 15, 2020 Minutes - Updated by Wendy Feb 18, 2021

**5. Delegations / Deputations - None**

**6. Manager's Report**

- 6.1 Managers Report Feb 18, 2021 - Accepted as presented

**7. Past Business**

- 7.1 Board of Management - Lisa Slomke will speak to the Board on this topic - Presentation made, decision to be made at future meeting.
- 7.2 Sound Proofing - Has been moved to the Capital Budget process and subsequently approved. - Update given by Aaron
- 7.3 Building Expansion - is part of the 2021 Capital Budget conditional on grants - Update given by Aaron

**8. New Business**

- 8.1 Wellness program for Seniors at home - Cindy, Cynthia and Irene are looking into various options available for home wellness programs.

9.     **Information / Correspondence**  
COVID 19 Update will be added as a standing item

10.    **ADJOURNMENT / NEXT MEETING DATE - 4:15**  
March 9, 2021 Next Meeting

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Board Secretary

# Fort Frances Seniors Centre Board of Management

December 15, 2020 Meeting Minutes

Town Hall Committee Room and Virtual

Present: Wendy Brunetta, Chairperson, John Reader, Wayne Allen, John McTaggart, Cindy Noble (Manager), Debbie McTaggart (online), Aaron Bisson (@3:14 PM online), Cynthia Donald was unable to connect online.

## 1. CALL TO ORDER

The meeting was called to order at 2:30 PM.

## 2. DISCLOSURE OF PECUNIARY INTEREST

None was declared

## 3. APPROVAL OF AGENDA

Moved by W Allen, Seconded by J Reader – That the agenda be approved as printed.  
Carried

## 4. APPROVAL OF PREVIOUS MINUTES

Moved by D McTaggart and seconded by W Allen that the minutes of November 10, 2020 be approved as circulated. Carried

## 5. DELEGATIONS/DEPUTATIONS - none

## 6. MANAGER'S REPORT

Cindy reported that there are presently 3 Tia Chi and 2 Yoga classes in order to keep the class numbers under 10 per class. Bingo is underway each Friday in the auditorium at the Memorial Sports Centre. The Work Shop is presently open every third day. There was no deposit made in the last month.

Moved by W Allen and seconded by J Reader that the managers' report be received as presented. Carried

## 7. BILLS AND ACCOUNTS

Moved by W Allen and seconded by J Reader that the bill payments as reported be received.  
Carried

## 8. PAST BUSINESS

8.1 – Definition of "Board of Management" – Wendy previously shared an email from Lisa Slomke, Clerk, which stated that there is no difference between a "committee" and a "Board of Management". Lisa also shared a copy of By-Law #38/83 which originally

established the "Board of Management". It was felt that the By-Law was very old and needed updating. Wendy will ask the Clerk to attend a future meeting to explain what needs to be done to update it.

8.2 – Sound proofing – This item is being deferred pending more information. This needs to be moved to the 2021 capital budget.

8.3 – Building expansion – A Bisson will advance this through the Community Services Executive Committee.

8.4 – Program schedule – This was covered in the managers' report.

## 9. NEW BUSINESS

9.1 Virtual meeting Capabilities of Board Members - after some discussion, it was agreed that we would continue to try to have our meetings in person whenever possible. It will also still be available to join virtually for those who prefer that method.

9.2 – Secretarial duties – I Laing has held the position in the past. Moving forward A Bisson will do the minutes. He has access to I-Compass, which will allow all members to view the minutes and agendas online and it will also allow for better transparency.

9.3 – Policy Manual/Orientation Manual – this is to be developed. C Noble, W Brunetta, I Laing and A Bisson have agreed to work on this.

9.4 – Election of Chair / Vice-Chair – To be **deferred** to the January meeting as 2 board members are not present.

## 10. INFORMATION/CORRESPONDENCE

10.1 – A letter of thank you to Brenda Whalen was discussed.

## 11. ADJOURNMENT

Moved by W Allen and seconded by D McTaggart that this meeting now be closed at 3:25 PM.

Next meeting date is set for January 19, 2021 at 2:30 PM

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## Manager's Report Tuesday March 9th 2021

- # 1- Tai Chi and Yoga started last week, Tai Chi is full but still a few opening for yoga.
- # 2- We have not started bingo yet as Diane is waiting for the health unit to give the O.K. They are concerned with the variant that we might be closed down again if it gets worse.
- # 3 - Irene, Cynthia and I met to discuss the zoom meetings and we put an ad in the paper, just waiting now to see what kind of response we get.
- # 4 - Had another meeting with OACAO members made notes but will also have the recordings of the meetings on a USB port incase someone else would like to hear them.