

TOWN OF FORT FRANCES

AGENDA - August 13, 2012

MEETING - Council Chambers

Page

COUNCIL MEETING

(Session No. 51) 7:10 p.m. to 7:25 p.m.

- 1.1 Call to Order
- 1.2 Prayer
- 1.3 Non-agenda items identified to be considered later in this meeting
- 1.4 Disclosure of pecuniary interest and the general nature thereof.

Consent Agenda

- 2.1 Summary Report 4
- 2.2 Items Referred from Committee of the Whole
- 2.3 Proclamation request from Lupus Foundation of Ontario re: "October is Lupus Awareness Month" in the Town of Fort Frances. 5-6
- 2.4 Letter of concern from Lorraine Brown re: Accessibility Issues at the Memorial Sportsplex. 7
- 2.5 Letter from A. Anderson re: Bill of Daycare Services. 8
- 2.6 Request from LaVerendrye General Hospital Auxiliary re: Amendment to Lottery Licence M538394. 9

Approval of Council Minutes *

- 3.1 Session No. 50 dated July 23, 2012.

Approval of Committee of the Whole Minutes *

- 4.1 Sessions No. 63 and 64 dated July 23 and 30, 2012.

Resolutions from tonight's Committee meeting

By-Laws

- | | | |
|-----|--|----|
| 6.1 | 06/06-F | 10 |
| | A By-Law to amend By-Law 06/06 to establish the retention periods for documents and records of the Town of Fort Frances. | |
| 6.2 | By-Law 41/10-C | 11 |
| | A by-law to approve an amendment to an Option to Purchase Agreement with SkyPower Limited re: 1003 Frog Creek Rd | |

New Items -

- | | | |
|-----|---|-------|
| 7.1 | Request from M. McNaughton, MPP re: Support of Private Member's Bill 76 | 12-16 |
| | being an Act to Amend the Ontario Lottery and Gaming Act of 1999. | |

Information Correspondence **

- | | | |
|-----|--|-------|
| 8.1 | Association of Municipalities of Ontario Watch File dated August 9, 2012. | 17-18 |
| 8.2 | AMO Communicate dated August 7, 2012 re: Notice to Voting Delegates re:
Proposed AMO By-Law No. 2 | 19-83 |
| 8.3 | Notice dated July 23, 2012 from T.&K. Sharp Construction re: Temporary Road Closure. | 84 |

Minutes **

- | | | |
|-----|--|-------|
| 9.1 | Community Services Executive Committee dated April 2nd*; April 16th*;
May 7th*; May 23rd*; June 4th*; and June 18th, 2012*. | 85-96 |
|-----|--|-------|

Non-agenda Items - 7:20 p.m.

*** Previously distributed to Council**

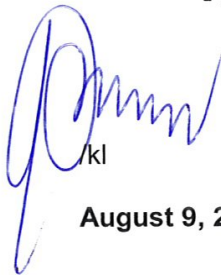
**** Items can be viewed by contacting the Clerk**

Agenda Item # 2.1

THE TOWN OF FORT FRANCES

REPORT TO: Mayor and Council
FROM: G. Treftlin
SUBJECT: Town of Fort Frances
Council Meeting - Monday, August 13, 2012
Consent Agenda Items

1. Items referred from Committee of the Whole:
See individual reports.
2. Request dated July 26, 2012 from Lupus Foundation of Ontario re: Proclaiming "October is Lupus Awareness Month" in the Town of Fort Frances.
- requester will be advised of Council's proclamation.
3. Letter of concern dated July, 2012 from L. Brown re: Accessibility Issues at the Memorial Sportsplex.
- will be referred to Community Services Executive Committee for recommendation.
4. Letter dated August 2, 2012 from A. Anderson re: Bill of Daycare Services.
- will be referred to Community Services Executive Committee for recommendation.
5. Request dated July 27, 2012 from LaVerendrye General Hospital Auxiliary re: Amendment to Lottery Licence M 538394.
- requester will be advised of Council's approval.


/kl

August 9, 2012





Honorary Patron:

The Hon. David C. Onley
Lieutenant Governor of Ontario

Lupus Foundation of Ontario

294 Ridge Road N Box 687
Ridgeway ON L0S 1N0
(800) 368-8377 ON Only
☎ (905) 894-4611
☎ (905) 894-4616
✉ lupusont@vaxxine.com
Website: www.vaxxine.com/lupus
Serving Ontario since 1977 (Inc.)

July 26, 2012



Mayor & Council Members
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Re: **"October is Lupus Awareness Month"**

Dear Mayor & Council Members:

Lupus Foundation of Ontario has been serving the citizens of Ontario for almost 40 years. During this time, we have been active in addressing the need for public awareness initiatives through media coverage. Over 3400 Ontarians responded to our petition requesting funding to educate everyone about the **'least known major disease'**.

We receive no funding from any governmental source. Each day, we receive requests from those seeking a diagnosis for their vague symptoms. Parents of young children and adolescents are requesting information as their children have received positive diagnoses; returning military personnel have stress-related and trauma health issues; professionals deal with the main lupus trigger – stress; and skin lupus is appearing because of harmful UV rays or the usage of tanning beds.

We thank your community for your previous support and would like to request that you again read our Proclamation during a Council meeting and declare **"October as Lupus Awareness Month"**. Our grass-roots approach to publicizing the realities of lupus does help to educate all citizens that **Lupus Foundation of Ontario** is just a telephone call away.

We are enclosing our Proclamation and welcome your assistance. Last year, we received overwhelming support from communities throughout Ontario. Your continued support will make a real difference to the lives of those living with lupus. Thank you.

Very truly yours,

Kathy Crowhurst



Honorary Patron:

The Hon. David C. Onley
Lieutenant Governor of Ontario

**Lupus Foundation
of Ontario**

294 Ridge Road N Box 687
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✉ lupusont@vaxxine.com
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OCTOBER IS LUPUS AWARENESS MONTH

PROCLAMATION

Whereas, lupus is an autoimmune disease that can cause severe damage to the tissue and organs in the body and, in some cases, death; and

Whereas, more than five million people worldwide suffer the devastating effects of this disease and each year over a hundred thousand young women, men and children are newly diagnosed with lupus, the great majority of whom are women of childbearing age; and

Whereas, medical research efforts into lupus and the discovery of safer, more effective treatments for lupus patients are under-funded in comparison with diseases of comparable magnitude and severity; and

Whereas, many physicians worldwide are unaware of symptoms and the health effects of lupus, causing people with lupus to suffer for many years before they obtain a correct diagnosis and medical treatment; and

Whereas, there is a deep, unmet need worldwide to educate and support individuals and families affected by lupus; and

Whereas, there is an urgent need to increase awareness in communities worldwide of the debilitating impact of lupus;

Now, Therefore, Be it resolved that October 2012 is hereby designated as “**October is Lupus Awareness Month**” when lupus organizations around the world call for increases in public and private sector funding for medical research on lupus, targeted education programmes for health professionals, patients and the public, and worldwide recognition of lupus as a significant public health issue.

Dated

Signed

Charitable Registration Number
10764 9410 RR0001

Working together to conquer lupus

...

Agenda Item # 2.4

562 Elm Avenue
Fort Frances, ON
P9A 3J4

July 2012



Dear Mr Mayor and Council:

I'd like to bring to your attention a situation which I have encountered while visiting the arena, most recently for the Trade Show.

I had to use one of the washrooms off the main lobby of the Sportsplex.

The main women's washroom stall, which is marked with a wheelchair symbol, is suppose to mean accessibility for those in a wheelchair. It is Not accessible for me in my power wheelchair.

The stall was totally too small for a person using a wheelchair to enter the stall in a wheelchair and actually enter with the chair.

You do not expect a person who is unable to walk into the stall to leave the wheelchair outside of the stall and crawl into the space in order to use the toilet. This is totally unreasonable.

Because of the cramped space, this could also damage my wheelchair by banging into the walls and the toilet itself. A person in a wheelchair needs room to manoeuver.

When I got into the stall, the toilet is not a handicapped regulated size. It is too low to the floor also making accessibility very difficult.

On Saturday when I returned to the arena I was able to access a washroom upstairs. This was a very great space as it was very roomy to manoeuver a wheelchair around.

Again the toilet itself is not a required height modified toilet.

I would be willing to actually show the people who are responsible for this oversight, and hopefully find a solution to these problem areas for a person such as I, in a wheelchair.

I have also checked out the ladies washroom in the change room of the swimming pool, and there is no wheelchair accessible stall in that area.

I thank you for your attention to this matter.

Sincerely


Lorraine Brown
274-2290

...

Agenda Item # 2.5

Corporation Town of Fort Frances

August 2nd, 2012

To: Mayor and Council

RE: Bill of Daycare Services



While in College I had my children in the Fort Frances Daycare Centre. Upon leaving school I provided verbal notice to Shawna McRitchie that I would no longer need daycare at this point and gave notice. (Verbal)

Ms. Shawna Ritchie advised me of my children; Clara and Gabriel could still attend daycare during this notice period of which was two weeks.

I accepted this proposal as I was looking for work. Upon concluding this two week period, I paid my bill in full of \$1799.86.

I was shocked to hear that I was now required to file another notice and was being billed another two weeks because she told me it was not in writing. The additional costs \$349.97. I was absolutely stunned at this and feel the Town is committing a fraud against me.

My verbal was exercised in good faith with Ms. Ritchie and I totally except the Town of Fort Frances to investigate this matter and drop this additional charge.

Please advise Council status to my request to have this additional charge wiped out.

Yours Truly,

Alexis Anderson

251 Stewart Rd.
Fort Frances, ON
P9A 3M2
(807) 274-5919

Agenda Item # 2.6

Rec'd July 30th/12

La Verendrye General Hospital Auxiliary
c/o Jim McQuarrie
204-611 Nelson Street
Fort Frances ON P9A 1B6

July 27, 2012

Mr. Glenn Treftlin, Clerk
Town of Fort Frances
320 Portage Avenue
Fort Frances ON P9A 3P9

Dear sir:

Re: Lottery Licence M 538394 (Sunset Schmiddy's)

I have been advised by Michael Schmidd that he is moving his business, Sunset Schmiddy's, to 256 Scott Street effective July 31, 2012.

The Gaming Control Act Registration No. of the new location is 00173323 expiring 13/04/12 .

I trust this letter will meet the notification requirements of the subject licence.

Yours truly

J.D. McQuarrie

J.D. McQuarrie Chairman

276-0187 274-4585

Agenda Item # 6.1

TOWN OF FORT FRANCES

BY-LAW NO. 06/06-F

(Being a by-law to amend By-Law No. 06/06, as amended, to establish the retention periods for documents and records of the Town of Fort Frances - the *Municipal Act, 2001*, S.O. 2001, c. 25, Sections 254 and 255.)

WHEREAS on January 9, 2006, Council enacted By-Law No. 06/06 to establish the retention periods for the Town's documents and records,

AND WHEREAS the municipal auditor BDO Dunwoody LLP approved By-Law No. 06/06 on September 12, 2006,

AND WHEREAS by By-Law No. 06/06-E, Schedule "A" (Records Retention Schedule/Citation Table dated August 2010) was replaced in July 2011,

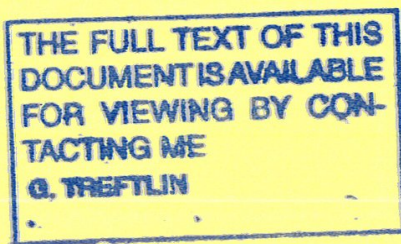
AND WHEREAS said retention periods have again been updated consistent with recent changes in provincial and federal laws and the retention schedule dated July 2011 should now be replaced.

AND WHEREAS the Administration and Finance Executive Committee, at their meeting August 7th, 2012, recommended that this by-law be prepared and brought forward for adoption by Council.

NOW THEREFORE Council for the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That Schedule "A" (Records Retention Schedule/Citation Table dated July 2011) to By-Law No. 06/06, as amended, be struck out and replaced with Schedule "A" (Records Retention Schedule/Citation Table dated July 2012) attached hereto and forming part of this By-Law.
2. This By-Law comes into force on the day it receives the approval of the Municipal Auditor.

READ THREE TIMES and finally passed in open Council this 13th day of August 2012.



Agenda Item # 6.2

TOWN OF FORT FRANCES

BY-LAW NO. 41/10-C

(Being a by-law to approve an agreement to amend an option to purchase agreement to be an option to lease agreement (with CopperLight LP, by its general partner 2246086 Ontario Corp., as assignee of SkyPower Limited) for municipal lands, namely 1003 Frog Creek Road - the *Municipal Act, 2001*, c. 25, S.O. 2001.)

WHEREAS on June 28th, 2010, Council enacted By-Law No. 41/10 to approve an agreement of option to purchase dated the 14th day of June 2010 between SkyPower Limited and the Corporation of the Town of Fort Frances, being Schedule "A" attached to and forming part of said By-Law No. 41/10, (the Agreement),

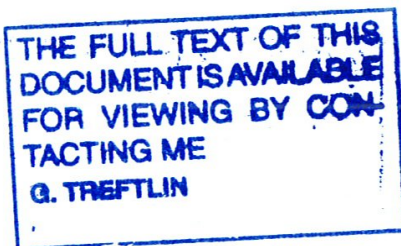
AND WHEREAS SkyPower Limited on June 21, 2010 assigned the Agreement to CopperLight LP, by its general partner 2246086 Ontario Corp., as optionholder,

AND WHEREAS on August 13, 2012, Council approved a report from the Municipal Planner that made reference to an "Amended and Restated Option Agreement" with the stated purpose of amending the original Option to Purchase Agreement to an Option to Lease Agreement and additionally, restating the intent of SkyPower Limited to continue the process that was commenced in the original Agreement, specifically, use of the property for solar power facilities.

NOW THEREFORE Council of the Corporation of the Town of Fort Frances HEREBY ENACTS as follows:

1. That the Amended and Restated Option Agreement between CopperLight LP, by its general partner, 2246086 Ontario Corp. and the Corporation of the Town of Fort Frances, in the form of Schedule "A" attached hereto and forming part of this By-Law be approved for the Mayor and Clerk to sign and affix the Corporate Seal thereto.

READ THREE TIMES and finally passed in open Council this 13th day of August 2012.



Agenda Item # 7.1



Monte McNaughton, MPP
Lambton-Kent-Middlesex

Constituency Offices:

☐ 81 Front Street West
Strathroy, ON N7G 1X6

Tel. (519) 245-8696
Fax (519) 245-8697

☐ 360 James Street
Wallaceburg, ON N8A 2N5

Tel. (519) 627-1015
Fax (519) 627-7174

Queen's Park Office:

☐ Rm. 202 NW, Legislative Bldg.
Toronto, ON M7A 1A8

Tel. (416) 325-3362
Fax (416) 325-3275

Wednesday July 18, 2012

Mr. Glenn Treftlin
320 Portage Avenue
Fort Frances Ontario P9A 3P9

Dear Mr. Treftlin,

I am writing today to bring to your attention my private members bill, Bill 76 and ask that your council consider drafting a resolution in support of it.

Bill 76, an *Act to Amend the Ontario Lottery and Gaming Act of 1999*, entitled Ensuring Local Voices in New Casino Gambling Development Act, 2012 aims to ensure that local communities are given a say prior to the development of any new casino within their municipality.

If passed, my bill would require a successful referendum in the community in which a new casino is being proposed. Bill 76 aims to ensure that local communities are willing hosts of casinos. New casino development is a sensitive issue and it is important that the local people are involved in this process.

As my bill is currently at the crucial committee stage, any support that you or your councils can give to this legislation would be important in ensuring its passage.

Please find the attached sample resolution for your perusal. If you have any questions regarding this bill, or wish to discuss it further, please do not hesitate to contact me.

Sincerely,

Monte McNaughton, MPP
Lambton-Kent-Middlesex
PC Critic, Economic Development and Innovation



Agenda Item # 7.1

Date:	Motion No.
Moved By:	
Seconded By:	

WHEREAS the Government of Ontario has proposed building up to 29 new casinos throughout the province,

AND WHEREAS new casino development brings with it a broad-spectrum of opinions including both positive and negative considerations;

AND WHEREAS any new casino development may significantly impact the community and surrounding areas;

AND WHEREAS, the municipality recognizes the importance of a referendum on the issue and prior to the development of any new casino;

THEREFORE BE IT RESOLVED THAT the municipality requests the Legislative Assembly of Ontario to immediately pass Bill 76, Ensuring Local Voices in New Casino Gambling Development Act to help ensure that local voices are respected prior to the development of any new casino,

AND THAT this resolution be circulated to Premier Dalton McGuinty; the Honourable Dwight Duncan, Minister of Finance; Monte McNaughton, MPP; and the MPP for the region in which the municipality resides.

Agenda Item # 7.1



1ST SESSION, 40TH LEGISLATURE, ONTARIO
61 ELIZABETH II, 2012

1^{re} SESSION, 40^e LÉGISLATURE, ONTARIO
61 ELIZABETH II, 2012

Bill 76

Projet de loi 76

**An Act to amend the
Ontario Lottery and Gaming
Corporation Act, 1999**

**Loi modifiant la
Loi de 1999 sur la Société des loteries
et des jeux de l'Ontario**

Mr. McNaughton

M. McNaughton

Private Member's Bill

Projet de loi de député

1st Reading April 26, 2012
2nd Reading
3rd Reading
Royal Assent

1^{re} lecture 26 avril 2012
2^e lecture
3^e lecture
Sanction royale

Printed by the Legislative Assembly
of Ontario

Imprimé par l'Assemblée législative
de l'Ontario



Bill 76

2012

Projet de loi 76

2012

An Act to amend the Ontario Lottery and Gaming Corporation Act, 1999

Loi modifiant la Loi de 1999 sur la Société des loteries et des jeux de l'Ontario

Note: This Act amends the *Ontario Lottery and Gaming Corporation Act, 1999*. For the legislative history of the Act, see the Table of Consolidated Public Statutes – Detailed Legislative History at www.e-Laws.gov.on.ca.

Remarque : La présente loi modifie la *Loi de 1999 sur la Société des loteries et des jeux de l'Ontario*, dont l'historique législatif figure à la page pertinente de l'Histoire législatif détaillé des lois d'intérêt public codifiées sur le site www.lois-en-ligne.gouv.on.ca.

Her Majesty, by and with the advice and consent of the Legislative Assembly of the Province of Ontario, enacts as follows:

Sa Majesté, sur l'avis et avec le consentement de l'Assemblée législative de la province de l'Ontario, édicte :

1. (1) Section 12 of the *Ontario Lottery and Gaming Corporation Act, 1999* is amended by adding "Subject to subsection (2)" at the beginning.

1. (1) L'article 12 de la *Loi de 1999 sur la Société des loteries et des jeux de l'Ontario* est modifié par insertion de «Sous réserve du paragraphe (2),» au début de l'article.

(2) Section 12 of the Act is amended by adding the following subsections:

(2) L'article 12 de la Loi est modifié par adjonction des paragraphes suivants :

Same, casinos and charity casinos

Idem : casinos et casinos de bienfaisance

(2) The Corporation shall not authorize a casino or charity casino to be established unless the Corporation has taken the steps specified in the Regulation and the conditions specified in the Regulation have been met.

(2) La Société ne doit pas autoriser la création d'un casino ou d'un casino de bienfaisance à moins qu'elle n'ait pris les mesures précisées dans le Règlement et que les conditions qu'il précise ne soient remplies.

Expansion

Agrandissement

(3) The requirements mentioned in this section for establishing a casino or charity casino at a specific location do not apply to expanding a casino or charity casino that has been established in accordance with this Act if the expansion is done at that location.

(3) Les exigences visées au présent article en matière de création d'un casino ou d'un casino de bienfaisance à un endroit déterminé ne s'appliquent pas à l'agrandissement d'un casino ou d'un casino de bienfaisance créé conformément à la présente loi dès lors que l'agrandissement est réalisé à cet endroit.

Definition

Définition

(4) In this section,
"Regulation" means Ontario Regulation 347/00 (Requirements for Establishing a Casino or Charity Casino) made under this Act, except for subsection 4 (5), as that Regulation read on January 1, 2003.

(4) La définition qui suit s'applique au présent article.
«Règlement» Le Règlement de l'Ontario 347/00 (Exigences relatives à la création d'un casino ou d'un casino de bienfaisance) pris en vertu de la présente loi, à l'exception du paragraphe 4 (5), dans sa version du 1^{er} janvier 2003.

(3) Subsection 12 (4) of the Act, as enacted by subsection (2), is amended by adding the following definitions:

(3) Le paragraphe 12 (4) de la Loi, tel qu'il est édicté par le paragraphe (2), est modifié par adjonction des définitions suivantes :

"casino" means the part of a gaming site that is used for the purpose of playing or operating games of chance, but does not include a charity casino or slot machine facility; ("casino")

«casino» La partie d'un site de jeu qui est utilisée pour y jouer à des jeux de hasard ou y exploiter de tels jeux, à l'exclusion toutefois d'un casino de bienfaisance ou d'une salle d'appareils à sous. («casino»)

"charity casino" means a gaming site at which the betting limits and number of games of chance do not exceed the prescribed limit; ("casino de bienfaisance")

«casino de bienfaisance» Site de jeu où les plafonds des paris et le nombre de jeux de hasard ne dépassent pas la limite prescrite. («charity casino»)

Agenda Item # 7.1

2

ENSURING LOCAL VOICES IN NEW CASINO GAMBLING DEVELOPMENT ACT, 2012

“game of chance” means a lottery scheme conducted and managed by the Corporation,

- (a) that is played on or through a slot machine, or
- (b) that is played on tables or on wheels of fortune, including card games, dice games, roulette or keno, and includes all other lottery schemes that are prescribed; (“jeu de hasard”)

“slot machine facility” means a gaming site where games of chance are operated on or through a slot machine and includes the premises where services ancillary to the games of chance are provided, but does not include a casino or a charity casino. (“salle d’appareils à sous”)

Commencement

2. (1) Subject to subsection (2), this Act comes into force on the day it receives Royal Assent.

(2) Subsection 1 (3) comes into force on the later of the day this Act receives Royal Assent and the day section 9 of Schedule 34 to the *Better Tomorrow for Ontario Act (Budget Measures), 2011* comes into force.

Short title

3. The short title of this Act is the *Ensuring Local Voices in New Casino Gambling Development Act, 2012*.

«jeu de hasard » Loterie mise sur pied et exploitée par la Société :

- a) soit qui se joue par un appareil à sous ou à l’aide d’un tel appareil;
- b) soit qui se joue sur des tables ou sur des roues de fortune, y compris les jeux de cartes, les jeux de dés, la roulette ou le keno.

S’entend en outre de toutes les autres loteries prescrites. («game of chance »)

«salle d’appareils à sous» Site de jeu où des jeux de hasard sont exploités par un appareil à sous ou à l’aide d’un tel appareil, y compris les lieux où des services accessoires aux jeux de hasard sont fournis, à l’exclusion toutefois d’un casino ou d’un casino de bienfaisance. («slot machine facility»)

Entrée en vigueur

2. (1) Sous réserve du paragraphe (2), la présente loi entre en vigueur le jour où elle reçoit la sanction royale.

(2) Le paragraphe 1 (3) entre en vigueur le dernier en date du jour où la présente loi reçoit la sanction royale et du jour de l’entrée en vigueur de l’article 9 de l’annexe 34 de la *Loi de 2011 sur des lendemains meilleurs pour l’Ontario (mesures budgétaires)*.

Titre abrégé

3. Le titre abrégé de la présente loi est *Loi de 2012 visant à garantir la consultation des populations locales avant la création de nouveaux casinos*.

Agenda Item # 8.1



"AMO Communications"
<Communicate@amo.on.ca>

09/08/2012 09:00 AM

Please respond to
AMOWatchFileTeam@amo.on.ca

To klawson@fort-frances.com

cc

bcc

Subject AMO Watch File - August 9, 2012

AMO Watch File not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



Watch File



August 9, 2012

In This Issue

- AMO online registration system unavailable until August 14.
- AMO now has a year-round mobile app.
- AMO Conference Program at a Glance now online.
- Build on your leadership skills with Heads of Council Training.
- Collaborate. Innovate. Discover. Fall Symposium preview now available.
- Spark Change. Connections Energy Symposium.
- Top off your facility with a Solar Project from LAS.
- OMKN showcases leading municipal practices at AMO Conference.
- Career opportunities with Conservation Halton and City of London.

Eye on AMO/LAS Events

AMO online registration for the AMO Annual Conference is now closed. Registrations are still being accepted via fax or [email](#). To download an AMO Conference registration form, please [click here](#).

Online registration for the Counties, Regions, & Single Tier Symposium and other AMO/LAS events will become available on August 14th. We apologize for the inconvenience and appreciate your patience during this time as we strive to enhance your online experience with AMO. Registration is available via fax or email. Should you have any questions regarding registration, please contact [AMO Events](#) or call (416) 971-9856.

[AMOMobile](#) is your Association in the palm of your hand. Designed with Members in mind the app is available now for download from the Android Marketplace, the Apple Store and Blackberry App World. Download today and get connected.

Download a PDF version of the [AMO Conference program](#) at a glance and start to build your conference experience.

Register today for an interactive [AMO Heads of Council training session](#) designed to hone your existing leadership skills and help you develop new ones, in Ottawa - August 18, 2012.

The [2012 Counties, Regions & Single Tier Symposium](#) brings exciting speakers and timely sessions that will encourage delegates to "Collaborate. Innovate. Discover." Sessions cover topics such as aging, the arts, immigration, diversity, social innovation and more.

The [2012 Connections Energy Symposium](#) brings exciting speakers and timely sessions that will enable delegates to develop robust energy management programs including being Regulation 397/11 compliant. Sessions cover topics such as Energy Efficiency initiatives, Energy Planning, Monitoring & Measurement, Renewable Energy, Green Buildings, District Energy, and more.

Agenda Item # 8.1

LAS

King Township shows how you can use [LAS Solar Program](#) to obtain LEED points, generate revenue, enjoy the environmental benefits of clean solar power generation, and add to the aesthetic appeal of your new or existing facility's architecture.

Ontario Municipal Knowledge Network (OMKN)

Key Ontario municipal practices on Parks and Recreation Customer Satisfaction, the Ending of Social Housing Agreements and Municipal Succession Management Planning will be profiled at AMO Conference workshops/Trade Show.

Career Opportunities

[Director, Watershed Management Services - Conservation Halton](#). Please send your résumé by August 26, 2012 at 6 pm to: Human Resources, Conservation Halton, 2596 Britannia Road West, Burlington, ON L7P 0G3; hr@hrca.on.ca. Please include the job title in the subject line.

[Managing Director, Housing & Social Services - City of London](#). Please visit the City of London website to [apply online](#) and click on Current Career Opportunities. Closing Date: August 21, 2012.

About AMO

AMO is a non-profit organization representing almost all of Ontario's 444 municipal governments. AMO supports strong and effective municipal government in Ontario and promotes the value of municipal government as a vital and essential component of Ontario's and Canada's political system. Follow [@AMOPolicy](#) on Twitter!

AMO Contacts

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[Conferences/Events](#)

[Policy and Funding Programs](#)

[LAS Local Authority Services Limited](#)

[MEPCO Municipal Employer Pension Centre of Ontario](#)

[OMKN Ontario Municipal Knowledge Network](#)

[Media Inquiries](#) Tel: 416.729.5425

[Municipal Wire, Career/Employment and Council Resolution Distributions](#)

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before printing this.

Association of Municipalities of Ontario
200 University Ave. Suite 801, Toronto ON Canada M5H 3C6
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Agenda Item # 8.2



<communicate@amo.on.ca>
07/08/2012 06:03 PM

To <ravis@fort-frances.com>
cc
bcc
Subject Notice to Voting Delegates re Proposed AMO By-law No. 2

Dear AMO Conference Delegate:

As an Elected Official of a Member Municipality and AMO Conference Delegate, you are receiving the attached Notice of Annual General Meeting of the Members of the Association of Municipalities of Ontario. It will be held on Tuesday, August 21, 2012, commencing at 10:10 a.m., AMO Conference Plenary Hall, Ottawa Conference Centre, 55 Colonel By Drive, Ottawa, ON K1N 9J2. This is the second day of the Annual Conference.

This is also notice of intention to change the AMO Corporate By-law. Attached is a copy of the proposed By-law (AMO By-law Number 2), along with a compendium that outlines the changes that include several new provisions, changes to clarify some existing provisions, along with the rationale to explain the nature of the changes. The proposed By-law also reflects an improved structure.

An information session prior to the Annual General Meeting, where delegate Members can ask questions about the proposed By-law, is planned for Sunday, August 19 from 4:30 to 5:00, Governor General Room 3, Westin Hotel.

Please note that the By-law is 26 pages and the Compendium is 37 pages.

If you have any questions, please contact either Pat Vanini or Lorna Ruder, Executive Assistant.

Sincerely,

Mike Galloway and Pat Vanini
Secretary-Treasurer Executive Director.

DISCLAIMER These are final versions of AMO documents. AMO assumes no responsibility for any discrepancies that may have been transmitted with the electronic version. The printed versions of the



documents stand as the official record. Notice to Members re Proposed AMO Bylaw No. 2.pdf



Proposed AMO Bylaw No. 2 Compendium.pdf



Association of
Municipalities of Ontario

Notice of Annual General Meeting and Notice of By-law Proposed Change July 31, 2012

The Annual General Meeting of the Members of the Association of Municipalities of Ontario will be held on Tuesday, August 21, 2012, commencing at 10:10 a.m., AMO Conference Plenary Hall, Ottawa Conference Centre, 55 Colonel By Drive, Ottawa, ON K1N 9J2.

Notice is given that in addition to the Secretary-Treasurer's Report, the AMO Board of Directors has undertaken a review of AMO By-law No. 1 and is recommending changes that include several new provisions, areas of clarification of existing provisions, and changes to reflect the new Not-for-Profit Corporation Act, 2010 (NPC). Modernizing some of the current By-law's language and re-ordering existing Parts and a better consolidation of provisions will improve its structure.

Attached to this Notice is a copy of the proposed new By-law along with a compendium that highlights the changes and provides a rationale to help Members identify the differences between the current and proposed Bylaw. The key areas for policy change include:

- Honorarium for President (New), Section 6.1
- President and Secretary-Treasurer Vacancy During Term (Clarification), Sections 4.2 and 4.3
- Caucus Vacancy During Term (Clarification), Section 4.5
- Term of Caucus Chair (Clarification), Section 4.5
- Candidacy for a Political Party (New), Section 3.6
- Technology Based Meetings and Electronic Notices, Sections 5.2 and 11.1
- Definition of Members (New – relates to NPC Act), Section 1.1 and Part 7

Examples of other matters related to modernizing and simplifying language of the Bylaw:

- Addition of definition of Annual General Meeting, Ex Officio Director
- Consistency in terminology (e.g., Caucus Chair rather than Vice-President, meeting of members)
- Improving the structure necessitates changes to some cross-references as well.

Delegates at the Annual General Meeting from Member Municipalities are eligible to vote on the By-law matter. A Member Municipality is one that has paid its membership fee on or before May 31, 2012. A non-member municipality may make full payment prior to the Annual General Meeting in order to be eligible to vote.

A handwritten signature in black ink that reads 'Mike Galloway'.

Mike Galloway
Secretary Treasurer

A handwritten signature in black ink that reads 'Pat Vanini'.

Pat Vanini
Executive Director



Agenda Item # 8.2



PROPOSED AMO BY-LAW NO. 2

Tuesday, July 31, 2012

Association of
Municipalities
of Ontario

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Toronto, ON M5H 3C6 Canada
tel: 416-971-9856 fax: 416-971-6191
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Table of Contents

PART 1: INTERPRETATION.....	5
1.1 Interpretation.....	5
1.2 Letters Patent.....	7
2.1 Head Office	7
2.2 Seal	7
2.3 Financial Year	7
2.4 Execution of Instruments	7
2.5 Banking Arrangements.....	7
PART 3: BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE – AUTHORITY AND COMPOSITION	7
3.1 Power of the Board of Directors	7
3.2 Composition of the Board of Directors	8
3.3 Qualifications of Directors	8
3.4 Composition of the Board’s Caucuses	8
3.5 Executive Committee Composition	10
3.6 Disqualification and Vacation of Office.	10
PART 4: TERMS, VACANCIES AND ROLES.....	11
4.1 Term of the Board	11
4.2 Term of President	11
4.3 Term of Secretary-Treasurer.....	11
4.4 Past President and Past Secretary-Treasurer	12
4.5 Caucus Directors	13
4.6 Removal of Directors	14
4.7 Role of President	14
4.8 Role of Secretary-Treasurer	14
PART 5: MEETINGS OF DIRECTORS AND EXECUTIVE COMMITTEE.....	14
5.1 Place of meeting	14
5.2 Notice	14

Agenda Item # 8.2

5.3	Omission of Notice	15
5.4	Adjournment	15
5.5	Regular meetings	15
5.6	Board Quorum	16
5.7	Chair	16
5.8	Voting	16
5.9	Executive Committee Quorum	16
PART 6: REMUNERATION OF DIRECTORS		16
6.1	President	16
6.2	Other Directors	17
PART 7: MEMBERS AND SUPPORTERS		17
7.1	Classes of Members	17
7.2	Member Municipalities	17
7.3	Member Directors	17
7.4	Associate Supporters	17
7.5	Affiliate Supporters	17
7.6	Resignation	17
7.7	Termination of Membership	18
7.8	Membership fees	18
7.9	Supporters' Benefits	18
PART 8: MEETINGS OF MEMBERS		18
8.1	Annual General Meeting	18
8.2	Special Meetings	18
8.3	Notice	18
8.4	Waiver of Notice	18
8.5	Omission of Notice	19
8.6	Votes	19
8.7	Chair of the Meeting	19
8.8	Proxies	19

Agenda Item # 8.2

8.9	Adjournment	19
8.10	Quorum	20
8.11	Non-Members	20
9.1	Nominations Process	20
9.2	Election of Board of Directors including President and Secretary-Treasurer.....	21
9.3	Election Procedures.	21
PART 10:	OFFICERS	21
10.1	Officers of the Corporation	21
10.2	Officers' Powers and Duties.....	21
10.3	Duties of Officers	21
10.4	Executive Director	22
PART 11:	NOTICES AND RULES FOR CONDUCT	22
11.1	Method of Giving Notices	22
11.2	Signature of Notices.....	22
11.3	Computation of Time	22
11.4	Omissions and Errors	22
11.5	Waiver of Notice	23
11.6	Rules for Conduct.....	23
PART 12:	FOR THE PROTECTION OF DIRECTORS AND OFFICERS.....	23
12.1	For the protection of Directors and Officers	23
12.2	Code of Conduct.....	23
13.1	Indemnities to Directors	23
13.2	Insurance.....	24
PART 14:	VOTING SHARES AND SECURITIES	24
14.1	Voting Shares and Securities.....	24
PART 15:	CHEQUES, DRAFTS, NOTES, ETC.	24
15.1	Cheques, Drafts, Notes, etc.	24
PART 16:	CUSTODY AND SECURITIES.....	24
16.1	Custody of Securities.....	24

...

Agenda Item # 8.2

PART 17: DISSOLUTION..... 25

17.1 Dissolution 25

PART 18: AMENDMENT AND REPEAL..... 25

18.1 Amendment 25

18.2 Suspension 25

18.3 Repeal..... 25

PART 19: EFFECTIVE DATE 25

19.1 Effective Date..... 25

ASSOCIATION OF MUNICIPALITIES OF ONTARIO BY-LAW NO. 2

A By-law relating generally to the transaction of the business and affairs of the Association of Municipalities of Ontario (the "Corporation").

PART 1: INTERPRETATION

1.1 Interpretation: In this By-law and all other By-laws of the Corporation, unless the context otherwise specifies or requires:

"Act" means the Corporations Act, R.S.O. 1990, c. C.38 as from time to time amended and every statute that may be substituted therefore and, in the case of such substitution, any references in the bylaws of the Corporation to provisions of the Act shall be read as references to the substituted provisions therefore in the new statute or statutes;

"Affiliate Supporter" means a municipal employee organization pursuant to the provisions of Section 7.5;

"Annual General Meeting" means the general meeting held every year during the Annual Conference. The time and place for the Conference shall be decided by the Board of Directors;

"Associate Supporter" means a person or organization pursuant to the provisions of Section 7.4;

"Board" or "Board of Directors" means the Board of Directors of the Corporation;

"By-laws" means this By-law and all other By-laws of the Corporation from time to time in force and effect;

"Caucus Directors" means the Directors elected by voting delegates for each caucus and the appointed officials as set out in Sections 3.2 a) and c);

"Ex Officio" is a Director who holds office by virtue of his or her position as Past President and the Past Secretary-Treasurer;

"Letters patent" means the letters patent incorporating the Corporation as from time to time amended and supplemented by supplementary letters patent;

"Meeting of Members" includes an Annual General Meeting of Members and a special meeting of Members;

"Member" means a Member Municipality or Member Director but does not include Affiliate Supporter or Associate Supporter;

Agenda Item # 8.2

"Member Municipality" means a Member of the Corporation pursuant to the provisions of Section 7.2 hereof;

"Municipality" means any incorporated municipality in the Province of Ontario;

"Northeastern Ontario" means the geographical area within the City of Greater Sudbury and the Districts of Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, and Timiskaming;

"Northwestern Ontario" means the geographical area within the districts of Kenora, Rainy River and Thunder Bay;

"Person" shall include individuals, bodies corporate, corporations, companies, partnerships, syndicates, trusts, and any number or aggregate of persons;

"Regulations" means the Regulations made under the Act as from time to time amended and every regulation that may be substituted therefore and, in the case of such substitution, any references in the By-laws of the Corporation to provisions of the Regulations shall be read as references to the substituted provisions therefore in the new regulations;

"Signing officer" means, in relation to any instrument, any person authorized to sign the same on behalf of the Corporation as set out by Section 2.4 hereof or by a resolution passed;

"Special resolution" means a resolution passed by the Directors and confirmed with or without variation by at least two-thirds (2/3) of the votes cast at a meeting of the Members of the Corporation duly called for that purpose;

"Voting delegate" means:

- a) An elected official of a Member municipality in good standing, or
- b) A Member of the Board of Directors who is in attendance at a meeting of Members of the Corporation and has registered with the Corporation as a voting delegate on or before the first day of such meeting.

Save as aforesaid, words and expressions defined in the Act or the Regulations have the same meanings when used herein;

Words importing the singular number only shall include the plural and vice versa; and

The headings used in the By-laws are inserted for reference purposes only and are not to be considered or taken into account in construing the terms and provisions thereof or to be deemed in any way to clarify, modify or explain the effect of any such terms or provisions.

Agenda Item # 8.2

1.2 Letters Patent. If any of the provisions contained in this by-law are inconsistent with those in the letters patent, the provisions contained in the letters patent shall prevail.

PART 2: TRANSACTION OF THE AFFAIRS OF THE CORPORATION

2.1 Head Office. The head office of the Corporation shall be located in the City of Toronto, in the Province of Ontario and at such place within the said municipality as the Board of Directors of the Corporation may from time to time determine by resolution. Any change in location of the Head Office shall be by way of special resolution.

2.2 Seal. The seal, an impression whereof is stamped in the margin hereof, shall be the seal of the Corporation.

2.3 Financial Year. Until changed by the Board of Directors, the financial year of the Corporation shall end on the 31st day of December in each year.

2.4 Execution of Instruments. Deeds, transfers, assignments, contracts, obligations, certificates and other instruments may be signed on behalf of the Corporation by the President and the Secretary-Treasurer of the Corporation. In addition, the Board of Directors may by motion from time to time also identify the persons who also have signing authority for all or any particular instrument or class of instruments. Any signing officer may affix the corporate seal to any instrument. Any signing officer may certify a copy of any instrument resolution, by-law or other document of the Corporation to be a true copy thereof.

2.5 Banking Arrangements. The banking business of the Corporation shall be transacted with such banks, trust companies or other firms or corporations as may from time to time be designated by or under the authority of the Board of Directors. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of powers as the Board of Directors may from time to time prescribe or authorize.

PART 3: BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE – AUTHORITY AND COMPOSITION

3.1 Power of the Board of Directors.

- a) The affairs of the Corporation shall be managed by a Board of Directors who may exercise all such powers and do all such acts and things as may be exercised or done by the Corporation that are not by the by-laws or any special resolution of the Corporation or by statute expressly directed or required to be done in some other manner.
- b) The Board of Directors may from time to time:
 - i) Appoint municipal elected or staff officials to represent the Association and set out any conditions related to the appointment as deemed necessary;
 - ii) Appoint task forces or working groups as it deems necessary for such purposes and with such powers as it shall direct, including the scope of work that it is

Agenda Item # 8.2

directed to undertake. Any such group must respect the corporate policies and procedures in effect at the time.

iii) Municipal officials named to i) and ii) need not be Directors.

c) The affairs of the Corporation can be conducted by the Executive Committee between the meetings of the Board of Directors.

3.2 Composition of the Board of Directors.

a) The Board of Directors is composed of 43 persons to include:

- President;
- Secretary-Treasurer;
- Caucus Directors representing six (6) Caucuses which include: County, Large Urban, Northern, Regional and Single Tier, Rural, Small Urban;
- Past President (Ex Officio); and
- Past Secretary-Treasurer (Ex Officio).

b) If an election of Directors is not held at the proper time, the Directors continue in office until their successors are elected.

3.3 Qualifications of Directors.

a) Every Director shall:

- be an individual of eighteen (18) or more years of age;
- be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation;
- not be an undischarged bankrupt; and
- not be declared incapable.

b) The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the qualifications of 3.3 a).

3.4 Composition of the Board's Caucuses.

a) Each Director elected to the Board shall be an elected official of a Member Municipality in good standing except for the County Caucus, Large Urban Caucus, Rural Caucus and Small Urban Caucus where one Director elected to the Board in each of these Caucuses shall be an employee of a Member Municipality in good standing.

b) Caucus composition shall be 39 Member Directors as follows:

i) Thirty (30) Member Directors elected as follows:

- Four (4) shall be elected to the County Caucus;
- Five (5) shall be elected to the Rural Caucus;
- Four (4) shall be elected to the Northern Caucus (two (2) of whom shall be from Northeastern Ontario municipalities and two (2) of whom shall be from Northwestern Ontario municipalities);
- Five (5) shall be elected to the Small Urban Caucus;
- Six (6) shall be elected to the Large Urban Caucus,

Agenda Item # 8.2

- Six (6) shall be elected to the Regional and Single Tier Caucus.
- ii) Nine (9) Member Directors shall be appointments as follows:
- The Chair of the Eastern Ontario Wardens Group who shall serve on the County Caucus;
 - The Chair of the Western Ontario Wardens Group who shall serve on the County Caucus;
 - The Chair of the Large Urban Mayors Caucus of Ontario (LUMCO) who shall serve on the Large Urban Caucus;
 - The Chair of the Federation of Northern Ontario Municipalities (FONOM) who shall serve on the Northern Caucus;
 - The Chair of the Northern Ontario Municipal Association (NOMA) who shall serve on the Northern Caucus;
 - The Chair of the Regional Chairs Group who shall serve on the Regional and Single Tier Caucus;
 - The Chair of the Rural Ontario Municipal Association (ROMA) who shall serve on the Rural Caucus;
 - The Chair of the Organization of Small Urban Municipalities (OSUM) who shall serve on the Small Urban Caucus;
 - The Chair of the Association of Francophone Municipalities/Association française des municipalités de l'Ontario (AFMO).

Any increase or decrease in the number of Caucus Directors shall be approved by special resolution of the Members, except AMO's Board of Directors is authorized to determine the structure of the City of Toronto's participation and representation on the Board and that its representation will be no more than four (4) Director positions.

d) Such composition of Directors of a Caucus shall remain in force until a Caucus makes a written request to the AMO Board of Directors, no later than the last date on which nominations for Officers and Directors are to be received, that a question be posed on that Caucus's election ballot at the upcoming Annual General Meeting as to whether all of their Caucus Directors shall be elected officials or whether one of their Caucus Directors shall be an employee of a Member Municipality. The result of any such vote shall take effect at the following Annual General Meeting when the Directors of that Caucus are to be elected.

e) No Member Municipality may be represented on the Board by more than one Director elected to the Board (either a municipal elected official or a municipal employee) except in the case where the Director is an appointed Director as set out in Section 3.4 b) ii).

f) Section 3.4 e) does not apply if a municipal employee who is a Member of the Board of Directors changes municipal employer during his/her term on the Board.

3.5 Executive Committee Composition.

- a) The Executive Committee shall consist of eleven (11) Directors who shall be:
- The President;
 - Seven (7) Caucus Chairs;
 - The Secretary-Treasurer;
 - The Past President; and
 - The Past Secretary-Treasurer.
- b) The Board of Directors may delegate to such Executive Committee any of the powers of the Board of Directors. The Executive Committee may meet for the transaction of business, adjourn and otherwise regulate its meetings as it sees fit.

3.6 Disqualification and Vacation of Office.

- a) The office of a Director shall be vacated upon the occurrence of any of the following events:
- If the Member Municipality of which the Director is an elected official or an employee ceases to be a member of the Corporation;
 - If the Director ceases to be an elected official or an employee of a Member Municipality;
 - If the Director is found by a competent jurisdiction to be a mentally incompetent person or becomes of unsound mind;
 - If by notice in writing to the Corporation by the Director he or she resigns office, which resignation shall be effective at the time it is received by the Corporation or at the time specified in the notice, whichever is later;
 - If the Director dies;
 - If the Director is removed from office by the members, in accordance with Section 4.6; or
 - If the Director becomes bankrupt or suspends payment of his or her debts generally or compounds with his or her creditors or makes an authorized assignment to his creditors or is declared insolvent.
- b) Any Director including an Officer who seeks a party nomination for a provincial or federal election, shall not be entitled to hold her/his position on the Board, and his/her position shall be declared automatically vacated from the time his/her intention to seek nomination is publicly known. Where a vacancy occurs as a result of this provision, then the appropriate vacancy rule of Section 4 applies. Should an individual holding a Director position be unsuccessful in obtaining a party nomination, he or she shall be eligible to seek election from the Members at any future election of the Board as provided in Section 9.2.

Agenda Item # 8.2

PART 4: TERMS, VACANCIES AND ROLES

4.1 Term of the Board. The Board shall hold a two (2) year term from the taking of office at the Annual General Meeting or as otherwise provided for when a vacancy occurs.

4.2 Term of President.

a) The term for the President, who shall be the Chair of the Board, is two (2) years from the taking of office at the Annual General Meeting.

b) The President shall not be eligible for re-election in the next following term except as provided in Section 4.2 c) iii).

c) Vacancy:

i) If during the first year of a President's two year term, the President's position is vacated, the Board of Directors will ask the Past President to assume the position of President until the next Annual General Meeting at which the municipal Membership can elect a President to complete the term. If the Past President accepts, the position of Past President shall not be filled for the duration of its vacancy and the individual will resume his/her position as Past President upon election of a new President.

ii) If during the first year of a President's two year term, the President's position is vacated and the Past President declines the appointment, then the Board of Directors will elect a President from among the Board Members to assume the position of President until the next Annual General Meeting. In this circumstance, the individual elected by the Board is ineligible to run for President to complete the last year of the President's term. The individual will resume his/her Director position for the remainder of the term.

iii) If during the second year of a President's two year term, the President's position is vacated and the Past President declines the appointment, then the Board of Directors will elect a President from the Board Members to assume the position of President to complete the term. In this circumstance, the individual elected by the Board is eligible to run for President for the next following two year term and if the individual is successful as the President, then there is no Past President. If an individual is unsuccessful as a candidate, the individual would become Past President.

4.3 Term of Secretary-Treasurer.

a) The term for the Secretary-Treasurer is two (2) years from the taking of office at the Annual General Meeting.

Agenda Item # 8.2

b) The Secretary-Treasurer shall not be eligible for re-election in the next following term except as provided in Section 4.3 c) iii).

c) Vacancy:

i) If during the first year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated, the Board of Directors will ask the Past Secretary-Treasurer to assume the position of Secretary-Treasurer until the next Annual General Meeting at which the municipal Membership can elect a Secretary-Treasurer to complete the term. If the Past Secretary-Treasurer accepts, the position of Past Secretary-Treasurer shall not be filled for the duration of its vacancy and the individual will resume his/her position as Past Secretary-Treasurer upon election of a new Secretary-Treasurer.

ii) If during the first year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated and the Past Secretary-Treasurer declines the appointment, then the Board of Directors will elect a Secretary-Treasurer from among the Board Members to assume the position of Secretary-Treasurer until the next Annual General Meeting at which the Membership can elect a Secretary-Treasurer. In this circumstance, the individual elected by the Board is ineligible to run for Secretary-Treasurer to complete the last year of the Secretary-Treasurer term. The individual will resume his/her Director position for the remainder of the term.

iii) If during the second year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated and the Past Secretary-Treasurer declines the appointment, then the Board of Directors will elect a Secretary-Treasurer from the Board Members to assume the position of Secretary-Treasurer to complete the term. In this circumstance, the individual elected by the Board is eligible to run for Secretary-Treasurer for the next following two year term and if the individual is successful as the Secretary-Treasurer, then there is no Past Secretary-Treasurer. If the individual is unsuccessful as a candidate, the individual would become Past Secretary-Treasurer.

4.4 Past President and Past Secretary-Treasurer.

a) Term:

i) The term of the Past President and Past Secretary-Treasurer is two (2) years commencing from the date the individual finishes his/her term as President or Secretary-Treasurer respectively, at which point the individual becomes a Director Ex Officio.

ii) If either the Past President or Past Secretary-Treasurer position is vacated for any reason, the Board of Directors will not fill the vacancy.

Agenda Item # 8.2

4.5 **Caucus Directors.**

a) **Term:** The term of office for Caucus Directors shall be two (2) years from the taking of office at the Annual General Meeting until the next Annual General Meeting for which an election is required or until his/her successor shall have been duly elected or appointed, whichever comes first.

b) **Caucus Chair:**

i) The Directors elected by voting delegates in a particular caucus constitute the Caucus. Each Caucus, save and except the Northern Caucus, shall nominate from among their number one person to be the Caucus Chair. The individual must be an elected official from a Member Municipality.

ii) The Northern Caucus Members from Northeastern Ontario shall nominate from among their number, one person who shall be an elected official from a Member Municipality to be a Caucus Chair. The Northern Caucus Members from Northwestern Ontario shall nominate from among their number, one person who shall be an elected official from a Member Municipality to be a Caucus Chair.

iii) The Chair of each Caucus will sit on the Corporation's Executive Committee.

iv) Notwithstanding the two (2) year term of a Caucus, the position of Chair shall be confirmed by the Caucus at the Board meeting preceding the Annual Conference.

c) **Vacancy:**

i) If a Caucus Director's position is vacated for any reason, the Board of Directors will ask the affected Caucus, provided there is a quorum of Caucus Directors to fill the vacancy. A quorum of Caucus Directors shall be a majority of the Directors of that Caucus.

ii) The Board of Directors will establish a policy for the process and timing of filling any vacated Caucus Director position by a Caucus.

iii) Where a Caucus does not have quorum of Directors, or does not fill a vacancy as provided in adopted Board policy (ii) above), then the Board of Directors shall fill the vacancy.

iv) In filling any Caucus vacancy, the qualifications and representation provisions of Section 3.3 apply.

v) An individual appointed to fill a Caucus Director vacancy will complete the remainder of the term. The individual is eligible to be a candidate in the next Caucus election where the Members votes.

Agenda Item # 8.2

4.6 Removal of Directors. The voting delegates entitled to elect a Director (or, with respect to the President, the Secretary-Treasurer, or an Ex Officio Director), all of the voting delegates may, by resolution passed by at least two thirds (2/3) of the votes cast at a meeting of Members of which notice specifying the intention to pass such resolution has been given, remove any elected or Ex Officio Director before the expiration of his or her term of office and may, by majority of the votes cast at such meeting, elect any person in his or her stead for the remainder of the term except that no replacement shall be elected for an Ex Officio Director.

4.7 Role of President. The President shall, subject to any special resolution of the Corporation, when present, preside at all meetings of the Board of Directors and of the Executive Committee and of Members of the Corporation.

4.8 Role of Secretary-Treasurer. The Secretary Treasurer shall give or cause to be given notices for all meetings of the Board of Directors, of the Executive Committee and of Members when directed to do so and shall have charge of the minute books of the Corporation and of the documents and registers referred to in Section 300 of the Act. Subject to the provisions of any resolution of the Board of Directors, the Secretary Treasurer shall have the care and custody of all the funds and securities of the Corporation and shall deposit the same in the name of the Corporation in such bank or banks or with such depository or depositaries as the Board of Directors may direct. The Secretary Treasurer shall keep or cause to be kept the books of account and accounting records referred to in Section 302 of the Act. The Secretary Treasurer may be required to give such bond for the faithful performance of his or her duties as the Board of Directors in its uncontrolled discretion may require but no Director shall be liable for failure to require any bond or for the insufficiency of any bond or for any loss by reason of the failure of the Corporation to receive any indemnity thereby provided.

PART 5: MEETINGS OF DIRECTORS AND EXECUTIVE COMMITTEE

5.1 Place of meeting. Meetings of the Board of Directors and of the Executive Committee may be held either at the head office of the Corporation or at any place within Ontario and may be held by teleconference or by other electronic means.

A Director may participate in a meeting of the Board of Directors, and a Member of the Executive Committee may participate in a meeting of the Executive Committee by means of such telephone or communication facilities as permit all persons participating in the meeting to hear each other, and a Director or Executive Committee Member participating in the meeting by that means is deemed to be present at the meeting. A Director or Executive Committee Member intending to participate in a meeting other than in person shall give the Association as much notice as is reasonable practicable in order to facilitate that person's participation.

5.2 Notice. A meeting of the Board of Directors may be convened at any time by:

- The President;
- The Executive Committee;

Agenda Item # 8.2

- By the petition of at least ten (10) Directors.

The Secretary Treasurer, when directed or authorized by any of such Officers or by petition, shall convene a meeting of Directors. The notice of any meeting convened as aforesaid need not specify the purpose of or the business to be transacted at the meeting. Notice of any such meeting shall be served in the manner specified in Section 11.1 not less than two (2) days before the meeting is to take place; provided always that a Director may in any manner and at any time waive notice of a meeting of Directors (before or after the meeting to which such waiver relates) and attendance of a Director at a meeting of Directors shall constitute a waiver of notice of the meeting except where a Director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called; provided further that meetings of Directors may be held at any time without notice if all the Directors are present (except where a Director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called) or if all of the absent Directors waive notice before or after the date of such meetings.

If the first meeting of the Board of Directors following the election of Directors by the Members is held immediately thereafter, then for such meeting or for a meeting of the Board of Directors at which a Director is appointed to fill a vacancy in the Board of Directors, no notice shall be necessary to the newly elected or appointed Directors or Director in order to legally constitute the meeting, provided that a quorum of the Directors is present.

5.3 Omission of Notice. The accidental omission to give notice of any meeting of Directors to, or the non-receipt of any such notice by, any person shall not invalidate any resolution passed or any proceeding taken at such meeting.

5.4 Adjournment. Any meeting of Directors may be adjourned from time to time by the chair of the meeting, with the consent of the meeting, to a fixed time and place. Notice of any adjourned meeting shall be announced at the original meeting. Any adjourned meeting shall be duly constituted if held in accordance with the terms of the adjournment and a quorum is present thereat. The Directors who formed a quorum at the original meeting are not required to form the quorum at the adjourned meeting. If there is no quorum present at the adjourned meeting, the original meeting shall be deemed to have terminated forthwith after its adjournment. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.

5.5 Regular meetings. The Board of Directors may appoint a day or days in any month or months for regular meetings of the Board of Directors at a place or hour to be named by the Board of Directors and a copy of any resolution of the Board of Directors fixing the place and time of regular meetings of the Board of Directors shall be sent to each Director forthwith after being passed, but no further notice shall be required for any such regular meetings.

Agenda Item # 8.2

5.6 Board Quorum. Eighteen (18) Directors, less any positions which have been vacated through attrition which cannot be filled by anyone other than the incumbent, shall constitute a quorum. The Board may exercise all the powers of the Board of Directors as long as quorum of the Board of Directors remains for the meeting or parts thereof. Notwithstanding vacancies in the Board of Directors, its remaining Directors may exercise all the powers of the Board of Directors as long as a quorum of the Board of Directors remains in office.

5.7 Chair. The Chair of each meeting of the Board of Directors and Executive Committee shall be the President or such other Director as the President may from time to time designate for that purpose or, failing such designation, as the Board of Directors may select.

5.8 Voting. Questions arising at any meeting of Directors shall be decided by a majority of votes. Notwithstanding the first sentence, a motion on a question of municipal policy shall not be approved by the Board if:

- (a) the motion is inconsistent in substance with a written statement on such question adopted by one or more caucuses of the Corporation within whose jurisdiction the question falls; and
- (b) a majority of the Members of any caucus which has adopted a written statement as outlined in (a) above votes against the motion.

A motion approved by the Board on a question of municipal policy shall be communicated by the Corporation to senior levels of government, as appropriate. Where the Board has not approved a motion as a result of the approval restrictions set out above, the Corporation nevertheless shall assist a caucus or caucuses which has or have adopted a written statement on a question of municipal policy to communicate its or their positions to senior levels of government, as appropriate.

5.9 Executive Committee Quorum. A majority of the Members of the Executive Committee shall constitute a quorum.

PART 6: REMUNERATION OF DIRECTORS

6.1 President: The President will be eligible to receive an annual honorarium. The honorarium will be \$1,000.00 per month beginning on the day the President takes office. It will be paid at the end of each month. In the case where the position is vacated during the two year term, the individual vacating the position of President will receive a prorated honorarium based on the week in the month in which the position was vacated. The individual that fills a President vacancy shall be compensated on the same monthly basis until the end of her/his term and on a prorated basis based on the week in the month in which the position was assumed and the week in the month in which the duty as President ceases.

Agenda Item # 8.2

a) The individual holding the office of President shall advise the Association's Executive Director whether the honorarium will be accepted or not.

b) The Board of Directors shall develop and adopt a policy that sets out how and when there will be a periodic review of the honorarium amount. Any future adjustment in the amount of the honorarium shall be adopted by the Board in advance and made available as information at of the call for nominations. Any future adjustment of the amount shall only occur at the beginning of a President's term.

6.2 Other Directors: All other Directors shall serve without remuneration. A Director may be paid reasonable expenses incurred by her/him in the performance of her/his duties according to the expense policy of the Association, or of the municipality which he/she represents. No Director shall directly or indirectly receive any profit or remuneration in any capacity whatsoever from her/his position as Director.

PART 7: MEMBERS AND SUPPORTERS

7.1 Classes of Members. There shall be two (2) classes of Members of the Corporation:

- (a) Member Municipalities; and
- (b) Member Directors

Member Municipalities shall be entitled to appoint voting delegates in accordance with Section 7.2 to vote at any meeting of Members of the Corporation.

7.2 Member Municipalities. Every municipality in Ontario shall be eligible to become a Member Municipality subject to payment of the applicable Membership fees.

7.3 Member Directors. Each Director, whether elected to the Board or serving Ex Officio, or an official appointed to the Board shall automatically be a Member of the Corporation, in the class of Member Director, for his or her term of office.

7.4 Associate Supporters. The Board of Directors may by resolution and upon application accept as Associate Supporters, such persons or organizations whose principal purpose and interest are complementary to that of the Corporation, or who in the opinion of the Board of Directors may make a contribution to the benefit of the Corporation.

7.5 Affiliate Supporters. The Board of Directors supports by resolution and upon application accept as Affiliate Supporter a municipal employee organization or other municipal association of Ontario.

7.6 Resignation. Members may resign by resignation in writing which shall be effective from acceptance thereof by the Board of Directors. In the case of resignation, a Member shall remain

Agenda Item # 8.2

liable for payment of any assessment or other sum levied or which became payable by it to the Corporation.

7.7 Termination of Membership. The interest of a Member in the Corporation is not transferable and lapses and ceases to exist upon death of Member Director or dissolution of Member Municipality, or when his or her or its period of Membership expires, or when the Member resigns or otherwise ceases to be a Member in accordance with the by-laws; provided always that the Members of the Corporation may, by resolution passed by at least two thirds (2/3) of the votes cast at a meeting of which notice specifying the intention to pass such resolution has been given, terminate the Membership of any Member of the Corporation.

7.8 Membership fees. Membership fees payable by Member Municipalities shall from time to time be fixed by resolution of the Board of Directors. The Secretary-Treasurer shall notify the Members of the fees at any time payable by them and, if such fees are not paid on or before May 31 in the year for which such fees are payable, the Members in default shall thereupon automatically cease to be Members of the Corporation, but such defaulting Members may on payment of all unpaid fees be reinstated. No Membership fees shall be payable by Member Directors.

7.9 Supporters' Benefits. The Board shall from time to time fix by resolution the benefits and related fees for Associate Supporters and Affiliate Supporters or other types of supporters.

PART 8: MEETINGS OF MEMBERS

8.1 Annual General Meeting. Subject to compliance with Section 293 of the Act, the Annual General Meeting of the Members shall be held at the Association's annual conference to be held any place within Ontario on such day in each year and at such time as the Directors may by resolution determine or, in the absence of such determination, at the place where the head office of the Corporation is located.

8.2 Special Meetings. Other meetings of the Members may be convened by the President or the Board of Directors at any date and time and at any place within Ontario or, in the absence of such determination, at the place where the head office of the Corporation is located.

8.3 Notice. Notice stating the day, hour and place of meeting shall be given as provided in Section 11.1 and the general nature of the business to be transacted shall be given by serving such notice on each Member entitled to notice of such meeting and to the auditor of the Corporation not less than twenty-one (21) days and not more than sixty (60) days before the date of the meeting. Each Member Municipality in good standing shall be entitled to notice of a meeting of Members as shall Member Directors.

8.4 Waiver of Notice. A Member and any other person entitled to attend any meeting of Members may in any manner waive notice of a meeting of Members and attendance of any such person at a meeting of Members shall constitute a waiver of notice of the meeting except where

Page 18 of 25

Agenda Item # 8.2

such person attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called.

8.5 Omission of Notice. The accidental omission to give notice of any meeting to, or the non-receipt of any notice by, any Member or Members or the auditor of the Corporation or any irregularity in the notice of any meeting, shall not invalidate any resolution passed or any proceedings taken at any meeting of Members.

8.6 Votes. Each voting delegate shall be entitled to one vote at any meeting of Members of the Corporation.

Except as provided in the vacancy provisions of Part 4 and Section 9.2 (Election of the Board) every question submitted to any meeting of Members shall be decided in the first instance by a show of hands. In the case of an equality of votes, the question shall fail and the chair of the meeting shall not on a show of hands or at a poll have a second or casting vote in addition to the vote to which she or he may be otherwise entitled.

At any meeting of Members, unless a poll is demanded, a declaration by the chair of the meeting that a resolution has been carried or carried unanimously or by a particular majority shall be conclusive evidence of the fact.

A poll may be demanded either before or after any vote by show of hands by any person entitled to vote at the meeting.

If at any meeting a poll is demanded on the election of a chair of the meeting or on the question of adjournment it shall be taken forthwith without adjournment. The result of a poll shall be deemed to be the resolution of the meeting at which the poll was demanded. A demand for a poll may be withdrawn.

8.7 Chair of the Meeting. In the event that the President is absent, and there is no Caucus Chair present who is a Director, and there is no Ex Officio Director who is a Director, then the persons who are present and entitled to vote shall choose another Director of the Board as chair of the meeting; however, if no Director is present or if all the Directors present decline to take the chair then the persons who are present and entitled to vote shall choose one of their number to be chair.

8.8 Proxies. Votes at meetings of the Members must be given personally and not by proxy. Upon a poll or by ballot, every voting delegate who is entitled to vote at the meeting and is present in person shall have one vote.

8.9 Adjournment. The chair of any meeting of Members may with the consent of the meeting adjourn the same from time to time to a fixed time and place and no notice of such adjourned meeting need be given to the Members. Any business may be brought before or dealt with at any

Agenda Item # 8.2

adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.

8.10 Quorum. A quorum at any meeting of the Members (unless a greater number of Members are required to be present by the Act or by the Corporation's letters patent or any other by law) shall be voting delegates present being not fewer than two hundred and fifty (250) in number and representing not fewer than thirty (30) Member Municipalities. No business shall be transacted at any meeting unless the requisite quorum is present at the time of the transaction of such business. If a quorum is not present at the time appointed for a meeting of Members or within such reasonable time thereafter as the voting delegates present may determine, the persons present and entitled to vote may adjourn the meeting to a fixed time and place but may not transact any other business and the provisions of Section 8.3 with regard to notice shall apply to such adjournment.

8.11 Non-Members. The Board of Directors may by resolution permit non-Members to attend a meeting of Members and may make provision for their attendance and that of any guests and visitors at any such meeting.

PART 9: NOMINATION AND ELECTION OF THE BOARD OF DIRECTORS

9.1 Nominations Process.

- a) For each annual meeting the Secretary-Treasurer shall prepare a report for circulation to all Member Municipalities at least eight (8) weeks prior to the Annual General Meeting inviting nominations of qualified candidates.
- b) The Secretary-Treasurer shall prepare a further report for presentation to the Members at least two (2) weeks prior to the annual meeting of the Corporation naming all those qualified candidates for the positions of Officers and Directors of the Corporation whose nominations have been received by the Secretary-Treasurer on or before the last day of the month preceding the month in which the Annual General Meeting is held.
- c) A person duly nominated for more than one office shall select one office for which he or she intends to stand prior to the last day of the month preceding the month in which the Annual General Meeting is held and, if he or she fails to do so, he or she shall be deemed to be nominated for the highest office for which he or she was nominated and to have withdrawn his or her nomination(s) for any other office(s). A person duly nominated to be elected as a Director for more than one caucus shall select the caucus for which he or she intends to stand prior to the last day of the month preceding the month in which the Annual General Meeting is held and, if he or she fails to do so, the Secretary-Treasurer and the Executive Director shall decide for which caucus the person shall be nominated. In no event may a person stand for election for more than one elected office or as a Member of more than one caucus.

Agenda Item # 8.2

- d) Qualified candidates must submit a resolution of their council supporting their candidacy for one of AMO's named caucuses.
- e) The eligibility of nominees for any office of the Corporation shall be verified by the Secretary-Treasurer and the Executive Director, and any dispute in respect of the eligibility of a nominee any Director of the Corporation shall be decided in the same manner and any decision of the Secretary-Treasurer and the Executive Director shall be deemed conclusive.

9.2 Election of Board of Directors including President and Secretary-Treasurer.

- a) Each of the Board's positions shall be elected by the Members during the Annual General Meeting. Election shall be by secret ballot.
- b) All of the voting delegates shall elect the President and Secretary-Treasurer.
- c) Voting delegates of each Caucus shall elect their specific Caucus Directors.

9.3 Election Procedures. The elections shall take place during the annual meeting in a manner and at a time to be designated by the Executive Committee. The Executive Committee shall prescribe the manner of holding elections, including forms to be used, the method of voting and such rules and procedures pertaining thereto so as to enhance the fair and proper conduct of elections. Furthermore, for the purposes of the conduct of the elections at the annual meeting, the President shall appoint a Chief Returning Officer, who shall be responsible for the preparation of the ballot in accordance with the requirements of this by-law and the procedures established by the Executive Committee, the conduct at the election polls, the tallying of ballots cast and the appointment of additional election officers as deemed appropriate. The Chief Returning Officer or appointed election officials shall not be candidates for election to office at the annual meeting of members.

PART 10: OFFICERS

10.1 Officers of the Corporation. The Officers of the Corporation shall be the President, the Chairs of each Caucus and the Secretary-Treasurer. The Board of Directors may appoint such other officers and agents who are not Members of the Board of Directors as it shall deem necessary who shall have such authority and shall perform such duties as may from time to time be prescribed by the Board of Directors. Any other officer appointed by the Board of Directors may be terminated by the Board of Directors.

10.2 Officers' Powers and Duties. All officers shall sign such contracts, documents or instruments in writing as require their respective signatures and shall respectively have and perform all powers and duties incident to their respective offices and such other powers and duties respectively as may from time to time be assigned to them by the Board of Directors; subject however, to any special resolution of the Corporation.

10.3 Duties of Officers.

- a) The duties of Officers may be delegated. In case of absence or inability to act of any Officer of the Corporation or for any other reason that the Board of Directors may deem

Agenda Item # 8.2

sufficient, the Board of Directors may delegate all or any of the powers of any such Officer to any other Officer or to any Director for the time being.

- b) One of the Members of the Executive Committee, as determined by the Board of Directors, shall be vested with all the powers and shall perform all the duties of the President in the absence or inability or refusal to act of the President.

10.4 Executive Director. The Board of Directors may from time to time appoint an Executive Director and may delegate full power to manage and direct the business and affairs of the Corporation (except such business and affairs of the Corporation as must be transacted or performed by other officers, by the Board of Directors or by the Members) and to employ and discharge agents and employees of the Corporation or may delegate to him or her any lesser authority. An Executive Director shall conform to all lawful orders given by the Board of Directors and such matters and duties as are contained in the by-laws of the Corporation and adopted corporate policies, including without limitation, any special resolution of the Corporation and shall at all reasonable times give to the Directors or any of them all information they may require regarding the affairs of the Corporation. Any agent or Executive Director shall be subject to discharge by the Board of Directors.

PART 11: NOTICES AND RULES FOR CONDUCT

11.1 Method of Giving Notices. Any notice (which term includes any communication or document) to be given (which includes sent, delivered or served) pursuant to the Act, the Regulations, the letters patent, the By-laws or otherwise to a Member, Director, Officer, auditor or Member of a committee of the Board of Directors shall be sufficiently given if delivered personally or by facsimile, e-mail, telephone, or by other means of transmitted communication if delivered, mailed, sent to the person's recorded address by any means including electronic address.

The Secretary-Treasurer may change or cause to be changed the recorded address of any Member, Director, Officer, auditor or Member of a committee of the Board of Directors in accordance with any information believed by him to be reliable.

11.2 Signature of Notices. The signature of any Director or Officer of the Corporation to any notice or document to be given by the Corporation may be written, stamped, typewritten or printed.

11.3 Computation of Time. In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date of giving the notice shall be excluded and the date of the meeting or other event shall be included.

11.4 Omissions and Errors. The accidental omission to give any notice to any Member, Director, officer or auditor or the non-receipt of any notice by any Member, Director, Officer or auditor or any

Agenda Item # 8.2

error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded thereon.

11.5 Waiver of Notice. Any Member, director, officer or auditor may waive any notice required to be given and such waiver, whether given before or after the meeting or other event of which notice is required to be given, shall cure any default in giving such notice.

11.6 Rules for Conduct. In any case where reference to procedural rules for the conduct of a meeting is required or desired, reference shall be made to the most recent edition of Bourinot's Rules of Order; provided that any such rules shall be subject always to the Act, the letters patent, the By-laws and special resolutions of the Corporation. All meetings of the Board of Directors, of the Executive Committee and of Members shall be open to the public unless otherwise decided by a majority of the votes cast on such issue at a meeting of the Board of Directors, the Executive Committee or the Members, as the case may be.

PART 12: FOR THE PROTECTION OF DIRECTORS AND OFFICERS

12.1 For the protection of Directors and Officers. Except as otherwise provided in the Act, no Director or officer for the time being of the Corporation shall be liable for the acts, receipts, neglects or defaults of any other Director or officer or employee of the Corporation or for joining in any receipt or act with any of them for conformity, or for any loss, damage or expense incurred or suffered by the Corporation through the insufficiency or deficiency of title to any property acquired by the Corporation, or for or on behalf of the Corporation, or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to the Corporation shall be placed out or invested, or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, including any person with whom or which any moneys, securities or effects shall be lodged or deposited, or for any loss, conversion, misapplication or misappropriation of or any damage resulting from any dealings with any moneys, securities or other assets belonging to the Corporation, or for any other loss, damage or misfortune whatsoever which may be incurred or suffered by the Corporation in the execution of the duties of his or her respective office or trust, or in relation thereto, unless the same shall happen by or through his or her own wilful neglect or default or failure to act honestly and in good faith with a view to the best interests of the Corporation, provided that nothing herein shall relieve any Director or Officer of any liability imposed upon him or her by statute.

12.2 Code of Conduct. The Board of Directors will draft and adopt a Code of Conduct, to be reviewed periodically, and which outlines the requirements for their personal accountability, confidentiality and pecuniary/conflict of interest.

PART 13: INDEMNITIES TO DIRECTORS AND OTHERS

13.1 Indemnities to Directors. All Directors and Officers of the Corporation, and their heirs, executors, administrators, legal representatives, estates and effects, respectively, may from time to

Agenda Item # 8.2

time and at all times, be indemnified and saved harmless out of the funds of the Corporation, from and against:

- (a) all costs, charges and expenses whatsoever which such Director or officer sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against the Director or officer, for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by the Director or Officer, in or about the execution of the duties of his or her office; and
- (b) all other costs, charges and expenses which the Director sustains or incurs in or about or in relation to the affairs of the Corporation;

except such costs, charges and expenses as are occasioned by the Director's own wilful neglect or default or failure to act honestly and in good faith with a view to the best interests of the Corporation.

13.2 Insurance. Subject to applicable law, the Corporation may purchase and maintain such insurance for the benefit of its Directors and officers as the Board of Directors may from time to time determine.

PART 14: VOTING SHARES AND SECURITIES

14.1 Voting Shares and Securities. All of the shares or other securities carrying voting rights of any company or corporation held from time to time by the Corporation may be voted at any and all meetings of shareholders, bondholders, debenture holders or holders of other securities (as the case may be) of such company or corporation and in such manner and by such person or persons as the Board of Directors of the Corporation shall from time to time determine. The duly authorized signing officers of the Corporation may also from time to time execute and deliver for and on behalf of the Corporation proxies or arrange for the issuance of voting certificates or other evidence of the right to vote in such names as they may determine without the necessity of a resolution or other action by the Board of Directors.

PART 15: CHEQUES, DRAFTS, NOTES, ETC.

15.1 Cheques, Drafts, Notes, etc. All cheques, drafts or orders for the payment of money and all notes and acceptances and bills of exchange shall be signed by such officer or officers or person or persons, whether or not officers of the Corporation and in such manner as the Board of Directors may from time to time designate by resolution

PART 16: CUSTODY AND SECURITIES

16.1 Custody of Securities. All shares and securities owned by the Corporation shall be lodged (in the name of the Corporation) with a chartered bank or a trust company or in a safety deposit box or

Agenda Item # 8.2

with such other depositaries or in such a manner as may be determined from time to time by the Secretary-Treasurer.

All share certificates, bonds, debentures, notes or other obligations belonging to the Corporation may be issued or held in the name of a nominee or nominees of the Corporation (and if issued or held in the names of more than one nominee shall be held in the names of the nominees jointly with the right of survivorship) and shall be endorsed in blank with endorsement guaranteed in order to enable transfer to be completed and registration to be effected.

PART 17: DISSOLUTION

17.1 Dissolution. Upon dissolution of the Corporation, the whole of its remaining property shall be distributed equally to Member Municipalities as determined on the previous December 31st.

PART 18: AMENDMENT AND REPEAL

18.1 Amendment. A By-law of the Corporation may be amended by two thirds (2/3) of the votes cast at the Annual General Meeting or a special meeting of Members called for that purpose provided that notice of such amendment has been circulated to the clerks or other appropriate officials of all the Member Municipalities at least twenty-one (21) days prior to the meeting.

18.2 Suspension. In order to expedite a decision or for other good cause, the Board of Directors may, by a two-thirds (2/3) majority vote of those Board members present at such meeting, suspend temporarily any provision of this By-law or any procedure or rule related thereto.

18.3 Repeal. By-law No. 1 as adopted at the Founding Conference August 1981 and as amended from time to time, is hereby repealed in order to give effect to this Bylaw to be known as Association of Municipalities of Ontario Bylaw-No. 2.

PART 19: EFFECTIVE DATE

19.1 Effective Date. This By-law shall come into force without further formality upon confirmation by the Members at a meeting of Members duly called for that purpose.

Compendium: This chart identifies where there are new provisions or changes to clarify existing provisions, along with the rationale that explains the change.

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	Part 1 Interpretation	No change
	1.1 Interpretation. In this By-law and all other By-laws of the Corporation, unless the context otherwise specifies or requires: "Act" means the Corporations Act, R.S.O. 1990, c. C.38 as from time to time amended and every statute that may be substituted therefore and, in the case of such substitution, any references in the bylaws of the Corporation to provisions of the Act shall be read as references to the substituted provisions therefore in the new statute or statutes;	No Change
"Affiliate Member" means a member of the Corporation pursuant to the provisions of section 8.6 hereof;	"Affiliate Supporter" means a municipal employee organization pursuant to the provisions of Section 9.5;	No Change
	"Annual General Meeting" means the general meeting held every year during the Annual Conference. The time and place for the Conference shall be decided by the Board of Directors;	Not-for-Profit Corporation Act requires any class of Member to have voting rights. The current By-law does not extend voting rights to Affiliate or Associate Member classes (see definition of 'Voting Members'). To keep the intent of the By-law, it is recommended that these entities be redefined as "supporters". Part 8 dealing with Members incorporates these changes as well.
"Associate Member" means a member of the Corporation pursuant to the provisions of section 8.5 hereof;	"Associate Supporter" means a person or organization pursuant to the provisions of section 7.4;	New definition adds clarity and consistency about what the Annual General Meeting is and that it occurs at the annual conference.
	"Board" or "Board of Directors" means the Board of Directors of the Corporation;	See "Affiliate" above.
	"By-laws" means this By-law and all other By-laws of the Corporation from time to time in force and effect;	No Change
	"Caucus Directors" means the Directors elected by voting delegates for each caucus and the appointed officials as set out	No Change
		Housekeeping change to reflect provision that the appointed officials from NOMA, FONOM, LUMCO, MARCO,

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	in Sections 3.2 a) and c); "Ex Officio" is a Director who holds office by virtue of his or her position and includes the Past President and the Past Secretary-Treasurer;	OSUM, ROMA, WOWC and EOWC are Caucus Directors. New provision to clarify that the position of Past President and Past Secretary-Treasurer are "Ex Officio Directors".
"general meeting of members" includes a meeting of any class or classes of members as well as a meeting of all classes of members;		Delete definition of "general meeting of members" and simplify with changes to definition of "Meeting of Members" (see below)
"Honourary Member" means a member of the Corporation pursuant to the provisions of section 8.7 hereof;		Delete definition as no longer to be a class of member in keeping with new Not-For-Profit Act. Honourary Life status can be achieved through a thorough Board policy and a resolution of the Board to confer on an individual. Only 5 individuals have received this acknowledgement in the history of the Association.
	"letters patent" means the letters patent incorporating the Corporation as from time to time amended and supplemented by supplementary letters patent;	No Change
"meeting of members" includes an annual meeting of members and general meeting of members;	"Meeting of Members" includes an Annual General Meeting of members and a special meeting of members;	Housekeeping change to reflect the reference in various provisions to special meeting of members.
"member" means a Member Municipality, a Director, an Associate Member, an Affiliate Member and/or an Honourary Member, as the context requires;	"Member" means a Member Municipality, or Member Director but does not include Affiliate Supporter or Associate Supporter;	Continues to bring the By-law into alignment with the Not-for-Profit Corporation Act.
"Member Municipality" means a member of the Corporation pursuant to the provisions of section 8.2 hereof;	"Member Municipality" means a member of the Corporation pursuant to the provisions of section 7.2 hereof;	Section change reflects proposed section re-ordering.
"municipality" means any incorporated municipality, city, town, village or township, any county and any regional, or district municipality;	"Municipality" means any incorporated municipality in the Province of Ontario;	Simplified language which recognizes that municipalities under the <i>Municipal Act</i> have greater flexibility in what they name their municipality.
"Northeastern Ontario" means the geographical area within the Regional Municipality of Sudbury and the districts of Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, and Timiskaming;	"Northeastern Ontario" means the geographical area within the City of Greater Sudbury and the Districts of Algoma, Cochrane, Manitoulin, Nipissing, Parry Sound, and Timiskaming;	Recognizes the name change for Sudbury.
	"Northwestern Ontario" means the geographical area within	No Change

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	the districts of Kenora, Rainy River and Thunder Bay; "Person" shall include individuals, bodies corporate, corporations, companies, partnerships, syndicates, trusts, and any number or aggregate of persons;	No Change
	"Regulations" means the Regulations made under the Act as from time to time amended and every regulation that may be substituted therefore and, in the case of such substitution, any references in the by-laws of the Corporation to provisions of the Regulations shall be read as references to the substituted provisions therefore in the new regulations;	No Change
"signing officer" means, in relation to any instrument, any person authorized to sign the same on behalf of the Corporation by section 2.4 hereof or by a resolution passed pursuant thereto;	"Signing officer" means, in relation to any instrument, any person authorized to sign the same on behalf of the Corporation as set out by section 2.7 hereof or by a resolution passed;	Change is only to section cross-reference.
"special resolution" means a resolution passed by the Directors and confirmed with or without variation by at least two-thirds (2/3) of the votes cast at a general meeting of the members of the Corporation duly called for that purpose;	"Special resolution" means a resolution passed by the Directors and confirmed with or without variation by at least two-thirds (2/3) of the votes cast at a meeting of the members of the Corporation duly called for that purpose;	Proposed addition of "or special meeting" to be consistent with change to definition of "Meeting of Members".
	"Voting delegate" means: a) an elected official of a member municipality in good standing, or b) a member of the Board of Directors who is in attendance at a meeting of members of the Corporation and has registered with the Corporation as a voting delegate on or before the first day of such meeting.	No change
	Save as aforesaid, words and expressions defined in the Act or the Regulations have the same meanings when used herein;	No Change
	Words importing the singular number only shall include the plural and vice versa; and	No Change

Page 3 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	The headings used in the By-laws are inserted for reference purposes only and are not to be considered or taken into account in construing the terms and provisions thereof or to be deemed in any way to clarify, modify or explain the effect of any such terms or provisions.	No Change
	1.2 Letters Patent. If any of the provisions contained in this by law are inconsistent with those in the letters patent, the provisions contained in the letters patent shall prevail.	No Change
	Part 2 Transaction of the Affairs of the Corporation	No Change
2.1 Head Office. The head office of the Corporation shall be in the City of Toronto, in the Province of Ontario (subject to change by special resolution), and at such place within the said municipality as the Board of Directors of the Corporation may from time to time by resolution fix.	2.1 Head Office. The head office of the Corporation shall be located in the City of Toronto, in the Province of Ontario and at such place within the said municipality as the Board of Directors of the Corporation may from time to time determine by resolution. Any change in location of the Head Office shall be by way of special resolution.	The Board has authority to change the Head Office location within Toronto, but to take the Head Office outside of Toronto (and the proximity to Queen's Park) would require a vote of the Members.
	2.2 Seal. The seal, an impression whereof is stamped in the margin hereof, shall be the seal of the Corporation.	No Change
	2.3 Financial Year. Until changed by the Board of Directors, the financial year of the Corporation shall end on the 31st day of December in each year.	No Change
2.4 Execution of Instruments. Deeds, transfers, assignments, contracts, obligations, certificates and other instruments may be signed on behalf of the Corporation by the President and the Secretary-Treasurer of the Corporation. In addition, the Board of Directors may from time to time direct the manner in which and the person or persons by whom any particular instrument or class of instruments may or shall be signed. Any signing officer may affix the corporate seal to any instrument. Any signing officer may certify a copy of any instrument resolution, by-law	2.4 Execution of Instruments. Deeds, transfers, assignments, contracts, obligations, certificates and other instruments may be signed on behalf of the Corporation by the President and the Secretary-Treasurer of the Corporation. In addition, the Board of Directors may by motion from time to time also identify the persons who also have signing authority for all or any particular instrument or class of instruments. Any signing officer may affix the corporate seal to any instrument. Any signing officer may certify a copy of any instrument resolution, by law or other document of the Corporation to be a true copy thereof.	Intent remains but the language somewhat simplified.

Agenda Item # 8.2

Page 5 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
or other document of the Corporation to be a true copy thereof.		
	<p>2.5 Banking Arrangements. The banking business of the Corporation shall be transacted with such banks, trust companies or other firms or corporations as may from time to time be designated by or under the authority of the Board of Directors. Such banking business or any part thereof shall be transacted under such agreements, instructions and delegations of powers as the Board of Directors may from time to time prescribe or authorize.</p>	No Change.
	<p>Part 3 Board of Directors and Executive Committee – Authority and Composition</p>	<p><i>This Part is reformatted to consolidate all the provisions related to Board of Directors authority and composition. Provisions not related to this topic (e.g., election of Board) are re-located to other more appropriate Parts.</i></p>
<p>The Board of Directors may from time to time appoint such committees as it deems necessary for such purposes and with such powers as it shall see fit. Members of committees need not be Directors. Any such committee may formulate its own rules of procedure, subject to such regulations or directions as the Board of Directors may from time to time make.</p>	<p>3.1 Power of the Board of Directors.</p> <p>a) The affairs of the Corporation shall be managed by a Board of Directors who may exercise all such powers and do all such acts and things as may be exercised or done by the Corporation that are not by the by-laws or any special resolution of the Corporation or by statute expressly directed or required to be done in some other manner.</p> <p>b) The Board of Directors may from time to time:</p> <ul style="list-style-type: none"> i) Appoint municipal elected or staff officials to represent the Association and set out any conditions related to the appointment as deemed necessary; ii) Appoint task forces or working groups as it deems necessary for such purposes and with such powers as it shall direct, including the scope of work that it is directed to undertake. Any such group must respect 	<p>3.1 b) is to be updated to reflect current practice of the Board to establish task forces and working groups and that procedures (e.g. work place harassment, accessibility) apply to these bodies as well.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>the corporate policies and procedures in effect at the time.</p> <p>iii) Municipal officials named to i) and ii) need not be Directors.</p> <p>c) The affairs of the Corporation can be conducted by the Executive Committee between the meetings of the Board of Directors.</p>	No Change.
	<p>3.2 Composition of the Board of Directors.</p> <p>a) The Board of Directors is composed of 43 persons to include:</p> <ul style="list-style-type: none"> • President; • Secretary-Treasurer; • Caucus Directors representing six (6) Caucuses which include: County, Large Urban, Northern, Regional and Single Tier, Rural, Small Urban; • Past President (Ex Officio); and • Past Secretary-Treasurer (Ex Officio). <p>b) If an election of Directors is not held at the proper time, the Directors continue in office until their successors are elected.</p>	<p>Section 3.2 consolidates all provisions related to the Composition of the Board and related matter to better organize the By-law. Matters related to Caucus composition is consolidated in section 3.4.</p> <p>No change to number or name of Caucuses. Terms "Past President" and "Past Secretary-Treasurer" are used instead of "Immediate Past President" and "Immediate Past President" to describe positions as there is only one Past President and Past Secretary-Treasurer position. Add reference to Ex Officio.</p> <p>No change.</p>
<p>3.2</p> <p>* Qualifications. Every Director shall:</p> <p>* be an individual of eighteen (18) or more years of age;</p> <p>* be an elected official or an employee of a Member Municipality of the Corporation; and</p> <p>* not be an undischarged bankrupt.</p>	<p>3.3 Qualifications of Directors.</p> <p>a) Every Director shall:</p> <ul style="list-style-type: none"> • be an individual of eighteen (18) or more years of age; • be an elected official of a Member Municipality or an employee of a Member Municipality of the Corporation; and • not be an undischarged bankrupt 	To add "not be declared incapable", which is a standard qualification for corporations. Proposed clarification that qualifications also relate to Secretary-Treasurer.

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<ul style="list-style-type: none"> not be declared incapable The position of Secretary-Treasurer is to be filled by an employee of a Member Municipality and also meet the above qualifications. 	
	<p>3.4 Composition of the Board's Caucuses.</p> <p>a) Each Director elected to the Board shall be an elected official of a Member Municipality in good standing except for the County Caucus, Large Urban Caucus, Rural Caucus and Small Urban Caucus where one Director elected to the Board in each of these Caucuses shall be an employee of a Member Municipality in good standing.</p> <p>b) Caucus composition shall be 39 Member Directors as follows:</p> <p>i) Thirty (30) Member Directors elected as follows:</p> <ul style="list-style-type: none"> four (4) shall be elected to the County Caucus, five (5) shall be elected to the Rural Caucus four (4) shall be elected to the Northern Caucus (two (2) of whom shall be from Northeastern Ontario municipalities and two (2) of whom shall be from Northwestern Ontario municipalities), five (5) shall be elected to the Small Urban Caucus, six (6) shall be elected to the Large Urban Caucus, six (6) shall be elected to the Regional and Single Tier Caucus. <p>ii) Nine (9) Member Directors shall be appointments as follows:</p> <ul style="list-style-type: none"> the Chair of the Eastern Ontario Wardens Group who shall serve on the County Caucus the Chair of the Western Ontario Wardens Group who shall 	<p>No Change to any provisions related to Caucus composition except for the addition of new Section 3.4 e).</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>serve on the County Caucus</p> <ul style="list-style-type: none"> the Chair of the Large Urban Mayors Caucus of Ontario (LUMCO) who shall serve on the Large Urban Caucus the Chair of the Federation of Northern Ontario Municipalities (FONOM) who shall serve on the Northern Caucus the Chair of the Northern Ontario Municipal Association (NOMA) who shall serve on the Northern Caucus the Chair of the Regional Chairs Group who shall serve on the Regional and Single Tier Caucus the Chair of the Rural Ontario Municipal Association (ROMA) who shall serve on the Rural Caucus the Chair of the Organization of Small Urban Municipalities (OSUM) who shall serve on the Small Urban Caucus the Chair of the Association of Francophone Municipalities/Association française des municipalités de l'Ontario (AFMO) <p>Any increase or decrease in the number or distribution of Caucus Directors shall be approved by a special resolution of the Members, except AMO's Board of Directors is authorized to determine the structure of the City of Toronto's participation and representation on the Board and that its representation will be no more than four (4) Director Positions.</p> <p>c) Such composition of Directors of a Caucus shall remain in force until a Caucus makes a written request to the AMO Board of Directors, no later than the last date on which nominations for Officers and Directors are to be received, that a question be posed on that Caucus's election ballot at the upcoming Annual General Meeting as to whether all of their Caucus Directors shall be elected officials or whether one of their Caucus</p>	

Agenda Item # 8.2

Page 9 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>No Member Municipality may be represented on the Board by more than one elected Director (either an elected official or a municipal employee) except in the case where the Director is an appointed official as set out in Section 3.1 (a). In the event that more than one elected official, or more than one municipal employee from the same Member Municipality, other than the City of Toronto, stands for election to a caucus, the official who wins the most number of votes at the annual meeting of members shall be deemed to have been elected to the Board and the other official(s) or employee(s) from the same Member Municipality shall be deemed not to have been elected to the board.</p>	<p>Directors shall be an employee of a Member Municipality. The result of any such vote shall take effect at the following Annual General Meeting when the Directors of that Caucus are to be elected.</p> <p>d) No Member Municipality may be represented on the Board by more than one Director elected to the Board (either a municipal elected official or a municipal employee) except in the case where the Director is an appointed Director as set out in Sections 3.4 b) ii).</p> <p>e) Section 3.4 e) does not apply if a municipal employee who is a member of the Board of Directors changes municipal employer during his/her term on the Board.</p>	<p>Section 3.4 e) This proposed addition deals with a situation where a municipal employee when elected to a caucus or Secretary-Treasurer position changes employers during his/her term and becomes an employee of a municipality that is already represented on the Board of Directors. The position on the Board should not be a deterrent or penalty for change in employment or change in municipal employer should not be an impediment to completing the term unless the person wishes to resign.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>3.8 Executive Committee. The Executive Committee shall consist of eleven (11) Directors who shall be:</p> <ul style="list-style-type: none"> (a) the President; (b) seven (7) Vice-Presidents; (c) the Secretary-Treasurer; (d) the Immediate Past President; and (e) the Immediate Past Secretary-Treasurer. 	<p>3.5 Executive Committee Composition.</p> <p>a) The Executive Committee shall consist of eleven (11) Directors who shall be:</p> <ul style="list-style-type: none"> • the President; • seven (7) Caucus Chairs; • the Secretary-Treasurer; • the Past President; and • the Past Secretary-Treasurer. <p>b) The Board of Directors may delegate to such Executive Committee any of the powers of the Board of Directors. The Executive Committee may meet for the transaction of business, adjourn and otherwise regulate its meetings as it sees fit.</p>	<p>Section 3.5 consolidates all the provisions related to the Executive Committee. The reference to "vice presidents" is to be changed to reflect the long standing practice of reference to "Caucus Chairs" and consistency in use of "Past President" and "Past Secretary-Treasurer".</p> <p>No Change.</p>
	<p>3.6 Disqualification and Vacation of Office</p> <p>a) The office of a Director shall be vacated upon the occurrence of any of the following events:</p> <ul style="list-style-type: none"> • if the Member Municipality of which the Director is an elected official or an employee ceases to be a member of the Corporation; • if the Director ceases to be an elected official or an employee of a Member Municipality; • if the Director is found by a competent jurisdiction to be a mentally incompetent person or becomes of unsound mind; • if by notice in writing to the Corporation by the Director he or she resigns office, which resignation shall be 	<p>No change to disqualification and vacation of office of Board Member.</p> <p>A new provision (3.6 b) is proposed. It relates to a situation when member of the Board, including an Officer, decides to seek a candidate nomination for political party for a federal or provincial election. The current By-law is silent on this. Other Provincial and Territorial Associations, including the Federation of Canadian Municipalities, have had experiences with this and have altered their corporate by-laws to require that in such a case that the position be</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>effective at the time it is received by the Corporation or at the time specified in the notice, whichever is later;</p> <ul style="list-style-type: none"> • if the Director dies; • if the Director is removed from office by the members, in accordance with section 4.6; or • if the Director becomes bankrupt or suspends payment of his or her debts generally or compounds with his or her creditors or makes an authorized assignment to his creditors or is declared insolvent. <p>b) Any Director including an Officer who seeks a party nomination for a provincial or federal election, shall not be entitled to hold her/his position on the Board, and his/her position shall be declared automatically vacated from the time his/her intention to seek nomination is publicly known. Where a vacancy occurs as a result of this provision, then the appropriate vacancy rule of Section 4 applies. Should an individual holding a Director position be unsuccessful in obtaining a party nomination, he or she shall be eligible to seek election from the Members at any future election of the Board as provided in Section 9.2.</p>	<p>vacated.</p> <p>The Association undertakes a significant policy development and advocacy function for members and undertakes this advocacy in a number of ways. Of particular importance is the role of the Chairs of its Caucuses and its Officers (the Executive Committee) who hold the responsibility of representing members at Memorandum of Understanding (MOU) meetings with the government of Ontario. The MOU deals with pre-consultation on potential legislation and programs which can contain sensitive information. The principle behind the recommended provision is that the duty of care is to the Association first and foremost, so that its work is not perceived to be constrained or influenced by political party activity. The recommended change also provides that the vacancy rules (Section 4) would apply in this instance. Also if the individual is unsuccessful in a campaign to be a party candidate, he/she would be eligible to run for the Board as early as the next Board election at its Annual General Meeting.</p>
	<p>PART 4 Terms, Vacancy and Roles</p> <p>4.1 Term of the Board. The Board shall hold a two (2) year term from the taking of office at the Annual General Meeting at the Annual Conference or as otherwise provided for when a vacancy occurs.</p> <p>4.2 Term of President. a) The term for the President, who shall be the Chair of the Board, is two (2) years from the taking of office at the Annual</p>	<p>All provisions related to the terms, filling of vacancy and the roles of the Board, etc. are consolidated in the Part.</p> <p>No change to the Term of the Board.</p> <p>Section 4.2 consolidates matters related to the Term of the President, including vacancy provisions.</p>

Agenda Item # 8.2

Page 12 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>General Meeting.</p> <p>b) The President shall not be eligible for re-election in the next following term except as provided for in section 4.2 c) iii.</p> <p>c) Vacancy:</p> <p>i) If during the first year of a President's two year term, the President's position is vacated, the Board of Directors will ask the Past President to assume the position of President until the next Annual General Meeting at which the municipal membership can elect a President to complete the term. If the Past President accepts, the position of Past President shall not be filled for the duration of its vacancy and the individual will resume his/her position as Past President upon election of a new President.</p> <p>ii) If during the first year of a President's two year term, the President's position is vacated and the Past President declines the appointment, then the Board of Directors will elect a President from among the Board members to assume the position of President until the next Annual General Meeting at which the Membership can elect a President. In this circumstance, the individual elected by the Board is ineligible to run for President to complete the last year of the President's term. The individual will resume his/her Director position for the remainder of the term.</p> <p>iii) If during the second year of a President's two year term, the President's position is vacated and the Past President declines the appointment, then the Board of Directors will elect a President from the Board members to assume the position of President to complete the term. In this circumstance, the</p>	<p>No change to the 2 year term of the President or eligibility for a second term except in a particular vacancy situation (4.2 c iii) during a term of the Board.</p> <p>There are several changes to clarify the provision on how the Board will fill a vacancy if it occurs during the term of a President. If the Past President does not wish to take on the presidency, the Board will appoint one of the other Directors. Depending on when the vacancy occurs, (i.e. during the first year of a two year term or second year) different provisions inform the eligibility of that individual to run again for President. In all situations, the Members elect the President at the next Annual General Meeting following the vacancy.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>3.3 Election and Term. The term of office of the President shall be two years commencing from the date of the meeting at which he or she is elected or until his or her successor shall have been duly elected or appointed whichever comes first. The term of office of all other directors shall be two years commencing from the date of the meeting at which he or she is elected until the next annual meeting for which an election is required or until his or her successor shall have been duly elected or appointed whichever come first. The term of office of an ex officio director shall be two years commencing from the date he or she becomes a director ex officio. If an election of directors is not held at the proper time, the directors continue in office until their successors are elected. Election shall be by secret ballot. The President and Secretary-Treasurer shall not be eligible for re-election in the next following term.</p>	<p>individual elected by the Board is eligible to run for President for the next following two year term and if the individual is successful as the President, then there is no Past President. If the individual is unsuccessful as a candidate, the individual would become Past President.</p> <p>4.3 Term of Secretary-Treasurer.</p> <p>a) The term for the Secretary-Treasurer is two (2) years from the taking of office at the annual meeting at the Annual Conference.</p> <p>b) The Secretary-Treasurer shall not be eligible for re-election in the next following term except as provided in section 4.3 c) iii).</p> <p>c) Vacancy:</p> <p>i) If during the first year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated, the Board of Directors will ask the Past Secretary-Treasurer to assume the position of Secretary-Treasurer until the next Annual General Meeting at which the municipal membership can elect a Secretary-Treasurer to complete the term. If the Past Secretary-Treasurer accepts, the position of Past Secretary-Treasurer shall not be filled for the duration of its vacancy and the individual will resume his/her position as Past Secretary-Treasurer upon election of a new Secretary-Treasurer.</p> <p>ii) If during the first year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated and the Past Secretary-Treasurer declines the appointment, then the Board of Directors will elect a Secretary-Treasurer from among the Board members to assume the position of Secretary-Treasurer until the next Annual General meeting at which the</p>	<p>No change to the 2 year term of the Secretary-Treasurer or eligibility for a second term except in a particular vacancy situation (4.2 c iii) during a term of the Board.</p> <p>There are several changes to clarify the provision on how the Board will fill a vacancy if it occurs during the term of a Secretary-Treasurer. These provisions parallel those proposed for the President as described above.</p>

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>3.3 Election and Term. The term of office of the President shall be two years commencing from the date of the meeting at which he or she is elected or until his or her successor shall have been duly elected or appointed whichever comes first. The term of office of all other directors shall be two years commencing from the date of the meeting at which he or she is elected until the next annual meeting for which an election is required or until his or her successor shall have been duly elected or appointed whichever come first. The term of office of an ex officio director shall be two years commencing from the date he or she becomes a director ex officio. If an election of directors is not held</p>	<p>membership can elect a Secretary-Treasurer. In this circumstance, the individual elected by the Board is ineligible to run for Secretary-Treasurer to complete the last year of the Secretary-Treasurer term. The individual will resume his/her Director position for the remainder of the term.</p> <p>iii) If during the second year of a Secretary-Treasurer two year term, the Secretary-Treasurer position is vacated and the Past Secretary-Treasurer declines the appointment, then the Board of Directors will elect a Secretary-Treasurer from the Board members to assume the position of Secretary-Treasurer to complete the term. In this circumstance, the individual elected by the Board is eligible to run for Secretary-Treasurer for the next following two year term and if the individual is successful as the Secretary-Treasurer, then there is no Past Secretary-Treasurer. If the individual is unsuccessful as a candidate, the individual would become Past Secretary-Treasurer.</p>	
<p>3.3 Election and Term. The term of office of the President shall be two years commencing from the date of the meeting at which he or she is elected or until his or her successor shall have been duly elected or appointed whichever comes first. The term of office of all other directors shall be two years commencing from the date of the meeting at which he or she is elected until the next annual meeting for which an election is required or until his or her successor shall have been duly elected or appointed whichever come first. The term of office of an ex officio director shall be two years commencing from the date he or she becomes a director ex officio. If an election of directors is not held</p>	<p>4.4 Past President and Past Secretary-Treasurer.</p> <p>a) Term:</p> <p>i) The term of the Past President and Past Secretary-Treasurer is two (2) years commencing from the date the individual finishes his/her term as President or Secretary-Treasurer respectively, at which point the individual becomes a Director Ex Officio.</p> <p>ii) If either the Past President or Past Secretary-Treasurer position is vacated for any reason, the Board of Directors will not fill the vacancy.</p>	<p>Concomitant change to reflect change in vacancy policy.</p> <p>No change.</p>

Agenda Item # 8.2

Page 15 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>at the proper time, the directors continue in office until their successors are elected. Election shall be by secret ballot. The President and Secretary-Treasurer shall not be eligible for re-election in the next following term.</p> <p>A vacancy in the ex officio Directors shall not be filled. If there is a vacancy in the office of President or Secretary-Treasurer, the vacancy shall be filled in accordance with section 7.8 and the replacement President or Secretary-Treasurer shall also serve as a Director of the Corporation.</p>	<p>4.5 Caucus Directors.</p> <p>a) Term: The term of office for Caucus Directors shall be two (2) years from the taking of office at the Annual General Meeting until the next Annual General Meeting for which an election is required or until his/her successor shall have been duly elected or appointed, whichever comes first.</p> <p>b) Caucus Chair:</p> <p>i) The Directors elected by voting delegates in a particular caucus constitute the Caucus. Each Caucus, save and except the Northern Caucus, shall nominate from among their number one person to be the Caucus Chair. The individual must be an elected official from a Member Municipality.</p> <p>ii) The Northern Caucus members from Northeastern Ontario shall nominate from among their number, one person who shall be an elected official from a Member Municipality to be a Caucus Chair. The Northern Caucus members from Northwestern Ontario shall nominate from among their number, one person who shall be an elected official from a</p>	<p>No Change.</p> <p>No Change.</p> <p>No Change.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
<p>3.7 Vacancies. A vacancy or vacancies among the Directors on the Board of Directors who are members of a caucus, however caused, may, so long as there is a quorum of Directors for the caucus in which the vacancy or vacancies reside(s), be filled by the caucus from among qualified persons if they shall see fit to do so, subject always to the representation criteria for elected Directors set out in section 3.1 hereof. Where there is not a quorum of Directors for the caucus then in office, a vacancy or vacancies may be filled by the Directors on the Board of Directors from among qualified persons if they shall see fit to do so, subject always to the representation criteria for elected Directors set out in section 3.1 hereof. Otherwise such vacancy shall be filled at the next general meeting of members at which Directors for the ensuing year(s) are elected, but if there is not a quorum of Directors for the whole board, the remaining Directors shall forthwith call a meeting of members to fill the vacancy or vacancies.</p>	<p>Member Municipality to be a Caucus Chair.</p> <p>iii) The Chair of each Caucus will sit on the Corporation's Executive Committee.</p> <p>iv) Notwithstanding the two (2) year term of a Caucus, the position of Chair shall be confirmed by the Caucus at the Board meeting preceding the annual Conference.</p> <p>c) Vacancy:</p> <p>i) If a Caucus Director's position is vacated for any reason, the Board of Directors will ask the affected Caucus, provided there is a quorum of Caucus Directors to fill the vacancy. A quorum of Caucus Directors shall be a majority of the Directors of that Caucus.</p> <p>ii) The Board of Directors will establish a policy for the process and timing of filling any vacated Caucus Director position by a Caucus.</p> <p>iii) Where a Caucus does not have quorum of Directors, or does not fill a vacancy as provided in Board policy (ii) above), then the Board of Directors shall fill the vacancy.</p> <p>iv) In filling any caucus vacancy, the qualifications and representation provisions of Section 3.3 apply.</p> <p>v) An individual appointed to fill a Caucus Director vacancy will complete the remainder of the term. The individual is eligible to be a candidate in the next Caucus election where the Members votes.</p>	<p>This provision has been added to provide consistent practice in that the Caucus will confirm the Chair at the midterm of the Board.</p> <p>No Change to vacancy provisions except to clarify that the person appointed in section c) v) that in completing the term does not make him/her ineligible to run in next Caucus election.</p>

Agenda Item # 8.2

Page 17 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>4.6 Removal of Directors. The voting delegates entitled to elect a Director (or, with respect to the President, the Secretary-Treasurer, or an Ex Officio Director), all of the voting delegates may, by resolution passed by at least two-thirds (2/3) of the votes cast at a general meeting of members of which notice specifying the intention to pass such resolution has been given, remove any elected or Ex Officio Director before the expiration of his or her term of office and may, by majority of the votes cast at such meeting, elect any person in his or her stead for the remainder of the term except that no replacement shall be elected for an Ex Officio Director.</p>	No Change.
	<p>4.7 Role of President. The President shall, subject to any special resolution of the Corporation, when present, preside at all meetings of the Board of Directors, of the Executive Committee and of members of the Corporation.</p> <p>4.8 Role of Secretary-Treasurer. The Secretary-Treasurer shall give or cause to be given notices for all meetings of the Board of Directors, of the Executive Committee and of members when directed to do so and shall have charge of the minute books of the Corporation and of the documents and registers referred to in section 300 of the Act. Subject to the provisions of any resolution of the Board of Directors, the Secretary-Treasurer shall have the care and custody of all the funds and securities of the Corporation and shall deposit the same in the name of the Corporation in such bank or banks or with such depository or depositories as the Board of Directors may direct. The Secretary-Treasurer shall keep or cause to be kept the books of account and accounting records referred to in section 302 of the Act. The Secretary-Treasurer may be required to give such</p>	<p>No Change.</p> <p>No Change.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>bond for the faithful performance of his or her duties as the Board of Directors in its uncontrolled discretion may require but no Director shall be liable for failure to require any bond or for the insufficiency of any bond or for any loss by reason of the failure of the Corporation to receive any indemnity thereby provided.</p>	
	<p>Part 5 Meetings of Directors and Executive Committee 5.1 Place of meeting. Meetings of the Board of Directors and of the Executive Committee may be held either at the head office of the Corporation or at any place within Ontario and may be held by teleconference or by other electronic means. A Director may participate in a meeting of the Board of Directors, and a member of the Executive Committee may participate in a meeting of the Executive Committee by means of such telephone or communication facilities as permit all persons participating in the meeting to hear each other, and a Director or Executive Committee member participating in the meeting by that means is deemed to be present at the meeting. A Director or Executive Committee member intending to participate in a meeting other than in person shall give the Association as much notice as is reasonable practicable in order to facilitate that person's participation.</p>	<p>No Change except to add the ability to have teleconference or other electronic meetings. There may be meetings with short agendas that do not warrant the travel time and costs for face-to-face meetings of the Board or Executive or urgent meetings.</p>
<p>4.1 Place of meeting. Meetings of the Board of Directors and of the Executive Committee may be held either at the head office of the Corporation or at any place within or outside Ontario.</p>	<p>5.2 Notice. A meeting of the Board of Directors may be convened at any time by: (a) the President; (b) the Executive Committee; (c) by the petition of at least ten (10) Directors. The Secretary-Treasurer, when directed or authorized by any of</p>	<p>No Change.</p>

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>such Officers or by petition, shall convene a meeting of Directors. The notice of any meeting convened as aforesaid need not specify the purpose of or the business to be transacted at the meeting. Notice of any such meeting shall be served in the manner specified in Section 11.1.1 not less than two (2) days before the meeting is to take place; provided always that a Director may in any manner and at any time waive notice of a meeting of Directors (before or after the meeting to which such waiver relates) and attendance of a Director at a meeting of Directors shall constitute a waiver of notice of the meeting except where a Director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called; provided further that meetings of Directors may be held at any time without notice if all the Directors are present (except where a Director attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully called) or if all of the absent Directors waive notice before or after the date of such meetings.</p> <p>If the first meeting of the Board of Directors following the election of Directors by the members is held immediately thereafter, then for such meeting or for a meeting of the Board of Directors at which a Director is appointed to fill a vacancy in the Board of Directors, no notice shall be necessary to the newly elected or appointed Directors or Director in order to legally constitute the meeting, provided that a quorum of the Directors is present.</p>	
	<p>5.3 Omission of Notice. The accidental omission to give notice of any meeting of Directors to, or the non-receipt of any such notice by, any person shall not invalidate any resolution passed or any proceeding taken at such meeting.</p>	No change

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>5.4 Adjournment. Any meeting of Directors may be adjourned from time to time by the chair of the meeting, with the consent of the meeting, to a fixed time and place. Notice of any adjourned meeting shall be announced at the original meeting. Any adjourned meeting shall be duly constituted if held in accordance with the terms of the adjournment and a quorum is present thereat. The Directors who formed a quorum at the original meeting are not required to form the quorum at the adjourned meeting. If there is no quorum present at the adjourned meeting, the original meeting shall be deemed to have terminated forthwith after its adjournment. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.</p>	No change
	<p>5.5 Regular meetings. The Board of Directors may appoint a day or days in any month or months for regular meetings of the Board of Directors at a place or hour to be named by the Board of Directors and a copy of any resolution of the Board of Directors fixing the place and time of regular meetings of the Board of Directors shall be sent to each Director forthwith after being passed, but no further notice shall be required for any such regular meetings.</p>	No change.
	<p>5.6 Board Quorum. Eighteen (18) Directors, less any positions which have been vacated through attrition which cannot be filled by anyone other than the incumbent, shall constitute a quorum. The Board may exercise all the powers of the Board of Directors as long as quorum of the Board of Directors remains for the meeting or parts thereof. Notwithstanding vacancies in the Board of Directors, its remaining Directors may exercise all the powers of the Board of Directors as long as a quorum of the Board of Directors remains in office.</p>	No change.

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>5.7 Chair. The Chair of each meeting of the Board of Directors shall be the President or such other Director as the President may from time to time designate for that purpose or, failing such designation, as the Board of Directors may select.</p> <p>5.8 Voting. Questions arising at any meeting of Directors shall be decided by a majority of votes.</p> <p>Notwithstanding the first sentence, a motion on a question of municipal policy shall not be approved by the Board if</p> <p>(a) the motion is inconsistent in substance with a written statement on such question adopted by one or more caucuses of the Corporation within whose jurisdiction the question falls; and</p> <p>(b) a majority of the members of any caucus which has adopted a written statement as outlined in (a) above votes against the motion.</p> <p>A motion approved by the Board on a question of municipal policy shall be communicated by the Corporation to senior levels of government, as appropriate. Where the Board has not approved a motion as a result of the approval restrictions set out above, the Corporation nevertheless shall assist a caucus or caucuses which has or have adopted a written statement on a question of municipal policy to communicate its or their positions to senior levels of government, as appropriate.</p>	No change
	<p>5.9 Executive Committee Quorum. A majority of the Members of the Executive Committee shall constitute a quorum.</p> <p>Part 6</p> <p>Remuneration of Directors</p> <p>6.1 President. The President will be eligible to receive an annual honorarium. The honorarium will be \$1,000.00 per</p>	No change.
		This section sets out a proposed new provision. The Board is recommending that the position of President receive an

Page 21 of 37

Agenda Item # 8.2

Page 22 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>month beginning on the day the President takes office. It will be paid at the end of each month. In the case where the position is vacated during the two year term, the individual vacating the position of President will receive a prorated honorarium based on the week in the month in which the position was vacated. The individual that fills a President vacancy shall be compensated on the same monthly basis until the end of her/his term and on a prorated basis based on the week in the month in which the position was assumed and the week in the month in which the duty as President ceases.</p> <p>a) The individual holding the office of President shall advise the Association's Executive Director whether the honorarium will be accepted or not.</p> <p>b) The Board of Directors shall develop and adopt a policy that sets out how and when there will be a periodic review of the honorarium amount. Any future adjustment in the amount of the honorarium shall be adopted by the Board in advance and made available as information at of the call for nominations. Any future adjustment of the amount shall only occur at the beginning of a President's term.</p>	<p>honorarium, and proposes what the initial amount should be and how the honorarium will be paid.</p> <p>The proposed change also charges the Board with determining and adopting a policy on how to review the initial amount as well as the requirement for the Board's approval of any change in the set amount.</p> <p>It also requires that the amount of the honorarium be made public prior to call for nominations so that any potential candidate has this information. Other provincial and territorial municipal associations and the Federation of Canadian Municipalities provide for some form of remuneration for their President. The Board felt this may help elected officials who have full time or part time work outside of being an elected official aspire to the position of president given the time and travel that the role demands.</p>
	<p>6.2 Other Directors. All other Directors shall serve without remuneration. A Director may be paid reasonable expenses incurred by her/him in the performance of her/his duties according to the expense policy of the Association, or of the municipality which he/she represents. No Director shall directly or indirectly receive any profit or remuneration in any capacity whatsoever from her/his position as Director.</p>	<p>No change.</p>

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	Part 7 MEMBERS AND SUPPORTERS	
	7.1 Classes of Members. There shall be two (2) classes of members of the Corporation: (a) Member Municipalities; and (b) Member Directors Member Municipalities shall be entitled to appoint voting delegates in accordance with Section 7.2 to vote at any meeting of members of the Corporation.	Not-for-Profit Corporation Act requires any class of Member to have voting rights. The current By-law does not extend voting rights to Affiliate or Associate Member classes. To maintain the intent, it is recommended that these entities be redefined as "supporters". Only Member Municipalities have the right to vote.
	7.2 Member Municipalities. Every municipality in Ontario shall be eligible to become a Member Municipality subject to payment of the applicable membership fees.	No change
	7.3 Member Directors. Each Director, whether elected to the Board or serving Ex Officio, or an official appointed to the Board shall automatically be a member of the Corporation, in the class of Member Director, for his or her term of office.	Add clarity that those officials not only elected but also appointed to the Board by virtue of being a Chair of LUMICO, NOMA, FONOM, OSUM, ROMA and MARCO and AFMO) are member Directors with voting rights.
	7.4 Associate Supporters. The Board of Directors may by resolution and upon application accept as Associate Supporters, such persons or organizations whose principal purpose and interest are complementary to that of the Corporation, or who in the opinion of the Board of Directors may make a contribution to the benefit of the Corporation.	Concomitant change related to 7. 1, change of classes of members.
	7.5 Affiliate Supporters. The Board of Directors supports by resolution and upon application accept as Affiliate Supporter a municipal employee organization or other municipal association of Ontario.	Concomitant change related to 7. 1, change of classes of members.
	7.6 Resignation. Members may resign by resignation in writing which shall be effective from acceptance thereof by the Board of Directors. In the case of resignation, a member shall remain liable for payment of any assessment or other sum levied or which became payable by it to the Corporation.	No change.

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>7.7 Termination of Membership. The interest of a member in the Corporation is not transferable and lapses and ceases to exist upon death or dissolution, or when his or her or its period of membership expires, or when the member resigns or otherwise ceases to be a member in accordance with the by-laws; provided always that the members of the Corporation may, by resolution passed by at least two thirds (2/3) of the votes cast at a general meeting of which notice specifying the intention to pass such resolution has been given, terminate the membership of any member of the Corporation.</p> <p>7.8 Membership fees: Membership fees payable by Member Municipalities shall from time to time be fixed by resolution of the Board of Directors. The Secretary-Treasurer shall notify the members of the fees at any time payable by them and, if such fees are not paid on or before May 31 in the year for which such fees are payable, the Members in default shall thereupon automatically cease to be members of the Corporation, but such defaulting members may on payment of all unpaid fees be reinstated. No membership fees shall be payable by Member Delegates or Member Directors.</p> <p>7.9 Supporters' Benefits: The Board shall from time to time fix by resolution the benefits and related fees for Associate Supporters and Affiliate Supporters or other types of supporters.</p>	No change.
<p>8.9 Dues. Dues or fees payable by Member Municipalities, Associate Members and Affiliate Members shall from time to time be fixed by resolution of the Board of Directors. The Secretary-Treasurer shall notify the members of the dues or fees at any time payable by them and, if such dues or fees are not paid on or before May 31 in the year for which such dues or fees are payable, the members in default shall thereupon automatically cease to be members of the Corporation, but such defaulting members may on payment of all unpaid dues or fees be reinstated. No dues or fees shall be payable by Member Delegates, Member Directors or Honourary Members.</p>		No policy change however language is simplified, and makes concomitant change related to change in member classes.
	<p>7.9 Supporters' Benefits: The Board shall from time to time fix by resolution the benefits and related fees for Associate Supporters and Affiliate Supporters or other types of supporters.</p>	New provision to reflect concomitant change related to 7.1 related to supporters of the Association.
	<p>PART 8 Meetings of Members</p>	
<p>10.1 Annual Meeting. Subject to compliance with section 293 of the Act, the annual meeting of the</p>	<p>8.1 Annual General Meeting. Subject to compliance with section 293 of the Act, the Annual General Meeting of the</p>	For clarification, the Annual General Meeting is the meeting of the Members and Member Directors held at

Page 24 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
members shall be held at any place within Ontario on such day in each year and at such time as the Directors may by resolution determine or, in the absence of such determination, at the place where the head office of the Corporation is located.	members shall be held at the Association's annual conference to be held any place within Ontario on such day in each year and at such time as the Directors may by resolution determine or, in the absence of such determination, at the place where the head office of the Corporation is located.	the Annual Conference as per the change in definition in Part 1 of the proposed By-law.
<p>10.2 General Meetings. Other meetings of the members may be convened by:</p> <p>(a) the President; or</p> <p>(b) the Board of Directors,</p> <p>at any date and time and at any place within Ontario or, in the absence of such determination, at the place where the head office of the Corporation is located.</p>	<p>8.2 Special Meetings. Other meetings of the members may be convened by:</p> <p>(a) the President; or</p> <p>(b) the Board of Directors,</p> <p>at any date and time and at any place within Ontario or, in the absence of such determination, at the place where the head office of the Corporation is located.</p>	No change except a title change from General Meetings to Special Meetings to distinguish between the Annual General Meeting and a special meeting.
<p>10.3 Notice. A printed, written or typewritten notice stating the day, hour and place of meeting and the general nature of the business to be transacted shall be given by serving such notice on each member entitled to notice of such meeting and to the auditor of the Corporation in the manner specified in section 12.1 hereof not less than twenty-one (21) days and not more than sixty (60) days before the date of the meeting. Each Member Municipality in good standing shall be entitled to notice of a meeting of members as shall Member Directors, Associate Members, Affiliate Members and Honourary Members.</p>	<p>8.3 Notice. Notice stating the day, hour and place of meeting shall be given as provided in Section 11.1 and the general nature of the business to be transacted shall be given by serving such notice on each Member entitled to notice of such meeting and to the auditor of the Corporation not less than twenty-one (21) days and not more than sixty (60) days before the date of the meeting. Each Member Municipality in good standing shall be entitled to notice of a meeting of members as shall Member Directors.</p>	Section is updated to delete reference to "printed, written or typewritten notice" in order to accommodate more modern means of providing notice. Reference to Affiliate Members, etc. deleted to be consistent with changes in Members.
	<p>8.4 Waiver of Notice. A member and any other person entitled to attend any meeting of members may in any manner waive notice of a meeting of members and attendance of any such person at a meeting of members shall constitute a waiver of notice of the meeting except where such person attends a meeting for the express purpose of objecting to the transaction of any business on the grounds that the meeting is not lawfully</p>	No change.

Page 26 of 37

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
poll shall be deemed to be the resolution of the meeting at which the poll was demanded. A demand for a poll may be withdrawn.	poll was demanded. A demand for a poll may be withdrawn.	
	<p>8.7 Chair of the Meeting. In the event that:</p> <ul style="list-style-type: none"> (a) the President is absent; and (b) there is no Caucus Chair present who is a Director; and (c) there is no Ex Officio Director who is a Director; <p>then the persons who are present and entitled to vote shall choose another Director as chair of the meeting; however, if no Director is present or if all the Directors present decline to take the chair then the persons who are present and entitled to vote shall choose one of their number to be chair.</p> <p>8.8 Proxies. Votes at meetings of the members must be given personally and not by proxy. Upon a poll or by ballot, every voting delegate who is entitled to vote at the meeting and is present in person shall have one vote.</p> <p>8.9 Adjournment. The chair of any meeting of members may with the consent of the meeting adjourn the same from time to time to a fixed time and place and no notice of such adjourned meeting need be given to the members. Any business may be brought before or dealt with at any adjourned meeting which might have been brought before or dealt with at the original meeting in accordance with the notice calling the same.</p> <p>8.10 Quorum. A quorum at any meeting of the members (unless a greater number of members are required to be present by the Act or by the Corporation's letters patent or any other by-law) shall be voting delegates present being not fewer than two hundred and fifty (250) in number and representing not fewer than thirty (30) Member Municipalities. No business shall be transacted at any meeting unless the requisite quorum is present at the time of the transaction of such business. If a quorum is not present at the time appointed for a meeting of</p>	No change except to use term Ex Officio for consistency throughout the By-law.
		No Change.
		No change
		No change

Page 27 of 37

Agenda Item # 8.2

Page 28 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	members or within such reasonable time thereafter as the voting delegates present may determine, the persons present and entitled to vote may adjourn the meeting to a fixed time and place but may not transact any other business and the provisions of section 8.3 with regard to notice shall apply to such adjournment.	
	8.11 Non-Members. The Board of Directors may by resolution permit Member Municipalities and or non-members to attend a meeting of members and may make provision for the attendance by guests and visitors at any such meeting.	Concomitant housekeeping changes to reflect change to member classes and supporters.
	PART 9 Nomination and Election of the Board of Directors	
9.1 Caucuses. The Corporation shall make provision for six (6) caucuses within its structure as follows: (a) Regional and Single Tier (b) Large Urban (c) Small Urban (d) Rural (e) County (f) Northern	9.1 Nominations Process. a) For each annual meeting the Secretary-Treasurer shall prepare a report for circulation to all Member Municipalities at least eight (8) weeks prior to the annual meeting inviting nominations of qualified candidates. b) The Secretary-Treasurer shall prepare a further report for presentation to the members at least two (2) weeks prior to the annual meeting of the Corporation naming all those qualified candidates for the positions of Officers and Directors of the Corporation whose nominations have been received by the Secretary-Treasurer on or before the last day of the month preceding the month in which the Annual General Meeting is held. c) A person duly nominated for more than one office shall select one office for which he or she intends to stand prior to the last day of the month preceding the month in which the Annual General Meeting is held and, if he or she fails to do so, he or she shall be deemed to be nominated for the highest	No Change to any provisions related to nominations process.

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>office for which he or she was nominated and to have withdrawn his or her nomination(s) for any other office(s). A person duly nominated to be elected as a Director for more than one caucus shall select the caucus for which he or she intends to stand prior to the last day of the month preceding the month in which the Annual General Meeting is held and, if he or she fails to do so, the Secretary-Treasurer and the Executive Director shall decide for which caucus the person shall be nominated. In no event may a person stand for election for more than one elected office or as a Member of more than one caucus.</p> <p>d) Qualified candidates must submit a resolution of their council supporting their candidacy for one of AMO's named caucuses.</p> <p>e) The eligibility of nominees for any office of the Corporation shall be verified by the Secretary-Treasurer and the Executive Director, and any dispute in respect of the eligibility of a nominee any Director of the Corporation shall be decided in the same manner and any decision of the Secretary-Treasurer and the Executive Director shall be deemed conclusive.</p>	
	<p>9.2 Election of Board of Directors including President and Secretary-Treasurer.</p> <p>a) Each of the Board's positions shall be elected by the members during the Annual General Meeting. Election shall be by secret ballot.</p> <p>b) All of the voting delegates shall elect the President and Secretary-Treasurer.</p>	No Change.

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	c) Voting delegates of each Caucus shall elect their specific Caucus Directors.	No Change
	9.3 Election Procedures. The elections shall take place during the Annual General Meeting in a manner and at a time to be designated by the Executive Committee. The Executive Committee shall prescribe the manner of holding elections, including forms to be used, the method of voting and such rules and procedures pertaining thereto so as to enhance the fair and proper conduct of elections. Furthermore, for the purposes of the conduct of the elections at the annual meeting, the President shall appoint a Chief Returning Officer, who shall be responsible for the preparation of the ballot in accordance with the requirements of this by-law and the procedures established by the Executive Committee, the conduct at the election polls, the tallying of ballots cast and the appointment of additional election officers as deemed appropriate. The Chief Returning Officer or appointed election officials shall not be candidates for election to office at the annual meeting of members.	
	PART 10 OFFICERS	Officers of the Corporation provisions are not changed but are relocated from Part 7 of the current By-law.
	10.1 Officers of the Corporation. The Officers of the Corporation shall be the President, the Chairs of each Caucus and the Secretary-Treasurer. The Board of Directors may appoint such other Officers and agents who are not members of the Board of Directors as it shall deem necessary who shall have such authority and shall perform such duties as may from time to time be prescribed by the Board of Directors. Any other officer appointed by the Board of Directors may be terminated by the Board of Directors.	Wording of section has been simplified. As well concomitant change (reference to chair of the Caucuses). Provisions related to resignation, successors or ceasing to be a Director have been moved to more appropriate parts of the By-law with any noted changes in the applicable section.
	10.2 Officers' Powers and Duties. All Officers shall sign such contracts, documents or instruments in writing as require their respective signatures and shall respectively have and perform	No change.

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	all powers and duties incident to their respective offices and such other powers and duties respectively as may from time to time be assigned to them by the Board of Directors; subject however, to any special resolution of the Corporation.	
	<p>10.3 Duties of Officers.</p> <p>i) The duties of Officers may be delegated. In case of absence or inability to act of any officer of the Corporation or for any other reason that the Board of Directors may deem sufficient, the Board of Directors may delegate all or any of the powers of any such officer to any other officer or to any Director for the time being.</p> <p>ii) One of the Members of the Executive Committee, as determined by the Board of Directors, shall be vested with all the powers and shall perform all the duties of the President in the absence or inability or refusal of the President</p>	No change.
<p>7.7 Executive Director, General Manager or Manager. The Board of Directors may from time to time appoint one or more Executive Directors, General Managers or Managers and may delegate to them full power to manage and direct the business and affairs of the Corporation (except such business and affairs of the Corporation as must be transacted or performed by other officers, by the Board of Directors or by the members) and to employ and discharge agents and employees of the Corporation or may delegate to him or her any lesser authority. An Executive Director, General Manager or Manager shall conform to all lawful orders given by the Board of Directors and such matters and duties as are contained in the by-laws of the Corporation and shall at all</p>	<p>10.4 Executive Director. The Board of Directors may from time to time appoint an Executive Director and may delegate full power to manage and direct the business and affairs of the Corporation (except such business and affairs of the Corporation as must be transacted or performed by other Officers, by the Board of Directors or by the members) and to employ and discharge agents and employees of the Corporation or may delegate to him or her any lesser authority. An Executive Director shall conform to all lawful orders given by the Board of Directors and such matters and duties as are contained in the by-laws of the Corporation and adopted corporate policies, including without limitation, any special resolution of the Corporation and shall at all reasonable times give to the Directors or any of them all information they may require regarding the affairs of the Corporation. Any agent or the Executive Director shall be subject to discharge by the</p>	<p>Proposed change to delete reference to "General Manager" and "Manager" to reflect the practice that the Association has an Executive Director and not a General Manager or Manager and clarifies that the Board discharges the Executive Director, and relies on the Executive Director to do any staff discharges.</p>

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
reasonable times give to the Directors or any of them all information they may require regarding the affairs of the Corporation. Any agent or employee appointed by an Executive Director, General Manager or Manager shall be subject to discharge by the Board of Directors.	Board of Directors.	
	PART 11 Notices and Rules for Conduct	Consolidates notice provisions and provides for some improved wording.
	11.1 Method of Giving Notices. Any notice (which term includes any communication or document) to be given (which includes sent, delivered or served) pursuant to the Act, the Regulations, the letters patent, the By-laws or otherwise to a Member, Director, Officer, auditor or Member of a committee of the Board of Directors shall be sufficiently given if delivered personally or by facsimile, e-mail, telephone, or by other means of transmitted communication if delivered, mailed, sent to the person's recorded address by any means including electronic address. The Secretary-Treasurer may change or cause to be changed the recorded address of any Member, Director, Officer, auditor or Member of a committee of the Board of Directors in accordance with any information believed by him to be reliable.	Modernized language and to provide for electronic notice as a method of giving notice.
	11.2 Signature of Notices. The signature of any Director or Officer of the Corporation to any notice or document to be given by the Corporation may be written, stamped, typewritten or printed.	No change
	11.3 Computation of Time. In computing the date when notice must be given under any provision requiring a specified number of days' notice of any meeting or other event, the date	No change

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	of giving the notice shall be excluded and the date of the meeting or other event shall be included.	
	11.4 Omissions and Errors. The accidental omission to give any notice to any member, Director, Officer or auditor or the non-receipt of any notice by any member, Director, officer or auditor or any error in any notice not affecting the substance thereof shall not invalidate any action taken at any meeting held pursuant to such notice or otherwise founded thereon.	No change
	11.5 Waiver of Notice. Any member, director, officer or auditor may waive any notice required to be given and such waiver, whether given before or after the meeting or other event of which notice is required to be given, shall cure any default in giving such notice.	No change
	11.6 Rules for Conduct. In any case where reference to procedural rules for the conduct of a meeting is required or desired, reference shall be made to the most recent edition of Bourinot's Rules of Order; provided that any such rules shall be subject always to the Act, the letters patent, the By-laws and special resolutions of the Corporation. All meetings of the Board of Directors, of the Executive Committee and of members shall be open to the public unless otherwise decided by a majority of the votes cast on such issue at a meeting of the Board of Directors, the Executive Committee or the members, as the case may be.	No change
	PART 12 For the Protection of Directors and Others	Part is renumbered and no change.
	12.1 For the Protection of Directors and Officers. Except as otherwise provided in the Act, no Director or Officer for the time being of the Corporation shall be liable for the acts, receipts, neglects or defaults of any other Director or Officer or employee of the Corporation or for joining in any receipt or act	No Change.

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>with any of them for conformity, or for any loss, damage or expense incurred or suffered by the Corporation through the insufficiency or deficiency of title to any property acquired by the Corporation, or for or on behalf of the Corporation, or for the insufficiency or deficiency of any security in or upon which any of the moneys of or belonging to the Corporation shall be placed out or invested, or for any loss or damage arising from the bankruptcy, insolvency or tortious act of any person, including any person with whom or which any moneys, securities or effects shall be lodged or deposited, or for any loss, conversion, misapplication or misappropriation of or any damage resulting from any dealings with any moneys, securities or other assets belonging to the Corporation, or for any other loss, damage or misfortune whatsoever which may be incurred or suffered by the Corporation in the execution of the duties of his or her respective office or trust, or in relation thereto, unless the same shall happen by or through his or her own wilful neglect or default or failure to act honestly and in good faith with a view to the best interests of the Corporation, provided that nothing herein shall relieve any Director or officer of any liability imposed upon him or her by statute.</p>	
	<p>12.2 Code of Conduct. The Board of Directors will draft and adopt a Code of Conduct, to be reviewed periodically, and which outlines the requirements for their personal accountability, confidentiality and pecuniary/conflict of interest.</p>	No Change.
	<p>Part 13 Indemnities to Directors and Others</p>	Renumbered Part and no change.
	<p>13.1 Indemnities to Directors. All Directors and Officers of the Corporation, and their heirs, executors, administrators, legal representatives, estates and effects, respectively, may from</p>	No Change

Page 34 of 37

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	<p>time to time and at all times, be indemnified and saved harmless out of the funds of the Corporation, from and against:</p> <p>(a) all costs, charges and expenses whatsoever which such Director or officer sustains or incurs in or about any action, suit or proceeding that is brought, commenced or prosecuted against the Director or officer, for or in respect of any act, deed, matter or thing whatsoever, made, done or permitted by the Director or officer, in or about the execution of the duties of his or her office; and</p> <p>(b) all other costs, charges and expenses which the Director sustains or incurs in or about or in relation to the affairs of the Corporation;</p> <p>except such costs, charges and expenses as are occasioned by the Director's own wilful neglect or default or failure to act honestly and in good faith with a view to the best interests of the Corporation.</p>	
	<p>13.2 Insurance. Subject to applicable law, the Corporation may purchase and maintain such insurance for the benefit of its Directors and Officers as the Board of Directors may from time to time determine.</p>	No change.
	<p>PART 14</p> <p>Voting Shares and Securities</p>	Renumbered Part and no changes.
	<p>14.1 Voting Shares and Securities. All of the shares or other securities carrying voting rights of any company or corporation held from time to time by the Corporation may be voted at any and all meetings of shareholders, bondholders, debenture holders or holders of other securities (as the case may be) of such company or corporation and in such manner and by such person or persons as the Board of Directors of the Corporation shall from time to time determine. The duly authorized signing Officers of the Corporation may also from time to time execute</p>	No change

Page 35 of 37

Agenda Item # 8.2

Page 36 of 37

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	and deliver for and on behalf of the Corporation proxies or arrange for the issuance of voting certificates or other evidence of the right to vote in such names as they may determine without the necessity of a resolution or other action by the Board of Directors.	
	PART 15 Cheques, Drafts, Notes, etc. 14.1 Cheques, Drafts, Notes, etc. All cheques, drafts or orders for the payment of money and all notes and acceptances and bills of exchange shall be signed by such officer or Officers or person or persons, whether or not Officers of the Corporation and in such manner as the Board of Directors may from time to time designate by resolution	Renumbered Part and no changes.
	PART 16 Custody and Security 16.1 Custody of Securities. All shares and securities owned by the Corporation shall be lodged (in the name of the Corporation) with a chartered bank or a trust company or in a safety deposit box or with such other depositaries or in such a manner as may be determined from time to time by the Secretary-Treasurer. All share certificates, bonds, debentures, notes or other obligations belonging to the Corporation may be issued or held in the name of a nominee or nominees of the Corporation (and if issued or held in the names of more than one nominee shall be held in the names of the nominees jointly with the right of survivorship) and shall be endorsed in blank with endorsement guaranteed in order to enable transfer to be completed and registration to be effected.	No change
		Renumbered Part and no changes.
		No change

Agenda Item # 8.2

Existing Bylaw Provision	Proposed New Bylaw Provision	Change and Rationale
	PART 17 Dissolution	Renumbered Part and no changes.
	16.1 Dissolution. Upon dissolution of the Corporation, the whole of its remaining property shall be distributed equally to Member Municipalities as determined on the previous December 31st.	No change
	PART 18 Amendment and Repeal	Renumbered Part and no change except to Repeal section.
	18.1 Amendment. A By-law of the Corporation may be amended by two thirds (2/3) of the votes cast at the Annual General Meeting or a special meeting of members called for that purpose provided that notice of such amendment has been circulated to the clerks or other appropriate officials of all the Member Municipalities at least twenty-one (21) days prior to the meeting.	No change
	18.2 Suspension. In order to expedite a decision or for other good cause, the Board of Directors may, by a two-thirds (2/3) majority vote of those Board Members present at such meeting, suspend temporarily any provision of this By-law or any procedure or rule related thereto.	No change
	18.3 Repeal. By-law No. 1 as adopted at the Founding Conference August 1981 and as amended from time to time, is hereby repealed in order to give effect to this Bylaw to be known as Association of Municipalities of Ontario By-law No. 2.	Provision provides for the repeal of the current By-Law (AMO By-law No. 1) to be replaced to give effect to new By-law.
	PART 19 Effective Date	Renumbered Part and no changes.
	19.1 Effective Date. This By-law shall come into force without further formality upon confirmation by the members at a meeting of members duly called for that purpose.	

T & K Sharp Construction

#1103458 Ontario Inc.
Box 96, Stratton, ON P0W 1N0
Ph: 807-483-5869 Fax: 807-483-7730
sharpbridges@gmail.com



July 23, 2012

Town of Fort Frances,
320 Portage Avenue,
Fort Frances, Ontario
P9A 3P9

ATTN: Roy Avis, Mayor and Council

RE: Temporary Road Closure

Please be advised of the following:

To facilitate improvements to Highway 602, T&K Sharp Construction will be closing the highway to traffic at the Rainy River Tributary Culvert crossing located 4.3 km west of the east junction of Highway 11, from August 9, 2012 to August 30, 2012.

This closure is necessary to complete the structural replacement. There will be a detour around the construction zone via Oakwood Drive and Bone Road.

Thank you for your attention regarding this matter and if you have any questions or concerns, please do not hesitate to contact us.

Regards,
Terry Sharp, President

Agenda Item # 9.1

REPORT

TOWN OF FORT FRANCES EXECUTIVE COMMITTEE

SESSION # 22 2012
April 2, 2012

A meeting of the Community Services Executive was held in the 52 Meeting Room at the Memorial Sports Centre on Monday April 2, 2012 at 11:00 am.

PRESENT: Andrew Hallikas, Paul Ryan, Jason Kabel , George A. Bell Manager of Community Services

REGRETS: John Albanese

Call to Order 10:54 am

Adoption of minutes – March 19 2012 – as amended

1. Disclosure of pecuniary interest - none
2. Items discussed as per the following agenda.

AGENDA

NEW BUSINESS

1. Recreation and Children's Complex Advisory Committee's – recommended
2. Kiwanis Sunny Cove Camp Advisory Committee Mandate – a joint meeting between the Executive Committee and Advisory Committee will be held on May 2, 2012 at Sunny Cove Camp.

ITEMS REFERRED FROM PREVIOUS MEETING

1. none

ITEMS REFERRED FROM COUNCIL

None .

NON AGENDA

None

INFORMATION

None

ADJOURNMENT

...

Agenda Item # 9.1

Meeting adjourned 11:09 am

Next Meeting is scheduled on April 16 2012 at 11:00 am in the 52 Canadians Rm at the MSC

If there are recommendations on any of the agenda items they are brought to council in a report prepared by the division manager.

There being no further matters before this committee at this time this meeting was closed.



Manager/Secretary



Chairperson

Agenda Item # 9.1

REPORT

TOWN OF FORT FRANCES EXECUTIVE COMMITTEE

SESSION # 23
April 16, 2012

A meeting of the Community Services Executive was held in the 52 Meeting Room at the Memorial Sports Centre on Monday April 16, 2012 at 11:00 am.

PRESENT: Andrew Hallikas, Paul Ryan, Jason Kabel , John Albanese, Roy Avis, Nick Wihnan, George A. Bell Manager of Community Services

Call to Order 10:56 am

Adoption of minutes – April 2, 2012 – as presented

1. Disclosure of pecuniary interest - none
2. Items discussed as per the following agenda.

AGENDA

NEW BUSINESS

1. Sister Kennedy Mandate and Future Direction – a discussion on this topic ensued with the conclusion that George and Jason would have a meeting with Nick and Allan and take a report back to the board with recommendation that would be forwarded to council.
2. City of Thunder Bay Plus 55 Policy and Procedures – a list of policies and procedures we provided with the direction that the board need to identify which polices need to be developed and followed up on for the Sister Kennedy Centre

ITEMS REFERRED FROM PREVIOUS MEETING

1. none

ITEMS REFERRED FROM COUNCIL

None .

NON AGENDA

None

INFORMATION

None

ADJOURNMENT

...

Agenda Item # 9.1

Meeting adjourned 11:41 am

Next Meeting is scheduled on May 7 2012 at 11:00 am in the 52 Canadians Rm at the MSC

If there are recommendations on any of the agenda items they are brought to council in a report prepared by the division manager.

There being no further matters before this committee at this time this meeting was closed.



Manager/Secretary  _____
Chairperson

TOWN OF FORT FRANCES
COMMUNITY SERVICES EXECUTIVE COMMITTEE
MINUTES OF MEETING



Date: Monday, May 7, 2012

Session No. 24

A meeting of the Community Services Executive Committee was held in the 52 Canadians meeting room from 11:00 a.m. to 11:22 a.m.

Present: A. Hallikas, Chair; P. Ryan; J. Albanese; M. McCaig, CAO; J. Kabel, Manager of Community Services

1. CALL TO ORDER:

A. Hallikas called the meeting to order at 11:00 am. J. Kabel recorded the minutes of this meeting.

2. MINUTES FROM PREVIOUS MEETING – MAY 7, 2012:

The minutes were accepted as circulated.

3. DISCLOSURES OF PECUNIARY INTEREST:

No disclosures of pecuniary interest declared.

4. NEW BUSINESS:

In Camera

- a) The committee voted to recommend to council that Marnie E. Cumming be appointed to the vacant position on the Library Board.
- b) After a very brief discussion, the committee voted to recommend to council that Joe Kneisz and Angela Petsnick be appointed to two of the four vacancies on the Sustainability Strategy Steering Committee.

Open Session Resumes

- c) A report by J. Kabel was given regarding the replacement of the stage floor and painting of the interior walls at the Townshend Theatre. Due to the exorbitantly high cost of the painting, it was decided that the RRDSB staff could touch-up the necessary walls during their summer painting campaign. The committee voted to recommend to council that the tender to replace the stage floor be awarded to DeGagne Construction at a cost of \$21, 131.00. It was also recommended to increase the user group surtax from \$1 to \$1.50. It will be the first increase to the user surtax since 1999.
- d) A report was given by J. Kabel detailing the three week orientation schedule to commence the position left vacant by the resignation of George Bell. He is truly enjoying the job thus far, has learned a lot through the orientation, and feels further armed to help lead the Community Services Division.

Agenda Item # 9.1

5. ITEMS REFERRED FROM PREVIOUS MEETING

None

6. ITEMS REFERRED FROM COUNCIL

a) Request from EH Celebration Planning Committee – The matter was referred to the Administration and Finance Executive Committee with input from the Community Services Executive. After a short discussion on having seemingly two Canada Day (July 1st) planning committees, with the 'Fun in the Sun' committee chaired by Randy Thoms being the other, it was concluded that the committee would not make a recommendation but rather wait to see what happens at the A&F Executive Committee.

7. NON-AGENDA ITEMS

A. Hallikas asked about a meeting at Sister Kennedy Centre between N. Whinan, A. Bedard, G. Bell, and J. Kabel. The meeting was called to discuss recommendations that could be taken to Council. The key issues that arose to be considered to take to council were Programs committee, Policies of the centre, and transportation (the potential for a new van) for patrons of the centre.

8. INFORMATION



None

9. NEXT MEETING DATE

May 22, 2012 – 10:30 (Special Day & Time after Victoria Day long-weekend)

10. CLOSING

The meeting was closed by A. Hallikas at 11:22 am.


Chair
Manager (or Superintendent)/Secretary

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting



Date: Wednesday, May 23, 2012 **Session No.** 25

A meeting of the Community Services Executive Committee was held in the 52 Canadians meeting room from 10:00 a.m. to 10:32 a.m. [In camera from 10:15 a.m. to 10:18 a.m.]

Committee Members present: A. Hallikas, Chair; P. Ryan; M. McCaig, CAO; J. Kabel, Manager of Community Services

Also present: F. Sheppard

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:00 am. J. Kabel recorded the minutes of this meeting.

DISCLOSURES OF PECUNIARY INTEREST:

None declared.

NEW BUSINESS:

Open Session

a) Emergency Evacuation Centre – F. Sheppard was present and summarized his thoughts and concerns expressed in his report. It was decided that there were some minor informational items to include in consultation with M. McCaig before sending it to Council. Also noted was the format of the report that would go to Council; specifically the bolded box at the bottom of the report highlighting to Council precisely what approval of the report entails.

b) Notification of Tendering Process for Replacement of Highway Rescue – After a brief summary by F. Sheppard it was recommended by the committee to go to Council.

In-Camera

c) Appointment to Sustainability Strategy Steering Committee – After a short discussion, it was recommended that James R. Cumming be appointed to the Sustainability Committee.

Open Session Resumes

d) Surplus Assets Sale – There was an attached spreadsheet of 32 items that were declared surplus by all of the departments of the Corporation. It was recommended to Council to officially declare the equipment, material, and vehicles as surplus thereby enabling the procedural disposal of the assets by way of silent public auction.

e) Sister Kennedy Van – There was discussion around operational concerns (volunteers, drivers, scope of service, operations, insurance) for the Sister Kennedy Centre functioning a van for it's users. The proposal was simply to give authorization to apply for the New Horizons for Seniors Program grant to see if we could qualify for the funding. It was concluded to recommend to

Agenda Item # 9.1

Council that the funding application be initiated and that all logistical issues and concerns would need to be passed by administration and Council before deployment of the van's service.
f) Front Street Closure, Power, and Insurance – It was decided that this matter did not need to be dealt with by the Community Services Executive division as it is already before administration and the clerk.

INFORMATION


a) Meeting with Fort Frances Canadaina Bass Championship Chair – Gord Watson
J. Kabel summarized a meeting with G. Watson where Gord expressed concerns of tournament viability if there is not significant input by Council. The matter will be handled by administration and Council as it is already before them apart from the Community Services division.

NEXT MEETING DATE

June 4, 2012 – 10:30

CLOSING

There being no further matters before this Committee at this time, this meeting was closed by A. Hallikas at 10:32 am.



Chair

Manager (or Superintendent)/Secretary

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting

Date: Monday, June 4, 2012 **Session No.** 26

A meeting of the Community Services Executive Committee was held in the 52 Canadians meeting room from 10:30 a.m. to 10:57 a.m. [In camera from 10:33 a.m. to 10:38 a.m.]

Committee Members present: A. Hallikas, Chair; P. Ryan; J. Albanese; M. McCaig, CAO; J. Kabel, Manager of Community Services (R. Avis arrived after meeting closure)

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:30 am. J. Kabel recorded the minutes of this meeting.

DISCLOSURES OF PECUNIARY INTEREST:

None declared.

NEW BUSINESS:

In-Camera

a) Employee Layoff – J. Kabel summarized the rationale behind the termination of employment contract with the employee. Even after evaluation and warning, regular attendance for shifts during the probationary period of employment was the primary concern.

b) Canteen Request for Proposal 12-CS-05 – It was decided that a scoring summary should be attached to the proposal evaluation prior to approving the recommendation for the successful bidder. Jason will attach the scoring summary for next meeting.

Open Session

c) Memorial Sports Centre Summer Maintenance Shutdown – It was recommended by the committee to approve the \$2,341.37 increase in capital budget to complete the change rooms renovation.

d) Trillium Grant Application – Sunny Cove – J. Kabel presented the letter advising that Sunny Cove Camp did not qualify for the grant again this year.

INFORMATION

a) Library CEO Selection – 2nd Interviews – an update was given by J. Kabel to the committee that the process for CEO evaluation is continuing with 2nd interviews for two individuals the week of June 18-22.

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Agenda Item # 9.1

NEXT MEETING DATE

June 18, 2012 – 10:30

CLOSING

There being no further matters before this Committee at this time, this meeting was closed by
A. Hallikas at 10:57 am.



Chair



Manager (or Superintendent)/Secretary

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting

JUL 20 2012

Date: Monday, June 18, 2012 **Session No.** 27

A meeting of the Community Services Executive Committee was held in the 52 Canadians meeting room from 10:30 a.m. to 11:23 a.m. [In camera from 11:03 a.m. to 11:15 a.m.]

Committee Members present: A. Hallikas, Chair; P. Ryan; J. Albanese; R. Avis, Mayor; M. McCaig, CAO; J. Kabel, Manager of Community Services

Guests present: Frank Sheppard, Nicole Cheetham

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:30 am. J. Kabel recorded the minutes of this meeting.

DISCLOSURES OF PECUNIARY INTEREST:

R. Avis declared a conflict of interest on agenda item d).

NEW BUSINESS:

Open Session

- a) Appointments to Community Emergency Management Committee, and Municipal Emergency Control Group – Frank Sheppard gave a brief summary of his report and received direction to forward the recommendation to Council.
- b) Canada Day Parade Float – Roy Avis offered suggestions for float ideas, tug-of-war or Queen's Jubilee. Arrangements were made with J. Kabel to get things in place for the event.
- c) Addendum to agreement between TOFF and NW Catholic District School Board – Nicole Cheetham gave an update on the lead content regulations of the water at St. Michaels school and the new requirements to flush the drinking fountain lines due to the exceedance in the lead sampling at the school. The addendum addresses requirements of both parties when the extra flushing is required.
- d) Tender recommendation for rescue truck – Frank Sheppard presented the winning bidder as West End Motors and highlighted why it was necessary to eliminate one of the power inverters from their proposal to make the submitted quotations equitable. It was recommended that it go to Council as presented.

In-Camera

- e) Appointment to Sustainability Strategy Steering Committee – It was recommended to Council to appoint Elaine Fischer to the committee for the remaining term of Council.
- f) Canteen Request for Proposal 12-CS-05 – J. Kabel summarized the scoring matrix from the results of the interviewees for the canteen. It was recommended to Council to award Mark

Agenda Item # 9.1

Nagant as the successful bidder on RFP 12-CS-05 and enter into a two-year agreement to operate the canteen at MSC.

INFORMATION

- a) Library CEO Compensation – J. Kabel presented that he would attend the next library board meeting and express the divergent philosophy of the library board moving to a 40 work week compensation band for the library CEO position that deviates from the Town's current policies.
- b) Tuesday July 3, 2012 – 10:30

CLOSING

There being no further matters before the Committee at this time, the meeting was closed by A. Hallikas at 11:23 am.



Chair



Manager (or Superintendent)/Secretary