

TOWN OF FORT FRANCES
Community Services Executive Committee
Minutes of Meeting

Date: Monday, June 4, 2012 **Session No.** 26

A meeting of the Community Services Executive Committee was held in the 52 Canadians meeting room from 10:30 a.m. to 10:57 a.m. [In camera from 10:33 a.m. to 10:38 a.m.]

Committee Members present: A. Hallikas, Chair; P. Ryan; J. Albanese; M. McCaig, CAO; J. Kabel, Manager of Community Services (R. Avis arrived after meeting closure)

CALL TO ORDER:

A. Hallikas called the meeting to order at 10:30 am. J. Kabel recorded the minutes of this meeting.

DISCLOSURES OF PECUNIARY INTEREST:

None declared.

NEW BUSINESS:

In-Camera

a) Employee Layoff – J. Kabel summarized the rationale behind the termination of employment contract with the employee. Even after evaluation and warning, regular attendance for shifts during the probationary period of employment was the primary concern.

b) Canteen Request for Proposal 12-CS-05 – It was decided that a scoring summary should be attached to the proposal evaluation prior to approving the recommendation for the successful bidder. Jason will attach the scoring summary for next meeting.

Open Session

c) Memorial Sports Centre Summer Maintenance Shutdown – It was recommended by the committee to approve the \$2,341.37 increase in capital budget to complete the change rooms renovation.

d) Trillium Grant Application – Sunny Cove – J. Kabel presented the letter advising that Sunny Cove Camp did not qualify for the grant again this year.

INFORMATION

a) Library CEO Selection – 2nd Interviews – an update was given by J. Kabel to the committee that the process for CEO evaluation is continuing with 2nd interviews for two individuals the week of June 18-22.

NEXT MEETING DATE

June 18, 2012 – 10:30

CLOSING

There being no further matters before this Committee at this time, this meeting was closed by A. Hallikas at 10:57 am.

A handwritten signature in dark ink, appearing to be 'A. Hallikas', written over a horizontal line.

Chair

A handwritten signature in dark ink, appearing to be 'J. Hall', written over a horizontal line.

Manager (or Superintendent)/Secretary