

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #5

March 16, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held in the Civic Centre on March 16, 2021 from 1200 to 1315 hrs

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, J. Forbes, Human Resources Manager, K. Haney, Deputy Clerk

REGRETS:

1. **Call to Order @ 1200 hrs/ Roll Call**
2. **Disclosure of pecuniary interest and the general nature thereof - none**
3. **Approval of Previous Committee Minutes - Minutes of 16 Feb 21 and 02 Mar 21 - Accepted as presented**
 - 3.1 Session No 3 - 16 February 2021
 - 3.2 Session No 4 - 02 March 2021
4. **Items Referred from Council - none**
5. **New Business**
 - 5.1 Capital Financing - Dawn Galusha - D. Brown to obtain supporting information relating to cost MSC - Concrete repair and forward to Committee. Committee approved as presented.
 - 5.2 2020 Contributions to Reserve Funds - D. Galusha - Approved as presented
 - 5.3 Budgeting Software - D. Galusha - Committee approved moving forward with purchase of Budgeting Software
6. **Outstanding Items**
 - 6.1 Report - Aerial Ladder Truck - Tyler Moffit - Discussion held. Item falls within Capital budgeting process. Item to be forwarded to Committee of the Whole/Council for discussion surrounding purchase/funding piece.
7. **Information - none**
8. **In-Camera - none**
9. **Adjourn @ 1233 hours/ Next Meeting Date - 06 April 2021**

Executive Committee Chair

D. Brown, CAO

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #3

February 16, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually on February 16, 2021 from 1207 hrs to 1216 hrs.

PRESENT: Chairperson W. Brunetta, Councillor D. Judson, Councillor A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, L. Slomke, Clerk, K. Haney, Deputy Clerk/Board Secretary

REGRETS:

1. Call to Order @ 1207 hrs

2. Disclosure of pecuniary interest and the general nature thereof- none

2.1 Councillor Brunetta disclosed an interest in item 5.1 below as this is her per diem claim for attendance at the RRDMA AGM.

3. Approval of Previous Committee Minutes - Approved as presented

3.1 Session No 2 - 19 January 2021

4. Items Referred from Council - None

5. New Business

5.1 2105 - W. Brunetta RRDMA per diem - Approved as accepted

Councillor Brunetta disclosed an interest in this item as this is her per diem claim for attendance at the RRDMA AGM.

5.2 2106- 357 358- 814 Scott Street - Committee requested further information. D. Galusha to obtain requested information and provide at next meeting.

5.3 2107- MOS 201 Minnie Ave Unit 6 - Committee requested further information. D. Galusha to obtain requested information and provide at next meeting.

5.4 2018- MOS 201 Minnie Ave - Committee requested further information. D. Galusha to obtain requested information and provide at next meeting.

6. Outstanding Items - None

7. Information - None

8. In-Camera - none

9. Adjourn @ 1216 hrs / Next Meeting Date- 02 March 2021

Executive Committee Chair

TOWN OF FORT FRANCES

MINUTES

SESSION NO. #4

March 2, 2021

The meeting of Administration & Finance Executive Committee of the Town of Fort Frances was held virtually on March 2, 2021 from 12:00 1200 hrs to 1225 hrs

PRESENT: Chairperson W. Brunetta, Councillors D. Judson and A. Hallikas, Mayor J. Caul (ex-officio)

ALSO PRESENT: D. Brown, CAO, D. Galusha, Treasurer, T. Moffit, Fire Chief/CEMC, J. Hughes, IT Manager, K. Haney, Deputy Clerk. L. Slomke, Clerk

REGRETS:

1. Call to Order 1200 hrs / Roll Call

2. Disclosure of pecuniary interest and the general nature thereof

- 2.1 Councillor Judson disclosed an interest in item 5.2 below as this is his per diem claim for attendance at the RRDMA AGM.

3. Approval of Previous Committee Minutes

- 3.1 Session no 3 - 16 February 2021 - Approved as presented

4. Items Referred from Council

- 4.1 2021/12 - Letter from Jackie Lampi-Hughes - 1.25% interest charged 1st of every month on late payments. Plans for payment can be developed with Finance if requested.

5. New Business

- 5.1 2021/09 - Ontario Regulation 284/09 - Budget Matters - Review of information presented.

- 5.2 2021/10 - Councillor Judson RRDMA AGM Per Diem - Accepted as presented

Councillor Judson disclosed an interest in this item with his per diem claim for attendance at the RRDMA AGM.

- 5.3 Dell "Keep it Program" - J. Hughes - Information reviewed. Accepted as presented.

6. Outstanding Items

- 6.1 2021/07 - Request for Reconsideration MOS - Information received as presented

- 6.2 2021/08 - Request for Reconsideration MOS - Information received as presented.

7. Information

- 7.1 Fire Rescue Services Report - January 2021 - Accepted as presented

8. In-Camera - none

9. Adjourn at 1225 hrs / Next Meeting Date - 16 March 2021

Executive Committee Chair

D. Brown, CAO