

# TOWN OF FORT FRANCES

AGENDA - August 27, 2012

## COMMITTEE OF THE WHOLE MEETING

Committee Room and Council Chambers, Civic Centre

(Session No. 66) 5:30 p.m. to 6:20 p.m.

Page

### **Call to Order**

**Non-agenda items identified to be considered later in this meeting, both in-camera and in open meeting.**

**Disclosure of pecuniary interest and the general nature thereof.**

### **In-Camera - 5:31 p.m. to 5:55. p.m.**

- 4.1 Physician Recruitment (Mayor Avis and Councillor Hallikas will speak to this matter).
- 4.2 Appointment to Boards and Committees:

- 1) Off-Leash Dog Park Steering Committee.

### **Non-agenda in-camera items**

### **Public Session Resumes in Council Chambers: 6:00 p.m.**

### **Consent Agenda - 6:03 p.m.to 6:08 p.m.**

- |     |  |         |
|-----|--|---------|
| 7.1 | June 2012 Drinking Water Systems Monthly Summary Report.                       | 3 - 10  |
| 7.2 | July 2012 Drinking Water Systems Monthly Summary Report.                       | 11 - 19 |
| 7.3 | Correspondence from A. Anderson - Bill for Daycare Services.                   | 20 - 22 |
| 7.4 | Correspondence from L. Brown - Accessibility Issues at Memorial Sports Centre. | 23 - 25 |

### **Administration & Finance Division - 6:08 p.m. to 6:09 p.m.**

- |     |  |         |
|-----|--|---------|
| 8.1 | Councillor Sharon Tibbs - Rainy River District Municipal Association (RRDMA) Executive Committee Meeting Per Diem. | 26 - 27 |
| 8.2 | Councillor Ken Perry - Regional Economic Development Commission (REDC) Travel and Per Diem.                        | 28 - 30 |

### **Operations & Facilities Division - 6:09 pm. to 6:14 p.m.**

## 9.1 Update on Capital Projects

### **Information -**

10.1	Ontario Clean Water Agency - Fort Frances Wastewater Treatment Facility Monthly Reports for June and July 2012*.	31 - 42
10.2	2012 Tonnage at Landfill Site Updated August 13, 2012*.	43 - 43
10.3	Town of Fort Frances Municipal Airport - Aircraft Landings and Fuel Sales at of August 1, 2012*.	44 - 45
10.4	Waste Disposal Site Monthly Inspection Form for May/June and July 2012*.	46 - 49
10.5	Town of Fort Frances Operations and Facilities Division (Environmental Area) - Operations Statistics for June and July 2012*.	50 - 55
10.6	Sewer and Water Data for 2012 updated August 13, 2012*.	56 - 56
10.7	2012 Operations and Facilities Division Capital Program.	57 - 58
10.8	Public Notice re: Overpass Road Closure - Colonization Road East on Tuesday, September 4, 2012*.	59 - 59
10.9	Town of Fort Frances Capital Fund Budget vs Actual as at July 31, 2012*.	60 - 64
10.10	Town of Fort Frances General Fund (Operating) and Water and Sewer Fund (Operating) Actuals to July 31, 2012.*	65 - 68
10.11	Administration and Finance Department Stats for the period ending July 31, 2012*.	69 - 70
10.12	July 2012 Complaint Register.	

### **Non-agenda items - 6:15 p.m.**

August 13, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: June 2012 Drinking Water Systems Monthly Summary Report**



Please find attached the June 2012 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the June report as presented.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager of Operations & Facilities

**Council approval of this report will** accept the June 2012 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

06 Council Water Report June 2012.doc

**RECOMMENDED**

AUG 13 2012

DIV. MNG.

EXECUTIVE COMM.

*R. Widenberg*

**June, 2012**

**Monthly Summary Report  
Water Systems**

**Prepared by: Randy White, ORO  
Senior Water Treatment Plant Operator**

**Dated: July 09, 2012**

## 1) Introduction -

This report contains the major maintenance activities and operational events that occurred during the month of June 2012 at the Water Treatment Plant - Water Works # 220000978 and the Airport Groundwater Well Water Works # 26002736. This information report has been prepared for Council to better understand how the water systems they own and operate are maintained on a monthly basis. Also, this report will assist Council as Directors of the Corporation in exercising its obligation to meet a reasonable Standard of Care as outlined in Section 19 of the Safe Drinking Water Act.

## 2) Flow Data

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

## 3) Microbiological (Health Related) Water Analysis– Main Water System # 220000978

Water Treatment Plant (treated): 4 samples taken no adverse results  
 Water Treatment Plant (raw): 4 samples taken no adverse results  
 Water Distribution System: 16 samples taken where 25% of samples were tested for heterotrophic plate count HPC no adverse results

We take microbiological samples on a weekly basis, which includes 1 raw sample, 1 treated sample and 4 distribution samples. The 4 distribution samples are taken at different locations throughout the distribution system.

## 4) Microbiological (Health Related) Water Analysis– Airport Groundwater Well # 26002736

No samples taken.

The Airport has signs posted in the men's and women's washroom stating that the water has not been tested or treated for drinking purpose in accordance with the Health Protection and Promotion Act – Section 7 of the Small Drinking Water Systems Regulation, O. Reg. 318/08 (*Amended to Safe Drinking Water Act, 2002 - Section 6 of Ontario Regulation 252/05*). The operators do a visual inspection of the warning notices at a minimum of once per week to ensure that they are legible and comply with Ontario Regulation 318/08, Section 7(5).

**5) Free Available Chlorine Residual (FAC) – Main Water System – # 220000978**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

**6) Free Available Chlorine residual (FAC) – Airport Groundwater Well System # 26002736**

Signs posted, exempt from testing.

**7) Maintenance Activities at the WTP**

- June 05<sup>th</sup>
  - Recalibrated the Distribution chlorine analyzer.
  - Repaired the chlorine pump at Tower.
  - Worked on filter # 3 Turbidity lines.
- June 07<sup>th</sup>
  - Recalibrated the soda ash feeder.
- June 08<sup>th</sup>
  - Cleaned the top and bottom tank on the poly unit.
  - Cleaned the four (4) check valves on the poly unit.
  - Blew down clarifier # 1 manually.
- June 11<sup>th</sup>
  - Repaired telemetry line issue for Water Tower.
- June 14<sup>th</sup>
  - Power outage Reset and restarted the Plant.
  - Cleaned and recalibrated the Distribution chlorine analyzer.
  - Lubricated the soda ash mixer motor.
  - Cleaned chlorinator # 1.
  - Greased the soda ash feeder.
  - Changed oil in compressor # 2.
  - Cleaned and checked chlorinator # 2.
- June 15<sup>th</sup>
  - Changed chlorine tank.
  - Blew down clarifier # 1 manually.
- June 19<sup>th</sup>
  - Went to Sunny Cove and unloaded 14 bags potassium and 5 gallons chlorine.
- June 20<sup>th</sup>
  - Blew down clarifier # 1 manually.
- June 25<sup>th</sup>
  - Greased clarifier # 1.
  - Greased clarifier # 2.
- June 26<sup>th</sup>
  - Recalibrated the Distribution chlorine analyzer.

June 28<sup>th</sup> - Cleaned the soda ash line.  
 - Cleaned the top and bottom tank on the poly unit.  
 - Cleaned the four (4) check valves on the poly unit.

June 29<sup>th</sup> - Worked on actuator valve on the Alum tank.

#### 8) **Water Complaints –**

- Poor Pressure – 0 complaint.
- Water quality – 0 complaint

#### 9) **Other Miscellaneous Information:**

June 02<sup>nd</sup> - Checked Sunny Cove Camp Water system.

June 04<sup>th</sup> - Took weekly routine bacti samples.

June 07<sup>th</sup> - Q.M.S. meeting.

June 08<sup>th</sup> - Checked Sunny Cove Camp Water system.

June 11<sup>th</sup> - Took weekly routine bacti samples.  
 - Checked Sunny Cove Camp Water system.  
 - Water main repair samples at 816 Church St. - 1<sup>st</sup> set.

June 12<sup>th</sup> - Water main repair samples at 816 Church St. - 2<sup>nd</sup> set.  
 - Q.M.S. meeting.

June 19<sup>th</sup> - Took micro samples at Sunny Cove Camp.

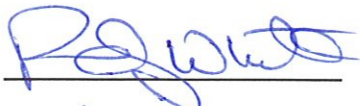
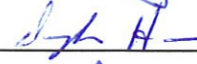
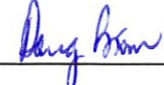
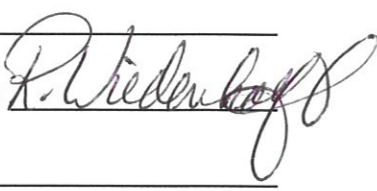

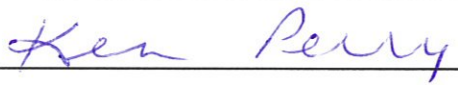
June 20<sup>th</sup> - Q.M.S. meeting.

June 22<sup>nd</sup> - Checked Sunny Cove Camp Water system.

June 25<sup>th</sup> - Took weekly routine bacti samples.

June 27<sup>th</sup> - Checked Sunny Cove Camp Water system.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: 
- Doug Herr, Environmental & Facilities Supt.: 
- Doug Brown, Manager of Operations & Facilities: 
- Mark McCaig, CAO: \_\_\_\_\_
- Rick Wiedenhoeft, Chair O& F Exec Committee: 
- Roy Avis, Mayor: \_\_\_\_\_
- Paul Ryan, Councillor: \_\_\_\_\_
- John Albanese, Councillor: 
- Andrew Hallikas, Councillor: \_\_\_\_\_
- Sharon Tibbs, Councillor: \_\_\_\_\_
- Ken Perry, Councillor: 

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report June 12

Flow Data	JUNE	Units	2010		2011		2012	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m <sup>3</sup>			170090		168080		174480
Raw Maximum Day	m <sup>3</sup>		Saturday 26th	6110	Thursday 23rd	6780	Friday 29th	7830
Raw Minimum Day	m <sup>3</sup>		Monday 28th	5160	Monday 13th	4130	Friday 01st	5060
Raw Average Daily Consumption	m <sup>3</sup>			5670		5600		5820
Total Treated Water	m <sup>3</sup>			141710		135140		141540
Treated Water Maximum Day Consumption	m <sup>3</sup>		Tuesday 8th	5680	Thursday 23rd	6350	Friday 29th	6530
Treated Water Minimum Day Consumption	m <sup>3</sup>		Monday 28th	3540	Sunday 19th	3780	Friday 01st	3550
Treated Water Average Day Consumption	m <sup>3</sup>			4720		4500		4720
Daily Average Per Household Consumption Rate	m <sup>3</sup>			1.248		1.190		1.248
* Daily Average Per Person Consumption Rate	m <sup>3</sup>			0.591		0.563		0.591
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.89		1.88		1.96
Total Chlorine Residual - Treated Water	mg/L			2.15		2.17		2.18
Aluminum Sulphate - Raw Water	mg/L			32		34.5		34
Aluminum Sulphate - Treated Water Residual	mg/L			0.06		0.06		0.05
Fluoride - Treated Water	mg/L			0.60		0.58		0.63
Soda Ash - Raw Water	mg/L			34		34		34
PH - Adjusted	mg/L			7.03		7.22		7.23
Temperature	C			18.1		16		17.5
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			5442.9		5831.5		5932.3
Polyelectrolyte	kg			62.5		50		50
Chlorine Gas	kg			697		689		722
Soda Ash - Used for PH Adjustment	kg			5783.1		5747		5932.3
Fluoride	kg			435		452		400

\* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.  
\* Population is 7986  
\* Number of Households is 3783





August 13, 2012

Report To: Mayor & Council

From: Doug Brown, Manager of Operations & Facilities

**SUBJECT: July 2012 Drinking Water Systems Monthly Summary Report**

Please find attached the July 2012 Summary Report on the drinking water systems, prepared by Randy White, Senior WTP Operator.

Your Administration recommends that Operations & Facilities Executive Committee accept the July 2012 report as presented.

Respectfully submitted,  
Operations & Facilities Division

*Doug Brown*

Doug Brown, P. Eng.  
Manager of Operations & Facilities

**Council approval of this report will** accept the July 2012 Drinking Water Systems Monthly Summary Report and approve the report prior to it being made available to the general public.

c.c. – Doug Herr, Environmental & Facilities Supt.  
Randy White, Senior WTP Operator

07 Council Water Report July 2012.doc

**RECOMMENDED**

AUG 13 2012

DIV. MNG.

*Day B*

EXECUTIVE COMM.

*R. W. White*

**JULY 2012**

**Monthly Summary Report  
Water Systems**

**Prepared by: Randy White, ORO  
Senior Water Treatment Plant Operator**

**Dated: August 10, 2012**

### 1) **Introduction:**

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### 2) **Flow Data:**

Water Treatment Plant: See attached spreadsheet. No flow data for Airport groundwater well.

### 3) **Microbiological (Health Related) Water Analysis– Main Water System # 220000978:**

Water Treatment Plant (treated): 5 samples taken no adverse results  
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### 5) **Free Available Chlorine Residual (FAC) – Main Water System – # 220000978:**

FAC residuals are taken at a minimum daily at both the Water Treatment Plant and within the Water Distribution System.

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Signs posted, exempt from testing.

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**Maintenance Activities at the WTP:**

- July 03<sup>rd</sup> - manually blew down clarifier # 1.
- July 03<sup>rd</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 05<sup>th</sup> - received a load of alum.
- July 06<sup>th</sup> - cleaned the four (4) check valves on the poly unit.
- July 06<sup>th</sup> - cleaned top and bottom tanks on poly unit.
- July 06<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 06<sup>th</sup> - manually blew down clarifier # 1.
- July 10<sup>th</sup> - went to Sunny cove camp topped off chemical feeders.
- July 10<sup>th</sup> - recalibrated soda ash feeder.
- July 10<sup>th</sup> - manually blew down clarifier # 1.
- July 11<sup>th</sup> - worked on alum tank valves.
- July 11<sup>th</sup> - manually blew down clarifier # 1.
- July 12<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 16<sup>th</sup> - changed the chlorine tank.
- July 17<sup>th</sup> - manually blew down clarifier # 1.
- July 18<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.

- July 20<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 20<sup>th</sup> - manually blew down clarifier # 1.
- July 23<sup>rd</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 24<sup>th</sup> - manually blew down clarifier # 1.
- July 25<sup>th</sup> - worked on air compressors.
- July 25<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 26<sup>th</sup> - cleaned top and bottom tanks on poly unit.
- July 26<sup>th</sup> - cleaned the four (4) check valves on the poly unit.
- July 27<sup>th</sup> - received a load of fluoride.
- July 27<sup>th</sup> - went to Sunny Cove camp topped off chemical feeders.
- July 29<sup>th</sup> - scheduled power outage shut down plant and restarted after power was restored.
- July 31<sup>st</sup> - cleaned soda ash line from tank to pump.
- July 31<sup>st</sup> - manually blew down clarifier # 1.

#### 8) **Water Complaints:**

- Poor Pressure – 0 complaint.
- Water quality – 0 complaint.

**9) Other Miscellaneous Information:**

- July 03<sup>rd</sup> - took weekly routine bacti samples.
- July 09<sup>th</sup> - took weekly routine bacti samples.
- July 16<sup>th</sup> - took weekly routine bacti samples
- July 16<sup>th</sup> - customer service repair at 563 Church Street first set.
- July 17<sup>th</sup> - customer service repair at 563 Church Street second set.
- July 23<sup>rd</sup> - took weekly routine bacti samples.
- July 25<sup>th</sup> - took water samples for bacti testing (first set) temporary water main for Makkinga.
- July 26<sup>th</sup> - took water samples for bacti testing (second set) temporary water main for Makkinga.
- July 26<sup>th</sup> - Q.M.S. meeting at plant.
- July 30<sup>th</sup> - took weekly routine bacti samples.

10) In order to acknowledge that all levels of responsibility within the Corporation of the Town of Fort Frances have received and reviewed this monthly report, it is necessary to sign-off in the appropriate location below:

- Randy White, ORO, Senior WTP Operator: Brad Webb
- Doug Herr, Environmental & Facilities Supt.: Doug H
- Doug Brown, Manager of Operations & Facilities: Doug B
- Mark McCaig, CAO: \_\_\_\_\_
- Rick Wiedenhoeft, Chair O& F Exec Committee: R. Wiedenhoeft
- Roy Avis, Mayor: \_\_\_\_\_
- Paul Ryan, Councillor: \_\_\_\_\_
- John Albanese, Councillor: John Albanese
- Andrew Hallikas, Councillor: \_\_\_\_\_
- Sharon Tibbs, Councillor: \_\_\_\_\_
- Ken Perry, Councillor: Ken Perry

Note: Once all signatures have been obtained, the report will be distributed and made available to the public. If you have any questions, please feel free to contact myself or Randy White, Senior WTP Operator at 274-2325.

Monthly Report July 2012

Flow Data	JULY	Units	2010		2011		2012	
			Day of the Month		Day of the Month		Day of the Month	
Total Raw Water	m <sup>3</sup>			193940		209750		246920
Raw Maximum Day	m <sup>3</sup>		Friday 16th	7430	Wednesday 20th	8090	Monday 16th	8910
Raw Minimum Day	m <sup>3</sup>		Friday 02nd	5200	Wednesday 06th	5740	Monday 09th	6660
Raw Average Daily Consumption	m <sup>3</sup>			6260		6770		7970
Total Treated Water	m <sup>3</sup>			166010		168940		176020
Treated Water Maximum Day Consumption	m <sup>3</sup>		Tuesday 13th	7220	Tuesday 19th	7150	Friday 13th	7740
Treated Water Minimum Day Consumption	m <sup>3</sup>		Tuesday 20th	4650	Sunday 10th	4050	Saturday 07th	4040
Treated Water Average Day Consumption	m <sup>3</sup>			5360		5450		5680
Daily Average Per Household Consumption Rate	m <sup>3</sup>			1.42		1.44		1.50
* Daily Average Per Person Consumption Rate	m <sup>3</sup>			0.67		0.68		0.71
Monthly Averages - Operating Parameters WTP:								
FAC Residual - Treated Water	mg/L			1.94		2.05		2.07
Total Chlorine Residual - Treated Water	mg/L			2.19		2.41		2.29
Aluminum Sulphate - Raw Water	mg/L			32.1		34		34.1
Aluminum Sulphate - Treated Water Residual	mg/L			0.05		0.06		0.06
Fluoride - Treated Water	mg/L			0.66		0.58		0.64
Soda Ash - Raw Water	mg/L			34		34.5		34
PH - Adjusted	mg/L			7.1		7.18		7.17
Temperature	C			21.1		20.9		23.4
Quantity of Chemical Used:	kg							
Aluminum Sulphate	kg			6226.6		7131.5		8431.8
Polyelectrolyte	kg			75		75		75
Chlorine Gas	kg			830		908		1068
Soda Ash - Used for PH Adjustment	kg			6594		7236.4		8395.3
Fluoride	kg			682		554		690

\* The Canadian Average is 450 Litres (0.45 m<sup>3</sup>) per day.

\* Population 7986

\* Number of Household 3783

Town of Fort Frances - Water treatment Plant - Water Works # 220000978  
Monitoring Record  
July 2012

Operating Data		Units	*MAC or Range	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total	Average
Flow rates																																				
Raw Water	10 <sup>3</sup> M <sup>3</sup>	17	7.53	7.72	7.51	7.96	7.79	7.00	6.97	7.06	6.66	6.88	7.24	8.10	7.11	8.87	8.31	8.91	8.74	8.63	8.59	8.69	8.66	8.65	8.58	8.86	8.44	8.56	7.79	7.71	7.58	7.71	7.71	240.92	7.97	
Peak Instantaneous - Raw Water	L/s	n/a	90.60	90.56	90.57	91.91	90.57	90.48	80.80	86.21	80.94	80.81	85.06	95.68	110.61	110.50	100.68	100.56	100.58	100.58	100.63	100.68	100.79	100.56	100.53	100.63	110.28	100.61	226.31	91.26	100.01	129.29	90.79	3130.96	101.00	
Treated Water	10 <sup>3</sup> M <sup>3</sup>	17	6.42	6.00	5.52	5.75	5.88	5.57	4.04	5.00	5.74	6.52	7.16	6.98	7.74	4.52	4.78	4.91	4.62	5.31	5.69	6.07	6.18	6.16	6.09	7.07	6.91	4.72	5.28	4.22	5.01	5.31	4.85	176.02	5.68	
Peak Instantaneous - Treated Water	L/s	n/a	116.92	85.92	130.05	84.48	89.04	85.55	82.12	84.26	85.00	126.29	138.23	134.90	153.08	113.90	86.90	87.28	84.04	77.27	86.89	88.22	91.54	88.41	86.73	131.46	134.71	89.88	87.71	84.39	85.94	90.27	2990.38	99.68		
Backwash Water	10 <sup>3</sup> M <sup>3</sup>	n/a	0.489	0.530	0.483	0.511	0.484	0.512	0.462	0.512	0.476	0.511	0.221	0.866	0.474	0.221	0.866	0.474	0.511	0.882	0.719	0.527	0.713	0.490	0.501	0.528	0.479	0.76	0.505	0.652	0.514	0.466	0.517	16.207	0.559	
Fluoride Information																																				
Fluoride Residual - Treated Water	mg/l		0.5 to 0.8	0.71	0.70	0.59	0.54	0.52	0.50	0.51	0.50	0.53	0.64	0.67	0.66	0.67	0.66	0.68	0.69	0.71	0.70	0.70	0.75	0.78	0.79	0.77	0.54	0.51	0.64	0.60	0.63	0.62	0.64	19.77	0.64	
Turbidity Information																																				
Raw Water	NTU		n/a	1.57	1.63	1.38	1.13	1.14	1.24	1.15	1.05	0.95	1.16	1.00	1.16	1.00	0.97	0.90	1.06	1.10	1.20	1.35	1.37	1.39	1.42	1.36	1.04	1.97	1.17	1.08	1.05	1.12	1.09	1.16	37.36	1.21
Settled Water	NTU		n/a	0.11	0.12	0.09	0.10	0.08	0.07	0.09	0.10	0.15	0.10	0.08	0.08	0.06	0.06	0.06	0.07	0.10	0.09	0.02	0.12	0.15	0.12	0.06	0.12	0.13	0.16	0.11	0.10	0.12	0.10	0.11	3.01	0.10
Treated Water	NTU		1	0.05	0.07	0.06	0.07	0.04	0.05	0.07	0.06	0.05	0.04	0.04	0.04	0.04	0.03	0.04	0.04	0.06	0.04	0.10	0.09	0.07	0.03	0.07	0.09	0.09	0.10	0.08	0.08	0.09	0.05	1.92	0.06	
Other Operating Parameters																																				
pH - Treated Water	no units		6.5 to 8.5	7.00	6.95	7.16	7.40	7.36	7.40	7.38	7.35	7.35	7.31	7.21	7.05	7.27	7.28	7.10	7.12	7.15	7.12	7.00	7.01	7.10	6.75	6.91	7.16	7.26	7.19	7.25	7.30	7.17	7.12	7.17	222.35	7.17
pH - Softened water	no units		n/a	6.08	5.99	5.87	6.59	6.04	6.25	6.30	6.22	6.06	5.92	5.64	5.75	5.82	5.69	5.78	5.89	5.93	6.00	5.89	5.95	6.00	5.84	5.72	5.77	5.83	5.91	5.98	6.02	6.50	6.09	185.18	5.87	
pH - Raw Water	no units		n/a	7.01	6.90	6.94	6.97	6.12	6.76	6.11	6.58	6.98	6.81	6.87	7.07	6.96	6.90	6.91	7.00	7.01	7.00	7.01	6.99	7.00	6.85	6.92	6.98	6.93	6.73	6.86	6.82	6.86	6.82	6.81	245.09	6.87
FAC - Treated Water	mg/l		0.2 to 4	1.95	2.04	2.14	2.10	2.00	2.10	1.85	1.72	1.82	2.13	2.14	2.05	1.96	2.00	2.12	2.22	2.25	2.20	2.23	2.34	2.37	2.39	2.44	2.39	2.40	2.35	2.25	2.10	2.16	2.33	2.76	70.86	2.07
Total Chlorine Residual Treated	mg/l		0.3 to 7	2.14	2.20	2.26	2.32	2.21	2.18	2.25	2.19	2.31	2.38	2.34	2.22	2.19	2.08	2.10	2.20	2.22	2.20	2.23	2.34	2.37	2.39	2.44	2.39	2.40	2.35	2.25	2.10	2.16	2.33	2.76	70.86	2.07
Temperature	C		15	21.0	23.0	23.0	24.0	23.0	22.0	22.0	22.0	23.0	23.0	23.0	22.0	22.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	21.0	
Fluoride used (Total Daily Consumption)	kg		n/a	16.0	15.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	16.0	
Chlorine used (Total Daily Consumption)	kg		n/a	35.0	32.0	33.0	36.0	34.0	30.0	30.0	29.0	30.0	31.0	35.0	40.0	39.0	37.0	38.0	37.0	37.0	37.0	38.0	37.0	38.0	37.0	38.0	36.0	39.0	36.0	35.0	32.0	31.0	32.0	33.0	1068.0	34.3
Soda ash (Total Daily Consumption)	kg		n/a	269.6	262.5	255.3	270.6	264.9	238.0	237.0	240.0	228.4	233.9	246.2	275.4	241.7	301.6	282.5	302.9	297.2	293.4	292.1	295.5	294.4	294.1	291.7	301.2	287.0	291.0	264.9	262.1	257.7	262.1	262.1	8395.3	270.8
Alum residual - Total Daily Consumption)	mg/l		n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	
Alum residual - Dosage	mg/l		n/a	269.6	262.5	255.3	270.6	264.9	238.0	237.0	240.0	228.4	233.9	246.2	275.4	241.7	301.6	282.5	302.9	297.2	293.4	292.1	295.5	294.4	294.1	291.7	301.2	287.0	291.0	264.9	262.1	257.7	262.1	262.1	8395.3	270.8
Alum residual - (total Daily Consumption)	kg		n/a	269.6	262.5	255.3	270.6	264.9	238.0	237.0	240.0	228.4	233.9	246.2	275.4	241.7	301.6	282.5	302.9	297.2	293.4	292.1	295.5	294.4	294.1	291.7	301.2	287.0	291.0	264.9	262.1	257.7	262.1	262.1	8395.3	270.8
Alum residual - Dosage	mg/l		n/a	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	34.0	
Alum residual - Treated Water	mg/l		0.1	0.06	0.04	0.08	0.09	0.09	0.07	0.07	0.09	0.09	0.06	0.07	0.04	0.04	0.06	0.06	0.06	0.05	0.04	0.04	0.06	0.07	0.05	0.06	0.08	0.07	0.05	0.07	0.06	0.05	0.06	0.04	0.06	
Poly bags added (25 kg bags )	kg																																			75.0

August 23, 2012

**Report to:** Mayor and Council

**From:** Jason Kabel

**Re:** Correspondence from Alexis Anderson – Bill for Daycare Services

The Community Services Executive reviewed the letter from Ms. Anderson. Shawna McRitchie was present to outline the documented events that took place which are in keeping with appropriate Children's Complex protocol. The committee believes that the charges incurred by Ms. Anderson of \$349.97 for daycare services are accurate and legitimate.

It is the recommendation of the Community Services Executive that J. Kabel contact Ms. Anderson to inform her that her letter was brought before the committee and the charges for daycare services will be respected and remain as an account payable.

Respectfully submitted,



Jason Kabel  
Manager of Community Services

**Council's approval of this report will recommend** that J. Kabel, Manager of Community Services contact Ms. Anderson to inform her that there will not be an adjustment to the outstanding charge of \$349.97 for daycare services.

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

August 14, 2012

Alexis Anderson  
251 Stewart Road  
Fort Frances, Ontario  
P9A 3M2

Dear Alexis:

At their meeting August 13, 2012 Council referred the letter dated August 2, 2012 from A. Anderson re: bill of Daycare Services to the Community Services Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed by Council.

Please direct any questions you may have to Jason Kabel, Manager Community Services at 274-4561.

Yours truly,

ADMINISTRATION AND FINANCE DIVISION

G.W. Treftlin, AMCT, Clerk

GWT/lp

c.c. Community Services Executive Committee  
Attn: Jason Kabel, Manager Community Services

Corporation Town of Fort Frances

August 2<sup>nd</sup>, 2012

To: Mayor and Council

RE: Bill of Daycare Services



While in College I had my children in the Fort Frances Daycare Centre. Upon leaving school I provided verbal notice to Shawna McRitchie that I would no longer need daycare at this point and gave notice. (Verbal)

Ms. Shawna Ritchie advised me of my children; Clara and Gabriel could still attend daycare during this notice period of which was two weeks.

I accepted this proposal as I was looking for work. Upon concluding this two week period, I paid my bill in full of \$1799.86.

I was shocked to hear that I was now required to file another notice and was being billed another two weeks because she told me it was not in writing. The additional costs \$349.97. I was absolutely stunned at this and feel the Town is committing a fraud against me.

My verbal was exercised in good faith with Ms. Ritchie and I totally except the Town of Fort Frances to investigate this matter and drop this additional charge.

Please advise Council status to my request to have this additional charge wiped out.

Yours Truly,

Alexis Anderson

*May 25 - June 8*

251 Stewart Rd.  
Fort Frances, ON  
P9A 3M2  
(807) 274-5919

August 23, 2012

**Report to:** Mayor and Council

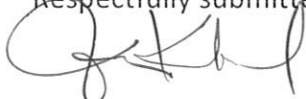
**From:** Jason Kabel

**Re:** Correspondence from L. Brown – Accessibility issues at the MSC

---

The Community Services Executive carefully reviewed the letter from Ms. L. Brown and scrutinized current recommendations put forth by AODA (Accessibility for Ontarians with Disabilities Act) with regards to the concerns expressed in her letter for the wheelchair accessible washroom stalls at the Memorial Sports Centre. Although the stalls are still in compliance with current building code regulations and AODA recommendations, J. Kabel will consult with Ms. Brown to show the minor modifications that can be made to improve the wheelchair accessibility experience. Modifications include: a strategically placed sign for the appropriate stall, a new toilet seat, and adjusting the stall door to an outward swing.

Respectfully submitted,



Jason Kabel  
Manager of Community Services

**Council's approval of this report will recommend** that J. Kabel, Manager of Community Services consult with Ms. Brown to explain the modifications planned to address her concerns to improve the wheelchair accessibility experience.

**Agenda Item # 2.4**

562 Elm Avenue  
Fort Frances, ON  
P9A 3J4

July 2012



Dear Mr Mayor and Council:

I'd like to bring to your attention a situation which I have encountered while visiting the arena, most recently for the Trade Show.

I had to use one of the washrooms off the main lobby of the Sportsplex.

The main women's washroom stall, which is marked with a wheelchair symbol, is suppose to mean accessibility for those in a wheelchair. It is Not accessible for me in my power wheelchair.

The stall was totally too small for a person using a wheelchair to enter the stall in a wheelchair and actually enter with the chair.

You do not expect a person who is unable to walk into the stall to leave the wheelchair outside of the stall and crawl into the space in order to use the toilet. This is totally unreasonable.

Because of the cramped space, this could also damage my wheelchair by banging into the walls and the toilet itself. A person in a wheelchair needs room to manoeuver.

When I got into the stall, the toilet is not a handicapped regulated size. It is too low to the floor also making accessibility very difficult.

On Saturday when I returned to the arena I was able to access a washroom upstairs. This was a very great space as it was very roomy to manoeuver a wheelchair around.

Again the toilet itself is not a required height modified toilet.

I would be willing to actually show the people who are responsible for this oversight, and hopefully find a solution to these problem areas for a person such as I, in a wheelchair.

I have also checked out the ladies washroom in the change room of the swimming pool, and there is no wheelchair accessible stall in that area.

I thank you for your attention to this matter.

Sincerely

  
Lorraine Brown  
274-2290

Administration & Finance Division  
Civic Centre

Operations & Facilities Division  
Fifth Street & Wright Avenue  
Phone: 807-274-9893  
Fax: 807-274-7360

Civic Centre  
320 Portage Avenue  
Phone: 807-274-5323  
Fax: 807-274-8479  
email: town@fort-frances.com



Planning & Development Division  
Civic Centre

Community Services Division  
740 Scott Street P9A 1H8  
Phone: 807-274-4561

Mailing Address:  
320 Portage Avenue  
Fort Frances, Ontario  
P9A 3P9

www.fort-frances.com

August 14, 2012

Lorraine Brown  
562 Elm Avenue  
Fort Frances, Ontario  
P9A 3J4

Dear Lorraine:

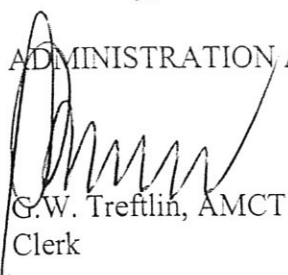
At their meeting August 13, 2012 Council referred the letter received July 23, 2012 from L. Brown re: accessibility issues at the Memorial Sportsplex to the Community Services Executive Committee for recommendation.

By copy of this letter, your request has been referred as directed by Council.

Please direct any questions you may have to Jason Kabel, Manager Community Services at 274-4561.

Yours truly,

ADMINISTRATION AND FINANCE DIVISION

  
G.W. Treflin, AMCT  
Clerk

GWT/lp

c.c. Community Services Executive Committee  
Attn: Jason Kabel, Manager Community Services

C. Ruppenstein, Human Resources Manager  
R. Hallam, Superintendent of Planning and Development

*Jason - Please get Christine & Rick to give input into the discussion*



**TOWN OF FORT FRANCES  
ADMINISTRATION & FINANCE DIVISION  
TREASURY REPORT 2012/79**

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** August 22, 2012

**SUBJECT:** Councillor Sharon Tibbs – Rainy River District Municipal Association (RRDMA) Executive Committee Meeting Per Diem

---

**BACKGROUND**

Attached is a copy of the Travel Statement – Mayor /Council Honorarium claim in the total amount of \$75.00 in regard to attendance at the RRDMA meeting held in the Township of Alberton on August 15 2012 as submitted by Councillor Sharon Tibbs.

The per diem claim is in compliance with the Town of Fort Frances By-Law No. 02/10 4.4.

**RECOMMENDATION**

Administration recommends approval of the Per Diem claim in the total amount of \$75.00 for attendance at the RRDMA meeting held in the Township of Alberton on August 15, 2012 as submitted by Councillor Sharon Tibbs.

Council Approval of this Report Will Agree to Administration's recommendation to approve the per diem claim submitted by Councillor Sharon Tibbs in the amount of \$75.00 to attend the RRDMA Executive Committee meeting in the Township of Alberton on August 15, 2012 as outlined in this report.

**Town of Fort Frances  
Travel Statement - Mayor/Council Honorarium**

Attendee SHARON TIBBS

Conference/Seminar Attended RRDMA EXECUTIVE MEETING

Location ALBERTON

Dates AUGUST 15, 2012

**Details of Per Diem**

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date			AUG 15th					
Amount			75.00					

Submitted by: Sharon Tibbs

Date: Aug 21/12

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

*To be submitted to Payroll for processing when approved by Council*

For Payroll	
Pay period	_____



## TOWN OF FORT FRANCES

### ADMINISTRATION & FINANCE DIVISION

### TREASURY REPORT 2012/78

**TO:** Mayor Avis & Members of Council

**FROM:** Laurie Witherspoon, Treasurer

**DATE:** August 22, 2012

**SUBJECT:** Councillor Ken Perry – Regional Economic Development Commission (REDC) Travel & Per Diem

#### BACKGROUND

Attached is a copy of Schedule “B” Travel Expense Statement claim in the amount of \$27.00 and Travel Statement – Mayor /Council Honorarium claim in the total amount of \$75.00 in regard to travel and attendance at the REDC meeting held in Emo on July 24, 2012 as submitted by Councillor Ken Perry.

#### Meeting Expense

1. Mileage (Emo & return)	27.00
2. Per Diem (1/2 day)	<u>75.00</u>
Total Per Diem & Travel Claims	<u>\$ 102.00</u>

The per diem claim is in compliance with the Town of Fort Frances Travel Policy No. 3.11 s. 1.a), 2. a), 2. b), Schedule ‘A’ 2. and By-Law No. 02/10 4.4.

#### RECOMMENDATION

Administration recommends approval of the Travel and Per Diem claims in the total amount of \$102.00 for attendance at the REDC meeting held in Emo on July 24, 2012 as submitted by Councillor Ken Perry.

Council Approval of this Report Will Agree to Administration’s recommendation to approve the per diem and travel claims for Councillor Ken Perry in the amount of \$102.00, to attend the REDC meeting in Emo on July 24, 2012 as outlined in this report.

**TOWN OF FORT FRANCES - SCHEDULE "F"**  
**TRAVEL STATEMENT – MAYOR/COUNCIL HONORARIUM**

Attendee Ken Perry

Conference/Seminar Attended REDC

Location EMO INW BMO ONT,

Dates July 24 / 2012

Details of Per Diem

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total
Date		July 24						
Amount		75.00						75.00

Submitted by Ken Perry

Date Aug 7/12

Approved by \_\_\_\_\_

Date \_\_\_\_\_

To be submitted to Payroll for processing when approved by Council

**TOWN OF FORT FRANCES - SCHEDULE "B"**  
**TRAVEL EXPENSE STATEMENT**

AGENDA ITEM #8.2

1.	Attendee	<i>Ken Perry</i>							
2.	Conference/Seminar Attended	<i>Red C</i>							
	Location (Facility and City)	<i>BMO Inn BMO Ont</i>							
	Dates	<i>July 24/12</i>							
3.		Sun.	Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Total
	Accommodation								
	Transportation			<i>27.00</i>					<i>27.00</i>
	Breakfast								
	Lunch								
	Dinner								
	Per Diem								
	Other								
4.	Prepaid Expenses	Registration		Air Travel		Other		Total	
5.	Town Used Vehicle	Yes	<u>No</u>	Reason					Total
	Mileage Claimed	<i>60 KM x \$0.45 = 27.00</i>							<i>27.00</i>
6.	Approved								
		Total Expenses							
		Advance Received							
		Balance Claimed							<i>27.00</i>
		Balance Refunded							

In claiming the above amounts, I certify that the expenses have been incurred on behalf of the Town, that the means of transportation were the most economical, with due regard to convenience, and that the expenditures were made in the exercise of my duties. NB – a valid and detailed receipt must accompany hotel Visa slips.

*Aug 7/12*  
Date

*Ken Perry*  
Employee Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Division Manager Signature

Date	Treasurer	A / P	Cashier



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Fort Frances WPCP  
200 McIrvine Rd  
PO Box 712  
Fort Frances, Ontario  
P9A 3N1  
Tel: 807-274-3121  
Fax: 807-274-8381



July 14, 2012

Town of Fort Frances  
320 Portage Avenue  
Fort Frances Ontario  
P9A 3M5

Attention: Mr. Doug Herr  
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility**  
**June 2012 Monthly Report**

As per the operating agreement, the attached document is the June 2012 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read 'Kelly G.D.'.

Kelly Cunningham  
Senior Operator

For Larry Wachter  
Operations Manager

**The Corporation of the Town of Fort Frances  
Wastewater Treatment Plant  
(Sewage Plant)  
June 2012 Monthly Operations Report**

## **INTRODUCTION**

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of June 2012; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

## **DESCRIPTION OF WORKS**

Capacity of Works	9000 m <sup>3</sup> /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

## **LABORATORY**

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

**JUNE 2012 EFFLUENT QUALITY**

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD <sub>5</sub>	2.9 mg/L	25 mg/L	15 mg/L	17.8 kg/d	225 kg/d	135 kg/d
Suspended Solids	7.1 mg/L	25 mg/L	15 mg/L	43.8 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.35 mg/L	1.0 mg/L	1.0 mg/L	2.15 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.31 mg/L					
Nitrite as N	0.21 mg/L					
Nitrate as N	6.88 mg/L					
Total Cl <sub>2</sub> Residual		<0.01 mg/L (when in use)				
E-Coli		12.4 count/100 ml (geometric mean )		200 cnt/100ml (geometric mean )		E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)
pH			pH range 7.0 to 7.2; average pH was 7.1			
Temperature degrees C			Temperatures ranged from 13.0-16.0 average temperature of effluent at 14.5			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

**WASTEWATER LIQUID PROCESS**

The average daily flow for June was 6,127.2 m<sup>3</sup>/day; representing 68% of the design average flow. Total treated flow for the month was 183,815 m<sup>3</sup>. The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

**INVENTORY**

<b>Chemical</b>	<b>End of Month Status</b>	<b>Units</b>
Hypochlorite	480 +/- @ 8.0% + 205 @ 10%	Litres
Alum	14.5 +/- @ 65 %	Cubic meters
Polymer	8 Bags (200 kg)	Bags (25 kg/bag)

## MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

### Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to headcell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines both directions
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Cleaned debris from both grit pump 1
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Replaced air filter blowers 1 and 2
- Checked the amp draw for both aeration recirculation pumps
- Greased both clarifier collector drives
- Painted 1 wall in the garage stairwell
- Cleared debris from the Teacup and Teacup overflow pipe sensor
- Replaced the belt on head works exhaust fan 03
- B.A. Norris Electric replaced a burnt fuse for the digester air valve 10-4 and repaired loss of run status on digester LRP 11-2
- Replaced belts blower 1
- Cleaned effluent sample lines
- Pulled and cleaned both WAS pumps

### Pump Stations:

- Ran gen sets
- Cleaned seal water strainers
- Purged the bubbler and remedied an airlock situation for both pumps at White Pine lift station
- Isolated pump 2 at Central Avenue lift station and replaced a leaking seal water line
- Pulled and cleaned pumps 1 and 3 at Central Avenue lift station
- Replaced the UPS units at Fifth Street and Central Avenue lift stations
- Reset the modem and PLC at Strachan lift station

**OPERATIONAL ISSUES**

The facility met all operational requirements for the month.

**SLUDGE SUMMARY**

The volume directed to the gravity belt thickener totaled 779.3 m<sup>3</sup> for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 196.6 m<sup>3</sup> (average 10.9 m<sup>3</sup>/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

**COMPLAINTS**

At 1130 on June 25<sup>th</sup> a resident complained of an unpleasant odor in the area. The operator said that he would look into it. Management as well as process and compliance staff in Longlac were notified of the complaint so that it could be recorded and dealt with correctly.

**BY-PASS REPORT(S)**

There were no by-pass events during the report period.

**COMMENTS**

Plant power consumption for the month was 672 (x 180 multiplier) kWh.  
The hard wired UPS units at Central Avenue and Fifth Street lift stations were replaced.

**REPORTS**

ALS – Environmental Analytical Reports (on-file at plant)  
Fort Frances WPCP Equipment Run Time Report (on-file at plant)  
Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2012					Usage % Plant Capacity	Sludge Volume Hauled M3	Removal Efficiency	
	Avg. Day Flow m3	Max Day Flow m3	Total Treated Volume ML	Total ByPass Volume ML	Total Volume ML			Suspended Solids	Total Phosphorus
January	5023.5	5582	155729		155729	56%	186.2		
February	4854.2	5248	140772		140772	54%	210.5		
March	5612.9	8655	173999		173999	62%	244.0		
April	6692.4	7984	200771		200771	74%	177.7		
May	6174.0	7911	191394		191394	69%	233.1		
June	6127.2	6684	183815		183815	68%	196.6		
July						0%			
August						0%			
September						0%			
October						0%			
November						0%			
December						0%			
Sum				0	1046480		1248.1		
Average	5747		174413		174413	64%			
Max		8655	200771		200771				
C of A	9000	18000							

Month	CBOD5				Suspended Solids				Total Phosphorus				E. Coli		pH	
	Avg Raw CBOD (mg/L)	Avg. Eff. CBOD (mg/L)	Avg. Load CBOD (kg/day)	Avg Raw S.S. (mg/L)	Avg. Eff. S.S. (mg/L)	Avg. Load S.S. (kg/day)	Avg Raw T.P. (mg/L)	Avg. Eff. T.P. (mg/L)	Avg. Load T.P. (kg/day)	Geo Mean Counts /100ml	Monthly Minimum	Monthly Maximum				
January	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.19	0.93	10.1	6.6	7.9				
February	70.6	2.6	12.5	147.7	8.1	39.3	2.3	0.22	1.09	8.8	7.1	7.8				
March	75.3	3.4	18.5	139.1	7.9	44.8	2.1	0.26	1.44	12.3	7.1	7.6				
April	51.9	2.5	16.7	123.8	10.7	74.6	1.8	0.27	1.85	16.6	6.9	7.6				
May	51.1	2.0	12.9	124.0	8.4	52.4	1.9	0.31	1.95	19.0	6.9	7.4				
June	68.6	2.9	17.8	124.1	7.1	43.8	2.0	0.35	2.15	12.4	7.0	7.2				
July																
August																
September																
October																
November																
December																
Average	64.2	2.6	15.0	133.9	8.3	48.8	2.1	0.3	1.6	13.2	6.9	7.6				
Max	75.3	3.4	18.5	147.7	10.7	74.6	2.5	0.35	2.15	19	7.1	7.9				
C of A		2.5	22.5		2.5	22.5		1	9	150	6	9.5				



**Ontario Clean Water Agency**  
**Agence Ontarienne Des Eaux**

Fort Frances WPCP  
200 McIrvine Rd  
PO Box 712  
Fort Frances, Ontario  
P9A 3N1  
Tel: 807-274-3121  
Fax: 807-274-8381



August 10, 2012

Town of Fort Frances  
320 Portage Avenue  
Fort Frances Ontario  
P9A 3M5

Attention: Mr. Doug Herr  
Environmental and Facilities Superintendent

Dear Doug:

**Re: Fort Frances Wastewater Treatment Facility  
July 2012 Monthly Report**

As per the operating agreement, the attached document is the July 2012 monthly report for the Fort Frances Wastewater Treatment Facility.

The report highlights the influent and effluent quality and the process parameters. Additionally, the routine operation and maintenance activities conducted by the operators are summarized.

If you have any questions regarding this report do not hesitate to contact Mr. Larry Wachter – Operations Manager.

Yours truly,

A handwritten signature in blue ink, appearing to read "Kelly Cunningham".

Kelly Cunningham  
Senior Operator

For Larry Wachter  
Operations Manager

**The Corporation of the Town of Fort Frances  
Wastewater Treatment Plant  
(Sewage Plant)  
July 2012 Monthly Operations Report**

## **INTRODUCTION**

In accordance with the Agreement between the Ontario Clean Water Agency (Operating Authority) and the Town of Fort Frances, the Fort Frances Sewage Treatment Plant is required to prepare a monthly report. This document covers the reporting month of July 2012; the facility performance report summarizes important information regarding the quality of the effluent, wastewater, analytical test results, maintenance operations, and relevant activities of the WWTP.

## **DESCRIPTION OF WORKS**

Capacity of Works	9000 m <sup>3</sup> /day (average flow)
Service Area	Town of Fort Frances and Couchiching Reserve
Service Population	9000
Effluent Receiver	Rainy River
Major Process	Secondary treatment facility complete with a phosphorus removal system; ultra violet disinfection; aerobic sludge stabilization and dewatering

The Fort Frances Sewage Treatment Plant received and operates its operation under *Certificate of Approval Number 3-0049-96-006*, in accordance with Section 53 of the Ontario Water Resources Act. The Certificate of Approval outlines the terms and conditions and the report captures these terms and conditions in the following sections.

## **LABORATORY**

ALS Laboratory Group – Thunder Bay is contracted to conduct the required analytical tests of the influent (raw) and effluent samples; weekly requirement.

**JULY 2012 EFFLUENT QUALITY**

<i>Parameters</i>	<i>Monthly Actual Concentration mg/L</i>	<i>Compliance Criteria Concentration mg/L</i>	<i>Performance Objective Concentration mg/L</i>	<i>Monthly Actual Loading, kg/d</i>	<i>Compliance Criteria Loading kg/d</i>	<i>Performance Objective Loading kg/d</i>
CBOD <sub>5</sub>	2.1 mg/L	25 mg/L	15 mg/L	13.1 kg/d	225 kg/d	135 kg/d
Suspended Solids	5.2 mg/L	25 mg/L	15 mg/L	31.6 kg/d	225 kg/d	135 kg/d
Total Phosphorus	0.28 mg/L	1.0 mg/L	1.0 mg/L	1.66 kg/d	9 kg/d	9 kg/d
Ammonia as N	0.20 mg/L					
Nitrite as N	0.30 mg/L					
Nitrate as N	6.28 mg/L					
Total Cl <sub>2</sub> Residual		<0.01 mg/L (when in use)				
E-Coli		9.4 count/100 ml (geometric mean )		200 cnt/100ml (geometric mean )	E-coli not to exceed 150 organisms/100ml (monthly geometric mean density)	
pH			pH range 6.9 to 7.7; average pH was 7.3			
Temperature degrees C			Temperatures ranged from 16.5-18.5 average temperature of effluent at 17.6			

Compliance criteria are mandatory requirements of the C of A and performance objectives are a goal to be achieved using best reasonable efforts.

**WASTEWATER LIQUID PROCESS**

The average daily flow for July was 6,079.0 m<sup>3</sup>/day; representing 68% of the design average flow. Total treated flow for the month was 188,449 m<sup>3</sup>. The Fort Frances WWTP met all effluent compliance criteria for the parameters listed above and additionally was well within the recommended more stringent monthly performance objective levels as outlined in the Certificate of Approval.

**INVENTORY**

<b>Chemical</b>	<b>End of Month Status</b>	<b>Units</b>
Hypochlorite	460 +/- @ 8.0% + 205 @ 10%	Litres
Alum	13.0 +/- @ 65 %	Cubic meters
Polymer	36 Bags (900 kg)	Bags (25 kg/bag)

## MAINTENANCE

The operators performed the routine operations and maintenance at the treatment plant and pumping stations. The activities are highlighted as follows:

### Treatment Plant:

- Alternated lead/lag pumps
- Adjusted fluidizing water to headcell and grit snail as needed
- Greased GBT, mechanical bar screen and grit snail. Lubricated drive chain on grit snail and bar screen
- Hot water flushed alum lines
- Regular cleaning of head works EW basket strainer
- Exercised portable generators
- Cleaned debris from both grit pumps, dismantled outlet piping
- Greased all blowers
- Regular cleaning of seal water strainer TFP 9-5
- Replaced air filter and belts blower 4
- Repaired GBT spray nozzles
- Removed debris from headcell inlet
- Painted under polymer mixer
- Cleared debris from the Teacup and Teacup overflow pipe sensor
- Replaced the belt on ASU-02
- B.A. Norris Electric replaced damaged cable protection on both longitudinal clarifier drives
- Adjusted drive chain longitudinal collector 2
- Replaced effluent sampler hose and calibrated
- Stripped paint from garage floor
- Painted TWAS pumps, EW pumps, EW Booster pump, EW Sample pump and clarifier valves
- Acid washed UV banks A and B and replaced bulbs UV bank B

### Pump Stations:

- Ran gen sets
- Regular cleaning of bar screens
- Changed seal water strainers
- Reset the modem and PLC at Strachan lift station
- Genset testing and maintenance was completed at Fifth Street lift station. A report on all gen sets is yet to come

**OPERATIONAL ISSUES**

The facility met all operational requirements for the month.

**SLUDGE SUMMARY**

The volume directed to the gravity belt thickener totaled 783 m<sup>3</sup> for the month. Hammond Landscaping (Certificate of Approval Hauler # 11000025801) hauled/transported 175.2 m<sup>3</sup> (average 11.0 m<sup>3</sup>/load) to the agricultural drying bed. The Organic Soil Conditioning site has a valid Certificate of Approval - number S-71048-31.

**COMPLAINTS**

There were no complaints during the report period.

**BY-PASS REPORT(S)**

There were no by-pass events during the report period.

**COMMENTS**

Plant power consumption for the month was 691 (x 180 multiplier) kWh.  
 Calibration of the plant bypass weir and effluent parshall flume was completed by Metcon.  
 Gen set testing and maintenance was performed by Wajax and a report is to follow.  
 An annual fire inspection was completed by the Fort Frances fire department.  
 The quarterly sludge samples were taken in July.

**REPORTS**

ALS – Environmental Analytical Reports (on-file at plant)  
 Fort Frances WPCP Equipment Run Time Report (on-file at plant)  
 Bypass Report (on-file at plant as per occurrence)

Month	Sewage Flows Year 2012						Removal Efficiency		
	Avg. Day	Max Day	Total	Total	Total	Usage	Sludge	CBOD5	Suspended Solids
	Flow m3	Flow m3	Treated Volume ML	ByPass Volume ML	Volume ML	% Plant Capacity	Volume M3		
January	5023.5	5582	155729		155729	56%	186.2		
February	4854.2	5248	140772		140772	54%	210.5		
March	5612.9	8655	173999		173999	62%	244.0		
April	6692.4	7984	200771		200771	74%	177.7		
May	6174.0	7911	191394		191394	69%	233.1		
June	6127.2	6684	183815		183815	68%	196.6		
July	6079	7897	188449		188449	68%	175.2		
August						0%			
September						0%			
October						0%			
November						0%			
December						0%			
Sum				0	1234929		1423.3		
Average	5795	8655	176418		176418	64%			
Max			200771		200771				
C of A	9000	18000							

Month	CBOD5			Suspended Solids			Total Phosphorus			E. Coll Counts /100ml	Monthly Minimum	Monthly Maximum	pH
	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load	Avg. Raw	Avg. Eff.	Avg. Load				
	CBOD (mg/L)	CBOD (mg/L)	CBOD (kg/day)	S.S (mg/L)	S.S (mg/L)	S.S (kg/day)	T.P (mg/L)	T.P (mg/L)	T.P (kg/day)				
January	67.4	2.3	11.3	144.5	7.5	37.7	2.5	0.19	0.93	10.1	6.6	7.9	
February	70.6	2.6	12.5	147.7	8.1	39.3	2.3	0.22	1.09	8.8	7.1	7.8	
March	75.3	3.4	18.5	139.1	7.9	44.8	2.1	0.26	1.44	12.3	7.1	7.6	
April	51.9	2.5	16.7	123.8	10.7	74.6	1.8	0.27	1.85	16.6	6.9	7.6	
May	51.1	2.0	12.9	124.0	8.4	52.4	1.9	0.31	1.95	19.0	6.9	7.4	
June	68.6	2.9	17.8	124.1	7.1	43.8	2.0	0.35	2.15	12.4	7.0	7.2	
July	67.0	2.1	13.1	141.5	5.2	31.6	2.10	0.28	1.66	9.4	6.9	7.7	
August													
September													
October													
November													
December													
Average	64.6	2.5	14.7	135.0	7.8	46.3	2.1	0.3	1.6	12.7	6.9	7.6	
Max	75.3	3.4	18.5	147.7	10.7	74.6	2.5	0.35	2.15	19	7.1	7.9	
C of A		25	225		25	225		1	9	150	6	9.5	

2012- tonnage at landfill site- up-dated August 13, 2012

5 Year Average

2011

5 Year Average

2012

MONTH	Residential Waste tonnes	Res %	ICI Waste tonnes	ICI %	Non Community Waste tonnes	Non Com %	Covering Material tonnes	2007 to 2011 Total Waste Tonnes	2012 Total Tonnes	2007 to 2011 Fees	Total Fees	2012-2011 Tonnes	Fees
JAN	142.26	36.32	238.74	60.95	10.69	2.73	0.00	346.33	391.69	\$20,714.03	\$20,495.48	-26.74	-\$218.55
FEB	115.26	34.45	210.66	62.96	8.66	2.59	0.00	289.64	334.58	\$15,825.13	\$17,382.70	23.25	\$1,557.57
MAR	187.40	39.28	250.52	52.51	39.14	8.20	28.20	427.20	477.06	\$21,248.91	\$24,375.00	76.92	\$3,128.09
APRIL	215.08	38.78	326.87	58.94	12.64	2.28	1196.04	614.25	554.59	\$27,639.06	\$31,190.56	41.42	\$3,551.50
MAY	256.11	42.22	335.80	55.35	14.72	2.43	1664.39	725.95	606.63	\$40,902.27	\$35,933.82	-159.34	-\$4,968.45
JUNE	253.64	38.92	385.39	59.13	12.72	1.95	0.00	721.62	651.75	\$32,497.41	\$35,851.73	-20.53	\$4,558.53
JULY	205.12	33.45	396.12	64.60	11.98	1.95	497.69	712.57	613.22	\$30,279.15	\$34,823.87	59.45	\$4,544.72
AUG		#DIV/0!		#DIV/0!		#DIV/0!		646.08	0.00	\$45,033.12		-806.88	-\$45,033.12
SEPT		#DIV/0!		#DIV/0!		#DIV/0!		619.27	0.00	\$33,605.87	\$30,007.48	-613.97	-\$33,605.87
OCT		#DIV/0!		#DIV/0!		#DIV/0!		623.34	0.00	\$33,130.66	\$31,195.82	-612.80	-\$33,130.66
NOV		#DIV/0!		#DIV/0!		#DIV/0!		567.74	0.00	\$33,980.90	\$27,502.39	-692.64	-\$33,980.90
DEC		#DIV/0!		#DIV/0!		#DIV/0!		383.14	0.00	\$19,811.03	\$20,929.91	-421.30	-\$19,811.03
Average per monthly	196.41	36.68	306.30	58.81	15.79	4.51	483.76	556.43	401.11	\$29,555.46	\$28,751.05		\$1,489.04
Total	1374.87		2144.10		110.55		3386.32	6677.13	3629.52	\$354,665.54	\$201,257.37	73.43	\$4,467.11

Town of Fort Frances Tonnage

Total Tonnage

Residential Tonnage  
ICI Tonnage  
Coverage material

f/n:p: 2010Janlandfillsitedata2010

**Aircraft Landings 2012**  
As of August 1st 1st, 2012 - Airport Statistics - Page 1

Month	Bearskin Flights			Bearskin Passengers			Government			Private			Med-I-vacs			International			Commercial			Totals		Variance 2012-2011	
	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010	2011	2012	2010		2011
January	90	87	93	447	364	354	1	0	0	4	0	3	41	35	44	3	3	5	50	49	45	188	175	190	-2
February	90	83	80	465	384	380	0	0	0	16	3	7	45	39	45	5	10	4	41	44	40	197	179	176	21
March	89	88	97	469	377	381	5	12	4	8	6	21	44	36	45	4	9	9	56	61	56	206	212	232	-26
1/4 Total	269	258	270	1381	1125	1115	5	13	4	28	9	31	130	110	134	12	22	18	147	154	141	591	566	598	-7
April	87	92	77	408	375	329	2	10	0	18	5	26	36	43	30	13	7	4	50	83	55	206	240	192	14
May	90	95	96	402	446	374	7	9	13	14	14	38	59	42	46	35	41	37	73	82	83	278	283	313	-35
June	89	98	92	399	328	429	12	6	5	48	8	64	44	48	47	104	69	104	76	99	95	373	328	407	-34
1/2 Total	535	543	535	2590	2274	2247	26	38	22	108	36	159	269	243	257	164	139	163	346	418	374	1448	1417	1510	-62
July	89	96	92	414	381	389	7	10	2	80	34	52	29	39	35	95	70	97	111	75	72	411	324	350	61
August		98	90		395	373		17	0		28	38		39	42		53	62		81	71	0	316	303	-303
September		93	88		389	312		5	4		8	42		52	42		38	53		94	80	0	290	309	-309
3/4 Total	624	830	805	3004	3439	3321	33	70	28	188	106	291	298	373	376	259	300	375	457	668	597	1859	2347	2472	-551
October		93	88		412	371		17	5		27	36		31	61		20	19		55	72	0	243	281	-281
November		92	93		425	492		4	2		19	9		34	46		3	4		60	52	0	212	206	-206
December		82	78		289	325		0	0		5	4		51	39		1	6		45	46	0	184	173	-173
total	624	1097	1064	3004	4565	4509	33	91	35	188	157	340	298	489	522	259	324	404	457	828	767	1859	2986	3132	-660



Fort Frances Airport- Page 2 - Fuel Sales - As of August 1st, 2012																			
Fuel Sales Recap - 2012																			
Month	100LL		Jet Trk		Jet Cab		Month		Year		2011	2011	2010	2009	2008	2007	5 year	Variance 2012-2011	Variance 2012-2011
	Liters	Total	Liters	Total	Liters	Total	Total	Total	Total	Total	per	year	per	month	per	month	Average	per month	per
January	0	0	10,252	10,252	0	0	10,252	10,252	7,308	7,308	10,971	15,989	29,926	29,926	16,283	16,095	2,944	2,944	2,944
February	435	435	6,483	16,735	0	0	6,918	17,170	3,687	10,995	5,782	13,135	21,134	21,134	11,782	11,104	3,231	3,231	6,175
March	544	979	8,785	25,520	0	0	9,329	26,499	10,390	21,385	15,539	9,612	27,435	27,435	19,969	16,589	-1,061	-1,061	5,114
April	748	1,727	7,503	33,023	0	0	8,251	34,750	5,294	26,679	24,825	10,676	22,466	22,466	18,374	18,374	2,957	2,957	8,071
May	1,178	2,905	20,713	53,736	0	0	21,891	56,641	19,790	46,469	25,375	24,033	30,287	30,287	47,258	29,349	2,101	2,101	10,172
June	7,050	9,955	16,487	70,223	0	0	23,537	80,178	25,723	72,192	27,768	22,395	35,995	35,995	40,736	30,523	-2,186	-2,186	7,986
July	7,408	17,363	25,242	95,465	0	0	32,650	112,828	19,124	91,316	30,455	24,925	33,390	33,390	44,875	30,554	13,526	13,526	21,512
August									21,467	112,783	33,139	28,250	40,177	40,177	41,630	32,933	-21,467	-21,467	112,783
September									22,511	135,294	23,363	18,937	28,822	28,822	30,341	24,795	-22,511	-22,511	135,294
October									13,677	148,971	15,033	21,304	16,631	16,631	28,020	18,933	-13,677	-13,677	148,971
November									6,785	155,756	17,747	10,754	16,951	16,951	16,842	13,816	-6,785	-6,785	155,756
December									2,446	158,202	7,641	7,596	13,083	13,083	14,733	9,100	-2,446	-2,446	158,202
Total							112,828		158,202		237,638	207,606	316,297	316,297	341,078				

## WASTE DISPOSAL SITE MONTHLY INSPECTION FORM

MONTH: May/June 2012INSPECTION DATE/TIME: July 3, 2012 @ 11:05 a.m.OPERATOR: Tom VeertTOWN OF FORT FRANCES REPRESENTATIVE: Douglas Herr

	YES	NO
1) Adequate signs posted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2) Scavaging	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3) Operating According to Conditions on Certificate of Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	SATISFACTORY	UNSATISFACTORY
4) Compaction of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5) Cover of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6) Housekeeping of Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7) Working Face	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8) Number of Dumping Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9) Segregation of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10) Controlling Litter	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## GENERAL COMMENTS:

1. Garbage Disposal Area – Keep garbage covered on a regular basis. Garbage turn around area is in satisfactory condition.

2. Steel Refuge Area: Turn around area in satisfactory condition. Metals should be push up to make more room to turn vehicles around.

3. Propane tank disposal area: satisfactory condition. Grass needs cutting in this area.

4. Appliance Refuge Area: Town to contact K.J. Refrigeration to have the refrigerants removed from the appliances.

5. Wood Refuge: Wood refuge turn around area in satisfactory condition.
6. Weigh scale operating well since the last inspection. Grass needs to be cut around scale and building. Skirting along the N.W. corner of scales has come off, needs to be reinstated. Straighten markers along top of scale deck.
7. Town to contact Lakewood Tire to have the remainder of the tires removed from the landfill site.

c.c. Tom Veert, Contractor  
Doug Brown, Manager Operations & Facilities

P:Landfill Inspection Form - May/June 2012

# WASTE DISPOSAL SITE MONTHLY INSPECTION FORM



MONTH: July 2012 INSPECTION DATE/TIME: August 6, 2012 @ 9:30 a.m.

OPERATOR: Tom Veert

TOWN OF FORT FRANCES REPRESENTATIVE: Douglas Herr

	YES	NO
1) Adequate signs posted	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2) Scavaging	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3) Operating According to Conditions on Certificate of Approval	<input checked="" type="checkbox"/>	<input type="checkbox"/>

	SATISFACTORY	UNSATISFACTORY
4) Compaction of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5) Cover of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6) Housekeeping of Site	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7) Working Face	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8) Number of Dumping Areas	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9) Segregation of Refuse	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10) Controlling Litter	<input checked="" type="checkbox"/>	<input type="checkbox"/>

## GENERAL COMMENTS:

1. Garbage Disposal Area – Keep garbage covered on a regular basis. Garbage turn around area is in satisfactory condition.

2. Steel Refuge Area: Turn around area in satisfactory condition. Metals should be push up to make more room to turn vehicles around. **NOT DONE.**

3. Propane tank disposal area: satisfactory condition. Grass needs cutting in this area.

4. Appliance Refuge Area: Town contacted K.J. Refrigeration to have the refrigerants removed from the appliances. Town reconfirmed that K.J. Refrigeration will attend to this as they have not be on site.

5. Wood Refuge: Wood refuge turn around area in satisfactory condition.
6. Weigh scale operating well since the last inspection. Grass needs to be cut around scale and building. Skirting along the N.W. corner of scales has come off, needs to be reinstated. Straighten markers along top of scale deck.
7. Trillum, contractor for Lakewood Tire removed some tires removed from the landfill site. They are to return to remove more next time they are in town.

c.c. Tom Veert, Contractor  
Doug Brown, Manager Operations & Facilities

P:Landfill Inspection Form - July 2012

**TOWN OF FORT FRANCES**  
**Operations and Facilities Division - Environmental Area - Operations Statistics**  
 (June 2012)

**STAFFING:**

See Operations Statistics (June) 2012 prepared by M. Strachan, Superintendent of Transportation

**OVERTIME HOURS** - Equivalent Straight Time Hours

See Operations Statistics (June) 2012 prepared by M. Strachan, Superintendent of Transportation

**WATER DISTRIBUTION:**Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: One (1)
- Mowat Ave. at Nelson St.

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service repairs: One (1)
- 289 Scott St.

Water Service Installations (NEW):

- Number of water service installations: None

Water Service Replacements:

- Number of water service installations: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Nine (9)
- 246 Scott St., 230 Third St. W., 931 Fifth St. E., 720 Church St., 804 McKenzie Ave.(2), 710 Fifth St. W.
- 333 Church St. and 1003 Colonization Rd. W.

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: One (1)
  - 246 Scott St. (Club 88)

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: One (1)
  - 427 Mowat Ave. (Resolute Forest Products)

Backflow Prevention - Testing:

- Number of backflow preventers tested: Six (6)
  - 720 Scott St., 397 Scott St., 1000 King's Hwy., 427 Mowat Ave. (2) and 1404 King's Hwy.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Private work - Vacuum excavate gas main and sanitary sewer forcemain for Energy Fundamentals Group.
- Traced various building water services.
- Recorded locations of curbs stops at various locations.
- June 6, 2012 - B. Webb and M. Allen attended a Safe Drinking Water - Lessons from Outbreaks at the City of Kenora Operations Centre. Course put on by Walkerton Clean Water Agency.
- Continued with the valve turning program (Section A)
- June 29, 2012 - Ran a temporary water service from the Register Building (353 Church St.) to the Court House (333 Church St.)

**WATER TREATMENT PLANT:**

- June, 2012 - In receipt of the Water Treatment Facility Monthly Report.

**SEWERAGE COLLECTION:**

Wastewater Main Backups:

- Number of wastewater main backup: One (1)
  - Phair Ave. N. - 800 blk.

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Wastewater Manhole Repairs:

- Number of wastewater manhole repairs: One (1)
  - Kirsti Place - 313

Sewer Service Repairs:

- Number of sewer service repairs: None

Sewer Service Replacements:

- Number of sewer service installations: One (1)
  - 1221 Second St. E.

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned eight (8) plugged sewer services at the following locations:
  - 401 King's Hwy., 532 Second St. W., 1011 Colonization Rd. W., 907 Victoria Ave., 656 Second St. E.,
  - 1263 Idylwild Dr., 420 First St. E. and 1234 Colonization Rd. W.
- CCTV inspected and traced various building sewer services.
- Preformed connection inspections at 843 Third St. E. and 680 Sixth St. W.
- Recorded locations of cleanouts at various locations.
- Sewer main flushing - Areas 6 and other areas of concern.

**WASTE-WATER TREATMENT FACILITY:**

- July 14, 2012 - In receipt of the Wastewater Treatment Facility Monthly Report for June 2012.

**WASTE MANAGEMENT:**

Garbage Collection:

- Number of complaints regarding garbage collection:
  - Town - 0 complaints, Asselin's - 1 complaint

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
  - 253,640 kgs (253.64 tonnes)
- Amount of ICI waste delivered to the landfill:
  - 384,390 kgs (384.39 tonnes)

Recycling:

- Number of complaints regarding recycled materials:
  - Town - 0 complaints, Asselin's - 1 complaint
- Amount of recycled waste diverted from the landfill:
  - 35,280 kgs (35.28 tonnes) Metro

Prepared By: 

Environmental & Facilities Superintendent

Date: 14-08-2012

**TOWN OF FORT FRANCES**  
**Operations and Facilities Division - Environmental Area - Operations Statistics**  
**(July 2012)**



**STAFFING:**

See Operations Statistics (July) 2012 prepared by M. Strachan, Superintendent of Transportation

**OVERTIME HOURS - Equivalent Straight Time Hours**

See Operations Statistics (July) 2012 prepared by M. Strachan, Superintendent of Transportation

**WATER DISTRIBUTION:**

Water Main Breaks:

- Number of water main breaks: None

Hydrant Repairs:

- Number of hydrant repairs: None

Hydrant Replacements:

- Number of hydrant replacements: None

Hydrant Installations (NEW):

- Number of new hydrant installations: None

Main Valve Repairs:

- Number of water main valve repairs: None

Water Service Breaks:

- Number of water service breaks: None

Water Service Repairs:

- Number of water service breaks: One (1)  
 - 563 Church St.

Water Service Installations (NEW):

- Number of water service breaks: None

Water Service Replacements:

- Number of water service breaks: None

Water Service Terminations:

- Number of water service terminations: None

Water Service Turn "Off/On":

- Number of water service turn "Off/On": Five (5)  
 - 1034 Victoria Ave. N., 401 King's Hwy. (2), 928 Victoria Ave. N. and 1214 Third St. E.

Frozen Water Services:

- Number of frozen water services: None

Water Meter Installations/Replacements:

- Number of water meter installations/replacements: None

Backflow Preventer Installations/Replacements:

- Number of backflow preventer installations/replacements: One (1)
  - 475 Keating Ave. (J.W. Walker School)

Backflow Prevention - Testing:

- Number of backflow preventers tested: Seven (7)
  - 528 Second St. E. (3), 475 Keating Ave. (2), 130 Second St. E. and 520 Eighth St. E.

Other Information:

- Summarized final costs for invoicing of private works associated with private works
- Traced various building water services.
- Recorded locations of curbs stops at various locations.
- Continued with locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Continued with the valve turning program (Area 2)
- Worked in conjunction with Makkinga Contracting to isolate the existing water main for the installation of a new water main (King's Hwy. - Pit Rd. No. 1 to Daniel Ave.).

**WATER TREATMENT PLANT:**

- July, 2012 - In receipt of the Water Treatment Facility Monthly Report.

**SEWERAGE COLLECTION:**

Wastewater Main Backups:

- Number of wastewater main backup: None

Wastewater Main Repairs:

- Number of wastewater main repairs: None

Sewer Service Breaks:

- Number of sewer service breaks: One (1)
  - 563 Church St.

Sewer Service Repairs:

- Number of sewer service repairs: Three (3)
  - 908 Kaitlyn Dr., 1411 Colonization Rd. W. and 540 Front St.

Sewer Service Installations (NEW):

- Number of sewer service installations: None

Sewer Service Terminations:

- Number of water service terminations: None

Other Information:

- Cleaned sixteen (16) plugged sewer services at the following locations:
  - 429 Second St. E., 425 Fourth St. W. (2), 920 Second St. E., 837 Minnie Ave., 563 Church St.
  - 1123 Scott St., 712 Riverview Dr., 606 Second St. W., 381 Daniel Ave., 811 Cornwall Ave. N.,
  - 816 Crowe Ave., 834 Portage Ave. N., 428 First St. E., 1309 King's Hwy. and 637 Second St. E.
- CCTV inspected various building sewer services.
- Traced various building sewer services.
- Completed locates (as required) of the Town's infrastructure for various Contractors/Utility Companies.
- Cleaned out debris from main valve boxes at various locations throughout the Town.
- Recorded locations of cleanouts at various locations.
- Sewer main flushing - Areas 6, 10 and other areas of concern.

**WASTE-WATER TREATMENT FACILITY:**

- July, 2012 - In receipt of the Wastewater Treatment Facility Monthly Report

**WASTE MANAGEMENT:**

Garbage Collection:

- Number of complaints regarding garbage collection:
  - Town - 0 complaints, Asselin's - 4 complaints

Sanitary Landfill (Waste Disposal Site):

Landfill Scales functioning properly during this period.

- Amount of residential waste delivered to the landfill:
  - 205,120 kgs (205.12 tonnes)
- Amount of ICI waste delivered to the landfill:
  - 396,110 kgs (396.11 tonnes)
- July 24, 2012 - Town hauled material to landfill - cover garbage.
- July 30, 2012 - Contractor (Trillum) for Lakewood Tire removed some tires from landfill.
- July 31, 2012 - Town's contractor hauled material to landfill - cover garbage.

Recycling:

- Number of complaints regarding recycled materials:
  - Town - 0 complaints, Asselin's - 0 complaints
- Amount of recycled waste diverted from the landfill:
  - 51,380 kgs (51.38 tonnes) Metro

Prepared By: \_\_\_\_\_

*[Signature]*

Environmental & Facilities Superintendent

Date: \_\_\_\_\_

*15-08-2012*

Sewer & Water data for 2012  
up-dated August 13, 2012

Month	Days per month	2012 Total Sewage STP cu. meters monthly	2012 daily Sewage STP cu. meters daily	2012 Couch. Wastewater Meters monthly	2012 Couch. Wastewater Meters daily	2012 Couch. 2 Water Meters monthly	2012 Couch. 2 Water Meters daily	2012 Couch. WW-W cu. meters monthly	2012 Total Treated WTP cu. meters monthly	2012 daily Treated WTP cu. meters daily	2012 Difference STP-WTP monthly	2012 Infiltration daily average
2012												
January	31	155729	5023.5	7469	240.9	7677.50	247.66	-208.50	144850	4672.58	10879	350.94
February	29	140772	4854.2	7650	263.8	7677.50	264.74	-27.50	132070	4554.14	8702	300.07
March	31	173999	5612.9	9543.97	307.9	7452.50	240.40	2091.47	140800	4541.94	33199	1070.94
April	30	200771	6692.4	9565	318.8	7452.50	248.42	2112.50	125040	4168.00	75731	2524.37
May	31	193394	6238.5	9940	320.6	9894.00	319.16	46.00	121110	3906.77	72284	2331.74
June	30	183815	6127.2	8943	298.1	9894.00	329.80	-951.00	141540	4718.00	42275	1409.17
July	31	188449	6079.0	9599	309.6		0.00	9599.00	176020	5678.06	12429	400.94
August	31		0.0		0.0		0.00	0.00		0.00	0	0.00
September	30		0.0		0.0		0.00	0.00		0.00	0	0.00
October	31		0.0		0.0		0.00	0.00		0.00	0	0.00
November	30		0.0		0.0		0.00	0.00		0.00	0	0.00
December	31		0.0		0.0		0.00	0.00		0.00	0	0.00
Total	366	1236929		62709.97	442.2	50048	256.20		981430		255499	1315.61
Monthly Average			5684							4369		1316
daily Average												

Estimated total

152  
JanCFN&town2011waterdata



## 2012 O & F Division Capital Program

### TRANSPORTATION

#### Large Equipment

- 1 Replace V115 - 1997 Combination Unit Sander/Plow
- 2 Replace E320 - 1994 CAT Backhoe Loader (2011 Carryover)

#### Small Vehicles

- 3 PW Small Equipment

#### GIS/Engineering Services

- 4 GIS Equipment & Mapping

#### Roads

- 5 Sign Retroreflectometer (To measure annual retro-reflectivity of traffic control signs)

#### 6 Upgrades to Portage Ave Storm Sewer Pumping Station (2011 Carryover)

- 7 Surface Treatment 8th Street from Portage to Christie (325 m)
- 8 Phase II 3rd Street East - Victoria Ave to Portage Ave (220 m)

#### Streetlight Pole Replacement

- 9 Pole Replacement

#### Waste Management

- 10 Upgrades to Weigh Scale Building (Windows, flooring, etc.)

#### TOTAL TRANSPORTATION

#### PARKS

- 11 Water Front Dock Repairs & Replacement
- 12 Small Equipment Replacement - mowers/ whipper snippers

#### 13 Replace V406 - 1988 Ford Crew Cab Truck

- 14 60" Wide Commercial Sweeper attachment for existing John Deere Tractor

#### TOTAL PARKS

#### CEMETERY

- 15 Replace & Trade-in 2 Riding Lawn Mower Tractors
- 16 Portable PC - Hand Held unit for Stone Orchard Software (2011 Carryover)

#### 17 Repair Foundation of the Columbarium at Riverview Cemetery

- 18 Riverview Cemetery Office Building Renovations (Roof, windows, doors, insulation and exterior siding)

#### TOTAL CEMETERY

#### ENVIRONMENT

TOTAL APPROVED BUDGET	As of July 31, 2012	Variance	Notes
\$155,000.00	\$0.00	\$155,000.00	Tender specification being prepared
\$73,440.00	\$73,210.36	\$229.64	Delivered on January 25, 2012
\$228,440.00	\$73,210.36	\$155,229.64	
\$8,000.00	\$630.66	\$7,369.34	
\$8,000.00	\$630.66	\$7,369.34	
\$2,458.00	\$0.00	\$2,458.00	
\$2,458.00	\$0.00	\$2,458.00	
\$13,000.00	\$10,888.34	\$2,111.66	On-site in Mid-April
\$266,667.00	\$8,706.31	\$257,960.69	Tender awarded to Makkinga on May 28
\$65,000.00	\$0.00	\$65,000.00	Tender awarded to Makkinga on May 28
\$333,340.00	\$270,838.98	\$62,501.02	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
\$678,007.00	\$290,433.63	\$387,573.37	
\$5,000.00	\$5,526.40	-\$526.40	
\$5,000.00	\$5,526.40	-\$526.40	
\$5,000.00	\$0.00	\$5,000.00	Contact Ed Halveson to replace the west window and repair flooring - August 2, 2012
\$5,000.00	\$0.00	\$5,000.00	
\$926,905.00	\$369,801.05	\$557,103.95	
\$5,000.00	\$0.00	\$5,000.00	
\$5,000.00	\$2,344.54	\$2,655.46	
\$37,000.00	\$520.22	\$36,479.78	Awarded Tender to McDonald Motors on May 14, 2012
\$7,000.00	\$5,705.61	\$1,294.39	net cost \$ 27,108.86 saving on \$ 9,891.14 unit delivered on July 25
\$54,000.00	\$8,570.37	\$45,429.63	Unit delivered in early May
\$6,000.00	\$5,902.09	\$97.91	Units delivered on May 4th.
\$1,000.00	\$0.00	\$1,000.00	
\$25,000.00	\$23,000.00	\$2,000.00	CJ Contracting awarded the work where the project was completed by June 6, 2012
\$80,000.00	\$0.00	\$80,000.00	Advertised Tender on June 27 closing on July 24
\$112,000.00	\$28,902.09	\$83,097.91	

# 2012 O & F Division Capital Program

## Sanitary Sewer - Collection System

19 Small Tools/Equipment

4A GIS Equipment & Mapping

6A Upgrades to Portage Ave Storm Sewer (2011 Carryover)

20 Refurbishing Sanitary Manholes

21 Infiltration & Inflow Study

8A 3rd St E - Victoria Ave to Portage Ave (220 m)

## Sewage Treatment Plant

22 Misc. Capital Upgrades

## Water System

### Water Distribution System

4B GIS Equipment & Mapping

23 East of Butler Ave (Wood Yard) Church St to Front St. (2011 Carryover)

24 Replacing Main Line Water Valves/Hydrants

25 General Misc - Tools/Equipment

8B Phase II 3rd Street East - Victoria Ave to Portage Ave (823 m.)

26 King's Hwy - Pit Rd #1 to 185 m East of Daniel Ave (740 m)

## Water Treatment Plant

27 Misc. Small Capital Equipment

28 Replace WTP Boiler with Two High Efficiency Boilers

29 Installation of VFD Electrical Motors for High Lift Pumps

30 Replace C12 & Fluoride Analyzers

31 Rebuild Clarifier Drive System

32 Replace In-Plant Portable Water Lines (2011 Carryover)

## TOTAL ENVIRONMENT

## OPERATING & FACILITIES 2012 CAPITAL BUDGET

TOTAL APPROVED BUDGET	As of July 31, 2012	Variance	Notes
\$10,000.00	\$255.29	\$9,744.71	
\$2,458.00	\$0.00	\$2,458.00	
\$133,334.00	\$4,130.06	\$129,203.94	Tender awarded to Makkiga on May 28
\$50,000.00	\$0.00	\$50,000.00	Listing sent to Topshot for pricing - June 14/12 Topshot in Town Aug. 01/12 to assess manholes for pricing. To be back in Sept. 2012 to complete works.
\$100,000.00	\$59,423.91	\$40,576.09	Final draft of report received on April 24, 2012
\$439,057.00	\$300,042.27	\$139,014.73	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
\$734,849.00	\$363,851.53	\$370,997.47	
\$183,000.00	\$18,865.36	\$164,134.64	Misc. repairs to pumps, air blower and purchase of 2-Aysix DO probes & 2-APC smart UPS 1000.
\$183,000.00	\$18,865.36	\$164,134.64	
\$4,915.00	\$0.00	\$4,915.00	
\$53,405.00	\$66,886.34	-\$13,481.34	Wagner completed work by May 1st, 2012
\$100,000.00	\$0.00	\$100,000.00	Tender awarded to Makkiga on May 28
\$10,000.00	\$1,419.43	\$8,580.57	Misc. hand tools
\$434,480.00	\$307,955.95	\$126,524.05	Phase 2 awarded to Wagner in mid-Jan with work starting on April 16, 2012
\$917,425.39	\$0.00	\$917,425.39	Tender awarded to Makkiga on May 28
\$1,520,225.39	\$376,261.72	\$1,143,963.67	
\$15,000.00	\$9,049.45	\$5,950.55	Misc. tools and supply kindred cup sink/laundry sink and faucet with nozzle.
\$90,000.00	\$0.00	\$90,000.00	to be included in Energy Retrofit project with Honeywell
\$60,000.00	\$0.00	\$60,000.00	to be included in Energy Retrofit project with Honeywell
	\$0.00	\$0.00	Clarifier No. 1 - completed. Some work remaining of Clarifier No. 2.
\$77,000.00	\$13,668.06	\$63,331.94	Replacement of In-plant potable water line to be done this fall. (Pryde's Plumbing & Htg.)
\$242,000.00	\$22,717.51	\$219,282.49	
\$2,680,074.39	\$781,696.12	\$1,898,378.27	
\$3,772,979.39	\$1,188,969.63	\$2,584,009.76	



## **Public Notice**

### **Overpass Road Closure – Colonization Road East**

On Tuesday September 4th, 2012 at 9:00 a.m. the overpass along Colonization Road East will be shutdown to vehicular traffic to complete necessary repairs to the south side expansion joint.

As a result of utilizing epoxy grout, the overpass will be shutdown for approximately 2.5 days to vehicular traffic. This will allow the epoxy grout to properly cure.

Emergency vehicles will have access through the work site at all times.

Westbound vehicular traffic will follow a detour onto 8<sup>th</sup> Street, Williams Avenue and 5<sup>th</sup> Street. Eastbound vehicular traffic will follow a detour onto Calder Drive, Lake Road and back on Colonization Road East. Temporary detour and construction signage will be set-up during the repair period.

Pedestrian and bicycle access will be maintained on the overpass at all times during the road closure

Thank you in advance for your cooperation.

**Town of Fort Frances  
Capital Fund Budget vs Actual  
as at July 31, 2012**

	Actual to Date	2012 Budget	Variance
<b>Administration</b>			
C-120-0490-0952 Contribution from Reserve Funds		(1,500.00)	(1,500.00)
C-140-0490-0952 Contribution from Reserve Funds		(25,000.00)	(25,000.00)
C-120-9132-0000 Administration File Cabinets	1,342.22	1,500.00	157.78
C-140-9109-0000 Computer/Network Upgrades	7,883.78	25,000.00	17,116.22
Total Revenue	-	(26,500.00)	(26,500.00)
Total Expenditures	9,226.00	26,500.00	17,274.00
<b>TOTAL ADMINISTRATION</b>	<b>9,226.00</b>	<b>-</b>	<b>(9,226.00)</b>
<b>CIVIC CENTRE</b>			
C-150-0490-0952 Contribution from Reserve Funds		(250,000.00)	(250,000.00)
C-150-9242-0000 OPP/Hall Roof	274,337.57	250,000.00	(24,337.57)
C-150-9255-1110/1111 Sprinkler System	2,598.15	-	(2,598.15)
Total Revenue	-	(250,000.00)	(250,000.00)
Total Expenditures	276,935.72	250,000.00	(26,935.72)
<b>TOTAL CIVIC CENTRE</b>	<b>276,935.72</b>	<b>-</b>	<b>(276,935.72)</b>
<b>EMERGENCY SERVICES</b>			
C-211-0490-0400 Federal Grant		(40,000.00)	(40,000.00)
C-211-0490-0952 Contribution from Reserve Funds		(57,350.00)	(57,350.00)
C-211-9123-1471 GIS		1,350.00	1,350.00
C-211-9133-0000 Rescue Truck	433.80	90,000.00	89,566.20
C-211-9239-1431 Fire Fighting Tools/Equipment	6,070.00	6,000.00	(70.00)
Total Revenue	-	(97,350.00)	(97,350.00)
Total Expenditures	6,503.80	97,350.00	90,846.20
<b>TOTAL EMERGENCY SERVICES</b>	<b>6,503.80</b>	<b>-</b>	<b>(6,503.80)</b>
<b>PUBLIC WORKS</b>			
<b><u>Transportation</u></b>			
C-310-0490-0406 AMO Federal Gas Tax	(248,559.53)		248,559.53
C-310-0490-0952/320 Contribution from Reserve Funds		(261,898.00)	(261,898.00)
C-313-0490-0400/C3 Federal Gas Tax Reserve		(665,007.00)	(665,007.00)
C-350-090-0954 Contribution from Revenue Fund (O&F)			
C-310-1620-5390 Transfer to FGT Reserve Fund	248,559.53		(248,559.53)
C-310-9105-1471 Small Equipment Purchases	630.66	8,000.00	7,369.34
C-313-9110-1523 Upgrades to Portage Pumping Station	8,706.31	266,667.00	257,960.69
C-313-9223-1523 Third St E-Mowat to Victoria Roads	270,838.98	333,340.00	62,501.02
C-313-9245-1471 Sign Retroreflector	10,888.34	13,000.00	2,111.66
C-313-9246-1523 Surface Treatment-8th St.-Portage to Christie		65,000.00	65,000.00
C-320-9223-1523 Third St E-Portage to Mowat Sidewalks			-
C-334-9107-1471 Backhoe/Loader	73,210.36	73,440.00	229.64
C-334-9244-1471 Combination Unit Sander/Plow		155,000.00	155,000.00
C-345-9135-1471 Pole Replacement	5,526.40	5,000.00	(526.40)
C-350-9224-1523/11 Lift Weight Scale & Landfill Site Building		5,000.00	5,000.00
C-360-9123-1471 GIS Equipment & Mapping		2,458.00	2,458.00

C-360-9221-1523	Engineering-Front St-E of Crowe-S. of Scott St	4,854.98	(4,854.98)
C-360-9223-1523	Engineering-Third St E-Portage to Mowat		-

**Airport**

C-390-0490-0400	Federal Grant		-
C-390-0490-0952	Contribution from Reserve Funds		-
C-390-9157-1471	Replace John Deere Pull behind Lawn Mower		-

**Parks**

C-580-0490-0952/C-	Contribution from Reserve Funds	(166,000.00)	(166,000.00)
C-586-0430-0632	Lions Millennium Park- Donations	(4,500.00)	4,500.00
C-580-9105-1471	Small Equipment Replacement	2,344.54	5,000.00
C-580-9109-1471	Hand Held Portable PC		1,000.00
C-580-9133-1471	Replace 1988 Crew Cab Truck	520.22	37,000.00
C-580-9157-1471	Replace Riding Tractors	5,902.09	6,000.00
C-580-9240-1471	Sweeper Attachment	5,705.61	7,000.00
C-583-9127-1471	Riverview Cemetery Office Building Renovation		80,000.00
C-583-9620-1471	Repair Foundation of Columbarium at RV	23,000.00	25,000.00
C-585-9108-1471	Dock Repairs		5,000.00
C-586-9232-1523	Lions Park Contracted Works	3,345.88	(3,345.88)
C-586-1620-5390	Transfer to Reserve Fund		-
	Total Revenue	(253,059.53)	(1,092,905.00)
	Total Expenditures	664,033.90	1,092,905.00
	<b>TOTAL PUBLIC WORKS</b>	<b>410,974.37</b>	<b>(410,974.37)</b>

**FORT FRANCES CHILDREN'S COMPLEX**

C-641-0490-0412	Provincial Grant	(25,000.00)	(25,000.00)
C-641-0490-0436	Health & Safety Grant (DSSAB)	(18,296.37)	(10,000.00)
C-641-0490-0952	Contribution from Reserve Funds		-
C-641-9105-0000	Small Capital Purchases		-
C-641-9106-0000	Health & Safety	17,920.34	10,000.00
C-641-9108-0000	Repairs	664.03	(664.03)
C-641-9253-0000	Infant Care Feasibility Study		25,000.00
	Total Revenue	(18,296.37)	(35,000.00)
	Total Expenditures	18,584.37	35,000.00
	<b>TOTAL FFCC</b>	<b>288.00</b>	<b>(288.00)</b>

**SISTER KENNEDY CENTRE**

C-622-0490-0448	Provincial Grant	(10,000.00)	(10,000.00)
C-622-0490-0952	Contribution from Reserve Funds		-
C-622-9105-0000	Small Capital Purchases		-
C-622-9108-1523	Centre Upgrades		10,000.00
	Total Revenue	-	(10,000.00)
	Total Expenditures	-	10,000.00
	<b>TOTAL SKC</b>	<b>-</b>	<b>-</b>

**HANDI-VAN**

C-653-0490-0952	Contribution from Reserve Funds	(75,000.00)	(75,000.00)
C-653-9133-0000	Handicapped Van Replacement	68,199.61	75,000.00
			6,800.39
	Total Revenue	-	(75,000.00)
	Total Expenditures	68,199.61	75,000.00
	<b>TOTAL HANDI-VAN</b>	<b>68,199.61</b>	<b>-</b>
			<b>(68,199.61)</b>

**TOWNSHEND THEATRE**

C-713-0490-0952	Contribution from Reserve Funds	(30,000.00)	(30,000.00)
C-713-9208-0000	Theatre Painting	10,000.00	10,000.00
C-713-9219-0000	Theatre Stage Replacement	20,000.00	20,000.00
	Total Revenue	-	(30,000.00)
	Total Expenditures	-	30,000.00
	<b>TOTAL HANDI-VAN</b>	<b>-</b>	<b>-</b>

**MSC/Recreation**

C-722-0490-0400	Federal Grant	(42,860.00)	(42,860.00)
C-722-0490-0952/C7	Contribution from Reserve Funds	(42,790.00)	(42,790.00)
C-740-0430-0632	Donations		-
C-740-0490-0412	Provincial Grant	(65,000.00)	(65,000.00)
C-740-0490-0437	Kiwanis Club Grant		-
C-740-0490-0952	Contribution from Reserve Funds		-
C-722-9131-0000	East End Hall Accessibility Project	57,150.00	57,150.00
C-722-9132-0000	Auditorium Tables & Chairs	2,500.00	2,500.00
C-722-9248-1523	Flooring/Locker Replacement	15,254.52	25,000.00
			9,745.48
C-740-9105-0000	Sunny Cove Camp Small Equipment		-
C-740-9108-1523	Sunny Cove Camp Repairs	65,000.00	65,000.00
C-817-9249-0000	Marina Cash Register	1,000.00	1,000.00
	Total Revenue	-	(150,650.00)
	Total Expenditures	15,254.52	150,650.00
	<b>TOTAL MSC</b>	<b>15,254.52</b>	<b>-</b>
			<b>(15,254.52)</b>

**LIBRARY**

C-781-0490-0400	Federal Grant (CAPP)	(3,757.00)	3,757.00
C-781-0490-0632	Donations	(3,000.00)	-
			3,000.00
C-781-0490-0952	Contribution from Reserve Funds		-
C-781-9109-0000	Computer Equipment	1,885.83	-
			(1,885.83)
C-781-9132-0000	Office Furniture	2,655.54	-
			(2,655.54)
C-781-9165-1471	New Library-Materials		-
C-781-9165-1527	New Library-Contracted Services		-
	Total Revenue	(6,757.00)	-
	Total Expenditures	4,541.37	-
	<b>TOTAL LIBRARY</b>	<b>(2,215.63)</b>	<b>-</b>
			<b>2,215.63</b>

**MUSEUM**

C-791-0490-0400	Federal Grant	(1,000.00)		1,000.00
C-791-0490-0412	Provincial Grant			-
C-791-0490-0632	Donations	(1,445.00)		1,445.00
C-791-0490-0952	Contribution from Reserve Funds		(10,000.00)	(10,000.00)
C-791-9241-0000	Conservation Expense	1,000.00		(1,000.00)
C-791-9251-0000	Electronic Storage for Museum Collection		10,000.00	10,000.00
	Total Revenue	(2,445.00)	(10,000.00)	(7,555.00)
	Total Expenditures	1,000.00	10,000.00	9,000.00
	<b>TOTAL MUSEUM</b>	<b>(1,445.00)</b>	<b>-</b>	<b>1,445.00</b>

**PLANNING & DEVELOPMENT**

C-271-0490-0952/C-410-0952	Contribution from Reserve Funds		(14,203.00)	(14,203.00)
C-815-9123-1471	GIS Expense		2,203.00	2,203.00
C-271-9243-1110/1111	Parking Lot Machine	9,177.13	12,000.00	2,822.87
	Total Revenue	-	(14,203.00)	(14,203.00)
	Total Expenditures	9,177.13	14,203.00	5,025.87
	<b>TOTAL PLANNING &amp; DEVELOPMENT</b>	<b>9,177.13</b>	<b>-</b>	<b>(9,177.13)</b>

**SOLAR PANEL PROJECT**

C-830-0490-0952	Contribution from Reserve Funds			-
C-830-9225-1523	Contacted Works			-
	Total Revenue	-	-	-
	Total Expenditures	-	-	-
	<b>TOTAL SOLAR PANEL PROJECT</b>	<b>-</b>	<b>-</b>	<b>-</b>

**SANITARY SEWER**

C-410-0490-0952	Contribution from Reserve Funds		(281,083.00)	(281,083.00)
C-410-0490-0954	Contribution from Revenue Funds		(453,766.00)	(453,766.00)
C-410-9105-1471	Sanitary Sewer Small Tools	255.29	10,000.00	9,744.71
C-410-9123-1471	GIS Equipment & Mapping		2,458.00	2,458.00
C-410-9138-1523	Sanitary Manholes		50,000.00	50,000.00
C-410-9144-1523	Upgrades to Portage Ave Storm Sewer	4,130.06	133,334.00	129,203.94
C-410-9179-1523	Infiltration & Inflow Study	59,423.91	100,000.00	40,576.09
C-410-9223-1523	Third St E-Mowat to Victoria	300,042.27	439,057.00	139,014.73
C-410-9238-1523	Geo/Engineering Contracted Works	1,226.41		(1,226.41)
	Total Revenue	-	(734,849.00)	(734,849.00)
	Total Expenditures	365,077.94	734,849.00	369,771.06
	<b>TOTAL SANITARY SEWER</b>	<b>365,077.94</b>	<b>-</b>	<b>(365,077.94)</b>

**SEWAGE TREATMENT PLANT**

C-413-0490-0954	Contribution from Revenue Fund	(183,000.00)	(183,000.00)
C-413-9103-1471	STP Pump Replacement - Materials		-
C-413-9105-1471	Small Miscellaneous Capital	18,402.08	183,000.00
C-413-9105-1523	Small Miscellaneous Capital - Contracted Works	463.28	(463.28)
C-413-9178-1471	Collector Chain Replacement		-
	Total Revenue	-	(183,000.00)
	Total Expenditures	18,865.36	183,000.00
	<b>TOTAL STP</b>	<b>18,865.36</b>	<b>-</b>

**WATERWORKS ADMINISTRATION**

C-961-0490-0589	Expense Recovery		-
C-961-0490-0952	Contribution from Reserve Fund	(766,685.00)	(766,685.00)
C-961-0490-0954	Contribution from Revenue Fund	(753,540.00)	(753,540.00)
C-961-9105-1471	Miscellaneous Tools/Equipment	1,419.43	10,000.00
C-961-9123-1471	GIS Equipment & Mapping		4,915.00
C-961-9137-1523	Replace Mainline Water Valves/Hydrants		100,000.00
C-961-9167-1523	Water Tower Rehab	(819.97)	819.97
C-961-9223-1523	Third St. E.-Mowat to Victoria	307,955.95	434,480.00
C-961-9226-1523	East of Butler Ave-Church St to Front St	66,886.24	53,405.00
C-961-9234-1523	Sixth St E-Portage Ave to McKenzie Ave		-
C-961-9236-1523	8th St -York to East - Contracted Works		-
C-961-9238-1523	Geo/Engineering Contracted Works	8,806.58	(8,806.58)
C-961-9247-1523	King's Hwy-Pit Rd #1 to 185m E. of Daniel		917,425.00
	Total Revenue	-	(1,520,225.00)
	Total Expenditures	384,248.23	1,520,225.00
	<b>TOTAL WATERWORKS ADMIN</b>	<b>384,248.23</b>	<b>-</b>

**WATER TREATMENT PLANT**

C-965-0490-0954	Contribution from Revenue Fund	(242,000.00)	(242,000.00)
C-965-9105-1471	Misc. Small Capital	9,049.45	15,000.00
C-965-9152-1471	Replace In-Plant Potable Water Lines	13,668.06	77,000.00
C-965-9225-1523	Solar Equipment Installation - WTP Roof Top		-
C-965-9252-1523	Replace WTP Boiler w/2 High Efficiency Boilers		90,000.00
C-965-9254-1523	Install VFD Elec Motors for High Lift Pumps		60,000.00
	Total Revenue	-	(242,000.00)
	Total Expenditures	22,717.51	242,000.00
	<b>TOTAL WTP</b>	<b>22,717.51</b>	<b>-</b>

<b>TOTAL REVENUE</b>	<b>(280,557.90)</b>	<b>(4,471,682.00)</b>	<b>(4,161,124.10)</b>
<b>TOTAL EXPENDITURES</b>	<b>1,864,365.46</b>	<b>4,471,682.00</b>	<b>2,577,316.54</b>
<b>TOTAL CAPITAL</b>	<b>1,583,807.56</b>	<b>-</b>	<b>(1,583,807.56)</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2012**

		Actuals to Date	2012 Budget	Variance
<b>CORPORATE</b>				
050	Municipal Tax Levy	(10,792,802.48)	(10,792,802.00)	0.48
051	Education Tax Levy	(2,028,790.42)	(2,029,218.00)	(427.58)
052	Supp/Omit Municipal Tax Levy	(22,716.82)	-	22,716.82
053	Supp/Omit Education Tax Levy	(4,285.09)	-	4,285.09
056	W/O Municipal	65,363.70	-	(65,363.70)
057	W/O Education	64,655.23	-	(64,655.23)
061	OMPF	(2,429,550.00)	(3,239,400.00)	(809,850.00)
062	Payments-in-Lieu	(383,269.47)	(769,786.00)	(386,516.53)
080	Prior Year Surplus		(82,364.00)	(82,364.00)
110	Mayor & Council	362,146.13	540,310.00	178,163.87
112	Contribution to Reserves & Reserve Funds	-	750,000.00	750,000.00
113	Long Term Debt	425,513.61	819,210.00	393,696.39
115	Election	-	-	-
161	Riverside Health Care/Dr Recruitment	44,625.46	71,500.00	26,874.54
161	Clinic Financing Interest		20,000.00	20,000.00
162	RR DSSAB	1,194,307.39	2,082,397.00	888,089.61
163	Rainycrest	176,831.13	303,140.00	126,308.87
164	Northwestern Health Unit	219,519.93	366,240.00	146,720.07
820	Economic Development	81,872.89	182,000.00	100,127.11
830	Solar Panel Project	(14,335.86)	(34,890.00)	(20,554.14)
991	English Public School Board	817,966.31	1,635,932.00	817,965.69
992	English Separate School Board	193,670.82	387,342.00	193,671.18
993	French Public School Board	803.11	1,606.00	802.89
994	French Separate School Board	2,168.89	4,338.00	2,169.11
<b>Total Corporate</b>		<b>(12,026,305.54)</b>	<b>(9,784,445.00)</b>	<b>2,241,860.54</b>
<b>ADMINISTRATION AND FINANCE</b>				
070	Other Unassigned Revenue	(168,334.39)	(339,000.00)	(170,665.61)
120	Administration	210,667.56	377,975.00	167,307.44
121	Admin Vehicle	2,344.11	2,820.00	475.89
122	Municipal Buildings	44,929.52	63,630.00	18,700.48
125	HR Department	19,694.30	41,500.00	21,805.70
130	Clerk	93,204.29	161,830.00	68,625.71
140	Treasury	281,611.82	441,451.00	159,839.18
910	PUC Administration	44,882.58	90,300.00	45,417.42
<b>Total Administration and Finance</b>		<b>528,999.79</b>	<b>840,506.00</b>	<b>311,506.21</b>
<b>COMMUNITY SERVICES</b>				
211	Emergency Services	558,323.97	1,001,922.00	443,598.03
227	Emergency Measures	11,516.84	19,553.00	8,036.16
228	911 Service	10,600.71	17,500.00	6,899.29
231	Police Revenue	(14,906.39)	(25,000.00)	(10,093.61)
232	Police Services Board	11,211.36	17,380.00	6,168.64
233	Police Administration	1,567,161.58	2,598,509.00	1,031,347.42

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2012**

		Actuals to Date	2012 Budget	Variance
622	Sister Kennedy Centre	19,996.69	30,200.00	10,203.31
641	Fort Frances Children's Complex	84,870.95	75,530.00	(9,340.95)
643	Toy Lending Library/Resource	746.54	5,300.00	4,553.46
644	Day Care Resource Teacher	(656.97)	3,365.00	4,021.97
645	Best Start Special Needs	(1,152.48)	1,030.00	2,182.48
653	Handi-Transit System	21,197.61	93,860.00	72,662.39
713	Townshend Theatre	(5,596.68)	-	5,596.68
722	Recreation Facilities	298,531.93	461,250.00	162,718.07
725	Recreation Programs	21,983.47	139,330.00	117,346.53
732	Community Services	92,863.41	148,560.00	55,696.59
740	Sunny Cove Camp	(20,129.96)	(1,310.00)	18,819.96
781	Fort Frances Public Library	279,620.06	470,340.00	190,719.94
791	Museum	85,928.87	128,400.00	42,471.13
817	Waterfront Development/Marina	25,094.27	47,810.00	22,715.73
<b>Total Community Services</b>		<b>3,047,205.78</b>	<b>5,233,529.00</b>	<b>2,186,323.22</b>

**OPERATIONS AND FACILITIES**

310	PW Administration	20,510.62	(992.00)	(21,502.62)
311	PW Buildings & Yards	70,916.15	120,138.00	49,221.85
313	Municipal Roads	670,947.18	1,295,367.00	624,419.82
318	Public Parking Lots	11,001.91	24,085.00	13,083.09
320	Sidewalks	79,870.20	125,444.00	45,573.80
330	Private Works Charges	14,898.96	65,226.00	50,327.04
331	Private Crossing Charges	3,082.58	19,942.00	16,859.42
333	PW Vehicles	93,028.77	190,255.00	97,226.23
334	PW Equipment	136,743.25	213,805.00	77,061.75
344	PW Stores	46,014.99	66,470.00	20,455.01
345	Traffic Signal Maintenance	1,189.86	10,766.00	9,576.14
346	Streetlight Maintenance	37,767.63	116,481.00	78,713.37
350	Garbage Collection	40,764.86	28,320.00	(12,444.86)
351	Recycling Services	94,359.90	210,883.00	116,523.10
352	Sanitary Landfill	(81,592.87)	(133,399.00)	(51,806.13)
360	Engineering	35,980.93	56,180.00	20,199.07
390	Airport	44,163.00	95,800.00	51,637.00
391	Airport Building Maintenance	18,656.57	43,004.00	24,347.43
392	Aircraft Services	673.73	-	(673.73)
393	Airport Grounds Maintenance	38,376.19	72,316.00	33,939.81
580	Parks & Cemeteries Admin.	102,979.16	149,814.00	46,834.84
582	Fort Frances Cemetery	46,919.82	79,203.00	32,283.18
583	Riverview Cemetery	99,148.34	149,022.00	49,873.66
584	Point Park	20,601.14	26,215.00	5,613.86
585	Parks - Outdoor Facilities	173,592.84	290,683.00	117,090.16
586	Lions Millennium Park	1,961.75	8,062.00	6,100.25
<b>Total Operations and Facilities</b>		<b>1,822,557.46</b>	<b>3,323,090.00</b>	<b>1,500,532.54</b>

**Town of Fort Frances  
General Fund (Operating)  
Actuals as at July 31, 2012**

		Actuals to Date	2012 Budget	Variance
<b>PLANNING AND DEVELOPMENT</b>				
150	Civic Centre	31,779.94	118,990.00	87,210.06
271	By-Law Enforcement	70,054.50	107,124.00	37,069.50
272	Animal Shelter	5,294.54	9,096.00	3,801.46
813	Building Official	49,515.08	57,470.00	7,954.92
815	Planning & Zoning	50,700.94	94,640.00	43,939.06
	<b>Total Planning and Development</b>	<b>207,345.00</b>	<b>387,320.00</b>	<b>179,975.00</b>
	<b>Sub-Total General Fund (Operating)</b>	<b>(6,420,197.51)</b>	<b>-</b>	<b>6,420,197.51</b>
L80	Surplus from Previous Year			-
	Deficit/(Surplus)	<b>(6,420,197.51)</b>	<b>-</b>	<b>6,420,197.51</b>

**Water and Sewer Fund (Operating)**  
**Actuals to July 31, 2012**

<b>WATER</b>		<b>Actuals to Date</b>	<b>2012 Budget</b>	<b>Variance</b>
961	Waterworks Administration	-918,831.92	-657,862.00	260,969.92
965	Water Treatment Plant	257,119.25	540,025.00	282,905.75
966	Water Storage Facility	98,542.51	117,837.00	19,294.49
		-563,170.16	0.00	563,170.16
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-563,170.16</b>	<b>0.00</b>	<b>563,170.16</b>

<b>SEWER</b>		<b>Actual to Date</b>	<b>2012 Budget</b>	<b>Variance</b>
410	Sanitary Sewer Administration	-775,665.73	-706,223.00	69,442.73
413	Sewage Treatment Plant	368,795.07	706,223.00	337,427.93
		-406,870.66	0.00	406,870.66
L80	Surplus from Previous Year Before TCA	0.00	0.00	0.00
		<b>-406,870.66</b>	<b>0.00</b>	<b>406,870.66</b>

**Administration & Finance Department Stats**  
for the period ending July 31, 2012

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
<b>Revenue</b>													
Tax Certificates	\$ 230.00	\$ 287.00	\$ 575.00	920.00	1,092.70	976.00	1,265.00						\$ 5,345.70
Business Licences	14,148.25	5,948.20	5,085.55	2,168.90	1,896.80	442.85	990.75						\$ 30,681.30
Lottery Licences	1,283.73	75.00	1,008.13		1,219.20	120.00	2,469.78						\$ 6,175.84
Town Property Rental	353.40	353.40	364.60	364.60	364.60	364.60	364.60						\$ 2,529.80
Fort Frances Portion of POA Fines					16,325.19		0.00						\$ 16,325.19
Nat Gas/Purchase Card Rebates					0.00		0.00						\$ -
Death/Still Birth Registrations	502.35	265.95	354.60	413.70	265.95	0.00	650.10						\$ 2,452.65
Marriage Licences	267.10	400.75	667.75	534.20	934.85	1,068.40	1,869.70						\$ 5,742.75
Civil Marriage		618.00	759.65	386.25	772.50	1,171.65	1,442.00						\$ 5,150.05
Certify Copies	5.40		5.40		16.20		0.00						\$ 27.00
Commissioning Oaths/Affidavits	131.55	27.45	71.25	10.95	72.55	76.80	82.20						\$ 472.75
Investment Income	768.78	281.69	1,540.98	1,843.83	1,551.98	7,580.80	584.91						\$ 14,152.97
Sale of Land					0.00		2.00						\$ 2.00
Administration Service Charges	206.70	12,583.57	14,324.94	12,538.58	23,049.27	10,776.26	14,461.61						\$ 87,940.93
	\$ 17,897.26	\$ 20,841.01	\$ 24,757.85	\$ 19,181.01	\$ 47,561.79	\$ 22,577.36	\$ 24,182.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 176,998.93

**Accounts Receivable**

Balance Forward	383,485.48	241,376.79	195,134.02	155,038.51	132,678.00	205,542.10	171,808.39						
Invoices/Debits	126,268.73	123,145.78	133,347.80	125,228.24	196,783.99	92,833.16	181,623.43						
Payments/Credits	(268,817.79)	(170,117.04)	(173,673.10)	(147,999.55)	(124,159.20)	(126,826.76)	(176,601.25)						
Interest Applied	440.37	728.49	229.79	410.80	239.31	259.89	291.05						\$ 2,599.70
Total Amount Owing	\$ 241,376.79	\$ 195,134.02	\$ 155,038.51	\$ 132,678.00	\$ 205,542.10	\$ 171,808.39	\$ 177,121.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,599.70

**A/R Invoices Processed**

General/By-Law	8	22	10	14	18	22	16						110
Daycare	0	54	50	58	54	48	58						322
Airport	19	5	16	22	19	22	22						125
Landfill	29	27	34	42	37	40	37						246
Public Works	3	5	3	5	6	0	12						34
Sewer	5	3	6	5	12	7	5						43
Water	14	9	14	20	178	9	7						251
Fire Department	0	0	0	0	0	1	0						1
Memorial Sports Centre	36	17	16	31	28	17	11						156
Fort Frances Power Corp	0	0	7	0	7	7	22						43
Invoices Issued by Month	114	142	156	197	359	173	190	0	0	0	0	0	1,331

**NSF/Returned Payments**

Day Care	0	0	4	0	0	1	0						5
Memorial Sports Centre	2	2	3	1	2	0	0						10
Utilities	4	7	0	7	2	4	2						26
Taxation	1	0	1	0	0	0	3						5
Other	1	0	1	0	2	1	1						6

**Taxes**

Balance Forward	\$ 977,809.74	\$ 6,886,890.94	\$ 3,252,413.35	\$ 1,342,329.17	\$ 1,199,272.68	1,079,967.73	7,213,301.23						
Tax Billings/Debits	6,431,054.59	1,274.62	11,475.09	2,091.89	5,161.10	6,585,516.48	10,431.26						
Payments/Credits	(533,597.33)	(3,646,675.59)	(1,935,009.28)	(160,706.03)	(138,492.72)	(465,078.95)	(3,996,864.52)						
Interest Applied	11,623.94	10,923.38	13,450.01	15,557.65	14,026.67	12,895.97	8,944.27						87,421.89
Total Amount Owing	\$ 6,886,890.94	\$ 3,252,413.35	\$ 1,342,329.17	\$ 1,199,272.68	\$ 1,079,967.73	\$ 7,213,301.23	\$ 3,235,812.24	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,421.89

	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Tax Arrears Notices Mailed/Letters with no payment plans	179	163	354	367	249	204	383						
# Tax Sale Registrations	30	26	24	23	22	21	16						
	1	1	1	1	1	1	0						
# Write offs (MOS/357 Applications)	0	0	4	1	1	0	10						16
Write-off - Municipal Portion		\$	288.18	\$	133.75	\$	342.40	\$	-	\$	4,554.96		\$5,319.29
# of Charity Rebates	0	0	1	0	0	1	0						2
Charity Rebates - Municipal Portion	\$	-	\$	4,731.21	\$	-	\$	7,281.07	\$	-			\$12,012.28
# Vacancy Rebates	0	0	2	3	7	1	0						13
Vacancy Rebates - Municipal Portion	\$	-	\$	5,419.41	\$	3,326.82	\$	12,554.07	\$	38,744.11	\$	-	\$60,044.41
<b><u>E.D. Financial Incentive Plan</u></b>													
Demolition Grant	0	0	0	0	0	0	0						\$0.00
Grant-In-Lieu of Taxes													\$0.00
<b><u>Water &amp; Sewer</u></b>													
Balance Forward	\$1,069,244.55	\$ 399,813.35	\$ 317,807.26	398,666.66	328,666.66	402,087.96	329,088.29						
W/S Billings/Debits		884.99	757,250.45	1,783.66	757,540.70	3,616.32	804,561.82						
Payments/Credits	(670,249.30)	(84,319.93)	(677,263.21)	(73,475.68)	(684,685.65)	(77,987.19)	(711,331.29)						
Interest Applied	818.10	1,428.85	872.16	1,463.25	566.25	1,371.20	785.65						7,305.46
Total Amount Owning	\$ 399,813.35	\$ 317,807.26	\$ 398,666.66	\$ 328,437.89	\$ 402,087.96	\$ 329,088.29	\$ 423,104.47	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,305.46
Bi-Monthly Water/Sewer Bills Issued	3,363		3,355		3,347		3,380						13,445
Final Billings Issued		36		13		27							76
Late Notices Mailed		433		380		527							1,340
Registered Letters		69		50		53							172
Disconnects		1		0		0							1
Reconnections		1		0		0							1
<b><u>Provincial Offences</u></b>													
Fines Paid	\$ 26,619.00	\$ 29,341.00	\$ 53,547.00	\$ 28,361.00	\$ 32,417.00	\$ 35,001.00							\$ 205,286.00
Outstanding Fines (pre & post transfer)	\$1,836,749.00	\$1,851,870.00	\$1,845,680.00	\$1,845,133.00	\$1,859,764.00	\$1,955,777.00							
IQOR Collections (pretransfer)	\$ 50.00	\$ -	\$ 50.00	\$ -	\$ -	\$ -							\$ 100.00
IQOR Collections (post-transfer)	\$ 605.65	\$ 1,774.73	\$ 300.00	\$ 200.00	\$ 935.23	\$ 270.70							\$ 4,086.31
Total IQOR Collected	\$ 655.65	\$ 1,774.73	\$ 350.00	\$ 200.00	\$ 935.23	\$ 270.70	\$0.00	\$0.00	0.00	0.00	0.00	0.00	\$ 4,186.31
Hours spent on Collections	40	40	40	40	40	40							240.0
Notice of Default - mailed out	48	45	56	41	62	56							308
New Charges Filed	152	233	255	330	331	312							1,613
Court Room Operating Hours	3	1	6	4	4	5							23.0
<b><u>Charges Disposed (Before or at Trial)</u></b>													
Failed to Attend - Convicted	0	0	0	0	0	0							0
Plead Guilty	13	27	35	24	32	35							166
Withdrawn	3	4	14	3	7	22							53
Quashed	6	0	4	1	2	0							13
Stayed	0	0	0	0	28	0							28
Dismissed/Acquitted	1	0	4	1	0	0							6
Plead Not Guilty - Convicted	3	3	2	1	0	2							11
Other	1	0	1	0	0	1							3
Total	27	34	60	30	69	60	0	0	0	0	0	0	280