



Town of Fort Frances
**Museum Advisory Committee
Meeting**

May 26, 2021 @ 12:00 PM
Museum

Page

1. **CALL TO ORDER / ROLL CALL**
2. **Approval of Agenda**
3. **Disclosure of Conflict of Interest and the General Nature Thereof:**
4. **Approval of Previous Committee Minutes**
 - 4.1 Meeting Date: 2
5. **Items Referred from Council**
6. **New Business**
 - 6.1 Owandem Update: The Owandem remains stored at the Town Maintenance facility.
 - 6.2 Walking Tour. Pocket Sites has been purchased, content continues to be developed.
7. **Information**
 - 7.1 Curator's Report 3
8. **Recommendations to be made to the Community Services Executive Committee..**
9. **ADJOURN / NEXT MEETING DATE**

TOWN OF FORT FRANCES

MINUTES

MUSEUM ADVISORY
COMMITTEE

March 24, 2021

The meeting of Museum Advisory Committee of the Town of Fort Frances was held virtually on March 24, 2021 from 12:00 p.m. to 1:23 p.m.

PRESENT: Debbie Ballard - Chair, Robert Schulz, Mary Hickling, Christine Denby, J. McTaggart, Councillor
REGRETS: Caren Fagerdahl
ALSO PRESENT: Beverley Cochrane, Museum Curator; Aaron Bisson, Recreation and Culture Manager

- 1. **CALL TO ORDER / ROLL CALL**
- 2. **Approval of Agenda**
Approved as presented
- 3. **Disclosure of Conflict of Interest and the General Nature Thereof: None**
- 4. **Approval of Previous Committee Minutes**
 - 4.1 February 24, 2021
Discussion about leave of absence by one Advisory Committee member; this was followed up on with Lisa Slomke and steps were taken to ensure protocol was conducted.
- 5. **Items Referred from Council - None**
- 6. **New Business**
 - 6.1 Curator's Report
 - 6.2 Policy Review
In 2019, former Curator Sherry George had started a Policy Review Process. Bev will resume this process in the next few months; goal is to review 2 policies per month.
- 7. **Information**
 - 7.1 Strategic Plan (For Information Purposes)
Bev to retype into editable format. Recommended to hold off on updating Strategic Plan until we can meet again in person.
 - 7.2 Community Museum Operating Grant (CMOG) Reporting for 2019, completed
- 8. **Recommendations to be made to the Community Services Executive Committee..**
- 9. **ADJOURN / NEXT MEETING DATE**
April 28, 2021 at 1:00 PM

D. Ballard, Chair

B. Cochrane, Museum Curator

Finances:

- The Museum was approved for two summer students; Canada Summer Jobs student, funded at 8 weeks and from Young Canada Works, funded at 12 weeks.
- The

Collections:

- Deaccessions process in the works; have begun with obvious items such as missing, broken or duplicates.

Exhibitions:

- June - August: Nindinawemaganag: My Relations/ Nations and Voices Project
- September - October: Tony Cepers Art
- November 2021 – February 2022: Fort Frances Businesses
- March – May 2022: Fibre Arts – 3 year rotation schedule
- 2022: My Tattoo, My Story – Travelling Exhibit

Research:

- Small research request continue.
- Pandemic Community stories will be collected.
- Walking Tour continues to be developed.

Physical Plant:

- Sunset Security conducted their Annual Inspections for fire extinguishers and emergency lighting; backup battery needs replacement
- KGS Group of Thunder Bay in take pictures of shipping room and rooftop HVAC units; part of 2019 process for replacement plan.
- Humidifiers have been installed; Honeywell Technician in to troubleshoot and start 2 of 3 humidifiers
- Fire Panel yet to be installed

Community:

- Friends of Museum Workshops have completed; there were technical issues resulting in one class being cancelled/ postponed.
- Writers Group continues to operate during pandemic; including a article featured in FF Times.
- Right Relations Committee looking to conduct cultural education sessions at Rainy Lake Square
- Project Petunia running smoothly
- Rainy Lake Square started on May 20, 2022.

Numbers:

March 2021: 45

April 2021: 31